



Clackamas Fire District #1

Board Meeting Briefing Packet

August 19, 2019



CLACKAMAS FIRE DISTRICT #1

Click on the red page numbers to be instantly linked to the particular report.

To safely protect and preserve life and property

**Board of Directors' Meeting
Monday, August 19, 2019
Meeting Location: Mt. Scott Fire Station
6:00 pm**

AGENDA

REGULAR SESSION

- I. CALL TO ORDER PER ORS 192.610 TO 192.690
ORS 192.650 – The meeting is being recorded.**
- II. CHANGES TO AGENDA**
- III. APPROVAL OF THE MINUTES FOR THE JOINT BOARD MEETING WITH ESTACADA FIRE DISTRICT #69 ON JULY 8, 2019 (p. 5), THE REGULAR BOARD MEETING ON JULY 15, 2019 (p. 12) AND THE SPECIAL BOARD MEETING ON JULY 31, 2019 (p. 24)**
- IV. PUBLIC COMMENT** *(The President will call for statements from citizens regarding District business, not to exceed three minutes per person.)*
- V. PRESENTATION – EMERGENCY PREPAREDNESS MONTH – Emergency Manager Gregg Ramirez**
- VI. BUSINESS – Action required**
 - B-1 Request Board Approval of Proclamation 19-03 – To Designate the Month of September 2019 as Emergency Preparedness Month – Emergency Manager Gregg Ramirez (p. 25)**
 - B-2 Request Board Approval to Purchase New Helmets – Deputy Chief Ryan Hari / Logistics Director DeAnn Cordes (p. 26)**
 - B-3 Request Board Approval to Purchase Self-Contained Breathing Apparatus (SCBAs) – Division Chief Mike Corless (p. 29)**
 - B-4 Request Board Discussion and Approval of Fire Chief's Performance Evaluation – Verbal - President Syring**
 - B-5 Request Board Adoption of the Clackamas County Natural Hazard Mitigation Plan Clackamas Fire Addendum – Emergency Manager Gregg Ramirez (p. 31)**



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B-6 Request Board Approval to Surplus the Facilities' Office Modular – (To be distributed 8/19/19) - Battalion Chief Steve Deters

VII. OTHER BUSINESS – No action required. *(These items will be presented individually by staff or other appropriate individuals. A synopsis of each item together with a brief statement of the action being requested shall be made by those appearing on behalf of an agenda item.)*

OB-1 Legislative Update – Lobbyist Genoa Ingram

OB-2 Board Committee/Liaison Reports

Board Executive Committee – President Syring / Director Wall

Capital Projects – Director Trotter Director Wall

Foundation Liaison – Director Trotter

Interagency – Director Joseph / President Syring

OB-3 Board Informational Updates/Comments

VII. INFORMATIONAL ONLY

A. Divisional Reports

R-1a. Chief's Report – Verbal - Chief Fred Charlton

R-1a.1 Public Information Office Report – Public Information Officer
Brandon Paxton (p. 33)

R-1b Business Services Division – Deputy Chief Doug Whiteley (p. 35)

R-1b.1 Business Services – Division Chief Josh Gehrke (p. 36)

R-1b.2 Fire Prevention – Fire Marshal Shawn Olson (p. 41)

R-1c Emergency Services Division – Deputy Chief Ryan Hari (p. 50)

R-1c.1 Emergency Medical Services – Division Chief Bill Conway (p. 51)

R-1c.2 Financial Services Division – Finance Director Christina Day (p. 63)

R-1c.3 Operations – Division Chief Mike Corless (p.104)

R-1c.4 Training Division – Battalion Chief John Hopkins (p. 123)

R-1c.5 Volunteer Services – Volunteer Services Chief Steve Deters (p. 125)

R-1c.6 Volunteer Association Report – Verbal – President Ryan Kragero

B. Correspondence (p. 128)

C. Informational Items (p. 136)

D. Next Meeting

The next Board of Directors' meeting will be on Monday, September 16, 2019 at 6:00 pm at Mt. Scott Station 5.



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IX. ADJOURNMENT

UPCOMING EVENTS:

August 22 First Responder Night & Family Safety Fair

Happy Valley Park

13770 SE Ridgecrest Rd.

6:30 pm – 8:30 pm

September 4 Board Retreat – 12:00 pm – 5:00 pm

Station 5

September 14 – Hilltop Health & Safety Fair

Danielson's Hilltop Mall

September 16 – Regular Board Meeting



**JOINT BOARD MEETING
ESTACADA RURAL FIRE DISTRICT NO. 69
CLACKAMAS FIRE DISTRICT #1
Clackamas Fire District #1 Training Center
Monday, July 8, 2019**



1. CALL TO ORDER PER ORS 192.610 TO 192.710

ORS 192.650 – The meeting is being recorded.

CFD #1 Board President Syring called the meeting to order at 6:00 pm.

CFD #1 Board President Syring thanked everyone for attending the meeting.

Present:

Clackamas Fire District #1 (CFD #1): Directors Jay Cross, Thomas Joseph, Jim Syring, Don Trotter, Marilyn Wall; Fire Chief Fred Charlton; Deputy Chief Ryan Hari; Division Chief Bill Conway; Division Chief Mike Corless; Division Chief Josh Gehrke; Battalion Chief Steve Deters; Battalion Chief Josh Santos; Battalion Chief John Hopkins; Battalion Chief Jason Ellison; Battalion Chief Jonathan Scheirman; Battalion Chief Tony Cordie; Battalion Chief Nick Browne; Fire Marshal Shawn Olson; Fleet Director Bill Bischoff; Accounting Manager Anh Le; Public Information Officer Brandon Paxton; Data Systems Director Shelby Hopkins; Firefighter Dale Clarke; International Association of Firefighters Local 1159 President Karl Koenig; Volunteer Jerry Kearny; Volunteer Association President Ryan Kragero; Citizen Verity Sturdavant; and Executive Assistant Karen Strejc.

Estacada Rural Fire District No. 69 (EFD): Directors Ken Oliver, John McAdoo, Ed Thoreson, Matthew Silva; Interim Fire Chief Richard Beaudoin; Staff Lieutenant Ron Schmitt; Citizens: Amanda Schmitt, David Espinosa and Sylvia Espinosa; Administrative Assistant Melissa Liesegang, and Administrative Manager Rodonna Demeter.

John Stouffer, Western Regional Manager, with ESCI.

2. Discussion of the Cooperative Services Feasibility Study

CFD #1 Board President Syring opened up the discussion of the Cooperative Services Feasibility Study. He thanked District and ESCI Staff for the time spent compiling the study.

CFD #1 Board President Syring turned the meeting over to Chief Charlton.

Chief Charlton thanked all for attending to receive the Cooperative Services Feasibility Study from ESCI. He explained that this process started about five months ago, through a request for proposal process where both Districts entered into a contact with ESCI. The intent for the scope of work was to look at where both Agencies were currently, as well as opportunities moving forward. The options would be remaining autonomous, enhancing the current Intergovernmental Agreement (IGA), having a contract for service, or legal integration.

Chief Charlton shared that there were some minor discrepancies found in the document. He explained that CFD #1 has had operational movement since the study began. He also added that when John presented the financial overview, CFD #1, Finance Director Day, would provide updated information for the last fiscal year and this fiscal year.

Chief Beaudoin thanked all for attending. He also thanked CFD #1 for hosting and those who worked on the study.

John Stouffer shared his appreciation for the opportunity to do the study. He commended staff from both agencies for the time and effort they gave him.

John asked that people write down questions that come up or ask questions along the way.

John explained that the report had four sections:

- Section 1: Overview of the communities
- Section 2: Evaluation of current conditions
- Section 3: Future opportunities
- Section 4: Appendices

John answered the question, “Why consider integration?” He explained that the primary reason to integrate was to improve quality, efficiency and effectiveness of providing fire protection, EMS and other emergency services and programs to the communities.

John showed a map of the Clackamas-Estacada study area.

John reviewed the Service-Delivery & Performance data for 2014-2018. With CFD #1 and EFD #69 combined, there was an overall increase of 13% since 2014.

John shared the Incident Density maps for both EFD #69 and CFD #1.

John showed a map that had projected eight-minute travel times from all stations.

John shared the Financial Analysis. He noted that these numbers had changed. CFD #1 Finance Director Day shared that she had estimated where CFD #1 would be at the end of this fiscal year. The number for 2019 was still negative, but was now \$512,000. She explained that CFD #1 had cut a lot of spending this year.

John added that these were regular re-occurring revenues; it did not take into account non-re-occurring revenues. The numbers did not change for EFD #69.

John explained that for property tax levy rates, the mill rate was almost the same between the two agencies.

John explained future opportunities and the options the Districts have:

- Option A -1– Maintain Status Quo
 - Continuing the current IGA. It was the easiest to accomplish, as it was what was happening now.
- Option A-2 – Status Quo with an Amended IGA
 - If EFD #69 did not fill the Fire Chief position, there would be \$141,644 that could go towards the cost of the IGA.
 - It would essentially be a contract for services.
- Option B – Legal Integration
 - There were three forms of legal integration:
 - Merger
 - Consolidation
 - Annexation

- Option B-1 – Merger
 - One fire district would cease to exist (merging agency) and the other becomes the surviving district (merger agency). In this situation, they would assume that CFD #1 would be the surviving district.
 - All employees from EFD #69 would come over to CFD #1.
 - Requires both Boards approval and approval by voters.

- Option B-2 – Consolidation
 - Both Districts cease to exist and a new district is developed. New policies and documents would be required. It would require much administrative and legal work.
 - All employees and volunteers from both districts would become members of the new district. A newly elected Board would replace the existing officials of both districts.
 - Requires approval by the voters.

- Option B-3 – Annexation
 - Typically done in a city/fire district relationship where either the city annexes unincorporated adjacent areas within a fire district or a city has asked voters to approve annexation into a fire district.
 - With this situation, one district would dissolve. Immediately following, the surviving district would take action to annex the area of the dissolved district.

- Option C – Contract for Service
 - Most recent example of this for CFD #1 would be in 2014 with Boring Fire District #59, which led to an annexation in November 2016. This annexation led to an integration of services.
 - Considerations include enhance service-delivery to both districts, cost-savings, integration and efficiencies.
 - Chief Charlton explained more about the contract for service option.
 - Chief Charlton shared that their recommendation would delegate work to staff and the Interagency Committee to develop the framework and bring the proposal before both Boards.
 - Chief Charlton noted the things to notice around the cost analysis was personnel, materials/services, capital, assessed value, growth projections (how the districts are going to grow in the future), urban renewal, replacement plans (ex: apparatus, facilities, equipment, etc.) and standardization.

John shared that ESCI's recommendation was Option B-1, a fire district merger. He added that the logical course would be for CFD #1 to assume the role of merger agency, and EFD #69 the merging agency. John explained that all EFD #69 employees and volunteers would transfer to CFD #1. He shared that they thought this was the most viable option from an operational, organizational and administrative perspective.

John shared that this did not take into account the long-term financial sustainability.

CFD #1 Director Trotter asked about why they chose a merger over annexation. John stated that annexation is a much more complex process. He added that a merger is the simplest, cleanest and easiest process.

John explained that the primary benefactors would be EFD #69 along with the residents and visitors of the communities it served in the merger.

John shared that service and resources available from CFD #1 would result in:

- Improved administrative and operational coordination.
- Enhanced support and program delivery.
- Enhanced emergency operations.
- Wider range of career opportunities for Estacada employees.

John also shared that they believe there would be benefits for CFD #1 as well in the following ways:

- Experience has demonstrated that apparatus and personnel deployed from Estacada could more quickly access the service areas of CFD #1 Stations 12, 18, and 20 than Station 14.
- A fully staffed Estacada station would benefit the residents of Eagle Creek, Logan, Clarkes-Highland and other communities near those fire stations.

John shared the operational structure/model for a potential merger.

- EFD Station 330 and Station 333 would change to Station 22 and Station 23.
- Approximately the same number of career staff within the Battalions.

John showed what the boundaries of a merged district would look like.

John shared operational staffing changes at Estacada. He explained that ESCI recommended the considerations below:

- A four-person, career staffed Engine Company 24 hours daily, supplemented with volunteers.
- Consider assigning at least one current Estacada firefighter or officer to each shift.
- Ensure a minimum of one Paramedic assigned to each shift.
- Alternatively, staffing could increase to 24 hours at Station 18.
- Alternatively, a five-person career staffed station, with three personnel assigned to an Engine Company.
 - Two personnel (at least one being a paramedic) assigned to either Type 5/6 wildland unit or transport-capable rescue unit. (Not to be used as a routine transport unit).
- Consider assigning a water-rescue boat on a seasonal basis.

John shared information about EFD's #69 Career and Volunteer staff.

Career:

- Currently, EFD #69 employed ten uniformed and two non-uniformed staff.
- Assume they would not fill the current Fire Chief position.
- All employees transition to CFD #1 without loss of benefits and wages.
- There would be challenges when deciding fair and equitable job assignments, ranks, wages and benefits.

Volunteers fill two primary roles:

- Operational support (Ex: tender drivers and rehab assistance).
- Firefighters providing emergency services in an operational role.
- They serve a valuable role within the fire district and the community.
- ESCI recommends they be absorbed into CFD #1's program.

John explained the other impacts of a merger:

ISO PPC Score

- ESCI did not think there would be an impact, but they could not make this prediction.
- Multiple variables affect the Public Protection Classification score.
- Leadership would need to meet with a local ISO representative.

Planning and Implementation

- ESCI did not go into a lot of detail in the main report, due to CFD #1 going through this before. This information was available in Appendix A.
- Consider using *Special Districts Association of Oregon (SDAO) Consulting Services Program* to help with planning and implementing. The first eight hours were free for members.

John showed the combined CFD #1/EFD #69 Expenditure Forecast table.

John provided the potential cost increase if EFD #69 positions paid the amount equivalent to CFD #1. He added that one way to offset these cost increases would be not filling the Fire Chief position.

John gave a brief summary of the options. He shared that ESCI believed that a merger of the two districts would result in a more effective, efficient and higher level of service within both EFD #69 and CFD #1.

However, ESCI expressed concern for the long-term financial sustainability of an integrated fire district absent additional revenue or reduction of expenses. If this could not be addressed, the fire district may need to consider the other options presented in this study.

CFD #1 Board President Syring shared that when CFD #1 did an annexation with Boring Fire District, taxes were two cents lower. He mentioned that with a merger, voters only have to vote once instead of with an annexation, they have to vote twice. One vote to dissolve and one to join CFD #1. EFD #69 taxpayers would be paying a little less by doing an annexation. CFD #1 had done half mergers and half annexations. President Syring shared that the bonded debt will not automatically role over.

John noted that in the report, they suggested administrative consolidation, moving all the Administrative jobs into CFD #1. He explained that sometimes, this was broken out into a functional consolidation (combine training, prevention, etc.), and then there was operational consolidation. He shared that ESCI recommended the administrative and operational consolidation, starting out with Administrative consolidation first. He stated if we could do that for the next year or so and in the meantime bring in legal counsel to begin the planning process. The November 2020 general election ballot would be the best time to put it on the ballot.

John shared it was best for EFD #69 to consolidate in some way, and good for CFD #1, too.

CFD #1 Board President Syring noted that based on past experience, he would suggest having staff and Boards develop a contract for service first, and then move on from there. John shared that Status Quo with an enhanced IGA is the same as contract for service.

CFD #1 Director Trotter shared that his main concern was that he had not heard how any of the options would help with financial sustainability. He asked how to obtain this. John said that it was up to the Board and staff to decide. John stated that more revenue and fewer expenses

would make it look a lot better. If there were ways to save money for both Districts, it needed to be determined by both districts.

CFD #1 Board President Syring noted using a contract for services to see how well it would be to work together. It would give a fuller picture of how to be sustainable.

John explained that the districts would need multiple committees (finance, labor, etc.) to look at all issues and possibly do a long term contract for service before considering legal integration.

CFD #1 Director Trotter asked about a merger or annexation and tax rate. He noted that if this was something that the community had to vote on, citizens would want to know the impact to them financially and what they would get out of it. He asked if the tax rate would be going up or down for both the citizens in EFD #69 and CFD #1. John said it would be relatively tax neutral. Estacada's would go down slightly and would go with the lower tax rate, which is CFD #1. He added that the Districts would not be going to the voters asking for more money.

CFD #1 Director Joseph asked if ESCI looked at how each district could improve services or finances if they remained on their own, independently; or if they only focused on the benefits of the two agencies coming together. John shared that their scope was to look at the options for cooperative services. He added that there were things such as how each district could improve that was scattered throughout the report, but that was not their mission.

CFD #1 Board President Syring mentioned that he has been through all ten combinations for CFD #1 over the last 30 years. He shared that it did not always pencil out financially, but these went through and they all worked out and made sense in the end.

John brought up the importance of recognizing and preserving the history and culture of EFD #69 if the districts merge.

CFD #1 Board President Syring asked if Chief Charlton if he needed anything from the Board. He asked if he needed a concurrence of the Boards to move forward if they chose to tonight. He also asked about both districts putting a contract of service together. Chief Charlton shared that they could have this discussion if the Boards wanted to start delegating this task to staff. He also explained that they could use the Interagency Committee to work on this. Chief Charlton also noted that they could choose not to do anything tonight.

EFD #69 Director Silva shared that he thought it was important that each Board go back and discuss what would be best. He suggested setting an additional meeting in the future to decide.

CFD #1 Director Cross agreed with Director Silva. He also suggested having the Interagency Committee meet before the Boards have another meeting.

John added that ESCI was available to help as much as they can. They could answer questions, give suggestions, and clarify information in the reports.

CFD #1 Director Trotter shared that Appendix A showed committees and studies to see what the best way to go was.

CFD #1 Board President Syring shared that the Interagency Committee would meet within the next few weeks to work on this.

3. PUBLIC COMMENT

CFD #1 Board President Syring called for statements from citizens regarding the district business or anything that they discussed at the meeting, including any questions.

If anyone asked a question, he asked folks to please fill out form and submit it at end of meeting after speaking, so it can be on record. The only requirement was to state their name and address.

Karl Koenig
12233 SE Wagener Street
Happy Valley, OR 97086

Karl brought up the two regional service providers. He mentioned that CFD #1 was familiar with this process, while EFD #69 was not. He stated that the employees of both Districts know that both employers treat their employees fair, pay employees a living wage, were respectful of their volunteer force, and take care of their employees top to bottom. He shared that as a representative of the firefighters of Clackamas County, this study and merger made sense. He shared that it came down to service. He shared that by looking at response performance and times, serving the community with the right amount of people was very important. He added that it could bring better service to a community, and that was good government. He mentioned volunteers and career firefighters working together to get responses done. He noted that this would be one way to take regionalism to the next level.

4. MISCELLANEOUS

None.

EFD #69 Director Silva thanked CFD #1 for hosting the meeting.

President Syring thanked everyone again for coming and for the efforts put into this.

5. ADJOURNMENT

The meeting adjourned at 7:09 pm.

Karen Strejc
Executive Assistant

Clackamas Fire District #1

Estacada Rural Fire District No. 69

Jim Syring, President

John Bresko, President

Jay Cross, Secretary/Treasurer

John McAdoo, Secretary/Treasurer

Clackamas Fire District #1



REGULAR BOARD OF DIRECTORS MEETING July 15, 2019

(This meeting was recorded.)

I. CALL TO ORDER PER ORS 192.610 TO 192.690

ORS 192.650 – The meeting is being recorded.

President Syring called the meeting to order at 6:00 pm.

President Syring noted that Chief Charlton was absent tonight. Deputy Chief Whiteley would be facilitating the meeting.

Present: Board of Directors Jay Cross, Thomas Joseph, Jim Syring, Don Trotter, and Marilyn Wall; Deputy Chief Doug Whiteley; Deputy Chief Ryan Hari; Division Chief Mike Corless; Division Chief Josh Gehrke; Division Chief Bill Conway; Public Information Officer Brandon Paxton; Volunteer Services Battalion Chief Steve Deters; Battalion Chief Jonathan Scheirman; Battalion Chief Nick Browne; Battalion Chief Brain Stewart; Volunteer Jerry Kearney; Emergency Manager Gregg Ramirez; Data Systems Director Shelby Hopkins; Battalion Chief John Hopkins; Finance Director Christina Day; Medical Services Battalion Chief Josh Santos; Fire Marshal Shawn Olson; Agent of Record Jeff Griffin from Wilson-Heirgood Associates; Dr. Craig Warden; citizen Chris Hawes; and Executive Assistant Karen Strejc.

II. CHANGES TO AGENDA

Deputy Chief Whiteley shared that the Feasibility Study was now listed as OB-3 and there would be a short presentation prior to discussion.

III. APPROVAL OF THE REGULAR BOARD MEETING ON JUNE 17, 2019; AND THE SPECIAL BOARD MEETING ON JULY 1, 2019.

Since there were no changes, the minutes for the regular board meeting on June 17, 2019 and the special board meeting on July 1, 2019, were approved as written.

IV. PUBLIC COMMENT

Chris Hawes
Damascus Citizen

Chris Hawes shared that there would be a Car Show on July 27, 2019 from 10:00 am – 2:00 pm at the Fire District's Training Center. He explained that the raffle prizes would include fire extinguishers that had been plasma cut into shapes. There would also be a Chief's award and the best firefighter rig. Twenty-five trophies were made by Carolina Customs. Twenty-five plaques were made for sponsor trophies. He invited people to come out to the event.

Chris shared that they were raising money for the Clackamas Emergency Services Foundation, The Missing in America Project, and Randall Children's Hospital.

V. PRESENTATION- BOARD TRAINING

Jeff Griffin from Wilson-Heirgood Association shared that Special Districts could receive 2% off insurance costs directors attend a board training class. Five classes were offered each year.

Jeff shared that the main partnerships that impact the Board members were the Oregon Fire District Directors Association (OFDDA) and Special District Association of Oregon (SDAO).

Jeff noted that the culture at CFD #1 from top to bottom was outstanding. He shared that the District had great employees and great firefighters.

Jeff noted that he would be talking about some of the laws. He shared the main things a Board did was: develop a strategic plan for the future, hire and manage a competent Fire Chief and manage the funds.

Jeff shared that all government in the State of Oregon was formed under a chapter of law. Fire was formed under ORS 478. It framed up what a board's duties and authority were.

Jeff explained about the Oregon Tort Law, which limits how much money a district could be sued for and how long a district could be sued prior to the statutes of limitations being met.

Jeff explained that most suites were people issues, such as hiring, firing, promoting, and demoting. It wasn't firefighting that got agencies into trouble.

Jeff reviewed various Oregon Revised Statutes (ORS).

Jeff noted the importance of always doing the right thing. Do the right thing, at the right time, in the right way, with the right attitude for the right reasons.

VI. PRESENTATION- SEMI-ANNUAL PHYSICIAN SUPERVISOR'S REPORT

Dr. Craig Warden shared some highlights from his report.

Dr. Warden noted that this past Thursday, 11 new emergency medicine interns went to the Training Center. Firefighter Dale Clarke, who is currently on light duty, along with Assistant Medical Director John Turner, ran a show of the District's capabilities. Heavy Rescue 305, Medic 303, Engine 308 and an AMR unit did a simulated extrication out of a car, as well as a cardiac arrest scenario in a bathroom.

Dr. Warden shared that he and Battalion Chief Santos had been doing ride-alongs every Monday, but were changing it to every other Monday. They may also have some apparatus or AMR provide some of the ride alongs as well, due to work loads.

Dr. Warden noted that first and second year medical students would be coming this fall. They would be hosted by Medic 303 and Medic 316. These students do 40 hours of ride-alongs with the Fire District and Clackamas AMR.

Dr. Warden noted that the EPIC committee was continuing to work monthly. They were working with the county on a county-wide quality assurance system. They were developing key performance indicators (KPIs) for cardiac arrest, strokes, STEMIs and intubations.

Dr. Warden shared that the EMS Committee met monthly. They were currently working on the medical kit to see if they could make it lighter. They were also looking at this at a county level, so that everyone, county-wide, would be using the same medical kit.

Dr. Warden shared that their latest use of the system enhancement funds was for a multi-agency training where they did a realistic OB simulation in March and April. They worked on airway training and another scenario. He noted that everyone was working to get more things standardized within the county.

Dr. Warden noted that the EMS Council was working on the county EMS Strategic Plan. They were looking at standardizing equipment, including the kits, monitors, and patient care report software.

Dr. Warden stated that they were working on single unit responses. The two pilot projects were: 1) Using an AMR response for Sunnyside Urgent care facility transports. 2) Using single fire units on motor vehicle accidents with no injuries.

Dr. Warden shared that the last meeting of the Tri-county Protocol Development Committee would be in September.

Dr. Warden explained that a new mobile training unit had been deployed in the last week or so. This allowed the opportunity to bring the training to the Stations and be more efficient.

Dr. Warden reported that the CAD system was getting better and would give much more flexibility in the way the Fire District did responses.

Dr. Warden noted that no current research was being done.

Director Wall asked about him sharing that they were continuing to have medication shortages. Director Wall also asked if it was a sound practice to dilute epinephrine. Dr. Warden shared it was a sound practice when the alternative was not having any epinephrine at all for the patient. He explained that some agencies were going to dilute it ahead of time. He explained that they decided to do the dilution at the scene. Director Wall asked if he thought this would continue to be a problem. Dr. Warden said yes, because if it is not this drug, it would be another. He said that this was the best solution for now.

VII. PRESENTATION- ACCREDITATION UPDATE

Deputy Chief Whiteley shared he would be giving an update on the 2020 Accreditation process.

Deputy Chief Whiteley recognized Data Systems Director Hopkins and her staff, thanking them for pulling a lot of data together and making adjustments for this report. He also thanked Battalion Chief Brian Stewart, who would be the Accreditation Manager for the next session. He thanked him for all of his work, sharing he had been a huge asset to him and this process.

Deputy Chief Whiteley shared why Accreditation was important:

- All hazard risk analysis.
- Continuous quality improvement.
- Validation and verification of your good work.
- Recommendations for improvement.
- Ongoing accountability. It is helpful to have an outside Agency do an analysis of the organization.

Deputy Chief Whiteley shared Accreditation Details:

- Strategic Business Plan.
 - Reviewed and updated twice a year.
- Community Risk Assessment.
 - Newer and larger focus. Battalion Chief Stewart was taking the lead on this.
- Standards of Cover.
 - There was a plan to review and update the current document. However, the District would wait to make changes until after the Community Risk Assessment had been completed.
- Self-Assessment Manual. This manual included:
 - Core Competencies.
 - Performance Indicators.
 - Over the next six months, staff would be working on writing these core competencies and performance indicators.
- Site Visit
 - This would occur sometime next year.
 - Recommendations would be made from the site visit.
- Commission Hearing
 - The hearings were conducted twice a year. One was at Fire Rescue International (FRI) in the summer and the second was at the Excellence Conference in the spring. The Fire District will have its hearing at FRI.
- Annual Compliance Reports
 - These reports were a yearly check-in on the progress of answering the recommendations that were given.
- Northwest Accreditation Consortium
 - Agencies from the Pacific Northwest met to work together and support each other as they work on Accreditation.

Current Annual Compliance report

- This is the fourth and final Annual Compliance report for this cycle. The fifth year will be working on the accreditation report.
- Part of the report shares District changes and updates.
- The Fire District will be transitioning to the newest Fire Emergency Services Self-Assessment Manual (FESSM). He explained the Fire District was currently accredited under the 8th edition. They have now moved to the 9th edition.
- The Annual Compliance Report was due by July 15, 2019. The report was submitted last week. DC Whiteley has been contacted by the reviewer and a meeting by phone has been scheduled for Friday, July 19, 2019, to review the report with the reviewer.

Deputy Chief Whiteley shared the Accreditation timelines. He noted that reports would be distributed in batches this year, spreading out the documents for updating over the course of two months.

- July 2019- 4th Annual Compliance Report due
- July 2019-December 2019- Documents Development and review
- March 2020- Documents uploaded
- April/May 2020- Site visit
- August 2020 – Commission hearing at the Fire Rescue in Arizona.

Director Trotter noted that it was an excellent program. He shared that it made the District look at things from an outside prospective.

VIII. PRESENTATION- AFTER ACTION REVIEW OF THE PORTLAND AREA CAPABILITIES EXERCISE

Emergency Manager (EM) Ramirez shared that the Fire District participated in the Portland area capabilities exercise. It was held over three days, April 30th, May 1st and May 2nd, capturing all three shifts.

EM Ramirez stated that there was participation from Weapons of Mass Destruction Civil Service Support Team, AMR, and CERT team members along with the Fire District.

EM Ramirez noted that the objective of the exercise was to safely respond to, treat, package and transport patients with a suspected highly contagious condition.

EM Ramirez shared that the issue for this exercise was the plague. The plague was still around, with cases still occurring in the Northwest.

EM Ramirez stated that after the exercise, they gathered information from all the individuals who participated. He also met with the Hazmat team to discuss specific AAR points.

EM Ramirez shared that overall, the team did a great job. He noted that responders communicated well with each other and the patients. They creatively solved problems and

modified tactics to meet the demands of the situation. Participation in the exercise itself as well as the preparation phase and hot wash process was great.

Emergency Manger Ramirez noted that in September, the Fire District was going to work with Kaiser Sunnyside to practice transporting a patient to them in a pod and practice handing over a patient to the hospital.

Director Wall asked how we were dispatched so the firefighters don't show up without the appropriate gear. EM Ramirez explained that CCOM had a specific term they used when dispatching firefighters to respond to a specific patient with a precise need.

IX. BUSINESS

B-1 Request Board Approval of Resolution 19-04- Authorizing Interfund Loan for Fiscal 2019-2020

Finance Director Day shared that this was the standard resolution she presents each July, which allowed the Fire District to borrow from a reserve fund, if it ran low on its operating funds prior to getting the tax revenues in November.

Finance Director Day explained that this year, it would most likely be borrowing from the capital projects fund, the enterprise fund and the equipment reserve fund.

President Syring noted that in the financial report, as of June 30th, the ending fund balance showed roughly \$26 million total. He confirmed with Finance Director Day, that this \$26 million would be what the District would use between July and November. Finance Director Day shared that the District operated on \$4.5 to \$5 million per month. She stated that the District probably wouldn't need to do interfund loans, but she would like to have this in place just in case. She said that at the beginning of the new fiscal year, all the new contracts come up, and they were the larger contracts. Staff was still working on things and trying to wait to pay some of the contract bills until November after some of the tax revenue has been received.

Director Cross moved and Director Trotter seconded the motion for the Board to adopt Resolution #19-04- Authorizing Interfund Loans for Fiscal 2019-2020. The motion passed unanimously.

