Clackamas Fire District #1

Board Meeting Briefing Packet

December 21, 2020

CLACKAMAS FIRE DISTRICT #1

To safely protect and preserve life and property

Board of Directors' Meeting
Monday, December 21, 2020
Meeting Location: Remote Video Conferencing
6:00 pm

AGENDA

REGULAR SESSION

I. CALL TO ORDER PER ORS 192.610 TO 192.690
ORS 192.650 – The meeting is being recorded.

II. CHANGES TO AGENDA (p. 2)

III. APPROVAL OF THE REGULAR BOARD MEETING MINUTES ON NOVEMBER 16, 2020 (p. 5) AND SPECIAL BOARD MEETING MINUTES ON TUESDAY, DECEMBER 1, 2020. (p. 17)

IV. PUBLIC COMMENT *(The President will call for statements from citizens regarding District business, not to exceed three minutes per person.)*

V. PRESENTATION — OREGON OSHA ELECTED OFFICIAL TRAINING – Health and Wellness Director Heather Goodrich

VI. BUSINESS – Action required

PRESENTATION – INSURANCE RENEWAL WITH SDIS TO INCLUDE THE LONGEVITY CREDIT AND RATE LOCK GUARANTEE PROGRAM – Agent of Record Jeff Griffin with Wilson-Heirgood Associates

B-1 Request Board Approval of Insurance Renewal with SDIS to Include the Longevity Credit and Rate Lock Guarantee Program – Finance Director Christina Day (p. 20)

B-2 Request Board Approval to Amend Current IGA for Medical Direction with Clackamas County – Division Chief Joshua Gehrke (p. 39)

B-3 Request Board Approval to Amend Current IGA with EFD #69 – Chief Charlton (p. 50)

VII. OTHER BUSINESS – No action required

OB-1 Legislative Update – Lobbyist Genoa Ingram

OB-2 Board Committee/Liaison Reports
Executive Committee – President Cross/Director Joseph
Foundation Liaison – Director Trotter
Joint Oversight Committee – Director Trotter / Director Syring

OB-3 Board Informational Updates/Comments
COVID-19 Update – Chief Charlton

VIII. INFORMATIONAL ONLY

A. Division / Department Reports

R-1a Fire Chief's Office – Chief Fred Charlton - Verbal
R-1a.1 Public Affairs- Battalion Chief Brandon Paxton (Board packet) (p. 53)
Emergency Management - Emergency Manager Gregg Ramirez (Board packet)
Public Education – Captain Kari Shanklin (Board packet)

R-1b Business Services Division – Deputy Chief Doug Whiteley (Board packet) (p. 56)
Human Resources - Director Trish Noble (Board packet) (p. 68)

R-1b.1 Financial Services – Director Christina Day (Board packet) (p. 70)

R-1b.2 Support Services – Division Chief Michael Carlsen (Board packet) (p. 88)
Fleet Services - Director Bill Bischoff (Board packet) (p. 90)
Facility Maintenance - Director Scott Vallance (Board packet) (p. 91)
Logistics Services – Director DeAnn Cordes (Board packet) (p. 92)

R-1b.3 Community Services – Division Chief Brian Stewart (Board packet) (p. 93)
Data Services - Director Shelby Hopkins (Board packet) (p. 94)
Fire Marshal's Office - Battalion Chief Shawn Olson (Board packet) (p. 101)
Information Technology - Director Oscar Hicks (Board packet) (p. 105)

R-1c Emergency Services Division – Chief Charlton - Verbal
R-1c.1 Medical Services/Training - Division Chief Josh Gehrke (p. 106) (Board packet)
Medical Services - Battalion Chief Josh Santos (Board packet) (p. 107)
Health and Wellness - Director Heather Goodrich (Board packet) (p. 110)
Training Department - Battalion Chief Melanie Kinne (Board packet) (p. 116)

R-1c.2 Operations – Division Chief Nick Browne (Board packet) (p. 118)

R-1c.3 Volunteer Services – Battalion Chief Steve Deters (Board packet) (p. 124)

R-1c.4 Volunteer Association Report – President Kirk Hambley - Verbal

B. Correspondence (p. 126)

C. Informational Items (p. 131)

D. Next Meeting
The next Board of Directors' meeting will be on Monday, January 25, 2020 at 6:00 pm by remote conferencing.

IX. ADJOURNMENT

UPCOMING EVENTS:
January 25 – Regular Board Meeting – 6:00 pm by remote video conferencing

Clackamas Fire District #1

REGULAR BOARD OF DIRECTORS' MEETING (This meeting was recorded.)
November 16, 2020

I. CALL TO ORDER PER ORS 192.610 TO 192.690
ORS 192.650 – The meeting has been recorded.

President Cross called the meeting to order at 6:00 pm.

President Cross noted that the video recording of this meeting will be available on the Clackamas Fire District #1 website.

Present: Board of Directors Jay Cross, Thomas Joseph, Jim Syring, Don Trotter, and Marilyn Wall; Fire Chief Fred Charlton; Deputy Chief Doug Whiteley; Division Chief Joshua Gehrke; Division Chief Michael Carlsen; Division Chief Brian Stewart; Battalion Chief Steve Deters; Battalion Chief Melanie Kinne; Fire Marshal Shawn Olson; Battalion Chief Brent Olson; Battalion Chief Greg Holland; Battalion Chief Dan Mulick; Finance Director Christina Day; Data Systems Director Shelby Hopkins; Human Resources Director Trish Noble; Fleet Director Bill Bischoff; Logistics Director DeAnn Cordes; Health and Wellness Director Heather Goodrich; Lieutenant Mark Gayman; Staff Captain Mike Verkest; Captain and Local 1159 President Mark Corless; Captain and Local 1159 Secretary Nate Hon; CFD #1 Fire Station 4; CFD #1 Fire Station 9, CFD #1 Fire Station 3; CFD #1 Volunteers Tom Benschoter, Scott Bernard and Jerry Kearney; Genoa Ingram from Court Street Consulting; Volunteer Association President Kirk Hambley; Division Chief Jason McKinnon of Sandy Fire; Estacada Fire District #69 Board Director John McAdoo and Executive Assistant Rachel Trotman.

Other citizens and community members were also in attendance.

II. CHANGES TO AGENDA

Chief Charlton noted there were no changes to the agenda.

Chief Charlton shared that both DC Browne and BC Paxton were attending a City of Estacada meeting that evening to discuss the lessons learned from the Clackamas County wildfires, so they would not be in attendance. President Cross asked if they would be given an update on what happens at that meeting. Chief Charlton noted that they would have a Joint Oversight Committee meeting tomorrow. The information would be shared with that Committee and the rest of the Board.

III. APPROVAL OF THE REGULAR BOARD MEETING MINUTES ON OCTOBER 19, 2020 AND SPECIAL BOARD MEETING MINUTES ON OCTOBER 29, 2020

There were no changes to the minutes.

The minutes were approved as written by consensus.

IV. PUBLIC COMMENTS

There was no public comment.

V. PRESENTATION – OPERATION SANTA CLAUS – Battalion Chief Deters

BC Deters reviewed 2019 collection results:

- 53,833 lbs. of food collected
- 9,077 toys collected
- 501 families or 2,177 citizens were served

He shared that Operation Santa will look a little different this year, in 2020.

BC Deters explained that they plan to have eight proposed drive through drop off events at the following locations:

- Beavercreek/Logan
- Oregon City
- Clackamas Fire Training Center
- Clackamas Town Center
- Happy Valley/Damascus
- Clackamas Fire Training Center
- Boring/Eagle Creek/Estacada
- Milwaukie/Oak Grove

He explained that in year's past, there were 34 businesses that helped collect food and toys. This year, they initially had about 20 businesses that were willing to help. However, as of last week, due to COVID-19 freeze and changes in restrictions, this was down to about 11.

The food and toy warehouses will be the same as last year; toys will be at Station 14 and food will be at the back of the old training warehouse.

He explained that the toy and food pick-up day is scheduled.

He noted that they are trying to get some recommendations on if it would be okay to continue and how it was proposed to do this. Currently, they planned to proceed.

He said that Compassion in Action, Friday in conjunction with the Governor's mandates, had put a freeze on accepting families for assistance. They had a waitlist for others who wanted to apply.

Director Joseph asked about the drive through drop off. BC Deters shared that they will not be doing parades because they can't social distance. They will have a stationary or static display instead and advertise the locations. They will have extended hours and see if people will bring

donations to them, much like what was done during the wildfires. He added that the COVID-19 rules were changing, but that is the plan right now.

Director Joseph asked if this information is on the CFD #1 website. BC Deters reported that this information will be placed on the website.

BC Deters shared that they have the locations. They are waiting on one approval. They tried to pick places that were easy to get to and larger areas.

The Beavercreek/Logan event will be at Station 10 as it is the most easily found location. Also, Station 14 will be the location for the east side event.

VI. BUSINESS – Action required

B-1 Request Board Approval of Christina Day as Budget Officer for Fiscal Year 2021-2022 – Verbal - Chief Charlton

Chief Charlton noted that they bring this item before the Board annually. They were asking the Board to approve Finance Director Christina Day as the Budget Officer for the next fiscal year. He explained that they will start putting together next fiscal year's budget as soon as this December and want to have the Budget Officer in place.

Director Wall made a motion and Director Trotter seconded for the Board to approve Christina Day as the Budget Officer for Fiscal Year 2021-2022. The motion passed unanimously.

B-2 Request Board Approval of Tyler Technologies- Munis Contract Renewal – Data Services Director Hopkins

Data Services Director Hopkins shared that before them was a three-contract renewal with Tyler Technologies- Munis. It will lock them in at a 3% increase each year over three years, as opposed to 5% increase, as written in the report It will be approximately $15,000 in savings over the three years.

Director Wall asked if Data Services Director Hopkins was pleased with the service they received.

Data Services Director Hopkins shared that they upgraded to most recent version of Munis in May. As with any upgrade there were some challenges, but that is standard with all software programs. She noted that Tyler Technologies had a pretty large issue last month that affected non-hosted agencies, but CFD #1 was not affected because they District was hosted with them. She explained that there were some delays in support and their ability to address some of the issues CFD had. She shared that all in all, it is doing what they want it to do as a program.

Director Joseph asked about their customer support when we have problems. He felt this was very important.

Data Services Director Hopkins agreed that this is very important. She noted that there had been some struggles with them providing support. She felt that part of that was due to Tyler Technologies dealing with their security issues. She was hopeful that it will get better as they resolved some issues they had been experiencing this past month.

Director Joseph asked if problems were resolved quickly. Data Services Director Hopkins shared that yes and no, depending on what the issue was.

President Cross noted that any software this big will have similar struggles.

Director Joseph made a motion to authorize the Fire District to enter into a renewed three-year contract with Tyler Technologies for Munis ERP hosted services in the amount of $125,694 with a 3% increase annually. Director Syring seconded the motion. The motion passed unanimously.

VII. OTHER BUSINESS – No action required

OB-1 Legislative Update – Lobbyist Genoa Ingram

Genoa noted that there was a shake up going up in the Oregon House of representatives where the speakers are being challenged from a legislator from Clackamas. She shared they were poised for some interesting happenings in December when they meet for Legislative days. It is expected that the discussions about the speaker of the house will take place at that time.

Genoa wanted to make everyone aware that the last several legislative days and special sessions have received criticism for the lack of public involvement. The legislature is trying to figure out how they can open up the capital. A team from OSHU will be coming down to make an assessment.

She explained that legislators were talking that, under the constitution, the legislature has to meet in mid-January in order to organize. The constitution does nots state what days the legislature is held, only the number of days.

She explained that there are discussions about having legislature come in mid-January to organize and then come back in April, when there is hopefully a vaccine or improved conditions to allow people inside the capital and allow the public to begin to participate in legislative process.

Director Joseph shared that he didn't hear about the contesting of the speaker from Clackamas County. He asked who this was. Genoa shared that this was Representative Janelle Bynum.

Genoa explained that they were not taking a position but will be watching.

OB-2 Board Committee/Liaison Reports

EMS Committee – President Cross/ Director Joseph

President Cross shared that Chief Charlton had been corresponding with he and Director Joseph on a couple things with the ambulance service contract. He asked if Chief Charlton would like to discuss this.

Chief Charlton shared that they were notified by Clackamas County Public Health that they were looking into transforming the current five-year contract with AMR for ambulance services in the county into a performance-based contract and would take action as soon as this December.

He noted that they engaged with public health staff to see if they could provide more time for additional dialogue around the transformation of EMS system in Clackamas County, innovation, integration; all things CFD #1 felt are important to ensure the outcomes are the best we can provide for citizens.

He shared that as of today, it did not sound like they had much of a desire to come change that timeline.

He noted that as of today, letters have been sent from the Clackamas County EMS council, ALS Consortium (Lake Oswego Fire, CFD #1, and TVF&R), Clackamas Fire Defense Board and labor union. The letters first thanked them for engaging and then asked for more time with the evergreen/performance contract.

Chief Charlton explained that when he met with the Board EMS Committee, he suggested that they may desire to have the Board write a letter as well, asking the County to allow for more time for these conversations.

Director Joseph asked Chief Charlton to expand a bit for the rest of the Board and attendees how much work the EMS Committee and everyone had been doing.

Chief Charlton explained that coming into May 2019, the Board of County Commissioners awarded five years additional years to the contract with AMR. At that time, they approached Clackamas County Public Health to ask about taskforce initiatives to improve the EMS System. BC Santos chairs a taskforce that looks to vet and implement 11 strategic initiatives to improve the EMS system. There was concern that if it moves to performance based too quickly, they won't have the performance measures in place to allow for the good work to continue. He explained that some of that good work was a complete review and overhaul of the ambulance service plan. They were afraid that if they lose momentum now, they may lose it for a long time. They are asking for more time to engage and collaborate.

Director Joseph felt that the EMS committee and everyone had done so much work for a year and a half for the Board of County Commissioners to ignore it and come up with 30-day notice for changes without any respect for work the committees have done. Director Joseph requested that the Board send a strong letter to the Board of County Commissioners about how important it was to take time and listen to the experts on those on field. He also encouraged the Board to contact the Board of County Commissioners directly.

President Cross explained that he and Director Joseph did have this conversation with Chief Charlton about having a joint letter signed by the five Board Directors to the Commissioners, expressing some concerns. He wanted to get the Board's input on how they felt on doing something like that.

Director Wall asked what was driving them to do this so quickly when there is four years left on the contract.

Chief Charlton explained that they asked the same question. He noted that they were about 17 months into 60-month contract. He felt that timing didn't seem to be good with the pandemic and coming out of a natural disaster. He explained that they were told it was a priority of the Board of County Commissioners.

Chief Charlton shared that they were engaging staff, requesting that they please pause and allow up to 12 months to continue to work closely with EMS partners and help create a better EMS system.

Director Joseph felt that at the elected official level, they needed to go to the high level and influence them to listen to the experts.

Director Syring agreed with Director Joseph. He supported moving forward and doing whatever was needed. He supported the decision of the committee.

Director Trotter thought a letter from the Board would be excellent prior to the Board doing anything personally.

President Cross noted that they had discussed that if all five Board members could agree on a statement, they could have some impact. He asked what the next steps would be.

Chief Charlton shared that staff would be happy to draft a letter, on the Board's behalf that included the 11 initiatives and progress the EMS partners are making. He would request any feedback from the Board and then they could figure out how to get the letter signed.

President Cross asked how they can do this in a transparent way, as they don't want to wait until the next board meeting to sign because of time.

Chief Charlton suggested for the Board to delegate to the Board EMS committee, the task to review a letter for content, and share the opinion of the Fire District Board. They would allow staff to draft the letter and then the Committee would review it, authorize it, and staff would send out on the Board's behalf.

The Board approved by consensus for staff to draft a letter that will be reviewed and accepted by the Board EMS Committee and it will be sent by Clackamas County.

Foundation Liaison – Director Trotter
Director Trotter shared that the Foundation Wildfire Relief fund by donations has been doing exceptionally well. The total donations to date were $129,415. He shared that since the last Board meeting, they have spent another $32,625, leaving $57,035 to spend.

He noted that people were requesting funds and were being responded to.

He thought it was a great program and the community had responded well.

Director Trotter noted that the next Foundation meeting will be held by Zoom next week, so he will have more information next month.

Joint Oversight Committee – Director Trotter / Director Syring
Director Syring reported that they had a Joint Oversight Committee meeting last week on November 5. They went over the results of the election.

Director Syring noted the most recent election results for each District:

Clackamas: 85,000 yes votes and 29,000 no votes, approximately 75%/25%, yes.
Estacada: 2,700 yes votes and 4,400 no votes, approximately 40%/60%, no.

Director Syring shared that the Estacada Board of Directors had a Work Session on November 12. It was about a three-hour meeting where they heard and took feedback from citizens, community stakeholders, etc.

He reported that they have another Joint Oversight Committee meeting tomorrow.

Director Syring shared that at this point, EFD #69 Directors were evaluating their options.
They were seeking input for their citizens and other stakeholders and were working on identifying a path going forward.

He noted that a document called the Continuity Plan has been shared. Prior to January and the Contract for Service beginning, they had a consultant help the Interim Chief on a plan on how to go autonomous. He talked about the information included in that plan.

Director Trotter noted that if anyone was interested in seeing the Continuity of Service Plan, it is now available on the Estacada Fire website.

Board Informational Updates/ Comments
President Cross wanted to share that he had a meeting today with the physicians and leaders for EMS in Multnomah County. He felt there were some things that were very informational that he will share later.

Director Joseph asked Director Syring and Director Trotter what the next step was now that the merger failed.

Director Syring shared that they are trying to identify what that means. They have several options.
He felt that the EFD #69 Board of Directors were doing their best to get feedback and input. He shared that once they identify their next steps, they will come back to CFD #1 Board and they will work through a plan. He felt that no matter what option they chose, there are quite a few things both Districts will have to do, to work together.

Director Trotter stated that they are waiting for more joint meetings to discuss further. He shared that something that was brought up at the EFD #69 Work Session many times, was assuming they decided not to continue with the contract, but wanted to provide the same services, it would increase their budget.

Director Syring added that there was quite a bit of discussions on the finances at the EFD #69 Work Session.

Director Joseph asked about the contractual agreement. Director Trotter shared that the contract goes through June 30, 2020 and then they will have to decide what to do next.

Director Syring explained that when they put the contract together, which began in January, they decided to only do an 18-month contract for service. This is the shortest contract they have put together, as they were typically three to five years. He couldn't recall why they decided to have this contract shorter. He explained that they will continue to do what they have been doing until June 30.

President Cross spoke about the length of the contract. He shared that they had some contracts for some services with Estacada Fire prior to the 18-month contract for service. He felt another part of this was that

there were many lessons learned from the Boring and other legal integrations done in the past, including a lot of staff time and pressure.

Chief Charlton shared that they did find quite a bit of success working in the contract for service with Boring Fire District #59, and that was a five-month contract. He explained that they had a vote for legal integration and had to have a sunset and options out there.

OB-3 Board Informational Updates/Comments
COVID-19 Update – Chief Charlton

Chief Charlton shared that the Governor rolled out a two week pause for Clackamas County followed up with a two week freeze across the state from November 18 through December 2.

Chief Charlton noted that as of today, OR OSHA rolled out their temporary rules around precautions and conditions that employees and employers needed to address to ensure a healthy workforce during the worldwide pandemic. He shared that staff were working hard to meet the intent of OSHA.

He reported that this week, they were to hold a Safety Stand Down to re-focus on COVID-19 in order to keep staff and the community healthy.

He reported that there were a lot of changes but was proud to say that they were doing everything they could to keep everyone healthy.

President Cross wanted to reflect on a meeting he had today in Multnomah County. He noted that Mercer said they will have a treatment for COVID-19 as early as the back end of December or start of January, which would be 95% effective.

President Cross shared that what is coming from the federal level and local in Multnomah County, is that treatment will be offered to medical workers, EMS and public safety first. It won't be mandated but offered to those groups first.

He explained that the question came out, "who is willing to take the inoculation, if they could?" He shared that he asked, "If you are inoculated, would you still have to wear a mask, etc.?" The answer was yes. There would be no changes in what you would do. At this point, it is 95% effective. He wanted to report that it is a real thing if it is seen in the news. He reported that they were making good progress on this.

Director Joseph congratulated DC Gehrke on his first marathon. DC Gehrke thanked Director Joseph and shared the story.

President Cross asked to jump ahead a little bit ahead to the first letter in correspondence. It was a letter addressed to the Board of Directors from Mariana Ruiz-Temple with the Oregon State Fire Marshal's Office. President Cross read the letter aloud. He shared he wanted everyone to hear the letter and thanked the group for allowing him to do so. He said well done to Chief Charlton, noting that once again he and his staff had strong work.

Chief Charlton thanked President Cross. He noted it was the men and women of Clackamas Fire and the leadership of the Board, that helped get them through the devastating wildfires.

VIII. INFORMATIONAL ONLY
A. Division / Department Reports
R-1a Fire Chief's Office – Chief Fred Charlton
He noted that they had talked about the Accreditation site visit. It will take place the week of December 14-18. He shared that typically they have a team of five, but this year they will have a team of three. He added that DC Stewart was currently working with the team to see if they will be coming on site. They may have a hybrid or virtual only assessment because of COVID-19.

He said that about two weeks ago they reported that they received about $3 million in tax receipts. Last Friday, they received over $7 million, ahead of November 15. Tax revenue was beginning to come in. They were watching cash flow as they are receiving tax revenue.

He reported that they will be working on an updated community letter, to articulate position around COVID-19 and share the plan around the and 2020 Op Santa with the community.

R-1b Business Services Division – Deputy Chief Doug Whiteley
DC Whiteley shared that his report was as submitted with a couple things to note.

DC Whiteley shared that one of his roles is Chief Examiner for Civil Service Testing. He noted that there were several vacancies for commissioners; three out of the five spots will be vacant by February. He wanted to make the Board aware that in December, they will be publicly posting those positions in the paper for the openings, with a closing in early January. Information will be brought to this Board in late January. He anticipated a similar process to last time they had vacancies, where they set up an interview process.

He noted that there was a change under support services. Division Chief Michael Carlsen had taken over the role of support services.

Director Syring mentioned that the Chief Examiner position would be coming up as well. He asked if that will be advertised at the same time or if it will be a separate process.

DC Whitely answered that it would be a separate process, with more of an October timeline. He shared that historically, that didn't have a term, but recognizing the importance of opening it up and process moving forward, with the direction of legal counsel. they have set to a four-year term. He anticipated that later in 2021, they would post for that. DC Whiteley share that historically, the Chief Examiner has always been a District employee, but it is not a requirement per ORS.

Human Resources - Director Trish Noble
HR Director Noble noted she was asked to provide a brief update about the Fire Chief application process. She shared that as of today, two applications had been submitted, with anticipation that there would be more. She said the application cut off is midnight on Sunday,

November 22. The applications will be reviewed on November 23. The next step after that will be the stakeholder presentations, which will take place the week of December 14-18.

R-1b.1 Financial Services – Finance Director Christina Day
Finance Director Day noted that her report was as submitted.

She noted that the audit field work would start today. She added that it will all be done remotely. She explained that this week will be busy with the audit and they will be ready to present the results to the Board in December.

R-1b.2 Support Services – Division Chief Michael Carlsen

DC Carlsen shared that DC Browne wrote the report, but he is submitting it respectfully. He noted he was excited to present next month.

R-1b.3 Community Services – Division Chief Brian Stewart
DC Stewart shared that his report was as submitted.

DC Stewart shared about the Accreditation site visit. He shared that they were currently slated to have a hybrid site visit. The team currently consists of four team members, one member will attend virtually the week of December 7. He noted that with that team member doing the virtual visit the week ahead, any follow up items on site could be done by the remainder of team. DC Stewart shared that with the COVID-19 restrictions changing, he will be reaching out to the team leader to see what their comfort levels are and what options are available. It may become a completely virtual visit. DC Stewart noted information provided in a memo from the Center for Public Safety Excellence (CPSE) regarding restrictions and flexibility.

DC Stewart noted that last week, they submitted for a supplemental grant for COVID-19 reimbursement. That effort was led by DC Gehrke and DC Carlsen.

DC Stewart noted that in the Board packet, they would see a list of the grants that were submitted in the spring. They received the rejection letters last month.

He shared that they received UVC or decon lights. FM S. Olson and EM Ramirez worked on researching. These were ordered a few months ago, but there was a delay. They will be working with Fleet to get them installed into the medic units.

He commended the workgroup who had been working on some items with Jot Forms. They were working on transitioning from Adobe forms to Jot Forms. They did a great job bringing that package together that will allow for efficiencies and lower cost.

He wanted to highlight Program Specialist Craft, and the call board for the TeleStaff re-implementation. He felt that it went pretty smooth due to the work of Data Services, Program Specialist Craft and the crews at Station 7.

R-1c Emergency Services Division

DC Gehrke shared that the report from the medical services departments was included in the packet.

He noted that Chief Santos was the Chair the ASA Strategic taskforce. The taskforce was created by the EMS council. He explained that they had been planning work to change the ASA over the course of years, but now it was just weeks. He shared that Chief Santos, Captain Verkest, and everyone in the EMS team have stepped up and rallied stakeholders and partners to put forth some good work. He applauded their work.

DC Gehrke wanted to highlight Community Paramedic Amy Jo Cook. She has been chosen to speak at a Drug Abuse and Heroin Summit due to her work in Project Hope. She has received a Lines of Life grant, totaling $19,500 for her work in Project Hope as well. There is a grant pending with the University of Baltimore. She has helped OHA streamline some vaccination clinics. She has a vaccination clinic in East County on December 2 and December 9. She is going great work.

DC Gehrke applauded Wellness for their flexibility trying to get through Occ Health with the various COVID-19 restrictions and changes. He also noted that Health and Wellness Director Goodrich was doing an amazing job keeping everyone up to date with OSHA and CDC guidelines. He also, thanked Health and Wellness Director Goodrich for staying committed in educating new recruits in behavioral health.

He shared that Chief Kinne and her team have been working to clean up the DPSST Certification Process and the CFD #1 probationary task books. They have done a great job keeping up the Academies during COVID-19. He thanked the Training Department for all the work they were doing.

R-1c.2 Operations
Battalion Chief Brent Olson shared that the report was as submitted by Chief Browne. He was happy to answer any questions. No questions.

R-1c.3 Volunteer Services – BC Deters
BC Deters shared that the drills for suppression were hose handling, ventilation and forcible entry. For EMS, they had trauma case review through MAT training

Both career and volunteer participated in the Estacada Community Watch parade. It was a thank you parade to the community. They followed all COVID-19 guidelines.

The explorers had not yet returned. They did renew the charter in anticipation of bringing them back and adding more in January like they normally would.

He reviewed station coverage from his report.

BC Deters noted personnel changes. Volunteer Jeremy Austin got a work promotion and resigned from the program. Volunteer Noah Smith resigned as he was hired at Mid-Columbia Fire.

The academies are still going for suppression and support. Those are headed into their final month or so.

R-1c.4 Volunteer Association Report - President Kirk Hambley

President Hambley noted that last month they had two donations that were approved for $1,000 each. One for the TIPs program for their October fundraiser and to Oregon Impact December fundraiser, Merry and Bright. He shared that Public Education Specialist Tammy Owen took the lead for those, building gift baskets to be auctioned off for those fundraisers.

He shared that the Volunteer Association received a letter from the desk of the Fire Chief acknowledging and thanking them for their role in the wildfires in September. This was distributed to the association and was very much appreciated.

B. Correspondence
Noted.

C. Informational Items
Chief Charlton shared that one of the traditions in the Fire District is to have a birthday cake for a Board Director who has a birthday. He said they don't have a cake but wished Director Trotter a happy birthday.

Director Trotter shared that in the informational items, Estacada News is listed and if you go to the website, and click on that, you can read their comprehensive plan and article.

D. Next Meeting
The next Board of Directors' meeting will be on Monday, December 21, 2020 at 6:00 pm by remote conferencing.

IX. ADJOURNMENT

The meeting adjourned at 7:16 pm.

UPCOMING EVENTS:
December 21 – Regular Board Meeting – 6:00 pm by remote video conferencing.

Rachel Trotman
Executive Assistant

President Jay Cross **Secretary Marilyn Wall**

Clackamas Fire District #1

SPECIAL BOARD OF DIRECTORS' MEETING (This meeting was recorded.)
December 1, 2020

I. CALL TO ORDER PER ORS 192.610 TO 192.690
ORS 192.650 – The meeting is being recorded.

Vice President Thomas led the meeting. He shared that President Cross was in attendance but had to attend another meeting simultaneously.

Vice President Thomas called the meeting to order at 10:00 am.

He noted that the video recording of this meeting will be placed on the Clackamas Fire District #1 website.

Present: Board of Directors Jay Cross, Thomas Joseph, Jim Syring, Don Trotter, and Marilyn Wall; Fire Chief Fred Charlton; Deputy Chief Doug Whiteley; Division Chief Nick Browne; Division Chief Michael Carlsen; Battalion Chief Greg Holland; Volunteers Tom Benschoter and Jerry Kearney; and Executive Assistant Rachel Trotman.

Other citizens and community members were in attendance.

II. CHANGES TO AGENDA
Chief Charlton shared there were no changes to the agenda.

III. PUBLIC COMMENT

EA Trotman reviewed how an attendee can notate they have a question or comment.

There were no public comments.

IV. BUSINESS – Action required
B-1 Request for Board to Accept and Certify Election Results – Chief Charlton

Chief Charlton shared that they were asking the Board to accept and certify the election results from the November 3, 2020 election, related to Measure 3-560. He explained that per ORS 198.905, they received the abstract election results last week and had five days, or as soon as practical, to bring before this Board for review and acceptance of those election results for CFD #1 residents. He noted that they will see some election results a very small portion from Multnomah County. He explained that there are a small portion of Multnomah County residents who vote in our Fire District. He explained that they will then certify these results back in writing to the Clackamas County Clerk.

Vice President Joseph opened it up for discussion.

Director Syring had a couple comments. He stated that 85,409 voted yes in their District. He felt it was really nice to see that trust and that they support collaboration.

Director Syring found it interesting that only one precinct voted it down, which was the George Community. He noted that the George Community was adjacent to Estacada's George Community. He thought that they may have voted no because of the messaging that went on out there. He shared that it barely passed in the Eagle Creek Community. He thought that was interesting. He thought they would have some work to do in those areas.

Vice President Joseph asked if Director Syring had any recommendation. He asked him if he thought it was because of situation with Estacada or that they didn't have much faith in CFD #1.

Director Syring noted that that the Eagle Creek precinct stretches from where CFD #1 borders Estacada, all the way past Barton. He thought some of it was because that is where one of the fires was. He thought they had to focus on good, positive community outreach.

Director Trotter commented on precinct 364, there was only a ten-vote different. He stated that it wasn't a massive no vote. Director Syring added that it was only 200 people.

Chief Charlton agreed that when looking at the election results, they look at the precincts and how they be a more active partner, use more public education and have more engagement. He agreed with what Director Syring noted about building trust and support and doing whatever they could to move forward. He said they appreciate looking at those areas and work hard to install confidence in services we provide.

Vice President Joseph shared that he was proud of the Board and CFD #1 staff at how they have shown transparency and community confidence.

Director Trotter made a motion for the Board to accept and certify the election results from the November 3, 2020 election to the Clackamas County Clerk per ORS 198.905. Director Syring seconded the motion. The motion passed unanimously.

Vice President Joseph commented that Chief Charlton shared that the Board of County Commissioners were going to have a policy session tomorrow regarding the ambulance services. He felt that as elected officials, if they have any contact with the Commissioners, they should let them know about the work that the Fire District is doing.

Director Syring asked if Estacada Fire District #69 (EFD #69) would be asked to do this same process. He asked if their breakdown from the election could be emailed to this Board. Chief Charlton shared that yes, this information could be emailed to the Board. He said that the EFD #69 Board was tentatively looking at a meeting on Thursday evening at 6:00 pm.

V. ADJOURNMENT

Vice President Joseph adjourned the meeting at 10:11 am.

UPCOMING EVENTS:
Week of December 14 -18 – Accreditation Site Visit
December 21 – Regular Board Meeting – 6:00 pm by remote video conferencing

Rachel Trotman
Executive Assistant

_____ _____

President Jay Cross **Secretary Marilyn Wall**

Clackamas Fire District #1

Memo

To: Board of Directors

From: Finance Director Christina Day

Date: December 21, 2020

Re: Property/Casualty Insurance Renewal for 2021

Action
Request approval of Property/Casualty Insurance with Special Districts Insurance Services (SDIS).

