

## Addendum

**No.** 03  
**Date:** 01-29-2025  
**Project:** Clackamas Fire District Training Warehouse  
**Architect:** Scott Edwards Architecture, LLP  
2525 E. Burnside Street  
Portland, Oregon 97214  
Phone: (503) 226-3617  
Fax: (503) 226-3715

Incorporate the following clarifications, revisions, additions and/or corrections into the bid documents for the above referenced project:

**General:**

1. The bid opening date and time has changed. The new bid opening and date are February 5<sup>th</sup>, 2025 @ 2:00pm
2. The First Tier Subcontractor Disclosure Form date and time has changed. The new First Tier Subcontractor Disclosure Form date and time are February 5<sup>th</sup>, 2025 @ 3:00pm

**Project Manual:**

Section 00 11 13	Invitation to Bid, revised
Section 00 41 33	Bid Form, revised
Section 00 45 21	First Tier Subcontractor Disclosure Form, revised

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**Attachments:**

1. Spec Section 001113 – Invitation to Bid
2. Spec Section 004133 – Bid Form
3. Spec Section 004521 - First Tier Subcontractor Disclosure Form

END OF ADDENDUM

**SECTION 00 11 13  
INVITATION TO BID**

**SECTION 00 11 13 – INVITATION TO BID**

1.1 PROJECT INFORMATION

- A. Notice to Bidders: Qualified bidders may submit bids for project as described in this Document. Submit bids according to the Instructions to Bidders.
  - 1. Regulatory Requirements: Oregon Revised Statutes Chapter 279C shall govern submittal, opening, and award of bids.
- B. Project Identification: Clackamas Fire District Training Warehouse.
  - 1. Project Location: 16170 SE 130<sup>th</sup> Ave, Clackamas, OR 97015.
- C. Owner: Clackamas Fire District #1  
11300 SE Fuller Rd, Milwaukie, OR 97222.
- D. Architect: Scott Edwards Architecture, LLP  
2525 E. Burnside St  
Portland, OR 97214
- E. Project Description: Project is a tenant improvement and consists of the construction of new non-structural walls and finishes.
  - 1. Project cost range is anticipated to be under **\$450,000**.
- F. Construction Contract: Bids will be received for the following Work:
  - 1. General Contract (all trades).

1.2 BID SUBMITTAL AND OPENING

- A. Owner will receive sealed stipulated sum bids until the bid time and date at the location given below. Owner will consider bids prepared in compliance with the Instructions to Bidders issued by Owner, and delivered as follows:
  - 1. Bid Date: ~~February 5~~ **January 30**, 2025.
  - 2. Bid Time: **2:00 p.m.**, local time.
  - 3. Location: ~~Clackamas Fire District, Station #1~~ **Clackamas Fire District Fleet and Logistics Building**  
**11300 SE Fuller Rd. 15800 SE 130<sup>th</sup> Ave**  
**Milwaukie, OR 97222 Clackamas, OR 97015**
- B. Bids will be thereafter publicly opened and read aloud.

1.3 BIDDING DOCUMENTS

- A. Online Procurement and Contracting Documents: All bidding documents can be found on the district website.
- B. Questions or requests for clarification shall be directed in writing to the Architect, via email at [bdole@seallp.com](mailto:bdole@seallp.com). All written questions must be received by 2:00pm, prevailing local time, **Thursday January 23, 2025**. The Architect will determine appropriate responses, if any, and if necessary, an Addendum will be issued to all plan holders of record ~~by January 27, 2025~~ **no later than January 29, 2025**. Any verbal response(s) obtained from any source by bidders will be considered information and shall not be relied upon by bidders.

1.4 PREBID MEETING

- A. Prebid Meeting: A Mandatory Prebid meeting for all bidders will be held in person on **Tuesday January 14, 2025, at 10:00 a.m.**, prevailing local time. Prospective prime bidders are **required** to attend.
  - 1. Bidders' Questions: Architect will provide responses at Prebid conference to bidders' questions received up to two (2) business days prior to conference.

