



Clackamas Fire District #1

**Board Meeting
Briefing Packet**

April 20, 2020



CLACKAMAS FIRE DISTRICT #1

Click on the red page numbers to be instantly linked to the particular report.

To safely protect and preserve life and property

**Board of Directors' Meeting
Monday, March 16, 2020
Meeting Location: Remote Video Conferencing
6:00 pm**

AGENDA

REGULAR SESSION

- I. CALL TO ORDER PER ORS 192.610 TO 192.690
ORS 192.650 – The meeting is being recorded.**
- II. CHANGES TO AGENDA**
- III. APPROVAL OF MINUTES OF REGULAR BOARD MEETING ON FEBRUARY 24, 2020 (p. 5)**
- IV. PRESENTATION – HEALTH AND WELLNESS UPDATE – Health and Wellness Director Goodrich (p. 16)**
- V. BUSINESS – Action required**
 - B-1 Request Board Approval of Proclamation 20-01 for EMS Week May 17-23, 2020 with the theme, “EMS Strong: Ready Today. Preparing for Tomorrow.” – Division Chief Conway (p. 28)**
 - B-2 Request Board Appointment of Budget Committee Members – Chief Charlton (p. 29)**
- VI. OTHER BUSINESS – No action required**
 - OB-1 Legislative Update – Lobbyist Genoa Ingram (p. 30)**
 - OB-2 Board Committee/Liaison Reports**
 - Foundation Liaison – President Trotter
 - Joint Oversight Committee – Director Syring/President Trotter
 - OB-3 Board Informational Updates/Comments**
 - COVID-19 Update – Verbal – Chief Charlton
- VII. INFORMATIONAL ONLY**
 - A. Division / Department Reports**
 - R-1a Fire Chief’s Office – Verbal - Chief Fred Charlton**
 - R-1a.1 Public Information Department Report - PIO Brandon Paxton (Board packet) (p. 42)**



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- R-1b Business Services Division – Deputy Chief Doug Whiteley (Board packet) (p. 44)
 - Human Resources - Director Trish Noble (Board packet) (p. 53)
- R-1b.1 Financial Services – Director Christina Day (Board packet) (p. 55)
- R-1b.2 Support Services – Division Chief Josh Gehrke (Board packet) (p. 73)
 - Data Services - Director Shelby Hopkins (Board packet) (p. 75)
 - Fleet Services - Director Bill Bischoff (Board packet) (p. 81)
 - Information Technology - Director Oscar Hicks (Board packet) (p. 83)
 - Logistics Services - Director DeAnn Cordes (Board packet) (p. 84)
- R-1b.3 Community Services – Division Chief Brian Stewart (Board packet) (p. 85)
 - Emergency Management - Emergency Manager Gregg Ramirez (Board Packet) (p. 86)
 - Fire Marshal’s Office - Battalion Chief Shawn Olson (Board packet) (p. 87)
- R-1c Emergency Services Division – Chief Charlton – Verbal
 - R-1c.1 Emergency Medical Services - Division Chief Bill Conway (Board packet) (p. 90)
 - Medical Services - Battalion Chief Josh Santos (Board packet) (p. 91)
 - Health and Wellness - Director Heather Goodrich (Board packet) (p. 96)
 - R-1c.2 Operations – Division Chief Mike Corless (Board packet) (p. 102)
 - Training Department - Battalion Chief Nick Browne (Board packet) (p. 106)
 - R-1c.3 Volunteer Services – Battalion Chief Steve Deters (Board packet) (p. 109)
 - Facility Maintenance - Director Scott Vallance (Board packet) (p. 111)
 - R-1c.4 Volunteer Association Report – Secretary Jerry Kearney (Board packet) (p. 110)

B. Correspondence (p. 112)

C. Informational Items (p. 116)



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D. Next Meeting

The next Board of Directors' meeting will be on Monday, May 21, 2020 at 6:00 pm.
by remote conferencing

VIII. ADJOURNMENT

UPCOMING EVENTS:

May 7 – First Budget Committee Meeting – 6:00 pm

May 18 –Regular Board Meeting – 6:00 pm

May 21 – Second Budget Committee Meeting - 6:00 pm

Clackamas Fire District #1



REGULAR BOARD OF DIRECTORS' MEETING February 24, 2020

(This meeting was recorded.)

I. CALL TO ORDER PER ORS 192.610 TO 192.690

ORS 192.650 – The meeting is being recorded.

President Trotter called the meeting to order at 6:00 pm.

Present: Board of Directors Jay Cross, Don Trotter, and Marilyn Wall; Fire Chief Fred Charlton; Deputy Chief Doug Whiteley; Division Chief Mike Corless; Division Chief Bill Conway; Division Chief Brian Stewart; Division Chief Josh Gehrke; Fire Marshal Shawn Olson; Medical Services Battalion Chief Josh Santos; Battalion Chief Jonathan Scheirman; Battalion Chief Nick Browne; Battalion Chief Brent Olson; Battalion Chief Steve Deters; Finance Director Christina Day; Data Systems Director Shelby Hopkins; Human Resources Director Trish Noble; Logistics Director DeAnn Cordes; Fleet Director Bill Bischoff; Health and Wellness Director Heather Goodrich; Emergency Manager Ramirez; Captain Melanie Kinne; Public Information Officer Brandon Paxton; Apparatus Operator Andrew Gordian; Volunteer Association President Jerry Kearney; Genoa Ingram from Court Street Consulting; Citizens Lowell Peterson and John Kihlstrum, and Executive Assistant Karen Strejc. Director Joseph called into the meeting. Director Syring was on vacation and called in for the Executive Session.

II. PLEDGE OF ALLEGIANCE

III. CHANGES TO THE AGENDA

IV. APPROVAL OF THE MINUTES FOR THE BOARD WORK SESSION ON JANUARY 17, 2020 AND THE REGULAR BOARD MEETING ON JANUARY 27, 2020

The motion passed unanimously to approve both sets of minutes as written, with those in attendance.

V. PUBLIC COMMENT

None.

VI. PRESENTATION – LEGISLATIVE OVERVIEW

Lobbyist Ingram gave a legislative update for the short session.

Lobbyist Ingram shared that currently, the quorum in each chamber was a 2/3 majority. She noted there was a movement to pass a constitutional amendment to lower the quorum

requirements. She noted that voters would then decide on the proposed change in the 2020 election.

Lobbyist Ingram shared Legislation information:

- House Bill (HB) 4041 – Restructure of Emergency Management Services and Agencies
 - Dealt with inefficiencies for governor’s office command and control for disaster response.
 - She showed the current Oregon Emergency Services Delivery Framework as well as a draft of the new proposed framework.
 - She explained that the state had some extra funds to use, so they could restructure.
 - She noted it would be shelved and worked grouped.
- Senate Bill (SB) 1514, SB1516, and HB 4054 – Wildfire Mitigation
- HB 4062 – Workers’ Compensation
- HB 4126 – Riots
- HB 4060 – Reimbursement for Private Ambulance
 - She noted this would not pass this time. She added it would be brought back in 2021.
- Cap and Trade
 - SB 1530 and HB 4159
 - Both bills would modify statewide greenhouse gas emissions reduction goals. She explained it was quite a controversial topic.
 - She explained there was a lengthy discussion about taxes. She added this could lead to an increase in taxes for citizens.
 - She noted it passed the full committee that morning. It was reverted to the senate floor.
 - Currently, the Senate was denied a quorum and was blocked from taking any action as of this morning. However she noted that leadership in both the House and Senate had indicated they would continue to work on the bills.
- SB 1506 – Public Records

Lobbyist Ingram shared there was a large rally that morning with truckers circling the building and honking horns.

Lobbyist Ingram explained that constitutionally, the session would end on Sunday, March 8, 2020.

Lobbyist Ingram asked for questions.

VII. PRESENTATION – HUMAN RESOURCE UPDATES

Mandatory Training

HR Director Noble explained that the District found a need for updating the training for staff.

HR Director Noble shared that SAIF Personal provided access to training opportunities. She stated the trainings were 15-20 minutes long. She explained that starting July 2019, the trainings were being assigned as mandatory training to all employees through Target Solutions.

HR Director Noble stated that each month, one training topic was sent out; adding that the District had a policy that related to the topics staff would look at. She reviewed the topics that had been addressed.

HR Director Noble provided training topics that would be reviewed in the months ahead: ethics in the workplace, diversity awareness, stress management, safety in the workplace, sensitivity awareness, disaster preparation and facility emergencies.

HR Director Noble explained that the Board could participate in training if they chose to.

HR Director Noble explained that if they exhausted the list of trainings, there were other low cost or no cost opportunities and resources that could be used.

District Policy Update

HR Director Noble shared that policies were assigned to chiefs for updating. She shared that the District had 184 policies, with 19 outstanding for review.

HR Director Noble explained that for the policies used on a regular basis, it was easier to stay up to date; however, for policies that weren't regularly used, the District needed to make sure the details were reviewed each year.

Program Specialist/Executive Assistant Testing

HR Director Noble noted that there were 10 participants in the Program Specialist/Executive Assistant testing.

HR Director Noble explained that every candidate submitted a cover letter and resume. She noted they did a resume review and panel interviews.

HR Director Noble noted they were working on decisions for these promotions.

Director Wall asked how the staff completed the training assignments. HR Director Noble explained that staff completed the assignments through Target Solutions. She shared that staff acknowledged that they read the policy and would follow a link to do the training. She added that she was able to see who had and hadn't done the training.

President Trotter asked speakers to state their name and title prior to presenting.

Staff Development

Capt. Kinne thanked all that were involved with this program. She noted she would be meeting with the Staff Directors again on February 25 to discuss the onboarding process.

Capt. Kinne explained that they have divided the development process into three main categories:

1. New Hire Onboarding
2. Onboarding Training
3. Leadership Development

Onboarding

This would be the process of initiating new employees into the organization.

Capt. Kinne shared they would be developing an onboarding manual that would be given to all new employees.

Capt. Kinne explained that new employees would be given the manual, and participate in a two day orientation. The orientation would be facilitated by the Training department for consistency.

Capt. Kinne shared that the job specific training would be done by department the employee would be working in.

Capt. Kinne noted that they would be continuing a mentorship program, which would provide a relatable peer of equal rank as a point of contact for the employee.

Mandatory Compliance Training

Capt. Kinne explained that HR Director Noble spoke on this earlier.

Leadership Development

Capt. Kinne shared there would be a meeting tomorrow to discuss this development further.

• Internally Delivered Curriculum:

- Capt. Kinne noted that the Fire Officer I and II class were now taught annually. She explained this provided line personnel the opportunity to review what they learned several years previous. She also shared that staff would be allowed to do this as well.

• Externally Delivered Curriculum:

- Capt. Kinne shared this was in progress.
- Capt. Kinne stated they were trying to define what the District was looking for and what the District was trying to accomplish, as well as finding what company met our core and values.
- Capt. Kinne explained she talked with Clackamas Community College regarding their curriculum.
- Capt. Kinne stated they looked at grant options to help provide training (examples: risk management or legal compliance, and DPSST Grants). She shared these were state driven and had to open up to attendees from the entire region.

Annual Appraisal and Quarterly Check-in Process

DC Gehrke reviewed the goals of the new check-in and annual appraisal:

- Process would add value and was valued
- Accurate and timely
- Engage employees (only 1/3 since 2000)
- Fostered continual learning and growth
- Focused on future
- Conversational (Open, employee potential, energy and purpose)

DC Gehrke shared key points of the process

- Formalize the informal
- Increase frequency and interactions between supervisor and subordinate
- Simplify the process
- No Likert scale

DC Gehrke shared that the process was built from Washington Co. Sheriff's Office's process.

DC Gehrke shared that peer reviewed articles were reviewed. He also noted that many industries were going to the informal check-ins. He added that firms that were interviewed, who tracked informal check-ins, saw improvements.

DC Gehrke shared the DOR/MOR & Quarterly Check-in chart. He noted it would show:
How we were doing as team, individually, and organizationally?

DC Gehrke stated there would be a D1 Check-in button located on the D1Net that would link people to the log in.

DC Gehrke explained they were working on getting this appraisal system up and used. He added it was not ready at that time.

Director Wall asked about the transition from formal to informal methods. DC Gehrke explained that they would be setting the floor of a check in quarterly, but there would not be a ceiling of the number of interactions/conversations.

Director Wall asked how the DOR/MOR chart worked. DC Gehrke explained more on how the chart worked.

Director Joseph asked how they would memorialize the informal conversations. DC Gehrke explained this would be done electronically through MDE Inc., which would be the platform used. He explained they would be able to look at a glance to see who had done them and how many they had done. He noted this would be an employee's annual appraisal.

VIII. BUSINESS – Action Required

B-1 Request Board Approval of Three-Year Term Renewals of Clackamas Emergency Services Foundation Trustees Andrew Gordian, Jerry Kearny, and James Rhodes.

Chief Charlton shared that the Clackamas Emergency Services Foundation (CESF) was asking for the Boards' approval on these three-year term renewals. He shared that Trustee AO Andrew Gordian was also a representative from the International Association of Firefighters (IAFF) Local 1159 group. He noted that Andrew went to all the stations and educated them on the CESF.

Chief Charlton shared that Jerry Kearney was the representative from the Volunteer Association, and served as the Vice President for CESF. He noted that Captain James Rhodes was a representative and strategic partner from CCSO.

President Trotter explained that he was the liaison to CESF. He noted that all three trustees mentioned put a lot of time and effort into CESF.

Director Cross moved and Director Wall seconded the motion for the Board to approve the three-year term renewals of Clackamas Emergency Services Foundation Trustees Andrew Gordian, Jerry Kearny, and James Rhodes. The motion passed with those in attendance. Director Syring was absent.

IX. OTHER BUSINESS

OB-1 Board Committee/Liaison Reports

Board Executive Committee

President Trotter shared there was nothing to report. He noted they would be having a meeting prior to the next Board meeting.

Foundation Liaison

President Trotter stated that the Trustees met on January 28th. He shared they approved a donation of \$10,000 for invaluable training for Mt. Hood Search and Rescue Council. He stated that they also worked on updates to the Strategic Plan and policy information on the community support fund.

Joint Oversight Committee

President Trotter noted they met on February 18th with Estacada Fire (EFD #69). He noted that all was moving forward very well.

OB-2 Board Informational Updates/Comments

Recap of SDAO Conference

Director Wall noted SDAO had an exceptionally good conference this year. She shared she went to one of the presentations about the Life Cycle of a CEO. She noted it was worth her time to go. She reported there were many people there for the fire service.

Director Cross agreed with Director Wall. He shared it was the best SDAO conference he had been to. He reported there would be new laws affecting public employees effective as of Jan. 1st. He shared he sat in on a collective bargaining class taught by attorneys. He stated that attorney, Christy Monson, taught at the conference.

DC Stewart agreed with both Directors Wall and Cross. He noted there was a good set of classes and it was well worth the time to go.

City of Milwaukie's Nonprofit Low Income Housing Tax Discussion Recap

Director Wall shared that Chief Charlton, DC Whiteley and she met with two representatives from the City of Milwaukie's Planning department on February 12th.

Director Wall noted that the City of Milwaukie announced they would be diverting more tax dollars to fund low-income housing.

Director Wall explained they reformatted the Annie Ross Housing near Milwaukie High School. She shared they had proposed to overlay the entire city of Milwaukie with this. She noted that 100% of tax dollars would be diverted from CFD #1.

Director Wall asked President Trotter to have a work session in the coming months to sort out options and discuss what the Board wanted to do to deal with this. She explained that it was a goal of the City of Milwaukie to become the largest contributor of low-income housing.

It was noted this would increase CFD #1's service levels and demands for service and take away money.

Director Joseph felt it would be important to have a work session to discuss this issue. He asked if there would be any recourse for this.

Director Joseph asked what the total amount of revenue lost would be. Director Wall shared that they didn't know, because the City didn't know.

Chief Charlton had reached out to legal counsel to review the ORS to see how to work to change this.

DC Whiteley explained that over the last week, he had two other fire agencies reach out to find out how we were dealing with this. He added that CFD #1 was not the only fire agency dealing with this issue.

X. INFORMATIONAL ONLY

A. Divisional Reports

R-1a Chief's Report

Chief Charlton explained that the reports were structured differently this month. The Division head would give an overview of the report and have staff at the meeting to answer questions.

Chief Charlton noted that last Friday, chiefs, staff and volunteers met at Station 21 to clean up and get ready for a new community meeting room. He noted they were a week or two away from opening up the community meeting room.

Chief Carlton explained that CFD #1 would be receiving the 2020 Center for Public Safety Excellence Randy R. Bruegman Agency Innovation Award at the Excellence Conference in Orlando, FL. He noted it recognized Project Hope and the leadership of the EMS department and Community Paramedic AmyJo Cook with Clackamas County and Oregon Public Health, addressing the opioid epidemic in the community.

R-1a.1 – Public Information Office

PIO Paxton reported an uptick in social media.

PIO Paxton explained there were two large events in January, the Swearing-In Ceremony and the Awards Banquet.

Director Wall asked about the numbers given to value and data in the PIO report. PIO Paxton shared it was an industry standard recognized throughout local media. PIO Paxton explained the process.

Director Joseph asked how the publicity value was calculated. PIO Paxton explained how this was calculated.

R -1b Business Services Division

DC Whiteley thanked staff for the work done on the staff development process. He explained this was a large proponent of succession planning.

DC Whiteley explained there was a lot of testing going on. He noted they had a full week of firefighter interviews.

DC Whiteley noted he had an opportunity to sit on the panel during the Program Specialist Process. He was impressed on the qualities of staff and the energy they had.

DC Whiteley stated that it was getting down to crunch time with Accreditation.

DC Whiteley shared that they would be having an early Civil Service Meeting to get the firefighter list approved.

Director Wall asked HR Noble about revised job descriptions. She asked when they would receive the Chief's job description. HR Director Noble shared it would be prior to March 30th.

Director Wall asked about HR 101. HR Director Trish shared that HR 101 was Fire Officer Academy I. She noted they would discuss common questions that were asked by officers. She explained it was beneficial to many people as common topics are addressed. She added that in Fire Officer Academy II, they broke out and practice skills and scenarios.

Financial Services

Finance Director Day noted that her report was as submitted.

Finance Director Day explained that her report was fairly straight forward. She noted the full year spending estimates were going well and that they were doing well with the rest of spending.

R -1b.1 Support Services

DC Gehrke noted that the Fleet Department had been busy updating IGA and hours required. He explained they also installed auto strikers in ambulances.

DC Gehrke noted that Logistics was working on the PFAS change in foam, new black shirts for chiefs and new helmets.

DC Gehrke reported that the ITS Department had a successful cutover of the fire wall. He shared there were no major glitches after that. He also explained a CAD update was done.

DC Gehrke explained that the Data Department was working on Intterra.

Director Wall asked why there was so much mutual aid with Sandy Fire. DC Corless explained that Sandy Fire was one of our Mutual Aid partners and worked with Station 18. He talked with Chief Schneider, from Sandy Fire, about this. He noted that CFD #1 was Sandy Fire's second due in. DC Corless added that they were working on more staffing.

R -1b.2 Community Services

DC Stewart explained they were working through the testing processes. He noted that in January it was a front loading task for line and day staff to put together seven different processes. He thanked HR and Training staff, as well as line personnel for making all of this happen.

DC Stewart shared that the FMO Department hired Ryan Kragero as a Fire Investigator. He noted that the OPS group started using ESO.

DC Stewart noted some re-assigning of staff. Fire Investigator Izak Hamilton was now assigned to Estacada. Fire Investigators Rich Stenhouse and Matt Amos were now assigned to Boring.

DC Stewart reported that the Emergency Manager (EM) Ramirez had orders with the National Guard changed at the last minute last month. He traveled back and forth from Camp Riley. EM Ramirez worked with the North Clackamas School District on a table top exercise.

Accreditation

DC Stewart reported that a site team had been assigned. He shared the team leader was from Charlotte, NC. He reported they didn't know when they were coming. DC Stewart explained they were wrapping up self-assessment assignments.

R-1c

R-1c.1 Emergency Medical Services

Chief Charlton explained they kicked off the single responder program, Car 304, which would be responding to lower acuity calls. He thought they would see great success with nonemergency calls.

DC Conway shared his report was as submitted.

Director Joseph asked about the pilot program. Chief Charlton noted it was unbudgeted this year. He shared it was important to engage in this program to see if the District should budget for it. Chief Charlton explained it was a six-month pilot program and would run into the next fiscal year. He explained they would need to decide if the District would make long term commitments.

Operations

DC Corless shared his report was as submitted.

DC Corless met with OSFM and OFCA regarding USAR. He explained that Chief Charlton shared that they hope to see some money coming from the state.

DC Corless explained he met with the Port of Portland regarding replacing foam.

DC Corless noted they were working on a station alerting project through C800, beginning in May.

DC Corless explained that the Career Academy would be graduating in April.

Director Wall asked about the distress call at Hot Springs. She stated that the District sent water units, when there was no one in the water. DC Corless explained that when there was potential of someone in the water, they send all personnel. BC Brent Olson noted that they were out of cell phone service so people couldn't communicate with individuals. It was shared they were doing EF Recovery for individuals.

Volunteer Services

BC Deters reviewed drills that were given.

BC Deters noted they welcomed 10 new Explorers who would be led by Volunteer Adam Genskay.

BC Deters shared duty shifts for the month.

BC Deters explained that new recruits were out.

Volunteer Association Report

Jerry noted that about five years ago, he was instructed by BC Deters to report on what was done a month back, so he would be reporting on what was done in January.

Jerry shared that the Volunteers were ushers and guides at the Swearing-in Ceremony.

Jerry explained that the former Volunteer Association President Ryan Kragero resigned. He noted that the President position fell to him.

Jerry explained he represented the Volunteer Association at EFD #69 and at the Safety Committee. He helped get Station 21 handicapped ready.

Jerry noted he attended the Awards Banquet. He noted it was a pleasure to see the Volunteers get recognized.

B. Correspondence

Noted.

C. Informational Items

Noted.

Director Joseph stated that he liked the new format of the chief and chief officers' reports presented at the meeting.

D. Next Meeting

The next Board of Directors' meeting would be on Monday, March 16, 2020 at 6:00 pm at Station 5.

There would be a Special Board meeting on Monday, March 30, 2020 at 6:00 pm at Station 5.

XI. REGULAR BOARD MEETING RECESSED

President Trotter recessed the regular Board of Directors' meeting at 7:36 pm.

He explained that there would be a 15 minute break before beginning the Executive Session. President Trotter explained that they would celebrate Director Wall's birthday and cake would be served in the back of the room.

XII. EXECUTIVE SESSION CALLED UNDER ORS 192.660 (2)(h) REGARDING LEGAL COUNSEL

President Trotter called the Executive Session to order at 7:56 pm.

President Trotter adjourned the Executive Session at 8:40 pm.

XIII. REGULAR BOARD MEETING RECONVENED

President Trotter reconvened the regular board meeting at 8:40 pm.

Director Joseph moved and Director Wall seconded a motion to direct the Clackamas Fire District #1 attorney to communicate with the complainant's attorney. The motion passed unanimously with those in attendance.

Director Syring agreed that it would be good to notify them of the District's stand and thought it would alleviate any vagueness.

The regular board meeting was adjourned at 7:36 pm

Karen Strejc
Executive Assistant

President Don Trotter

Secretary Thomas Joseph

Memo

TO: Board of Directors
FROM: Health & Wellness Director Heather Goodrich
DATE: April 20, 2020
RE: Wellness Program Update

The following is an informational report in lieu of the annual Wellness Program presentation in-person at the Clackamas Fire District #1 Board of Directors meeting. A handout of the slide presentation should accompany this report.

The COVID-19 pandemic has taken over the focus of the Fire District, including the Wellness Program. This report will cover updates from my last presentation in April 2019 to early-March 2020, before we changed gears to focus on the pandemic.

Background

The Clackamas Fire Wellness Program supports the District's mission "To Safely Protect and Preserve Life and Property" as well as the District value to "Model Excellence in Safety, Health and Wellness". Since 1998, Clackamas Fire has offered an in-house Wellness Program to provide an individualized approach to improving the health, fitness and longevity of all personnel. The main components of the program are medical for duty, fitness for duty, behavioral health, disease prevention and education, injury prevention and injury rehabilitation. Staffed with a program director, health educator/fitness specialist, athletic trainer and medical assistant, the program provides a variety of services to firefighters, administrative staff, volunteer firefighters and retirees. These services include medical testing, immunizations, wellness presentations, injury assessment and rehabilitation, expedited injury care, one-on-one health coaching, fitness program design, fitness testing, movement screening, individual and group crisis support, EAP oversight, injury documentation and follow-up and OSHA compliance.

Slide 1: 19/20 Program Accomplishments: The accomplishments for the past year include:

- *Tactical Athlete program for off-the-job injuries.* Tactical Athlete provides expedited care for our firefighters by having a network of culturally competent orthopedic providers see our firefighters within 1-2 days of injury. Tactical Athlete follows the firefighter's care during office appointments, imaging, physical therapy and surgery, if applicable, providing communication between the injured firefighter and their care provider. Last April, I spoke to the Board about our

“Firefighter for a Day” certification class in which Tactical Athlete trained sixty orthopedic surgeons, physical therapists and pain management providers. This started our network of providers who agree to see our firefighters quickly, after the firefighter calls the Tactical Athlete 800 number, 24 hours a day, 7 days a week, 365 days a year.

Our annual per person fee covers on-the-job injuries and off-the-job injuries for all employees plus immediate family members who are on our health plan. This includes firefighters, staff and retirees. Due to Workers’ Compensation laws specific to Oregon, Tactical Athlete is having to become a Managed Care Organization in the State of Oregon, prior to being able to work with on-the-job injuries. This is expected to be accomplished by July 2020, but due to the pandemic, it might be further out.

In July 2019, we turned on their services for off-the-job injuries and family members and instead of going through the 800 number, our members go through me as the contact. Once I notify Tactical Athlete, they call the member back on average within 15 minutes, but up to an hour. As of April 1st, this service has helped 17 firefighters, 2 administrative staff and 6 family members with their injuries. Since I am the one making the referral, I have been able to follow up with each injured person and the feedback has all positive. Our members like the expedited care, the thorough communication and the providers they are seeing.

Tactical Athlete has not invoiced us for their services for FY20 because they haven’t been able to help us with on-the-job injuries. They felt that they were not honoring the contract in its entirety. Once they are set up, we will start a new contract and our low price structure will be grandfathered in at \$109/per employee per year. We were the first department in the State of Oregon to sign a contract with them and as others have been signing on, the per person fees have significantly raised.

