



**Clackamas Fire District #1**

# **Board Meeting Briefing Packet**

**February 24, 2020**



CLACKAMAS FIRE DISTRICT #1

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*To safely protect and preserve life and property*

**Board of Directors' Meeting  
Monday, February 24, 2020  
Meeting Location: Mt. Scott Fire Station  
6:00 pm**

**AGENDA**

**REGULAR SESSION**

- I. CALL TO ORDER PER ORS 192.610 TO 192.690  
ORS 192.650 – The meeting is being recorded.**
- II. PLEDGE OF ALLEGIANCE**
- III. CHANGES TO AGENDA**
- IV. APPROVAL OF MINUTES OF THE BOARD WORK SESSION ON JANUARY 17, 2020 (p. 5) AND THE REGULAR BOARD MEETING ON JANUARY 27, 2019 (p. 15)**
- V. PUBLIC COMMENT** *(The President will call for statements from citizens regarding District business, not to exceed three minutes per person.)*
- VI. PRESENTATION – LEGISLATIVE OVERVIEW – Lobbyist Genoa Ingram with Court Street Consulting**
- VII. PRESENTATION – HUMAN RESOURCE UPDATES – Director Trish Noble**
- VIII. BUSINESS – Action required**
  - B-1 Request Board Approval of Three-Year Term Renewals of Clackamas Emergency Services Foundation Trustees Andrew Gordian, Jerry Kearney, James Rhodes – Verbal - Chief Charlton**
- IX. OTHER BUSINESS – No action required**
  - OB-1 Board Committee/Liaison Reports**
    - Board Executive Committee – President Trotter/Vice-President Cross
    - Foundation Liaison – President Trotter
    - Joint Oversight Committee – Director Syring/President Trotter
    - Volunteer Association – Director Syring



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CLACKAMAS FIRE DISTRICT #1

**OB-2 Board Informational Updates/Comments**

Recap of SDAO Conference

City of Milwaukie's Nonprofit Low Income Housing Tax Discussion Recap –  
Director Wall

**X. INFORMATIONAL ONLY**

**A. Division / Department Reports**

R-1a Fire Chief's Office – Verbal - Chief Fred Charlton

R-1a.1 Public Information Office Report - PIO Brandon Paxton (p.24)

R-1b Business Services Division – Deputy Chief Doug Whiteley (p. 26)

Human Resources - Director Trish Noble (p. 27)

R-1b.1 Financial Services – Director Christina Day (p. 29)

R-1b.2 Support Services – Division Chief Josh Gehrke (p. 55)

Data Services - Director Shelby Hopkins (p. 56)

Fleet Services - Director Bill Bischoff (p. 82)

Information Technology - Director Oscar Hicks (p. 84)

Logistics Services - Director DeAnn Cordes (p. 85)

R-1b.3 Community Services – Division Chief Brian Stewart (p. 86)

Emergency Management - Emergency Manager Gregg Ramirez  
(p. 87)

Fire Marshal's Office - Battalion Chief Shawn Olson (p. 88)

R-1c Emergency Services Division – Chief Charlton

R-1c.1 Emergency Medical Services - Division Chief Bill Conway (p. 91)

Medical Services - Battalion Chief Josh Santos (p. 92)

Health and Wellness - Director Heather Goodrich (p. 98)

R-1c.2 Operations – Division Chief Mike Corless (p. 104)

Training Department - Battalion Chief Nick Browne (p. 109)

R-1c.3 Volunteer Services – Battalion Chief Steve Deters (p. 111)

Facility Maintenance - Director Scott Vallance (p. 113)

R-1c.4 Volunteer Association Report – Verbal – Secretary Jerry Kearney

**B. Correspondence (p. 114)**

**C. Informational Items (p. 118)**



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**D. Next Meeting**

The next Board of Directors' meeting will be on Monday, March 16, 2020 at 6:00 pm at Mt. Scott Station 5.

There will be a Special Board meeting on Monday, March 30, 2020, at 6:00 pm at Mt. Scott Station 5.

**XI. REGULAR BOARD MEETING RECESSED**

**XII. EXECUTIVE SESSION CALLED UNDER ORS 192.660(2)(h) REGARDING LEGAL COUNSEL**

**XIII. REGULAR BOARD MEETING RECONVENED**

**XIV. ADJOURNMENT**

**UPCOMING EVENTS:**

March 14 – Clackamas Emergency Services Foundation Annual Auction/Dinner

Fundraiser at Gray Gables – 5:00 pm

March 16 – Regular Board of Directors' Meeting – 6:00 pm – Station 5

March 30 – Special Board Meeting – 6:00 pm – Station 5

# Clackamas Fire District #1



## **BOARD OF DIRECTORS' WORK SESSION January 17, 2020**

**(This meeting was recorded.)**

### **1. CALL TO ORDER PER ORS 192.610 TO 192.710 ORS 192.650 – The meeting is being recorded.**

President Trotter called the meeting to order at 10:00 am.

**Present:** Board of Directors Jay Cross, Jim Syring, Thomas Joseph, Don Trotter and Marilyn Wall; Chief Fred Charlton; Public Information Officer Brandon Paxton; Human Resources Director Trish Noble; Deputy Chief Doug Whiteley; Division Chief Mike Corless; Division Chief Josh Gehrke; Division Chief Brian Stewart; Battalion Chief Nick Browne; Battalion Chief Michael Carlsen; Battalion Chief Steve Deters; Battalion Chief Tony Cordie; Battalion Chief Josh Santos; Battalion Chief Burke Slater; Captain Greg Holland; Lieutenant Deputy Fire Marshal Valere Liljefelt; Volunteer Jerry Kearny; Citizen John Kihlstrum; and Executive Assistant Karen Strejc.

### **2. Timeline and Discussion Regarding the Fire Chief Selection Process**

Chief Charlton explained this would be a continuation of the work session that was held in November 2019. He added the Work Session they had intended for December had been cancelled.

Chief Charlton reviewed the packet:

- Definition of the 67 leadership competencies for the position of Fire Chief.
- Comparison of the leadership competencies used in 2011 for the selection of Fire Chief versus the leadership competencies defined most recently by internal and external stakeholders.
- Comparison of how the leadership competencies benchmark against the positions of Battalion Chief, Division Chief, and Deputy Chief.
- Comparison of leaders as with other chiefs.
- The current Fire Chief job description that needs to be updated.

Chief Charlton noted the goals for the Work Session

- Review/discuss leadership competencies.
- Provide a summary from the meeting with Special Districts Association of Oregon (SDAO).
- Review job description
  - Minimum/specific qualifications
  - Leadership competencies
  - Attributes
- Next steps

Chief Charlton reminded those in attendance that staff assigned to the project included PIO Brandon Paxton, HR Director Trish Noble, Executive Assistant Karen Strejc and himself.

Chief Charlton noted the selection framework

- Establish timeline
- Establish minimum/special qualifications
- Review job description
- Update leadership competencies
- Establish testing process/ components
- Establish selection criteria
- Screening process
- Mentor /develop candidates
- Succession planning to backfill vacancies

PIO Paxton reported that he and Chief Charlton had met with George Dunkel, a representative from SDAO on Monday. They discussed best practices moving through the Fire Chief replacement process. PIO Paxton noted they had questions about applying Veterans preference points throughout the process. He explained that George would be getting back to CFD #1 with more information and the best practices from an SDAO perspective.

PIO Paxton shared they discussed the opportunity for community engagement or stakeholder involvement with our candidates and what that would look like. He explained it was very common, industry-wide, to have these meet and greet type events take place. He noted George recommended to have this take place over one or two nights. The stakeholders including labor, volunteers, business leaders, neighborhood association chairs, etc. would be invited. He added the Board would be there as observers and to interact with all in attendance. He noted this would not be a scored process. PIO Paxton explained Georg recommended using feedback cards. This would be provided for the Board to review.

Director Joseph asked if George recommended specific stakeholders to contact. PIO Paxton stated George gave recommendations; adding he felt that CFD #1 had a good list established. Director Joseph shared that North Clackamas School District was looking for a new Superintendent and recommended the District may want to review their list of stakeholders and add them to ours as they are reaching out to community.

Chief Charlton expressed we would have the opportunity with the vote for the legal integration of EFD #69 into CFD #1. He noted we would have a wide net of stakeholders. Chief Charlton noted it was discussed in November, to have four meetings for internal and external stakeholders.

Director Syring liked the idea of having external stakeholders included in the process. He asked if they said if it was common to have external stakeholders on an interview panel. PIO Paxton shared it seemed the industry practice was to have informal meet and greets only. He explained this was so that the Board could be there and observe the interactions of the candidates with others. It would also be a more relaxed environment for candidates.

Chief Charlton shared that SDAO had invited PIO Paxton to attend a few meet and greets to see how it was done.

Director Cross felt the meet and greets would have a lot of value. He brought up the concern of having too many people attend. He felt it should be less than 50 at each meet and greet. He thought a couple meet and greet events, with two different groups of people would be enough. PIO Paxton noted that about half of the businesses returned the competency surveys that were sent. He felt these businesses would be a good starting point. He explained they may need to have multiple nights for this to happen.

Director Joseph asked what stage of the process the stakeholders would be included in. PIO Paxton noted they would be included before the formal Board interviews.

Chief Charlton briefly reviewed what the selection process could look like:

1. Have a letter of interest submitted
2. Have application and resume review
3. Begin the stakeholder meetings, etc.

Director Cross shared that at the Board Executive Committee meeting, they discussed that some people who submit a letter of interest now, may not work out for this upcoming opening, but may work for the next Fire Chief. It would help expose candidates to the process and what the Board was looking for in a Fire Chief.

Chief Charlton shared the top 12 leadership competencies that CFD #1 began using in 2010, and used for the selection of the current Fire Chief. These included:

- Approachability
- Compassion
- Composure
- Ethics and Values
- Integrity and Trust
- Listening
- Motivating Others
- Political Savvy
- Presentation Skills
- Strategic Agility
- Building Effective Teams
- Managing Vision and Purpose

Chief Charlton explained that from this list, four competencies including compassion, motivating others, presentation skills, and strategic agility were desired 10 years ago, but were not included in the most recent selection.

Chief Charlton stated they sent out the request to 53 internal stakeholders, 5 Board members, and 35 external stakeholder. He explained out of the requests sent, they received 46 responses back.

Chief Charlton explained that from the 46 responses, the top 12 re-desired competencies for the Fire Chief included:

- Approachability
- Building Effective Team
- Command Skills
- Composure
- Conflict Management
- Decision Quality
- Ethics and Values
- Integrity and Trust
- Listening
- Managing Vision and Purpose
- Political Savvy
- Timely Decision Making

Chief Charlton mentioned that four new competencies were brought in: Command Skills, Conflict Management, Decision Quality and Timely Decision Making.

Director Joseph felt that fiscal management was missing from the list. Chief Charlton noted that the Board could bring other attributes or other desired competencies for the candidate to have strongly in place or to be developed. Director Joseph thought it was very important for the Chief to understand the fiscal management. Director Cross agreed. PIO Paxton clarified that fiscal management was not included in the list of competencies people were able to choose from. Chief Charlton explained that fiscal management could be added as an attribute or some other desired skill set for the Fire Chief position. He added that this would be where the Board would have a lot of latitude to add to the competencies.

Chief Charlton thanked HR Director Noble and PIO Paxton for getting this organized and sent out.

President Trotter expressed he could not find verbal communication skills in the list of competencies. He felt verbal communications were very important. Chief Charlton noted this could be added as an attribute as well.

### **Leadership Competencies**

Chief Charlton explained that HR Director Noble looked at the leadership competencies for Battalion Chiefs, Division Chiefs, Deputy Chiefs and Fire Chief. She compared the positions to see what was the same for all positions. Chief Charlton noted the five common leadership competencies based on feedback included: approachability, composure, decision quality, ethics and values and integrity and trust.

HR Director Noble shared she could look further to see which ones almost made the top 12 list.



Director Cross shared the competencies were great, but he asked about skills. He asked where the skills would fall into the plan.

HR Director Noble noted there were some skills included in the competencies, such as technical skills. She added that if the Board had certain skills they wanted included, they could do that. Director Cross asked about skills linked to understanding budget and budget law, as well as fiscal management. Chief Charlton suggested that these could be added in the primary duties of the job description. He also mentioned this could be a part of the interview.

Director Joseph felt the Fire Chief wouldn't have to have detailed knowledge of computer skills, but noted the Fire Chief would need to have people around them who could do this.

Director Syring expressed that many things were hard to quantify. He explained that other skills could be brought out according to questions answered.

### **Physical Requirements**

Chief Charlton reported that Health and Wellness Director Goodrich heard at an OFDDA Conference in November, that in order to follow best practices, we would need to identify the physical requirements for each position. He explained this would be included in the updated job description.

Chief Charlton reviewed the 2011 Requirements

- September 2011 – Candidates apply
- October 2011 – Board interviews
- November 2011 – Board announced successful candidates
- Minimum Qualifications:
  - Current CFD #1 Deputy Chiefs and Battalion Chiefs (Chief Charlton noted, at that time, CFD #1 did not have the rank of Division Chief)
- Preferred Qualifications:
  - Experience as a Deputy Chief
  - Bachelor's Degree
  - Master's Degree
  - USFA Executive Fire Officer Program Graduate
  - Demonstrated proficiency in 12 leadership competencies

### **Comparable Qualifications**

Chief Charlton explained they looked at what the requirements for Fire Chief were at eight other public fire departments and pulled out education and experience. He noted this was shared with SDAO and they thought it was a good piece.

Director Wall noted that it was not indicated if the other departments looked internally or externally for their Fire Chief. Chief Charlton went down the list and shared if the department chose an internal candidate or an external candidate.

- TVF&R – Selected an internal candidate.

- Lake Oswego – Selected a former police chief who was brought back as the Fire Chief. That individual had experience being a Fire Chief in California.
- Portland – Selected an internal candidate.
- Gresham – Selected an outside candidate. The candidate was from Washington.
- Hillsboro – Selected an outside candidate. The candidate was from out of state.
- Bend – Selected a BC from within.
- Eugene – Currently have an interim Fire Chief from within.
- Salem – Selected an internal candidate.

### **Job Description**

Chief Charlton shared they were looking for input as they started drafting the job description. He reminded the attendees that this would be the Board's job description; it needed the Board's input and approval.

Chief Charlton desired conversation about minimum qualifications as well as preferred qualifications. He noted they had started a list of attributes, which at that time included strong verbal communication skills, data driven decision making skills, and fiscal management skills. Chief Charlton explained he would send out the 12 leadership competencies for Board approval; once approved these would be added to the job description.

Chief Charlton asked for the Board's thoughts on education, experience, certifications, and anything else they thought to be relevant to help staff prepare list.

Director Joseph explained he did not see business empowerment and delegation within the leadership competencies. Chief Charlton explained these could be attributes or listed under duties.

HR Director Noble asked if would be worth having the Board weigh in on competencies. Chief Charlton explained staff could provide the information for the Board to consider. He felt it important to hear from others in addition to the Board members.

Director Cross felt it was important to get as many people involved for providing input as possible. Chief Charlton shared it would be possible to break out the three different data sets: the board, internal and external.

Director Syring was confused about minimum qualifications versus the question of CFD #1 staying internal or going external for a candidate. He noted that last time a new Fire Chief was hired, a minimum qualification was that the candidates had to be a chief and that was decided the selection would stay internal. He felt the first decision would be to find out if there were enough qualified candidates internally and then move to minimum qualifications. He noted it would be a separate decision.

Group discussion followed.

Director Cross liked the 2011 requirements. He noted that they discussed at the Board Executive Committee meeting that Chief Charlton and staff needed to send out a request for a letter of interest and then determine who was qualified. He added it would show who was interested.

Chief Charlton explained that prior to a letter of interest or intent, a job description needed to be finalized.

Director Cross asked how candidates showed they were good at the competencies. Director Wall explained the candidates addressed competencies in a package for the interview.

Chief Charlton asked how the Board would like them to draft minimum or preferred skills. Director Syring shared they would have to decide if they were going to stay internal or external first. Chief Charlton noted they would have different processes if it were internal or external candidates.

Director Cross stated that by time a person becomes a Chief, they would either have the competencies or not. Director Syring felt it was not all determined by formal training or degrees; that only was one part.

Director Wall noted that part of the Chief's job description was to groom their successor. She explained, due to this, she felt it better to use internal candidates. She first wanted to see if internal candidate interest was there.

President Trotter explained that in 2011, they sent a letter out that stated the Board intended to fill a position internally, provided the Board was satisfied with the applicants. He felt this was a good direction to go.

Chief Charlton expressed that CFD#1 was currently in a time of significant change. He noted the District had many opportunities for development. He explained it would be important to have people understand all four sides of the Fire District and understand the work going on.

Director Joseph commented that he would not limit anyone. He explained it could be good to get a fresh prospective. He would look for competition inside and outside of CFD #1. He didn't want to limit the level for people to apply. He explained that they wouldn't know what was outside of CFD #1 if they don't look.

Director Syring concurred with Director Wall. He felt they should attempt to stay internal for the applicant pool. He felt that CFD #1 had a good group of chief's right now, who would work well together and support whichever candidate was selected. Director Syring asked if they would allow employees with chief officer experience from another agency to apply.

### **Next Steps**

#### ***Draft/ review updated job description***

Chief Charlton noted that staff could start crafting an updated job description and get that out for review. He planned to defer with the Board Executive Committee for guidance, noting the Board

could add to it as well. Chief Charlton explained they would create several drafts and timelines based on today's discussion.

### ***Veterans Preference***

Chief Charlton explained that CFD #1 supported this and noted it would be a part of the packet.

### ***Letter of Interest***

Chief Charlton noted an idea was brought up to send out a job description and letter of intent of the Board as well as a timeline, to see if there was interest in the position. He noted staff would work on this letter.

### ***Board Executive Committee***

Chief Charlton felt he would like to move the Board Executive Committee meeting to February instead of March to get some more guidance from the discussion today.

### ***Board Work Session***

Chief Charlton proposed to have a Work Session in March, rather than April. He felt they had to get the job description approved by the Board as a foundation of this process.

President Trotter noted they would have a Board Executive Session prior to the March Board meeting.

President Trotter explained that previously, the job description was sent to the Board and it was asked that they provide comments. He wanted to hear if there were any comments.

Director Wall felt the "General Statement of Duties," should not be included. She asked if the physical requirements were necessary.

Chief Charlton explained he would update the description and send it out to the Board. Chief Charlton noted in other agencies' job descriptions, they included good attributes.

Chief Charlton stated that if the job description was too vague, the person in the Fire Chief position would not know if they were meeting the Board's expectations.

Director Cross thought the primary duties needed to be updated to include more of what the Fire Chief does.

Director Syring noted that the current job description was very generic. He felt it should include the 67 Lominger competencies.

Human Resources Noble noted that the Chief would get input from the Board and put in very specific details. However, she explained that all CFD #1 descriptions followed the Oregon pay template. She noted the description would have to get adjusted to fit this template, which would be very similar.

### **Transition Period**

Chief Charlton explained that going into 2021 the District would have a lot of development going on, they would be getting into the 2021 legislative session, there would be labor negotiations, contract or legal integration for EFD #69, as well as succession planning for multiple positions including the Finance Director, as well as budget development.

Group discussion followed.

Chief Charlton reminded the group that development would carry on for the next few decades.

### **3. Public Comment**

Lt. DFM Liljefelt wanted clarification about whether or not CFD #1 decided to look for an internal or external candidate. She asked why they would not look at external candidates for the Fire Chief position. She felt it was important to look at all perspective possibilities.

President Trotter confirmed that the decision to look internally or externally had not been decided. Director Syring noted that part of the process the Board followed last time was to look within first because they had a trust in internal candidates. He explained further that if no candidates were found internally, they would have looked externally.

Citizen John Kihlstrum shared some observations. He stated that in the application process, it should be included that the Fire Chief would need to be a salesman. He noted the Chief would have to have a good public presence. He shared that Chief Charlton was always out there giving a good perspective of CFD #1 and that it was a good organization. He felt this was very important.

Director Joseph noted this was one of the reasons they hired Chief Charlton, to be the face of CFD #1. He noted that Chief Charlton had done a phenomenal job doing that. He added the citizens needed to know who the Fire Chief was.

BC Slater mirrored what Director Cross said. He noted for the sake of the testing, it was important to see that the best candidates were selected and thought it was good to see the faith and confidence internally. He mentioned the ability to look outside, from a higher level view and see the best candidates. He noted that CFD #1 was helping employees learn and build skill sets. He hoped CFD #1 would look globally to see what opportunities were available outside of CFD #1. He thought it would lend credibility to the organization when allowed to look at opportunities outside of the organization.

Director Joseph agreed with BC Slater's statements. Director Joseph noted how if someone internal were to be selected out of a group of internal and external candidates, it would increase that person's confidence and pride. He added they would know they weren't just chosen because they already worked for the organization.

BC Josh Santos shared that CFD #1 had a young group of leaders who had taken opportunities to grow the past few years and become business leaders. He shared about several books he found while doing research in moving from a firefighter to a business leader, which discussed common

business traits that were profound to him. He shared insight he got from the books. He felt CFD #1 had a collective group of people who worked well together and had a passion for CFD #1. He stated the people a person knows were better than those a person didn't know. He stated that because of the youth at CFD #1, CFD #1 had a great opportunity to develop the next Fire Chief.

Director Cross noted there were many examples of people coming in from the outside and turning organizations around.

Director Joseph explained that if an internal candidate was chosen from both internal and external candidates, CFD #1 would know it was getting the best of the best.

DC Gehrke noted that today was exciting. He applauded the Board for the debate they had on which decision to make and noted it gave him confidence they were not going to leave anything unturned. He noted the theme in people's comments at the meeting was that they wanted to make things better. He stated he was proud of this organization. He shared there was a team in the organization that were prepared to face the challenges and wanted to make it better. He explained that the team would like to continue the path they were on and make it better than they found it.

Director Joseph noted the Board had incredible strength. He felt that listening to the comments at the meeting confirmed that the Board worked with good employees.

Director Syring appreciated the input given. He noted the Board would decide who would be the Fire Chief, but noted it would be the staff that would be working with the Fire Chief much more.

#### **4. Miscellaneous**

Chief Charlton noted there would be a Board Executive Committee meeting in February and a Work Session in March.

#### **5. Adjournment**

President Trotter adjourned the work session at 11:25 am.

Karen Strejc  
Executive Assistant

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**President Don Trotter**

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**Secretary Thomas Joseph**

# Clackamas Fire District #1



## **REGULAR BOARD OF DIRECTORS' MEETING January 27, 2020**

**(This meeting was recorded.)**

### **I. CALL TO ORDER PER ORS 192.610 TO 192.690**

**ORS 192.650 – The meeting is being recorded.**

President Trotter called the meeting to order at 6:00 pm.

**Present:** Board of Directors Jay Cross, Thomas Joseph, Jim Syring, Don Trotter, and Marilyn Wall; Fire Chief Fred Charlton; Deputy Chief Doug Whiteley; Division Chief Bill Conway; Division Chief Mike Corless; Division Chief Brian Stewart; Division Chief Josh Gehrke; Battalion Chief Nick Browne; Battalion Chief Burke Slater; Battalion Chief Jonathan Scheirman; Battalion Chief Steve Deters; Finance Director Christina Day; Data Systems Director Shelby Hopkins; Human Resources Director Trish Noble; Logistics Director DeAnn Cordes; Fleet Director Bill Bischoff; Health and Wellness Director Heather Goodrich; Facilities Director Scott Vallance; Captain Kyle Olson; Public Information Officer Brandon Paxton; Volunteer Association President Ryan Kragero; Volunteer Jerry Kearney; Genoa Ingram from Court Street Consulting; Citizens Chris Hawes, John Kihlstrum, Lowell Peterson, Mark Aasland and Stephani and Eric Hern; and Executive Assistant Karen Strejc.

### **II. PLEDGE OF ALLEGIANCE**

### **III. CHANGES TO THE AGENDA**

Chief Charlton noted that there was one change to the agenda. Under Other Business, OB-3, the Interagency Committee would provide a report.

### **IV. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING ON DECEMBER 16, 2019**

**The motion passed unanimously to approve the minutes as written for the December 16, 2019 board meeting.**

### **V. PUBLIC COMMENT**

None

### **VI. PRESENTATION – OPERATION SANTA CLAUS RECAP**

BC Deters reported that this year Operation Santa Claus consisted of 15 community parades, 38 local businesses and agencies collected food and toys along with three schools and 19 fire stations. This was the second year of using Fire District facilities for the food warehouse and toys.

BC Deters thanked Station 14's crews for cleaning the bay for use in storing the bags of toys until they were moved to Logistics. Toys were housed in Station 14's Annex until they were bagged for the families.

He noted that the collection results were:

- 53,833 pounds of food
- 9,077 toys
- 501 families were served
- 2,177 citizens were helped

BC Deters thanked the Fleet/Logistics staffs for their help in cleaning out their bays in order for the bags of toys and boxes of food to be prepared for the pickup day. He thanked AT Deidre Toczyski and AT Peggy Gitts-Hauck for coordinating the pickup day with all of the recipients of the toys and food. He thanked everyone who came to help that day as it took many people to get it all distributed.

Again this year, a Warehouse Manager had been budgeted for, but at the beginning of the season he was hired by another fire agency. Many volunteers and staff helped fill the void to get the job done.

BC Deters shared what it took to make the program work:

- 15 Community Parades  
27 average participants per parade  
135 hours per parade
- Parade Sign Placement and Pickup  
160 hours
- Barrel Delivery and Pickup  
90 hours
- Toy and Food Pickup Day  
312 hours
- Warehouse  
168 hours

Director Syring shared that he helped on the pickup day and it was very well organized.

### **Presentation of the Community Involvement Award**

Chief Charlton presented the Community Involvement Award to citizens Stephani and Eric Hern. He shared that while many citizens helped with the Op Santa Program, the HERNs have hosted a holiday event the past few years where they have collected funds to support various community projects. The last several years they have chosen Op Santa. This year, through the generous donation of their guests, they raised \$3,500. These funds were used to purchase gift cards, which were used as gifts for the children in the families that received toys and food. The Chief presented Stephani and Eric each with a District Challenge Coin as well as the award.



## **VII. PRESENTATION – INTERRA SYSTEM**

DC Corless and Data Systems Director Hopkins presented the Intterra System, which will help provide data-driven decisions. This system has empowered the fire industry to become better informed. It was founded in 2010 by a firefighter in Denver, Colorado. In 2013, TVFR became involved with them and in 2018, TVFR shared the system with regional organizations. In 2019, the Fire District joined in an IGA with TVFR regarding Intterra and the Oregon Department of Forestry and the Oregon State Fire Marshal's Office joined Intterra for wildland.

It was explained that the Fire District would use Intterra on a daily basis for analytics, preplans and real-time resource management. It would provide incident volume data at one's fingertips

DC Corless explained that the Fire District had over 200 preplans that were used to show how to enter buildings. Battalion Chiefs would be able to use these plans to help place resources on a call. There would be a soft roll-out in April, with a hard roll-out in July. These plans would be able to be updated on a tablet on the spot as changes were found that needed to be made.

Director Joseph asked how long the training process was District-wide. DC Corless shared that BC Olson taught himself in 30 minutes.

DC Corless shared that one station in each battalion would update maps. These would be live updates. A preplan coordinator would be needed to check the plans.

Data Systems Director Hopkins explained that neighboring agencies would see what CFD saw on maps with Intterra. DC Corless shared that all agencies in Clackamas and Washington Counties were using it.

Director Cross asked if the data from Intterra could be merged with AMR data. DC Corless explained that it was in process regarding how to integrate this data.

Director Wall asked about the resource management component and how it worked with dispatch services. DC Corless explained that Intterra received the same CAD feeds and the same information as dispatch. Intterra would be used as a response tool.

