

Clackamas Fire District #1



REGULAR BOARD OF DIRECTORS' MEETING September 20, 2021

(This meeting was recorded.)

I. CALL TO ORDER PER ORS 192.610 TO 192.690 ORS 192.650 – The meeting has been recorded.

President Cross called the meeting to order at 6:00 pm. He noted the meeting was being held via teleconference. The recording will be placed on the Clackamas Fire (CFD) website.

Present: Board of Directors Jay Cross, Chris Hawes, Thomas Joseph, Jim Syring, and Marilyn Wall; Fire Chief Nick Browne; Assistant Chief Brian Stewart; Chief Financial Officer Mark Whitaker; Division Chief Doug Whiteley; Division Chief Josh Gehrke; Division Chief Michael Carlsen; Battalion Chief Steve Deters; Battalion Chief Melanie Kinne; Public Information Officer Brandon Paxton; Battalion Chief Brent Olson; Staff Captain Mike Verkest; Captain Deputy Fire Marshal Kari Shanklin; Lieutenant Mark Gayman; Health & Safety Chief Heather Goodrich; Chief Technology Officer Oscar Hicks; Facilities Manager Scott Vallance; Logistics Manager DeAnn Cordes; Emergency Manager Gregg Ramirez; AO Thomas Bicket; Volunteer Jerry Kearney; Local 1159 Shop Steward Andrew Gordian; Genoa Ingram from Court Street Consulting; Volunteer Association President Kirk Hambley; Sandy Fire District Fire Chief Phil Schneider and Division Chief Jason McKinnon; citizens Thelma Haggemiller, Catherine Bossom, Chris Bossom and Dylan Bossom; and Executive Assistant Rachel Trotman.

II. CHANGES TO AGENDA

Chief Browne shared that some of the presenters tonight have changed. The Board members received the updated agenda earlier that evening.

III. APPROVAL OF THE REGULAR BOARD MEETING MINUTES ON AUGUST 16, 2021.

There were no changes to the minutes.

The minutes were approved unanimously as written.

IV. PUBLIC COMMENTS

A citizen named Catherine Bossom, her husband Chris Bossom, and her son Dylan Bossom attended the meeting. Catherine described that on June 30th, her home caught fire in the middle of the night and her smoke detectors went off. She said there were no words to express their gratitude to the crews that saved their home. Chris Bossom also gave his sincere thanks. Dylan said thank you for saving their house.

Director Cross thanked them for coming to the meeting and asked Chief Browne to make sure their message was relayed to the crews.

Chief Browne thanked the Bossom family for attending the meeting. He said it was an honor to serve them. He will make sure their message gets to the crew.

V. ELECTION OF BOARD OFFICERS – President Cross

President Cross opened the nominations for Board President.

Director Syring nominated Director Thomas Joseph for Board President.

No other nominations.

Since there were no other nominations, by consent, Director Joseph was elected to the position of President for 12 months.

President Joseph took over meeting.

President Joseph shared that outgoing President Director Cross had nothing but challenges in his way with COVID-19, selection of the Fire Chief, and he had to make several board decisions. However, in spite of all that, he always made sure the Board had a feeling of inclusivity and were kept apprised of any happenings in the District. He saluted Director Cross for stepping up to the challenges and thought he handled them very well.

President Joseph opened up the nominations for Vice President.

Director Hawes nominated Director Marilyn Wall to the position of Vice President.

No other nominations.

By consent, Director Marilyn Wall was elected to the position of Vice President.

President Joseph opened up the nominations for Secretary/Treasurer.

Director Cross nominated Director Jim Syring for Secretary/Treasurer.

No other nominations.

By consent, Director Jim Syring was elected as Secretary/Treasurer.

President Joseph recited the Fire District's mission, to safely protect and preserve life and property.

VI. BUSINESS – Action required

PRESENTATION – FIRE PREVENTION MONTH – DFM Captain Kari Shanklin

DFM Kari Shanklin presented a PowerPoint presentation.

