



Clackamas Fire District #1

Board Meeting Briefing Packet

January 23, 2023



Here for you

CLACKAMAS FIRE DISTRICT #1

**Board of Directors' Meeting
January 23, 2023**

**Meeting Location: Hybrid: Station 5/Remote Video Conferencing
5:00 pm**

AGENDA

REGULAR SESSION

- I. **CALL TO ORDER PER ORS 192.610 TO 192.690**
ORS 192.650 – The meeting is being recorded.
- II. **CHANGES TO AGENDA**
- III. **APPROVAL OF MINUTES OF THE WORK SESSION AND REGULAR BOARD MEETING ON DECEMBER 19, 2022 (Packet Pg. 4 & Packet Pg. 9)**
- IV. **PUBLIC COMMENT** *(The President will call for statements from citizens regarding District business, not to exceed three minutes per person.)*
- V. **BUSINESS – Action required**
 - B-1 **REQUEST BOARD APPROVAL OF RESOLUTION 23-01 REFERING A LOCAL OPTION LEVY FOR FIRE AND EMERGENCY MEDICAL SERVICES TO THE MAY 2023 BALLOT – Fire Chief Nick Browne (Packet Pg. 16)**
- VI. **OTHER BUSINESS – No action required**
 - OB-1 **Board Committee/Liaison Reports**
Civil Service Commission – Director Hawes
EMS Committee – Director Cross/Director Joseph
 - OB-2 **Sandy Fire IGA Update – Assistant Chief Steve Deters**
 - OB-2 **Board Informational Updates/Comments**
- VII. **INFORMATIONAL ONLY**
 - A. **Division/Department Reports**
 - R-1a **Office of the Fire Chief – Fire Chief Nick Browne (Packet Pg. 20)**
 - R-1b **Office of Strategic Services – Assistant Chief Brian Stewart**



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R-1c Office of Business Services – Assistant Chief Steve Deters

R-1d Office of Financial Services – Chief Financial Officer Mark Whitaker **(Packet Pg. 22)**

R-1e Office of Emergency Services – Division Chief Rick Huffman

R-1f Professional Firefighters of Clackamas County Local 1159 –
Shop Steward Andrew Gordian

R-1g Volunteer Association Report – Volunteer Coordinator Ryan Kragero &
President Jerry Kearney

B. Correspondence (Packet Pg. 26)

C. Informational Items (Packet Pg. 27)

D. Next Meeting

The next Board of Directors' meeting will be on Monday, February 27, 2023, at 5:00 pm. The meeting will be hybrid with the public invited to attend either by remote video conferencing or in person at Station 5 (9339 SE Causey Ave, Happy Valley, OR 97086)

VIII. REGULAR MEETING RECESSED

IX. EXECUTIVE SESSION CALLED TO ORDER UNDER ORS 192.660(2)(a) TO DISCUSS A PERSONNEL MATTER

X. REGULAR MEETING RECONVENED

XI. ADJOURNMENT

Clackamas Fire District #1



BOARD OF DIRECTORS' WORK SESSION MINUTES December 19, 2022

ATTENDANCE:

Board of Directors: Marilyn Wall, Jay Cross, Chris Hawes, Thomas Joseph, and Jim Syring

Others present: Nick Browne, Michael Carlsen, Steve Deters, Heather Goodrich, Izak Hamilton, Melanie Kinne, Sam McCullough, Dan Mulick, Shawn Olson, Ariel Roberts, Brian Stewart, Mark Whitaker, Doug Whiteley, and Michael Wong – Clackamas Fire; Mark Corless and Andrew Gordian – Local 1159; Jason McKinnon and Phil Schneider – Sandy Fire.

I. CALL TO ORDER PER ORS 192.610 TO 192.690 ORS 192.650 – The meeting is being recorded.

President Wall called the meeting to order at 4:00 pm.

II. PUBLIC COMMENT

None.

III. CONTRACT WITH SANDY FIRE DISTRICT – Assistant Chiefs Steve Deters and Brian Stewart

Assistant Chief (AC) Deters explained that the draft given to the Board is the same draft contract for service that was presented to the Sandy Fire District (SFD) Board earlier that month. He shared that CFD and SFD have been in an intergovernmental agreement (IGA) for over two years. They've met through the Interagency Committee and jointly agreed and proceeded with a feasibility study. The recommendations have been discussed at joint meetings with both boards. The SFD elected officials requested CFD to draft a full contract for service.

AC Stewart explained that the contract is for seven years and would begin on July 1, which ties into the end of the existing IGA. This contract would be cost neutral. CFD would staff SFD stations 24/7, plus an additional peak activity unit for 12/7. This contract continues CFD staffing Station 18 (Eagle Creek) and provides volunteer opportunities. They have thoroughly itemized what the transition will cost to have SFD match CFD's standards. He proceeded to go through other details of the contract.

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Chief Financial Officer (CFO) Whitaker showed a cost analysis slide and demonstrated how the contract will be cost neutral.

Director Joseph noted that it was a seven-year contract but some of CFO Whitaker's estimates are only five years. CFO Whitaker said he was showing a conservative revenue forecast.

Director Cross asked why the contract was seven years. AC Deters said traditionally the contracts have been for five years. Other contracts have been shorter such as 18 months. This contract shows a long-term commitment from both districts for long-term planning.

Director Joseph brought up that in the feasibility study, it showed that within seven years SFD would not be able to survive as a district. Yet, this would be a seven-year contract. Would they be okay? AC Deters noted that the study said SFD would reach catastrophic failure within seven years if they were on their own. Through this contract, SFD would benefit from CFD's buying power as a large district for things such as health insurance and other benefits. Clackamas Fire also benefits from this contract as the peak activity unit will be servicing the eastern part of the District (Eagle Creek, Boring). This is an enhanced service that wouldn't be possible without Sandy. Chief Browne said that this is a regional win-win. It's not Clackamas coming in and saving Sandy. This is a win-win between two organizations.

Director Syring said that the contract was well written. He noted that it is up for approval from the SFD board in January. Regardless of whether it is approved, the current IGA will be ending soon. Currently, SFD is paying \$753,000 for services. A case can be made that that's not enough. If the new contract for service doesn't go through, the current IGA and those costs need to be reevaluated. If the current IGA goes away, Station 18 funding also goes away. He liked the fact that the contract was for seven years. It's not permanent and there are ways out. It's not a merger. He feels it's a win-win and if Sandy approves it, he would sign it in a heartbeat. He felt it was a no-brainer and in the best interest of the taxpayers from both districts.