The regular board meeting was recessed at 6:33 pm

## **VIII. ANNUAL MEETING OF THE MEMBER OF THE CLACKAMAS EMERGENCY SERVICES FOUNDATION**

President Trotter called the annual meeting of the Member of the Clackamas Emergency Services Foundation to order at 6:33 pm.

Chief Charlton shared the proposed operating budget for 2020 for the Foundation. A budget subcommittee was assembled and the budget was presented to the Trustees for approval at their November Trustees' meeting and it was now being presented to the Member for approval.

Director Syring shared that 2019 was a great year for the Foundation. He asked what the assets were for the Foundation. Chief Charlton shared that the Foundation had over \$200,000 in assets. The exact amount could be sent out tomorrow. The Foundation was increasing the amounts in the areas of giving such as community assistance and community support. This would be offset with the annual fundraiser and employee contributions.

Director Joseph asked that the process was to help citizens in need of a hotel for a night, food, etc. Chief Charlton explained that funds were carried on all apparatus and response vehicles. If the need went above the amount on the apparatus, the on-duty battalion chief could provide more as they each carried a District credit card. Through the first responders, funds were available 24-hours a day. The other first responder agencies that were included in the Foundation were Colton Fire District #70, Estacada Fire District #69, Clackamas County Sheriff's Office, the Milwaukie Police Department and the Oregon City Police Department.

**Director Cross moved and Director Syring seconded the motion to approve the proposed 2020 annual operating budget for the Clackamas Emergency Services Foundation. The motion passed unanimously.**

The Annual Meeting of the Member of the Clackamas Emergency Services Foundation was adjourned at 6:38 pm.

The regular board meeting was reconvened at 6:38 pm.

## **IX. BUSINESS**

### **B-1 Request Board Approval of Temporary and Permanent Easement with Clackamas County**

Chief Charlton explained that a request for Oak Grove Blvd ADA improvements at Station 3 was brought before the Fire District by Clackamas County. The County was looking for the Fire District to enter into agreements for temporary and permanent improvements. The request had been reviewed by the Board Capital Projects Committee. Legal Counsel had also reviewed the request. The Fire District would be reimbursed a little over \$3,000. Chief Charlton noted that this improvement would create a safe option for people to cross the street. The Fire District was concerned that there might be impairment for the apparatus to get down the street during the construction phase, but learned that there would be no disruption of services. There would be no cost to the Fire District other than Legal review.

**Director Joseph moved and Director Cross seconded the motion for the Board to approve the authorization of the Fire Chief to enter into the County Obligation Agreement, Temporary Construction Easement and the Permanent Right of Way Easement for road purposes with the Clackamas County Department of Transportation and Development for Oak Grove Blvd ADA improvements. The motion passed unanimously.**

### **B-2 Request Board Approval to Surplus AirShore Equipment**

Capt. Olson shared about the Fire District's Technical Rescue Program. Staff was requesting Board authorization of surplus tools and using them as trade-in credit for new equipment. He explained that funding was no longer available to Urban Search Rescue (USAR) Teams. It had

been difficult to service and replace the equipment for agencies. In February 2019, the Board approved the sale of a Heavy Rescue apparatus. These funds were to be used for new USAR equipment. Agencies were moving away from AirShore as Paratech was 10 times stronger and safer. A local vender was found to purchase the old equipment and these could be traded in and the District would receive 20% off new equipment.

**Director Cross moved and Director Wall seconded the motion to approve the trade-in of the old obsolete UASI AirShore tools to offset the purchase of the new Paratech equipment. The motion passed unanimously.**

### **B-3 Request Board Approval to Purchase Paratech Equipment**

Capt. Olson shared that \$69,112 would be used in trade-in credit and included the 20% discount. These tools would be used in the HazMat program. The funds had been in line items in the budget and were ready to be used.

Director Wall asked how many tools there would be and where would they be located. Capt. Olson explained that the new tools would be placed on HR305 and T316. The goal was to take any tools and move them south to create another rig. This would enable tools to get out and be deployed faster.

**Director Cross moved and Director Syring seconded the motion for the Board to authorize the purchase of new Paratech Rescue equipment in the amount of \$69,112, utilizing funding from the sale of the UASI Heavy Squad apparatus for the purchase. The motion passed unanimously.**

## **X. OTHER BUSINESS**

### **OB-1 Legislative Update**

Lobbyist Ingram shared that the Legislative 2020 short session would begin February 3. One of the bills being considered was an Omnibus Public Safety bill, HB4041, which would return the Office of State Fire Marshal to a separate agency. She would catalog the bills and prepare a report for the Board each Friday that the legislature was in session.

### **OB-2 Review of Strategic Business Plan Update**

Chief Charlton explained that twice a year the Fire District's Strategic Business Plan was updated and presented to the Board. In the board packet were two copies – one copy showed the track changes and the other copy was a clean copy.

Director Syring mentioned that the updated Strategic Business Plan was necessary for the Accreditation process. Chief Charlton shared that the Plan would go along with the updated Standards of Cover document.

### **OB-3 Board Committee/Liaison Reports**

#### **Capital Projects Committee**

Director Wall reported that the committee met on January 6. Topics discussed included the project updates on the Training Center and the Estacada Fire District's station bathroom. Several

new projects discussed included the Oak Grove Blvd ADA improvements, the female locker room improvements at Station 1, and improvements of the Training Center grounds.

Projects coming up included a modular office and seismic upgrades at Station 2. Estacada Fire District (EFD) had seismic grant funds, but EFD needed to match the funds. CFD has received approval from the County to apply the Urban Renewal Funds to projects already completed. There was a time limit on the funds, but the County had extended the time to spend the funds.

### **Executive Committee**

Director Cross reported that they met last week prior to the work session. Those who were in attendance included Chief Charlton, Director Trotter, PIO Paxton, Executive Assistant Strejc and himself. Discussion included the process for the Fire Chief Selection/Recruitment package. They laid out rough timelines for what needed to get done. Chief Charlton was developing a process to replace himself.

### **Foundation Committee**

President Trotter reported that the minutes from the Clackamas Emergency Services Foundation Board of Trustees' meeting from Nov. 26, 2019, were in the board packet.

President Trotter reminded everyone that the Foundation's Dinner and Auction Fundraiser was Saturday, March 14. As of this week, the menu would be on the website. If anyone would like to purchase a table or if they had information for auction items, please contact him. More information was also included on the Foundation's website, [www.cesf.us](http://www.cesf.us).

### **Interagency Committee**

Director Syring reported that the committee met with Sandy Fire District #72 on January 21. Chief Officers and board members from both districts were in attendance. The last meeting the two agencies had was in 2014-2015. Discussion included service levels and how the stations were staffed. The group discussed the possibility of staffing Station 18.

Sandy Fire was interested in collaboration, but didn't ask for anything.

A feasibility study was also discussed.

The next meeting would be scheduled to take place in March.

### **Joint Oversight Committee**

Director Syring reported that the committee met on January 14. BC Deters gave a thorough update on how the Contract for Service was working.

Chief Charlton provided a recap of the EFD Board work session and their board meeting. Several projects were discussed – providing a survey of the George Road property and disposing of property. EFD was approached to provide a Volunteer Firefighter of the Year for the award given each year by the American Legion. CFD was helping to facilitate this process.

BC Deters shared there would be a low cost or no cost to upgrade Station 330. Sonitrol would begin installation on January 27 so that ID cards could be used to gain entry. All EFD staff would be moving to the main station's office. He was working on a few IT changes. Things were going smoothly.

Director Wall asked why CFD was doing the surveying and sale of real property. Chief Charlton shared that staff took on these projects to complete them. Costs weren't included in the contract and would come out of EFD's Materials and Services.

#### **OB-4 Board Informational Updates/Comments**

Chief Charlton reported that at the Board work session on January 17, it was decided to have a Board Executive Committee meeting in February and a Board work session would be scheduled in March where the packet for the Fire Chief Selection Process would be completed. A letter of intent would be included.

Director Syring shared that the first answer needed was to decide whether to stay internally or go externally. Chief Charlton shared that the decision would be made based upon the letters of intent that would be submitted. He would be presenting several packet options.

Director Wall suggested to make it a special board meeting in March instead of a work session so that the Board could take action if desired. Chief Charlton shared that the packet could be approved and the process could move forward. It was the consensus of the Board to have a special board meeting in March.

### **XI. INFORMATIONAL ONLY**

#### **A. Divisional Reports**

##### **R-1a Chief's Report**

Chief Charlton reported that on:

- Jan. 2 –welcomed 9 new employees from EFD
- Jan. 6 – hired a new Training Tech – Shawn Hepler who was a CFD Volunteer Firefighter
- Jan. 27 – Recruit Academy 20-1 began with 7 new Firefighters. 5 were CFD Volunteer Firefighters
- Jan. 28 – Volunteer Association President Ryan Kragero would begin work as a CFD Fire Inspector.

Chief Charlton reminded everyone that Thursday, January 30, was the Awards Banquet. There would be 58 award recipients with 253 people attending.

##### **R-1a.1 – Public Information Office**

As submitted.

Director Syring shared that he liked having the jobs noted on social media for CFD and EFD. PIO Paxton shared that EFD's social media mirrored what was on CFD's.

President Trotter requested that staff either stand or raise their hand when giving their report.

### **R -1b Business Services Division**

DC Whiteley reported that January was a very busy month. He recognized the Staff Directors and department heads. He commended them for their hard work. The Training and HR Departments had taken on a staff development project to look at opportunities to train supervisors. Some of the classes would be taught by other staff and other classes would have speakers from outside the agency to conduct the class.

### **Financial Services**

As submitted.

President Trotter asked if there would be any information provided to the Budget Committee. Chief Charlton explained that a mid-year report would be provided to Committee.

### **Human Resources**

HR Director Noble reported that there were promotional opportunities coming up for five program specialists and the Executive Assistant position. Staff could apply to as many of the positions as they would like as long as they met the requirement of having a bachelor's degree.

### **R -1b.1 Support Services**

As submitted.

### **Data Services**

As submitted.

### **Fleet Services**

As submitted.

### **Logistics Services**

As submitted.

### **R -1b.2 Community Services**

As submitted.

### **Emergency Management**

DC Stewart shared that EM Ramirez was on military duty for the next two weeks. He was, however, returning for a meeting Tuesday, Jan. 28, to give a presentation in Estacada.

### **Fire Marshal's Office**

As submitted.

### **R-1c**

#### **R-1c.1 Emergency Medical Services**

### **EMS**

As submitted.

**Health and Wellness**

As submitted.

Health and Wellness Director Goodrich shared that the new staff position applications for Medical Assistant / Wellness Assistant closed on January 26.

**R-1c.2 Operations**

As submitted.

**R.1c.3 Volunteer Services**

BC Deters reported that December was filled with Op Santa events.

**Volunteer Association Report**

Volunteer Association President Kragero thanked the Board for creating an environment for the Volunteers to have good training.

**Facilities**

Facility Maintenance Director Vallance shared that Custodian Brycen Moore and his wife had a baby boy on January 23, 2020.

**B. Correspondence**

Noted.

**C. Informational Items**

Noted.

**D. Next Meeting**

The next meeting would be on Monday, February 24, 2020 at 6:00 pm at Station 5. It was noted that the meeting would be a week later than normal due to the Presidents’ Day holiday.

**XII. ADJOURNMENT**

The regular board meeting was adjourned at 7:32pm

Karen Strejc  
Executive Assistant

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**President Don Trotter**

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**Secretary Thomas Joseph**

# Fire Chief's Office

To: Chief Fred Charlton and the Board of Directors  
 From: Public Information Officer Brandon Paxton  
 Re: Public Information Office Monthly Report – January 2020

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## District or Community Events:

- Promotional and Swearing-In Ceremony, Jan. 2
- Awards and Recognition Banquet, Jan. 30

## Earned Media (TV, Radio and Print):

Total Story Count:	27
Total Audience:	282,950
*Total Calculated Ad Value:	\$5,492
*Total Calculated Publicity Value:	\$16,478

\*Calculated Ad Value uses the 30-second ad value multiplied by the detected length of the story or the printed ad value, and determines what the Fire District would have paid for the ads or broadcasts.

\*Calculated Publicity Value is when a news story appears during TV and radio broadcasts, or print media that is promoted as being much higher than the value of placing an ad or broadcast. The industry standard is to say that the story is actually three times more valuable.

## Social Media by the Numbers:

- Twitter: 11,048 Followers (10,991 in December)
- Instagram: 3,906 Followers (3,802 in December)
- Facebook: 8,908 Followers (8,828 in December)

## Public Messaging and Campaigns:

- Clackamas and Estacada Fire contract for services
- Christmas tree recycling and disposal
- Designating a sober driver
- 2019 calls for service
- Recruitment: Entry Level Firefighter, Paramedic, Administrative Assistant, and Certified Medical Assistant
- Hands-Only CPR
- Stairclimb Team Fundraiser for Leukemia and Lymphoma Society
- Community Emergency Preparedness Training
- Mobile Resource Fair



**Meetings Attended:**

- Foundation Dinner/Auction Committee, Jan. 8
- Awards and Recognition Banquet Planning, Jan. 8
- Good Morning Damascus, Jan. 9
- PFAS and Firefighting Foam Use, Jan. 13
- Joint Oversight Committee, Jan. 14
- Estacada Chamber, Jan. 16
- Board Executive Committee, Jan. 16
- Board Work Session, Jan. 17
- Interagency Committee, Jan. 21
- Happy Valley Business Alliance, Jan. 22
- Freightliner Photo Shoot, Jan. 22
- Realtor discussion regarding EFD Short St. property, Jan. 28
- Clackamas Emergency Services Foundation, Jan. 28
- AV Test/Walk-Through for Awards and Recognition Banquet, Jan. 29
- BC301 and E314 attended the Boring CPO meeting, BC302 and E302 attended the Milwaukie Public Safety Advisory Committee, and BC303 and E315 attended the Two Rivers NA and provided a fire district update on the following:
  - Estacada Fire (EFD): contract for service began on Jan. 1, 2020. EFD staff, volunteer and career firefighters were sworn in as Clackamas Fire employees on Jan. 2. The contract is a duration of 18 months.
  - 20 recruit volunteer firefighters recently completed their academy and will be assigned to one of the volunteer community fire stations to begin working shifts. The recruits were, also, sworn in at the Jan. 2 ceremony.
- EM Ramirez attended the Island Station Neighborhood Association meeting on Jan. 15 to give a presentation on emergency preparedness and CERT.

Respectfully submitted,

Public Information Officer Captain Brandon Paxton

# Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Deputy Chief Doug Whiteley

Re: Business Services Division Monthly Report – January 2020

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- Attended the January 2<sup>nd</sup> Swearing in and Promotional Ceremony.
- Met with staff regarding Station 3 easement request.
- Attended Clackamas/Estacada Joint Oversight Committee meeting.
- Attended the Board Capital Projects Committee.
- Attended the Estacada Fire work session.
- Attended the Estacada Fire Board meeting.
- Reviewed and updated job descriptions for upcoming testing.
- Facilitated the monthly Staff Directors' meeting.
- Attended meetings regarding Fiscal Year 2021 budgeting.
- Reviewed and updated District policies.
- Attended a cost recovery meeting.
- Attended the Clackamas Fire District's Board work session.
- Facilitated the January Civil Service meeting.
- Met with staff regarding submitted staffing analysis details.
- Attended Rotary Club meetings.
- Attended the Clackamas/Sandy Interagency Committee meeting.
- Worked with Legal Counsel on several matters.
- Attended the monthly Labor Management Committee meeting.
- Attended the Annual Awards Banquet.
- Attended Clackamas River Water's Strategic Planning Workshop.
- Worked on Accreditation self-assessment manual documents.
- Met with Local 1159 on various matters.

Respectfully submitted,

Deputy Chief Doug Whiteley

# Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: HR Director Trish Noble

Re: Human Resources Department Monthly Report – January 2020

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- Updated employee files with certifications, change of address, new employee information/bios.
- Prepared materials and scheduled various Chief interviews.
- Assisted with background checks.
- Department of Transportation Clearinghouse registration.
- Began testing processes for Paramedic, Entry Level Firefighter, AO and Lt., Administrative Assistant, Medical Assistant, Lt. Car Program, and DFM Lt.
- Finished updating all job descriptions.
- Attended the Civil Service Meeting.
- Completed final edits for HR accreditation and submitted for last review.
- Lexipol policy service demo.
- Monthly staff director's meeting – work schedule consistency discussion initiated.
- Board work session to begin work on process for Fire Chief replacement process.
- Fire Officer I Academy presentation on “HR 101” for new officers and managers.
- Program Specialist and Executive Assistant promotional opportunity announcement made.
- Worker's Comp claims and return to work for new claims and light duty assignments.
- Apprentice Task Force multi-agency process check in meeting.
  - Processed bereavement, jury duty and OFLA/ FMLA leave for personnel.
  - Processed subpoena and jury duty requests.
  - Organizational Development Committee Meeting on ADORE platform updates for quarterly check ins/ annual evaluations.
  - District-wide staff training sessions through SDAO website: January's topic was Discrimination Awareness.
- Entry level firefighter and fire inspector new hire orientations.
- **Benefits:**
  - Met with new retirees to go over their individual insurance options.
  - New Hire FF academy and enrolling of all individuals to the benefit plans.
  - Continue to educate and help employees with claims, forms, and/or the different benefits that we have.

- **LBG:**
  - LBG is working to update our benefits' website for all changes and implementations.
  - 
  - Had our insurance committee on a conference call with LBG regarding our strategic plan and what we would like to see moving forward.
- **Health Trust:**
  - In January, our Trust paid out an offset to 39 retirees in the amount of \$7,949.52
  - Had our TIPO quarterly meeting. We reviewed the 4<sup>th</sup> Quarter 2019 Performance Report. There were no performance issues with the funds.
  - The Trustees reviewed the TIPO amount along with the variables and after discussion, the Trustees decided to keep the TIPO amount at \$250 per month.

Respectfully submitted,

Human Resources Director Trish Noble

# Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Finance Director Christina Day

Re: Financial Services Department Monthly Report – January 2020

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Below are a few highlights of activities in Financial Services for the months of January and February 2020:

- Budget -
  - The FY2020-21 budget development process is well underway. Departments have submitted their initial requested budgets, which are currently under review.
  - The Capital Outlay budget for FY2021 is being determined based on the Capital Improvement Plan (CIP), which estimates replacement dates and costs for capital equipment over the next 10 years.
  - Staff has begun contacting Budget Committee members with expiring terms for possible renewal. If necessary, a recruitment will begin in March.
  - Staff held the first budget work session on February 18<sup>th</sup>, with 2 more scheduled in March.
- Accounts Receivable –
  - GEMT – The FY2018-19 GEMT reimbursement request has been submitted for review by the Oregon Health Authority and is under review.
- Accounts Payable – Accounts Payable staff processed 737 invoices and issued 392 checks/EFTs.
- Estacada Integration
  - Staff is reviewing Estacada's budget and funds to ensure adequate budget appropriation authority for the remainder of FY2019-2020.
  - Staff is working to establish a baseline budget for Estacada Fire as well.
  - Staff has begun contacting Budget Committee members with expiring terms for possible renewal. If necessary, a recruitment will begin in March.
  - Staff applied for and received a DUNS number for Estacada Fire, and registered it in the Federal SAM system and FEMA-Go system in order to apply for grants.
- Finance Committee – The newly-established Finance Committee met again in February, and reviewed the long-range forecast, year-end estimates and CIP, and how they are used in the budget development process. The purpose of this committee is to engage a larger group of representative staff in the financial management of the Fire District in order to provide education, share information and solicit input.

Looking ahead:

February 2020 –

- CIP finalized
- Budget work sessions continue

March 2020 –

- Recruitment for Clackamas Fire and Estacada Budget Committee members as needed
- Proforma FY2020-2021 Budget prepared
- Tentative timeframe to receive FY2019-20 GEMT reimbursement

April 2020 –

- Proposed Budget for FY2020-21 finalized

May 2020 -

- May 6<sup>th</sup> – Estacada Budget Committee meeting
- May 7<sup>th</sup> – Clackamas Fire District #1 Budget Committee meeting
- May 20<sup>th</sup> – 2<sup>nd</sup> Estacada Budget Committee meeting
- May 21<sup>st</sup> – 2<sup>nd</sup> Clackamas Fire District #1 Budget Committee meeting

June 2020 –

- June 15<sup>th</sup> – Budget adoption hearing

Respectfully submitted,

Finance Director Christina Day

**FINANCIAL REPORT – Period ending January 31, 2020 (FY2019-20)**

**General Fund 10**

As of January 31, 2020, Fiscal Year 2019-2020 is 58.0% complete.

Following is a summary of financial activity through January 31, 2020:

Revenues: The General Fund has received \$51,009,244 in property tax revenues from both current and prior year’s taxes. These funds were transferred to the Local Government Investment Pool by the Treasurer’s Office. This fund has received \$1,160,008 in GEMT revenue. Ambulance Transport is generating revenues of \$333,944 at 44.5% of the adjusted budget before the costs of collection are netted out. This fund has received \$306,625 in interest revenues to date. Additional revenues from contracts, and other sources total another \$2,147,351.

Expenditures: The General Fund has actual expenditures (excluding encumbrances and depreciation expense) in the following categories through January 31, 2020:

<b>Category:</b>	<b>% of Budget Used</b>
<b>Salaries &amp; Benefits</b>	57.7% of Adjusted Budget
<b>Materials &amp; Services</b>	47.3% of Adjusted Budget
<b>Capital Outlay</b>	33.9% of Adjusted Budget

**Equipment Reserve Fund 20**

Total expenditures in this fund equal \$0. This fund has received \$1,748 in interest and \$90,862 in surplus sales revenues to date.

**Capital Projects Fund 30**

Total expenditures in this fund equal \$459,352 through January 2020. This fund has received \$10,684 in interest revenues to date.

**Enterprise Fund 40**

Total expenditures in this fund equal \$5,641. This fund has received \$4,602 in interest revenue and \$5,350 in grant revenues for the Winter Warming Drive.

**Debt Service Fund 50**

This fund has received \$2,014,918 in property tax revenues this year, along with \$2,690 in interest earnings. Total expenditures in this fund equal \$502,100 for debt services through January 2020.

**Bond Construction Fund 60**

Total expenditures for bond project-related construction costs equal \$5,527 in January 2020. This fund has received \$67,722 in revenue.

**PERS Reserve Fund 70**

There are no expenditures in this fund. The fund has received \$1,195 in interest revenues to date.

**Investment Activity**

**Short-term Investment Portfolio**

The table below indicates the balances of cash accounts as of January 31, 2020.

<b>Short-term Investments as of January 31,2020</b>	
Local Government Investment Pool	\$46,006,827.21
Key Bank Checking	\$1,304,972.38
Third Party Trust	\$3,000
<b>TOTAL:</b>	<b>\$ 47,314,799.59</b>

The Oregon LGIP interest rate is 2.25% in January 2020.

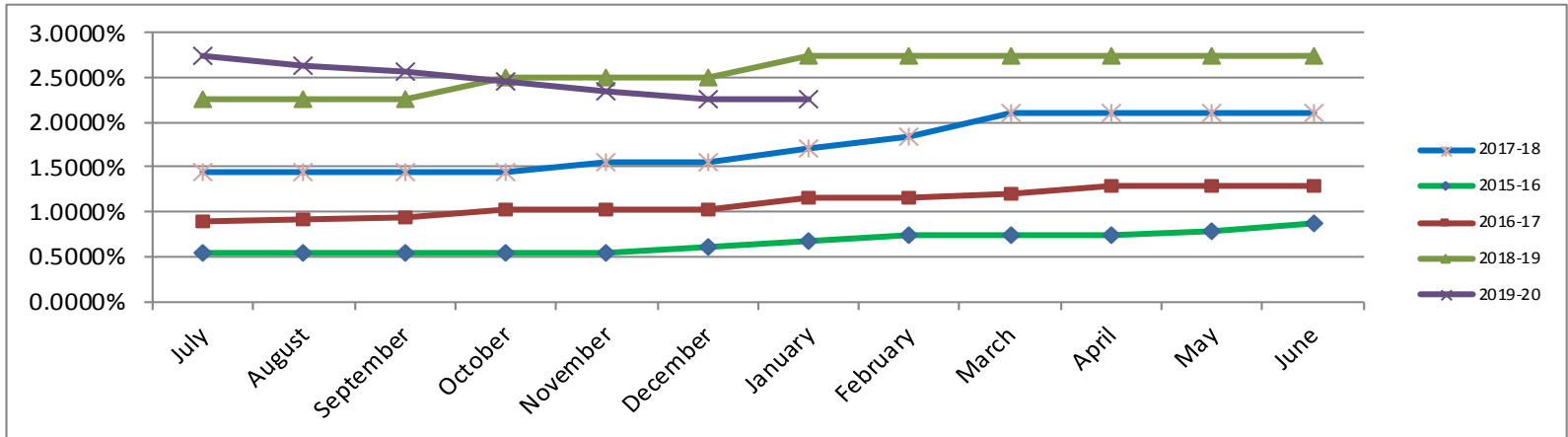
<b>Clackamas Fire District No. 1</b>			
<b>LGIP Monthly Interest Rate Averages</b>			<b>Monthly Earnings LGIP</b>
<b>December</b>	2018	2.500%	\$107,167.48
<b>January</b>	2019	2.750%	\$117,102.43
<b>February</b>	2019	2.750%	\$98,288.24
<b>March</b>	2019	2.750%	\$97,917.45
<b>April</b>	2019	2.750%	\$84,486.84
<b>May</b>	2019	2.750%	\$75,103.92
<b>June</b>	2019	2.750%	\$59,889.29
<b>July</b>	2019	2.750%	\$52,420.04
<b>August</b>	2019	2.640%	\$41,162.65
<b>September</b>	2019	2.570%	\$29,954.96
<b>October</b>	2019	2.450%	\$21,186.01
<b>November</b>	2019	2.340%	\$41,611.87
<b>December</b>	2019	2.250%	\$97,672.04
<b>January</b>	2020	2.250%	\$91,186.32



