

Clackamas Fire District #1



REGULAR BOARD OF DIRECTORS' MEETING September 28, 2020

(This meeting was recorded.)

I. CALL TO ORDER PER ORS 192.610 TO 192.690 ORS 192.650 – The meeting has been recorded.

President Trotter called the meeting to order at 6:00 pm. He noted the meeting was being held via teleconference.

Present: Board of Directors Jay Cross, Thomas Joseph, Jim Syring, Don Trotter, and Marilyn Wall; Fire Chief Fred Charlton; Division Chief Mike Corless; Division Chief Josh Gehrke; Division Chief Nick Browne; Division Chief Brian Stewart; Battalion Chief Steve Deters; Battalion Chief Melanie Kinne; Battalion Chief Josh Santos; Battalion Chief Tony Cordie; Fire Marshal Shawn Olson; Finance Director Christina Day; Data Systems Director Shelby Hopkins; Human Resources Director Trish Noble; Logistics Director DeAnn Cordes; Fleet Director Bill Bischoff; Facilities Director Scott Vallance; Wellness Director Heather Goodrich; Public Information Officer Brandon Paxton; Emergency Manager Gregg Ramirez; Captain Mark Corless; Volunteers Tom Benschoter and Jerry Kearney; Genoa Ingram from Court Street Consulting; Volunteer Association President Kirk Hambley; Citizen Thelma Haggemiller; and Executive Assistant Rachel Trotman.

II. CHANGES TO AGENDA

Chief Charlton noted that for item B-3, Finance Christina Day has one minor change to the resolution. She will discuss further later in the meeting.

III. APPROVAL OF THE REGULAR BOARD MEETING MINUTES ON AUGUST 17, 2020.

There were no changes to the minutes.

The minutes were approved unanimously as written.

IV. PUBLIC COMMENTS

None.

VII. BUSINESS – Action required B-1 Election of Board Officers

Nominations for President

President Trotter opened nominations for President.

Director Syring nominated Director Cross for President. Director Wall seconded.
No further nominations.

By Roberts Rule of Order, President Trotter shared that Director Cross is the new Board President and will lead the rest of the meeting.

Nominations for Vice President

President Cross opened nominations for the office of Vice President.

Director Wall nominated Director Joseph. This nomination was seconded by Director Syring.
No other nominations.

Director Joseph was elected as the new Vice President.

Nominations for Secretary/Treasurer

President Cross opened nominations for the office of Secretary/Treasurer.

Director Trotter nominated Director Wall for Secretary/Treasurer. Director Syring seconded the nomination.

No other nominations.

Director Wall was elected to the position of Secretary/Treasurer.

B-2 Presentation and Request Board Approval of Proclamation 20-04 – To Designate the Month of October 2020 as Fire Prevention Month

FM Olson shared that Proclamation 20-04 proclaims the month of October as Fire Prevention month with the theme, “Serve up Fire Safety in the Kitchen.”

FM Olson shared that this year will focus on safety around the home. The #1 cause of residential fires is unattended cooking.

FM Olson presented slides about Fire Prevention Month.

FM Olson shared that they have had to adapt this year due to COVID-19. As they are unable to hold an in-person safety fair, they will develop videos and post them on social media. He thinks it will be effective because between the CFD #1 and EFD #69 Facebook pages, they have around 30,000 followers.

He reported that they will send brochures to schools and have a coloring contest, which is a new activity this year.

Director Wall asked about the virtual fire station tours. She noted that it was popular for people to be able to tour the stations during October.

FM Olson shared that one of their public educators will go through the community fire stations and record a video tour.

Director Joseph asked about the information that will be sent out to the schools.

FM Olson confirmed that brochures will be sent out to the North Clackamas School District, Oregon City School District, and Estacada School District. The brochures will be disseminated through their online programs.

Director Trotter made a motion and Director Joseph seconded for the Board to approve Proclamation 20-04 – To Designate the Month of October 2020 as Fire Prevention Month, with the theme, “Serve up Fire Safety in the Kitchen?”

Motion passed unanimously.

B-3 Request Board Approval of Resolution 20-06 – Authorizing the Issuance, Sale, Execution, and Delivery of a Tax and Revenue Anticipation Note, Series 2020, in an Amount not to Exceed \$5,000,000, and Related Matters

Finance Director Day explained that they are proposing to issue a TAN (Tax Anticipation Note) for the District. This is a very short-term loan to make sure the District has enough operating cash until Nov. 15 when the property tax revenues will start coming in.