X. OTHER BUSINESS

OB-1 Strategic Business Plan Update

Deputy Chief Whiteley shared that in the packet there was a memo along with an attached Strategic Business Plan for review.

Deputy Chief Whiteley noted that this was something the Fire District reviewed twice a year, in January and July. He explained that it also was reviewed at the Staff Planning Retreat each September.

Deputy Chief Whiteley shared that the edits were within the goal section, in the objectives and critical tasks, along with added notes for clarification. He noted that a few have more updates than others, specifically goal six.

OB-2 Board Committee/Liaison Reports

Foundation Liaison

Director Trotter asked if anyone had questions about the Foundation minutes from the May 22, 2019 meeting that were located in the packet under R-1b. There were no questions from the group.

Director Trotter shared that the Foundation Dinner/Auction did well this past year. The Dinner/Auction Committee decided to increase the potential revenue budget, with the goal being \$79,510. He explained that they were going to strive to get more business table sponsors. They would be asking everyone for ideas of who these individuals and businesses could be. He explained that expenses would go up a little, but it was reasonable if more money was to be raised.

OB-3 Board Informational Updates/Comments

President Syring shared that Chief Charlton called a CFD #1 Interagency Committee Meeting to be held on Thursday morning, July 20. They would be working on getting a better understanding of EFD #69's budget, due to a possible contract for service. The meeting would include Chief Charlton, BC Steve Deters, Director Joseph and himself.

President Syring shared that the Joint Board Meeting with EFD #69 was held on July 8th. The current IGA with EFD #69 would terminate in 75 days.

EFD #69 would have their Board meeting on Thursday, July 18th.

BC Deters provided an update on the Feasibility Study. He shared that Emergency Services Consulting International (ESCI) presented the final study at the Joint Board meeting with EFD #69 on July 8th. He noted that there were still some minor edits to the final study provided.

BC Deters noted that he, Deputy Chief Whiteley and Chief Charlton met with EFD #69 the week of July 8 to discuss the edits. EFD #69 was pretty happy with most of the edits, but they felt that the final salary comparison was three years old and needed to be updated.

BC Deters shared other study edits:

- Location of CFD #1 Apparatus
- Station 21 was listed as "in-active," but it was now "active" as a rehab station.
- Unit Hour Utilization. Heavy Rescue 305 doesn't show up in the chart.

BC Deters shared information about the Financial Analysis.

He shared that the fiscal year ran from July 1st through June 30th. In the Feasibility Study, it was listed as 2019-2020. He noted that it was a big hurdle with the revenue portion, deciding what was recurring versus nonrecurring revenue.

BC Deters noted that the Financial Analysis figures weren't the most accurate figures. He shared that these numbers were updated during the course of the study.

Finance Director Day pointed out the -\$2,348,380 on the chart. She shared that the 2019 adopted column only included the first supplemental budget, not the second. The numbers also were budget, not actual; which budget figures were usually higher than actual expenses.

Finance Director Day noted that "recurring" versus "nonrecurring" caused a lot of confusion. She explained that they tried to direct ESCI to a more operational perspective.

Finance Director Day shared that the biggest problem she saw with this was grant costs. Grants would show as part of the recurring expense because it was a part of materials and services, but grants were a non-recurring revenue.

Finance Director Day showed a spreadsheet she used throughout the year. It was a summarized version to show where the Fire District would end at the end of the budget year. She explained that the gray represented last fiscal year, while peach was the new, current fiscal year. She reviewed the percentage used of each section of the budget.

Finance Director Day noted that the Fire District began fiscal year 2018-19 at \$17,303,197 and would end at \$17,834,592. She shared that it received a much larger than average property turnover from the County. It was \$1.4 million versus the \$200,000 per month that the District thought it would be. She shared this was due to: the final third payment for the tax year, foreclosure property tax turnovers, payers catching up to avoid penalties and a collection rate of 96.75% versus the budgeted 95.25%. With this, the funds received were approximately \$1.2 million more than projected at year end, which was about \$946,000 more than originally budgeted for fiscal year 2018-19.

Finance Director Day shared that it was a pretty tight budget.

Finance Director Day explained that she and BC Deters redid some of the tables that were prepared by ESCI for the Feasibility Study. One fiscal year was taken at a time and the table was redone. She shared the revenues and expenses for both years, fiscal year 2018-19 and fiscal year 2019-20. These tables show:

- Fiscal Year 2018-19: net gain of \$546,402 anticipated.
- Fiscal Year 2019-20: net gain of \$742,462 anticipated.

Director Cross asked about the disparity of the wages for employees. BC Deters explained that wages were closer than what was originally thought. Discussion about wages followed.

Director Trotter asked a question about ESCI's report, page 156. He recalled that it stated that EFD #69 could be financially unattainable as early as 2020. He asked if the numbers being proposed were going to change these statements. He believed this was a critical question to ask. He also asked about the potential impact on ISO insurance rates. BC Deters shared that staff was currently working on the financial picture. The numbers on the charts would change after October 1st. Costs would be figured for both sides for long-term sustainability.

Director Cross suggested that they needed to have finances projected out for three years at a minimum.

President Syring noted that in 75 days, the current IGA would end.

Director Joseph noted that the District was making too many assumptions regarding EFD #69. He shared that their Board hadn't provided much response so CFD didn't know what EFD #69 wanted. Director Joseph didn't feel it was appropriate to do all of this work without hearing from them about what they wanted. He suggested that when CFD received requests from them, then CFD could move forward.

BC Deters shared the next steps:

- The meeting of the Clackamas Fire Interagency Committee meeting would be on Thursday, July 18th in Boring.
- CFD #1 staff would attend EFD #69 Board meeting on July 18th.
- If directed, CFD would complete an analysis regarding contract for service.
- Provide feedback to ESCI.
- The current IGA would end on September 30, 2019

BC Deters thanked the group for the opportunity to get the correct information to them.

Director Trotter noted that there needed to be a win-win for both sides and advantages for each district. He added that CFD needed to get financial information related to doing some of the things listed under the advantages, for CFD, in the report.

X. INFORMATIONAL ONLY

A. Divisional Reports

R-1a Chief's Report

DC Whiteley would share District updates during his report.

R-1a.1 – Public Information Office

As presented.

R -1b Business Services Division

Deputy Chief Whiteley shared several Fire District updates.

- August 6th was National Night Out.
- September was Emergency Preparedness Month. EM Ramirez was working on plans for this month. He would be meeting with EM Ramirez soon to finalize the plans and would let the group know what that plan looked like.
- CFD firefighters have not gone on one conflagration yet this year. At this time last year, CFD was on its third conflagration.

Deputy Chief Whiteley noted that his report was as submitted.

R -1b.1 Business Services

As submitted.

DC Gehrke noted that in a previous meeting, Director Wall asked about services that were done for Hoodland. He noted that they were currently working on a limited term, service IGA for Emergency services for maintenance with Hoodland. He added that this would be something that would end by October 31st.

DC Gehrke noted that they had several days of service at the 130th campus. Many people including the Fire Chief, spent time getting the area cleaned up. He thanked all who helped with this.

R – 1b.2 Fire Prevention

As submitted.

Fire Marshal Olson noted that one of the public education specialists would be focusing on the mobile/manufactured home complexes, preferably the 55 and over communities. They would be reviewing some of the data from fires that had occurred in these areas. They planned to focus on meeting one-on-one, providing community risk reduction aspects like falls and trips, as well as teach fire safety to residents in their homes. He shared he wanted to get a better outreach in these areas. They would be reaching out to managers and planned to hold community events as well.

Director Cross asked if there were any fires or citations over the 4th of July. Fire Marshal Olson shared that it was pretty quiet. He noted that there was one fire that morning. It was an unintentional fire.

R -1c Emergency Services Division

As submitted.

R -1c.1 Emergency Medical Services/Training

As submitted.

Director Wall asked about Athletic Trainer Jennifer Adams leaving the Wellness Division and if there was a replacement. DC Conway explained that Jennifer and Athletic Trainer Matt Alvarez

had been sharing the half time position, both working quarter time. He added that now, Matt was working half time.

R -1c.2 Financial Services

Finance Director Day shared that in the next few months, she would be submitting two financial reports, one for fiscal year 2018-19 and one for fiscal year 2019-20.

R-1c.3 Operations

As submitted.

R-1c.4 Training Division

As submitted.

BC Hopkins shared several highlights. He noted that staff was on their 10th dumpster at the 130th campus as the cleanout up of the TC continues. BC Hopkins shared that this quarter's drill topic was mass casualty incidents (MCI).

Director Wall asked about restructuring of the Training Division. BC Hopkins noted that there would be the same number of instructors as the Fire District has always had. He added that the Fire District was trying to do the same with less and watch the financials very closely.

Director Cross mentioned an incident on June 13th, narrated by BC Carlsen. He stated that was amazing. PIO Paxton shared that the young man was showing signs of improvement. Crews did a great job getting him to hospital. The Foundation had donated \$2,000 to help with costs for the young man's care and the family's needs. The crews were staying in touch with the family.

R -1c.5 Volunteer Services

BC Deters shared that training for June included rural water supply, firefighter skills, and Mayday drills. EMS training was environmental emergencies and allergic reactions.

BC Deters noted that for recruitment, all participants were into the pre-physical and psychological testing.

BC Deters shared that the Explorers had drills on SCBA mask training as well as forcible entry. He also noted that the Explorers helped with the clean-up days at the Training Center.

BC Deters explained the station coverage for the month of June: Station 12 had 10/30, Station 13 had 20/30, Station 18 had 28/30 and the Rehab/Water Tender Group had 22/30.

Battalion Chief Deters noted that P-VFF/EMT Travis Molinari was hired at Colorado Springs Fire and Rescue. He also shared that AO/EMT-P Josh O'Dell had resigned. He took a leadership position at his current job, and it didn't allow for as much spare time.

R-1c.6 Volunteer Association President’s Report

Volunteer Jerry Kearny noted that both the President and Vice President could not attend tonight’s meeting, so he will be sharing the report.

Jerry noted that in June, they had their election of officers. There were no changes.

Jerry shared that they had an engine tour at the Pub and Grub.

Jerry explained that as an Association, they decided that Old Red was really old. They would be working on updating it.

Jerry stated that they contributed \$4,000 to the Clackamas Future Farmers of America livestock auction to purchase the animals from students. They also contributed \$600 to Muscle Hustle. The Muscle Hustle is an event where firefighters pull current apparatus. The money raised at this event went to the Trauma Intervention Program.

B. Correspondence

Noted.

C. Informational Items

Noted.

D. Next Meeting

The next meeting would be on Monday, August 19, 2019 at 6:00 pm at Station 5.

Director Thomas shared an unofficial announcement. He stated that on August 2nd, he would be retiring from the dry cleaning business.

IX. ADJOURNMENT

The regular board meeting was adjourned at 7:55 PM.

Karen Strejc
Executive Assistant

President Jim Syring

Secretary Jay Cross

Clackamas Fire District #1



SPECIAL BOARD OF DIRECTORS MEETING July 31, 2019

(This meeting was recorded.)

I. CALL TO ORDER PER ORS 192.610 TO 192.710 ORS 192.650 – The meeting is being recorded.

President Syring called the Special Board of Directors' meeting to order at 6:00 pm.

Present: Board of Directors Jay Cross, Thomas Joseph, Jim Syring, Don Trotter, and Marilyn Wall; Chief Fred Charlton; Deputy Chief Ryan Hari; Deputy Chief Doug Whiteley; Division Chief Mike Corless; Division Chief Josh Gehrke; Human Resources Manager Trish Noble; Attorney Christy Monson; and Executive Assistant Karen Strejc.

II. CHANGES TO AGENDA None

III. SPECIAL BOARD MEETING RECESSED

President Syring recessed the Special Board of Director's meeting at 6:01 pm.

IV. EXECUTIVE SESSION REGARDING LEGAL COUNSEL PURSUANT TO ORS 192.660(2)(h)

President Syring called the Executive Session to order at 6:01 pm.

President Syring adjourned the Executive Session at 7:33 pm.

V. SPECIAL BOARD MEETING RECONVENED

President Syring reconvened the Special Board of Directors' meeting at 7:34 pm.

VI. ADJOURNMENT

The Special Board of Directors' meeting was adjourned at 7:35 pm.

Karen Strejc
Executive Assistant

President Jim Syring

Secretary Jay Cross



Clackamas Fire District #1

CLACKAMAS FIRE DISTRICT #1 PROCLAMATION 19-03 To Designate the Month of September 2019 as National Preparedness Month

WHEREAS, National Preparedness Month is a nationwide coordinated effort sponsored by the U.S. Department of Homeland Security each September to encourage Americans to prepare for emergencies in their homes, businesses, and schools; and,

WHEREAS, National Preparedness Month creates an important opportunity for every resident in the Fire District to prepare their homes, businesses, and communities for all types of emergencies, including natural disasters, terrorist threats, and epidemics.

WHEREAS, this event aims to increase public awareness concerning the importance of preparing for emergencies and persuading individuals to take action; and,

WHEREAS, during the month of September, Clackamas Fire District #1 will urge residents to take measures to make themselves and their families better prepared for emergencies; and,

WHEREAS, National preparedness is the responsibility of every citizen within Clackamas Fire District and all citizens are urged to make preparedness a priority and work together to ensure that individuals, families, and communities are prepared for disasters and emergencies of any type, and

WHEREAS, investing in personal and community preparedness can reduce injuries, fatalities, and economic devastation in our community and in our nation; and

WHEREAS, all employees, local residents, community groups, and businesses are encouraged to participate in citizen preparedness activities and asked to take steps to make their families, agencies, and communities better prepared before disaster strikes.

NOW, THEREFORE, the Board of Directors of Clackamas Fire District #1, do hereby proclaim the month of September 2019 as

NATIONAL PREPAREDNESS MONTH

With the theme, "Stand Down for Disaster Preparedness." The Board encourages all employees and community members to recognize the importance of preparedness and observe this month by working together to enhance our security, resilience, and readiness.

Adopted this date, August 19, 2019.

President, Board of Directors

Secretary/Treasurer, Board of Directors

Clackamas Fire District #1

Memo

TO: Board of Directors
Fire Chief Fred Charlton

FROM: Logistics Director DeAnn Cordes

CC: Deputy Chief Ryan Hari, Division Chief Mike Corless and Division Chief Josh Gehrke

DATE: August 19, 2019

RE: Board Approval of Firefighter Personal Protective Equipment – Traditional Helmets

Action Requested:

Authorize purchase of approximately 250 Firefighter Personal Protective Equipment – Traditional Helmets in the amount of \$80,000. This includes career and volunteer suppression firefighters.

Background:*

National Fire Protection Association 1971 recommends structural personal protective equipment (PPE) to have a 10-year service life. Within the next two years (2019/2020) approximately 115 of our issued structural helmets will need to be replaced due to reaching their 10 year service life. This number does not include any new-hires or promotions.

The last couple of years, the Fire District has been researching and replacing our PPE. We have changed our turnouts, gloves, US&R gear, SCBA's, and most recently our bailout equipment. One piece of equipment issued that hasn't been addressed is our helmets. Our current helmet is a Cairns 360 & 660 modern helmet.

Clackamas Fire recently conducted a thorough research and development (R&D) process consisting of our two current Cairns 360 & 660 models, as well as four new helmets. In total, three modern and three traditional helmets were evaluated. Twelve diverse members were chosen to participate. Each member wore all four new helmets for a month at a time. They had daily tasks, which varied from light workouts to almost everything imaginable on the fire grounds, including the entanglement prop. They were to do each task with the R&D helmet and with their current helmet to compare the two.

The R&D helmets were also used on emergency calls they responded to. After each shift, they filled out an anonymous survey through survey monkey with questions regarding the helmet fit, function, and performance.

The overwhelming response was to switch to the two Cairns traditional helmets. The recommendation was to switch from Cairns 360 & 660 models to Cairns 880 & 1044 models. The 880 is the lowest profile traditional helmet on the market. Its downside is it only expands to 7 5/8", making it a tight fit for members with larger heads. The 1044 is a slightly taller helmet but expands to 8 3/4". The two sizing options would ensure each member had a properly fitting helmet that is comfortable to them.

Approximately 10 years ago, Clackamas Fire performed a similar helmet R&D with a recommendation to switch to the traditional helmets. For unknown reasons, the change was not implemented at that time. We have made huge strides with the changes to our gear lately and we would like to continue that with one of our most important pieces of equipment.

Safety bonuses:

The two recommended helmets also have added safety features which aren't provided in our current models.

- **Crumple zone front holder.** The eagle takes impact and crumples, similar to the front of a car, instead of transmitting it all to the head.
- **Cairns tube lock system.** A ring built inside the helmet to help take impact and distribute it evenly.
- **Cairns shell release system.** The helmet comes off if you fall through the floor or roof, the impact cap separates from the shell, but remains on your head.
- **Deluxe kit:** Comes with spare suspension system, crown pad, brow pad, and ear flaps. This allows personnel to launder their helmet's internals after a fire while having a spare set to still use.

Cost savings:

For the R&D, we acquired black helmets so they could be worn amongst all ranks of the participating members. There was an overwhelming like amongst the R&D folks and other members in general about the appearance of the black traditional helmets with our black turnouts.

By switching to black for firefighter, apparatus operations, company officer and chief rank, a member would keep their helmet throughout its service life. Currently, if someone promotes to lieutenant within five years, they receive a new red helmet and surplus their yellow one with five years of life left. Over time, this would save the Fire District a lot of money.

To distinguish between the ranks, the company officers would have red tetrahedron stickers and a red front leather shield, chiefs would have white tetrahedron stickers and a white front leather shield. Instead of purchasing a new helmet when someone promotes, only \$8 in stickers and \$45 for a front leather shield would need to be purchased. There would also be cost savings in labor not having to order, receive and pay for the new (color) helmet.

The District will keep the modern style helmets that have not reached their 10-year service life for training and academies.

Policy Implications:

Authorization and approval of the Fire Chief and Board of Directors required.

Budget Implications:

Money has been identified in the adopted budget for fiscal year 2019-2020 for the purchase of the traditional helmets.

Potential Issues

There are no foreseen issues.

Recommendation:

Approve the purchase of approximately 250 Firefighter Personal Protective Equipment – Traditional Helmets in the amount of \$80,000.

*Excerpts taken from a staff report provided to Deputy Chief Ryan Hari and Division Chief David Scheirman by then Apparatus Operator Andrew Brian back in November 2017.

Clackamas Fire District #1

Memo

TO: Board of Directors
FROM: DC Mike Corless
CC: Fire Chief Charlton and Deputy Chief Hari
DATE: August 19, 2019
RE: SCBA Compressor Replace and Upgrade

Action Requested

To replace and/or upgrade four out of the five Fire District's SCBA air compressor systems at a cost of \$203,059.20.

Background

The Fire District has five SCBA air compressors located at Stations 2, 8, 10, 14 and on RH308. Any repairs or preventative maintenance is performed by two of our in-house certified technicians (Lt. Clay Buford and FF Randy Powers) on a monthly, quarterly and annual basis. On average, about 60 hours a year is spent on ensuring these compressors are operational and meet any state and/or federal mandates. Although preventative maintenance prolongs the life, we have two compressors that are beyond their life expectancy.

Known Facts**Station 2**

- This compressor is 28 years old
- It does not have the NFPA compliant CO monitor
- Obtaining parts for this unit is becoming increasingly difficult and expensive

Station 8

- This compressor is 27 years old
- It does not have the NFPA compliant CO monitor
- Parts come from Germany and take 6 to 8 weeks for delivery

Station 10

- This compressor is 7 years old
- Upgrade fill station to accommodate higher PSI

Station 14

- This compressor is 14 years old
- Upgrade fill station for higher PSI
- Upgrade storage tanks

Budget Implications

The total cost for replacing two units (Station 2 and 8) and upgrading two units (Station 10 and 14) is \$203,059.20, which is GPO pricing and good through the end of the year. The budgeted amount of \$210,000 for this project is in the Equipment Replacement Fund (20).

Potential Issues

Without these replacements and upgrades our ability to continue to operate will be drastically reduced. Earlier this year, both the Station 2 and 8 compressors were down for a significant amount of time while waiting for parts. Maintenance costs and personnel costs will continue to increase. For the oldest two units, finding replacement parts will continue to be difficult and at some point we will no longer be able to find parts.

Options

- A. Approve the submitted staff report for replacement and upgrades.
- B. Stay status quo and continue to do our best in maintaining the units that we have. In the future we will need to increase the budget for repairs and maintenance of these units.

Recommendation and Why

Approve option A, the upgrade or replacement of the Fire District's SCBA air compressors in the amount of \$203,059.20. This allows the Fire District to meet current and future needs. With the approval, this will make all our compressors NFPA 1989 (2013 edition) compliant on breathing air quality for emergency services respiratory protection.

Memo

TO: Board of Directors
Fire Chief Charlton

FROM: Emergency Manager Ramirez

DATE: August 19, 2019

RE: Natural Hazard Mitigation Plan

Action Requested

Staff requests the Board of Directors adopt the Clackamas Fire District #1 Addendum to the Clackamas County Multi-Jurisdictional Hazard Mitigation Plan.

Background

The Oregon Partnership for Disaster Resilience (OPDR) at the University of Oregon, worked with Clackamas County Emergency Managers to develop a Natural Hazard Mitigation Plan (NHMP). The Disaster Mitigation Act of 2000 and the regulations contained in 44 CFR 201, require that jurisdictions maintain an approved NHMP to receive federal funds for mitigation projects.

The plan considered the frequency of occurrence of regional hazards and considered the county's vulnerability to those hazards. The NHMP mission is: *Promote sound public policy designed to protect citizens, critical infrastructure, private property, and the environment from natural hazards.* This can be achieved by increasing public awareness, documenting the resources for risk reduction and loss-prevention, and identifying activities to guide the county towards building a safer, and more sustainable community.

The Fire District concurs with the goals developed during the Clackamas County planning process.

Clackamas County is at risk of experiencing several types of natural hazards. The Fire District's Hazard Mitigation Advisory Committee (HMAC) developed the hazard vulnerability assessment (HVA), using the County's HVA as a reference. Changes from the County's HVA were made where appropriate to reflect distinctions in vulnerability and risk from natural hazards unique to the District.

Recommendation and Why

Staff recommends the Board of Directors adopt the Clackamas Fire District #1 Addendum to the Clackamas County Multi-Jurisdictional Hazard Mitigation Plan. Adoption of the plan will serve as a guide for the District's preparation, response and recovery to natural disasters. Adoption of the plan will also ensure the District's ability to receive federal funds for mitigation projects.

Fire Chief's Office

To: Chief Fred Charlton and the Board of Directors

From: Public Information Officer Brandon Paxton

Re: Public Information Office Monthly Report – July 2019

District or Community Events:

- Attended Camp Exceptional event with Engine 301 at La Salle High School, July 17

Earned Media (TV, Radio and Print):

Total Story Count:	11
Total Audience:	93,383
*Total Calculated Ad Value:	\$3,047
*Total Calculated Publicity Value:	\$9,142

*Calculated Ad Value uses the 30-second ad value multiplied by the detected length of the story or the printed ad value, and determines what the Fire District would have paid for the ads or broadcasts.

*Calculated Publicity Value is when a news story appears during TV and radio broadcasts, or print media that is promoted as being much higher than the value of placing an ad or broadcast. The industry standard is to say that the story is actually three times more valuable.

Social Media by the Numbers:

- Twitter: 10,514 Followers (10,422 in June)
- Instagram: 3,112 Followers (2,949 in June)
- Facebook: 7,446 Followers (7,124 in June)
- Annual Percentage Growth (July 2018-July2019):
 - Twitter- 8%
 - Instagram- 108%
 - Facebook- 71%

Public Messaging and Campaigns:

- Fireworks Safety and Pets Fireworks Safety
- Campfire Safety
- Grilling Safety
- Defensible Space and Wildfire Awareness
- Meg's Moments for Life Jackets Giveaway event advertisement
- Water Safety and Life Jackets
- Notice for public comment of the draft Natural Hazard Mitigation Plan

Meetings Attended:

- Fire Danger Levels/Burn Messaging meeting with FM Olson and AT Grisham, July 1
- PIO/Emergency Management meeting, July 2
- Good Morning Oregon City Chamber meeting, July 10
- Foundation Auction/Dinner Committee meeting, July 10
- Chiefs Communication Presentation, July 15
- Upcoming events planning and coordination meeting with City of Happy Valley, July 18
- AVIDS meeting with ATO Webster and AT Grisham at the Training Center, July 18
- Public Education Upcoming Events/Public Messaging meeting with DFM/Capt. Shanklin, July 23
- Health and Safety Fair planning meeting with FMO, July 25
- FMO/PIO meeting with Fire Inspector Hamilton, July 30
- BC301 and E314 attended the Boring CPO meeting and BC302 and T302 attended the Milwaukie Public Safety Advisory Committee meeting, and provided Fire District updates on the following:
 - Emergency Services Consulting International completed the Feasibility Study with Estacada Fire. The full report containing the analysis and recommendations for future service delivery is available on our website.
 - Fireworks Safety by promoting the 4 BEs: Be prepared, Be responsible, Be safe, and Be aware.
 - Preparing home's defensible space in the event of a wildfire.
- FM Olson attended the Redland/Viola/Fischer's Mill CPO meeting in July, at their request, to address wildfire season concerns, how to prepare, and defensible space.

Respectfully submitted,

Public Information Officer Captain Brandon Paxton

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Deputy Chief Doug Whiteley

Re: Business Services Division Monthly Report – July 2019

- Attended TVF&R Fire Chief transfer of command ceremony.
- Met with staff regarding fit for duty standards.
- Attended the Civil Service Meeting.
- Met with Estacada regarding 2019 budget.
- Attended Fire Defense Board at CCOM.
- Attended BBQ at Station 2.
- Attended the Strategic Organizational Planning Session meeting.
- Submitted the Accreditation Annual Compliance Report.
- Participated in a conference call with the Annual Compliance Report Reviewer.
- Met with EM Ramirez regarding Emergency Preparedness Month planning.
- Rode along with BC 301.
- Distributed first Self-Assessment manual assignments for the 2020 Accreditation.
- Attended Oregon City Chamber Board meetings.
- Participated in Chamber Board Executive Director recruitment process.
- Attended several Rotary Club meetings.
- Worked with Legal Counsel on several matters.
- Reviewed and updated policies.
- Updated job descriptions and testing documents for upcoming processes.
- Met with Local 1159 on various matters.

Respectfully submitted,

Deputy Chief Doug Whiteley

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Division Chief Joshua Gehrke

Re: Business Services Division Monthly Report – July 2019

- Work continues around the topic of succession planning and filling vacancies in various departments (Fleet, Logistics, ITS and Training).
- Joined Chief Charlton on multiple ride-alongs with various battalion chiefs to check in and answer questions.
- Continued to work on writing for the accreditation process.
- Attended Fire Defense Board meeting.
- Attended and shared content for SOPS, focusing on changes to the annual appraisal or future quarterly “check-in”, the 130th consolidation and centralizing, and effective teams.
- Had multiple “check-ins” with crews, as it relates to service delivery to our citizens, as they have had many successes over the last several months.
- Attended Labor Management Committee (LMC) meeting.
- Attended the Organizational Development Committee meeting.
- Engaged staff directors affected by the 130th consolidation to better understand their needs and involve them to a greater level in the process.
- Attended funeral service for retired CCSO detective Gil Mallette who began his career in the fire service, and it was an incredible honor.
- Met with AT Amanda Neelands to develop content for the upcoming meeting with the volunteers. Our area of focus will be “what to expect in the process”, examples of professional resumes and best practices for success.

Respectfully submitted,

Division Chief Joshua Gehrke

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Fleet Director Bill Bischoff

Re: Fleet Services Division Monthly Report – July 2019

During the month of July, the following are some of the major items that fleet maintenance personnel addressed:

Engines

- 2-111 E324- PM and write ups. Get pumper back up to working order to be a capable reserve.
- 2-127 E303- Broken rear leaf spring.
- 2-115 E311- Primer and battery cables smoking.
- 2-120 E315- PM and write ups- Broken TAK4 cross bar, ride height adjustment, tire chain damage repair.
- 2-125 E306- PM and write ups, Steer tires.
- 2-126 E302- PM and write ups, Replace tires.
- 2-112 E325- PM and write ups, pump test, steering column repair.

Trucks / Heavy Rescue

- 2-203 T324- Leaking hyd. hoses and extend/retract holding valve leaks.
- 2-361 HR316- PM and write ups.
- 2-360 USAR305- PM and write ups, new drive tires.

Brush Rigs / Water Tenders/Boats

- 2-308 New IE309- Complete the initial set up and send in for some minor warranty work prior to placing into service.

Staff Vehicles / Medic

- Several other staff vehicles in for PM and minor repairs.
- 2-514- Prepare pick up for AO Nick Fisher to use for C800 tap out project.

Other Items

- The District's aerial testing was performed on site by UL. All aerials passed with the exception of one, which we have repaired since so it can be retested when he is back to test our last unit.
- Performed some emergency repairs on a couple different Hoodland apparatus as well as

- some after- hours service call work and shop repairs on an Estacada pumper.
- July was a busy month for employee vacations so we were under-staffed most of the time. We also had one technician who took another job since it was a good opportunity for him, so we will continue to work through understaffing problems for the foreseeable future.
 - Hoodland Fire approved and signed a limited term Emergency Fleet Maintenance IGA. We will sign our part and return to them so both Districts have a completed form.
 - Performed several field and in shop repairs on Canby and Lake Oswego apparatus.

Respectfully Submitted,

Fleet Director Bill Bischoff

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Information Technology Services Director Oscar Hicks

Re: Information Technology Services Division Monthly Report – July 2019

Initiated

- HP DaaS – Desktop as a Service.
- ITR – Information Technology Review.
- Munis – ADFS integration for Single-Sign On.
- 130th Campus move / consolidation.

In Progress/On-going

- FTE backfill ITS Mobile Technician.
- Sophos Email security / filtering.
- CAD replacement / alternative – FieldOps.
- Pre-plan data update process w/ CCOM.
- LanSweeper / Helpdesk Update.
- iPads and Intterra - Reporting & Analytics.
- Apple i-enrollment via Verizon.
- Managed Services research and engagement.
- Documentation of technology processes.

Completed

- Epik analog phone line updates.
- Telestaff (Test Environment).
- AD integration of the Helpdesk.
- Office 365 research / planning.