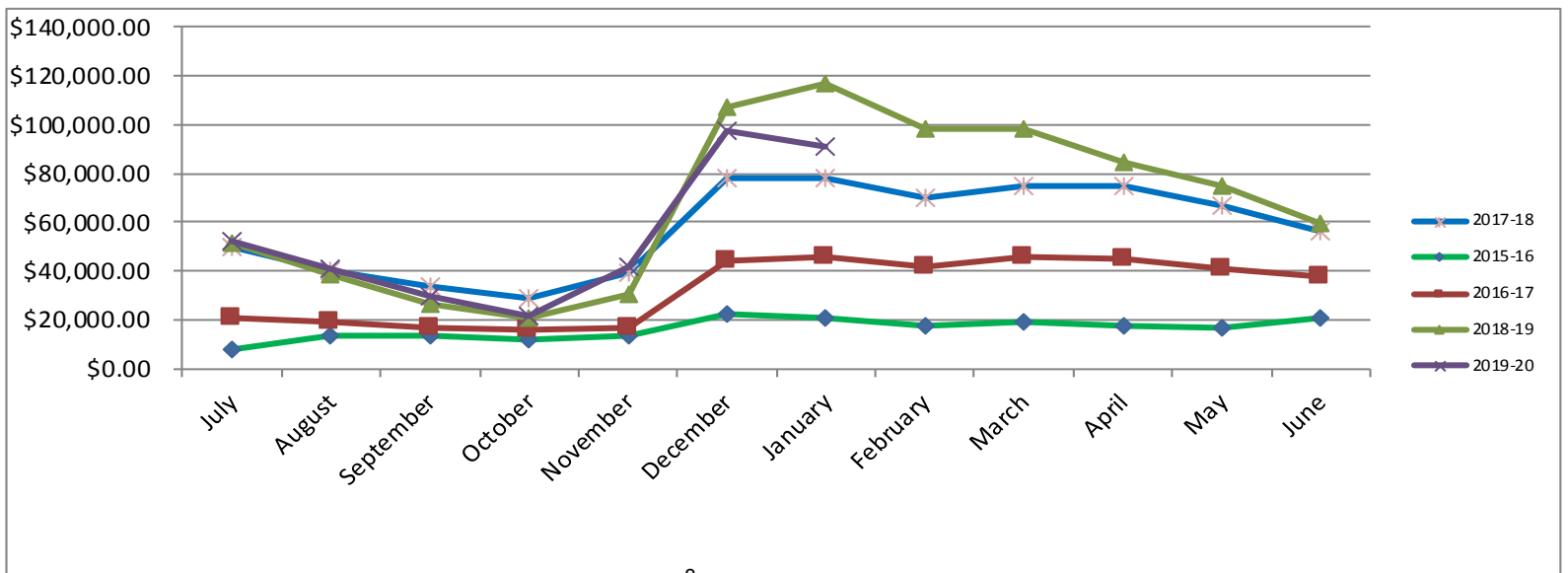
# Clackamas Fire District #1

## LGIP Interest Rates and Revenue

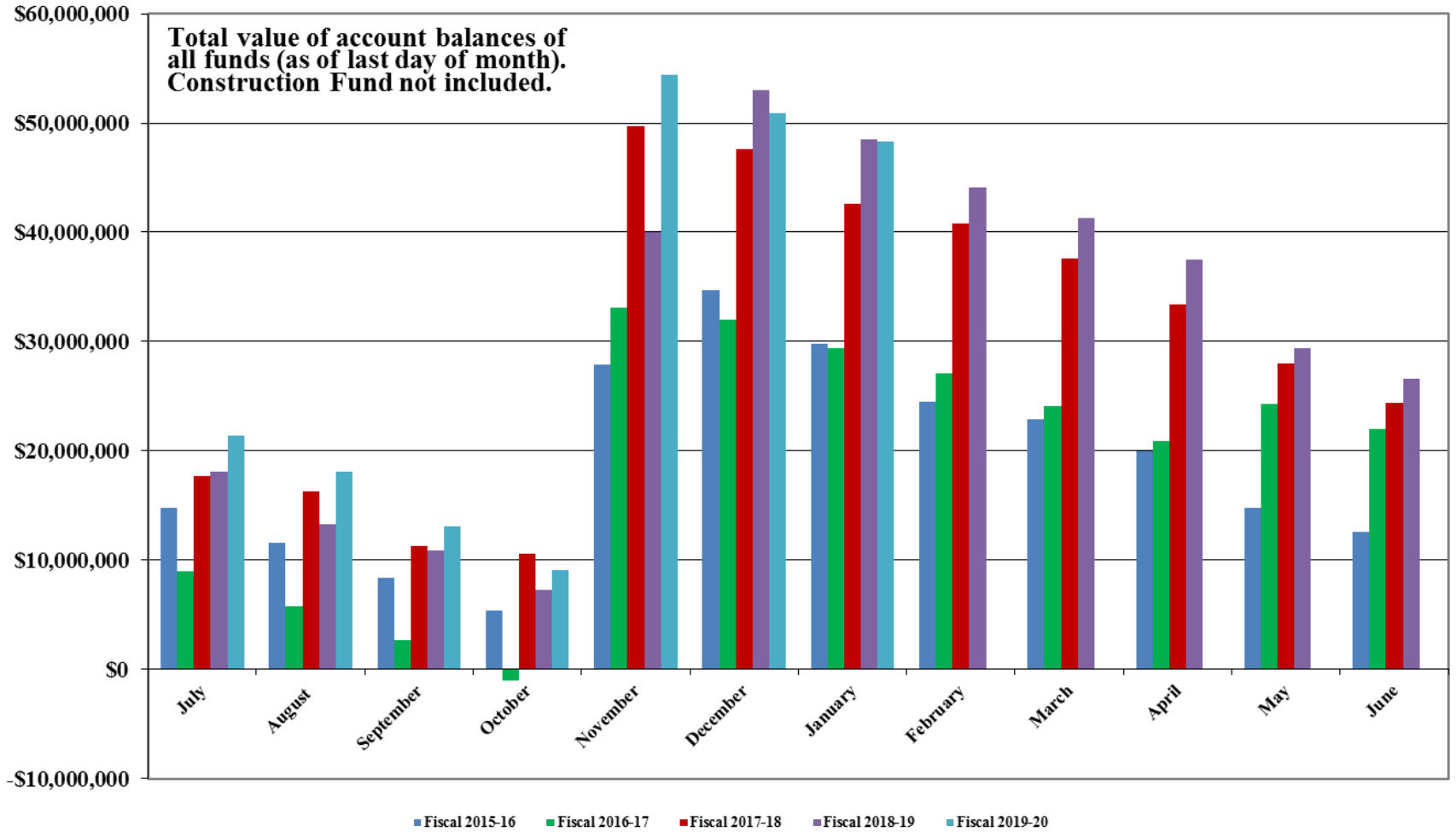
**Interest Rates - Fiscal 2015-16 to Present**



**Interest Revenue - Fiscal 2015-16 to Present**



## Clackamas County Fire District #1 Account Balances by Month





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Clackamas Fire District  
YEAR-TO-DATE BUDGET REPORT

P 1  
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FOR 2020 07

JOURNAL DETAIL 2020 1 TO 2020 13

ACCOUNTS FOR: 10 General Fund ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
<u>00 Beg Fund Bal</u>						
9995 Beg Fund Bal						
-16,930,137.00	-1,293,330.00	-18,223,467.00	0.00	0.00	-18,223,467.00	.0%
TOTAL Beg Fund Bal						
-16,930,137.00	-1,293,330.00	-18,223,467.00	0.00	0.00	-18,223,467.00	.0%
<u>01 Tax Revenues</u>						
4450 Current Year Prop Taxes						
-53,481,724.00	0.00	-53,481,724.00	-50,616,215.07	0.00	-2,865,508.93	94.6%
4455 Prior Year Prop Taxes						
-1,200,000.00	0.00	-1,200,000.00	-393,028.56	0.00	-806,971.44	32.8%
4460 Other Taxes						
-8,000.00	0.00	-8,000.00	0.00	0.00	-8,000.00	.0%
TOTAL Tax Revenues						
-54,689,724.00	0.00	-54,689,724.00	-51,009,243.63	0.00	-3,680,480.37	93.3%
<u>03 Interest</u>						
4490 Investment Interest						
-350,000.00	0.00	-350,000.00	-306,625.06	0.00	-43,374.94	87.6%
TOTAL Interest						
-350,000.00	0.00	-350,000.00	-306,625.06	0.00	-43,374.94	87.6%
<u>04 Other Revenues</u>						
4500 Contract Revenue						
-232,490.00	-1,526,785.00	-1,759,275.00	-660,465.90	0.00	-1,098,809.10	37.5%
4510 ASA Revenue						
-135,000.00	0.00	-135,000.00	-87,296.00	0.00	-47,704.00	64.7%
4512 Medical Supply Reimb						
-70,000.00	0.00	-70,000.00	-61,679.00	0.00	-8,321.00	88.1%



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Clackamas Fire District  
YEAR-TO-DATE BUDGET REPORT

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FOR 2020 07

JOURNAL DETAIL 2020 1 TO 2020 13

ACCOUNTS FOR: 10 General Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
4513 Other Reimbursements	-200,000.00	-44,636.00	-244,636.00	-278,175.07	0.00	33,539.07	113.7%
4538 Service Cost Recovery	-200,000.00	0.00	-200,000.00	-57,675.46	0.00	-142,324.54	28.8%
4539 Conflagration Reimbursement	-125,000.00	-85,800.00	-210,800.00	-209,940.85	0.00	-859.15	99.6%
4541 Sale of Inventory/Services/Equip	0.00	0.00	0.00	-90,695.43	0.00	90,695.43	100.0%
4545 Other Post-Employ Bene Revenue	-480,000.00	0.00	-480,000.00	-339,378.75	0.00	-140,621.25	70.7%
4560 Grant Revenue	-258,182.00	-390,838.00	-649,020.00	-117,368.38	0.00	-531,651.62	18.1%
4569 GEMT Revenue	0.00	-1,286,155.00	-1,286,155.00	-1,160,008.00	0.00	-126,147.00	90.2%
4570 Transportation Response Revenue	-750,000.00	0.00	-750,000.00	-333,943.58	0.00	-416,056.42	44.5%
4571 Other Revenues	-333,000.00	-125,000.00	-458,000.00	-244,676.11	0.00	-213,323.89	53.4%
TOTAL Other Revenues	-2,783,672.00	-3,459,214.00	-6,242,886.00	-3,641,302.53	0.00	-2,601,583.47	58.3%
<u>05 Transfers In</u>							
4610 Transfers from other Funds	-814,984.00	-522.00	-815,506.00	0.00	0.00	-815,506.00	.0%
TOTAL Transfers In	-814,984.00	-522.00	-815,506.00	0.00	0.00	-815,506.00	.0%
<u>50 Salaries</u>							
5501 Fire Chief	193,140.00	0.00	193,140.00	113,764.14	0.00	79,375.86	58.9%
5503 Deputy Chief	354,386.00	0.00	354,386.00	170,032.44	0.00	184,353.56	48.0%
5504 Division Chief	483,255.00	0.00	483,255.00	317,948.99	0.00	165,306.01	65.8%
5505 Battalion Chief	1,848,805.00	0.00	1,848,805.00	1,029,207.33	0.00	819,597.67	55.7%



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ACCOUNTS FOR: 10 General Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
5506 Exempt Staff Group	1,786,096.00	36,619.00	1,822,715.00	1,063,968.64	0.00	758,746.36	58.4%
5507 Fire Inspectors	455,238.00	0.00	455,238.00	262,984.94	0.00	192,253.06	57.8%
5508 Deputy Fire Marshal Captain	233,436.00	0.00	233,436.00	136,170.42	0.00	97,265.58	58.3%
5509 Deputy Fire Marshall Lieutenan	214,160.00	0.00	214,160.00	124,927.06	0.00	89,232.94	58.3%
5510 Captain	2,562,977.00	66,000.00	2,628,977.00	1,398,291.18	0.00	1,230,685.82	53.2%
5512 Lieutenant	3,747,800.00	107,080.00	3,854,880.00	2,244,223.85	0.00	1,610,656.15	58.2%
5515 Apparatus Operator	5,642,595.00	137,172.00	5,779,767.00	3,270,866.70	0.00	2,508,900.30	56.6%
5520 Fire Fighter	7,108,064.00	195,985.00	7,304,049.00	4,104,667.19	0.00	3,199,381.81	56.2%
5525 Paramedic	266,124.00	0.00	266,124.00	155,423.07	0.00	110,700.93	58.4%
5530 Non-exempt Staff Group	1,741,651.00	25,138.00	1,766,789.00	968,564.29	0.00	798,224.71	54.8%
5535 Other Employee	124,906.00	0.00	124,906.00	43,695.28	0.00	81,210.72	35.0%
5540 Temporary Labor	88,385.00	0.00	88,385.00	38,296.03	0.00	50,088.97	43.3%
5545 Premium Pay	387,967.00	0.00	387,967.00	273,167.67	0.00	114,799.33	70.4%
5550 Conflagration Labor	0.00	130,420.00	130,420.00	130,420.29	0.00	-0.29	100.0%
5555 School Replacement	39,954.00	0.00	39,954.00	4,987.31	0.00	34,966.69	12.5%
5560 Operational Replacement	4,679,000.00	1,496,438.00	6,175,438.00	3,333,140.91	0.00	2,842,297.09	54.0%
5562 Vacation Buyback	65,000.00	0.00	65,000.00	66,405.95	0.00	-1,405.95	102.2%
5563 Retirement/Separation Vacation	200,000.00	0.00	200,000.00	328,214.11	0.00	-128,214.11	164.1%
5564 Other Leave Buyback	0.00	0.00	0.00	2,754.68	0.00	-2,754.68	100.0%
5600 Overtime	362,209.88	30,000.00	392,209.88	202,332.06	0.00	189,877.82	51.6%
TOTAL Salaries	32,585,148.88	2,224,852.00	34,810,000.88	19,784,454.53	0.00	15,025,546.35	56.8%

60 Benefits



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ACCOUNTS FOR: 10 General Fund ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
6620 SS/Medicare 2,488,204.00	47,644.00	2,535,848.00	1,372,779.09	0.00	1,163,068.91	54.1%
6640 Tri-Met Taxes 195,156.00	3,737.00	198,893.00	121,105.63	0.00	77,787.37	60.9%
6650 Transit Tax 3,247.00	63.00	3,310.00	0.00	0.00	3,310.00	.0%
6656 PERS Employer 7,557,678.00	126,092.00	7,683,770.00	4,497,459.21	0.00	3,186,310.79	58.5%
6670 Deferred Compensation 742,714.00	14,071.00	756,785.00	340,685.08	399,420.51	16,679.41	97.8%
6675 Unemployment 5,000.00	0.00	5,000.00	551.12	0.00	4,448.88	11.0%
6680 Life Insurance 45,000.00	648.00	45,648.00	25,135.63	13,205.30	7,307.07	84.0%
6685 Conflagration Benefits 0.00	51,588.00	51,588.00	51,588.06	0.00	-0.06	100.0%
6690 Café Plan Benefits 3,804,384.00	96,526.00	3,900,910.00	2,131,622.96	0.00	1,769,287.04	54.6%
6691 PEHP 332,500.00	6,000.00	338,500.00	192,739.31	138,800.00	6,960.69	97.9%
6692 Other Post-Employ Benefits 630,565.00	0.00	630,565.00	478,381.69	43,477.23	108,706.08	82.8%
6693 Health Trust 267,737.00	4,319.00	272,056.00	154,754.69	0.00	117,301.31	56.9%
6701 Vehicle Allowance 11,216.00	0.00	11,216.00	7,714.20	0.00	3,501.80	68.8%
6702 Tool Allowance 6,000.00	0.00	6,000.00	3,050.00	0.00	2,950.00	50.8%
6703 Cell/Tech Allowance 7,200.00	0.00	7,200.00	3,525.00	0.00	3,675.00	49.0%
6705 Workers Compensation 766,368.00	14,698.00	781,066.00	856,574.58	0.00	-75,508.58	109.7%
TOTAL Benefits 16,862,969.00	365,386.00	17,228,355.00	10,237,666.25	594,903.04	6,395,785.71	62.9%
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70 Materials and Servic						
7007 Depreciation Expense 0.00	0.00	0.00	-155,630.00	0.00	155,630.00	100.0%
7015 Meeting Expense 27,550.00	0.00	27,550.00	9,468.24	43.50	18,038.26	34.5%



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ACCOUNTS FOR: 10 General Fund ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
7030 Civil Service Exam Expense 6,000.00	0.00	6,000.00	297.47	72.24	5,630.29	6.2%
7035 Bank Charges 15,000.00	0.00	15,000.00	8,775.48	6,085.79	138.73	99.1%
7040 Dues & Publications 41,841.00	0.00	41,841.00	23,856.68	1,975.15	16,009.17	61.7%
7045 Awards & Recognitions 38,000.00	0.00	38,000.00	17,406.26	1,666.10	18,927.64	50.2%
7055 Operating Supply 198,420.00	1,047,258.00	1,245,678.00	190,867.21	4,362.33	1,050,448.46	15.7%
7065 Fire Fighting Supply 64,900.00	600.00	65,500.00	45,384.03	677.33	19,438.64	70.3%
7070 Rescue Supply 8,903.00	0.00	8,903.00	3,930.27	0.00	4,972.73	44.1%
7075 EMS Supply 241,500.00	450.00	241,950.00	177,925.06	93,264.41	-29,239.47	112.1%
7078 Department Consumables 20,000.00	0.00	20,000.00	9,416.35	821.78	9,761.87	51.2%
7080 Fuel 232,300.00	725.00	233,025.00	133,204.71	110,297.43	-10,477.14	104.5%
7085 Uniform & Protective Eqpt 428,305.00	0.00	428,305.00	140,725.86	128,541.10	159,038.04	62.9%
7090 Office Supplies 15,900.00	6,300.00	22,200.00	7,375.31	146.36	14,678.33	33.9%
7095 Software & Supplies 580,867.00	0.00	580,867.00	468,312.97	59,996.21	52,557.82	91.0%
7105 Household Goods 55,793.00	-600.00	55,193.00	33,894.78	387.34	20,910.88	62.1%
7110 Professional Services 585,662.00	378,579.00	964,241.00	462,717.23	488,251.26	13,272.51	98.6%
7115 Dispatch Services 1,638,160.00	0.00	1,638,160.00	998,519.75	611,871.25	27,769.00	98.3%
7116 Utilities - Natural Gas 64,109.00	0.00	64,109.00	28,671.52	5,928.94	29,508.54	54.0%
7117 Utilities - Electric 171,777.00	0.00	171,777.00	114,270.63	0.00	57,506.37	66.5%
7118 Utilities - Garbage 51,081.00	0.00	51,081.00	21,084.39	0.00	29,996.61	41.3%
7119 Utilities - Water 118,417.00	0.00	118,417.00	65,089.89	0.00	53,327.11	55.0%
7120 Utilities - Other 135,972.00	0.00	135,972.00	64,304.38	51,840.83	19,826.79	85.4%
7122 Utilities - Telephone 336,300.00	0.00	336,300.00	233,710.63	65,896.28	36,693.09	89.1%



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ACCOUNTS FOR: 10 General Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
7130 Insurance - Property/Casualty	259,500.00	0.00	259,500.00	4,481.51	256,467.52	-1,449.03	100.6%
7135 Medical Exams	240,654.00	0.00	240,654.00	104,008.82	102,438.18	34,207.00	85.8%
7140 Schools/Conferences Registrati	67,750.00	0.00	67,750.00	29,573.86	145.00	38,031.14	43.9%
7141 Tuition Reimbursement	60,000.00	0.00	60,000.00	34,287.64	0.00	25,712.36	57.1%
7142 Travel Expense	21,500.00	800.00	22,300.00	11,553.97	0.00	10,746.03	51.8%
7145 Mileage Reimbursement	71,300.00	0.00	71,300.00	24,917.86	0.00	46,382.14	34.9%
7150 Volunteer Fire Fighter Exp	35,000.00	0.00	35,000.00	20,000.00	20,000.00	-5,000.00	114.3%
7155 Vehicle Maintenance	431,981.00	0.00	431,981.00	218,937.04	6,539.04	206,504.92	52.2%
7160 Equipment Maintenance	114,669.00	0.00	114,669.00	53,133.36	4,620.20	56,915.44	50.4%
7165 Radio Maintenance	31,250.00	0.00	31,250.00	4,887.79	273.17	26,089.04	16.5%
7170 Facility Maintenance	208,200.00	0.00	208,200.00	94,781.92	9,409.61	104,008.47	50.0%
7175 Office Equipment Maintenance	121,640.00	0.00	121,640.00	29,239.83	18,717.99	73,682.18	39.4%
7180 Computer & AV Maintenance	21,650.12	0.00	21,650.12	9,544.21	43,801.57	-31,695.66	246.4%
7187 Fire Extinguisher Expense	2,500.00	0.00	2,500.00	3,005.75	0.00	-505.75	120.2%
7190 Training Expense	51,257.00	0.00	51,257.00	21,354.99	0.00	29,902.01	41.7%
7195 Public Education	67,000.00	0.00	67,000.00	14,647.23	8,570.00	43,782.77	34.7%
7205 Postage & Freight	30,000.00	0.00	30,000.00	11,131.19	1,477.04	17,391.77	42.0%
7210 Small Tool, Eqpts & Furnishing	39,544.00	0.00	39,544.00	19,017.69	9,777.76	10,748.55	72.8%
7215 Other Expense	0.00	0.00	0.00	180.00	35,126.95	-35,306.95	100.0%
TOTAL Materials and Servic	6,952,152.12	1,434,112.00	8,386,264.12	3,812,263.76	2,149,489.66	2,424,510.70	71.1%

80 Capital Outlay





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ACCOUNTS FOR: 10 General Fund ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
8825 Fire Fighting Equipment 15,200.00	0.00	15,200.00	4,714.56	4,800.00	5,685.44	62.6%
8835 EMS & Rescue Equipment 0.00	152,020.00	152,020.00	48,649.19	3,797.41	99,573.40	34.5%
8845 Communications Equipment 7,000.00	0.00	7,000.00	0.00	6,799.95	200.05	97.1%
8860 Facility Improvement 49,700.00	0.00	49,700.00	7,522.42	0.00	42,177.58	15.1%
8870 Furniture, Appliances & Tools 1,000.00	0.00	1,000.00	1,197.98	0.00	-197.98	119.8%
8890 Computer & AV Equipment 117,245.00	0.00	117,245.00	54,044.93	18,647.40	44,552.67	62.0%
TOTAL Capital Outlay 190,145.00	152,020.00	342,165.00	116,129.08	34,044.76	191,991.16	43.9%
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85 Debt Service						
9916 Debt Service Principal 1,135,000.00	0.00	1,135,000.00	0.00	1,135,000.00	0.00	100.0%
9917 Debt Service Interest 749,955.00	0.00	749,955.00	374,068.34	375,886.66	0.00	100.0%
TOTAL Debt Service 1,884,955.00	0.00	1,884,955.00	374,068.34	1,510,886.66	0.00	100.0%
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90 Transfers Out						
9920 Transfer to Equip Reserve Fund 0.00	603,696.00	603,696.00	0.00	0.00	603,696.00	.0%
TOTAL Transfers Out 0.00	603,696.00	603,696.00	0.00	0.00	603,696.00	.0%
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99 End Fund Balance						
9910 Contingency 1,415,435.00	0.00	1,415,435.00	0.00	0.00	1,415,435.00	.0%



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ACCOUNTS FOR: 10 General Fund ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
9915 Restricted Contingency 1,000,000.00	0.00	1,000,000.00	0.00	0.00	1,000,000.00	.0%
9999 Unappropriated Ending Fund Bal 14,650,711.00	0.00	14,650,711.00	0.00	0.00	14,650,711.00	.0%
TOTAL End Fund Balance 17,066,146.00	0.00	17,066,146.00	0.00	0.00	17,066,146.00	.0%
TOTAL General Fund -27,001.00	27,000.00	-1.00	-20,632,589.26	4,289,324.12	16,343,264.14	%
TOTAL REVENUES -75,568,517.00	-4,753,066.00	-80,321,583.00	-54,957,171.22	0.00	-25,364,411.78	
TOTAL EXPENSES 75,541,516.00	4,780,066.00	80,321,582.00	34,324,581.96	4,289,324.12	41,707,675.92	



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ACCOUNTS FOR: 20 Equipment Reserve Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
<u>00 Beg Fund Bal</u>							
9995 Beg Fund Bal	-798,244.00	-36,886.00	-835,130.00	0.00	0.00	-835,130.00	.0%
TOTAL Beg Fund Bal	-798,244.00	-36,886.00	-835,130.00	0.00	0.00	-835,130.00	.0%
<u>03 Interest</u>							
4490 Investment Interest	-3,000.00	0.00	-3,000.00	-1,747.95	0.00	-1,252.05	58.3%
TOTAL Interest	-3,000.00	0.00	-3,000.00	-1,747.95	0.00	-1,252.05	58.3%
<u>04 Other Revenues</u>							
4540 Sale of Surplus	-15,000.00	0.00	-15,000.00	-90,861.76	0.00	75,861.76	605.7%
TOTAL Other Revenues	-15,000.00	0.00	-15,000.00	-90,861.76	0.00	75,861.76	605.7%
<u>05 Transfers In</u>							
4610 Transfers from other Funds	0.00	-603,696.00	-603,696.00	0.00	0.00	-603,696.00	.0%
TOTAL Transfers In	0.00	-603,696.00	-603,696.00	0.00	0.00	-603,696.00	.0%
<u>80 Capital Outlay</u>							



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ACCOUNTS FOR: 20 Equipment Reserve Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
8825 Fire Fighting Equipment	445,000.00	18,443.00	463,443.00	0.00	388,587.03	74,855.97	83.8%
8835 EMS & Rescue Equipment	0.00	622,139.00	622,139.00	0.00	0.00	622,139.00	.0%
TOTAL Capital Outlay	445,000.00	640,582.00	1,085,582.00	0.00	388,587.03	696,994.97	35.8%
<u>90 Transfers Out</u>							
9930 Transfer to Cap Proj Fund	200,000.00	0.00	200,000.00	0.00	0.00	200,000.00	.0%
9980 Transfer to General Fund	122,500.00	0.00	122,500.00	0.00	0.00	122,500.00	.0%
TOTAL Transfers Out	322,500.00	0.00	322,500.00	0.00	0.00	322,500.00	.0%
<u>99 End Fund Balance</u>							
9999 Unappropriated Ending Fund Bal	48,744.00	0.00	48,744.00	0.00	0.00	48,744.00	.0%
TOTAL End Fund Balance	48,744.00	0.00	48,744.00	0.00	0.00	48,744.00	.0%
TOTAL Equipment Reserve Fund	0.00	0.00	0.00	-92,609.71	388,587.03	-295,977.32	100.0%
TOTAL REVENUES	-816,244.00	-640,582.00	-1,456,826.00	-92,609.71	0.00	-1,364,216.29	
TOTAL EXPENSES	816,244.00	640,582.00	1,456,826.00	0.00	388,587.03	1,068,238.97	



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ACCOUNTS FOR: 30 Capital Projects Fund

ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
<u>00 Beg Fund Bal</u>						
9995 Beg Fund Bal						
-6,529,024.00	211,153.00	-6,317,871.00	0.00	0.00	-6,317,871.00	.0%
TOTAL Beg Fund Bal						
-6,529,024.00	211,153.00	-6,317,871.00	0.00	0.00	-6,317,871.00	.0%
<u>03 Interest</u>						
4490 Investment Interest						
-14,000.00	0.00	-14,000.00	-10,683.75	0.00	-3,316.25	76.3%
TOTAL Interest						
-14,000.00	0.00	-14,000.00	-10,683.75	0.00	-3,316.25	76.3%
<u>05 Transfers In</u>						
4610 Transfers from other Funds						
-200,000.00	0.00	-200,000.00	0.00	0.00	-200,000.00	.0%
TOTAL Transfers In						
-200,000.00	0.00	-200,000.00	0.00	0.00	-200,000.00	.0%
<u>70 Materials and Servic</u>						
7020 Debt Interest Expense						
265,272.00	0.00	265,272.00	133,798.00	131,474.00	0.00	100.0%
7025 Debt Principal Expense						
241,317.00	0.00	241,317.00	119,496.11	121,820.32	0.57	100.0%
TOTAL Materials and Servic						
506,589.00	0.00	506,589.00	253,294.11	253,294.32	0.57	100.0%
<u>80 Capital Outlay</u>						



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ACCOUNTS FOR: 30 Capital Projects Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
8860 Facility Improvement	6,236,435.00	-211,153.00	6,025,282.00	206,057.48	2,215,284.27	3,603,940.25	40.2%
TOTAL Capital Outlay	6,236,435.00	-211,153.00	6,025,282.00	206,057.48	2,215,284.27	3,603,940.25	40.2%
TOTAL Capital Projects Fund	0.00	0.00	0.00	448,667.84	2,468,578.59	-2,917,246.43	100.0%
TOTAL REVENUES	-6,743,024.00	211,153.00	-6,531,871.00	-10,683.75	0.00	-6,521,187.25	
TOTAL EXPENSES	6,743,024.00	-211,153.00	6,531,871.00	459,351.59	2,468,578.59	3,603,940.82	



