





*Here for you*

CLACKAMAS FIRE DISTRICT #1

**Board of Directors' Meeting  
November 21, 2022  
Meeting Location: Hybrid: Station 5/Remote Video Conferencing  
5:00 pm**

**AGENDA**

**REGULAR SESSION**

- I. CALL TO ORDER PER ORS 192.610 TO 192.690  
ORS 192.650 – The meeting is being recorded.**
- II. CHANGES TO AGENDA**
- III. APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING ON  
OCTOBER 17, 2022. (Packet Pg. 4)**
- IV. PUBLIC COMMENT** *(The President will call for statements from citizens regarding  
District business, not to exceed three minutes per person.)*
- V. OUTWARD INCLUSION PRESENTATION** – Training Officer Steve Sakaguchi
- VI. BUSINESS – Action required**
  - B-1 Request Board Approval of Mark Whitaker as Budget Officer for Fiscal  
Year 2023-24 – Assistant Chief Brian Stewart (Packet Pg. 12)**
  - B-2 Request Board Approval of MDC Purchase – Chief Technology Officer Hicks  
(Packet Pg. 13)**
- VII. OTHER BUSINESS – No action required**
  - OB-1 Board Committee/Liaison Reports**  
Interagency Committee – Director Joseph/Director Syring  
Clackamas Emergency Services Foundation – Director Cross  
Future Funding Taskforce – Director Hawes
  - OB-2 Board Informational Updates/Comments**  
OFDDA Conference – Director Cross
  - OB-3 Cooperative Services with Sandy Fire District – Assistant Chief Steve Deters**



*Here for you*

CLACKAMAS FIRE DISTRICT #1

## **VIII. INFORMATIONAL ONLY**

### **A. Division/Department Reports**

R-1a Office of the Fire Chief – Fire Chief Nick Browne **(Packet Pg. 17)**

R-1b Office of Strategic Services – Assistant Chief Brian Stewart

R-1c Office of Business Services – Assistant Chief Steve Deters

R-1d Office of Financial Services – Chief Financial Officer Mark Whitaker **(Packet Pg. 19)**

R-1e Office of Emergency Services – Division Chief Rick Huffman

R-1f Professional Firefighters of Clackamas County Local 1159 –  
Shop Steward Andrew Gordian

R-1g Volunteer Association Report – Volunteer Coordinator Ryan Kragero and  
President Jerry Kearney

### **B. Correspondence (Packet Pg. 23)**

### **C. Informational Items (Packet Pg. 24)**

### **D. Next Meeting**

The next Board of Directors' meeting will be on Monday, December 19, 2022, at 5:00 pm. The meeting will be hybrid with the public invited to attend either by remote video conferencing or in person at Station 5 (9339 SE Causey Ave, Happy Valley, OR 97086)

## **X. ADJOURNMENT**

# Clackamas Fire District #1



## REGULAR BOARD OF DIRECTORS' MEETING MINUTES October 17, 2022

### ATTENDANCE

Board of Directors: Jay Cross, Chris Hawes, Thomas Joseph, Jim Syring, and Marilyn Wall

Others present: Nick Browne, Michael Carlsen, Steve Deters, Heather Goodrich, Tracey Grisham, Izak Hamilton, Kenton Johnson, Jerry Kearney, Dan Mulick, Jessamyn Ode, Shawn Olson, Brian Stewart, Mark Whitaker, Doug Whiteley, and Station 14 – Clackamas Fire; Andrew Gordian – Local 1159; Jason McKinnon and Phil Schneider – Sandy Fire.

Other community members and citizens were in attendance. The full video conferencing attendance can be provided upon request.

#### **I. CALL TO ORDER PER ORS 192.610 TO 192.690 ORS 192.650 – The meeting is being recorded.**

President Wall called the meeting to order at 5:00 pm.

#### **II. CHANGES TO THE AGENDA**

Director Hawes added a report from the Civil Service Commission meeting to item OB-1.

#### **III. APPROVAL OF THE REGULAR BOARD MEETING MINUTES ON SEPTEMBER 19, 2022.**

Approved as written.

#### **IV. PUBLIC COMMENT**

No comments.

#### **V. BUSINESS – Action required B-1 REQUEST BOARD APPROVAL OF REVISED BOARD POLICY MANUAL – Assistant Chief Brian Stewart**

Assistant Chief (AC) Stewart went over the changes to the Board Policy Manual since the last reading.

Director Joseph asked if the map in the policy manual includes the entire district. AC Stewart shared that green area on the map is CFD's legal boundaries. The pink area is the City of Gladstone where CFD has a full contract for services.

# Clackamas Fire District #1



## **REVIEW OF BOARD COMMITTEES AND LIAISONS LIST – President Wall**

President Wall said that there was one change in the Executive Committee members and requested that Director Joseph be replaced with Vice President Syring.

President Wall said that the following are not official appointments. Oregon OSHA has requested that someone from the fire district serve on their advisory council and Director Cross has agreed to fulfill this request. The Future Funding Taskforce will remain a task force for now under the Executive Committee.

**Director Cross made a motion and Director Hawes seconded to approve the Revised Board Policy Manual with the language updated from Finance Director to Chief Financial Officer or their appointee. Motion passed unanimously.**

## **B-2 REQUEST BOARD APPROVAL OF RESOLUTION 22-05 AUTHORIZING INTERFUND LOANS FOR FISCAL YEAR 2022-23 – Chief Financial Officer Mark Whitaker**

Chief Financial Officer (CFO) Whitaker said this will allow the District to loan money from the Capital Projects Fund and Grants Fund to the General Fund and Wildland Mitigation Fund temporarily. These two funds may potentially run out of funds by the end of October or early November. These funds would be paid back once the property tax revenue or grant reimbursements are received. He felt it made more sense to borrow from the District's own internal funds before utilizing Tax Anticipation Notes (TANs) and needing to pay interest.

Director Joseph asked if this is in addition to the TANs.

CFO Whitaker said yes, this is in addition to the \$3 million TANs that may or may not need to be used.

Director Joseph asked how much was available in the interfund.

CFO Whitaker said there is about \$3.5 million in the Capital Replacement Fund and up to \$2 million in the Grants Fund.

**Director Hawes made a motion and Director Cross seconded to approve Resolution 22-05 authorizing interfund loans for fiscal year 2022-23. Motion passed unanimously.**

# Clackamas Fire District #1



## **B-3 REQUEST BOARD APPROVAL OF GEMT CONTRACT AMENDMENT WITH PUBLIC CONSULTING GROUP – Chief Financial Officer Mark Whitaker**

CFO Whitaker explained that he is asking for a contract amendment for about \$50,000. The consultant, PCG, has provided GEMT calculations and services for the last four fiscal years and he is asking to extend it for another year. They take care of correspondence with Oregon Health Authority on reimbursements, as well as the calculations and spreadsheets for the cost report. They charge a standard fee which is comparable to others in the industry. He recommended approving the one-year extension.

Director Thomas asked why this was trending down.

CFO Whitaker said that one of those fees was an estimate and has been updated since the board packet was put together. In general, they expect this amount to decline over time as patients are moved off of the fee-for-service plan and onto the CCO (Coordinated Care Organizations) Medicaid plan.

**Director Hawes made a motion and Director Syring seconded to approve a one-year contract amendment with Public Consulting Group LLC to file the Ground Emergency Medical Transportation reimbursement request for FY 2021-22. Motion passed unanimously.**

## **VI. OTHER BUSINESS**

### **OB-1 BOARD COMMITTEE/LIAISON REPORTS**

Director Joseph said he attended the Oversight Committee Meeting with the City of Gladstone. They discussed the remodel of Station 22. The city counselor and mayor said the community was appreciative of the paramedic service that CFD provides. AC Stewart said at the meeting they discussed the levy that CFD is considering. They were supportive of the idea and were glad it did not conflict with the levy they are considering for November of 2023.