She explained that at this meeting she normally gives a recap of the Hilltop Safety Fair, but this year it was cancelled due to health and safety concerns.

She gave a recap of the Ready, Set, Go! program and the wood chipper grants. She explained how rewarding the program has been. With the ice storm and dry conditions, people were eager to clean up their properties but didn't always have the knowledge or financial means to do so.

The program started in May with PSAs, videos, ads, social media posts, and media interviews for Wildfire Prevention Month. She was very thankful for the wonderful partnership with the Clackamas Emergency Services Foundation (CESF). CESF initially gave \$10,000, then an additional \$30,000. These funds were used for additional grants, PSAs, printed materials, and a video. They were currently processing \$40,546 in fuels reduction and chipper grants. She was very grateful and thankful for the generosity of the Foundation.

Fire Prevention month is October. The theme established by the National Fire Protection Association is, "Learn the Sounds of Fire Safety". CFD wanted to be more inclusive with the theme and revised it to "Learn the sounds and signs of fire safety" as the hearing-impaired alarms are a strobe light. An effective home escape plan starts with a working smoke alarm.

She shared that schools requested a digital copy of brochures this year. They provided this to the North Clackamas School District, Oregon City School District, and other school districts within CFD. This brochure will be featured on the website and social media in October. She and Public Education Specialist Tammy Owen will be giving fire safety presentations to as many schools as possible, following health and safety guidelines.

The department also created three virtual tours that they will feature on the website and social media.

Director Cross commended DFM Shanklin and her team on an outstanding job.

President Joseph asked what area the chipper grants were mostly in.

DFM Shanklin said that AT Walker has worked on a map and it shows a lot of distribution throughout the district, especially in rural areas.

President Joseph asked if private schools like LaSalle were included in their program. DFM Shanklin said yes, they were included.

President Joseph said that in the last 15 or 20 years, they have installed over 2,000 smoke alarms in mobile homes in conjunction with the rotary groups. Does she anticipate that will happen this year with the COVID-19 restrictions?

DFM Shanklin said that because of COVID-19, she anticipated that some groups will be on hold. Those programs really make a difference, so she is hopeful and anxious to restart those campaigns.

B-1 Request Board Approval of Proclamation 21-04 – To Designate the Month of October 2021 as Fire Prevention Month – DFM Captain Kari Shanklin

Director Cross made a motion and Director Hawes seconded for the Board to Approve Proclamation 21-04 – To Designate the Month of October 2021 as Fire Prevention Month, with the theme, “Learn the Sounds and Signs of Fire Safety!” Motion passed unanimously.

B-2 Request Board Approval of Changes to Section 9.3 of the Board Policy Manual Regarding Moving the Meeting Start Time to 5:00 pm – Assistant Chief Brian Stewart

AC Stewart explained that they initially brought this before the Board in July 2021, and last month brought it before the Board for discussion and consideration (this is the first step of the policy change process). This meeting item would be the second step of the process as required.

In their packet was a memo from DC Gehrke and copy of article 9. This included a number of changes on it, but those will be discussed later in that meeting. The change he was specifically speaking to is requesting the Board to ratify article 9.3, which would strike through 6:00 pm, move to 5:00 pm.

Last month the Board discussed a possible trial period for this change. No trial period was recommended in this document. He explained that the Board always has the flexibility to come back through that two-step process to adjust the meeting time again.

Director Wall shared that, for the record, she received citizen feedback from Dave McNeil objecting to this change.

Director Syring noted that citizen Thelma Haggemiller (who is a frequent citizen attendee) was listening to meeting. He asked if she was willing to share her thoughts.

Thelma shared that she is retired, and it doesn't make any difference to her. If she is available, she will attend the meeting. Her concern was for citizens who work and wondered if they gave input. She gave that information to President Joseph and asked him to check it out.

