

Clackamas Fire District #1



**REGULAR BOARD OF DIRECTORS' MEETING
December 16, 2019**

(This meeting was recorded.)

I. CALL TO ORDER PER ORS 192.610 TO 192.690

ORS 192.650 – The meeting is being recorded.

President Trotter called the meeting to order at 6:00 pm.

Present: Board of Directors Jay Cross, Thomas Joseph, Jim Syring, Don Trotter, and Marilyn Wall; Fire Chief Fred Charlton; Deputy Chief Doug Whiteley; Division Chief Bill Conway; Division Chief Mike Corless; Division Chief Brian Stewart; Division Chief Josh Gehrke; Battalion Chief Nick Browne; Battalion Chief Michael Carlsen; Battalion Chief Burke Slater; Battalion Chief Josh Santos; Finance Director Christina Day; Fire Marshal Shawn Olson; Volunteer Association President Ryan Kragero; Data Systems Director Shelby Hopkins; Human Resources Director Trish Noble; Logistics Director DeAnn Cordes; Fleet Director Bill Bischoff; Facilities Director Scott Vallance; Accounting Manager Anh Le; Public Information Officer Brandon Paxton; Genoa Ingram from Court Street Consulting; Agent of Record from Wilson-Heirgood Associates Jeff Griffin; CPA Russell Ries from Jarrard, Seibert, Pollard & Co.; Citizens Chris Hawes, John Kihlstrum and Lowell Peterson; and Executive Assistant Karen Strejc.

II. PLEDGE OF ALLEGIANCE

III. CHANGES TO THE AGENDA

Chief Charlton noted that there were no changes to the agenda. He shared that a revised agenda had been distributed.

BC Deters was absent as he was working at the Operation Santa Claus warehouse.

IV. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING ON NOVEMBER 18, 2019 AND THE BOARD WORK SESSION ON NOVEMBER 25, 2019.

The motion passed unanimously to approve the minutes as written for both the regular Board meeting on November 18, 2019 and the Board work session on November 25, 2019.

V. PUBLIC COMMENT

None.

VI. AWARD PRESENTATION

Chief Charlton recognized Director Wall for her 20 years of service as a Board of Director for Clackamas Fire District #1. Chief Charlton presented Director Wall with an award.

VII. PRESENTATION – ANNUAL AUDIT

CPA Russell Ries with Jarrard, Siebert, pollard & Co., shared the results from the audit of Clackamas Fire, from the fiscal year ending June 30, 2019.

Russell explained he would review information from the Management Discussion and Analysis Information section of the Audit.

Russell reported that Clackamas Fire would receive a clean and unmodified opinion on the financial statements.

Russell shared that in the back of the audit, there was a report on the minimum standards. He explained the report contained additional compliance and internal control testing for additional reports for districts or municipalities within the state of Oregon. He noted that the District was receiving a clean opinion. There were no non-compliance issues noted nor any control issues.

Russell provided an overview of the audit. He reported that the records were in great shape.

Russell thanked Finance Director Christina Day, Chief Charlton and Clackamas Fire Staff, for their work done over the year. He shared that all information was well documented. He appreciated the work that the accounting staff did.

VIII. PRESENTATION - INSURANCE RENEWAL WITH SDIS TO INCLUDE THE LONGEVITY CREDIT AND RATE LOCK GUARANTEE PROGRAM

Agent of Record Jeff Griffin with Wilson-Heirgood Associates noted that the Special Districts Association of Oregon (SDAO) sent a letter to clients prior to renewal that shared they projected the average rate increase for most districts to be 10% (8% plus inflation). Jeff noted that their budget letter in February noted a projection of rates to increase by 7% plus inflation.

Jeff shared rate information via a PowerPoint presentation.

Jeff noted that last year, the District received a 10% Best Practice credit, plus an additional one time credit of 4% for receiving special Board training.