Chief Browne said that SFD's Fire Chief relayed that Sandy's Board reached a unanimous consensus to give feedback to Clackamas's Board, which they referred to as a letter of intent. It basically said that the contract looks good, and they intend to move forward. SFD's Board has not voted on it yet. There are a few changes to the contract that SFD's Board is going over with their legal representation. They wanted their intent to be clear to the Clackamas Board, and that they appreciate the collaboration.

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Director Hawes said he liked what they've done with the contract. To him, it's as simple as economies of scale, and he believes that the numbers make sense. This really bolsters the response to the eastern area of the District.

Director Cross noted that he also liked the contract for several reasons and felt seven years was a good length of time. He doesn't expect the 5.8% average AV growth of the last five years to continue. It's very likely this will be lower, and this should be planned for. He also asked what ranks would staff the 12-hour staffed vehicle. AC Stewart said it would be an officer and an apparatus operator one of which would be a paramedic. Division Chief (DC) Mulick said it will be a lighter resource. It will be the first unit up for medical calls and will respond to these types of calls so that heavy assets are available for fires and motor vehicle accidents. The flexibility with the rank structure is consistent with the squad model that has been used in other stations. Discussion followed.

President Wall asked about the 16 employees that SFD is bringing over. If SFD terminates the proposed contract, Clackamas would be responsible for those employees. Are they quality employees? Chief Browne answered yes. DC Mulick said with the command and control of the current IGA, he can really see how SFD's personnel have adapted to CFD's strategies and tactics. Operationally, everything has gone great. Their crews are operating as one of CFD's companies right now. The relationship and partnership are outstanding. All their firefighters are trained as apparatus operators, and they have a high number of paramedics. He feels they are all outstanding people, and they will all be great assets. AC Deters also mentioned that the Sandy Fire personnel have been training with Clackamas Fire for the last three years. They are a small agency wearing a lot of hats and he does not foresee any issues bringing them over.

President Wall thought there was an early discussion that there would be a provision in this contract that SFD would need to go for a levy because they don't have enough money. Chief Browne said that it's not part of this contract. The discussion was that Sandy Fire would need a levy to provide the level of service that Clackamas Fire does.

President Wall said that the citizens of SFD will receive the same services that the citizens of CFD do, but at 22 cents per \$1,000 less than Clackamas citizens. If the levy passes, Clackamas citizens will be paying even more, while Sandy gets the same services. She has a hard time with that. Director Hawes brought up that if the levy passes, Clackamas Fire citizens would have stations with 4-person staffing but Sandy Fire's station would still have three-person staffing.

President Wall asked how SFD is paying for the PERS Tier 1 and Tier 2 liability if all their funds, minus capital funding, are going to CFD. How do you leave that liability with Sandy Fire?

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CFO Whitaker said that CFD is taking on their employees and their first contributions from July 1. As their PERS rates go up, CFD will cover them. It's possible that Clackamas Fire will take on some of that risk, but Sandy's reserve funds will need to cover the rest. Starting July 1, CFD would also do Sandy Fire's finances and budget and that will require Clackamas to do that planning.

President Wall asked about Sandy Fire's apparatus. Have they been inspected, and are funds being put aside for capital replacement? AC Deters said that the CFD Fleet department currently maintains their apparatus. One of the apparatuses is just under two years old. The building is only four years old. Sandy Fire also has some urban renewal dollars left that they can use. The main station is seismically updated. He also went over several other assets that they inspected prior to the contract.

Director Syring wanted to comment on the tax rate discussion from earlier. He said there has never been a contract for service where the tax rates have been the same. Clackamas Fire citizens are not paying more due to the contract with Sandy. Sandy Fire citizens are also continuing to pay their current tax rate. However, when Clackamas Fire receives the tax monies from SFD, CFD can do more with those dollars than Sandy Fire could on their own. Doing more with that money is better for both groups of taxpayers. Discussion followed.

IV. CLACKAMAS EMERGENCY SERVICES FOUNDATION BYLAWS – Chief Nick Browne

He explained President Jerry Kearney will be covering this later in the regular Board Meeting. The Foundation wants to update the bylaws. Currently, it says that Fire Chief of Clackamas Fire will be the ex-officio and they want to update that to the Fire Chief of Clackamas Fire or their delegate. He wants the ability to empower and delegate that responsibility.

Director Joseph said he supports the Fire Chief in this endeavor.

V. FIRE CHIEF EVALUATION PROCESS– Chief Nick Browne

Chief Browne said during the Executive Committee meeting, it was discussed that the evaluation process should be done earlier to coincide with budget time. They would also like to add to his evaluation how he interacts with the community and strategic partners. It will be an online form and have the same style of questioning that the Board completes during their evaluation of him. The intent is for the Board to have stakeholder feedback. In the future, he would like to open the

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form to internal stakeholders. He envisions switching back and forth between internal and external stakeholders each year.

President Wall said that they wanted the evaluation to be before budgets so they could plan a salary adjustment for the Fire Chief if they wish. She wanted to update the Board on these discussions.

VI. ADJOURNMENT

The meeting was adjourned at 4:57 pm.

Minutes recorded by Executive Assistant Ariel Roberts and prepared by Administrative Technician Jessamyn Ode.

President Marilyn Wall

Secretary Chris Hawes

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REGULAR BOARD OF DIRECTORS' MEETING MINUTES December 19, 2022

ATTENDANCE

ATTENDANCE:

Board of Directors: Marilyn Wall, Jay Cross, Chris Hawes, Thomas Joseph, and Jim Syring

Others present: Nick Browne, Michael Carlsen, Steve Deters, Heather Goodrich, Izak Hamilton, Melanie Kinne, Sam McCullough, Dan Mulick, Shawn Olson, Ariel Roberts, Brian Stewart, Mark Whitaker, Doug Whiteley, and Michael Wong – Clackamas Fire; Mark Corless and Andrew Gordian – Local 1159; Jason McKinnon and Phil Schneider – Sandy Fire; Jeff Griffin – Wilson-Heirgood Associates.

Other community members and citizens were in attendance. The full video conferencing attendance can be provided upon request.

I. CALL TO ORDER PER ORS 192.610 TO 192.690 ORS 192.650 – The meeting is being recorded.

President Wall called the meeting to order at 5:01 pm.