- *Added 11 Peer Supporters.* We took nominations in April and May of who should join the Peer Support Team. Firefighters, volunteers and administrative staff were surveyed on who they would want to talk to in a crisis. Group Crisis Intervention and Individual Crisis Intervention Training was provided to the new group (28 hours total of training) and we have added:
 - 1 Captain
 - 3 AO’s
 - 3 Firefighters
 - 1 Single Role Paramedic
 - 1 Fire Inspector (brought on when he was a volunteer)
 - 1 Volunteer (we added two, but one was hired in Fire Prevention)
 - 1 Administrative Staff

We currently have 38 peer supporters on the team representing every aspect of the organization, including two retiree peer supporters.

- *Focused on Firefighter Relationship Training.* Relationship and family issues are always our highest assessed issue when members access our EAP for counseling. To address this, we offered our bi-annual Couples Communication class on one week night and one weekend morning in May 2019. The class was taught by our contracted Behavioral Health Specialist, Tim Dietz and his wife. We had fourteen couples attend over the two days.

Another way we addressed fire service relationships was during our annual pre-incident education. Pre-incident education is when we send our peer supporters out to the stations in a road show format. Road shows are where every crew is seen in one day, with an hour talk for each crew. We had six firefighter peer supporters educating the crews over three days to get all three shifts in March 2020. The topic for this year's education was "Balancing Marriage and a Fire Service Career". The six peers took a train-the-trainer class from Tim Dietz on this topic. In addition, the peers reminded crews of their District resources and stress signs and symptoms. We will offer the training to other workgroups once the pandemic is over.

- *Enhanced Fitness Testing.* During annual fitness testing, we implemented the IAFF's new protocols to our usual protocols, which added a side plank and horizontal pull-up. This gives us more information on the fitness levels of our firefighters. Fitness testing is mandatory for all union members, chief officers and suppression volunteers.

In addition to the new protocols, we implemented the Functional Movement Screen during fitness testing. This screening looks for movement deficiencies and asymmetries so we can address those before they become an injury. Corrective exercises were given to each person who was screened. With this being our first year of screening, I don't have any data to share on impacts it might have made.

The other addition to our fitness testing was enhancing the body fat test. We use skinfold calipers to measure subcutaneous fat with the Wellness Director being the one that measures it. By having the same person measure it year after year, the changes are accurate- much like using the same scale every time you weigh yourself. The enhancement was taking measurements on seven areas of the body, rather than the usual three, and breaking it down to see how much of the firefighter's weight was fat mass and how much was lean body mass. We will monitor these changes over time to give the firefighter more data about themselves. The three site skinfold was still calculated in order to provide consistency with the protocol from the past twenty years. Both numbers (7-site and 3-site) along with the breakdown were given to the firefighters.

- *Helped 19 Fire Agencies with 23 Requests.* We continue to be an agency that is sought out to aid other agencies in their health and wellness programs.

Slide 2: Wellness Program Services

This slide shows a recap of the main services wellness staff conducted to include pre-physical testing, immunizations given, fitness tests conducted, injury visits by the Athletic Trainer, costs of modalities by the Athletic Trainer, on-site wellness presentations and documented peer support interventions. The numbers are typical for us besides:

- Increased injury visits by the Athletic Trainer: Our Athletic Trainer is half-time and primarily in the fire stations providing injury care. From 2010-2018, the average visits were between 150 and 300 a year, with the Athletic Trainer only working 8-10 hours per week.
- Increased estimated cost savings from the Athletic Trainer position. These are estimated costs of care to include ultrasound, electric stimulation, taping, manual therapy, therapeutic exercise prescription, gait training and traction. Our software can calculate the time he spends on each modality and assign it a cost based on Medicare reimbursement rates. This year, the total estimated cost of his on-site therapy was \$149,524. Last year, from July 1, 2018 to March 31, 2019 the estimated treatment costs were \$38,686.
- Increased peer support documented interventions. I changed our documentation form and started requiring that all peer supporters turn in their documentation monthly. Previously, I asked for it monthly, but it wasn't required. This number is better representation of the great work our peer supporters are doing. Between 2010 and 2018, we averaged 275 documented interventions per year.

Slide 3: Wellness Program Data

Every year, I present data from one component of our program to the Board. In 2019, it was injury data and in 2018, it was peer support and medical data. This year, our fitness data for the group as a whole is shown. I do break down the data per recruit class showing where their numbers are in the current year versus their numbers when they were hired. I do this for all the medical testing and fitness testing data. I am only including the group fitness data, in an effort to not make this report longer, but am happy to share the rest of the data at any time.

- Aerobic Capacity: This is measured with a submaximal treadmill test. Above a 49 ml/kg/min is desirable. We have consistently been in the desirable category.
- Flexibility: This is measured with a modified sit and reach machine. Below 13 inches is high risk. Since 2004, we have maintained in the desirable category.
- Push-Ups: This is measured by the participant doing push-ups to the beat of a metronome. There are no standards for this test, but we have been consistent since this protocol was introduced in 2003.
- Plank: This protocol was introduced in 2008. Plank position is held as long as possible with good form. The goal for firefighters is above 2 minutes. Since 2009, we have been in the desirable category.

Slide 4: 2020- What's Ahead

- *COVID-19 Response- Health/Wellbeing of District.* As the pandemic continues, Wellness staff will continue their role in supporting the District's mission. This includes: peer support, on-site care for injuries, processing exposure reports, following up with members who are self-monitoring due to exposure and arranging essential services with Adventist like DOT renewals, new hire drug screens and new hire physicals.
- *Pandemic Make-Ups.* With the Oregon Governor's Executive Order, we were unable to finish up our annual career physicals with Adventist, hold our on-site annual volunteer physicals with Adventist or perform fitness testing on both career and volunteer firefighters. Since all of these are mandatory components of the Wellness Program, this will be our main focus once we are able to start our testing again.
- *Wellness Office Move.* With the Training Center remodel, the Training department office staff moved out of the 16170 SE 130th Ave. address over to the Training Center. This opened up the Training Building for the Wellness staff to move into the inside of the building, rather than be in the warehouse portion sharing offices. Each Wellness staff member will get their own office, which is important because we all deal with individuals daily on a confidential basis.

The Wellness Director, Wellness Specialist, Medical Assistant and Athletic Trainer will have offices upstairs, as well as an office for our medical/fitness supply storage. The two offices downstairs will house our testing room, which includes the hearing booth, and also the new Medical Assistant. The lobby will be used as a waiting room for patients and all medical testing, besides career pre-physicals, will be conducted in the downstairs offices. Career pre-physicals are done on-duty and in an effort to get the four crew members efficiently through the process, we will utilize some of our upstairs offices for that testing.

The move started at the end of March, but due to the pandemic, we have held off on moving most of the office furniture in order to social distance. We anticipate being all moved into our new space by summer and the 16170 SE 130th Ave address will be called the "Health and Wellness Building".

- *Hire an additional Medical Assistant.* We hired our current medical assistant in 2013 and that resulted in an annual average cost savings of \$98,000 by not having to pay our contracted occupational medicine provider for blood draws and immunizations. For all the medical testing we do in-house (hearing, vision, bloodwork, immunizations, etc.), we save an average of \$170,000 annually. Between 2013 and 2020, we added 71 additional firefighters/chief officers, 13 administrative staff, 12 DOT employees and started offering our services to the retirees on our health plan. We have also grown all the other components of our program in that time period. The increase in workload to all Wellness staff was demonstrated in a staffing analysis that I prepared in November 2019. The primary work that Wellness does is either mandatory (medical and fitness testing) or is part of OSHA compliance, so it was determined that hiring a medical

assistant would provide support to the entire program, including administrative support. The hiring process has concluded for this position and we anticipate the start date for the new medial assistant to be May 1, 2020.

- *Electronic Medical Records Software Implementation.* In July 2019, Wellness purchased an electronic medical records software system in order to house our pre-physical testing in an electronic, HIPAA compliant way. Since July, the Medical Assistant has been working with the company to build the system to work for us specifically. Wellness staff have started training on the new system and we hope to start entering in the last twenty years of records in July 2020, when the system goes live. In the past, we have sent Adventist Health paper packets of our pre-physical testing and now we will be able to send it to them electronically.
- *Tactical Athlete for On-the-Job Injuries.* As I talked about in my first slide, we are anticipating Tactical Athlete to be able to help with on-the-job injuries soon. With this, they will send us monthly data on utilization, average days to see a physician, average days to imaging, average days to physical/occupational therapy, average days to surgery, average number of days of lost time/productivity (light duty or off duty) and the costs the department incurred due to backfilling a shift or lost productivity per case.

Thank you for your time to read this report and slides. I would be happy to answer any questions about our program.



CLACKAMAS FIRE DISTRICT #1

19/20 Program Accomplishments

- Tactical Athlete Program for Off-the-Job Injuries
- Added 11 Peer Supporters
- Focused on Firefighter Relationship Training
 - Couples Communication Class
 - Peer Support Road Show
- Enhanced Fitness Testing
 - Additional Protocols
 - Functional Movement Screen
 - Breakdown of Body Fat
- Helped 19 Fire Agencies with 23 Requests

Wellness Program Services

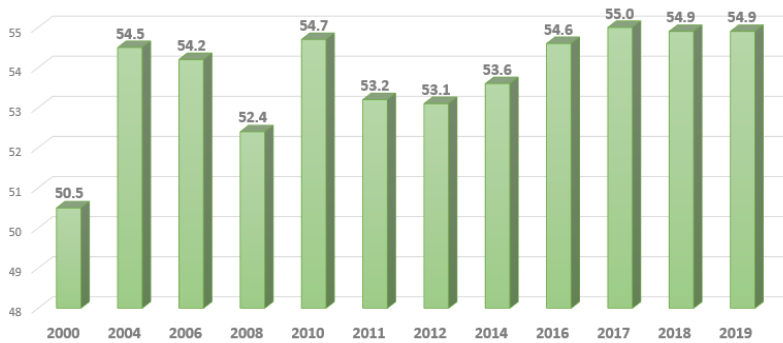
- April 2019 – March 2020

In-House Services	Number
Pre-Physicals	368 people
Immunizations	314 people
Fitness Tests	261 people
Injury Visits by Athletic Trainer	832 total visits
Estimated Costs of Care for Athletic Trainer Modalities (Using Medicare Reimbursement Rates)	\$149,524
On-Site Wellness Presentations	155 talks
Peer Support Documented Interventions (Group, Individual and Follow-Up)	611 total interventions

Wellness Program Data

- Fitness

Aerobic Capacity (ml/kg/min) *Above 49 is desired.*



Note: Fitness Testing was not mandatory for Union members before the 2008 data.

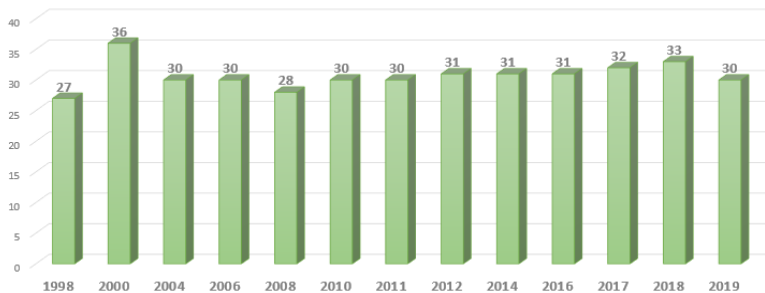
Flexibility (inches) *Below 13 inches is high risk. Desirable is above 15 inches.*



Note: Fitness Testing was not mandatory before the 2008 data.

Push-Ups (total #)

In 2003, a new protocol from the WFI was introduced. This was much a more difficult protocol and doesn't have norms.



Note: Fitness Testing was not mandatory before the 2008 data.

Plank Core Endurance Test (min/sec)

Above 2 minutes is desirable. This was a new protocol in 2008.



2020- What's Ahead

- COVID-19 Response- Health/Wellbeing of District
- Pandemic Make-Ups
 - Career Annual Physicals
 - Volunteer Annual Physicals
 - Career Annual Fitness Testing/FMS Testing
 - Volunteer Annual Fitness Testing
- Wellness Office Move
- Additional Staffing: Medical Assistant
- Electronic Medical Records Software Implementation
- Tactical Athlete for On-the-Job Injuries



CLACKAMAS FIRE DISTRICT #1



Clackamas Fire District #1

**CLACKAMAS FIRE DISTRICT #1
PROCLAMATION 20-01
To Designate the Week of May 17-23 as
Emergency Medical Services Week**

WHEREAS, emergency medical services is a vital public service; and

WHEREAS, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

WHEREAS, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

WHEREAS, the emergency medical services system consists of physicians, nurses, dispatchers, emergency medical technicians, paramedics, firefighters, educators, administrators and others; and

WHEREAS, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

WHEREAS, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week; and

Therefore, the Board of Directors of Clackamas Fire District #1, in recognition of this event do hereby proclaim the week of May 17-23, 2020 as

EMERGENCY MEDICAL SERVICES WEEK

With the theme, “EMS Strong: Ready today. Preparing for tomorrow,” the Board encourages the community to observe this week with appropriate programs, ceremonies and activities.

Adopted this date, April 20, 2020

President Don Trotter

Secretary/Treasurer Thomas Joseph

Memo

TO: Board of Directors
FROM: Chief Charlton
CC:
DATE: April 20, 2020
RE: Budget Committee Applications

This year the Fire District's Budget Committee had two positions that became vacant. During the month of March, an application process was opened and the Fire District received three applications. Originally, a Board work session had been scheduled for Monday, April 13, 2020, where the Board would be able to meet and interview the applicants. In light of COVID 19, staff conducted the interviews instead.

These applicants were scheduled for a teleconference interview with Chief Charlton and Finance Director Day on Friday, April 10, 2020. A recommendation will be brought forward at the Monday, April 20, 2020 Clackamas Fire District #1 Board meeting and the Board will be asked to appoint two members to the Budget Committee. These new members will serve a 3-year term.



*1284 Court Street NE, Salem, OR 97301
Ph: (503) 378-0595 * Fax: (503) 364-9919
Web: www.courtstreetconsulting.org*

MEMORANDUM

TO: Clackamas Fire District 1 Board of Directors

FROM: Genoa Ingram, Legislative Liaison

DATE: April 13, 2020

SUBJECT: Legislative Update

As might be anticipated, there has been very little legislative activity since the last Board meeting. The Joint Task Force on Universal Health Care has meetings scheduled from mid-April through January. The Joint Special Committee on Coronavirus Response concluded its final meeting on March 24. That series of meetings resulted in a list of recommendations to be considered by the legislature when the Governor calls a Special Session. A memo outlining the Committee's recommendations is attached.

The Governor has indicated that she will call a Special Session but, as of yesterday when I met with staff from Legislative Administration via teleconference, there is no indication as to when that might be. The Capitol doors remain locked.

Of significance to fire districts and other special districts is a legislative fix to the process for local governments to adopt their budgets. Many local entities are in the midst of, or have completed, the budget process with the exception of the requirement for public comment. Because of social distancing requirements, the statutory requirements for public hearings directly conflict with the Governor's order. The Special Districts Association of Oregon, the League of Oregon Cities, and others have petitioned the Governor to either extend the timeline for adoption of local budgets for 2020 or provide guidelines for how to meet the requirement for public input.

I will continue to keep you informed as more information becomes available.

Co-Chair:
Sen. Arnie Roblan
Rep. Paul Holvey

Staff:
Jan Nordlund, LPRO Analyst
Samantha Koopman, Senior Committee Assistant



80th LEGISLATIVE ASSEMBLY
JOINT SPECIAL COMMITTEE ON CORONAVIRUS RESPONSE
State Capitol
900 Court St. NE, Rm. 334
Salem, OR 97301
503-986-1557

Members:
Sen. Denyc Boles
Sen. Brian Boquist
Sen. Lynn Findley
Sen. Sara Gelser
Sen. Tim Knopp
Sen. Laurie Monnes Anderson
Sen. Elizabeth Steiner Hayward
Sen. Kathleen Taylor
Rep. Greg Barreto
Rep. Janelle Bynum
Rep. Paul Evans
Rep. Raquel Moore-Green
Rep. Andrea Salinas
Rep. Duane Stark

March 25, 2020

From:
Representative Paul Holvey
Senator Arnie Roblan
Co-Chairs, The Interim Special Joint Committee on Coronavirus Response

To:
Senator Peter Courtney, President of the Senate
Representative Tina Kotek, Speaker of the House

Dear President Courtney and Speaker Kotek,

We are honored that you have confidence in us and the fourteen committee members you tasked with responding to the impact of the novel coronavirus. You specifically asked the committee to focus on the following:

1. Identify actions to support economic relief and household stability for low-income workers, individuals, and small businesses who are at risk of being significantly impacted by the COVID-19 pandemic.
2. Produce budget and policy recommendations for legislative action in a timely manner; and
3. Monitor Oregon's ongoing public health response and make recommendations for further legislative action if needed.

The novel coronavirus pandemic is unlike any challenge we have ever faced as legislators and unlike anything we have experienced in our lifetimes. The potential number of deaths and those needing intensive medical treatment is sobering. The necessary actions Governor Kate Brown has taken to slow the spread of the coronavirus have resulted in immediate, unfortunate, and unavoidable impacts on every Oregonian, but especially workers, business owners, first responders, the health care system, students, children and vulnerable populations. As these first impacts are felt across Oregon, a second wave of indirect impacts will be felt in our communities, our

economic activities, and our state and local government services, and exacerbated by disappearing incomes and revenues.

It was always our first priority to identify what action that the legislature could take in the very near future to provide resources and direction that would assist the response efforts and dramatically slow the spread of the COVID-19 virus, recognizing the extreme negative impacts on human health and our economy. The committee has identified that providing economic relief and economic stability to low-income workers and small businesses as a first response to enable these groups the resources to stay home and prevent further spread of the virus. Individuals need to have the assurance that their finances will sustain this necessary shut down of activities and enable individuals and families to stay safe and hopefully healthy.

The committee met four times in the course of seven days. We were briefed by some of the Governor's closest advisors, the director of the Oregon Health Authority, members of the Governor's Economic Advisory Council, leaders from Oregon Health and Science University, the director of the Office of Emergency Management, and Chief Justice Walters. But maybe most importantly, the committee received more than 1,500 pieces of testimony representing all sectors of the economy and citizens from all corners of Oregon who told how the coronavirus pandemic is affecting them and offering suggestions for legislative action.

The committee members discussed 47 possible [policy proposals](#), looking for what would provide immediate relief to workers and businesses as well as bolster our health care system as it prepares for an onslaught of Oregonians infected with the novel coronavirus.¹ We set aside some proposals that are being addressed through the Governor's executive authority conferred upon her when she declared an emergency under 401.165 *et seq.* on March 8, 2020. We also set aside some proposals that require or are being addressed by federal action. Additionally, some proposals that would provide relief in the future but not address the immediate needs we also set aside for future action. However, we do not want to diminish the importance of many of these proposals for future action.

We recognize the extreme need for supplies, equipment and infrastructure to respond to the immediate health care needs across the state. We especially understand the need of our hospitals, health systems, and provider practices during this time. The co-Chairs are pleased to see the federal government acknowledge this need in their newly proposed Marshall Plan for our health care system. We will look forward to seeing how much of the \$150 billion-dollar health care package Oregon will receive. And we know unemployment resources will need revenue infusion for employees in our traditional system; and will also have to address those that are not currently eligible in that system. Businesses will also need to cover their operating expenses and ideally have resources available to keep their workforce employed in operations that are able to continue

¹Committee meeting materials, March 24, 2020. Oregon Legislative Information System.

functioning safely, as well as essential operations that are necessary for our response and keeping households and individuals safe for a period of time.

Our committee and staff divided our response proposals into several categories: Stability for Working Families, Health Care System Needs, Short Term Employer Supports, and items that need more conversations or information to proceed or to be considered in our next recommendation effort.

We endeavored to reflect the priorities of the committee in these separate categories.

The committee also wants to ensure that most all of the proposals need to have time limited-authority or sunsets that coincide with the end of the emergency declaration. There may be exceptions to that, as in item #26 (1).

We fully expect Governor Brown to call the Legislative Assembly into special session within the next week. As co-Chairs of the committee, we recommend the following proposals be considered in this upcoming special session.

Housing & Shelter

Proposal #1

The Governor announced Executive Order 20-11, establishing a ban on residential evictions by directing the courts to cease processing of notices.

This recommendation would enhance the Governor's order by requiring payment plans for those who can pay, prohibiting late fees for payment plans or back-rent, and requiring an objective loss of income due to COVID-19 be shown.

These same parameters are used to establish a ban on commercial evictions. While federal relief is coming, small businesses lose precious time and capital when being forced out of their existing leases and properties. Ensuring a path to stay in a retail or physical location will help expedite Oregon's economic recovery. This strategy gives small business a leg-up.

- A. Residential Evictions – Enhance EO 20-11
 - a) Must show an objective loss of income due to the COVID-19 pandemic.
 - b) Prohibit late fees for inability to pay entire rent.
 - c) Establish payment plans for those able to pay a portion of their rent.
 - d) Method of assistance must be used to pay rent.
- B. Commercial Evictions – Establish new provision
 - a) Prohibit commercial evictions.
 - b) Must show an objective loss of income due to the COVID-19 pandemic.
 - c) Prohibit late fees for inability to pay entire rent.
 - d) Establish payment plans for those able to pay a portion of their rent.
- C. Duration - Greater of 90 days or length of the emergency declaration.

Proposal #2

While we await the federal stimulus package, we must do everything possible to help Oregonians stay at home without fear. This strategy leverages existing programs and delivery mechanisms through OHCS to get rental assistance out to those who need it, ensuring that landlords who work in good faith with their tenants on payment plans will have a partner through the state.

We also know that homeowners need support in a time of this crisis. By leveraging OHCS' HHP program the state can and must support those who are unable to pay their mortgage due to the COVID-19 crisis.

- A. Rent Assistance –
 - a) Increase access to residential rental assistance through Emergency Housing Assistance (EHA) through CAPs. Allocate \$__ million.
- B. Mortgage Assistance –
 - a) Increase access to mortgage assistance through the Hardest Hit Program. Allocate \$__million.
- C. Duration – Start with support for the first 90-days (April/May/June).

Proposal #31

We must care for our homeless population. We must do so now, more than ever, as those without shelter are at greater risk of falling ill to COVID-19. Redrafting HB 4001-C will permit counties and cities the flexibility needed to establish rapid housing strategies without the usual red tape.

- A. Homeless Shelters –
 - a) Redraft HB 4001-C Engrossed (2020)
- B. Duration – 90 days or length of the declaration, whichever is greater.

Food & Community Benefits

Proposal #3

Oregonians should not face usual delays in accessing benefits during this unusual time. Recertifications should be paused throughout the duration of the declaration; in-person interviews should be halted. The agencies and programs should be directed to expedite benefit eligibility requirements where possible.

- A. Expedite and Continue Current Benefits -
 - a) Provide additional support and flexibility to OHA and DHS to expedite SNAP benefits, TANF, and WIC.
 - b) Waive in-person interviews, where possible.
 - c) Expand recertification periods so renewals and paperwork during the declaration can be extended so benefits do not lapse, where possible.

- B. Duration - Greater of 90 days or length of the emergency declaration.

Proposal #4

- A. Ensure Access to Food Banks –
 - a) Support the state’s food bank network to purchase food. Allocate \$ ___ million.

Family Support

Proposal #9

Sick Leave

- A. Clarify Statutory Authority for using Sick Child Leave –
 - a) Ensure clear statutory authority to allow parents to use sick child leave, under OFLA, to be home with their child in the event of a statewide public health emergency resulting in school or child-care closures. Align this draft with the temporary rule: OAR 839-009-0230. Same notice and job protection requirements remain.
- B. Duration – Period congruent with recently issued BOLI rule.

Healthcare Access

Proposal #11

Should the pandemic continue, hospitalizations will increase, and patients will not know the difference between out-of-network emergency rooms and in-network emergency rooms. Failure to distinguish the difference could result in excessive health system charges and leave patients footing the bill. During this extraordinary time of health system collaboration, we must ensure a path to reimbursement for providers and protect patients from surprise bills and access to all types of acute care.

- A. Protect Patients from Out-of-Network Charges.
- B. Expand network adequacy requirements to include “any willing provider” provisions for DFR regulated carriers. Establish a definition for services captured.
- C. Require the commissioner to adopt a uniform rate.
- D. Protect existing contracts.
- E. Provisions when enacted must cover the start and end of the service rendered and later billed for (e.g. inpatient admission on the last day of the declaration may result in a 5-day length of stay). The consumer protection shall apply to the full bill (all 5 billing days) based on the date of the admission).
- F. Duration – Length of the declaration.

Proposal #29

The Governor has taken executive action to ensure licensed health professionals are able to practice at the top of the scope. However, certain restrictions on physician assistants cannot be waived and statutory language is needed.

- A. Physician Assistant Scope
 - a) Amend ORS 677.495 to 677.520 to permit a PA to practice without entering into a practice agreement so long as the PA is practicing according to protocols and standards established by one or more physician supervisors.
 - b) Expand access to PAs utilizing telehealth.
 - c) Duration – length of the declaration.

Proposal #40

Hospitals may need to expand capacity and the Governor’s CERT team has established temporary beds in Salem. Our rural and small (type A and B) hospitals may also have to expand capacity on a temporary basis should the COVID-19 pandemic continue. Hospitals currently pay provider taxes based on a rate that is specific to their hospital type – hospital types are determined by the number of beds as well as other factors. This provision ensures temporary bed additions on hospital property will not change the rate assessed.

- A. Prohibit New “Bed Taxes” for Hospitals -
 - a) Temporary beds established to support the COVID-19 response added during the time of the emergency declaration do not constitute an expansion for the purpose of hospital designations made by bed count (type A, type B).
- B. Duration – Length of the declaration.

Short Term Employer Support

The committee identified numerous strategies to provide relief and certainty to small businesses. These strategies can be implemented expeditiously, are complimentary to larger federal actions, and are appropriate for the legislature to consider. They are:

See proposal #1: Prohibit Commercial Evictions

Ensuring a path to stability for businesses reliant upon leases and storefronts is an essential way to ensure that small businesses are able to “turn on” when the declaration sunsets. Businesses that must move equipment and physically transition from space to space will fall further behind the economic curve. The state should do what it can today to ensure physical stability for small business.