Jeff explained that the properties went up \$16 million, but the rate did not. He explained that the liability included all the projected payroll for both Clackamas and Estacada, increasing personnel services.

Jeff explained that several years ago, they went away from a commission to a flat fee. That fee was 5%.

Jeff shared his prediction for the industry long-term. He noted four scenarios:

1. No large losses and the economy stays good and insurance companies would show a significant profit, so rates would stabilize. This would be the best case scenario.
2. The losses stay good, but the economy slows down. This could reduce rates.
3. Losses stay high nationally, but the economy stays good. This would be a similar renewal next year to what we see this year.

4. Losses stay high and the economy falls. This would have us go into an availability crisis. He shared that there were signs we may be headed in this direction.

Jeff explained that the worst case scenario for Clackamas Fire would be rate increases.

Jeff shared that several insurance agencies have pulled out of insuring fire agencies.

Jeff noted that we were inside budget this year.

Director Wall asked where the entities were going that were pulling out of servicing fire agencies. Jeff explained that they were realigning their market strategy, with many of them going into areas such as mainstream commercial or cyber liability.

Director Wall asked why the District wasn't having a reduction of premiums. Jeff shared they added payroll and services and added values on the buildings. He explained that there were no changes in values or deductibles. He also shared that the District was at appraised value.

Director Wall thanked Jeff for going above and beyond to get the District the rate that it now has. Jeff thanked the District staff for their work done.

Director Joseph thanked Jeff for getting the District the best rate possible.

IX. PRESENTATION – EMERGENCY MEDICAL SERVICES (EMS) UPDATE

Car Pilot Program

DC Conway shared information regarding the Car Pilot Program 2.0.

- He explained that innovative ways had been researched to answer responses.
- The goal was to allow apparatus to remain available for priority response.
- This would be a six month pilot.
- This would be a single person response vehicle (Company Officer or Paramedic)
- He shared that that specific incident types for this car unit included:
 - Low acuity EMS incidents
 - Public assists
 - Fire alarms in businesses during the day
- The District sent a letter to the county, where they asked permission to have the single person response unit stop the clock. The AMR contract states that two people have to respond, but it also has language to allow the District to do a single person response unit.
- The launch date for this pilot would be February 15, 2020.
- It was asked how this would be dispatched. DC Corless shared that the run cards would be set up to delay a heavy apparatus from responding. The response area would be increased for that unit. The car unit will be responding from Station 4.

General EMS Update

DC Conway gave a general update on EMS matters.

- Cardiac Monitors
 - The useful life of a cardiac monitor was approximately seven to ten years.
 - The Zoll X Series is approximately six years old.

- The total replacement cost for all our cardiac monitors could reach \$1 million.
- The Fire Chief directed that a good portion of the GEMT funds be put into capital replacement to prepare for this replacement.
- Most of the agencies in Clackamas County were on the same replacement schedule. He noted how this would provide an opportunity to collaborate and standardize monitors.
- ALS Consortium Agreement
 - He shared that the ALS Consortium was an intergovernmental body that included Clackamas Fire, TVF&R and Lake Oswego. The agreement was between these members.
 - He explained that another consortium agreement was the intergovernmental agreement (IGA) with the county. All three members have an individual IGA with the county. This IGA stated that the District promised to have a paramedic on call within a certain amount of time. The IGA with the county for all three members expired in May 2019. The agreement was extended for six months.
 - The ALS Consortium agreement was extended an additional 12 months through December 31, 2020.

Community Medicine

BC Santos highlighted some partnerships within Community Medicine.

- **Workforce.** This helped individuals get ready to re-enter the workforce.
- **Bridges to change.** This was recovery housing. Addiction patients could go here if they needed temporary housing. This helped keep those individuals out of the 911 system. The District referred patients to them.
- **Oregon Health Authority.** They provided vaccinations (Flu, Hepatitis A and B) for the District. They also gave support to its community medicine roles.
- **Public Health.** They have helped and allocated some resources to Community Paramedic Cook with data initiatives. She had her own desk at their office.

