



Here for you

**REGULAR BOARD OF DIRECTORS' MEETING MINUTES
May 15, 2023**

ATTENDANCE

Board of Directors: Chris Hawes, Thomas Joseph, Jay Cross, Jim Syring, and Marilyn Wall.

Others present: Steve Deters, Heather Goodrich, Jerry Kearney, Ryan Kragero, Sam McCullough, Jessamyn Ode, Shawn Olson, Ariel Roberts, Brian Stewart, Mark Whitaker, Doug Whiteley, – Clackamas Fire; Jason McKinnon and Phil Schneider – Sandy Fire.

Other community members and citizens were in attendance. The full video conferencing attendance can be provided upon request.

**I. CALL TO ORDER PER ORS 192.610 TO 192.690
ORS 192.650 – The meeting is being recorded.**

President Wall brought the meeting to order at 5:00pm.

II. PLEDGE OF ALLEGIANCE

III. CHANGES TO AGENDA

Chief Browne shared that he will be giving the report for R-1e for Emergency Services with his report for the Fire Chief's Office.

Timestamp: 01:15 – 01:35

IV. APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING ON APRIL 17, 2023

Minutes were approved as written.

Timestamp: 01:35 – 01:54

V. PUBLIC COMMENT (*The President will call for statements from citizens regarding District business, not to exceed three minutes per person.*)

No comments.

VI. BUSINESS – Action required

None.



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VII. OTHER BUSINESS – No action required

OB-1 Board Committee/Liaison Reports

None.

OB-2 Board Informational Updates/Comments

Director Hawes shared that Missing in America Projects of Oregon and Washington will have an internship ceremony on May 31 at 1:15pm at the Willamette National Cemetery.

Timestamp: 03:06 – 04:06

VIII. INFORMATIONAL ONLY

A. Division/Department Reports

R-1a Office of the Fire Chief and Office of Emergency Services– Fire Chief Nick Browne

Chief Browne reported that the District has been busy with community events including presentations and four open houses regarding the levy. He also gave an update on the apprentice firefighter program. He highlighted that there was a two-alarm fire in Oak Grove.

Timestamp: 04:06 – 07:47

R-1b Office of Strategic Services – Assistant Chief Brian Stewart

AC Stewart reported on some staffing updates. He also shared that they are preparing for the Gladstone Open House.

Timestamp: 07:47 – 09:47

R-1c Office of Business Services – Assistant Chief Steve Deters

AC Deters reported that they are busy with the apprenticeship program and the Sandy transition.

Timestamp: 09:47 – 10:38

R-1d Office of Financial Services – Chief Financial Officer Mark Whitaker

CFO Whitaker went over the finance report. Budget actuals are where they expected them to be. He also shared that they filled a Program Specialist position in Logistics. CFO Whitaker is working with Sandy Fire on their budget and will attend their upcoming Budget Committee meeting. The Clackamas Budget Committee meeting will be Thursday, May 25 at 5:00pm.

Director Hawes asked how D Shift has affected the overtime. Discussion followed.



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Timestamp: 10:38 – 14:11

R-1e Office of Emergency Services – Fire Chief Nick Browne
(See above)

R-1f Professional Firefighters of Clackamas County Local 1159 –
Shop Steward Andrew Gordian
No report.

R-1g Volunteer Association Report – Volunteer Coordinator Ryan Kragero and
President Jerry Kearney
VC Kragero reported on the station coverage, training drills, and staffing updates.
CFD Volunteers helped with Sandy’s Sportsman breakfast event. He commended DC
Huffman and Captain Colvin on a recent virtual reality training.

President Kearney was present and had nothing further to report.

Timestamp: 14:11 – 17:47

B. Correspondence

Noted.

C. Informational Items

Noted.

D. Next Meeting

The next Board of Directors’ meeting will be on Monday, June 26, 2023, at 5:00 pm.
The meeting will be hybrid with the public invited to attend either by remote video
conferencing or in person at Station 5 (9339 SE Causey Ave, Happy Valley, OR
97086).

IX. REGULAR MEETING RECESSED

President Wall recessed the meeting at 5:18pm.

**X. EXECUTIVE SESSION CALLED TO ORDER UNDER ORS 192.660(2)(a) TO
DISCUSS A PERSONNEL MATTER**

XI. REGULAR MEETING RECONVENED

President Wall reconvened the regular Board of Directors’ meeting at 5:45pm.



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XII. ADJOURNMENT

President Wall adjourned the meeting at 5:45pm.

Minutes recorded by Program Specialist Ariel Roberts and prepared by Administrative Technician Jessamyn Ode.

Marilyn M. Wall

President Marilyn Wall

Chris Hawes

Secretary Chris Hawes

Signature: Marilyn M. Wall
Marilyn M. Wall (Jul 10, 2023 15:48 PDT)

Email: marilyn.wall@clackamasfire.com

Signature: 
Chris Hawes (Jul 10, 2023 23:06 PDT)

Email: chris.hawes@clackamasfire.com











2023-05-15 Board Meeting Minutes

Final Audit Report

2023-07-11

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