Respectfully submitted,

Information Technology Services Director Oscar Hicks

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Logistics Director DeAnn Cordes

Re: Logistics Division Monthly Report – July 2019

The following summary of work includes those activities completed within Logistics.

- Logistics filled and delivered 291 orders entered into Munis. This was down 26% from July of last year.
- Logistics filled and delivered 24 controlled medication orders; which is down 41% from July of last year.
- Annual inventory was performed July 1st this year. It was our second annual inventory using Munis. We discovered one issue with Logistics' use of expiration dates in the system. They were causing issues for Finance when trying to enter variance quantities against the stock items that were using expiration dates. Finance staff and Logistics staff worked for an extra day trying to resolve the problem. It was resolved and the annual inventory was finalized.
- Met with Accounts Payable staff to discuss our use of contracts. Finance has decided Accounts Payable will enter invoices using a contract or purchase order. The discussion was around what contracts were needed for this fiscal year. It was a good discussion and collaboration between Finance and Logistics.
- During the month, sized Fire Prevention staff and chiefs for black Nomex shirts. Nomex items for inventory, upcoming Volunteer Academy and the black shirts, were ordered before an August 1st price increase went into effect. Our Nomex costs rose 7.8% this year.
- Met with our fire extinguisher maintenance company. Annual service on our fire extinguishers will start late July and go until the end of August. The annual service includes extinguishers in our facilities as well as on our apparatus and staff cars.
- Met with multiple captains to go over expectations and communications in regards to their stations and logistics. There was also good discussion and questions about using Munis and expenditure tracking.
- Staff attended the Safety Fair meeting at Fire Prevention. This is where we get our list of "to do" items in preparation for the Safety Fair in September.

Respectfully submitted,

Logistics Director DeAnn Cordes

Business Services Division

To: Chief Fred Charlton and the Board of Directors
From: Fire Marshal Shawn Olson
Re: Fire Prevention Division Monthly Report – July 2019

Engineering Fire Prevention staff reviewed 61 buildings and land use projects in the month of July 2019. In addition, 9 new business inspections were conducted, as well as 32 new construction inspections, and 18 fireworks inspections.

Enforcement A total of 333 inspections were carried out in the month of July 2019. These include fire and life safety inspections, special inspections completed by the Fire Prevention staff, and the lockbox and target hazard inspections completed by the fire companies.

Public Education Fire Prevention staff and companies conducted or participated in 23 community activities during July 2019. These include Hands-Only CPR Presentations, Fire Safety Presentations, Station Tours and a number of other public events. Crews and Prevention staff visited 11 Summer Meals Program sites to connect with children from both OCSD and NCSD.

- A total of 47 fireworks inspections were conducted leading up to the Fourth of July. There were 4 fireworks displays within the district, along with 16 retail sales sites, 22 tents and 5 sites for storage only.
- County heading into “High” regulated burn levels. High heat, low humidity, and a lack of rain were all factors for the decision. No special burn permits will be issued until levels decrease back to “Moderate”.
- Staff will be attending the Clackamas County Fair August 14th to staff a safety booth.
- Willamette Falls project set to kick off construction 2020. First stage will be river walk. Information can be found at: <https://www.willamettefallstrust.org/project-milestones>.

Respectfully Submitted,

Fire Marshal Shawn Olson

Clackamas Fire Inspections

2019 Occupancy Inspections

January - July

Assigned To	Actions	Completed
Division, Fire Marshal Office	1 YEAR PREVENTION OFFICE	380
	2 YEAR PREVENTION OFFICE	164
	HAZ MAT INSPECTION	0
	Lock Box	21
	TARGET HAZARD WALK THRU	23
	APARTMENT PROGRAM 1 YEAR	360
	4 YEAR PREVENTION OFFICE	0
	MARIJUANA FACILITY INSPECTION	8
	4 YEAR LOW HAZARD INSPECTION	22
Division, Fire Marshal Office	Total	978
	Grand Total	978

2019 Special Inspections

July

Assigned To	Actions	Completed
Division, Fire Marshal Office	ENFORCEMENT ASSIST	6
	FIREWORKS	18
	FIRST REINSPECT	24
	NEW BUSINESS INSPECTION	9
	NEW CONSTRUCTION INSPECTION	32
	OPEN BURNING	2
	PLAN REVIEW	61
	SECOND REINSPECT	3
	SPECIAL INSPECTION	15
	TENANT IMPROVEMENT	2
Division, Fire Marshal Office	Total	172
	Grand Total	172

Estacada Fire Inspections

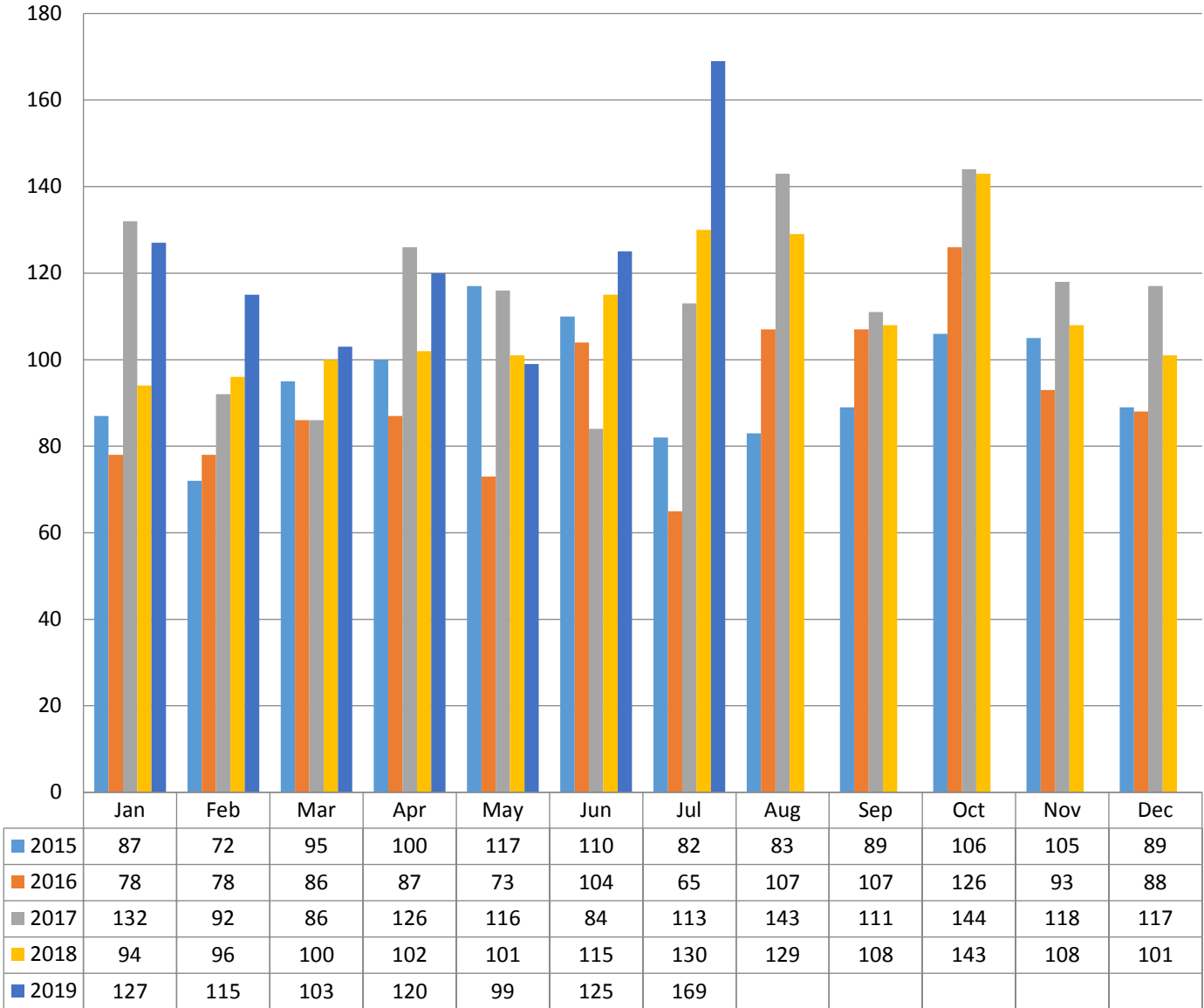
January - July					
Assigned To	Actions	Scheduled	# Done	% Done	
Division, Fire Marshal Office	1 YEAR PREVENTION OFFICE	90	31	34.44%	
	2 YEAR PREVENTION OFFICE	7	1	14.29%	
	APARTMENT PROGRAM 1 YEAR	14	14	100.00%	
	MARIJUANA FACILITY INSPECTION	4	1	0.00%	
	4 YEAR LOW HAZARD INSPECTION	20	9	100.00%	
Division, Fire Marshal Office	Total	135	56	41.48%	
Grand Total		135	56	41.48%	

2019 Estacada Inspections		
July		
Assigned To	Actions	# Done
Division, Fire Marshal Office	MARIJUANA FACILITY INSPECTION	1
	1 YEAR PREVENTION OFFICE	9
	2 YEAR PREVENTION OFFICE	0
	4 YEAR LOW HAZARD	4
	APARTMENT PROGRAM 1 YEAR	3
Division, Fire Marshal Office	Total	17
Grand Total		17

2019 Estacada Special Inspections		
July		
Assigned To	Actions	# Done
Division, Fire Marshal Office	FIREWORKS	3
	PLAN REVIEW	2
	NEW CONSTRUCTION INSPECTION	3
	SPECIAL INSPECTION	1
Division, Fire Marshal Office	Total	9
Grand Total		9

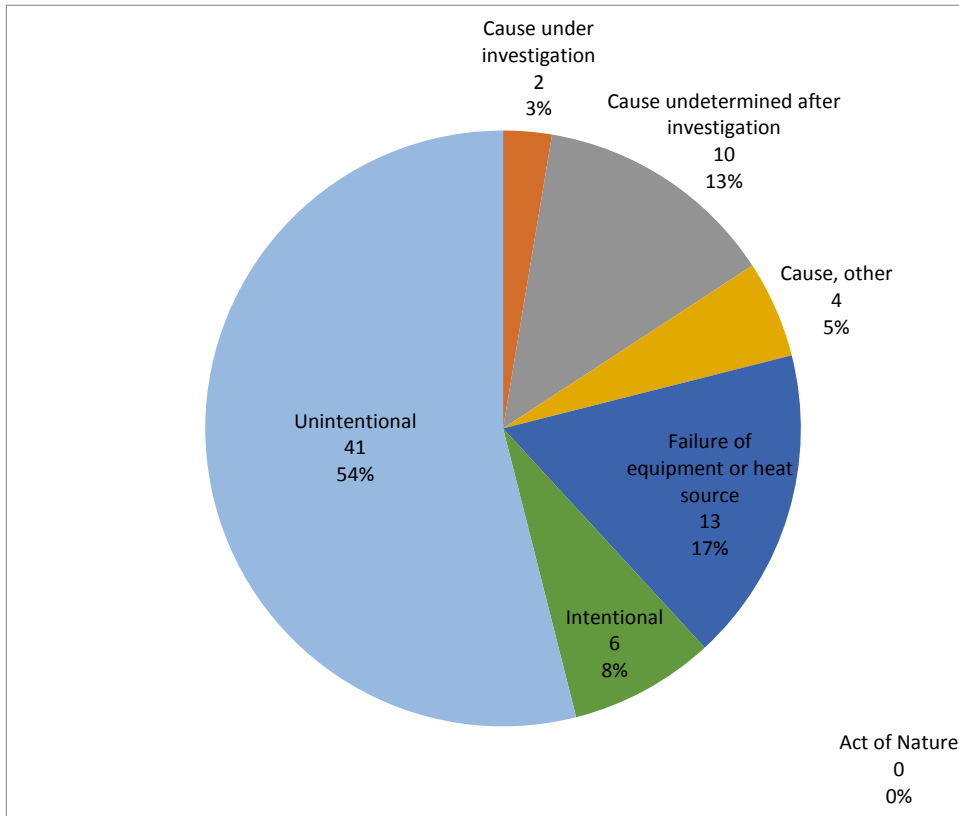
False Fire and Medical Alarm Responses

Information within this category will be used for the purpose of cost recovery pursuant to Ordinance 09-01



Monthly Average		
2015	95	Incidents
2016	91	Incidents
2017	115	Incidents
2018	111	Incidents

Clackamas Fire District #1 2019 Structure Fire Cause of Ignition



Year	Fire Cause of Ignition	Incidents	%
2015	Cause under investigation	0	0.00%
	Cause undetermined after investigation	11	12.79%
	Cause, other	1	1.16%
	Failure of equipment or heat source	15	17.44%
	Intentional	5	5.81%
	Unintentional	54	62.80%
2015 Total		86	100.00%
2016	Act of Nature	2	2.56%
	Cause under investigation	1	1.28%
	Cause undetermined after investigation	11	14.10%
	Cause, other	2	2.56%
	Failure of equipment or heat source	9	11.54%
	Intentional	4	5.13%
Unintentional	49	62.80%	
2016 Total		78	100.00%
2017	Act of Nature	2	2.15%
	Cause undetermined after investigation	17	18.28%
	Cause, other	1	1.08%
	Failure of equipment or heat source	18	19.35%
	Intentional	8	8.60%
	Unintentional	47	50.54%
2017 Total		93	100.00%
2018	Act of Nature	0	0.00%
	Cause under investigation	1	0.88%
	Cause undetermined after investigation	22	19.30%
	Cause, other	5	4.39%
	Failure of equipment or heat source	24	21.05%
	Intentional	7	6.14%
Unintentional	55	48.25%	
2018 Total		114	100.00%

**Data on 111-Building Fire's only within Clackamas Fire Dist. FMZ's
Data Excludes: Cooking and Chimney Fires**

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Data Systems Director Shelby Hopkins

Re: Data Services Monthly Report – July 2019

- To date, emergency response incidents are trending 5.93% higher than in July 2018. Call volume is trending with 2017 at 0.59%.
- Staff met with Washington County Sheriff's Office to look at ways the District could integrate the ideology and framework of their Compass Check program into our own evaluation process.
- Attended joint board meeting with Estacada Fire.
- Staff processed quarterly callboard reset.
- Compiled GEMT data for back billing and reimbursement.
- Identified video viewing issue in Target Solutions and updated all videos in the program.
- Reviewed Technical Rescue incident data for upcoming accreditation and identified issues with the use of proper incident types vs. actions taken. Worked with BC Browne on resolution.
- Staff attended quarterly SOPS meetings.
- Began testing the latest Munis upgrade to v2019.
- Reviewed data for Community Risk Reduction and Community Risk Assessment.
- Processed Quarterly SAFER Grant data for Operations.
- Provided Munis overview to Probationary Captains.
- Staff attended Organizational Development Committee meeting.
- Cost Recovery Claims Summary Report as of August 5, 2019:

	# of Claims	Claim Amount	Average \$ / Claim
False Alarm			
In Process	44	\$9,938.43	
Closed Not Paid	6	\$1,323.85	
Closed Paid	103	\$28,317.09	\$274.92
	153	\$39,579.37	
Fire			
In Process	4	\$11,368.76	
Closed Not Paid	1	\$1,200.50	
	5	\$12,569.26	
Hazmat			
In Process	11	\$5,541.21	
Closed Not Paid	3	\$711.43	
Closed Paid	6	\$6,250.81	\$1,041.80
	20	\$12,503.45	
Inspection			
In Process	6	\$1,133.29	
Closed Not Paid	8	\$936.64	
Closed Paid	7	\$1,879.29	\$268.47
	21	\$3,949.22	
MVA			
In Process	126	\$42,692.10	
Closed Not Paid	38	\$5,151.94	
Closed Paid	16	\$8,125.69	\$507.86
	180	\$55,969.73	
Total In Process	191	\$70,673.79	
Total Closed Not Paid	56	\$9,324.36	
Total Closed Paid	132	\$44,572.88	\$337.67

Respectfully submitted,
Data Systems Director Shelby Hopkins

Business Services Division

To: Chief Fred Charlton and the Board of Directors
From: Emergency Manager Gregg Ramirez
Re: Emergency Management Monthly Report – July 2019

Work completed

- Tammy Owen and I conducted Hands Only CPR training for the Children’s Center.
- The Natural Hazard Mitigation Plan was posted for public comment.
- Conducted “Stop the Bleed” training for the CERT Leaders.
- Conducted CERT C5 meeting.
- CERT Basic Course in progress.

Work ongoing

- Continuity of Operations Plan.
- Contagious Patient Response Protocol.
- National Preparedness Month planning.
- Great Shakeout planning.
- Planning for a hospital decon exercise with Kaiser Sunnyside to occur in September.
- CERT Summit planning.

CERT activities for July

- Milwaukie CERT leads met with new City EM.
- Milwaukie CERT.
- Conducted a communications drill with new equipment.
- 16 members assisted Milwaukie Public Safety Foundation with K9 walk.
- Staffed a booth to support Care Free Sundays event.
- Oak Lodge CERT conducted a “Map Your Neighborhood” event.
- Happy Valley CERT supported the Happy Valley 4th event.

Respectfully submitted,

Emergency Manager Gregg Ramirez

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: HR Director Trish Noble

Re: Human Resources Division Monthly Report – July 2019

- Created the TDY ATO job posting.
- Attended the quarterly SOPs meeting.
- Added employee degree information to Munis.
- Attended the quarterly Civil Service meeting.
- Distributed BOLI posters throughout the District.
- Began updating administrative job descriptions with new titles and formatting.
- Set up Chief Interviews for Apparatus Operator.
- Updated employee files with certifications, change of address, assignment changes, etc.
- Began work on accreditation assignments.
- Reviewed 15 policy for updates and accuracy.
- Prepped SDAO Clackamas Fire portal for staff and volunteer access for upcoming monthly staff online training.
- Began EE04 work in Munis for all staff for upcoming mandatory reporting requirements.
- Compiled questions from managers on consistent application of flex use, vacation, lunch breaks, etc. for release back to entire manager group.
- Participated in Organizational Development meeting discussions on use of Adore in staff evaluation changes.
- TIPO (Health Trust) quarterly meeting.
- Processed bereavement, jury duty and FMLA leave for personnel.
- Tuition reimbursement payments made after grade and payment submittals reviewed.
- Worker's Comp claims and return to work.
- Insurance Benefits:
 - Presented benefits information at the SOPS meeting along with giving more info. on the new dental MetLife plan.
 - All of the enrollments have been entered into the MetLife system and everyone should have their dental cards.

- The annual PCORI (Patient-Centered Outcomes Research Institute) report and fee was entered and paid.
- LBG:
 - LBG has continued to update and work on the benefits website.
- Retirees:
 - Working with one of our retirees on an out of network provider with LBG and Retiree for upcoming procedure.
- Health Trust:
 - Trust meeting was held on July 24 to discuss landing on future health insurance premium offset for retirees.

Respectfully submitted,

HR Director Trish Noble

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Deputy Chief Ryan Hari

Re: Emergency Services Division Monthly Report – July 2019

- Participated in the monthly Operations meeting.
- Attended the monthly Fire Defense Board meeting.
- Attended CCOM Fire Users meeting.
- Re-wrote CCOM structure fire response protocols on behalf of fire users.
- Completed 6 BC ride-alongs.
- Participated in a regional operations chiefs' luncheon.
- Met with Gresham Fire Chief Officers regarding Hazmat and specialty rescue.
- Interviewed Apparatus Operator candidates.
- Participated in LMC committee meeting with Local 1159.
- Worked on fire station alerting project.
- Participated in a community evacuation planning meeting hosted by Hoodland Fire.
- Completed a final punch list walkthrough of Station's 16 and 19 with the contractor.
- Chaired the monthly C800 meeting.
- Continued work on the termination and disposal of the temporary fire station at CCC.
- Attended the monthly Water Rescue Consortium meeting.

Respectfully submitted,

Deputy Chief Ryan Hari

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Division Chief Bill Conway

Re: Emergency Medical Services Division Monthly Reports – July 2019

The following summary of work includes those activities completed within the EMS Division. Additional reports are included from the Medical Services Chief, EMS Training Officer, Community Paramedic, as well as the monthly community CPR report from Cascade Training.

- Attended weekly EMS Division staff meetings.
- Attended Ambulance Service Area (ASA) Strategic Plan work group meeting regarding single resource response.
- Attended OPS meeting.
- Attended joint board meeting.
- Chaired ASA Strategic Plan Task Force meeting.
- Attended Clackamas EMS System Enhancement meeting.
- Attended Sunrise Rotary meeting presentation by Community Paramedic AmyJo Cook.
- Chaired Clackamas County EMS Council meeting.
- Met with Lake Oswego Fire Department Fire Chief Johnson regarding EMS.
- Attended numerous GEMT planning meetings for FY18 billing.

Respectfully submitted,

Division Chief Bill Conway

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Medical Services Chief Josh Santos

Re: Emergency Medical Services Division Monthly Report – July 2019

- Attended weekly EMS Division staff meetings.
- Attended ASA Strategic Planning Taskforce subgroup meeting – Single resource response.
- Attended ASA Strategic Planning Taskforce.
- Attended OPS meeting.
- Attended county EMS Council meeting.
- Attended EMS Committee meeting.
- Attended Organizational Development Committee meeting.
- Attended Chain of Survival planning meeting.
- Facilitated resident physician ride along x 1.
- Rode along with M316 for 3 hours.
- Attended board meeting.

Respectfully submitted,

Medical Services Chief Josh Santos

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Community Paramedic AmyJo Cook

Re: Emergency Medical Services Division Monthly Report – July 2019

- Attended weekly EMS staff meeting.
- Attended Narcan workgroup with Clackamas Public Health.
- Assisted post opioid overdose survivor with resources to recovery.
- Attended community outreach meeting with Riverstone/and Tri County 911(TC911).
- Assisted couple with transition from apartment living to adult foster care living.
- Presented to Sunrise Rotary about Community Paramedic Program.
- Assisted Behavioral health and Oregon City Police with resident living in her car.
- Assisted frequent user crew referral with peer mentor and other supportive services.
- Attended Vaccine clinic/preparedness drill format meeting.
- Assisted Emergency Medical Services retreat.
- Assisted three persons with referrals to Project Hope opioid follow up program.
- Distributed four narcan kits to residents at risk of opioid overdose.
- Procured and delivered AED to Veterans Village.
- Provided basic familiarization training of AED use and Narcan administration.
- Attended Information and Resource meeting from ADRC.
- Assisted four persons with high 911 use find alternate resources for physical and mental care.
- Assisted two residents form crew referrals for general assistance/access to additional resources.

Respectfully submitted,

Community Paramedic AmyJo Cook

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: EMS Training Officer Mike Verkest

Re: Emergency Medical Services Division Monthly Report – July 2019

- EMS Mobile Training Unit continues to be used well.
- Provided multiple in station EMS Drills, specifically cardiac and Cyanide Poisoning.
- Attended Oregon State Ambulance Association meeting in Newport.
- Standardized location and packaging of BC CyanoKits.
- Attended Clackamas County EMS QA/QI.
- Third Quarter Drill: MCI- recorded two webinars. AAR of 1/18 Drill and Dr. Peter Antevy; Parkland Florida Active shooter.
- Invited to attend and join State Area Trauma Advisory Board (1).
- Attended Tri-County EMS Protocol Development Committee meetings.
- Attended EMS Division Weekly meeting.
- Attended EMS Council meeting.
- Working with DC Gehrke on new evaluation tools for probationary FF.
- Attended weekly Training Division Staff meeting.
- Coordinated Clinical Review / Debrief with AMR.
- ASA Workgroup planning continues.
- EMS Operations Committee Meeting- Continue to Chair this group.
- EKG Monitor Workgroup – Substantial two county survey going out.

Medical Equipment standardization workgroup- In progress

Respectfully submitted,

EMS Training Officer Mike Verkest

Student Enrollment and Course Evaluation Summary

Number of Classes Offered at Each Location								
Class Type	Jul-19							
	Station 2	Station 3	Station 4	Station 5	Station 7	Station 10	Station 14	Station 15
BLS HCP			4	2				
HS FA, CPR & AED			1				1	
HS CPR & AED			1				1	
HS FA			1				1	
ACLS Renewal			1	1				
PALS Renewal				1				

Clackamas Fire Station Enrollment by Location								
Class Type	Jul-19							
	Station 2	Station 3	Station 4	Station 5	Station 7	Station 10	Station 14	Station 15
BLS HCP			55	29				
HS FA, CPR & AED			11				7	
HS CPR & AED			3				7	
HS FA			1				0	
ACLS Renewal			15	8				
PALS Renewal				7				

Clackamas Fire Student Evaluation Summary -- July 2019					
	1 (Strongly Disagree)	2 (Disagree)	3 (Neutral)	4 (Agree)	5 (Strongly Agree)
Overall this course met my expectations:	1	2	3	4	5
			1	8	134
The program was relative to my work and extended my knowledge:			1	10	132
Adequate supply of equipment that was clean and in good working order:			1	7	135
Method of presentation enhanced my learning experience:			1	8	134
Classroom environment was conducive to learning:			1	6	136
Instructor(s) provided adequate and helpful feedback:			1	5	137
Student's rating of the instructor's overall effectiveness:					
	Poor	Fair	Satisfactory	Good	Excellent
				4	139
Student would refer a friend/colleague to take the same course:					
				Yes	No
				142	1



**Clackamas Fire District #1
Community CPR and First Aid Programs
Student Enrollment and Course Evaluation Summary**

Comments from Clackamas Fire Student Evaluations -- July 2019

Excellent instructor, makes very applicable comments and examples of real life scenarios.

Thank you!!!

Class was great! Thanks!

Thank you.

Wonderful instructor! Thank you.

Thank you.

Victoria was great. Very informative. The first time an instructor stressed real life scenarios with flexible techniques. Great!

Best instructor I have ever had!

Great class!

Victoria was very nice and explained us really good.

Very difficult to find, GPS did not take easiest route. Would benefit from landmarks in directions in email.

Victoria was the best instructor I've ever had.

Great class - thank you.

Great class. Just practical content, no extra.

I appreciate efforts to move through efficiently.

It was a good learning environment.

Great class!

Victoria was great!!!

I've had this instructor before, "Victoria". She is very good. Makes people feel comfortable.

Awesome experience, thank you!

You were lovely... fun and professional! I was impressed!!!

Outstanding.

Loved her presentation - so clear & applies lessons for today's world. Excellent info, she knows her stuff!!

Excellent.

Instructor was a little hard to hear in the morning model. Easier in the afternoon. Maybe work on projection? Great job otherwise.

Thank you!

Victoria is an excellent teacher.

Adrienne was calm, fun & knowledgeable!

Great instructor!

Adrienne is a great example of patience and thorough instructor. Highly recommend.

Great graphics on projector!

Great instructor!

BLS for healthcare providers - recommended for all people.

Great instructor.

Excellent and clear.

Excellent attention to clarifying questions.

Thank you for making this experience so fun! Appreciate your humor & making this a fun learning environment.

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Health and Wellness Director Heather Goodrich

Re: Wellness Division Monthly Report – July 2019

The following summary of work includes those activities completed by Clackamas Fire Wellness Staff:

- Immunizations were provided to volunteer firefighters and staff. (3 people)
- Completed the OSHA required Bloodborne Pathogen Manual for FY19.
- Coordinated baseline NFPA 1582 physicals, chest x-rays, treadmills and drug screens for baseline volunteer suppression candidates. (12 people)
- Coordinated DOT bi-annual physicals for Fleet/Facilities/Logistics staff. (1 person)
- Medical testing performed (labs, TB, etc.) outside the baseline and annual testing. (3 people)
- Provided post blood borne pathogen blood draws. (1 person)
- Met with the contracted infectious disease provider to perform the OSHA required annual update of the CFD Exposure Control Plan.
- Performed IAFF/IAFC complete annual fitness testing for career firefighters. (24 people)
- Performed Functional Movement screening for career firefighters. (8 people)
- Performed submaximal treadmill tests, flexibility and side planks for career firefighters. (58 people)
- On-site injury consultations by the Athletic Trainers. (Saw 45 people for 47 injuries- 76 total visits)
- Processed and provided follow-up for on-the-job injury reports and for Safety Committee. Seven injury and one exposure reports were submitted with four of the seven turning into a workers' compensation claim. All on-the-job musculoskeletal injury reports were followed up with by the District Athletic Trainer.
- Coordinated Fit for Duty physicals for injured career firefighters returning to duty. (1 person)
- Provided requested health information and consultations to 8 firefighters and staff.
- Attended OR-OSHA Bloodborne Pathogen Coordinator Annual Training.
- Provided requested information about our program to Clark County District #6 and Scappoose Fire via email.
- Created and sent out monthly Wellness Update and Health Insurance Newsletter.
- Distributed EAP Employee Newsletter and EAP Supervisor Newsletter by email.

Respectfully submitted,

Health and Wellness Director Heather Goodrich



Clackamas Fire District #1

Wellness Update

July 2019

Issue 227

Health Question of the Month

Q: How much improvement in aerobic capacity can a person typically expect to experience, and how long does it take?

A: The amount of improvement in aerobic capacity (VO2 max) that can be expected from training is very individualized and is inversely related to each individual's level of fitness. The more fit an individual is, the smaller the degree of improvement in VO2 max associated with training.

For example, an untrained individual may experience approximately a 25% increase in VO2 max after roughly 8-12 weeks of conditioning. A trained individual, on the other hand, may experience only a 5% improvement over the same period of time.

Wellness News

- Annual career treadmill/ flexibility, and make-up testing will continue this month.
- Athletic Trainer , Matt Alvarez, has a new cell number! He can be reached at 971-266-7538

Your Fitness Level Can Cut Cancer Risk



A recent study supports the idea that being physically fit can help protect against cancer. Researchers from Johns Hopkins School of Medicine saw how the fittest adults had the lowest risk of lung and colorectal cancer.

- According to a new study published in the journal *Cancer*, the more aerobically fit you are, the less likely you are to develop lung and colorectal cancer.
- People who were most fit were 77% less likely to get lung cancer and 61% less likely to get colorectal cancer compared to the least fit.
- There is still a benefit to being moderately fit, but the more fit you are, the greater the reduction in cancer risk.

Their analysis also linked higher fitness before diagnosis to better survival among those who did develop lung or colorectal cancer.

The study used data on 49,143 patients. "Our findings," says first study author Dr. Catherine Handy Marshall, "are one of the first, largest, and most diverse cohorts to look at the impact of fitness on cancer outcomes."