II. CHANGES TO THE AGENDA

Chief Browne noted that they updated item B-2's verbiage. It is currently updated on the agenda posted to the website.

III. APPROVAL OF THE REGULAR BOARD MEETING MINUTES ON NOVEMBER 21, 2022.

Approved as written.

IV. PUBLIC COMMENT

None.

V. PRESENTATION – INSURANCE RENEWAL WITH SDIS – Agent of Record Jeff Griffin with Wilson-Heirgood Associates

Jeff gave the Board an update on the policy. He explained that SDAO was updating their computer systems so it's later than usual. He also shared that they use drones to get accurate appraisals. He had expected rates to increase 8% this year, however, they will only increase by 5%.

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He went over a few things that they are keeping a close eye on. He shared that violence against firefighters is increasing. There were 40 cases in the last four months where a civilian has accosted a firefighter. It's something they are watching nationally.

Lithium batteries are also causing an increased number of fires and are a major concern.

Post-traumatic stress is another concern, and they are working with a group called Struggle Well. Forty percent of firefighters say they have had, or currently have, post-traumatic stress disorder. There are a lot of steps being taken to help firefighters with their mental health.

VI. BUSINESS – Action required

B-1 REQUEST BOARD APPROVAL OF INSURANCE RENEWAL WITH SDIS – Chief Financial Officer Mark Whitaker

Director Cross made a motion and Director Hawes seconded for the Board to approve property/casualty insurance with Special Districts Insurance Services (SDIS) for 2023 in the amount of \$287,370. Motion passed unanimously.

B-2 REQUEST BOARD APPROVAL, ACTING AS THE DISTRICT'S LOCAL CONTRACT REVIEW BOARD UNDER ORS 279A.060, FOR SPECIAL PROCUREMENT FOR SIMULATION TABLE – Finance Manager Michael Wong

Finance Manager Wong said that the primary change to this business item was to add the clarification that the Board of Directors is acting as the District's local contract review board. This addition was something that legal counsel recommended. Going forward, this will be included in similar requests.

At this time, he is requesting the Board's approval for a special procurement of a simulation table in the amount of \$89,260. This is utilizing grant funding. He and Battalion Chief (BC) Brent Olson consulted with the grantor, Oregon Emergency Management, and the State of Oregon Procurement Services for guidance.

Director Cross asked how many times a year they plan on using the simulation table. BC B. Olson said it could be used monthly or even bi-weekly. It is an interactive table with both a virtual and a physical platform. He reiterated that it is being funded through a grant. Director Cross expressed concerns that the actual physical machine wasn't tested out. BC B. Olson said that he has tested the virtual table, but other organizations such as the US Forest Service, Department of California Fire, and Department of Forestry have utilized the physical tables with success.

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Chief Browne reflected back to the 2020 Wildfires and said that BC B. Olson identified this as a tool back then. The after action review was not done just for show; they are still referring back to it and seeking tools to be successful.

BC B. Olson added that there are ten licenses in perpetuity. As the company's software upgrades, the table's software will also update without additional cost. It's an all-inclusive purchase, not an annual cost.

Director Hawes made a motion and Director Cross seconded for the Board, acting as the District's local contract review board, to approve, pursuant to request number S-2023-001, confirming that this is a qualifying special procurement of a simulation table in the amount of \$89,260 from Simtable LLC. Motion passed unanimously.

B-3 REQUEST BOARD APPROVAL OF BYLAW REVISION FOR THE CLACKAMAS EMERGENCY SERVICES FOUNDATION – President Jerry Kearney

President Kearney explained that Chief Browne wanted the ability to delegate and trust other chiefs on his team to attend and be Ex Officio for the Foundation. They would like to update the bylaws to read "The Fire Chief of Clackamas Fire District #1, or their delegate, shall be a voting Ex Officio."

Director Cross made a motion and Director Syring seconded to approve the requested revision, with this Board sitting as the governing body of the Clackamas Emergency Services Foundation, to Article III 3.2e of the bylaws of the Clackamas Emergency Services Foundation. Motion passed unanimously.

B-4 REQUEST BOARD APPROVAL OF STATUS CHANGES FOR TRUSTEES AND HONORARY TRUSTEES FOR THE CLACKAMAS EMERGENCY SERVICES FOUNDATION – President Jerry Kearney

President Kearney said that Kyle Gorman has been a member of the Foundation's Board of Trustees for many years. He has some personal/family challenges, due to these circumstances he chose to step down as the Foundation's President and as an active trustee. He is requesting to be made an Honorary Trustee. It is President Kearney's wish for the Board to approve that request.

President Kearney explained that they have held four consecutive meetings where they were unable to do business due to lack of a quorum of trustees. A couple trustees voluntarily resigned.

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There are two other trustees that miss every meeting. He is requesting that the Board remove those four trustees so they can replace them with active, supportive trustees.

He further explained that four trustees' terms expired in March 2022 and the request was never made to renew those terms. He is requesting that the Board renew their status as trustees.

Director Cross had some suggestions that the Foundation could make to their bylaws to help with the quorum challenge. Discussion followed.

Director Cross suggested that he work with the trustees on the bylaws to empower the Foundation's board to deal with their challenges. CFD's board doesn't want to make decisions that should be up to the Foundation's board. He suggested the CFD Board renew the terms of the four trustees but not remove anyone yet and allow him to work on the bylaws.

Director Hawes made a motion and Director Cross seconded to approve the requested term renewals for Ron Gladney, Sherri Magdlin, Sherie Rosenbaum, and Don Trotter, as listed in the request from the Clackamas Emergency Services Foundation. The Board affirms and ratifies all actions taken by the Board of Trustees with those four people in 2022. Motion passed unanimously.

Director Cross made a motion and Director Joseph seconded for the Board to approve appointing Kyle Gorman an honorary trustee of the Clackamas Emergency Services Foundation. Motion passed unanimously.

The Board accepted the resignations of the two trustees that officially resigned.

VII. OTHER BUSINESS – No action required

OB-1 Board Committee/Liaison Reports

Clackamas Emergency Services Foundation Liaison – Director Cross

Director Cross said that at the last meeting they discussed Operation Santa and the Dinner Auction. He shared that at the Dinner Auction they raised \$49,449, and the expenses were \$11,040, therefore the net gain was \$38,409. This is less than they hoped for, but it's a good start. No further updates.

OB-2 Board Informational Updates/Comments

No updates.