Director Joseph said that they met with the City of Milwaukie. The City of Milwaukie may be considering a levy for May 2023.

Director Syring reported on the interagency meeting with Sandy Fire. The Sandy Fire Board asked CFD to present a contract for service. At their next board meeting, CFD's leadership will be presenting a contract for service. There will be more information coming at the November CFD Board meeting.

# Clackamas Fire District #1



Director Cross reported that the Foundation is holding their annual Dinner Auction at 5:00pm on November 12 at Gray Gables Estate. Public Information Officer Izak Hamilton will be emceeding the event.

Director Hawes reported that at the last Civil Service meeting they reviewed the new hires, promotions, those coming off probation, and retirements. They also approved the testing list results for suppression battalion chiefs and lieutenants. Additionally, they reviewed and approved some edits for the division chief and apparatus operator testing.

## **OB-2 BOARD INFORMATIONAL UPDATES/COMMENTS**

Director Cross shared that he is going to be a representative at the OFDDA Conference. Also, he was contacted by Chief Scott Lewis of Gresham Fire regarding purchasing apparatus. He put him in contact with CFD's Fleet Manager Bill Bischoff.

Director Cross shared that he and President Wall along with a group of personnel from CFD attended a diversity and equity training. It was a great learning opportunity and he's encouraged by the direction that the District is heading.

Director Hawes said that another fire district posted a video where an elected official made comments. On behalf of elected officials everywhere, Director Hawes wanted to apologize to CFD's firefighters and staff. The comments were not true. He hoped that the CFD team knows that the Board knows the work they have done, and these comments will be addressed in the appropriate manner. Director Syring concurred.

## **OB-3 FUTURE FUNDING TASKFORCE UPDATE – Director Chris Hawes**

Director Hawes shared that they met the week prior and reviewed a FAQ handout and a poster. The core group will meet weekly, with a larger group meeting monthly.

## **VII. INFORMATIONAL ONLY**

### **A. Division/Department Reports**

#### **R-1a Office of the Fire Chief – Fire Chief Nick Browne**

Chief Browne shared that the previous Friday, there was a Mayday incident where five CFD firefighters were trapped. Immediately, he found out that they were okay. It shows the dangers that firefighters face daily. He was proud of the company officers and crew for following their training.

Director Joseph asked if there was a program to help those firefighters.

Division Chief (DC) Mulick said absolutely. There is a peer support team, leave for traumatic events, and Health & Safety Chief Goodrich also stepped in.

# Clackamas Fire District #1



Chief Browne said that the training that Directors Cross and Wall attended was called Outward Inclusion. They are looking at this company for multiple layers of training for CFD. There will be a short presentation to the Board in November to recap this training.

Chief Browne shared that there was an open house with community members where they discussed the enhanced levy. It was a well-attended event. There was an overwhelming gratitude from the citizens.

Director Joseph asked for clarification on the levy amount.

Chief Browne said they are looking at a levy of \$.46 - \$.52 to diversify and increase services to all areas of the District.

## **R-1b Office of Strategic Services – Assistant Chief Brian Stewart**

AC Stewart shared that the Gladstone station renovations are aimed to be completed by November 3. The City of Gladstone will continue to pay for the office building and apartment while the renovations continue.

He shared that DC Huffman is working to wrap up the Urban Renewal District projects. They are researching fencing, gates, and replacing the bay doors at Station 1. There will be a Request for Proposals (RFP) coming out soon for these projects.

AC Stewart reported that Inspector Amos continues to meet with department heads on their strategic goals. ITS is working on launching the VoIP phones to start in November.

He shared that he was appointed the Vice Chair of a legislative committee. Also, the Oregon State Fire Marshal (OSFM) is working with the Governor's Fire Service Policy Council. They set up two taskforces; one focused on Urban Search & Rescue and the other focused on Firefighter Health & Wellness which AC Stewart will be chairing.

## **R-1c Office of Business Services – Assistant Chief Steve Deters**

AC Deters shared that the Health and Safety Division held a "Firefighter for a Day" training for local orthopedic physicians, surgeons, and physical therapists to learn more about firefighter tasks in conjunction with our Ready Rebound concierge injury contract. Health & Safety Chief Goodrich was also interviewed on a national webinar regarding CFD's wellness program and her career in the fire service.

AC Deters said as part of Human Capital's strategic goals they created a video series for policy review and the first was sent out last month.



# Clackamas Fire District #1



He shared that the Fire Marshal's Office was working closely with the sheriff's office on the mysterious fires that were being set around Johnson Creek and Springwater area.

For Community Services, DC Whiteley shared that they are working on their social media presence and increasing the posts per month and having a wide variety. This has led to an increase in followers.

He reported that CFD hosted or participated in several events including wildfire town halls with Clackamas County, Day in Damascus, National Night Out, Gladstone Festival, and the Oregon City Health & Safety Fair. The McIver Fire began right before the Oregon City Health & Safety Fair and therefore career personnel and apparatus weren't able to attend. However, Community Services personnel adjusted, recruited some volunteers, and were still able to host a well-attended event. The division is also busy with open houses during Fire Prevention Month.

DC Whiteley shared that the Foundation funded CFD's chipper grants to assist citizens with creating defensible spaces around their properties. Over the last few years, over \$50,000 has been put back into the community through this program.

President Wall said that the chipper grants are really valued and thanked them for all their hard work.

Director Joseph asked if Community Paramedic Cook was retiring. Are they adding any other positions to that program? Chief Browne said that she retires with an official last day in May or June. They are not adding any other positions to that program at this time.

Director Syring thanked DC Whiteley for the summary of social media posts, especially for the McIver Fire event.

Director Cross asked if DC Whiteley was leading Operation Santa. DC Whiteley confirmed that he will definitely be involved. He planned to provide more details at the November meeting.

Director Syring asked if the Operation Santa parades were coming back this year. DC Whiteley responded that there will be parades this year, but they will be a bit different.

Director Hawes asked what caused the McIver Fire. AC Deters replied that it's an ODF investigation and CFD isn't involved.

## **R-1d Office of Financial Services – Chief Financial Officer Mark Whitaker**

CFO Whitaker shared that the Finance team closed the last fiscal year with \$15.6 million in the general fund. He also reported that Clackamas County certified the assessed valuation (AV) and

# Clackamas Fire District #1



the growth rate for CFD was 4%. They had budgeted for 3.25%. It's about \$400,000 more than what was expected.

He shared that PERS published their new contribution rates for the next biennium. CFD rates increased 1.5 - 1.8 percentage points. This turns out to be about \$100,000-\$200,000 higher than his latest forecasts. He will be creating a new forecast to present to the Board in December.

He gave a shoutout to Fleet for all their hard work during wildland season and to Logistics for their efforts with the new academy recruits.

## **R-1e Office of Emergency Services – Division Chief Dan Mulick**

DC Mulick gave a brief report on the Milo McIver Fire. Prior to the wind/weather event, CFD assembled an IMT (Incident Management Team) and they created an IAP (Incident Action Plan) for the weekend. They met with county stakeholders, water districts, PGE, AMR, and the Fire Defense Board. They utilized an OSFM grant to upstaff a water tender, a Type 3, and a Type 6 engine. They also had meetings with the mutual aid partners throughout that week, so agencies knew what each was able to provide. Crew 30 was divided up into three squads, one for each battalion.

For the Milo McIver Fire, CFD sent mutual aid and a task force. Multnomah County sent a strike team of engines. Washington County sent two Type 3 engines. DC Mulick thought CFD and the county agencies overall did a phenomenal job. They were far ahead from where CFD was in 2020. There was exceptional management of resources and district-wide coverage. He praised Battalion Chief (BC) Cordie, BC Kinne, Captain Heitschmidt, Crew Boss Matt Hernandez, and their teams, as well as the Logistics department and the entire Operations Division. It was an exceptional unified, county-wide effort. The results and actions that have been taken since the 2020 Wildfires After Action Review played an instrumental part in stopping the Milo McIver Fire.