In the study, researchers looked at 49,143 patients between the ages of 40 and 70 who had an exercise stress test done within Detroit's Henry Ford Health System from 1991 to 2009. The composition of the group was 46% female, 64% white, 29% black, and 1% Hispanic. The results of the exercise stress tests were measured in metabolic equivalents of task (METs), and researchers placed the patients into the following categories:

- Those who achieved 6 METs or less (the equivalent of run-walking or running a 15-minute mile)
- Those who achieved 6 to 9 METs (the equivalent of running anywhere from a 15-minute mile to an 11-minute mile)
- Those who achieved 10 to 11 METs (the equivalent of running anywhere from a 10-minute mile to an 8-minute mile)
- Those who achieved 12 METs or more (the equivalent of running a 7:30-minute mile or faster)

Their findings? After an eight-year follow-up period, patients who achieved 12 METs or more were 77% less likely to get lung cancer and 61% less likely to get colorectal cancer compared to patients who achieved 6 METs or below.

Additionally, among patients who were actually diagnosed with lung cancer, those who were the most fit (12 or more METs) were 44% less likely to die. And among patients diagnosed with colorectal cancer, those who were the most fit were 89% less likely to die.

And according to Handy Marshall, there are still advantages to being moderately fit. "There was a graded benefit, so that those who were moderately fit had moderate benefit and those who were even more fit and an even greater benefit when compared to those who were the least fit."

While Handy Marshall and her colleagues aren't 100% sure of the reason behind why being aerobically fit is linked to a decreased risk of cancer and cancer-related death, she says it's an ongoing area of research. However, according to the National Cancer Institute, there could be a few factors at play. Those who are aerobically fit are less likely to be obese, have inflammation, and have a poor immune system—all things which can contribute to developing cancer.

The bottom line? Keep doing cardio. Not only will it make you feel good, but it can help protect against life-threatening diseases, too.

In this issue

Your Fitness Level Can Cut Cancer Risk [P.1](#)

2019 Sunscreen Ratings [P.2](#)

Red Eyes? It's Not the Chlorine [P.3](#)

Exercise: Hamstring Stretches [P.3](#)

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Foods that Work Like Sunscreens

The color pigments and nutrients that guard plants from the sun's harmful rays also fortify us with sun protection.

Lycopene, a carotenoid found in tomatoes, watermelon, and red bell peppers, helps reduce your skin's sensitivity to UV light—decreasing the chance of sunburn.

Polyphenols are plant compounds that protect your skin from the effects of UV radiation by suppressing or reversing the skin cancer process. Fill up on tea, onions, apples, or soy foods and you'll take in polyphenols.

For the best in sun protection, don't just rely on lycopene and polyphenols—wear sunscreen as well!

Source: *Environmental Nutrition*

Tips for Safer Food Handling

- Thoroughly wash hands before handling food.
- Wash cutting surfaces, utensils, and countertops after contact with raw meat.
- Wash produce under running water and dry with paper towels.
- Discard outer leaves of lettuce or cabbage.
- Cook meat, poultry, and eggs to proper temperature.
- Keep hot foods hot and cold foods cold.

Source: www.webmd.com

Best Sunscreens of 2019

Consumer Reports has come out with their annual sunscreen ratings for 2019.

The organization looked at four types of sunscreens, including lotions, sprays, mineral, and those without the chemical oxybenzone. It evaluated each on two main measures: First, the accuracy of the SPF claim, which measures how long you'd be protected against the UVB rays that cause burns and, second, the effectiveness of the UVA blockers, which shield you from the rays that can age you. The UVB test is done by smearing sunscreen on a participant's back, having them soak in water, then exposing them to six intensities of UVB light from a sun simulator. An expert then evaluates the redness. The UVA test involves globbing paper plates with sunscreen, blasting them with UVA and UVB light, and measuring how much is absorbed.

After that testing, Consumer Reports ranked each sunscreen with a rating between 0 and 100. Formulas that scored 81 or higher and received Excellent or Very Good scores for UVA and UVB protection, got the agency's stamp of approval. Based on those scores, the top two sunscreens in each category are listed below.

Lotion

Like last year, lotion formulas scored the highest marks. It's also easier to make sure you're getting adequate coverage with a lotion than with a spray because you can see how much you're applying.

1. La Roche-Posay Anthelios 60 Melt-In Sunscreen Milk (\$36.00)
2. BullFrog Land Sport Quick Gel SPF 50 Sunscreen



Spray

Proper application isn't always easy with sprays, especially if it's windy. Often times you end up protecting the air more than your skin. The proper way to use a spray is to hold the nozzle close to your skin and spray until your skin glistens, and then rub it in. Do this even if a spray is labeled "no-rub."

1. Trader Joe's Spray SPF 50 (\$6.00)
2. Banana Boat Sun Comfort Continuous Spray SPF 50 (\$13.00)

Mineral

Titanium dioxide and zinc oxide—mineral or natural sunscreens—are two active ingredients that the FDA says do not need additional safety data. However, year after year in Consumer Reports tests, the sunscreens that contain only one or both of these active ingredients do not perform as well as the ones that contain chemical active ingredients. Some provide adequate SPF protection but not enough UVA protection, or vice versa.

1. California Kids #supersensitive Lotion SPF 30+ Sunscreen (\$20.00)
2. Badger Active Natural Mineral Cream SPF 30 Unscented Sunscreen (\$16.00)



Without Oxybenzone

The FDA has asked sunscreen manufacturers to provide additional information on oxybenzone, a chemical that, as recent research shows, can be absorbed through the skin more than previously thought. While they're not saying it's toxic, some brands have chosen to forego the chemical in favor of a cleaner formula.

1. Walgreens Hydrating Lotion SPF 50 Sunscreen (\$3.00)
2. Hawaiian Tropic Sheer Touch Ultra Radiance Lotion SPF 50 Sunscreen (\$8.00)

Source: *Consumer Reports*

*****Remember. . . Reapply sunscreen at least every two hours, or immediately after swimming or sweating. People who get sunburned usually didn't use enough sunscreen, didn't apply it after being in the sun, or used a sunscreen that was expired.**

Please note: Wellness is unable to provide sunscreen for the stations this year.

Red Eyes? It's Not the Chlorine

When you jump in the pool, you might be swimming in a lot more than you bargained for. Pools at hotels, rec centers and other public spots aren't as clean and may be spreading nasty germs.

The biggest culprit of pool-related illness outbreaks is a hard-to-kill, diarrhea-causing parasite called *Cryptosporidium*, or crypto, that can resist the chlorine in swimming pools.

Ever had bloodshot eyes after a day swimming in pool? It's not the chlorine causing them to redden and sting. It's urine mixing with the pool's chemicals.

"The nitrogen in the urine combines with the chlorine and it forms what's known as chloramine and it's actually chloramine that causes the red eyes," says Michele Hlavsa, chief of the CDC's Healthy Swimming Program. "It's chlorine mixed with poop and sweat and a lot of other things we bring into the water with us."

That's at least one way to check if the pool you're about to swim in is clean or not. The stronger the chlorine smell, the more filled with pee it is. Healthy pools don't smell like chemicals.

"It's not chlorine's job to clean pee from a swimming pool. It's plate is full with E.coli and other germs. Once people start adding pee, poop, sweat and dirt to the equation, it starts to try to tackle those instead, leaving it with little energy for anything else," said Hlavsa.

Here are a few simple and effective steps swimmers can take to protect everyone's health:

- Got diarrhea or other bowel issues? Stay out of the water.
- Shower before getting in the water.
- Never pee in the water.
- Take kids on bathroom breaks every hour.
- Don't swallow the water.

***The CDC report advises you to check your local pool to see if its latest inspection results are online or onsite.



Hydration

Try these tips to stay hydrated:

- **Drink mostly water.** Unsweetened coffee, tea, and milk are also good choices.
- **Limit sweet drinks.** Sugar-sweetened beverages are bad for your health, increasing weight gain and diabetes risk.
- **Track your fluids.** If you find you don't normally feel thirsty, especially in the summer, fill a quart container in the morning and finish before the end of the day.
- **Keep it visible.** Carry a water bottle when you go out, keep a quart container visible, and place a cup of water by your bed.
- **Give it bubbles or flavor.** If plain water doesn't appeal, try adding carbonation, fruit slices, cucumber, or mint leaves.
- **Eat water-dense foods.** Fruits (like melons, grapes and citrus) and raw vegetables (like cucumbers, celery, tomatoes and peppers) contribute to hydration.
- **Create habits.** Make it a routine to take a drink of water before a meal, before you get out of bed in the morning, or whenever you start a new activity.
- **Replenish.** Go into physical activity well hydrated, and be sure to drink water during and after as well.
- **Stay cool.** Be sure to drink plenty of water on hot days.

Source: Center for Disease Control and Prevention

Exercise of the Month

HAMSTRING STRETCHES

During fitness testing, many were reminded of how tight their hamstrings are. Having flexible hamstrings helps to prevent low back injury by reducing the amount of pull on the back from the pelvis.

Two ways to stretch the hamstrings:

1. Sit on the edge of a chair, and put your legs straight out in front of you. Point your toes up toward the ceiling, and then with your back straight, bend forward at your hips. Hold the stretch for 10 seconds and relax.



2. Lie on the floor with the leg to be stretched on the wall, and the other through the doorway. Scoot buttocks toward the wall until a gentle stretch is felt in the hamstring. Hold for 10-15 seconds. As the leg relaxes, you can scoot closer to the wall for another 10-15 second stretch. Can be repeated as needed, then with the other leg.





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Recipe of the Month: Chia Pudding with Berries & Almonds

Just one serving of this quick and tasty pudding has around half a day's recommended calcium, along with some vitamin D, heart healthy fats, protein, and dietary fiber.

INGREDIENTS

- 1 cup chia seeds
- 2 1/2 cups milk (or calcium-fortified milk alternative)
- 2 Tbsp chopped almonds
- 1 Tbsp honey
- 1/4 tsp salt
- 2 cups berries of your choice

PREPARATION

1. Combine the chia, milk, almonds, honey and salt in a bowl.
2. Let sit for 5 minutes.
3. Top with berries and serve immediately, or cover and refrigerate, adding berries right before serving.



****Note:** If you are not eating the pudding immediately, you may need to add more milk to return it to a pudding consistency.

Nutrition Facts:

Servings: 4
Per serving:
 Calories: 333
 Fat: 14g (1g saturated fat)
 Protein: 14g
 Carbohydrate: 41g
 Fiber: 20g
 Sodium: 247mg
 Potassium: 357mg
 Calcium: 510mg
 Vitamin D: 72 IU

Source: Tufts Health & Nutrition Newsletter, May 2019

DID YOU KNOW?

This weekend, to celebrate the birth of our country, Americans will eat an estimated 150 million hot dogs according to the National Hot Dog and Sausage Council. If you line those hot dogs end to end, that chain of wieners will stretch from D.C. to Los Angeles more than five times!

Emergency Services

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Finance Director Christina Day

Re: Financial Services Report – July 2019

Below are a few highlights of activities in Financial Services for the month of July 2019.

- **Budget**
 - Finance staff continue to closely monitor FY2018-19 year-end spending to ensure budgetary compliance.
 - Staff is working to format the final budget document for submittal to the County Clerks and GFOA award program.
- **Year-End and Audit Preparation**
 - Finance staff continue to work toward closing FY 2018-19 in Munis in preparation for the audit scheduled September 30, 2019 – October 4, 2019.
 - Accounting Manager Le and staff continue to identify process improvements and automated options within Munis to decrease month/year-end processing time.
- **GEMT**
 - Finance Director Day worked with Chief Conway and the PFG consultants to complete information needed for the first GEMT billing for FY2018, which was successfully filed on July 31, 2019. The information for the second GEMT billing (for FY2019) is due by November 30, 2019.
- **Ambulance transport billing**
 - Finance staff have been taking steps to transition the third-party billing service from CCMBBS to EF Recovery effective July 1, 2019.
- **Health Trust**
 - Finance Director Day has been working with the Health Trust Board of Directors to analyze actual contributions versus estimated contributions to ensure future sustainability.
- **Cost Recovery**
 - Finance Director Day will be working with staff and EF Recovery to draft a master fee schedule for use in cost recovery efforts, pursuant to Ordinance 18-01 District Cost Recovery Fees. The schedule will be a pre-calculated iteration of the policy directives in order to standardize and display rates in a single place.

- Fixed Assets
 - Finance staff are working to complete the next phase of the asset tracking project, which is to catalog and enter all Non-Capital assets. Non-Capital assets are items that the Fire District wishes to track, but don't meet the \$5,000 purchase price and/or 2-year life criteria for capitalization. For example, laptops and computers, turnouts and exercise equipment. Including these assets in budget projections will help with future financial planning.
- Estacada Study
 - Finance Director Day will be working to calculate the financial impacts of a contract for services with Estacada.
- Volunteer Association tax preparations
 - Accounting Tech Holst will be working with CPA's to prepare the FY2018-19 tax returns for the Volunteer Association.
- Retiree billing
 - Accounting Manager Le and Accounting Tech II Holst have been working with Human Resources to re-assume responsibility for the retiree health insurance billing. They will also continue to seek options to print statements directly from Munis for retirees.
- Financial Wellness Workshops
 - Finance Director Day has been working to bring a series of Financial Wellness workshops available through Key Bank to the Fire District, and has the first session set for August 14th. These sessions will be open to all Fire District employees and spouses/partners to provide guidance and training in managing personal finances for a better work/life balance.

Looking ahead

- July 2019 – September 2019 – Year End & Audit Preparation for FY2018-19 audit process.
- August 30, 2019 – Last day to pay invoices with FY2018-19 funds.
- September 1, 2019 – FY2018-19 closed.
- September 30, 2019 – October 4, 2019 – Audit fieldwork.
- December 2019 – Budget process for FY2020-21 begins.

Respectfully submitted,

Finance Director Christina Day

FINANCIAL REPORT – Period ending June 30, 2019 (FY2018-19)

General Fund 10

As of June 30, 2019, Fiscal Year 2018-19 is 100% complete.

Following is a summary of financial activity through June 30, 2019:

Revenues: The General Fund has received \$53,641,564 in property tax revenues from both current and prior year's taxes. These funds were transferred to the Local Government Investment Pool by the Treasurer's Office. Ambulance Transport is tracking under the adjusted budget, but over the original budget, generating revenues of \$566,574 at 90.6% of the adjusted budget before the costs of collection are netted out. A total of \$928,797 has been billed for conflagration reimbursements, and is included in total revenues as well. This fund has received \$586,274 in interest revenues to date. Additional revenues from contracts, interest, and other sources total another \$2,048,374.

Expenditures: The General Fund has actual expenditures (excluding encumbrances and depreciation expense) in the following categories through June 30, 2019:

Category:	% of Budget Used
Salaries & Benefits	99.5% of Adjusted Budget
Materials & Services	94.0% of Adjusted Budget
Capital Outlay	67.0% of Adjusted Budget

Equipment Reserve Fund 20

Total expenditures in this fund equal \$511,799. This fund has received \$2,266 in interest and \$827,886 in surplus sales revenues to date.

Capital Projects Fund 30

Total expenditures in this fund equal \$3,586,887 or 34.5% of the adjusted budget, through June 2019. Expenditures to date include mortgage loan payments for the Fleet/Logs site and architectural services, and \$30,300 in debt issuance costs for the direct bank loan. This fund has received \$13,919 in interest revenues to date, and \$7 million in direct loan proceeds.

Enterprise Fund 40

Total expenditures in this fund equal \$4,028 through June 2019. This fund has received \$4,028 in grant revenues, primarily for the Winter Warming Drive.

Debt Service Fund 50

This fund has received \$2,116,197 in property tax revenues this year, along with \$10,691 in interest earnings. Total FY2018-19 expenditures in this fund total \$1,969,000.

Bond Construction Fund 60

Bond project-related construction costs total \$6,005,437 in FY 2019, with expenditures currently at 98% of the adjusted budget (excluding funds encumbered).

PERS Reserve Fund 70

There has been a transfer out to the General Fund of the budgeted \$365,000, and no other expenditures in this fund For FY2019. The fund has received \$8,066 in interest revenues.

Investment Activity

Short-term Investment Portfolio

The table below indicates the balances of cash accounts as of June 30, 2019.

Short-term Investments as of June 30, 2019	
Local Government Investment Pool	\$24,325,578.94
Key Bank Checking	\$1,670,637.71
Third Party Trust	\$3,000
TOTAL:	\$ 25,999,216.65



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Clackamas Fire District
YEAR-TO-DATE BUDGET REPORT

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FOR 2019 12

ACCOUNTS FOR: 10 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
00 Beg Fund Bal							
9995 Beg Fund Bal	-17,719,684	416,487	-17,303,197	.00	.00	-17,303,197.00	.0%
TOTAL Beg Fund Bal	-17,719,684	416,487	-17,303,197	.00	.00	-17,303,197.00	.0%
01 Tax Revenues							
4450 Current Year Prop Taxes	-51,767,496	0	-51,767,496	-51,792,303.75	.00	24,807.75	100.0%
4455 Prior Year Prop Taxes	-1,135,213	0	-1,135,213	-1,849,260.41	.00	714,047.41	162.9%
4460 Other Taxes	-8,000	0	-8,000	.00	.00	-8,000.00	.0%
TOTAL Tax Revenues	-52,910,709	0	-52,910,709	-53,641,564.16	.00	730,855.16	101.4%
03 Interest							
4490 Investment Interest	-275,000	-265,000	-540,000	-586,273.76	.00	46,273.76	108.6%
TOTAL Interest	-275,000	-265,000	-540,000	-586,273.76	.00	46,273.76	108.6%
04 Other Revenues							
4500 Contract Revenue	-312,638	-78,548	-391,186	-315,317.76	.00	-75,868.24	80.6%
4510 ASA Revenue	-130,944	0	-130,944	-120,032.00	.00	-10,912.00	91.7%
4512 Medical Supply Reimb	-70,000	0	-70,000	-90,706.00	.00	20,706.00	129.6%
4538 Service Cost Recovery	-80,000	0	-80,000	-37,518.29	.00	-42,481.71	46.9%
4539 Conflagration Reimbursement	-305,000	-627,451	-932,451	-928,796.93	.00	-3,654.07	99.6%
4541 Sale of Inventory/Services/Eqpt	0	0	0	-162,758.78	.00	162,758.78	100.0%
4542 Sale of Goods/Services/Eqpt	0	0	0	494.11	.00	-494.11	100.0%
4543 Gain/Loss on Fixed Assets	0	0	0	523,298.89	.00	-523,298.89	100.0%
4545 Other Post-Employ Bene Revenue	-426,420	0	-426,420	-483,075.53	.00	56,655.53	113.3%
4560 Grant Revenue	-476,104	-226,661	-702,765	-644,331.21	.00	-58,433.79	91.7%
4570 Transportation Response Revenue	-525,000	-100,000	-625,000	-566,574.08	607.92	-59,033.84	90.6%
4571 Other Revenues	-317,590	-115,732	-433,322	-353,424.04	.00	-79,897.96	81.6%
TOTAL Other Revenues	-2,643,696	-1,148,392	-3,792,088	-3,178,741.62	607.92	-613,954.30	83.8%
05 Transfers In							



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Clackamas Fire District
YEAR-TO-DATE BUDGET REPORT

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FOR 2019 12

ACCOUNTS FOR: 10 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
4610 Transfers from other Funds	-370,000	0	-370,000	-365,000.00	.00	-5,000.00	98.6%
TOTAL Transfers In	-370,000	0	-370,000	-365,000.00	.00	-5,000.00	98.6%
<hr/>							
50 Salaries							
5501 Fire Chief	189,344	0	189,344	189,346.74	.00	-2.74	100.0%
5503 Deputy Chief	347,420	0	347,420	347,438.26	.00	-18.26	100.0%
5504 Division Chief	631,676	-78,959	552,717	400,800.17	.00	151,916.83	72.5%
5505 Battalion Chief	1,675,486	109,391	1,784,877	1,915,635.26	.00	-130,758.26	107.3%
5506 Exempt Staff Group	1,754,250	-59,342	1,694,908	1,700,609.43	.00	-5,701.43	100.3%
5507 Fire Inspectors	422,374	11,896	434,270	439,851.83	.00	-5,581.83	101.3%
5508 Deputy Fire Marshal Captain	543,049	-192,746	350,303	325,846.49	.00	24,456.51	93.0%
5509 Deputy Fire Marshall Lieutenant	0	206,090	206,090	211,086.66	.00	-4,996.66	102.4%
5510 Captain	2,471,025	61,787	2,532,812	2,414,602.68	.00	118,209.32	95.3%
5512 Lieutenant	3,606,584	172,730	3,779,314	3,745,431.76	.00	33,882.49	99.1%
5515 Apparatus Operator	5,122,520	135,990	5,258,510	5,204,284.28	.00	54,225.72	99.0%
5520 Fire Fighter	7,091,676	160,920	7,252,596	7,289,691.12	.00	-37,095.12	100.5%
5525 Paramedic	226,348	0	226,348	235,662.22	.00	-9,314.22	104.1%
5530 Non-exempt Staff Group	1,777,905	-23,620	1,754,285	1,729,151.70	.00	25,133.05	98.6%
5535 Other Employee	73,982	0	73,982	74,170.24	.00	-188.24	100.3%
5540 Temporary Labor	72,960	0	72,960	62,134.25	.00	10,825.75	85.2%
5545 Premium Pay	391,158	26,482	417,640	427,687.54	.00	-10,047.54	102.4%
5550 Conflagration Labor	0	417,103	417,103	496,905.00	.00	-79,802.00	119.1%
5555 School Replacement	30,000	0	30,000	26,954.37	.00	3,045.63	89.8%
5560 Operational Replacement	3,700,000	1,749,190	5,449,190	5,217,746.35	.00	231,443.65	95.8%
5562 Vacation Buyback	65,000	0	65,000	69,358.88	.00	-4,358.88	106.7%
5563 Retirement/Separation Vacation	350,000	0	350,000	435,428.65	.00	-85,428.65	124.4%
5564 Other Leave Buyback	0	0	0	1,083.10	.00	-1,083.10	100.0%
5600 Overtime	459,000	32,915	491,915	518,831.27	.00	-26,916.27	105.5%
TOTAL Salaries	31,001,757	2,729,827	33,731,584	33,479,738.25	.00	251,845.75	99.3%
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60 Benefits							
6620 SS/Medicare	2,372,460	54,136	2,426,596	2,345,917.20	.00	80,678.80	96.7%
6640 Tri-Met Taxes	186,075	4,265	190,340	198,740.48	.00	-8,400.48	104.4%
6656 PERS Employer	5,658,996	168,857	5,827,853	6,194,139.53	.00	-366,286.53	106.3%
6667 PERS Bond Payment	1,798,545	0	1,798,545	1,797,517.53	.00	1,027.47	99.9%



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Clackamas Fire District
YEAR-TO-DATE BUDGET REPORT

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FOR 2019 12

ACCOUNTS FOR: 10 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
6670 Deferred Compensation	583,382	10,907	594,289	540,487.98	.00	53,801.02	90.9%
6675 Unemployment	5,000	0	5,000	8,385.89	.00	-3,385.89	167.7%
6680 Life Insurance	45,000	0	45,000	38,061.82	.00	6,938.18	84.6%
6685 Conflagration Benefits	0	191,397	191,397	191,395.00	.00	2.00	100.0%
6690 Café Plan Benefits	3,973,908	0	3,973,908	3,889,345.72	.00	84,562.28	97.9%
6691 PEHP	336,000	0	336,000	315,456.00	.00	20,544.00	93.9%
6692 Other Post-Employ Benefits	675,000	0	675,000	552,786.80	.00	122,213.20	81.9%
6693 Health Trust	296,337	7,076	303,413	241,280.00	.00	62,133.00	79.5%
6700 Floater Allowance	0	0	0	45.00	.00	-45.00	100.0%
6701 Vehicle Allowance	11,216	0	11,216	11,020.32	.00	195.68	98.3%
6702 Tool Allowance	6,000	0	6,000	6,000.00	.00	.00	100.0%
6703 Cell/Tech Allowance	3,400	0	3,400	6,925.00	.00	-3,525.00	203.7%
6705 Workers Compensation	730,565	0	730,565	764,718.14	.00	-34,153.14	104.7%
TOTAL Benefits	16,681,884	436,638	17,118,522	17,102,222.41	.00	16,299.59	99.9%
70 Materials and Servic							
7007 Depreciation Expense	0	0	0	44,444.45	.00	-44,444.45	100.0%
7010 Election Costs	30,000	0	30,000	31,437.62	.00	-1,437.62	104.8%
7015 Meeting Expense	27,203	0	27,203	21,486.51	.00	5,716.49	79.0%
7030 Civil Service Exam Expense	10,500	0	10,500	10,801.55	.00	-301.55	102.9%
7035 Bank Charges	15,000	0	15,000	15,489.21	.00	-489.21	103.3%
7040 Dues & Publications	43,843	-7,500	36,343	27,118.13	593.24	8,631.63	76.2%
7045 Awards & Recognitions	37,515	-4,851	32,664	26,375.83	160.00	6,128.17	81.2%
7055 Operating Supply	224,297	210,678	434,975	207,326.85	4,426.77	223,221.38	48.7%
7065 Fire Fighting Supply	80,199	-4,977	75,222	77,276.94	5,951.79	-8,006.65	110.6%
7070 Rescue Supply	41,315	-3,475	37,840	33,063.74	.00	4,776.26	87.4%
7075 EMS Supply	240,000	-12,409	227,591	246,598.27	.00	-19,006.97	108.4%
7078 Department Consumables	18,000	5	18,005	21,400.10	39.24	-3,434.19	119.1%
7080 Fuel	226,355	5,007	231,362	278,294.49	1,405.24	-48,337.33	120.9%
7085 Uniform & Protective Eqpt	519,437	-110,097	409,340	328,223.56	9,678.01	71,438.07	82.5%
7090 Office Supplies	29,965	1,010	30,975	17,390.17	19.69	13,565.14	56.2%
7095 Software & Supplies	414,216	-25,000	389,216	384,081.01	5,443.38	-308.39	100.1%
7105 Household Goods	76,246	1,250	77,496	71,099.66	24.28	6,372.06	91.8%
7110 Professional Services	461,350	94,600	555,950	441,553.01	145,445.43	-31,048.44	105.6%
7115 Dispatch Services	1,337,739	0	1,337,739	1,518,737.50	.00	-180,998.50	113.5%
7116 Utilities - Natural Gas	0	0	0	82,034.32	.00	-82,034.32	100.0%
7117 Utilities - Electric	0	0	0	170,131.52	.00	-170,131.52	100.0%
7118 Utilities - Garbage	0	0	0	40,468.74	.00	-40,468.74	100.0%
7119 Utilities - Water	0	0	0	95,724.32	.00	-95,724.32	100.0%
7120 Utilities - Other	414,385	92,364	506,749	106,284.41	40,062.02	360,402.57	28.9%



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ACCOUNTS FOR: 10 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
7122 Utilities - Telephone	341,000	0	341,000	369,460.23	5,219.60	-33,679.83	109.9%
7130 Insurance - Property/Casualty	244,970	0	244,970	240,644.97	9,530.03	-5,205.00	102.1%
7135 Medical Exams	253,325	0	253,325	231,113.32	.00	22,211.68	91.2%
7140 Schools/Conferences Registrati	146,050	-2,500	143,550	75,074.77	.00	68,475.23	52.3%
7141 Tuition Reimbursement	40,000	0	40,000	44,522.06	.00	-4,522.06	111.3%
7142 Travel Expense	35,140	-1,777	33,363	38,848.36	.00	-5,485.36	116.4%
7145 Mileage Reimbursement	6,600	43,000	49,600	47,880.06	.00	1,719.94	96.5%
7150 Volunteer Fire Fighter Exp	43,000	25,732	68,732	67,075.68	.00	1,656.32	97.6%
7155 Vehicle Maintenance	422,323	49,545	471,868	369,007.95	2,799.00	100,060.64	78.8%
7160 Equipment Maintenance	140,319	-22,790	117,529	78,229.58	5,907.93	33,391.09	71.6%
7165 Radio Maintenance	40,500	-7,000	33,500	40,952.68	386.24	-7,838.92	123.4%
7170 Facility Maintenance	356,578	-76,495	280,083	254,845.29	5,340.20	19,897.88	92.9%
7175 Office Equipment Maintenance	25,340	38,000	63,340	40,339.45	.00	23,000.55	63.7%
7180 Computer & AV Maintenance	34,780	-11,000	23,780	18,358.14	.00	5,421.86	77.2%
7185 SCBA Maintenance	0	0	0	6,178.00	.00	-6,178.00	100.0%
7187 Fire Extinguisher Expense	4,000	0	4,000	.00	.00	4,000.00	.0%
7190 Training Expense	53,257	3,500	56,757	74,191.31	.00	-17,434.31	130.7%
7195 Public Education	65,000	390	65,390	55,057.67	.00	10,332.51	84.2%
7205 Postage & Freight	31,421	-874	30,547	32,940.68	39.99	-2,433.78	108.0%
7210 Small Tool, Eqpts & Furnishing	40,700	24,500	65,200	75,165.54	.00	-9,965.54	115.3%
7215 Other Expense	32,000	3,515	35,515	33,203.29	1.00	2,310.40	93.5%
TOTAL Materials and Servic	6,603,868	302,351	6,906,219	6,489,930.94	242,473.08	173,814.87	97.5%
<hr/>							
80 Capital Outlay							
8825 Fire Fighting Equipment	88,900	-20,001	68,899	71,401.35	.00	-2,502.35	103.6%
8835 EMS & Rescue Equipment	30,000	-15,000	15,000	128.45	.00	14,871.55	.9%
8845 Communications Equipment	7,000	38,000	45,000	39,150.00	.00	5,850.00	87.0%
8860 Facility Improvement	153,460	-50,000	103,460	47,547.61	.00	55,912.39	46.0%
8870 Furniture, Appliances & Tools	306,188	97,000	403,188	264,816.61	45,177.75	93,193.64	76.9%
8885 Office Equipment	40,000	-38,000	2,000	1,670.63	.00	329.37	83.5%
8890 Computer & AV Equipment	277,160	-10,000	267,160	181,507.12	.00	85,652.88	67.9%
TOTAL Capital Outlay	902,708	1,999	904,707	606,221.77	45,177.75	253,307.48	72.0%
<hr/>							
90 Transfers Out							
9920 Transfer to Equip Reserve Fund	250,000	-250,000	0	.00	.00	.00	.0%
9930 Transfer to Cap Proj Fund	500,000	-500,000	0	.00	.00	.00	.0%
TOTAL Transfers Out	750,000	-750,000	0	.00	.00	.00	.0%