She shared that they have been researching issuing the TAN directly with the bank versus through a consultant or public offering because it is much less expensive. On the first page of item B-3, it shows the cash flow estimates on the bottom table. This is what she based the need to issue the TANs on.

She explained that when they worked on the budget, they anticipated still having \$4.5-5 million but this was only about one month’s worth of operating expenses. This was the minimum she felt comfortable with. She noted that they have carried about \$20 million forward, which is \$5 million a month until Nov. She thinks these monies will be largely gone by that time due to COVID-19 and the wildfires. She doesn’t know the final cost of wildfires yet. Not counting the wildfires, the cash flow forecast estimated a cash balance on Nov. 15 of \$3.3 million. This could easily go up to \$4 million. This is a worst-case scenario.

Finance Director Day explained that even with the wildfire expenses, it is possible the District will not need to withdraw any funds. They set up terms to have a \$5 million maximum that can be withdrawn in \$1 million increments. The interest rate is 1.26% on the amount withdrawn. This needs to be paid back within one year per Oregon statute.

She noted that the fees are quite low; the fees from legal, the bank and the bond council are \$7,000 total. The interest costs are estimated to be \$5250 per month, if the District borrowed the full \$5 million. She anticipates the interest expenses won’t be near that amount as she doesn’t anticipate having to withdraw that amount.

She shared that they worked through this resolution with legal counsel. As previously noted by Chief Charlton, there was one change on page five whereas, Director Wall asked that a statement be added saying that “the pre-payment would have no additional fees, charges or penalties.” This statement matches what the bank term sheet said but wasn’t in the resolution initially.

She explained that the District will also need to prepare a supplemental budget. This doesn’t impact the operating budget, but the ORS has a clause stating that they have to specifically provide for payment of interest back to the bank. Even though the District will have enough appropriations to do it, it must be specifically be noted because of type of borrowing it is.

Finance Director Day reported that they will bring a supplemental budget to the Board next month. Per legal counsel, the supplemental budget needs to be adopted before the closing of the TAN so that the District is compliant everywhere. They have set the closing date for after the next Board meeting. This will allow them enough time to withdraw funds if needed prior to Nov. 15.

She noted that she received a lot of questions from the Board regarding this resolution. She wanted to clarify that the only issuance cost would be the legal fees. The interest would not be paid from the borrowing. This will come out of the operating budget.

Director Joseph asked if this was more of a loan or a business line of credit. Finance Director Day said that it was not a line of credit. The District must borrow everything they need before mid-December and nothing else can be borrowed after that.

Director Joseph noted that the District has \$13 million in investments. He asked why the District was not able to use this money.

Finance Director Day shared that this info was shown on page 13. She stated that this amount was as of Aug 31. Once they take another \$5 million off for September, they still have another month. This \$13 million is the spending cash, along with the checking account, to get the District through to November.

Director Joseph asked, to confirm that the District was using that \$13 million. Finance Director Day replied yes. Director Joseph thanked her for the clarification.

President Cross asked if this was something that needs to go through a Budget Committee. Finance Director Day shared she would double check with legal counsel.

Director Wall made a motion and Director Joseph seconded for the Board to approve Resolution 20-06 – Authorizing the Issuance, Sale, Execution, and Delivery of a Tax and Revenue Anticipation Note, Series 2020, in an Amount not to Exceed \$5,000,000, and Related Matters.

Motion passed unanimously.

B-4 Request Board Approval to Authorize and Proceed with the Surplus of 2009 Ford F450/Braun NW Medic

Fleet Director Bischoff gave his congratulations to the Board on their new positions.

He requested to talk about B-4 and B-5 together, as they go hand in hand. Both are memos for requests to surplus.

He explained that they haven't spent a ton of money on the 2009 Ford F450/Braun NW Medic in the last few years, but the smaller costs are starting to add up. He reports that they put hours of work into it this year. They were trying to keep its expenses as low as possible as they didn't want to put more money into it. It is currently out of service and does not run. It would require a lot of money to get it running which would include a new engine.

He explained that they would like to take the body off that chassis and refurbish the body as it's still very useable. It would be more cost effective for the District to refurbish that body than to purchase a new one. They can make it as close to the other two front line medics as possible.

