



Clackamas Fire District #1

**Board Meeting
Briefing Packet**

July 15, 2019



CLACKAMAS FIRE DISTRICT #1

Click on the red page numbers to be instantly linked to the particular report.

To safely protect and preserve life and property

**Board of Directors' Meeting
Monday, July 15, 2019
Meeting Location: Mt. Scott Fire Station
6:00 pm**

AGENDA

REGULAR SESSION

- I. CALL TO ORDER PER ORS 192.610 TO 192.690
ORS 192.650 – The meeting is being recorded.**
- II. CHANGES TO AGENDA**
- III. APPROVAL OF THE REGULAR BOARD MEETING ON JUNE 17, 2019 (p. 4)
AND THE SPECIAL BOARD MEETING MINUTES FOR JULY 1, 2019 (p. 18)**
- IV. PUBLIC COMMENT** *(The President will call for statements from citizens regarding District business, not to exceed three minutes per person.)*
- V. PRESENTATION – BOARD TRAINING – Jeff Griffin from Wilson-Heirgood Assoc.**
- VI. PRESENTATION – SEMI-ANNUAL PHYSICIAN SUPERVISOR'S REPORT – Dr. Warden**
- VII. PRESENTATION – ACCREDITATION UPDATE – Deputy Chief Doug Whiteley**
- VIII. PRESENTATION – AFTER ACTION REVIEW OF THE PORTLAND AREA CAPABILITIES EXERCISE – Emergency Manager Gregg Ramirez**
- IX. BUSINESS – Action required**
 - B-1 Request Board Approval of Resolution 19-04 – Authorizing Interfund Loan for Fiscal 2019-2020 – Finance Director Christina Day (p. 19)**
- X. OTHER BUSINESS – No action required.** *(These items will be presented individually by staff or other appropriate individuals. A synopsis of each item together with a brief statement of the action being requested shall be made by those appearing on behalf of an agenda item.)*
 - OB-1 Strategic Business Plan Update – Chief Charlton / Deputy Chief Doug Whiteley (p. 21)**



Click on the red page numbers to be instantly linked to the particular report.

To safely protect and preserve life and property

CLACKAMAS FIRE DISTRICT #1

OB-2 Board Committee/Liaison Reports

Foundation Liaison – Director Trotter

OB-3 Board Informational Updates/Comments

Joint Board Meeting with Estacada Fire District #69 – July 8, 2019

XI. INFORMATIONAL ONLY

A. Divisional Reports

R-1a. Chief’s Report – Verbal - Chief Fred Charlton

R-1a.1 Public Information Office Report – Public Information Officer
Brandon Paxton (p. 44)

R-1b Business Services Division – Deputy Chief Doug Whiteley (p. 46)

R-1b.1 Business Services – Division Chief Josh Gehrke (p. 55)

R-1b.2 Fire Prevention – Fire Marshal Shawn Olson (p. 60)

R-1c Emergency Services Division – Deputy Chief Ryan Hari (p. 69)

R-1c.1 Emergency Medical Services – Division Chief Bill Conway (p. 70)

R-1c.2 Financial Services Division – Finance Director Christina Day (p. 83)

R-1c.3 Operations – Division Chief Mike Corless (p. 109)

R-1c.4 Training Division – Battalion Chief John Hopkins (p. 131)

R-1c.5 Volunteer Services – Volunteer Services Chief Steve Deters (p.133)

R-1c.6 Volunteer Association Report – Verbal – President Ryan Kragero

B. Correspondence (p. 135)

C. Informational Items (p. 141)

D. Next Meeting

The next Board of Directors’ meeting will be on Monday, August 19, 2019 at 6:00 pm at Mt. Scott Station 5.

XII. ADJOURNMENT

UPCOMING EVENTS:

August 6 National Night Out

August 19 Regular Board Meeting – 6:00 pm
Station 5

September 4 Board Retreat – 12:00 pm – 5:00 pm
Station 5

Clackamas Fire District #1



REGULAR BOARD OF DIRECTORS MEETING June 17, 2019

(This meeting was recorded.)

