



To safely protect and preserve life and property

CLACKAMAS FIRE DISTRICT #1

**Board of Directors' Meeting
Monday, January 25, 2021
Meeting Location: Remote Video Conferencing
6:00 pm**

AGENDA

REGULAR SESSION

- I. CALL TO ORDER PER ORS 192.610 TO 192.690
ORS 192.650 – The meeting is being recorded.**
- II. CHANGES TO AGENDA**
- III. APPROVAL OF THE REGULAR BOARD MEETING MINUTES ON
DECEMBER 21, 2020.**
- IV. PUBLIC COMMENT** *(The President will call for statements from citizens regarding
District business, not to exceed three minutes per person.)*
- V. PRESENTATION – Wildfire After Action Review – Chief Charlton**
- VI. PRESENTATION – Seasonal Wildland Fire Mitigation Crew – Battalion Chief
Brent Olson**
- VII. ANNUAL MEETING OF THE MEMBER OF THE CLACKAMAS EMERGENCY
SERVICES FOUNDATION – Request Approval of Budget 2021 – Chief Charlton /
President Cross**
- VIII. BUSINESS – Action required**
 - PRESENTATION – ANNUAL AUDIT – Jarrard, Seibert, Pollard & Co. – CPA
Russell Ries**
 - B-1 Request Board Acceptance of the Fiscal Year 2020-2021 Annual Audit –
Finance Director Day**
 - B-2 Request Board Approval of Three Commissioners to Serve Four-Year Terms
on the Civil Service Commission – Deputy Chief Whiteley**
 - B-3 Request Board Approval to Purchase Aruba Network Switches and Wireless
Access Points – IT Director Hicks**



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IX. OTHER BUSINESS – No action required

OB-1 Legislative Update – Lobbyist Genoa Ingram

OB-2 Review of Strategic Business Plan Update – Deputy Chief Whiteley

OB-3 Civil Service Rules Update – Deputy Chief Whiteley

OB-4 Board Committee/Liaison Reports

Executive Committee – President Cross/Director Joseph

Foundation Liaison – Director Trotter

Joint Oversight Committee – Director Trotter / Director Syring

OB-5 Board Informational Updates/Comments

COVID-19 Update – Chief Charlton

X. INFORMATIONAL ONLY

A. Division / Department Reports

R-1a Fire Chief's Office – Chief Fred Charlton - Verbal

R-1a.1 Public Affairs- Battalion Chief Brandon Paxton (Board packet)

Emergency Management - Emergency Manager Gregg Ramirez
(Board packet)

Public Education – Captain Kari Shanklin (Board packet)

R-1b Business Services Division – Deputy Chief Doug Whiteley (Board packet)

Human Resources - Director Trish Noble (Board packet)

R-1b.1 Financial Services – Director Christina Day (Board packet)

R-1b.2 Support Services – Division Chief Michael Carlsen (Board packet)

Fleet Services - Director Bill Bischoff (Board packet)

Facility Maintenance - Director Scott Vallance (Board packet)

Logistics Services – Director DeAnn Cordes (Board packet)

R-1b.3 Community Services – Division Chief Brian Stewart (Board packet)

Data Services - Director Shelby Hopkins (Board packet)

Fire Marshal's Office - Battalion Chief Shawn Olson (Board
packet)

Information Technology - Director Oscar Hicks (Board packet)



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- R-1c Emergency Services Division – Chief Charlton - Verbal
 - R-1c.1 Medical Services/Training - Division Chief Josh Gehrke
(Board packet)
 - Medical Services - Battalion Chief Josh Santos (Board packet)
 - Health and Wellness - Director Heather Goodrich (Board packet)
 - Training Department - Battalion Chief Melanie Kinne (Board packet)
 - R-1c.2 Operations – Division Chief Nick Browne (Board packet)
 - R-1c.3 Volunteer Services – Battalion Chief Steve Deters (Board packet)
 - R-1c.4 Volunteer Association Report – President Kirk Hambley - Verbal

B. Correspondence

C. Informational Items

D. Next Meeting

The next Board of Directors' meeting will be on Monday, February 22, 2020 at 6:00 pm by remote conferencing.

XI. REGULAR BOARD MEETING RECESSED

XII. EXECUTIVE SESSION CALLED UNDER ORS 192.660(2)(a) TO DISCUSS THE HIRING OF A NEW FIRE CHIEF

XIII. REGULAR BOARD MEETING RECONVENED

XIV. ADJOURNMENT

UPCOMING EVENTS:

February 22 – Regular Board Meeting – 6:00 pm by remote video conferencing