Background
Attached you will find information provided by Wilson-Heirgood Associates (WHA) regarding the District's insurance renewal for the 2021 calendar year. The renewal rates are subject to SDAO's rate lock and are within our budgeted projections.

All the preliminary coverage documents available at the time of printing have been included in this packet for your review. Jeff Griffin, our insurance agent from WHA, will be present at the Board meeting with further details.

Budget Implications
The FY2020-2021 Budget includes $233,000 for insurance coverage (excluding agent's fee). The preliminary Property/Casualty Insurance coverage quote is $226,864 with an offsetting longevity credit of $13,371.

Recommendation
Staff requests approval of the Property/Casualty Insurance renewal with Special Districts Insurance Services in the amount up to $226,864.

2021-2022
Preliminary Renewal Proposal for Clackamas County Fire District #1

WHA INSURANCE

WHA

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Rachel Hinckley
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It is our desire to work with you and your personnel to establish direct, efficient communications with our office. We are committed to serving your insurance needs with excellence.

SDIS LIABILITY COVERAGE

WHA INSURANCE

PUBLIC ENTITY LIABILITY

SDIS Liability Coverage	Limit	Deductible
Per Occurrence Limit of Liability	$10,000,000	None
Per Wrongful Act Limit of Liability	$10,000,000	None
Annual Aggregate Limit of Liability	No limit Except as Outlined Below	

Additional and Supplemental Coverages

Coverage	Limit	Deductible	Contribution
Ethics Complaint Defense Costs	$5,000	None	Included
EEOC/BOLI Defense Cost	$10,000,000	None	Included
Premises Medical Expense	$5,000	None	Included
Limited Pollution Coverage	$250,000	None	Included
Applicators Pollution Coverage	$50,000	None	Included
Injunctive Relief Defense Cost	$25,000	None	Included
Fungal Pathogens (Mold) Defense	$100,000	None	Included
OCITPA Expense Reimbursement	$100,000	None	Included
Data Disclosure Liability	$1,000,000	None	Included
Lead Sublimit Defense Cost	$50,000	None	Included
Marine Salvage Expense	$250,000	None	Included
Criminal Defense Cost	$100,000	None	Included
Communicable Disease Defense	$50,000	None	Included

(1) $25,000,000 maximum limit for all SDIS Trust Participants involved in the same Occurrence or Wrongful Act
(2) $10,000 controlled burn deductible if DPSST guidelines are not followed
(3) $25,000 Employment Practices deductible for terminations when SDIS is not contacted for legal advice in advance
(4) Injunctive Relieve Defense Costs limited to $100,000 for all members of the Trust combined during the Coverage Period
(5) OCITPA Expense Reimbursement limited to $500,000 for all members of the Trust combined during the Coverage Period
(6) Data Disclosure Liability Limited to $5,000,000 for all members of the Trust combined during the Coverage Period
(7) Lead Liability Defense Costs limited to $200,000 for all members of the Trust combined during the Coverage Period
(8) Criminal Defense Costs limited to $500,000 for all members of the Trust combined during the Coverage Period
(9) Communicable Disease Defense limited to $2,000,000 for all members of the Trust combined during the coverage period

Auto Liability Coverage

$500,000 Per Accident Limit of Liability
$9,500,000 Per Accident Excess Limit of Liability

Non-owned/Hired Auto Liability

$500,000 Per Accident Limit of Lability
$9,500,000 Per Accident Excess Limit of Liability

Auto Physical Damage

Per Schedule

Hired Auto Physical Damage

$100,000 Per Accident Limit of Liability

WHA INSURANCE

AUTOMOBILE SCHEDULE

Code	Year	Make	Model	Description	VIN	Weight	APD Valuation	Collision Deductible	Comp Deductible	Value
2109	2001	ALF	Pumper	ALF Pumper	4Z3AAACG11RJ01145	20,001-45,000 pounds	Functional	$ 1,000	$ 1,000	$ 100,000
2112	2006	Pierce	Pumper	Saber Pumper	1PICS01A96A005724	20,001-45,000 pounds	Replacement	$ 1,000	$ 1,000	$ 150,000
2113	2006	Pierce	Fire Truck	Engine	4P1CD01H66A006529	20,001-45,000 pounds	Replacement	$ 1,000	$ 1,000	$ 250,000
2114	2008	Pierce	Pumper	Impel Pumper	4P1CI01A08A008732	20,001-45,000 pounds	Replacement	$ 1,000	$ 1,000	$ 650,000
2115	2008	Pierce	Pumper	Impel Pumper	4P1CI01A28A008733	20,001-45,000 pounds	Replacement	$ 1,000	$ 1,000	$ 650,000
2116	2009	Pierce	Pumper	Impel Pumper	1P1CJ01A39A010084	20,001-45,000 pounds	Replacement	$ 1,000	$ 1,000	$ 650,000
2117	2009	Pierce	Pumper	Pumper	1P1CJ01A59A010085	20,001-45,000 pounds	Replacement	$ 1,000	$ 1,000	$ 650,000
2118	2010	Pierce	Pumper	Impel Pumper	4P1CJ01A2AA011120	20,001-45,000 pounds	Replacement	$ 1,000	$ 1,000	$ 650,000
2119	2011	Pierce	Pumper	Impel Pumper	4P1CJ01A4BA012190	20,001-45,000 pounds	Replacement	$ 1,000	$ 1,000	$ 650,000
2120	2014	Pierce	Pumper	Dash CF Pumper	4P1CN01D8EA014303	20,001-45,000 pounds	Replacement	$ 1,000	$ 1,000	$ 650,000
2122	2016	Pierce	Pumper	Dash CF Pumper	4P1BAAGFXGA015753	20,001-45,000 pounds	Replacement	$ 1,000	$ 1,000	$ 650,000
2123	2017	Pierce	Pumper	Dash CF Pumper	4P1BAAGF8HA017390	20,001-45,000 pounds	Replacement	$ 1,000	$ 1,000	$ 650,000
2124	2017	Pierce	Pumper	Dash CF Pumper	4P1BAAGFXHA017391	20,001-45,000 pounds	Replacement	$ 1,000	$ 1,000	$ 650,000
2125	2017	Pierce	Pumper	Dash CF Pumper	4P1BAAGF1HA017392	20,001-45,000 pounds	Replacement	$ 1,000	$ 1,000	$ 650,000
2126	2017	Pierce	Pumper	Dash CF Pumper	4P1BAAGF1HA017649	20,001-45,000 pounds	Replacement	$ 1,000	$ 1,000	$ 650,000
2127	2017	Pierce	Pumper	Dash CF Pumper	4P1BAAGF8HA017650	20,001-45,000 pounds	Replacement	$ 1,000	$ 1,000	$ 650,000
2128	2017	Pierce	Pumper	Dash CF Pumper	4P1BAAGFXHA017651	20,001-45,000 pounds	Replacement	$ 1,000	$ 1,000	$ 650,000
2200	2000	Spartan	Ladder Truck	Tractor Drawn Aerial (TDA)	4S7AT429XYC036334	20,001-45,000 pounds	Functional	$ 1,000	$ 1,000	$ 250,000
2203	1999	Pierce	Ladder Truck	Dash Quint	4P1CT02S3XA001402	20,001-45,000 pounds	Functional	$ 1,000	$ 1,000	$ 250,000
2205	2014	Pierce	Ladder Truck	Arrow XT Tiller	4P1CA01D6EA014425	over 45,000 pounds	Replacement	$ 1,000	$ 1,000	$1,400,000
2207	2017	Pierce	Ladder Truck	Arrow XT Aerial Truck TDA	4P1BCAGF3HA017372	20,001-45,000 pounds	Replacement	$ 1,000	$ 1,000	$1,400,000
2208	2017	Pierce	Ladder Truck	Arrow XT Aerial Truck	4P1BCAGF5HA017373	20,001-45,000 pounds	Replacement	$ 1,000	$ 1,000	$1,400,000
2302	1994	Dodge	Fire Truck	Brush Rig	1B6MF36C9RS703797	20,001-45,000 pounds	Functional	$ 1,000	$ 1,000	$ 45,000
2304	2001	Ford	Utility	F550 Fladbed	1FDAF57F31EC02244	20,001-45,000 pounds	Functional	$ 1,000	$ 1,000	$ 25,000
2305	2001	Ford	Utility	F550 Service Truck	1FDAF57F31ED16597	10,001-20,000 pounds	Functional	$ 1,000	$ 1,000	$ 30,000
2306	2017	Freightliner	Fire Truck	Heavy Brush	1FVDCYCY9HHHF9352	20,001-45,000 pounds	Replacement	$ 1,000	$ 1,000	$ 400,000
2307	2017	Freightliner	Fire Truck	Heavy Brush	1FVDCYCY8HHHF9360	20,001-45,000 pounds	Replacement	$ 1,000	$ 1,000	$ 400,000
2308	2019	Freightliner	Fire Truck	M2106	1FVDCYFE3KHKS0929	20,001-45,000 pounds	Replacement	$ 1,000	$ 1,000	$ 400,000
2309	2003	International	Fire Truck	7400 4x4 Type 3	1HTWEADN53J048344	20,001-45,000 pounds	Functional	$ 1,000	$ 1,000	$ 110,000
2333	1993	International	Tanker	Water Tender	1HTSHADRORH523486	20,001-45,000 pounds	Functional	$ 1,000	$ 1,000	$ 50,000
2334	2007	Pierce	Tanker	Water Tender	1HTWYSBT47J423449	20,001-45,000 pounds	Replacement	$ 1,000	$ 1,000	$ 300,000
2335	2012	E-One	Tanker	Water Tender	1HTWGAZT1DJ296240	20,001-45,000 pounds	Replacement	$ 1,000	$ 1,000	$ 300,000
2336	2017	Freightliner	Tanker	Water Tender	1FVHCYCY1HHHF9315	20,001-45,000 pounds	Replacement	$ 1,000	$ 1,000	$ 300,000
2337	2017	Freightliner	Tanker	Water Tender	1FVHCYCY3HHHF9316	20,001-45,000 pounds	Replacement	$ 1,000	$ 1,000	$ 300,000
2338	2017	Freightliner	Tanker	Water Tender	1FVHCYCY5HHHF9317	20,001-45,000 pounds	Replacement	$ 1,000	$ 1,000	$ 300,000
2360	2007	Freightliner	Rescue Vehicle	USAR Response Vehicle	1FVACXDC07HX10105	10,000 pounds or less	Replacement	$ 1,000	$ 1,000	$ 100,000
2361	2005	Pierce	Rescue Vehicle	Dash Heavy Rescue	4P1CD01H25A005182	20,001-45,000 pounds	Functional	$ 1,000	$ 1,000	$ 700,000
2363	2010	Ford	Rescue Vehicle	F550 Rescue/Brush Rig	1FD0W5HT1BEB57905	10,001-20,000 pounds	Replacement	$ 1,000	$ 1,000	$ 220,000
2364	2011	Ford	Rescue Vehicle	F550 Rescue/Brush Rig	1FD0W5HT3BEB57906	10,001-20,000 pounds	Replacement	$ 1,000	$ 1,000	$ 220,000
2365	2017	Pierce	Pumper	Heavy Rescue	4P1BBAGF3HA017942	20,001-45,000 pounds	Replacement	$ 1,000	$ 1,000	$ 900,000
2404	2018	Freightliner	Fire Truck	M2106	1FVACYFE0JHHF9556	20,001-45,000 pounds	Replacement	$ 1,000	$ 1,000	$ 600,000
2422	2007	International	Rescue Vehicle	LP 4400 Rescue	1HTMRAZLX8H536366	10,001-20,000 pounds	Replacement	$ 1,000	$ 1,000	$ 400,000
2442	2009	Ford	Ambulance	Ambulance	1FDAF46RX9EA55308	10,001-20,000 pounds	Replacement	$ 1,000	$ 1,000	$ 270,000
2444	1999	Ford	Truck	Ford Medic	1FDXE40F4XHA65257	10,001-20,000 pounds	Functional	$ 1,000	$ 1,000	$ 1,200
2445	2016	Ford	Ambulance	F450 Ambulance	1FDUF4HT2GEB06254	10,000 pounds or less	Replacement	$ 1,000	$ 1,000	$ 270,000
2446	2016	Ford	Ambulance	F450 Ambulance	1FDUF4HT5GEC72820	10,001-20,000 pounds	Replacement	$ 1,000	$ 1,000	$ 275,000
2502	1999	Ford	Van	Van	IFBSS3155XHB28240	10,000 pounds or less	Functional	$ 1,000	$ 1,000	$ 12,000
2505	2001	Chevrolet	Pickup	Suburban	3GNGK26U11G248793	10,000 pounds or less	Functional	$ 1,000	$ 1,000	$ 10,000
2507	2004	Ford	Pickup	Ford Ranger Pickup	1FTYR15E64PA33696	10,000 pounds or less	Functional	$ 1,000	$ 1,000	$ 12,000
2509	2004	Ford	SUV	Explorer	1FMZU72K74UB65850	10,000 pounds or less	Functional	$ 1,000	$ 1,000	$ 10,000
2510	2005	Chevrolet	Van	Astro	1GCDM19X65B131585	10,000 pounds or less	Functional	$ 1,000	$ 1,000	$ 5,000
2514	2007	Chevrolet	Pickup	Silverado	1GCHC29U37E162875	10,000 pounds or less	Functional	$ 1,000	$ 1,000	$ 15,000
2515	2007	Chevrolet	Sedan	Malibu	1G1ZT57F27F180569	10,000 pounds or less	Functional	$ 1,000	$ 1,000	$ 5,000
2517	2007	Ford	Pickup	Super Duty Pickup	1FTWX31517EB31047	10,000 pounds or less	Functional	$ 1,000	$ 1,000	$ 15,000
2518	2008	Chevrolet	Sedan	Impala	2G1WB58K189258982	10,000 pounds or less	Functional	$ 1,000	$ 1,000	$ 6,500
2519	2008	Toyota	Sedan	Prius	JTDKB20U083324187	10,000 pounds or less	Functional	$ 1,000	$ 1,000	$ 7,500
2520	2008	Chevrolet	Sedan	Impala	2G1WB58K789257142	10,000 pounds or less	Functional	$ 1,000	$ 1,000	$ 6,500
2521	2008	Chevrolet	Pickup	Ext. Cab 2	1GCCS199188165261	10,000 pounds or less	Functional	$ 1,000	$ 1,000	$ 5,500
2522	2008	Chevrolet	Pickup	Ext. Cab 2	1GCCS199X88166585	10,000 pounds or less	Functional	$ 1,000	$ 1,000	$ 5,500
2523	2008	Ford	Sedan	Focus - Training Division	1FAHP34N38W137017	10,000 pounds or less	Functional	$ 1,000	$ 1,000	$ 5,000
2525	2009	Chevrolet	Pickup	Colorado	1GCCS199198139180	10,000 pounds or less	Functional	$ 1,000	$ 1,000	$ 5,500
2526	2009	Dodge	Van	Caravan - IT Dept	2D4HN11EX9R583316	10,000 pounds or less	Functional	$ 1,000	$ 1,000	$ 7,500
2528	2011	Chevrolet	Pickup	Colorado 4WD ExCab	1GCJTBF91B8116082	10,000 pounds or less	Functional	$ 1,000	$ 1,000	$ 12,500
2529	2013	Ford	SUV	Explorer	1FM5K8B82DGB28573	10,000 pounds or less	Functional	$ 1,000	$ 1,000	$ 14,000
2530	2013	Ford	SUV	Explorer	1FM5K8B84DGB28574	10,000 pounds or less	Functional	$ 1,000	$ 1,000	$ 14,000

WHA INSURANCE

AUTOMOBILE SCHEDULE

Code	Year	Make	Model	Description	VIN	Weight	APD Valuation	Collision Deductible	Comp Deductible	Value
2531	2013	Ford	SUV	Explorer	1FM5K8B83DGC20856	10,000 pounds or less	Functional	$ 1,000	$ 1,000	$ 14,000
2532	2013	Ford	SUV	Explorer	1FM5K8B85DGC20857	10,000 pounds or less	Functional	$ 1,000	$ 1,000	$ 14,000
2533	2013	Ford	Pickup	F250 Pickup	1FT7X2B64DEA43644	10,000 pounds or less	Functional	$ 1,000	$ 1,000	$ 20,000
2534	2014	Ford	Sedan	Fusion	3FA6P0G71ER212993	10,000 pounds or less	Functional	$ 1,000	$ 1,000	$ 10,000
2535	2014	Ford	Sedan	Fusion	3FA6P0G73ER212994	10,000 pounds or less	Functional	$ 1,000	$ 1,000	$ 10,000
2536	2013	Ford	Pickup	F-150	1FTEX1CM6DFE08530	10,000 pounds or less	Functional	$ 1,000	$ 1,000	$ 14,000
2537	2015	Ford	Pickup	F150 Supercab 4x4	1FTEX1E80FKE51660	10,000 pounds or less	Replacement	$ 1,000	$ 1,000	$ 15,000
2538	2016	Ford	Van	Transit Connect XLT Van	NM0LS7F76G1249425	10,000 pounds or less	Replacement	$ 1,000	$ 1,000	$ 23,000
2539	2016	Ford	Pickup	Fire Prevention Truck	1FTFX1EG1GFD42601	10,000 pounds or less	Replacement	$ 1,000	$ 1,000	$ 30,000
2540	2017	Ford	Truck	F350 Super Cab 4X4	1FT8X3B61HEB86115	10,000 pounds or less	Replacement	$ 1,000	$ 1,000	$ 45,000
2541	2018	Ford	SUV	Escape SE 4WD 4DR	1FMCU9GD7JUB76435	10,001-20,000 pounds	Replacement	$ 1,000	$ 1,000	$ 25,000
2565	2000	Jeep	Pickup	Cherokee	1J4FF58S8YL269430	10,000 pounds or less	Functional	$ 1,000	$ 1,000	$ 5,000
2566	2014	Ford	SUV	Explorer	1FM5K8B83EGA91857	10,000 pounds or less	Functional	$ 1,000	$ 1,000	$ 14,000
2567	2014	Ford	SUV	Explorer	1FM5K8B85EGA91858	10,000 pounds or less	Functional	$ 1,000	$ 1,000	$ 14,000
2568	2016	Ford	SUV	Explorer 4DR 4WD	1FM5K8B87GGA97048	10,000 pounds or less	Replacement	$ 1,000	$ 1,000	$ 34,000
2569	2016	Chevrolet	SUV	Tahoe	1GNSKFEC8GR230214	10,000 pounds or less	Replacement	$ 1,000	$ 1,000	$ 40,000
2570	2016	Chevrolet	SUV	Tahoe	1GNSKFEC7GR231046	10,000 pounds or less	Replacement	$ 1,000	$ 1,000	$ 40,000
2572	2018	Ford	SUV	Explorer XLT 4WD	1FM5K8D82JGB34785	20,001-45,000 pounds	Replacement	$ 1,000	$ 1,000	$ 38,000
2582	2011	Ford	Van	E-350 Econo Cut - Logistics	1FDSE3FL5BDA38540	10,000 pounds or less	Functional	$ 1,000	$ 1,000	$ 27,000
2583	2015	Dodge	Utility	Ram Service Truck	3C7WRLBL5FG651706	10,000 pounds or less	Replacement	$ 1,000	$ 1,000	$ 75,000
2620	2018	Ford	Truck	F150 Super Cab 4x4 SS	1FTFX1EGXJFC30855	20,001-45,000 pounds	Replacement	$ 1,000	$ 1,000	$ 35,000
2621	2018	Ford	Truck	F150 SUPERCAB 4X4	1FTFX1EG1JFC30856	10,001-20,000 pounds	Replacement	$ 1,000	$ 1,000	$ 35,000
2622	2018	Ford	Truck	F150 SUPERCAB 4X4 SS	1FTFX1EG3JFC30857	10,001-20,000 pounds	Replacement	$ 1,000	$ 1,000	$ 35,000
2650	2018	Ford	Truck	F150 Crew Cab 4x4 SS	1FTEW1EG1JKD73621	10,001-20,000 pounds	Replacement	$ 1,000	$ 1,000	$ 40,000
2651	2018	Ford	Truck	Crew Cab 4x4 SS	1FTEW1EGXJKD73620	10,001-20,000 pounds	Replacement	$ 1,000	$ 1,000	$ 40,000
2652	2018	Ford	Truck	F150 Crew Cab 4x4 SS	1FTEW1EG3JKD73622	20,001-45,000 pounds	Replacement	$ 1,000	$ 1,000	$ 40,000
2701	2004	Chevrolet	SUV	Suburban	3GNGK26UX4G141987	10,001-20,000 pounds	Functional	$ 1,000	$ 1,000	$ 10,000
2702	2006	Ford	Pickup	F-250 BC Vehicle	1FTSW21596EB58717	10,000 pounds or less	Functional	$ 1,000	$ 1,000	$ 15,000
2703	2008	Ford	Pickup	F-350 Super Duty	1FTWW31Y98ED23699	10,000 pounds or less	Functional	$ 1,000	$ 1,000	$ 25,000
2704	2011	Ford	Truck	F350 Crew Cab BC Chief Veh	1FT8W3B61BEB57904	10,000 pounds or less	Functional	$ 1,000	$ 1,000	$ 15,000
2705	2014	Ford	Pickup	F-350	1FT8W3B67EEA67886	10,000 pounds or less	Functional	$ 1,000	$ 1,000	$ 25,000
2706	2017	Ford	Truck	F350 Crew Cab SS 4X4	1FT8W3B66HEB86114	10,000 pounds or less	Replacement	$ 1,000	$ 1,000	$ 70,000
2906	2005	Scotty	Trailer	Fire Safety Trailer	1SSTT35T3511SS948	10,001-20,000 pounds	Functional	$ 1,000	$ 1,000	$ 20,000
2912	2011	Utility	Trailer	Trailer	4YMUL0810BN009189	10,000 pounds or less	Functional	$ 1,000	$ 1,000	$ 1,500
2913	2011	Utility	Trailer	Trailer	4YMUL1419BN005704	10,000 pounds or less	Functional	$ 1,000	$ 1,000	$ 1,500
2919	2016	Utility	Trailer	Continental Cargo Trailer	5NHUTW018GF701619	10,000 pounds or less	Replacement	$ 1,000	$ 1,000	$ 2,500
2920	2017	Utility	Trailer	Trail Dust Flatbed Trailer	1P9BF6208HB647209	10,000 pounds or less	Replacement	$ 1,000	$ 1,000	$ 15,000
2993	1936	Dodge	Antique	36 Dodge Pumper - Antique	000000B656425	10,000 pounds or less	Functional	$ 1,000	$ 1,000	$ 15,000
3141	2003	Pierce	Pumper	Dash Pumper	4P1CT02E13A003167	20,001-45,000 pounds	Functional	$ 1,000	$ 1,000	$ 150,000
3142	2007	Pierce	Pumper	Dash Pumper	4P1CD01E57A006755	20,001-45,000 pounds	Replacement	$ 1,000	$ 1,000	$ 650,000
3143	2007	Pierce	Pumper	Dash Pumper	4P1CD01E77A006756	20,001-45,000 pounds	Replacement	$ 1,000	$ 1,000	$ 650,000
3320	2002	Ford	Fire Truck	F550 Brush BV	1FDAX57S0ZEB51037	20,001-45,000 pounds	Functional	$ 1,000	$ 1,000	$ 75,000
3321	2005	Ford	Fire Truck	F550 Brush Truck	1FDAF57Y95EB79785	10,001-20,000 pounds	Functional	$ 1,000	$ 1,000	$ 200,000
3340	2000	Freightliner	Tanker	Water Tender	1FVXTMEBXYHA41506	20,001-45,000 pounds	Functional	$ 1,000	$ 1,000	$ 150,000
3341	2000	Freightliner	Tanker	Water Tender	1FVXTMEB1YHA41507	20,001-45,000 pounds	Functional	$ 1,000	$ 1,000	$ 150,000
3370	2010	Pierce	Rescue Vehicle	Rescue/HazMat	4P1CJ01A0AA011133	10,001-20,000 pounds	Replacement	$ 1,000	$ 1,000	$ 425,000
3400	2001	Ford	Rescue Vehicle	Rescue/Fire Prevention	1FDXE45F01HB68983	10,001-20,000 pounds	Functional	$ 1,000	$ 1,000	$ 75,000
3450	1996	Freightliner	Rescue Vehicle	Rescue/Rehab	1FV3ELBD2VH696678	10,001-20,000 pounds	Functional	$ 1,000	$ 1,000	$ 115,000
3501	2000	Ford	Pickup	F150 Pickup 4x2	2FTRX17L4YCB06190	10,000 pounds or less	Functional	$ 1,000	$ 1,000	$ 7,500
3502	2006	Chevrolet	Sedan	Impala	2G1WT58K969349332	10,000 pounds or less	Functional	$ 1,000	$ 1,000	$ 6,500
3503	2010	Chevrolet	SUV	HHR	3GNBAADB1AS55998	10,000 pounds or less	Functional	$ 1,000	$ 1,000	$ 5,500
3504	2011	Chevrolet	SUV	HHR	3GNBACFU0BS551808	10,000 pounds or less	Functional	$ 1,000	$ 1,000	$ 5,500
3505	2012	Ford	Van	Econoline Wagon	1FBSS3BS5CDA23214	10,000 pounds or less	Functional	$ 1,000	$ 1,000	$ 12,000
3562	2005	Chevrolet	SUV	Tahoe	1GNEK13T45J185240	10,000 pounds or less	Functional	$ 1,000	$ 1,000	$ 7,500
3563	2007	Chevrolet	SUV	Suburban	3GNGK26K37G271161	10,000 pounds or less	Functional	$ 1,000	$ 1,000	$ 25,000
3564	2016	Chevrolet	SUV	Tahoe	1GNSKFEC9GR232554	10,000 pounds or less	Replacement	$ 1,000	$ 1,000	$ 40,000
3700	2011	Ford	Rescue Vehicle	F350 4x4 Rescue Pickup	1FT8W3B62BEB10588	10,000 pounds or less	Replacement	$ 1,000	$ 1,000	$ 70,000
2-111	2003	Freightliner	Fire Truck	ALF CAFS Pumper	4Z3AAACG63RL79168	20,001-45,000 pounds	Functional	$ 1,000	$ 1,000	$ 100,000
2-400	1998	Blue Bird	Bus - Medium	BLUB-Mobile Command	1BAGEB7A0WF079289	10,001-20,000 pounds	Functional	$ 1,000	$ 1,000	$ 300,000
2-508	2004	Ford	Pickup	Ford Ranger Pickup	1FTYR14U34PA33695	10,000 pounds or less	Functional	$ 1,000	$ 1,000	$ 10,000
2-542	2020	Ford	Van	Facilities White Van	1FTBW9CG9LKB40741	10,000 pounds or less	Replacement	$ 1,000	$ 1,000	$ 35,000
2-571	2017	Ford	SUV	Explorer UT	1FM5K8B81HGB34144	10,000 pounds or less	Replacement	$ 1,000	$ 1,000	$ 40,000
2-573	2019	Chevrolet	SUV	Tahoe 4-door 4x4 LS	1GNSKAKC8KR224252	10,000 pounds or less	Replacement	$ 1,000	$ 1,000	$ 50,000
2-581	2004	Isuzu	Van	Box Van	JALF5C13147700076	10,001-20,000 pounds	Functional	$ 1,000	$ 1,000	$ 25,000
2-584	2018	Isuzu	Truck	NPR	54DC4W1B3JS809899	10,001-20,000 pounds	Replacement	$ 1,000	$ 1,000	$ 55,000
2-990	1946	Chevrolet	Fire Truck	46 Fire Engine - Antique	2372	20,001-45,000 pounds	Functional	$ 1,000	$ 1,000	$ 3,000
2-991	1948	Ford	Antique	48 Ford Pumper - Antique	98EQ28383	20,001-45,000 pounds	Functional	$ 1,000	$ 1,000	$ 20,000
2-992	1942	Chevrolet	Antique	46 Fire Engine - Antique	00000000000000TBD	20,001-45,000 pounds	Functional	$ 1,000	$ 1,000	$ 5,000

SDIS PROPERTY COVERAGE

PROPERTY

See schedules for values and deductibles of covered property

Coverage for: Buildings, Business Personal Property, Tenant's Improvements and Betterments, and Property of Others, Portable Equipment, Mobile Equipment, Inland Marine Scheduled Items, Electronic Data Processing Equipment and Media (all coverages may not apply to your district. Check your policy declarations for policy limits)

Sublimit (Per Occurrence)

The Trust will not pay more than the sub-limits below per occurrence for the Property of Cause of Loss described (see policy for complete list).