BC Santos noted the collaboration linked between all these partnerships sets the stage for the District to have more grant options available.

Director Joseph asked who identified the individuals re-entering the workforce. BC Santos shared that they were predominately found by Project Hope. He added that once individuals were in the system, Public Health and Community Paramedic Cook helped keep them on the track to recovery.

Director Joseph asked if the District would be able to increase the budget to help more with staffing. BC Santos shared that they would like to look at increasing the Community Paramedic staff, and hoped to have a Case Manager on staff in the five-year plan.

BC Santos shared that currently, the hard part was getting individuals connected and keeping them connected with appropriate resources. He added they recognized they needed to look for sustainable funding in order to accomplish this.

Director Joseph noted the need for a backup for Community Paramedic Cook. BC Santos shared they were trying to systemize and expand on what she was doing moving forward.

BC Santos shared information about the county-wide care plan and how this plan tied into the frequent users. He noted that if the users didn't stay connected, they ended up back in the 911 system.

BC Santos noted the three protocols in play were: no transport, no dispatch, and single destination.

BC Santos shared that they were currently looking for a longer term sustainability for Community Medicine. He shared that he and Community Paramedic Cook sat on a mobile integrated health coalition and were doing some national research.

BC Santos reminded that group that in May 2019, the Ambulance Service contract expired and an extension of five years, to May 2024, was granted. He explained that in accountability of that extension, the Board of County Commissioners, tasked the EMS Council with developing a strategic plan. He went on to explain that the ASA Strategic Taskforce was born from this.

BC Santos stated that one of the 12 areas of improvement the ASA Strategic Taskforce created, was single resource response. He explained they planned three, six month pilot programs that would be single role response only.

BC Santos shared information about the three pilot programs.

- Unknown injury motor vehicle accident.
 - The District was the only agency participating in this.
 - These would be fire response only. An ambulance would not be dispatched.
 - This began on December 2nd.
 - Data would be collected each month.

- Ambulance only to Sunnyside Kaiser Campus
 - He shared that the Sunnyside Kaiser Campus had four clinics, the main hospital and the emergency room. He explained that on some days, the heavy rescue apparatus responded to that campus up to three times a day. He added that most times, the calls were transporting patients to another building within that campus.
 - An ambulance only will be dispatched for all calls except for cardiac arrest or not breathing.
 - This pilot will only be for when the patient would be in a building and under clinical staff (ex: doctor, nurse) care.
 - This was a six-month pilot program that began in December.

- Medic Unit Deployment
 - BC Santos noted that today, when the tones go off, Medic 303 and Medic 316 could be initiated with another apparatus or as a transport only. He explained that the District wasn't always able to monitor where they're at, because at some point in the call, they sometimes become the transport.

- Starting January 1st, Medic 303 and Medic 316 deployment would be changing.
- This would be a six-month pilot.
- During this pilot, Medic 303 and Medic 316, would be dispatched out of fixed locations - Station 3 and Station 16. They would be dispatched Automatic vehicle locator (AVL) closest.
- He shared that within the pilot, Medic 303 would be transporting from 8:00 am – 8:00 pm, which would be on par with Medic 316. They would be on roster with AMR from 8:00 am – 8:00 pm. At night, they would be off roster with AMR, and would be a fire first responder.
- DC Corless shared that this would be the first time, in Clackamas County that a system status plan (how AMR deploys resources) was built around two fixed fire locations.

X. PRESENTATION – SUPPLEMENTAL BUDGET

Finance Director Day shared that each year, budgets were finalized in March for the upcoming July 1st. She noted that since this was done so much earlier, before the fiscal year began, things happened between March and July 1st.

Finance Director Day listed multiple unknowns that CFD #1 had in March 2019

- The audited beginning fund balance.
 - The District didn't know if we were eligible for Ground Emergency Medical Transport (GEMT) funds or how much it would be, if eligible.
- The District wasn't talking about a Contract for Service with Estacada Fire District #69 (EFD#69).
- The District didn't know the results of spending management.