I. CALL TO ORDER PER ORS 192.610 TO 192.690

ORS 192.650 – The meeting is being recorded.

President Syring called the meeting to order at 6:03 pm.

Present: Board of Directors Jay Cross, Thomas Joseph, Jim Syring, Don Trotter, and Marilyn Wall; Chief Fred Charlton; Deputy Chief Doug Whiteley; Deputy Chief Ryan Hari; Division Chief Mike Corless; Division Chief Josh Gehrke; Division Chief Bill Conway; Public Information Officer Brandon Paxton; Volunteer Services Battalion Chief Steve Deters; Battalion Chief Tony Cordie; Battalion Chief Jason Ellison; Battalion Chief Brain Rooney; Volunteer Jerry Kearney; Human Resources Manager Trish Noble; Finance Director Christina Day; Medical Services Battalion Chief Josh Santos; Fire Marshal Shawn Olson; Fire Inspector Izak Hamilton; Training Technician Joey Danna; Lobbyist Genoa Ingram from Court Street Consulting; Agent of Record Jeff Griffin from Wilson-Heirgood Associates; citizens Thelma Hagemiller and Lowell Peterson; and Executive Assistant Karen Strejc.

II. CHANGES TO AGENDA

Chief Charlton noted that there was a revised agenda. Emergency Manager Gregg Ramirez was not available to attend the meeting tonight to discuss Item VII. This presentation would be tentatively scheduled for next month.

Chief Charlton shared that section B-3, the Workers' Compensation Policy, was revised. Jeff Griffin would present the changes along with Human Resources Manager Trish Noble.

Chief Charlton noted that section B-6, a staff memo regarding the proposed City of Happy Valley Urban Renewal Plan, had been added for Board consideration.

III. APPROVAL OF BUDGET COMMITTEE MEETING MINUTES FOR MAY 9, 2019 AND MAY 23, 2019; AND THE REGULAR BOARD MEETING ON MAY 20, 2109.

Since there were no changes, the minutes were approved as written.

IV. PUBLIC COMMENT

None.

V. SWEARING-IN OF BOARD OF DIRECTORS

Chief Charlton explained that three Board Directors: Director Joseph, Director Syring and Director Wall, were re-elected for another four year term, effective July 1, 2019 to June 30, 2023.

Chief Charlton gave the oath to the newly elected Directors.

VI. PRESENTATION- ANNUAL WORKERS' COMPENSTATION RENEWAL

Jeff Griffin shared that over the last several years, cancer presumption has had an impact nationwide. He shared that 38 states had some form of presumption including Oregon. Jeff explained that this past year, there was a push for post-traumatic stress coverage, which would have an impact on workers' compensation as well in the future.

Jeff gave credit to the District for the great job it was doing. This included the Management staff, Health and Wellness Manager Goodrich and the firefighters with safety. He noted that our experience mod went down from .96 to .94. He said to be improving with the experience mod is unheard of. He said this was due to the safety of this organization. Jeff noted that Oregon was consistently one of the safest states for working as a firefighter nationwide and CFD #1 is one of the best Districts in Oregon.

Jeff noted dividends were not guaranteed. SAIF had been pretty consistent in giving them. He explained that there was nothing suggesting that the District wouldn't be receiving a dividend this year.

Jeff shared that they received three quotes from: SAIF Corporation, Special Districts Insurance Services (SDAO) and 7710 Insurance (Benchmark Insurance Company). On Friday, June 14, 2019, 7710 Insurance, came in with a new quote that had been added to the insurance information packet. Jeff noted that 7110 Insurance knew that SDAO and SAIF pretty much had the market.

Jeff explained that when you factor in dividends, the rates were fairly close. He added that workers' compensation was not a one year buy. He explained that claims could run for one to three years.

