



# CLACKAMAS FIRE DISTRICT

*Here for you*

## Board of Directors Meeting

December 18, 2023

Meeting Location: Hybrid: Station 5/Remote Video Conferencing  
5:00 pm

### AGENDA

#### REGULAR SESSION

- I. **CALL TO ORDER PER ORS 192.610 TO 192.690**  
ORS 192.650 – The meeting is being recorded.
- II. **PLEDGE OF ALLEGIANCE**
- III. **CHANGES TO AGENDA**
- IV. **APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING ON**  
**November 20, 2023**
- V. **PUBLIC COMMENT** (*The President will call for statements from citizens regarding*  
*District business, not to exceed three minutes per person.*)
- VI. **PRESENTATION – ANNUAL AUDIT –** Kathy Wilson, Singer Lewak
- VII. **PRESENTATION – INSURANCE RENEWAL WITH SDIS –**  
Agent of Record Jeff Griffin with Wilson-Heirgood Associates
- VIII. **BUSINESS – Action required**
  - B-1 **Request Board Approval of Annual Audit FY 2022-2023 –**  
Chief Financial Officer Mark Whitaker
  - B-2 **Request Board Approval of Insurance Renewal with SDIS –**  
Chief Financial Officer Mark Whitaker
  - B-3 **Request Board approval of the concrete replacement public works project at**  
**Station 8 and Training –** Finance Manager Michael Wong
- IX. **OTHER BUSINESS – No action required**
  - OB-1 **Board Committee/Liaison Reports**

Executive Committee – President Syring/Director Hawes  
Foundation Liaison – Director Cross  
Interagency Committee – Director Joseph/Director Syring

**OB-2 Board Informational Updates/Comments**

**X. INFORMATIONAL ONLY**

**A. Division/Department Reports**

R-1a Office of the Fire Chief – Assistant Chief Brian Stewart

R-1b Office of Strategic Services – Assistant Chief Brian Stewart

R-1c Office of Business Services – Assistant Chief Steve Deters

R-1d Office of Financial Services – Chief Financial Officer Mark Whitaker

R-1e Office of Emergency Services – Division Chief Rick Huffman

R-1f Professional Firefighters of Clackamas County Local 1159 – Shop Steward  
Andrew Gordian

R-1g Volunteer Association Report – Volunteer Coordinator Ryan Kragero and  
President Jerry Kearney

**B. Correspondence**

**C. Informational Items**

**D. Next Meeting**

The next Board of Directors’ meeting will be on Monday, January 22, at 5:00 pm.  
The meeting will be hybrid, with the public invited to attend either by remote video  
conference or in person at Station 5 (9339 SE Causey Ave, Happy Valley, OR  
97086).

**X. ADJOURNMENT**