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FOR 2019 12

ACCOUNTS FOR: 10 General Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
99 End Fund Balance							
9910 Contingency	2,226,451	-1,262,806	963,645	.00	.00	963,645.00	.0%
9915 Restricted Contingency	1,000,000	0	1,000,000	.00	.00	1,000,000.00	.0%
9999 Unappropriated Ending Fund Bal	14,752,421	-416,487	14,335,934	.00	.00	14,335,934.00	.0%
TOTAL End Fund Balance	17,978,872	-1,679,293	16,299,579	.00	.00	16,299,579.00	.0%
TOTAL General Fund	0	44,617	44,617	-93,466.17	288,258.75	-150,175.69	436.6%
TOTAL REVENUES	-73,919,089	-996,905	-74,915,994	-57,771,579.54	607.92	-17,145,022.38	
TOTAL EXPENSES	73,919,089	1,041,522	74,960,611	57,678,113.37	287,650.83	16,994,846.69	



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ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
20 Equipment Reserve Fund							
<hr/>							
00 Beg Fund Bal							
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9995 Beg Fund Bal	-486,641	27,602	-459,039	.00	.00	-459,039.00	.0%
TOTAL Beg Fund Bal	-486,641	27,602	-459,039	.00	.00	-459,039.00	.0%
<hr/>							
03 Interest							
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4490 Investment Interest	-5,000	0	-5,000	-2,265.76	.00	-2,734.24	45.3%
TOTAL Interest	-5,000	0	-5,000	-2,265.76	.00	-2,734.24	45.3%
<hr/>							
04 Other Revenues							
<hr/>							
4540 Sale of Surplus	-20,000	-800,000	-820,000	-827,886.19	.00	7,886.19	101.0%
TOTAL Other Revenues	-20,000	-800,000	-820,000	-827,886.19	.00	7,886.19	101.0%
<hr/>							
05 Transfers In							
<hr/>							
4610 Transfers from other Funds	-250,000	250,000	0	.00	.00	.00	.0%
TOTAL Transfers In	-250,000	250,000	0	.00	.00	.00	.0%
<hr/>							
70 Materials and Servic							
<hr/>							
7110 Professional Services	0	39,250	39,250	39,250.00	.00	.00	100.0%
TOTAL Materials and Servic	0	39,250	39,250	39,250.00	.00	.00	100.0%
<hr/>							
80 Capital Outlay							
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ACCOUNTS FOR: 20	Equipment Reserve Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
8805	Fire Apparatus	370,000	0	370,000	374,670.00	.00	-4,670.00	101.3%
8835	EMS & Rescue Equipment	100,000	0	100,000	.00	.00	100,000.00	.0%
8850	Staff Vehicles	100,500	-2,602	97,898	97,879.28	.00	18.72	100.0%
	TOTAL Capital Outlay	570,500	-2,602	567,898	472,549.28	.00	95,348.72	83.2%
99 End Fund Balance								
9910	Contingency	25,000	-25,000	0	.00	.00	.00	.0%
9999	Unappropriated Ending Fund Bal	166,141	510,750	676,891	.00	.00	676,891.00	.0%
	TOTAL End Fund Balance	191,141	485,750	676,891	.00	.00	676,891.00	.0%
	TOTAL Equipment Reserve Fund	0	0	0	-318,352.67	.00	318,352.67	100.0%
	TOTAL REVENUES	-761,641	-522,398	-1,284,039	-830,151.95	.00	-453,887.05	
	TOTAL EXPENSES	761,641	522,398	1,284,039	511,799.28	.00	772,239.72	



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ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
30 Capital Projects Fund							
<hr/>							
00 Beg Fund Bal							
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9995 Beg Fund Bal	-3,514,800	123,162	-3,391,638	.00	.00	-3,391,638.00	.0%
TOTAL Beg Fund Bal	-3,514,800	123,162	-3,391,638	.00	.00	-3,391,638.00	.0%
<hr/>							
02 Bond Proceeds							
<hr/>							
4472 Bond and Loan Proceeds	0	-7,000,000	-7,000,000	-7,000,000.00	.00	.00	100.0%
TOTAL Bond Proceeds	0	-7,000,000	-7,000,000	-7,000,000.00	.00	.00	100.0%
<hr/>							
03 Interest							
<hr/>							
4490 Investment Interest	-14,000	0	-14,000	-13,918.68	.00	-81.32	99.4%
TOTAL Interest	-14,000	0	-14,000	-13,918.68	.00	-81.32	99.4%
<hr/>							
05 Transfers In							
<hr/>							
4610 Transfers from other Funds	-500,000	500,000	0	.00	.00	.00	.0%
TOTAL Transfers In	-500,000	500,000	0	.00	.00	.00	.0%
<hr/>							
70 Materials and Servic							
<hr/>							
7020 Debt Interest Expense	0	194,500	194,500	132,368.06	.00	62,131.94	68.1%
7025 Debt Principal Expense	0	167,796	167,796	120,926.05	.00	46,869.95	72.1%
7026 Debt Issuance Expense	0	35,000	35,000	30,300.00	.00	4,700.00	86.6%
TOTAL Materials and Servic	0	397,296	397,296	283,594.11	.00	113,701.89	71.4%
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80 Capital Outlay							
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ACCOUNTS FOR: 30	Capital Projects Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
8860	Facility Improvement	3,921,516	5,979,542	9,901,058	3,303,292.82	1,732,198.91	4,865,566.27	50.9%
	TOTAL Capital Outlay	3,921,516	5,979,542	9,901,058	3,303,292.82	1,732,198.91	4,865,566.27	50.9%
99 End Fund Balance								
9999	Unappropriated Ending Fund Bal	107,284	0	107,284	.00	.00	107,284.00	.0%
	TOTAL End Fund Balance	107,284	0	107,284	.00	.00	107,284.00	.0%
	TOTAL Capital Projects Fund	0	0	0	-3,427,031.75	1,732,198.91	1,694,832.84	100.0%
	TOTAL REVENUES	-4,028,800	-6,376,838	-10,405,638	-7,013,918.68	.00	-3,391,719.32	
	TOTAL EXPENSES	4,028,800	6,376,838	10,405,638	3,586,886.93	1,732,198.91	5,086,552.16	



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ACCOUNTS FOR: 40 Enterprise Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
<hr/>							
00 Beg Fund Bal							
9995 Beg Fund Bal	-17,986	-4,932	-22,918	.00	.00	-22,918.00	.0%
TOTAL Beg Fund Bal	-17,986	-4,932	-22,918	.00	.00	-22,918.00	.0%
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03 Interest							
4490 Investment Interest	-200	0	-200	-132.10	.00	-67.90	66.1%
TOTAL Interest	-200	0	-200	-132.10	.00	-67.90	66.1%
<hr/>							
04 Other Revenues							
4502 Training Class Revenue	0	0	0	-80.00	.00	80.00	100.0%
4560 Grant Revenue	0	-4,500	-4,500	-4,379.86	.00	-120.14	97.3%
4571 Other Revenues	-5,000	0	-5,000	.00	.00	-5,000.00	.0%
TOTAL Other Revenues	-5,000	-4,500	-9,500	-4,459.86	.00	-5,040.14	46.9%
<hr/>							
70 Materials and Servic							
7055 Operating Supply	0	9,432	9,432	4,027.90	.00	5,404.10	42.7%
TOTAL Materials and Servic	0	9,432	9,432	4,027.90	.00	5,404.10	42.7%
<hr/>							
80 Capital Outlay							
8860 Facility Improvement	12,000	0	12,000	.00	.00	12,000.00	.0%
TOTAL Capital Outlay	12,000	0	12,000	.00	.00	12,000.00	.0%
<hr/>							
90 Transfers Out							



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ACCOUNTS FOR: 40	Enterprise Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
9980	Transfer to General Fund	5,000	0	5,000	.00	.00	5,000.00	.0%
	TOTAL Transfers Out	5,000	0	5,000	.00	.00	5,000.00	.0%
99 End Fund Balance								
9999	Unappropriated Ending Fund Bal	6,186	0	6,186	.00	.00	6,186.00	.0%
	TOTAL End Fund Balance	6,186	0	6,186	.00	.00	6,186.00	.0%
	TOTAL Enterprise Fund	0	0	0	-564.06	.00	564.06	100.0%
	TOTAL REVENUES	-23,186	-9,432	-32,618	-4,591.96	.00	-28,026.04	
	TOTAL EXPENSES	23,186	9,432	32,618	4,027.90	.00	28,590.10	



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ACCOUNTS FOR: 50	Debt Service Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
00 Beg Fund Bal								
9995	Beg Fund Bal	-216,872	163,021	-53,851	.00	.00	-53,851.00	.0%
	TOTAL Beg Fund Bal	-216,872	163,021	-53,851	.00	.00	-53,851.00	.0%
01 Tax Revenues								
4450	Current Year Prop Taxes	-1,967,928	0	-1,967,928	-2,043,149.14	.00	75,221.14	103.8%
4455	Prior Year Prop Taxes	-30,000	0	-30,000	-73,047.72	.00	43,047.72	243.5%
	TOTAL Tax Revenues	-1,997,928	0	-1,997,928	-2,116,196.86	.00	118,268.86	105.9%
03 Interest								
4490	Investment Interest	-2,500	0	-2,500	-10,690.52	.00	8,190.52	427.6%
	TOTAL Interest	-2,500	0	-2,500	-10,690.52	.00	8,190.52	427.6%
70 Materials and Servic								
7020	Debt Interest Expense	1,049,000	0	1,049,000	1,048,999.98	.00	.02	100.0%
7025	Debt Principal Expense	920,000	0	920,000	920,000.00	.00	.00	100.0%
	TOTAL Materials and Servic	1,969,000	0	1,969,000	1,968,999.98	.00	.02	100.0%
99 End Fund Balance								
9999	Unappropriated Ending Fund Bal	248,300	-163,021	85,279	.00	.00	85,279.00	.0%
	TOTAL End Fund Balance	248,300	-163,021	85,279	.00	.00	85,279.00	.0%
	TOTAL Debt Service Fund	0	0	0	-157,887.40	.00	157,887.40	100.0%
	TOTAL REVENUES	-2,217,300	163,021	-2,054,279	-2,126,887.38	.00	72,608.38	
	TOTAL EXPENSES	2,217,300	-163,021	2,054,279	1,968,999.98	.00	85,279.02	



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ACCOUNTS FOR:	ORIGINAL APPROP	TRANFRS/ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
60 Bond Construction Fund							
<hr/>							
00 Beg Fund Bal							
<hr/>							
9995 Beg Fund Bal	-3,552,548	-2,193,038	-5,745,586	.00	.00	-5,745,586.00	.0%
TOTAL Beg Fund Bal	-3,552,548	-2,193,038	-5,745,586	.00	.00	-5,745,586.00	.0%
<hr/>							
03 Interest							
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4490 Investment Interest	-100,000	0	-100,000	-185,539.47	.00	85,539.47	185.5%
TOTAL Interest	-100,000	0	-100,000	-185,539.47	.00	85,539.47	185.5%
<hr/>							
04 Other Revenues							
<hr/>							
4571 Other Revenues	0	-275,000	-275,000	-21,013.11	.00	-253,986.89	7.6%
TOTAL Other Revenues	0	-275,000	-275,000	-21,013.11	.00	-253,986.89	7.6%
<hr/>							
80 Capital Outlay							
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8860 Facility Improvement	3,652,548	2,468,038	6,120,586	5,998,133.88	.00	122,452.12	98.0%
8870 Furniture, Appliances & Tools	0	0	0	7,302.63	.00	-7,302.63	100.0%
TOTAL Capital Outlay	3,652,548	2,468,038	6,120,586	6,005,436.51	.00	115,149.49	98.1%
TOTAL Bond Construction Fund	0	0	0	5,798,883.93	.00	-5,798,883.93	100.0%
TOTAL REVENUES	-3,652,548	-2,468,038	-6,120,586	-206,552.58	.00	-5,914,033.42	
TOTAL EXPENSES	3,652,548	2,468,038	6,120,586	6,005,436.51	.00	115,149.49	



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ACCOUNTS FOR: 70	PERS Reserve Fund	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
00 Beg Fund Bal								
9995	Beg Fund Bal	-1,047,008	-1,476	-1,048,484	.00	.00	-1,048,484.00	.0%
	TOTAL Beg Fund Bal	-1,047,008	-1,476	-1,048,484	.00	.00	-1,048,484.00	.0%
03 Interest								
4490	Investment Interest	-7,000	0	-7,000	-8,066.19	.00	1,066.19	115.2%
	TOTAL Interest	-7,000	0	-7,000	-8,066.19	.00	1,066.19	115.2%
90 Transfers Out								
9980	Transfer to General Fund	365,000	0	365,000	365,000.00	.00	.00	100.0%
	TOTAL Transfers Out	365,000	0	365,000	365,000.00	.00	.00	100.0%
99 End Fund Balance								
9999	Unappropriated Ending Fund Bal	689,008	1,476	690,484	.00	.00	690,484.00	.0%
	TOTAL End Fund Balance	689,008	1,476	690,484	.00	.00	690,484.00	.0%
	TOTAL PERS Reserve Fund	0	0	0	356,933.81	.00	-356,933.81	100.0%
	TOTAL REVENUES	-1,054,008	-1,476	-1,055,484	-8,066.19	.00	-1,047,417.81	
	TOTAL EXPENSES	1,054,008	1,476	1,055,484	365,000.00	.00	690,484.00	



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	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
GRAND TOTAL	0	44,617	44,617	2,158,515.69	2,020,457.66	-4,134,356.46	9366.3%
** END OF REPORT - Generated by Christina Day **							

FINANCIAL REPORT – Period ending July 31, 2019 (FY2019-20)

General Fund 10

As of July 31, 2019, Fiscal Year 2019-2020 is 0.08% complete.

Following is a summary of financial activity through July 31, 2019:

Revenues: The General Fund has received \$189,087 in property tax revenues from both current and prior year’s taxes. These funds were transferred to the Local Government Investment Pool by the Treasurer’s Office. Ambulance Transport is generating revenues of \$34,925 at 4.7% of the adjusted budget before the costs of collection are netted out. This fund has received \$34,198 in interest revenues to date. Additional revenues from contracts, interest, and other sources total another \$34,253.

Expenditures: The General Fund has actual expenditures (excluding encumbrances and depreciation expense) in the following categories through July 31, 2019:

Category:	% of Budget Used
Salaries & Benefits	10.0% of Adjusted Budget
Materials & Services	38.5% of Adjusted Budget
Capital Outlay	0.7% of Adjusted Budget

Equipment Reserve Fund 20

Total expenditures in this fund equal \$0. This fund has received \$189 in interest and \$19,939 in surplus sales revenues to date.

Capital Projects Fund 30

Total expenditures in this fund equal \$10,126 or .15% of the adjusted budget, through July 2019. This fund has received \$1,160 in interest revenues to date.

Enterprise Fund 40

There is no expenditures in this fund in July 2019. This fund has received \$11 in interest revenue.

Debt Service Fund 50

This fund has received \$7,469 in property tax revenues this year, along with \$892 in interest earnings. There is no expenditures in this fund in July 2019.

Bond Construction Fund 60

There is no bond project-related construction costs in July 2019. This fund has received \$15,463 in interest revenues and \$9,038 in other revenues from Energy Trust of Oregon for Solar Panel Reimbursement.

PERS Reserve Fund 70

There is no expenditures in this fund. The fund has received \$507 in interest revenues in July 2019.

Investment Activity

Short-term Investment Portfolio

The table below indicates the balances of cash accounts as of July 31, 2019.

Short-term Investments as of July 31, 2019	
Local Government Investment Pool	\$19,730,372.79
Key Bank Checking	\$1,199,012.80
Third Party Trust	\$3,000
TOTAL:	\$ 20,932,385.59

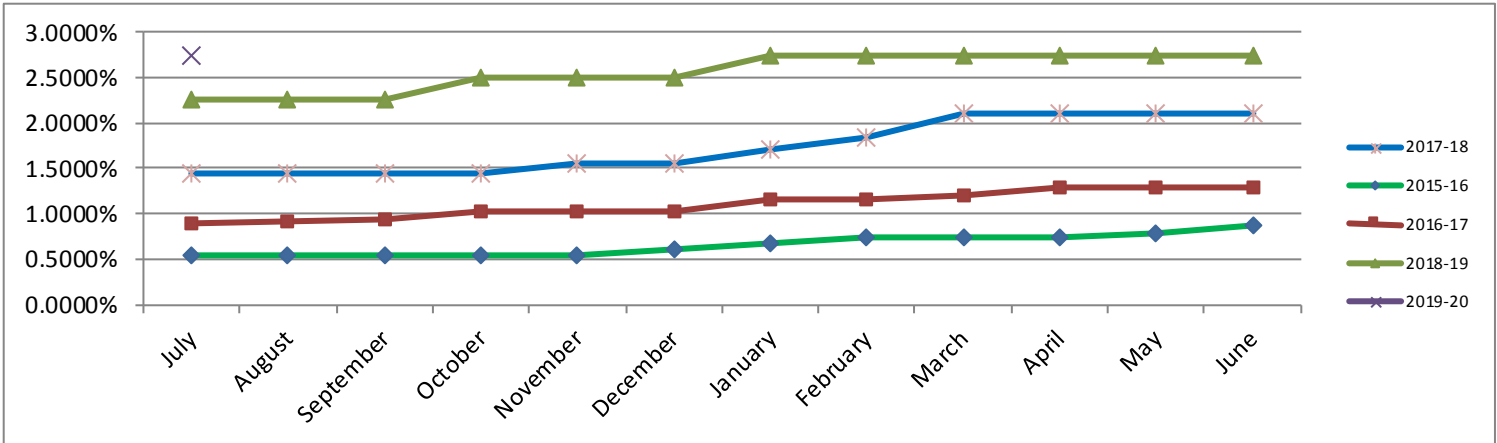
The Oregon LGIP interest rate remained at 2.75% through July 31, 2019.

Clackamas Fire District No. 1			
LGIP Monthly Interest Rate Averages			Monthly Earnings LGIP
June	2018	2.100%	\$56,089.82
July	2018	2.250%	\$51,012.96
August	2018	2.250%	\$38,644.25
September	2018	2.250%	\$26,261.52
October	2018	2.500%	\$20,752.06
November	2018	2.500%	\$30,260.04
December	2018	2.500%	\$107,167.48
January	2019	2.750%	\$117,102.43
February	2019	2.750%	\$98,288.24
March	2019	2.750%	\$97,917.45
April	2019	2.750%	\$84,486.84
May	2019	2.750%	\$75,103.92
June	2019	2.750%	\$59,889.29
July	2019	2.750%	\$52,420.04

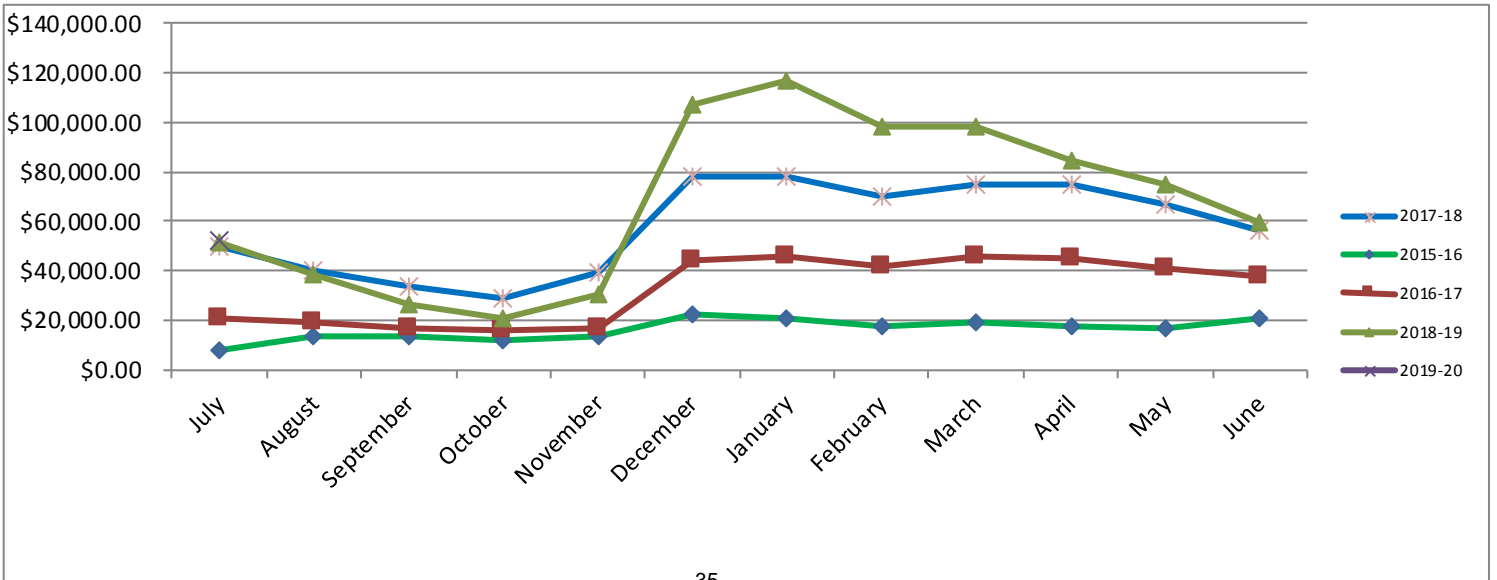
Clackamas Fire District #1

LGIP Interest Rates and Revenue

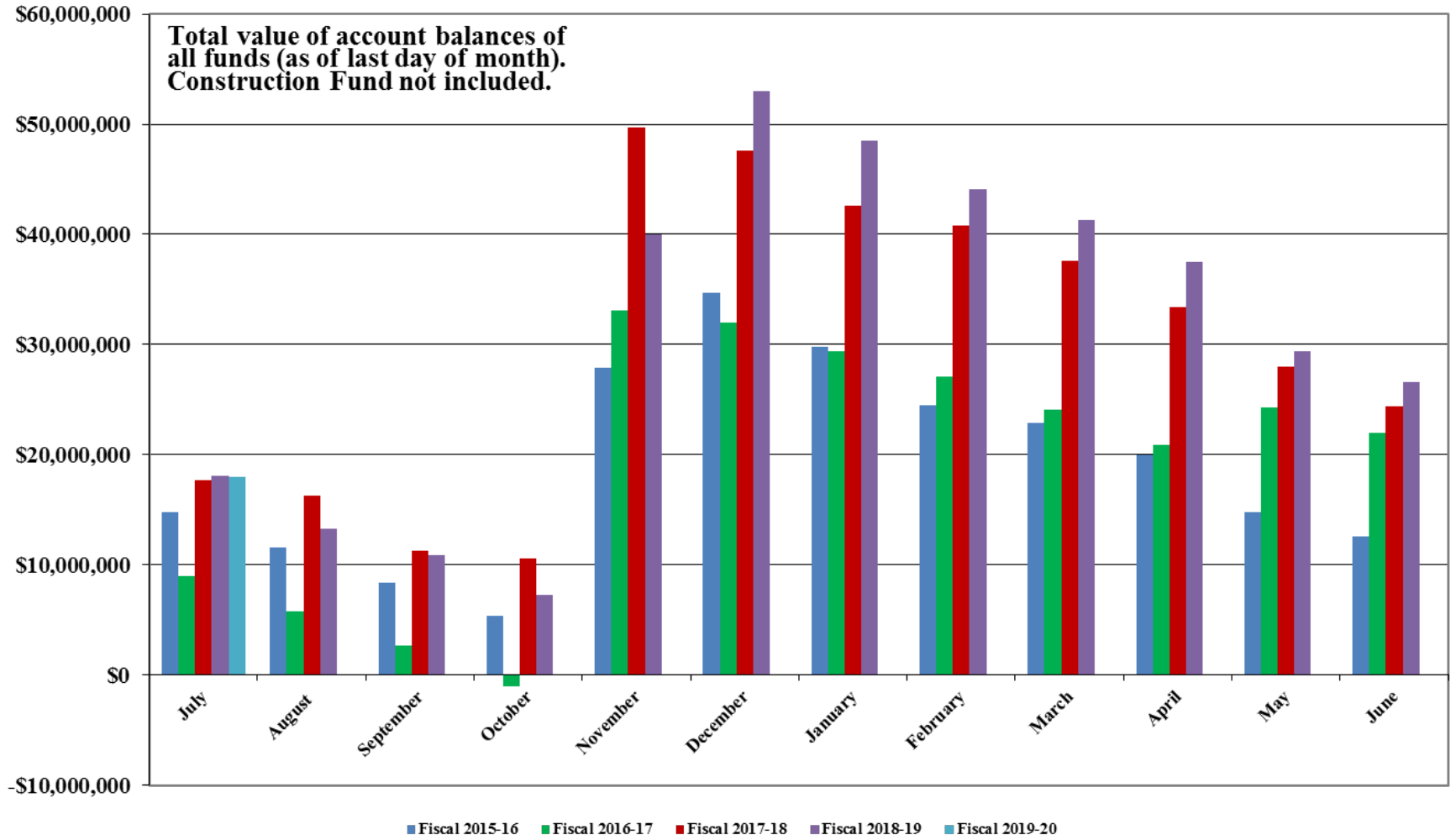
Interest Rates - Fiscal 2015-16 to Present



Interest Revenue - Fiscal 2015-16 to Present



Clackamas County Fire District #1 Account Balances by Month





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Clackamas Fire District
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JOURNAL DETAIL 2020 1 TO 2020 12

ACCOUNTS FOR: 10 General Fund ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
<u>00 Beg Fund Bal</u>						
9995 Beg Fund Bal						
-16,930,137.00	0.00	-16,930,137.00	0.00	0.00	-16,930,137.00	.0%
TOTAL Beg Fund Bal						
-16,930,137.00	0.00	-16,930,137.00	0.00	0.00	-16,930,137.00	.0%
<u>01 Tax Revenues</u>						
4450 Current Year Prop Taxes						
-53,481,724.00	0.00	-53,481,724.00	-126,728.79	0.00	-53,354,995.21	.2%
4455 Prior Year Prop Taxes						
-1,200,000.00	0.00	-1,200,000.00	-62,358.27	0.00	-1,137,641.73	5.2%
4460 Other Taxes						
-8,000.00	0.00	-8,000.00	0.00	0.00	-8,000.00	.0%
TOTAL Tax Revenues						
-54,689,724.00	0.00	-54,689,724.00	-189,087.06	0.00	-54,500,636.94	.3%
<u>03 Interest</u>						
4490 Investment Interest						
-350,000.00	0.00	-350,000.00	-34,197.99	0.00	-315,802.01	9.8%
TOTAL Interest						
-350,000.00	0.00	-350,000.00	-34,197.99	0.00	-315,802.01	9.8%
<u>04 Other Revenues</u>						
4500 Contract Revenue						
-232,490.00	0.00	-232,490.00	-25,272.91	0.00	-207,217.09	10.9%
4510 ASA Revenue						
-135,000.00	0.00	-135,000.00	-21,824.00	0.00	-113,176.00	16.2%
4512 Medical Supply Reimb						
-70,000.00	0.00	-70,000.00	0.00	0.00	-70,000.00	.0%



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Clackamas Fire District
YEAR-TO-DATE BUDGET REPORT

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JOURNAL DETAIL 2020 1 TO 2020 12

ACCOUNTS FOR: 10 General Fund ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
4513 Other Reimbursements -200,000.00	0.00	-200,000.00	0.00	0.00	-200,000.00	.0%
4538 Service Cost Recovery -200,000.00	0.00	-200,000.00	-1,182.93	0.00	-198,817.07	.6%
4539 Conflagration Reimbursement -125,000.00	0.00	-125,000.00	0.00	0.00	-125,000.00	.0%
4541 Sale of Inventory/Services/Equip 0.00	0.00	0.00	-24,798.31	0.00	24,798.31	100.0%
4545 Other Post-Employ Bene Revenue -480,000.00	0.00	-480,000.00	-52,106.58	0.00	-427,893.42	10.9%
4560 Grant Revenue -258,182.00	0.00	-258,182.00	-42,470.00	0.00	-215,712.00	16.4%
4570 Transportation Response Revenue -750,000.00	0.00	-750,000.00	-34,925.02	0.00	-715,074.98	4.7%
4571 Other Revenues -333,000.00	0.00	-333,000.00	-21,376.84	0.00	-311,623.16	6.4%
TOTAL Other Revenues -2,783,672.00	0.00	-2,783,672.00	-223,956.59	0.00	-2,559,715.41	8.0%
<hr/>						
05 Transfers In						
4610 Transfers from other Funds -814,984.00	0.00	-814,984.00	0.00	0.00	-814,984.00	.0%
TOTAL Transfers In -814,984.00	0.00	-814,984.00	0.00	0.00	-814,984.00	.0%
<hr/>						
50 Salaries						
5501 Fire Chief 193,140.00	0.00	193,140.00	16,252.02	0.00	176,887.98	8.4%
5503 Deputy Chief 354,386.00	0.00	354,386.00	29,820.24	0.00	324,565.76	8.4%
5504 Division Chief 483,255.00	0.00	483,255.00	40,205.53	0.00	443,049.47	8.3%
5505 Battalion Chief 1,848,805.00	0.00	1,848,805.00	146,597.38	0.00	1,702,207.62	7.9%
5506 Exempt Staff Group 1,786,096.00	0.00	1,786,096.00	150,672.07	0.00	1,635,423.93	8.4%



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ACCOUNTS FOR: 10 General Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
5507 Fire Inspectors	455,238.00	0.00	455,238.00	37,348.60	0.00	417,889.40	8.2%
5508 Deputy Fire Marshal Captain	233,436.00	0.00	233,436.00	19,452.91	0.00	213,983.09	8.3%
5509 Deputy Fire Marshall Lieutenan	214,160.00	0.00	214,160.00	17,846.72	0.00	196,313.28	8.3%
5510 Captain	2,562,977.00	0.00	2,562,977.00	200,599.17	0.00	2,362,377.83	7.8%
5512 Lieutenant	3,747,800.00	0.00	3,747,800.00	316,409.81	0.00	3,431,390.19	8.4%
5515 Apparatus Operator	5,642,595.00	0.00	5,642,595.00	457,806.24	0.00	5,184,788.76	8.1%
5520 Fire Fighter	7,108,064.00	0.00	7,108,064.00	613,246.58	0.00	6,494,817.42	8.6%
5525 Paramedic	266,124.00	0.00	266,124.00	20,014.03	0.00	246,109.97	7.5%
5530 Non-exempt Staff Group	1,752,651.00	0.00	1,752,651.00	144,712.92	0.00	1,607,938.08	8.3%
5535 Other Employee	124,906.00	0.00	124,906.00	6,242.19	0.00	118,663.81	5.0%
5540 Temporary Labor	88,385.00	0.00	88,385.00	3,652.50	0.00	84,732.50	4.1%
5545 Premium Pay	387,967.00	0.00	387,967.00	38,440.55	15,000.00	334,526.45	13.8%
5555 School Replacement	40,954.00	0.00	40,954.00	0.00	0.00	40,954.00	.0%
5560 Operational Replacement	4,600,000.00	0.00	4,600,000.00	519,271.21	0.00	4,080,728.79	11.3%
5562 Vacation Buyback	65,000.00	0.00	65,000.00	48,082.70	0.00	16,917.30	74.0%
5563 Retirement/Separation Vacation	200,000.00	0.00	200,000.00	83,195.09	0.00	116,804.91	41.6%
5564 Other Leave Buyback	0.00	0.00	0.00	897.29	0.00	-897.29	100.0%
5600 Overtime	351,209.88	0.00	351,209.88	20,467.35	0.00	330,742.53	5.8%
TOTAL Salaries	32,507,148.88	0.00	32,507,148.88	2,931,233.10	15,000.00	29,560,915.78	9.1%
60 Benefits							