Director Wall noted that she thought the two requests looked exactly alike. She asked why they would get rid of one 2009 to buy another 2009.

Fleet Director Bischoff explained that there are two parts to the medic, the chassis and the box. The chassis (cab, drive train, etc.) and the box that goes on it. The box is what they are talking about rebuilding/refurbishing. The chassis portion would go to surplus. They want to park a new chassis under the refurbished box.

President Cross reiterated that the first item (B-4) is a request to surplus the rig and the second item (B-5) is a request to take the body and put on different chassis. Fleet Director Bischoff confirmed.

Director Wall asked why they would put another 2009 under the box if the other 2009 had failed. Fleet Director Bischoff shared that they would put a 2021 chassis underneath it. They will be saving money by refurbishing this body.

Director Wall asked if this was an unusually short life for this. She noted that it seemed like a short life for this piece of equipment.

Fleet Director Bischoff shared that the life of the 2009 was shorter than he would like to see, but everyone who has had this model has seen problems. They only built this engine for two years because of the problems that they had. The other one that the District owns is still doing okay.

President Cross noted that it was standard practice in the ambulance industry to put old boxes on new chassis.

Director Syring made a motion and Director Trotter seconded for the Board to authorize and proceed with the Surplus of 2009 Ford F450/Braun NW Medic.

Motion passed unanimously.

B-5 Request Board Approval to Refurbish an Existing 2009 North Star Medic Module from Braun NW

No additional questions.

Director Trotter made a motion and Director Joseph seconded for the Board to approve to Refurbish an Existing 2009 North Star Medic Module from Braun NW.

Motion passed unanimously.

X. OTHER BUSINESS – No action required

OB-1 Legislative Update – Lobbyist Genoa Ingram

Genoa reported that last week was Legislative Days at the capital. Most people attended remotely.

She shared that the most significant event happened on Sept. 23 with the revenue forecast. It was much more positive than anticipated. There was an increase in available funds for spending in the next biennium

She shared there were funds in reserves and they have built up the rainy day fund, and the school fund. People are fairly optimistic for the upcoming biennium.

She shared that the legislators hoped for a third special session prior to the election but the Governor said that they are going to wait until after the election for the third special session.

She explained that there was some legislation coming that the Special Districts Association she was asked to look at. One was submitted by Nehalem and other coastal fire districts that deals with the transit lodging tax and increasing the amount that goes to public safety. Specials Districts will not be participating in this legislation. Some legislators are optimistic about why it is needed and think that it is justified given amount of tourism and the impact that it has on public safety, especially at the coast.

Genoa said that there were two pieces of legislation that were suggested by Eileen Aikens. Aikens asked Special Districts to introduce legislation that would simplify the boundary statutes for authorities as she believes those statutes are disjointed. She also wanted Special Districts to rewrite the joint water and sanitary authority statutes for clarity. Special Districts declined to take the lead on both because they have not had any complaints from districts themselves.

She shared that one piece of legislation that Special Districts will pursue is a mechanism to collect taxes after the property owner dies. Special Districts doesn't know what approach they will take. They want to meet with the Department of Revenue as well as cities and counties to

craft something that would have the least number of objections. They decided to craft a place holder bill as the deadline was Sept. 25.

She reported that Special Districts has some law enforcement districts as members, which are Sunriver and Black Butte. They had some suggestions for some law enforcement legislation. Special Districts declined to bring those forward as they only have two law enforcement districts that are members. They are going forward with one piece of legislation.

OB-2 Review and First Reading of Board Policy Manual – Chief Charlton

Chief Charlton shared that in the Board packet are two copies of the manual – a copy of the December 2019 manual and a copy known as the 2020 Board Policy Manual with staff edits in red.

Chief Charlton explained that per the policy manual, this is an action that the Board takes every year, completed in a two-step process. In September, the staff brings before the Board a draft of any proposed changes. They request the Board’s feedback and input on this draft. Then, staff will come back in October for further discussion and approval of 2020 manual.

He shared that the Board also needs to discuss the appendix in the back, which goes over the board committees and staff liaisons. After the Board President assigns those, they will update it for the October meeting.

He noted that they made some minor changes including the use of video conferencing for Board meetings.