Finance Director Day shared that Oregon Revised Statute (ORS), allowed us to make changes to the budget after the budget adoption for certain circumstances.

Finance Director Day reviewed the summary of changes

- GEMT reimbursement revenues.
- Extension of EFD #69 Contract for Service.
- Adjustments were made to the revenue and beginning fund balances in fiscal year 2020, after audit completion.
- Conflagration Act expenses and Oregon State Fire Marshal (OSFM) reimbursement.
- Multiple grants have been awarded, but not yet received.
- Other smaller changes.

Finance Director Day shared some highlight information.

GEMT reimbursement

- Retroactive reimbursement for FY2017-2018 = \$1,286,155.
- Appropriate funds for:
 - State match = \$180,050. She explained that we had to front the state some money to get Federal funds later.

- State fees = \$32,409. It cost \$150,000 to have the reimbursement request calculated, submitted and filed.
- Cost of reimbursement request preparation = \$150,000
- Purchase of postponed EMS equipment = \$100,000
- Funding for postponed EMS training = \$30,000
- CAR program funding = \$70,000
- Succession/staff planning = \$120,000
- Reserve for replacement of cardiac monitors = \$603,696
 - Request for Fiscal Year 2019-2019 reimbursement in process.

Estacada Contract or Services

- Additional revenues for extension of command/control contract to December 31, 2019 = \$68,529.
- Revenues for service to be provided January 1, 2020 to June 30, 2020 = \$1,458,256.
- Corresponding expenditures to provide services to the community of Estacada, including staff salary and benefits

Grant Awards

- AFG Grant= \$317,632 for EMS power gurneys, wildland firefighter training and peer support training.
- C800 Grant= \$66,000 for tap out controller implementation.
- Community Paramedic grants. Community Paramedic Cook secured \$7,450 above what was known prior.
- CESF Grant =\$2,946 for bicycle helmets for distribution.

Conflagrations

- Deployment in October 2019 to California.
- Requesting reimbursement of \$210,800.

Transfer of Financial Services Department

- This transfer did not increase or decrease the budget, but it required supplemental budget, due to the change in appropriation method. They were previously in the Emergency Services Division, and now were in the Business Services Division.

Beginning Fund Balances

- General Fund - \$1,293,330.
 - Close-out of Capital Construction (Bond) fund. This transferred approximately \$520,000 into the General Fund.
 - Higher property tax collections. This increased the fund approximately \$500,000.
 - Spending Management. There were quite a few cuts in the budget last year. Spending Management cut \$400,000 out of the operating budget and also underspent.
 - They opted not to do a transfer out of General Fund.
 - The Equipment Replacement Fund came in lower -\$211,153.
 - Debt Service Fund =\$130,245. This came in higher due to higher tax collections.

Finance Director Day noted that the staff recommended approval of the Fiscal Year 2019-2020 Supplemental Budget, as presented in Resolution 19-07, to recognize unanticipated revenues and expenditures.

XI. BUSINESS

B-1 Request Board Approval of Annual Audit

Director Cross moved and Director Syring seconded the motion to approve the audited financial statements for the Fiscal Year 2018-2019. The motion passed unanimously.

B-2 Request Board Approval of Insurance Renewal with SDIS to Include the Longevity Credit and Rate Lock Guarantee Program

Chief Charlton thanked Jeff Griffin for walking the group through the hard work he had done to maintain the appropriate levels of insurance for all assets and that the District was spending public dollars in the most efficient means.

Director Joseph moved and Director Cross seconded the motion to approve the property/casualty insurance renewal with Special Districts Insurance Services in the amount up to \$213, 322. The motion passed unanimously.