Jeff noted that 7710 Insurance was currently in 27 states. Premiums were \$15 million last year and would hit \$20 million this year. Jeff suggested inviting them to come meet with the District to learn more about them...

Jeff asked the group for questions.

Director Wall asked Human Resources Director Noble if CFD #1 was satisfied with SAIF. Human Resources Manager Noble shared that with SAIF, it had become a more and more well-oiled machine, adding that the process was very smooth. If the quotes were close, she would recommend to go with SAIF. She was very pleased with them. She explained that the crews like

that they have the same claims adjuster assigned to them from start to finish. She added that all of the improvements they have made have been a benefit.

President Syring shared that he noticed 7710 Insurance used a third party administrator versus SAIF who does not, and does things one on one. He suggested, based on his experience, it may not be as good to have that third party administrator. Jeff said that he wanted to find that out. He added that they do not charge for outside legal counsel.

Director Cross noted that it was nice to have a workers' compensation company that knows what to deny and what not to deny. He added it was nice to have a company that you can trust.

Human Resources Manager Noble shared that the learning curve and consistency had gotten better with workers' compensation claims. She added that employees were not having the frustrations that they used to have three or four years ago.

Jeff shared that they want to balance the cost and customer service. With dividends factored in, SAIF was extremely similar to 7710 Insurance. He suggested seeing how 7710 Insurance does in other states and see if they get traction in Oregon.

Director Wall asked what the feeling was about whether the Governor would authorize the raiding of SAIF, and if so, would it affect CFD #1.

Jeff noted that he didn't think it will happen this year and that a lot would depend on PERS. He added that this was something they wanted to watch very carefully. He shared that the District needs to watch to see if funds go back to the state or company.

Jeff recommended staying with SAIF. He also suggested to meet with 7710 Insurance to learn more about them. In some states, Tactical Athlete works closely with 7710 Insurance. He added that they work together, but they are two separate companies. He suggested looking to see how Tactical Athletes and 7110 work together in the future.

VII. BUDGET HEARING

President Syring recessed the regular Board of Directors' meeting at 6:27 pm.

President Syring called the Budget Hearing to order at 6:27 pm.

Finance Director Day conducted the budget hearing. She explained that the Budget Committee did approve the budget, as it was presented at the May 23rd meeting and no changes had been made since then.

Finance Director Day added that staff was recommending that the Board adopt the budget as presented at the Budget Committee meeting.

No questions were asked.

President Syring adjourned the Budget Hearing at 6:30 pm.

President Syring reconvened the regular Board of Directors' meeting at 6:30 pm.

VIII. BUSINESS

B-1 Request Board Approval of Resolution 19-02- Adopting the Budget, Making Appropriations, and Levying Taxes for Fiscal 2019-2020

Finance Director Day requested that the Board adopt the budget as presented.

Director Joseph moved and Director Trotter seconded the motion for the Board to adopt Resolution 19-02 - Adopting the Budget, Making Appropriations, and Levying Taxes for Fiscal 2019-2020. The motion passed unanimously.

B-2 Request Board Approval of Resolution 19-03 – Adopting and Appropriating Supplemental Budget for Fiscal 2018-2019

Finance Director Day shared that this was a request for the current fiscal year. She explained that this trues up the budget at end of the year to maintain compliance with the District's budget. She offered to go through the changes and asked for questions.

President Syring noted that all changes were listed in the staff report.

Director Cross moved and Director Joseph seconded the motion for the Board to adopt Resolution 19-03 - Adopting and Appropriating a Supplemental Budget for Fiscal Year 2018-2019. The motion passed unanimously.

B-3 Request Board Approval of Workers' Compensation Renewal

Human Resources Manager Noble requested the Board approve renewal with SAIF for Workers' Compensation for the next fiscal year.

Director Wall noted that normally, the District would go out for proposals and go with the lowest bid. However, she noted that 7110 Insurance was new to the market and new to the state of Oregon. She shared that she thought it made good fiscal sense to stay with SAIF.