President Joseph shared that he reached out to Mark Aasland. This citizen had attended almost all the meetings when they were in person, but not on Zoom. He works in Lake Oswego. He didn't have any objection changing to 5:00 pm.

Director Cross shared that the board meetings are the opportunity for the Board and staff to conduct Fire District business and making sure they are taking care of the budget, etc. The people that they serve are encouraged to attend meetings. There are not a lot of opportunities for

public input at Board Meetings. He felt that the best forums for them to interact with the District would be town halls, open houses, etc.

Thelma shared that she put a notice in the Citizens Informed & Aware (CIA) Newsletter asking for input and asking them to contact President Joseph. The newsletter reaches about 700 people in the community.

Director Hawes shared that tonight was a little unusual and rushed for him. He wouldn't have been able to make a 5:00 pm start time. Most times, he could make it work. The Chief wanted to get staff home earlier. He explained that if they wanted staff home earlier, they could start the meeting at 5:00 pm and have a three-hour meeting, or they could start at 6:00 pm and have a two-hour meeting. They could tighten the meeting up a bit. As the Chair of the Sunrise Water Authority, they seldom have meetings go longer than an hour and a half. He is concerned about moving meetings earlier and earlier and if this affects people's ability to attend a public meeting. He thought 6:00 pm was a pretty good compromise.

President Joseph commented that they have had meetings go until 9:00 or 10:00 pm. It's rare, but they only meet once a month and they had items they had to take care of.

President Joseph reiterated that the Board could change this policy again if the time doesn't benefit the Board or the public.

Director Cross made a motion and Director Joseph seconded for the Board to Approve the revised Board of Directors' Policy Manual to reflect the changed meeting time from 6:00 pm to 5:00 pm as noted in Article 9.3. Directors Joseph, Wall, Syring, and Cross voted yes. Director Hawes voted no. Motion passed 4 to 1.

B-3 Request Board Approval of Resolutions for Supplemental Budget and Tax Anticipation Note– Chief Financial Officer Mark Whitaker

CFO Whitaker explained that in this business item, he is requesting approval of two resolutions related to the Tax Anticipation Notes (TANs). He went over several graphs that were in their packet and explained that data. He noted it was hard to predict how much they will spend in the next few months. In the packet, he went over his estimates for best-case and worst-case scenarios.

He shared it all depends on the property tax receipts that start coming in mid-November. He is requesting up to \$4 million in tax anticipation notes. These would only be short-term borrowing from the bank, and they would be immediately paid off upon receipt of the property taxes.

He explained that the beginning fund balance was pretty low, even lower than last year. This is all to make sure they have these reserves. CFO Whitaker shared that there is a chance they won't need to utilize the TANs, in which case the only costs would be the fees to the bank's lawyers and CFD's lawyers. If they do draw funds, interest would only be 1.18% and the interest would be, at most, \$4,000 a month.

He noted that the Oregon Budget Law requires two resolutions; one resolution is for the supplemental budget and one resolution to approve the TANs.

Director Cross asked if this worked like a home equity line of credit and they just borrow what they need. Or do they have set amounts they need to borrow?

CFO Whitaker said it is kind of like that. The bank would like the District to make withdrawals in \$1 million increments. Each time they make a withdrawal, its work and expense for the bank since it's a manual process. It provides the District with the most flexibility. It's not ideal, because if the District needs \$1.2 million, they would have to take out \$2 million, but they could immediately pay off what they don't need.

President Joseph asked if this is like a line of credit for businesses.

CFO Whitaker said the District can borrow up to \$4 million, in \$1 million increments through December.

Director Wall asked if the \$7,000 in legal fees included both sets of lawyers.

CFO Whitaker said yes. This was to pay the bank's underwriters and lawyers as well.

President Joseph, referring to the financial reports, asked why the cash balance all funds for 2019/2020 was better balanced than this year.

CFO Whitaker said he didn't have good answer since it's before he started. He did look into historical reports, and he knows there was an unusually large, lump sum of property taxes that came in and also another instance of conflagration payments coming in early. He noted there was always the potential for the one-off revenues.