VIII. INFORMATIONAL ONLY

A. Division/Department Reports

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R-1a Office of the Fire Chief – Fire Chief Nick Browne

Chief Browne said the month of November had a lot of community engagement including two community forums to discuss the levy. He commended CFD staff and chiefs on all their hard work to make the forums successful. He shared that the taskforce has received the quantitative results back from the survey which will be shared with the Board in January.

He commended the fortitude of the Board and all of CFD's personnel during this trying and challenging year.

R-1b Office of Strategic Services – Assistant Chief Brian Stewart

Assistant Chief (AC) Stewart shared that Inspector Amos has been revising the Standards of Cover document. He expects it to be completed in January.

He shared a couple things that organizations across the state are doing to focus on improving firefighters' mental and behavioral health. He said that everything that people are doing to help with this is incredibly important.

He reported that at the end of December, Gladstone's station will be switched over to the Sonitrol security system that the rest of the District utilizes. Facilities is seeking quotes to repair the concrete at the 130th campus. ITS was busy transitioning the District over to the new phone system that was approved at a previous board meeting.

R-1c Office of Business Services – Assistant Chief Steve Deters

AC Deters shared that all the departments were busy in November, but he wanted to focus on Community Services and all their efforts for Operation Santa. He commended Division Chief (DC) Whiteley and Volunteer Coordinator Kragero for their work with the program. There were four parades and five drop off events.

R-1d Office of Financial Services – Chief Financial Officer Mark Whitaker

Chief Financial Officer (CFO) Whitaker shared that they have submitted all the reimbursements to the Oregon State Fire Marshal's Office for the summer deployments. There will be around \$1 million in revenue from those. He thanked the finance staff, and especially Program Specialist Holst, for all their efforts.

He reported that in November, property tax collections came through, but they won't show until the December Finance Report. They have collected over \$55 million in current year property taxes. He felt that they were on track to meet the \$60.2 million budget they had planned for. He doesn't expect a shortfall on property taxes like the previous year.

He lastly gave the Board an update on the District's recent investments.

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R-1e Office of Emergency Services – Division Chief Dan Mulick

DC Mulick shared that there are 15 entry level firefighters that will graduate from the academy and be on the line in February. He tasked BC Kyle Olson with restructuring Training for their growing organization. They hired Inspector Ryan Kragero as the Volunteer Program Coordinator, Lt. Sakaguchi was promoted to Training Captain, and they also hired external candidate Ila Borders as a Training Captain.

He shared that Captain McCullough will be promoted to Battalion Chief on January 16 at the start of D Shift. He shared more promotions that will be effective January 16.

He announced that they were awarded several fire grants to fund various needs such as an Urban Search and Rescue trailer and two crew buggies.

He reiterated that D Shift will begin on January 16, which will move CFD over to a four-platoon system. He felt that this was the biggest roster change in the history of CFD. He commended Process Manager Hopkins, Captain Buford, Lt. Gordian, and BC Scheirman for their work.

Lastly, he gave a post incident update on the mayday call where four firefighters were trapped after a roof collapse. He felt the organization did a tremendous job taking care of the employees' health and well-being. He also noted that the ICS training has been a focus; it was utilized on that call and was on point. They had a communications issue during that incident, but that issue has since been resolved. They are doing an after-action video for the incident so CFD's crews, as well as other organizations, can learn from it.

R-1f Professional Firefighters of Clackamas County Local 1159 – Shop Steward Andrew Gordian

Shop Steward Gordian shared that they are eagerly anticipating the start of D Shift. Assistant Steward Steve McAdoo's term ended and was replaced by Alex Carey. He thanked Steve for his service.

R-1g Volunteer Association Report – Volunteer Coordinator Ryan Kragero and President Jerry Kearney

Volunteer Coordinator (VC) Kragero shared the volunteer station coverage and drills for the month of November. He emphasized that the volunteer numbers are still low. He reported that the volunteers helped out with Operation Santa.

President Kearney explained how the volunteers helped during Operation Santa. He shared that citizens have expressed concerns over why the changes were made to Operation Santa.

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B. Correspondence

Noted.

C. Informational Items

Noted.

D. Next Meeting

The next Board of Directors' meeting will be on Monday, January 23, 2023, at 5:00 pm. The meeting will be hybrid with the public invited to attend either by remote video conferencing or in person at Station 5 (9339 SE Causey Ave., Happy Valley, OR 97086).

IX. REGULAR BOARD MEETING RECESSED

The regular Board of Directors' meeting recessed at 6:25 pm.

X. EXECUTIVE SESSION CALLED TO ORDER UNDER ORS 192.660(2)(a) TO DISCUSS A PERSONNEL MATTER

XI. REGULAR BOARD MEETING RECONVENED.

The regular Board of Directors' meeting reconvened at 7:04 pm. No decisions or actions were made during the Executive Session.

XII. ADJOURNMENT

The regular Board of Directors' meeting adjourned at 7:05 pm.

Minutes recorded by Executive Assistant Ariel Roberts and prepared by Administrative Technician Jessamyn Ode.

President Marilyn Wall

Secretary Chris Hawes



CLACKAMAS FIRE DISTRICT #1

Here for you

Memo

To	Board of Directors
From	Fire Chief Nick Browne
Date	January 1, 2023
Subject	May 2023 Enhanced Local Levy Option

Action Requested: I am seeking Board approval of Resolution 23-01 referring a five-year local option levy for fire and emergency medical services on the May 16, 2023, election.

Background: This process has not been taken lightly, and our Future Funding Taskforce has prioritized three critical areas in need of funding in relation to the proposed levy: (1) staffing, (2) alternative response, and (3) wildfire response.

1. **Staffing:** Clackamas Fire District crews are understaffed. A levy would fund 62 full-time positions, which would allow for increased staffing in most fire stations. This would bring Clackamas Fire District in alignment with national standards and best practices. An enhanced levy would also enable 24/7 career staffing at Logan and Clarkes Fire Stations, two of our rural stations that are on the front line of our fight against wildfires. Providing 24/7 staffing at these stations would significantly enhance emergency response effectiveness and place firefighters and equipment closer to areas with significant wildfire risk.
2. **Alternative Response:** Right now, our heaviest resources (fire engines) respond to low acuity calls. In other words, our biggest fire engines currently respond to calls that are less urgent and do not require multiple, large rigs. This puts unnecessary stress and increases costs on the system. We want to invest in an alternative response model for these low acuity calls to better serve the community. In other words, we want to send the right rig to the right call.
3. **Wildfires:** In 2020, over a 72-hour period, Clackamas Fire District responded to 144 working fires, and 24 greater alarm fires. Since 2020, wildfire risk within District boundaries has only increased. We have carefully considered all options to best support our work on the front lines of wildfires, and believe that levy funding will significantly aid in our efforts:
 - 24/7 staffing at rural stations would significantly enhance emergency response effectiveness across a wide territory.
 - Strategic placement of firefighters and equipment closer to areas with significant wildfire risk.
 - Support mitigation work.