1.5 BID SECURITY

- A. Bid security in the form of a cashier's check or Bid Bond per Section 00 43 13 of the Project Manual shall be submitted with each bid in the amount of ten (10%) percent of the bid amount. No bids may be withdrawn for a period of sixty (60) days after opening of bids.

**SECTION 00 11 13  
INVITATION TO BID**

Owner reserves the right to reject any and all bids and to waive informalities and irregularities.

**1.6 FIRST TIER SUBCONTRACTOR DISCLOSURE**

- A. All bidders must complete and submit the First Tier Subcontractor Disclosure Form per State of Oregon Revised Statutes (ORS) ORS 279C.370 as required by Section 00 45 21 of the Project Manual by **3:00pm on the day set for opening of bids**. The first tier Subcontractor Disclosure Form, if submitted separately, shall be submitted in a sealed envelope plainly marked on the outside with project name, bid date and time, "First Tier Subcontractor Disclosure Form", bidder's name and contractor's Oregon stat CCB license number. The Owner must reject a bid as non-responsive if a bidder fails to submit the subcontractor disclosure form by the deadline.

**1.7 RIGHT TO REJECT OR WITHDRAW BIDS**

- A. The Owner reserves the right to waive minor informalities in the bids. In addition, the Owner may reject any bid proposal not in compliance with prescribed bidding procedures and may reject, for good cause, any and all bid proposals upon finding of the Owner that it is in their interest to do so.
- B. No bidder may withdraw a bid after the hour set for receipt of bids unless thirty (60) days have elapsed, and the Owner has not let a contract.

**1.8 INTENT TO AWARD/ PROTEST PERIOD**

- A. Subsequent to opening of the bids and determination of a bid within the acceptable project budget, a **Notice of Intent to Award** will be emailed to the qualified low bidder with a copy to all other contractors submitting a bid. Bidders shall have seven (7) calendar days from the Notice of Intent to Award date within which to review the bid files (by appointment), request any clarifications, or submit a written protest. After the expiration of the seven (7) day period and giving due consideration to any protest the owner shall proceed with the formal award of the Contract for Construction.
- B. All award protests must be in writing and either mailed or hand-delivered to: **Clackamas Fire District Fleet and Logistics Building, 15800 SE 130<sup>th</sup> Ave, Clackamas, OR 97015**~~Clackamas Fire District, 11300 SE Fuller Rd, Milwaukie, OR 97222~~ and received within the protest period. The Owner shall not consider any written protest not received by this deadline.

**1.9 AWARD OF CONTRACT**

- A. Award will be based on the sum of the Base Bid.

**1.10 PROJECT SCHEDULE**

- ~~A.~~ It is a condition of the Bid that all work on this project shall be completed ~~no later than 4 months from Notice to Proceed, not including any extension in contract time authorized by approved Change Order. The anticipated construction start date is to be within 14 days of contract execution.~~ as follows:
- |    |  |  |
|----|--|--|
| 1. | Anticipated Notice of Intent to Award:               | February 7, 2025   |
| 2. | Anticipated Award of Contract and Notice to Proceed: | February 19, 2025  |
| 3. | Contract Duration:                                   | 317 calendar days  |
|    | a.   | <u>Onsite mobilization and construction shall not commence prior to July 1, 2025 without authorization from the Owner.</u> |
| 4. | Anticipated Substantial Completion:                  | January 2, 2026  |
| 5. | Anticipated Final Completion:                        | January 30, 2026   |
- ~~A.B.~~ Submission of a Bid shall indicate Bidder agrees to pay as **liquidated damages**, the amount of five hundred dollars (\$500) per calendar day beyond said substantial completion date, one thousand dollars (\$1,000) per calendar day beyond said final completion deadline, until all work is determined complete.

**SECTION 00 11 13  
INVITATION TO BID**

1.11 PREVAILING WAGE RATES

- A. This project is a public works project. By signing the bid, the bidder agrees to comply with the provisions of ORS 279C.800-870 and are subject to the federal prevailing wage provisions of Davis-Bacon Act 40 U.S.C. 3141.
- B. State of Oregon Bureau of Labor and Industries (BOLI) Prevailing Rate of Wage apply to all work in this project including work performed by Subcontractors.
- C. These wage rates are included in **Section 00 73 43** of the Project Manual. When two different wage rates area listed, the higher of the two shall apply. See supplemental conditions for more information on prevailing wages.
- D. All contractors and sub-contractors must be able to provide evidence of a current Public Works Bond.