Director Wall moved and Director Trotter seconded the motion for the Board to approve the purchase of the SAIF workers' compensation policy proposed for Fiscal Year 2019-2020 in the amount of \$768,990. The motion passed unanimously.

B-4 Request Board Approval to Certify the Election Results for Three Directors to Clackamas Fire District #1

Chief Charlton shared that the election results from the May 21st special election for Multnomah and Clackamas Counties were included in the board packet. These results had been certified by the County Clerk. Chief Charlton explained that staff was asking the Board to accept and affirm these election results.

Director Wall noted that Chief Charlton did ask legal counsel about the Board affirming the results since three of the Board members were newly elected. Legal Counsel said this would be okay.

Director Cross moved and Director Trotter seconded the motion for the Board to accept/affirm the election results to the Clackamas County Clerk and to confirm that all elected candidates to the Fire District offices were qualified to hold the office. The motion passed unanimously.

B-5 Request Board Appointment of Michelle Chao as Trustee for the Clackamas Emergency Services Foundation Board of Trustees

Chief Charlton shared that this past May, the Clackamas Emergency Services Foundation (CESF) Executive Committee interviewed Michelle Chao, as she was interested in becoming a Trustee. She attended the CESF auction in March. Michelle was impressed with the Foundation and what they do in the community. After the Executive Committee interviewed her, it was forwarded onto the full Board of Trustees, who affirmed her becoming a Trustee. The next step was to have the Member, which was the Fire District's Board of Directors, approve the request.

Chief Charlton shared a brief background on Michelle.

Director Trotter shared that Michelle was enthusiastic and had volunteered to work on the Auction Committee.

Volunteer Kearney added that Michelle had a willingness to work and was enthusiastic.

Director Trotter moved and Director Cross seconded the motion to approve Michelle Chao as a Trustee for the Clackamas Emergency Services Foundation Board of Trustees for a three-year term. The motion passed unanimously.

B-6 Request Board Discussion and Direction Regarding Proposed City of Happy Valley Urban Renewal Plan

Chief Charlton noted that the Board had heard the background for this plan in a previous Board work session.

Chief Charlton shared that the City of Happy Valley was proposing an Urban Renewal Plan in the area of the Southeast 172nd corridor. This plan would cost around \$107 million for the improvements. The improvements were in the form of infrastructure and development of a city center. The acreage was approximately 631 acres. It would be a 25 year plan. Per the City of Happy Valley, the loss of tax revenue to the Fire District would be approximately \$30.8 million.

The Fire District received a consult and confer letter on May 8, 2019 and have until June 25, 2019 to provide written comments back to the city of Happy Valley. The written comments would allow the District to provide formal input on their plan area.

Chief Charlton, per the Board Policy Manual, asked the Board to discuss and direct staff so staff could prepare a letter to Happy Valley. He added that it was fair to say that the Fire District did see value in some of the projects through the use of urban renewal, as it provided safety for the District and the community; but it did have a significant impact on the Fire District for the next 25 years.

Director Wall noted that the Board would need to make decision. She shared that most of the projects would be beneficial to the Fire District and would be infrastructure improvements. The number two project was \$20 million for parks and a downtown area. She shared that the park land money should come from citizens and not special districts, the county and school districts. She explained that the District had the option of not sending a letter, but she would like to send a letter to the City of Happy Valley saying that the District was not thrilled about losing \$30 million over the term, but the District could see the value in it as it would include transportation projects, and its response times could be improved, which would help the District meet its mission. She stated that the letter would include that the District opposes funding money for the downtown area and parks. Director Wall noted that the city of Happy Valley was not listening to the Fire District's concerns.

Director Trotter stated that he agreed with Director Wall that a letter was a good start. He noted that there had been many discussions between the City and the park district. He didn't feel that urban renewal money should fund parks, but it should be asked of voters to approve funding for parks.

Director Cross asked if we could create a letter that included a discussion regarding parks.