Director Cross shared that he received texts and phone calls from friends that live in that area. They were grateful to be able to return to their homes.

President Wall congratulated DC Mulick and the Operations staff. This event was a far cry from a few years ago and it shows that they are willing to learn and to apply the lessons learned for the betterment of the community.

## **R-1f Professional Firefighters of Clackamas County Local 1159 – Shop Steward Andrew Gordian**

# Clackamas Fire District #1



Shop Stewart Gordian shared that they met with the Academy 22-02. The Local is also preparing for the implementation of D Shift, which will be on January 16. He's been working on the Future Funding Taskforce on the levy.

Director Hawes congratulated Shop Steward Gordian on his recent promotion to Lieutenant.

## **R-1g Volunteer Association Report – President Jerry Kearney**

President Kearney promoted the Foundation's upcoming auction. He shared that the Foundation is still getting requests for assistance from the 2020 wildfires. He reported on the station coverage and training for the month. The volunteers participated in two community events including the Health & Safety Fair in Oregon City.

## **B. Correspondence**

Noted.

Director Syring appreciated the social media compilation regarding the McIver Fire.

## **C. Informational Items**

Noted.

## **D. Next Meeting**

The next Board of Directors' meeting will be on Monday, November 21, 2022, at 5:00 pm. The meeting will be hybrid with the public invited to attend by remote video conferencing. There may be an opportunity for the public to again attend in person. President Wall advised anyone wanting to attend to watch the CFD webpage for more information.

## **VIII. ADJOURNMENT**

The regular Board of Directors' meeting adjourned at 6:25pm.

Minutes recorded by Program Specialist Tracey Grisham and prepared by Administrative Technician Jessamyn Ode.

---

**President Marilyn Wall**

---

**Secretary Chris Hawes**



# CLACKAMAS FIRE DISTRICT #1

*Here for you*

## Memo

<b>To</b>	Board of Directors
<b>From</b>	Assistant Chief Brian Stewart on behalf of Fire Chief Nick Browne
<b>Date</b>	November 14, 2022
<b>Subject</b>	Designating the District's Budget Officer

### Action Requested

Requesting the Board of Directors designate the district's chief financial officer as Budget Officer.

### Background

The Board of Directors is required by ORS 294.331 to designate one person to serve as budget officer. In November 2021, the Board of Directors approved Mark Whitaker as the Budget Officer for fiscal years and 2021-2022 and 2022-2023. There is no requirement in the ORS (following) that the governing body make the designation annually. With the establishment and success of the chief financial officer position, it is staff's recommendation that the board designate the chief financial officer as the District's budget officer on an ongoing basis.

#### ORS 294.331 Budget officer

The governing body of each municipal corporation shall, unless otherwise provided by county or city charter, designate one person to serve as budget officer. The budget officer, or the person or department designated by charter and acting as budget officer, shall prepare or supervise the preparation of the budget document. The budget officer shall act under the direction of the executive officer of the municipal corporation, or where no executive officer exists, under the direction of the governing body. [1963 c.576 §5]

### Board Policy Implications

If the above action is taken, staff recommends that that Board of Directors Policy Manual be updated to reflect the same during the next annual review of the policy manual.



# CLACKAMAS FIRE DISTRICT #1

*Here for you*

## Memo

<b>To</b>	Board of Directors
<b>From</b>	Chief Technology Officer Oscar Hicks on behalf of Fire Chief Nick Browne
<b>Date</b>	November 15, 2022
<b>Subject</b>	Panasonic Toughbook Purchase

### Action Requested

Request Board approval to purchase Panasonic Toughbooks in the amount of \$145,130.90 from Technology Integration Group.

### Background

This product was originally part of a group lease request that the Board approved on July 18, 2022, to supply staff computers and MDCs. Due to supply chain issues, the MDC portion of the lease was not delivered prior to an interest rate increase. The District needs to complete its migration to an interoperable, mobile, and reliable technology environment.

The District's initial lease was quoted at 4.8%. The staff computers delivered in October will remain under this lease. Due to delivery delays, the MDC lease would be at a new interest rate of 6.86%. Given the funds available in the Capital Replacement Fund, it is in the District's financial interest to purchase the MDCs rather than lease them at a higher interest rate. The purchased MDCs would still be under a 4-year maintenance plan to ensure operability and reliability.

### Board Policy Implications

Purchasing policy states Board approval is required for purchases over \$50,000.00.

### Budget Implications

The original lease for the staff computers and MDCs was expected to cost \$51,660 per year. The annual lease for just the computers will now be \$13,458; freeing up \$38,202 to contribute towards this purchase of the MDCs this budget year. The remaining funds for the MDC purchase will come from the Capital Replacement Fund, which currently has enough appropriation authority to make this purchase. However, because this purchase was not expected in the FY 22-23 Adopted Budget, we may need to make adjustments in a later supplemental budget to increase expenditure authority in the Capital Replacement Fund to fit in the remaining planned purchases and projects.

Completing a one-time purchase of the MDCs reduces the ongoing expense of the lease, resulting in savings in near-term budgets.



Technology Integration Group

Corporate Office  
 10620 Trenea St Ste 300  
 San Diego, CA 92131  
 Phone : 858-566-1900  
 Fax : 858-790-0027

<b>REMIT "PAYMENTS ONLY" TO:</b> P.O.Box 85244 San Diego, CA 92186-5244	<b>INVOICE</b> <b>5484069</b>
---	----------------------------------

**INVOICE DATE** 11-NOV-22 **CUSTOMER NO** 51079  
**SALES ORDER NO** 1028322

**S** CLACKAMAS COUNTY FIRE DISTRICT  
**O** 11300 SE FULLER RD  
**L**  
**D** PORTLAND OR 97222-1124  
**T**  
**O**

**S** CLACKAMAS COUNTY FIRE DISTRICT  
**H** 11300 SE FULLER RD  
**I**  
**P** MILWAUKIE OR 97222-1124  
**T**  
**O**

DATE SHIPPED	PURCHASE ORDER	LOCATION	SHIP VIA	SALESREP		TERMS		
08-NOV-22	32300064	DS	GROUND BEST WAY	AALTO, AMY		NET 30		
ITEM NUMBER	DESCRIPTION			QTY ORD	QTY SHIP	UNIT PRICE	EXTENSION	TAX
1225717	PANASONIC TOUGHBOOK FZ-55 14IN TOUCHSCREEN SEMI-RUGGED NOTEBOOK - FULL HD - 1920 X 1080 - INTEL CORE I7 11TH GEN I7-1185G7 - 16 GB TOTAL RAM - 512 GB SSD - INTEL CHIP - WINDOWS 11 - INTEL - IN-PLANE SWITCHING (IPS) TECHNOLOGY - 18 Mfg P/N:FZ-55FZ006KM			50	50	2,820.52	141,026.00	
1224850	PANASONIC PORT REPLICATOR - FOR NOTEBOOK Mfg P/N:FZ-VEB551U			10	10	410.49	4,104.90	