Director Syring said he appreciated the charts as it was a different way to look at the data.

Referring to the cash balance by month chart, he noted that the last year was staggering lower in comparison to previous years. He asked if this was due to the Estacada (EFD) contract.

CFO Whitaker said that the loss of the EFD revenue is a small part of it. They are able to get this loan at very low cost. It's just the timing of property tax receipts and how the system works. It's ideal to have a large beginning fund balance. This figure shows where they are today but doesn't show what they are working towards. It doesn't change the overall budget which was a deficit budget.

Director Hawes commented that from what he understands, they are using next year's revenues to make up for this year's revenues that they don't have. Do they have a strategy to dig out of this hole? What is the solution to recover?

CFO Whitaker said that the District implemented a number of solutions to control costs, such as freezing salaries. They are putting together a budget for this fiscal year. The budget that was passed had a deficit and they want to fix that for next year's budget. There is a good chance that the cash forecast will be better, and they won't have to borrow.

Director Wall commented that the Board has approved TANs every year as a safety net. Some years they spend it, some years they don't. A \$4 million TANs is higher than normal, but last year, they approved \$5 million because of the conflagrations. It's not extraordinary to have this in case its needed.

President Joseph agreed and said he always remembers having this buffer.

Chief Browne thanked CFO Whitaker for his work and responses. Before going into this fiscal year, they implemented strategies to get the District out of the hole they are in. They are looking forward to the forecast in January from CFO Whitaker to see how the District is trending. They intentionally didn't budget for conflagrations because it is a moving target. This year, they've been deployed seven times. This will be a significant revenue stream that was not in the budget. He would expect to see that number shrinking in January. He commended CFO Whitaker on his work, and he appreciated the new board report format.

CFO Whitaker explained that there will be at least one or two more supplemental budgets that will be brought before the Board. The original will need adjustments due to things such as the conflagrations.

President Joseph reminded the Board that they will need to do two motions for this.

Director Hawes made a motion and Director Syring seconded for the Board to approve the FY21-22 Supplemental Budget as presented in Resolution 21-06. Motion passed unanimously.

Director Syring made a motion and Director Cross seconded for the Board to approve the authorization of up to \$4 million in tax anticipation notes as presented in Resolution 21-07. Motion passed unanimously.

VII. OTHER BUSINESS – No action required

OB-1 Legislative Update – Lobbyist Genoa Ingram

Genoa said that she distributed a summary of the 2021 session. The legislature is currently in special session. The committee on redistricting is in recess. She anticipated to hear something later that evening.

OB-2 Review and First Reading of Board Policy Manual – Assistant Chief Brian Stewart

AC Stewart explained that the Board has the draft revisions to the Board Policy Manual. This is the annual update. These are changes that do not include the 5:00 pm meeting time change that was just approve by the Board.

AC Stewart went through the document and explained the revisions or changes.

Under Section 1, AC Stewart explained that the Fire Chief has chosen to refocus the District with a purpose rather than a mission statement. The purpose of the Fire District is to save lives and mitigate emergencies while bringing calm to chaos, to bring value to the communities they serve and to make people's lives better.

Director Cross shared that he's brought up before, that he'd like to see the mission statement include other aspects of the District (ex: mobile integrated health, wellness). The previous mission statement overlooked some of that. He applauded the command staff for thinking bigger and showing that CFD is more than EMS calls and putting out fires.

Director Wall said this was a dynamic shift for her. She hadn't heard anything about this change and wanted to hear more from Chief Browne.

Chief Browne said that he will be sending them the purpose statement, the mission statement, and some values that the Command Staff has been working on. He felt a purpose statement shows why CFD exists and why they are doing what they do. He said it was his oversight that this was not brought before the Board sooner.

Director Wall asked if the vision statement was going away as well. Chief Browne confirmed and said he will send this information out to them tomorrow. It will be a good opportunity for them to engage on this before the second reading of the manual.

