



**Sandy Fire District #72
Clackamas Fire District #1
Joint Work Session and Town Hall Minutes
January 4, 2022**

ATTENDANCE

Sandy Fire Board of Directors: Andrew Brian, Ron Lesowski, Mark Maunder, and Justin Stuchlik; Clackamas Fire Board of Directors: Jay Cross, Chris Hawes, Thomas Joseph, and Jim Syring

Others present: Nick Browne, Michael Carlsen, Patrick DeLair, Josh Gehrke, Tracey Grisham, Izak Hamilton, Tyson Lowther, Dan Mulick, Brent Olson, Shawn Olson, Dave Palmer, Josh Santos, Brian Stewart, Mike Verkest, Doug Whiteley, and Stations 3, 11, 15 – Clackamas Fire; Jerry Kearney – Volunteer Association; Gary Boyles, Jason McKinnon, Phil Schneider, and Nick Tharp – Sandy Fire; and Kurt Latipow and Melissa Swank – AP Triton

Other community members and citizens were in attendance. The full video conferencing attendance can be provided upon request.

**1. CALL TO ORDER PER ORS 192.610 TO 192.710
ORS 192.650 – The meeting is being recorded.**

President Joseph called the meeting to order at 6:30 pm. The video recording will be made available on Clackamas Fire's website: <https://clackamasfire.com/board-meetings/>.

2. Public Comment *(The President will call for statements from citizens regarding District business, up to 15 minutes and each person not to exceed three minutes.)*

William Gifford, a resident of Oregon City, thanked Clackamas Fire for all their work on the feasibility study, and noted the community appreciated what the District is doing.

Libby Medley, a resident of Sandy, shared that Clackamas Fire did an excellent job communicating crucial information, such as evacuations, maps, etc. during the 2020 wildfires.

Dave McNeal, a resident of Oregon City, asked if there would be time reserved after the presentation to comment or ask questions. He commented that he was surprised Clackamas Fire didn't learn from the previous experience of contracted services with Estacada Fire.

3. Discussion of Feasibility Study – Chief Schneider, Chief Browne, and AP Triton

Chiefs Schneider and Browne gave a brief overview of the coverage areas for their respective districts. Chief Schneider noted Sandy Fire is a combination department, which is comprised of career and volunteer members. Due to the bordering boundaries of both districts, there has been a long-standing history of mutual aid agreements and responding jointly to incidents. Through succession planning, Sandy Fire took the opportunity to look into options to enhance their efficiencies for their district and to enhance service delivery to their residents.



In 2019, both districts came together and began the first year of an Intergovernmental Agreement (IGA). The IGA consisted of Sandy Fire compensating Clackamas Fire for training services for their career and volunteer members and battalion chief coverage to ensure 24/7 command and control.

In 2020, both districts agreed to expand the IGA for two years, which would include the support of fleet services from Clackamas Fire and joint staffing at Eagle Creek Station 18. Under a staffing agreement, Clackamas Fire would provide staffing on all three shifts at Station 18 and Sandy Fire would pay for the cost of one entire shift.

Chief Schneider noted the joint staffing has enhanced their service delivery to the community and has strengthened their ability to manage the back-to-back alarms that occur daily seamlessly. Additionally, this has guaranteed a second engine company on critical calls, such as cardiac arrest, injury accidents, and all types of fires.

Chief Browne and Chief Schneider thanked both Boards of Directors, Chiefs Gehrke, Carlsen, and McKinnon for all their efforts in the feasibility study, and both sets of citizen groups attending this meeting.

Fire Chief Browne turned it over to Sandy Fire Director Maunder, who noted that Sandy Fire elected to conduct a study based on current collaboration efforts with Clackamas Fire's Eagle Creek Station 18 in regard to training, and command and control. On a larger scale, Sandy Fire has a sincere desire to evaluate all options to maintain or improve service delivery that is cost effective to the tax payors of the District. Director Maunder noted that regional collaboration needs to be part of discussions for future planning efforts, which is the purpose of the meeting that day.

Kurt Latipow, from AP Triton, discussed the project overview and shared how hard both districts worked on transparency and outreach through stakeholder interviews, public survey, and significant amounts of input from internal and external stakeholders. Kurt explained that AP Triton is a neutral, third-party participant that will review the data, analyze research and science, and come up with findings and recommendations.

Kurt noted that both Boards of Directors agreed to conduct a feasibility study to assist with determining the future of service delivery between both agencies. AP Triton was retained to analyze each district's current service delivery, organizational structure, financial sustainability, and to provide various options.

Feasibility Study Scope of Work:

- Phase 1 – Project Initiation and Data Acquisition
 - Virtual Town Hall and Community Survey (aka Joint Work Session and Town Hall)
- Phase 2 – Baseline Evaluations of both Fire Districts
- Phase 3 – Future Opportunities for Cooperative Efforts



- Phase 4 – Development, Review, and Delivery of Report

Melissa Swank, from AP Triton, introduced the community survey and went over each of the questions.

4. Questions

Time was turned over for questions submitted via the Zoom chat feature. Full chats are available upon request.

The community survey was made available after this meeting, January 4, 2022, until January 20, 2022. The survey results will be received by AP Triton, who will compile the responses and build into a report that will be furnished to both districts.

A PowerPoint slide was displayed on the Zoom screen for several minutes for survey access, which was through a URL link or by scanning a QR code.

Sandy Fire’s communication plan regarding survey access would be through the *Sandy Post*, Oregon Trail School District, Sandy Fire website and Facebook page, along with emails internally and to their stakeholders.

Clackamas Fire’s communication plan regarding survey access would be through their website and social media platforms, i.e., Facebook, Twitter, Instagram, and LinkedIn.


5. Adjournment

The Joint Work Session and Town Hall meeting adjourned at 7:37 pm.

Minutes recorded and prepared by Clackamas Fire Program Specialist Tracey Grisham


[Susan Hein \(Mar 25, 2022 07:27 PDT\)](#)

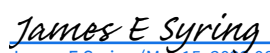
Chairman Sue Hein


[Ron Lesowski \(Mar 29, 2022 19:59 PDT\)](#)

Secretary/Treasurer Ron Lesowski


[Thomasjoseph \(Mar 14, 2022 14:45 PDT\)](#)

President Thomas Joseph


[James E Syring \(Mar 15, 2022 08:02 PDT\)](#)

Secretary Jim Syring











2022-01-04 Joint Work Session Minutes_CFD and SFD


Final Audit Report

2022-03-30


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-  Document created by Ariel Roberts (ariel.roberts@clackamasfire.com)
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 Agreement completed.

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