$	250,000	Personal Property of others within your Car, Custody, or Control (other than Mobile Equipment
$	100,000	Property of Employees/Volunteers (up to $5,000 max per person)
$	100,000	Mobile Equipment Rented or Leased for up to 30 days
$	250,000	Professional Services (Sublimit is $250,000 or 10% of covered loss)
$	5,000,000	Increased Cost of Construction- Enforcement of Ordinance or Law (or 25% of loss, whichever is less)
$	500,000	Increased Cost of Construction-Cost Resulting from Unforeseen Delay (or 25% of loss, whichever is less)
$	1,000,000	Business Income
$	1,000,000	Extra Expense
$	25,000	Enforcement of Order by Government Agency or Authority
$	25,000	Business Income from Dependent Property
$	100,000	Interruption of Utility Services
$	25,000	Inability to Discharge Outgoing Sewage
$	2,000,000	Property in the Couse of Construction (must notify within 90 days)
$	500,000	Newly Acquired or Newly Constructed Real Property – 60 Days
$	25,000	Unscheduled Outdoor Property
$	250,000	Vandalism and Malicious Mischief to Tracks and Artificial Turf Fields
$	250,000	Property in Transit
$	250,000	Accounts Receivable
$	50,000	Property Damaged by Overflow of Sewers or Drains
$	100,000	Covered Leasehold Interest
$	250,000	Valuable Papers and Records
$	25,000	Property Damaged by Computer Virus
$	250,000	Miscellaneous Property Damaged by Specified Cause of Loss or Theft
$	20,000,000	Property Damaged by an Act of Terrorism or Sabotage

WHA INSURANCE

PROPERTY SCHEDULE

Location Code	Premises	Covered Property	Construction Class	FPC	Coverage Class	SQFT	Deductible	Covered Property Value	Personal Property Value	TIV	Valuation
08-01	400 Building	400 Building	JOISTED MASONRY	2	Building	2,136	$ 5,000	$ 317,865	$726,616	$1,044,481	Replacement
17-01	Beaver Creek Fire Station #10	Fire Station #10	FRAME	2	Building	13,536	$ 5,000	$ 2,632,018	$223,474	$2,855,492	Replacement
17-02	Beaver Creek Fire Station #10	Storage Shed	FRAME	2	Other Structure	64	$ 5,000	$ 2,494	$ 1,829	$ 4,323	Replacement
26-01	Carver Radio Tower	Radio Tower	FIRE RESISTIVE	5	Sched. Outdoor Prop.		$ 5,000	$ 265,959	$ 1,020	$ 266,979	Replacement
02-01	Clackamas Station #8	Fire Station #8	FRAME	2	Building	8,475	$ 5,000	$ 1,479,027	$191,482	$1,670,509	Replacement
01-01	Clackamas Training Center	Fire Academy/Training Center	FRAME	2	Building	4,942	$ 5,000	$ 676,580	$139,350	$ 815,930	Replacement
01-02	Clackamas Training Center	Training Tower #1	FIRE RESISTIVE	2	Building	1,280	$ 5,000	$ 604,705	$ 1,040	$ 605,745	Replacement
01-03	Clackamas Training Center	Training Warehouse next to Tower	FIRE RESISTIVE	2	Building	2,880	$ 5,000	$ 539,343	$ 1,040	$ 540,383	Replacement
14-03	Clarkes Fire Station #13	Fire Station Clubhouse Apparatus Bay	FRAME	2	Building	3,100	$ 5,000	$ 774,058	$ 1,040	$ 775,098	Replacement
14-02	Clarkes Fire Station #13	Water Storage Tank 34,631 gallons	FRAME	2	Other Structure		$ 5,000	$ 28,918	$ 1,020	$ 29,938	Replacement
14-01	Clarkes Fire Station #13	Fire Station Modular	FRAME	2	Building	1,792	$ 5,000	$ 218,277	$ 60,926	$ 279,203	Replacement
29-00	Damascus Fire Station #19	Fire Station #19	FRAME	2	Building	12,000	$ 5,000	$ 7,110,201	$156,060	$7,266,261	Replacement
27-01	Fire Station #14	Fire Station	JOISTED MASONRY	2	Building	14,927	$ 5,000	$ 2,777,412	$310,843	$3,088,255	Replacement
27-02	Fire Station #14	Pump House	JOISTED MASONRY	2	Building	195	$ 5,000	$ 120,583	$ 47,249	$ 167,832	Replacement
27-03	Fire Station #14	Shop/Classroon Building	FRAME	2	Building	4,095	$ 5,000	$ 852,088	$ 38,543	$ 890,631	Replacement
27-04	Fire Station #14	Storage Garage	FRAME	2	Building	928	$ 5,000	$ 208,080	$ 9,325	$ 217,405	Replacement
27-05	Fire Station #14	Training tower	MASONRY NONCOMBUST.	2	Building	2,592	$ 5,000	$ 808,391	$ 6,217	$ 814,608	Replacement
29-01	Fire Station #18	Fire Station	FRAME	2	Building	6,554	$ 5,000	$ 1,150,193	$ 49,734	$1,199,927	Replacement
28-01	Fire Station #19	Fire Station	FRAME	2	Building	3,255	$ 5,000	$ 812,656	$ 56,574	$ 869,230	Replacement
10-02	Fire Station #4	Fire Station	JOISTED MASONRY	2	Building	11,720	$ 5,000	$ 2,413,079	$223,474	$2,636,553	Replacement
16-02	Fire Station #7	Tuff Shed 8' X 12'	FRAME	2	Other Structure		$ 5,000	$ 2,017	$ 1,040	$ 3,057	Replacement
16-01	Fire Station #7	Fire Station	FRAME	2	Building	6,800	$ 5,000	$ 1,311,427	$ 93,254	$1,404,681	Replacement
28-00	Fleet & Logistics Building	Fleet & Logistics Building	FRAME	3	Building	20,000	$ 5,000	$ 7,830,760	$574,343	$8,405,103	Replacement
25-01	Fuller Road Property	Fuller Road Property	FRAME	3	Building	852	$ 5,000	$ 260,100	$ 1,040	$ 261,140	Replacement
06-01	Happy Valley Fire Station #6	Fire Station	JOISTED MASONRY	5	Building	6,997	$ 5,000	$ 1,454,516	$150,946	$1,605,462	Replacement
18-01	Highland Butte Radio Tower	Radio Tower/Antenna	FIRE RESISTIVE	2	Sched. Outdoor Prop.	1,637	$ 5,000	$ 376,491	$ 1,020	$ 377,511	Replacement
15-01	Highland Fire Station #20	Fire Station	JOISTED MASONRY	2	Building	1,024	$ 5,000	$ 319,611	$ 7,274	$ 326,885	Replacement
21-01	Hilltop Station #16	Fire Station 16	FRAME	2	Building	12,400	$ 5,000	$ 7,207,956	$156,060	$7,364,016	Replacement
04-01	Holcomb Fire Station #9	Fire Station	FRAME	2	Building	3,993	$ 5,000	$ 721,406	$121,291	$ 842,697	Replacement
22-01	John Adams Station #15	Downtown #15/Bldg owned by OR City	FRAME	2	Building	13,250	$ 5,000	$ -	$182,848	$ 182,848	Replacement
05-01	Logan Fire Station #12	Fire Station	FRAME	2	Building	3,600	$ 5,000	$ 583,616	$121,291	$ 704,907	Replacement
05-02	Logan Fire Station #12	Storage Building	FRAME	2	Building	900	$ 5,000	$ 66,093	$ 2,963	$ 69,056	Replacement
19-01	Milwaukie Station #2	Milwaukie #2/Bldg owned by City Milw.	FRAME	5	Building		$ 5,000	$ -	$138,302	$ 138,302	Replacement
20-01	Mount Scott Fire Station #5	Fire Station	JOISTED MASONRY	2	Building	14,389	$ 5,000	$ 2,930,010	$124,336	$3,054,346	Replacement
13-01	Oak Grove Fire Station #3	Fire Station	JOISTED MASONRY	2	Building	17,544	$ 5,000	$ 3,074,314	$304,748	$3,379,062	Replacement
03-01	Redland Fire Station #11	Fire Station	FRAME	2	Building	7,217	$ 5,000	$ 1,340,465	$186,505	$1,526,970	Replacement
23-01	South End Station #17	South End Station #17	FRAME	2	Building	6,464	$ 5,000	$ 1,180,924	$132,437	$1,313,361	Replacement
09-01	Town Center Fire Station #1	Fire Station	JOISTED MASONRY	2	Building	15,546	$ 5,000	$ 3,103,791	$318,825	$3,422,616	Replacement
09-02	Town Center Fire Station #1	Sheriffs Office - LRO	FRAME	2	Building	800	$ 5,000	$ 105,449	$ 36,569	$ 142,018	Replacement
12-01	Training/Wellness/FacMtnc Cntr	Training/Wellness/FacMtncCenter	MASONRY NONCOMBUST.	2	Building	12,675	$ 5,000	$ 1,689,796	$298,772	$1,988,568	Replacement
25-1	Warehouse	Warehouse (Logistics/Fleet)	FRAME	2	Building	6,300	$ 5,000	$ 604,926	$574,343	$1,179,269	Replacement
25-2	Warehouse	Fuel Island	NONCOMBUSTIBLE	3	Other Structure	0	$ 5,000	$ 54,015	$ 2,040	$ 56,055	Replacement

EQUIPMENT BREAKDOWN SUPPLEMENTAL COVERAGE

"Covered Equipment" as defined in the Coverage form, located at Covered Property listed and specifically described on the Schedule of Property Values on file with the Trust (SDIS).

Sublimits (Per Occurrence)

The Trust will not pay more than the sub-limits below per occurrence for the Property of Cause of Loss described.

$ 1,000,000	Business Income/Extra Expense (excludes any Named Participant generating or distributing electricity) 365 Days Ordinary payroll
$ 1,000,000	Utility Interruption (Indirect – Business Income)
$ 250,000	Utility Interruption (Direct – Spoilage Damage)
$ 1,000,000	Contingent Business Interruption
$ 1,000,000	Spoilage Damage
$ 10,000,000	Expediting Expenses
$ 1,000,000	Ammonia Contamination
$ 1,000,000	Water Damage
$ 1,000,000	Hazardous Substances
$ 15,000	30 Days – Fungus, Wet and Dry Rot
$ 1,000,000	Media & Data
$ 1,000,000	Green Upgrades
$ 2,500,000	Ordinance or Law: Demolition and Increased Cost of Construction for Undamaged Portion of Building
120 Days – No Sublimit – Newly Acquired Locations	
Included	Brands and Labels
Included	CFC Refrigerant
Included	Computer Equipment

See coverage declarations for Deductibles.

EQUIPMENT SCHEDULE

Equipment Code	Description	Coverage Class	Serial#	Model#	Deductible	Value	Valuation
2-931	1999 Almar Rigid Aluminum Inflatable Vessel/Trailer	Scheduled Mobile Equipment	AUC2765CJ899		1,000	30,000	Stated Value
	Miscellaenous Equipment	Scheduled Personal Property			1,000	1,340,846	Stated Value
	New Holland Tool Handler	Scheduled Personal Property			1,000	49,000	Stated Value
	Equipment at Fire Academy	Scheduled Personal Property			1,000	59,850	Stated Value
	Equipment at Station 8	Scheduled Personal Property			1,000	20,000	Stated Value
	Equipment at Station 11	Scheduled Personal Property			1,000	21,600	Stated Value
	Equipment at Station 9	Scheduled Personal Property			1,000	20,000	Stated Value
	Equipment at Station 12	Scheduled Personal Property			1,000	3,850	Stated Value
	Equipment at Station 6	Scheduled Personal Property			1,000	16,800	Stated Value
	Equipment at Station 1	Scheduled Personal Property			1,000	117,200	Stated Value
	Equipment at Station 4	Scheduled Personal Property			1,000	26,000	Stated Value
	Equipment at Station 10	Scheduled Personal Property			1,000	17,300	Stated Value
	Equipment at Logistic Center	Scheduled Personal Property			1,000	200,000	Stated Value
	Equipment at Station 3	Scheduled Personal Property			1,000	77,750	Stated Value
	Equipment at Station 13	Scheduled Personal Property			1,000	3,050	Stated Value
	Equipment at Station 14	Scheduled Personal Property			1,000	20,000	Stated Value
	Equipment at Station 5	Scheduled Personal Property			1,000	26,000	Stated Value
	Equipment at Station 15	Scheduled Personal Property			1,000	20,000	Stated Value
	Equipment at Station 16	Scheduled Personal Property			1,000	30,000	Stated Value
2-933	Cataraft Boat	Scheduled Mobile Equipment	4CIC4119B606		1,000	7,000	Stated Value
	Equipment at Station 2	Scheduled Personal Property			1,000	30,000	Stated Value
	Equipment at Station 7	Scheduled Personal Property			1,000	30,000	Stated Value
	Aspen Portable Water Purification System	Scheduled Personal Property			1,000	15,000	Stated Value
	National VHF Radio Repeater System	Scheduled Personal Property			1,000	60,000	Stated Value
	F3 Repeater System	Scheduled Personal Property			1,000	50,000	Stated Value
2-934	2010 Maravia Raft	Scheduled Mobile Equipment			1,000	4,654	Stated Value
2-915	2011 Gator	Scheduled Mobile Equipment	1M0825GSPBM026997		1,000	12,781	Stated Value
2-911	2012 Tailwind Utility Trailer - USAR	Scheduled Mobile Equipment	5NHUTWZ25CT615272		1,000	10,000	Stated Value
04-11	22' Rescue Boat - Rogue Jet	Scheduled Mobile Equipment	1F9SB061681370235		1,000	80,500	Stated Value
09-10	24' Boat Trailer for Rogue Jet	Scheduled Mobile Equipment	1G9BB2425CC404107		1,000	8,000	Stated Value
	Decon Trailer Contents	Scheduled Mobile Equipment			1,000	115,000	Stated Value
2-916	Reeves 30' Decontamination Trailer	Scheduled Mobile Equipment	40LWB24225P110407		1,000	61,000	Stated Value
2-917	2014 Big Tex 14k Tilt Bed Trailer	Scheduled Mobile Equipment	16VCX2026E4048709		1,000	5,219	Stated Value
	HazMat Monitor	Scheduled Personal Property	RX6849	FIRSTDEFENDERRMX	1,000	62,000	Stated Value
	Equipment Fire Station #14	Scheduled Personal Property			1,000	206,500	Stated Value
	Equipment Fire Station #19	Scheduled Personal Property			1,000	140,000	Stated Value
	Equipment Fire Station #18	Scheduled Personal Property			1,000	127,000	Stated Value
	Holmatro Extrication Equipment	Scheduled Personal Property			1,000	58,000	Stated Value
2-921	2017 Kubota L3901 Tractor	Scheduled Mobile Equipment	72489HS	L3901	1,000	32,000	Stated Value
2-922	2008 Skytrak Telehandler	Scheduled Mobile Equipment	0160032916	10054	1,000	50,000	Stated Value
	Clack. Emrgncy Fndn Auction items @ Willamette View	Scheduled Personal Property			1,000	10,000	Stated Value
2-918	2008 Toyota 5K lb Forklift	Scheduled Mobile Equipment	17370	8FGU25	1,000	12,000	Stated Amount

CRIME COVERAGE

$500,000	Employee Theft – Per Loss Includes Faithful Performance of Duty, same limit as A1, CRI-7126 Non-Compensated Officers, Directors-includes Volunteer Workers as employees, Deletion of Bonded Employee and Treasurer/ Tax Collectors Exclusion - CRI-19044
$500,000	ERISA Fidelity (same limit as Employee Theft A.1 (CRI-19044)
$500,000	Forgery or Alteration
$500,000	On Premises
$500,000	In Transit
$500,000	Money Order Counterfeit Currency
$500,000	Computer Fraud
$100,000	Computer Restoration – same limit as Employee Theft or maximum $100,000
$500,000	Funds Transfer Fraud
$500,000	Personal Accounts Forgery or Alteration – same limit as Employee Theft
$25,000	Identity Fraud Expense Reimbursement – max $25,000 or Employee Theft Limit
$500,000	Social Engineering Fraud
$ 5,000	Claims Expense
$500,000	Third Party Entity Funds Coverage

This coverage is subject to the terms and conditions of the policy form and a deductible. Refer to policy forms for additional information.

PROVIDENT ACCIDENT COVERAGE

PROVIDENT POLICIES

Group Accident/Health –Volunteer Members Only

1. Provident Insurance
2. Policy #: PRCO-90932-OR100011
3. $20,000 Accident & Health for Volunteer Members Only
4. **Covered Benefits: (See policy details for expanded view and descriptions of benefits)**
   -Death Benefits
   -Impairment Benefits
   -Income Protection
   -Medical Expenses
   -Additional Benefits
5. Effective & Expiration Date: 12/19/2017-12/19/2020
   Three-year Prepaid $20,958

SAIF WORKERS' COMPENSATION COVERAGE

WORKERS' COMPENSATION

1. SAIF Corporation
2. Policy #: 431322
3. Per Occurrence Limit – 500,000
   Employers Liability Limit - $500,000
   - Bodily Injury by Accident $500,000 each accident
   - Bodily Injury by Disease $500,000 each employee
   - Bodily Injury by Disease $500,000 policy limit
4. Effective & Expiration Date: 07/01/2020-07/01/2021
   $606,898.57 EAP

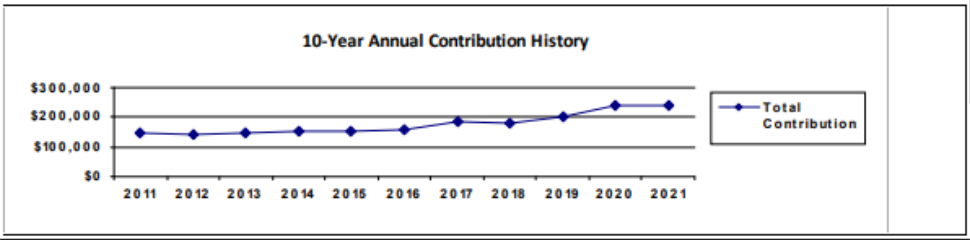
SDIS COMPARISON REPORT

Special Districts Insurance Services - Policy Year 2020-2021 Comparison Report

Clackamas County Fire District #1 WHA Insurance

The following comparison shows the difference in contributions from the 2020 policy year to the 2021 policy year renewal. The following summary shows the amounts and percentages that have changed from 2020 to 2021. This summary is intended only to give you a general idea of the rating components that influence contributions.

Coverage	Annualized 2020 Contribution	2021 Contribution after rate and best practices changes	Change after rate and best practices changes	% change after rate and best practices changes	Change in Exposures	2021 Contribution after exposure, and all other changes	Total contribution change	Total % contribution change
General Liability	$91,419	$110,461	$19,042	20.83%	See Below	$99,865	$8,446	9.24%
Auto Liability	$16,563	$16,288	($275)	-1.66%	0	$17,478	$915	5.52%
Non-Owned Auto Liability	$150	$150	$0	0.00%		$150	$0	0.00%
Auto Physical Damage	$46,194	$45,036	($1,158)	-2.51%	$2,430,039	$53,230	$7,036	15.23%
Non-Owned APD	$236	$236	$0	0.00%		$236	$0	0.00%
Property	$51,942	$51,381	($561)	-1.08%	$989,706	$53,892	$1,950	3.75%
Earthquake	$4,151	$4,359	$208	5.00%	$989,706	$4,351	$200	4.82%
Flood	$2,064	$2,167	$103	5.00%	$989,706	$2,065	$1	0.05%
Total	$212,719	$230,077	$17,358	**8.16%**		$231,267	$18,548	8.72%
Pass Through Coverages								
Boiler and Machinery	$9,309				$989,706	$9,448	$139	1.49%
Crime	$4,836					$4,836	$0	0.00%
Total	$14,145					$14,284	$139	0.98%
TOTAL ALL LINES	$226,864					$245,551	$18,687	8.24%



Longevity Credit:	Amount:	% of Contibution:
See Longevity Credit Memo for details	$13,371	5.45%

General Liability Exposure Comparison

Description	Last Year	Current year	Difference
Events/Fundraisers - Alcohol Served	0	0	0
Number Of EMT's (Paid or Volunteer)	261	261	0
2020-2021 Budgeted Materials and Supplies *	7,047,152	7,989,212	942,060
2020-2021 Budgeted Personal Services *	51,942,080	53,623,150	1,681,072

* Auto Liability Exposure = Number of Autos
Auto Physical Damage Exposure = Total Insured Automobile Values
Property Exposure = Total Insured Property Values
Excess Liability = Materials and Supplies + Personal Services
Boiler and Machinery = Total Insured Property Values

Loss Ratio

2015-2019 Loss Ratio: **31.77%**

Best Practices

	% Credit
2020	10.00%
2021	10.00%

Serious Injury/Fatality

Emergency Contact List

Oregon-OSHA (Death 8 hrs/Hospitalization 24 Hrs) Leave message to document time reported if after hours http://egov.oregon.gov/DCBS/	503-378-3274	800-452-0311
WHA Insurance Jeff Griffin: Home:541-344-1915 Cell:541-954-5707 Steve Silva: Office: 541-284-5116	800-852-6140	541-342-4441
Federal Public Safety Officers Benefit Act (PSOB) Fatality or Permanent Disability claims U.S. Dept of Justice Washington D.C www.ncjrs.org/pdffiles1/bja/fs000271.pdf (Please note: you must do timely blood draws.)	202-307-0635	Fax (202) 514-5956
Oregon Public Safety Officers Benefit Email: askpsob@usdoj.gov	888-744-6513	
Office of State Fire Marshal Oregon.sfm@state.or.us	503-373-1540	
Oregon Health Division Ambulance accidents only	503-731-4011	Ext. 633
Workers Compensation Insurance Special Districts Assoc of Oregon (sdao.com) SAIF (saif.com)	800-305-1736 800-285-8525	
Life, Accident & Sickness and Major Medical Insurance Company	**Call Insurance Agent**	
Oregon Fire Service Honor Guard	State Commander Amanda Schmitt 503-869-8559	
Department of Motor Vehicles	Only if appropriate	
Social Security Administration	Only if appropriate	
Disaster Property Losses: FEMA	425-487-4604	

Notes

CONTACT US!

LOCAL OFFICE
(541) 342-4441
TOLL FREE
(800) 852-6140
FAX
(541) 484-5434

2930 CHAD DRIVE,
EUGENE OR 97408

www.WHAINSURANCE.com

Clackamas Fire District #1

Memo

TO: Board of Directors
Fire Chief Fred Charlton

FROM: Division Chief Joshua Gehrke
DATE: December 21, 2020
RE: Medical Direction IGA

Action Requested
Request Board authorization for the Fire Chief to sign an amendment to the current intergovernmental agreement (IGA) for EMS (Emergency Medical System) medical direction services between the Fire District and Clackamas County beginning January 1, 2021 through December 31, 2021.

Term: January 1, 2021 to December 31, 2021 (12 months)
Scope of Work: Consistent with current agreement (attached)
Consideration/Payment: $6,000.00 per month. ($72,000 over 12-month agreement)

Background
The Fire District has traditionally contracted with a single medical director and now seeks to amend the current IGA for a single office of medical direction with Clackamas County. Upon the termination of our earlier contract with an individual medical director, the county agreed to provide medical direction at a reduced rate which expires December 31, 2020. This reduced rate was a significant cost savings compared to the $79,035 were spending annually. The county office of medical direction includes a lead medical director, Dr. Ritu Sahni with two associate medical directors to be appointed January 1, 2021.

Budget Implications
The cost of the IGA is $6,000.00 per month. ($72,000 over 12-month agreement) and is included in this fiscal year's budget.

Recommendation
Staff recommends the Board of Directors authorize the Fire Chief to sign the amended intergovernmental agreement (IGA) for EMS (Emergency Medical System) medical direction services between the Fire District and Clackamas County.

INTERGOVERNMENTAL AGREEMENT
BETWEEN CLACKAMAS COUNTY
AND CLACKAMAS COUNTY FIRE DISTRICT #1

Contract #9690

THIS AGREEMENT (this "Agreement") is entered into and between Clackamas County ("County"), a political subdivision of the State of Oregon, and Clackamas County Fire District #1 ("Agency"), an Oregon municipal corporation, collectively referred to as the "Parties" and each a "Party."

RECITALS

Oregon Revised Statutes Chapter 190.010 confers authority upon local governments to enter into agreements for the performance of any and all functions and activities that a party to the agreement, its officers or agencies have authority to perform.

Clackamas County Fire District #1desires to contract with County to receive medical direction services for their Emergency Medical Program.

In consideration of the mutual promises set forth below and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the Parties hereby agree as follows:

TERMS

1. **Term.** This Agreement shall be effective June 1, 2020, and shall expire upon the completion of each and every obligation of the Parties set forth herein, or December 31, 2020, whichever is sooner.
2. **Scope of Work.** The Agency agrees to provide the services further identified in the Scope of Work attached hereto as Exhibit A and incorporated herein ("Work").
3. **Consideration.** The Agency agrees to pay County a sum not to exceed Seven thousand- three hundred-fifty dollars ($7,350) for accomplishing the Work required by this Agreement.
4. **Payment.** Agency agrees to pay County as stated in Exhibit A.
5. **Representations and Warranties**.

   A. *Agency Representations and Warranties*: Agency represents and warrants to County that Agency has the power and authority to enter into and perform this Agreement, and this Agreement, when executed and delivered, shall be a valid and binding obligation of Agency enforceable in accordance with its terms.

   B. *County Representations and Warranties*: County represents and warrants to Agency that County has the power and authority to enter into and perform this Agreement, and this Agreement, when executed and delivered, shall be a valid and binding obligation of County enforceable in accordance with its terms.

   C. The warranties set forth in this section are in addition to, and not in lieu of, any other warranties provided.

6. **Termination**.

   A. Either the County or the Agency may terminate this Agreement at any time upon thirty (30) days written notice to the other party.

B. Either the County or the Agency may terminate this Agreement in the event of a breach of the Agreement by the other. Prior to such termination however, the Party seeking the termination shall give the other Party written notice of the breach and of the Party's intent to terminate. If the breaching Party has not entirely cured the breach within fifteen (15) days of deemed or actual receipt of the notice, then the Party giving notice may terminate the Agreement at any time thereafter by giving written notice of termination stating the effective date of the termination. If the default is of such a nature that it cannot be completely remedied within such fifteen (15) day period, this provision shall be complied with if the breaching Party begins correction of the default within the fifteen (15) day period and thereafter proceeds with reasonable diligence and in good faith to effect the remedy as soon as practicable. The Party giving notice shall not be required to give more than one (1) notice for a similar default in any twelve (12) month period.

C. The County or the Agency shall not be deemed to have waived any breach of this Agreement by the other Party except by an express waiver in writing. An express written waiver as to one breach shall not be deemed a waiver of any other breach not expressly identified, even though the other breach is of the same nature as that waived.

D. The Agency may terminate this Agreement in the event the Agency fails to receive expenditure authority sufficient to allow the Agency, in the exercise of its reasonable administrative discretion, to continue to make payments for performance of this Agreement, or if federal or state laws, regulations or guidelines are modified or interpreted in such a way that either the Project under this Agreement is prohibited or the Agency is prohibited from paying for such work from the planned funding source.

E. Any termination of this Agreement shall not prejudice any rights or obligations accrued to the Parties prior to termination.

7. **Indemnification**.

A. Subject to the limits of the Oregon Constitution and the Oregon Tort Claims Act or successor statute, the County agrees to indemnify, save harmless and defend the Agency, its officers, elected officials, agents and employees from and against all costs, losses, damages, claims or actions and all expenses incidental to the investigation and defense thereof arising out of or based upon damages or injuries to persons or property caused by the negligent or willful acts of the County or its officers, elected officials, owners, employees, agents, or its subcontractors or anyone over which the County has a right to control.

Subject to the limits of the Oregon Constitution and the Oregon Tort Claims Act or successor statute, the Agency agrees to indemnify, save harmless and defend the County, its officers, elected officials, agents and employees from and against all costs, losses, damages, claims or actions and all expenses incidental to the investigation and defense thereof arising out of or based upon damages or injuries to persons or property caused by the negligent or willful acts of the Agency or its officers, elected officials, owners, employees, agents, or its subcontractors or anyone over which the Agency has a right to control.

2

8. **Insurance.** The Agency agrees to furnish the County with evidence of commercial general liability insurance with a combined single limit of not less than $1,000,000 for each claim, incident, or occurrence, with an aggregate limit of $2,000,000 for bodily injury and property damage for the protection of Clackamas County, and their officers, elected officials, agents, and employees against liability for damages because of personal injury, bodily injury, death or damage to property, including loss of use thereof, in any way related to this Agreement. If self-insured, Agency shall provide documentation to the County of Agency's self-insured status by completing the Self-Insurance Certification form provided by the County.

9. **Notices; Contacts.** Legal notice provided under this Agreement shall be delivered personally, by email or by certified mail to the individuals identified below. Any communication or notice so addressed and mailed shall be deemed to be given upon receipt. Any communication or notice sent by electronic mail to an address indicated herein is deemed to be received 2 hours after the time sent (as recorded on the device from which the sender sent the email), unless the sender receives an automated message or other indication that the email has not been delivered. Any communication or notice by personal delivery shall be deemed to be given when actually delivered. Either Party may change the Party contact information, or the invoice or payment addresses by giving prior written notice thereof to the other Party at its then current notice address.

   A. Philip Mason-Joyner or their designee will act as liaison for the County.

      Contact Information:
      2051 Kaen Road, Suite 367, Oregon City, OR 97045
      (503) 742-5956
      PMason@clackamas.us

      Fred Charlton, Fire Chief, or their designee will act as liaison for the Agency.

      Contact Information:
      11300 SE Fuller Rd, Milwaukie, OR 97222
      (503) 742-2600

      fred.charlton@clackamasfire.com

10. **General Provisions.**

   A. **Oregon Law and Forum.** This Agreement, and all rights, obligations, and disputes arising out of it will be governed by and construed in accordance with the laws of the State of Oregon and the ordinances of Clackamas County without giving effect to the conflict of law provisions thereof. Any claim between County and Agency that arises from or relates to this Agreement shall be brought and conducted solely and exclusively within the Circuit Court of Clackamas County for the State of Oregon; provided, however, if a claim must be brought in a federal forum, then it shall be brought and conducted solely and exclusively within the United States District Court

for the District of Oregon. In no event shall this section be construed as a waiver by the County of any form of defense or immunity, whether sovereign immunity, governmental immunity, immunity based on the Eleventh Amendment to the Constitution of the United States or otherwise, from any claim or from the jurisdiction of any court. Agency, by execution of this Agreement, hereby consents to the in personam jurisdiction of the courts referenced in this section.

B. **Compliance with Applicable Law**. Both Parties shall comply with all applicable local, state and federal ordinances, statutes, laws and regulations. All provisions of law required to be a part of this Agreement, whether listed or otherwise, are hereby integrated and adopted herein. Failure to comply with such obligations is a material breach of this Agreement.

C. **Non-Exclusive Rights and Remedies**. Except as otherwise expressly provided herein, the rights and remedies expressly afforded under the provisions of this Agreement shall not be deemed exclusive, and shall be in addition to and cumulative with any and all rights and remedies otherwise available at law or in equity. The exercise by either Party of any one or more of such remedies shall not preclude the exercise by it, at the same or different times, of any other remedies for the same default or breach, or for any other default or breach, by the other Party.

D. **Access to Records**. Agency shall retain, maintain, and keep accessible all records relevant to this Agreement ("Records") for a minimum of six (6) years, following Agreement termination or full performance or any longer period as may be required by applicable law, or until the conclusion of an audit, controversy or litigation arising out of or related to this Agreement, whichever is later. Agency shall maintain all financial records in accordance with generally accepted accounting principles. All other Records shall be maintained to the extent necessary to clearly reflect actions taken. During this record retention period, Agency shall permit the County's authorized representatives' access to the Records at reasonable times and places for purposes of examining and copying.

E. **Work Product.** All work performed under this Agreement shall be considered work made for hire and shall be the sole and exclusive property of the District. The District shall own any and all data, documents, plans, copyrights, specifications, working papers and any other materials produced in connection with this Agreement. On completion or termination of the Agreement, the Agency shall promptly deliver these materials to the District's Project Manager.

F. **Hazard Communication.** Contractor shall notify County prior to using products containing hazardous chemicals to which County employees may be exposed, which includes any hazardous, toxic, or dangerous substance, waste, or material that is the subject of environmental protection legal requirements or that becomes regulated under any applicable local, state or federal law, including but not limited to the items listed in the United States Department of Transportation Hazardous Materials Table (49 CFR §172.101) or designated as hazardous substances by Oregon Administrative Rules, Chapter 137, or the United States Environmental

Protection Agency (40 CFR Part 302), and any amendments thereto. Upon County's request, Agency shall immediately provide Material Safety Data Sheets for the products subject to this provision.

G. **Debt Limitation.** This Agreement is expressly subject to the limitations of the Oregon Constitution and Oregon Tort Claims Act, and is contingent upon appropriation of funds. Any provisions herein that conflict with the above referenced laws are deemed inoperative to that extent.

H. **Severability.** If any provision of this Agreement is found to be unconstitutional, illegal or unenforceable, this Agreement nevertheless shall remain in full force and effect and the offending provision shall be stricken. The Court or other authorized body finding such provision unconstitutional, illegal or unenforceable shall construe this Agreement without such provision to give effect to the maximum extent possible the intentions of the Parties.

I. **Integration, Amendment and Waiver.** Except as otherwise set forth herein, this Agreement constitutes the entire agreement between the Parties on the matter of the Project. There are no understandings, agreements, or representations, oral or written, not specified herein regarding this Agreement. No waiver, consent, modification or change of terms of this Agreement shall bind either Party unless in writing and signed by both Parties and all necessary approvals have been obtained. Such waiver, consent, modification or change, if made, shall be effective only in the specific instance and for the specific purpose given. The failure of either Party to enforce any provision of this Agreement shall not constitute a waiver by such Party of that or any other provision.

J. **Interpretation**. The titles of the sections of this Agreement are inserted for convenience of reference only and shall be disregarded in construing or interpreting any of its provisions.

K. **Independent Contractor**. Each of the Parties hereto shall be deemed an independent contractor for purposes of this Agreement. No representative, agent, employee or contractor of one Party shall be deemed to be a representative, agent, employee or contractor of the other Party for any purpose, except to the extent specifically provided herein. Nothing herein is intended, nor shall it be construed, to create between the Parties any relationship of principal and agent, partnership, joint venture or any similar relationship, and each Party hereby specifically disclaims any such relationship.

L. **No Third-Party Beneficiary.** Agency and County are the only parties to this Agreement and are the only parties entitled to enforce its terms. Nothing in this Agreement gives, is intended to give, or shall be construed to give or provide any benefit or right, whether directly, indirectly or otherwise, to third persons unless such third persons are individually identified by name herein and expressly described as intended beneficiaries of the terms of this Agreement.

M. **Subcontract and Assignment**. Agency shall not enter into any subcontracts for any of the work required by this Agreement, or assign or transfer any of its interest in this Agreement by operation of law or otherwise, without obtaining prior written approval from the County, which shall be granted or denied in the County's sole discretion. County's consent to any subcontract shall not relieve Agency of any of its duties or obligations under this Agreement.

N. **Counterparts**. This Agreement may be executed in several counterparts (electronic or otherwise), each of which shall be an original, all of which shall constitute the same instrument.

O. **Survival.** All provisions in Sections 5, 7, and 10 (A), (C), (D), (G), (H), (I), (J), (L), (Q), (T), and (U) shall survive the termination of this Agreement, together with all other rights and obligations herein which by their context are intended to survive.

P. **Necessary Acts.** Each Party shall execute and deliver to the others all such further instruments and documents as may be reasonably necessary to carry out this Agreement.

Q. **Time is of the Essence**. Agency agrees that time is of the essence in the performance this Agreement.

R. **Successors in Interest.** The provisions of this Agreement shall be binding upon and shall inure to the benefit of the parties hereto, and their respective authorized successors and assigns.

S. **Force Majeure.** Neither Agency nor County shall be held responsible for delay or default caused by events outside of the Agency or County's reasonable control including, but not limited to, fire, terrorism, riot, acts of God, or war. However, Agency shall make all reasonable efforts to remove or eliminate such a cause of delay or default and shall upon the cessation of the cause, diligently pursue performance of its obligations under this Agreement.