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ACCOUNTS FOR: 40 Enterprise Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
<hr/>							
00 Beg Fund Bal							
<hr/>							
9995 Beg Fund Bal	-23,500.00	18.00	-23,482.00	0.00	0.00	-23,482.00	.0%
TOTAL Beg Fund Bal	-23,500.00	18.00	-23,482.00	0.00	0.00	-23,482.00	.0%
<hr/>							
03 Interest							
<hr/>							
4490 Investment Interest	-200.00	0.00	-200.00	-4,602.41	0.00	4,402.41	2301.2%
TOTAL Interest	-200.00	0.00	-200.00	-4,602.41	0.00	4,402.41	2301.2%
<hr/>							
04 Other Revenues							
<hr/>							
4560 Grant Revenue	0.00	0.00	0.00	-5,350.00	0.00	5,350.00	100.0%
4571 Other Revenues	-5,000.00	0.00	-5,000.00	0.00	0.00	-5,000.00	.0%
TOTAL Other Revenues	-5,000.00	0.00	-5,000.00	-5,350.00	0.00	350.00	107.0%
<hr/>							
70 Materials and Servic							
<hr/>							
7055 Operating Supply	17,000.00	-18.00	16,982.00	5,640.77	0.00	11,341.23	33.2%
TOTAL Materials and Servic	17,000.00	-18.00	16,982.00	5,640.77	0.00	11,341.23	33.2%
<hr/>							
99 End Fund Balance							



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Clackamas Fire District  
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FOR 2020 07

JOURNAL DETAIL 2020 1 TO 2020 13

ACCOUNTS FOR: 40 Enterprise Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
9999 Unappropriated Ending Fund Bal	11,700.00	0.00	11,700.00	0.00	0.00	11,700.00	.0%
TOTAL End Fund Balance	11,700.00	0.00	11,700.00	0.00	0.00	11,700.00	.0%
TOTAL Enterprise Fund	0.00	0.00	0.00	-4,311.64	0.00	4,311.64	100.0%
TOTAL REVENUES	-28,348.00	18.00	-28,330.00	-9,952.41	0.00	-18,377.59	
TOTAL EXPENSES	28,348.00	-18.00	28,330.00	5,640.77	0.00	22,689.23	





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JOURNAL DETAIL 2020 1 TO 2020 13

ACCOUNTS FOR: 50 Debt Service Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
<u>00 Beg Fund Bal</u>							
9995 Beg Fund Bal	-141,030.00	-130,245.00	-271,275.00	0.00	0.00	-271,275.00	.0%
TOTAL Beg Fund Bal	-141,030.00	-130,245.00	-271,275.00	0.00	0.00	-271,275.00	.0%
<u>01 Tax Revenues</u>							
4450 Current Year Prop Taxes	-2,482,679.00	0.00	-2,482,679.00	-1,999,393.10	0.00	-483,285.90	80.5%
4455 Prior Year Prop Taxes	-30,000.00	0.00	-30,000.00	-15,525.06	0.00	-14,474.94	51.8%
TOTAL Tax Revenues	-2,512,679.00	0.00	-2,512,679.00	-2,014,918.16	0.00	-497,760.84	80.2%
<u>03 Interest</u>							
4490 Investment Interest	-2,500.00	0.00	-2,500.00	-2,689.54	0.00	189.54	107.6%
TOTAL Interest	-2,500.00	0.00	-2,500.00	-2,689.54	0.00	189.54	107.6%
<u>70 Materials and Servic</u>							
7020 Debt Interest Expense	1,004,200.00	0.00	1,004,200.00	502,100.00	502,100.00	0.00	100.0%
7025 Debt Principal Expense	1,050,000.00	0.00	1,050,000.00	0.00	1,050,000.00	0.00	100.0%
TOTAL Materials and Servic	2,054,200.00	0.00	2,054,200.00	502,100.00	1,552,100.00	0.00	100.0%
<u>99 End Fund Balance</u>							



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JOURNAL DETAIL 2020 1 TO 2020 13

ACCOUNTS FOR: 50 Debt Service Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
9999 Unappropriated Ending Fund Bal	602,009.00	130,245.00	732,254.00	0.00	0.00	732,254.00	.0%
TOTAL End Fund Balance	602,009.00	130,245.00	732,254.00	0.00	0.00	732,254.00	.0%
TOTAL Debt Service Fund	0.00	0.00	0.00	-1,515,507.70	1,552,100.00	-36,592.30	100.0%
TOTAL REVENUES	-2,656,209.00	-130,245.00	-2,786,454.00	-2,017,607.70	0.00	-768,846.30	
TOTAL EXPENSES	2,656,209.00	130,245.00	2,786,454.00	502,100.00	1,552,100.00	732,254.00	



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YEAR-TO-DATE BUDGET REPORT

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JOURNAL DETAIL 2020 1 TO 2020 13

ACCOUNTS FOR: 60 Bond Construction Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
<u>03 Interest</u>							
4490 Investment Interest	-2,000.00	0.00	-2,000.00	-47,649.93	0.00	45,649.93	2382.5%
TOTAL Interest	-2,000.00	0.00	-2,000.00	-47,649.93	0.00	45,649.93	2382.5%
<u>04 Other Revenues</u>							
4513 Other Reimbursements	-500,000.00	0.00	-500,000.00	0.00	0.00	-500,000.00	.0%
4571 Other Revenues	0.00	0.00	0.00	-20,072.44	0.00	20,072.44	100.0%
TOTAL Other Revenues	-500,000.00	0.00	-500,000.00	-20,072.44	0.00	-479,927.56	4.0%
<u>80 Capital Outlay</u>							
8825 Fire Fighting Equipment	502,000.00	0.00	502,000.00	0.00	0.00	502,000.00	.0%
8860 Facility Improvement	0.00	0.00	0.00	5,527.00	0.00	-5,527.00	100.0%
TOTAL Capital Outlay	502,000.00	0.00	502,000.00	5,527.00	0.00	496,473.00	1.1%
TOTAL Bond Construction Fund	0.00	0.00	0.00	-62,195.37	0.00	62,195.37	100.0%
TOTAL REVENUES	-502,000.00	0.00	-502,000.00	-67,722.37	0.00	-434,277.63	
TOTAL EXPENSES	502,000.00	0.00	502,000.00	5,527.00	0.00	496,473.00	



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Clackamas Fire District  
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JOURNAL DETAIL 2020 1 TO 2020 13

ACCOUNTS FOR: 70 PERS Reserve Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
<u>00 Beg Fund Bal</u>							
9995 Beg Fund Bal	-688,484.00	-3,066.00	-691,550.00	0.00	0.00	-691,550.00	.0%
TOTAL Beg Fund Bal	-688,484.00	-3,066.00	-691,550.00	0.00	0.00	-691,550.00	.0%
<u>03 Interest</u>							
4490 Investment Interest	-4,000.00	2,805.00	-1,195.00	-1,195.25	0.00	0.25	100.0%
TOTAL Interest	-4,000.00	2,805.00	-1,195.00	-1,195.25	0.00	0.25	100.0%
<u>90 Transfers Out</u>							
9980 Transfer to General Fund	692,484.00	261.00	692,745.00	0.00	0.00	692,745.00	.0%
TOTAL Transfers Out	692,484.00	261.00	692,745.00	0.00	0.00	692,745.00	.0%
TOTAL PERS Reserve Fund	0.00	0.00	0.00	-1,195.25	0.00	1,195.25	100.0%
TOTAL REVENUES	-692,484.00	-261.00	-692,745.00	-1,195.25	0.00	-691,549.75	
TOTAL EXPENSES	692,484.00	261.00	692,745.00	0.00	0.00	692,745.00	



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YEAR-TO-DATE BUDGET REPORT

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JOURNAL DETAIL 2020 1 TO 2020 13

ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
	GRAND TOTAL					
-27,001.00	27,000.00	-1.00	-21,859,741.09	8,698,589.74	13,161,150.35	%
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Clackamas Fire District  
YEAR-TO-DATE BUDGET REPORT

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REPORT OPTIONS

Sequence	Field #	Total	Page Break
Sequence 1	1	Y	Y
Sequence 2	10	Y	N
Sequence 3	11	Y	N
Sequence 4	0	N	N

Report title:  
YEAR-TO-DATE BUDGET REPORT

Includes accounts exceeding 0% of budget.

Print totals only: Y

Print Full or Short description: F

Print full GL account: N

Format type: 1

Double space: N

Suppress zero bal accts: Y

Include requisition amount: N

Print Revenues-Version headings: N

Print revenue as credit: Y

Print revenue budgets as zero: N

Include Fund Balance: N

Print journal detail: Y

From Yr/Per: 2020/ 1

To Yr/Per: 2020/13

Include budget entries: Y

Incl encumb/liq entries: Y

Sort by JE # or PO #: J

Detail format option: 1

Include additional JE comments: N

Multiyear view: F

Amounts/totals exceed 999 million dollars: Y

Year/Period: 2020/ 7

Print MTD Version: N

Roll projects to object: N

Carry forward code: 1

Find Criteria

Field Name	Field Value
------------	-------------

- Org
- Object
- Project
- Rollup code
- Account type
- Account status

## Business Services Division

To: Chief Fred Charlton and the Board of Directors  
From: Division Chief Joshua Gehrke  
Re: Support Services Department Monthly Report – January 2020

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- Conducted purchase review for new mobile data terminals (CF55's).
- Shared expectations and conducted strategic planning for support services.
- Attended ceremony for swearing in new employees, volunteers and recognized promotions of up and coming leaders.
- Attended meeting with the Fire Chief to receive updates and review organizational priorities.
- Conducted weekly organizational briefing for Business Services.
- Participated in routine crew visits and post incident check-in.
- Prepared and delivered training in the Clackamas Fire Officers Academy.
- Participated in planning zones review.
- Attended Labor Management Committee meeting.
- Reviewed and updated assigned policies for annual process.
- Participated in the Chief's interview for Battalion Chief promotions.
- Conducted a fleet IGA meeting with Director Bischoff to begin the process of applying our fleet analysis information for updates.
- Attended interagency meeting with Sandy Fire District #72.
- Attended both CCOM users and C-800 meeting.
- Volunteered for and got elected to participate in the C-800 Executive Board.
- Conducted ongoing check-in meetings with all directors within support services.
- Conducted professional development committee meeting.
- Attended Clackamas Fire Annual Awards and Recognition Banquet.

Respectfully submitted,

Division Chief Joshua Gehrke

# Business Services Division

To: Chief Fred Charlton and the Board of Directors  
 From: Data Services Director Shelby Hopkins  
 Re: Data Services Department Monthly Report – January 2020

- 2019 Emergency response incidents trended 6.91% higher than 2018 and 2.12% higher than 2017.

Incident Type	2017	2018	2019
EMS	15775	15634	16504
False	913	857	991
Fire	603	581	645
Good Int	2186	2060	2162
Hazard Cond.	1472	1050	1187
Other	7	7	2
Pub Asst	2619	2337	2581
Rupt/Exp/Weather	11	3	13
<b>Grand Total</b>	<b>23586</b>	<b>22529</b>	<b>24085</b>

*Mutual Aid Given Incident Not Included*

- 2020 Incident Data will be processed out of the ESO program and reports are being developed.
- January 1<sup>st</sup> Personnel began using new ESO program for incident and patient care reporting.
- Revised multiple SOP's related to Data Services programs and processes.
- Processed Ambulance Service Performance report per county compliance.
- Developed job description for Data Services Program Specialist position.
- Recorded training tutorial with EMS Captain Verkest on ESO CAD import process.
- Attended Staff Directors meeting with Chief Charlton and DC Whiteley.
- Staff processed multiple station and shift assignment changes in TeleStaff.



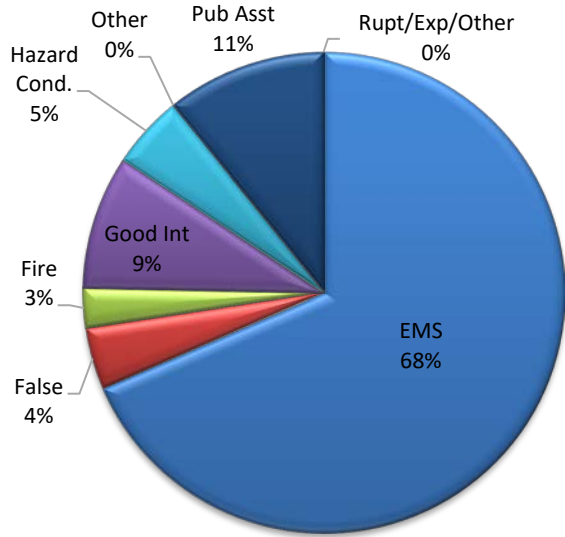
- Facilitated discussion with ESO and Fire Prevention regarding International Fire Code vs. Oregon Fire Code setup in the Property's and Inspections module.
- Instructed Munis access and program use at two night volunteer drills.
- Attended Support Services Strategic Planning retreat with DC Gehrke and Director Hicks.
- Attended Operations meeting and discussed Intterra.
- Recorded quick tutorial with BC Browne on using Munis Central Budget Entry.
- Worked with ESO on TeleStaff data feed into NFIRS Incident module.
- Staff taught ESO Fire Reporting and Munis at the Fire Officer 1 Academy.
- Finalized contract with Kronos for TeleStaff program re-implementation and transition to their cloud hosted solution.
- Staff attended ESO Ad-Hoc training for better understanding of report customization.
- Staff participated in multiple ESO implementation status calls.
- Finalized contract with Intterra for Analytics and Reporting modules.
- Continued development of Incident Class and Category methodology for response performance measurements with Operations.
- Staff worked with Volunteer Services to setup Target Solutions for LOSAP tracking.
- Attended REGIS Steering Committee meeting at TVFR.
- Staff consulted with MdE.-Inc. on setup of Check-In program for future employee evaluations.
- Cost Recovery Claims Summary Report as of February 5, 2020:

	# of Claims	Claim Amount	Average \$ / Claim
<b>False Alarm</b>			
In Process	25	\$5,761.44	
Closed Not Paid	12	\$2,660.73	
Closed Paid	184	\$51,415.70	\$279.43
	<b>221</b>	<b>\$59,837.87</b>	
<b>Fire</b>			
In Process	4	\$9,190.44	
Closed Not Paid	7	\$1,473.57	
Closed Paid	2	\$3,573.52	\$1,786.76
	<b>13</b>	<b>\$14,237.53</b>	
<b>Hazmat</b>			
In Process	12	\$4,176.70	
Closed Not Paid	8	\$2,812.10	
Closed Paid	11	\$11,553.73	\$1,050.34
	<b>31</b>	<b>\$18,542.53</b>	
<b>Inspection</b>			
In Process	2	\$56.67	
Closed Not Paid	39	\$2,294.93	
Closed Paid	8	\$2,255.73	\$281.97
	<b>49</b>	<b>\$4,607.33</b>	
<b>MVA</b>			
In Process	113	\$40,024.80	
Closed Not Paid	182	\$28,478.02	
Closed Paid	65	\$30,109.80	\$463.23
	<b>360</b>	<b>\$98,612.61</b>	
<b>Total In Process</b>	<b>156</b>	<b>\$59,210.05</b>	
<b>Total Closed Not Paid</b>	<b>248</b>	<b>\$37,719.35</b>	
<b>Total Closed Paid</b>	<b>270</b>	<b>\$98,908.48</b>	<b>\$366.33</b>

Respectfully submitted,

Data Services Director Shelby Hopkins

## Clackamas Fire Dist. #1 Emergency Services Report Year End 2019



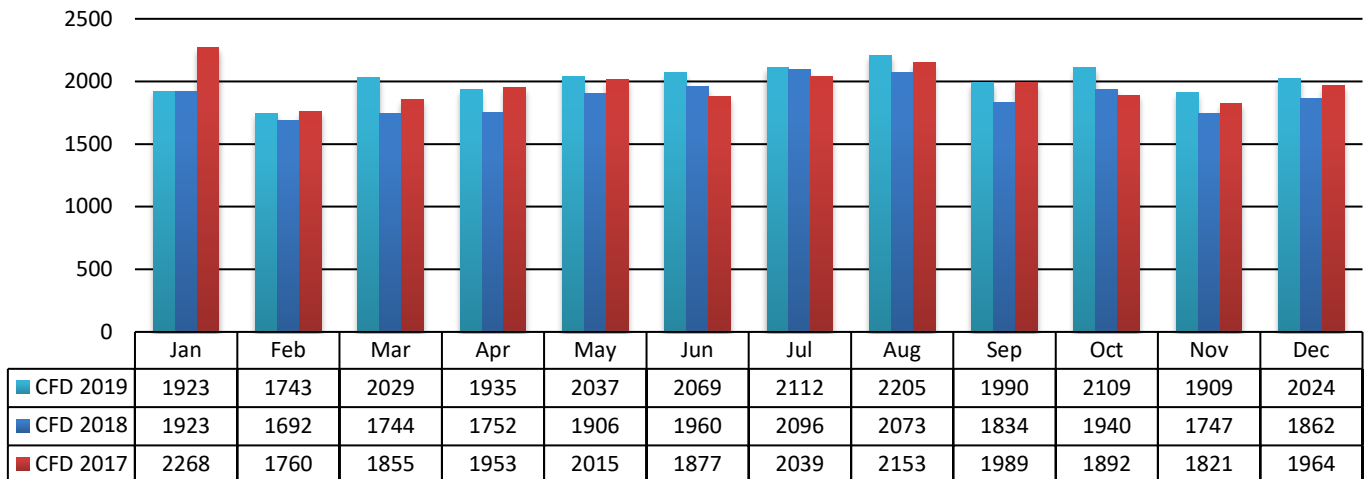
Incident Type	Data
EMS	16504
False	991
Fire	645
Good Int	2162
Hazard Cond.	1187
Other	2
Pub Asst	2581
Rupt/Exp/Weather	13
<b>Grand Total</b>	<b>24085</b>

### Year to Date

Incident Type	2017	2018	2019
EMS	15775	15634	16504
False	913	857	991
Fire	603	581	645
Good Int	2186	2060	2162
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Rupt/Exp/Weather	11	3	13
<b>Grand Total</b>	<b>23586</b>	<b>22529</b>	<b>24085</b>

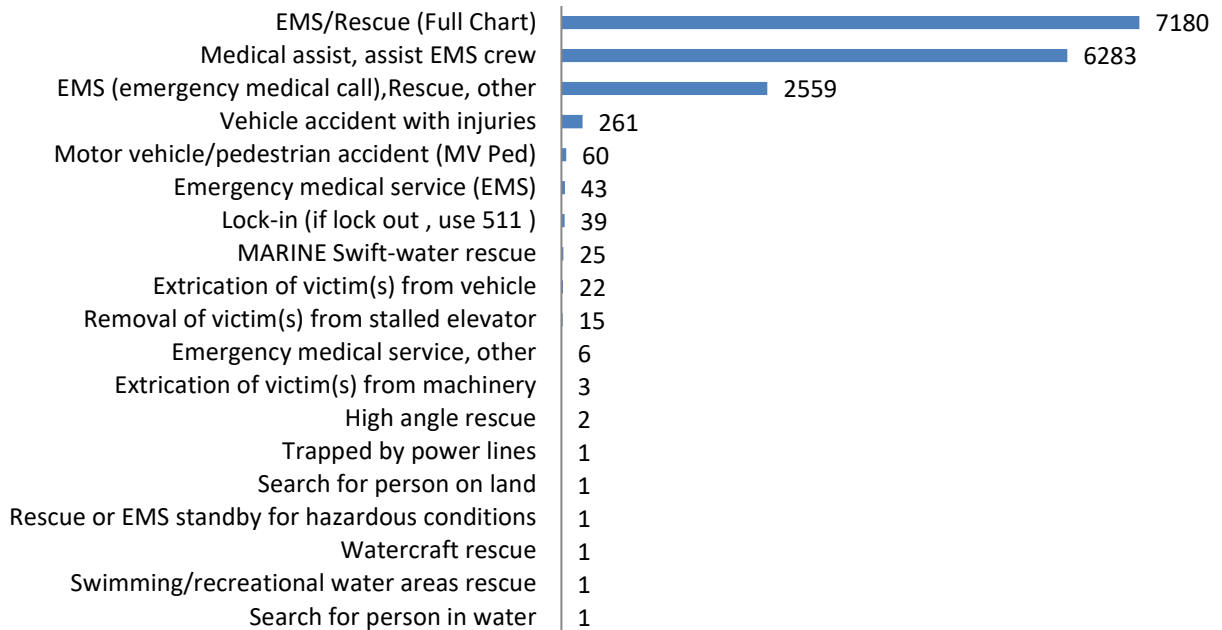
*Mutual Aid Given Incident Not Included*

### Total Incidents by Month

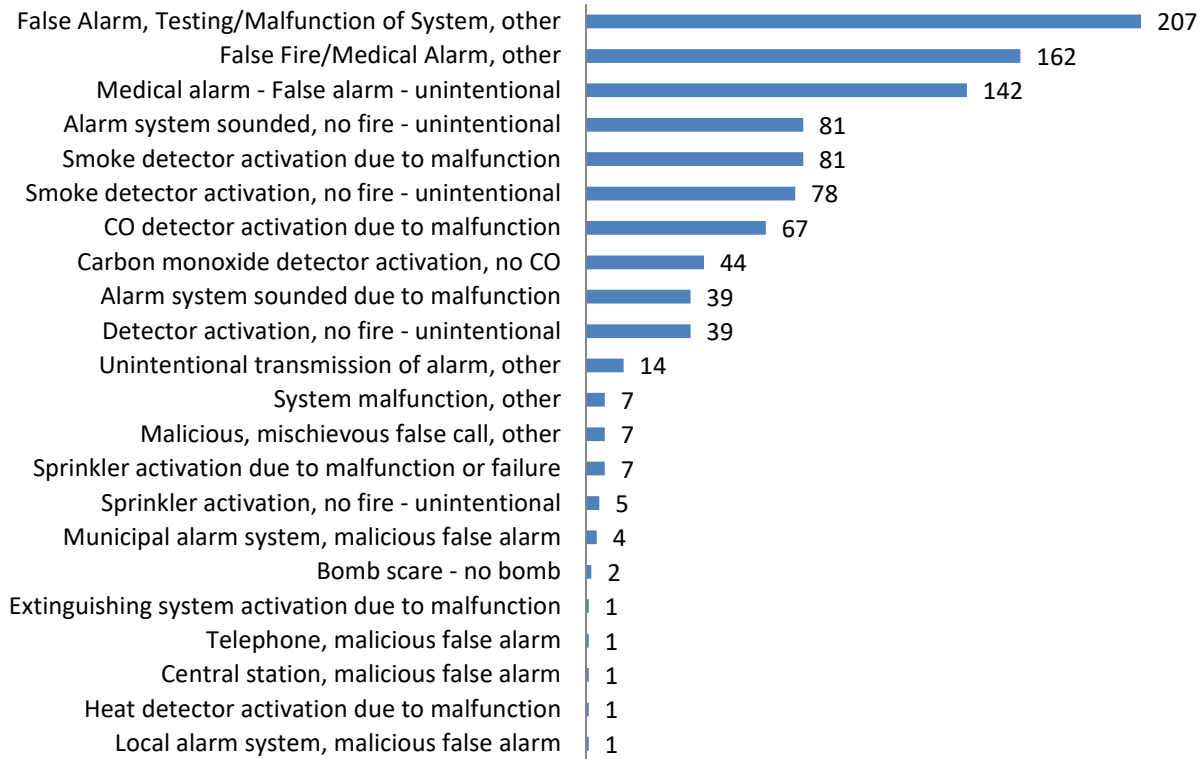


## 2019 Incident Summary

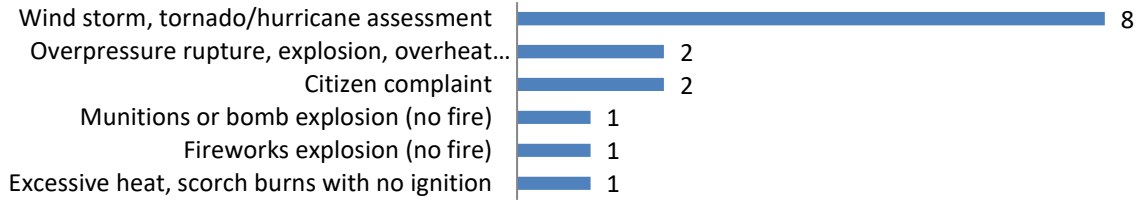
### EMS Total: 16504



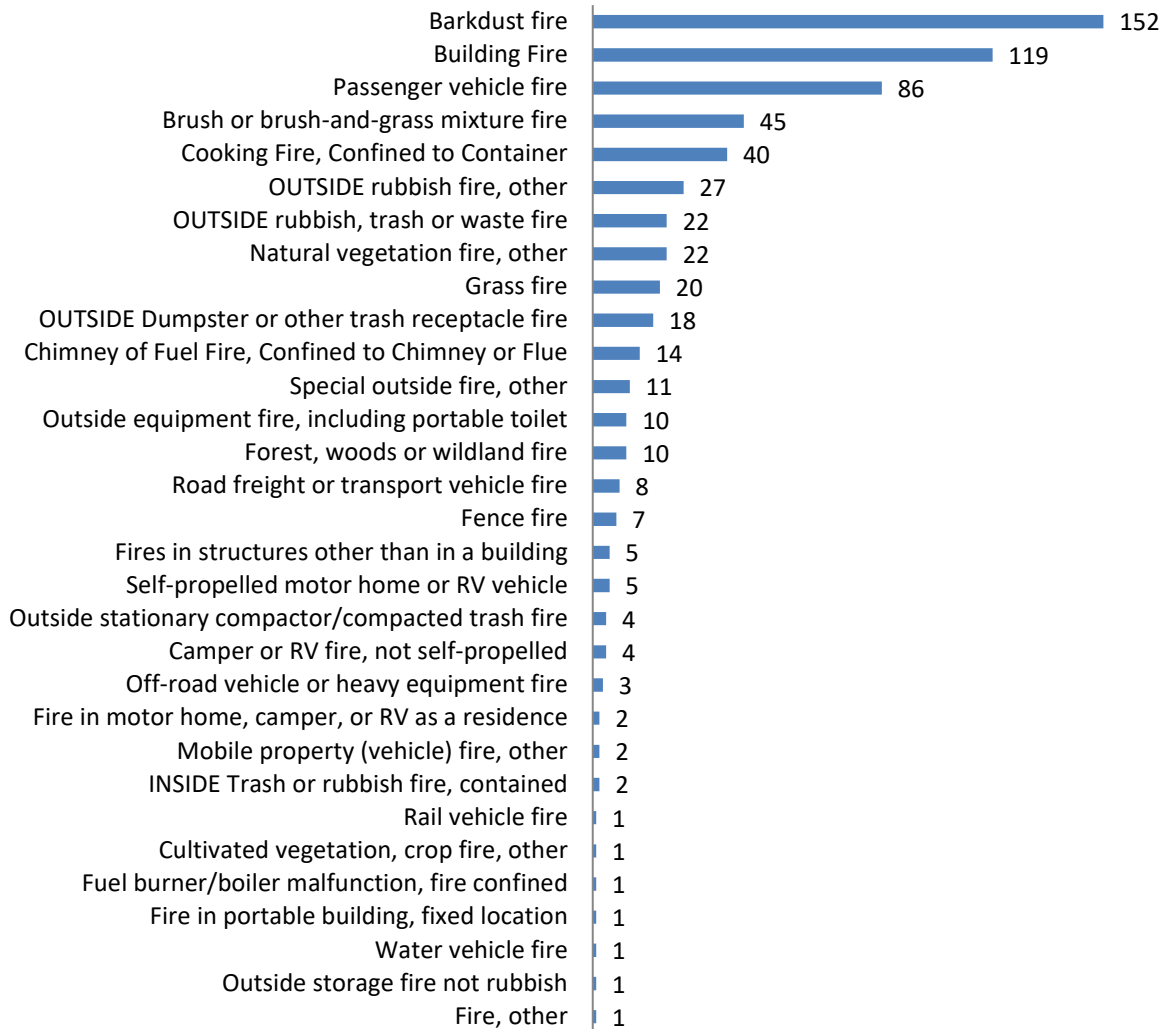
### False Alarm Total: 991



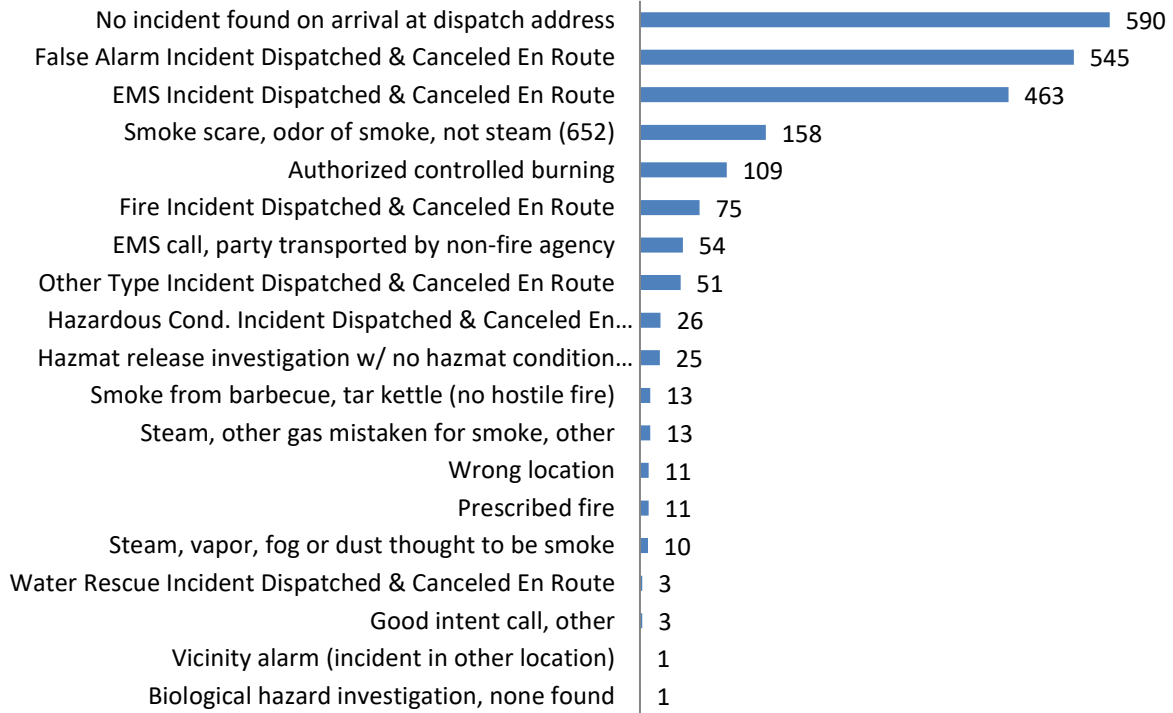
**Weather/Rupture/Explosion/Other Total: 15**



