

Clackamas Fire District #1



REGULAR BOARD OF DIRECTORS' MEETING MINUTES January 24, 2022

ATTENDANCE

Board of Directors: Jay Cross, Chris Hawes, Thomas Joseph, Jim Syring, and Marilyn Wall

Others present: Nick Browne, Michael Carlsen, Steve Deters, Patrick Dunne, Jason Ellison, Heather Goodrich, Tracey Grisham, Dylan Herbert, Oscar Hicks, Shelby Hopkins, Chuck Karlik, Jerry Kearney, Ryan Kragero, Spencer Lambing, Tyson Lowther, Sam McCullough, Dan Mulick, Brent Olson, Kyle Olson, Dave Palmer, Brandon Paxton, Ariel Roberts, Josh Santos, Rich Stenhouse, Brian Stewart, Deidre Toczyski, Josh Tyler, Scott Vallance, Mike Verkest, Mark Whitaker, Doug Whiteley, and Stations 1, 2, 7, 15, 19 – Clackamas Fire; Patrick Dunne – Local 1159; Jason McKinnon and Phil Schneider – Sandy Fire; and Genoa Ingram – Court Street Consulting.

Other community members and citizens were in attendance. The full video conferencing attendance can be provided upon request.

I. CALL TO ORDER PER ORS 192.610 TO 192.690 ORS 192.650 – The meeting is being recorded.

President Joseph called the meeting to order at 5:00 pm. He noted that the video recording will be placed on the Clackamas Fire website.

II. CHANGES TO THE AGENDA

Chief Browne said they added item B-2 to vote on a possible new trustee to the Clackamas Emergency Services Foundation.

III. APPROVAL OF THE REGULAR BOARD MEETING MINUTES ON DECEMBER 20, 2021.

No changes. The minutes were approved as written.

Director Wall abstained as she was not in attendance of that meeting.

IV. PUBLIC COMMENT - None

V. PRESENTATION – OPERATION SANTA UPDATE – Division Chief Whiteley

Division Chief (DC) Whiteley explained that Operation Santa had five drive-thru donation drop-off events, some of which coordinated with community events like the Happy Valley tree lighting. In a big deviation from the past, instead of distributing the donations out of CFD, they

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partnered with community organizations such as the Clackamas Service Center and the AMEN Group; they accepted the donations CFD collected and distributed them throughout the community through their network of groups, which spread the donations through the whole district. He really appreciated the tremendous support from CFD's volunteers; they truly made the event successful. Director Syring echoed these sentiments.

DC Whiteley reported that they collected over 8,395 pounds of food and about 3,375 toys, which were distributed to over 700 families. They looked forward to planning for next year and hopefully introducing the parades back into the event.

President Joseph asked how this year's event compared with the event pre-Covid. DC Whiteley said that in 2019 the event collected 54,000 pounds of food and 9,000 toys.

VI. BUSINESS – Action required

B-1 Request Board Approval of Resolution 22-01 Adopting and Appropriating a Supplemental Budget for Fiscal Year 2021-2022 – Chief Financial Officer Whitaker

Chief Financial Officer (CFO) Whitaker explained that this was also discussed at the recent Board work session. This supplemental budget is a result of the additional shortfalls and increased operational replacement costs. It took into account some immediate reductions that have been enacted, and also recognized some additional revenues. This supplemental budget does not show the reduction of the property tax receipts yet; he would like to wait until later in the year when they have a better estimate.

Director Cross made a motion and Director Hawes seconded for the Board to approve Resolution 22-01 Adopting and Appropriating a Supplemental Budget for Fiscal Year 2021-2022. Motion passed unanimously.

B-2 Request Board Approval for Jasmine Schneider of Colton Fire as Trustee for the Clackamas Emergency Services Foundation – Fire Chief Nick Browne

Chief Browne explained that this recommendation was brought forward from the Executive Committee of the Clackamas Emergency Services Foundation (CESF). Jasmine Schneider has been involved as a liaison for Colton Fire for several years. It is the recommendation of the Executive Committee and the Board of Trustees to approve her as a new trustee.