T. **Confidentiality**. Agency acknowledges that it and its employees or agents may, in the course of performing their responsibilities under this Agreement, be exposed to or acquire confidential information. Any and all information of any form obtained by Agency or its employees or agents in the performance of this Agreement shall be deemed confidential information of the County ("Confidential Information"). Agency agrees to hold Confidential Information in strict confidence, using at least the same degree of care that Agency uses in maintaining the confidentiality of its own confidential information, and not to copy, reproduce, sell, assign, license, market, transfer or otherwise dispose of, give, or disclose Confidential Information to third parties or use Confidential Information for any purpose unless specifically authorized in writing under this Agreement.

U. **No Attorney Fees.** In the event any arbitration, action or proceeding, including any bankruptcy proceeding, is instituted to enforce any term of this Agreement, each party shall be responsible for its own attorneys' fees and expenses.

IN WITNESS HEREOF, the Parties have executed this Agreement by the date set forth opposite their names below.

CLACKAMAS COUNTY FIRE DISTRICT #1

FRED Fire Chief

Fred Charlton, Fire Chief

4-30-2020

Date

11300 SE Fuller Rd.

Street Address

Milwaukie, OR 97222

City / State / Zip

~~(503) 747-2777~~ / 503-742-2600

Phone / Fax

CLACKAMAS COUNTY

Commissioner: Jim Bernard, Chair
Commissioner: Sonya Fischer
Commissioner: Ken Humberston
Commissioner: Paul Savas
Commissioner: Martha Schrader

Signing on Behalf of the Board:

Richard Swift, Director
Health, Housing, and Human Services

Date

S:\Admin\CONTRACTS\PUBLIC HEALTH\Revenue\Clackamas County\Fire District #1\Medical Direction\FY19-20\Contract\H3SPHClackamasCountyFireDistrict#19690.docx

Exhibit A
SCOPE OF WORK

I. Purpose

A. This Agreement provides the basis for a cooperative working relationship for the provision of medical direction for the Clackamas County Fire District #1.

II. Scope of Cooperation

A. County agrees to:

1. Work with Agency to provide medical director services and to perform the services listed below.

2. Meet with Agency personnel on a mutually agreed upon schedule to develop a program to:

   a. Ensure that Agency EMS providers meet Oregon State requirements for licensure and have the knowledge, skills and abilities to perform at the standards determined jointly by County and Agency.
   b. Evaluate each EMS Provider's skill performance annually.
   c. Provide case reviews.
   d. Provide round table, or other agreed upon educational activity, on a quarterly basis.
   e. Oversee and direct training courses.
   f. Oversee and direct a quality improvement program.

3. Oversee the maintenance, use, and documentation of all Automatic External Defibrillators (AEDs) provided for use by the Agency, in accordance with Federal and State regulations.

4. Provide contact information so that Agency personnel can contact the assigned Medical Director (or designee) in a timely manner.

B. Agency agrees to:

1. Meet with County personnel on a mutually agreed upon schedule to develop and maintain a program to:

   a. Ensure that Agency EMS providers meet Oregon State requirements for licensure and have the knowledge, skills and abilities to perform at the standards determined jointly by County and Agency.
   b. Evaluate each EMS Provider's skill performance annually.
   c. Provide case reviews.
   d. Oversee and direct training courses.
   e. Oversee and direct a quality improvement program.

2. Provide an EMS Coordinator to:

   a. Coordinate training exercises and skill monitoring.
   b. Maintain a computerized CQI database of all procedures and relevant training for all EMS providers.
   c. Provide periodic reports to guide training efforts.

3. Agency further agrees to the following regarding the authority of the Medical Director:

   a. The Agency will not permit its EMS Providers to practice at a level other than that approved by Medical Director.
   b. Agency personnel will not practice under the medical direction or protocol of any physician other than the one assigned by mutual agreement with the exception of on-line medical control or direct in-person physician supervision provided during patient encounters.
   c. As per ORS 682.245, Medical Director has the final decision with respect to the standing orders and written authorization to provide EMS care by Agency Department personnel.
   d. Medical Director may require specific remedial action to correct deficiencies noted in the continuous quality improvement process, or identified violations of federal, state and local laws or regulations.
   e. County is not an employer of its EMTs, and Agency acknowledges that no employment relationship exists between County and the EMTs employed by the Agency.

III. Compensation

A. Agency will pay to County an amount not to exceed $4,200. for services described in Exhibit A. Payments shall be requested and made as follows:

   Monthly payments of $1,050 will be requested by invoice from County.

   Payment will be made by Agency within 30 days of receipt of invoice.

B. All checks shall be made payable to Clackamas County and mailed to the following address:

   Clackamas County Public Health Division
   Attn: Sherry Olson
   2051 Kaen Road Suite 367
   Oregon City, OR 97045

Health, Housing & Human Services
CLACKAMAS COUNTY

Public Health Division

December 8, 2020

Fred Charlton
Fire Chief
Clackamas Fire District #1
11300 SE Fuller Rd
Milwaukie, OR 97222

Dear Chief Charlton:

Clackamas County Public Health received your email dated December 8, 2020 requesting an extension to the current intergovernmental agreement (IGA) for EMS medical direction services between Clackamas County and Clackamas Fire District #1. This email requested a six month extension, scope of work consistent with the current agreement, and for Clackamas County to identify what the new monthly cost will be if an extension is feasible.

The County is offering an extension of the current IGA for medical direction services with the following amendments:

- Term: January 1, 2021 to December 31, 2021 (12 months)
- Scope of Work: Consistent with current agreement
- Consideration/Payment: $6,000.00 per month. ($72,000 over 12 month agreement)

A 12 month extension will allow Clackamas Fire District #1 time to evaluate the services from one medical director and two associate medical directors. It will also not be financially viable to hire the two associate medical directors without at least 12 months of secure funding. Consideration/payment is increased to better reflect industry standard rates.

Clackamas County appreciates the relationship and collaboration with Clackamas Fire District #1. We look forward to hearing from you and hope you find this extension acceptable.

Sincerely,

Philip Mason-Joyner
Public Health Director

Clackamas Fire District #1

Memo

To: Clackamas Fire District #1 Board of Directors

From: Fire Chief Fred Charlton

Date: December 21, 2020

Re: Amendment to the Clackamas / Estacada Fire Intergovernmental Agreement

---

The Clackamas Fire District #1 Board of Directors is requested to discuss and approve an amendment to the current Intergovernmental Agreement (IGA) between Estacada Fire District No. 69 (EFD) and Clackamas Fire District #1 (District) for Fire Protection and Emergency Medical Services as drafted by legal counsel. This amendment will be referenced as Addendum #1 to include returning several assets back to EFD as the transition of services takes place. The current IGA expires on June 30, 2021, and CFD is working in good faith to transition services. The transfer of these assets will allow EFD to begin to recruit, hire, and train personnel to provide services beginning July 1, 2021. This proposal has been discussed with the Joint Oversight Committee on December 16, 2020. The assets to be transferred between January 1, 2021 and March 31, 2021, include the following:

For purposes of this Addendum, Assets include:

a. The fire and emergency training tower located at the NE corner of SE Jeremy Loveless Avenue & SE Currin Street, Estacada, OR 97023
b. The administration building located at - 445 SE Currin Street, Estacada, OR 97023
c. The auxiliary building located at - 445 SE Currin Street, Estacada, OR 97023
d. The fire apparatus identified as Vehicle Identification Number ("VIN") – 1HTSDADR2XH646134, 1998 International E-One Pumper/Tender
e. The fire apparatus identified as VIN -1FTWN31458EE54869, 2008 Ford F350 crew cab Brush unit, brush pump Briggs & Stratton 9hp #185437 Serial #98102249
f. The community communications trailer next to the administration building

The EFD Board of Directors will be reviewing and discussing this amendment at their December 17, 2020 regular Board meeting.

Intergovernmental Agreement for Fire Protection and Emergency Medical Services
Addendum #1

BETWEEN: Clackamas Fire District #1 **("District")**

AND: Estacada Fire District No.69 **("EFD")**

EFFECTIVE DATE: January 1, 2021

RECITALS

A. District and EFD are parties to an intergovernmental agreement (the "IGA"), effective January 1, 2020, that requires District to provide fire protection, fire prevention, emergency, and related to services ("Services") to EFD.

B. Section 8 of the IGA authorizes District to use and possess certain facilities and equipment owned by EFD ("Assets") to provide Services required under the IGA and requires District to pay for property insurance covering the Assets.

C. Section 10(B) of the IGA required District and EFD to work towards a merger under the procedures of ORS 198.895 to 198.915 by submitting a vote to the electors at the November 3, 2020 election.

D. Electors did not approve the proposed merger at the November 3, 2020 election and thus, District and EFD wish to enter into an agreement governing the return of Assets from District to EFD prior to expiration of the IGA.

ADDENDUM

District and EFD agree as follows:

1. For purposes of this Addendum, Assets include:

   a. The fire and emergency training tower located at the NE corner of SE Jeremy Loveless Avenue & SE Currin Street, Estacada, OR 97023

   b. The administration building located at - 445 SE Currin Street, Estacada, OR 97023

   c. The auxiliary building located at - 445 SE Currin Street, Estacada, OR 97023

   d. The fire apparatus identified as Vehicle Identification Number ("VIN") – 1HTSDADR2XH646134, 1998 International E-One Pumper/Tender

e. The fire apparatus identified as VIN -1FTWN31458EE54869, 2008 Ford F350 crew cab Brush unit, brush pump Briggs & Stratton 9hp #185437 Serial #98102249

f. The community communications trailer next to the administration building

2. District shall return full and exclusive possession of the Assets to EFD on or before March 31, 2021.

3. Responsibility to pay for property insurance, maintenance, and all other upkeep responsibilities regarding an Asset identified in Section 1 of this Addendum shall transfer from District to EFD the date that EFD obtains possession of each particular Asset. When EFD assumes responsibility to insure an Asset under this Section 3, the parties shall no longer be bound by Section 8(C) of the IGA, as it relates to that particular Asset.

4. When EFD obtains possession of an Asset identified in Section 1 of this Addendum, EFD and District shall no longer be bound by Sections 8(A) and 8(D) of the IGA, as they relate to that particular Asset.

5. Assets identified in this Addendum shall be transferred in “as is” condition, without warranty of any kind or of any nature.

6. Except as specifically provided in this Addendum, the IGA remains in full force and effect.

District:	EFD:
_____	_____
Fred Charlton, Fire Chief	Matthew Silva, Board President
Clackamas Fire District #1	Estacada Fire District No.69
Date:_____	Date:_____

F:\1Clients\Muni\Clackamas FD #1\ADMINISTRATIVE SERVICES\Estacada IGA\IGA Addendum 1 Return of Services to Estacada FD DL 121520.docx

Fire Chief's Office

Fire Chief's Office

To: Chief Fred Charlton and the Board of Directors

From: Public Affairs Chief Brandon Paxton

Re: Public Affairs Department Monthly Report – November 2020

District or Community Events:

- Operation Santa Claus contactless donation drive-thru events.

Earned Media (TV, Radio, and Print):

Total Story Count:	28
Total Audience:	330,644
*Total Calculated Ad Value:	$11,463
*Total Calculated Publicity Value:	$34,388

*Calculated Ad Value uses the 30-second ad value multiplied by the detected length of the story or the printed ad value, and determines what the Fire District would have paid for the ads or broadcasts.

*Calculated Publicity Value is when a news story appears during TV and radio broadcasts, or print media that is promoted as being much higher than the value of placing an ad or broadcast. The industry standard is to say that the story is actually three times more valuable.

Social Media by the Numbers:

- Twitter: 26,500 Followers (26,522 in October)
- Instagram: 11,270 Followers (11,348 in October)
- Facebook: 26,731 Followers (26,590 in October)

Public Messaging and Campaigns:

- Smoke alarms
- Merger election results
- Honoring veterans
- Cooking safety
- Operation Santa
- Foundation donation to Feed the Hungry
- Space heater safety
- Wildland training

Meetings Attended:

- Public Affairs meeting, occurs weekly on Tuesdays, Zoom
- FMO/PIO presentation to recruit academy, Nov. 2
- 2020 Wildfires presentation to Regional PIO Group, Zoom, Nov. 2
- COVID-19 Command and General Staff, Teams, Nov. 2
- COVID-19 Planning meeting, Teams, Nov. 2
- County ambulance contract discussion, Zoom, Nov. 3
- Merger election result discussion, Teams, Nov. 3
- Discuss County ambulance service agreement, Zoom, Nov. 4
- Benchmade donation to the Foundation, Nov. 4
- Merger social media graphic discussion, Zoom, Nov. 5
- Joint Oversight Committee meeting, Zoom, Nov. 5
- Chief Group meeting, Teams, Nov. 16
- COVID-19 Command and General Staff, Teams, Nov. 16
- COVID-19 Planning meeting, Teams, Nov. 16
- COVID-19 Operational Briefing, Teams, Nov. 17
- Joint Oversight Committee meeting, Zoom, Nov. 17
- Firewise planning meeting, Zoom, Nov. 18
- Discuss Virtual Awards and Recognition Event, Zoom, Nov. 23
- Board Executive Committee meeting, Zoom, Nov. 23
- Discuss Estacada Fire's next steps, Zoom, Nov. 23
- COVID positive notification response, Teams, Nov. 23
- COVID-19 Safety Stand Down, Teams, Nov. 23, 24, and 25
- Fire Chief's selection process, Zoom, Nov. 24
- Discuss Academy 20-03 graduation, Teams, Nov. 24
- COVID-19 Safety Stand Down, Teams, Nov. 25
- COVID-19 Command and General Staff, Teams, Nov. 30

Emergency Management

From: Emergency Manager Gregg Ramirez

- Participated in the RDPO grant pipeline meeting
  - Exploring grant funding for an FMO project (*Ready, Set, Go*)
- Supported the development of the 2020 Wildfire AAR product and meeting

CERT:

- Taking receipt of equipment funded by SHSP grant.
  - Grant amount - $18K
  - Equipment – basic CERT equipment
- CERT members deployed to support Public Health flu vaccination clinics

Public Education

From: Deputy Fire Marshal Captain Kari Shanklin

Public Education staff worked with Fire Marshal's Office staff and companies to conduct or participate in six community activities in November 2020. These included photographing cooking safety stock images to be used in future social media messaging and a press release for Operation Santa. In-person fire safety presentations, station tours, and a number of other public events are temporarily suspended.

Additional notes from the Public Education staff:

- Staff have been working on the Clackamas Fire Prepares: Ready, Set, Go Program
- Staff presented to the Recruit Academy on both Public Information and Public Education
- Staff attended the Oregon Life Safety Team meeting
- Staff delivered the grand prizes to the winners of the Kitchen Safety Coloring Contest

Respectfully submitted,

Public Affairs Chief Brandon Paxton

Business Services

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Deputy Chief Doug Whiteley

Re: Business Services Division Monthly Report – November 2020

- Attended Clackamas/Estacada Joint Oversight Committee meeting.
- Attended the quarterly Health Trust Meeting.
- Appointed to Health Trust Co-Chair.
- Attended the quarterly Health Insurance Committee Meeting.
- Participated in COVID-19 Incident Action Plan Planning and Operational Meetings.
- Participated in the COVID-19 Safety Stand Down.
- Attended weekly Rotary Club meetings.
- Participated in the Civil Service meeting.
- Attended Firefighter recruit academy training.
- Reviewed and updated Civil Service Rules.
- Attended the Estacada Fire Board Meeting.
- Attended Labor Management Committee meeting.
- Met with staff regarding performance appraisals.
- Worked on the wildfires after action review documents.
- Attended the monthly Staff Directors Meeting.
- Participated in Oregon City Chamber Board Work Sessions and Board subcommittees.
- Met with staff for Accreditation preparation.
- Worked with Legal Counsel on several matters.
- Worked with Local 1159 on various matters.

Respectfully submitted,
Deputy Chief Doug Whiteley

**Clackamas Emergency Services Foundation Board of Trustess' Meeting Minutes for September 22, 2020 to follow.

CLACKAMAS EMERGENCY SERVICES
FOUNDATION
11300 Southeast Fuller Road · Milwaukie, Oregon 97222 · *tel: 503.742.2600 fax: 503.742.2800*

MISSION STATEMENT
"To help create a safer Community."

EXECUTIVE COMMITTEE
OFFICERS
Kyle Gorman
President
Jerry Kearney
Vice President
James Rhodes
Secretary/Treasurer
Fred Charlton
Ex-Officio

TRUSTEES
Jim Band
Liaison, City of Oregon City Police Dept
Michelle Chao
Michelle Chao, LLC
Fred Charlton
Clackamas Fire District #1
Fred Charlton
Liaison, Estacada Fire District #69
Angela Fox
Clackamas Review/Oregon City News
Ron Gladney
Hotelier
Andrew Gordian
IAFF Local 1159
Kyle Gorman
Retired CFD1
John Higgins
Higgins Signs
Jerry Kearney
Volunteer Association
Frank Magdlen
Retired - US Bank
Sherri Magdlen
Director of Dev. for Search & Rescue
Ed Mura
Retired - Clackamas Co. Sheriff's Office
James Rhodes
Liaison, Clackamas Co. Sheriff's Office
Sherie Rosenbaum
Stone Cliff Inn
Alex Roth
BPG Wealth Management
Luke Strait
Liaison, City of Milwaukie Police Dept.
Don Trotter
Retired Architect
Craig Van Valkenburg
Willamette View, Inc.

HONORARY TRUSTEES
John Blanton
Rob Carnahan
Mark Cauthorn
Gordon Day
Bob Gross
Ed Kirchhofer
Jim Osterman
Harvey Platt

Meeting Minutes
September 22, 2020
Meeting held via remote conferencing

President Gorman called the meeting to order at 12:00 pm.

Present: Trustees Fred Charlton, Michelle Chao, Kyle Gorman, Jerry Kearney, Frank Magdlen, Sherri Magdlen, James Rhodes, Sherrie Rosenbaum, Don Trotter, Craig Van Valkenburg; Jasmine Schneider of Colton Fire, Ryan Burdick with the Milwaukie Police Dept., Connie Ross from Feed the Hungry, and Clackamas Fire District #1 staff: Finance Director Christina Day, and Executive Assistant Rachel Trotman.

INTRODUCTIONS
Introductions were made.

MINUTES
Craig Van Valkenburg moved and Jerry Kearney seconded the motion to approve the minutes as written.

The minutes were approved as written.

CORRESPONDENCE
President Gorman noted that there was a very nice thank you from Kendall Shanklin.

The Clackamas Emergency Services Foundation is a nonprofit organization, a subsidiary corporation of Clackamas County Fire District #1.
The Foundation is a tax-exempt organization formed in 1998 under IRC 501(C) (3), tax ID # 93-1233605.

PRESENTATION: Feed the Hungry – Connie Ross
Connie said thank you for $1,000 that they received that will provide for holiday meals this Christmas and Thanksgiving. It was greatly appreciated.

She shared that Feed the Hungry (FTH) started out with the idea of building community by serving the community. It started in 1992 by providing hot, sit down meals on Sunday afternoons to all that were hungry. Anyone was invited. They have been providing these meals every Sunday since, depending on an immense number of volunteers. She noted some of the many volunteer groups that help their organization.

She shared that since COVID-19, they've had to transition to "to go" boxes. They have dedicated volunteers that help every Sunday. They have noticed that their guests have changed. They have had quite a few regulars through the years. However, during COVID-19, they don't see their regulars as often, but they are seeing larger numbers of homeless guests. They expect this is likely to increase.

Connie shared that Feed the Hungry gives Christmas gifts every year to their guests. This has been supported by Clackamas Fire through the Winter Warming Drive (WWD) and through donations from organizations like CESF. They have given gently used coats, blankets, socks, gloves, hats, and scarves.

She said that this year, they aren't able to do the WWD due to COVID -19. The Board of FTH, through a variety of means, is financially secure for 2021 to continue their service, so they decided to look at how they can give gifts to their guests. They created a priority list that, instead of coats, they are looking at purchasing water proof ponchos, blankets, and two pairs of socks per person, and if money provides, waterproof gloves and hats.

She presented that they estimate the cost to be around $41,000 (later clarified to be $4,100). FTH already has $500 budgeted. They asked their crafters for help with some items like crocheted/knitted hats that can be washable. They have sent additional requests to the following:

- Oregonians 2020 Season of sharing
- Fred Meyers for financial donations or donations of the items needed
- Clackamas Sunshine Rotary

Connie shared that life has certainly changed since she sent the letter to CESF back in August. In the letter, she asked for $3,000. With so much happening, she knows it is a lot to be asking. FTH will work to give their guests whatever Christmas gifts they can. They would appreciate any financial support and she thanked them for their consideration.

Jerry asked if the Clackamas Volunteer Firefighter Association has donated to them in the past.

Connie replied that yes, they have donated tremendously every Christmas. They have cooked and donated two meals, provided for those two meals, and donated most of their Christmas gifts.

Jerry said that he is on the Board of Clackamas Volunteer Firefighter Association. He asked about how much that donation was.

Connie wasn't sure what the financial commitment was. The two meals provided was $1,000, provided through the CESF. She believed that the $3,000 was asked but was split through Clackamas Service District.

President Gorman asked for clarification because in her letter, they were looking for $4,100 and verbally she said $41,000.

Connie confirmed that it would be $4,100, not $41,000.

President Gorman asked how much it would cost for each person/client.

Connie estimated that this amount would collect enough to serve 85 people.

Connie thanked all the Clackamas firefighters that had done a heartwarming and touching job during the wildfires. She had been praying for all. She thanked them for the opportunity.

PRESENTATION: Wildfire Update – Chief Fred Charlton
Chief Charlton showed a PowerPoint presentation about the wildfires.

Chief Charlton said thank you. These two simple words have such an incredible meaning during these devastating wildfires. The outpouring of support that they've seen from the Oregon fire service, volunteers, CERT members, board members, community members, and loved ones is really overwhelming. They have received incredible support and donations from those across the county and the state as they deal with the wildfires.

He shared that they are transitioning into recovery. They have demobilized many of the state firefighting resources and are now focusing on what the next couple of months will look like as they move towards recovering some of the costs, helping support the community, and really understanding some of the lessons learned when anyone goes through a disaster of this magnitude. The power of community and power of family has meant so much to all of them.

He shared images from the Local 1159 firefighter union. They had a lot of images on their Facebook page. He pointed out one photo with a firefighter next to a bulldozer. It was not part of that person's job to know how to drive a bulldozer, but he had the skill set and was able to use this to put in a fire line to save homes. The crews had to stretch and take on roles that they wouldn't normally assume. Their number one goal was life safety and protecting the community. Everyone really came together during this event.

Chief Charlton presented slides showing the status of the wildfires of as Sept. 22:

- Riverside Fire
    - 137,880 acres – 25% contained
- North Cascade Complex
    - Dowty Fire – 1,509 acres
    - Unger Fire – 497 acres
    - Wilhoit Fire – 534 acres

- Beachie Creek Fire
    - 192,736 acres – 38% contained
- Lionshead Fire
    - 198,647 acres -13% contained

He reported that the Riverside Fire was being managed by Mt. Hood National Forest Service. It came into Clackamas County around Sept. 8. It's a very significant fire. At one point, he heard it moved about 17 miles in one day. This is the fire that gained the most attention for the federal Type I incident management team out of the southwest. Their role now is to manage that fire. Clackamas Fire is in charge of structural protection.

Chief Charlton said that the North Cascade Complex was retitled the Clackamas County Fires. This includes the Dowty Fire, Unger Fire, Wilhoit Fire, and the Graves Fire. The Dowty Fire is by Clackamas and Estacada, the Unger Fire is near Colton and Clackamas, and the Wilhoit and Graves Fires are outside of Molalla.

He reported that the incidents started on September 7. Clackamas District firefighters were engaged across the county. They put firefighters on all the fires in addition to all fire agencies within county.

He explained that the Beachie Creek Fire was attached to the Lionshead Fire. The Lionshead Fire was moving east onto the Warm Springs Reservation. As they began to initiate suppression efforts, there was already a devastating fire down in southern Oregon which was the Alameda Fire. There was life loss and a number of structures destroyed.

He said that there was another fire in southern Oregon that came in from California which was called the Slater Fire. There were many major wildfires throughout Oregon with about a million acres burned or were burning at that time.

President Gorman asked if all the fires on the slide were Clackamas County fires.

Chief Charlton said the Riverside, Dowty, Unger, Wilhoit fires are all in Clackamas County. The Beachie Creek Fire is also in Clackamas County but they don't have any resources assigned to it. The Lionshead Fire was not in Clackamas County but it's a significant fire in the region.

President Gorman said, based on those numbers, could they estimate that there were about 300,000 acres of wildfires in Clackamas County.

Chief Charlton said that some acres from the Beachie Creek Fire are in Marion County.

Chief Charlton showed and explained an overview map of the fires.

Chief Charlton shared information about evacuations. They received a lot of questions, comments, and concerns about evacuation levels. They continue to remind people that there are three levels:
Level 1- Get ready
Level 2- Get Set

Level 3- Go Now

He said that they have been working closely with Clackamas County Sheriff's office and Disaster Management on the messaging anytime the evacuation levels were either increased or decreased. The County put up a map where people could put in their address to see what level, if any, that they were at.

Chief Charlton shared that the first 72-96 hours of the fires were extremely dynamic. They were wind driven fires. They had a number of other fires impacting the fire district, so some evacuations were put out fairly quickly. He understands this caused some unrest, but they needed to move people until they got a handle on it.

He said the Sheriff's office was working closely with multiple fire agencies as they were beginning to look at reducing evacuation levels and reoccupying some of the communities.

He shared that the decision makers were the Federal Type I team, Oregon Department of Forestry (ODF), Oregon State Fire Marshal's Office (OSFM), and the Clackamas County Sheriff's office. It was a collaborative effort in determining the evacuation levels and when to reoccupy.

Chief Charlton presented a slide about resources. He has been asked a lot about resources. Early on, they exhausted all CFD resources and all automatic and mutual aid. They had all fire resources in the county assigned to different fires. Outside of the wildfires, they had number of significant residential and commercial fires that would overwhelm a fire department on a normal day. They think they had 200 fires in a three-day period. This is unprecedented.

He said that they had reached out to Tualatin Valley Fire & Rescue (TVFR), Portland Fire and Gresham Fire and received some resources, but these agencies were also dealing with their own emergencies in their jurisdictions. They reached out to Washington County and Marion County; Washington was unable to provide resources and Marion County provided a few.

He said they asked the OSFM Office to declare one of the fires as a conflagration. This has to get approval from the Governor's office and this opens up state resources. They put in a request for the Air National Guard for air support and they understood that they were on their way. Then they were grounded due to visibility. It was very difficult to get air assets to these fires.

Chief Charlton shared that they declared a conflagration and then began to get some state resources in. Umatilla, Linn, and Clatsop Counties all came to help. They are working closely with ODF and Federal Type I team.

He shared a slide covering the challenges and safety concerns. He said it was very difficult to get resources. The firefighters were fatigued and exhausted. A lot of firefighters worked 60 hours in a row because they didn't have relief for them.

He said that coordinating evacuations was a challenge. There were about 420,000 residents in Clackamas County and at one point they had about 150,000 residents under Level 2and Level 3 evacuations. He said it is not easy to move people. It is stressful and unnerving.

He said that these were complex and historic fires. He doesn't recall a time when they had such significant wildfires in Oregon and across Clackamas County.

Chief Charlton explained that visibility was very difficult because of the smoke and then it became smoke and fog. Once the fires began to be under control, they still had very bad visibility and there was a strong possibility for trees falling down as well as other hazards that hindered the reoccupation of the communities.

He presented a slide going over Fire Camp and COVID-19. They had requested 250 firefighters from around the state and they need to have a place to put them. They had never set up a fire camp before. They reached out to their strategic partners for help. Clackamas Community College provided the campus for Fire Camp. Fire Camp was where firefighters were fed, briefed and housed. It was close enough to the fires but was still in Level 2.

He shared that, for Fire Camp, they worked closely with the OSFM back in May and June on how to maintain the health and wellbeing of firefighters during a pandemic. The firefighters went to modules as one, meaning all of the firefighters ate prepared meals, so there was no cross contamination. They congregated in small groups. They separated where they camped, showered, etc. They required face coverings, health screenings and they had a health or COVID-19 Officer to make sure the wildland firefighters were healthy in Fire Camp and out on the fire line.

Chief Charlton presented a slide outlining the recovery phase. He shared that about a week and a half ago, they were able to reoccupy all the fire stations across the county. They chose to evacuate a couple stations that were in Level 3. They returned to their normal operational status and continue to answer calls for help through the 911 system.

He shared that the district is working hard to deep clean the community fire stations from ash and smoke but also for COVID-19.

He explained that they still need to provide a lot of support to the Clackamas County Emergency Operation Center, their Fire District family and the community.

He said that through the Foundation, they are going to discuss how to help get financial relief out to those who have been impacted. They are hopeful that the Foundation can move quickly to get those funds back out into the community.

Chief Charlton shared that, like with every big incident, they will have an After Action Review (AAR), where they discuss the challenges and opportunities. This will be coming in a couple months. He said that the recovery phase may be more complex because of how devastating it was to the community.

President Gorman asked how many structures were burned in Clackamas County.

Chief Charlton said they were still waiting on data about Colton and Molalla, but so far they know they lost:

- 57 primary residences
- 3 commercial buildings
- 183 secondary structures (Barns, pump house, garages, etc.)

President Gorman asked if there were any injuries to firefighters.

Chief Charlton shared that there were minor injuries such as scrapes and strains as well as firefighter fatigue. During the incident, they had some concerns about carbon monoxide poisoning. They screened the firefighters and did some baseline readings to make sure they didn't have CO2 poisoning. He did not know of any reported fatalities or any missing persons, but that is something the Sheriff's office would know more about.

Sherri Magdlen asked how many people were evacuated.

Chief Charlton shared that there were 150,000 residents in Level 2 or Level 3.
Chief Charlton said that there were a lot of folks in Level 3 who stayed and provided efforts to suppress the fires. They tried to move people out of harm's way and some people stayed.

Sherri said that they did an amazing job.

Jerry asked, of those 57 dwellings and 183 secondary structures, are those on different properties?

Chief Charlton said that they are across the three fires in our jurisdiction. He did witness a primary structure being saved and a secondary was burned, so they are from a number of different properties.

President Gorman said that, on behalf of the Board of Trustees, he would like to thank Chief Charlton and his crews for everything they did. He said the same goes to James Rhodes and his troops that went over and above. He thanked them for everything they did.

Craig Van Valkenburg shared that he was able to watch the public service announcements live and gather a lot of quick and meaningful information about the status of the fire evacuations and the different zones. He thought they were exceptionally well done. They were definitely in real time and the Sheriff's Department, Clackamas Fire, and all who presented were calm and collected. This went a long way to provide good information. He thanked them for doing that on top of everything else. He said they can't say enough to show their appreciation for the Fire Department and the Sheriff's Office and even to the individuals who stepped in and helped.

Chief Charlton said that these types of incidents are not without challenges. There are some community members who are critical of the services they received. Clackamas Fire was working hard to start those conversations and explain their strategy and tactics. He understands that these are stressful times and they are trying to work through the concerns and look for opportunities to perform better. They are trying to navigate that and be very empathetic to those who are frustrated.

FINANCIAL REPORT – Christina Day

Christina reported there was not a lot of activity from a financial front. She said the current resources were around $228,000 with a majority of that ($220,000) being in the Merrill Lynch account.

She noted that in the budget, which she refers to on page 10 in their packet, showed that the general donations were budgeted at $2,000. So far in 2020, they have donated $2,300. There is a list of those at the end of the financial report on page 14.

Christina noted that the numbers don't match exactly because there is a couple different categories that make up list on page 14, which is why they show up a little differently in financial report.

Jerry asked if the numbers recited reflect the citizen donations during the wildfires.

Christina responded that, no, they do not.

President Gorman thanked Christina for her work.

President Gorman said that he moved a couple things around for new business. He would like to discuss the request for foundation funds first in case anyone has to leave.

NEW BUSINESS
Request for Foundation Funds – Feed the Hungry
President Gorman stated that most were there for Connie's presentation.

Craig asked if she was asking for $4,100 which is the total amount for winter clothing.

President Gorman said that in the letter she requested $3,000.