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ACCOUNTS FOR: 10 General Fund ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
6620 SS/Medicare 2,488,204.00	0.00	2,488,204.00	220,945.66	0.00	2,267,258.34	8.9%
6640 Tri-Met Taxes 195,155.00	0.00	195,155.00	17,954.97	0.00	177,200.03	9.2%
6650 Transit Tax 3,247.00	0.00	3,247.00	0.00	0.00	3,247.00	.0%
6656 PERS Employer 7,557,678.00	0.00	7,557,678.00	661,865.59	0.00	6,895,812.41	8.8%
6670 Deferred Compensation 742,714.00	0.00	742,714.00	48,710.36	-48,710.36	742,714.00	.0%
6675 Unemployment 5,000.00	0.00	5,000.00	547.76	0.00	4,452.24	11.0%
6680 Life Insurance 45,000.00	0.00	45,000.00	3,140.93	0.00	41,859.07	7.0%
6690 Café Plan Benefits 3,831,384.00	0.00	3,831,384.00	284,172.02	0.00	3,547,211.98	7.4%
6691 PEHP 332,500.00	0.00	332,500.00	27,800.00	0.00	304,700.00	8.4%
6692 Other Post-Employ Benefits 630,565.00	0.00	630,565.00	13,912.16	0.00	616,652.84	2.2%
6693 Health Trust 267,738.00	0.00	267,738.00	0.00	0.00	267,738.00	.0%
6701 Vehicle Allowance 11,216.00	0.00	11,216.00	918.36	0.00	10,297.64	8.2%
6702 Tool Allowance 6,000.00	0.00	6,000.00	450.00	0.00	5,550.00	7.5%
6703 Cell/Tech Allowance 7,200.00	0.00	7,200.00	500.00	0.00	6,700.00	6.9%
6705 Workers Compensation 766,368.00	0.00	766,368.00	761,590.40	0.00	4,777.60	99.4%
TOTAL Benefits 16,889,969.00	0.00	16,889,969.00	2,042,508.21	-48,710.36	14,896,171.15	11.8%
70 Materials and Servic						
7015 Meeting Expense 27,550.00	0.00	27,550.00	153.21	188.47	27,208.32	1.2%
7030 Civil Service Exam Expense 6,000.00	0.00	6,000.00	100.14	0.00	5,899.86	1.7%
7035 Bank Charges 15,000.00	0.00	15,000.00	1,151.56	13,293.73	554.71	96.3%



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ACCOUNTS FOR: 10 General Fund ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
7040 Dues & Publications 41,841.00	0.00	41,841.00	4,624.00	0.00	37,217.00	11.1%
7045 Awards & Recognitions 38,000.00	0.00	38,000.00	372.31	-160.00	37,787.69	.6%
7055 Operating Supply 198,420.00	0.00	198,420.00	12,373.55	6,618.23	179,428.22	9.6%
7065 Fire Fighting Supply 64,900.00	0.00	64,900.00	11,115.07	-2,365.60	56,150.53	13.5%
7070 Rescue Supply 8,903.00	0.00	8,903.00	208.33	0.00	8,694.67	2.3%
7075 EMS Supply 241,500.00	0.00	241,500.00	22,229.19	645.00	218,625.81	9.5%
7078 Department Consumables 20,000.00	0.00	20,000.00	1,597.21	333.72	18,069.07	9.7%
7080 Fuel 232,300.00	0.00	232,300.00	16,129.16	184,084.34	32,086.50	86.2%
7085 Uniform & Protective Eqpt 347,305.00	0.00	347,305.00	9,863.02	6,502.73	330,939.25	4.7%
7090 Office Supplies 15,900.00	0.00	15,900.00	290.05	204.94	15,405.01	3.1%
7095 Software & Supplies 580,867.00	0.00	580,867.00	11,811.66	137,930.00	431,125.34	25.8%
7105 Household Goods 55,793.00	0.00	55,793.00	3,707.93	715.00	51,370.07	7.9%
7110 Professional Services 585,662.00	0.00	585,662.00	9,297.84	75,475.00	500,889.16	14.5%
7115 Dispatch Services 1,798,160.00	0.00	1,798,160.00	244,748.50	1,535,311.50	18,100.00	99.0%
7116 Utilities - Natural Gas 64,109.00	0.00	64,109.00	352.61	0.00	63,756.39	.6%
7117 Utilities - Electric 171,777.00	0.00	171,777.00	15,090.95	0.00	156,686.05	8.8%
7118 Utilities - Garbage 51,081.00	0.00	51,081.00	1,268.46	0.00	49,812.54	2.5%
7119 Utilities - Water 118,417.00	0.00	118,417.00	4,130.95	0.00	114,286.05	3.5%
7120 Utilities - Other 135,972.00	0.00	135,972.00	0.00	30,492.00	105,480.00	22.4%
7122 Utilities - Telephone 336,300.00	0.00	336,300.00	12,542.70	1,560.00	322,197.30	4.2%
7130 Insurance - Property/Casualty 259,500.00	0.00	259,500.00	689.83	8,310.17	250,500.00	3.5%
7135 Medical Exams 240,654.00	0.00	240,654.00	10,641.92	191,587.08	38,425.00	84.0%



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ACCOUNTS FOR: 10 General Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
7140 Schools/Conferences Registrati	66,750.00	0.00	66,750.00	2,074.40	0.00	64,675.60	3.1%
7141 Tuition Reimbursement	60,000.00	0.00	60,000.00	9,514.95	0.00	50,485.05	15.9%
7142 Travel Expense	21,500.00	0.00	21,500.00	1,320.40	0.00	20,179.60	6.1%
7145 Mileage Reimbursement	71,300.00	0.00	71,300.00	59.16	0.00	71,240.84	.1%
7150 Volunteer Fire Fighter Exp	35,000.00	0.00	35,000.00	0.00	0.00	35,000.00	.0%
7155 Vehicle Maintenance	431,981.00	0.00	431,981.00	35,992.85	7,753.73	388,234.42	10.1%
7160 Equipment Maintenance	114,669.00	0.00	114,669.00	3,351.43	632.09	110,685.48	3.5%
7165 Radio Maintenance	31,250.00	0.00	31,250.00	320.00	231.56	30,698.44	1.8%
7170 Facility Maintenance	208,200.00	0.00	208,200.00	3,861.82	11,805.00	192,533.18	7.5%
7175 Office Equipment Maintenance	121,640.00	0.00	121,640.00	4,211.76	33,788.24	83,640.00	31.2%
7180 Computer & AV Maintenance	21,650.12	0.00	21,650.12	1,486.14	4,619.16	15,544.82	28.2%
7187 Fire Extinguisher Expense	2,500.00	0.00	2,500.00	0.00	0.00	2,500.00	.0%
7190 Training Expense	51,257.00	0.00	51,257.00	520.49	0.00	50,736.51	1.0%
7195 Public Education	67,000.00	0.00	67,000.00	100.80	0.00	66,899.20	.2%
7205 Postage & Freight	30,000.00	0.00	30,000.00	1,488.46	267.77	28,243.77	5.9%
7210 Small Tool, Eqpts & Furnishing	39,544.00	0.00	39,544.00	-2,631.03	41.75	42,133.28	-6.5%
7215 Other Expense	0.00	0.00	0.00	180.00	0.00	-180.00	100.0%
TOTAL Materials and Servic	7,030,152.12	0.00	7,030,152.12	456,341.78	2,249,865.61	4,323,944.73	38.5%
<hr/>							
80 Capital Outlay							
8825 Fire Fighting Equipment	15,200.00	0.00	15,200.00	1,240.96	0.00	13,959.04	8.2%



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ACCOUNTS FOR: 10 General Fund ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
8835 EMS & Rescue Equipment 0.00	0.00	0.00	16.00	0.00	-16.00	100.0%
8845 Communications Equipment 7,000.00	0.00	7,000.00	0.00	0.00	7,000.00	.0%
8860 Facility Improvement 49,700.00	0.00	49,700.00	62.92	0.00	49,637.08	.1%
8870 Furniture, Appliances & Tools 1,000.00	0.00	1,000.00	0.00	0.00	1,000.00	.0%
8890 Computer & AV Equipment 106,645.00	0.00	106,645.00	0.00	0.00	106,645.00	.0%
TOTAL Capital Outlay 179,545.00	0.00	179,545.00	1,319.88	0.00	178,225.12	.7%
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85 Debt Service						
9916 Debt Service Principal 1,135,000.00	0.00	1,135,000.00	0.00	0.00	1,135,000.00	.0%
9917 Debt Service Interest 749,955.00	0.00	749,955.00	0.00	0.00	749,955.00	.0%
TOTAL Debt Service 1,884,955.00	0.00	1,884,955.00	0.00	0.00	1,884,955.00	.0%
<hr/>						
99 End Fund Balance						
9910 Contingency 1,415,435.00	0.00	1,415,435.00	0.00	0.00	1,415,435.00	.0%
9915 Restricted Contingency 1,000,000.00	0.00	1,000,000.00	0.00	0.00	1,000,000.00	.0%
9999 Unappropriated Ending Fund Bal 14,650,711.00	0.00	14,650,711.00	0.00	0.00	14,650,711.00	.0%
TOTAL End Fund Balance 17,066,146.00	0.00	17,066,146.00	0.00	0.00	17,066,146.00	.0%
TOTAL General Fund -10,601.00	0.00	-10,601.00	4,984,161.33	2,216,155.25	-7,210,917.58	-67921.1%
TOTAL REVENUES -75,568,517.00	0.00	-75,568,517.00	-447,241.64	0.00	-75,121,275.36	
TOTAL EXPENSES 75,557,916.00	0.00	75,557,916.00	5,431,402.97	2,216,155.25	67,910,357.78	



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ACCOUNTS FOR: 20 Equipment Reserve Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
<hr/>							
00 Beg Fund Bal							
<hr/>							
9995 Beg Fund Bal	-798,244.00	0.00	-798,244.00	0.00	0.00	-798,244.00	.0%
TOTAL Beg Fund Bal	-798,244.00	0.00	-798,244.00	0.00	0.00	-798,244.00	.0%
<hr/>							
03 Interest							
<hr/>							
4490 Investment Interest	-3,000.00	0.00	-3,000.00	-188.82	0.00	-2,811.18	6.3%
TOTAL Interest	-3,000.00	0.00	-3,000.00	-188.82	0.00	-2,811.18	6.3%
<hr/>							
04 Other Revenues							
<hr/>							
4540 Sale of Surplus	-15,000.00	0.00	-15,000.00	-19,939.15	0.00	4,939.15	132.9%
TOTAL Other Revenues	-15,000.00	0.00	-15,000.00	-19,939.15	0.00	4,939.15	132.9%
<hr/>							
80 Capital Outlay							
<hr/>							
8825 Fire Fighting Equipment	445,000.00	0.00	445,000.00	0.00	0.00	445,000.00	.0%
TOTAL Capital Outlay	445,000.00	0.00	445,000.00	0.00	0.00	445,000.00	.0%
<hr/>							
90 Transfers Out							
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JOURNAL DETAIL 2020 1 TO 2020 12

ACCOUNTS FOR: 20 Equipment Reserve Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
9930 Transfer to Cap Proj Fund	200,000.00	0.00	200,000.00	0.00	0.00	200,000.00	.0%
9980 Transfer to General Fund	122,500.00	0.00	122,500.00	0.00	0.00	122,500.00	.0%
TOTAL Transfers Out	322,500.00	0.00	322,500.00	0.00	0.00	322,500.00	.0%
<hr/>							
99 End Fund Balance							
9999 Unappropriated Ending Fund Bal	48,744.00	0.00	48,744.00	0.00	0.00	48,744.00	.0%
TOTAL End Fund Balance	48,744.00	0.00	48,744.00	0.00	0.00	48,744.00	.0%
TOTAL Equipment Reserve Fund	0.00	0.00	0.00	-20,127.97	0.00	20,127.97	100.0%
TOTAL REVENUES	-816,244.00	0.00	-816,244.00	-20,127.97	0.00	-796,116.03	
TOTAL EXPENSES	816,244.00	0.00	816,244.00	0.00	0.00	816,244.00	



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Clackamas Fire District
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JOURNAL DETAIL 2020 1 TO 2020 12

ACCOUNTS FOR: 30 Capital Projects Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
<u>00 Beg Fund Bal</u>							
9995 Beg Fund Bal	-6,529,024.00	0.00	-6,529,024.00	0.00	0.00	-6,529,024.00	.0%
TOTAL Beg Fund Bal	-6,529,024.00	0.00	-6,529,024.00	0.00	0.00	-6,529,024.00	.0%
<u>03 Interest</u>							
4490 Investment Interest	-14,000.00	0.00	-14,000.00	-1,160.02	0.00	-12,839.98	8.3%
TOTAL Interest	-14,000.00	0.00	-14,000.00	-1,160.02	0.00	-12,839.98	8.3%
<u>05 Transfers In</u>							
4610 Transfers from other Funds	-200,000.00	0.00	-200,000.00	0.00	0.00	-200,000.00	.0%
TOTAL Transfers In	-200,000.00	0.00	-200,000.00	0.00	0.00	-200,000.00	.0%
<u>70 Materials and Servic</u>							
7020 Debt Interest Expense	265,272.00	0.00	265,272.00	0.00	0.00	265,272.00	.0%
7025 Debt Principal Expense	241,317.00	0.00	241,317.00	0.00	0.00	241,317.00	.0%
TOTAL Materials and Servic	506,589.00	0.00	506,589.00	0.00	0.00	506,589.00	.0%
<u>80 Capital Outlay</u>							



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ACCOUNTS FOR: 30 Capital Projects Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
8860 Facility Improvement	6,236,435.00	0.00	6,236,435.00	10,126.28	-10,126.28	6,236,435.00	.0%
TOTAL Capital Outlay	6,236,435.00	0.00	6,236,435.00	10,126.28	-10,126.28	6,236,435.00	.0%
TOTAL Capital Projects Fund	0.00	0.00	0.00	8,966.26	-10,126.28	1,160.02	100.0%
TOTAL REVENUES	-6,743,024.00	0.00	-6,743,024.00	-1,160.02	0.00	-6,741,863.98	
TOTAL EXPENSES	6,743,024.00	0.00	6,743,024.00	10,126.28	-10,126.28	6,743,024.00	



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Clackamas Fire District
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JOURNAL DETAIL 2020 1 TO 2020 12

ACCOUNTS FOR: 40 Enterprise Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
<hr/>							
00 Beg Fund Bal							
<hr/>							
9995 Beg Fund Bal	-23,500.00	0.00	-23,500.00	0.00	0.00	-23,500.00	.0%
TOTAL Beg Fund Bal	-23,500.00	0.00	-23,500.00	0.00	0.00	-23,500.00	.0%
<hr/>							
03 Interest							
<hr/>							
4490 Investment Interest	-200.00	0.00	-200.00	-11.01	0.00	-188.99	5.5%
TOTAL Interest	-200.00	0.00	-200.00	-11.01	0.00	-188.99	5.5%
<hr/>							
04 Other Revenues							
<hr/>							
4571 Other Revenues	-5,000.00	0.00	-5,000.00	0.00	0.00	-5,000.00	.0%
TOTAL Other Revenues	-5,000.00	0.00	-5,000.00	0.00	0.00	-5,000.00	.0%
<hr/>							
70 Materials and Servic							
<hr/>							
7055 Operating Supply	17,000.00	0.00	17,000.00	0.00	0.00	17,000.00	.0%
TOTAL Materials and Servic	17,000.00	0.00	17,000.00	0.00	0.00	17,000.00	.0%
<hr/>							
99 End Fund Balance							



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Clackamas Fire District
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JOURNAL DETAIL 2020 1 TO 2020 12

ACCOUNTS FOR: 40 Enterprise Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
9999 Unappropriated Ending Fund Bal	11,700.00	0.00	11,700.00	0.00	0.00	11,700.00	.0%
TOTAL End Fund Balance	11,700.00	0.00	11,700.00	0.00	0.00	11,700.00	.0%
TOTAL Enterprise Fund	0.00	0.00	0.00	-11.01	0.00	11.01	100.0%
TOTAL REVENUES	-28,700.00	0.00	-28,700.00	-11.01	0.00	-28,688.99	
TOTAL EXPENSES	28,700.00	0.00	28,700.00	0.00	0.00	28,700.00	



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JOURNAL DETAIL 2020 1 TO 2020 12

ACCOUNTS FOR: 50 Debt Service Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
<u>00 Beg Fund Bal</u>							
9995 Beg Fund Bal	-141,030.00	0.00	-141,030.00	0.00	0.00	-141,030.00	.0%
TOTAL Beg Fund Bal	-141,030.00	0.00	-141,030.00	0.00	0.00	-141,030.00	.0%
<u>01 Tax Revenues</u>							
4450 Current Year Prop Taxes	-2,482,679.00	0.00	-2,482,679.00	-5,005.92	0.00	-2,477,673.08	.2%
4455 Prior Year Prop Taxes	-30,000.00	0.00	-30,000.00	-2,463.22	0.00	-27,536.78	8.2%
TOTAL Tax Revenues	-2,512,679.00	0.00	-2,512,679.00	-7,469.14	0.00	-2,505,209.86	.3%
<u>03 Interest</u>							
4490 Investment Interest	-2,500.00	0.00	-2,500.00	-891.67	0.00	-1,608.33	35.7%
TOTAL Interest	-2,500.00	0.00	-2,500.00	-891.67	0.00	-1,608.33	35.7%
<u>70 Materials and Servic</u>							
7020 Debt Interest Expense	1,004,200.00	0.00	1,004,200.00	0.00	0.00	1,004,200.00	.0%
7025 Debt Principal Expense	1,050,000.00	0.00	1,050,000.00	0.00	0.00	1,050,000.00	.0%
TOTAL Materials and Servic	2,054,200.00	0.00	2,054,200.00	0.00	0.00	2,054,200.00	.0%
<u>99 End Fund Balance</u>							



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Clackamas Fire District
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JOURNAL DETAIL 2020 1 TO 2020 12

ACCOUNTS FOR: 50 Debt Service Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
9999 Unappropriated Ending Fund Bal	602,009.00	0.00	602,009.00	0.00	0.00	602,009.00	.0%
TOTAL End Fund Balance	602,009.00	0.00	602,009.00	0.00	0.00	602,009.00	.0%
TOTAL Debt Service Fund	0.00	0.00	0.00	-8,360.81	0.00	8,360.81	100.0%
TOTAL REVENUES	-2,656,209.00	0.00	-2,656,209.00	-8,360.81	0.00	-2,647,848.19	
TOTAL EXPENSES	2,656,209.00	0.00	2,656,209.00	0.00	0.00	2,656,209.00	



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Clackamas Fire District
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ACCOUNTS FOR: 60 Bond Construction Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
<u>03 Interest</u>							
4490 Investment Interest	-2,000.00	0.00	-2,000.00	-15,463.36	0.00	13,463.36	773.2%
TOTAL Interest	-2,000.00	0.00	-2,000.00	-15,463.36	0.00	13,463.36	773.2%
<u>04 Other Revenues</u>							
4571 Other Revenues	0.00	0.00	0.00	-9,038.00	0.00	9,038.00	100.0%
TOTAL Other Revenues	0.00	0.00	0.00	-9,038.00	0.00	9,038.00	100.0%
<u>80 Capital Outlay</u>							
8825 Fire Fighting Equipment	502,000.00	0.00	502,000.00	0.00	0.00	502,000.00	.0%
TOTAL Capital Outlay	502,000.00	0.00	502,000.00	0.00	0.00	502,000.00	.0%
TOTAL Bond Construction Fund	500,000.00	0.00	500,000.00	-24,501.36	0.00	524,501.36	-4.9%
TOTAL REVENUES	-2,000.00	0.00	-2,000.00	-24,501.36	0.00	22,501.36	
TOTAL EXPENSES	502,000.00	0.00	502,000.00	0.00	0.00	502,000.00	



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Clackamas Fire District
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JOURNAL DETAIL 2020 1 TO 2020 12

ACCOUNTS FOR: 70 PERS Reserve Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
<hr/>							
00 Beg Fund Bal							
<hr/>							
9995 Beg Fund Bal	-688,484.00	0.00	-688,484.00	0.00	0.00	-688,484.00	.0%
TOTAL Beg Fund Bal	-688,484.00	0.00	-688,484.00	0.00	0.00	-688,484.00	.0%
<hr/>							
03 Interest							
<hr/>							
4490 Investment Interest	-4,000.00	0.00	-4,000.00	-507.17	0.00	-3,492.83	12.7%
TOTAL Interest	-4,000.00	0.00	-4,000.00	-507.17	0.00	-3,492.83	12.7%
<hr/>							
90 Transfers Out							
<hr/>							
9980 Transfer to General Fund	692,484.00	0.00	692,484.00	0.00	0.00	692,484.00	.0%
TOTAL Transfers Out	692,484.00	0.00	692,484.00	0.00	0.00	692,484.00	.0%
TOTAL PERS Reserve Fund	0.00	0.00	0.00	-507.17	0.00	507.17	100.0%
TOTAL REVENUES	-692,484.00	0.00	-692,484.00	-507.17	0.00	-691,976.83	
TOTAL EXPENSES	692,484.00	0.00	692,484.00	0.00	0.00	692,484.00	



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Clackamas Fire District
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ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
489,399.00	0.00	489,399.00	4,939,619.27	2,206,028.97	-6,656,249.24	1460.1%

GRAND TOTAL

** END OF REPORT - Generated by Anh Le **

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Division Chief Mike Corless

Re: Operations Division Monthly Report – July 2019

The following summary of work includes those activities completed within the Operations Division.

- Meetings Attended:
 - Staff meetings
 - Monthly OPS
 - Board meeting
 - CCOM Fire Users
 - C800
 - Budget monitoring
 - Labor management
 - Personnel issue
- 7/01 Chiefs' interviews for BC, Capt and LT
- 7/09 Meeting with BC Shawn Olson regarding OPS and Prevention items
- 7/09 CCOM Executive Board meeting
- 7/11 Fire Defense Board meeting
- 7/11 Ride a Long with BC Scheirman
- 7/16 Meeting to discuss wildland potential in rural Clackamas County
- 7/16 Lunch with crews that preformed rescue on the 38th Ave fire
- 7/17 Expectations meeting with probationary Captain
- 7/18 AVL integration discussion with AMR
- 7/18 Meeting with Gresham Fire i.e. Haz-Mat
- 7/22 Met with crews from Estacada fire to discuss a recent house fire
- 7/22 Kick-off tele-conference with US Digital (FSA systems purchased by C800)
- 7/23 Meeting with Chief Schneider (Sandy Fire)
- 7/24 Chiefs interviews for A/O
- 7/30 Walk through with Emerick construction of Station 16 and 19

Respectfully submitted,

Division Chief Mike Corless

North Battalion- A Shift
Battalion Chief Michael Carlsen

- Significant Incidents
 - July was an uneventful month for Battalion 302 A shift. No major incidents took place.
 - There were two non-imminent water rescue incidents that were single resource boat responses.

- Projects/Events/Meetings/Training
 - Served as Incident Commander for the City of Happy Valley 4th of July Festival. This was a full day event with over 10,000 visitors. No major incidents took place.
 - Met with crews which included “howdy rounds” as well as observing training evolutions.
 - Helped host a luncheon for crews who responded to the 38th Ave Fire.
 - Observed two probationary Fire Fighter Phase I Evaluations.
 - Deputy Chief Hari rode with me for four hours.
 - Hosted Fire Chief Charlton and Deputy Chief Whiteley on a ride - along for two hours.
 - Hosted ride along for two probationary Lieutenants.
 - Coordinated a third batch of CCOM Training to place three CCOM Dispatcher Trainee’s with Engine Companies for 10-hour ride-along
 - Monthly Operations group meeting.
 - Took part in Senior Staff meetings, where participants discussed developing a plan to address EFD inquiry about a “Contract for Service.”
 - Participated in City of Milwaukie Public Safety Council meeting.
 - Project Work: Re-tooling the Rehab Program
 - Met with Volunteer Rick Larson regarding issues/opportunities with the Rehab Program.
 - Met with Volunteer Jerry Kearney regarding issues with Rehab Volunteers being paged for incident.
 - Project Work: Worked on drone policy with EMS Staff Captain Mike Verkest.

North Battalion-B Shift
Battalion Chief Tony Cordie

- Significant Incidents
 - July 11- Commercial Fire: Rusk Road. North Battalion units responded to a working commercial fire (apartment fire).
 - July 20- Structure Fire: SE 135th Ave. Assisted BC 301 on a working structure fire.

- Projects/Events/Meetings/Training
 - Evaluated two probationary firefighters from Engine 301 and 302 in fire ground related skills. They both passed and did a great job.
 - Attended the joint Board of Directors meeting with Estacada Fire District.
 - Attended the CFD#1 FMO BBQ lunch.

- Went on several target hazard walk surveys with north battalion crews.
- Hosted Fire Chief Charlton and Division Chief Gehrke on a ride-along to meet with crews in the north battalion.

North Battalion-C Shift

Battalion Chief Nick Browne

- Significant Incidents
 - July 6- Kitchen Fire: Gray Street in Happy Valley.
- Projects/Events/Meetings/Training
 - This month's US&R Training was focused on the Breaching and Metal Cutting aspect of US&R. Being able to cut through metal debris and breach through concrete or heavy metal is imperative in a Structural Collapse.
 - Truck Drill for the month was focused on basic Search Operations. Focus was CPS's, Truck Manual review which involved search techniques and search profiling.
 - Met with crews in the Battalion.
 - Participated in company level training.

East Battalion- A Shift

Battalion Chief Burke Slater

- Significant Incidents
 - Water Rescue: Water Rescue 319 was assisted by Water Rescue 59 from TVF&R to get boaters off the Clackamas River.
- Projects/Events/Meetings/Training
 - Evaluated the Probationary A/O Testing at the Training Center with E314.
 - BC 301 attended Happy Valley parade and 4th of July events.
 - Evaluated E307 at the Training Center for Probationary A/O testing.
 - Deputy Chief Hari had a ride-along with BC 301, visiting Station 19 and Station 14.
 - Active shooter and violent event training.
 - Division Chief Gehrke and Fire Chief Charlton had station visits with Station 19 and Station 14.

East Battalion- B Shift

Battalion Chief Brent Olson

- Significant Incidents
 - July 20- Residential Fire: 135 Ave. in Clackamas.
 - July 26- Brush Fire: SE Jarl Rd.
 - July 26- Marine Rescue 1: Mclver State Park.
- Projects/Events/Meetings/Training
 - Operations meeting on 07/08.
 - Started in a new position as of 7/17.
 - Senior Staff meeting on 7/23.
 - PFF skills evaluation on 7/29.
 - Deputy Chief Hari ride-along on 7/29.
 - EMS hands on skills 7/29.
 - New Type IV Interface engine outfitting.

- Station rounds on 7/17, 7/23, 7/26 and 7/29.

East Battalion- C Shift

Battalion Chief Jason Ellison

- Significant Incidents
 - July 8- Truck and Trailer Fire full of hay: Springwater Rd.
 - July 24- Marine Rescue 2- Carver Cliffs. Seven people removed from the river.
- Projects/Events/Meetings/Training
 - Labor management meeting.
 - Project work with OEM for our new low water boat.
 - Water Rescue Consortium meeting.
 - Water Rescue program management.
 - Probationary firefighter testing.
 - Probationary AO testing.
 - Callboard committee meeting.
 - Taught Estacada Fire forcible entry.

South Battalion- A Shift

Battalion Chief Brian Burke

- Significant Incidents
 - July 22 – Motor Vehicle Crash with entrapment: Maple Lane and Walker Rd.
 - July 22 – Brush/Grass Fire (Mutual Aid to TVF&R): I205 SB at 10th Street Exit.
- Projects/Events/Meetings/Training
 - Captain (BC) Olson ride-along.
 - Oregon City Molalla Ave Project community meeting.
 - Probationary AO evaluation.

South Battalion- B Shift

Battalion Chief Jonathan Scheirman

- Significant Incidents
 - Residential Fire: SE Gray St. in Portland.
 - Commercial Fire: Rusk Rd. in Milwaukie.
 - Residential Fire: S Reflection Ln. in Oregon City.
 - Mutual Aid Residential Fire: Macksburg Rd. in Molalla. E310, WT310 and BC303 assisted crews from Molalla.
- Projects/Events/Meetings/Training
 - Made several station visits and provided crews with OPS notes.
 - Attended the joint Board meeting with Clackamas and Estacada.
 - Attended the Clackamas Fire Board meeting.
 - Hosted Chief Charlton's dinner party at Station 16.
 - Hosted Division Chief Corless on a ride- along.
 - Hosted Captain Olson on a ride-along.
 - Assisted Station 16's crew with a station tour.
 - Ran tacticals with Probationary Lieutenants and crews.
 - Transitioned the Wildland Program over to BC Olson.