1.12 ADDENDA

- A. The plan center listed will notify its potential bidders registered of addenda.

**END OF DOCUMENT**

**SECTION 00 41 33  
BID FORM**

**DOCUMENT 00 41 33 - BID FORM**

1.1 BID INFORMATION

- A. Bidder: \_\_\_\_\_.
- B. Project Name: Clackamas Fire District Training Warehouse
- C. Project Location: 16170 SE 130<sup>th</sup> Ave, Clackamas, Oregon, 97015.
- D. Owner: Clackamas Fire District.
- E. Owner Project Number: 300025001-2.
- F. Architect: Scott Edwards Architecture, LLP.
- G. Architect Project Number: 24083.

1.2 CERTIFICATIONS AND CONTRACTOR'S FEE

- A. Base Bid, Single-Prime (All Trades) Contract: The undersigned Bidder, having carefully examined the Procurement and Contracting Requirements, Conditions of the Contract, Drawings, Specifications, and all subsequent Addenda, as prepared by Scott Edwards Architecture, LLP and Architect's consultants, having visited the site, and being familiar with all conditions and requirements of the Work, hereby agrees to furnish all material, labor, equipment, and services necessary to complete the construction of the above-named project, according to the requirements of the Procurement and Contracting Documents, for the Cost of the Work as defined in the Contract Documents, for the stipulated sum of:
  - 1. \_\_\_\_\_ Dollars (\$ \_\_\_\_\_).
  - 2. The above amount may be modified by amounts indicated by the Bidder on the attached Document 00 43 23 "Alternates Form."

1.3 BID GUARANTEE

- A. The undersigned Bidder agrees to execute a contract for this Work in the above amount and to furnish surety as specified within **10** days after a written Notice of Award, if offered within **60** days after receipt of bids, and on failure to do so agrees to forfeit to Owner the attached cash, cashier's check, certified check, U.S. money order, or bid bond, as liquidated damages for such failure, in the following amount constituting five percent (**10** ~~5~~%) of the Base Bid amount above:
  - 1. \_\_\_\_\_ Dollars (\$ \_\_\_\_\_).
- B. In the event Owner does not offer a Notice of Award within the time limits stated above, Owner will return to the undersigned the cash, cashier's check, certified check, U.S. money order, or bid bond.

1.4 SUBCONTRACTORS AND SUPPLIERS

- A. The following companies shall execute subcontracts for the portions of the Work indicated:
  - 1. Plumbing\_Work: \_\_\_\_\_.
  - 2. HVAC\_Work: \_\_\_\_\_.
  - 3. Electrical\_Work: \_\_\_\_\_.

1.5 TIME OF COMPLETION

- A. The undersigned Bidder proposes and agrees hereby to commence the Work of the Contract Documents on a date specified in a written Notice to Proceed to be issued by the owner and shall fully complete the Work within ~~317~~**420** calendar days.

**SECTION 00 41 33  
BID FORM**

1.6 ACKNOWLEDGEMENT OF ADDENDA

- A. The undersigned Bidder acknowledges receipt of and use of the following Addenda in the preparation of this Bid:
1. Addendum No. 1, dated \_\_\_\_\_.
  2. Addendum No. 2, dated \_\_\_\_\_.
  3. **Addendum No. 3, dated \_\_\_\_\_.**
  - 2.4. **Addendum No. 4, dated \_\_\_\_\_.**

1.7 BID SUPPLEMENTS

- A. The following supplements are a part of this Bid Form and are attached hereto:
1. Bid Form Supplement - Alternates.
  2. Bid Form Supplement - Bid Bond Form.

1.8 CONTRACTOR'S LICENSE

- A. The undersigned further states that it is a duly licensed contractor, for the type of work proposed, in the City of Cornelius, and that all fees, permits, etc., pursuant to submitting this proposal have been paid in full.