We have engaged our communities through multiple hybrid town hall meetings, social media, presentations and letters to neighborhood associations, business communities, chambers, and strategic partners. We have sought feedback through a quantitative study provided by DHM and a qualitative study through Coastline. Clackamas Fire District strives to fulfill our purpose, mission, and vision. As we continue to work through the levy development process, we will continue community and local business engagement.

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CLACKAMAS FIRE DISTRICT #1 RESOLUTION #23-01 Referral to the Voters of Local Option Levy May 16, 2023 Election

Whereas, the Clackamas Fire District #1 Board finds that additional revenue is needed to support fire and medical response throughout the District; and

Whereas, ORS Chapter 280 authorizes Clackamas Fire District #1 to submit a Local Option Levy to the voters of the District for up to five years to pay for operations; and

Whereas, the Board finds that a five-year Local Option Levy at \$0.52 per \$1,000 assessed value annually will provide for much needed staffing across the District including 24/7 staffing at two rural stations, equipment, and operational costs over the term of the levy; and

Whereas, the Board find that a five-year Local Option Levy at \$0.52 per \$1,000 of assessed value annually will provide:

- Additional firefighter and first responder positions in all parts of the district to improve response times, safety, and effectiveness.
- Full-time, 24/7 career staffing at two rural fire stations (Logan and Clarkes) that are critical to wildfire and emergency response.
- Implementation of quick response vehicles staffed by trained firefighter paramedics for medical and other emergencies in high-volume service areas.
- Equipment and operational costs connected to wildfire preparedness and emergency response.

Resolved, by the Board of Directors:

Section 1. An election is hereby called on the May 16, 2023, election to refer to the voters of the District the following question:

QUESTION: Shall Clackamas Fire District implement a five-year emergency services levy at \$0.52 per \$1,000 assessed value, beginning FY 2023-24? This measure may cause property taxes to increase by more than three percent.

Section 2. The ballot title for the measure shall be as shown in attached Exhibit A, incorporated by reference herein.

Section 3. Pursuant to ORS 280.080(2) the estimate total outlay from the levy for the purposes stated above is \$73,128,100 over the five-year term.

Section 4. The Fire Chief is hereby directed to file a certified copy of this resolution along with the approved ballot title and other required documents with the Clackamas County Elections Officer no later than the close of business on February 24, 2023.

Adopted this date, January 23, 2023

President, Board of Directors

Secretary, Board of Directors

EXHIBIT A

LOCAL OPTION LEVY FOR FIRE AND EMERGENCY MEDICAL SERVICES

Question: Shall Clackamas Fire District implement a five-year emergency services levy at \$0.52 per \$1,000 assessed value, beginning FY 2023-24? This measure may cause property taxes to increase by more than three percent.

Summary: Clackamas Fire District is seeking an enhanced five-year local-option levy to support fire and medical response throughout the District. Funds will be used for:

- Additional firefighter and first responder positions in all parts of the district to improve response times, safety and effectiveness.
- Full-time, 24/7 career staffing at two rural fire stations (Logan and Clarkes) that are critical to wildfire and emergency response.
- Implementation of quick response vehicles staffed by trained firefighter paramedics for medical and other emergencies in high-volume service areas.
- Equipment and operational costs connected to wildfire preparedness and emergency response.

The levy would cost \$0.52 per thousand of assessed value, or approximately \$138 per year for a typical home at the median assessed value of \$265,000.

An estimate of the total amount of money to be raised for each year of the proposed levy renewal is: FY 2023-2024: \$13,806,000 FY 2024-2025: \$14,300,000 FY 2025-2026: \$14,658,000 FY 2026-2027: \$15,024,000 FY 2027-2028: \$15,340,000.

FIRE CHIEF'S REPORT

December 2022



CFD Staff and volunteers at the Operation Santa Drop Off Event in Oregon City



Public Education Specialist Tammy Owen leads hands-on CPR Training for students at Adrienne C. Nelson High School

Highlights

- Wellness completed 44 PPE Hazard Assessments on 157 job tasks across the entire organization.
- Staff are working with a website designer for both short-term and long-term website improvements and upgrades.
- Staff was active with social media during the month of December with posts related to Operation Santa, the potential levy survey, community events, holiday safety, job announcements, weather updates, employee introduction, and emergency responses.
- New Logistics Technician was hired and orientation completed.
- Since the implementation of the FMO flat rate fee for fire department access and water supply plan review, the FMO has collected \$15,300. This is 69% of the projected goal of \$22,000.

Notable Events/Calls

- 12/6/22 - Commercial Fire on Causey Loop. Crews had a working fire on the 3rd floor of the apartment building, that caused significant damage to the unit. Crews made a great stop prior to the fire extending into other units.
- 12/17/22 - the east battalion responded to a kitchen fire on Barker Ct. in Sandy. Crews had a quick knock down on the fire, keeping it contained to the area of origin.
- 12/18/22 - The north battalion responded to an exterior fire on Wood Ave that extended into the eaves of the home. Crews quickly knocked the fire down, minimizing damage to the house.

