



CLACKAMAS FIRE DISTRICT #1

*To safely protect and preserve life and property*

**Board of Directors' Meeting  
Monday, December 16, 2019  
Meeting Location: Mt. Scott Fire Station  
6:00 pm**

**AGENDA**

**REGULAR SESSION**

- I. CALL TO ORDER PER ORS 192.610 TO 192.690  
ORS 192.650 – The meeting is being recorded.**
- II. PLEDGE OF ALLEGIANCE**
- III. CHANGES TO AGENDA**
- IV. APPROVAL OF THE MINUTES FOR THE REGULAR BOARD MEETING ON  
NOVEMBER 18, 2019 AND THE BOARD WORK SESSION ON NOVEMBER 25,  
2019**
- V. PUBLIC COMMENT** *(The President will call for statements from citizens regarding  
District business, not to exceed three minutes per person.)*
- VI. AWARD PRESENTATION**
- VII. PRESENTATION – ANNUAL AUDIT – Jarrard, Seibert, Pollard & Co. – CPA  
Russell Ries**
- VIII. PRESENTATION – INSURANCE RENEWAL WITH SDIS TO INCLUDE THE  
LONGEVITY CREDIT AND RATE LOCK GUARANTEE PROGRAM – Agent of  
Record Jeff Griffin with Wilson-Heirgood Associates**
- IX. PRESENTATION – EMERGENCY MEDICAL SERVICES (EMS) UPDATE –  
Division Chief Conway**
- X. PRESENTATION – SUPPLEMENTAL BUDGET – Finance Director Day**
- XI. BUSINESS – Action required**
  - B-1 Request Board Approval of Annual Audit – Finance Director Day**
  - B-2 Request Board Approval of Insurance Renewal with SDIS to Include the  
Longevity Credit and Rate Lock Guarantee Program – Chief Charlton**



*To safely protect and preserve life and property*

CLACKAMAS FIRE DISTRICT #1

- B-3 Request Board Approval of Resolution 19-07 – Adopting and Appropriating a Supplemental Budget for Fiscal 2019-2020 – Finance Director Day**
- B-4 Request Board Approval of Revised Board Policy Manual – Chief Charlton**
- B-5 Request Board Approval of Contract with Public Consulting Group (PCG) for Ground Emergency Medical Transport (GEMT) Consulting Services – Finance Director Day / Division Chief Conway**

**XII. OTHER BUSINESS – No action required.** *(These items will be presented individually by staff or other appropriate individuals. A synopsis of each item together with a brief statement of the action being requested shall be made by those appearing on behalf of an agenda item.)*

**OB-1 Legislative Update – Lobbyist Genoa Ingram**

**OB-2 Board Committee/Liaison Reports**

Executive Committee – Director Cross/President Trotter

Foundation – President Trotter

Interagency – Director Joseph/Director Syring/President Trotter

**OB-3 Board Informational Updates/Comments**

**XIII. INFORMATIONAL ONLY**

**A. Divisional Reports**

R-1a Chief’s Report – Verbal - Chief Fred Charlton

R-1a.1 Public Information Office Report – Public Information Officer  
Brandon Paxton

R-1b Business Services Division – Deputy Chief Doug Whiteley

Financial Services – Finance Director Christina Day

Human Resources – Human Resources Director Trish Noble

R-1b.1 Support Services – Division Chief Josh Gehrke

Data Services – Data Services Director Shelby Hopkins

Fleet Services - Fleet Director Bill Bischoff

Information Technology - Information Technology Director Oscar  
Hicks

Logistics Services - Logistics Director DeAnn Cordes

R-1b.2 Community Services – Division Chief Brian Stewart

Emergency Management – Emergency Manager Gregg Ramirez

Fire Marshal’s Office –Battalion Chief Shawn Olson



*To safely protect and preserve life and property*

CLACKAMAS FIRE DISTRICT #1

**R-1c Emergency Services Division – Chief Charlton**

R-1c.1 Emergency Medical Services – Division Chief Bill Conway

Medical Services – Battalion Chief Josh Santos

Health and Wellness – Health & Wellness Director Heather Goodrich

R-1c.2 Operations – Division Chief Mike Corless

Training Division – Battalion Chief Nick Browne

R-1c.3 Volunteer Services – Battalion Chief Steve Deters

Volunteer Association Report – Verbal – President Ryan Kragero

Facility Maintenance – Facilities Director Scott Vallance

**B. Correspondence**

**C. Informational Items**

**D. Next Meeting**

The next Board of Directors' meeting will be on Monday, January 27, 2020 at 6:00 pm at Mt. Scott Station 5.

**XIV. ADJOURNMENT**

**UPCOMING EVENTS:**

December 18 – Family and Community Night at the Op Santa Warehouse – 5:00 pm

January 27 – Regular Board of Directors' Meeting – 6:00 pm

February 24 – Regular Board of Directors' Meeting – 6:00 pm