President Gorman said that the total amount she figured they would need to fund the project is $4,200. They have $500 now and they have asked others as well. They were asking $3,000 from the Foundation.

Jerry made motion that Foundation contribute $3,000 to Feed the Hungry without restrictions on whether it's used for food or clothing. Sherri Magdlen seconded. None apposed. Motion passed.

Policy considerations for Major Emergencies
President Gorman stated that these wildfires were not just a unique fire event for the fire district and the county, but also a unique situation for CESF. After getting a large number of calls from people asking how they can help, CESF added a donate button on the Foundation webpage.

President Gorman shared that within about 72 hours, CESF had $50,000 from all over the country, and some promises for about $20,000 more.

Christina reported that it was almost at $60,000, and that doesn't include the two $10,000 donations from companies that Rachel was working with.

President Gorman said that some donors requested that their funds be used to support fire agencies, others requested their funds support fire victims, and some didn't specify how they wanted the wildfire relief funds to be used.

President Gorman said that the current way they spend money under regular circumstances has a lot of checks and balances in place. While those are really important, they also are a bit bureaucratic and will slow them down. Chief Charlton asked them to figure out a way to get this money out to the communities as soon as they can.

He shared that the Executive Committee met and determined the framework to do this and sent out the proposal to the rest of the board. The proposal works for their immediate needs. However, for long term, he thinks they need to change the bylaws for major emergencies and other significant events. This would empower the Executive Committee, or anyone else the Board wishes, to move a lot faster when major emergencies happen.

President Gorman was seeking the Board's thoughts and ideas on how this may work. He thought that they needed to add a long term, major emergency category in the board policy manual.

Jerry agreed.

Jerry gave some explanation on how this got started. He shared that he was Vice President of the State Volunteer Firefighters Association, which also had a link on their webpage for donations. They also received a lot of donations but they were able to have a Zoom call to approve the donations to their volunteer firefighter members.

Jerry thought that it would be easier if the messaging to the citizens would be something like, "yes, we know there is an emergency. We appreciate your willingness to help. Please help by hitting the donate button and funds will stay in Clackamas County. The funds will be used strictly for the event going on." He noted that this would have freed up multiple volunteers and district personnel who could have been on the lines rather than collecting items at the Training Center.

Jerry shared that he thinks those citizens who contributed should be commended because they cared. However, there could have been other needs that could have been filled.

Jerry personally knows one family who lost their home. He shared that he drove through Phoenix, OR, and the town was just gray ash. Jerry thought that parts of Estacada looked like that. He would love to say to those citizens impacted that he (CESF)was there to help and to mitigate the effects of this disaster.

President Gorman thanked Jerry for bringing this to their attention.
President Gorman was seeking two or three people to draft the new policy language that the Board can review before their next meeting. He asked Jerry to be a part of that.

Jerry was willing to do this but he thinks they need to act faster. He thinks they need to get emergency approval to dispense the funding that was received.

President Gorman confirmed that they have that approval through Nov. 30.

Don agreed to help.

President Gorman said that this issue will be revisited at the meeting in November.

President Gorman asked Sherri or Frank if they are able to help with this.

Sherri said that she would consider it, but she needs more information on what it entails.

President Gorman said its drafting policy language. Sherri said she can help.

Sherri shared that they had over 200 search and rescue people helping with evacuations. They also helped at the sites where people delivering product. Its been a little crazy for their whole team.

Jerry said he will organize this meeting for the group next Tuesday.

Jerry thought they also need to quickly develop a way to inform citizens that the funds are available if needed.

President Gorman said that Chief Charlton was contemplating how they can do that. President Gorman understood that they will let the agencies know first and then when people approach the agencies, there will be a place to send them. In terms of advertising to the general public, they had decided to hold off for now.

Jerry said that it's important to have both an electronic and a paper format to make this request.

President Gorman responded that, yes, they do have a paper and an electronic format available.

President Gorman said that one issue is going to be vetting the request to make sure people are who they say they are, that they owned that property, etc.

Jerry was willing to participate in the vetting process.

President Gorman said they are trying to not ask too many favors of the Fire District as they are pretty buried.

Jerry said that if CESF gets a request between now and when he gets back, they still need to act on it.

GOOD OF THE ORDER

President Gorman said a big thank you to Sherie Rosenbaum for donating food from her restaurant.

President Gorman brought up that Michelle was named Good Neighbor of the Year by Portland Metro Realtors. As way of demonstrating that she earned this, she offered to match up to $1500 for anyone who donated to the wildfire relief program. She will connect with Rachel to donate that check.

President Gorman thanked everyone for everything they have done for the Foundation. He appreciated how quickly they got information back when it was sent out. He expressed to Chief Fred Charlton and Captain James Rhodes that the work their people were doing is spectacular.

ADJOURNMENT
Craig moved and Sherie R. seconded a motion to adjourn the meeting. The meeting adjourned at 1:00 pm.

NEXT MEETING
The next Foundation meeting was scheduled for noon on November 24, 2020 and will be held via remote conferencing.

Rachel Trotman
Executive Assistant

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: HR Director Trish Noble

Re: Human Resources Department Monthly Report – November 2020

- Attended the quarterly Civil Service meeting
- Updated SDAO user account for employees and volunteers
- Updated the Civil Service Commissioner application process and posted to website and newspaper
- Attended a webinar: Living United for Racial Equity and Social Justice
- Completed several resume/cover letter reviews for potential candidates
- Assisted with the Fire Chief hiring process by gathering applications, fielding questions, printing binders, providing data to candidates, etc.
- Prepared for the Single Role to Firefighter testing process
- Updated employee files with certifications, PAFs, comp time, change of address, new employee information/bios, etc.
- Application period for Fire Chief closed with six total applicants applying for the promotional opportunity.
- Submitted officer task book training requirements for check off with Human Resource Department personnel.
- Conducted mock trials on MdE platform DC Gehrke had set up for quarterly and annual check ins to test for issues and ease of use.
- Procedures begun for notification of policy updates and new policies as assignments to relevant personnel in Target Solutions.
- Began research on policy for probationary employee standards for continued employment in conjunction with researching District obligations for extensions of probationary periods if personnel are injured on the job during probation.
- Began work on creating new tuition pre-approval form processes.
- Cleaned up D1 Net and Share Drive folders that relate to HR products in anticipation of new JotForms and updated links being created in all departments.
- Participated in mandatory COVID-19 Safety Stand Down training.

- Assisted numerous department branches with personnel issues and disciplinary processes.
- Processed subpoena, bereavement, jury duty and OFLA/ FMLA leave for personnel
- Processed tuition reimbursements requests.
- Began distribution and assignment of district wide policy updates to relevant department heads wishing to get a jump start on edits before January.
- Worker's Comp claims and return to work for new claims and light duty assignments
- **Benefits:**
    - Continue to work with individuals on claim resolution.
- **LBG:**
    - Working with Kristen at LBG on our insurance website. Updating and adding a couple of tabs with new information to it.
    - Kris and Carrie are working on two bigger claim issues together
- **Health Trust:**
    - Attended a meeting to finish up our 3rd quarter agenda, that we couldn't get through
    - We finalized the changes to the Summary Plan Document and the Health Trust Articles.
    - As Chief Charlton gets ready to retire, Chief Whiteley will be taking over his role as Co-Chair. Paperwork is getting finalized and will be effective once that is complete.
    - The Trust has been working with McCoy and Attorney Jordan Manley to complete the 1024 application form, to continue moving forward to reinstate our tax-exempt status.
    - Creating a new tab on the benefits website to house all Health Trust minutes, financials, and governing documents. This way the Retirees will have access to that information as well as housing it on our D1Net for our employees.
- In November, the Trust paid out an offset to 47 members and a total of $6,231.72.

Respectfully submitted,

Human Resources Director Trish Noble

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Finance Director Christina Day

Re: Finance Department Monthly Report – November 2020

To reduce the potential spread of COVID-19, Finance staffers continue to work remotely.

Below are a few highlights of activities in Financial Services for the months of November-December 2020:

- Budget
    - The Tax Anticipation Note (TAN) was ready and in place, but fortunately, it was not needed. The Fire District's tax revenues began coming in a week earlier than expected and cash flow was sufficient with approximately $3 million on hand at that time.
    - A draft Budget Calendar for the FY2021-22 process has been prepared and is under review.
    - Director Day is updating the Capital Improvement Plan with added/deleted assets and will distribute it for internal review in preparation for the budget process.
    - The FY2021-22 budget development process is on track to begin the first week in January 2021.

- Year-End / Audit
    - The fieldwork for the audit has been completed, and the auditor is preparing the statements and annual report.

- Conflagrations / Wildfires
    - Cost tracking – Program Specialist Holst has been hard at work to organize and prepare data for the reimbursement requests to multiple organizations. She expects to have them finalized by 12/31/20.

- GEMT
    - Staff worked with PCG consultants to finalize and submit the application packet to request GEMT reimbursement for FY20 on 11/30/20.
    - Although subject to change, the estimate for FY20 fees is a net of approximately $305,000.

- Other
    - Director Day has been working with Chief Whiteley and HR to formulate a succession plan after her retirement in June 2021. Last week (12/11/20), a recruitment was started for a Financial Planning Manager to focus on budget, cash flow and financial planning. The goal is to have someone on board to shadow Director Day through this year's budget development process.
    - Accreditation – Director Day updated accreditation reports and completed the peer interview on 12/8/20.
    - Finance welcomed Accounting Manager Le back from leave on 11/23/20 – we are thankful to have her back and be at full staffing again! A big thank-you to CPA Lori Pearce who helped us with audit preparations and year-end in the meantime.

Looking Ahead:

December 2020 –

- December 17th – Year-end close for FY20
- December 18th – Planned creation of FY22 budget template and open entry
- December 31st – Finalization of all conflagration reimbursement requests

January 2021 –

- January 1 – annual audit report available

February 2021 –

- February 5th – tentative deadline for submitting department/Org Requested budgets

Respectfully submitted,

Finance Director Christina Day

FINANCIAL REPORT – Period ending November 30, 2020 (FY2020-21)

General Fund 10
As of November 30, 2020, Fiscal Year 2020-2021 is 41.7% complete.

Revenues: The General Fund has received $44,830,664 in property tax revenues from both current and prior year's taxes. These funds were transferred to the Local Government Investment Pool by the Treasurer's Office. Ambulance Transport is generating revenues of $385,186 at 67.0% of the budget before the costs of collection are netted out. GEMT revenue for FY19-20 is $382,531. This fund has received $37,563 in interest revenues to date. Additional revenues from contracts, and other sources total another $2,526,039.

Expenditures: The General Fund has actual expenditures (excluding encumbrances and depreciation expense) in the following categories through November 2020:

Category:	% of Budget Used
Salaries & Benefits	48.7%
Materials & Services	30.2%
Capital Outlay	0%

Equipment Reserve Fund 20
Total expenditures in this fund equal $49,274. This fund has received $1,909 in interest and $4,739 in surplus sales revenues to date.

Capital Projects Fund 30
Total expenditures in this fund equal $1,288,287 through November 2020. This fund has received $14,453.46 in interest revenues to date.

Enterprise Fund 40
There are no expenditures in this fund. This fund has received $67 in interest revenue.

Debt Service Fund 50
Total expenditures in this fund equal $476,475. In November, we made service debt payments for Series 2015 and 2017. This fund has received $1,770,858 in property tax revenues this year, along with $6,682 in interest earnings.

Bond Construction Fund 60
Total expenditures for bond project-related construction costs equal $14,067 through November 2020. This fund has received no revenue.

Investment Activity

Short-term Investment Portfolio
The table below indicates the balances of cash accounts as of November 30, 2020.

Short-term Investments as of November 30,2020	
Local Government Investment Pool	$44,677,140.99
Key Bank Checking	$ 1,798,291.30
TOTAL:	**$ 46,475,432.29**

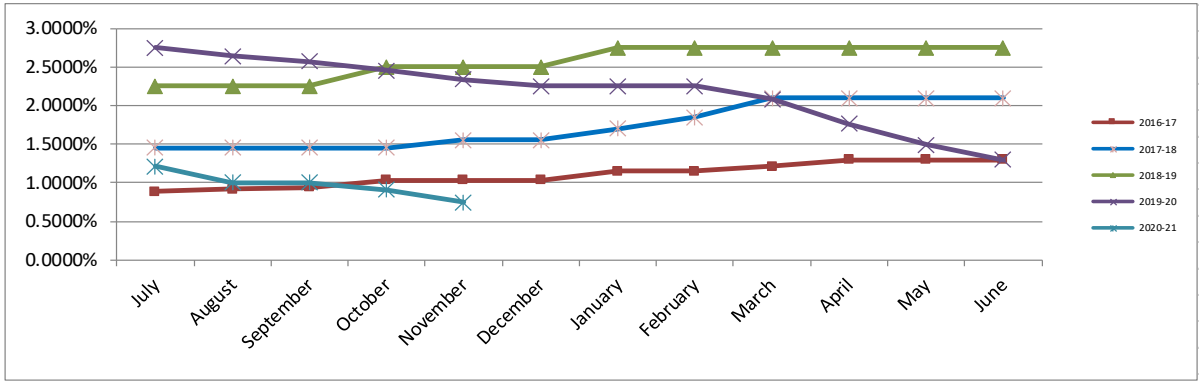
The Oregon LGIP interest rate is 0.75% in November 2020.

Clackamas Fire District No. 1			
LGIP Monthly Interest Rate Averages			**Monthly Earnings LGIP**
November	2019	2.340%	$41,611.87
December	2019	2.250%	$97,672.04
January	2020	2.250%	$91,186.32
February	2020	2.250%	$79,875.63
March	2020	2.080%	$72,611.31
April	2020	1.760%	$52,310.78
May	2020	1.490%	$39,910.30
June	2020	1.300%	$27,402.03
July	2020	1.210%	$21,966.74
August	2020	1.000%	$13,806.68
September	2020	1.000%	$ 9,160.94
October	2021	0.910%	$ 4,291.31
November	2021	0.750%	$11,499.63

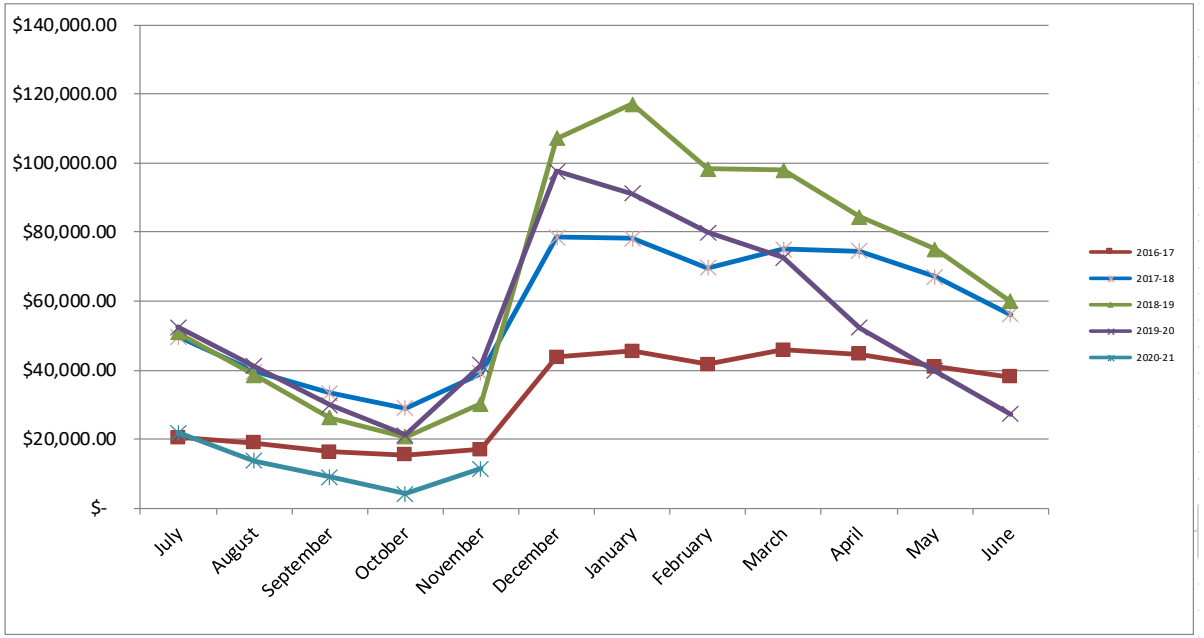
Clackamas Fire District #1

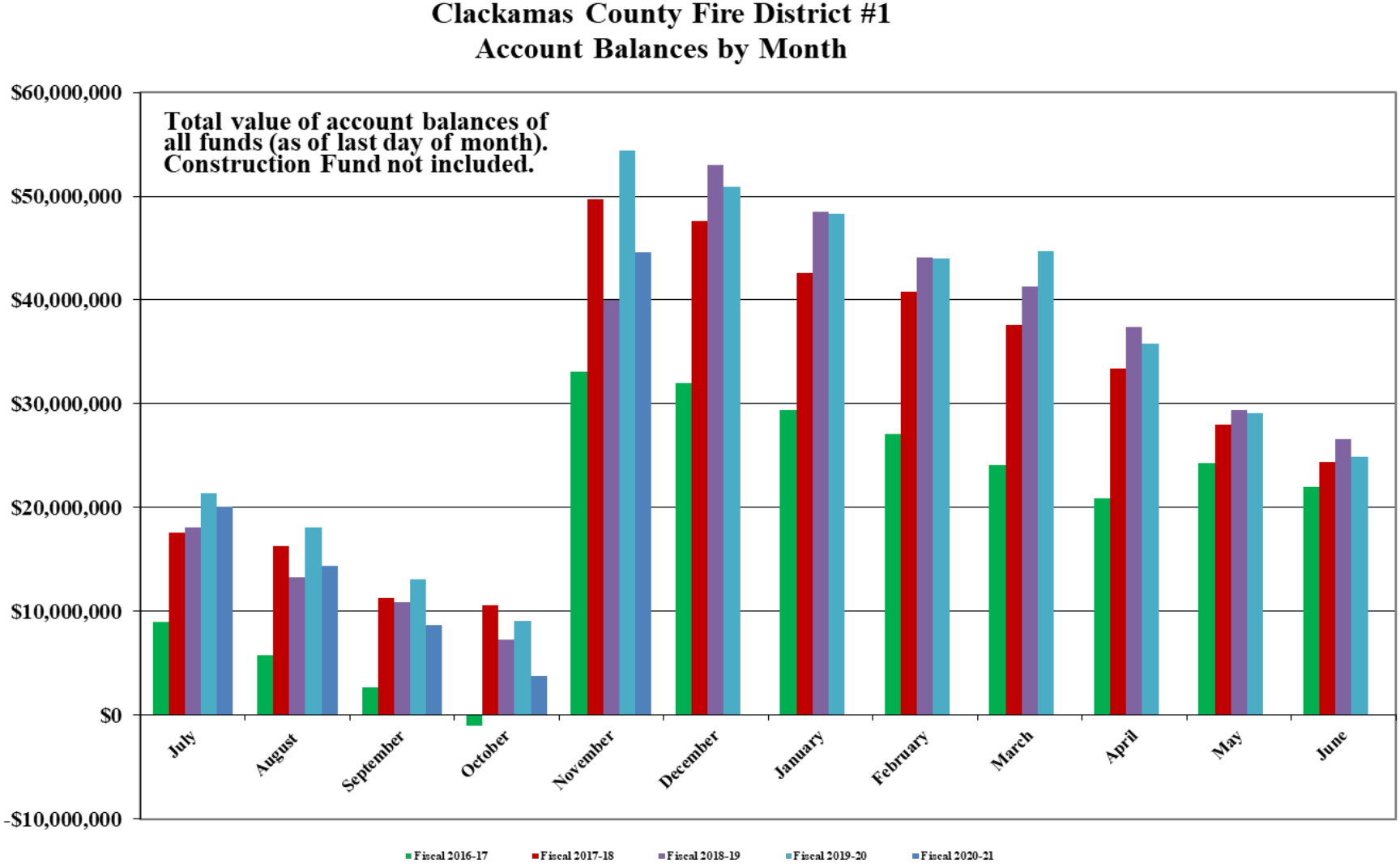
LGIP Interest Rates and Revenue

Interest Rates - Fiscal 2016-17 to Present



Interest Revenue - Fiscal 2016-17 to Present




Clackamas County Fire District #1
Account Balances by Month
Total value of account balances of all funds (as of last day of month). Construction Fund not included.
$60,000,000
$50,000,000
$40,000,000
$30,000,000
$20,000,000
$10,000,000
$0
-$10,000,000
July
August
September
October
November
December
January
February
March
April
May
June
Fiscal 2016-17
Fiscal 2017-18
Fiscal 2018-19
Fiscal 2019-20
Fiscal 2020-21

Clackamas Fire District

YEAR-TO-DATE BUDGET REPORT

FOR 2021 05

ACCOUNTS FOR: 10 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
00 Beg Fund Bal							
9995 Beg Fund Bal	-20,089,198	0	-20,089,198	.00	.00	-20,089,198.00	.0%
TOTAL Beg Fund Bal	-20,089,198	0	-20,089,198	.00	.00	-20,089,198.00	.0%
01 Tax Revenues							
4450 Current Year Prop Taxes	-55,796,309	0	-55,796,309	-44,468,032.42	.00	-11,328,276.58	79.7%
4455 Prior Year Prop Taxes	-1,220,310	0	-1,220,310	-362,631.12	.00	-857,678.88	29.7%
4460 Other Taxes	-8,000	0	-8,000	.00	.00	-8,000.00	.0%
TOTAL Tax Revenues	-57,024,619	0	-57,024,619	-44,830,663.54	.00	-12,193,955.46	78.6%
03 Interest							
4490 Investment Interest	-375,000	0	-375,000	-37,562.76	.00	-337,437.24	10.0%
TOTAL Interest	-375,000	0	-375,000	-37,562.76	.00	-337,437.24	10.0%
04 Other Revenues							
4500 Contract Revenue	-3,052,033	0	-3,052,033	-1,343,276.70	.00	-1,708,756.30	44.0%
4510 ASA Revenue	-135,000	0	-135,000	-44,521.36	.00	-90,478.64	33.0%
4512 Medical Supply Reimb	-90,000	0	-90,000	-53,816.50	.00	-36,183.50	59.8%
4513 Other Reimbursements	-200,000	0	-200,000	-169,552.71	.00	-30,447.29	84.8%
4538 Service Cost Recovery	-75,000	0	-75,000	-7,356.39	.00	-67,643.61	9.8%
4539 Conflagration Reimbursement	0	0	0	-161,252.53	.00	161,252.53	100.0%
4541 Sale of Inventory/Services/Eqp	0	0	0	-20,252.94	.00	20,252.94	100.0%
4542 Sale of Goods/Services/Eqpt	0	0	0	.02	.00	-.02	100.0%
4545 Other Post-Employ Bene Revenue	-600,000	0	-600,000	-260,776.82	.00	-339,223.18	43.5%
4560 Grant Revenue	-140,450	0	-140,450	-158,673.02	.00	18,223.02	113.0%
4569 GEMT Revenue	-500,000	0	-500,000	-382,531.00	.00	-117,469.00	76.5%
4570 Transportation Response Revenu	-575,000	0	-575,000	-385,185.85	.00	-189,814.15	67.0%
4571 Other Revenues	-433,000	0	-433,000	-306,560.55	.00	-126,439.40	70.8%
TOTAL Other Revenues	-5,800,483	0	-5,800,483	-3,293,756.35	.00	-2,506,726.60	56.8%

YEAR-TO-DATE BUDGET REPORT

FOR 2021 05

ACCOUNTS FOR: 10 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
05 Transfers In							
4610 Transfers from other Funds	-363,000	0	-363,000	-363,000.00	.00	.00	100.0%
TOTAL Transfers In	-363,000	0	-363,000	-363,000.00	.00	.00	100.0%
50 Salaries							
5501 Fire Chief	200,875	0	200,875	83,697.91	.00	117,177.09	41.7%
5503 Deputy Chief	184,289	0	184,289	76,787.09	.00	107,501.91	41.7%
5504 Division Chief	670,143	0	670,143	274,368.05	.00	395,774.95	40.9%
5505 Battalion Chief	1,910,043	0	1,910,043	864,839.41	.00	1,045,203.59	45.3%
5506 Exempt Staff Group	2,417,318	0	2,417,318	1,012,515.72	.00	1,404,802.28	41.9%
5507 Fire Inspectors	549,160	0	549,160	224,550.69	.00	324,609.31	40.9%
5508 Deputy Fire Marshal Captain	240,460	0	240,460	100,182.50	.00	140,277.50	41.7%
5509 Deputy Fire Marshall Lieutenan	220,606	0	220,606	91,910.55	.00	128,695.45	41.7%
5510 Captain	2,765,290	0	2,765,290	1,036,967.81	.00	1,728,322.19	37.5%
5512 Lieutenant	4,191,514	0	4,191,514	1,847,180.82	.00	2,344,333.18	44.1%
5515 Apparatus Operator	5,901,785	0	5,901,785	2,592,828.83	.00	3,308,956.17	43.9%
5520 Fire Fighter	7,744,329	0	7,744,329	3,113,380.09	.00	4,630,948.91	40.2%
5525 Paramedic	288,552	0	288,552	125,585.68	.00	162,966.32	43.5%
5530 Non-exempt Staff Group	1,524,503	0	1,524,503	608,551.14	.00	915,951.86	39.9%
5535 Other Employee	77,154	0	77,154	32,147.32	.00	45,006.68	41.7%
5540 Temporary Labor	74,256	0	74,256	26,845.50	.00	47,410.50	36.2%
5545 Premium Pay	387,107	0	387,107	196,044.03	15,000.00	176,062.97	54.5%
5555 School Replacement	64,927	0	64,927	1,325.55	.00	63,601.49	2.0%
5560 Operational Replacement	5,400,000	0	5,400,000	3,521,781.38	.00	1,878,218.62	65.2%
5562 Vacation Buyback	40,000	0	40,000	.00	.00	40,000.00	.0%
5563 Retirement/Separation Vacation	161,451	0	161,451	118,156.55	.00	43,294.45	73.2%
5564 Other Leave Buyback	0	0	0	12,383.06	.00	-12,383.06	100.0%
5600 Overtime	442,006	0	442,006	528,187.77	.00	-86,181.39	119.5%
TOTAL Salaries	35,455,768	0	35,455,768	16,490,217.45	15,000.00	18,950,550.97	46.6%
60 Benefits							
6620 SS/Medicare	2,714,988	0	2,714,988	1,169,412.64	.00	1,545,575.36	43.1%
6640 Tri-Met Taxes	212,940	0	212,940	101,547.94	.00	111,392.06	47.7%

YEAR-TO-DATE BUDGET REPORT

FOR 2021 05

ACCOUNTS FOR: 10 General Fund		ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
6650	Transit Tax	3,540	0	3,540	.00	.00	3,540.00	.0%
6656	PERS Employer	8,250,242	0	8,250,242	3,702,124.55	.00	4,548,117.45	44.9%
6670	Deferred Compensation	785,140	0	785,140	320,924.09	464,215.91	.00	100.0%
6675	Unemployment	5,000	0	5,000	53.14	11.46	4,935.40	1.3%
6680	Life Insurance	45,000	0	45,000	17,100.06	24,899.94	3,000.00	93.3%
6689	Cafe Plan Claims Costs	185,000	0	185,000	1,779,288.65	1,995,711.35	-3,590,000.00	2040.5%
6690	Café Plan Benefits	3,951,450	0	3,951,450	1,335,408.63	.00	2,616,041.37	33.8%
6691	PEHP	348,800	0	348,800	147,000.00	201,800.00	.00	100.0%
6692	Other Post-Employ Benefits	630,565	0	630,565	263,461.83	585,538.17	-218,435.00	134.6%
6693	Health Trust	308,860	0	308,860	120,697.80	20,000.00	168,162.20	45.6%
6701	Vehicle Allowance	26,448	0	26,448	11,020.20	.00	15,427.88	41.7%
6702	Tool Allowance	6,000	0	6,000	2,425.00	.00	3,575.00	40.4%
6703	Cell/Tech Allowance	7,800	0	7,800	5,525.00	.00	2,275.00	70.8%
6705	Workers Compensation	685,608	0	685,608	630,601.46	.00	55,006.54	92.0%
	TOTAL Benefits	18,167,381	0	18,167,381	9,606,590.99	3,292,176.83	5,268,613.26	71.0%
70	Materials and Servic							
7008	ORE CAT Corporate Activity Tax	0	0	0	85.83	-2.46	-83.37	100.0%
7010	Election Costs	50,000	0	50,000	5,075.66	.00	44,924.34	10.2%
7015	Meeting Expense	28,930	0	28,930	2,168.88	.00	26,761.12	7.5%
7030	Civil Service Exam Expense	3,500	0	3,500	1,258.05	.00	2,241.95	35.9%
7035	Bank Charges	15,000	0	15,000	5,681.43	9,474.96	-156.39	101.0%
7040	Dues & Publications	39,613	0	39,613	15,649.50	1,225.00	22,738.50	42.6%
7045	Awards & Recognitions	39,450	0	39,450	1,515.56	.00	37,934.44	3.8%
7055	Operating Supply	181,323	0	181,323	118,940.78	11,570.41	50,811.79	72.0%
7060	Conflagration Supply/Services	0	0	0	58,256.00	.00	-58,256.00	100.0%
7065	Fire Fighting Supply	105,505	0	105,505	48,237.44	-1,549.48	58,816.71	44.3%
7070	Rescue Supply	13,483	0	13,483	13,262.66	168.00	52.34	99.6%
7075	EMS Supply	282,037	0	282,037	164,527.54	-4,095.97	121,605.43	56.9%
7078	Department Consumables	19,000	0	19,000	10,260.62	827.49	7,911.89	58.4%
7080	Fuel	273,914	0	273,914	97,745.21	170,558.43	5,610.66	98.0%
7085	Uniform & Protective Eqpt	498,515	0	498,515	121,396.73	-228.14	377,346.23	24.3%
7090	Office Supplies	30,023	0	30,023	4,885.33	888.29	24,249.38	19.2%
7095	Software & Supplies	610,490	0	610,490	150,755.96	155,442.28	304,291.63	50.2%
7105	Household Goods	71,136	0	71,136	25,024.40	520.00	45,591.47	35.9%
7110	Professional Services	747,870	0	747,870	193,778.75	178,361.83	375,729.14	49.8%
7115	Dispatch Services	1,851,223	0	1,851,223	520,584.33	1,021,583.67	309,055.00	83.3%
7116	Utilities - Natural Gas	63,149	0	63,149	5,694.15	10,630.17	46,824.68	25.9%
7117	Utilities - Electric	172,593	0	172,593	82,861.39	.00	89,731.61	48.0%
7118	Utilities - Garbage	51,081	0	51,081	14,776.64	1,422.72	34,881.64	31.7%

YEAR-TO-DATE BUDGET REPORT

FOR 2021 05

ACCOUNTS FOR: 10 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
7119 Utilities - Water	119,982	0	119,982	47,610.92	7,530.94	64,840.14	46.0%
7120 Utilities - Other	143,505	0	143,505	47,103.86	73,840.82	22,560.36	84.3%
7122 Utilities - Telephone	366,565	0	366,565	109,982.50	51,970.59	204,611.89	44.2%
7130 Insurance - Property/Casualty	325,976	0	325,976	5,425.25	64,659.75	255,891.00	21.5%
7135 Medical Exams	178,884	0	178,884	53,131.37	82,963.28	42,789.35	76.1%
7140 Schools/Conferences Registrati	89,454	0	89,454	-285.54	199.00	89,540.54	-.1%
7141 Tuition Reimbursement	57,000	0	57,000	6,346.50	.00	50,653.50	11.1%
7142 Travel Expense	47,273	0	47,273	2,157.37	.00	45,115.63	4.6%
7145 Mileage Reimbursement	65,800	0	65,800	14,527.78	.00	51,272.22	22.1%
7150 Volunteer Fire Fighter Exp	40,000	0	40,000	10,000.00	30,000.00	.00	100.0%
7155 Vehicle Maintenance	530,896	0	530,896	151,082.32	12,068.90	367,744.78	30.7%
7160 Equipment Maintenance	140,753	0	140,753	51,398.17	4,272.42	85,082.41	39.6%
7165 Radio Maintenance	29,250	0	29,250	10,417.80	426.07	18,406.13	37.1%
7170 Facility Maintenance	343,001	0	343,001	142,880.50	108,840.59	91,280.40	73.4%
7175 Office Equipment Maintenance	100,469	0	100,469	19,505.26	32,671.95	48,292.25	51.9%
7180 Computer & AV Maintenance	46,710	0	46,710	60,897.22	82.11	-14,269.33	130.5%
7187 Fire Extinguisher Expense	4,000	0	4,000	466.00	1,257.35	2,276.65	43.1%
7190 Training Expense	73,772	0	73,772	19,700.61	5,431.25	48,640.14	34.1%
7195 Public Education	65,000	0	65,000	431.83	1,300.00	63,268.17	2.7%
7205 Postage & Freight	28,500	0	28,500	9,016.97	1,707.00	17,776.03	37.6%
7210 Small Tool, Eqpts & Furnishing	59,399	0	59,399	3,477.69	.00	55,921.31	5.9%
7215 Other Expense	32,485	0	32,485	7.55	.00	32,477.45	.0%
TOTAL Materials and Servic	8,036,509	0	8,036,509	2,427,704.77	2,036,019.22	3,572,785.21	55.5%
80 Capital Outlay							
8860 Facility Improvement	40,000	0	40,000	.00	.00	40,000.00	.0%
8870 Furniture, Appliances & Tools	1,000	0	1,000	.00	.00	1,000.00	.0%
TOTAL Capital Outlay	41,000	0	41,000	.00	.00	41,000.00	.0%
85 Debt Service							
9916 Debt Service Principal	1,285,000	0	1,285,000	.00	1,285,000.00	.00	100.0%
9917 Debt Service Interest	694,806	0	694,806	347,402.70	347,402.70	.60	100.0%
TOTAL Debt Service	1,979,806	0	1,979,806	347,402.70	1,632,402.70	.60	100.0%
99 End Fund Balance							