AC Stewart continued to go through the document noting any updates and changes.

Article 9.3 had a substantial change. The Board already adopted the meeting time change. This update shows that the meetings will be held at Station 5 or teleconferencing as allowed by law.

AC Stewart said there were a couple sections that the Board doesn't have yet. One is Appendix A which shows Committee Assignments. Another section not shown is the Introduction page to the Board Policy. There are also four policies that have no changes: Accounting and policies, cash management, debt management and the purchasing policy. These will be included in their entirety in the October packet for review.

Director Hawes noted some corrections that needed to be done on Appendix A. President Cross noted that this Appendix will be updated in October when the President assigns the committee and liaison assignments.

AC Stewart noted that staff will be working on a District Style manual so in the future, grammar will be consistent. DC Whiteley will be the lead on this manual.

OB-3 Wildfire After Action Review Update – Chief Nick Browne

Last week marked one year since the devastating fires of 2020. Since that time, CFD completed an After Action Review (AAR) and presented the results to the Board around March 2021. Everyone has been heavily engaged in the AAR and the 64 action items from Cal Fire's Chief

Zagaris. The action items have either been completed or have made substantial progress. Their goal is to have the entire list completed.

Chief Browne said that there were several areas they wanted to focus on. One was communications. During the wildfires they discovered that communications in their redundant system were lacking. They have a new VHF repeater at the Holcomb site and at the Highland Butte site. C800 received a grant that will add an additional six sites/towers that will be an overlay and interface with CCOM, LCOM, and WCCCA. The 800 digital takes effect on Dec. 8. The District has purchased 43 new VHF radios which are already installed in the apparatus.

Another highlight is Community Involvement. Chief Browne explained that they've held several town hall meetings. The District has four Fire Wise communities. Community Services has done an excellent job with the Ready Set Go! Program that includes the chipper grants.

Chief Browne highlighted other areas of the report:

- Disaster relief has been coordinated through CERT and Milwaukie Elks.
- Operations established a resource list.
- Reserve apparatus deployment has been reconstructed.
- Logistics will house all radios and MDC for checking out. New MDC models were purchased last year. Tablet versions were purchased for water tenders and brush units. Prior to this, they were unable to track water tenders and brush units.
- TeleStaff has been updated with special deploy.
- The use of Incident Action Plans (IAPs) have been utilized on all public disturbances including extreme heat events, large incidents, and crew daily logs.
- They have worked with CCSO and Clackamas County to fine tune the evacuation procedures.
- CFD helped with the Reverse 911 (Everbridge) system and that process. This has been tested by Clackamas County and CCOM. This is up and running well.
- Implementation of Crew 30.
- Purchased a Type III Engine.
- Station 18 is now staffed 24 hours a day, 7 days a week.
- Re-established the relationships with ODF and the USFS. Chief Browne thanked BC B. Olson for his work on this. The relationships have never been better.
- Added members to the taskforce leader list. Many members are trained to the division supervisor level.
- Added more engine bosses into the system.
- They will be receiving a mile hose kit to be used by county resources. This will be housed at Logistics.

Chief Browne shared that they have taken the AAR results very seriously. He felt that CFD was now better prepared than ever in the event of wildland urban interface. There is still more work that needs to be done.

Director Cross commended Chief Browne on an outstanding job. He asked about the town halls and other community engagements. What is the plan for those moving forward?

Chief Browne explained that they had planned for more in October but had to cancel due to the Delta variant of COVID-19. He expected another round of town hall meetings that will work into the next fire season.

DC Whiteley said that they are looking at May so they could tie it in with Wildfire Prevention Month.

Chief Browne explained that they would like to do the town hall meetings on a semi-annual basis. The first round went very well and had over 100 people at every meeting. He commended DC Whiteley and BC Paxton on these events.

OB-4 Board Committee/Liaison Reports

The July Clackamas Emergency Services Foundation Board Meeting Minutes were in the Board Packet.