President Cross commented that under article 9.3 which states that regular meetings will be held at Mt. Scott Fire Station, they added that they can attend via Zoom or via teleconference, but they also need to add via phone call. He wants them to add a sentence to allow them to continue what they have been doing.

Director Wall said that the proposed addition in 9.3 lists telecommunication, which is not limited to Zoom. She thinks that could include phone calls too. She agrees that both needed to be listed there. She doesn’t recall the Board approving Zoom meetings initially.

President Cross responded that he agrees with her and he thinks that telecommunications covers both. He thinks their initial Zoom meetings went along with the Governor’s allowance of public meetings via Zoom due to COVID-19.

Chief Charlton commented that in the red lined copy, they use term teleconference.

Group discussion followed about wording around teleconference/video conferencing.

Chief Charlton noted that if the Board has any other changes to let him know.

OB-3 Board Committee/Liaison Reports

Executive Committee- President Cross / Director Trotter

President Cross reported that they had a brief meeting with Chief Charlton a few weeks ago. They rescheduled the Board meeting from last week to this week, to give staff time to adjust and prepare. He thanked everyone for their flexibility.

President Cross said they also discussed a small change in the Chief recruitment process. Chief Charlton will discuss in his report.

Foundation Liaison –Director Trotter

Director Trotter reported that the Board of Trustees met on September 22. They approved to grant \$3,000 to Feed the Hungry.

He shared that prior to that meeting, several other donations were given: \$2,000 to Clackamas County Emergency Operations Center to purchase specialty food items for the most at risk residents, \$2,000 to Bloomin’ Boutiques to purchase toiletry kits for kids in need, and \$1500 one family to mitigate the impact of the wildfire. The money came from the wildfire fund that the Foundation recently established. The wildfire fund has had \$67,000 donated as of this meeting. Chief Charlton will share how that money/funds will be distributed. The Board has been sent the application forms to share.

Joint Oversight Committee – Director Trotter / Director Syring

Director Syring reported that their most recent meeting was on Monday, September 21 with himself, Director Trotter and Estacada Fire Directors Silva and Oliver.

He shared that they discussed three main topics which were an update on the election process, an update on the LOSAP issue, and an update on the wildfires.

He shared that they confirmed the election schedule. Everything is on course. Everything legally was done by CFD #1 (the voter’s pamphlet, explanatory statements, etc.). They are ready for the election on November 3.

He reported EFD #69 has been dealing with some issues with LOSAP. BC Deters is working through the process with EFD #69.

Director Syring reported that they discussed a wildfire update. Chief Charlton had notified the Board that citizens had some concerns regarding the tactical pause. CFD #1 was following up with those concerns. They had met with the City of Estacada, made phone calls to citizens and posted Facebook updates. He felt that CCOM’s message regarding the tactical pause was very effective; people got to hear the emotion and what happened so they could further understand. Chief Charlton sent a well written letter to the community thanking the citizens. In Director Syring’s opinion, the District was doing everything they can. As an accredited agency, they will follow up, so they learn from mistakes and be even better next time. Director Syring thanked all personnel for their outstanding work.

Group discussion followed about the wildfire events and the actions that were taking place in the recovery phase after the fires.

PIO Paxton said he would touch base with Director Joseph and Director Wall the next day to get a feel for the sentiments they are receiving. He wants to determine where the gaps in information are.

Board Informational Updates/Comments COVID-19 Update – Chief Fred Charlton

Chief Charlton shared that everyone continues to be in worldwide pandemic. They are reviewing and providing input on some of the Oregon OSHA temporary rules. The rules are being drafted with the Oregon Fire Service, the Special Districts Association of Oregon, and other strategic partners weighing in on those rules. The temporary rules may come out as soon as November 1. The rules will look at face coverings, social distancing, and other best practices regarding COVID-19.

He reported that the Clackamas District Fire Defense Board received an additional 8,000 N95 masks from FEMA. They will be distributing those amongst the Clackamas County fire agencies. Additionally, Clackamas County will be receiving 40,000 N95 masks through a donation given to the Clackamas Emergency Services Foundation.

He reported that for September 28, 2020, Oregon had 181 new cases and zero deaths.

Wildfire Update – Chief Charlton

Chief Charlton said thank you to staff, career firefighters, volunteer firefighters, the Board, CERT members, their families, their loved ones, and the community, who stepped up during the wildfires. He noted that these have been stressful and overwhelming times. The District is working hard to make sure that everyone stays safe and that a thorough After Action Review (AAR) is completed. They will look for things that were a challenge, seek the opportunities to change, and then move forward.

