



Here for you

**REGULAR BOARD OF DIRECTORS' MEETING MINUTES
March 20, 2023**

ATTENDANCE

Board of Directors: Jay Cross, Chris Hawes, Thomas Joseph, Jim Syring, and Marilyn Wall

Others present: Nick Browne, Heather Goodrich, Tracey Grisham, Rick Huffman, Kenton Johnson, Jerry Kearney, Sam McCullough, Brent Olson, Brian Stewart, Chris Taylor, Mark Whitaker, and Doug Whiteley; Andrew Gordian – Local 1159; and Nannette Howland and Phil Schneider – Sandy Fire

Other community members and citizens were in attendance. The full video conferencing attendance can be provided upon request.

A video recording of this meeting is available, and the timestamps are noted for each section below.

**I. CALL TO ORDER PER ORS 192.610 TO 192.690
ORS 192.650 – The meeting is being recorded.**

President Wall called the meeting to order at 5:01 pm.

II. PLEDGE OF ALLEGIANCE

III. CHANGES TO AGENDA

Timestamp: 01:20 – 01:30

Chief Browne removed item R1-c – Office of Business Services - Assistant Chief Steve Deters.

IV. APPROVAL OF MINUTES OF THE FEBRUARY 27, 2023 REGULAR BOARD MEETING

Timestamp: 01:31 – 01:51

Approved as written.

V. PUBLIC COMMENT *(The President will call for statements from citizens regarding District business, not to exceed three minutes per person.)*

Timestamp: 01:52 – 03:16



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John Kihlstrum gave public comment.

VI. BUSINESS – Action required

B-1 Request Board Approval of Resolution 23-02 Adopting and Appropriating a Supplemental Budget for Fiscal Year 2022-2023 – Chief Financial Officer Mark Whitaker

Timestamp: 03:17 – 13:41

Chief Financial Officer Mark Whitaker gave a brief presentation on the proposed FY 2022-2023 Supplemental Budget. President Wall asked about if the \$85,000 for Paid Leave Oregon would still need to be paid. Director Joseph asked about the conflagration cost versus repayment.

Director Cross made a motion and Director Hawes seconded for the Board to approve Resolution 23-02 Adopting and Appropriating a Supplemental Budget for Fiscal Year 2022-2023. Motion passed unanimously.

VII. OTHER BUSINESS – No action required

OB-1 Board Committee/Liaison Reports

Timestamp: 13:42 – 15:19

Interagency Committee – Director Thomas Joseph/Director Jim Syring

Director Joseph shared that they had a Gladstone interagency committee meeting and the details of that meeting.

OB-2 Board Informational Updates/Comments

Timestamp: 15:20 – 15:27

No report.

VIII. INFORMATIONAL ONLY

A. Division/Department Reports

R-1a Office of the Fire Chief – Fire Chief Nick Browne

Timestamp: 15:28 – 18:04

Fire Chief Browne shared the story of crews at Station 16 and Station 17 helping a community member with a faulty ramp at their home.



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R-1b Office of Strategic Services – Assistant Chief Brian Stewart

Timestamp: 18:05 – 21:18

R-1d Office of Financial Services – Chief Financial Officer Mark Whitaker

Timestamp: 21:19 – 23:18

Chief Financial Officer (CFO) Whitaker shared that there are two positions on the Budget Committee that will become vacant at the end of April. They have started accepting applications for these positions and will bring them to the Board in April for approval.

CFO Whitaker shared the tentative timeline for the upcoming budget season.

R-1e Office of Emergency Services – Division Chief Rick Huffman

Timestamp: 23:19 – 28:58

Division Chief (DC) Huffman shared that they will likely be bringing a request for a concrete replacement to the Board in April.

Fire Chief Browne commended the crews for their responses the previous weekend.

Director Cross asked about the upcoming OHA changes to the masking rules. DC Huffman shared that they are still looking into how the rule changes will affect us, and how we would like to move forward.

R-1f Professional Firefighters of Clackamas County Local 1159 – Shop Steward Andrew Gordian

Timestamp: 28:59 – 30:18

Shop Steward Gordian shared that the Local 1159 PAC is working on a levy campaign.

R-1g Volunteer Association Report – Volunteer Coordinator Ryan Kragero and President Jerry Kearney

Timestamp: 30:19 – 38:48

Volunteer Coordinator (VC) Ryan Kragero shared the activities of the volunteers for February.

President Wall asked how they intend to fix the volunteer staffing problem. VC Kragero said that there will be another Volunteer Academy in the Fall, as well as the Apprenticeship Program, and



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he hopes to be close to full staffing by the end of next year. He also shared that they are working on reinvigorating the Explorer Program and building a relationship with North Clackamas School District.

President Kearney shared about the activities of the Volunteer Association with the Seattle Stair Climb fundraiser. He commended Volunteer Jack Tanz's actions during the event.

Director Joseph Introductions

Timestamp: 38:49 – 39:24

Director Joseph recognized the Sandy Fire District Board Chair Sue Hein.

B. Correspondence – Noted

Timestamp: 39:25 – 40:27

Director Hawes commented on the correspondence for the month.

C. Informational Items - Noted

D. Next Meeting

Timestamp: 40:28 – 40:43

The next Board of Directors' meeting will be on Monday, April 17, 2023, at 5:00 pm. The meeting will be hybrid with the public invited to attend either by remote video conferencing or in person at Station 5 (9339 SE Causey Ave, Happy Valley, OR 97086).

IX. REGULAR MEETING RECESSED

Timestamp: 40:44 – 42:38

The regular Board of Directors' meeting recessed at 5:40 pm.

X. EXECUTIVE SESSION CALLED TO ORDER UNDER ORS 192.660(2)(b), ORS 192.660(2)(f), AND ORS 192.660(2)(i) TO DISCUSS COMPLAINTS AGAINST AN EMPLOYEE, REVIEW AND EVALUATE EMPLOYEE PERFORMANCE, AND INFORMATION THAT IS EXEMPT FROM DISCLOSURE BY LAW

XI. REGULAR MEETING RECONVENED



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Timestamp – 42:39 – 43:16

The regular Board of Directors’ meeting reconvened at 6:47 pm.
No decisions or actions were made during the executive session.

President Wall shared that the decision regarding Captain Mark Corless and Lieutenant Kevin Schurter would be made now during the regular session. Based upon the consensus of the Board in the matters of Captain Mark Corless and Lieutenant Kevin Schurter, the Board unanimously supported the Fire Chief.

XII. ADJOURNMENT

The regular Board of Directors’ meeting adjourned at 6:48 pm.

Minutes recorded by Program Specialist Tracey Grisham and prepared by Executive Assistant Ariel Roberts.

Marilyn M. Wall
Marilyn M. Wall (Apr 18, 2023 07:48 PDT)

President Marilyn Wall

Chris Hawes
Chris Hawes (Apr 18, 2023 11:52 PDT)

Secretary Chris Hawes











2023-03-20 Regular Board Meeting Minutes

Final Audit Report

2023-04-18

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