YEAR-TO-DATE BUDGET REPORT

FOR 2021 05

ACCOUNTS FOR: 10 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
9910 Contingency	1,539,572	0	1,539,572	.00	.00	1,539,572.00	.0%
9915 Restricted Contingency	1,000,000	0	1,000,000	.00	.00	1,000,000.00	.0%
9999 Unappropriated Ending Fund Bal	17,520,560	0	17,520,560	.00	.00	17,520,560.00	.0%
TOTAL End Fund Balance	20,060,132	0	20,060,132	.00	.00	20,060,132.00	.0%
TOTAL General Fund	88,297	0	88,297	-19,653,066.74	6,975,598.75	12,765,764.74	*******%
TOTAL REVENUES	-83,652,300	0	-83,652,300	-48,524,982.65	.00	-35,127,317.30	
TOTAL EXPENSES	83,740,597	0	83,740,597	28,871,915.91	6,975,598.75	47,893,082.04	

YEAR-TO-DATE BUDGET REPORT

FOR 2021 05

ACCOUNTS FOR: 20 Equipment Reserve Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
00 Beg Fund Bal							
9995 Beg Fund Bal	-398,436	0	-398,436	.00	.00	-398,436.00	.0%
TOTAL Beg Fund Bal	-398,436	0	-398,436	.00	.00	-398,436.00	.0%
03 Interest							
4490 Investment Interest	-3,000	0	-3,000	-1,909.11	.00	-1,090.89	63.6%
TOTAL Interest	-3,000	0	-3,000	-1,909.11	.00	-1,090.89	63.6%
04 Other Revenues							
4540 Sale of Surplus	-15,000	0	-15,000	-4,739.08	.00	-10,260.92	31.6%
TOTAL Other Revenues	-15,000	0	-15,000	-4,739.08	.00	-10,260.92	31.6%
80 Capital Outlay							
8805 Fire Apparatus	0	0	0	.00	467.29	-467.29	100.0%
8825 Fire Fighting Equipment	107,654	0	107,654	16,233.40	20,255.00	71,165.60	33.9%
8835 EMS & Rescue Equipment	7,500	0	7,500	.00	.00	7,500.00	.0%
8850 Staff Vehicles	85,496	0	85,496	33,041.17	44,141.63	8,313.20	90.3%
8870 Furniture, Appliances & Tools	55,615	0	55,615	.00	44,153.74	11,461.26	79.4%
8890 Computer & AV Equipment	7,500	0	7,500	.00	.00	7,500.00	.0%
TOTAL Capital Outlay	263,765	0	263,765	49,274.57	109,017.66	105,472.77	60.0%
99 End Fund Balance							
9999 Unappropriated Ending Fund Bal	152,671	0	152,671	.00	.00	152,671.00	.0%
TOTAL End Fund Balance	152,671	0	152,671	.00	.00	152,671.00	.0%

YEAR-TO-DATE BUDGET REPORT

FOR 2021 05

ACCOUNTS FOR: 20 Equipment Reserve Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
TOTAL Equipment Reserve Fund	0	0	0	42,626.38	109,017.66	-151,644.04	100.0%
TOTAL REVENUES	-416,436	0	-416,436	-6,648.19	.00	-409,787.81	
TOTAL EXPENSES	416,436	0	416,436	49,274.57	109,017.66	258,143.77	

YEAR-TO-DATE BUDGET REPORT

FOR 2021 05

ACCOUNTS FOR: 30 Capital Projects Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
00 Beg Fund Bal							
9995 Beg Fund Bal	-5,270,708	0	-5,270,708	.00	.00	-5,270,708.00	.0%
TOTAL Beg Fund Bal	-5,270,708	0	-5,270,708	.00	.00	-5,270,708.00	.0%
03 Interest							
4490 Investment Interest	-8,000	0	-8,000	-14,453.46	.00	6,453.46	180.7%
TOTAL Interest	-8,000	0	-8,000	-14,453.46	.00	6,453.46	180.7%
70 Materials and Servic							
7020 Debt Interest Expense	265,272	0	265,272	.00	265,272.00	.00	100.0%
7025 Debt Principal Expense	241,317	0	241,317	.00	241,317.00	.00	100.0%
TOTAL Materials and Servic	506,589	0	506,589	.00	506,589.00	.00	100.0%
80 Capital Outlay							
8805 Fire Apparatus	239,500	0	239,500	115,978.16	79,205.30	44,316.54	81.5%
8845 Communications Equipment	15,000	0	15,000	.00	.00	15,000.00	.0%
8860 Facility Improvement	6,072,048	-2,157,429	3,914,619	-2,007,265.36	111,517.43	5,810,366.93	-48.4%
TOTAL Capital Outlay	6,326,548	-2,157,429	4,169,119	-1,891,287.20	190,722.73	5,869,683.47	-40.8%
90 Transfers Out							
9980 Transfer to General Fund	363,000	0	363,000	363,000.00	.00	.00	100.0%
9990 Transfer to Bond Constr Fund	240,000	0	240,000	240,000.00	.00	.00	100.0%
TOTAL Transfers Out	603,000	0	603,000	603,000.00	.00	.00	100.0%
TOTAL Capital Projects Fund	2,157,429	-2,157,429	0	-1,302,740.66	697,311.73	605,428.93	100.0%
TOTAL REVENUES	-5,278,708	0	-5,278,708	-14,453.46	.00	-5,264,254.54	
TOTAL EXPENSES	7,436,137	-2,157,429	5,278,708	-1,288,287.20	697,311.73	5,869,683.47	

YEAR-TO-DATE BUDGET REPORT

FOR 2021 05

ACCOUNTS FOR: 40 Enterprise Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
00 Beg Fund Bal							
9995 Beg Fund Bal	-11,700	0	-11,700	.00	.00	-11,700.00	.0%
TOTAL Beg Fund Bal	-11,700	0	-11,700	.00	.00	-11,700.00	.0%
03 Interest							
4490 Investment Interest	-200	0	-200	-67.32	.00	-132.68	33.7%
TOTAL Interest	-200	0	-200	-67.32	.00	-132.68	33.7%
04 Other Revenues							
4571 Other Revenues	-5,000	0	-5,000	.00	.00	-5,000.00	.0%
TOTAL Other Revenues	-5,000	0	-5,000	.00	.00	-5,000.00	.0%
70 Materials and Servic							
7055 Operating Supply	15,000	0	15,000	.00	.00	15,000.00	.0%
TOTAL Materials and Servic	15,000	0	15,000	.00	.00	15,000.00	.0%
99 End Fund Balance							
9999 Unappropriated Ending Fund Bal	1,900	0	1,900	.00	.00	1,900.00	.0%
TOTAL End Fund Balance	1,900	0	1,900	.00	.00	1,900.00	.0%
TOTAL Enterprise Fund	0	0	0	-67.32	.00	67.32	100.0%
TOTAL REVENUES	-16,900	0	-16,900	-67.32	.00	-16,832.68	
TOTAL EXPENSES	16,900	0	16,900	.00	.00	16,900.00	

YEAR-TO-DATE BUDGET REPORT

FOR 2021 05

ACCOUNTS FOR: 50 Debt Service Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
00 Beg Fund Bal							
9995 Beg Fund Bal	-442,455	0	-442,455	.00	.00	-442,455.00	.0%
TOTAL Beg Fund Bal	-442,455	0	-442,455	.00	.00	-442,455.00	.0%
01 Tax Revenues							
4450 Current Year Prop Taxes	-1,776,982	0	-1,776,982	-1,756,533.49	.00	-20,448.51	98.8%
4455 Prior Year Prop Taxes	-30,000	0	-30,000	-14,324.31	.00	-15,675.69	47.7%
TOTAL Tax Revenues	-1,806,982	0	-1,806,982	-1,770,857.80	.00	-36,124.20	98.0%
03 Interest							
4490 Investment Interest	-2,500	0	-2,500	-6,682.19	.00	4,182.19	267.3%
TOTAL Interest	-2,500	0	-2,500	-6,682.19	.00	4,182.19	267.3%
70 Materials and Servic							
7020 Debt Interest Expense	902,950	0	902,950	476,475.00	476,475.00	-50,000.00	105.5%
7025 Debt Principal Expense	1,220,000	0	1,220,000	.00	1,170,000.00	50,000.00	95.9%
TOTAL Materials and Servic	2,122,950	0	2,122,950	476,475.00	1,646,475.00	.00	100.0%
99 End Fund Balance							
9999 Unappropriated Ending Fund Bal	128,987	0	128,987	.00	.00	128,987.00	.0%
TOTAL End Fund Balance	128,987	0	128,987	.00	.00	128,987.00	.0%
TOTAL Debt Service Fund	0	0	0	-1,301,064.99	1,646,475.00	-345,410.01	100.0%
TOTAL REVENUES	-2,251,937	0	-2,251,937	-1,777,539.99	.00	-474,397.01	
TOTAL EXPENSES	2,251,937	0	2,251,937	476,475.00	1,646,475.00	128,987.00	

YEAR-TO-DATE BUDGET REPORT

FOR 2021 05

ACCOUNTS FOR: 60 Bond Construction Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
03 Interest							
4490 Investment Interest	-2,000	0	-2,000	-50.46	.00	-1,949.54	2.5%
TOTAL Interest	-2,000	0	-2,000	-50.46	.00	-1,949.54	2.5%
05 Transfers In							
4610 Transfers from other Funds	-240,000	0	-240,000	-240,000.00	.00	.00	100.0%
TOTAL Transfers In	-240,000	0	-240,000	-240,000.00	.00	.00	100.0%
80 Capital Outlay							
8805 Fire Apparatus	150,000	0	150,000	1,349.12	51,387.21	97,263.67	35.2%
8860 Facility Improvement	37,390	0	37,390	10,330.00	23,873.00	3,187.00	91.5%
8870 Furniture, Appliances & Tools	54,610	0	54,610	2,388.29	26,141.71	26,080.00	52.2%
TOTAL Capital Outlay	242,000	0	242,000	14,067.41	101,401.92	126,530.67	47.7%
TOTAL Bond Construction Fund	0	0	0	-225,983.05	101,401.92	124,581.13	100.0%
TOTAL REVENUES	-242,000	0	-242,000	-240,050.46	.00	-1,949.54	
TOTAL EXPENSES	242,000	0	242,000	14,067.41	101,401.92	126,530.67	

YEAR-TO-DATE BUDGET REPORT

FOR 2021 05

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USE/COL
GRAND TOTAL	2,245,726	-2,157,429	88,297	-22,440,296.38	9,529,805.06	12,998,788.07	******* %

** END OF REPORT - Generated by Christina Day **

Business Services

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Division Chief Michael Carlsen

Re: Support Services Department Monthly Report – November 2020

- November healded in my new promotion to Division Chief. The first part of the month involved intensive deep dive into my new position. Everything from setting up my office, computers, vehicle etc. was new and exciting.
- Thrice weekly Operations – Chief's Briefing
- Multiple Labor and Management Committee Meetings
- Weekly Monday "Chief's Planning Meeting."
- Weekly COVID-19 Incident Action Plan Planning and Operational Meeting
- Weekly Senior Staff Meeting
- C800 Meetings
- CCOM User Group Meetings
- Division meetings with Directors
- Fleet Apparatus Meetings for build out of new medic and Battalion Chief apparatus
- Fleet meeting re: Fleet services/IGA maintenance contract for Lake Oswego Fire, Gladstone and Canby Fire Districts/Departments
- Multiple Dispatch issue resolution with CCOM
- Board regular, special and work session attendance via Zoom/Teams
- Work to secure return of approx. $25K from Happy Valley Landscaping Bond (Fleet/Logs facility)
- Budget Officer announcement

- Joint CFD/TVFR Chief's meeting
- Continue to work on transition of Capital Projects from DC Browne

Respectfully submitted,

Division Chief Michael Carlsen

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Fleet Director Bill Bischoff

Re: Fleet Services Department Monthly Report – November 2020

During the month of November, the following are some of the major items that fleet maintenance personnel addressed:

Engines

- 2-114 E310- PM and additional write ups
- 2-115 E311- PM, coolant leak, and additional write ups
- 2-124 E308- PM and additional write ups

Trucks / Heavy Rescue

- 2-203 T321- Leaking discharge valves
- 2-208 T316- Coolant leaks on engine

Brush Rigs / Water Tenders / Boats

- 2-309 IE- Continue set up and preparation for in-service
- 2-306 IE306- PM, Pump test and additional write ups
- 3-322 BR330- Transmission oil leaks

Staff Vehicles / Medic

- 2-706 BC303 & 3-700 BC301- PM and write ups
- 2-444 TRNMED- Not charging and belts squealing
- 2-581 Isuzu and 3-505 Van- PM and prepare for Op Santa
- 2-620 & 2-537 Prevention- PM and write ups

Other Items

- Staff worked on updating the fleet labor rate for billing outside agencies so the District could let them know of a slight increase beginning in July 2021.
- Performed several field service repairs as well as in shop PM and CM work on the fleet IGA apparatus and vehicles.
- Our new fleet technician, Andy Kuntzmann started this month and we have been working on getting him up to speed on fire apparatus fleet maintenance.
- Continued to finalize all the wildfire billing and reimbursement

Respectfully submitted,

Fleet Director Bill Bischoff

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Facility Director Scott Vallance

Re: Facility Maintenance Department Monthly Report – November 2020

- Station 1 – Received all the permits for the remodel of the female locker room. Construction was started and is moving along smoothly.
- Station 5 – Replaced generator transfer switch that had burned up internal electronic components
- Station 8 – Upgrade all station smoke detectors
- Station 15 – Removed and replaced failing concrete at west side bay entrance
    - Dorm room window installations were completed
    - Replaced two HVAC RTU's
- Stations 4,5, and 9 – Began collecting quotes for interior paint projects at these three locations
- Began collecting quotes for load testing of District generators
- Started annual maintenance on all District generators
- Continued annual catch basin maintenance

Respectfully submitted,

Facility Director Scott Vallance

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Logistics Director DeAnn Cordes

Re: Logistics Department Monthly Report – November 2020

- Logistics processed 294 requisitions entered into Munis. This is up 16% from November of last year. Fleet parts procesed 98 requisitions entered into Munis. These include stock items and items needing to be purchased directly from the vendor.
- The numbers below represent the total number of items logistics received and issued during the month of November.

Warehouse	Qty Received	Qty Issued
Fleet Parts	448	427
Logistics	4046	4837

- Logistics filled and delivered 22 orders for controlled medications; which is down 22% from November of last year.
- Staff attended, via Zoom, the Safety Committee meeting this month.
- Met with newly promoted lieutenants to go over the Logistics section of their Task Book.
- Assisted Finance with various items to help with their year end processing. This included changing or closing contracts and closing or cancelling open purchase orders.
- Staff attended and/or participated in multiple COVID related meetings during the month. This included the COVID briefings and Safety Standown.
- Made and activated 15 ID card/access badges, 5 CERT ID only badges, activated and issued 10 bracelets (mostly replacements for lost or broken), deleted 13 devices (ID card, bracelet, etc.). Communicated the changes with Sonitrol.

Respectfully submitted,

Logistics Director DeAnn Cordes

Business Services

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Division Chief Brian Stewart

Re: Community Services Department Monthly Report – November 2020

- Participated in Community Services Department meetings and training
- Attended Estacada Fire District #69 Board of Directors' meeting
- Attended Clackamas Fire District #1 Board of Directors' meeting
- Served as Planning Section Chief for internal COVID-19 IMT
- Supported wildfire after action review effort
- Participated in civil service meeting and preparation
- Engaged in finance director succession planning
- Peer reviewed Chief Fire Officer (CFO) applications
- Participated in Labor Management meeting and discussions
- Attended the Oregon Safety and Health Section board meeting
- Participated in BC/Ops meetings
- Recruitment and selection process discussions and activities
- COVID-19 and Wildfire grants and reimbursements support
- Participated in COVID-19 safety standdown activities for day staff and operational personnel
- Pre-site visit activities for accreditation

Respectfully submitted,

Division Chief Brian Stewart

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Data Services Director Shelby Hopkins

Re: Data Services Department Monthly Report – November 2020

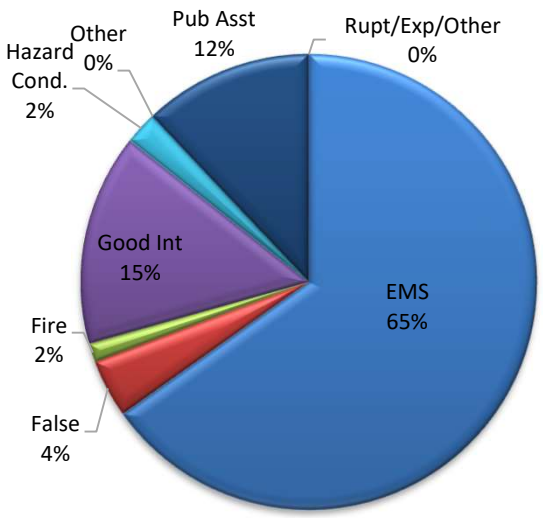
The following is a recap of work completed by Data Services in November:

- Compiled Ambulance Service Performance report per county compliance.
- Processed station and shift assignment changes in TeleStaff.
- Coordinated with GIS contractor on miscellaneous mapping/data projects.
- Attended COVID-19 Safety Stand-Down.
- Processed preplan updates.
- Attended Chief Charlton's Proposed merger updated.
- Facilitated Response Recovery discussion with EF Recovery.
- Attended REGIS Steering Committee Meeting.
- Processed LOSAP reporting for Volunteer Services.
- Continued Intterra Analytics implementation and tested new dashboards.
- Successful reimplementation of TeleStaff.
- Attended Kronos Works Teleconference.
- Participated in monthly Directors Meeting.
- Manually added personnel to incidents in ESO.
- Began converting district forms over to JotForm.
- Provided weekly COVID-19 response reports.
- Redesigned Target Solutions Dashboard based off feedback received.
- Participated in Office365 Steering Committee meeting.
- Responded to incident and archive public records requests.
- Daily QA/QI of ESO reporting for improved data quality.

Respectfully submitted,

Data Services Director Shelby Hopkins

Clackamas Fire Dist. #1 Emergency Services Report
November 2020



Incident Type	Data
EMS	1276
False	81
Fire	26
Good Int	294
Hazard Cond.	45
Other	0
Pub Asst	236
Rupt/Exp/Weather	0
Grand Total	**1958**

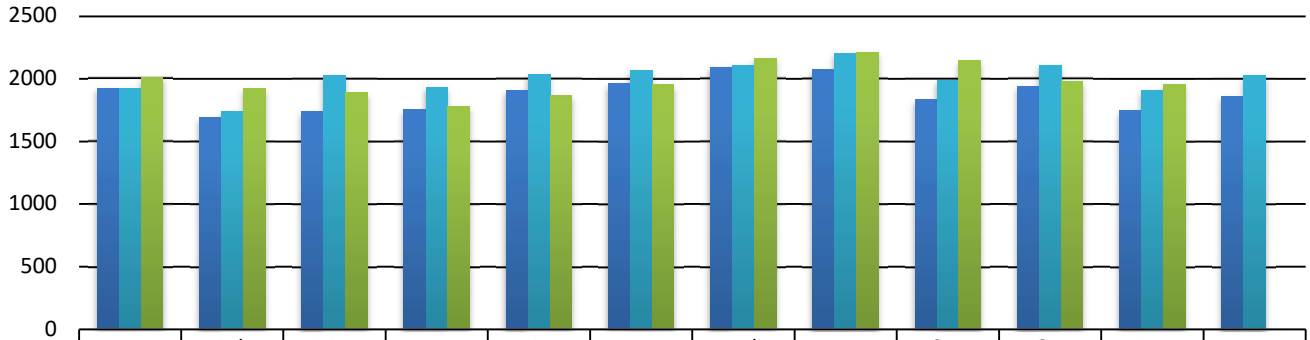
Year to Date

Incident Type	2018	2019	2020
EMS	14339	15085	13670
False	796	931	906
Fire	551	615	668
Good Int	1883	1988	3440
Hazard Cond.	947	1081	331
Other	7	2	24
Pub Asst	2142	2346	2829
Rupt/Exp/Weather	3	13	14
Grand Total	**20668**	**22061**	**21882**

**Mutual Aid Given Incident Not Included*

***Changes in Good Int and Hazard Cond. due to compliance with NFIRS requirements.*

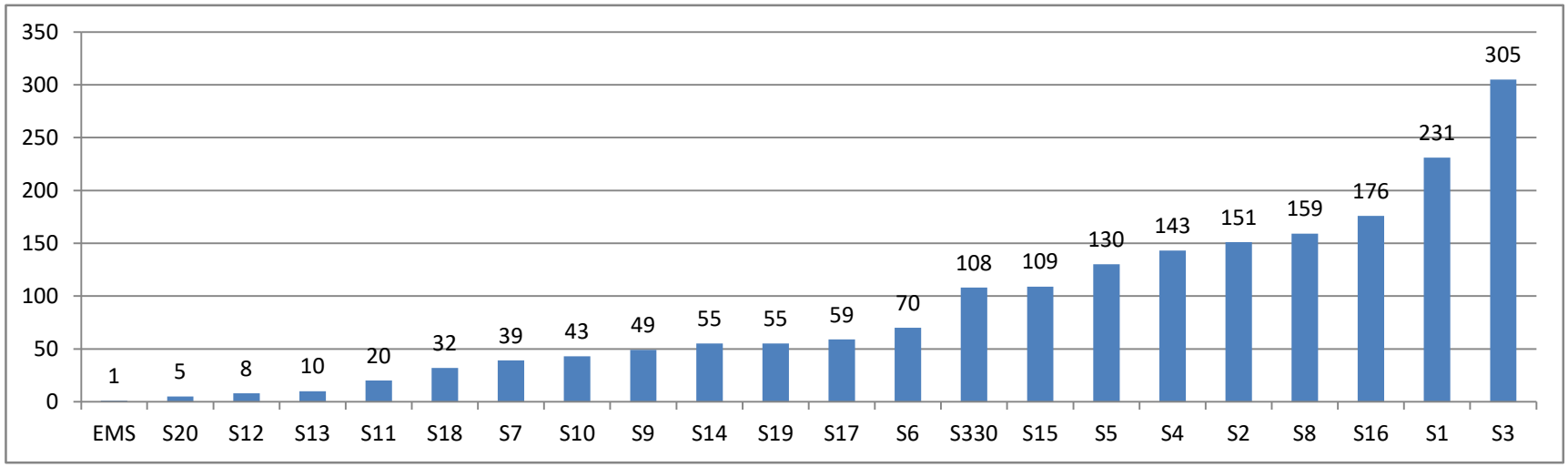
Total Incidents by Month



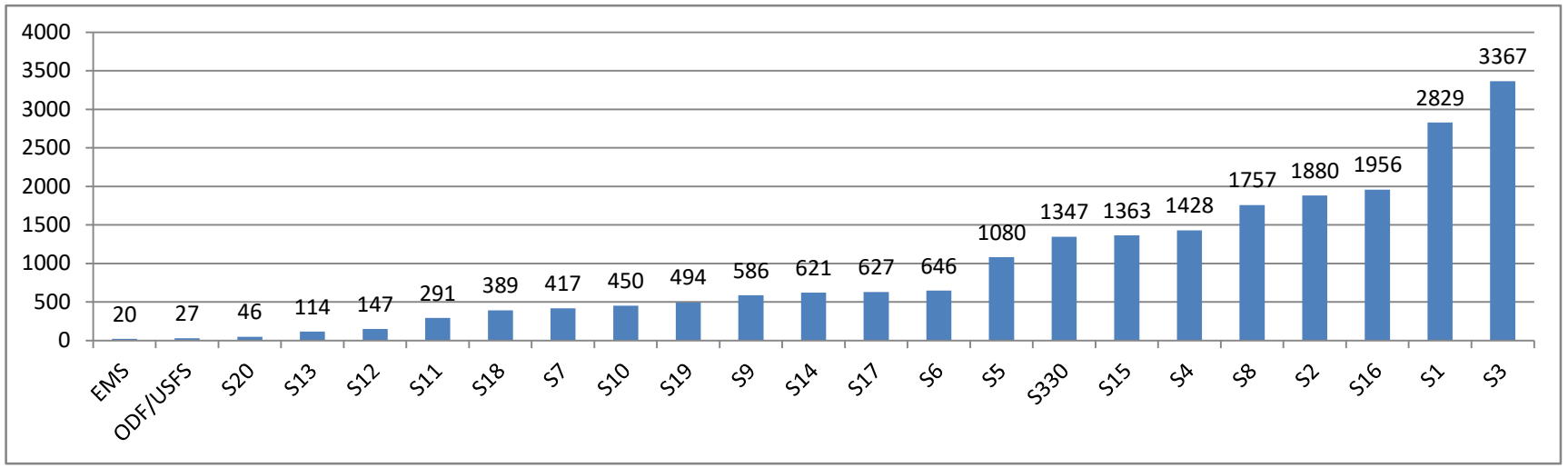
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
CFD 2018	1923	1692	1744	1752	1907	1960	2096	2073	1834	1940	1747	1862
CFD 2019	1923	1743	2029	1935	2037	2069	2112	2205	1990	2109	1909	2024
CFD 2020	2009	1924	1888	1783	1869	1952	2163	2214	2143	1979	1958	

Incident Count by Station

November 2020



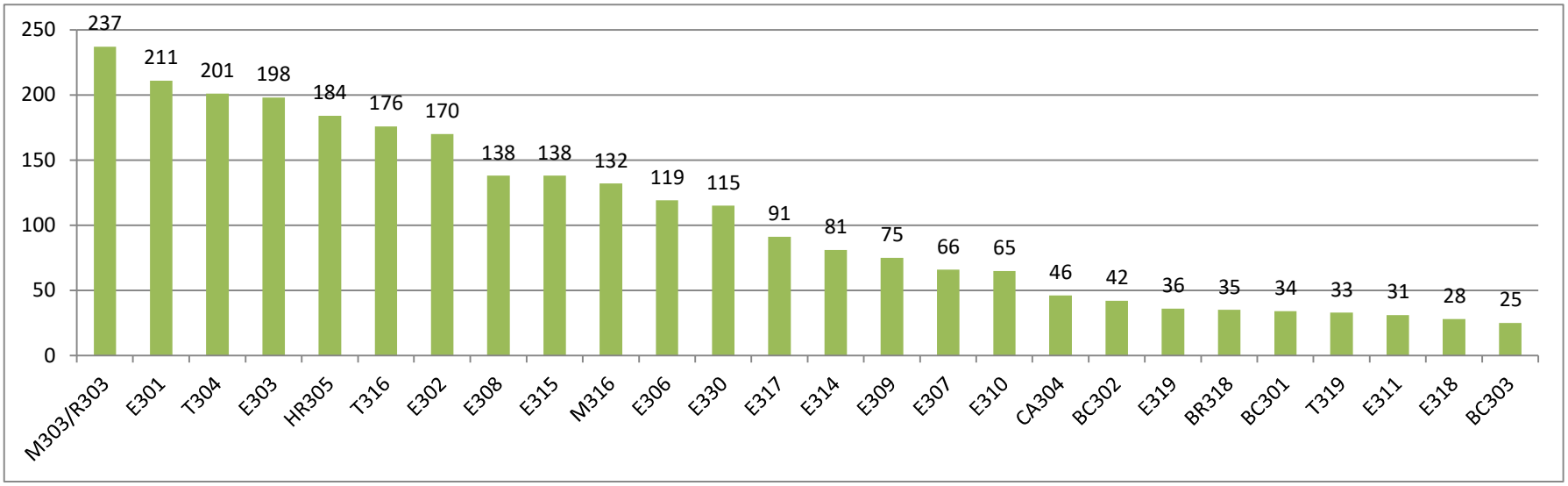
Year to Date

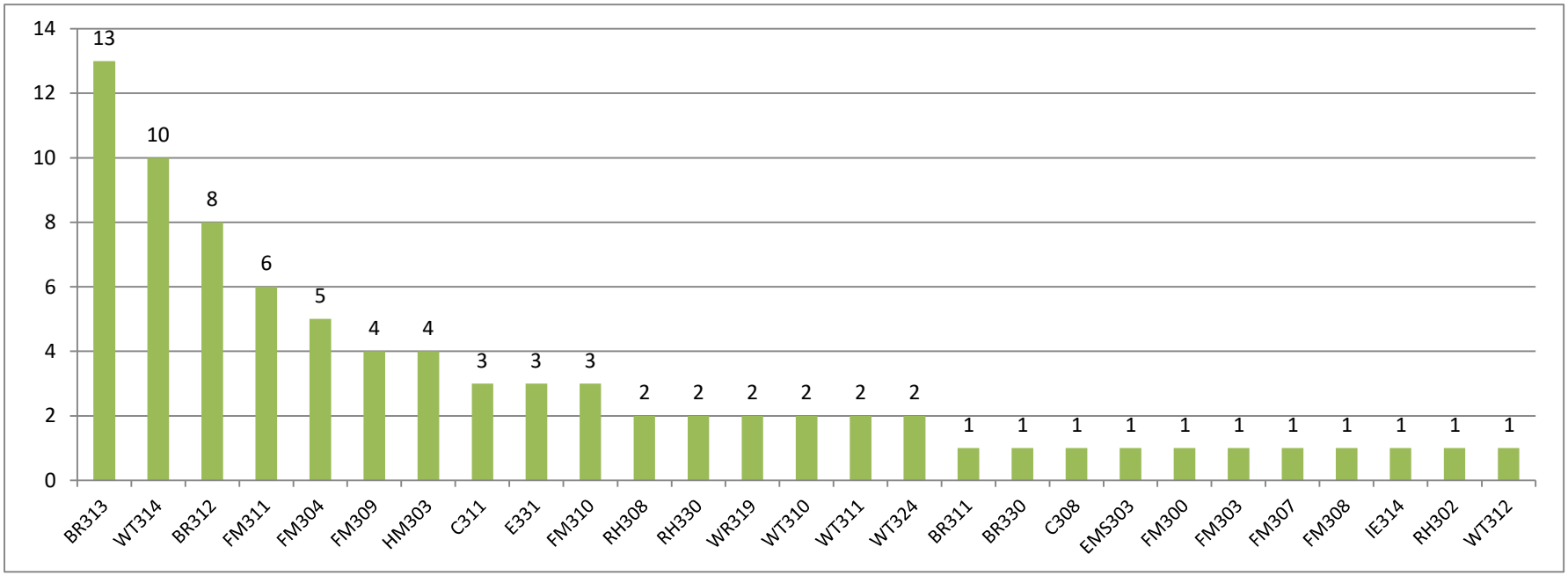


Incident Response by Apparatus

(Including Mutual Aid Given)