He reported that he and PIO Paxton went on a tour with the Governor's Office. He shared that there will be a transition of control back to Oregon Department of Forestry (ODF) to patrol and monitor the fires. The team from North Carolina that was working with ODF is scheduled to leave the following Wednesday.

Chief Charlton shared the statistics on the fires:

- Riverside Fire: 138,000 acres, 37% contained
- North Cascade Complex/ Clackamas County Fires:
 - Unger Fire: 500 acres
 - Dowty Road Fire: 1500 acres
 - Wilhoit Fire: 532 acres
 - Graves Creek Fire (near Molalla): 46 acres
- Beachie and Lionshead Fires - two major fires that cover 46,000 acres in Clackamas County

Chief Charlton shared that as the District moves into recovery, they will look at what reimbursements are available for them and for all the agencies that helped support the wildfires. Since it was a federally declared disaster, they are working through FMAG (fire management assistance grants). Finance Director Day, Chief Whiteley, and Chief Stewart are focused on this and keeping track of the reimbursement schedule.

He shared that the District will be submitting personnel time and apparatus costs to the state Fire Marshal's Office, under the conflagration act.

He reported that they are taking inventory to determine if they have any insurance claims. If any fire hoses and other lost or destroyed equipment were not covered under FMAG or Conflagration, they could be eligible for an insurance claim.

He shared that there was over \$67,000 donated to the Clackamas Emergency Services Foundation, with about \$3,000 specifically to support firefighters. They are looking at how to distribute those funds to fire agencies across the county.

He thanked everyone for their input for PIO Paxton. He appreciated the community for stepping up and sharing their perspectives. The District has been working hard to follow up on those concerns and have attended several community meetings.

He reported that they reached out to ODF and Clackamas County Disaster Management regarding how to better utilize those local operators who, in times of crisis, want to come and support their communities. They would like to get them on a resource list in order to better utilize the community members.

Director Syring said he liked the idea of the community resource list, which could be close to a CERT (Community Emergency Response Team) group.

Chief Charlton said he met with an official in ODF. He reported that its normal practice for them and Clackamas County Disaster Management to keep a resource list. Chief Charlton shared that sometimes it's a struggle to find an operator and equipment for certain fires so a resource list will be great during those times of need.

XI. INFORMATIONAL ONLY

A. Division / Department Reports

R-1a Fire Chief's Office – Chief Fred Charlton (Board Packet)

Chief Charlton reported that his submitted report covers updates to the Fire Chief Selection Process and COVID-19.

He reminded everyone that September is National Preparedness Month with the theme, Remember the Water.

He reported that they, through the Foundation, have developed a financial assistance program for both individuals and agencies. The Foundation has received \$67,000, with more coming in. They

put a process in place to allocate up to \$1500 per applicant. They have already granted seven in the past seven days. It's important that as those donations are received, they are going back out into the communities.

He noted that the Board Executive Committee met and they made some modifications to the timeline for phases one through five of the Fire Chief selection process. The total time frame doesn't change, just those first five phases. When he called the committee meeting, they were in the middle of fighting the wildfires and they didn't know when the wildfires would end. The Executive Committee asked to have those changes brought before the Board tonight.

Director Joseph reported that he forwarded the email from Chief Charlton about the Wildfire Relief Fund through the Foundation. He received very good feedback and they appreciated that the District was helping them in any way they can.

No comments on the changes to the time frame of Fire Chief selection process.

R-1a.1 Public Information Department Report - PIO Brandon Paxton

PIO Paxton reported that he had one addition to his report. In the month of August, they created all of the fact based, proposed merger information such as the brochure, tri-fold, videos, FAQ sheet, etc. These can be found on the website. They will begin to post about some of those information items. They had planned to post about them eight weeks before the vote, but these were delayed because of the wildfires.

Director Wall commented that PIO Paxton did a great job with the press conferences. President Cross agreed and said he did a great job facilitating those meetings. Director Joseph also agreed.

R-1b Business Services Division

Report as submitted.

Human Resources

As submitted.