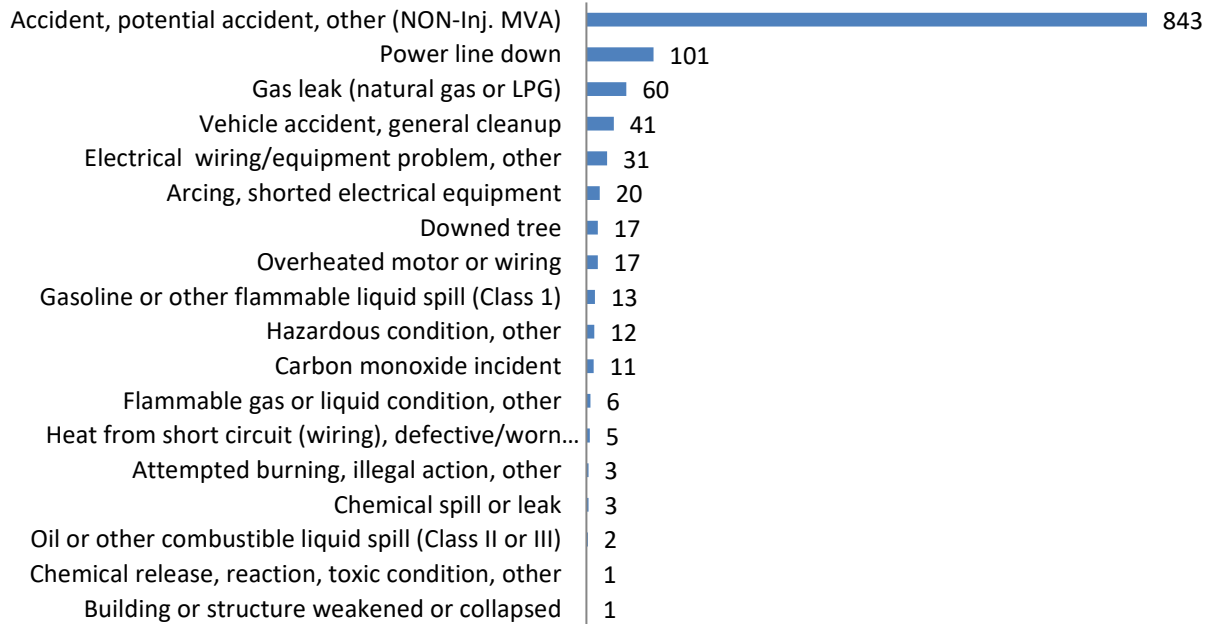
**Fire Total: 645**



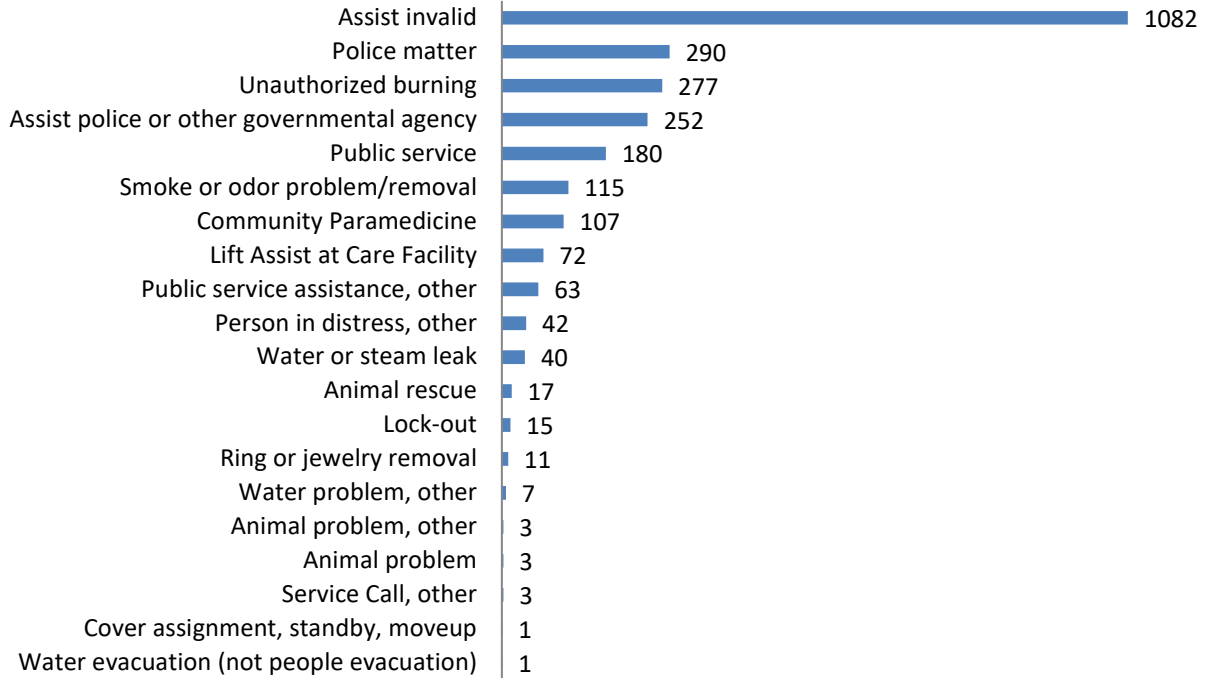
**Good Intent Total: 2162**



**Hazardous Condition Total: 1187**

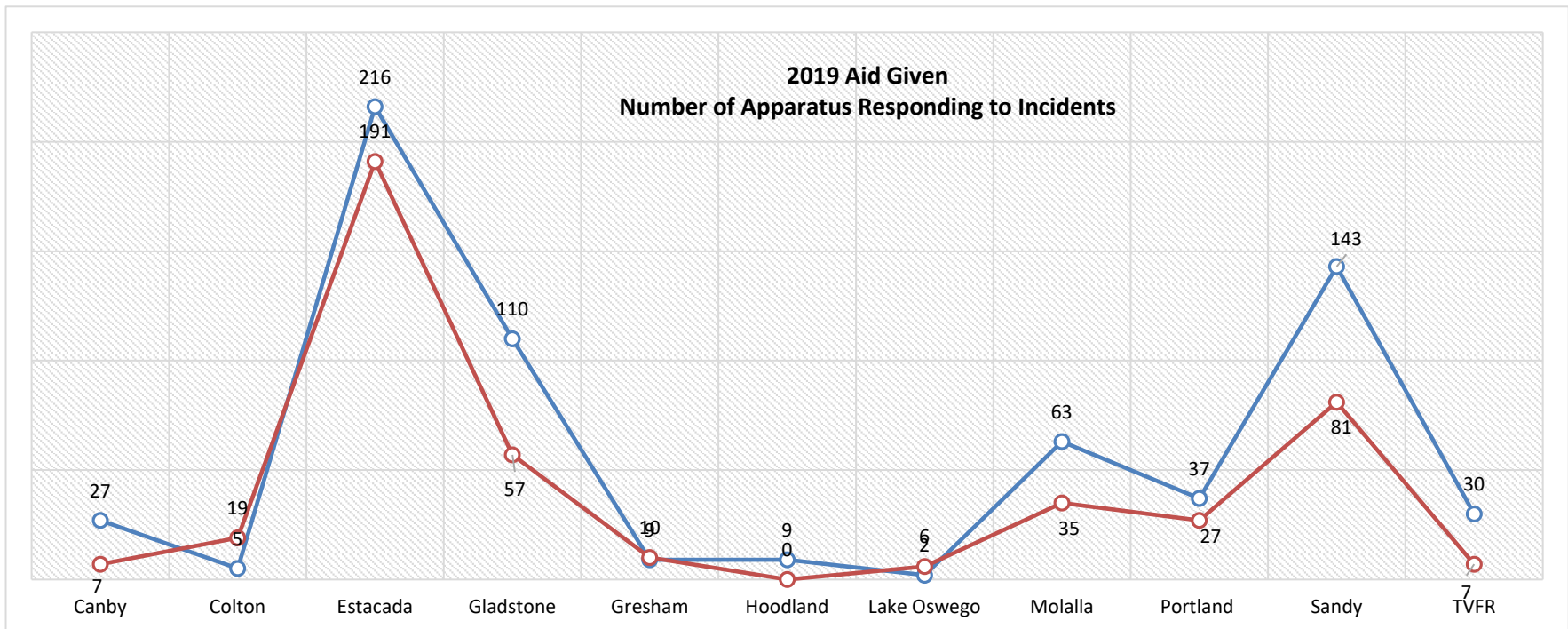
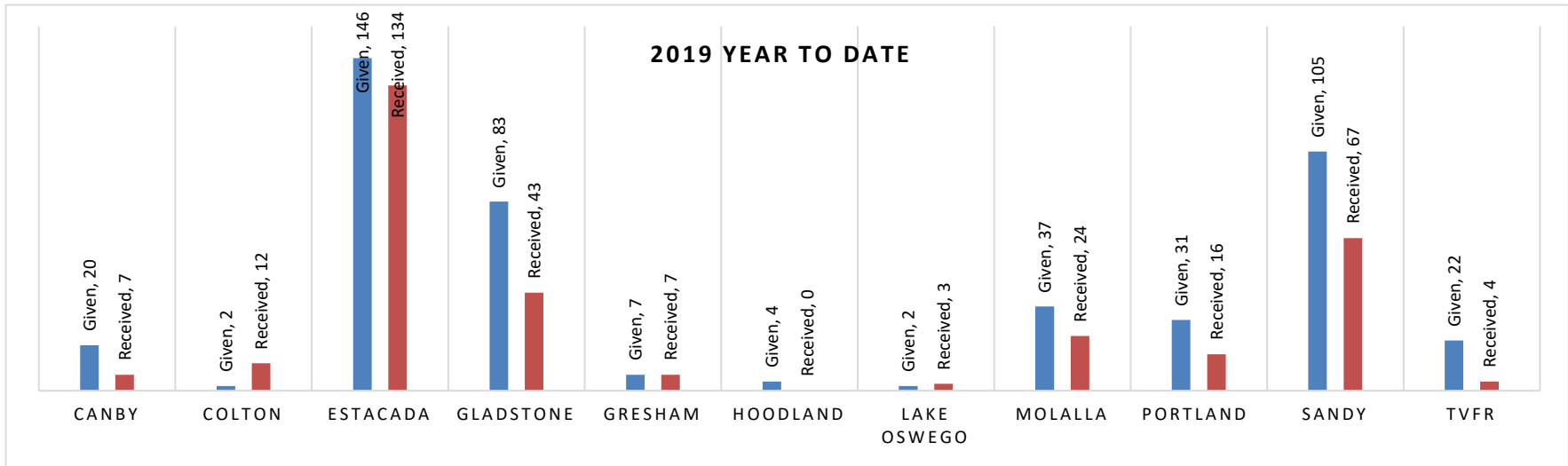


**Public Assists Total: 2581**



## Mutual Aid Given to Mutual Aid Received by Agency by Incident

*\*Does not include: canceled en-route, canceled on-scene or did not respond.*





**Mutual Aid Given - Apparatus Overview**  
2019

<b>Agency</b>	<b>Apparatus</b>	<b>Apparatus Action</b>	<b>Responses</b>
Canby	M316	Provide advanced life support (ALS)	11
		Provide advanced life support (ALS) E	1
		Standby/Staged	1
		Transport person	2
	E315	Traffic Control -EFR	1
	BC303	Scene Safety -EFR	1
	T316	Assistance, other	1
		Extrication -EFR	1
		Investigate	1
		Provide manpower	1
	E317	Ventilate	1
		Assistance, other	1
		Fire Attack	1
		Provide advanced life support (ALS)	1
TRN301	Control traffic	1	
HM303	Spill Mitigation -EFR	1	
<b>Canby Total</b>			<b>27</b>
Colton	M316	Provide advanced life support (ALS)	1
	E310	RIT	1
	WT310	Operate apparatus or vehicle	1
	BC301	Provide manpower	1
	C304	Incident command	1
<b>Colton Total</b>			<b>5</b>
Estacada	M316	Provide advanced life support (ALS)	1
	T308	Extricate, disentangle	1
		Provide manpower	1
		Vehicle Stabilization -EFR	1
	HR305	Assistance, other	1
		Extricate, disentangle	1
		Extrication -EFR	1
		Provide manpower	1
		Standby/Staged	1
		Technical Rescue	2
	E309	Provide advanced life support (ALS)	1
	BC303	Assistance, other	2
		Incident command	1
		Landing Zone	1
		Safety Officer	1
	E311	Assistance, other	4
		Control traffic	1
		Extinguish	1
		Fire Attack	1
		Information, investigation & enforcement	1
		Investigate	2
		Landing Zone	3
		Provide advanced life support (ALS)	4
		Provide basic life support (BLS)	5
		Provide first aid & check for injuries	1
		Provide manpower	3
	Search	1	
	Standby/Staged	2	
		(blank)	2
	E310	Provide manpower	1
	E307	Assist lift patient	1
		Provide basic life support (BLS)	1
	E304	Provide manpower	1
T316	Provide apparatus	1	
	Provide manpower	1	
	Salvage & overhaul	1	
	Technical Rescue	1	

Estacada Continued	E319	Fill-in or moveup	1
		RIT	1
	BC302	Scene Safety -EFR	2
	E314	Assist lift patient	1
		Assistance, other	5
		Extinguish	1
		Landing Zone	1
		Provide advanced life support (ALS)	3
		Provide basic life support (BLS)	2
		Provide manpower	6
		Standby/Staged	1
		(blank)	2
	FM303	FMO Investigation	1
	WT310	Provide water	1
	WT314	Standby/Staged	1
	WR308	Search & rescue, other	1
	FM306	FMO Investigation	1
	FM311	FMO Investigation	1
	IE314	Provide manpower	1
		UTL Unable to Locate	1
	WT312	Provide manpower	1
		Provide water	1
		Standby/Staged	1
	BR311	Assistance, other	1
		Extinguish	2
		Standby team	1
	BR313	Assistance, other	1
	BR312	Assistance, other	1
	E318	Assist lift patient	1
		Assist physically disabled	1
		Assistance, other	4
		Control traffic	1
		Extinguish	3
		Fill-in or moveup	4
		Fire Attack	1
		Incident Command -EFR	1
		Investigate	5
		Investigate fire out on arrival	1
		Landing Zone	1
		Provide advanced life support (ALS)	7
		Provide first aid & check for injuries	1
		Provide manpower	8
		Refer to proper authority	2
		Rescue, remove from harm	1
		Restore sprinkler or fire protection sys	1
		Standby/Staged	2
		Traffic Control -EFR	1
		(blank)	6
	BC301	Assistance, other	6
		Incident command	7
		Landing Zone	1
		Provide manpower	3
		Safety Officer	1
BR318	Assist lift patient	1	
	Assist physically disabled	1	
	Assistance, other	20	
	Emergency medical services, other	2	
	Investigate	1	
	Provide basic life support (BLS)	5	
	Provide first aid & check for injuries	1	
	Provide manpower	2	
(blank)	1		
RH308	Provide Rehab	2	

Estacada Continued	FM309	FMO Investigation	2
	FM310	FMO Investigation	1
	E308	Fill-in or moveup	2
		Investigate	1
		Provide apparatus	1
		Provide basic life support (BLS)	1
	T319	Provide manpower	1
WR319	Provide manpower	1	
	Swift Water Rescue -EFR	1	
<b>Estacada Total</b>			<b>216</b>
Gladstone	M303	Assistance, other	5
		Emergency medical services, other	1
		Investigate	1
		Provide advanced life support (ALS)	12
		Provide manpower	1
		Salvage & overhaul	1
		Transport person	22
		(blank)	2
	M316	Assist lift patient	1
		Provide advanced life support (ALS)	5
	M323	Transport person	2
	T308	Provide manpower	1
	E315	Assist lift patient	3
		Assistance, other	3
		Assistance, other - EFR	1
		Information, investigation & enforcement	1
		Investigate	2
		Provide advanced life support (ALS)	1
		Provide manpower	8
		Salvage & overhaul	1
	HR305	Fire Attack	1
		Provide manpower	1
		Standby/Staged	1
	E309	Assistance, other	1
		Investigate	1
		Provide manpower	2
		Search	1
		UTL Unable to Locate	1
		(blank)	2
	E303	Assistance, other	1
		Extinguish	1
		Incident command	1
		Standby/Staged	1
		Ventilate	1
	BC303	Incident command	2
		Investigate	1
		Provide manpower	2
	E304	Fire Attack	2
		Investigate	1
	T316	Investigate	1
	E317	Assistance, other	1
	BC302	Assistance, other	1
		Incident command	2
		Provide manpower	1
		Standby/Staged	1
	E308	Provide advanced life support (ALS)	1
	T304	Investigate	1
Provide advanced life support (ALS)		1	
Provide manpower		1	
WR319	Provide manpower	1	
<b>Gladstone Total</b>			<b>110</b>

Gresham	E307	Provide basic life support (BLS)	1
	E314	Provide manpower	2
		RIT	3
		Salvage & overhaul	1
	BC301	Assistance, other	1
Safety Officer		1	
<b>Gresham Total</b>			<b>9</b>
Hoodland	E319	Fill-in or moveup	1
		Provide basic life support (BLS)	1
	E314	Extinguish	1
		Fill-in or moveup	1
		Provide manpower	1
	WT318	Provide manpower	1
	BC301	Assistance, other	1
		Provide manpower	1
BR318	Provide manpower	1	
<b>Hoodland Total</b>			<b>9</b>
Lake Oswego Fire Department	HR305	Standby/Staged	1
	WR308	Search	1
<b>Lake Oswego Fire Department Total</b>			<b>2</b>
Molalla	M303	Provide advanced life support (ALS)	1
	M316	Assistance, other	1
		Provide advanced life support (ALS)	11
		Provide basic life support (BLS)	1
		Transport person	2
		(blank)	1
	E315	Ventilate	1
	HR305	Extricate, disentangle	1
		Fire Attack	1
	E309	Assistance, other	2
		Fire Attack	1
		Gained access/unlocked	1
		Provide advanced life support (ALS)	1
	BC303	Assistance, other	4
		Control crowd	1
		Fire Attack	1
		Incident command	3
	E310	Assistance, other	1
		Extinguish	2
		Fire Attack	3
		Fire, other	1
		Gained entry/Unlocked	1
		Provide advanced life support (ALS)	2
		Provide manpower	1
		Standby/Staged	1
	Ventilate	1	
	E304	Fire Attack	1
	T316	Assistance, other	1
		Extinguish	1
		Fire Attack	1
		Fire, other	1
		Ventilate	1
	E317	Extinguish	1
		UTL Unable to Locate	1
	E313	Assistance, other	1
	WT310	Assistance, other	1
Fire Attack		1	
Provide water		1	
BR310	Extinguish	1	
	Provide manpower	1	
BR313	Assist lift patient	1	
	Standby/Staged	1	
<b>Molalla Total</b>			<b>63</b>

Portland	HR305	Extinguish	1
		Gained entry/Unlocked	1
		Provide manpower	2
		Search	1
		Standby/Staged	1
	E306	Assist physically disabled	1
		Assistance, other	1
		Investigate	1
		Provide advanced life support (ALS)	1
		Provide manpower	1
		Standby/Staged	1
		(blank)	1
	T302	Assistance, other	1
		Information, investigation & enforcement	1
		Investigate	1
		Provide basic life support (BLS)	1
		Standby/Staged	1
	E307	Extinguish	1
	E301	Assistance, other	5
		Fire, other	1
		Provide advanced life support (ALS)	1
		Provide basic life support (BLS)	1
		Standby/Staged	4
T316	Ventilate	1	
BC302	Assistance, other	2	
	Standby/Staged	1	
BC301	Safety Officer	1	
E302	Fill-in or moveup	1	
<b>Portland Total</b>			<b>37</b>
Sandy	T308	Assistance, other	1
	HR305	Assistance, other	1
	E304	Assistance, other	1
	E319	Fill-in or moveup	1
		Incident Command -EFR	1
		Provide advanced life support (ALS)	2
		Ventilate	2
	E314	Assist lift patient	3
		Assistance, other	5
		Extinguish	2
		Fire Attack	1
		Gained access/unlocked	1
		Incident command	2
		Information, investigation & enforcement	1
		Investigate	4
		Landing Zone	2
		Provide advanced life support (ALS)	26
		Provide basic life support (BLS)	3
		Provide manpower	9
		Salvage & overhaul	2
		Search	1
		Standby/Staged	4
	(blank)	2	
	WT311	Assistance, other	1
	WT318	Provide water	1
		Standby/Staged	1
	FM306	FMO Investigation	1
FM311	FMO Investigation	1	
IE314	Investigate	1	

Sandy Continued	E318	Assist physically disabled	1
		Assistance, other	5
		Control traffic	1
		Investigate	5
		Provide advanced life support (ALS)	8
		Provide basic life support (BLS)	2
		Rescue, remove from harm	1
		Standby/Staged	2
		(blank)	2
		BC301	Assistance, other
	Provide manpower		1
	Safety Officer		4
	Standby/Staged		1
	BR318	Assistance, other	5
		Backup team	1
		Extinguish	1
		Provide basic life support (BLS)	2
		Provide manpower	5
	RH308	Assistance, other	1
	FM307	Assistance, other	1
T319	Extricate, disentangle	1	
	Standby/Staged	1	
	Ventilate	1	
<b>Sandy Total</b>			<b>143</b>
TVFR	M303	Transport person	1
	E315	Assistance, other	1
		Backup team	1
		Contain fire (wildland)	1
		Establish safe area	1
		Evacuate area	1
		Extinguish	1
		Extricate, disentangle	1
		Fire Attack	1
		Incident command	1
		Information, investigation & enforcement	1
		Investigate	6
		Provide manpower	1
		Standby team	1
	UTL Unable to Locate	1	
	IE309	Contain fire (wildland)	1
	BC303	Assistance, other	1
		Incident command	1
		Investigate	1
		Provide manpower	1
		Safety Officer	1
	T316	Search	1
		Ventilate	1
E317	Investigate	1	
	Investigate - EFR	1	
<b>TVFR Total</b>			<b>30</b>
<b>Grand Total</b>			<b>651</b>

**Incident Types  
by FMZ  
2019**

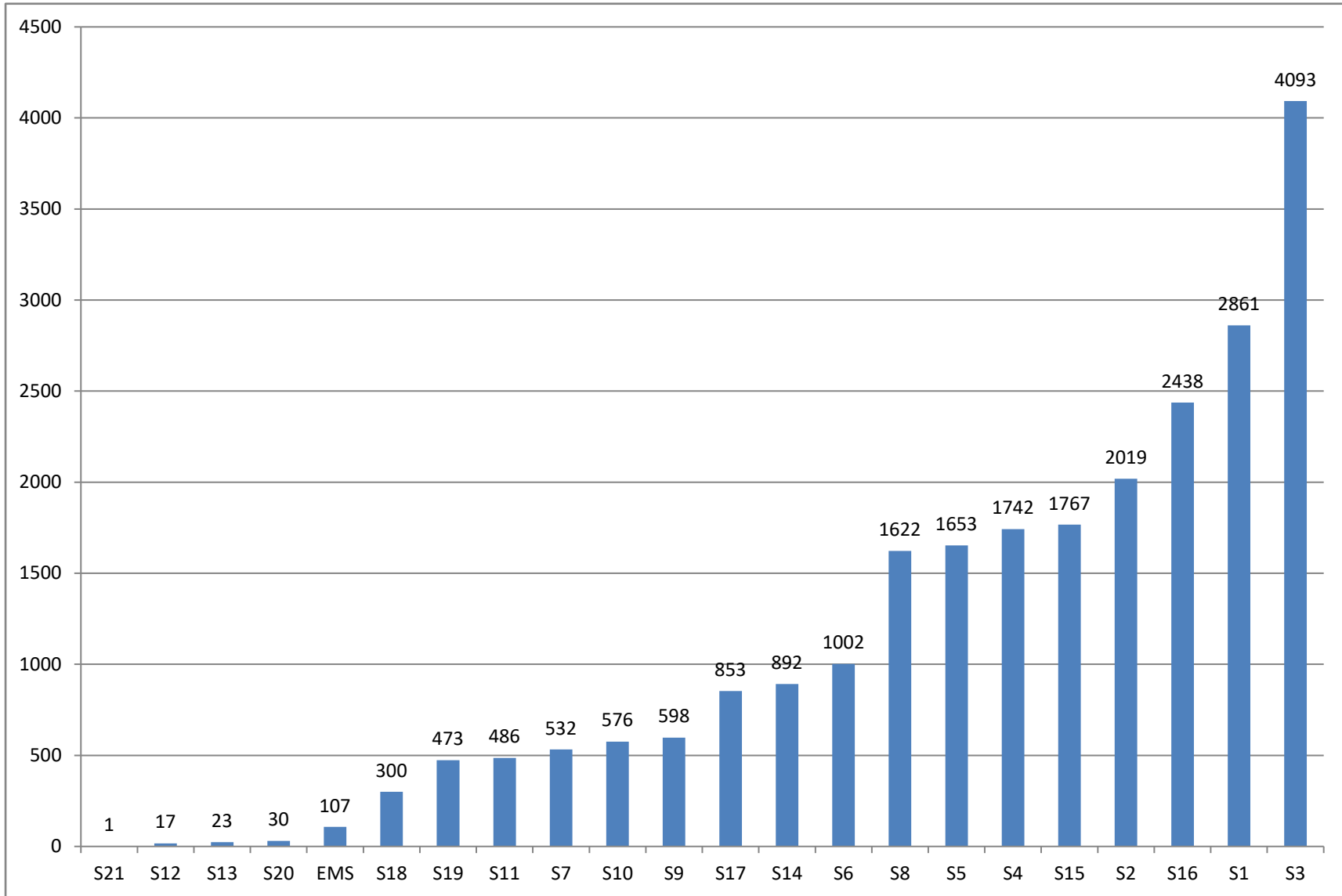
Incident Station	Incident Type	Total
EMS	Pub Asst	107
<b>EMS Total</b>		<b>107</b>
S1	EMS	1986
	False	91
	Fire	85
	Good Int	229
	Hazard Condition	120
	Pub Asst	350
<b>S1 Total</b>		<b>2861</b>
S2	EMS	1398
	False	90
	Fire	49
	Good Int	209
	Hazard Condition	55
	Pub Asst	218
<b>S2 Total</b>		<b>2019</b>
S3	EMS	2929
	False	143
	Fire	53
	Good Int	311
	Hazard Condition	110
	Pub Asst	547
<b>S3 Total</b>		<b>4093</b>
S4	EMS	1265
	False	70
	Fire	27
	Good Int	134
	Hazard Condition	91
	Other	1
	Pub Asst	153
	Rupt/Exp	1
<b>S4 Total</b>		<b>1742</b>
S5	EMS	1162
	False	76
	Fire	61
	Good Int	146
	Hazard Condition	96
	Pub Asst	112
<b>S5 Total</b>		<b>1653</b>
S6	EMS	715
	False	68
	Fire	24
	Good Int	77
	Hazard Condition	29
	Other	1
	Pub Asst	87
	Rupt/Exp	1
<b>S6 Total</b>		<b>1002</b>