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Director Hawes made a motion and Director Cross seconded for the Board to approve Jasmine Schneider as a Trustee for the Clackamas Emergency Services Foundation. Motion passed unanimously.

VII. OTHER BUSINESS – No action required

OB-1 Legislative Update

Genoa said the legislative session will begin on February 1. It will again be a virtual session; all committees will be virtual, and they won't be able to meet with the legislators in person. It isn't known if the house and senate galleries will be open.

She shared that there is a reincarnation of a media access bill that was killed during the last legislative session. Battalion Chief (BC) Brandon Paxton assisted her with crafting some language that was adopted that lays out strict provisions for when the media would be allowed on a scene. Basically, if the Incident Commander (IC) says no, the media will be denied access.

She reported that there is a legislative concept (LC 96) that was brought forward by a firefighter that has a bill that expanded the cancer presumption. There was a lot of negotiation between the Special Districts Association and the Firefighters Association. Special Districts had hoped to be neutral but chose to oppose the bill with concerns that it would bankrupt districts. The Oregon Fire Chiefs Association (OFCA) remain neutral and the Fire District Directors took an opposing position. She anticipates more discussion in the future.

OB-2 Board Committee/Liaison Reports

Civil Service Liaison Report – Director Hawes

Director Hawes said the commission elected Jim Dille as the new President. They updated the civil service rule related to the residency requirements for the Chief Examiner. They approved lateral entry fire testing results and entry level results.

Assistant Chief (AC) Stewart reported that AC Deters was appointed as Interim Chief Examiner.

OB-3 Board Informational Updates/Comments

None.

VIII. INFORMATIONAL ONLY

A. Division/Department Reports

R-1a Office of the Fire Chief – Fire Chief Nick Browne

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Chief Browne reported that the analog to digital radio cutover went smoothly. DC Carlsen lead the county-wide effort.

Health and Safety Chief Goodrich attended and provided input on the pilot of the National Fire Academy's Fire Service Safety Essentials.

The District applied for an AFG grant for \$1.7 million for cardiac monitors.

CFD crews ran nearly 27,000 calls in 2021. They added CAD capabilities to the water tenders and brush rigs. This was one of the recommendations that came out of the wildfire After Action Review (AAR) in 2020. CFD also implemented Squad 319 and made many changes as a result of the AAR.

R-1a.1 Health and Safety – Chief of Health and Safety Heather Goodrich

Chief Goodrich reported that from July 1 to December 31, the District had 26 positive COVID-19 cases. From January 1 to January 24, they've had 11 positive cases. This is on trend with the news that reports of the fast-spreading omicron variant. It has not impacted CFD's ability to provide service, but it is affecting the budget. Since July, one-third of the positive cases were high risk exposures and they had to send people home. The annual physicals have been a slow process due to COVID-19.

President Joseph asked if they do contact tracing. Chief Goodrich confirmed that they do have a process in place to track and collect data. Clackamas County Public Health does investigate as well. She commended the BCs on doing a great job gathering information.

President Joseph asked if CFD has had any hospitalizations. Chief Goodrich was only aware of one person, and they are doing well and back at work.

R-1b Office of Strategic Services – Assistant Chief Brian Stewart

AC Stewart reported that they are still in negotiations with the BC group, and he hoped to have those completed shortly. He commended the Support Services and Technology Services Divisions for their work preparing the District for the winter storm.

He shared that Kronos suffered a major outage when they were attacked by ransomware in early December. This affected Telestaff which is the District's time keeping and payroll software. He commended Data Services and Payroll on developing a back-up system.

He shared that DC Gehrke wrapped up his appointment with the Executive Committee at CCOM. AC Stewart was appointed for the upcoming term.

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R-1b.1 Support Services – Division Chief Michael Carlsen

DC Carlsen reported that the radio cutover from analog to digital affected 12,000 radios system-wide. It went very smoothly.