OB-5 Board Informational Updates/Comments

None.

VIII. INFORMATIONAL ONLY

A. Division / Department Reports

R-1a Office of the Fire Chief

Chief Browne asked PIO Paxton to speak on some governmental affair items, then Health & Safety Chief Goodrich will speak.

Chief Browne shared that recently a firefighter from the Forest Grove Fire Department died of cancer. This is considered an occupational cancer and is a line of duty death. Chief Browne would like to applaud the Board for their support. For example, they approved the second set of turnouts. He explained that they are wearing black mourning bands over their badges in honor of their fallen fellow firefighter.

R-1a.1 Governmental Affairs – BC Brandon Paxton

BC Paxton shared that a lot happened in the month of August including vaccine mandates and the 2021 wildfire season. He worked with Genoa to connect with a couple of the state representatives as well as Clackamas County Chair Tootie Smith to talk about the impacts of the vaccine mandate and service delivery. They also discussed this year's wildfire season.

He shared that CFD has reached 30,000 followers on Facebook. This is a great way to engage the community.

President Joseph asked for the status on the mandate and where does CFD stand.

Chief Browne explained that the State has given three options for healthcare providers:

- 1) Get fully vaccinated by October 18
- 2) Medical exception

3) Religious exception

Any exceptions are due to Chief Browne by October 4.

President Joseph shared that he was approached by several firefighters and they appreciated the support by the Board during this process.

R-1a.2 Health & Safety – Chief of Health & Safety Heather Goodrich

H&S Chief Goodrich shared that OSHA came out with another temporary rule for all businesses about wildfire smoke. She attended a training where OSHA said that prior to COVID-19, they had done one temporary rule in their lifetime. Since COVID-19, they have passed seven temporary rules. Wellness made sure that CFD completed the training during the necessary timeframe to abide by this new rule. She met with the new volunteers and gave them training on all the OSHA temporary rules.

Their department has also been busy with the COVID-19 mandates. In August, there was an indoor mask mandate, an outdoor mask mandate, and the vaccination mandate. Chief Browne and HR are handling the exemptions while Wellness went through the registry to make sure all the information was current.

In August and September, the District had three career firefighters and one volunteer firefighter test positive for COVID-19. She only had to send three personnel home for high-risk exposures. She's helped 12 personnel find testing for COVID-19.

Per her request, CFD will have an OSHA consultation next month. They will look at the Fleet, Logistics, and the Facilities building as well as the new steep pitch roof prop at Training. OSHA will also be looking at the safety program in general.

Wellness staff have started career pre-physicals. They are able to do the spirometry test again whereas they couldn't last year because of COVID-19. The staff wear full PPE, and the test is done outside or with the bay doors open. She emphasized how important the spirometry test was.

That week the IAFF peer support training took place. It will be a three-day online class that many of CFD peer supporters are attending. They've also offered the class to the Local 1159 and to Portland Fire. Through the IAFF peer support training, they will create a regional team that will help firefighters throughout the state and country.

The new full-time Athletic Trainer, Josh Gallagher, had his first day. He worked almost two years on a minor league for the Seattle Mariners and then two years at LAMB research. She was really excited to have him the team.

President Joseph asked when they requested an inspection by OSHA, will they come in an advisory capacity? What is their approach?

H&S Chief Goodrich said that they reached out to OSHA for consultations because they are not looking for anything punitive; they are looking to make sure everything is in order. Once the consultation is complete, the District will have a set amount of time to fix anything and can't be fined on those. She is likely to be requesting several consultations as she is new to the position and wants to make sure CFD is compliant.

R-1b Office of Strategic & Business Services – Assistant Chief Brian Stewart

AC Stewart said his office submitted reports for all divisions. He wanted to give DC Whiteley the opportunity to highlight Community Services at this meeting.