President Syring shared about two of the largest previous Tax Increment Financing (TIF) areas, Clackamas Town Center and Clackamas Industrial. He explained that past urban renewal funding built Station 1 and helped widen Causey road. Other funds helped widen 130th Avenue and also put in a light at the intersection, which helped Station 8. He asked if the District had asked Happy Valley if there was something that they could do to improve things for CFD #1.

Chief Charlton replied that the District had asked the City of Happy Valley about this. He explained that they looked to see if the District had capital debt in that area, but it didn't.

Chief Charlton explained that they have talked with them to look at excluding the Fire District from the Urban Renewal Plan area or unfreeze and refreeze the base. These conversations hadn't led to any opportunities for the District. If the Board gave direction to write a letter, the Chief would like to meet with the City Manager to discuss these conversations again before sending the letter.

President Syring shared that the Board could either do nothing or write a letter. He was a property owner next to Happy Valley. He explained that there was explosive growth in Happy Valley and noted that road widening was definitely needed. He wouldn't feel comfortable

opposing this. He brought up looking at it from the citizens perspective. He would support a letter stating that we would support the infrastructure needs, but not the parks.

Director Joseph shared that he would like to see the Chief meet with the City Manager one more time. He added that Sandy Fire District gets some money each year from the Urban Renewal funding. He said he agreed that he couldn't justify paying for parks. He asked if there was something that the Fire District could do that was similar to Sandy Fire.

Chief Charlton shared that he would be happy to draft a letter for the Board to review.

Director Wall noted that the dollars lost to Urban Renewal Districts far outweighed what had been given to the District for Station 1 and Station 8. She noted that she would rather have the money to spend, instead of having them spend it.

Director Trotter noted the last option of Article 13 in the policy. He suggested options and asked to remove the parks part of it.

Director Joseph noted that the City of Happy Valley would do the Urban Renewal Plan anyway. He suggested trying to get something out of the plan.

Chief Charlton will draft a letter and send it to the Board for review and edits.

President Syring stated that the Fire District would survive and manage through this Urban Renewal Plan. He added that the District would benefit from many of the projects that would be built in the future.

Chief Charlton noted that from a historical prospective, about two years ago the City of Milwaukie entered into Urban Renewal Plan for the next 29 years.

Director Wall shared that there are overlapping cities that were using Urban Renewal districts for their projects. She also shared that school districts around the state have lost over \$100 million over the last few years due to this.

The Board provided direction to write a letter and ask to remove funding parks from the Urban Renewal Plan.

B-7 Request Board Approval of Contract with Wilco for Fueling Services

Division Chief Gehrke shared staff requested renewing a contract with Wilco Petroleum. This renewal had a one cent more per gallon increase compared to the current contract. He recommended approval of the contract.

Division Chief Gehrke shared that with this new service it had positively affected the District's mission readiness. He explained that we had monitoring of all fueling stations, which helped

prevent running out of fuel. He felt that this increase in service was well worth the cost. Division Chief Gehrke noted that the District was happy with this service.

Director Wall asked what the crews did if they didn't have a fueling station at their location. Division Chief Gehrke shared that typically, they would go to the nearest station. If they couldn't do this, they could go to Pacific Pride to get fuel.

Director Trotter moved and Director Wall seconded the motion for the Board to authorize the Fire District to enter into a contract for one year with Wilco Petroleum for fueling services. The motion passed 4 to 0, with one excused. Director Thomas was excused.

B-8 Request Board Approval to Surplus Modular Home and Temporary Apparatus Bay located at Clackamas Community College

Division Chief Corless requested authorization to let Chief Charlton surplus the modular home and temporary apparatus bay located at Clackamas Community College. This modular home was used for a temporary Station 16 during construction.

Division Chief Corless shared that the original price of the modular home was approximately \$76,000, and the temporary apparatus bay was approximately \$28,000.

Division Chief Corless shared that there was a fire district that was interested in both structures.

Division Chief Corless noted that the District didn't have any foreseeable need for these buildings.