Proposal #19

Allocate additional funds to Business Oregon's flexible strategic reserve fund and require grants and loans be generated for small businesses affected by the COVID-19 pandemic. As suggested by proposal #46, rental assistance and utility costs must be among the qualifying uses for Business Oregon funds. The committee discussed offsetting cash flow challenges for small businesses subject to federal leave requirements under the Families First Coronavirus Response Act; however, the actual strategy was not decided on by the committee.

Proposal #26

Corporate Activities Tax (1)

While the Department of Revenue has broad authority overseeing our state tax code, the committee seeks to provide clarifications to the Corporate Activities Tax. Specifically, the committee seeks to redraft HB 4009-A Engrossed (2020).

It is important for the legislature to provide certainty where only we can. Unlike other revenue-related actions, the legislature is an appropriate actor to provide certainty to taxpayers and offer relief to some of Oregon's unique businesses.

- A. Corporate Activities Tax –
 - a) Redraft HB 4009-A Engrossed (2020)
- B. Duration – not time limited.

Proposal #33

Prohibit Residential and Commercial Foreclosures

The foreclosure process can be as life-altering for residents as it can be for businesses that own their property. We are recommending prohibiting judicial and 'right of sale' foreclosure during the declared emergency as determined by the Governor.

The committee also sought to prohibit residential and commercial foreclosure during the time of crisis. While the committee advocates for mortgage assistance, we must also advocate for protections from the loss of property due to failure to pay resulting from the economic impact of COVID-19.

- A. Residential and Commercial Foreclosure –
 - a) Prohibit judicial and 'right of sale' residential and commercial foreclosure.
 - b) Reference ORS 86.705 to 86.795.
- B. Duration - Length of the emergency declaration.

Proposal #42

Provide regulatory relief for individuals by suspending required continuing education deadlines such as CLEs and license recertification or renewals due during the emergency declaration period. In addition, provide an additional 30-days post-declaration to allow providers and licensed workforce the time to catch up and meet their licensure requirements.

Courts

Grant statutory authority to the Chief Justice of the Oregon Supreme Court during a statewide emergency and for 60 days thereafter to extend timelines in criminal and civil cases.

Oregon Judicial Dept Proposal – Deadlines and statute of limitation

Draft legislation regarding:

- A. The suspension or extension of certain, critical timelines in criminal cases.
- B. The suspension or extension of timelines in criminal cases.
- C. The suspension or extension of post case initiation timelines in noncriminal (civil) cases.
- D. Noncriminal statutes of limitations.
- E. A proposed Chief Justice Order consistent with the noncriminal (civil) proposals.

Policy Options Considered by the Committee that Require More Information as We Await Passage of the Federal Stimulus Package

Proposal #17, #44, #47

Spreading UI Rate Increases and Freezing UI Rates

The forthcoming federal stimulus package has earmarked \$280 billion for UI expansion and supports. We recognize the need to both balance the solvency of our unemployment insurance fund and identify ways to reduce financial barriers for employers, especially those who might be disproportionately affected by rate increases. We must see this money funnel into the system before we can make changes to our system. However, it is important to note that Oregon's experiential rate formula takes a 12-month look at employer rates. At this time, the Oregon Employment Department asked for additional flexibility for employers from the federal government. However, absent approval, the Department cannot implement #17 and remain in compliance with

federal rules. Similarly, we do not recommend proceeding with item #47. Our preferred approach is to see how the trust is affected by the historic increase in UI access, ensure the solvency of the fund, wait for federal support for UI, and then revisit what relief can be provided. We must work with the Department on this approach to ensure federal compliance and take a second look once we receive federal funds.

Proposal #26

See description above. While we are proceeding with recommending that HB 4009-A Engrossed (2020) be redrafted, it is important to note the committee also considered delaying the first quarter payments of the 2019 CAT tax. While the committee could not reach a final decision to delay the tax, some consensus was found on considerations and information needed to better understand the impact of a delay. Some of those questions included: can you differentiate businesses by their margins, or by participation in the federal PFML program, and is there a balance to be struck between new and current local taxes, and more.

Proposal #27

The Executive Branch has taken necessary steps to expand access to UI for many Oregonians. However, many Oregonians remain in the benefits gap. The state should identify ways to support the self-employed, independent contractors, and those unable to qualify for benefits due to immigration status.

The committee considered creating a fund for those excluded from UI, including the self-employed and independent contractors. This fund may be difficult to create on short notice, but the co-Chairs wanted to bring it forward as a recommendation to the presiding officers to consider strategies for those not eligible for UI. There may be implementation challenges to incorporate this substantive change into our existing system. We may have to consider a new program if it cannot be incorporated into the current system; such a new program may not be feasible to draft or implement immediately.

However, we recently learned the forthcoming stimulus package extends UI for the self-employed, which is a necessary step forward.

- A. Support for those Unable to Qualify for UI -
 - a) Establish a fund within the Oregon Employment Department.
 - b) Task OED with expedited rulemaking (temporary rule is immediate) to determine a benefit level and application period based on the amount of monies allocated.
 - c) Applicants may not be eligible for UI.
- B. Duration – length of the declaration.

Proposal #43

There was much discussion in committee about the need to support our manufacturing sector, especially during times of need to support the physical construction of supplies and equipment. However, the Labor Commissioner submitted information to the committee confirming her ability to review appeals regarding overtime limits on a case-by-case basis. The issue of predictive scheduling also was discussed in committee. The committee debate also affirmed the need to have tools for employers to fill shifts for businesses deemed essential; however, several members of the committee found the existing law provides the necessary flexibility. More discussion is needed to understand the balance of worker protections and temporary flexibility.

Proposal #45, #46

Small Business Loans and Rent Relief for Commercial Businesses

We understand the federal stimulus bill will provide billions in relief to small businesses in addition to early action to provide low-interest small business loans. Namely, to date the small business rescue plan outlines nearly \$350 billion in loan forgiveness, SBA emergency grants, and SBA loans to cover 6 months of payments for small businesses with existing SBA loans. For this reason, we seek to ensure the federal package be fully implemented and the legislature take a more specific approach to support gaps between state resources and forthcoming federal investments in small business. The committee should consider these gaps in the long term. The co-Chairs will embed the allowance for commercial rent relief within the existing recommendation of #19. We simply want to call out the strategy is being adopted but will not be a standalone policy. Lastly, while no statutory action is recommended, the co-Chairs strongly encourage the Governor and executive branch agencies to consider payment plans for all permits and fees imposed by state agencies, waiver of renewal requirements for the period of the emergency declaration, and to identify other ways to offer regulatory relief.

Policy Options Considered by the Committee that are Not Recommended at this time as More Information is Needed.

The committee identified 27 policy proposals that are not a part of the co-Chairs' recommendations. These policy proposals either needed more time to understand or implement, were not proposals to provide immediate relief, could be supplemented or resolved by forthcoming federal action, or have been resolved by executive action. These items fostered bipartisan interest but absent additional information, a decision could not be made.

The Oregon Dept of Justice / Public Safety - Proposal

Identify all statutes which the Department of Justice is concerned might need to be suspended, either totally or upon good cause shown, to allow the effective administration of justice across the partial suspension of judicial operations prudently required by COVID-19. Although there are critical issues that need to be addressed, the committee believes this proposal needs further consideration and conversation.

In closing, this document represents the body of work and the perspectives of the committee. Without the complete information and knowledge as to the fiscal and revenue impacts of these proposals, and the resources and proposals from the federal government, further review and prioritization will be necessary ahead of a special session. There are other proposals on the co-Chairs' document, as posted on OLIS, that we are not considering at this time and will require further discussion should the committee reconvene. There will also likely be new issues that will need to be discussed in order to continue addressing the coronavirus pandemic response.

Additional needs may be identified between now and when we are called into a special session. For example, one of these needs may include additional funding for domestic violence services and supports. We strongly recommend that any new proposals that are not a part of the co-Chairs' recommendations need to earn the approval of a bipartisan leadership team.

Respectfully,

Representative Paul Holvey, co-Chair

Senator Arnie Roblan, co-Chair

Fire Chief's Office

To: Chief Fred Charlton and the Board of Directors
 From: Public Information Officer Brandon Paxton
 Re: Public Information Department Monthly Report – March 2020

District or Community Events:

- Trip to Orlando, FL to receive the Randy R. Bruegman Award, March 2-5

Earned Media (TV, Radio and Print):

Total Story Count:	80
Total Audience:	926,111
*Total Calculated Ad Value:	\$16,281
*Total Calculated Publicity Value:	\$48,836

*Calculated Ad Value uses the 30-second ad value multiplied by the detected length of the story or the printed ad value, and determines what the Fire District would have paid for the ads or broadcasts.

*Calculated Publicity Value is when a news story appears during TV and radio broadcasts, or print media that is promoted as being much higher than the value of placing an ad or broadcast. The industry standard is to say that the story is actually three times more valuable.

Social Media by the Numbers:

- Twitter: 11,282 Followers (11,100 in February)
- Instagram: 4,219 Followers (4,052 in February)
- Facebook: 9,241 Followers (9,009 in February)

Public Messaging and Campaigns:

- Backyard burn season
- Clackamas Emergency Services Foundation Dinner and Auction
- Randy R. Bruegman Innovation Award for Community Paramedic and Project Hope
- Coronavirus (COVID-19) prevention and safety messages
- 30 day suspension of non-emergency appearances, tours, and use of community meeting rooms, due to COVID-19
- Share flu-like symptoms when calling 9-1-1
- Personal Protective Equipment donations
- "Stay Home. Save Lives." State messaging for COVID-19
- Test smoke/carbon monoxide alarms and replace batteries
- Available Budget Committee positions and application
- Fire Investigators and what they do
- Bike safety

Meetings Attended:

- Pandemic Influenza Group Task Force, Zoom, March 3
- COVID-19 Quarantine Discussion, Zoom, March 4
- COVID-19 Discussion, Zoom, March 6
- COVID-19 and external messaging, Zoom, March 10
- Fire Defense Board, March 12
- Lt. Sean Brown's retirement celebration, March 12
- COVID-19 Internal Task Force, Zoom, March 13
- BC COVID-19 Update, Zoom, daily Monday-Friday
- Due to COVID-19, all scheduled appearances to give Fire District updates at community group meetings were suspended. Before the suspension, BC301 and E314 attended the Boring CPO meeting on March 3 and provided a Fire District update on the following:
 - Entry Level Firefighter Recruit Academy 20-01 entered week six of their 12 week academy. Anticipated to graduate in mid-April.
 - The week of Feb. 17, completed 30 Paramedic interviews and the week of Feb. 24, kicked off Entry Level Firefighter interviews for the next academy. There were a total of 288 applicants and interviewed 86 candidates.
 - We've completed two months of the 18-month contract for services with Estacada Fire District #69, and began month three in March.
 - Bike safety message on how to fit a bike helmet.

Respectfully submitted,

Public Information Officer Captain Brandon Paxton

Business Services Division

To: Chief Fred Charlton and the Board of Directors
From: Deputy Chief Doug Whiteley
Re: Business Services Division Monthly Report – March 2020

- Met with staff regarding Estacada Fire budget preparation.
- Reviewed and updated job descriptions for upcoming testing.
- Presented during the organizational briefings.
- Participated in Administrative Assistant interviews.
- Participated in COVID-19 task force and subsequent command structure development and associated meetings.
- Attended meetings regarding Fiscal Year 2021 budgeting.
- Reviewed and updated District policies.
- Facilitated the March Civil Service Meeting.
- Prepared for the April Civil Service Meeting.
- Participated in the Mandatory Volunteer Organizational Update.
- Attended the State of the Cities luncheon.
- Facilitated the Mandatory 40 Hour Personnel Organizational Update.
- Attended Rotary Club meetings.
- Worked with Legal Counsel on several matters.
- Worked on Accreditation self-assessment manual documents.
- Met with Local 1159 on various matters.

Respectfully submitted,

Deputy Chief Doug Whiteley

***Clackamas Emergency Services Foundation Board of Trustees' Meeting Minutes for January 28, 2020 to follow.



CLACKAMAS EMERGENCY SERVICES FOUNDATION

11300 Southeast Fuller Road · Milwaukie, Oregon 97222 · tel: 503.742.2600 fax: 503.742.2800



EXECUTIVE COMMITTEE OFFICERS

- Kyle Gorman
President
- Jerry Kearney
Vice President
- Sherie Rosenbaum
Secretary/Treasurer
- Fred Charlton
Ex-Officio

TRUSTEES

- Jim Band
Liaison, City of Oregon City Police Dept
- Michelle Chao
Michelle Chao, LLC
- Fred Charlton
Clackamas Fire District #1
- Fred Charlton
Liaison, Estacada Fire District #69
- Angela Fox
Clackamas Review/Oregon City News
- Ron Gladney
Hotelier
- Andrew Gordian
IAFF Local 1159
- Kyle Gorman
Retired CFD1
- John Higgins
Higgins Signs
- Jerry Kearney
Volunteer Association
- Frank Magdlen
Retired - US Bank
- Sherri Magdlen
Director of Dev. for Search & Rescue
- Ed Mura
Retired - Clackamas Co. Sheriff's Office
- James Rhodes
Liaison, Clackamas Co. Sheriff's Office
- Sherie Rosenbaum
Stone Cliff Inn
- Alex Roth
BPG Wealth Management
- Luke Strait
Liaison, City of Milwaukie Police Dept.
- Don Trotter
Retired Architect
- Craig Van Valkenburg
Willamette View, Inc.

HONORARY TRUSTEES

- John Blanton
- Rob Carnahan
- Mark Cauthorn
- Gordon Day
- Bob Gross
- Ed Kirchhofer
- Jim Osterman
- Harvey Platt

MISSION STATEMENT
"To help create a safer Community."

Meeting Minutes January 28, 2020

President Gorman called the meeting to order at 12:05 pm.

Present: Trustees Fred Charlton, Michelle Chao, Andrew Gordian, Kyle Gorman, John Higgins, Jerry Kearny, Frank Magdlen, Sherri Magdlen, James Rhodes, Sherie Rosenbaum, Luke Strait, Don Trotter, Craig Van Valkenburg; Kelly Dilbeck from the Oregon City Police Dept. and Jasmine Schneider from Colton Fire District #70; and Clackamas Fire District #1 staff PIO Brandon Paxton, BC Steve Deters, and Executive Assistant Karen Strejc.

Trustee Ron Gladney attended the meeting by phone.

INTRODUCTIONS

Introductions were made around the room.

President Gorman thanked Frank and Sherri Magdlen for providing lunch. They thanked Sherie as lunch came from the Stone Cliff Inn.

MINUTES

Jerry Kearny noted changes on page five. He shared that the sentence should read, "Jerry added that individuals could participate in the parades as riders as well as runners, if they wished."

The minutes were approved with the changes noted by Jerry.

CORRESPONDENCE

None.

CHANGE IN AGENDA

President Gorman shared that Jasmine had to leave early. He advised they would move New Business Item #8a to take place after Item #4.

PRESENTATION- Operation Santa Claus (Op Santa) Recap

Steve Deters, Battalion Chief and Op Santa Coordinator with Clackamas Fire District #1 (CFD #1), shared that this year five new businesses requested barrels for food and toy collecting.

Steve explained this was their second year using CFD #1 facilities for the warehouses.

Steve shared the collection numbers. He shared the HERN family collected gift cards at their gathering.

Steve reported that five years ago, they hired a warehouse manager.

He explained that the volunteers do most of the work. He reported that staff and community groups came in to help box food and pack toys.

Steve noted what it took to run the OP Santa event:

- 15 community parades (27 average participants and 135 hours per parade)
- Parade sign placement and pickup (160 hours)
- Barrel delivery and pickup (90 hours)
- Toy and food pickup day (312 hours)
- Warehouse (168 hours)

President Gorman asked about the costs and how much was recovered with donations. Steve replied that Finance Director Christina Day would have the figures. He explained that the total up-front costs for things such as candy canes, boxes, etc., was under \$2,000. He added that they did have some additional costs for rental fees, etc. Steve estimated that the total investment was under \$4,000. He explained that donations received along the parades helped with costs.

Steve shared that they retrieved 95% of the parade signs that were distributed.

President Gorman thanked Steve for his work over the years with this program.

President Gorman asked if data covering the past few years could be put in a spreadsheet. Steve noted he had data for the last eight years.

Ron asked to have parade lists and maps posted on the CESF website.

Sherri thanked Michelle for the gift cards she donated for Op Santa.

Michelle asked how the parade route information got out to the public. Fred shared that social media and signage was used. He shared that this year, someone had suggested that an app could be created that would allow tracking Santa along the route.

Michelle suggested using the Nextdoor app as well.

President Gorman asked about adding parades out in Estacada. Steve reported that they already had a long-standing holiday event out there and he recommended for them to keep doing their event for now, but possibly consider this option in the future.

NEW BUSINESS

Request for Colton Fire to Join the Foundation (CESF)

Fred noted they were working to expand CESF into the first response community. He noted he met with Jasmine and Chief Beaudoin from Colton Fire and they were excited to join. He made a recommendation to the Executive Committee to invite Jasmine to the meeting to share how CESF could help Colton Fire, how Colton Fire could support CESF and ultimately, his request would be to bring Colton Fire into CESF as a liaison.

Jasmine shared that Colton Fire had two stations and 40 volunteers. She noted they serve a population of about 3,400. Jasmine explained that they were trying to grow and become more community minded. She explained that it would be a great way to share in community and share CESF in Colton.

Sherri stated that CESF had supported Colton Food Bank with funds and three refrigerators.

Jerry shared that Jasmine was actively involved with the auction committee.

Chief Charlton noted that there would be three apparatus that would receive Community Assistance Funds in Colton. He shared he offered to come to discuss the accounting side of receiving the funds.

Jerry Kearney moved and Frank Magdlen seconded the motion to bring Colton Fire District into CESF as a liaison member. The motion passed unanimously.

PRESENTATION – Update on Funds Donated to Family

Brandon Paxton, Public Information Officer with CFD #1, shared that they spent \$2,000 that was donated by the CESF to a family who had a house fire and lost everything.

Brandon shared information about the call. A young man was stuck in the bathroom when crews arrived. The young man suffered the second worst lung burns that Emmanuel Burn Center had seen.

Brandon reported that the young man made a full recovery. He shared that the family lost all material possessions. Brandon noted they requested funds through the Executive Committee. He explained that the request came from a conversation he had with the young man's mother. He explained that Nike matched the funds the CESF gave. They provided them with the basic necessities when they moved into a new rental home. He reported that the family was very grateful for the support of the CESF and the crews.

Brandon showed a video of a news article of the crews having lunch with the young man, Tim, and his family after he had healed.

Brandon Paxton thanked the CESF for the funds on behalf of the family.

Brandon Paxton shared he would send the video over for the website.

Brandon explained he just put in another request for funds for another fire that left 11 people homeless.

It was asked if the CESF was mentioned in the video. Brandon shared that the main focus on the video was reuniting the crews with the family, so the CESF was not mentioned. He mentioned creating a video that talked about how the CESF helped them.

Craig suggested preparing slides around the video to explain how it related to the CESF. It was discussed that Brandon would help author information to share on the CESF website.

President Gorman noted the importance to get these stories out.

PRESENTATION – Mt. Hood Search and Rescue

Sherri shared that there were 415 Search and Rescue Volunteers in Clackamas County that were on call 24 hours/day, 7 days a week. She explained that they struggled with unfunded training that was required.

Sherri noted specialized teams. She explained they trained in all kinds of weather. Sherri shared they needed training all the time and equipment needed to be consistently replaced and was expensive.

Sherri explained that one of the trainings they badly needed was avalanche training. Sherri shared there would be a three-day, 24-hour avalanche training taking place in Hood River. She would like to be able to send some people to that training. The cost for this training would be \$350 per person.

Sherri requested \$5,000 to help facilitate training. She explained that with the cost of lodging and food, it would run about \$375 per person. She added that if they got the \$5,000 donation from the CESF, it would help cut costs. Sherri noted that all of the equipment and the rest of the training costs would be paid for by the volunteers themselves.

Sherri noted that in the region, there were over 800 volunteers.

Sherri explained they were called out by the Sheriff's Office as they don't self-deploy.

Michelle asked if there were other needs the CESF should hear about. Sherri shared they always needed funds. She explained they always had mandatory training going on and because of the specialties, they had additional special trainings. She noted they were highly skilled volunteers.

Craig asked if the group knew what the cash balances were for donating. Sherie noted that the Community Assistance fund had a balance of \$35,000.

Craig made a motion to donate \$5,000 to support the training program. Don seconded the motion. Discussion followed.

Jerry asked Sherri if this was enough. Sherri said \$10,000 would be wonderful so volunteers wouldn't have to pay for the training out of their pocket.

Sherie amended the motion to donate \$7,500.

Michelle amended the motion to donate \$10,000.

Sherie asked if \$7,500 could go for training and \$2,500 for equipment. Sherri explained she would like to get training paid first, to relieve the burden of training costs for volunteers.

Don asked, if the motion was amended to \$10,000, how the money would be spent. Sherri shared it would be spent on training for the 25 people. Sherri mentioned there were a lot of new members.

Sherie withdrew her previous amendment.

Michelle Chao kept the amendment on the floor to change from \$5,000 to \$10,000, to fund all of the training for the volunteers. The amended motion to provide \$10,000 for training for the Mt. Hood Search and Rescue Council was seconded by Jerry Kearney. The motion passed unanimously.

OLD BUSINESS

Finances

Financial Report

Karen shared that Christina, who prepared the financial report, would send out her report by the end of the week. The group was advised to call Christina or Sherie with questions.

Dinner/Auction Committee Update

Don reported they were making progress.

Don explained the menu would be out soon, so people would be able to add to the registration what they would like to eat.

Don shared that they needed business sponsorships purchased. He shared there were 10 seats per table. If people were interested, they were to contact Krystle. He noted that her information was on the website.

Don noted they were still looking for auction items. If anyone had any ideas or knew of someone who could donate, they were asked to contact Krystle.

Don explained that a new room arrangement would be used this year.

Don shared that Gray Gables talked about not having their employees park on the property during the event. He also shared there was a possibility of using the U-Haul parking lot close by.

Craig stated that auction donations were hard to get. He found sites on the web that would provide donations; foundations what would donate to other foundations. He explained that many hotels and vacation resorts would donate, but someone would need to take the time to fill out the

forms. Craig shared that it would take getting creative. He also suggested asking rotary groups. He suggested that several businesses could share the cost of a table.

Don noted that the Auction Committee would meet many times before the auction.

Don stated that if anyone would like a personal table for \$750, there were several left.

President Gorman asked Don to put together information that could be placed on CESF's website, as to needs for the auction.

Michelle asked for a video link of the news story shared earlier in the meeting.

Community Support Funds Policy Draft

President Gorman explained that today would be the second reading of the policy. He added that it could be read and approved today.

President Gorman asked for any comments or corrections.

Don shared that it didn't say the CESF could spend money beyond the budget. He read a portion of a sentence, "based on the availability of budgeted funds..." President Gorman noted that the sentence was there for general decisions made and as a guideline for spending. He added that the Board could spend beyond the budget if they chose to.

Discussion followed.

Sherie Rosenbaum moved and Sherri Magdlen seconded the motion to adopt the policy as submitted. The group voted and the motion passed unanimously.

Strategic Plan Update

President Gorman shared this update began last year. He was concerned that as the group developed this plan, they would stop sharing about the status. He explained they needed to keep sharing the progress of where they were.

President Gorman noted that Fred had worked on getting other agencies involved and Don had worked on fundraising through the dinner auction.

President Gorman brought up community awareness. He explained he would like to revitalize the marketing team. He noted that the marketing team had done great work under Ron's guidance the past year, putting together a marketing plan, and finding a social media/web master.

President Gorman stated he would like Trustees to participate on the Marketing Committee to help with maintenance and management. Jerry offered to be in charge of the committee. He asked for others to help Jerry. President Gorman noted that currently the Committee included Jerry and Sherie. Ron stated he would participate when available. President Gorman explained he would ask Alex if he would like to participate. It was noted that Jerry would provide an update for the next meeting.

President Gorman explained that the Mission statement had been added to the stationary and website.

Don shared the goal to raise \$200,000 per year as noted in the Strategic Business Plan was not a realistic goal. He explained that would be difficult to meet, even with all of the work the auction fundraiser was doing. Sherri recommended doing two fundraisers per year. Sherri suggested having an auction with food carts. She shared they went to an event recently where they had an auction table and food carts. She explained that all the food carts donated their profits to the organization. She noted it cost \$20 per person to get in. She noted they also had the opportunity to buy tickets to sample beer.

President Gorman explained the goal to raise \$200,000 was what was established by the Trustees.

Discussion followed about the fundraising goal.

Sherri stated that as social media develops, more donations would increase. Jerry stated that for social media, they needed to have a donation button available for people to use.

Michelle suggested using the Happy Valley Food Carts as a location for a fundraiser.

Craig asked if Don, Jerry and himself needed to review what was needed and how they could achieve it over time. He suggested they could brainstorm ideas and come back with thoughts and recommendations to a meeting. He stated there may be other businesses and organizations in the community that could be tapped into. He noted that with a few big donors, they could get to the \$200,000 quickly.

Ron brought up the website. He asked with the design and position on website, how they could get more subscribers. He added that more viewers could lead to more people donating. He shared they could be more aggressive with the website. Jerry stated he would talk to Steve Edwards, who manages the social media, to see what more he can do for the CESF. Jerry would report back to the Executive Committee.

Don stated there needed to be more than fundraising events to achieve the dollar goal.

GOOD OF THE ORDER

President Gorman noted there was a 7.7 earthquake off the coast of Jamaica that occurred during the meeting.

President Gorman shared that the Coronavirus could get much worse. He noted that while the virus incubated, folks were contagious and it spread rapidly. He reported that it was growing fast.

President Gorman brought up Item #8c, changing the meeting date from March 24 to March 17, to avoid spring break. There was a consensus from the group to meet on March 17. Karen would be sending this information out to the CESF Trustees.

Jerry noted he had an opportunity, for the first time, to present to a family in need during Op Santa. He explained that this event was very impactful for the family. He felt that Trustees needed to be more involved with each parade.

Sherie shared she helped with family warehouse night. She stated this year, she observed a parade and saw the community's excitement as the parade came along.

NEXT MEETING

The next Foundation meeting was scheduled for Tuesday, March 17, 2020 at 12:00 pm at the Mt. Scott Fire Station.

ADJOURNMENT

The meeting adjourned at 1:41 pm.