FIRE CHIEF'S REPORT

December 2022

Organizational Data

Staffing

	Response	Risk Reduction	Staff	FF Vols	Support Vols
Allocated	263	12	55		
Filled	243	11	52	15	11
Academy	15	0		0	0

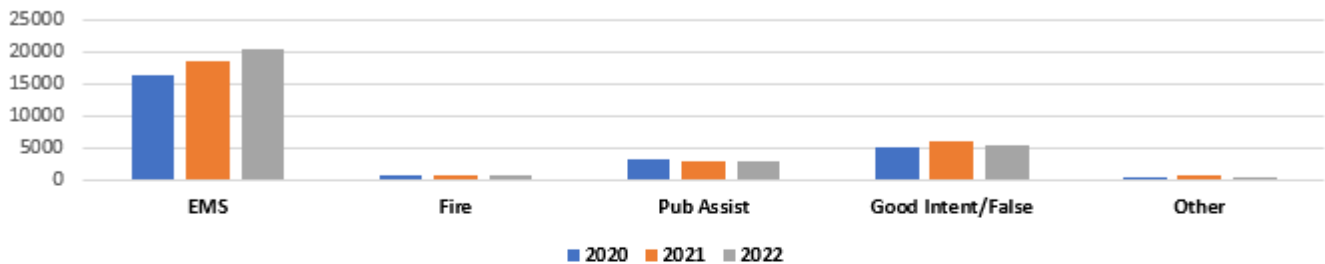


Volunteers

Training	Events	Duty Shifts	Station 12	Station 13	Station 21	Support	
# of Drills	0	11	Nights	1/31	0/31	0/31	7/31

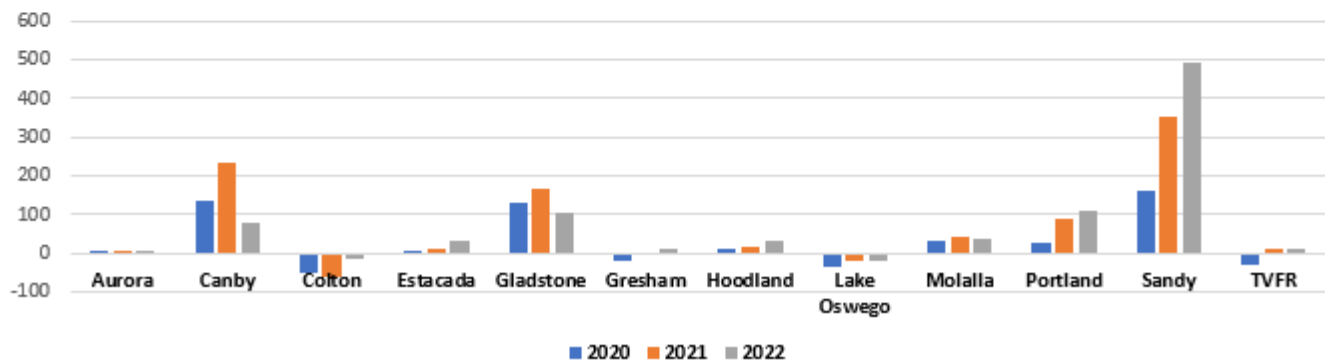
Incidents by Type

12-months ending December of each year
Does not include mutual aid given



Net Mutual Aid

Net incident response for 12-months ending December of each year
Includes canceled en route incidents



Average Company Time Committed

Time: 228 hours and 19 minutes	Percent of Month: 31.34%
Includes Preparation and Response: Incidents, Apparatus/Equipment Checks, Physical Fitness, Training	