Incident Station	Incident Type	Total
S7	EMS	351
	False	25
	Fire	14
	Good Int	54
	Hazard Condition	45
	Pub Asst	42
	Rupt/Exp	1
<b>S7 Total</b>		<b>532</b>
S8	EMS	1027
	False	88
	Fire	71
	Good Int	173
	Hazard Condition	110
	Pub Asst	148
	Rupt/Exp	1
	Weather	4
<b>S8 Total</b>		<b>1622</b>
S9	EMS	346
	False	29
	Fire	24
	Good Int	82
	Hazard Condition	61
	Pub Asst	56
<b>S9 Total</b>		<b>598</b>
S10	EMS	333
	False	16
	Fire	36
	Good Int	92
	Hazard Condition	42
	Pub Asst	57
<b>S10 Total</b>		<b>576</b>
S11	EMS	298
	False	18
	Fire	13
	Good Int	44
	Hazard Condition	47
	Pub Asst	62
	Weather	4
<b>S11 Total</b>		<b>486</b>
S12	EMS	9
	Hazard Condition	7
	Pub Asst	1
<b>S12 Total</b>		<b>17</b>
S13	EMS	10
	Fire	1
	Good Int	6
	Hazard Condition	3
	Pub Asst	3
<b>S13 Total</b>		<b>23</b>

Incident Station	Incident Type	Total
S14	EMS	540
	False	48
	Fire	35
	Good Int	114
	Hazard Condition	76
	Pub Asst	79
<b>S14 Total</b>		<b>892</b>
S15	EMS	1254
	False	81
	Fire	53
	Good Int	144
	Hazard Condition	105
	Pub Asst	130
<b>S15 Total</b>		<b>1767</b>
S16	EMS	1799
	False	82
	Fire	51
	Good Int	194
	Hazard Condition	76
	Pub Asst	235
	Rupt/Exp	1
<b>S16 Total</b>		<b>2438</b>
S17	EMS	578
	False	43
	Fire	28
	Good Int	55
	Hazard Condition	27
	Pub Asst	122
<b>S17 Total</b>		<b>853</b>
S18	EMS	193
	False	4
	Fire	11
	Good Int	38
	Hazard Condition	23
	Pub Asst	31
<b>S18 Total</b>		<b>300</b>
S19	EMS	290
	False	19
	Fire	7
	Good Int	55
	Hazard Condition	63
	Pub Asst	39
<b>S19 Total</b>		<b>473</b>
S20	EMS	21
	Fire	2
	Good Int	5
	Hazard Condition	1
	Pub Asst	1
<b>S20 Total</b>		<b>30</b>
S21	Pub Asst	1
<b>S21 Total</b>		<b>1</b>
<b>Grand Total</b>		<b>24085</b>

# Incident Count by FMZ

2019





**Apparatus Response by Station and Incident Type**  
*(Including Mutual Aid Given)*  
**2019**

<b>Unit Station</b>	<b>Unit ID</b>	<b>Incident Type</b>	<b>Total</b>	
BC1	BC301	EMS	91	
		False	2	
		Good Int	35	
		Pub Asst	19	
		Fire	116	
		HazMat	48	
		Weather	1	
	Rupt/Exp	1		
BC301 Total			313	
<b>BC1 Total</b>			<b>313</b>	
BC2	BC302	EMS	67	
		False	12	
		Good Int	55	
		Pub Asst	46	
		Fire	168	
		HazMat	80	
		Rupt/Exp	2	
	BC302 Total			430
<b>BC2 Total</b>			<b>430</b>	
BC3	BC303	EMS	77	
		False	7	
		Good Int	37	
		Pub Asst	26	
		Fire	133	
		HazMat	68	
		Rupt/Exp	2	
	BC303 Total			350
<b>BC3 Total</b>			<b>350</b>	
S1	M301	EMS	3	
		Good Int	1	
	M301 Total			4
	E301	EMS	2097	
		False	99	
		Good Int	266	
		Pub Asst	387	
		Fire	138	
		HazMat	145	
	Rupt/Exp	1		
E301 Total			3133	
<b>S1 Total</b>			<b>3137</b>	
S2	T302	EMS	466	
		False	30	
		Good Int	77	
		Pub Asst	75	
		Fire	31	
		HazMat	28	
		Rupt/Exp	1	
	T302 Total			708

Unit Station	Unit ID	Incident Type	Total
S2 Continued	RH302	Fire	10
	RH302 Total		10
	E302	EMS	917
		False	60
		Good Int	131
		Pub Asst	142
		Fire	71
HazMat	38		
E302 Total		1359	
<b>S2 Total</b>			<b>2077</b>
S3	M303	EMS	2699
		False	36
		Good Int	199
		Pub Asst	350
		Fire	78
		HazMat	39
		Rupt/Exp	1
	M303 Total		3402
	M323	EMS	26
		Good Int	1
		Pub Asst	9
		Fire	1
		HazMat	1
	M323 Total		38
	E303	EMS	1027
False		115	
Good Int		171	
Pub Asst		333	
Fire		82	
HazMat	112		
E303 Total		1840	
HM303	EMS	11	
	Good Int	7	
	Pub Asst	1	
	Fire	6	
	HazMat	8	
HM303 Total		33	
<b>S3 Total</b>			<b>5313</b>
S4	E304	EMS	563
		False	31
		Good Int	72
		Pub Asst	67
		Fire	46
		HazMat	42
	E304 Total		821

Unit Station	Unit ID	Incident Type	Total	
S4 Continued	T304	EMS	999	
		False	59	
		Good Int	133	
		Pub Asst	142	
		Fire	94	
		HazMat	96	
		Other	1	
	Rupt/Exp	1		
T304 Total			1525	
<b>S4 Total</b>			<b>2346</b>	
S5	HR305	EMS	1440	
		False	90	
		Good Int	214	
		Pub Asst	161	
		Fire	204	
		HazMat	178	
		Rupt/Exp	2	
	HR305 Total			2289
<b>S5 Total</b>			<b>2289</b>	
S6	E306	EMS	697	
		False	66	
		Good Int	80	
		Pub Asst	94	
		Fire	61	
		HazMat	48	
		Other	1	
	Rupt/Exp	3		
	E306 Total			1050
	IE306	EMS	2	
Good Int		2		
Pub Asst		1		
Fire	1			
HazMat	1			
IE306 Total			7	
<b>S6 Total</b>			<b>1057</b>	
S7	E307	EMS	462	
		False	38	
		Good Int	78	
		Pub Asst	63	
		Fire	46	
		HazMat	66	
		Rupt/Exp	1	
	E307 Total			754
<b>S7 Total</b>			<b>754</b>	
S8	T308	EMS	273	
		False	25	
		Good Int	47	
		Pub Asst	42	
		Fire	26	
		HazMat	30	
		Rupt/Exp	1	
	T308 Total			444

Unit Station	Unit ID	Incident Type	Total
S8 Continued	WR308	EMS	12
		Good Int	1
	WR308 Total		13
	B308	EMS	2
		B308 Total	
	E308	EMS	711
		False	58
		Good Int	124
		Pub Asst	119
		Fire	87
HazMat		81	
Weather		5	
E308 Total		1185	
<b>S8 Total</b>		<b>1644</b>	
S9	IE309	EMS	9
		Good Int	7
		Pub Asst	7
		Fire	27
		HazMat	4
	IE309 Total		54
	E309	EMS	477
		False	40
		Good Int	96
		Pub Asst	81
Fire		70	
E309 Total		841	
<b>S9 Total</b>		<b>895</b>	
S10	E310	EMS	380
		False	16
		Good Int	96
		Pub Asst	58
		Fire	60
		HazMat	44
	E310 Total		654
	WT310	Fire	30
		HazMat	1
	WT310 Total		31
BR310	EMS	3	
	Good Int	4	
	Pub Asst	1	
	Fire	15	
	HazMat	2	
BR310 Total		25	
<b>S10 Total</b>		<b>710</b>	

Unit Station	Unit ID	Incident Type	Total
S11	E311	EMS	383
		False	19
		Good Int	61
		Pub Asst	68
		Fire	47
		HazMat	61
		Weather	4
	E311 Total		643
	WT311	Good Int	1
		Pub Asst	1
Fire		12	
WT311 Total		14	
BR311	Good Int	4	
	Pub Asst	4	
	Fire	25	
BR311 Total		33	
<b>S11 Total</b>			<b>690</b>
S12	E312	EMS	1
	E312 Total		1
	WT312	Fire	13
	WT312 Total		13
	BR312	EMS	32
		False	5
		Good Int	2
		Pub Asst	3
Fire		3	
BR312 Total		49	
<b>S12 Total</b>			<b>63</b>
S13	E313	EMS	4
		Pub Asst	1
		Fire	1
		HazMat	1
	E313 Total		7
	BR313	EMS	61
		False	2
		Good Int	10
Pub Asst		11	
BR313 Total		91	
<b>S13 Total</b>			<b>98</b>
S14	E314	EMS	700
		False	50
		Good Int	137
		Pub Asst	80
		Fire	76
		HazMat	85
	E314 Total		1128
	WT314	Good Int	1
Fire		17	
WT314 Total		18	

Unit Station	Unit ID	Incident Type	Total	
S14 Continued	IE314	EMS	3	
		Good Int	5	
		Pub Asst	4	
		Fire	18	
		HazMat	3	
IE314 Total			33	
	WT324	Fire	2	
WT324 Total			2	
<b>S14 Total</b>			<b>1181</b>	
S15	E315	EMS	1295	
		False	87	
		Good Int	175	
		Pub Asst	155	
		Fire	124	
		HazMat	134	
		Rupt/Exp	1	
		E315 Total		
<b>S15 Total</b>			<b>1971</b>	
S16	M316	EMS	1399	
		False	19	
		Good Int	86	
		Pub Asst	111	
		Fire	33	
		HazMat	38	
	M316 Total			1686
	T316	EMS	1037	
		False	72	
		Good Int	156	
		Pub Asst	189	
Fire		135		
HazMat	112			
Weather	1			
Rupt/Exp	2			
T316 Total			1704	
<b>S16 Total</b>			<b>3390</b>	
S17	E317	EMS	676	
		False	52	
		Good Int	80	
		Pub Asst	133	
		Fire	62	
		HazMat	39	
		Rupt/Exp	1	
		E317 Total		
<b>S17 Total</b>			<b>1043</b>	
S18	WT318	Good Int	1	
		Fire	8	
	WT318 Total			9
	E318	EMS	174	
		False	7	
		Good Int	29	
		Pub Asst	28	
		Fire	14	
HazMat	15			
E318 Total			267	

Unit Station	Unit ID	Incident Type	Total	
S18 Continued	BR318	EMS	204	
		False	5	
		Good Int	22	
		Pub Asst	22	
		Fire	43	
		HazMat	27	
		Weather	1	
BR318 Total			324	
<b>S18 Total</b>			<b>600</b>	
S19	E319	EMS	320	
		False	20	
		Good Int	61	
		Pub Asst	54	
		Fire	30	
		HazMat	66	
		Weather	2	
		Rupt/Exp	2	
	E319 Total			555
	B328	EMS	2	
	B328 Total			2
	T319	EMS	False	3
			Good Int	18
			Pub Asst	13
			Fire	34
			HazMat	43
			T319 Total	
	IE319	EMS	Good Int	1
			Pub Asst	1
			Fire	4
			IE319 Total	
	B319	EMS	Fire	1
			B319 Total	
	WR319	EMS	Good Int	5
			Fire	2
			HazMat	1
			WR319 Total	
WR329	EMS	1		
WR329 Total			1	
<b>S19 Total</b>			<b>814</b>	
(blank)	FM303	Fire	5	
	FM303 Total			5
	FM306	Fire	8	
	FM306 Total			8
	FM311	Fire	20	
	FM311 Total			20
	EMS301	EMS	HazMat	1
			EMS301 Total	
	FM304	Fire	1	
	FM304 Total			1

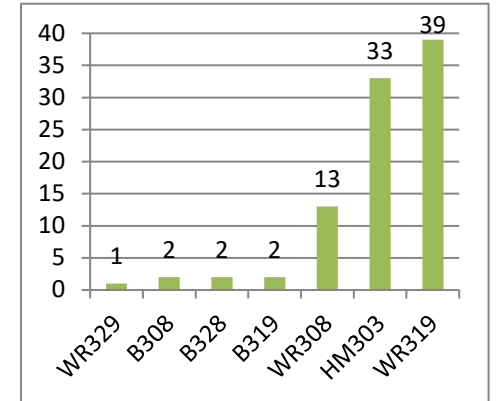
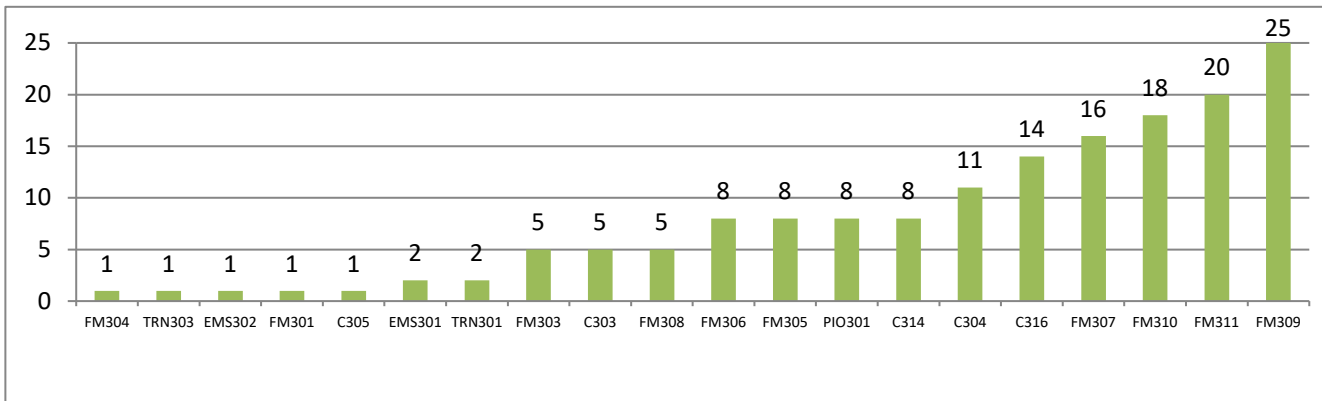
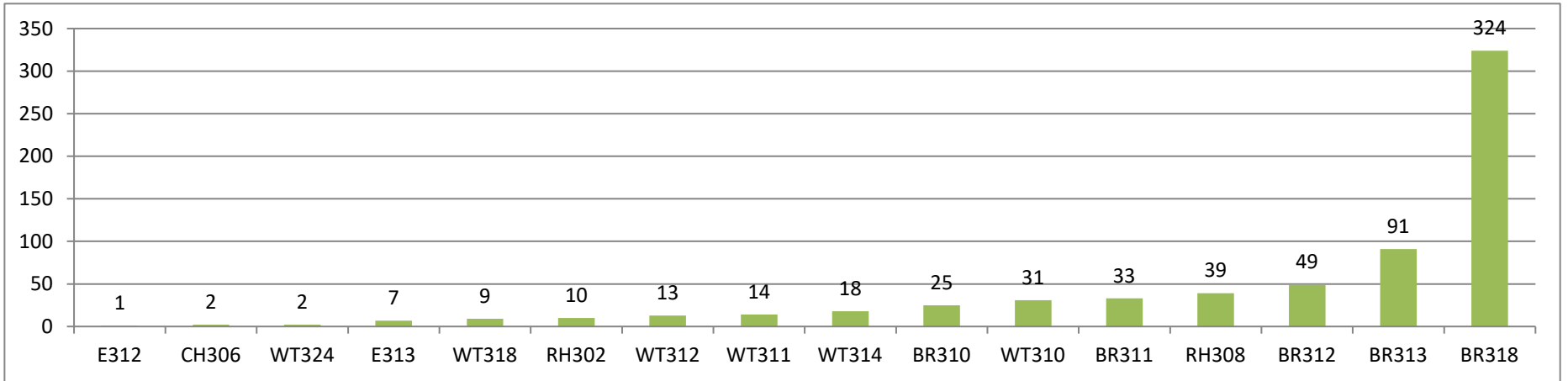
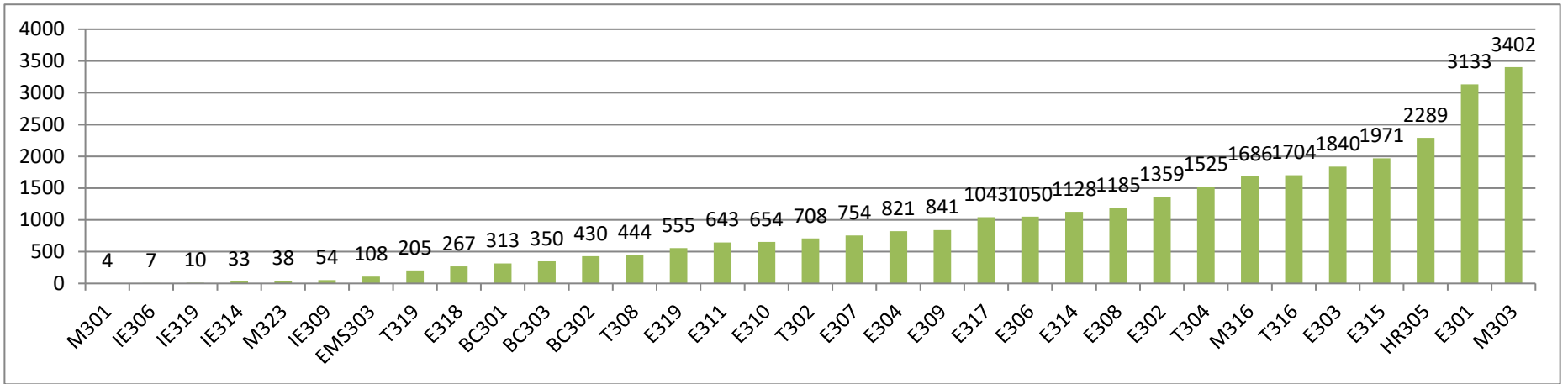
Unit Station	Unit ID	Incident Type	Total	
(blank) Continued	CH306	EMS	1	
		Pub Asst	1	
	CH306 Total		2	
	C304	Pub Asst	1	
		Fire	8	
		HazMat	2	
	C304 Total		11	
	TRN301	Good Int	1	
		HazMat	1	
	TRN301 Total		2	
	RH308	EMS	1	
		Fire	37	
		HazMat	1	
	RH308 Total		39	
	FM309	Fire	25	
	FM309 Total		25	
	FM305	Fire	8	
	FM305 Total		8	
	FM310	Fire	17	
		HazMat	1	
	FM310 Total		18	
	C303	EMS	1	
		Fire	2	
		HazMat	2	
	C303 Total		5	
	FM307	Pub Asst	1	
		Fire	15	
	FM307 Total		16	
	PIO301	EMS	2	
		Fire	6	
	PIO301 Total		8	
	TRN303	HazMat	1	
	TRN303 Total		1	
	EMS302	HazMat	1	
	EMS302 Total		1	
	C314	EMS	1	
		Fire	2	
		HazMat	5	
	C314 Total		8	
	FM301	Fire	1	
	FM301 Total		1	
	FM308	Fire	5	
	FM308 Total		5	
	C305	EMS	1	
	C305 Total		1	
	<b>(blank) Total</b>		<b>187</b>	
	EMS	EMS303	EMS	1
			Pub Asst	107
		EMS303 Total		108
		C316	EMS	12
			Fire	1
		HazMat	1	
	C316 Total		14	
	<b>EMS Total</b>		<b>122</b>	
	<b>Grand Total</b>		<b>31474</b>	



# Incident Response by Apparatus

(Including Mutual Aid Given)

2019



# Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Fleet Director Bill Bischoff

Re: Fleet Services Department Monthly Report – January 2020

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During the month of January, the following are some of the major items that fleet maintenance personnel addressed:

## Engines

- 2-114 E310- TAK4 repairs and cab tilt cylinders
- 2-125 E306- PM and write ups, new tires
- 2-113 E321- PM and write ups, Pump test, CradlePoint install
- 3-145 E330- Begin PM and other write-ups and work to be done on Estacada apparatus

## Trucks / Heavy Rescue

- 2-208 T316- PM and write ups
- 2-205 T304- Several write ups and OOS check engine light problem
- 2-203 T324- All-Steer problems and body damage repair. CradlePoint install

## Brush Rigs / Water Tenders/Boats

- 2-932 BT319- Bottom repairs and impeller change

## Staff Vehicles / Medic

- 2-539- PM and write ups, roll out bed.
- 3-565- PM, brakes, and other deferred maintenance to prep for Fire Prevention in Estacada
- 2-620, 2-621, and 2-622- Prevention PM and write-ups, roll out bed installs, one prep for new driver.
- 2-445 and 2-446- Frontline medics had the Stryker Autoload systems installed. 2-446 also had other write-ups and PM completed while at Fleet.
- 2-567 Deters- Estacada vehicle that needed the PM and several other items addressed and to switch for Chief Deters.

## Other Items

- Fleet is in the process of bringing on all of the Lake Oswego apparatus for the regular scheduled PM and write ups to be completed. Fieldwork there also continues.
- Canby Apparatus and Medics have all been working their way through our shop for scheduled work.

- All the current fleet analyses for outside agencies were updated and IGA addendums sent out for approval of all changes made. New billing amounts to begin in February.
- Performed Hoodland Fire annual pump testing as agreed. Informed them of pumping issues on several of their apparatus.
- There were numerous wireless headset issues across the District, which required battery replacement. All the apparatus purchased in 2017 seem to need communication maintenance at the same time.

Respectfully Submitted,  
Fleet Director Bill Bischoff

# Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Information Technology Services Director Oscar Hicks

Re: Information Technology Services Department Monthly Report – January 2020

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## Initiated

- MDC refresh
- CradlePoint refresh

## In Progress/On-going

- Workstation refresh
- Airwatch / Mobile device update
- ESO integration and configuration
- Windows 10 desktop refresh
- Sophos Antivirus / Malware refresh and security update
- Network Infrastructure and Wi-Fi audit / update
- Office365 / SharePoint implementation
- FTE backfill ITS Mobile Specialist (on hold)
- Public Safety Plan via Verizon iPhone update (Phase II)

## Completed

- Mobile communication audit (Cradlepoint Mobile Routers)
- Munis – Active Directory integration for Single-Sign On
- EMS surface tablets ordered
- Estacada workstations implemented

Respectfully submitted,

Information Technology Services Director Oscar Hicks

# Business Services Division

To: Chief Fred Charlton and the Board of Directors  
From: Logistics Director DeAnn Cordes  
Re: Logistics Department Monthly Report – January 2020

---

The following summary of work includes those activities completed within Logistics.

- Logistics filled and delivered 376 orders entered into Munis. This up 14.63% from January of last year. This increase could be due to all the activity around the Fire District in January – employees and volunteers from Estacada Fire becoming part of the Clackamas Fire family, new hire firefighters, new fire inspector, awards banquet class A ordering, etc.
- Logistics filled and delivered 36 controlled medication orders; which is up 19.44% from January of last year.
- Delivered Clackamas County Emergency Services Foundation funds as needed.
- Staff attended and represented Logistics at the EMS and Safety Committee Meetings.
- Made changes to ID/access badges and alternative devices as needed i.e.: additions, deletions and changes. Communicated with Sonitrol for those changes. Provided Sonitrol with the information for Estacada Station 330 access levels and users.
- Finalized assembling new hire items for our new Fire Inspector. Arranged for him to come in before his start date to check in and pick up his items.
- Finalized assembling new hire items for our new seven career firefighters. Arranged for them to come in before their start date to check in and pick up their items. Arranged with our turnout vendor to size three of the seven new hires for new turnouts. The other four had black turnouts from when they were Clackamas volunteers.
- Sized and expedited ordering Class A ensembles for the former Estacada Fire employees and volunteer firefighters that were receiving awards at the District awards banquet. Assisted with pick up and drop off of items for the awards banquet. Two people completed the task on two separate days.
- Worked on updates of the Uniforms (Dress & Personal Appearance) Standard Operating Policy.
- Taught Logistics at the Fire Officer I class midmonth. An overview of Logistics functions, people and other items new officers would need to know. There was good discussion and great participation.

Respectfully submitted,

Logistics Director DeAnn Cordes

# Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Division Chief Brian Stewart

Re: Community Services Department Monthly Report– January 2020

---

- Swearing-in ceremony – January 2
- Hosted/led organizational briefing – January 7, 8, 9
- Civil Service Commission meeting – January 8
- RDPO Fire/EMS Working Group meeting – January 9
- Ops meeting – January 13
- Taught Safety and Risk Management at Fire Officers Academy with SDAO's Jason Jantzi – January 15
- Board work session – January 17
- Labor Management Committee – January 27
- Lexipol Policy demo web meeting – January 27
- Board meeting – January 27
- Testing meetings – January 14, 23
- Data meetings – January 28, 29, 30
- Meetings with EM Ramirez and FMO Olson regarding their program areas
- Program work emphasized this month: accreditation, data, testing, grant management

Respectfully Submitted,

Division Chief Brian Stewart

# Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Emergency Manager Gregg Ramirez

Re: Emergency Management Monthly Report – January 2020

---

- Hosted Fire and EMS Working Group.
- Spoke to Island Station Neighborhood Association regarding Emergency Preparedness.
- Conducted exercise design meeting with North Clackamas School District.
- Attended Clackamas River Water focus group.
- Met with Clackamas Community College EMT program director regarding recruitment strategies for historically under-represented populations.
- Partnered with Clackamas River Water (CRW) colleague to support the Safety Fair at the Town Center Forum Senior Living facility.
- Conducted an Emergency Preparedness presentation for the City of Estacada.