Karen Strejc
Executive Assistant

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: HR Director Trish Noble

Re: Human Resources Department Monthly Report – March 2020

- Completed Medical Assistant and Administrative Assistant hiring processes.
- Created the March Special Civil Service packet, placed advertisement, attended meeting.
- Completed Accreditations reviews and summaries, uploaded final submissions and references.
- Ordered meals, prepared testing materials, sent correspondence, and held interview processes for Apparatus Operator and Lieutenant.
- Completed Paramedic, Entry Level Firefighter, Apparatus Operator and Lieutenant t10-day review periods.
- Set up Entry Level candidates Chief interview zoom meetings and assisted with technical difficulties throughout.
- Created the April Regular Civil Service packet and placed advertisement.
- Attended multiple zoom meetings regarding COVID-19.
- Updated employee files with certifications, PAFs, change of address, new employee information/bios, etc.
- Prepared materials and scheduled various Chief interviews.
- Ongoing work on testing processes for Deputy Fire Marshal Lieutenant.
- Program Specialist and Executive Assistant promotions completed and announced.
- Processed bereavement, jury duty and OFLA/ FMLA leave for personnel.
- Created telecommuting policy for personnel directed to work from home.
- Researched and distributed Families First Corona Response Act requirements, along with newly announced state emergency FMLA requirements.
- Began tracking of COVID-19 hours for submittal to SAIF and Federal agencies for potential reimbursement planning.
- Worker's Comp claims and return to work for new claims and light duty assignments.
- Continued receipt of organization-wide policy updates still needed for completion.
- **Benefits:**
 - Met with soon-to-be Retirees, to go over all options for their upcoming insurance premiums, setting up payments from PEHP, VOYA options, and what the statements and billing will look like.

- Working on the specifics of the compensation packages. Gathering some information from the different divisions.
- Attended our Quarterly Performance meeting with VOYA and HYAS group.
- For all of our employees who participate in FSA dependent care, there was a change made due to the COVID-19. That change is making it possible for them to change their election for the current plan year and/or stop their deductions due to the day-care, pre-school, and such facilities that had to close their doors. Many people are taking advantage of these options and putting a stop to their payroll deductions for the time being.
- **LBG:**
 - Working closely with Kris Kirkpatrick on multiple claims and delicate issues due to the COVID-19. We have a lot of materials and learning that applies to our medical and Supplemental benefits
- **Health Trust:**
 - In March, our Trust paid out an offset to 41 retirees in the amount of \$8,163.23.
 - Working on creating a form for enrollment along with our retirement paperwork.

Respectfully submitted,

Human Resources Director Trish Noble

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Finance Director Christina Day

Re: Finance Department Monthly Report – March 2020

To reduce the potential spread of COVID-19, all Finance staff are working from home. The Accounts Payable numbers below reflect similar levels of output as last month, and there has been no disruption in payroll processing, indicating strong efforts to adapt to a challenging situation. Finance staff have been doing a fantastic job of continuing operations in these trying times and I am proud to be part of this team! Thank you to Accounting Manager Anh Le, Payroll Specialist Shanti Burns, Program Specialist Melissa Fielman, Program Specialist Halee Holst and Administrative Assistant Spencer Burkholder!

Below are a few highlights of activities in Financial Services for the months of March and April 2020:

- Budget
 - FY2020-21 budget development is in the final stages, and staff have been working hard to present a balanced budget, while still meeting the needs of the community. Finance will be preparing the FY2020-21 Proposed Budget document over the next few weeks for the first Budget Committee meeting set for May 7th.
 - Public notices for the Budget Committee meetings will begin in the April 23rd newspapers.
 - Staff held Budget Committee interviews in order to seek new candidates, and prepared a recommendation for two appointees for consideration.
 - Staff are working out the logistics and details of holding a Budget Committee meeting remotely, but still accessible to the public.
 - Staff will also be reviewing the FY2019-20 year-to-date actual budget, to prepare a Supplemental Budget for consideration at the June Board meeting.
- COVID – 19
 - Finance staff have been working hard to set up processes to track and report salary and supply expenses related to the COVID-19 pandemic for potential reimbursement.
 - Accounting Manager Le has already been able to submit a reimbursement request for over \$400,000 to the SAIF Coronavirus Safety Fund.
- Accounts Receivable
 - GEMT

- The FY2018-19 GEMT reimbursement request has been submitted for review by the Oregon Health Authority and is under review. Once finalized, revenues will be distributed in May-June.
- Accounts Payable
 - Accounts Payable staff processed 540 invoices and issued 330 checks/EFTs.
- Estacada
 - Staff is reviewing Estacada's budget and funds to ensure adequate budget appropriation authority for the remainder of FY2019-2020. If needed, a Supplemental Budget will be prepared for the June Estacada Fire Board meeting.
 - Staff is finalizing a FY2020-21 Proposed Budget for Estacada Fire as well, estimating tax growth and collections, reviewing past year spending, and evaluating needs for the upcoming year. The next few weeks will be spent preparing the budget document for the May 6th Budget Committee meeting.
 - Public notices for the Budget Committee meetings will begin in the April 23rd newspapers.
 - Staff posted openings for Budget Committee members to seek new candidates through the month of March, but received no applications from the community. The Estacada Fire Budget Committee will continue with the Board of Directors and citizen members willing to serve.
 - Staff continues to work toward resolving the issue of registration with federal award system application. Estacada Fire will not be able to apply for grants until the issue is resolved.

Looking ahead:

- April 2020
 - Proposed Budget for FY2020-21 finalized
- May 2020
 - May 6th – Estacada Budget Committee meeting
 - May 7th – Clackamas Fire District #1 Budget Committee meeting
 - May 20th – 2nd Estacada Budget Committee meeting
 - May 21st – 2nd Clackamas Fire District #1 Budget Committee meeting
 - Tentative timeframe to receive FY2019-20 GEMT reimbursement
- June 2020
 - June 15th – Clackamas Fire District #1 budget adoption hearing
 - June 18th – Estacada Fire budget adoption hearing
 - June 30th – Fiscal year-end
- July 2020
 - July 15th – Adopted budgets and tax certifications submitted to State and County agencies

- Audit Preparation begins for both Clackamas Fire District #1 and Estacada Rural Fire District #69

Respectfully submitted,

Finance Director Christina Day

FINANCIAL REPORT – Period ending March 31, 2020 (FY2019-20)

General Fund 10

As of March 31, 2020, Fiscal Year 2019-2020 is 75.0% complete.

Following is a summary of financial activity through March 31, 2020:

Revenues: The General Fund has received \$52,939,735 in property tax revenues from both current and prior year’s taxes. These funds were transferred to the Local Government Investment Pool by the Treasurer’s Office. This fund has received \$1,160,008 in GEMT revenue. Ambulance Transport is generating revenues of \$435,190 at 58.1% of the adjusted budget before the costs of collection are netted out. This fund has received \$451,424 in interest revenues to date. Additional revenues from contracts, and other sources total another \$2,924,650.

Expenditures: The General Fund has actual expenditures (excluding encumbrances and depreciation expense) in the following categories through March 2020:

Category:	% of Budget Used
Salaries & Benefits	75.0% of Adjusted Budget
Materials & Services	65.0% of Adjusted Budget
Capital Outlay	51.0% of Adjusted Budget

Equipment Reserve Fund 20

Total expenditures in this fund equal \$105,147. This fund has received \$2,525 in interest and \$90,984 in surplus sales revenues to date.

Capital Projects Fund 30

Total expenditures in this fund equal \$540,055 through March 2020. This fund has received \$15,920 in interest revenues to date.

Enterprise Fund 40

Total expenditures in this fund equal \$5,641. This fund has received \$4,627 in interest revenue and \$5,350 in grant revenues for the Winter Warming Drive.

Debt Service Fund 50

This fund has received \$2,095,514 in property tax revenues this year, along with \$4,339 in interest earnings. Total expenditures in this fund equal \$502,100 for debt services through March 2020.

Bond Construction Fund 60

Total expenditures for bond project-related construction costs equal \$5,527 in March 2020. This fund has received \$67,722 in revenue.

PERS Reserve Fund 70

There are no expenditures in this fund. The fund has received \$1,195 in interest revenues to date.

Investment Activity

Short-term Investment Portfolio

The table below indicates the balances of cash accounts as of March 31, 2020.

Short-term Investments as of March 31,2020	
Local Government Investment Pool	\$38,051,455.62
Key Bank Checking	\$1,507,050.83
Third Party Trust	\$3,000.00
TOTAL:	\$ 39,561,506.45

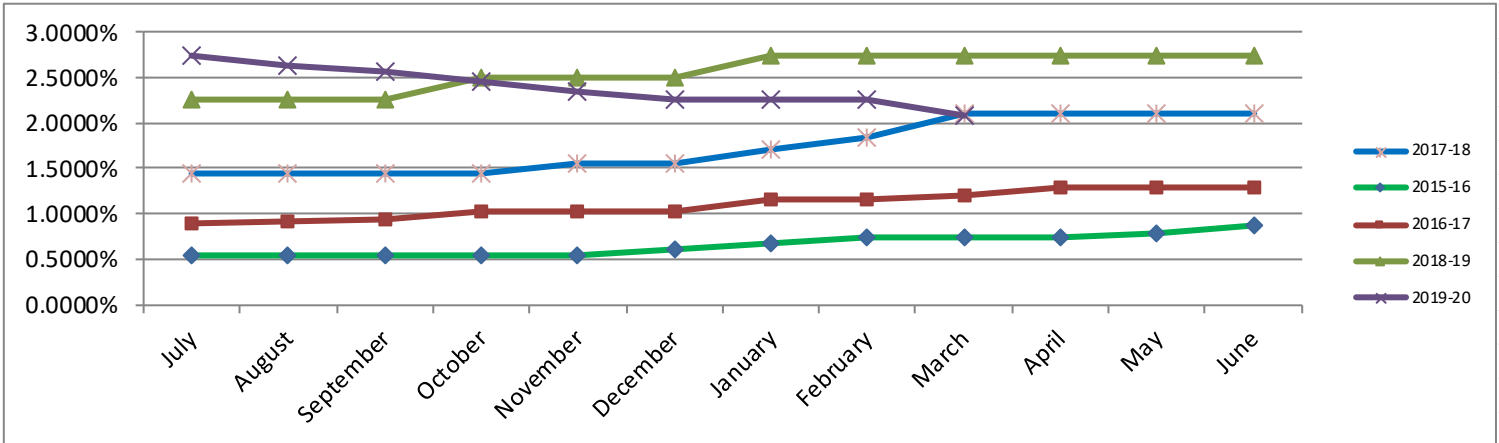
The Oregon LGIP interest rate is 2.08% in March 2020.

Clackamas Fire District No. 1			
LGIP Monthly Interest Rate Averages			Monthly Earnings LGIP
February	2019	2.750%	\$98,288.24
March	2019	2.750%	\$97,917.45
April	2019	2.750%	\$84,486.84
May	2019	2.750%	\$75,103.92
June	2019	2.750%	\$59,889.29
July	2019	2.750%	\$52,420.04
August	2019	2.640%	\$41,162.65
September	2019	2.570%	\$29,954.96
October	2019	2.450%	\$21,186.01
November	2019	2.340%	\$41,611.87
December	2019	2.250%	\$97,672.04
January	2020	2.250%	\$91,186.32
February	2020	2.250%	\$79,875.63
March	2020	2.080%	\$72,611.31

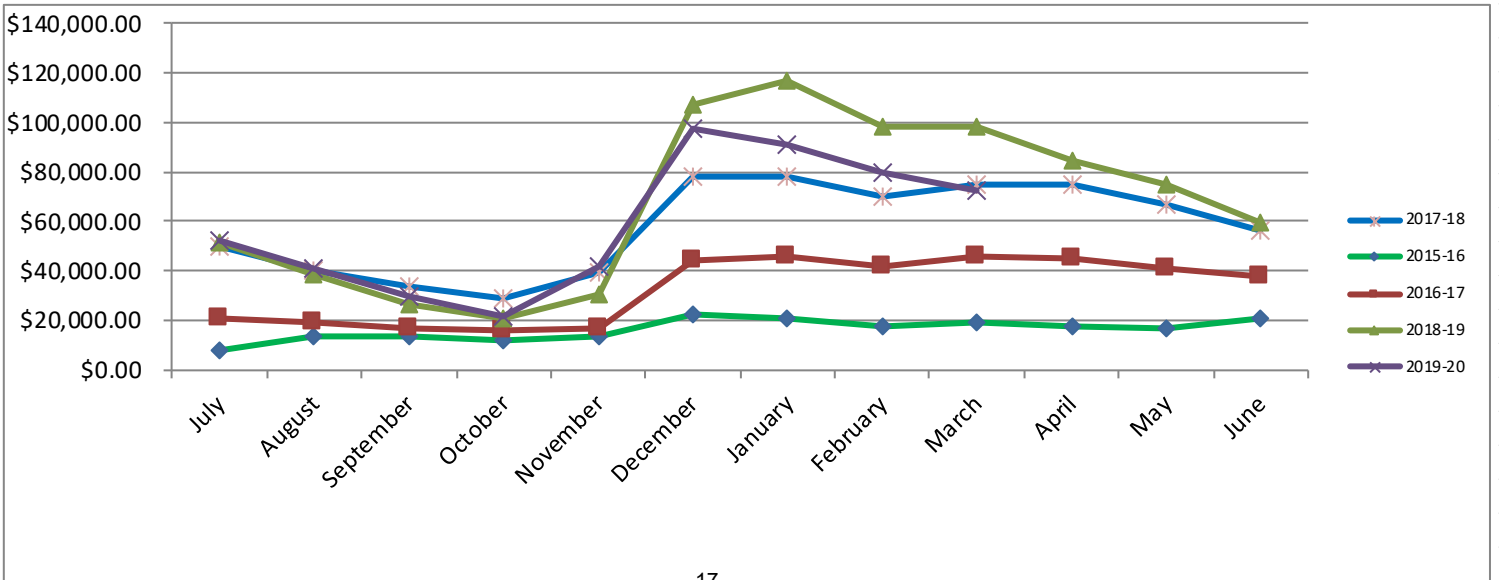
Clackamas Fire District #1

LGIP Interest Rates and Revenue

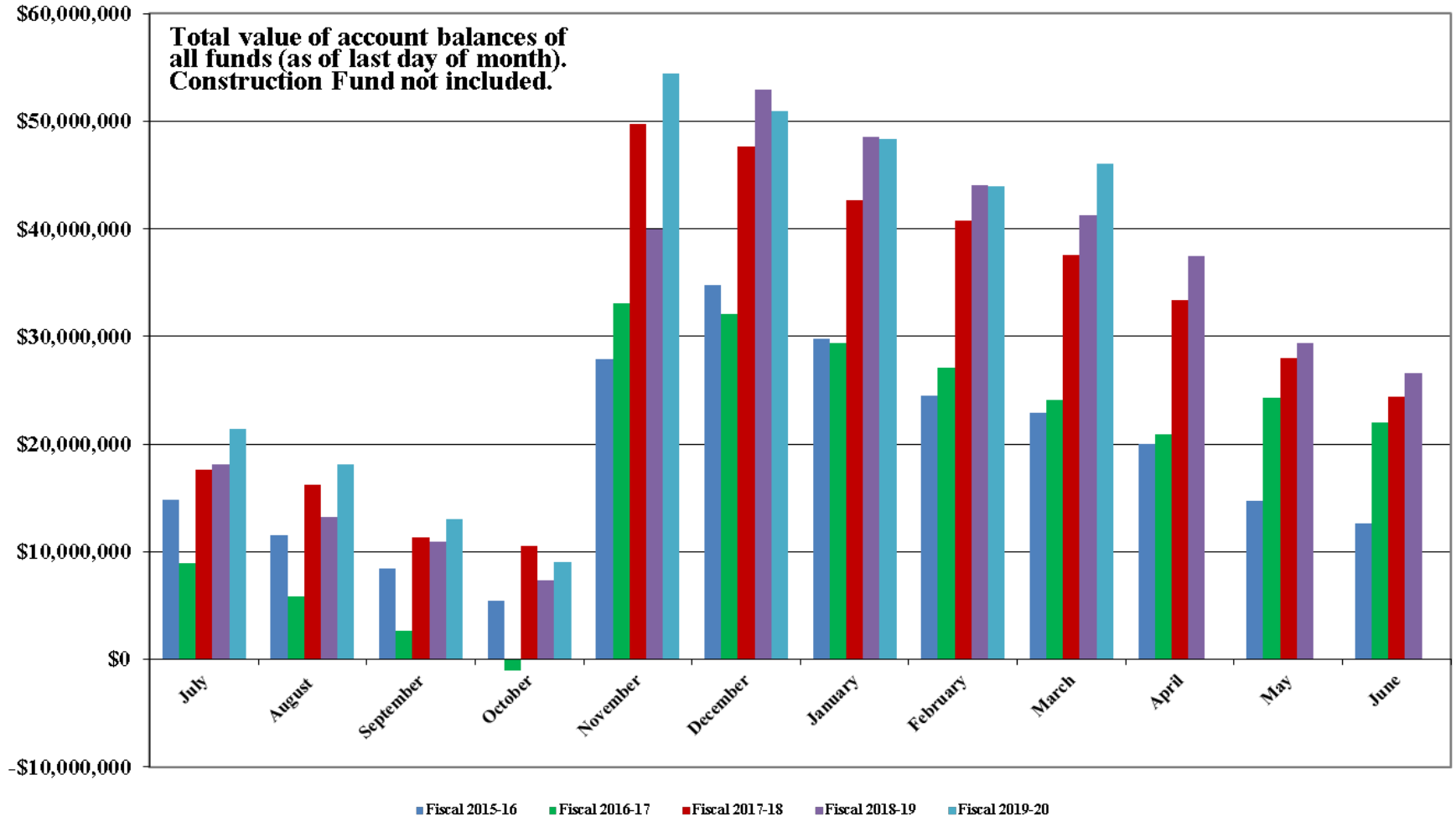
Interest Rates - Fiscal 2015-16 to Present



Interest Revenue - Fiscal 2015-16 to Present



Clackamas County Fire District #1 Account Balances by Month



CLACKAMAS FIRE DISTRICT #1



4/14/2020

YEAR-TO-DATE BUDGET REPORT

FOR 2020/09

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANFRS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMB/REQ	AVAILABLE BUDGET	% USED
ACCOUNTS FOR: 10 GENERAL FUND								
9995	9995 Beg Fund Bal	-16,930,137	-1,293,330	-18,223,467			-18,223,467	0.00
<u>Tax Revenues</u>								
4450	4450 Current Year Prop Taxes	-53,481,724	0	-53,481,724	-52,470,278	0	-1,011,446	98.11%
4455	4455 Prior Year Prop Taxes	-1,200,000	0	-1,200,000	-469,457	0	-730,543	39.12%
4460	4460 Other Taxes	-8,000	0	-8,000	0	0	-8,000	0.00%
	01 Tax Revenues	-54,689,724	0	-54,689,724	-52,939,735	0	-1,749,989	96.80%
<u>Interest</u>								
4490	4490 Investment Interest	-350,000	0	-350,000	-451,424	0	101,424	128.98%
	03 Interest	-350,000	0	-350,000	-451,424	0	101,424	128.98%
<u>Other Revenues</u>								
4500	4500 Contract Revenue	-232,490	-1,526,785	-1,759,275	-1,176,814	0	-582,461	66.89%
4510	4510 ASA Revenue	-135,000	0	-135,000	-109,557	0	-25,443	81.15%
4512	4512 Medical Supply Reimb	-70,000	0	-70,000	-81,086	0	11,086	115.84%
4513	4513 Other Reimbursements	-200,000	-44,636	-244,636	-288,845	0	44,209	118.07%
4538	4538 Service Cost Recovery	-200,000	0	-200,000	-67,442	0	-132,558	33.72%
4539	4539 Conflagration Reimburseme	-125,000	-85,800	-210,800	-209,941	0	-859	99.59%
4541	4541 Sale of Inventory/Service	0	0	0	-103,808	0	103,808	#DIV/0!
4545	4545 Other Post-Employ Bene Re	-480,000	0	-480,000	-441,953	0	-38,047	92.07%
4560	4560 Grant Revenue	-258,182	-390,838	-649,020	-140,403	0	-508,617	21.63%
4569	4569 GEMT Revenue	0	-1,286,155	-1,286,155	-1,160,008	0	-126,147	90.19%
4570	4570 Transportation Response R	-750,000	0	-750,000	-435,190	0	-314,810	58.03%
4571	4571 Other Revenues	-333,000	-125,000	-458,000	-304,801	0	-153,199	66.55%
	04 Other Revenues	-2,783,672	-3,459,214	-6,242,886	-4,519,848	0	-1,723,038	72.40%
<u>Transfers In</u>								
4610	4610 Transfers from other Fund	-814,984	-522	-815,506	0	0	-815,506	0.00%
	05 Transfers In	-814,984	-522	-815,506	0	0	-815,506	0.00%
<u>Salaries</u>								
5501	5501 Fire Chief	193,140	1,884	195,024	146,268	0	48,756	75.0%

CLACKAMAS FIRE DISTRICT #1



4/14/2020 YEAR-TO-DATE BUDGET REPORT

FOR 2020/09

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANFRS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMB/REQ	AVAILABLE BUDGET	% USED
5503	5503 Deputy Chief	354,386	-111,531	242,855	199,853	0	43,002	82.3%
5504	5504 Division Chief	483,255	104,770	588,025	424,617	0	163,408	72.2%
5505	5505 Battalion Chief	1,848,805	0	1,848,805	1,324,536	0	524,269	71.6%
5506	5506 Exempt Staff Group	1,786,096	132,307	1,918,403	1,397,113	0	521,290	72.8%
5507	5507 Fire Inspectors	455,238	0	455,238	351,070	0	104,168	77.1%
5508	5508 Deputy Fire Marshal Capta	233,436	0	233,436	175,076	0	58,360	75.0%
5509	5509 Deputy Fire Marshall Lieu	214,160	0	214,160	160,620	0	53,540	75.0%
5510	5510 Captain	2,562,977	66,000	2,628,977	1,822,395	0	806,582	69.3%
5512	5512 Lieutenant	3,747,800	107,080	3,854,880	2,927,098	0	927,782	75.9%
5515	5515 Apparatus Operator	5,642,595	137,172	5,779,767	4,248,274	0	1,531,493	73.5%
5520	5520 Fire Fighter	7,108,064	195,985	7,304,049	5,319,166	0	1,984,883	72.8%
5525	5525 Paramedic	266,124	0	266,124	204,214	0	61,910	76.7%
5530	5530 Non-exempt Staff Group	1,741,651	-44,592	1,697,059	1,253,325	0	443,734	73.9%
5535	5535 Other Employee	124,906	0	124,906	56,180	0	68,726	45.0%
5540	5540 Temporary Labor	88,385	-2,430	85,955	43,864	0	42,091	51.0%
5545	5545 Premium Pay	387,967	0	387,967	340,812	0	47,155	87.8%
5550	5550 Conflagration Labor	0	130,420	130,420	130,420	0	0	100.0%
5555	5555 School Replacement	39,954	0	39,954	6,274	0	33,680	15.7%
5560	5560 Operational Replacement	4,679,000	1,474,184	6,153,184	4,370,515	0	1,782,669	71.0%
5562	5562 Vacation Buyback	65,000	0	65,000	66,406	0	-1,406	102.2%
5563	5563 Retirement/Separation Vac	200,000	0	200,000	328,214	0	-128,214	164.1%
5564	5564 Other Leave Buyback	0	0	0	2,754	0	-2,754	#DIV/0!
5600	5600 Overtime	362,210	52,254	414,464	318,715	0	95,749	76.9%
	50 Salaries	32,585,149	2,243,503	34,828,652	25,617,779	0	9,210,873	73.6%
Benefits								
6620	6620 SS/Medicare	2,488,204	49,112	2,537,316	1,815,990	0	721,326	71.6%
6640	6640 Tri-Met Taxes	195,156	3,789	198,945	157,473	0	41,472	79.2%
6650	6650 Transit Tax	3,247	62	3,309	0	0	3,309	0.0%
6656	6656 PERS Employer	7,557,678	128,882	7,686,560	5,821,140	0	1,865,420	75.7%
6670	6670 Deferred Compensation	742,714	15,035	757,749	458,255	281,851	299,494	97.7%
6675	6675 Unemployment	5,000	0	5,000	551	0	4,449	11.0%
6680	6680 Life Insurance	45,000	648	45,648	31,899	6,442	13,749	84.0%
6685	6685 Conflagration Benefits	0	51,588	51,588	51,588	0	0	100.0%
6690	6690 Caf� Plan Benefits	3,804,384	101,161	3,905,545	3,263,920	0	641,625	83.6%
6691	6691 PEHP	332,500	6,192	338,692	251,439	80,100	87,253	97.9%

CLACKAMAS FIRE DISTRICT #1



4/14/2020 YEAR-TO-DATE BUDGET REPORT

FOR 2020/09

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANFRS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMB/REQ	AVAILABLE BUDGET	% USED
6692	6692 Other Post-Employ Benefit	630,565	0	630,565	636,182	160,677	-5,617	126.4%
6693	6693 Health Trust	267,737	4,512	272,249	200,895	0	71,354	73.8%
6701	6701 Vehicle Allowance	11,216	7,714	18,930	12,122	0	6,808	64.0%
6702	6702 Tool Allowance	6,000	0	6,000	4,050	0	1,950	67.5%
6703	6703 Cell/Tech Allowance	7,200	0	7,200	4,950	0	2,250	68.8%
6705	6705 Workers Compensation	766,368	14,698	781,066	869,291	0	-88,225	111.3%
	60 Benefits	16,862,969	383,393	17,246,362	13,579,744	529,070	3,666,618	78.7%