Human Resources Director Trish Noble added that the main administration phones and FMO phones were inundated with calls. Many callers were not internet savvy and not able to access the evacuation map. All the phone lines were lit up, all day. She thanked the administrative staff for coming together. They had their own mini-camp helping take all those phone calls, even past normal operating hours. One lesson learned is to have messaging available for those who do not have access to a computer. She wanted to thank them for their efforts.

R-1b.1 Financial Services

As submitted. Finance Director Day reported that the EFD #69 audit was postponed since they were evacuating at that time.

R-1b.2 Support Services

As submitted.

Director Wall asked about the Facilities report. She wondered why they were having site visits with architects and mechanical engineers at the two new stations.

DC Browne answered that they were doing a walk through as they had replaced some light switches that were on timers. The timers would go off in the middle of the night.

R-1b.3 Community Services

As submitted.

Emergency Management – Emergency Manager Gregg Ramirez

As submitted. EM Ramirez reminded everyone that it was National Preparedness Month and that they will be promoting beginning emergency preparedness with water. They are partnering with the FMO to roll out those messages next month.

Fire Marshal's Office - Battalion Chief Shawn Olson

As submitted. FM Olson gave a brief update on the Dowty Fire Investigation. ODF has the lead on the investigation but the District is assisting. He hopes to give a full report at the next Board meeting.

Data Services - Director Shelby Hopkins

As submitted.

R-1c Emergency Services Division

R-1c.1 Emergency Medical Services – DC Gehrke

As submitted. DC Gehrke congratulated BC Santos and his new wife on their recent nuptials. He thanked Chief Charlton and the Board for recognizing the District's people during the wildfires.

He shared some highlights from his report. They are still looking to increase the scope of Car 304 (C304). They were able to use the car for drone use and for remote work on the wildfires.

He shared that Community Paramedic Cook continues to split her time with the Emergency Operations Center (EOC) and the District. She has moved back towards helping the District's citizens and is taking referrals again. One of the benefits to working at the EOC is the wrap around team so she is now actively helping citizens in the recovery phase of the wildfires.

He reported that Staff Captain Verkest filled a role on the IMT as a COVID Officer. He said he did a tremendous job for something he hadn't done before.

DC Gehrke shared that the Wellness team has had to move the annual occupational health items around and change schedules continually. He thanked them for their efforts and their flexibility. Additionally, he noted that Wellness Director Goodrich and her staff have been amazing and make sure that the District's personnel stay healthy and up to date on regulations around COVID-19.

He thanked Training for making sure that the District was still providing training amid COVID-19 restrictions. Furthermore, the Training Center was completely inundated with donations for a time. He thanked them all their efforts.

Director Joseph gave kudos to DC Gehrke for recognizing everyone's work and not taking them for granted. He thought it was a great and sincere example of gratitude that more people should strive to do.

DC Gehrke shared that two things were very difficult with these wildfire events. One was the loss of homes and the displacement of families. The other was the hard work of the crews as they truly went above and beyond.

Director Joseph said that he heard from a couple of the families and he saw some very touching Facebook posts.

Health and Wellness – Director Heather Goodrich

As submitted. She appreciated Chief Gehrke and his support during these difficult times.

Training Department - Battalion Chief Melanie Kinne

As submitted.

BC Kinne reported that Training shut down completely because of the wildfires. They worked 12-14 hour shifts. She was supporting Logistics and Operations. They started the Academy with five. They re-started the Volunteer Academy so they can finish on time before Christmas. They are working around all the barriers and turning them into opportunities for learning.

She shared that her staff continued to rally, self-organize, and manage everything while she was at Fire Camp. She gave a huge shout out to the Clackamas Fire family for their work on the donations. They self-dispatched to make sure items were sent to Fire Camp while avoiding cross contamination due to COVID-19. She was amazed and moved by the level of support. She is super proud. They plan to send a lot of thank you letters.

She shared that they are moving forward with regular volunteer and career training.

President Cross reported a question came through via chat for EM Ramirez. They asked what the CERT Team members did during the fires.

EM Ramirez answered that they put in lots of hours. He really commended them on their amazing support. They showed great dedication and organized themselves well.

Director Syring asked if the CERT team in Estacada was involved. EM Ramirez said it was members from all the teams. One CERT member from Estacada lost their home. Many of the volunteers from Estacada were victims themselves so a lot of those responding were from other communities.