B-3 Request Board Approval of Contract with Public Consulting Group (PCG) for Ground Emergency Medical Transport (GEMT) Consulting Services

Finance Director Day shared the process for this came around quickly and the deadlines were very tight. She shared that they worked with a consultant to determine eligibility. She explained that in order to do this, they had to file a reimbursement request. She shared that at that time, they had no knowledge about how much the District was eligible for, or if it was eligible at all. She explained that they engaged legal counsel to help determine the best course of action.

Finance Director Day noted that they hired PCG to calculate and filed a request for the costs. The contract they initially signed with them to do the calculations, was for three years, so they have one more year left in the contract.

Finance Director Day shared that in October, the District heard back from the state that it was eligible. The state then looked at the numbers and told the District how much it was eligible for in November.

Finance Director Day noted that there were very few vendors in this field. With the vendors that were talked to, it was determined that their fees for calculations were based upon how much the District received for reimbursement.

Finance Director Day shared quotes and what each company offered.

Finance Director Day requested from the Board, the ratification and final approval of the contract with Public Consulting Group (PCG) for services and approve estimated costs to develop, calculate and file Ground Emergency Medical Transportation (GEMT) reimbursement requests.

Finance Director Day confirmed this contract went through 2020.

Director Wall asked about the timeline and why the purchasing policy wasn't followed. Finance Director Day noted that it was a two-step process. She shared that back in July, when the

District was needing a company to do calculations, it was the only company the District knew of at that time, but also, staff didn't think it would be so much for the fee. Finance Director Day noted that they didn't have the data to know they needed to follow it. She added that they engaged legal counsel in the process from the beginning.

DC Conway added that when the process began, they thought we were following purchasing policy, based on the information they had from the experts. He added that the amount the District ended up receiving was much more than what was expected.

It was noted that it took six months to figure out how much money the District would receive. It was also shared the state on November 29th.

Director Cross noted that GEMT was new in Oregon. He shared that they have had a great turn over in that department at the state, and they too were trying to figure it all out.

Director Joseph suggested a backup or contingency plan for when these situations come up to give empowerment to the Chief or Executive Committee.

Chief Charlton stated that he would work with legal counsel to address staying within public contracting rules and figure out how to maneuver through this process.

Director Joseph moved and Director Syring seconded the motion to ratify the contract and give final approval of the contract with Public Consulting Group (PCG) for services and approve estimated costs to develop, calculate and file Ground Emergency Medical Transportation (GEMT) reimbursement requests for Fiscal Year 2017-2018, Fiscal Year 2018-2019 and Fiscal Year 2019-2020 eligible expenses. The motion passed unanimously.

B-4 Request Board Approval of Resolution 19-07 – Adopting and Appropriating a Supplemental Budget for Fiscal 2019-2020

Director Wall moved and President Trotter seconded the motion to approve Resolution 19-07 – Adopting and Appropriating a Supplemental Budget for Fiscal 2019-2020. The motion passed unanimously.

B-5 Request Board Approval of Revised Board Policy Manual

Chief Charlton noted that this is the fourth reading of the Fire District's Board Policy Manual for 2019. He explained that at the last Board meeting in November, there was good discussion around three areas: Section 7.2, Section 9.10 and Section 9.14. He thanked Director Wall and President Trotter for providing some of the language regarding abstaining.

President Trotter shared that he and Director Wall recommended that Section 9.10 be revised and the wording "condensed version," regarding Robert's Rules of Order be eliminated. He shared that the "condensed version," doesn't give any reasons why people could abstain. They also recommended removing the second part where it stated, "Notwithstanding the above...considered," as this is part of Robert's Rules of Order and didn't need to be in the policy manual.

President Trotter shared that he and Director Wall recommended removing where it stated, “No recusals or abstentions from Board votes shall be allowed...law,” in Section 7.2.

President Trotter noted that in Section 9.14, they recommended to remove where it stated, “or choosing not to participate...shall be allowed,” since there are many reasons for abstaining.