Materials and Services

7008	7008 ORE CAT Corporate Activit	0	0	0	44	1	-44	#DIV/0!
7015	7015 Meeting Expense	27,550	0	27,550	13,603	0	13,947	49.4%
7030	7030 Civil Service Exam Expens	6,000	0	6,000	5,095	0	905	84.9%
7035	7035 Bank Charges	15,000	0	15,000	11,232	3,771	3,768	100.0%
7040	7040 Dues & Publications	41,841	0	41,841	30,279	740	11,562	74.1%
7045	7045 Awards & Recognitions	38,000	0	38,000	23,054	0	14,946	60.7%
7055	7055 Operating Supply	198,420	981,975	1,180,395	274,824	14,683	905,571	24.5%
7065	7065 Fire Fighting Supply	64,900	3,125	68,025	53,209	2,580	14,816	82.0%
7070	7070 Rescue Supply	8,903	0	8,903	5,953	805	2,950	75.9%
7075	7075 EMS Supply	241,500	450	241,950	272,439	39,213	-30,489	128.8%
7078	7078 Department Consumables	20,000	0	20,000	13,202	1,560	6,798	73.8%
7080	7080 Fuel	232,300	725	233,025	163,485	83,656	69,540	106.1%
7085	7085 Uniform & Protective Eqpt	428,305	0	428,305	266,490	40,511	161,815	71.7%
7090	7090 Office Supplies	15,900	6,300	22,200	12,114	76	10,086	54.9%
7095	7095 Software & Supplies	580,867	0	580,867	506,664	22,958	74,204	91.2%
7105	7105 Household Goods	55,793	-600	55,193	43,674	2,153	11,519	83.0%
7110	7110 Professional Services	585,662	348,579	934,241	506,928	472,191	427,313	104.8%
7115	7115 Dispatch Services	1,638,160	0	1,638,160	1,243,526	366,865	394,634	98.3%
7116	7116 Utilities - Natural Gas	64,109	0	64,109	51,640	4,481	12,469	87.5%
7117	7117 Utilities - Electric	171,777	0	171,777	144,347	0	27,430	84.0%
7118	7118 Utilities - Garbage	51,081	0	51,081	27,064	0	24,017	53.0%
7119	7119 Utilities - Water	118,417	0	118,417	79,605	0	38,812	67.2%
7120	7120 Utilities - Other	135,972	0	135,972	83,358	32,787	52,614	85.4%
7122	7122 Utilities - Telephone	336,300	0	336,300	284,475	41,705	51,825	97.0%
7130	7130 Insurance - Property/Casu	259,500	0	259,500	278,814	-17,865	-19,314	100.6%
7135	7135 Medical Exams	240,654	0	240,654	132,124	80,741	108,530	88.5%
7140	7140 Schools/Conferences Regis	67,750	0	67,750	38,934	1,827	28,816	60.2%

CLACKAMAS FIRE DISTRICT #1



4/14/2020 YEAR-TO-DATE BUDGET REPORT

FOR 2020/09

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANFRS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMB/REQ	AVAILABLE BUDGET	% USED
7141	7141 Tuition Reimbursement	60,000	0	60,000	37,588	2,000	22,412	66.0%
7142	7142 Travel Expense	21,500	1,925	23,425	19,431	0	3,994	82.9%
7145	7145 Mileage Reimbursement	71,300	0	71,300	34,683	0	36,617	48.6%
7150	7150 Volunteer Fire Fighter Ex	35,000	0	35,000	30,000	10,000	5,000	114.3%
7155	7155 Vehicle Maintenance	431,981	0	431,981	286,121	5,036	145,860	67.4%
7160	7160 Equipment Maintenance	114,669	-2,525	112,144	56,303	17,019	55,841	65.4%
7165	7165 Radio Maintenance	31,250	0	31,250	9,331	228	21,919	30.6%
7170	7170 Facility Maintenance	208,200	0	208,200	131,321	24,952	76,879	75.1%
7175	7175 Office Equipment Maintena	121,640	0	121,640	35,587	16,089	86,053	42.5%
7180	7180 Computer & AV Maintenance	21,650	32,500	54,150	56,267	34,942	-2,116	168.4%
7185	7185 SCBA Maintenance	0	0	0	0	106	0	#DIV/0!
7187	7187 Fire Extinguisher Expense	2,500	0	2,500	3,006	0	-506	120.2%
7190	7190 Training Expense	51,257	0	51,257	29,745	0	21,512	58.0%
7195	7195 Public Education	67,000	0	67,000	29,877	2,673	37,123	48.6%
7205	7205 Postage & Freight	30,000	0	30,000	15,101	246	14,899	51.2%
7210	7210 Small Tool, Eqpts & Furni	39,544	0	39,544	32,019	0	7,525	81.0%
7215	7215 Other Expense	0	0	0	35,307	0	-35,307	
	70 Materials and Servic	6,952,152	1,372,454	8,324,607	5,252,233	1,308,732	2,916,744	78.8%
Capital Outlay								
8825	8825 Fire Fighting Equipment	15,200	0	15,200	9,709	0	5,491	63.9%
8835	8835 EMS & Rescue Equipment	0	152,020	152,020	65,924	36,345	49,751	67.3%
8845	8845 Communications Equipment	7,000	0	7,000	6,800	0	200	97.1%
8860	8860 Facility Improvement	49,700	25,000	74,700	30,169	0	44,531	40.4%
8870	8870 Furniture, Appliances & T	1,000	0	1,000	1,198	0	-198	119.8%
8890	8890 Computer & AV Equipment	117,245	0	117,245	72,692	0	44,553	62.0%
	80 Capital Outlay	190,145	177,020	367,165	186,492	36,345	144,328	60.7%
Debt Service								
9916	9916 Debt Service Principal	1,135,000	0	1,135,000	0	1,135,000	0	100.0%
9917	9917 Debt Service Interest	749,955	0	749,955	374,068	375,887	0	100.0%
	85 Debt Service	1,884,955	0	1,884,955	374,068	1,510,887	0	100.0%
Transfers Out								
9920	9920 Transfer to Equip Reserve	0	603,696	603,696	0	0	603,696	0.0%
	90 Transfers Out	0	603,696	603,696	0	0	603,696	0.0%

CLACKAMAS FIRE DISTRICT #1



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YEAR-TO-DATE BUDGET REPORT

FOR 2020/09

<u>OBJECT</u>	<u>ACCOUNT DESCRIPTION</u>	<u>ORIGINAL APPROP</u>	<u>TRANFRS/ADJSMTS</u>	<u>REVISED BUDGET</u>	<u>YTD ACTUAL</u>	<u>ENCUMB/REQ</u>	<u>AVAILABLE BUDGET</u>	<u>% USED</u>
<u>Ending Fund Balance</u>								
9910	9910 Contingency	1,415,435	0	1,415,435	0	0	1,415,435	
9915	9915 Restricted Contingency	1,000,000	0	1,000,000	0	0	1,000,000	
9999	9999 Unappropriated Ending Fun	14,650,711	0	14,650,711	0	0	14,650,711	
	99 End Fund Balance	17,066,146	0	17,066,146	0	0	17,066,146	
TOTAL	10 General Fund	-27,001	27,000	-1	-18,445,696	3,385,033	15,060,662	
	TOTAL REVENUES	-75,568,517	-4,753,066	-80,321,583	-57,911,007	0	-22,410,576	
	TOTAL EXPENSES	75,541,516	4,780,066	80,321,582	45,010,316	3,385,033	33,608,405	

CLACKAMAS FIRE DISTRICT #1



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YEAR-TO-DATE BUDGET REPORT

FOR 2020/09

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANFRS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMB/REQ	AVAILABLE BUDGET	% USED
ACCOUNTS FOR: 20 EQUIPMENT REPLACEMENT RESERVE								
9995	9995 Beg Fund Bal	-798,244	-36,886	-835,130	0	0	-835,130	0.00
<u>Interest</u>								
4490	4490 Investment Interest	-3,000	0	-3,000	-2,525	0	-475	84.20
<u>Other Revenue</u>								
4540	4540 Sale of Surplus	-15,000	0	-15,000	-90,984	0	75,984	606.60
	04 Other Revenues	-15,000	0	-15,000	-90,984	0	75,984	606.60
<u>Transfers In</u>								
4610	4610 Transfers from other Fund	0	-603,696	-603,696	0	0.00	-603,696	0.00
	05 Transfers In	0	-603,696	-603,696	0	0.00	-603,696	0.00
<u>Capital Outlay</u>								
8825	8825 Fire Fighting Equipment	445,000	18,443	463,443	105,147	302,708.83	55,587	88.00
8835	8835 EMS & Rescue Equipment	0	622,139	622,139	0	0.00	622,139	0.00
	80 Capital Outlay	445,000	640,582	1,085,582	105,147	302,708.83	677,726	37.60
<u>Transfers In</u>								
9930	9930 Transfer to Cap Proj Fund	200,000	0	200,000	0	0.00	200,000	0.00
9980	9980 Transfer to General Fund	122,500	0	122,500	0	0.00	122,500	0.00
	90 Transfers Out	322,500	0	322,500	0	0.00	322,500	0.00
<u>Ending Fund Balance</u>								
9999	9999 Unappropriated Ending Fun	48,744	0	48,744	0	0.00	48,744	0.00
	99 End Fund Balance	48,744	0	48,744	0	0.00	48,744	0.00
	20 Equipment Reserve Fund	0	0	0	11,638	302,708.83	-314,347	100.00
	TOTAL REVENUES	-816,244	-640,582	-1,456,826	-93,509	0	-1,363,317	
	TOTAL EXPENSES	816,244	640,582	1,456,826	105,147	302,709	1,048,970	

CLACKAMAS FIRE DISTRICT #1



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YEAR-TO-DATE BUDGET REPORT

FOR 2020/09

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANFRS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMB/REQ	AVAILABLE BUDGET	% USED
ACCOUNTS FOR: 30 CAPITAL PROJECTS								
9995	9995 Beg Fund Bal	-6,529,024	211,153	-6,317,871	0	0.00	-6,317,871	0.00
<u>Interest</u>								
4490	4490 Investment Interest	-14,000	0	-14,000	-15,920	0.00	1,920	113.70
<u>Transfers In</u>								
4610	4610 Transfers from other Fund	-200,000	0	-200,000	0	0.00	-200,000	0.00
<u>Debt Service</u>								
7020	7020 Debt Interest Expense	265,272	0	265,272	133,798	131,474.00	0	100.0%
7025	7025 Debt Principal Expense	241,317	0	241,317	119,496	121,820.32	1	100.0%
	70 Materials and Servic	506,589	0	506,589	253,294	253,294.32	1	100.00
<u>Capital Outlay</u>								
8860	8860 Facility Improvement	6,236,435	-211,153	6,025,282	286,761	52,318.70	3,520,197	5.6%
	30 Capital Projects Fund	0	0	0	524,135	2,471,618.02	-2,995,753	
	TOTAL REVENUES	-6,743,024	211,153	-6,531,871	-15,920	0	-6,515,951	
	TOTAL EXPENSES	6,743,024	-211,153	6,531,871	540,055	305,613	3,520,197	

CLACKAMAS FIRE DISTRICT #1



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YEAR-TO-DATE BUDGET REPORT

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OBJECT	ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANFRS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMB/REQ	AVAILABLE BUDGET	% USED
ACCOUNTS FOR: 40 ENTERPRISE FUND								
9995	9995 Beg Fund Bal	-23,500	18	-23,482	0	0.00	-23,482	0.00
<u>Interest</u>								
4490	4490 Investment Interest	-200	0	-200	-4,627	0.00	4,427	2,313.70
<u>Other Revenue</u>								
4560	4560 Grant Revenue	0	-5,000	-5,000	-5,350	0.00	350	107.00
4571	4571 Other Revenues	-5,000	5,000	0	0	0.00	0	0.00
	04 Other Revenues	-5,000	0	-5,000	-5,350	0.00	350	107.00
<u>Materials and Services</u>								
7055	7055 Operating Supply	17,000	-18	16,982	5,641	0.00	11,341	33.2%
	70 Materials and Servic	17,000	-18	16,982	5,641	0.00	11,341	33.2%
<u>Ending Fund Balance</u>								
9999	9999 Unappropriated Ending Fun	11,700	0	11,700	0	0.00	11,700	0.00
	99 End Fund Balance	11,700	0	11,700	0	0.00	11,700	0.00
	40 Enterprise Fund	0	0	0	-4,337	0.00	4,337	100.00
	TOTAL REVENUES	-28,700	18	-28,682	-9,977	0	-18,705	
	TOTAL EXPENSES	28,700	-18	28,682	5,641	0	23,041	

CLACKAMAS FIRE DISTRICT #1



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FOR 2020/09

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANFRS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMB/REQ	AVAILABLE BUDGET	% USED
ACCOUNTS FOR: 50 DEBT SERVICE FUND								
9995	9995 Beg Fund Bal	-141,030	-130,245	-271,275	0	0.00	-271,275	0.00
<u>Tax Revenues</u>								
4450	4450 Current Year Prop Taxes	-2,482,679	0	-2,482,679	-2,072,631	0.00	-410,048	83.50
4455	4455 Prior Year Prop Taxes	-30,000	0	-30,000	-18,544	0.00	-11,456	61.80
	01 Tax Revenues	-2,512,679	0	-2,512,679	-2,091,175	0.00	-421,504	83.20
<u>Interest</u>								
4490	4490 Investment Interest	-2,500	0	-2,500	-4,339	0.00	1,839	173.60
<u>Debt Service</u>								
7020	7020 Debt Interest Expense	1,004,200	0	1,004,200	502,100	502,100.00	0	100.00
7025	7025 Debt Principal Expense	1,050,000	0	1,050,000	0	1,050,000.00	0	100.00
	70 Materials and Servic	2,054,200	0	2,054,200	502,100	1,552,100.00	0	100.00
<u>Ending Fund Balance</u>								
9999	9999 Unappropriated Ending Fun	602,009	130,245	732,254	0	0.00	732,254	0.00
	99 End Fund Balance	602,009	130,245	732,254	0	0.00	732,254	0.00
	50 Debt Service Fund	0	0	0	-1,593,414	1,552,100.00	41,314	100.00
	TOTAL REVENUES	-2,656,209	-130,245	-2,786,454	-2,095,514	0	-690,941	
	TOTAL EXPENSES	2,656,209	130,245	2,786,454	502,100	1,552,100	732,254	

CLACKAMAS FIRE DISTRICT #1



4/14/2020 YEAR-TO-DATE BUDGET REPORT

FOR 2020/09

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANFRS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMB/REQ	AVAILABLE BUDGET	% USED
ACCOUNTS FOR: 60 Capital Construction Fund								
<u>Interest</u>								
4490	4490 Investment Interest	-2,000	0	-2,000	-47,650	0.00	45,650	2,382.50
<u>Other Revenue</u>								
4513	4513 Other Reimbursements	-500,000	0	-500,000	0	0.00	-500,000	0.00
4571	4571 Other Revenues	0	0	0	-20,072	0.00	20,072	100.00
	04 Other Revenues	-500,000	0	-500,000	-20,072	0.00	-479,928	4.00
<u>Capital Outlay</u>								
8825	8825 Fire Fighting Equipment	502,000	0	502,000	0	0.00	502,000	0.00
8860	8860 Facility Improvement	0	0	0	5,527	0.00	-5,527	100.00
	80 Capital Outlay	502,000	0	502,000	5,527	0.00	496,473	1.10
	60 Bond Construction Fund	0	0	0	-62,195	0.00	62,195	100.00
	TOTAL REVENUES	-502,000	0	-502,000	-67,722	0	-434,278	
	TOTAL EXPENSES	502,000	0	502,000	5,527	0	496,473	

CLACKAMAS FIRE DISTRICT #1



4/14/2020

YEAR-TO-DATE BUDGET REPORT

FOR 2020/09

OBJECT	ACCOUNT DESCRIPTION	ORIGINAL APPROP	TRANFRS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMB/REQ	AVAILABLE BUDGET	% USED
ACCOUNTS FOR: 70 PERS Reserve Fund								
9995	9995 Beg Fund Bal	-688,484	-3,066	-691,550	0	0.00	-691,550	0.00
<u>Interest</u>								
4490	4490 Investment Interest	-4,000	2,805	-1,195	-1,195	0.00	0	100.00
	03 Interest	-4,000	2,805	-1,195	-1,195	0.00	0	100.00
<u>Transfers Out</u>								
9980	9980 Transfer to General Fund	692,484	261	692,745	0	0.00	692,745	0.00
	90 Transfers Out	692,484	261	692,745	0	0.00	692,745	0.00
	70 PERS Reserve Fund	0	0	0	-1,195	0.00	1,195	100.00
	TOTAL REVENUES	-692,484	-261	-692,745	-1,195	0	-691,550	
	TOTAL EXPENSES	692,484	261	692,745	0	0	692,745	
	TOTAL REVENUES - ALL FUNDS	-87,007,178	-5,312,983	-92,320,161	-60,194,846	0	-32,125,315	65.2%
	TOTAL EXPENSES - ALL FUNDS	86,980,177	5,339,983	92,320,160	46,168,786	5,545,455	40,122,085	50.0%

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Division Chief Joshua Gehrke

Re: Support Services Monthly Report – March 2020

- Delivered recruit academy peer support presentation with Wellness Director Goodrich.
- Attended initial Coronavirus Zoom meeting.
- Conducted weekly organizational briefing for business services.
- Attended C-Com Executive Board meeting for the feasibility study kick-off.
- Attended the monthly operations meeting.
- Attended COVID-19 quarantine discussion with executive team.
- Assisted with developing overarching Incident Action Plan proposal for the Fire Chief.
- Attended several COVID-19 internal task force meetings.
- Attended Fire Defense Board and fire users meeting.
- Attended budget work session with Executive Staff.
- Attended NW Peer Support website discussion with DPSST staff and board members.
- Proctored the Lieutenant promotional written exam.
- Attended retirement celebration for Lieutenant Sean Brown.
- Participated in ITS staffing discussion with IT Director Hicks.
- Attended C-800 meeting via conference call.
- Attended C-Com member board meeting.
- Conducted further meetings to facilitate go-live of MdE-Inc. /Check-in platform.
- Assigned as the logistics section chief for the COVID-19 incident.
- Conducted multiple check-ins with support services department heads as we adjusted to the telecommuting environment.
- Attended command and general staff, tactics, and planning meetings for at least one

operational period during the month of March.

- Attended multiple meetings with our Executive Chiefs.
- Attended weekly operations meeting with local strategic partners.
- Assisted with entry level firefighter Chiefs' interviews.

Respectfully submitted,

Division Chief Joshua Gehrke

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Data Services Director Shelby Hopkins

Re: Data Services Department Monthly Report – March 2020

- Continued processing five years of performance data for Standards of Cover (SOC) document broken down by Class and Category per CFAI requirements.
- Compiled Ambulance Service Performance report per county compliance.
- Staff processed multiple station and shift assignment changes in TeleStaff.
- PS Roberts continued work with EF Recovery to determine a plan for cost recovery moving forward. The switchover to ESO, as well as a program upgrade by EF Recovery, has resulted in process changes for crews. Updated training and direction is being developed.
- The false alarm warning letter process has been updated, and commercial false alarms for January through March are being processed.
- PS Craft hosted the TeleStaff re-implementation kick-off/planning meeting for the project team.
- PS Stevens transitioned Training duties to PS Demeter and moved into Data Services.
- Staff worked with ESO and Fire Prevention on ICC code entry into ESO program.
- PS Stevens assisted with compiling updates into the SOC for Accreditation.
- Attended multiple budget work sessions.
- ESO has been updated to track mutual aid apparatus on incidents where we receive mutual aid.
- The District has implemented NFIRS reporting rules for compliance, which has resulted in data differences from previous years. This is most apparent in the 400 (HazMat) and 600 (Good Intention) incident groups.
- Staff attended several meetings regarding COVID-19 data needs and developed reports for tracking potential COVID-19 exposures, personnel hours spent on potential COVID-19 incidents and hours worked for future reimbursement.
- Staff attended District Operational Briefings for COVID-19.
- PS Craft completed the Accreditation document formatting and references.
- PS Craft continued work on D1 Check-In program.
- Cost Recovery Claims Summary Report as of February 28, 2020:

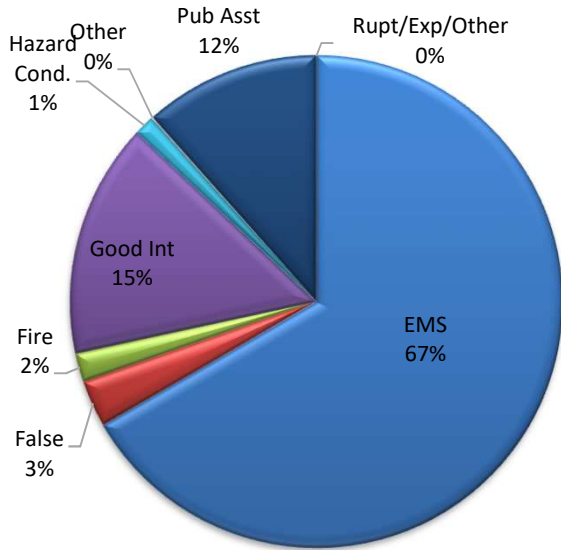
	# of Claims	Claim Amount	Average \$ / Claim
False Alarm			
In Process	21	\$4,835.44	
Closed Not Paid	12	\$2,660.73	
Closed Paid	188	\$52,541.70	\$279.48
	221	\$60,037.87	
Fire			
In Process	3	\$9,104.35	
Closed Not Paid	8	\$1,647.67	
Closed Paid	4	\$4,228.54	\$1,057.14
	15	\$14,980.56	
Hazmat			
In Process	12	\$4,176.70	
Closed Not Paid	8	\$2,812.10	
Closed Paid	11	\$11,553.73	\$1,050.34
	31	\$18,542.53	
Inspection			
In Process	1	\$30.00	
Closed Not Paid	40	\$2,321.60	
Closed Paid	8	\$2,255.73	\$281.97
	49	\$4,607.33	
MVA			
In Process	86	\$31,884.53	
Closed Not Paid	200	\$34,083.85	
Closed Paid	75	\$34,129.53	\$455.06
	361	\$100,097.90	
<hr/>			
Total In Process	123	\$50,031.02	
Total Closed Not Paid	268	\$43,525.95	
Total Closed Paid	286	\$104,709.23	\$366.12

Respectfully submitted,

Data Services Director Shelby Hopkins

Clackamas Fire Dist. #1 Emergency Services Report

March 2020



Incident Type	Data
EMS	1263
False	58
Fire	36
Good Int	292
Hazard Cond.	25
Other	2
Pub Asst	219
Rupt/Exp/Weather	0
Grand Total	1895

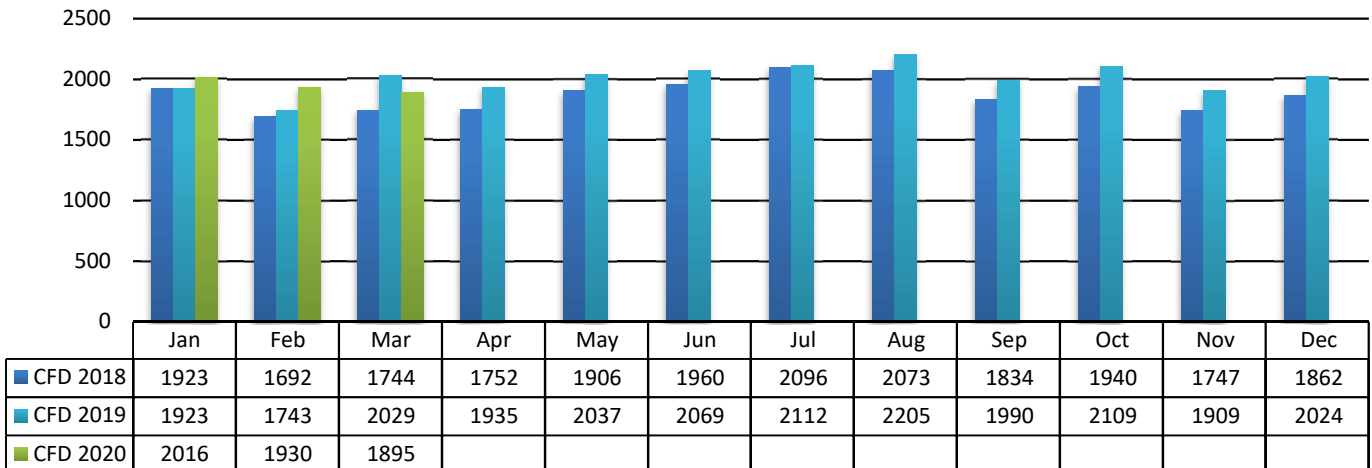
Year to Date

Incident Type	2018	2019	2020
EMS	3831	4000	4007
False	187	237	202
Fire	80	110	92
Good Int	435	492	809
Hazard Cond.	308	283	91
Other	1	0	7
Pub Asst	516	573	631
Rupt/Exp/Weather	0	0	2
Grand Total	5358	5695	5841

*Mutual Aid Given Incident Not Included

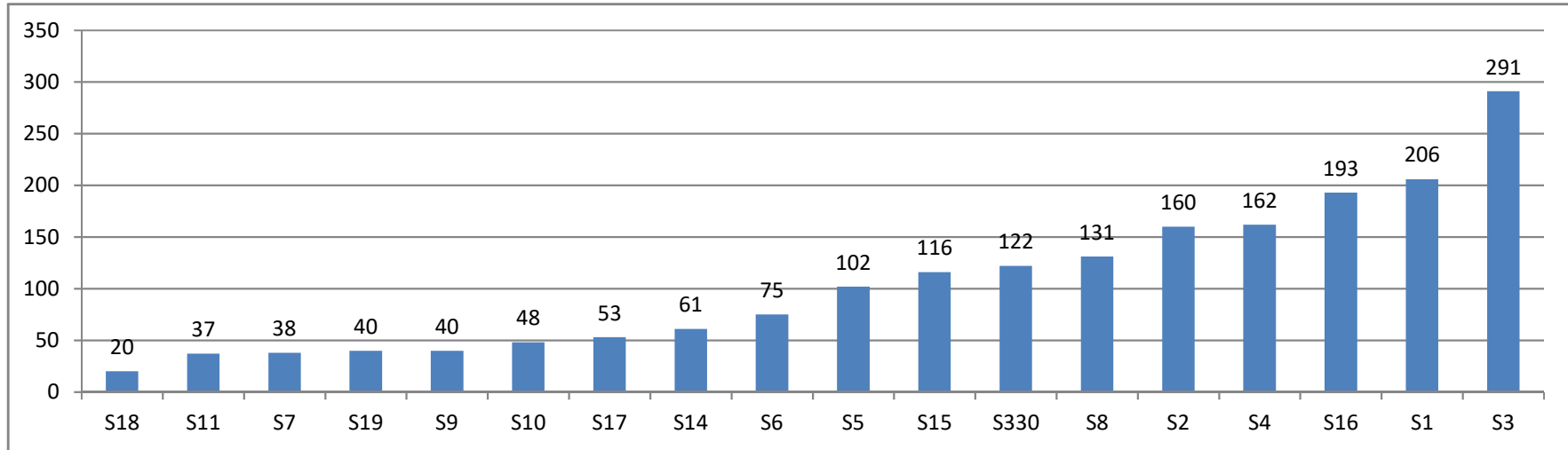
**Changes in Good Int and Hazard Cond. due to compliance with NFIRS requirements.