Director Wall moved and Director Cross seconded the motion for the Board to authorize the Fire Chief to proceed with the disposal of the manufactured home and apparatus bay that were used as a temporary fire station. The motion passed unanimously.

IX. OTHER BUSINESS

OB-1 Legislative Update

Lobbyist Genoa Ingram shared that going into the Legislative Session, the House and Senate Leadership targeted Friday, June 21st, as the date to adjourn the session.

Genoa shared that the SAIF rate won't happen this session.

Genoa shared that once the session closes, she would prepare the end of session report. This report will be ready by mid-August.

Genoa noted she would not be attending the July Board meeting.

Genoa asked the Board to contact her if they had any questions about any of the bills.

Director Wall asked how she would evaluate the session from the standpoint of the Fire Service. Genoa noted that from that standpoint, it was a very positive session. She shared that good things happened with wildfire mitigation. She also mentioned the recognition of Volunteer firefighters who died in the line of duty. The Governor's budget regarding DPSST and the Fire Marshal's budget came out well.

OB-2 Feasibility Study

BC Deters noted that we received the final draft of the Feasibility Study last week. District staff submitted edits last week as well. BC Deters and Chief Charlton met with Estacada Fire District #69 (EFD) today. EFD had not submitted their final review of the draft yet.

Chief Charlton noted there were some areas to highlight. Once the study was complete, the District would outline the study for the Board. When the study began, the analysis of CFD #1 was different than what CFD #1 was now. He explained that apparatus had been moved around so it looked different today compared to how it looked in February. Chief Charlton noted that District staff were working hard to get comments in and prepared for the Joint Board Meeting with EFD on June 24, 2019. They would print copies for both Boards for that night.

Chief Charlton asked the Board for input as to how close to Monday, June 24th was acceptable to receive the study. Chief Charlton added that if they couldn't meet the deadline in getting the study to the Board, the meeting may not take place. Or, if they continue with the meeting, ESCI could present without having sent the study to the Board in advance.

Director Cross noted that that getting the study as soon as possible was best.

Director Trotter asked why they were planning to have the meeting on June 24th if they didn't have the study now. Chief Charlton replied that they had hoped to have the study by now.

Chief Charlton shared that EFD had suggested rescheduling the meeting, since the study wasn't completed yet.

President Syring noted that EFD had a new Board member as of July 1. They were asking, if possible, to have the proposal done for the two Boards that had worked on it for past year.

Director Cross noted that he would like to see it rescheduled for at least a week later.

President Syring asked to put the burden on EFD and have them share what they wanted to do. If they wanted to have their current Board look at it, have it on the 24th of June. If they didn't have a preference, reschedule.

Director Trotter noted that public comments were allowed at a Board meeting, so previous EFD Board members could still see the study and make public comments at the meeting if they wanted to be involved. He also noted that it would be good for the new Board members to have the study presented to them, as they would be there moving forward.

Chief Charlton noted that he could reach out to EFD for new dates for rescheduling in the next three to four weeks. A meeting date decision resolved by noon on June 18th.

OB-3 Board Committee/Liaison Reports

Foundation Liaison

Director Trotter reported that the Trustees met on May 28, 2019. At the meeting, there was a request for funds from Megs Moments for Life Jackets. The Trustees approved donating \$8,000 to Megs Moments for Life Jackets. They delivered the funds on June 14th. There would be an event on July 6th at Barton Park on Clackamas River where Meg's Moments would be distributing free life jackets.

Director Trotter noted that at the meeting they discussed the Foundation's Strategic Plan for 2025. This plan included four goals:

- Significantly increase the Foundation's giving and fundraising potential.
- Grow and strengthen the Foundation partnership base.
- Enhance Foundation brand awareness within Clackamas County.
- Refresh and adopt the Foundation's Mission Statement.

OB-4 Board Informational Updates/Comments

None.