R-1b.1 Community Services – Division Chief Doug Whiteley

DC Whiteley reported that they held several town halls and will continue to do that. They will be looking at the most effective ways to conduct them as well as what topics to cover.

They are trying to re-establish community outreach at neighborhood associations, CPOs, civil groups, etc. They want to be a part of those meetings at least quarterly. They are trying to attend virtually because of COVID-19.

He commended DFM Shanklin and staff for the great work they were doing in Public Education.

DC Whiteley explained that the District was close to “re-opening,” but didn't with emergence of the Delta variant.

Public Education is working on some station tour videos. They have done a few in person safety presentations but have taken the appropriate measures such as being outdoors, spacing, masking, etc. They are very careful with what community events the crews participate in.

He shared that the Foundation Dinner Auction will be April 2, 2022, at Gray Gables.

R-1c Office of Financial Services – Chief Financial Officer Mark Whitaker

CFO Whitaker wanted to explain the revamped finance report. The report has a series of bar charts to show how the District is doing so far, this fiscal year.

He explained that, since its early in the fiscal year, he can't draw too many conclusions from the data yet. Revenue is down a little bit which could be the timing of one-time payments that are expected from the state for wildfire reimbursement. This could also be related to Estacada.

R-1d Office of Emergency Services

R-1d.1 Medical Services – Division Chief Josh Santos

Not in attendance. No verbal report.

R-1d.2 Operations – Division Chief Dan Mulick

Not in attendance. No verbal report.

R-1e Professional Firefighters of Clackamas County Local 1159 – Shop Steward Andrew Gordian

Shop Steward Gordian gave kudos to Lt. Mark Gayman for the updates he has been providing regarding a sick member (from CFD) and making sure they had support. Countless members had stepped up to help this member with food and other expenses.

The Local 1159 has been very busy with the vaccine mandate. They've had two Zoom meetings to answer questions and provide feedback from legal counsel. They are working closely with the fire districts to ensure all members were provided the needed support and/or vaccinations.

The Local 1159 hosted a webinar on the bargaining status and the details of the contract. Membership will vote on the contract starting that week. The polls will be open for six days.

He congratulated Captain Rob Rector on his retirement.

R-1f Volunteer Services – Battalion Chief Steve Deters

BC Deters shared that training focused on wildland and hose evolutions. EMS training was environmental and toxicology.

There was still no activity for Explorers. However, Lt. Sakaguchi reached out to the Boy Scouts to see how they are re-engaging during COVID-19. Hopefully there will be some movement on that in the near future.

BC Deters reported their station coverage.

- Stn.12 31/31 (6 – 24-hour shifts)
- Stn.13 17/31
- Stn. 21 17/31
- Rehab/Water Tender Group – 14/31

He shared personnel changes.

BC Deters said that recruitment was over. The class had orientation on August 28. There were six members from Sandy Fire in that academy. Everything was going very well.

R-1g Volunteer Association Report - President Kirk Hambley

President Hambley congratulated President Joseph and the other directors on their new positions.

The Volunteer Association participated in two public events in August:

- Aug. 3: National Night Out

- Aug 9: Boring Dull Annual Celebration - Dale Miller took out the antique for the parade.

B. Correspondence

Noted.

C. Informational Items

Noted.

D. Next Meeting

The next Board of Directors' meeting will be on Monday, October 18, 2021. Time and location to be determined.

IX. ADJOURNMENT

The meeting adjourned at 7:51 pm.

UPCOMING EVENTS:

October 18, 2021 – Regular Monthly Board Meeting – time and location TBD

Rachel Trotman
Executive Assistant

Thomas Joseph
[ThomasJoseph \(Jan 6, 2022 12:10 PST\)](#)

President Thomas Joseph

James E Syring
[James E Syring \(Jan 12, 2022 12:50 PST\)](#)

Secretary Jim Syring









Signatures: September board minutes

Final Audit Report

2022-01-12

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By:	Tracey Grisham (tracey.grisham@clackamasfire.com)
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