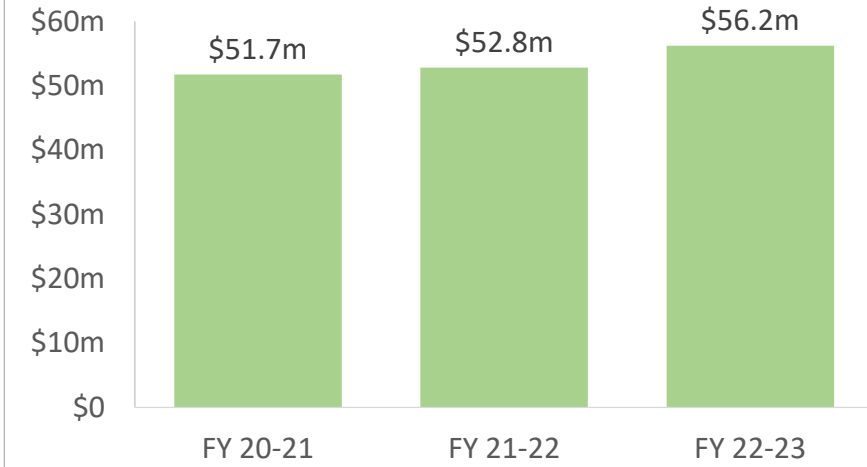


FINANCIAL REPORT

Period Ending December 31, 2022

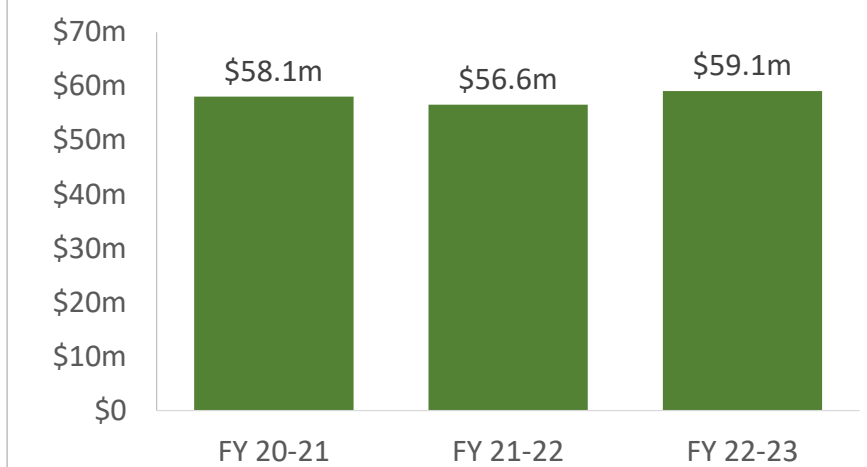
General Fund Property Tax Revenues

Through December



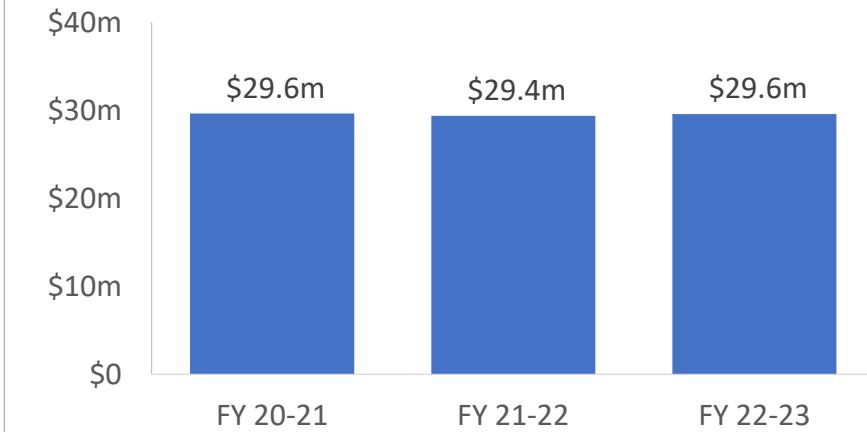
General Fund Total Revenue

Through December



General Fund Salary & Benefits

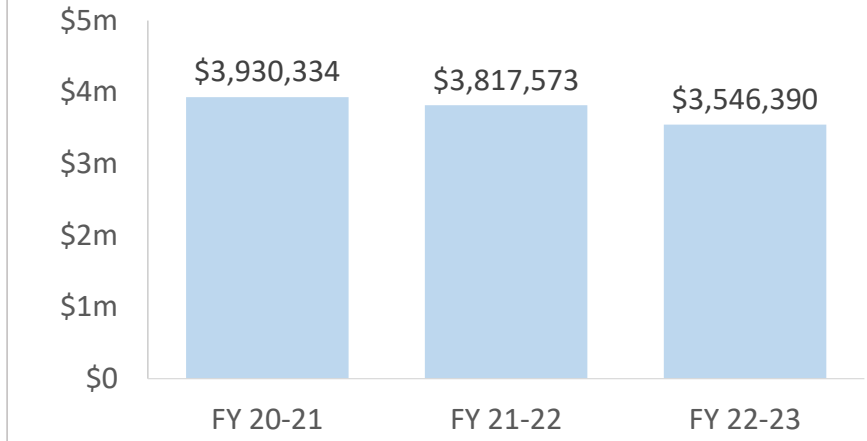
Through December



51.2% of FY budget spent

General Fund Overtime

Through December



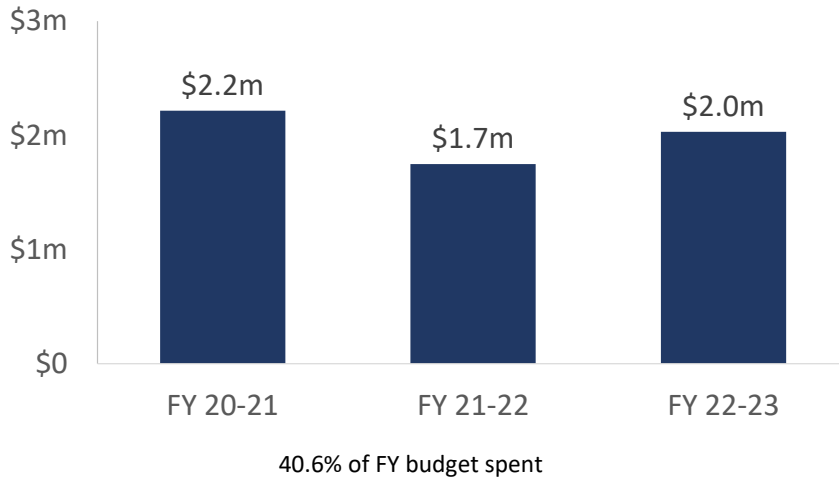
62.9% of FY budget spent



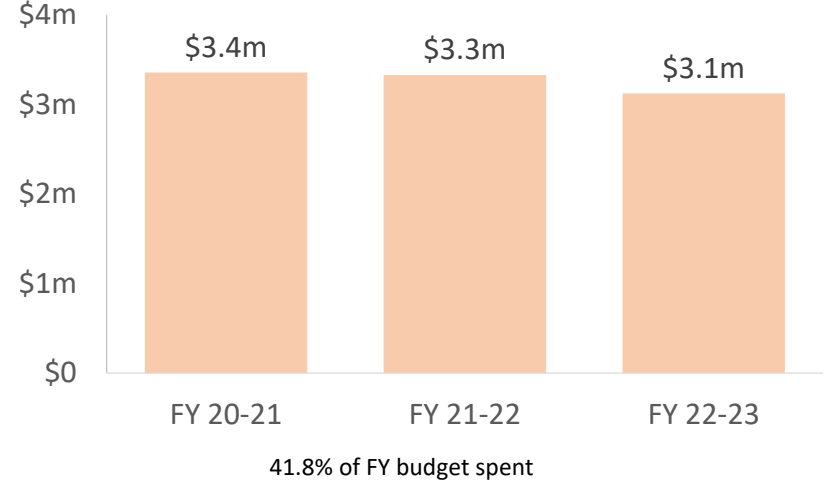
FINANCIAL REPORT

Period Ending December 31, 2022

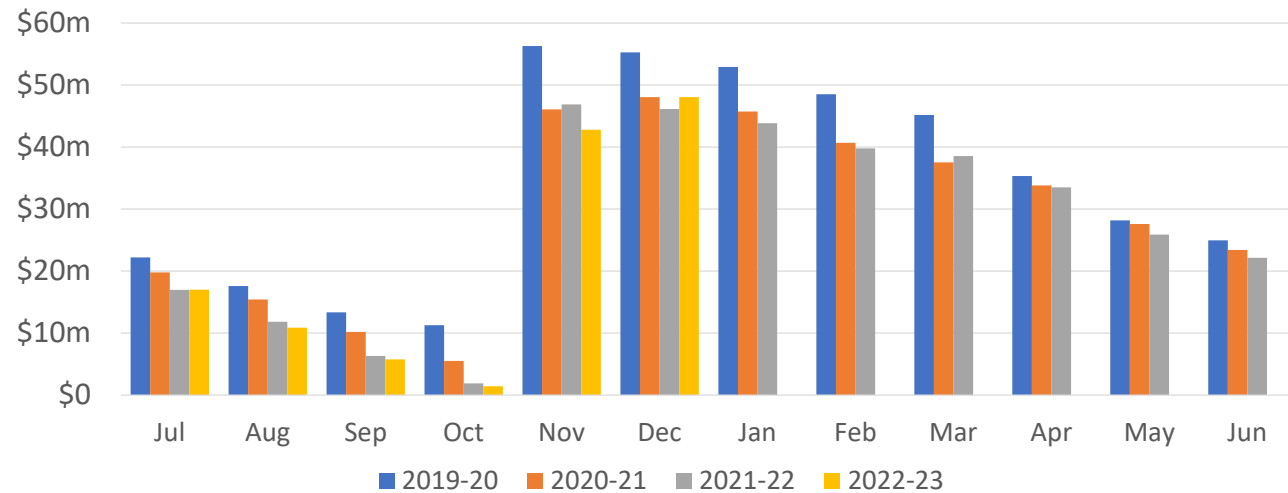
General Fund Health Claim Expenses
Through December