Work ongoing:

- Conducting peer review of assigned accreditation performance indicators.
- Preparation for Oregon Prepared 2020 presentation.

Respectfully submitted,

Emergency Manager Gregg Ramirez

# Business Services Division

To: Chief Fred Charlton and the Board of Directors  
From: Fire Marshal Shawn Olson  
Re: Fire Marshal's Office Monthly Report – January 2020

---

**Engineering** Fire Marshal Office staff reviewed 54 buildings and land use projects in the month of January 2020. In addition, 6 new construction inspections and 11 tenant improvement inspections were completed.

**Enforcement** A total of 266 inspections were carried out in the month of January 2020. These include fire and life safety inspections, special inspections completed by the Fire Marshal's Office staff, and the lockbox and target hazard inspections completed by the fire companies.

**Public Education** Fire Marshal's Office staff and companies conducted or participated in 21 community activities during January 2020. These include Hands-Only CPR Presentations, Fire Safety Presentations, Station Tours and a number of other public events.

## **Additional Notes from the Fire Marshal**

- Office staff began using our new program, ESO, for inspection recording and tracking, new construction inspections and meetings, and fire investigation reporting.
- FMO staff held weekly training meetings to work through and discuss the new inspection module in the ESO program.
- The FMO team welcomed new fire inspector, Ryan Kragero.
- Staff coordinated several office moves to improve district coverage and efficiency.
- Two FMO staff were recognized at the annual awards banquet, Inspector Izak Hamilton and Admin Tech Stephanie Walker, and many FMO staff attended.
- The date for our Annual Hilltop Health & Safety Fair has been set for September 12<sup>th</sup>.

Respectfully Submitted,

Fire Marshal Shawn Olson



## Clackamas and Estacada Fire Inspections

### 2020 Occupancy Inspections

#### January

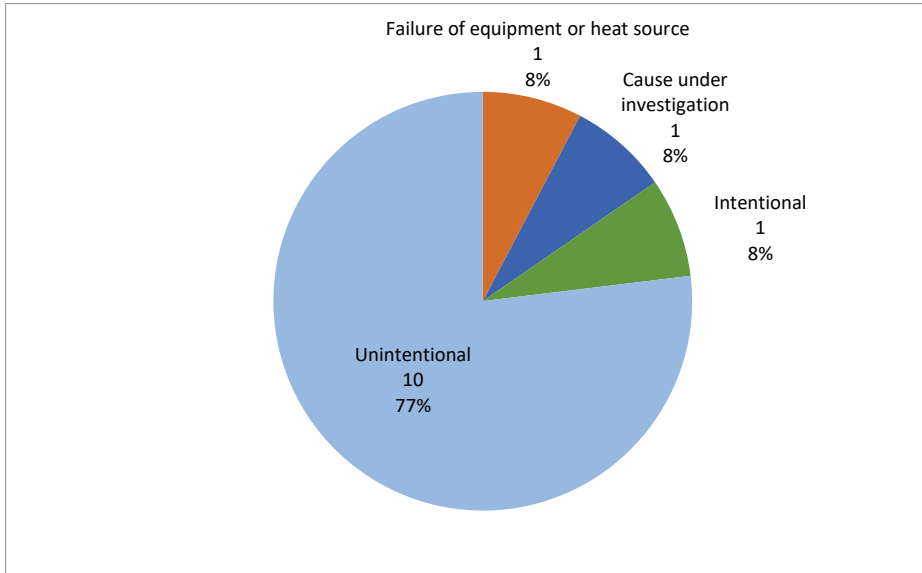
Assigned To	Actions	Completed
Division, Fire Marshal Office	INSPECTION - 1 Year	6
	INSPECTION - 2 Year	121
	INSPECTION - 2 Year Apartments	17
	INSPECTION - Marijuana Facility	2
	INSPECTION - Schools	3
Division, Fire Marshal Office	Total	149
	Grand Total	149

### 2020 Special Inspections

#### January

Assigned To	Actions	Completed
Division, Fire Marshal Office	INSPECTION - Burn Permit	5
	INSPECTION - Fire Access & Water Supply	1
	INSPECTION - Fire Alarm	4
	INSPECTION - Lock Box	1
	INSPECTION - New Construction	6
	INSPECTION - Special	19
	INSPECTION - Tenant Improvement	11
	MEETING - General Development/Design	3
	MEETING - Land Use	2
	MEETING - On Site	7
	MEETING - Pre Application	2
	PLAN - Fire Access & Water Supply (Commercial)	21
	PLAN - Fire Access & Water Supply (Residential)	33
	REFERRAL/COMPLAINT - Citizen	1
	REFERRAL/COMPLAINT - State	1
	Division, Fire Marshal Office	Total
	Grand Total	117

## Clackamas Fire District #1 2020 Structure Fire Cause of Ignition



Year	Fire Cause of Ignition	Incidents	%
2015	Cause under investigation	0	0.00%
	Cause undetermined after investigation	11	12.79%
	Cause, other	1	1.16%
	Failure of equipment or heat source	15	17.44%
	Intentional	5	5.81%
	Unintentional	54	62.80%
<b>2015 Total</b>		<b>86</b>	<b>100.00%</b>
2016	Act of Nature	2	2.56%
	Cause under investigation	1	1.28%
	Cause undetermined after investigation	11	14.10%
	Cause, other	2	2.56%
	Failure of equipment or heat source	9	11.54%
	Intentional	4	5.13%
	Unintentional	49	62.80%
<b>2016 Total</b>		<b>78</b>	<b>100.00%</b>
2017	Act of Nature	2	2.15%
	Cause undetermined after investigation	17	18.28%
	Cause, other	1	1.08%
	Failure of equipment or heat source	18	19.35%
	Intentional	8	8.60%
	Unintentional	47	50.54%
<b>2017 Total</b>		<b>93</b>	<b>100.00%</b>
2018	Act of Nature	0	0.00%
	Cause under investigation	1	0.88%
	Cause undetermined after investigation	22	19.30%
	Cause, other	5	4.39%
	Failure of equipment or heat source	24	21.05%
	Intentional	7	6.14%
	Unintentional	55	48.25%
<b>2018 Total</b>		<b>114</b>	<b>100.00%</b>
2019	Act of Nature	1	7.69%
	Cause under investigation	2	1.67%
	Cause undetermined after investigation	16	13.33%
	Cause, other	6	5.00%
	Failure of equipment or heat source	22	18.33%
	Intentional	8	6.67%
Unintentional	65	54.17%	
<b>2019 Total</b>		<b>120</b>	<b>100.00%</b>

**Data on 111-Building Fire's only within Clackamas Fire Dist. FMZ's  
Data Excludes: Cooking and Chimney Fires**

# Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Division Chief Bill Conway

Re: Emergency Medical Services Department Monthly Reports – January 2020

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The following summary of work includes those activities completed within the EMS Division. Additional reports are included from the Medical Services Chief, EMS Training Officer, Community Paramedic, as well as the monthly community CPR report from Cascade Training.

- Attended District swearing in ceremony at Camp Withycombe.
- Attended weekly EMS Department staff meetings.
- Several meetings with individual Clackamas County Fire Chiefs providing update on EMS Council and goals.
- Attended several planning meetings regarding entry level Paramedic testing process.
- Several meetings regarding Clackamas Fire medical direction.
- Attended monthly Board meeting.
- Met with Kaiser leadership regarding Kaiser campus and transport issues.
- Chaired ASA Strategic Plan Task Force meeting.
- Met with CCOM regarding pilot program updates.
- Chaired EMS – Single Resource workgroup meeting.
- Attended Medical Priority Dispatch System Focus Group meeting.
- Attended EMS Department budget planning meeting.
- Attended planning meeting with Director Goodrich regarding Athletic Trainer position.
- Attended District Labor/Management committee meeting.
- Chaired EMS Council meeting.
- Attended data meetings regarding incident reporting and SOC.
- Attended District awards banquet.
- Participated in CCOM “sit along” with CCOM dispatcher.

Respectfully submitted,

Division Chief Bill Conway

# Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Medical Services Chief Josh Santos

Re: Emergency Medical Services Department Monthly Report – January 2020

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- Attended ASA Strategic Planning Taskforce Meeting – Ambulance Service Plan Review.
- Attended Taskforce Single Resource Response Workgroup meeting.
- Assisted with ESO charting platform rollout.
- Assisted with Single Role Paramedic testing process preparation.
- Attended EMS Committee meeting.
- Attended EPIC Committee meeting.
- Assisted in Medical Director transition.
- Attended Community Medicine meeting with Canby Fire.
- Attended Ops meeting.
- Attended Chiefs Board work session.
- Attended data meeting for accreditation and SOC.
- Attended regional Mobile Integrated Health Coalition meeting.
- Attended accreditation meeting – update on completing EMS documents.
- Worked on annual budgeting.
- Attended Labor/Management Committee meeting.
- Attended Annual Awards Banquet.

Respectfully submitted,

Medical Services Chief Josh Santos

# Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Community Paramedic AmyJo Cook

Re: Emergency Medical Services Department Monthly Report – January 2020

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- Attended Hepatitis/Oregon Health Authority grant launch meeting.
- Facilitated multi-disciplinary Resource Fair for underserved populations (58 participants).
- Assisted Adult Protective Services with two home evaluations.
- Facilitated community Naloxone training with Public health (50 attendees).
- Attended Care team meeting for multiple clients with Providence Hospital Emergency Department outreach team.
- Assisted resident with connection to primary care and assisted with eviction mitigation.
- Assisted frequent user crew referral with Peer mentor and other supportive services.
- Attempted four Project Hope initial visits.
- Attended final planning session for National Conference presentation.
- Assisted Project Hope client with housing and work resources.
- Assisted Client with transportation to primary care appointment.
- Hosted regional Community Paramedic/Mobil integrated Healthcare meeting.
- Attended monthly Naloxone meeting.
- Attended Clackamas Service Center Resource Fair and administered six Hepatitis A and 10 Flu vaccines.
- Presented to Children and family (youth opioid tack force) services about Project Hope.
- Facilitated and attended care team meeting for high user of 911 system.
- Attended Tri County 911 monthly team meeting addressing high uses of 911.

Respectfully submitted,

Community Paramedic AmyJo Cook

# Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: EMS Training Officer Mike Verkest

Re: Emergency Medical Services Division Monthly Report – January 2020

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- Worked closely with Dr. Sahni on Medical Director duty transition.
- Stryker Autoloader Training and Install complete on both Medic Units.
- LUCAS Devices ordered and being configured.
- iSimulate REALITi EMS Training System Ordered.
- Kaiser Surgery Center meeting regarding Ambulatory Surgery Center incident responses.
- Presented at Fire Officer 1 Academy.
- ESO Implementation Project COMPLETE – Weekly Meetings and work continue.
- Working with Chief Gehrke on MdE and Monthly Check in Platform.
- Presented new EMS FTEP Program for 2020 via daily Ops briefings.
- Paramedic Testing process meetings and organization.
- Became member of the CFD1 Safety Committee.
- Attended Clackamas County EMS Ops Group Meeting (Chair).
- Attended Clackamas County EMS QA/QI.
- Attended EMS Division weekly meeting.
- Attended State EMS Committee Meeting.
- Attended East Clackamas County EMS Association Meeting.
- Attended weekly Training Division Staff meeting.
- Academy 20-01 Began. EMS Expectations and Introductions.
- ASA Workgroup planning continues.
- EKG Monitor Workgroup continues.
- Participating in new Double Sequential Defibrillation Study with Multnomah and Washington Counties.
- Medical Equipment standardization workgroup- Work continues.

Respectfully submitted,  
EMS Training Officer Mike Verkest



Student Enrollment and Course Evaluation Summary

Number of Classes Offered at Each Location								
Class Type	Jan-20							
	Station 2	Station 3	Station 4	Station 5	Station 7	Station 10	Station 14	Station 15
BLS HCP			2	4				
HS FA, CPR & AED				1			1	
HS CPR & AED				1			1	
HS FA				1			1	
ACLS Renewal			1	2				
PALS Renewal			2					

Clackamas Fire Station Enrollment by Location								
Class Type	Jan-20							
	Station 2	Station 3	Station 4	Station 5	Station 7	Station 10	Station 14	Station 15
BLS HCP			29	53				
HS FA, CPR & AED				10			3	
HS CPR & AED				4			3	
HS FA				0				
ACLS Renewal			9	16				
PALS Renewal			16					

Clackamas Fire Student Evaluation Summary --January 2020					
	1 (Strongly Disagree)	2 (Disagree)	3 (Neutral)	4 (Agree)	5 (Strongly Agree)
Overall this course met my expectations:	1	2	3	4	5
				8	135
The program was relative to my work and extended my knowledge:			2	12	129
Adequate supply of equipment that was clean and in good working order:				7	136
Method of presentation enhanced my learning experience:			1	8	134
Classroom environment was conducive to learning:				9	134
Instructor(s) provided adequate and helpful feedback:				6	137
Student's rating of the instructor's overall effectiveness:					
	Poor	Fair	Satisfactory	Good	Excellent
				5	138
Student would refer a friend/colleague to take the same course:					
				Yes	No
				143	



Cascade Healthcare Services, LLC.



**AUTHORIZED  
TRAINING  
CENTER**

**Clackamas Fire District #1  
Community CPR and First Aid Programs  
Student Enrollment and Course Evaluation Summary**

**Comments from Clackamas Fire Student Evaluations -- January 2020**

Very good teacher.

Thank you.

Wonderful sense of humor which really facilitated "sinking in".

Thank you!!

Course was kept on task. Time was allowed for questions.

Online registration troublesome. 1. Wouldn't allow course selection. 2. Would allow registration w/o test/mouth piece.

Great to limited unnecessary class chatter. Thanks!

Victoria gave two statements that will help me to perform well in a cardiac arrest situation.

Instructor was very focused on course material and our learning. Efficient and effective. I got more out of this class than I have in the past. Instructor put emphasis on skill techniques - very effective and entertaining, passionate.

Great class, easy, not stressful at all! Thanks!

Great thorough instructor - thanks!

Great job!

Victoria is awesome!!

Great class.

Great class & instructor. Thank you!

Denise has an awesome sense of humor.

Denise was great, very helpful, knowledgeable and created a calm learning environment.

Beth was awesome and funny! She made us all relax.

You are my favorite teacher!

Victoria is very professional and personable and extremely knowledgeable. She's super!

I liked it was interactive and appreciated the scenarios.

I am looking forward to referring HS transition students to this training. The focus on skills, practice and feedback was great. No test taking anxiety either!

The instructor was super effective.

Instructor was great at keeping our attention w/relevant examples and active interactions.

Thank you.

Very good class! Great instructor!



Succint & relevant.

Have had Denise before and she's clear, concise and pleasant & professional!

Very helpful & great instructor & videos.

Thanks! It was a great refresher!

Good job.

Thanks!

Excellent instructor.

Like the white board graph demo!

Thanks for a great refresher class & fun approach to learning.

Thank you!

Thanks for the extra information.

Loved it. Useful, to the point.

Great- non- stressful environment.

Awesome, clear, concise training. Thank you!

Awesome instructor & good new info, i.e. graph.

Learned new way to perform CPR on an infant. Great instructor.

Thank you, great job Whitney!

Thank you!

Instructor was professional, friendly, encouraging and approachable.

Great instructor.

Perfect attitude and learning style.

Great course, very clear, very specific, very welcoming.

Great class. Victoria was very knowledgable, well prepared.

# Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Health and Wellness Director Heather Goodrich

Re: Wellness Department Monthly Report – January 2020

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The following summary of work includes those activities completed by Clackamas Fire Wellness Staff:

- Annual pre-physical testing for annual career firefighter/FMO/Chief pre-physical testing. (1 person)
- Annual career firefighter fasting blood draws onsite at stations. (16 people)
- Annual OSHA required hearing conservation training for career firefighters.(1 person)
- Completed the OSHA required Hearing Conservation Manual for 2019.
- Immunizations were provided to career firefighters, volunteer firefighters and staff. (5 people)
- Medical testing performed (labs, TB, etc.) outside the baseline and annual testing. (8 people)
- Participated in multiple phone conferences and spent 8 hours starting to set up the new electronic medical records software system for Wellness. The next step is training Wellness staff to use the new program- to be completed by 3/1/20.
- Provided post blood borne pathogen blood draws. (1 person)
- Coordinated baseline NFPA 1582 physicals and drug screens for baseline explorers. (7 people)
- Coordinated annual NFPA 1582 physicals for career firefighters, FMO staff and Chief Officers. (22 people)
- Coordinated annual paramedic to firefighter physical. (1 person)
- Coordinated annual NFPA 1582 and respirator clearances without a physical for career firefighters. (8 people)
- Coordinated explorer respirator clearances. (4 people)
- Completed the OSHA required Hearing Conservation Manual for 2019.
- Performed baseline IAFF/IAFC complete annual fitness testing for recruit career firefighters. (7 people)
- Performed IAFF/IAFC complete annual fitness testing for career firefighters. (4 people)
- Performed submaximal treadmill, flexibility and endurance testing for career firefighters. (2 people)
- Performed Functional Movement screening for career firefighters. (2 people)
- Coordinated morning workouts for career firefighter recruits.
- Purchased four rowers for Station 1, 5, 330 and the Wellness/Training workout room.

- Purchased strength and functional exercise equipment for Station 330.
- On-site injury consultations and on-site treatment by the Athletic Trainer. (Saw 36 people for 37 injuries- 58 total visits)
- Functional Movement Screen follow up and corrective exercises were given to Chief Officers/40 hour sworn employees. (3 people)
- Processed and provided follow-up for on-the-job injury reports and for Safety Committee. Two injury and one exposure reports were submitted with one of the injury reports turning into a workers' compensation claim. All on-the-job musculoskeletal injury reports were followed up with by the District Athletic Trainer.
- Coordinated Tactical Athlete help for 3 firefighters. Year to date, Tactical Athlete has helped 15 firefighters, 2 staff and 5 family members coordinate expedited injury care for off-duty injuries.
- Submitted a wage subsidy request for reimbursement for a firefighter working light duty. Received \$1,942 back from SAIF from this request.
- Coordinated fit for duty physicals for injured career firefighters returning to duty. (1 person)
- The OSHA 300 report was completed and posted at each District location.
- "Sleep and Firefighters" presentation onsite for career firefighter crews.(4 people)
- Presented "Injury Reporting and Bloodborne Pathogen Follow-Up" to the Fire Officer 1 Academy.
- Presented four hours of wellness curriculum (Bloodborne pathogens, hearing conservation, injury prevention, wellness tips for the academy and an introduction to our wellness program) to career firefighter recruits.
- Worked with Human Resources on the Medical Assistant/Wellness Assistant job posting and interview materials.
- Prepared the FY20 Wellness budget.
- Wellness staff attended the annual wellness program planning meeting.
- Prepared and submitted the Wellness Performance Indicators for 2020 Accreditation.
- Provided requested health information and consultations to 16 firefighters and staff.
- Provided requested information about our program to Molalla Fire and Central Pierce Fire and Wellsource via email and phone.
- Created and sent out monthly Wellness Update and Health Insurance Newsletter.
- Distributed EAP Employee Newsletter and EAP Supervisor Newsletter by email.
- Staff attended the following meetings:
  - Weekly: Senior Staff and Training Staff
  - Other: Safety Committee, Insurance Committee, Finance Committee, Organizational Development Committee, Staff Directors Monthly Meeting and the CFD Board Meeting.

Respectfully submitted,

Health and Wellness Director Heather Goodrich



# Clackamas Fire District #1

## Wellness Update

January 2020  
Issue 233

### Health Question of the Month

Q. What is the difference between raw sugar and white sugar?

A. Sugar is sugar. All sugar is made from extracting juice from sugar beet or sugar cane, then cleansing, crystallizing, and removing molasses. The final product may differ in size or molasses content, but, chemically and nutritionally, all are the same. When it comes to digestion and metabolism, your body can't tell a difference. Where raw and white sugar differ is in processing and flavor. Producing white sugar takes more steps.

### Wellness News

- Wellness wishes everyone a Happy, Healthy 2020!
- Annual Career Physicals will continue into January and February. Please wait until you receive an email from Heather to schedule and please make sure you have your physical completed by your assigned due date. Physical due dates are staggered on purpose.



### In this issue

New Study Confirms High PFAS Levels **P.1**

5 Tips for Faster Meal Prep **P.2**

Diet Soda Tied to Increased Stroke Risk **P.3**

Exercise of the Month: Pistol Squat **P.3**

Recipe: Healthier Broccoli Cheddar Soup **P.4**

## NEW STUDY CONFIRMS HIGH PFAS BLOOD LEVELS AMONG FIREFIGHTERS

A new scientific review finds “unequivocal evidence” that firefighters using foams made with the fluorinated chemicals known as PFAS have “unacceptably” high levels of two toxic PFAS chemicals in their blood.

The review provides further evidence that PFOA and PFOS – two fluorinated chemicals linked to cancer and other diseases – are not the only members of the PFAS class that pose serious health risks to people.

The study said PFHxS is “extremely persistent, exhibits long-range transport, it is more bio-accumulative and hazardous in humans than PFOS.”

The expert panel wrote:

*In comparison to PFOS or PFOA, PFHxS is more water-soluble, more environmentally mobile . . . and has a far longer elimination half-life in humans, about double that of PFOS. Because of the physicochemical properties of PFHxS, its mobility and therefore the extent of its contamination plumes are generally greater than for its close relative, PFOS. PFHxS’ properties also make it very difficult to remove from drinking water with standard methods as it breaks through filter media readily due to poor absorption on activated carbon, especially in the presence of competition from co-contaminants . . . Moreover, PFHxS passes through wastewater treatment processes largely unhindered resulting in PFHxS (along with other PFAS substances) contamination of bio-sludge and effluent, which can then enter the food chain when used for agricultural purposes.*

The study finds that firefighters can be exposed to PFHxS and other PFAS from firefighting foam as well as exposure from contaminated personal protective equipment, handling of contaminated equipment, managing PFAS foam wastes and occupation of contaminated fire stations.

“Our firefighters and first responders are already asked to put themselves in harm’s way virtually every day,” said EWG Senior Scientist David Andrews, Ph.D. “Forcing them to use firefighting foams containing dangerous chemicals when there are alternatives that work puts their long-term health at unacceptable risk.”

Many of the alternatives to PFOA and PFOS pose the same health risks, studies show. Recent analyses by the Environmental Protection Agency and the Centers for Disease Control and Prevention have linked substitutes for PFOA and PFOS, such as Gen-X and PFBS, with serious health problems.

The study also bolsters efforts by Congress to quickly end the military’s use of firefighting foams made with PFAS. Both the House and Senate versions of the National Defense Authorization Act for FY 2020 end the use of these foams by 2023.

Source: [www.ewg.org](http://www.ewg.org)

## Running—Even a Little—Helps You Live Longer

Even a little running on a regular basis can extend your life, Australian researchers say.

They analyzed 14 studies that included more than 232,000 people whose health was tracked for between 5.5 and 35 years. During the study periods, nearly 26,000 participants died.

The collective data showed that any amount of running was associated with a 30% lower risk of death from heart disease, and a 23% lower risk of death from cancer.

Even as little as 50 minutes of running once a week at a pace slower than 6 mph appeared to be protective, according to the authors of the study published online Nov. 4 in the *British Journal of Sports Medicine*.

They said that makes running a good option for people who say they are too busy to exercise.

The reasons running is associated with a reduced risk of premature death are unclear, and the study doesn't establish cause and effect, said lead researcher Zeljko Pedisic.

His team also noted that the number of studies analyzed was small and considerable variation in their methods may have influenced the results.

Even so, any amount of running is better than none, the authors suggested.

"Increased rates of participation in running, regardless of its dose, would probably lead to substantial improvements in population health and longevity," they concluded in a news release.

Source: *British Journal of Sports Medicine*, Nov. 2019



## Faster Meal Prep: 5 Kitchen Hacks to Master

If you'd like to make it through the week without worrying what's for dinner (but you don't have all weekend to do so), here are five time-saving tips to give your meal prep process a makeover.

### 1. Write it Down

As Benjamin Franklin once said, "If you fail to plan, you are planning to fail." If you want to succeed in making meals ahead of time, you need a plan—preferably in writing. If your kitchen prep steps start by opening a cabinet or sharpening a knife, switch it up and get in the habit of reaching for your notebook instead (or an app on your phone).

Map out ahead of time what your upcoming week looks like and exactly for which meals need prepping. Do you have plans to go out with a friend one night? Chart on paper how many breakfast, lunch and dinner meals you will need for the upcoming week. And don't forget to include snacks.

### 2. Set a Timer

A successful meal prep plan includes multiple steps, such as outlining the number of meals and snacks, researching the recipes, purchasing the ingredients and putting it all together in the kitchen. Even the best-designed meal prep plan can fall flat if you don't allot adequate time to execute all of these actions.

Set aside a chunk of time earlier in the weekend to select the recipes you want to prepare. Setting a time limit or timer for yourself to get this step finished can be incredibly helpful. Many a well-intentioned meal prepper has gone down the rabbit hole of online recipe research never to return to actually prepare those dishes.

### 3. Reuse Recipes

The easiest way to streamline meal prep is to reuse recipes or meal ideas that already work for you. If you're trying to knock out dinner for the upcoming workweek, it may not be realistic to try five new recipes. Try limiting yourself to one or two new recipes and relying on old standbys that you know you like and will actually eat.

Keeping track of meal ideas can be tricky in an age where every recipe is readily available at our fingertips. Go old school and print the recipes you've tried, taking notes on what worked and ditching those that didn't work. Save time by keeping your recipes in a folder organized by breakfast, side dishes, slow cooker mains, etc.

### 4. Call on Convenience Foods

Convenience foods can get a bad rap as being expensive or unnecessary. But there are some really innovative items at the grocery store that can save you time when you get back in the kitchen.

While you could peel and scoop and chop and roast a butternut squash, buying pre-cut bagged vegetables (such as butternut squash) can save you hours in the kitchen. Other shortcuts to check out in the produce section include tubes of fresh herbs and spices and pre-washed, chopped salad mixes and greens.

When it comes to the middle aisles, bottled marinades and sauces can be a meal prepper's savior. Check out lower-sodium canned beans and spice packets that can make whipping up flavorful foods a snap.

### 5. Befriend Your Freezer

If you're going to take the time to cook it once, you might as well make enough to eat it twice. Double your efforts by doubling your recipes and freeze the leftovers for future weeks. You can even pre-portion your larger batches into containers or baggies before popping your food in the freezer.

Put these time-saving tips to work and get your make-ahead meals made faster.

Source: [www.acefitness.org](http://www.acefitness.org)

# Diet Soda and Juice Tied to Increased Stroke Risk



**These ‘no-calorie’ drinks are linked to poor health.**

In an effort to cut back on sugar, many adults reach for sugar substitutes in the hopes they’ll be a little healthier. But, according to a recent study, artificial sweeteners can actually increase our health risks.

“Whether you are choosing something that has real sugar, artificial sweeteners or even a plant-based sweetener that has no calories—it’s still turning on the center of your brain and training you to want more sweet things,” says Lindsay Malone, RD, who did not take part in the study.

## What the research examined

The study looked at data on 81,714 women between the ages of 50 and 79.

Researchers found that drinking artificially sweetened beverages was associated with an increased risk of stroke, heart disease and even death.

Women who drank two or more diet drinks a day had a 23% increase in stroke risk when compared with women who drank diet drinks less than once per week.

Malone says artificial sweeteners change our gut bacteria, among other things. Sugar, in general, promotes an increase in your personal blood sugar, as well as spikes in insulin. All of these things combined can contribute to excess weight gain—particularly fat, and also inflammation.