Total Incidents by Month

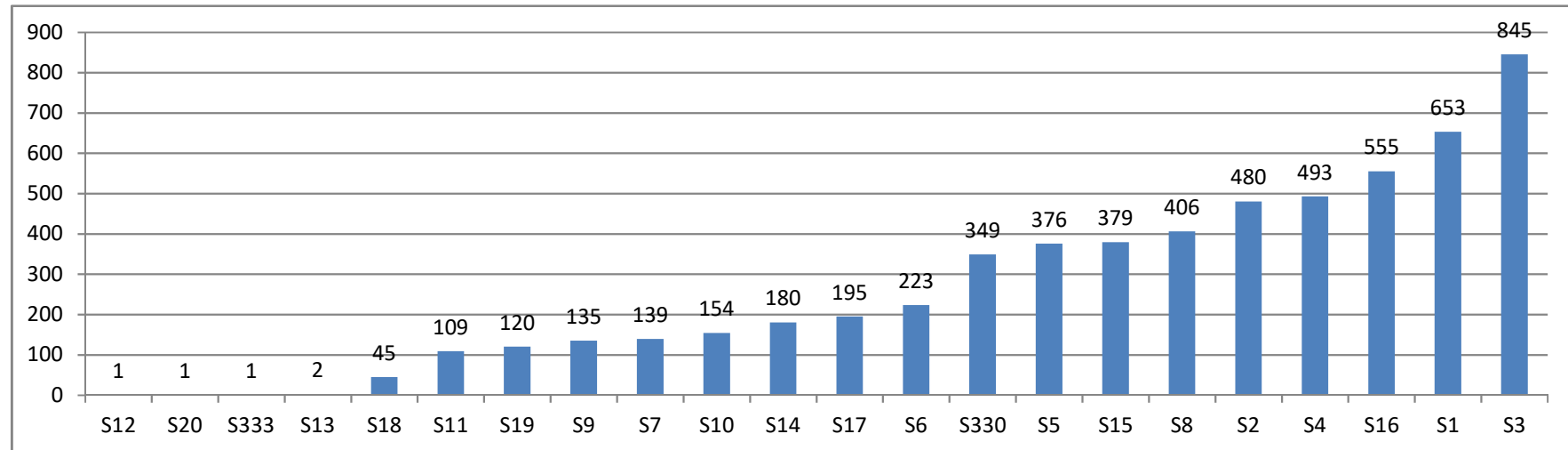


Incident Count by Station

March 2020



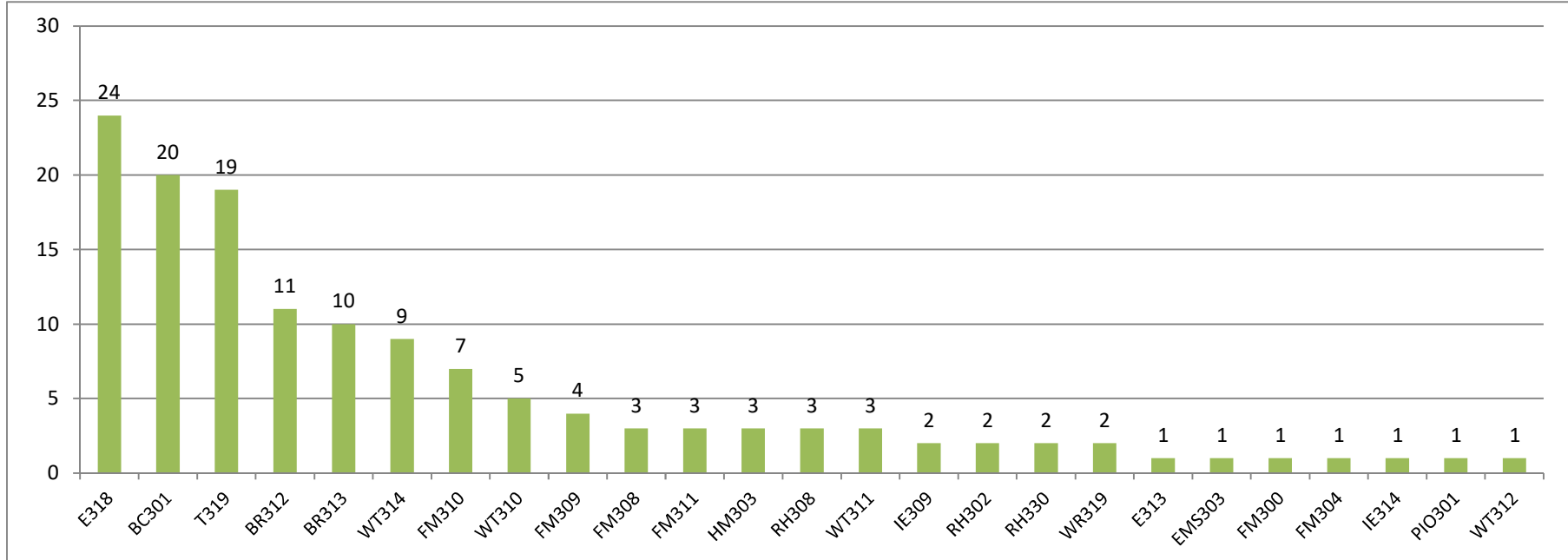
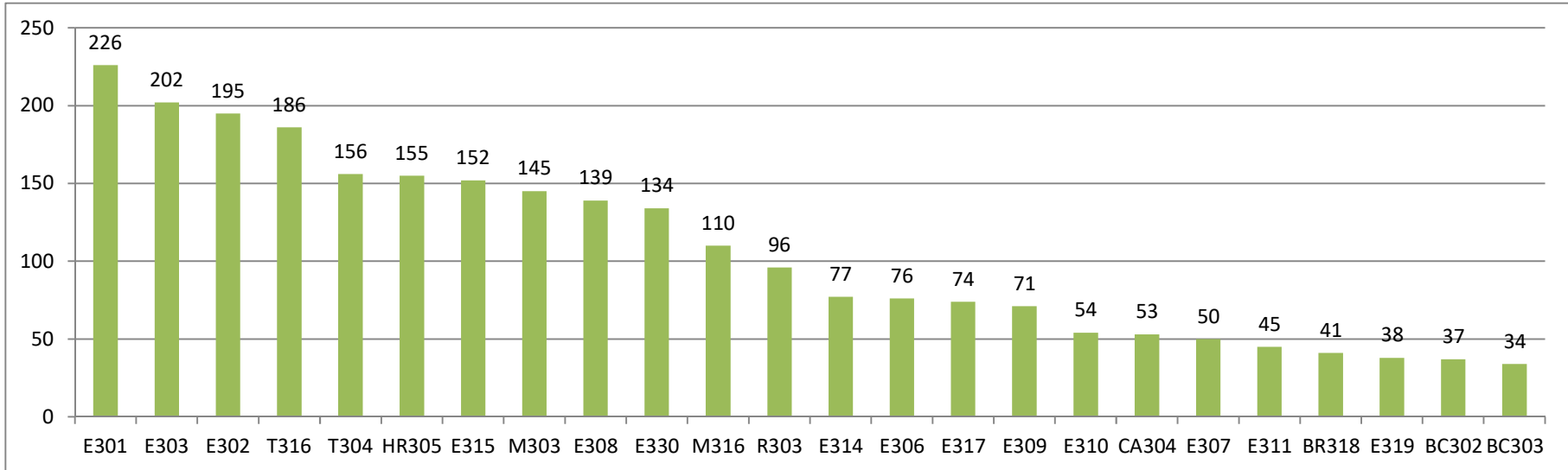
Year to Date



Incident Response by Apparatus

(Including Mutual Aid Given)

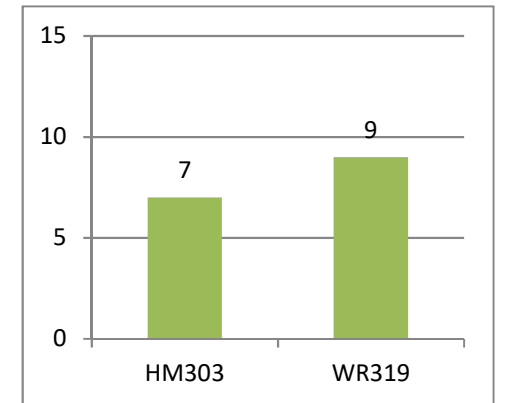
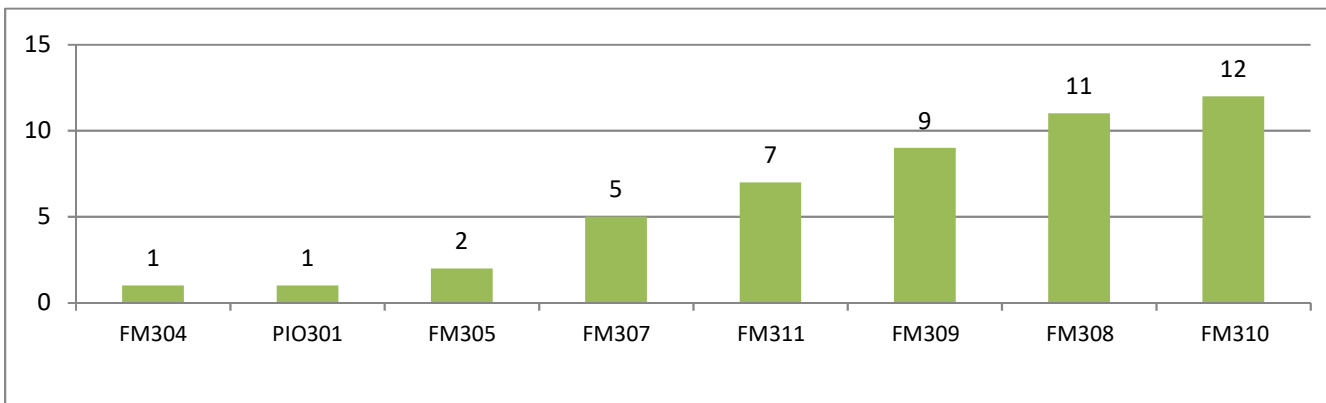
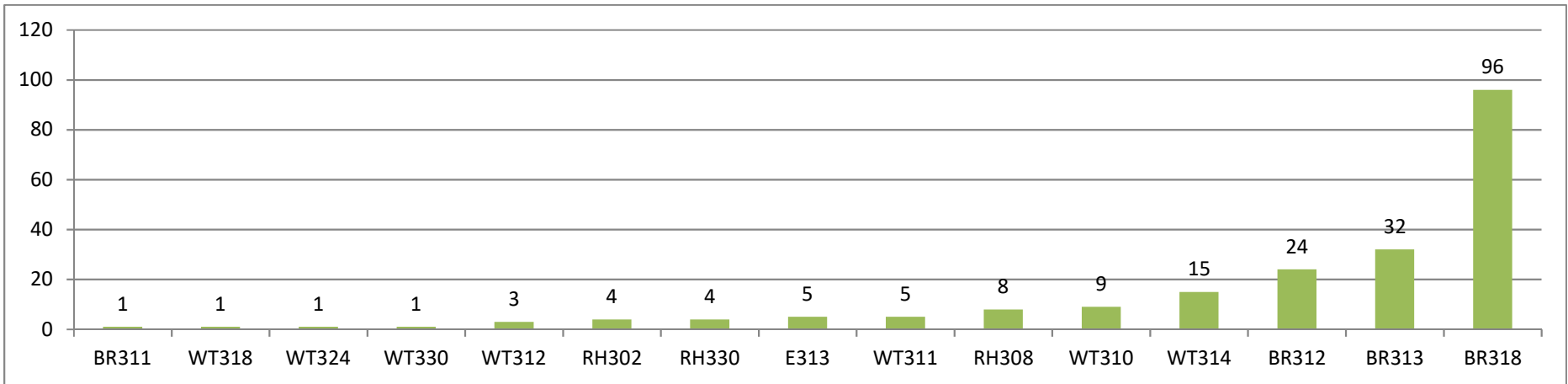
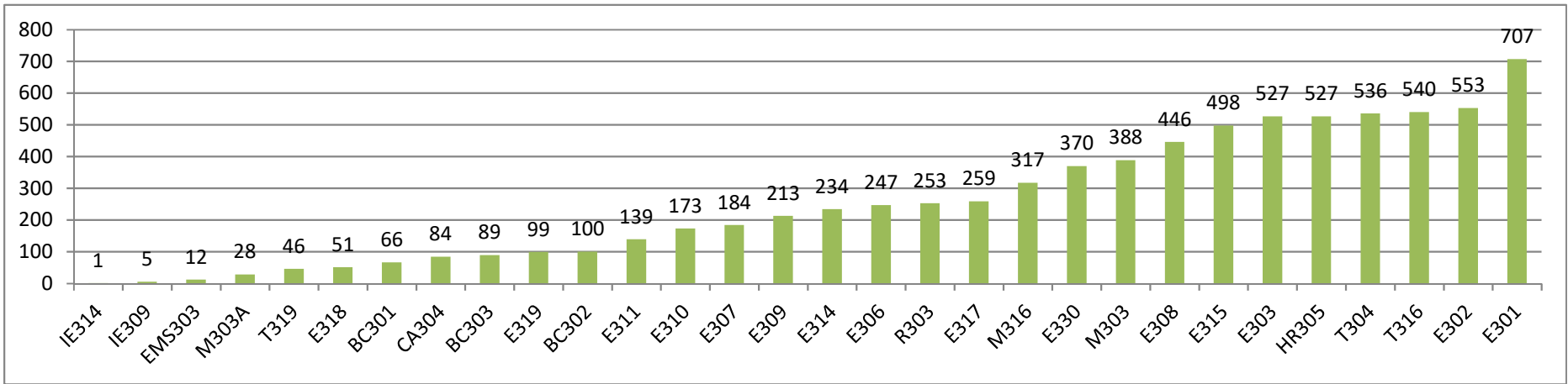
March 2020



Incident Response by Apparatus

(Including Mutual Aid Given)

Year to Date 2020



Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Fleet Director Bill Bischoff

Re: Fleet Services Department Monthly Report – March 2020

During the month of March, the following are some of the major items that fleet maintenance personnel addressed:

Engines

- 2-122 E307- PM and write ups.
- 2-126 E302- PM and write ups. Found warrantable pump transmission bearing failure.
- 2-117 E309- PM and write ups.
- 2-112 E325- Added CradlePoint to reserve pumper. Used a lot more and needed better connectivity.

Trucks / Heavy Rescue

- 2-203 T324- Aerial cylinder hydraulic oil leak.
- 2-205 T304- PM and write ups. Engine oil leaks.
- 2-361 HR316- Engine smoking problem- Replaced worn injectors.
- 2-365 HR305- PM and write ups.

Brush Rigs / Water Tenders/Boats

- 3-342 WT330- PM, pump test, and write ups.
- 3-340 WT313- PM, pump test, back up camera install, and porta tank mounting.
- 2-336 WT310- PM, pump test, and other write ups.

Staff Vehicles / Medic

- 2-917 Flatbed tilt-deck trailer- PM, cross member repair and additions, replace deck.
- Several staff vehicles in for scheduled PM and write ups.

Other Items

- Helped gather specific apparatus information for Estacada Type III and CFD1 Type VI AFG Grant. The Type VI grant submittal was completed in time.
- Several technicians attended OFAEMA- Technician training in Brooks and EVT certification testing.
- Fleet has been helping wherever needed during this COVID-19 Pandemic. Also added Medic pass through barrier to keep patient area separate from cab.

- Fleet had several outside agency apparatus in the shop as well as field service that needed to be performed.
- Fleet assisted IT with the MDC upgrading project in all apparatus. Windows 7 will no longer be supported and Windows 10 needed to be installed on all current MDCs. Fleet took care of all the apparatus switches and IT did all the upgrading.

Respectfully Submitted,

Fleet Director Bill Bischoff

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Information Technology Services Director Oscar Hicks

Re: Information Technology Services Department Monthly Report – March 2020

Initiated

- Telecommuting platform
- Office moves

In Progress/On-going

- MDC refresh
- CradlePoint refresh
- Workstation refresh
- Virtual desktop update
- Airwatch / Mobile device update
- Windows 10 desktop refresh
- Munis – Active directory integration for single-sign on
- Office365 / SharePoint implementation
- FTE backfill ITS Mobile Specialist (on hold)
- Public Safety Plan via Verizon iPhone update (Phase II)

Completed

- Network Infrastructure and Wi-Fi audit / update

Respectfully submitted,

Information Technology Services Director Oscar Hicks

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Logistics Director DeAnn Cordes

Re: Logistics Department Monthly Report – March 2020

The following summary of work includes those activities completed within Logistics.

- Logistics filled and delivered 411 orders entered into Munis. This was up 11.92% from March of last year. Of the 411 orders, 23 of them were COVID-19 related. There were probably more, but 23 of them specified COVID-19 in the description.
- Logistics filled and delivered 27 controlled medication orders; which was down 14.81% from March of last year.
- Staff attended and represented Logistics at the EMS and Safety Committee Meetings.
- Made changes to ID/access badges and alternative devices (key FOBs, bracelets and stickers) as needed i.e.: additions, deletions and changes. Communicated with Sonitrol for those changes.
- Made changes in CAD to the 800 MHz radios as requested.
- Many of the activities this month focused around ordering and tracking inventory related to COVID-19. Staff concentrated their efforts around ordering PPE and EMS supplies, many of which were not available. As supplies were not available, most vendors were not accepting backorders or orders for items that we had never ordered from them before. Staff got creative with different vendor options; even reaching out to the construction industry for supplies. With China shut down, the supply chain was affected greatly, even for non COVID-19 related items. We experienced delays getting items like our District 1 patches. I instructed staff to look at our entire inventory needs through August, if not even December. We are not sure yet how, when or where the supply chain will be disrupted, but want to be prepared if it is disrupted.
- Finished outfitting the new recruits (RA 20-01) with their personal protective equipment in anticipation of the end of their academy.
- With the help of the on duty crew at Station 11, on March 13th, almost half of the new traditional helmets were prepared for deployment. The helmets needed the leather shield installed, EMT level, last name and in some cases, the trapezoid stickers changed (officers, chiefs and paramedics). The rest of the helmets were finished later in the month utilizing logistics staff. They will be delivered early April.

Respectfully submitted,

Logistics Director DeAnn Cordes

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Division Chief Brian Stewart

Re: Community Services Department Monthly Report – March 2020

- Apparatus Operator promotional testing – week of March 2nd
- Operations meeting – March 8th
- Lieutenant promotional testing – week of March 9th
- Testing wrap up and candidates' score review period – March 16th – 27th
- Drafted AFG grant for Type VI Engine – submitted on March 13th
- Special Civil Service meeting – March 16th
- Oregon Safety and Health Section meeting – March 18th
- Serve as COVID-19 Internal IMT Planning Section Chief – since March 19th
- Worked BC302 – March 28th
- Worked with EM Ramirez and FM Olson on staffing plans during COVID-19
- Budget meetings and review
- Executive team meetings – weekly
- COVID-19 meetings – throughout the month
- BC update meetings – throughout the month
- Accreditation work and documents submitted to CPSE – throughout the month

Respectfully submitted,

Division Chief Brian Stewart

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Emergency Manager Gregg Ramirez

Re: Emergency Management Monthly Report – March 2020

- Assigned as Technical Specialist to the PPE/Decon Taskforce.
- Developed relationships with local sewing groups to produce DIY patient masks.
- Over 400 masks donated to date.

Work ongoing

- PPE/Decon Taskforce efforts
- Researching industry best practices for: decon procedures, decon agents and PPE alternatives.
- Developing a video for crews to demonstrate the appropriate donning, doffing and decontamination of PPE.

CERT

- CERT volunteers are doing a great job of sharing timely and accurate safety messages for their communities.
- Some CERT members are also making DIY patient masks.

Respectfully submitted,

Emergency Manager Gregg Ramirez

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Fire Marshal Shawn Olson

Re: Fire Marshal's Office Monthly Report – March 2020

Engineering Fire Marshal's Office staff reviewed 18 buildings and land use projects in the month of March 2020. In addition, 11 new construction inspections and ten tenant improvement inspections were completed.

Enforcement A total of 346 inspections were carried out in the month of March 2020. These include fire and life safety inspections, special inspections completed by the Fire Marshal's Office staff, and the lockbox and target hazard inspections completed by the fire companies.

Public Education Fire Marshal's Office staff and companies conducted or participated in eight community activities before March 10th, 2020. These include Hands-Only CPR Presentations, Fire Safety Presentations, Station Tours and a number of other public events.

Additional Notes from the Fire Marshal

- Mar 10 closure of community rooms and public appearances
- FMO staff conducted a presentation on Public Education to the new recruit
- FMO staff has been coordinating with crews to read stories for students
- FMO staff dropped off educational coloring books to the OCSD Grab-n-Go Lunch Program
- Started accepting PPE donations at Fire Marshal's Office
- FMO staff conducted FIT testing on N95 masks for crews
- FMO staff started working on Intterra pre-plans updates
- Investigators working with ATF, OSP, and CCSO on high profile fire investigation
- Worked on PPE with Chief Santos, Chief Palmer and EM Ramirez
- Finished up accreditation documents

Respectfully Submitted,

Fire Marshal Shawn Olson

Clackamas and Estacada Fire Inspections

2020 Occupancy Inspections

January - March

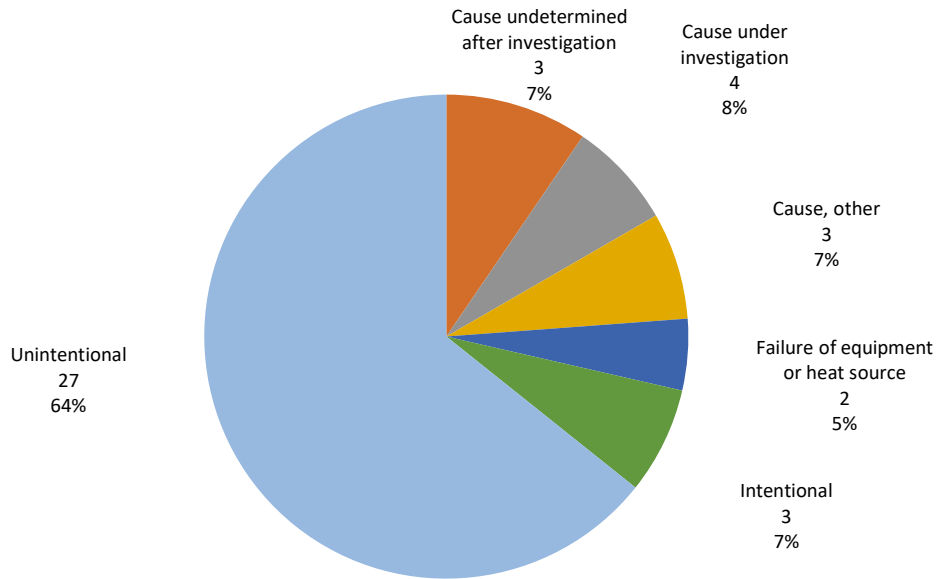
Assigned To	Actions	Completed
Division, Fire Marshal Office	INSPECTION - 1 Year	15
	INSPECTION - 1 Year Apartments	19
	INSPECTION - 2 Year	356
	INSPECTION - 2 Year Apartments	103
	INSPECTION - Hazmat	2
	INSPECTION - Marijuana Facility	3
	INSPECTION - Schools	10
Division, Fire Marshal Office	Total	508
	Grand Total	508

2020 Special Inspections

March

Assigned To	Actions	Completed
Division, Fire Marshal Office	INSPECTION - Burn Permit	4
	INSPECTION - Fire Access & Water Supply	1
	INSPECTION - Fire Alarm	2
	INSPECTION - Lock Box	0
	INSPECTION - New Construction	11
	INSPECTION - Special	17
	INSPECTION - Target Hazard	0
	INSPECTION - Tenant Improvement	10
	MEETING - General Development/Design	4
	MEETING - Land Use	1
	MEETING - On Site	7
	MEETING - Pre Application	6
	PERMIT - Fireworks	3
	PLAN - Fire Access & Water Supply (Commercial)	26
	PLAN - Fire Access & Water Supply (Residential)	25
	REFERRAL/COMPLAINT - Citizen	0
REFERRAL/COMPLAINT - State	0	
Division, Fire Marshal Office	Total	117
	Grand Total	117

Clackamas Fire District #1 2020 Structure Fire Cause of Ignition



Year	Fire Cause of Ignition	Incidents	%
2015	Cause under investigation	0	0.00%
	Cause undetermined after investigation	11	12.79%
	Cause, other	1	1.16%
	Failure of equipment or heat source	15	17.44%
	Intentional	5	5.81%
	Unintentional	54	62.80%
2015 Total		86	100.00%
2016	Act of Nature	2	2.56%
	Cause under investigation	1	1.28%
	Cause undetermined after investigation	11	14.10%
	Cause, other	2	2.56%
	Failure of equipment or heat source	9	11.54%
	Intentional	4	5.13%
	Unintentional	49	62.80%
2016 Total		78	100.00%
2017	Act of Nature	2	2.15%
	Cause undetermined after investigation	17	18.28%
	Cause, other	1	1.08%
	Failure of equipment or heat source	18	19.35%
	Intentional	8	8.60%
	Unintentional	47	50.54%
2017 Total		93	100.00%
2018	Act of Nature	0	0.00%
	Cause under investigation	1	0.88%
	Cause undetermined after investigation	22	19.30%
	Cause, other	5	4.39%
	Failure of equipment or heat source	24	21.05%
	Intentional	7	6.14%
	Unintentional	55	48.25%
2018 Total		114	100.00%
2019	Act of Nature	1	2.38%
	Cause under investigation	2	1.67%
	Cause undetermined after investigation	16	13.33%
	Cause, other	6	5.00%
	Failure of equipment or heat source	22	18.33%
	Intentional	8	6.67%
	Unintentional	65	54.17%
2019 Total		120	100.00%

Data on 111-Building Fire's only within Clackamas Fire Dist. FPZs
Data Excludes: Cooking and Chimney Fires

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Division Chief Bill Conway

Re: Emergency Medical Services Department Monthly Reports – March 2020

The following summary of work includes those activities completed within the EMS Division. Additional reports are included from the Medical Services Chief, EMS Training Officer, Community Paramedic, as well as the monthly community CPR report from Cascade Training.