South Battalion- C Shift

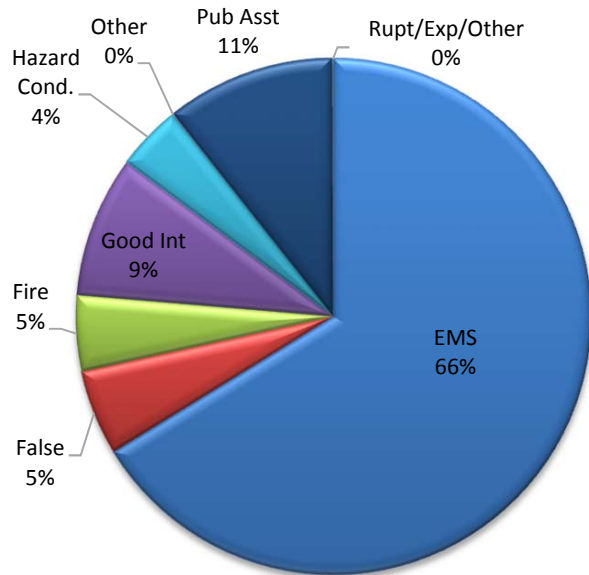
Battalion Chief Brian Stewart

- Significant Incidents
 - 7/12: Grass Fire

- Projects/Events/Meetings/Training
 - Hazardous Materials training.
 - Oregon Safety and Health Section meeting.
 - Accreditation project work.
 - Community Risk Assessment/Community Risk Reduction project work.
 - Deputy Chief Hari ride-along.
 - Attended car show at our Training Center.
 - Target Solutions, met with crews.

Clackamas Fire Dist. #1 Emergency Services Report

July 2019



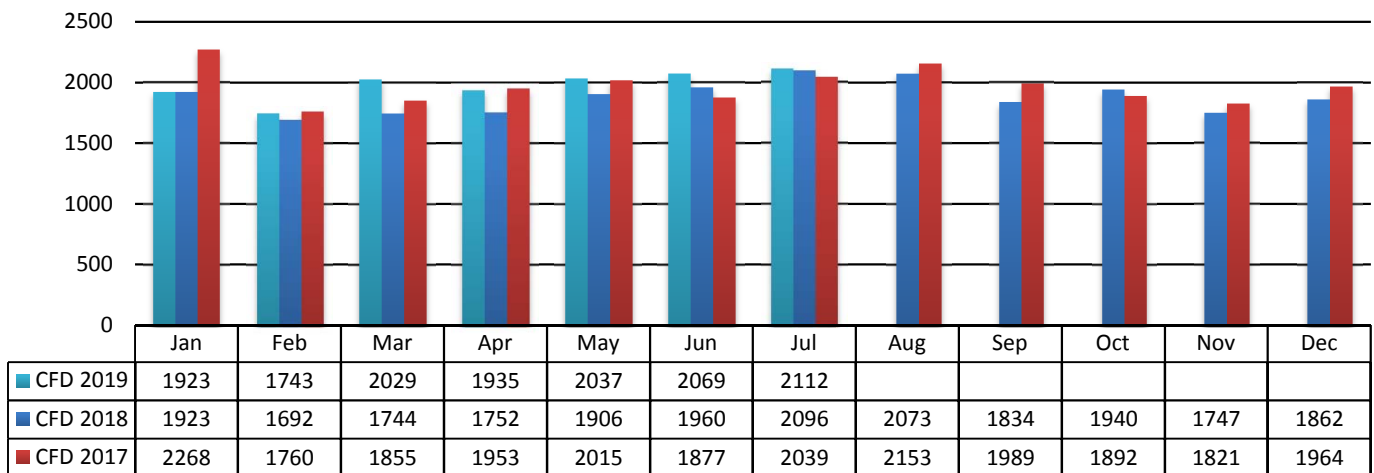
Incident Type	Data
EMS	1399
False	113
Fire	100
Good Int	187
Hazard Cond.	87
Other	1
Pub Asst	224
Rupt/Exp/Weather	1
Grand Total	2112

Year to Date

Incident Type	2017	2018	2019
EMS	15775	15634	9498
False	913	857	568
Fire	603	581	409
Good Int	2186	2060	1250
Hazard Cond.	1472	1050	643
Other	7	7	2
Pub Asst	2619	2337	1466
Rupt/Exp/Weather	11	3	12
Grand Total	23586	22529	13848

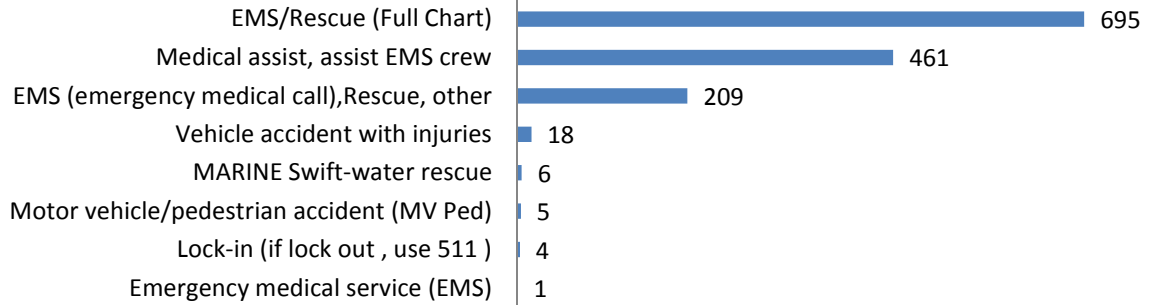
Mutual Aid Given Incident Not Included

Total Incidents by Month

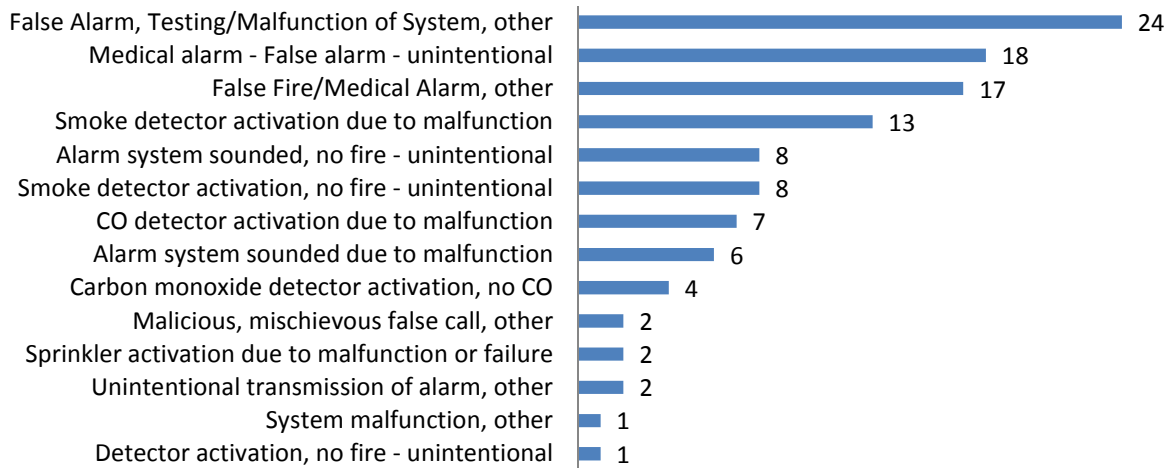


July 2019 Incident Summary

EMS Total: 1399



False Alarm Total: 113



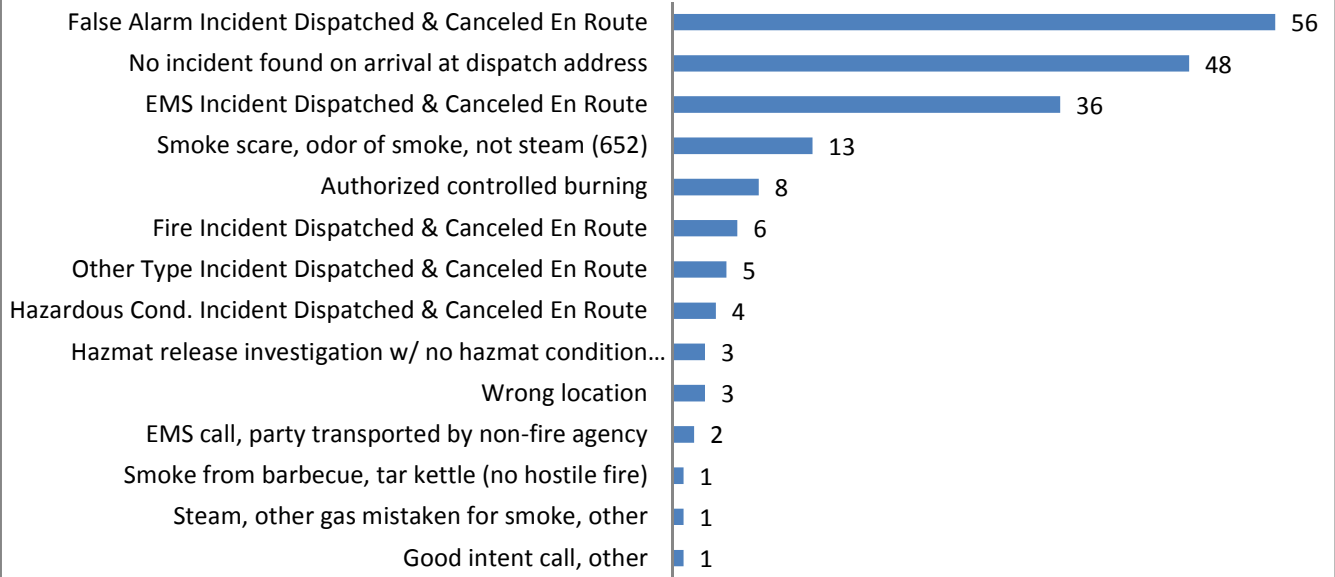
Weather/Rupture/Explosion/Other Total: 2



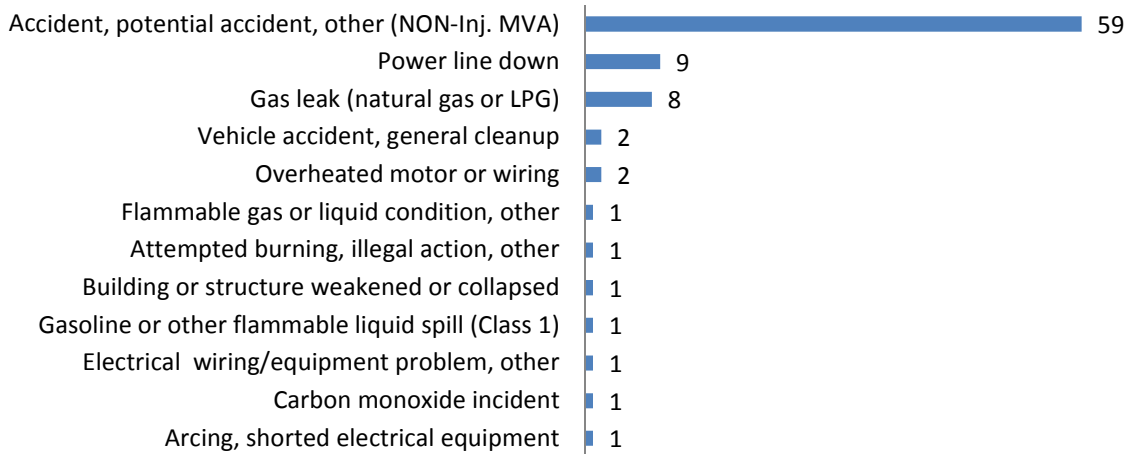
Fire Total: 100



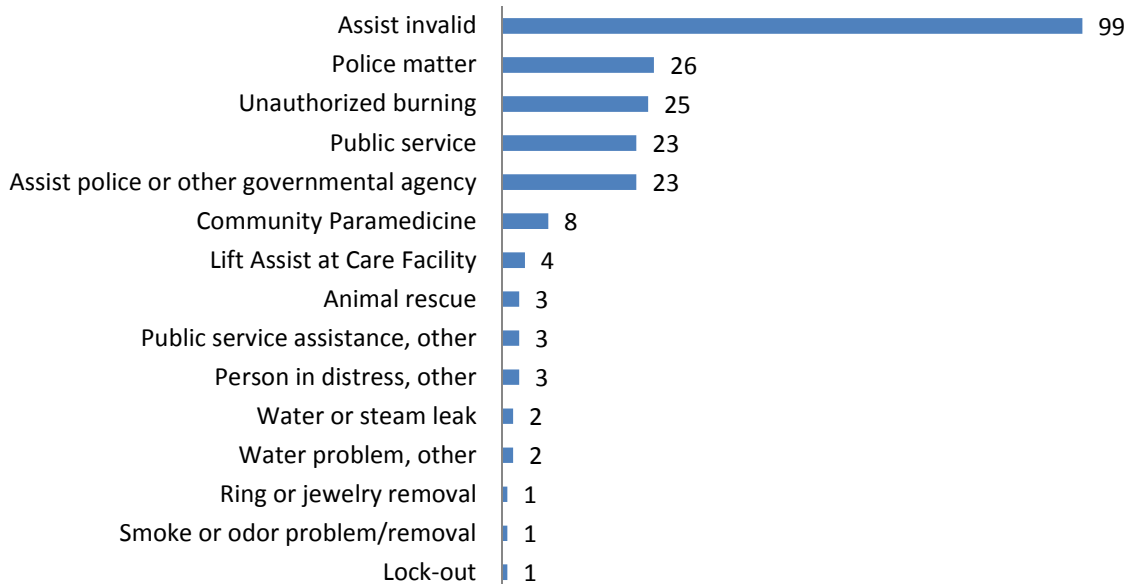
Good Intent Total: 187



Hazardous Condition Total: 87

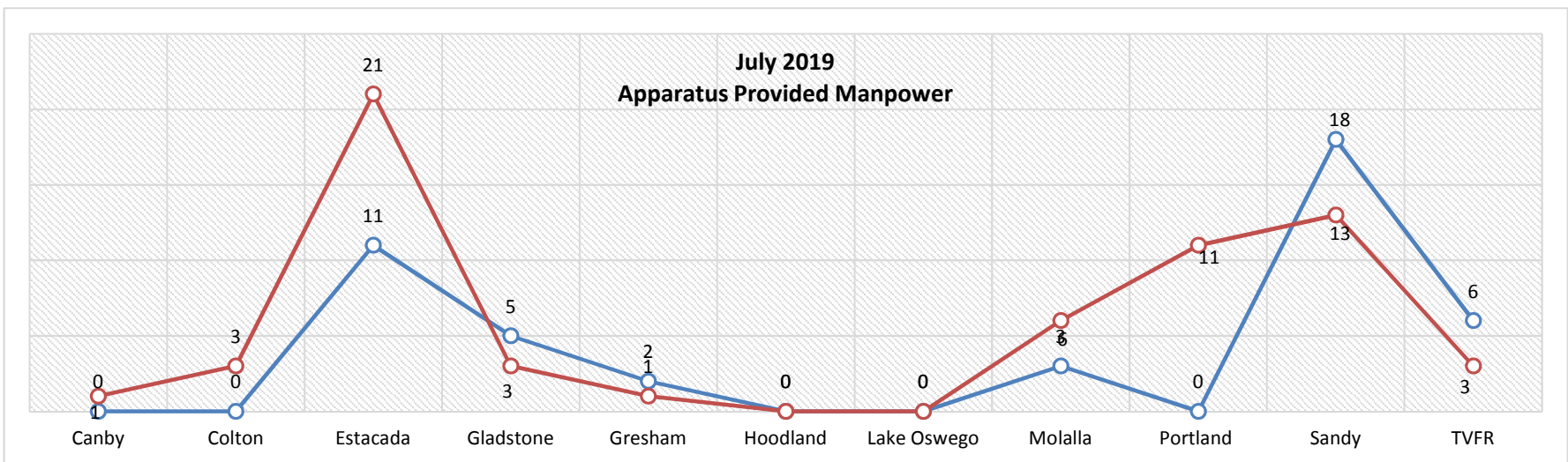
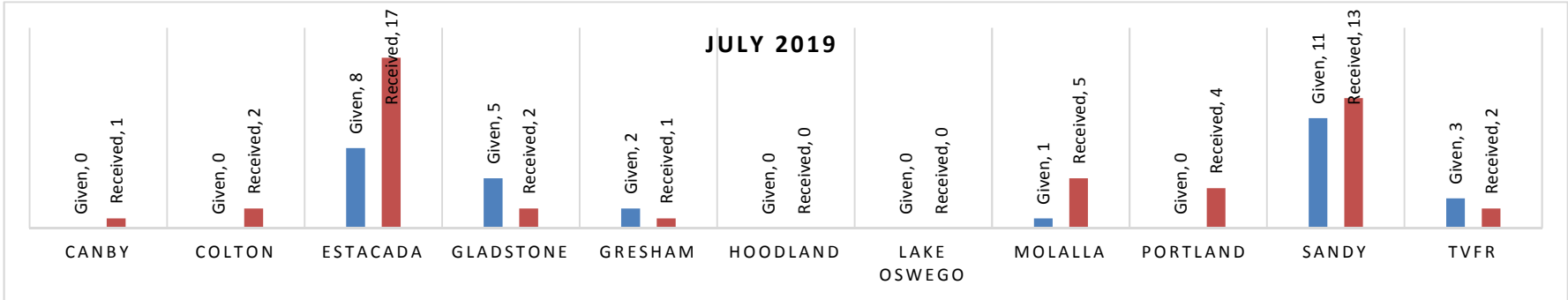
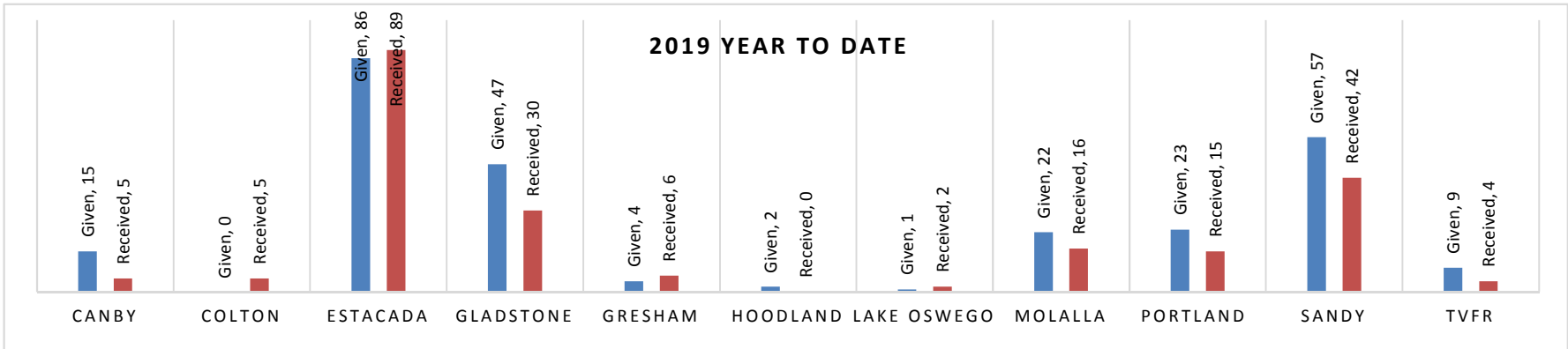


Public Assists Total: 224



Mutual Aid Given to Mutual Aid Received by Agency

**Does not include: canceled en-route, canceled on-scene or did not respond.*



Mutual Aid Given - Apparatus Overview

July 2019

Agency	Apparatus	Apparatus Action	Responses
Estacada	E311	Assistance, other	3
		Provide basic life support (BLS)	1
		Provide manpower	1
	E310	Provide manpower	1
	IE314	UTL Unable to Locate	1
	E318	Investigate	1
	BC301	Incident command	1
		Provide manpower	1
WR319	Swift Water Rescue -EFR	1	
Estacada Total			11
Gladstone	M303	Assistance, other	2
		Emergency medical services, other	1
	M316	Assist lift patient	1
	E315	Assistance, other	1
Gladstone Total			5
Gresham	E307	Provide basic life support (BLS)	1
	E314	Provide manpower	1
Gresham Total			2
Molalla	BC303	Assistance, other	1
	E310	Fire Attack	1
	WT310	Provide water	1
Molalla Total			3
Sandy	E314	Assistance, other	1
		Provide advanced life support (ALS)	2
		Provide basic life support (BLS)	2
		Salvage & overhaul	1
		Standby/Staged	1
	IE314	Investigate	1
	E318	Assist physically disabled	1
		Investigate	1
		Provide advanced life support (ALS)	1
	BC301	Safety Officer	1
		Standby/Staged	1
	BR318	Backup team	1
		Provide basic life support (BLS)	1
		Provide manpower	1
Standby/Staged		1	
T319	Extricate, disentangle	1	
Sandy Total			18
TVFR	E315	Contain fire (wildland)	1
		Evacuate area	1
		Investigate	1
	IE309	Contain fire (wildland)	1
	BC303	Incident command	1
		Provide manpower	1
TVFR Total			6
Grand Total			45

**Incident Types
by FMZ
July 2019**

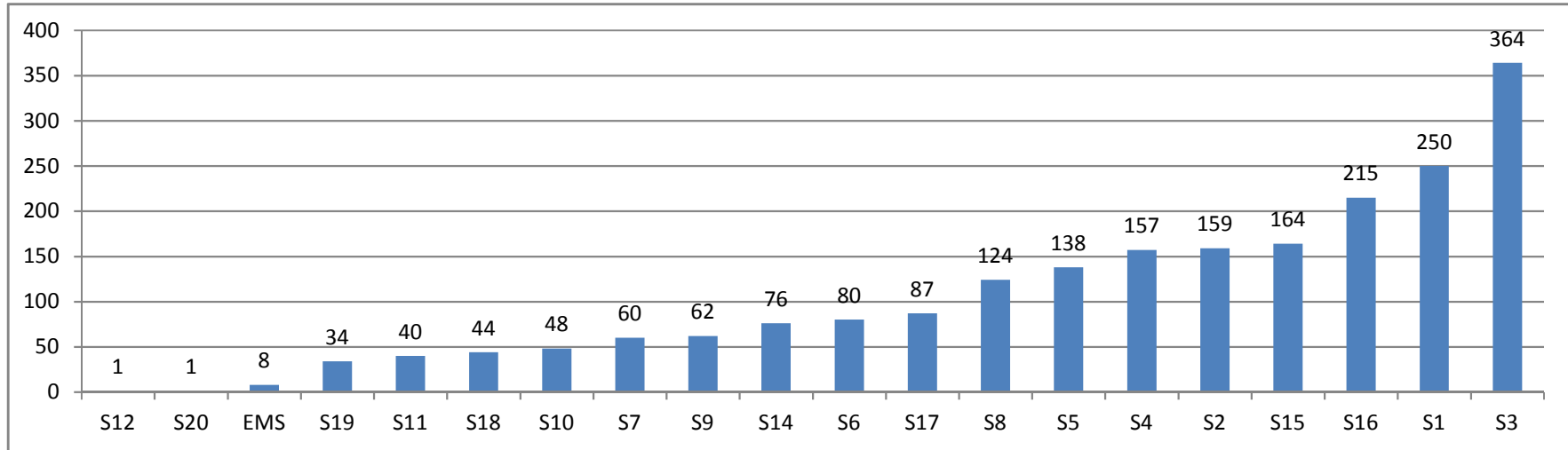
Incident Station	Incident Type	Total
S1	EMS	167
	False	14
	Fire	12
	Good Int	23
	Hazard Condition	9
	Pub Asst	25
S1 Total		250
S2	EMS	100
	False	10
	Fire	12
	Good Int	17
	Hazard Condition	3
	Pub Asst	17
S2 Total		159
S3	EMS	249
	False	22
	Fire	9
	Good Int	33
	Hazard Condition	8
	Pub Asst	43
S3 Total		364
S4	EMS	102
	False	6
	Fire	9
	Good Int	13
	Hazard Condition	10
	Other	1
	Pub Asst	15
Rupt/Exp	1	
S4 Total		157
S5	EMS	95
	False	6
	Fire	4
	Good Int	13
	Hazard Condition	10
	Pub Asst	10
S5 Total		138
S6	EMS	55
	False	6
	Fire	1
	Good Int	6
	Hazard Condition	2
	Pub Asst	10
S6 Total		80
S7	EMS	38
	False	4
	Fire	1
	Good Int	5
	Hazard Condition	4
	Pub Asst	8
S7 Total		60

Incident Station	Incident Type	Total
S8	EMS	83
	False	10
	Fire	7
	Good Int	10
	Hazard Condition	3
	Pub Asst	11
S8 Total		124
S9	EMS	32
	False	6
	Fire	2
	Good Int	13
	Hazard Condition	3
	Pub Asst	6
S9 Total		62
S10	EMS	26
	False	2
	Fire	9
	Good Int	3
	Hazard Condition	1
	Pub Asst	7
S10 Total		48
S11	EMS	25
	False	1
	Good Int	5
	Hazard Condition	2
	Pub Asst	7
	S11 Total	
S12	EMS	1
S12 Total		1
S14	EMS	46
	False	4
	Fire	5
	Good Int	7
	Hazard Condition	8
	Pub Asst	6
S14 Total		76
S15	EMS	111
	False	9
	Fire	13
	Good Int	9
	Hazard Condition	11
	Pub Asst	11
S15 Total		164

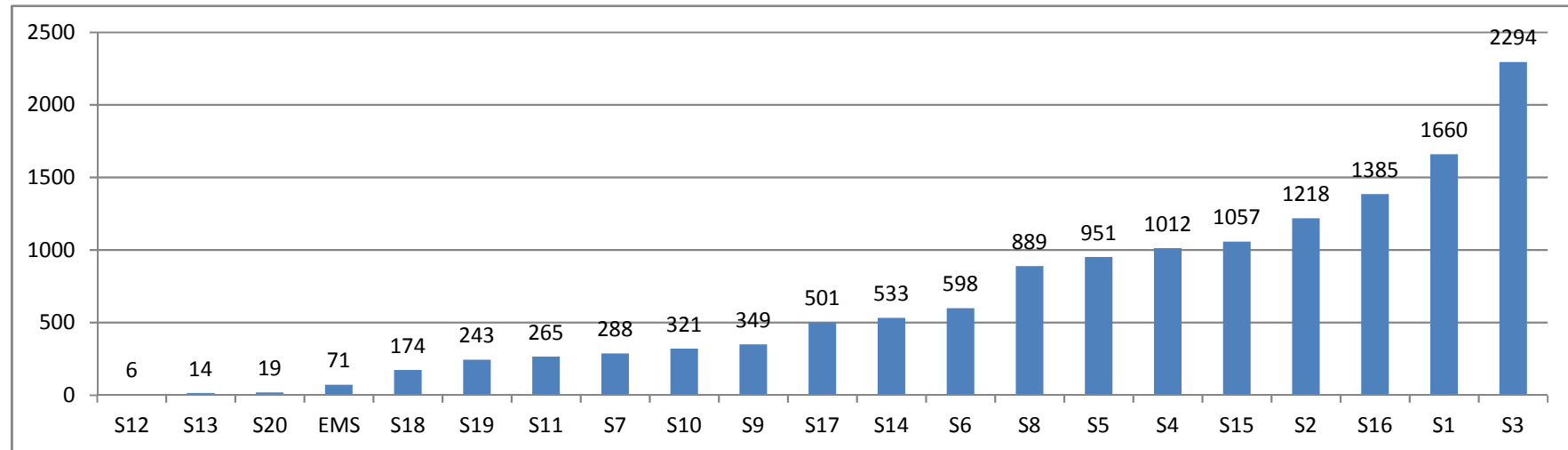
Incident Station	Incident Type	Total
S16	EMS	165
	False	9
	Fire	7
	Good Int	14
	Hazard Condition	5
	Pub Asst	15
S16 Total		215
S17	EMS	50
	False	1
	Fire	7
	Good Int	7
	Hazard Condition	2
	Pub Asst	20
S17 Total		87
S18	EMS	31
	False	2
	Fire	2
	Good Int	7
	Hazard Condition	2
S18 Total		44
S19	EMS	22
	False	1
	Good Int	2
	Hazard Condition	4
	Pub Asst	5
S19 Total		34
S20	EMS	1
S20 Total		1
EMS	Pub Asst	8
EMS Total		8
Grand Total		2112

Incident Count by FMZ

July 2019



Year to Date



Apparatus Response by Station and Incident Type
(Including Mutual Aid Given)
July 2019

Unit Station	Unit ID	Incident Type	Total
BC1	BC301	EMS	13
		False	1
		Pub Asst	1
		Fire	11
		HazMat	4
	BC301 Total	30	
BC1 Total			30
BC2	BC302	EMS	5
		False	1
		Good Int	6
		Pub Asst	1
		Fire	22
	HazMat	9	
BC302 Total	44		
BC2 Total			44
BC3	BC303	EMS	14
		False	1
		Good Int	2
		Fire	19
	HazMat	5	
BC303 Total	41		
BC3 Total			41
S1	E301	EMS	167
		False	14
		Good Int	26
		Pub Asst	27
		Fire	13
	HazMat	10	
E301 Total	257		
S1 Total			257
S2	RH302	Fire	1
	RH302 Total		1
	E302	EMS	113
		False	11
		Good Int	17
		Pub Asst	16
Fire	15		
HazMat	5		
E302 Total	177		
S2 Total			178
S3	M303	EMS	216
		False	6
		Good Int	18
		Pub Asst	31
		Fire	11
	HazMat	5	
M303 Total	287		

Unit Station	Unit ID	Incident Type	Total
S3 Cont.	E303	EMS	88
		False	18
		Good Int	21
		Pub Asst	26
		Fire	13
	HazMat	8	
E303 Total			174
	HM303	EMS	1
		Good Int	2
		Fire	1
		HazMat	1
HM303 Total			5
S3 Total			466
S4	T304	EMS	120
		False	7
		Good Int	15
		Pub Asst	18
		Fire	21
		HazMat	12
		Other	1
	Rupt/Exp	1	
T304 Total			195
S4 Total			195
S5	HR305	EMS	120
		False	7
		Good Int	19
		Pub Asst	11
		Fire	25
	HazMat	14	
HR305 Total			196
S5 Total			196
S6	E306	EMS	60
		False	9
		Good Int	5
		Pub Asst	11
		Fire	3
	HazMat	4	
E306 Total			92
S6 Total			92
S7	E307	EMS	54
		False	4
		Good Int	8
		Pub Asst	9
		Fire	7
	HazMat	4	
E307 Total			86
S7 Total			86