General Fund Materials and Services
Through December



Month-End Cash Balance, All Funds





10 - GENERAL FUND

Budget to Actual Report for Period Ending
December 31, 2022

Clackamas Fire District #1

	Adopted Budget	Actual YTD	% of Budget
Beginning Fund Balance	\$15,135,000	\$15,606,015	103.1%
<i>Revenues</i>			
Tax Revenue	\$61,216,000	\$56,202,259	91.8%
Interest	\$310,000	\$123,994	40.0%
EMS Revenue	\$1,990,000	\$320,423	16.1%
Contract Revenue	\$3,231,475	\$1,582,854	49.0%
Conflagration Revenue	\$0	\$44,575	0.0%
Grants	\$75,000	\$0	0.0%
Other Revenue	\$1,402,380	\$868,236	61.9%
Transfers In	\$70,600	\$0	0.0%
Total Revenues	\$68,295,455	\$59,142,341	86.6%
<i>Expenditures</i>			
Fire Chief's Office	\$487,527	\$303,828	62.3%
Emergency Services	\$47,553,333	\$24,760,653	52.1%
Business Services	\$17,251,295	\$7,645,551	44.3%
Debt Service	\$2,811,300	\$593,150	21.1%
Transfers Out	\$192,000	\$0	-
Contingency	\$2,702,580	\$0	-
Total Expenditures	\$70,998,035	\$33,303,181	46.9%

Investment Report

District holdings as of 12/31/22

Investment	Maturity Date	Purchase Price	Coupon Payments	Settlement Value	Net Earnings	Interest Rate
Treasury Bill	2/28/2023	\$2,970,364	-	\$3,000,000	\$29,636	4.04%
Treasury Bill	3/30/2023	\$2,960,322	-	\$3,000,000	\$39,678	4.05%
Treasury Bill	4/27/2023	\$7,862,953	-	\$8,000,000	\$137,047	4.27%
Treasury Note	5/31/2023	\$3,919,326	\$5,000	\$4,000,000	\$85,674	4.35%
Treasury Note	6/30/2023	\$3,903,905	\$5,000	\$4,000,000	\$101,095	4.42%
		\$21,616,870	\$10,000	\$22,000,000	\$393,130	



Local Government Investment Pool (LGIP)


District Balance	\$26,006,086
Interest Rate	3.10%

CORRESPONDENCE


C-1 Social Media Comments


Thankful to Clackamas Fire District for their support of the community through Operation Santa, Dec. 1:

 **Top fan**

I just want to say a BIG THANK YOU to the Clackamas Fire dept. With all you do, you still take the time to do parades like these and still do toy collections, even in the cold, rainy weather!! ❤️ ❤️ It's just sad to see all the complaints from people about how you're not going to certain neighborhoods, or that you changed how you're collecting toys. Sad that people just can't be thankful and grateful. ❤️


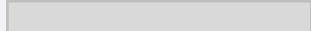
[Like](#) [Reply](#) [Hide](#) 6w  2


Thankful to Public Education Specialist Tammy Owen for teaching Hands-Only CPR to students, Dec. 1:

 **CPR For Life**
This is awesome and Tammy is the best!! Love these photos!!



[Like](#) [Reply](#) [Hide](#) 6w 


Thankful to the crews who responded to a residential fire near Gaffney Ln. in Oregon City, Dec. 3:

 
Thank you for your quick response and dedication! I'm happy to hear everyone got out safely!


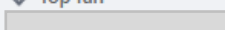
[Like](#) [Reply](#) [Hide](#) 6w  2


Thankful to crews during the inclement weather, Dec. 22:

 
I pray you have a slow weekend with nothing to do, which means no fires, no accidents and everyone is safe and sound!
Thank you for all you do and keeping us safe.

[Like](#) [Reply](#) [Hide](#) 3w 

Thankful to the crews who responded to a motor vehicle accident in downtown Oregon City, Dec. 23:

 **Top fan**

Thank God the driver made it out. Grateful for Clackamas Fire 🚒 🚒 ❤️

[Like](#) [Reply](#) [Hide](#) 3w  6

Thankful to Clackamas Fire District for involving the community to provide feedback for a potential levy, Dec. 27:

 
Thanks for involving the community.



[Like](#) [Reply](#) [Hide](#) 3w

INFORMATIONAL ITEMS

- I – 1 Clackamas Review, December 1, 2022: “Clackamas Fire collects toys, food for families in need this holiday season”
https://www.clackamasreview.com/news/clackamas-fire-collects-toys-food-for-families-in-need-this-holiday-season/article_79001fc9-0e94-5fdc-a917-7b8a35caf695.html
- I – 2 KATU News, December 4, 2022: “Heavy fire consumes garage of two story home in Oregon City; residents, pets make it out”
https://katu.com/news/local/heavy-fire-consumes-garage-of-two-story-home-in-oregon-city-residents-pets-make-it-out?fbclid=IwAR1zMFBUwwLJJgaWyGa7opyKYloQKOX1WhZwh_IFoEW_NLmFo-w1R1FCp4s
- I – 3 KATU News, December 6, 2022: “Beloved retired Clackamas Fire department firefighter passes away” <https://katu.com/news/local/beloved-retired-clackamas-fire-department-firefighter-passes-away#>
- I – 4 KOIN News, December 21, 2022: “Officials warn of potential carbon monoxide dangers ahead of winter storm” <https://www.koin.com/news/health/officials-warn-of-potential-carbon-monoxide-dangers-ahead-of-winter-storm/>
- I – 5 KATU News, December 23, 2022: “Oregon City driver narrowly escapes being hit by train after car is stuck on tracks” <https://kval.com/news/local/oregon-city-driver-narrowly-escapes-being-hit-by-train-after-car-is-stuck-on-tracks-accident-danger-oregon-fire-rescue-tragedy-miracle-storm-snow-christmas-travel-tires-chains>
- I – 6 KOIN News, December 23, 2022: “Car stuck on tracks hit by train in Oregon City; no injuries” <https://www.koin.com/news/crashes/car-stuck-on-tracks-hit-by-train-in-oregon-city-no-injuries/>