PRODUCT	SERIAL NO	PRODUCT	SERIAL NO	PRODUCT	SERIAL NO
1225717	2JTTA84705	1225717	2JTTA84708	1225717	2JTTA84710
1225717	2JTTA84714	1225717	2JTTA84717	1225717	2JTTA84719
1225717	2JTTA84720	1225717	2JTTA84722	1225717	2JTTA84724
1225717	2JTTA84734	1225717	2JTTA84740	1225717	2JTTA84743
1225717	2JTTA84744	1225717	2JTTA84748	1225717	2JTTA84751
1225717	2JTTA84756	1225717	2JTTA84757	1225717	2JTTA84762
1225717	2JTTA84765	1225717	2JTTA84768	1225717	2JTTA84771
1225717	2JTTA84774	1225717	2JTTA84777	1225717	2JTTA84780
1225717	2JTTA84788	1225717	2JTTA84790	1225717	2JTTA84798
1225717	2JTTA84805	1225717	2JTTA84809	1225717	2JTTA84824
1225717	2JTTA84829	1225717	2JTTA84830	1225717	2JTTA84833
1225717	2JTTA84834	1225717	2JTTA84837	1225717	2JTTA84838
1225717	2JTTA84845	1225717	2JTTA84849	1225717	2JTTA84851
1225717	2JTTA84854	1225717	2JTTA84866	1225717	2JTTA84867
1225717	2JTTA84868	1225717	2JTTA84872	1225717	2JTTA84873
1225717	2JTTA84876	1225717	2JTTA84884	1225717	2JTTA84885
1225717	2JTTA84887	1225717	2JTTA84945		



Technology Integration Group

Corporate Office
10620 Treena St Ste 300
San Diego, CA 92131
Phone : 858-566-1900
Fax : 858-790-0027

REMIT "PAYMENTS ONLY" TO:
P.O.Box 85244
San Diego, CA 92186-5244

INVOICE
5484069

INVOICE DATE CUSTOMER NO
11-NOV-22 51079

SALES ORDER NO
1028322

S CLACKAMAS COUNTY FIRE DISTRICT
O 11300 SE FULLER RD
L
D PORTLAND OR 97222-1124
T
O

S CLACKAMAS COUNTY FIRE DISTRICT
H 11300 SE FULLER RD
I
P MILWAUKIE OR 97222-1124
T
O

Table with 6 columns: SUB TOTAL, Sales Tax%, Sales Tax, eWaste Fee, Freight, PLEASE REMIT THIS AMOUNT. Values: 145,130.90, 0.00, 0.00, 0.00, 145,130.90

INSTRUCTIONS :

PURCHASING AUTHORITY NUMBER :
AGENCY BILLING CODE :
CUSTOMER PO DATE :

\*\* TERMS AND CONDITIONS \*\*

This Technology Integration Group ("TIG") offer to sell products and provide services is solely at the prices set forth in this Quote and solely in accordance with the terms and conditions (the "Terms") attached to this Quote. If Buyer has ordered products or services from TIG and such order is deemed to be an offer by Buyer, TIG's acceptance of such offer is expressly conditional on Buyer's assent to the Terms, to the exclusion of all other terms and conditions. Any additional, different, or conflicting terms or conditions proposed by Buyer in any offer, acceptance, or confirmation, including those set forth on any Buyer purchase order, specifications, or other documents issued by Buyer are considered by TIG to be requests for material alterations of the Terms, are hereby rejected, and will not be binding in any way on TIG. Buyer is hereby notified of TIG's objection to all such additional, different, or conflicting terms and conditions. No waiver or amendment of any of the Terms will be binding on TIG unless made in a writing expressly stating that it is such a waiver or amendment and signed by an authorized agent of TIG. Buyer will have accepted (and will be deemed to have accepted) these Terms if Buyer does any of the following: (a) accepts the Terms in writing; (b) pays (in part or whole) for the products or services; or (c) receives delivery of any products or services and fails to return the products or refuse the services within five days following receipt.

In the event of non-payment, Buyer agrees to pay all collection costs including attorney fees. A finance charge of 1.5% per month may be charged on delinquent invoices. All returns are subject to the following: must include original invoice & Return Material Authorization (RMA) number, 15% restocking fee, must be in original box in resalable condition. After 30 days, repair or exchange only. Quotes are valid for thirty (30) days. All orders are subject to credit approval and adjustments to ordered products and prices that may be due to product availability, typographical error, electronic processing errors or price changes, including rebate or promotion expiration which may occur without notice. TIG and Buyer must confirm acceptance of any adjustments prior to shipment. Prices do not include applicable taxes and/or shipping charges which may be added at the time of shipment. Taxes,



Technology Integration Group

Corporate Office  
10620 Treena St Ste 300  
San Diego, CA 92131  
Phone : 858-566-1900  
Fax : 858-790-0027

**REMIT "PAYMENTS ONLY" TO:**  
P.O.Box 85244  
San Diego, CA 92186-5244

**INVOICE**  
**5484069**

**INVOICE DATE**    **CUSTOMER NO**  
11-NOV-22        51079

**SALES ORDER NO**  
**1028322**

**S** CLACKAMAS COUNTY FIRE DISTRICT  
**O** 11300 SE FULLER RD  
**L**  
**D** PORTLAND OR 97222-1124  
**T**  
**O**

**S** CLACKAMAS COUNTY FIRE DISTRICT  
**H** 11300 SE FULLER RD  
**I**  
**P** MILWAUKIE OR 97222-1124  
**T**  
**O**

shipping and handling charges are subject to change based on the terms and conditions of the final sale. Defective product may be returned within thirty (30) days of the shipping date for repair or replacement as determined by manufacturer warranty. TIG does not offer or accept terms requiring most favored customer pricing.

TIG resells products from numerous manufacturers. It is common industry practice for manufacturers to offer incentives and rebates for product sales. This quote may contain product or services subject to such incentives. No representation or warranty to the contrary is made. Technology Integration Group passes through to buyer the terms and conditions of the original equipment manufacturers product and software licenses and warranties. Any exception must be negotiated directly with the original equipment manufacturer. Unless ordered pursuant to a government prime contract that is identified on the customer's purchase order, all sales are intended to be to the end user, and resale of the products is prohibited.

Please be advised that the quoted pricing may be impacted by the new tariffs. In the event that the pricing has been affected, we will confirm with you prior to placing an order.

Protecting Your Privacy. TIG has updated its Privacy Policy effective 1/1/2020. You may review the updated policy by pasting this URL into your web browser: <https://www.tig.com/Company/PrivacyPolicy.aspx>



# FIRE CHIEF'S REPORT

October 2022



**Ana Wakefield Press Event**  
L to R: PIO Hamilton, FF Amaya, Lt. Hintz,  
Ana Wakefield, AO Carrothers, Chief Browne



**Pub. Ed. Specialist Owens teaching CPR**

## Highlights

- During Fire Prevention Month, the Fire District was very active within the community. This included three open houses and numerous fire and general safety classes presented to pre-school, schools, and independent and senior living facilities.
- Mold was found in Station 6. Facilities and Wellness are working with SDAO and are updating procedures to current best practices.
- The Fire Chief met with the department heads to discuss organizational priorities and the intention of T.E.A.M.S.
- Financial Services responded to a phishing and ACH vendor fraud scam. All funds were recovered without any loss due to the quick actions of Admin. Technician Golloher and Finance Manager Wong. In response, the District is working with a security firm to make improvements and Finance has already implemented some changes.

## Notable Events/Calls

- 11/4/22 - Stove top fire at Sandy Heights Apartments in Sandy. The suppression system controlled the fire.
- 11/5/22 - Marine Rescue at Austin Hot Springs. WR319 used a Rapid Deployment Craft to retrieve 3 adult males who were stranded on the riverbank for 19 hours. The river was extremely high from heavy rain.
- 10/31/22 - Residential Fire on Hillwood Circle. Crews found a kitchen fire that extended into the attic. Crews quickly searched the structure and extinguished the fire. Red Cross provided assistance to the residents.
- 10/31/22 - Second alarm Commercial Fire in Clackamas. The building was a 100x200 warehouse with explosions on the interior. Crews initially operated in the Defensive strategy until good access was established. The FMO is still determining the cause.