Unit Station	Unit ID	Incident Type	Total	
S8	E308	EMS	84	
		False	10	
		Good Int	8	
		Pub Asst	12	
		Fire	11	
	HazMat	5		
E308 Total			130	
S8 Total			130	
S9	IE309	EMS	1	
		Good Int	1	
		Fire	9	
	IE309 Total			11
	E309	EMS	40	
		False	6	
		Good Int	13	
		Pub Asst	5	
		Fire	5	
	HazMat	4		
E309 Total			73	
S9 Total			84	
S10	E310	EMS	38	
		False	2	
		Good Int	2	
		Pub Asst	7	
		Fire	10	
		HazMat	3	
	E310 Total			62
	WT310	Fire	7	
	WT310 Total			7
	BR310	Fire	2	
BR310 Total			2	
S10 Total			71	
S11	E311	EMS	31	
		False	1	
		Good Int	6	
		Pub Asst	8	
		Fire	5	
		HazMat	4	
	E311 Total			55
	WT311	Fire	2	
	WT311 Total			2
	BR311	Fire	3	
BR311 Total			3	
S11 Total			60	
S12	WT312	Fire	3	
	WT312 Total			3
	BR312	Good Int	1	
	BR312 Total			1
S12 Total			4	
S13	BR313	EMS	4	
		Fire	1	
	BR313 Total			5
S13 Total			5	

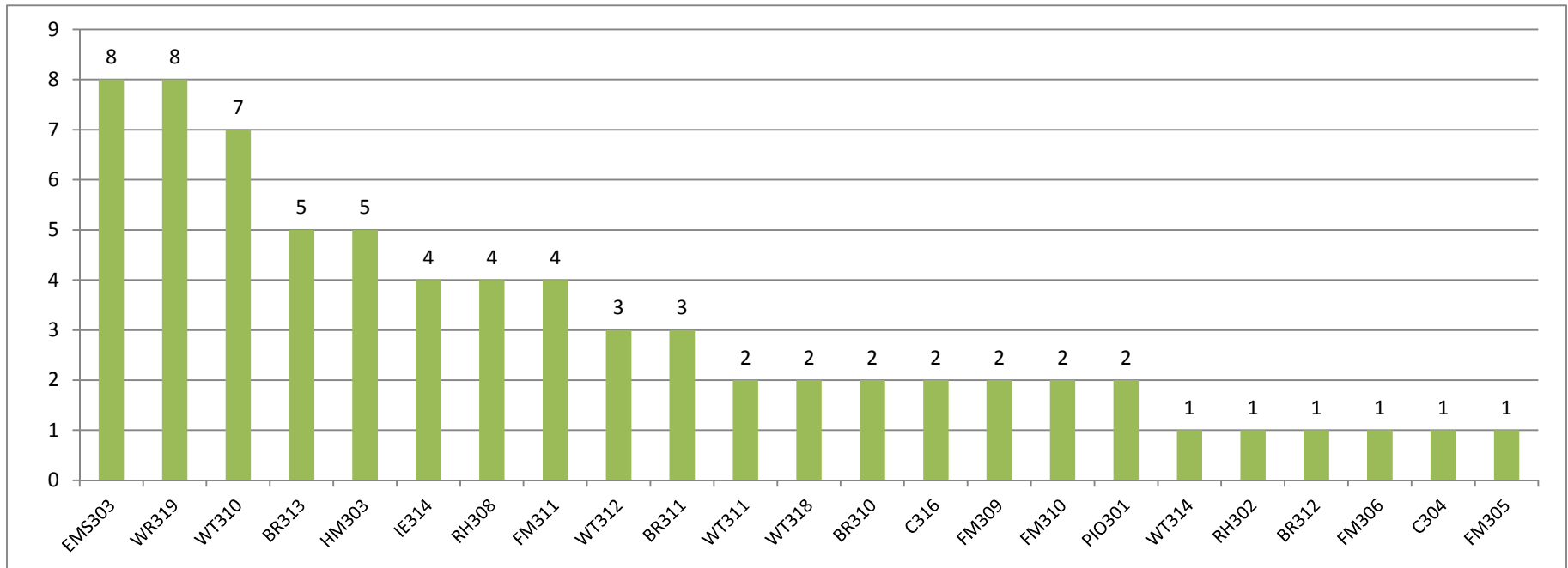
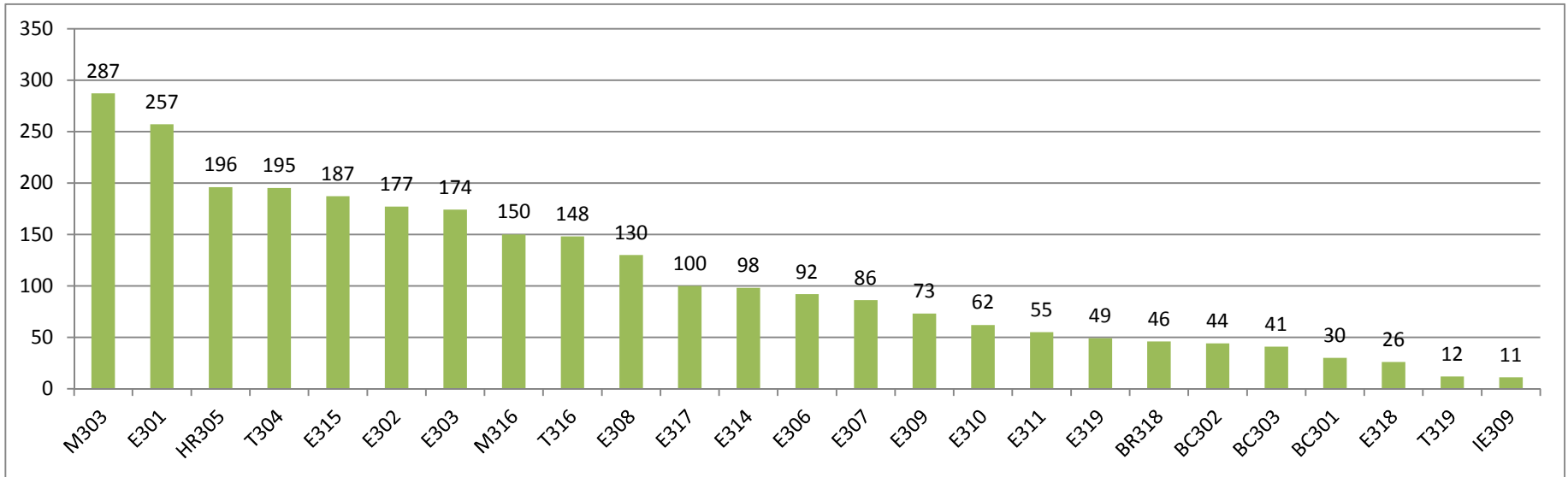
Unit Station	Unit ID	Incident Type	Total
S14	E314	EMS	61
		False	5
		Good Int	8
		Pub Asst	6
		Fire	10
		HazMat	8
	E314 Total	98	
S14 Total	WT314	Fire	1
	WT314 Total	1	
	IE314	Good Int	1
		Pub Asst	1
		Fire	2
IE314 Total	4		
S14 Total			103
S15	E315	EMS	116
		False	7
		Good Int	14
		Pub Asst	13
		Fire	24
		HazMat	13
	E315 Total	187	
S15 Total			187
S16	M316	EMS	127
		False	1
		Good Int	5
		Pub Asst	8
		Fire	5
		HazMat	4
	M316 Total	150	
	T316	EMS	90
		False	10
		Good Int	13
Pub Asst		12	
T316 Total	Fire	17	
	HazMat	6	
T316 Total	148		
S16 Total			298
S17	E317	EMS	57
		False	2
		Good Int	8
		Pub Asst	19
		Fire	10
		HazMat	4
	E317 Total	100	
S17 Total			100
S18	WT318	Fire	2
	WT318 Total	2	
	E318	EMS	19
		Good Int	3
		Pub Asst	1
E318 Total	3		
E318 Total	26		

Unit Station	Unit ID	Incident Type	Total	
S18 Cont.	BR318	EMS	28	
		False	3	
		Good Int	1	
		Pub Asst	2	
		Fire	9	
	HazMat	3		
BR318 Total			46	
S18 Total			74	
S19	E319	EMS	29	
		False	1	
		Good Int	2	
		Pub Asst	9	
		Fire	2	
	HazMat	6		
	E319 Total			49
	T319	EMS	4	
		False	1	
		Good Int	1	
Fire		5		
HazMat	1			
T319 Total			12	
WR319	EMS	8		
WR319 Total			8	
S19 Total			69	
(blank)	FM306	Fire	1	
	FM306 Total		1	
	FM311	Fire	4	
	FM311 Total		4	
	C304	Fire	1	
	C304 Total		1	
	RH308	Fire	4	
	RH308 Total		4	
	FM309	Fire	2	
	FM309 Total		2	
	FM305	Fire	1	
	FM305 Total		1	
	FM310	Fire	2	
	FM310 Total		2	
	FM307	Fire	1	
	FM307 Total		1	
	PIO301	EMS	1	
	Fire	1		
PIO301 Total		2		
(blank) Total			18	
EMS	EMS303	Pub Asst	8	
	EMS303 Total		8	
	C316	EMS	2	
	C316 Total		2	
EMS Total			10	
Grand Total			2798	

Incident Response by Apparatus

(Including Mutual Aid Given)

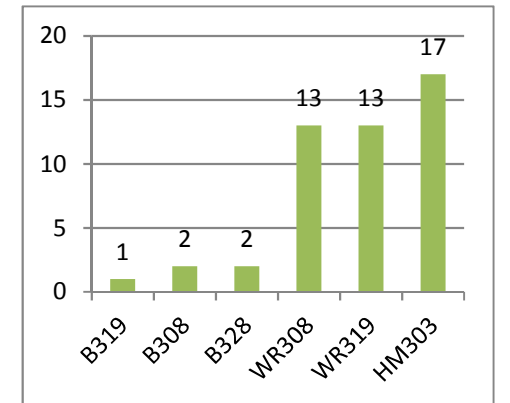
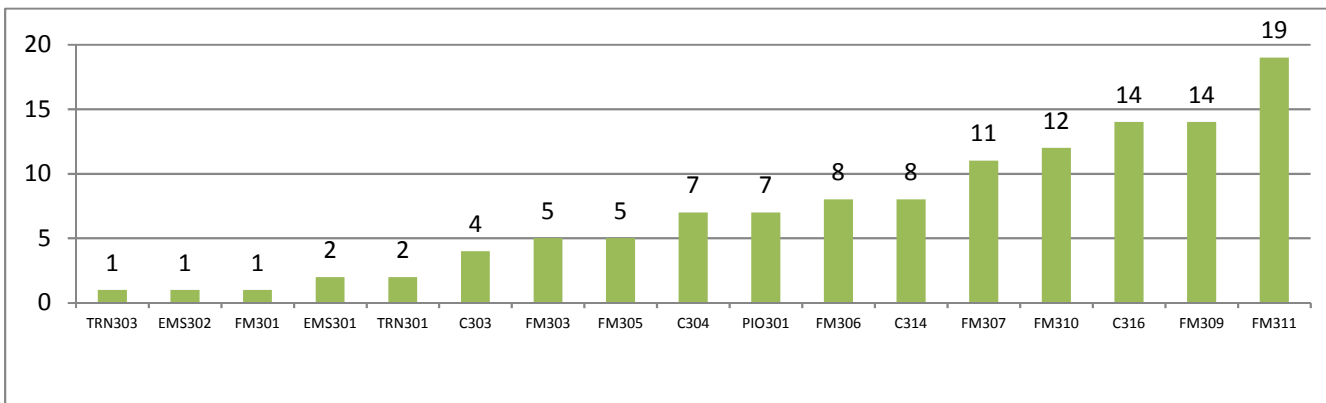
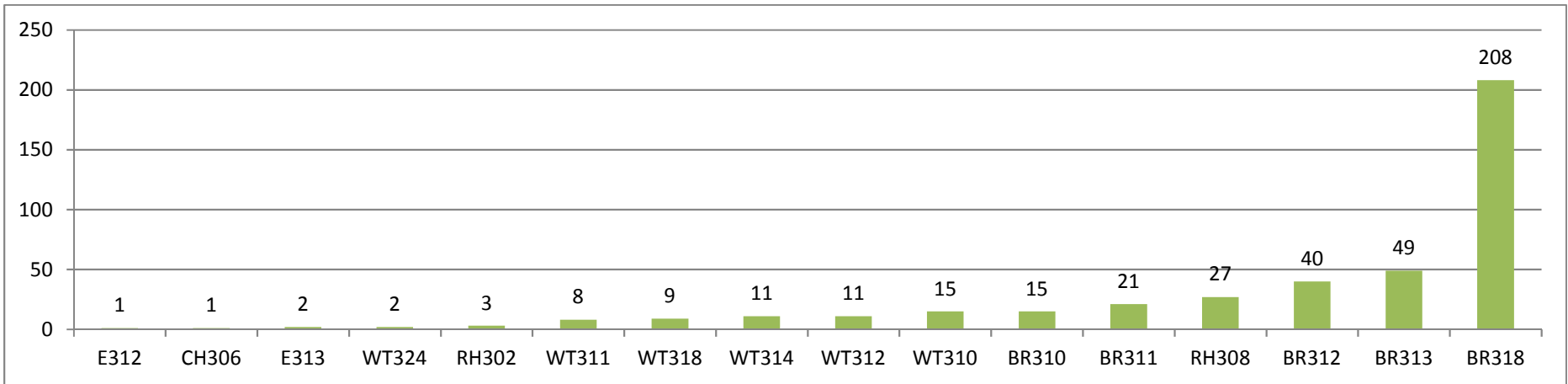
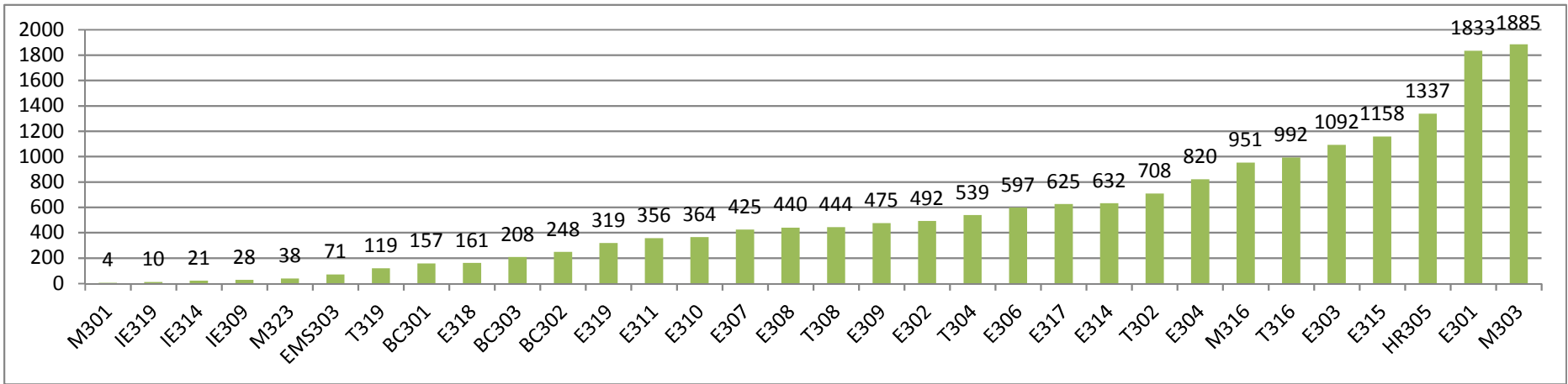
July 2019



Incident Response by Apparatus

(Including Mutual Aid Given)

Year to Date 2019



Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Battalion Chief John Hopkins

Re: Training Division Monthly Report – July 2019

Projects/Events/Meetings/Training – BC Hopkins

- Training on Target Solutions.
- Assisted with the joint Feasibility Study and met with group to discuss the Training Division.
- Attended OPS meeting.
- Attended several 130th campus consolidation meetings.
- Assisted with a chiefs' work party to clean up 130th campus.
- Met with DPSST for District recertification meeting.
- Meetings regarding upcoming career and volunteer academies.
- Assisted with Callboard/Telestaff questions and concerns provided direction.
- Various station visits.
- Attended Senior Staff meetings.
- Reviewed several policies, making revisions as needed.
- Reviewed injury reporting and conducted a safety meeting
- Worked various Battalion Chief Shifts during the month.
- Many meetings regarding Training Division restructuring.

Projects/Events/Meetings/Training – ATO Lt. Brown

- Weekly Training Staff meetings.
- Happy Valley 4th of July Parade.
- Probationary AO Task Book updates.
- MCI Webinar with Mike Verkest.
- Call Board Committee Meeting.
- PCC Advisory Board Meeting.
- Parkland Shooting Webinar.
- Car Show prep at the Training Center.
- Probationary AO Credential Set up for new AO.
- Meet with CCC Jeff Ennegna.
- Board Report.

Projects/Events/Meetings/Training – ATO Lt. Walker

- Finalizing preparations for Volunteer Academy 19-01, to begin in Sept.
- Performed maintenance and assigned credentials to the Lieutenant, Captain and BC credentials in Target Solutions.
- Made contact with the newest promoted lieutenant and answered his questions regarding probation.
- Nearly complete with the first round of Probationary FF written and practical testing for 19-01.
- Attended the Safety Committee meeting for the month.
- Met with Captain Mulick regarding Target Solutions truck training.
- Provided instructor training to those volunteers interested in helping teach in academy and future drills.

Respectfully submitted,

Battalion Chief John Hopkins

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Volunteer Services Chief Steve Deters

Re: Volunteer Services Division Monthly Report – July 2019

The following report is a breakdown of Volunteer activity in training and scheduled public events.

Fire Training

Drills in the month of July included.

- 7/10/2019 Volunteer Instructor Class
- 7/11/2019 Volunteer Instructor Class
- 7/13/2019 Forcible Entry Instructor Training
- 7/17/2019 Forcible Entry
- 7/18/2019 Forcible Entry
- 7/24/2019 Air Management and SCBA
- 7/25/2019 Air Management and SCBA
- 7/31/2019 Open Skills Practice Drill
- 7/31/2019 Rehab Drill

EMS Training

No scheduled EMS Drills.

In July the Volunteer group participated in the following Events/Meetings

- 7/03/2019 All Volunteer Association Meeting
- 7/04/2019 Happy Valley 4th of July Event
- 7/20/2019 EMT Standby – Clackamas County Sheriff's Posse Ride
- 7/27/2019 Chris Hawes Car Show/Fundraiser

Recruitment

- 6/26/2019 - 7/31/2019 Physical and Psychological Exams

Explorers

July Drills focused on:

- 7/08/2019 Search
- 7/15/2019 Forcible Entry
- 7/22/2019 Forcible Entry
- 7/29/2019 Workout Session/ Basic Exercise

Public-Relations

- 7/04/2019 Happy Valley 4th of July Event

Station Coverage

The following is a breakdown per station that had a duty Shift.

- Stn.12 – 13/31
- Stn.13 – 16/31
- Stn.18 – 29/31
- Rehab/Water Tender Group – 28/31

Respectfully submitted,

Volunteer Services Battalion Chief Steve Deters

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Facility Maintenance Director Scott Vallance

Re: Facility Maintenance Division Monthly Report – July 2019

July was a month for keeping fields mowed and for continued work on outdoor weather dependent projects.

- The pump for the water tank at Station 13 was plumbed and set in place. The conduit and wire were run from the station to the pump. The electrical hook-up will take place in early August. An instructional video will be made and posted for operational education.
- We participated in a commercial structure energy audit conducted by Northwest Energy Efficiency Alliance. Station 8 and Station 14 were chosen at random. None of the information derived from the study will be identifiable and we will receive a copy of the energy audit results for each station.
- Assisted with a seismic study conducted at Station 15.
- The hydrant program continues throughout the District and is approximately 50% completed at this time.
- All staff attended the quarterly SOPS meetings.

Respectfully submitted,

Facility Maintenance Director Scott Vallance

CORRESPONDENCE

- C-1 Thank you Re: The firefighters always having stickers or hats to give to citizens while they are out and about.
- C-2 Thank you Re: AT Stephanie Walker and the excellent customer service she provided to a citizen with questions about agricultural burning.
- C-3 Thank you Re: Everything that the District does to help and respond when people in the community are in need.
- C-4 Thank you Re: The firefighters' efforts to help save lives, structures and nature following July 4th celebrations that may have gone wrong.
- C-5 Thank you Re: The crew and staff taking classes to stay up on important knowledge. Also, thanked everyone for their hard work.
- C-6 Thank you Re: Two engines and staff, along with Fire Chief Charlton attending the City of Happy Valley National Night Out. Thank you to AT Stephanie Walker for her work in scheduling and coordinating these events.
- C-7 Thank you Re: The response, work and demeanor during a fire response that consumed a manufactured home.



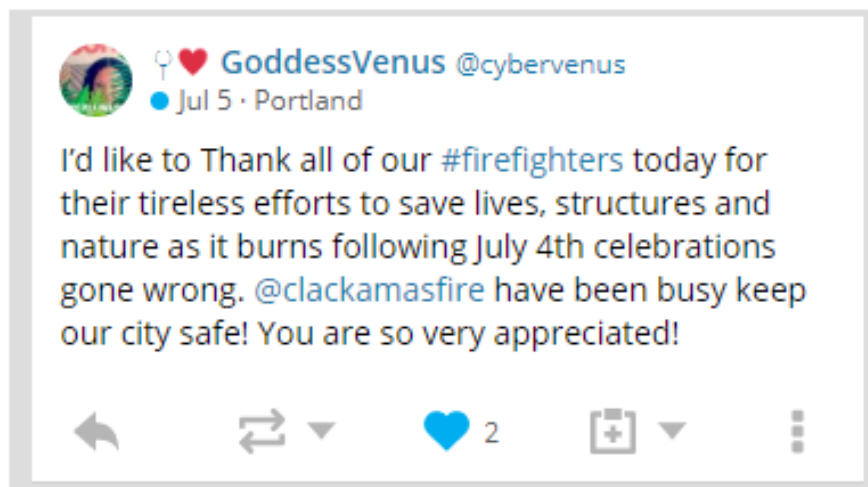
Thanks for always having stickers, or hats, while at Fred Meyers. It makes my granddaughter's day.

Describe the complaint and resolution sought:


Compliment!! Stephen approached me in the parking lot of Fred Meyers Sunnyside and wanted to pass along his sincere thanks to Stephanie Walker in the FMO for her helpfulness about Ag burning. He stated that he had moved here recently from out of state and needed some guidance with burn regulations and Stephanie was more than helpful in getting him the information that he needed!! He was emphatic that I pass along his thanks. Stephanie definitely embodied the District's motto of "Your friend for Life" with this citizen.



My young daughters and I saw your trucks running all over town yesterday. Just wanted to say thank you for all you do to help and respond when people in our community need it the most. ❤️





Kathy Lyle  recommends Clackamas Fire.

July 14 at 5:26 PM · 

Great bunch of Men & Women who are always taking classes to stay up on everything. Thank all of you for your hard work.

 Like

 Comment

 Share

 Message



Hello Neighbors.

Our National Night Out BBQ was a rousing success. We met new neighbors, caught up with old friends, were visited by the City of Happy Valley and Clackamas Fire District#1, and had a great meal. I'm so proud to be part of this neighborhood and City. What more could we ask for?

I particularly want to thank Pat and Paul Pope, and Steve Root for once again hosting this event with their hospitality, grilling skill, and all of the wonderful fixins and sides. We also can't forget Sue Worthington for her organizational, and door and mailbox posting skills. Please thank them when you get a chance.

Stephanie Hern and her assistant Steve Campbell at the City of Happy Valley deserve our special thanks too for putting on the largest NNO BBQ in Happy Valley history! 31 neighborhoods participated, and we were fortunate enough to get guest appearances from Ana Sarish, member of the Public Safety and Traffic Committee, a Happy Valley Police Officer, and Fire Chief Fred Charlton, plus two engines and staff.

Please remember, our fire danger is high so be careful with fire wherever you are or whatever you're doing. I look forward to our next encounter.

Glen Sachet, Secretary
Deerfield Park 1&2



Feedback is About

Fire Services

Do wish you to share a compliment or concern?

Compliment

We're happy to receive your compliment! Tell us about it

Thank you for the "all hands on" fire response which consumed one of the manufactured homes in our community. Your presence and expertise put us all at ease during this terrifying ordeal. Thank you for all you guys do!!!

INFORMATIONAL ITEMS

- I-1 Gaston Kicks off 1st-of-its-kind Female Firefighting Camp - OPB
- I-2 Thomas Joseph to retire from dry-cleaning business - Clackamas Review
- I-3 Gather 'round the CAMPFIRE - Happy Valley News

OPB

Gaston Kicks off 1st-of-its-kind Female Firefighting Camp

The Fire-Up Bootcamp in Gaston, Oregon, gives women 18 and older a chance to network, talk about career success and run firefighting drills.

By: Meerah Powell
Published: July 21, 2019

The Gaston Fire District is hosting the first-ever Fire-Up Bootcamp this weekend, an all-female firefighting training camp.

Although other female firefighting camps exist in the area, they are mostly focused on teenagers and younger girls. The Fire-Up Bootcamp is the areas first for women 18 and older — those who are either interested in joining or are early in their careers in fire service or volunteering.



“People need to have role models, and there are just not a lot of women in the fire service,” said Ila Borders with Cornelius Fire Department, one of the camp’s instructors and organizers.

“There are some fire departments that do have 10% women and it’s just like, oh my gosh, it’s unheard of. We’re looking at usually around 3%.”

Matt Aalto is a lieutenant training officer for Gaston Fire District. He also helped organize the camp.

“It gives an opportunity to train, to learn, to share experiences together,” Aalto said. “This is why we’re holding it, so that women understand — ‘It’s for you and let us show you why.’”

Although the camp was held at the Gaston Fire District, the Forest Grove Fire and Rescue and the Cornelius Fire Department were additional hosts. Hillsboro Fire and Rescue and Clackamas Fire District #1 provided additional sponsorship.



The two-day bootcamp leads women through firefighting drills like gearing up, raising ladders, deploying hoses and extinguishing live fires.

“We’re going to give them a taste of putting on the gear and breaking some things and burning some things,” said Barbara

Widlund, assistant chief at Clark County Fire District #3 and a camp instructor.

Instructors for the bootcamp are from both local and out-of-the-area fire departments, like Widlund from Clark County and also others from Tacoma and even Los Angeles City Fire.

Borders with Cornelius Fire Department said she hopes to see the event expand in the future.

“This year, since we’re in Gaston, we only had 16 spots, and we had over 60 applicants, so it’s really hard to turn people down,” she said. “Hopefully next year we’ll have it at a larger space so we can invite anyone else who wants to come.”

Borders said an important part of this camp is just showing female representation in firefighting.

“You see little girls, or even women, who are like, ‘I didn’t know that women could do this,’” Borders said. “So we’re trying to say, ‘Hey, we’re you. This is the most awesome profession in the world. Let’s share this with you and see if you get the firefighting bug also.’”

Source: <https://www.opb.org/news/article/firefighting-camp-women-gaston-oregon/>

Clackamas Review

Thomas Joseph to retire from dry-cleaning business

Clackamas Fire Board member, chair of Clackamas Rotary Foundation to continue community service

By: Raymond Rendleman
Published: July 23, 2019

Unincorporated Happy Valley resident Thomas Joseph, the owner of a small chain of dry-cleaning outlets in Clackamas since 1983, plans to close down his stores Aug. 2 in order to clear out the equipment by the time his leases expire Aug. 31.

Joseph, 70, said his wife retired as a registered nurse in 2014 and they'd like to spend more time with three children and seven grandchildren. In retirement, he will remain active in the community. Joseph was reelected in May to another four-year term on the Clackamas Fire Board, where he has served since 2010.



Joseph said he plans to serve out his term on the Fire Board and will make a decision later as to whether he will run for reelection. He plans to continue serving as chair of the Clackamas Rotary Foundation, membership chair for the Rotary Club and as a member of the Providence Milwaukie Foundation Board.

"It's been great being part of this community, and I look forward to continuing to be a part of it," Joseph said.

Thomas Joseph Personalized Dry Cleaning currently has two locations, one near Clackamas Town Center on Southeast 84th Avenue, and the other two miles south on 82nd Drive. In the 2000s, he sold his Milwaukie and Lake Oswego stores.

Born in India, Joseph attended Kuriakose Elias College in Kerala, India, then served for 12 years with distinction in the Indian Air Force. After moving with his family to Oregon in 1978, he worked for Plaid Pantry for five years.

Joseph has a legacy of community service in North Clackamas, including serving on the board for La Salle High School (now La Salle Prep). He was a founding director of Town Center Bank, which was started in the 1990s and merged with Columbia Bank in 2007.

Joseph was the chair of a political campaign to create the North Clackamas Parks & Recreation District in 1990. He was a member of the church council at Christ the King and served on the North Clackamas Chamber Board for over 30 years, including as chamber president.

In 2015, the majority of local homeowners were willing to pay an average of \$450 over the life of the 15-year bond for Clackamas Fire replacing emergency apparatus, firefighting equipment, making numerous facility improvements across the entire fire district and constructing needed facilities.

Joseph said he was especially pleased with the election results, given that his focus has been energy efficiency for the second largest fire district in Oregon and its collaboration among small districts in the county.

"This bond will allow us to help small neighboring fire departments by using our resources to be a leader in the state in innovation," Joseph said.

An open house is scheduled from 3-6 p.m. on the last day in business, Friday, Aug. 2, at the Greenhouse Square store, 16060 S.E. 82nd Drive, for customers to meet with Joseph and many of his longtime employees.

Source: <https://pamplinmedia.com/cr/24-news/434076-343673-thomas-joseph-to-retire-from-dry-cleaning-business-pwoff>

Gather 'round the **CAMPFIRE**



Clackamas Fire District

Camping season is here, which means more and more people will be outside building recreational and cooking fires. Clackamas Fire District #1 wants to keep you and your family safe while enjoying campfires this summer by following these safety tips from the National Fire Protection Association:

- Before setting up a campfire, be sure it's permitted.
- Build campfires where

they will not spread, away from dry grass and leaves. Place rocks in a circle around your fire area.

- Never use gasoline or other flammables, or combustible liquids.

■ Always have a hose, bucket of water, or shovel and dirt or sand nearby to put out the fire. Make sure to put it completely out before leaving the site.

- Keep a campfire small, which is easier to control and never leave campfires unattended.

■ Don't let children or pets stand too close or play near the fire.

- Don't let children add wood or debris to the fire.

■ If your clothes catch on fire, stop, drop, and roll. Stop, drop to the ground and cover your face with your hands. Roll over and over or back and forth until the fire is out.

- Treat a burn right away. Cool the burn with cool water for 3 to 5 minutes. Cover with a clean, dry cloth. Get medical help if needed.



Campfires are synonymous with warm summer nights. Before your fun and s'mores go up in smoke, make sure you follow these important safety tips.

Source: https://www.happyvalleyor.gov/wp-content/uploads/2019/08/HV-News_August-2019-FINAL-reduced-size.pdf