November 2020

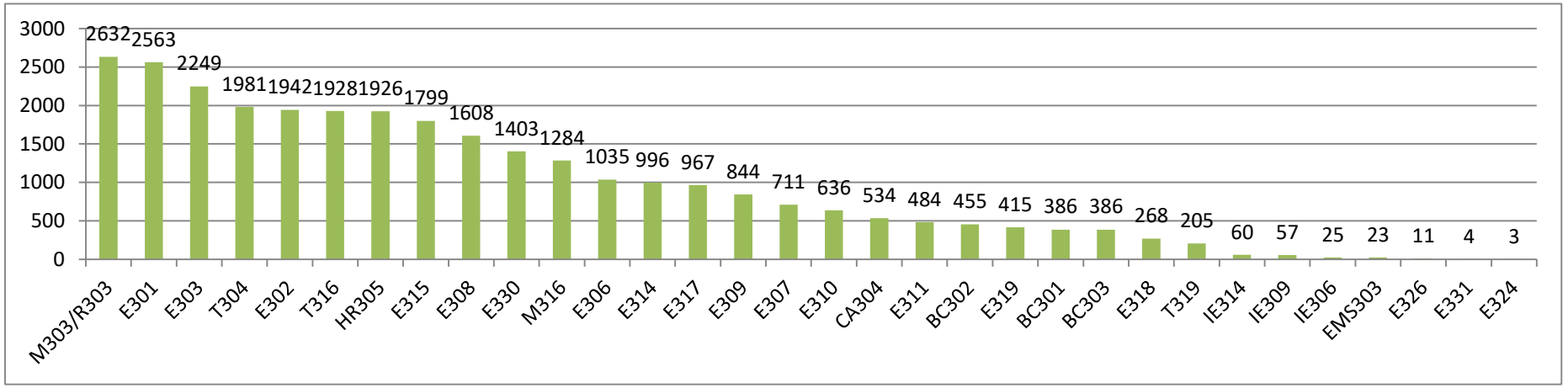


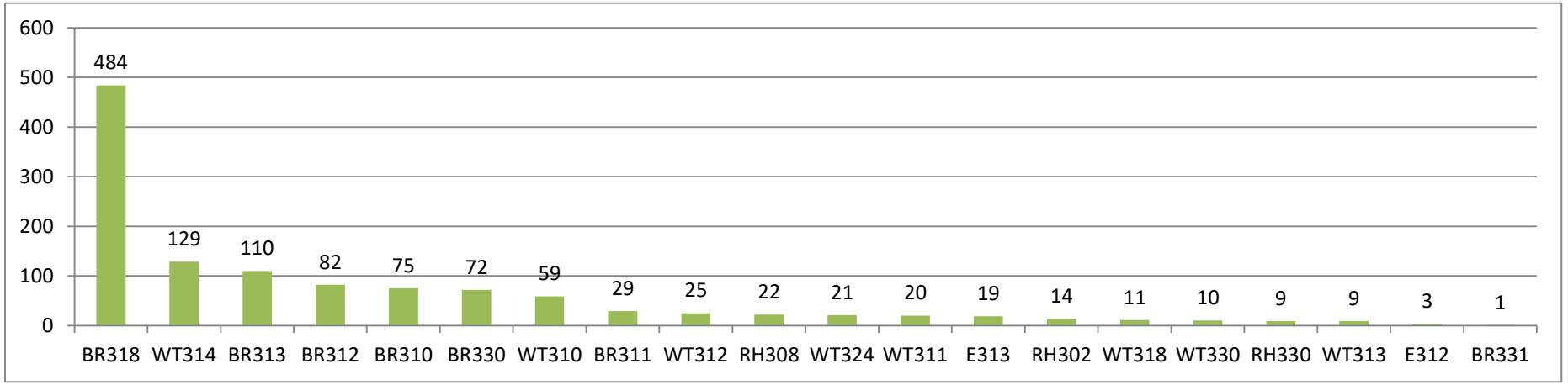


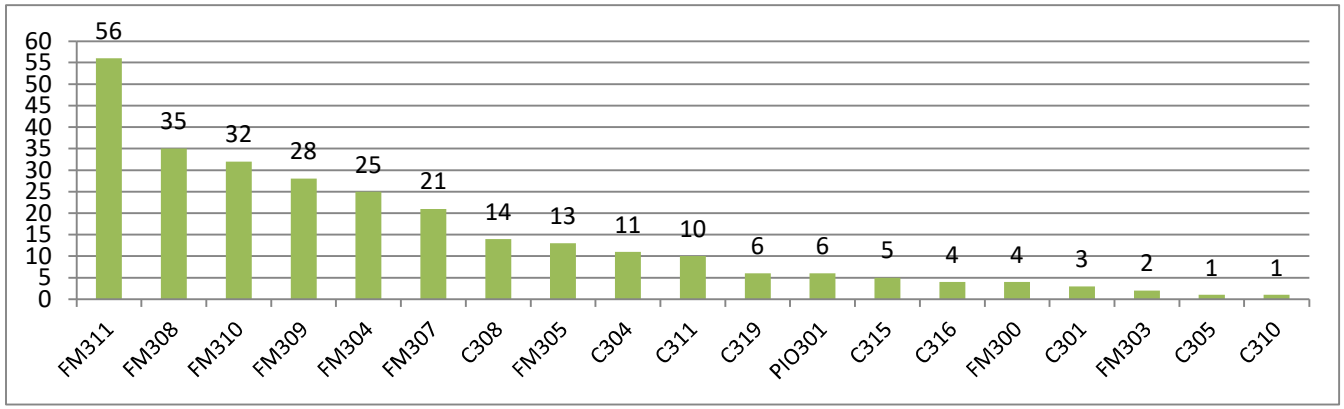
Incident Response by Apparatus

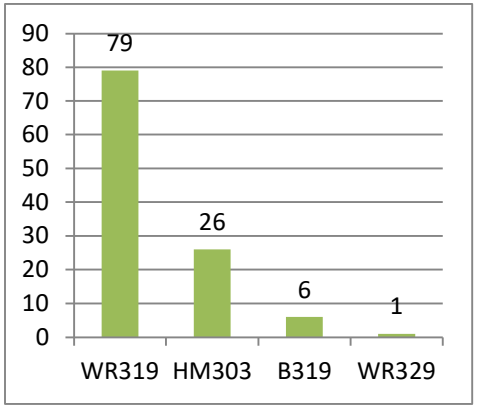
(Including Mutual Aid Given)

Year to Date 2020



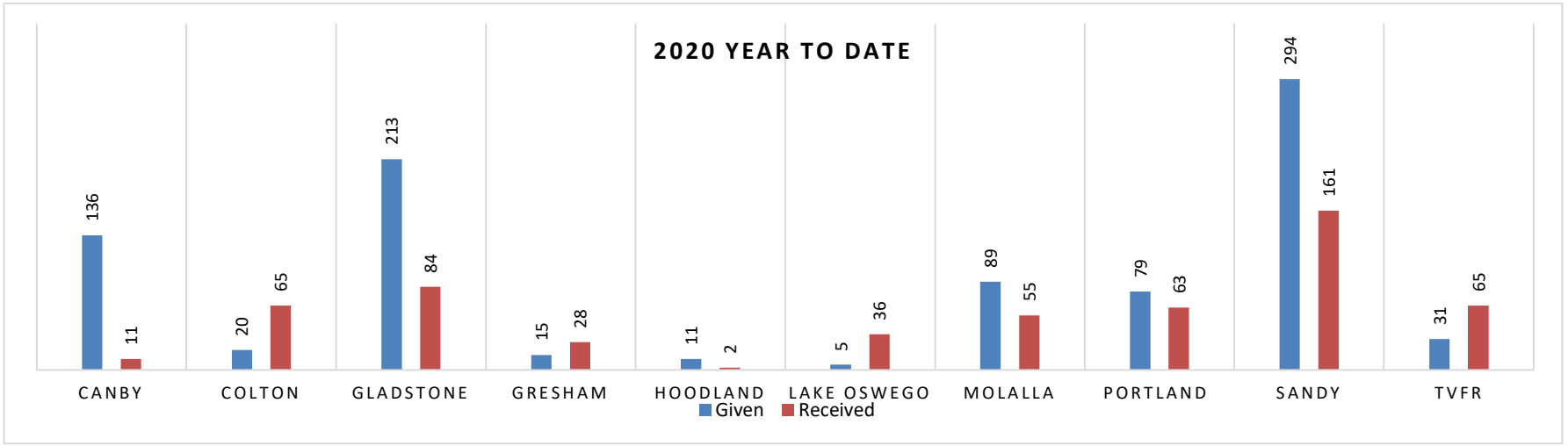


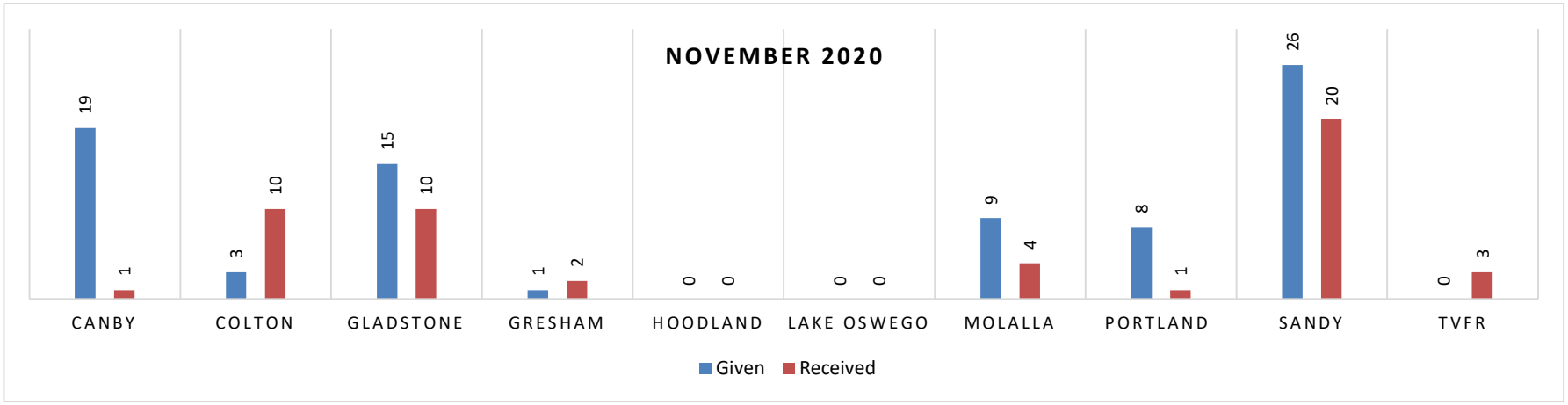




Mutual Aid Given to Mutual Aid Received by Agency by Incident

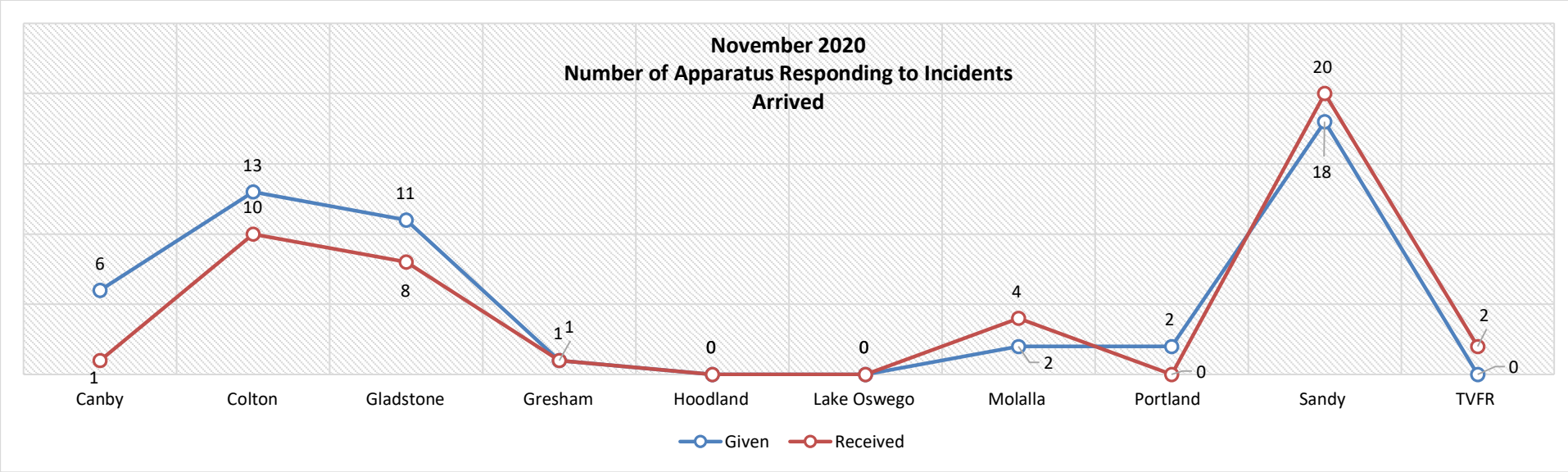
**Includes Canceled En Route incidents*

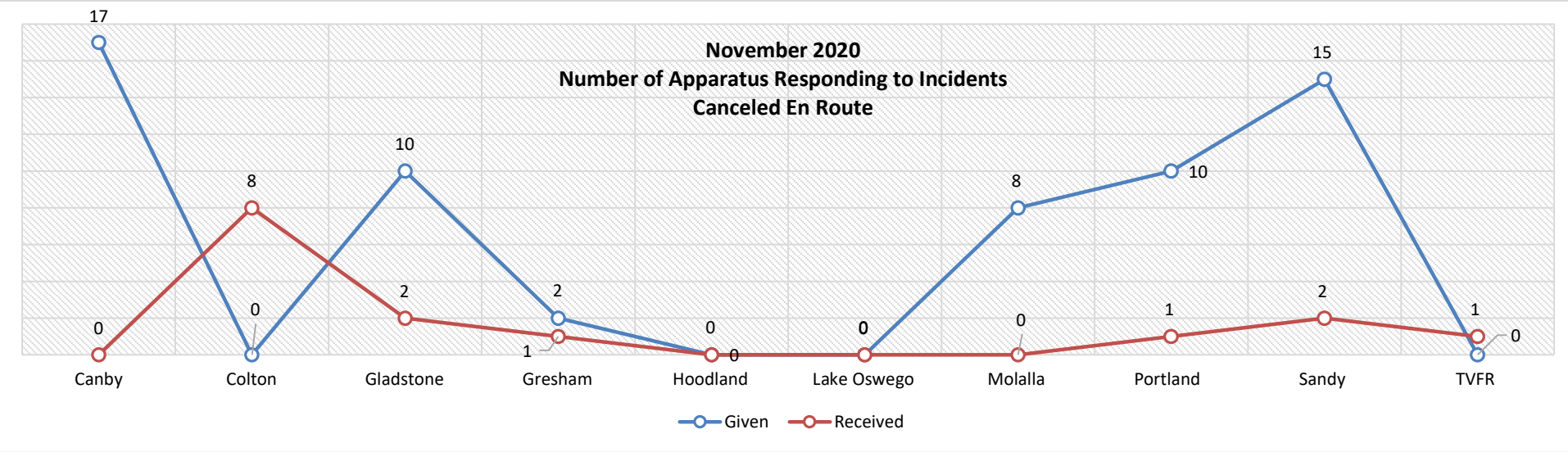




Mutual Aid Given to Mutual Aid Received by Agency by Apparatus

**Does not include apparatus that did not go en route.*





Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Fire Marshal Shawn Olson

Re: Fire Marshal's Office Monthly Report – November 2020

Engineering Fire Marshal's Office staff reviewed 48 buildings and land use projects in the month of November 2020. In addition, 25 new construction inspections and 11 tenant improvement inspections were completed.

Enforcement A total of 345 inspections were carried out in the month of November 2020. These include new construction inspections, fire and life safety inspections, and special inspections completed by the Fire Marshal's Office staff.

Additional Notes from the Fire Marshal:

- Staff is working on developing an evidence collection process and procedure; FMO planning to roll out in 2021
- Staff is working on three battalion model for the 2021 FMO Staffing Plan
- Two fires occurred because of improper use or mechanical failure of extension cords
- Apartment inspections have been completed for the year
- Remainder of the year will be filled with staff following up on re-inspections and closing them out within ESO

- UVC medic unit lights will be installed soon; FMO staff is working on procedures and instructions for use

- FM attended Oregon State Fire Marshal board meeting

- FM attended Oregon Fire Sprinkler Coalition meeting

Respectfully submitted,

Fire Marshal Shawn Olson

Clackamas and Estacada Fire Inspections

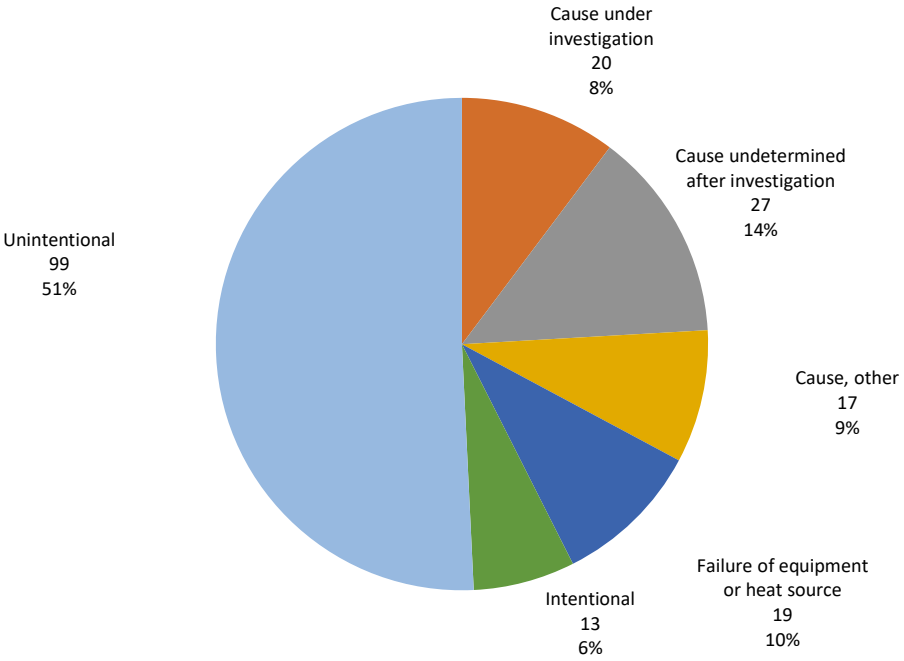
2020 Occupancy Inspections
January - November

Assigned To	Actions	Completed
Division, Fire Marshal Office	INSPECTION - 1 Year	34
	INSPECTION - 1 Year Apartments	143
	INSPECTION - 2 Year	1487
	INSPECTION - 2 Year Apartments	215
	INSPECTION - Hazmat	9
	INSPECTION - Processing and Extraction	9
	INSPECTION - Schools	106
Division, Fire Marshal Office	Total	2003
	Grand Total	2003

2020 Special Inspections
November

Assigned To	Actions	Completed
Division, Fire Marshal Office	INSPECTION - Burn Permit	2
	INSPECTION - Fire Access & Water Supply	0
	INSPECTION - Fire Alarm	3
	INSPECTION - Fireworks	0
	INSPECTION - Lock Box	1
	INSPECTION - New Construction	25
	INSPECTION - Special	17
	INSPECTION - Target Hazard	0
	INSPECTION - Tenant Improvement	11
	MEETING - General Development/Design	4
	MEETING - Land Use	0
	MEETING - On Site	2
	MEETING - Pre Application	3
	PERMIT - Fireworks	0
	PLAN - Fire Access & Water Supply (Commercial)	22
	PLAN - Fire Access & Water Supply (Residential)	26
	REFERRAL/COMPLAINT - Citizen	0
	REFERRAL/COMPLAINT - State	0
Division, Fire Marshal Office	Total	116
Grand Total		116

Clackamas Fire District #1
2020 Structure Fire Cause of Ignition



Year	Fire Cause of Ignition	Incidents	%
2015	Cause under investigation	0	0.00%
	Cause undetermined after investigation	11	12.79%
	Cause, other	1	1.16%
	Failure of equipment or heat source	15	17.44%
	Intentional	5	5.81%
	Unintentional	54	62.80%
2015 Total		86	100.00%
2016	Act of Nature	2	2.56%
	Cause under investigation	1	1.28%
	Cause undetermined after investigation	11	14.10%
	Cause, other	2	2.56%
	Failure of equipment or heat source	9	11.54%
	Intentional	4	5.13%
	Unintentional	49	62.80%
2016 Total		78	100.00%
2017	Act of Nature	2	2.15%
	Cause undetermined after investigation	17	18.28%
	Cause, other	1	1.08%
	Failure of equipment or heat source	18	19.35%
	Intentional	8	8.60%
	Unintentional	47	50.54%
2017 Total		93	100.00%
2018	Act of Nature	0	0.00%
	Cause under investigation	1	0.88%
	Cause undetermined after investigation	22	19.30%
	Cause, other	5	4.39%
	Failure of equipment or heat source	24	21.05%
	Intentional	7	6.14%
	Unintentional	55	48.25%
2018 Total		114	100.00%
2019	Act of Nature	1	0.51%
	Cause under investigation	2	1.67%
	Cause undetermined after investigation	16	13.33%
	Cause, other	6	5.00%
	Failure of equipment or heat source	22	18.33%
	Intentional	8	6.67%
	Unintentional	65	54.17%
2019 Total		120	100.00%

Data on 111-Building Fire's only within Clackamas Fire Dist. FPZs
Data Excludes: Cooking and Chimney Fires

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Director Oscar Hicks

Re: Information Technology Services Department Monthly Report – November 2020

In Progress/On-going:

- Hosted VOIP research/POC
- Network switch upgrade for fire stations
- Cradle Point SD-WAN (Station 12/13)
- End-User training development O365
- Office365 Phase II - Teams buildout
- Virtual Desktop update
- Office365 / SharePoint implementation
- Removal of Win7 Desktop environment
- FTE backfill ITS Mobile Specialist

Completed:

- Core Server platform updated
- Net Mobility platform updated
- Windows 10 desktop refresh

Respectfully submitted,

ITS Director Oscar Hicks

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Medical Services Division Chief Joshua Gehrke

Re: Emergency Medical Services Division Monthly Report – November 2020

The following summary of work includes those activities completed within Medical Services. Additional reports are included from the Medical Services Chief, EMS Training Officer, Community Paramedic, Wellness and Training.

- Attended Clackamas Fire post-election result discussion
- Attended EMS Board Committee meeting
- Attended Joint Oversight Committee meeting
- Participated in the COVID -19 grants meeting to outline work and areas of responsibility
- Participated in the COVID-19 Safety Stand Down
- Completed AFG-S grant with DC Carlsen and Stewart and tremendous help from Director Cordes
- Participated in the CCOM executive board meeting and further discussed the feasibility study
- Attended regularly scheduled battalion chief's morning briefing
- Attended regular medical services team meeting weekly
- Attended regular chief's meeting weekly
- Participated in weekly operations meeting with TVFR
- Attended Fire Defense Board and CCOM fire services meeting
- Attended Clackamas Ambulance Service Contract meeting to discuss pending evergreen contract between Clackamas County and AMR throughout the month
- Attended the strategic plan taskforce meeting
- Attended the Estacada Board Work Session
- Attended on-going follow-up meeting with EF recovery lead by Director Hopkins
- Attended labor management meeting

Respectfully submitted,

Medical Services Division Chief Joshua Gehrke

From: Medical Services Battalion Chief Josh Santos

- Attended meeting with AMR – Medic Unit Program Evaluation
- Facilitated ASA Strategic Plan Taskforce meeting – Ambulance Service Agreement – Three work sessions to complete recommended inclusion criteria for the proposed amended Performance Based Ambulance Service Agreement
- ASA Strategic Plan Taskforce (subgroup) – Smaller group of five members spent two full days compiling recommendations from three full Taskforce work sessions and drafting comprehensive recommendations for inclusion criteria document to be submitted to the BCC prior to Thanksgiving.
- Worked with fleet and vendor in finalizing a medic unit refurbish.
- Participating in County COVID-19 long term care facility pamphlet and video – Designed to help facilities protect in place, utilize 911 appropriately, and know what to expect upon EMS arrival.
- Facilitated Car304 pilot program meeting – Analyzing current status and planning next steps in program direction.
- Medical Director Meeting – Discussing extension of Medical Director Agreement
- Attended Board of Directors' Meeting
- Participated in Covid-19 Safety Stand Down
- Attended Public Based EMS Meeting – State public providers meeting, discussing legislative, political, and operational topics
- Attended EMS Council special session – Performance Based Ambulance Service Agreement
- Representing the EMS Council and ASA Strategic Plan Taskforce, delivered presentation to the Board of County Commissioners - EMS Council recommendations for inclusion criteria document on the proposed Performance Based Ambulance Service Agreement
- Assisted Community Paramedic with potential grant opportunities – Lines for Life, and Baltimore University – Both grants support the continuation of Project Hope, and outreach

Respectfully submitted,

Medical Services Battalion Chief Josh Santos

From: EMS Training Officer Captain Mike Verkest

- Early, prior to COVID-19 Pause, Checked off EMS Skills for Sandy Fire Career Personnel. Make ups not scheduled as of yet.
- Attended Oregon NAEMSP Fall Forum (virtually)
- Taught two courses for Oregon EMSS Conference
- Worked on EMS Council Strategic Plan Taskforce to prepare performance metrics for ASA Contract
- Prepared EMS COVID-19 items for Safety Stand Down
- EMS Skills check off for 2021 Relicensing process- Paused due to COVID-19
- Attended Scientific review committee
- Multiple EMS Training Days Academy 20-03
- Attended EMS Division Meetings (virtually)
- Attended weekly Training Division Staff meeting (virtually)
- Attended MULTIPLE Clackamas County EMS Council Meeting (virtually)
- Working as Situation Unit Leader on internal IMT
- Recorded PDC update Videos
- Volunteer EMS Drill – with Sandy Fire- Stroke
- Working with Data Services on Target Solutions clean-up
- Started working with Data Services on JotForm integration
- Participated on Clackamas Community College Advisory Committee meeting
- Interviewed by KGW for LUCAS device

Respectfully submitted,

EMS Training Officer Captain Mike Verkest

From: Community Paramedic Amy Jo Cook

- Assisted Clackamas County with the Emergency Operations Center
- Submitted Grant proposal with Clackamas County to Lines for life to support Project Hope
- Assisted frequent user with permanent sustainable housing
- Performed Home visit for frequent caller to assist with additional treatments/supports
- Facilitated and assisted with two vaccination clinics in partnership with Clackamas Public Health, OHSU, and Clackamas County Community College.
- Facilitated six Department of Corrections early releases into quarantine
- Accepted Community Impact Grant award of $5,000 to assist first responders and others in the community with quarantine if COVID-19 positive
- Assisted current identified Community Paramedic Program high 911 users with social supports and telephone support
- Attended regional Community Paramedic/Mobil Integrated Health meeting
- Assisted current Community Paramedic program participant with access to sustenance/mental health resources
- Assisted County Emergency Operations center with community outreach
- Assisted community members with two Adult Protective Services referrals
- Assisted County Suicide Prevention leaders with interview
- Attended Project Hope monthly meeting
- Accepted University of Baltimore Grant of $30,000 for support of Project Hope to increase capacity.
- Attended weekly Emergency Services Division meetings

Respectfully submitted,

Community Paramedic Amy Jo Cook

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Health & Wellness Director Heather Goodrich

Re: Wellness Department Monthly Report – November 2020

The following summary of work includes activities completed by Clackamas Fire Wellness Staff:

Please note, all testing was halted on November 13th, 2020 due to the Oregon Statewide Freeze due to COVID-19.

- Wellness Director continued work as the Health Officer in the COVID-19 IMT command structure. The following were major activities done in November:
    - For the OSHA COVID-19 Temporary Rule that went into effect on 11/16/20, develped the infection control plan and curriculum for required training.
    - Developed matrices and coordinating directive that details the return to work process whether personnel have a high-risk exposure, family/community exposure, have COVID-19 or have possible symptoms of COVID-19. As CDC and OSHA have made changes to their recommendations, the matrices and directives have been updated.
    - Provided assistance with COVID-19 questions and made a majority of the notifications for high-risk workplace exposures.
    - Created a high risk exposure packet for personnel who have to quarantine due to a high-risk workplace exposure. It includes exposure reports, self-monitoring information, testing information and resources.
    - Kept the COVID-19 testing document up to date to provide information about local testing options. In addition, set up a relationship with Legacy Health to ensure our personnel can get tested when they need it.
- Annual pre-physical testing and OSHA required hearing conservation training for annual career firefighters. (18 people)
- Annual fasting blood draws at fire stations with reminders the day prior. (53 people)
- Flu shots offered to staff, volunteers and retirees. (9 people)

- Immunizations were provided to career firefighters, volunteer firefighters and staff. (9 people)
- Coordinated a baseline drug screen for new IT temporary labor position.
- Coordinated annual NFPA 1582 and respirator clearances without a face to face physical for volunteer firefighters. (19 people)
- Coordinated post-injury Return to Work exams with our contracted medical provider. (2 career firefighters)
- Coordinated and instructed morning workouts for career firefighter recruits.
- Coordinated weekend morning workouts for volunteer firefighter recruits.
- Processed and provided follow-up for on-the-job injury reports and for Safety Committee. Three injury reports were submitted with none turning into a workers' compensation claim. In addition:
    - 72 COVID exposure reports were submitted with six being high risk reports.
- Coordinated a meeting between Rebound/Tactical Athlete, CFD Human Resources and CFD Wellness. Although off-the-job injuries have been cared for by this service, we have not turned on the on-the-job injury portion. A status update was given and we are hoping by January 1, 2021 to be able to refer all injuries through Rebound (if the firefighter chooses to use this service).
- Presented four hours of wellness curriculum to career firefighter recruits to include: Health Insurance 101, Sleep, Cancer and Injury/Exposure Reporting.
- Presented live via Zoom to all administrative staff the OSHA required training for the new COVID-19 temporary rule that went into effect on 11/16/20. Training is required to be completed by 12/21/20. It was coordinated with the Safety Stand Down week.
- Provided requested health information to 30 career and volunteer firefighters.
- Provided requested information to Redmond Fire, Molalla Fire, Sandy Fire and Occupational Safety, Health and Wellness by email and phone.
- Created and sent out the monthly Wellness Update and Health Insurance Newsletter.
- Distributed the monthly EAP Employee and EAP Supervisor newsletters by email.
- Staff attended Executive Team, All Chiefs', Training Department, Wellness Staff, Safety Committee, Fitness Committee, Staff Directors', Light Duty Worker Timesheet, Medical Services meetings as well as numerous COVID taskforce meetings.
- Met with two newly promoted officers to aid in completing their probationary credential.
- Performance appraisals were conducted on new and promoted Wellness Staff.

Respectfully submitted,

Health & Wellness Director Heather Goodrich

Clackamas Fire District #1 Wellness Update

November 2020

Issue 243

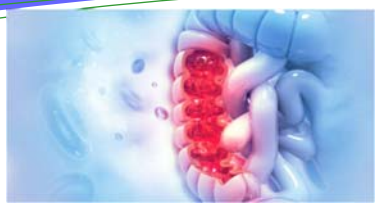
Health Question of the Month

Q: I should skip exercise when I have a cold, right?

A: No. If your symptoms are above the neck, like a runny or stuffy nose, sneezing, or sore throat, exercising should pose little or no risk. In fact, mild to moderate exercise has been shown to help boost immune system function. But if your symptoms include body aches, chest congestion or tightness, and a hacking cough, workouts should be postponed.

Wellness News

- Occupational Health Testing continues this month for career fire-fighters. Koryn will be sending paperwork and information about the appointment the week prior to your testing.
- Career firefighter fasting blood draws will begin in-station this month. Email reminders will be sent the week prior to your testing, and phone call/test reminders will be sent the day before.
- Wellness wishes everyone a Happy Thanksgiving!



NEW COLON CANCER SCREENING RECOMMENDATIONS

In this issue

Colon Cancer Screening Recommendation P.1

Collagen and Your Body: What to Know P.2

Finding Gratitude Amidst a Pandemic P.3

Exercise of the Month: Double Donkey Kick P.3

Recipe: Turkey White Bean Chili P.4

Screening for colorectal cancer should start at age 45, five years earlier than is currently recommended, according to draft guidelines from the U.S. Preventive Services Task Force (USPSTF). The American Cancer Society (ACS) already changed its recommendation recently, with the same recommendation of age 45 as the starting point for routine colon cancer screening. The IAFC's "Healthcare Provider's Guide to Firefighter Physicals" published in September 2017 recommends colonoscopy or other appropriate colon cancer screening beginning at age 40, because of the high risk group that firefighters fall into.