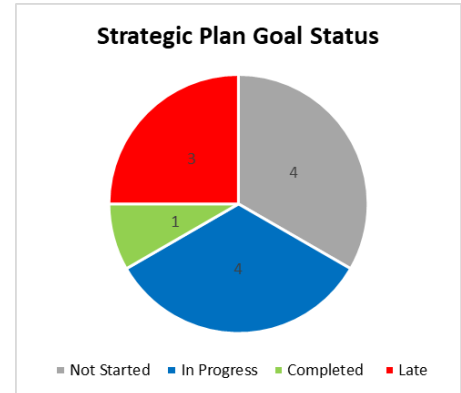
# FIRE CHIEF'S REPORT

October 2022

## Organizational Data

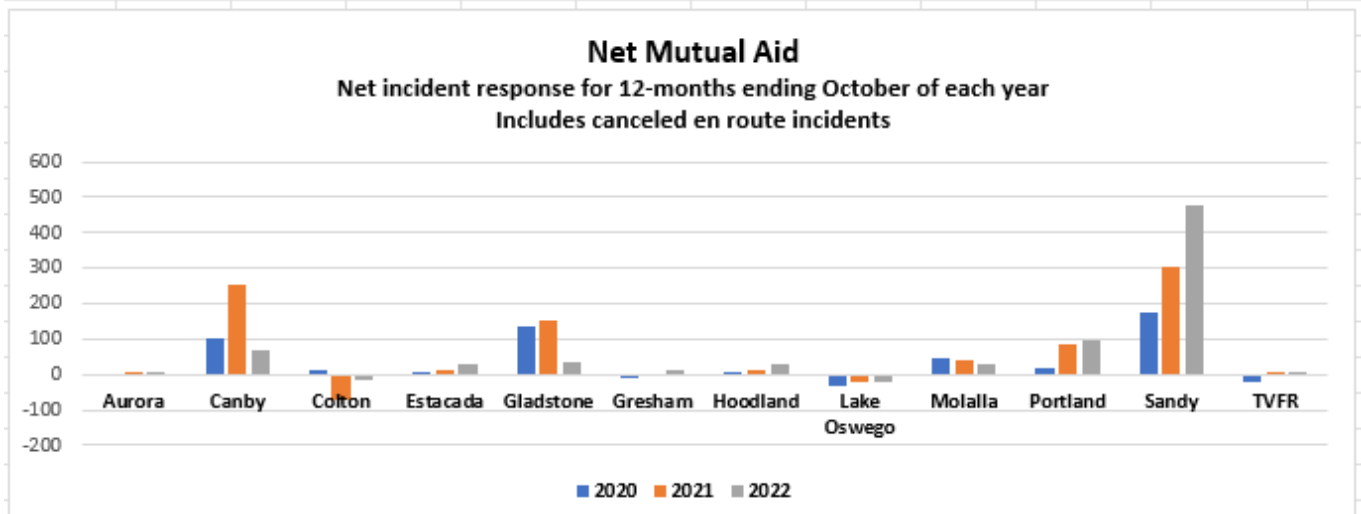
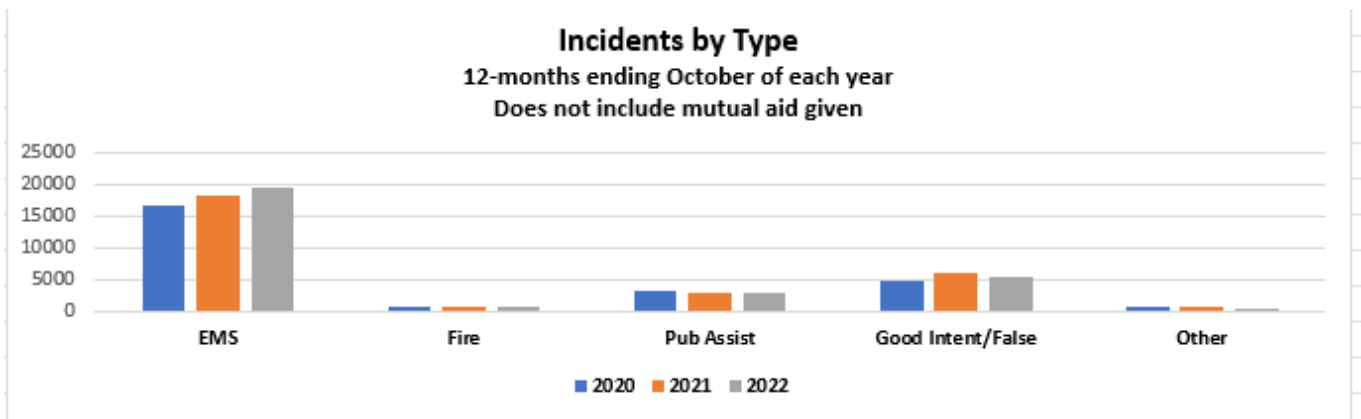
### Staffing

	Response	Risk Reduction	Staff	FF Vols	Support Vols
Allocated	263	12	55		
Filled	243	11	52	14	14
Academy	15	0		0	0



### Volunteers

Training	Events	Duty Shifts	Station 12	Station 13	Station 21	Support	
# of Drills	4	1	Nights	20/31	0/31	10/31	11/31



Average Company Time Committed	
Time: 270 hours and 30 minutes	Percent of Month: 37.13%
Includes Preparation and Response: Incidents, Apparatus/Equipment Checks, Physical Fitness, Training	