BC Kinne added that CERT members were included in the volunteers she mentioned. They were helping at Fire Camp, handing out donations, running security, holding down the fort, providing answers to the fire fighters. She said they were amazing.

R-1c.2 Operations

As submitted.

Chief Corless reported that there were three multi-alarm brush fires in August. One was on George Rd. The District had its own air support on that fire. BC B. Olson has his own private plane and was flying home when the fire occurred. He provided direct reports from the air. He said air support is very valuable.

He echoed how proud he was of the work force. People were put in positions that they're normally not in because they were short on manpower. Everyone arose to the occasion.

R-1c.3 Volunteer Services – BC Deters

As submitted.

He shared that training covered ladders and hose deployment. For EMS, they covered aquatic emergencies and preventing back injuries.

All meetings were done through Zoom.

He shared that the Explorers are not back yet.

BC Deters reported their station coverage.

- Stn.12 10/31
- Stn.13 15/31
- Stn.18 31/31 (7 - 24 hour shifts)
- Stn.333 9/31
- Rehab/Water Tender Group – 21/31

He shared that there was a small dip in coverage was due to vacation time. This is normal for the end of August. In September, there will be more vacations and back to school activities. They expect another decline in October and November due to hunting seasons.

He reported one personnel change. Firefighter/EMT Suttle was offered a job with the Port of Portland.

BC Deters gave a LOSAP update. He said the first part was closing the accounts of inactive members that should have been closed over the last six years. These will be redistributed according to the LOSAP plan. Finance Director Day confirmed she has checks.

He shared that they started the academy right before the fires. They took a two week hiatus but some volunteers still helped at Fire Camp and at the donation center, even though they had only completed orientation. He thanked them for their help.

President Cross said he is expecting robust donations to Operation Santa Claus this year due to the tremendous outpouring from the community. He asked for BC Deters thoughts on this project.

BC Deters shared that he met with Chief Charlton at the beginning of the month. He received an email from Compassion in Action, which is the clearing house the District uses. They are taking a poll to see who is going to do hold these events. Compassion in Action followed up saying that they may not be able to help this year. They gave some recommendations such as not accepting stuffed animals, quarantining the donations for two weeks, etc. The District will be taking all of this into consideration. He shared that they plan to meet to discuss Op Santa soon. He thinks it will look very different this year.

Director Syring said near the end of the wildfires, he chose to go out to Estacada. He wanted to visit the Community Relief Center. He wanted to thank the organizer in person. While he was there, BC Deters was also there. Director Syring witnessed dozens of people set up across from the station. BC Deters was one of the point persons and he dealt with a lot of comments. He thanked BC Deters and said he did a great job.

Director Syring said that, while at the relief center, he got to meet IC Sinclair. IC Sinclair told Director Syring that his team was used to coming in from out of state while mass chaos was going on. IC Sinclair added that in his opinion, this was one of the most organized ones that he had seen. He specifically mentioned BC B. Olson, in addition to someone from ODF, who were instrumental in keeping things organized and getting them updates.

R-1c.4 Volunteer Association Report - President Kirk Hambley

President Hambley shared that at their August meeting they passed a motion to purchase and donate tablets to go to the volunteer stations for call documentation.

He shared that on Aug.16, they called a special meeting. They didn't think the Clackamas County Jr. Livestock auction was going to happen due to COVID-19, but the auction was held remotely. They passed a motion for a \$4,000 donation to purchase livestock. He explained the donation purchases the livestock, they sell the meat to the butchers, and the money is then used to buy more livestock.

He shared that he didn't have the extra duty shifts that everyone worked calculated, prior to the state conflagration declaration. He did report 720 volunteer hours at the Training Center and Fire Camp. There was an additional 136 hours documented from CERT volunteers. He spoke with two CERT volunteers who were displaced. They set up their temporary homes and then came back and helped.

B. Correspondence

Noted.

C. Informational Items

Noted.

D. Next Meeting

The next Board of Directors' meeting will be on Monday, October 19, 2020 at 6:00 pm by remote conferencing.

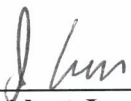
XII. ADJOURNMENT

The meeting adjourned at 7:41 pm.


UPCOMING EVENTS:

October 19 – Regular Board Meeting – 6:00 pm by remote video conferencing.

Rachel Trotman
Executive Assistant



President Jay Cross



Secretary Marilyn Wall