- Met with Lake Oswego Fire Department regarding EMS initiatives.
- Attended Emergency Medical Dispatch course to assist with ASA Strategic Plan initiatives related to triaging medical calls as well as how we can utilize the Medical Priority Dispatch System (MPDS) to improve deployment models.
- Attended Lt. Sean Brown's District retirement celebration at Station 8.
- Attended Oregon Fire Chief's Association EMS Section meeting remotely.
- Attended Volunteer Organization Update via Zoom.
- Assisted in COVID-19 Internal Taskforce and Incident Command Team beginning March 4.
- Most of March was dedicated to COVID-19 planning and preparation.

Respectfully submitted,

Division Chief Bill Conway

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Medical Services Chief Josh Santos

Re: Emergency Medical Services Department Monthly Report – March 2020

- Attended Center for Public safety Excellence conference in Orlando, Florida, to accept Randy R Bruegman Agency Innovation Award for Project Hope (a project within Clackamas Fire's Community Paramedic Program).
- Attended CPSE Excellence Conference.
- Completed accreditation documents for EMS.
- Attended Ops meeting.
- Attended Fire Defense Board meeting.
- Assisted in COVID-19 Internal Taskforce and Incident Command Team beginning March 4.

Respectfully submitted,

Medical Services Chief Josh Santos

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Community Paramedic AmyJo Cook

Re: Emergency Medical Services Department Monthly Report – March 2020

- Attended Center for Public safety Excellence conference in Orlando, Florida, to accept Randy R Bruegman Agency Innovation Award for Project Hope (a project within Clackamas Fire's Community Paramedic Program),
- Attended Clackamas Service Center Resource Fair to administer 10 flu and 12 Hepatitis A vaccinations.
- Assisted client with access to prescription medications.
- Home visit with vulnerable client/assess future needs.
- Assigned to Clackamas County Emergency Operations Center (EOC) assigned as Section Chief of Operations Human Services division (vulnerable populations).

Respectfully submitted,

Community Paramedic AmyJo Cook

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: EMS Training Officer Mike Verkest

Re: Emergency Medical Services Department Monthly Report – March 2020

- **Note:** A majority of time and effort this month has been spend on internal COVID-19 response that transitioned to the CFD1 Incident Management Team- Situation Unit Leader.
- PDC COVID-19 Protocol Workgroup.
- PDC Alternative Destination and Non-Transport workgroup.
- Protocol 36 Workgroup.
- Delivered Virtual EMS Training via Zoom.
- Attended AMR Clackamas inaugural QI meeting.
- Attended Safety Committee meeting.
- Hosted / Attended PDC (Virtually).
- Attended EMS Division meetings (Virtually).
- Attended weekly Training Division Staff meeting (virtually).
- Academy 20-01 continues.
- EKG Monitor Workgroup continues- Plan in place for Phase II.
- Medical equipment standardization workgroup- System Enhancement request submitted.

Respectfully submitted,

EMS Training Officer Mike Verkest



Student Enrollment and Course Evaluation Summary

Number of Classes Offered at Each Location								
Class Type	Mar-20							
	Station 2	Station 3	Station 4	Station 5	Station 7	Station 10	Station 14	Station 15
BLS HCP				2				
HS FA, CPR & AED								
HS CPR & AED								
HS FA								
ACLS Renewal			1	1				
PALS Renewal								

Clackamas Fire Station Enrollment by Location								
Class Type	Mar-20							
	Station 2	Station 3	Station 4	Station 5	Station 7	Station 10	Station 14	Station 15
BLS HCP				30				
HS FA, CPR & AED								
HS CPR & AED								
HS FA								
ACLS Renewal			7	12				
PALS Renewal								

Clackamas Fire Student Evaluation Summary -- March 2020					
	1 (Strongly Disagree)	2 (Disagree)	3 (Neutral)	4 (Agree)	5 (Strongly Agree)
Overall this course met my expectations:				4	45
The program was relative to my work and extended my knowledge:				6	43
Adequate supply of equipment that was clean and in good working order:				4	45
Method of presentation enhanced my learning experience:				5	44
Classroom environment was conducive to learning:				4	45
Instructor(s) provided adequate and helpful feedback:				3	46
Student's rating of the instructor's overall effectiveness:				3	46
Student would refer a friend/colleague to take the same course:				Yes	No
				49	



Cascade Healthcare Services, LLC.



**Clackamas Fire District #1
Community CPR and First Aid Programs
Student Enrollment and Course Evaluation Summary**

Comments from Clackamas Fire Student Evaluations -- March 2020

The video was hard to see.

You did an excellent job. Clear, organized, knowledgeable, fast-paced. Great teaching.

Thank you!

Excellent teacher!

Very efficient, thank you!

Great class! Thank you!

Victoria was amazing! Loved the class.

Very well done, thank you!

I love the laid back class.

Best CPR led class I have taken.

Straight forward & to the point. Enjoyed the class.

Close to my home.

Great class & instructor - Thanks!

It was a great class - great instructor.

Thank you!

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors
From: Health and Wellness Director Heather Goodrich
Re: Wellness Department Monthly Report – March 2020

The following summary of work includes those activities completed by Clackamas Fire Wellness Staff:

Please note that due to the COVID-19 pandemic, Adventist Health ceased non-essential services as of 3/16/20, which included annual physicals.

- Chiefs' interviews were held for the Medical Assistant candidates.
- The Wellness Director and Wellness Specialist moved into their new offices. The rest of the Wellness staff will move next month.
- Wellness staff spent 128.5 hours on COVID-19 related activities. The Incident Management team (IMT) was activated with the Wellness Director serving as the Safety Officer for this incident.
- Annual pre-physical testing for suppression and support volunteer firefighters. (35 people)
- Annual pre-physical testing for Fleet, Logistics and Facilities staff. (1 person)
- Annual career firefighter fasting blood draws onsite at stations. (4 people)
- Annual OSHA required hearing testing and hearing conservation training for Fleet/Facilities/Logistics staff. (1 person)
- Annual OSHA required hearing conservation training for volunteer firefighters. (35 people)
- Immunizations were provided to career firefighters, volunteer firefighters and staff. (14 people)
- Coordinated new hire drug screens for administrative staff. (1 person)
- Make-up testing spirometry, vision and hearing testing for career firefighters. (4 people)
- Participated in two phone conferences and spent ten hours starting to set up the new electronic medical records software system for Wellness.
- Coordinated annual NFPA 1582 physicals for career firefighters, FMO staff and Chief Officers. (17 people)
- Coordinated annual NFPA 1582 and respirator clearances without a physical for career firefighters. (12 people)

- Performed IAFF/IAFC complete annual fitness testing for career firefighters. (3 people)
- Coordinated morning workouts for career firefighter recruits.
- On-site injury consultations and on-site treatment by the Athletic Trainer. (Saw 21 people for 22 injuries- 37 total visits)
- Processed and provided follow-up for on-the-job injury reports and for Safety Committee. Three injury reports and two non-COVID-19 exposure reports were submitted with one of the three injury reports turning into a workers' compensation claim. All on-the-job musculoskeletal injury reports were followed up with by the District Athletic Trainer.
- Processed and provided follow-up for the COVID-19 high, medium and low risk exposure reports. 118 reports were turned in, with four being high risk reports.
- Coordinated Tactical Athlete help for two firefighters and one family member. Year to date, Tactical Athlete has helped 17 firefighters, two staff and six family members coordinate expedited injury care for off-duty injuries.
- Coordinated fit for duty physicals for injured career firefighters returning to duty. (2 people)
- Presented 2.5 hours of wellness curriculum (Behavioral health, review of fitness testing, incident rehab and nutrition) to career firefighter recruits.
- District Athletic Trainer assisted in a lifting/moving class for the recruit firefighters focused on safe lifting techniques in a variety of firefighting scenarios.
- Coordinated a "Pre-Incident Education" road show on-site for all career firefighter crews. Six peer supporters presented on "Balancing Marriage and Career", District resources and normalized signs/symptoms of stress. (51 crews)
- Provided requested health information and consultations to 19 firefighters and staff.
- Provided requested information about our program to TVF&R, SDAO, Sandy Fire and Washington County, via email and phone call.
- Met with the Occupational Health and Wellness Manager of TVF&R to share information amid the COVID-19 pandemic.
- Created and sent out monthly Wellness Update and Health Insurance Newsletter.
- Distributed EAP Employee Newsletter and EAP Supervisor Newsletter by email.
- Staff attended the following meetings:
 - Weekly: Executive Team meeting and Training department staff.
 - Other: Safety Committee, CFD Budget meetings and numerous COVID-19 task force meetings

Respectfully submitted,

Health and Wellness Director Heather Goodrich



Clackamas Fire District #1

Wellness Update

March 2020

Issue 235

Health Question of the Month

Q: I've heard that drinking lemon water can help with acid reflux. Is this true?

A: There is no research to back up the idea that lemon water helps with acid reflux, but there are some steps you can take if you suffer from this condition. Acid reflux occurs when the muscle between the stomach and the esophagus weakens, allowing stomach acid to flow back into the esophagus. Symptoms include heartburn, belching and nausea. Many people get occasional acid reflux, but frequent occurrences may indicate a chronic disorder called GERD, a serious condition that can lead to esophageal cancer if not treated.

Wellness News

- Volunteer Occupational Health continue this month. Physicals will be offered in March & April.
- Career Fit/Fitness testing will take place in April at Station 10.
- Aches or pains? Athletic Trainer, Matt Alvarez, can be reached at 971-266-7538 (cell) or extension 2687 (desk).

COVID-19: What You Need to Know

The District is taking this seriously and has established an internal task force to keep our personnel safe. Please refer to the COVID-19 EMS Advisory for current recommendations. You can sign up for updates from the Oregon Health Authority and Department of Human Services at https://public.govdelivery.com/accounts/ORDHS/subscriber/new?topic_id=ORDHS_816.

What is coronavirus disease 2019 (COVID-19)?

Coronavirus disease 2019 (COVID-19) is a respiratory illness that can spread from person to person. The virus that causes COVID-19 is a novel coronavirus that was first identified during an investigation into an outbreak in Wuhan, China.

Can people in the U.S. get COVID-19?

COVID-19 is spreading from person to person in China, and limited spread among close contacts has been detected in some countries outside China, including the United States. At this time, however, this virus is NOT currently spreading in communities in the United States. Right now, the greatest risk of infection is for people in China or people who have traveled to China. Risk of infection is dependent on exposure. Close contacts of people who are infected are at greater risk of exposure, for example health care workers and close contacts of people who are infected with the virus that causes COVID-19. CDC continues to closely monitor the situation.

Have there been cases of COVID-19 in the U.S.?

Yes. The first case of COVID-19 in the United States was reported on January 21, 2020. The current count of cases of COVID-19 in the United States is available on CDC's webpage at <https://www.cdc.gov/coronavirus/2019-ncov/cases-in-us.html>.

How does COVID-19 spread?

The virus that causes COVID-19 probably emerged from an animal source, but now it seems to be spreading from person to person. It's important to note that person-to-person spread can happen on a continuum. Some diseases are highly contagious (like measles), while other diseases are less so. At this time, it's unclear how easily or sustainably the virus that causes COVID-19 is spreading between people. Learn what is known about the spread of newly emerged coronaviruses at <https://www.cdc.gov/coronavirus/2019-ncov/about/transmission.html>.

What are the symptoms of COVID-19?

Patients with COVID-19 have had mild to severe respiratory illness with symptoms of

- fever
- cough
- shortness of breath



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Recipe: Braised Kale w/ Cherry Tomatoes **P.4**

What are severe complications from this virus?

Many patients have pneumonia in both lungs.

How can I help protect myself?

The best way to prevent infection is to avoid being exposed to the virus that causes COVID-19.

There are simple everyday preventive actions to help prevent the spread of respiratory viruses.

These include

- Avoid close contact with people who are sick.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Wash your hands often with soap and water for at least 20 seconds. Use an alcohol-based hand sanitizer that contains at least 60% alcohol if soap and water are not available.

If you are sick, to keep from spreading respiratory illness to others, you should

- Stay home when you are sick.
- Cover your cough or sneeze with a tissue, then throw the tissue in the trash.
- Clean and disinfect frequently touched objects and surfaces.

What should I do if I recently traveled to China and got sick?

If you were in China within the past 14 days and feel sick with fever, cough, or difficulty breathing, you should seek medical care. Call the office of your health care provider before you go, and tell them about your travel and your symptoms. They will give you instructions on how to get care without exposing other people to your illness. While sick, avoid contact with people, don't go out and delay any travel to reduce the possibility of spreading illness to others.

Is there a vaccine?

There is currently no vaccine to protect against COVID-19. The best way to prevent infection is to avoid being exposed to the virus that causes COVID-19.

Is there a treatment?

There is no specific antiviral treatment for COVID-19. People with COVID-19 can seek medical care to help relieve symptoms.

Want to Eat Less Salt? Try Adding Pepper

Most Americans consume well over the daily recommended intake of sodium (mostly due to packaged and restaurant foods), but turning up the heat on your meals may help you get by with less, according to the AHA journal *Hypertension*.

Among 606 adults, those who preferred spicy foods tended to consume less salt in their diets and had lower blood pressure numbers than those with had an aversion to chili-laced foods. The researchers found that areas of the brain stimulated by salt capsaicin—the chemical that gives chili peppers their fiery kick—overlap, and that eating foods punched up with chillies increases brain activity in areas also activated by salt.

This extra oomph likely tricks the brain into perceiving a dish is more salty, so keep that bottle of sriracha or Tabasco handy if you want to enjoy less -salty food and discourage your blood pressure from boiling over.

Source: *ACE Fitness Journal*, March '18

How to Increase Fruit & Vegetable Consumption

- Place seasonal fruits and veggies on the counter.
- Don't "hide" produce in the crisper drawer. That's basically where fruits and vegetables go to die. Keep them visible in your fridge.
- Prep vegetables to "grab and go" like carrot and celery sticks, cucumber slices, sugar snap peas, and pepper strips.
- Add chopped fruit to salads.
- Pair fresh fruit with nuts or cheese for a snack.
- Use hummus or other dips with fresh veggies.



The Rise of Plant-Based "Meats"

Sales of meat alternatives grew 30 percent in 2018, and this rapid growth is expected to continue. In 2019, plant-based meat alternatives hit the mainstream, with the nationwide introduction of meatless "meat" at multiple fast-food outlets.

Until recently, the growing meat-alternative market was made up of patties, crumbles, nuggets, and other products made from textured vegetable protein or formed from beans, grains, mushrooms, and/or other vegetables. Now, a new kind of meat alternative has entered this growing market: plant-based "meat" that looks and tastes very much like, well... meat. These products, like the Impossible Burger from Impossible Foods and Beyond Meat's burgers and sausages, are designed to replicate the taste, texture, and chemical composition of meat.

Meat (be it from a cow, pig, chicken, or other animal) is muscle, and muscle is essentially protein with some fat, connective tissue and blood vessels running through it. Alternative-meat manufacturers extract proteins and fats from plants and mix them together in percentages that match those of animal meat. That gives the product cooking properties, texture, and mouth feel similar to meat. The proteins are typically isolated from legumes like peas or soybeans. The fats in these products are plant oils. These plant-based "meat" products are derived from plants, but they are highly processed foods that bear no resemblance to the plant foods from which they come. "They have been engineered to mimic the macro and micronutrient composition of meat, while including highly processed and novel components," says Nicole Blackstone, PhD, assistant professor in the Friedman School's Division of Agriculture, Food and Environment.

"We don't know anything about the health effects of these novel meat replacements yet," says Blackstone. We do know that diets high in red and processed meats are associated with higher risk of developing obesity, type 2 diabetes, cardiovascular disease, and some cancers. "Diets lower in red and processed meat and higher in nuts, legumes, and other plant foods are associated with lower risk of cardiometabolic diseases," says Alice H. Lichtenstein, DSc, a professor at the Friedman School and executive editor of *Tufts Health & Nutrition Letter*, "but these meat alternatives are not whole plant foods. They have lots of added components, so we can't directly apply studies the evaluated the effect of plant intake to these highly processed foods."

Compared to a beef hamburger, the meat-mimicking burgers tend to be similar in calories and protein and lower in total and saturated fat, although how the burger is served will affect totals. It should be noted that many meat alternatives are higher in blood-pressure-raising sodium than meat, but this depends on how the meat is prepared and the serving size (see Nutrient Comparison Chart).

Manufactured meat alternatives have the potential to be designed to favor unsaturated fats, provide more essential amino acids, or be fortified with more of the vitamins and minerals the diets of non-meat-eaters may be short on, such as vitamin B12 and iron—but that is not necessarily the case. "We also need to think about what people are eating with these alternative burgers," says Lichtenstein. "The refined-grain bun, side of fries, sugar-sweetened drink and sodium-rich condiments are not good choices no matter what the burger is made of."

In some other areas of human health, meat alternatives do have clear benefits: Unlike meat, these products don't carry the risk of food poisoning from the likes of *E. coli* or *Salmonella*, and they do not contribute to the super-bug-creating overuse of antibiotics the way factory farming of livestock does.

The Bottom Line: Minimally-modified plant foods are still the cheapest, healthiest, and most sustainable option. "From both an environmental and health perspective, it would likely be better for consumers to replace red meat with whole, plant-based protein foods like legumes," says Blackstone. But that doesn't mean meat mimics can't have a place on the plate. "Meat alternative products are not intended to compete with broccoli," they are intended to move people away from red meat. I absolutely think these products can be one tool to help reduce red meat consumption and the environmental impact of red meat production. If people ate tofu or black bean burgers instead of meat that would be fantastic for health and the planet, but many people really like meat. Rather than try to convince consumers that meat is not essential for every meal, perhaps we can change what 'meat' means."

Source: *Tufts Health & Nutrition Letter*, Feb 2020

	Calories	Protein (g)	Fat (g)	Sat Fat (g)	Sodium (mg)
100% Beef (¼ lb), no salt added	349	17	30	11	75
Beyond Meat burger	250	20	18	6	390
Impossible Burger	240	19	14	8	370
Whopper	660	28	40	12	980
Impossible Whopper	630	25	34	11	1,240
White Castle Slider	140	6	7	2.5	380
White Castle Impossible Slicer	210	9	11	4	550

The Dirty Side of Kale

The eco-minded nonprofit Environmental Working Group annually publishes a popular *Shopper's Guide to Pesticides in Produce*. Their "Dirty Dozen" list ranks conventionally grown fruits and vegetables that, according to their analysis of available data, tend to contain the highest concentration of pesticides and/or the greatest number of different pesticides. For instance, more than 90% of kale samples had two or more pesticide residues. Alongside is a "Clean 15" list that ranks nonorganic produce with the lowest levels of pesticide residues. The report does state, "The health benefits of a diet rich in fruits and vegetables outweigh the risks of pesticide exposure."



Source: ACE Fitness Journal, Oct 2019

Fatten Up Your Salads

Mary Poppins famously advised that "a spoonful of sugar helps the medicine go down." Now, it looks like a spoonful of oil helps nutrition levels go up—if we apply the right oils to certain veggies.

In a study published recently in *The American Journal of Clinical Nutrition*, researchers found that subjects who ate salads with added soybean oil absorbed several key nutrients and antioxidants, including beta-carotene, vitamin E, vitamin K and lycopene, better than when they munched on salads minus the oil. These nutrients are fat-soluble and therefore benefit from being paired with a source of fat.

The biggest boost to absorption rates occurred with the addition of about 2 tablespoons of soybean oil, but adding other fat sources like olive oil, avocado and nuts to your salad bowl or roasted veggies should also help your body soak up more nutrition.

With Chocolate, Less is More

One study may have found the sweet spot about how much chocolate we should eat.

Nibbling on fewer than 100g (3.5 oz) of dark chocolate (at least 50% cocoa content) per week can protect against cardiovascular disease. The ideal amount is 45g weekly (a standard size chocolate bar is 43g, or 1.55 oz). Eating in this optimum range lets you take advantage of the heart-boosting antioxidants and minerals in chocolate without suffering sugar deluge. The benefits of chocolate disappear at intakes over 100g a week.

Source for both articles: ACE Fitness Journal, Feb/Mar 2020



Source: Environmental Working Group, Oct 2019

Exercise of the Month

ECCENTRIC CALF EXERCISE

Eccentric calf raises are an excellent exercise to reduce the risk of Achilles tendon, calf and ankle injuries. They also assist in balance and reduce ground reaction forces placed on the body.

- Place both feet on the edge of a raised surface (stairs, box, side of treadmill, etc.).
- Lift both heels up, performing a calf raise as high as possible.
- Remove one foot from the surface and slowly drop the heel of your planted foot down below the surface you are standing on.
- Reset your feet and repeat with both legs 20-25 times.





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Recipe of the Month: Braised Kale with Cherry Tomatoes

Kale holds its texture well in cooking. Although any variety will work in this dish, curly, dark green dinosaur kale looks spectacular, especially alongside a mix of red, yellow and orange cherry tomatoes.

INGREDIENTS:

- 2 tsp extra virgin olive oil
- 4 garlic cloves, thinly sliced
- 1 lb kale, tough stems removed and leaves coarsely chopped
- 1/2 cup low-sodium vegetable stock or broth
- 1 cup cherry tomatoes, halved
- 1 TB fresh lemon juice
- 1/4 tsp salt
- 1/8 tsp freshly ground black pepper



PREPARATION:

1. In a large frying pan, heat the olive oil over medium heat. Add the garlic and sauté until lightly golden, one to two minutes.
2. Stir in the kale and vegetable stock. Cover, reduce the heat to medium-low, and cook until the kale is wilted and some of the liquid has evaporated, about five minutes.
3. Stir in the tomatoes and cook uncovered until the kale is tender, five to seven minutes longer. Remove from the heat and stir in the lemon juice, salt and pepper. Serve immediately.

Nutrition Facts:

Servings: 6
 Serving Size: About 1 1/2 cups
 Calories: 70
 Total Fat : 2g (0.5g saturated)
 Cholesterol: 0mg
 Protein: 4g
 Carbohydrate: 9g
 Fiber: 3g
 Sodium: 133mg

Source: ACE Fitness Journal, Mar 19

DID YOU KNOW?

Another reason to stay hydrated. . . Kidneys filter your blood up to 300 times a day and need water to function optimally.

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Division Chief Mike Corless

Re: Operations Department Monthly Report – March 2020

The following summary of work includes those activities completed within the Operations Department.

- Meetings attended:
 - Staff Meetings
 - Monthly OPS
 - Board Meeting
 - CCOM Fire Users
 - C800
 - Budget monitoring
 - Labor Management
 - Personnel issue
 - REGIS Steering Committee
- 03/04 CCOM E-Board meeting to kick off feasibility study
- 03/04 SOC Work
- 03/04 COVID-19 Discussion
- 03/04 Station PLL/Inventory discussions with Captain Goodrich
- 03/05 Ride along with BC Cordie
- 03/06 COVID-19 Taskforce
- 03/11 Covered BC 303 during Lt. Test
- 03/12 Fire Defense Board meeting
- 03/13 COVID-19 discussions
- 03/16 Executive Chief Officers meeting
- 03/16 Exposure matrix
- 03/17 Ride along with BC Ellison
- The rest of my month has been consumed with COVID-19. I have put in 100+ hours in planning and developing process for this pandemic.

Respectfully submitted,

Division Chief Mike Corless

North Battalion- A Shift

Battalion Chief Michael Carlsen

- **Significant Incidents**

March saw several structure fires of varying types/complexities.

- Mutual Aid working garage fire with Gladstone Fire.
- Task Force residential structure fire on SE Harold.
- Task Force upgraded to First Alarm Residential Structure Fire SE Anspach.
- First Alarm upgraded to Second Alarm working structure fire on SE 51st.
- Car into Red Robin Restaurant originally dispatched as entrapment and possible MCI.
- MVA involving Engine 303.

- **Projects/Events/Meetings/Training**

- Extensive time spent working on Accreditation.
- Personnel issue management.
- Host ride along for DC Mike Corless.
- Helped conduct multiple Organizational Briefings.
- Attended multiple Executive Team meetings.
- Attended one (1) Operations Briefing.
- Multiple station visits.
- Significant work on COVID-19 preparations.
- Took part in all 0700hrs Chief Briefs via Zoom.
- Attended Oak Grove Neighborhood Association.
- Policy review and updates.
 - Follow up work on Camera Policy.

North Battalion-B Shift

Battalion Chief Kyle Olson

- **Significant Incidents**

- Dispatched to a reported commercial fire in Oak Grove in an apartment complex on Boardman Ave. CCOM reported a possible arson attempt at this location. E303 and R303 arrived first to find smoke and fire coming from a first floor apartment window. The fire was quickly upgraded to a full commercial box including: E303, R303, T304, HR305, E315, E309, T316, GFD E391, TVFR E58, BC303. Upon arrival, E303 Probationary Lieutenant Brett Glover assumed Incident Command, made initial assignments and first few arriving units confined the fire to a bedroom in one apartment. Crews did an excellent job with careful overhaul keeping the fire investigation in mind. Clackamas Fire FMO, CCSO Arson, Oregon State Police Arson worked together to identify the cause with arson being suspected. PIO was contacted, crews were quickly cleared and back in service. One family was displaced with Red Cross assisting with their needs. Cause still under investigation.

- **Projects/Events/Meetings/Training**

- COVID-19 project work continuously throughout March. Exposure reporting system developed and continues to improve and provide data for pandemic response planning.
- Constant training with responding crews to minimize our exposure while not delaying patient care and treatment.
- Steady Peer Support from the BC ranks for crews having to deal with the stress

- and anxiety responding during this pandemic.
- Several Apparatus Operator probationary evaluations, with strong results, proving competent skill sets specific to relay pumping, house fire evolutions, and standpipe operation.

North Battalion-C Shift

Battalion Chief David Palmer

- Significant Incidents
 - Responded to a structure fire in Gladstone, acted as safety.
 - Hazardous Materials call on SE Causey, with a report of Ricin and cyanide. Operated as Unified Command – investigated and mitigated problem.
 - Various COVID-19 crew interactions.
- Projects/Events/Meetings/Training
 - Visited all crews.
 - Worked with PPE subcommittee for the COVID-19 issue.
 - Many Zoom and in person meetings regarding COVID-19 pandemic.
 - Assisted in proctoring Lieutenants exam.

East Battalion- A Shift

Battalion Chief Burke Slater

- Significant Incidents
 - No significant incidents to report for the month of March.
- Projects/Events/Meetings/Training
 - Finalized station budgets for Station 7 and Station 330.
 - Staff meeting with Logistics for Foam replacement.
 - Evaluated E314 probationary A/O for Module 2 test.
 - Completed the Target Solutions required EMS training.
 - Completed the SDAO monthly managerial training.