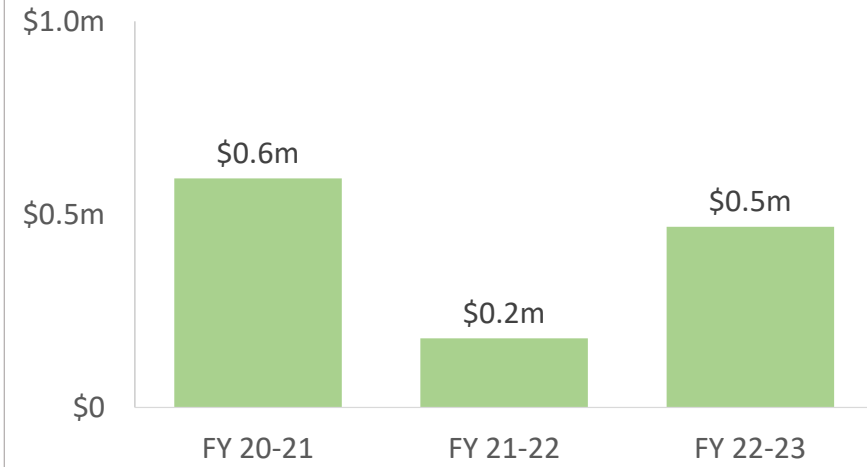


# FINANCIAL REPORT

Period Ending October 31, 2022

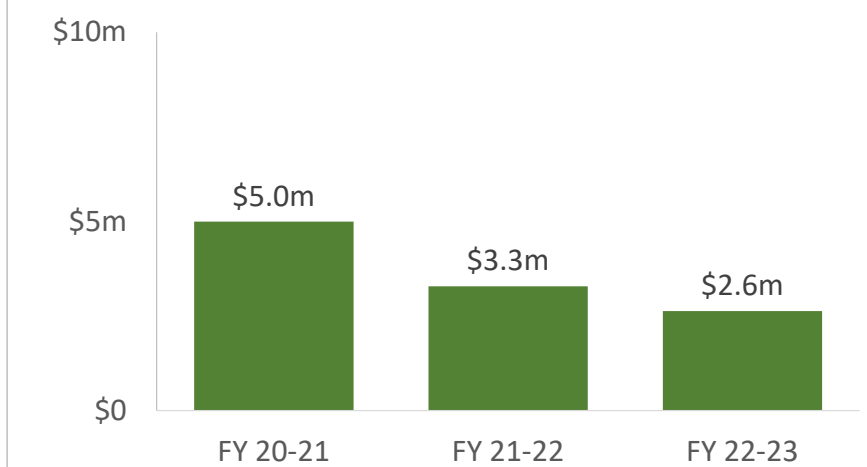
## General Fund Property Tax Revenues

Through October



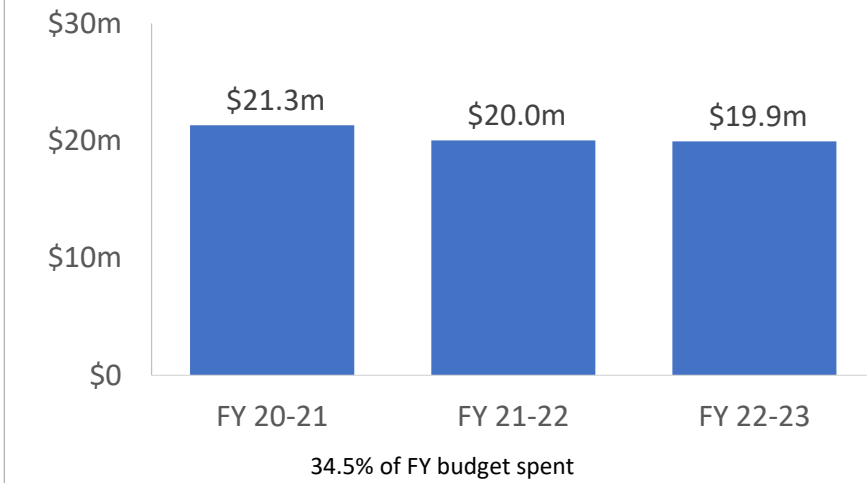
## General Fund Total Revenue

Through October



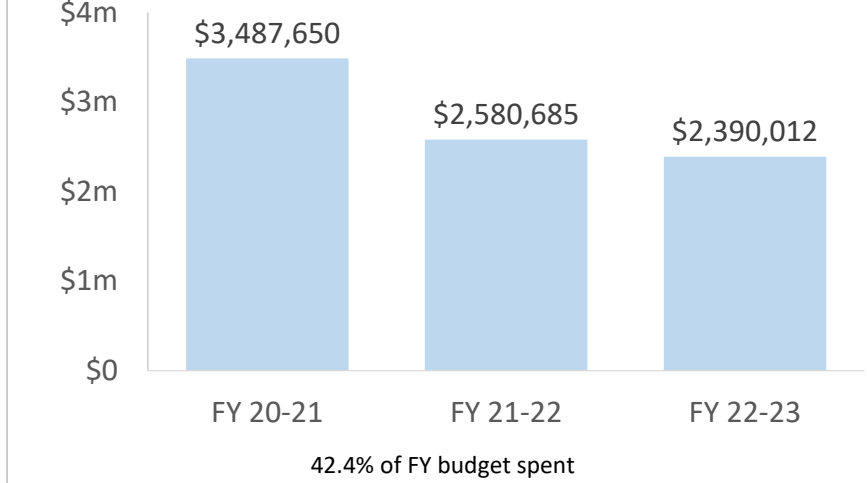
## General Fund Salary & Benefits

Through October



## General Fund Overtime

Through October

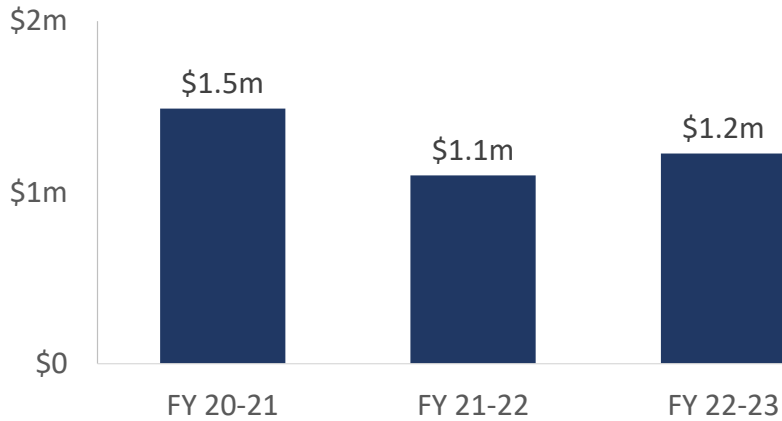




# FINANCIAL REPORT

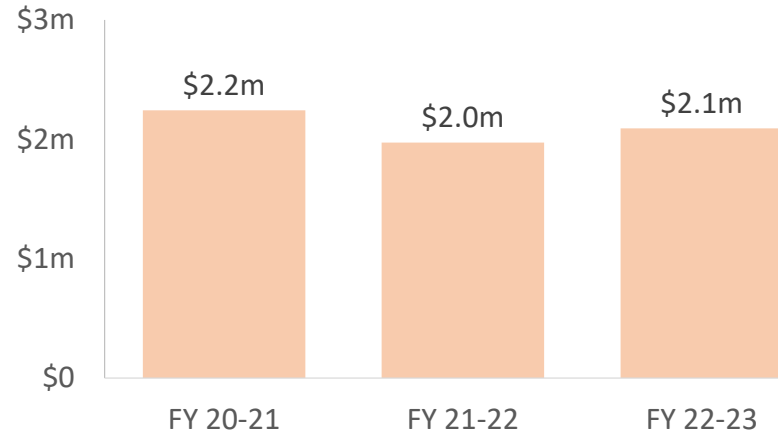
Period Ending October 31, 2022

**General Fund Health Claim Expenses**  
Through October



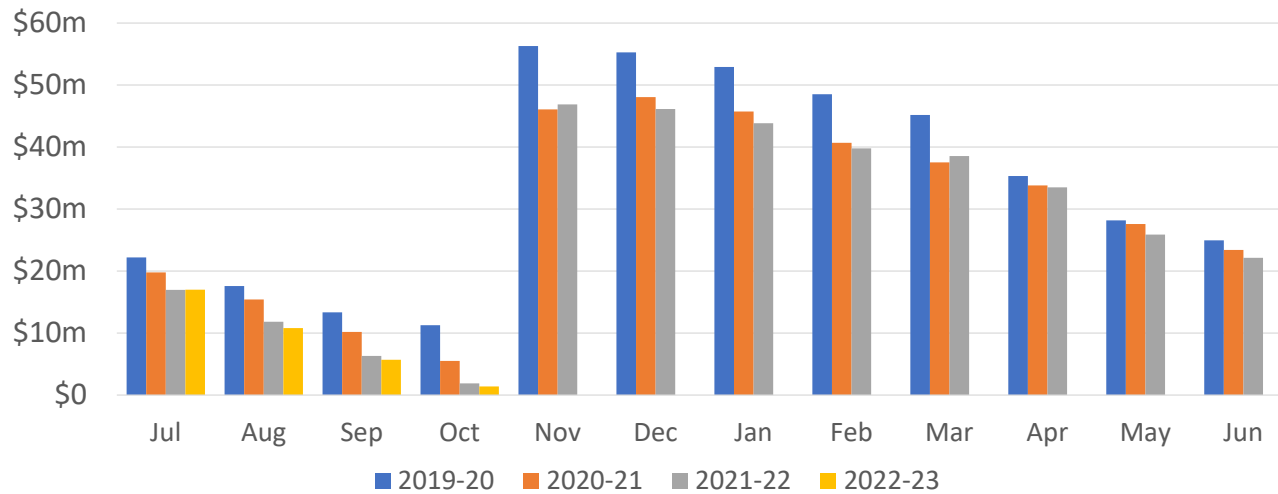
24.6% of FY budget spent

**General Fund Materials and Services**  
Through October



28.0% of FY budget spent

**Month-End Cash Balance, All Funds**



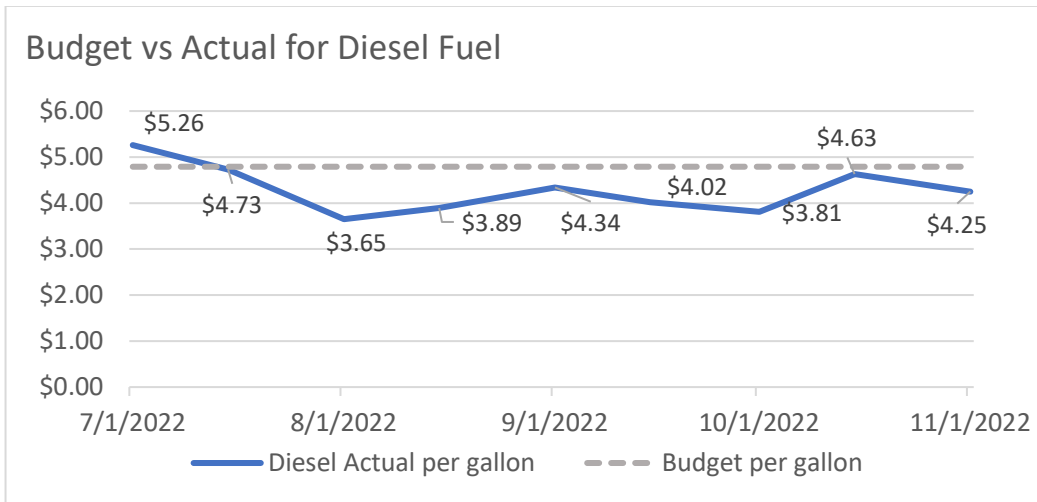
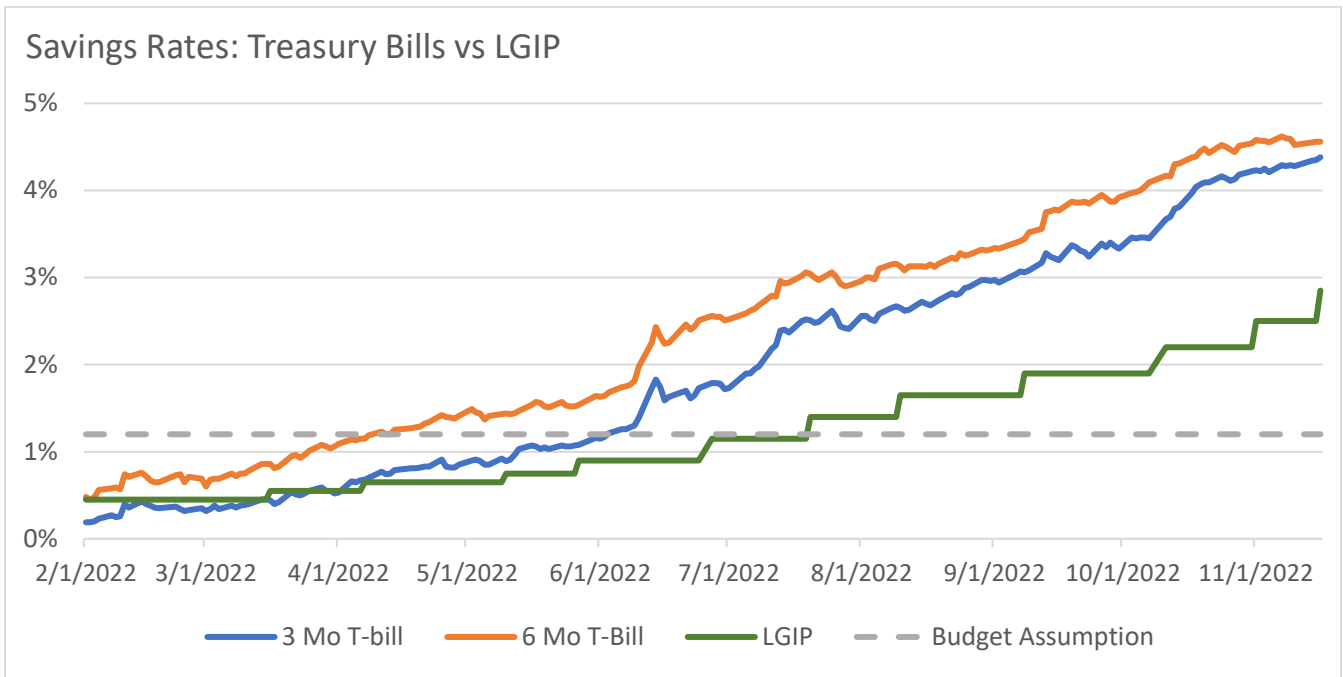
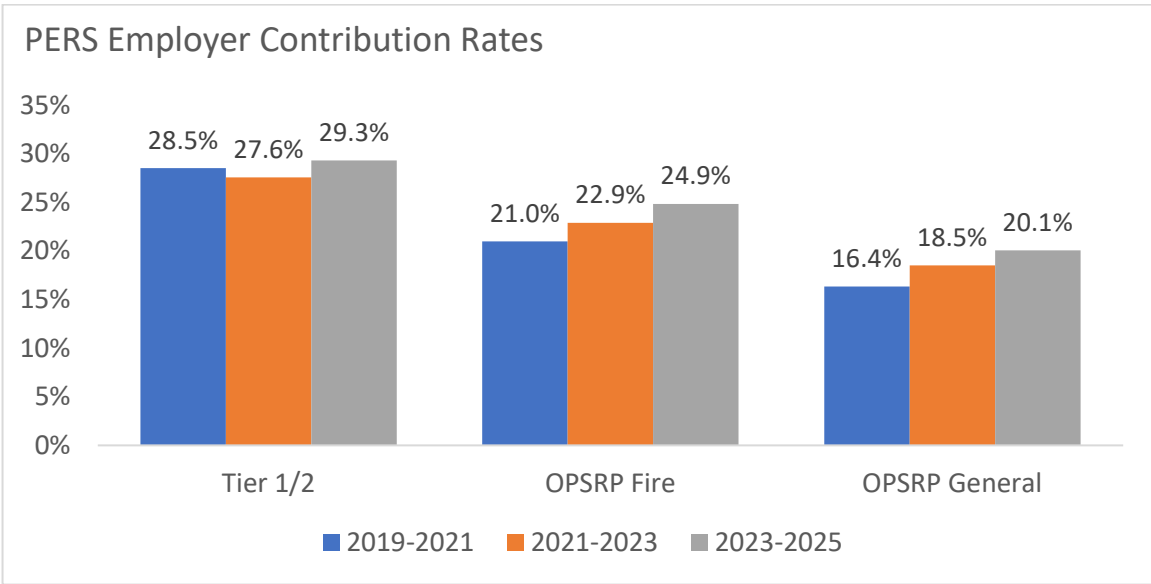


10 - GENERAL FUND