1.9 SUBMISSION OF BID

- A. Respectfully submitted this \_\_\_\_ day of \_\_\_\_\_, 2025.
- B. Submitted By: \_\_\_\_\_ (Name of bidding firm or corporation).
- C. Authorized Signature: \_\_\_\_\_ (Handwritten signature).
- D. Signed By: \_\_\_\_\_ (Type or print name).
- E. Title: \_\_\_\_\_ (Owner/Partner/President/Vice President).
- F. Witness By: \_\_\_\_\_ (Handwritten signature).
- G. Attest: \_\_\_\_\_ (Handwritten signature).
- H. By: \_\_\_\_\_ (Type or print name).
- I. Title: \_\_\_\_\_ (Corporate Secretary or Assistant Secretary).
- J. Street Address: \_\_\_\_\_.
- K. City, State, Zip \_\_\_\_\_.
- L. Phone: \_\_\_\_\_.
- M. License No.: \_\_\_\_\_.
- N. Federal ID No.: \_\_\_\_\_ (Affix Corporate Seal Here).

**END OF DOCUMENT**

**SECTION 00 45 21**  
**FIRST TIER SUBCONTRACTOR DISCLOSURE FORM**

The Owner, pursuant to ORS 279C.370, must reject a Bid if the Bidder fails to disclose information about certain first-tier subcontractors when the contract value for a Public Improvement is greater than \$100,000. Within two (2) hours of the date and time of the deadline when bids are due, the Bidders shall submit to the City a disclosure of any first-tier subcontractors whose contract value is equal to or greater than: a) five percent (5%) of the total Project bid, but at least Fifteen Thousand Dollars (\$15,000); or b) Three Hundred Fifty Thousand Dollars (\$350,000), regardless of the percentage of the total Project bid.

The Bidder must disclose the required information about that subcontract either in its bid submission or within two hours after bid closing, by completing the attached form.

If the Bidder will not be using any subcontractors that are subject to the above disclosure requirements, the Bidder is required to indicate “*NONE*” on the attached form.

Compliance with the disclosure and submittal requirements of ORS 279C.370 and this rule is a matter of responsiveness. Bids that are submitted by bid closing, but for which the disclosure submittal has not been made by the specified deadline, are not responsive and shall not be considered for contract award.

Substitution of affected first-tier subcontractors shall be made only in accordance with ORS 279C.585. Agencies do not have a statutory role or duty to review, approve, or resolve disputes concerning such substitutions. See ORS 279C.585 and 279C.590 regarding complaints to the Construction Contractors Board on improper substitution.

**SECTION 00 45 21  
FIRST TIER SUBCONTRACTOR DISCLOSURE FORM**

Project Name: Clackamas Fire District Training Center Bid #: \_\_\_\_\_

Bid Closing Date & Time: ~~Thursday January 30<sup>th</sup>~~ **Wednesday, February 5<sup>th</sup>, 2025 @ 2:00 PM LOCAL TIME**

Required First Tier Subcontractor Deadline: ~~Thursday January 30<sup>th</sup>~~ **Wednesday, February 5<sup>th</sup>, 2025 @ 3:00 PM LOCAL TIME**

Form Submitted by (bidder name): \_\_\_\_\_

Contact Name: \_\_\_\_\_ Phone Number: \_\_\_\_\_

This form must be submitted at the location specified in the Invitation to Bid on the advertised bid closing date and within two working hours after the advertised bid closing time. Failure to submit this form by the disclosure deadline will result in a nonresponsive bid. A nonresponsive bid will not be considered for award.

List below the name of each subcontractor that will be furnishing labor or will be furnishing labor and materials and that is required to be disclosed, the category of work that the subcontractor will be performing and the dollar value of the subcontract. Enter "NONE" if there are no subcontractors that need to be disclosed.

Firm Name	Category of Work to be Performed
Address	CCB Number
City, State, Zip	Subcontract Amount
Firm Name	Category of Work to be Performed
Address	CCB Number
City, State, Zip	Subcontract Amount
Firm Name	Category of Work to be Performed
Address	CCB Number
City, State, Zip	Subcontract Amount



**SECTION 00 45 21  
FIRST TIER SUBCONTRACTOR DISCLOSURE FORM**

Add additional pages if necessary.