Why this change? The update was prompted by recent studies showing the rate of colorectal cancer rising in younger people. Colorectal cancer is the third leading cause of cancer deaths in the U.S.

Below are some key points about the new screening recommendation.

1. The new recommendation only affects people with an average risk for colon cancer.

The new recommendation/draft guidelines affect anyone over age 45 with an "average" risk for developing colorectal cancer. You're considered to be at average risk if you are a non-smoker with: generally good health, no family history of colorectal cancer, no personal history of colorectal polyps, and no personal history of Crohn's disease or ulcerative colitis.

2. The recommendation changed because colon cancer rates among young people are skyrocketing.

Colorectal cancer rates have been rising sharply in people under age 50. According to statistics from the ACS, people born in 1990 now face twice the risk of developing a colorectal cancer as a person born in 1950. By revising the age recommendation for colon cancer screening, the hope is that these cancers in younger people will be detected earlier, when treatment is more effective.

3. Both the ACS the USPSTF are making the new recommendation.

The USPSTF tends to be the most conservative group in their interpretation of the scientific literature and rarely makes a big change like this. The new draft guideline by the USPSTF does not change previous recommendations that colorectal cancer screening decisions should be made on an individual basis, taking into account each person's own risk factors, family history, and lifestyle.

4. Colonoscopy is not the only screening option for colorectal cancer.

The new recommendations support screening via colonoscopy or stool-based test. Stool-based tests provide an alternative to colonoscopy, provided any abnormal result is followed up with a colonoscopy to look for cancer or precancerous polyps. And while you can purchase colon cancer screening tests over the counter, it's not a good idea. Get a prescription for your test from a physician so you can get help interpreting the test results and receive any necessary follow-up care.

5. The recommended rate of screening frequency did not change.

The recommendations for the frequency of colorectal cancer screening did not change. If you begin screening at age 45, you should continue on the following schedule:

- **FIT and guaiac-based stool tests:** Annually
- **Multi-target stool DNA test:** Every three years
- **Normal colonoscopy:** Every 10 years through age 75
- **Abnormal colonoscopy:** On an individualized schedule ***(article continued on page 2…)***

Colon Cancer Screening (cont.)

6. You should see a healthcare provider if you're approaching age 45 or you have symptoms of colon cancer.

If you're age 45 (or approaching it), talk to your primary care provider about what these new recommendations mean for you.

Regardless of your age, make an appointment if you experience:

- Blood in your stool
- Discolored stools, particularly very dark or black, tarry stools
- Feeling as if you can't empty your bowel
- Narrow stools, especially narrower than normal for you

Your primary care provider can evaluate these symptoms and set a path toward diagnosis.

***Currently the District's health insurance plan are covered in the following capacity:*

1. *Age 50 or older, once per 10 years (or more frequently if recommended by a physician, provided person has a positive family history). Or. . .*
2. *Under age 50 in someone who has a positive family history when recommended by a physician or if medically necessary.*

The Insurance Committee keeps on top of guideline changes and any policy changes will be communicated in the monthly Health Insurance Newsletter.

Sources: American Cancer Society, www.NBCnews.com

Collagen and Your Body: What to Know

What Is Collagen?

Collagen is a protein your body makes naturally. It makes up about a third of all of the protein in your body. It's essential for healthy joints. It also keeps skin elastic to lessen wrinkles. For that reason, collagen supplements are popular. They claim to make skin look younger, but does science support the hype? And do you need more?

What Collagen Does for Your Body

The word comes from the Greek word "kólla," which means glue. Collagen's strong fibers work like glue to hold things together in your body: muscles, bones, tendons, ligaments, organs, and skin.

Types of Collagen

There are 16 different types of this important protein in your body. But most of it is type I, II, or III. Each one has a different job. Type I builds skin, bones, tendons, and ligaments. Type II helps to make cartilage, the flexible tissue between bones and in your ears and nose. Type III helps create muscles and blood vessels.

Collagen as You Get Older

As you get older, your body makes less collagen. You can't measure exactly how much you have, but when it drops you may have symptoms such as joint pain or stiff tendons or ligaments. Your muscles may weaken. You could also have papery skin.

What Hurts Your Collagen Levels?

Besides time, three main things will lower your collagen levels: sunlight, smoking, and sugar.

What Can Collagen Treatment Do?

Some plastic surgery procedures use collagen shots to plump up the skin. These shots can push your body to make more collagen. Some studies show supplements can improve your skin's elasticity, lessen dryness, and boost collagen density while you take them. They can also ease joint pain, which might help you be more active.

What Collagen Can't Do

There's no proof that collagen treats skin conditions such as eczema or atopic dermatitis. While collagen shots can help to treat acne scars, there's no evidence that collagen supplements can stop or treat acne. And no studies show that it helps with weight loss.

Foods to Boost Your Collagen Levels

You can help your body make more collagen by eating healthy foods. To make it, your body puts together amino acids called glycine and proline. You find these acids in high-protein foods such as chicken, fish, beef, eggs, dairy, and beans. Other nutrients, like vitamin C, zinc, and copper, also play a part. You get vitamin C in citrus fruits, tomatoes, and leafy greens. For zinc and copper, try shellfish, nuts, whole grains, and beans.

Bone Broth and Collagen

Some good sources for the proteins that help build collagen are foods like red meat, chicken, and bone broth. To make bone broth, you simmer animal bones in water for 1-2 days. This draws some collagen proteins out into the broth. Your body doesn't absorb it right into your skin or joints, though. It breaks it down into amino acids that help build tissue. You can buy bone broth in grocery stores or make your own.

Do You Need Collagen Supplements?

If you eat a balanced diet, your body likely makes enough collagen for your needs. Most of the studies into collagen supplements have been small. We need more large studies to understand their effects on health. But if you do want to try one, they're generally safe and don't have side effects. They usually come as a powder that you can mix into drinks or sauces.

Are Collagen Supplements Regulated?

The FDA doesn't regulate collagen supplements. If you buy them, look for these keywords in the ingredients: collagen hydrolysate, hydrolyzed collagen, or collagen peptides.

Source: www.webmd.com

Finding Gratitude Amidst a Pandemic

In the wake of an unprecedented worldwide pandemic, many people have felt the weight of additional stress and uncertainty in their daily lives.

A gratitude practice does not sound like much, but research has found that a daily gratitude practice is extremely beneficial, helping reduce stress, get better sleep and stay healthier. Rather than watching the national news or discussing headlines in the local paper, take time to be grateful for the new world many have discovered as a part of quarantine.

Over the past few months, jigsaw puzzles, bikes, free weights, and board games have sold out of stores as people have taken time to work on personal fitness, create, and explore together. Rather than rushing off to soccer practice and meetings, people cooked dinner together and enjoyed movie nights with their families.

In this time of less scheduled activity and obligation, more people took walks, reconnected with neighbors, and sat outside reading books or looking at stars. Many grandparents and older family members were even taught how to Zoom or FaceTime!

People were suddenly no longer too busy to explore new hobbies or call long-distance friends on the phone instead of texting.

According to Harvard Health Publishing, gratitude is thankful appreciation for what an individual receives, whether tangible or intangible. With gratitude, people acknowledge the goodness in their lives. In the process, people usually recognize that the source of that goodness lies at least partially outside them.

As a result, gratitude also helps people connect to something larger than themselves as individuals – whether to other people, nature, or a higher power.

Instead of focusing on the negativity of this pandemic, mental health professionals are urging people to take time to be grateful for what they have gained after being forced to slow down.

Just as many are noting the importance of once taken-for-granted occasions such as family gatherings, birthday parties, graduation events and weddings, there is also a newfound appreciation for sitting down for dinner as a family at home, local community and meaningful interactions with loved ones.

Gratitude Practice: What has COVID-19 has taught you to appreciate? You will be surprised how much there is to be grateful for, even in the midst of a pandemic.

Source: www.youthfirstinc.org

Exercise of the Month

Double Leg Donkey Kick

The double leg donkey kick is a way to elevate your heart rate while primarily working your arms, shoulders and core (but your glutes and hips get a workout as well). Don't attempt this exercise if you have shoulder injury/issues.

- Begin in "up" push-up position with hands under shoulders and abs tight. Keep head, spine and neck in neutral position.
- Bend knees slightly, shift weight onto hands and kick heels up toward butt. Use your core to straighten legs back; land softly on balls of feet in push-up position. Repeat 10 times.
- If you want to increase difficulty, add a push-up between every repetition.

Impact of Training Through Pain

Suboptimal performance may persist after pain is gone.

If you need more evidence that training while injured can be detrimental, new research suggests that the adverse effects on movement quality can linger even after an injury has fully healed.

Learning motor skills when pain is present can lead to less-efficient adaptations in muscle activation and movement accuracy. Researchers found that these modifications to motor skill patterns may continue after pain is no longer there. In other words, people continue to use inefficient movement patterns and do not fully recruit targeted muscles, even though movement compensations are no longer necessary.

The investigators concluded that "learning motor skills in the presence of pain may underpin the development of suboptimal motor strategies," and that these may persist beyond the pain—a finding that could have "critical implications for the design of sports training programs and chronic pain rehabilitation."

Source: Medicine & Science in Sports & Exercise (2019; 51 [11], 2334-43)

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Recipe of the Month: Turkey-White Bean Chili

INGREDIENTS:

- 2 (15oz) cans white beans (such as cannellini, great northern or navy beans), drained and rinsed thoroughly
- 2 tsp vegetable oil
- 2 1/2 cups frozen pepper stir-fry vegetables (or 1 red bell pepper and 1 large onion, diced)
- 1 (4 1/2oz) can chopped green chiles
- 3 cloves garlic, minced
- 1 1/2 Tbsp. chili powder
- 1 1/2 tsp ground cumin
- 1 tsp dried oregano
- 2 cups low-sodium chicken or turkey broth
- 2 cups diced cooked skinless turkey breast
- Garnishes: Greek yogurt, avocado, green onion, cilantro, lime, hot sauce

COOKING INSTRUCTIONS

1. Place 1 cup of beans in medium bowl and mash with fork; set mashed and whole beans aside.
2. Heat oil in a Dutch oven or soup pot over medium-high heat. Add frozen pepper vegetables; cook, stirring from time to time, until starting to brown, 5 to 8 minutes. Add green chiles, garlic, chili powder and oregano; cook, stirring until fragrant, about 1 minute.
3. Add broth and mashed beans; bring to a simmer, stirring to incorporate mashed beans. Add whole beans and return to a simmer. Reduce heat to low, cover and simmer until flavors have developed, about 15 minutes.
4. Stir in cooked turkey; simmer until heated through, about 5 minutes. Garnish as desired.

****Note: The chili will keep, covered, in the refrigerator for up to 2 days or in the freezer for up to 4 months. Add a little additional broth or water when reheating to achieve desired consistency.)*

Source:
Tufts Health & Nutrition Letter

Nutrition Facts:
Servings: 6
Serving Size: 1 cup

Amount Per Serving:
Calories: 270
Total Fat : 8g (1.5g sat fat)
Protein: 23g
Carbohydrate: 28g
Fiber: 10g
Sodium: 260mg
Cholesterol: 35mg

DID YOU KNOW?

Having elevated levels of cardiorespiratory fitness and exercising at moderate to vigorous intensity can improve immune responses to vaccination, reduce chronic low-grade inflammation and improve various immune markers in several disease states. It's also worth noting that while stress has a negative effect on immunity, exercise has been shown to be particularly effective for reducing stress levels.

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Battalion Chief Melanie Kinne

Re: Training Department Monthly Report – November 2020

Recruit Academy 20-03 continued to be the focal point of our administrative and technical work this month. We were fortunate enough to be able to utilize several specialty companies for specific training such as Rescue and Search, RIT and HAZMAT to give our new hires a realistic training experience. By November 23rd we had to seize all use of additional instructors due to the COVID-19 Stand Down and are now exclusively using Training Staff for recruit instruction. The 20-01 Volunteer Academy had to be put on hold entirely and will resume with remote lectures in December. Psychomotor skills training will be delivered at a later point.

Despite this our staff made progress on a number of service improvement projects described below and delivered training to the Sandy Fire career and volunteer members that has been very well received. Overall, the team is adjusting well to the work-from–home mandate and remains impressively productive. I am grateful to be surrounded by individuals who serve the District with this level of passion and professionalism.

<u>Projects/Events/Meetings/Training – BC Kinne</u>

- Daily Battalion Chief Briefings
- Daily Training Team Briefing
- Weekly Training Division Planning meeting
- Weekly Division Leader meeting
- Weekly Executive Team meeting
- Academy 20-03 check-ins
- Field Training and Evaluation Program video review and implementation
- Probationary Firefighter remedial training implementation
- NWFSDC leadership course planning meeting
- Certification clean up
- Volunteer training coordination
- Technical Rescue Training planning
- Promotional Taskbook restructuring collaboration
- Tactical simulation software user collaboration

<u>Projects/Events/Meetings/Training – TO Sakaguchi</u>

- Discussed with Chief Deters refocusing/redesigning the Explorers Program
- Assisted with Academy 20-03 mid-terms

- Worked on Administrative Appointment Outline for probationary lieutenants
- Set up overdue reports by rank so peer encouragement to complete assignments can be provided
- Met with P-LTs to give an overview of TargetSolutions items, such as, generating reports, and recording training
- Worked in ADORE
- NAFT meeting, voted in as Training Director for NAFT
- Signed off Taskbooks
- Worked with Chief McKinnon and ATO Meyer on Sandy's SR FF process
- Worked on FF Promotional written test with PS Demeter
- SimsUshare training with PS Demeter and ATO Meyer

Projects/Events/Meetings/Training – TO Walker

- Academy 20-03 completed Midterm testing. We are now in week 10 and set to graduate on December 10
- Set up six-month P-FF testing for class 20-02. They will complete testing the first week of December
- Operation Santa organization of the Volunteer Academy – Split them into two teams for their assigned nights
- Completed all of the Volunteer Academy Midterm testing
- Preparations for 20-03 final testing and graduation

Projects/Events/Meetings/Training – ATO Meyer

- Sandy Fire drills for both Career and Volunteer
    - Apparatus positioning
    - Fire attack and relay pumping
    - Order of arrival and alternative water supply
- A/O probationary tests
- A/O IPS review
- Sandy Senior Firefighter process
- Mentor sessions with Miller and Campbell
- Remote computer set up

Projects/Events/Meetings/Training – ATO Fullerton

- Office set up upon return from maternity leave
- PT and hands on training to get reoriented to line operations
- Assist with Academy 20-03 Midterm
- Logistic and scheduling support for instructors teaching at Academy 20-03
- Drill set-up and application of hands on training in multiple disciplines for Academy 20-03
- Began working on FTO continued education plan and application of new FTEP program
- Began work on reinstituting academy progress reporting in ADORE
- Updating Forcible Entry IPSs
- Began concept work on pre-promotional credentials for AO and Lt. with BC Kinne

Respectfully submitted,

Battalion Chief Melanie Kinne

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Division Chief Nick Browne

Re: Operations Department Monthly Report – November 2020

- Meetings Attended:
  - Executive Team Meetings
  - Monthly OPS
  - COVID-19 Tactics and Planning Meetings
  - COVID-19 Operations Section Chief
  - Daily Battalion Chief Briefing Updates
  - CFD Board Meeting
  - Estacada Board Meeting
  - Joint Oversight Committee Meeting
  - Fire Defense Board
  - CCOM Fire Users
  - C800
  - Budget monitoring
  - Labor Management
  - REGIS Steering Committee
  - Met with Sandy Fire's Operations Chief
  - Meeting with TVF&R Ops
  - Chief Planning Meetings
  - Microsoft Office 365 Steering Committee

- Collaborated with EM Ramirez, PIO Paxton, and Chief Charlton on the After-Action Review for the September wildfires
- Coverage Officer

Respectfully submitted,

Division Chief Nick Browne

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Battalion Chief Brent Olson

Re: Operations Department Monthly Report – November 2020

Significant Incidents:

- Continuned support of District's COVID -19 operations acting in the capacity as the incident safety officer
- On going evaluation and implementation of OSHA COVID-19 items
- RFIRE IC, Hagen Rd. Estacada – 11/3

Projects/ Events/ Training/ Meetings

- Safety Committee Mtg, 11/4
- Regis Intterra Mtg, 11/4
- Mt. Hood USFS fire management meeting, 11/5
- Clackamas Co. Fire Defense Board mtg., 11/12
- COVID-19 Safety Stand Down, 11/18-23
- JotForm Committee work
- Clean up of D1net – District Forms page
- On going training of BCs w/ Office 365 implementation
- TVF&R operational meeting (weekly)
- On going COVID-19 CFD IMT support (weekly)

Respectfully submitted,

Battalion Chief Brent Olson

North Battalion – A Shift
Battalion Chief Dan Mulick

Significant Incidents

- SE Causey Loop: First floor apartment fire. Fire was contained to a single unit, in an eight-unit building. Crews had fire blowing out of the unit upon arrival. Fire under control, all clear of occupants on the entire building in 10 minutes. Cause of fire was an unattended candle.

Projects/Events/Meetings/Training

- Working on building the Paramedic to Firefighter promotional exam.

North Battalion – B Shift
Battalion Chief Kyle Olson

Significant Incidents

- 11-5-20 - SE 82nd Ave, Commercial Fire @ Sinju Sushi. Fire reported in a storage room by an employee. Full commercial box responded, crews located, confined, extinguished a fire in the upstairs storage/attic area. FMO investigation completed, cause to be determined. Extensive salvage / overhaul work performed by crews involved.
- 11-16-20 - SE McLoughlin Blvd, Commercial Fire @ Portland Apartments. Fire reported to involve one apartment and possible extension into exposure apartments / buildings. Crews responded, found one apartment on fire, quickly made access, located, confined, and extinguished the fire. Salvage/overhaul work done by crews, FMO managed the investigation, cause to be determined. Mutual aid from Portland Fire and Gladstone Fire received but recalled quickly.

Projects/Events/Meetings/Training

- Probationary employee evaluations, delegated BC responsibilities and projects as assigned, and Zoom based interaction with North Battalion crews.

North Battalion – C Shift
Battalion Chief Jason Ellison

Significant Incidents

- House Fire in Eagle Creek. Assigned Safety Officer.
- Apartment fire in OC. I was command. Two children and one grandmother were removed from an apartment that had fire on the exterior. The fire was under control in 15 minutes.
- Garage fire on Sunnyside Rd. Full commercial box was tapped and we had the fire out in 10 minutes.
- Possible fire at Keizer Sunnyside Hospital. I used the full first alarm and had three divisions. This was a heater issue in the end.
- Apartment fire on 26th Ave in Milwaukie. I was first on scene and took command. We had a kitchen fire on floor one of a three story complex. The fire was under control in 10 minutes.
- Commercial fire in OC. This fire was in a cabinet shop. I was assigned safety.
- Roll Over MVA on River Rd. One person was extricated from the vehicle.

Projects/Events/Meetings/Training

- Center Hallway tactics training
- AO evaluations
- Taught live fire to the Academy
- Water and Rope Rescue meetings
- Labor Management Meetings
- Lt. ride along

East Battalion – A Shift
Battalion Chief Greg Holland

Significant Incidents

- 11/22/2020 - Carbon Monoxide exposure on Frog Pond Ln., Estacada

Projects/Events/Meetings/Training

- Completed November station inspections of Station 7 & 330. Both stations look great!
- Completed Probationary Evaluations and Mentorships
- Completed Safety stand-down for Covid-19
- Completed Target Solutions training and mandatory compliance training

East Battalion – B Shift
Battalion Chief David Palmer

Significant Incidents

- Residential structure fire in Boring
- Two life flight activations for separate critical fall patients; one from Sandy, one from Estacada

Projects/Events/Meetings/Training

- Ongoing BC/Organizational/Battalion Breakout zoom meetings
- In person meetings with all crews
- Attended various training events and two probationary employee evaluations
- Met with Gresham Hazmat BC and discussed ongoing collaboration between both departmental Hazmat teams
- Worked through exposure process for exposure to crews by COVID-19 positive employee, most found to be low risk exposures
- Attended Estacada and Clackamas Board Zoom meetings
- COVID-19 Safety Stand-Down

East Battalion – C Shift
Battalion Chief Tony Cordie

Significant Incidents

- November 27, 2020 - House fire on SE Knox Rd.

Projects/Events/Meetings/Training

- The first seven shifts of the month of November I was off on approved leave.
- Attended Ops meetings via zoom

- Met with all personnel in east battalion on a shift by shift basis on C shift in person and via zoom
- Reviewed rural water supply operations
- Mentored a newly promoted shift Lieutenant
- Ride along orientation with new BC Holland
- District familiarization Sandy, Estacada
- Target hazard familiarization East battalion
- Drilled with crews on building construction and first due target hazards
- Target solutions mandatory training
- Probationary firefighter evaluations

South Battalion – A Shift
Battalion Chief Burke Slater

Significant Incidents
- Safety Chief of the Fire at SE Causey Ave. Displaced occupants, no fire injuries or fatalities.

Projects/Events/Meetings/Training
- Training for Probationary Driver at E309 and PFF at E317, Truck Rope Drills
- COVID-19 briefings and weekly update meetings.
- Completed the Target Solutions Required EMS training.
- Completed the SDAO monthly managerial training.
- R&D Project work with companies about the next generation Thermal Imaging Cameras, completed the purchase for cameras as budgeted for

South Battalion – B Shift
Battalion Chief Jonathan Scheirman

Significant Incidents
- Commercial Fire on 82nd Ave.

Projects/Events/Meetings/Training
- I was tasked with being the District's Staffing Chief by Chief Browne. Worked on roster moves.
- Made several virtual station visits to communicate new COVID-19 directives
- Performed Station 9 and Station 17's audits
- Attended the Estacada Board Meeting via Zoom
- Attended multiple Zoom trainings and meetings

South Battalion – C Shift
Battalion Chief Ted Willard

Significant Incidents
- Rollover accident on Maplelane Rd – Nov. 6
- Commercial fire on Beavercreek Rd – Nov 9
- Natural gas leak in Oregon City – Nov. 12

Projects/Events/Meetings/Training

- Met with DC Browne – Nov. 6
- Incident Command training – Nov. 16-17

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Battalion Chief Steve Deters

Re: Volunteer Services Department Monthly Report – November 2020

The following report is a breakdown fo the Volunteer activity in training and scheduled public events.

Fire Training

Drills in the month of November were moved to online learning or In-Station platform:

11/04/2020 Lay-in Blitz Attack

11/25/2020 FRP Review – Virtual

11/28/2020 Rehab Drill – Virtual

EMS Training

11/18/2020 Virtual EMS Reviews

In November, the Volunteer group participated in the following Events/Meeting:

11/18/2020 Operation Santa Business Barrel Drop-Offs

11/19/2020 Operation Santa Business Barrel Drop-Offs

11/28/2020 Operation Santa -#1 Drive Up & Drop Off Event – Station 10

11/29/2020 Operation Santa - #2 Drive Up & Drop Off Event – Hilltop Cimema Parking Lot

Explorers

All drills for the month of November were canceled

Public- Relations

None

Station Coverage

The following is a breakdown per station that has a Duty Shift for November:

- Stn. 12 - 8/30 (1 24 hour shift)
- Stn. 13 - 13/30
- Stn. 18 - 30/30 (4 24 hour shifts)
- Stn. 333 - 5/30
- RH/WT - 16/30

Personnel Changes

VFF-EMT - Rafal Toczyski Resigned

Recruit - Nicole Thomas Resigned

VFF-EMT - John Strandberg Resigned

Volunteer Association

11/02/2020 Volunteer Association Meeting via Zoom Meetings

11/25/2020 Volunteer Association Meeting via Zoom Meetings

Volunteer Recruitment

VRA 20-01 Suppression Academy

(Academy meetings Thursday nights & weekend)

VRA 20-01 Suppression Support Academy

(Academy meetings Thursday nights & weekend)

Respectfully submitted,

Battalion Chief Steve Deters

CORRESPONDENCE

C-1 Group of Thank you notes for First Responders from the Andrew's Family.

C-2 Thank you from the Clackamas County Sheriff Craig Roberts Re: CFD's efforts during the wildfires.

C-3 Group of Thank you notes from the La Salle Card Crafting Club Re: CFD's efforts during the wildfires.

Dear First Responder.

As we watched the devistation of the fires happen, so many people showed up to assist others in need. Thank you for choosing to be one of those people. Thank you for assisting, comforting and helping those in need. Our community is better because of people like you.

The Andrews
Family

THANK YOU very much
Thank You!
Thanks
Thank You!
Thank You
Thanks
T H A N K
Y O U
Thanks
Thank You
Thank You!
THANK You!

Clackamas County Sheriff's Office
CRAIG ROBERTS, Sheriff

November 4, 2020

Chief Fred Charlton
Clackamas Fire District
11300 SE Fuller Road
Milwaukie, OR 97222

Chief Charlton,

I would like to extend my heartfelt thanks to you and your staff for your incredible efforts during the historic wildfires in September. Firefighters worked around the clock battling fires threatening homes and businesses, as deputies went door to door to evacuate those living in immediate danger from the blazes.

Hundreds of thousands of acres burned in the fires, but thankfully no lives were lost. The efforts of your brave staff saved lives. It's a privilege to work alongside you and serve the community we love.

Thank you for your important role in keeping our community safe.

Craig Roberts, Sheriff
Clackamas County

Here are some handcrafted cards, just for you! Made with care from La Salle Prep's Card Crafting Club.

My name is Gretchen Pauli, I'm a Senior at La Salle. I started our club as a way to connect with the community and show our appreciation to our everyone during this time. Our club has about 100 members and we choose a different theme and organization each month to make cards for. We have selected you for all the work and sacrifice firefighters have done, especially for our communities during the recent fire season. Your work and dedication to keeping our community safe has been noted by our Card Crafting Club and we had a wonderful time making these cards.

Enjoy, Sincerely Gretchen

INFORMATIONAL ITEMS

I -1 CFD Flash Alert 11-25-2020: Clackamas Fire District – Operation Santa (in Board Packet)

I - 2 CFD Flash Alert 12-5-2020: Three Alarm Fire Damages Building at Blue Heron Paper Mill in Oregon City (in Board Packet)

I - 3 CFD Flash Alert 12-15-2020: Clackamas Fire Slated for its Fifth Consecutive Accredited Agency Status (in Board Packet)

Portland Tribune 11-24-2020: “Clackamas firefighters demonstrate courage, resilience” https://pamplinmedia.com/pt/10-opinion/489121-393498-clackamas-firefighters-demonstrate-courage-resilience-pwoff

KATU News 12-10-2020: “Fire damages abandoned Oregon City home” https://katu.com/news/local/fire-damages-abandoned-home-in-oregon-city

KATU News 12-14-2020: “Cars line up to donate to Clackamas Fire’s annual toy drive” https://katu.com/news/local/cars-line-up-to-donate-to-donate-to-clackamas-fires-annual-toy-drive

CLACKAMAS FIRE DISTRICT # - OPERATION SANTA

News Release from **Clackamas Fire Dist. #1**
Posted on FlashAlert: November 25th, 2020 1:14 PM

As we gear up for our 46th year of Operation Santa, things are going to look differently this year.

In the years past, during this month-long holiday toy and food drive, Clackamas Fire District #1 volunteers and employees lead Santa's fire engine parade down neighborhood streets to collect non-perishable food items, which are used to fill hundreds of food baskets for needy families, and donated new toys for children. We are not able to accept donations of stuffed animals and clothing items for this year but only new toys that are packaged. Donated funds are used to purchase perishable items for food baskets.

Unfortunately due to the Coronavirus, we have to change the way Operation Santa looks this year. We are doing our very best to continue this time honored tradition and to help as many families in our community as possible, but we are subject to the restrictions and to keeping people healthy.

While the nightly parades will not be happening this year, we will have eight drive up and drop off events planned throughout the fire district. If you are interested in helping, please visit our website at www.clackamasfire.com to find the locations of the drop-off events. In addition with the new Operation Santa we are discouraging citizens from dropping off at our community fire stations this year. The contactless collection events begin Nov. 28 through Dec. 13, 2020.

If you would like to sign up to be a recipient of food and toys, we receive the names of those that are in need from Compassion in Action. Please refer to their website for further information and details www.ciacc.org. We are not able to accept any applications in person this year.

Please check out our website at www.clackamasfire.com for further details.

From all of us at Clackamas Fire, have a healthy and safe holiday!

Contact Info:
Brandon Paxton
Battalion Chief/Public Information Officer
503-294-3555

THREE ALARM FIRE DAMAGES BUILDING AT BLUE HERON PAPER MILL IN OREGON CITY (PHOTO)

News Release from **Clackamas Fire Dist. #1**
Posted on FlashAlert: December 5th, 2020 9:59 PM
Downloadable file: Delta_Side_Fire.jpg
Downloadable file: Truck_319_Aerial_stream.jpg
Downloadable file: Alpha_Side_heavy_smoke.jpg
Downloadable file: Image_0002.JPG
Downloadable file: Firefighter_on_Aerial.jpg
Downloadable file: Truck_319_View_of_T316.jpg

At 2:06 p.m. Firefighters were called to the abandoned Blue Heron Paper Mill located at 419 Main Street in Oregon City for a report of a fire in a building. First arriving crews reported heavy black smoke from a large abandoned commercial building, at the south end of the mill property and went to work to locate the fire, ventilate the structure and attempt to search the building. The fire was quickly upgraded to a second and third alarm, bringing in additional firefighting resources.

As crews were begining firefighting operations, fire conditions changed, causing structural instability of the building and extremely high interior temperatures. This forced firefighters to exit the building to begin defensive fire operations. Several trucks with large aerial ladders and waterways were positioned around the building to spray water from above to extinguish the fire, while keeping firefighters in a safe location. Additional fire hydrants were needed to support the large volume of water that was used to stop the spread of fire, causing Highway 99E and the nearby train tracks to be closed for a period of time while hoselines were stretched across.

Firefighters will remain on scene throughout the night to ensure the fire does not spread and fire investigators will be onscene during daylight hours to continue the investigation as to what caused the blaze. No injuries have been reported. Clackamas Fire was assisted by Tualatin Valley Fire and Rescue and Gladstone Fire Department at this incident.

Contact Info:
Battalion Chief Brandon Paxton
brandon.paxton@clackamasfire.com
503.294.3555

CLACKAMAS FIRE SLATED FOR ITS FIFTH CONSECUTIVE ACCREDITED AGENCY STATUS

News Release from **Clackamas Fire Dist. #1**
Posted on FlashAlert: December 15th, 2020 4:02 PM
Downloadable file: Firefighters training at Training Center grounds

Clackamas Fire District #1 is an internationally accredited agency with the Commission on Fire Accreditation International (CFAI). In order to achieve this milestone, Clackamas Fire is required to meet all criteria established through CFAI's voluntary self-assessment and accreditation program.

Clackamas Fire first became an "Internationally Accredited Agency" in 2000 and has achieved this status by the CFAI four times; with the 2020 reaccreditation process underway. A team of CFAI assessors are conducting a two-phase site visit, one phase was a virtual site visit that was completed the week of Dec. 7, 2020 and the second phase is an onsite visit that will be completed this week by assessors, who arrived on Monday, Dec. 14. Since 2000, Clackamas Fire has strived to maintain international accreditation and is currently the only agency in Oregon to be accredited. In retaining this status, Clackamas Fire is one of only 280 agencies worldwide to be accredited by the CFAI and the Center for Public Safety Excellence (CPSE). Internationally accredited agencies must submit compliance reports annually, as well as update and renew their status every five years.

According to Fire Chief Fred Charlton, "Clackamas Fire has been an accredited agency for 20-years. We are so proud to focus on continuous improvement, meeting the needs of the communities we serve, being innovative and strategic minded." Chief Charlton also said, "The accreditation process helps to verify and validate that we are meeting industry best-practices and working towards improvement every day."

CFAI is dedicated to assisting the fire and emergency service agencies throughout the world in achieving excellence through self-assessment and accreditation in order to provide continuous quality improvement and the enhancement of service delivery to their communities. The CFAI process is voluntary and provides an agency with an improvement model to assess their service delivery and performance. An agency becomes accredited after a team of peers from other agencies evaluate their completed self-assessment, completion of an onsite assessment, and participation in a public hearing before the Commission on Fire Accreditation International.

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Contact Info:
Public Information Officer Brandon Paxton, (503) 294-3555, brandon.paxton@clackamasfire.com