Budget to Actual Report for Period Ending  
October 31, 2022

Clackamas Fire District #1


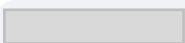

	Adopted Budget	Actual YTD	% of Budget
Beginning Fund Balance	\$15,135,000	\$15,606,015	103.1%
<i>Revenues</i>			
Tax Revenue	\$61,216,000	\$468,108	0.8%
Interest	\$310,000	\$48,134	15.5%
EMS Revenue	\$1,990,000	\$72,874	3.7%
Contract Revenue	\$3,231,475	\$1,387,255	42.9%
Conflagration Revenue	\$0	\$21,832	0.0%
Grants	\$75,000	\$0	0.0%
Other Revenue	\$1,402,380	\$646,696	46.1%
Transfers In	\$70,600	\$0	0.0%
Total Revenues	<u>\$68,295,455</u>	<u>\$2,644,899</u>	<u>3.9%</u>
<i>Expenditures</i>			
Fire Chief's Office	\$487,527	\$206,942	42.4%
Emergency Services	\$47,553,333	\$16,783,741	35.3%
Business Services	\$17,251,295	\$5,040,688	29.2%
Debt Service	\$2,811,300	\$40,505	1.4%
Transfers Out	\$192,000	\$0	-
Contingency	\$2,702,580	\$0	-
Total Expenditures	<u>\$70,998,035</u>	<u>\$22,071,876</u>	<u>31.1%</u>