X. INFORMATIONAL ONLY

A. Divisional Reports

R-1a Chief's Report

Chief Charlton reported that this past Saturday, June 15th, was the last day of the backyard burning season. The District did close backyard burning the middle of last week due to the high temperatures. Chief Charlton noted that they anticipated to move into fire season shortly.

Chief Charlton shared that the Touch a Truck Event was held at the Oregon City Library this morning from 10:00 am – 12:00 pm.

Chief Charlton shared that the retirement for TVF&R Fire Chief Duyck would be on June 27th. The District would be giving him a plaque for him.

Chief Charlton shared that on July 1st, Chief Deric Weiss would be sworn in as the new TVF&R Fire Chief. An invitation would be sent to the Board on Tuesday, June 18, 2019.

R-1a.1 – Public Information Office

As submitted.

Public Information Officer Paxton shared that the District's Facebook page now had over 7,000 followers. He added that last year, there were about 4,000 followers.

R -1b Business Services Division

As submitted.

Deputy Chief Whiteley shared that District staff was close to completing the Annual Compliance Report.

Deputy Chief Whiteley explained that last week, he met with staff who would be working on the 2020 Accreditation. After completing the Compliance report, they would be pushing out assignments for the self-assessment document. Chief Whiteley shared that more staff would be included in writing sections of it this year.

Deputy Chief Whiteley noted that he and BC Stewart were working closely on Accreditation. BC Stewart will be the next Accreditation Manager.

R -1b.1 Business Services

As submitted.

R – 1b.2 Fire Prevention

As submitted.

Fire Marshal Olson noted that District staff would be aggressive this year regarding fireworks stands and retail sale inspections prior to the 4th. Firework retail sales open up June 23, 2019.

Fire Marshal Olson shared that there would be four firework displays in the District this year. He noted that a staff member will be conducting site visits to each one prior to July 4th as well as visiting on the 4th prior to the shoot.

Fire Marshal Olson shared that the four displays would be at:

1. Waverly
2. Happy Valley
3. Private event
4. Estacada

R-1b.4 Human Resources

Director Wall asked who would receive 2% of the Cobra fee. Human Resources Manager Noble shared that the District would receive it.

Human Resources Manager Noble shared that the District would be switching dental insurance carriers as of July 1st due to cost. The price was locked for two years. It was a 9 % savings. She added that there could potentially be an increase in the third year. The District would switching back to MetLife for dental insurance.

R -1c Emergency Services Division

As submitted.

The Fire District would provide coverage with Portland Fire and Hillsboro Fire for TVF&R during the transition of their Fire Chief on July 1st.

R -1c.1 Emergency Medical Services/Training

As submitted.

Director Cross asked about the cost recovery meeting with assisted living facilities. He asked if the District was providing ample education to the facilities prior to billing.

Division Chief Conway noted that the District was doing its due diligence and education piece for the facilities. They had a meeting with the Oregon Healthcare Association. The District was developing messaging and education. Division Chief Conway noted they were working with the PIO office to prepare the message. The goal for the roll out date was July 31st.

R -1c.2 Financial Services

Finance Director Day noted that the District was almost to the end of the fiscal year. She added that it looked like it would be just slightly under budget with the supplemental budget approved earlier this evening.

Finance Director Day noted that with yearend, Finance staff had been busy with debt service payments and completing contract amounts.

Finance Director Day shared that the District Audit would be the week of September 30th.

R-1c.3 Operations

As submitted.

Division Chief Corless shared that this was BC Rooney's last board meeting. BC Rooney would be retiring at end of month. Division Chief Corless thanked him for his years of service.

R-1c.4 Training Division

As submitted.

R -1c.5 Volunteer Services

BC Deters reviewed training for the month.

BC Deters noted that for recruitment, pre-physicals and fitting of uniforms was completed. Doctor physicals and psychological tests would be conducted next. He shared that there were 26 new recruits going through this process.

BC Deters stated that the Explorers had SCBA mask fitting and then SCBA training the rest of the month.