East Battalion- B Shift

Battalion Chief Brent Olson

- Significant Incidents
 - RFIRE, Mutual Aid Sandy Fire, Wildcat Mt. Rd. – 3/13/2020
- Projects/Events/Meetings/Training
 - Facilitated Wildland S131 Advanced FF class – 3/2-7/2020
 - COVID-19 Type III IMT development – 3/19/2020
 - Follow up at Station 12, Station 18 volunteer and Station 11 crew station work– 3/20/2020
 - Draft site maintenance direction, East Battalion – 3/28/2020
 - Continued COVID-19 Incident Support – 3/22-31/2020

East Battalion- C Shift

Battalion Chief Tony Cordie

- Significant Incidents
 - Haz-mat incident on SE Causey Ave.- 3/07/2020

- Projects/Events/Meetings/Training
 - Conducted operational briefings with crews.
 - Attended senior staff meetings.
 - Attended Ops meeting.
 - Conducted and attended battalion drills.
 - Met with all personnel in east battalion on a shift by shift basis on C shift.
 - District familiarization in the east battalion.
 - Met with east battalion crews to go over operational priorities and information for the month.
 - Attended finance committee for upcoming fire district budget.
 - BC ride along with Division Chief Corless.
 - COVID-19 Chiefs briefings.
 - COVID-19 updates with east battalion crews.

South Battalion- A Shift

Battalion Chief Brian Burke

- Significant Incidents
 - No significant incidents to report for the month of March.
- Projects/Events/Meetings/Training
 - No report submitted.

South Battalion- B Shift

Battalion Chief Jonathan Scheirman

- Significant Incidents
 - Vehicle Crash with biohazard leak on Beaver Creek Rd., Oregon City.
 - Residential Fire on SE 54th Pl. in Milwaukie
 - 2nd Alarm Commercial Fire on Cascadia Village Dr.
 - Plane Crash on SE Eagle Nest Ln., Eagle Creek,
 - Residential Fire on S. Jean Way.
- Projects/Events/Meetings/Training
 - A large percentage of each day has been spent on COVID-19 related activities and assisting the crews with their needs during this event.

South Battalion- C Shift

Battalion Chief Jason Ellison

- Significant Incidents
 - No significant incidents to report for the month of March.
- Projects/Events/Meetings/Training
 - COVID 19 projects as union BC steward
 - Water Rescue Consortium meeting
 - Joint training with TVFR West Linn stations
 - Conducted LT testing tactical

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Battalion Chief Nick Browne

Re: Training Department Monthly Report – March 2020

Below are a few of the highlights that the training department has been involved in over the past month. We have accomplished a lot the first three months of this year. As the Training Chief, I couldn't be prouder of the members of the Training Department. Their selfless mentalities and work ethic are exemplary. I feel fortunate to be part of such an amazing team.

Projects/Events/Meetings/Training – BC Browne

- Coverage Officer.
- Battalion Search Drill.
- Attended Ops meeting.
- Target Solutions Webinar: Streamlining Target Solutions for End User.
- Met with Sandy Fire's Training Chief.
- Ongoing Management of Training Center remodel project with Captain Kinne.
- Accreditation.
- Single Roll to Firefighter 1 Academy meeting and Training Modality development.
- Attended Executive Team meetings.
- Budget.
- Wildland S133 creation via Target Solutions.
- S131/S133 NWCG Certification Class.
- PFAS meeting.
- Safety Committee meeting.
- Training staffing analysis development and presentation with Captain Kinne.
- Peer support.
- COVID-19 ICS Structure Creation meeting.
- COVID-19 Tactics and Planning meetings.
- COVID-19 Operations Branch Director with Chief Santos.
- Daily Battalion Chief briefing updates.
- Base Camp and Office 365 demos.
- SimsUshare meeting.
- Alternative Work Schedule Plan.
- Exposure Matrix.
- Creation of COVID-19 reimbursement forms in Target Solutions.
- Responded to District vehicle involved MVA as the District Safety Officer.

Projects/Events/Meetings/Training – ATO Capt. Kinne

- Assisted with Academy 20-01 logistics.
- Assisted with rearranging Academy 20-01 schedule to deduct 1.5 weeks.
- Facilitated moving Academy 20-01 classroom to South warehouse.
- Collaborated with HR on hiring and promotional testing hosted at Training Center.
- Facilitated remodel of future Wellness offices.
- Moved Wellness department's furniture with Academy 20-01 (no more temp labor feasible due to COVID-19).
- Numerous meetings with vendors and Facilities department concerning Training Center remodel.
- Facilitated bidding process.
- Onboarding of new Training Program Specialist Demeter
- Moved more office spaces/ furniture/ IT to Training Center.
- Managed requisitions and PO conversions for remodel.
- Wrapped up Training Center remodel- 95% finished.
- Daily and weekly Zoom check- ins.
- Evaluated team collaboration software platforms (Basecamp and Office 365).
- Finished Onboarding Handbook and Staff Report.
- Accreditation Section 8 updates.

Projects/Events/Meetings/Training – ATO Lt. Sakaguchi

- Observed Battalion Search Drills.
- Developed Single Role Paramedic to Firefighter 1 Academy schedule.
- Compiled Training Department Internal Communications Plan, daily check in and weekly meeting process.
- Worked with Training Program Specialist Demeter on re-formatting training credentials on Target Solutions
- Familiarized myself with the Apparatus Operator Probation program.
- Met with Fleet to discuss ways to improve the probationary apparatus operator Fleet visit component.
- Participated with Training Department Annual Plan quarterly update.

Projects/Events/Meetings/Training – ATO Lt. Walker

- Volunteer Training: We had two normal weeks of drill, focused on fire control and vehicle accidents. The last two weeks coincided with the onset of COVID-19. Drills were assigned online.
- A volunteer drill credential was created for the month of April due to COVID-19.
- Career Academy 20-01 was now in week 10. Due to COVID-19, we had to rearrange the Academy so that the needed classes were given prior the new end date of April 7th.
- Started preliminary work on Firefighter Recruit Academy 20-02.

Projects/Events/Meetings/Training – FF Fullerton, Light Duty Training Assistant

- Academy Tech Assist
 - Instructional sessions on Exam View Programs and application.
 - Career Academy quiz/ study guide building.
 - Managed credentials in Target Solutions.
- Academy Logistics
 - Coordinated needs with Academy instructors and Training Tech.

- Updated activity calendar and managed move-ups for instructor cadres.
- Academy Instruction
 - Various EMS topics and scenarios.
 - Drill ground instruction/assistant instruction for Career Academy.
- Battalion Drill Company move-up coordination with Chief Browne.
- District Truck Operations manual development.
- Office 365 Suite trials on project management application.

Respectfully submitted,

Battalion Chief Nick Browne

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors
From: Volunteer Services Chief Steve Deters
Re: Volunteer Services Department Monthly Report – March 2020

The following report is a breakdown of Volunteer activity in training and scheduled public events.

Fire Training:

Drills in the month of March included:

- 3/03/2020 - House Fire evolutions
- 3/04/2020 - House Fire evolutions
- 3/05/2020 - House Fire evolutions
- 3/11/2020 - Vehicle Accident – Scene Preparation & Safety
- 3/12/2020 - Vehicle Accident – Scene Preparation & Safety
- 3/16/2020 – Cancelled – replaced with in station training assignments
- 3/18/2020 – Cancelled – replaced with in station training assignments
- 3/19/2020 – Cancelled – replaced with in station training assignments

EMS Training:

- 3/25/2020 – Cancelled – replaced with in station training assignments
- 3/26//2020 – Cancelled – replaced with in station training assignments

In March the Volunteer group participated in the following Events/Meetings:

- All meetings and events were cancelled

Explorers:

- All drills for the month of March were cancelled

Public-Relations:

- None

Station Coverage:

The following is a breakdown per station that had a Duty Shift for February:

- Stn.12 – 18/31
- Stn.13 – 23/31
- Stn.18 – 31/31 (6 were 24 hour)
- Rehab/Water Tender Group – 24/31

Personnel Changes:

- None

Volunteer Association:

- Volunteer Board meeting
- Round Table
- Participation in Safety Committee
- Modification of Rehab response (respond only at direction of the IC); Suppression - no change.

Respectfully submitted,

Volunteer Services Battalion Chief Steve Deters

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Facility Maintenance Director Scott Vallance

Re: Facility Maintenance Department Monthly Report – March 2020

- Station 1 – Quotes received for Station 1 female locker remodel. Comparables outlined. Project put on hold for COVID- 19 reasons.
- ITS – Resealed roof seams.
- Station 4 – Put out request for quote (RFQ) for HVAC replacement of 2 units.
- Station 6 - Put out RFQ for roof replacement.
 - Replaced floor in downstairs/public restroom.
- Station 15 – Replaced floor in kitchen/day room.
- Training Center (TC) – Energy Trust of Oregon completed the conversion of all lighting in the Training Center and the TC grounds to LED lighting.
- Wellness/TC – assisted with remodel/moves/purchasing.
- Custodian Moore started the deep clean of all meeting rooms at all facilities. When completed, he will begin deep clean in the unoccupied offices.

Respectfully submitted,

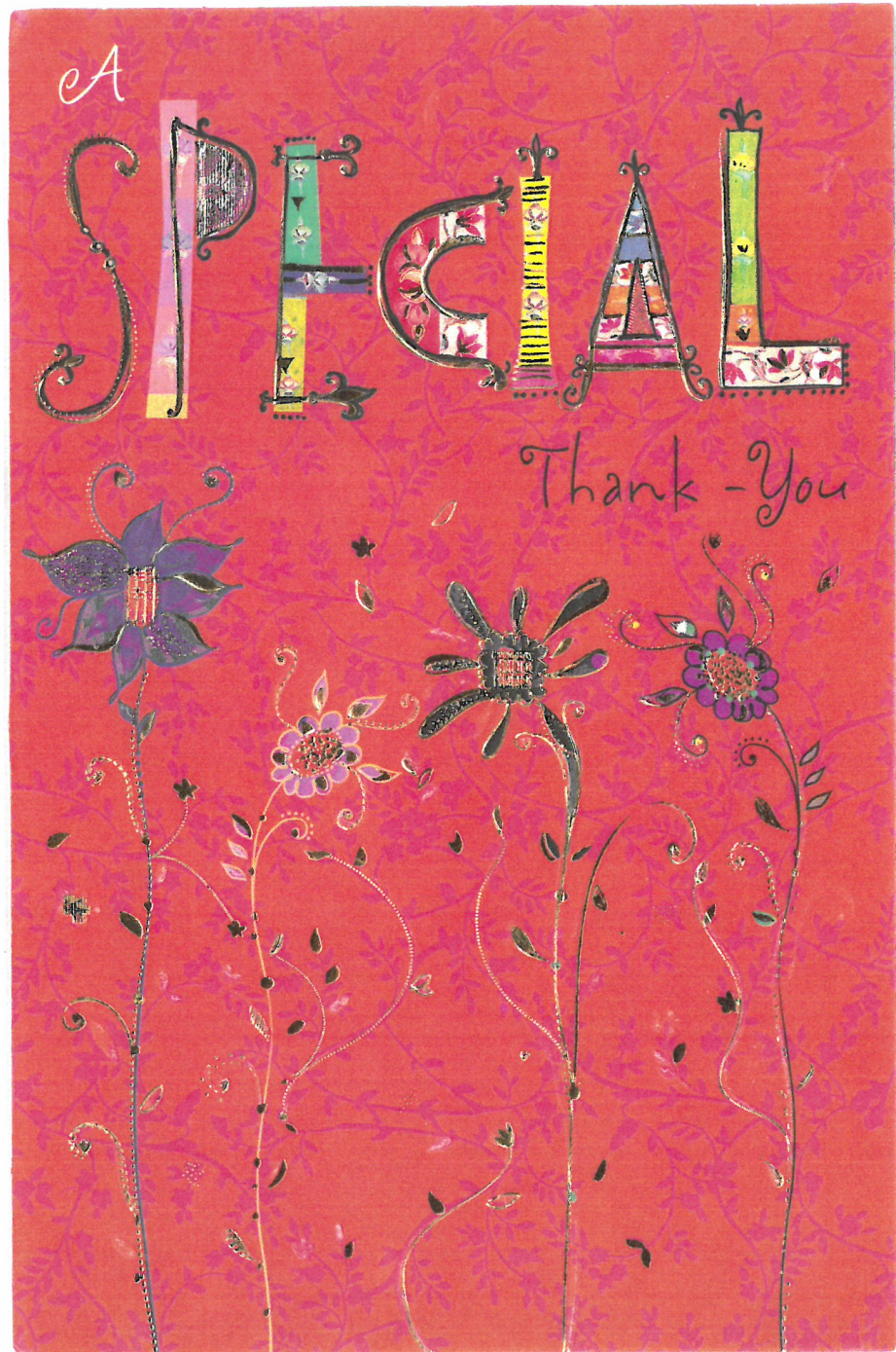
Facilities Director Scott Vallance

CORRESPONDENCE

- C-1 Thank you Re: Code safe in March 2019 in Happy Valley. Crews from Station 6 (Lt. Ryan Patrick, AO Alan Pernich, and FF Alan Kaiser) & Station 7 (Lt. Zachery Brown, AO Brent Coffey and FF Brandon Poppert).

- C-2 Thank you Re: Firefighter Story Time and a virtual fire engine tour via the Clackamas Fire Facebook page on April 14, 2020. (Station 10: AO Steve McAdoo and FF AJ Stuck)

Thank you received for Station 6 (Lt. Ryan Patrick, AO Alan Pernich, and FF Alan Kaiser) & Station 7 (Lt. Zachery Brown, AO Brent Coffey and FF Brandon Poppert) crews, for a code save in Happy Valley in March 2019.



Clarekamp, Julie

#1
Zach Brown

Alan Kausen
Ryan Patrick
Alan Perre

Burt Coffey

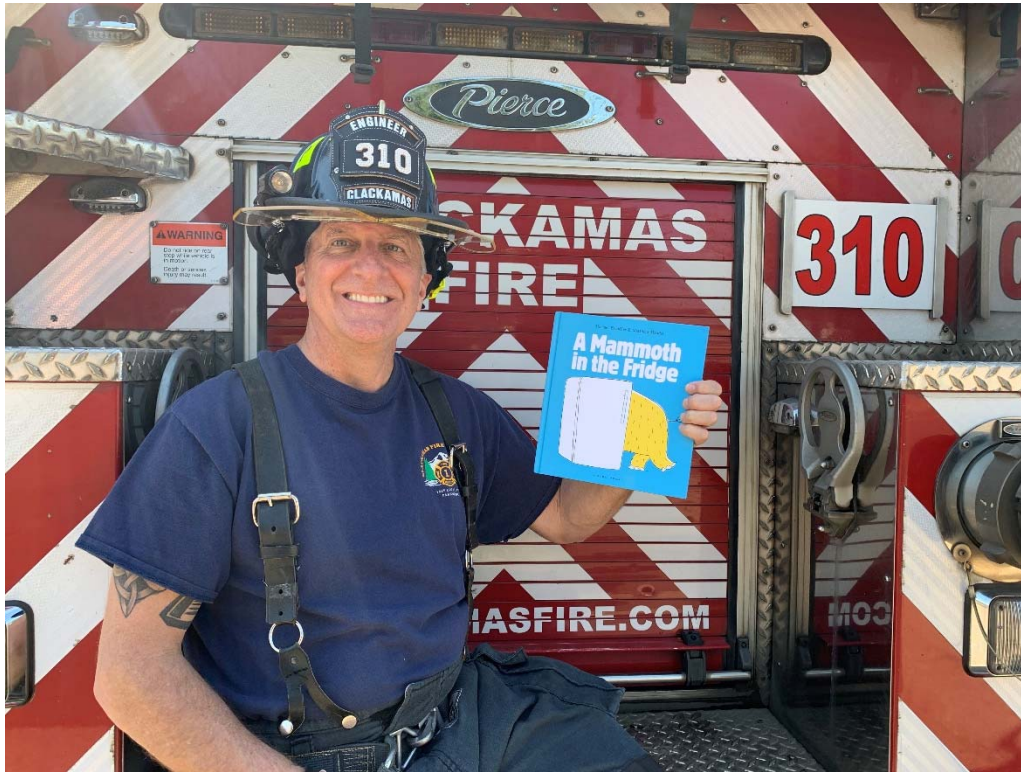
Brandon Poppert

It's easy
to be grateful
when there are
wonderful people
like you
in the world.

We cannot express
how much we appreciate what
you do for your community.
Thank you so much for
doing what you do. A gift
from us that in every way shows how
grateful we are for
what you do.




**Note: Portions of this thank you note were redacted for privacy.



Jason Volz

This is awesome! I'm sending this out for my kindergarten class to watch tomorrow. They are going to love it. Thanks for doing this!

8h Like Reply Message  1



Keisha Covey


How neat!! Thank you! I'll definitely be having my kiddos watch this.

11h Like Reply  2



Emily Mantia

My 2 & 3 year old CANT GET ENOUGH! Thank you so much!

18h Like Reply  1



Brian Kovach


This is better than Blippi! Thanks for all you do in these hard times including video production, awesome!

16h Like Reply  1



Becky Mees Petersen

You guys are awesome ❤️ Thanks for taking the time to do this!

13h Like Reply  1



 Top Fan

Dixie Cunningham Shirley

This is AWESOME!!! Love you Mac and AJ . Thank you !

12h Like Reply  1



 Top Fan

Mundy Clark Alcala

Wonderful I'm sharing this with our daughter who is a foster mom and now has to homeschool her other kids. Great life lessons.



Tamie Neuman Kuhn

So awesome! My future firefighter loves this! ❤️ 🚒

18h Like Reply  2

Note: Photo is of AO Steve McAdoo, from Firefighter Story Time on April 14, 2020. Comments listed above, are a selection, from comments left on the Clackamas Fire Facebook post.

INFORMATIONAL ITEMS

- I-1 One Step at a Time – Happy Valley News

- I-2 One seriously hurt in fiery plane crash near Eagle Creek, Oregon - KATU

- I-3 Clackamas Fire asks the Community for Personal Protective Equipment Donations - Flash Alert

- I-4 Clackamas Fire facing potential shortfall of masks, gloves – Clackamas Review

ONE STEP *at a* TIME



Local firefighters from Clackamas Fire District #1 made a variety of appearances throughout the greater Happy Valley area in February in order to raise money for the Leukemia and Lymphoma Society.

At a Black Rock Coffee Stair Climb fundraising event on Feb. 15, which raised over \$500, some firefighters wore their full gear, including jackets, helmet, gloves, and boots to climb stairs in preparation for a much larger event scheduled later this month. Come Mar. 8, a team of 15 Clackamas Fire District #1 firefighters will join over 1,900 firefighters from around the

STORY BY
CITY OF HAPPY VALLEY

world in climbing 69 flights of stairs in Seattle's tallest downtown building, the Columbia Center. The event will take the firefighters up a whopping 788 feet in elevation and a total of 1,356 steps. In 2019, the event helped raise \$2.9 million and it's likely even more will be raised in 2020. "I first got involved in this annual event as a volunteer firefighter," says Dave Doornink of Clackamas Fire

District #1. "It's a fun event to be a part of and people have been very generous in helping us give back to such a worthwhile cause."

Helping to create some additional awareness, Valley Growlers offered an opportunity on Feb. 16 for local firefighters to engage community further. The popular taphouse donated 10% of sales to the cause and set up a fun photo booth area where patrons could pose in fire jackets and helmets. Firefighters circulated throughout the venue and sold raffle tickets with many Happy Valley businesses offering a myriad of prizes for the lucky raffle winners to choose from. This year marked the

sixth consecutive year Valley Growlers owners, Brian and Ami Shannon, have opened their business to this event. They have continued to do so to help encourage awareness of this important cause and support first responders from Clackamas Fire District #1. "We have a lot of great customers who want to support community and the Clackamas Fire District, and this is a great place to bring those things together," said Ami Shannon. This event led to over \$1,000 being raised to support the Leukemia and Lymphoma Society.

Forge Hot Yoga will also donate an

Firefighters gather for a group photo at the Black Rock Coffee location off Augusta National Dr. on Feb. 15. The group is preparing for the 2020 Firefighter Stairclimb to take place in Seattle, WA later this month.

See CHARITY / Page 2



Valley Growlers co-owner, Ami Shannon (left) and Clackamas Fire District #1 firefighter, Dave Doornink, let loose at the themed photo booth during the Feb. 16 fundraising event.

Charity

■ From Page A1

additional sum at the end of March, following their own fundraiser aimed at helping the cause. All proceeds from fundraising efforts support blood cancer research and the work of the Leukemia and Lymphoma Society. According to its website, the Leukemia and Lymphoma Society is dedicated to curing leukemia, lymphoma, myeloma, and other blood cancers. It is the world's largest nonprofit health organization dedicated to funding blood cancer research and providing education and patient services. The organization's mission is to help find cures, but more importantly strives to instill hope, compassion, and support to those who may be struggling.

Special thanks to these local businesses for partnering with Clackamas Fire District #1 in providing raffle prize donations:

- Portland Trail Blazers
- Benchmade
- Fred Meyer
- Valley Growlers
- Starbucks
- Peet's Coffee
- Black Rock Coffee
- Ace Hardware
- Hand & Stone Massage
- Hops n' Drops
- StarCycle



Just keep climbing! Firefighters help raise funds for the Leukemia and Lymphoma Society through their stair climbing efforts.



Fred Meyer



STARCYCLE



KATU

One seriously hurt in fiery plane crash near Eagle Creek, Oregon

By: KATU Staff
Posted: March 18, 2020



EAGLE CREEK, Ore. – One person was taken to a trauma center after a small plane crashed in Clackamas County on Wednesday afternoon, the sheriff's office said.

The crash was reported at about 5:30 p.m. at the Eagle Nest Ranch Airport in Eagle Creek.

Initial reports state the aircraft crashed on takeoff and caught some nearby trees on fire.

One person suffered serious injuries and was taken to an area trauma center in a Life Flight Helicopter Ambulance, Clackamas Fire officials said.

Fire crews managed to get the flames under control.

No immediate word on what caused the crash.

Source: <https://katu.com/news/local/one-seriously-hurt-in-plane-crash-near-eagle-creek-oregon>

Clackamas Fire asks the Community for Personal Protective Equipment Donations (Photo) - 03/29/20

There is an unprecedented demand on first responders, due to the COVID-19 pandemic and Clackamas Fire District #1 is facing a potential shortage of Personal Protective Equipment (PPE). First responders use PPE to protect themselves when treating patients and these critical supplies are becoming increasingly difficult to find.

Clackamas Fire is urging local and regional businesses who are no longer operating, those in the construction field who have dust masks and respirators, dental veterinary, manufacturing, fisheries, logging, etc. to donate their unused PPE.

Beginning on Monday, March 30, 2020, Clackamas Fire is asking the community to donate all unused PPE.

Items that can be accepted:

- Face masks (N95, surgical, dust)
- Exam gloves, all sizes
- Disposable gowns
- Medical booties to cover shoes
- Hand sanitizer

Donated PPE must be:

- Unused and unopened
- Original packaging is preferred but not required
- If you know neighbors who wish to donate, try to consolidate donations for fewer trips to the site.
- Do not take donations to medical sites and hospitals; they are too busy to receive donations and they want to keep contamination risks down.

Financial contribution:

You can make a tax deductible donation to the Clackamas Emergency Services Foundation by visiting their website and click "Donate Now" to be linked to PayPal: <https://cesf.us/>. Funds will be used to support COVID-19 needs.

PPE Donation Site:

Clackamas Fire District #1 – Fire Marshal's Office

2930 SE Oak Grove Blvd., Milwaukie, OR 97267

Drop off days and times: Monday – Friday, 8:00 a.m. – 3:00 p.m.

Additional Information:



- Tax receipts are available upon request, please contact: cesfoundation1@gmail.com.
- If you require PPE for your own personal healthcare, please save those supplies for your use.

Need more information or have questions, please reach out to Public Information Officer Brandon Paxton at cfdpio@clackamasfire.com or 503.742.2600.

Please help us spread the word and any donation, no matter how big or small is useful.

###

Note: This press release was also posted on CFD #1 social media platforms and was featured on local news stations.

Source: <http://www.flashalert.net/news.html?id=799>

Clackamas Review

Clackamas Fire facing potential shortfall of masks, gloves

District needing donations serves Milwaukie, Happy Valley, Oregon City, Beavercreek, Boring, Damascus, Eagle Creek and Estacada

By: Zane Sparling

Published: Sunday, March 29, 2020



Citing the "unprecedented demand" on first responders during the COVID-19 pandemic, Clackamas Fire District #1 has sent out an urgent call for donations from the public of personal protective equipment.

The firefighters are facing a "potential shortfall" of the equipment, sometimes called PPE, which is used when treating patients.

"These critical supplies are becoming increasingly difficult to find," according to a news release.

[Clackamas Fire](#) hopes local and regional businesses in the construction, dental, manufacturing, fishing, logging and other industries that have shutdown due to Gov. Kate Brown's stay at home order will donate their supplies of unused dust masks and respirator masks.

Donations will be accepted beginning Monday, March 30. Unopened packaging is preferred but not required, and first responders suggest consolidating trips with neighbors if possible.

Those without PPE stockpiled can make a tax-deductible donation of cash to Clackamas Fire on PayPal [here](#). Donation receipts are available; contact cesfoundation1@gmail.com for more information.

Clackamas Fire notes that area hospitals are not accepting donations at this time — they are too busy and wish to avoid the risk of contamination.

Donations wanted:

Here's what Clackamas Fire District #1 needs:

- Face masks (N95, surgical, dust)
- Exam gloves, all sizes
- Disposable gowns

- Medical booties to cover shoes
- Hand sanitizer

Where to donate:

Donations will be accepted at Clackamas Fire District #1 Fire Marshal's Office, 2930 S.E. Oak Grove Blvd., open Monday through Friday from 8 a.m. to 3 p.m.

If you require PPE for your own personal health care, firefighters say it's better to keep it close at hand. The Fire District serves Milwaukie, Happy Valley, Oregon City, Beavercreek, Boring, Damascus, Eagle Creek and, after a recently [approved](#) merger, Estacada.

Source: <https://pamplinmedia.com/cr/24-news/459431-374071-clackamas-fire-facing-potential-shortfall-of-masks-gloves-pwoff>