



*To safely protect and preserve life and property*

CLACKAMAS FIRE DISTRICT #1

**Board of Directors' Meeting  
Monday, March 15, 2021  
Meeting Location: Remote Video Conferencing  
6:00 pm**

**AGENDA**

**REGULAR SESSION**

- I. CALL TO ORDER PER ORS 192.610 TO 192.690**  
**ORS 192.650 – The meeting is being recorded.**
- II. CHANGES TO AGENDA**
- III. APPROVAL OF MINTUES OF THE REGULAR BOARD MEETING ON FEBRUARY 22, 2021.**
- IV. PUBLIC COMMENT** *(The President will call for statements from citizens regarding District business, not to exceed three minutes per person.)*
- V. PRESENTATION – ANNUAL MEDICAL DIRECTOR’S REPORT** – District Physician Supervisor Dr. Ritu Sahni
- VI. BUSINESS – Action required**
- VII. OTHER BUSINESS – No action required**
  - OB-1 Legislative Update** – Lobbyist Genoa Ingram
  - OB-2 Board Committee/Liaison Reports**
    - Executive Committee – President Cross/ Director Joseph
    - Interagency Committee – Director Joseph / Director Syring
    - Joint Oversight Committee – Director Trotter / Director Syring
  - OB-3 Civil Service Rules Update** – Deputy Chief Doug Whiteley / Director Syring
  - OB-4 Board Informational Updates/Comments**
    - COVID-19 Update – Chief Fred Charlton
- VIII. INFORMATIONAL ONLY**
  - A. Division / Department Reports**
    - R-1a Fire Chief’s Office – Chief Fred Charlton - Verbal



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- R-1a.1 Public Affairs- Battalion Chief Brandon Paxton (Board packet)
  - Emergency Management - Emergency Manager Gregg Ramirez (Board packet)
  - Public Education – Captain Kari Shanklin (Board packet)
- R-1b Business Services Division – Deputy Chief Doug Whiteley (Board packet)
  - Human Resources - Director Trish Noble (Board packet)
- R-1b.1 Financial Services – Accounting Manager Anh Le (Board packet)
- R-1b.2 Support Services – Division Chief Michael Carlsen (Board packet)
  - Fleet Services - Director Bill Bischoff (Board packet)
  - Facility Maintenance - Director Scott Vallance (Board packet)
  - Logistics Services – Director DeAnn Cordes (Board packet)
- R-1b.3 Community Services – Division Chief Brian Stewart (Board packet)
  - Data Services - Director Shelby Hopkins (Board packet)
  - Fire Marshal’s Office - Battalion Chief Shawn Olson (Board packet)
  - Information Technology - Director Oscar Hicks (Board packet)
- R-1c Emergency Services Division
  - R-1c.1 Medical Services/Training - Division Chief Josh Gehrke (Board packet)
    - Medical Services - Battalion Chief Josh Santos (Board packet)
    - Health and Wellness - Director Heather Goodrich (Board packet)
    - Training Department - Battalion Chief Melanie Kinne (Board packet)
  - R-1c.2 Operations – Division Chief Nick Browne (Board packet)
  - R-1c.3 Volunteer Services – Battalion Chief Steve Deters (Board packet)
  - R-1c.4 Volunteer Association Report – President Kirk Hambley - Verbal

**B. Correspondence**

**C. Informational Items**

**D. Next Meeting**

The next Board of Directors’ meeting will be on Monday, April 19, 2021 at 6:00 pm by remote conferencing.

**XI. REGULAR BOARD MEETING RECESSED**



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**XII. EXECUTIVE SESSION CALLED UNDER ORS 192.660(2)(h) TO CONSULT LEGAL COUNSEL WITH REGARD TO LITIGATION AND ORS 192.660(2)(a) TO DISCUSS EMPLOYMENT OF A NEW FIRE CHIEF**

**XIII. REGULAR BOARD MEETING RECONVENED**

**XIV. ADJOURNMENT**

**UPCOMING EVENTS:**

April 19 – Regular Board Meeting – 6:00 pm by remote video conferencing