Director Wall moved and Director Joseph seconded the motion to approve the updated Board Policy Manual. The motion passed unanimously.

XII. OTHER BUSINESS

OB-1 Legislative Update

Lobbyist Ingram shared some information that came out of Legislative Days.

She shared that HB 3439, which wanted to create a better coordination and effective system in natural disasters, etc., changed some of the responsibilities of state agencies. She noted that this bill didn't pass, but a group of fire agencies and others were called to provide a better bill. She added that it granted rule making authority to the Department of Emergency Management in the event of a nuclear disaster. It would also set up the State Fire Marshal's office as a separate state agency, as it once was. She shared that this was of interest during last Legislative session.

OB-2 Board Committee/Liaison Reports

Executive Committee

Director Cross shared they met to discuss moving forward with the Fire Chief selection process. Director Cross noted that the committee wanted to see the job description that Chief Charlton was working under. They talked about whether they were going to have an internal selection process, external selection process or both. During these discussions, they decided they needed to have a job description and expectations first, and then they would see if there were any internal candidates that meet those requirements. Moving forward, they have asked Executive Assistant Strejc to put together work sessions to discuss this.

Director Cross stated that they need the entire Board to decide where to go with this selection process.

Chief Charlton shared staff was working through the identification of leadership competencies. He noted that there were approximately 70-75 internal and external stakeholders working on this.

President Trotter noted they would most likely have a Work Session on January 17, 2020.

Foundation Committee

President Trotter shared that the minutes from the Foundation meeting on September 26, 2019 could be found in section R-1b.

President Trotter explained that information about the dinner and auction could be found on the Foundation website.

Interagency Committee

Director Syring noted that at the meeting on December 2nd, BC Deters gave an update on the integration. He noted that the transition was a complicated process during this time, but everything seemed to be moving along. He reported that EFD #69 shared that their Board meeting was on Wednesday night this week. Estacada also shared that they were going to have a banquet as an organization in the next week or two.

Director Syring shared that they would be continuing the Joint Oversight Committee meetings on a monthly basis.

OB-3 Board Informational Updates/Comments

Director Thomas noted that they had a meeting with Clackamas River Water on December 13th. He went away with a great feeling of partnership. He felt they provided a greater service to the community after the meeting. Director Thomas shared that they now have an app to identify the fire hydrants and information related to maintaining them. At the meeting with Clackamas River Water, Fire Marshal Olson suggested reaching out to the Boring area's water district to do this as well. At that meeting, Clackamas River Water shared information about their backbone project.

Chief Charlton explained that their backbone project was an extension of their water storage capacity out to Redland and toward Beavercreek. This helped provide more firefighting water to our area. Fire Marshal Olson shared that they were going from a 6-inch main to a 16-inch main. He noted how this increased the firefighter capabilities and water hydrant flows.

President Trotter noted that the system they developed, which would tell the hydrant information was created, was done by using information the Fire District shared at a previous meeting. He expressed how this showed how talking to other groups was beneficial.

Director Joseph noted that they have asked the City of Milwaukie to give the District some portion of the affordable housing tax abatement. Chief Charlton noted that they were looking at additional abatements to support low income individuals. He added that he shared our concerns that the District was getting fewer and fewer tax dollars.

Director Cross noted that with moving forward with the Fire Chief selection, he will be advocating for the Chief and the Fire District to move more towards data driven decisions. He felt the District should strongly work on making decisions based on what the data says.

Director Wall noted that this month's main focus was on Operation Santa Claus. She mentioned that the District shouldn't forget other hallmark events, such as Feed the Hungry. She appreciated the work done by Karen and Mike Strejc. Director Wall also thanked Judy and Bill Conway for the amount of coats and blankets that they hauled in and set up for guests at the event. She appreciated their work.

IX. INFORMATIONAL ONLY

A. Divisional Reports

R-1a Chief's Report

Chief Charlton gave his time to PIO Paxton to share his report.