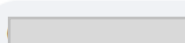
# CORRESPONDENCE


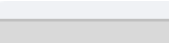

## C-1 Social Media Comments

Thankful for OSFM mobilizing members, including Capt. Corless, from their incident management team to support with Hurricane Ian in Florida, Oct. 3:


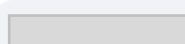

   
Thank you for helping those in Florida . We appreciate your service!  
[Like](#) [Reply](#) [Hide](#) 5w 

Thankful for E307 crew: Lt. Everett Easton, AO Andrew Gordian, and FF Joe Mendoza for dog rescue in Happy Valley, Oct. 4:


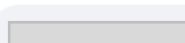
   
Thank you for your hard work!!!!!!!!!!!! I'm sure that wasn't easy, but the reward was worth it!! 🙏

   
Thank you thank you very much Clackamas fire department good job like always  
[Like](#) [Reply](#) [Hide](#) 5w 



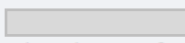

Thank you to Community Services and Fire Marshal's Office staff for the Oak Grove Station 3 open house, Oct. 17:


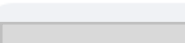

   
This was such a fun event! Thank you station 3!!!  
[Like](#) [Reply](#) [Hide](#) 3w 

Thank you to DFM/Capt. Shanklin and T304 crew for their fire safety presentation, Oct. 20:

   
My little one (Buzz Lightyear) LOVED the presentation and has been wearing his fire hat since your visit. Thank you for taking the time to do this! 🚒🚒

Thankful for first responders on National First Responders Day, Oct. 28:

  Top fan  
  
Thank you for including Dispatchers. It takes all branches to make it work. Thank you all for your dedication to service. ❤️💛💙  
[Love](#) [Reply](#) [Hide](#) 2w  2

   
Thank you for all you do! And THANK YOU for being inclusive of dispatch as first responders! We appreciate you!  
[Like](#) [Reply](#) [Hide](#) 2w 

## INFORMATIONAL ITEMS

- I – 1 KATU News, October 5, 2022, “Clackamas Fire rescues dog that fell down a ravine, reunites with family.” <https://ktvl.com/news/local/clackamas-fire-rescues-dog-that-fell-down-a-ravine-reunites-with-family>
- I – 2 KGW News, October 6, 2022, “Person critically injured after driver crashes into Clackamas Wingstop.” <https://www.kgw.com/article/news/local/clackamas-wingstop-crash/283-c05818ea-d9b5-4e15-aeaf-0beab653e648>
- I – 3 Univision Portland, October 7, 2022, “Automovilista en condición crítica tras chocar fachada de restaurante en Clackamas.” <https://kunptv.com/news/local/automovilista-en-condicin-crtica-tras-chocar-fachada-de-restaurante-en-clackamas>
- I – 4 Clackamas Review, October 11, 2022, “Clackamas Fire open houses return for first time in two years.” <https://pamplinmedia.com/cr/24-news/560083-448401-clackamas-fire-open-houses-return-for-first-time-in-two-years>
- I – 5 Flash Alert, October 17, 2022, “Ana Wakefield Visits Clackamas Fire for the 5-Yr Anniversary of Her Horrific Car Crash.” (article attached)
- I – 6 KOIN 6 News, October 17, 2022, “One dead in residential fire in Damascus.” <https://www.koin.com/local/clackamas-county/one-dead-in-residential-fire-in-damascus/>
- I – 7 Fox 12 News, October 18, 2022, “Survivor returns to thank firefighters 5 years after near-deadly crash.” <https://www.kptv.com/2022/10/19/survivor-returns-thank-firefighters-5-years-after-near-deadly-crash/>
- I – 8 KATU News, October 26, 2022, “Clackamas Fire pulls injured driver from rollover crash on Highway 99E bridge.” <https://katu.com/news/local/clackamas-fire-pulls-injured-driver-from-rollover-crash-on-highway-99e-bridge>
- I – 9 Flash Alert, October 31, 2022, “Clackamas Fire Crews Respond to Commercial Fire on Halloween.” (article attached)



## **ANA WAKEFIELD VISITS CLACKAMAS FIRE FOR THE 5-YR ANNIVERSARY OF HER HORRIFIC CAR CRASH**

News Release from **Clackamas Fire Dist. #1**

*Posted on FlashAlert: October 17th, 2022 4:13 PM*

Back on October 18th, 2017, Ana Wakefield was in a horrific car accident when a car came across the center line and hit her head on. The driver who had caused the accident then took off. Ana had suffered a serious brain injury, paralysis and other major injuries. She has made an incredible recovery and wants to visit those who had come to her aid.

Her story was immortalized in a documentary called “Fight like Ana.”

Ana and her Dad will be at Clackamas Fire's station #1 tomorrow.

Media is invited to come see Ana's progress and share in her story of recovery.

**Contact Info:**

Public Information Officer, Pager: (503)294-3555, Email: [cfdpio@clackamasfire.com](mailto:cfdpio@clackamasfire.com)

## CLACKAMAS FIRE CREWS RESPOND TO COMMERCIAL FIRE ON HALLOWEEN (PHOTO)

News Release from **Clackamas Fire Dist. #1**

*Posted on FlashAlert: October 31st, 2022 9:17 PM*

Downloadable file: [Halloween](#)

Downloadable file: [Halloween](#)

Downloadable file: [Halloween](#)

At approximately 6:45 pm on Halloween, Clackamas Fire crews were called to a commercial fire on the corner of 130th Ave. and Jennifer st. in Clackamas. Firefighters arrived to find an approximately 100x200ft commercial building with flames coming from the South side as well as through the roof. Firefighters were able to strategically divide and conquer, which allowed them to prevent the fire from growing and allowed them to extinguish the fire quickly. There were no injuries reported. Fire Investigators will be on scene to determine an origin and cause of the fire.

**Contact Info:**

Public Information Officer, Pager: (503)294-3555, Email: [cfpio@clackamasfire.com](mailto:cfpio@clackamasfire.com)

## **ANA WAKEFIELD VISITS CLACKAMAS FIRE FOR THE 5-YR ANNIVERSARY OF HER HORRIFIC CAR CRASH**

News Release from **Clackamas Fire Dist. #1**

*Posted on FlashAlert: October 17th, 2022 4:13 PM*

Back on October 18th, 2017, Ana Wakefield was in a horrific car accident when a car came across the center line and hit her head on. The driver who had caused the accident then took off. Ana had suffered a serious brain injury, paralysis and other major injuries. She has made an incredible recovery and wants to visit those who had come to her aid.

Her story was immortalized in a documentary called “Fight like Ana.”

Ana and her Dad will be at Clackamas Fire's station #1 tomorrow.

Media is invited to come see Ana's progress and share in her story of recovery.

**Contact Info:**

Public Information Officer, Pager: (503)294-3555, Email: [cfpio@clackamasfire.com](mailto:cfpio@clackamasfire.com)

## CLACKAMAS FIRE CREWS RESPOND TO COMMERCIAL FIRE ON HALLOWEEN (PHOTO)

News Release from **Clackamas Fire Dist. #1**

*Posted on FlashAlert: October 31st, 2022 9:17 PM*

Downloadable file: [Halloween](#)

Downloadable file: [Halloween](#)

Downloadable file: [Halloween](#)

At approximately 6:45 pm on Halloween, Clackamas Fire crews were called to a commercial fire on the corner of 130th Ave. and Jennifer st. in Clackamas. Firefighters arrived to find an approximately 100x200ft commercial building with flames coming from the South side as well as through the roof. Firefighters were able to strategically divide and conquer, which allowed them to prevent the fire from growing and allowed them to extinguish the fire quickly. There were no injuries reported. Fire Investigators will be on scene to determine an origin and cause of the fire.

**Contact Info:**

Public Information Officer, Pager: (503)294-3555, Email: [cfpio@clackamasfire.com](mailto:cfpio@clackamasfire.com)