R-1c Office of Business Services – Assistant Chief Steve Deters

AC Deters shared that Operation Santa was a large event for Community Services in December. They also participated in several public education community events such as hands-only CPR at a middle school.

R-1d Office of Financial Services – Chief Financial Officer Mark Whitaker

CFO Whitaker said that the financial report through December was in their board packet. At the last meeting, he reported that they had requested a deadline extension for submitting the audit to the State. They hoped to finalize the audit later that week. He foresaw some substantial changes to the reports going forward. He hoped to have the budget calendar out the following week.

R-1d Office of Emergency Services – Division Chiefs Josh Santos and Dan Mulick

R-1e.1 Medical Services – Division Chief Josh Santos

DC Santos shared that the EMS plan consultant work had begun. The consulting group did virtual site visits for all the stakeholders in the county. They will now have individual discussions with each stakeholder, as well as large group discussions. Their focus now is to develop an ambulance service plan so they can put together an ambulance service contract by the end of the year. He commended Staff Captain Mike Verkest for his captivating and engaging presentation during the site visits.

He reported that COVID-19 has caused significant increases in hospital wall time due to staffing shortages and increased demand in emergency rooms. Therefore, first responders are on scene longer and ambulances are at the hospital longer.

R-1e.2 Operations – Division Chief Dan Mulick

DC Mulick shared that there is a volunteer academy that will graduate on February 17. He commended the Training Department on their hard work and BC Kyle Olson on everything he's already accomplished in his new role as BC of Training and Volunteer Services. ICS training will begin the following week. They will kick off the lateral training in March.

He shared that the Portland Fire Bureau had a line of duty death recently. CFD covered a part of their city with engine, truck, and BC coverage during the service. CFD also provided TVF&R a half day of coverage for another memorial service. He is proud of these mutual aid partnerships.

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He highlighted that crews had a busy Christmas Day with a commercial fire, a house fire, and an incident where a car drove through a retirement home. There were three technical rescue calls in December; two incidents had patients pinned under construction equipment and one was a rope rescue with Molalla Fire.

R-1f Professional Firefighters of Clackamas County Local 1159 – Assistant Shop Steward Patrick Dunne

Assistant Shop Steward Dunne shared that the D Shift Committee has been working on the different options for schedules. There was also a lot of hard work by Station 7 during the Telestaff (Kronos) outage.

R-1g Volunteer Association Report – Interim President Jerry Kearney

Jerry said that there were no drills during the month of December as their efforts focused on Operation Santa. The volunteers participated in all five donation events. He said that citizens were disappointed that there weren't parades and he hoped that that part of the event will return.

He reported on the volunteer station coverage for the month of December. Ten of the volunteers were hired by other agencies in the area. Jerry will serve as the Interim President until the elections in June.

B. Correspondence

Noted.

C. Informational Items

Noted.

D. Next Meeting

The next Board of Directors' meeting will be on Monday, February 28, 2022, at 5:00 pm by remote video conferencing.

IX. REGULAR BOARD MEETING RECESSED

The regular Board of Directors' meeting recessed at 5:54 pm.

X. EXECUTIVE SESSION CALLED TO ORDER UNDER ORS 192.660(2)(a) TO DISCUSS A PERSONNEL MATTER

XI. REGULAR BOARD MEETING RECONVENED

The regular Board of Directors' meeting reconvened at 6:58 pm.

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XII. ADJOURNMENT

The regular Board of Directors' meeting adjourned at 6:59 pm.

Minutes recorded by Program Specialist Tracey Grisham and prepared by Administrative Technician Jessamyn Ode

Thomas Joseph

Thomas Joseph (Mar 1, 2022 18:30 PST)

President Thomas Joseph

James E Syring

James E Syring (Mar 2, 2022 08:54 PST)

Secretary James Syring









1-24-2022 Regular Board Meeting Minutes FINAL

Final Audit Report

2022-03-02

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