R-1a.1 – Public Information Office

As submitted.

PIO Paxton noted that the District was able to reunite crews with a 19 year-old patient rescued from a house fire in June. PIO Paxton noted how well the crews represented the District throughout the entire process. He shared that they received support from the Clackamas Emergency Services Foundation in the amount of \$2,000 help the family get back on their feet, as they lost everything in the devastating event.

PIO Paxton showed a news clip of the reunited crews, and Tim. It was shared that Tim was trapped in the house and the bathroom door was locked. Lt. Justin McWilliams was the Officer on the crew. A letter from Tim's mother, Tammy, was in this months' correspondence.

R -1b Business Services Division

As submitted.

DC Whiteley shared that there was a lot going on until January. He noted that DC Stewart took on the Accreditation project.

Financial Services

As submitted.

Finance Director Day thanked Accounting Manager Le for her and her staffs' work on the audit.

Finance Director Day noted that there would be an internal Finance Committee to help engage staff. Their first meeting would be January 15th.

Human Resources

As submitted.

R -1b.1 Support Services

As submitted.

DC Gehrke distributed a board report from IT Director Hicks.

Data Services

As submitted.

Data Services Director Hopkins shared the District was on the heels of going live with the ESO system. She added that training on this program was currently taking place.

Director Wall asked a question on the claims recovery portion of the report. Data Services Director Hopkins answered her question, but that she and Finance Director Day would follow up with more details.

Fleet Services

As submitted.

Director Wall asked what it meant when, in the report is stated, “Working toward apparatus standardization in Estacada.” Fleet Director Bischoff shared that they were trying to get all their rigs the same as Clackamas Fire’s in terms of hose loads, equipment, etc.

President Trotter asked about the Hoodland Fire IGA coming to an end. Fleet Director Bischoff shared that he was in the process of sending out an MOU for fleet maintenance services for an increase in hours to other agencies who have an IGA with the District. Chief Charlton noted that Hoodland Fire had reached out for a 90-day emergency IGA, because they were in immediate need. We said we would help them out on an hour by hour basis. This expired October 31st.

Logistics Services

As submitted.

Director Wall asked about the drugs reaching their expiration date, wondering if the District would lose out on them. Logistics Director Cordes noted that the District has to pay to have them disposed of.

R -1b.2 Community Services

As submitted.

Fire Marshal’s Office

As submitted.

R-1c

R-1c.1 Emergency Medical Services

EMS

As submitted.

Medical Services

As submitted.

BC Santos noted the District received two auto loaders for its gurneys. These loaders automatically load the gurneys into the ambulance.

R-1c.2 Operations

As submitted.

Director Wall noted that the mutual aid numbers show the District was being abused by other agencies.

Training

As submitted.

R.1c.3 Volunteer Services

Volunteer Association President Kragero highlighted the busy month of November.

Volunteer Association President Kragero shared that six of the volunteer firefighters were hired by CFD #1, and two more were hired by other agencies. He expressed that this was a great problem to have, but it also created new problems. He noted that they now had a need to fill spots quicker and this would also be a challenge for the budget and training.

Facilities

As submitted.

B. Correspondence

Noted.

C. Informational Items

Noted.

D. Next Meeting

The next meeting would be on Monday, January 27, 2020 at 6:00 pm at Station 5. It was noted that the meeting would be a week later than normal due to the Martin Luther King Jr. holiday.

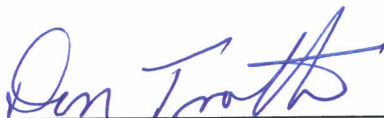
The Work Session on January 17th would be confirmed in the near future.

President Trotter shared they had cake in the back of the room to celebrate Chief Charlton's birthday.


X. ADJOURNMENT

The regular board meeting was adjourned at 8:32pm

Karen Strejc
Executive Assistant



President Don Trotter



Secretary Thomas Joseph 1/27/2020