It’s also important to keep in mind that artificial sweeteners tend to be hundreds of times sweeter than regular sugar, Malone notes.

## A vicious cycle

Consuming artificial sweeteners sets the bar really high for your palate, and encourages your taste buds to keep going for something sweeter and sweeter each time.

Malone says a good way to gauge whether your diet is too sweet is to see if fruits like apples and strawberries taste sweet to you. If the answer is ‘no,’ you should work on lowering the ‘sweet threshold’ of your palate. “Work on cutting in half what you’re doing right now and continue to cut in half until you’re not using any sweeteners,” she says.

*Source: [www.clevelandclinic.org](http://www.clevelandclinic.org)*

## Exercise of the Month

### Assisted Pistol Squat

Assisted pistol squats are a great first step to doing a full depth, unassisted pistol squat. Pistol squats are helpful in building symmetrical strength in your legs, as well as increasing your ability to stabilize on a single leg with lower risk of injury.

- Facing away from a jump box or chair, stand on one leg with your arms and off leg extended in front of you.
- Bend your standing leg until you touch the box/chair and hold position for a moment (do not rest your full weight onto the box).
- Extend your standing leg until you are upright again.
- Repeat 3 sets of 10.



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## Rethinking Training to Exhaustion

### Training to Fatigue May Impair Motor Learning

It’s common for athletes, musicians and other professionals to train repetitively to fatigue in seeking to improve their performance. When it comes to mastering a motor skill, however, new research shows that intensive repetition to the point of performance degradation undermines learning. An international research group conducted the study and found that subjects who had trained to fatigue experienced detrimental changes in motor skill learning, but not in performance of mentally demanding tasks.

“Our observations should be considered carefully when designing training protocols such as in sports and musical performance, as well as for rehabilitation programs,” said study author Pablo Celnik, PhD, director of the Department of Physical Medicine and Rehabilitation at the Johns Hopkins University School of Medicine.

*Source: [IDEA Fitness Journal](http://IDEA Fitness Journal), Nov/Dec 2019*





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## Recipe of the Month: Healthier Broccoli Cheddar Soup

### INGREDIENTS:

- 1 bunch broccoli
- 1 small onion, finely chopped
- 1 medium red-skinned potato, diced
- 1/4 cup flour
- 3 cups low-sodium chicken or vegetable broth
- Salt and freshly ground pepper
- 1/4 tsp nutmeg
- 1 cup grated extra-sharp cheddar
- 1 tsp Worcestershire sauce
- One 12oz can fat-free evaporated milk
- 2 scallions, thinly sliced



### PREPARATION:

1. Separate the stems and the florets from the broccoli. Trim and discard the bottom of the broccoli stems and peel the tough outer layers. Finely chop the stems and coarsely chop the florets and set aside separately.
2. Mist a large pot with nonstick cooking spray and heat over medium heat. Add the broccoli stems, onions and potatoes and cook, stirring, until softened, 7 to 10 minutes. Add the flour and cook, stirring, until lightly toasted, about 2 minutes. Stir in the broth and bring to a boil. Reduce the heat to maintain a simmer and continue to cook, stirring occasionally, until thickened and the vegetables are tender, 12 to 15 minutes.
3. Meanwhile, combine the reserved florets and 1/2 cup water in a small saucepan. Bring to a boil, cover and continue to steam until the florets are bright green and crisp-tender, about 5 minutes. Add the entire contents of the pot with the florets to the soup along with the nutmeg. Stir to combine and remove from the heat. Stir in cheddar, Worcestershire and milk. Season with salt and pepper. Garnish with scallions.

#### Nutrition Facts:

Servings: 6  
 Calories: 230  
 Total Fat : 8g (4.5g sat)  
 Protein: 16g  
 Carbohydrate: 26g  
 Fiber: 4g  
 Sodium: 360mg  
 Cholesterol: 20mg

Source: [www.foodnetwork.com](http://www.foodnetwork.com)

### DID YOU KNOW?

Bananas can help improve your mood. A banana has approximately 30% of your daily recommended intake of vitamin B6. Vitamin B6 helps the brain produce serotonin, which is considered a mood stabilizer. Serotonin impacts your motor skills and emotions. It also helps you sleep and digest food. Eating a banana can help relieve depression and anxiety by stimulating the serotonin levels in your body.

# Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Division Chief Mike Corless

Re: Operations Department Monthly Report – January 2020

The following summary of work includes those activities completed within the Operations Division.

- Meetings Attended:
  - Staff Meetings
  - Monthly Ops
  - Board Meeting
  - CCOM Fire Users
  - C800
  - Budget monitoring
  - Labor Management
  - Personnel issue
  - REGIS Steering Committee
- 01/07 State USAR Meeting
- 01/08 Fire Station Alerting meeting and project update
- 01/08 Meeting with BC Palmer regarding personnel issue
- 01/09 Fire Defense Board
- 01/09 RDPO work group (UASI)
- 01/14 Meeting with Lt Bauer
- 01/14 Meeting with Port of Portland regarding PFAS (Foam use)
- 01/15 Meeting with Capt Lowther
- 01/15 Regional OPS Chief meeting
- 01/15 Chief's interviews(Battalion Chief)
- 01/17 Hose and Nozzle Committee meeting
- 01/17 Teach Fire Officer 1 Academy (Ops expectations and Personnel issues)
- 01/21 Inter-agency meeting with Sandy Fire
- 01/22 Intterra project team meeting
- 01/27 Paramedic deployment with Labor
- 01/28 Wildland grant meeting
- 01/28 SOC work with Data
- 01/28 Meeting with Lt Gayman regarding expectations
- 01/29 Meeting with Lt Dunne regarding Lt test component
- 01/29 FSA conference call update
- 01/29 Meeting with Chief Huffman Gladstone Fire regarding Ops concerns
- 01/30 SOC work with Data



- 01/30 Interviews for the Car program

Respectfully submitted,

Division Chief Mike Corless

### **North Battalion- A Shift**

#### **Battalion Chief Michael Carlsen**

- Significant Incidents
  - Several small electrical fires have taken place in the Battalion. These were kept at the Task Force level.
  - Arrived second due for a high rise Task Force (Miramont Point). Assumed “scribe” duties to the IC which included “mayday” channel monitoring, ICS Tactical Worksheet, and resource management.
  - On January 29<sup>th</sup>, I responded with Engine 310 and E311 to a report of an unknown if injury motor vehicle accident. Upon arrival, it was determined that a 16 year-old male crashed into a large tree. After approximately 20 minutes of ALS resuscitation efforts, the patient was determined to be deceased. This was an emotionally challenging call as it took place several blocks from the patient’s house and the parents drove to the scene. Crews performed with aplomb.
- Projects/Events/Meetings/Training
  - Extensive time spent working on 2020/2021 US&R budget preparation.
  - Administrative time spent preparing for and executing the selection process for the replacement Captain of HR 305.
  - Personnel issue management.
  - Host ride along for Probationary Lieutenant Nick Fisher.
  - Conducted multiple Apparatus Operator and Probationary Fire Fighter Evaluations.
  - Helped conduct multiple Organizational Briefings.
  - Attended multiple Senior Staff meetings.
  - Attended Board Work Session.
  - Attended one Operations Briefing.
  - Attended one community organization meeting.
  - Multiple station visits.
  - Policy review and updates.

### **North Battalion-B Shift**

#### **Battalion Chief Josh Santos**

- Significant Incidents
  - No significant incidents to report for the month of January.

- Projects/Events/Meetings/Training
  - Attended promotional swearing in ceremony.
  - Completed battalion station visits and provided operations notes.
  - Assisted with new ESO charting platform rollout.
  - Attended monthly Ops meeting.
  - Attended Senior Staff meeting.
  - Worked on SOC updates.
  - Participated in Probationary Firefighter Final Practical Evaluation x 2.
  - Attended LMC meeting.

### **North Battalion-C Shift**

#### **Battalion Chief David Palmer**

- Significant Incidents
  - Responded to structure fire in residence on S Clear View Ct while working as BC303. Fire started externally and was extending to attic. Crews stopped fire quickly. No residents home, three dogs saved from structure.
  - Responded to structure fire on SE Aldercrest. Fire confined to basement and extinguished by buildings broken piping prior to arrival. Crews overhauled and removed smoke, worked with resident for housing.
- Projects/Events/Meetings/Training
  - Visited all crews.
  - Ride along with Chief Charlton.
  - Local Emergency Planning Committee (LEPC) meeting with various shareholders from the district.
  - Coordinated with Station Captains for budget inputs.
  - Conducted several multi-company drills with battalion.

### **East Battalion- A Shift**

#### **Battalion Chief Burke Slater**

- Significant Incidents
  - No significant incidents to report for the month of January.
- Projects/Events/Meetings/Training
  - SCBA Budget Work Session with Capt. Wiken.
  - Budget planning for the tools and equipment program.
  - Evaluated E308 and E314 PFF's at the TC for Final Probationary Testing.
  - Completed the ESO Tablet for BC301.
  - Completed the SDAO monthly managerial training.
  - Completed the Accreditation document draft for 6E tools and equipment.

### **East Battalion- B Shift**

#### **Battalion Chief Brent Olson**

- Significant Incidents
  - Traffic Accident Injury, Amisigger Rd. – 1/13/20
  - Miramont Pointe Commercial Task Force – 1/30/2020

- Marine Rescue 2, Orient Dr. Boring – 1/30/2020
- Projects/Events/Meetings/Training
  - Swearing in Ceremony, Camp Withycombe – 1/2/20
  - Boring CPO meeting – 1/7/20
  - Taught portion of Fire Officer I Academy – 1/10/20
  - Station visits, Station 330 and Station 12 – 1/10/20
  - Operations Meeting – 1/13/20
  - Estacada City Council Mtg. – 1/13/20
  - Station Visit, Station 330 – 1/13/20
  - Budget Submitted, 10-1143 Wildland - 1/13/20
  - Probationary Evaluation Finals, E330, E307, E308 – 1/16/2020
  - Estacada Fire Board Meeting – 1/16/2020
  - Ridgecrest HOA outreach, Estacada – 1/19/2020
  - Probationary Lt. Tactical, E307 – 1/19/2020
  - Meeting with BC Deters, volunteer expectations – 1/28/2020
  - Meeting with Station 11 Capt. concerning Station 12 – 1/29/2020
  - Station visits : 14, 330, 12, 18, 8 – 1/30/2020
  - Station expectations, B318, E311 @ Station 12 – 1/31/2020
  - Continued work on Intterra program, phase II – throughout month
  - Continued Capt. mentoring for FY20/21 budget input – throughout month

### **East Battalion- C Shift**

#### **Battalion Chief Tony Cordie**

- Significant Incidents
  - Commercial fire on SE Sunnyside Rd. – 1/9/20
  - Water rescue Clackamas River near Barton Park – 1/11/20
  - House fire on Se Aldercrest – 1/14/20
  - MVA with entrapment Hayden Rd., Estacada – 1/17/20
- Projects/Events/Meetings/Training
  - Conducted Operational Briefings.
  - Attended Senior Staff meetings.
  - Attended Ops meeting.
  - Met with all personnel in the East battalion on a shift by shift basis on C shift.
  - District familiarization in the East battalion.
  - Mentoring for a C shift East battalion probationary lieutenant.
  - Met with east battalion crews to go over operational priorities and information for the month.
  - Met with fire marshal office personnel as a liaison for operations.
  - Conducted probationary firefighter evaluations.
  - Conducted probationary apparatus operator evaluations.
  - Attended Swearing In Ceremony.
  - Attended Finance Committee for upcoming Fire District budget.
  - Attended Clackamas Fire Board of Directors' work session.
  - Attended Boring CPO meeting.

### **South Battalion- A Shift**

#### **Battalion Chief Brian Burke**

- Significant Incidents
  - No significant incidents to report for the month of January.
  
- Projects/Events/Meetings/Training
  - Worked with captains from Station 10 and 15 on budget preparations.
  - Teach NFPA Instructor I to 14 fire district personnel.
  - Attend Awards/Recognition Ceremony.

### **South Battalion- B Shift**

#### **Battalion Chief Jonathan Scheirman**

- Significant Incidents
  - Commercial Fire on Washington St.
  
- Projects/Events/Meetings/Training
  - Attended the CFD Board Meeting.
  - Hosted Chief Charlton on a ride along.
  - Completed budget review for assigned stations.
  - Probationary AO and Firefighter evaluations.
  - Presented a class on Personal Finances to the Probationary Class.

### **South Battalion- C Shift**

#### **Battalion Chief Jason Ellison**

- Significant Incidents
  - No significant incidents to report for the month of January.
  
- Projects/Events/Meetings/Training
  - Meet with CCSO to discuss water rescue response.
  - Water rescue program management.
  - Budget preparations.
  - I took most of the month off for family medical leave.

# Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Battalion Chief Nick Browne

Re: Training Department Monthly Report – January 2020

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## **Projects/Events/Meetings/Training – BC Browne**

- Coverage Officer.
- Attended testing meeting.
- Started delivering 2020 Annual Training. See Annual Training Plan Document.
- Attended Ops meeting.
- DPSST Records/Management Training.
- Met with Sandy Fire's Training Chief.
- Training Center remodel meeting.
- New Carpet and Paint in Training Center.
- Ongoing management of Training Center Remodel Project.
- Training Staff relocated into Training Center.
- Met with department Directors to discuss Annual Training Plan.
- Worked On Accreditation Sections.
- Career Academy preparation.
- Attended Senior Staff meetings.
- Training Staff reviewed policies and updated all CPS/IPS/SOP's.
- Taught Fire Service Resilience and Fire Officer Academy.
- Provided NFPA Fire Officer 1 Academy.
- Provided NFPA Apparatus Operator Academy.
- Provided NFPA Instructor 1 Class.
- Paratech training.
- Worked on the budget.
- Regional Fire Training Officer Meeting.
- Target Solutions and Fire Rescue 1 Training Platform presentation.
- Attended an OSHA Fire Service Meeting in Salem with Captain Kinne.
- Class 20-01 began their careers at Clackamas Fire. Delivered a welcome and Academy Orientation.
- Excited to be part of this Training Team. Great group of people to serve with.

## **Projects/Events/Meetings/Training – ATO Capt. Kinne**

- Joint Apprenticeship Taskforce conference call.
- Prepared Academy schedule.
- Updated Academy documents/ prepare for Recruit Academy.
- Assisted with designing and installing new training tower windows.

- Concrete removal from training grounds.
- Initiated Staff Development training plan.
- Attended NWRFSDC meeting.
- Attended SAIF meeting in Aumsville.
- Attended Senior Staff meeting.
- Arranged and attended 3 days of Probationary FF final evaluations.
- Attended multiple Zoom meetings concerning training delivery platforms/ vendor selection.
- Hosted multi agency training delivery platform meeting for possible user collaboration
- Numerous meetings concerning Training Center remodel
- Moved office spaces to Training Center.

**Projects/Events/Meetings/Training – ATO Lt. Brown**

- Weekly Training Staff Meetings.
- Probationary Apparatus Operator's Practical tests.
- Updated Probationary AO Credential.
- AO Mentor Meeting.
- Blood Borne Pathogens.
- Moved to Training Office.
- Emergency Services Division/ Business Services Division Training Planning Retreat.
- Bailout Annual Compliance Training.
- Special Operations Fillable Form.
- AO Academy Preparation.

**Projects/Events/Meetings/Training – ATO Lt. Walker**

- Volunteer Training Task Book Sign off and Evolutions.
- Career Academy 20-01, Started Jan. 27, Week 1 went very well.
- Completed probationary FF Final testing for 19-01. All passed.
- Fire Officer 1 Academy. Put the academy together in late December and early January. The Academy took place January 10<sup>th</sup> and January 13-17 for a total of six days.
- Met with most of the newly appointed Lieutenants to explain their probation.
- Continued to meet with the firefighters that came over with Estacada. We have been assisting them with probation and other changes that come with the change.
- Training Department move. Moved from the south training offices to the offices in the Training Center.

Respectfully submitted,

Battalion Chief Nick Browne

# Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Volunteer Services Chief Steve Deters

Re: Volunteer Services Department Monthly Report – January 2020

The following report is a breakdown of Volunteer activity in training and scheduled public events.

## Fire Training

Drills in the month of January included:

- 1/08/2020 Munis Training
- 1/09/2020 Munis Training
- 1/15/2020 Fire Fighter 1 Task Book Skills
- 1/16/2020 Fire Fighter 1 Task Book Skills
- 1/22/2020 Fire Fighter 1 Task Book Skills
- 1/23/2020 Fire Fighter 1 Task Book Skills
- 1/29/2020 Open Skills Drill
- 1/30/2020 Open Skills Drill

## EMS Training

- None – EMS Instructors in transition

## In January the Volunteer group participated in the following Events/Meetings

- 1/02/2020 Promotion & Swearing In Ceremony
- 1/04/2020 Move up for Sandy Fire Annual Banquet
- 1/06/2020 All Volunteer Association Meeting
- 1/08/2020 New Volunteer Orientation
- 1/25/2020 Move up for Hoodland Fire Annual Banquet

## Explorers

- 1/26/2020 Welcomed 10 new Explorers to the program & completing their pre-placement medical evaluations. Volunteer Adam Genskay will be lead Instructor

## Public-Relations

- None Reported.

### Station Coverage

The following is a breakdown per station that had a Duty Shift for January:

- Stn.12 19/31
- Stn.13 22/31
- Stn.18 30/31 ( 7 were 24 hour )
- Rehab/Water Tender Group 24/31

### Personnel Changes

- None

Respectfully submitted,

Volunteer Services Battalion Chief Steve Deters



# Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Facility Maintenance Director Scott Vallance

Re: Facility Maintenance Department Monthly Report – 2020

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January was a busy month for the Facility Department, with the focus this month, on budgeting for not only ourselves, but also assisting many Captains with developing budgets for their stations as well as station responsibility overview. In addition to numerous budgeting sessions we:

- Obtained paint bids for Station 8, Station 10 and the Training Center
- Arranged for, and met with the environmental rep and legal counsel for the Port of Portland to discuss PFAS contamination and best practice moving forward.
- Station 330 – Assisted with PT room improvements (flooring, paint, electrical).
  - Sonitrol installation preliminary work on 3 doorways.
- Station 16/ Station 19
  - Continued work on punch list items at both locations; lighting, electrical, HVAC, water leaks, gas flow, etc.
- Training Center – Remodel work including
  - Paint of interior
  - Replace flooring in offices
  - Collected bids for replacement of windows and siding
- Station 21 – ADA ramp installed at rear of building
  - Prep parking area at rear of station for final handicap striping as soon as weather permits.
  - Removed rear awning to accommodate ADA ramp.
- Station 14
  - Asbestos testing of PT room flooring
  - Quote for remediation in this room (to be done in February)
  - Obtain bids for training tower roof replacement
- Station 1
  - Work up of floor plan for female locker room remodel
  - RFQ and job scope write up/prep for bid requests
- Station 4/ Station 5
  - Completed fire alarm panel upgrade/replacement
- Station 1, Station 6, Station 15
  - Flooring replacements quotes

Respectfully submitted,

Facility Maintenance Director Scott Vallance

## **CORRESPONDENCE**

- C-1 Thank you re: the dedication, hard work, bravery, and outstanding services provided to the community.
- C-2 Thank you re: the quick response that led to saving a family's home.
- C-3 Thank you re: Engine 315 and Engine 317's response to a cardiac arrest.



2 shares

All Comments ▾



Morgan Olmstead

Thank you all who helped save our home. We lost a lot of sentimental items....but it could have been so much worse without the quick response from you all, so from the bottom of our hearts WE

THANK YOU 💜

9m Love Reply Message  2

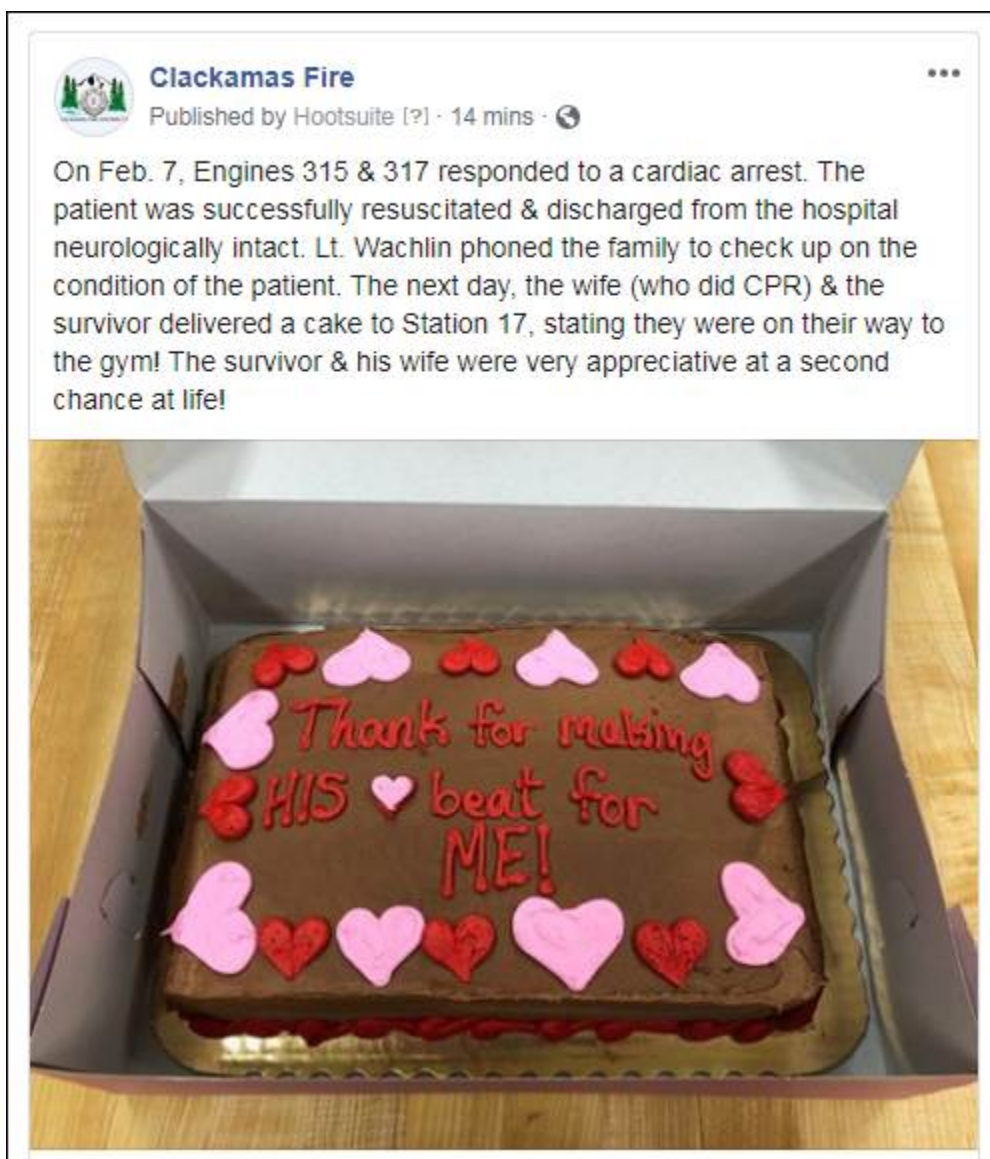


Comment as Clacka...  



Crews included:

- T316: Lt. Spencer Lambing, AO Alex Carey, FF Michael Hess and FF Anthony Funk.
- M316: Paramedic Aaron Franchuk and Paramedic Harold Chaves.
- HR 305: Capt. Kyle Olson, AO Darren Knott, FF Gregory Ledoux and FF Scott Kohler.
- E317: Lt. Jed Wachlin, AO Robert Busch and FF Alan Kaiser.
- E315: Lt. Clay Buford, AO Jamen Lahodny and FF Keegan Cross.
- E309: Lt. Patrick Dunne, AO Michael Loverro and FF Jake McMurdie.
- BC 303: BC Josh Santos
- BC 302: BC David Palmer
- FM308: Fire Inspector Denny Dahlgren



Crews included:

E315: Lt. Mark Gayman, AO Jamen Lahodny and FF Keegan Cross.

E317: Lt. Jed Wachlin, AO Robert Busch, and FF Ian Murray.

## **INFORMATIONAL ITEMS**

- I-1 Water rescue in Clackamas River at Austin Hot Springs – The Oregonian/Oregon Live
- I-2 Oregon City House Fire – Clackamas Fire District #1 Facebook
- I-3 Car Fire at Lithia Subaru Dealership in Oregon City – Clackamas Fire District #1 Facebook



The Oregonian/Oregon Live

## Water Rescue in Clackamas River at Austin Hot Springs

By: Tom Hallman Jr.

Posted: February 2, 2020

A couple trying to cross the Clackamas River to reach Austin Hot Springs east of Estacada in the Mount Hood National Forest had to be rescued Sunday afternoon when their kayak capsized.

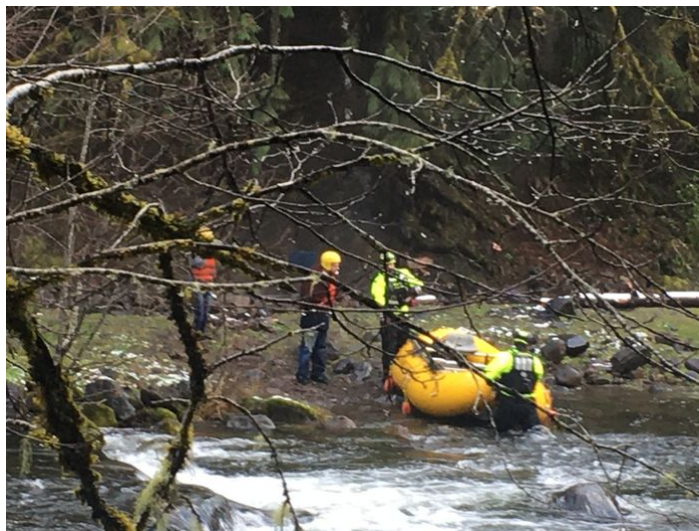
People called the Clackamas County Sheriff's Office after seeing two people on the opposite side of the river waving a towel and yelling for help. The callers had to drive several miles to the Ripple Brook Ranger station to call 911 because there was no cell service.

The Clackamas Water Rescue Consortium responded. This included rescuers from Clackamas Fire District 1, American Medical Response, Tualatin Valley Fire and Rescue and the Clackamas County Sheriff's Office.

When rescuers arrived they learned no one was in the water.

Rescuers used a raft to cross the river and bring Mike Michell, 41, of Milwaukie, and Melissa Albee, 52, of Warren back across the river. Uninjured, they said they capsized their kayak trying to cross the river to get to the hot springs.

They were treated and released at the scene.



Source: <https://www.oregonlive.com/clackamascounty/2020/02/water-rescue-in-clackamas-river-at-austin-hot-springs.html>

Clackamas Fire District #1 Facebook  
Posted: February 7, 2020



**Clackamas Fire**

February 7 at 8:45 AM · 🌐

Just after 3:00 this morning our Oregon City crews were called to multiple reports of flames coming from a neighbor's house. Engine 315 arrived first and found heavy fire involvement from the back of the residence. Firefighters quickly went to work to extinguish the fire and search the building to ensure everyone was out. Thankfully, no injuries have been reported. One person was displaced as a result of this fire and investigators are on scene working to determine what caused the fire.





Clackamas Fire District #1 Facebook  
Posted: January 23, 2020



**Clackamas Fire**

January 23 at 10:17 AM · 🌐

Just before 5:00 a.m. today, crews responded to a report of a car fire at the Lithia Subaru dealership in Oregon City. Firefighters found a single car near the building heavily involved when they arrived. The fire was quickly extinguished with no injuries reported. A second vehicle and the building sustained minor damage as a result of the fire. @ocpolice determined that this was an arson fire and already have one person in custody.