BC Deters shared station coverage.

BC Deters noted that his report shared no personnel changes, but one of the Volunteers had been hired at Colorado Springs. This Volunteer would be leaving at the end of the month.

R-1c.6 Volunteer Association President's Report

Volunteer Association President Ryan Kragero noted that at the Quarterly Roundtable with the Chief and senior leadership in May, both ESCI and EFD were invited to discuss the Feasibility Study.

Volunteer Association President Kragero shared also at this month's Association meeting, Division Chief Gehrke shared his story regarding the Peer Support Program. Volunteer Association President Kragero added that he recently went through this training, and it was fantastic.

Volunteer Association President Kragero noted that the roundtable was a great opportunity for the Volunteers to meet with the Chiefs and staff on a more conversational level.

The next Volunteer Roundtable will be in August.

B. Correspondence

Noted.

C. Informational Items

Noted.

D. Next Meeting

The next meeting will be on Monday, July 15, 2019 at 6:00 pm at Station 5.

PUBLIC COMMENT

Thelma Haggenmiller shared she is a resident of Oak Grove.

She shared that she has attended the Oak Grove/Lake Oswego bridge meetings for the Feasibility Study that the county is currently conducting. She noted that the Feasibility Study was not looking at a bridge that would support a fire engine or an ambulance. It was a pedestrian and bike bridge only. She explained that in the study, it talked about the how far the distance was and refers to the "Big One," sharing that there was no way to get across the river.

Thelma shared that they were not currently considering putting in something to support vehicles, but that it could be added when more money was available. She testified at a meeting several weeks ago, and an Advisory Committee was looking at it. She was concerned because in the Feasibility Study, it was not looking at support that would be needed in the future. She added that they were not planning for the future and the study was short sighted. Thelma asked if anyone from the Fire District was following this. Fire Marshal Olson said no, not at this time, but added that the District would look into this.

Thelma said a location hadn't been determined yet. It was to go on current public property. She added that a very narrow area was being considered for the location of the bridge.

IX. ADJOURNMENT

The regular board meeting was adjourned at 7:48 PM.

Karen Strejc
Executive Assistant

President Jim Syring

Secretary Jay Cross

Clackamas Fire District #1



SPECIAL BOARD OF DIRECTORS MEETING July 1, 2019

(This meeting was recorded.)

I. CALL TO ORDER PER ORS 192.610 TO 192.710 ORS 192.650 – The meeting is being recorded.

President Syring called the Special Board of Directors' meeting to order at 6:00 pm.

Present: Board of Directors Jay Cross, Jim Syring, Don Trotter, and Marilyn Wall; Chief Fred Charlton; Deputy Chief Ryan Hari; Deputy Chief Doug Whiteley; Division Chief Mike Corless; Division Chief Josh Gehrke; Human Resources Manager Trish Noble; Attorney Mike Porter; Attorney Christy Monson (attended by phone); and Executive Assistant Karen Strejc. Director Thomas Joseph was on vacation.

II. CHANGES TO AGENDA

None

President Syring asked that staff introduce themselves so that Attorney Monson would know who was in attendance.

III. SPECIAL BOARD MEETING RECESSED

President Syring recessed the Special Board of Director's meeting at 6:03 pm.

IV. EXECUTIVE SESSION REGARDING LEGAL COUNSEL PURSUANT TO ORS 192.660(2)(h)

President Syring called the Executive Session to order at 6:04 pm.

President Syring adjourned the Executive Session at 8:04 pm.

V. SPECIAL BOARD MEETING RECONVENED

President Syring reconvened the Special Board of Directors' meeting at 8:04 pm.

VI. ADJOURNMENT

The Special Board of Directors' meeting was adjourned at 8:06 pm.

Karen Strejc
Executive Assistant

President Jim Syring

Secretary Jay Cross

Clackamas Fire District #1

Memo

To: Board of Directors
From: Finance Director Christina Day
Date: July 15, 2019
Re: Interfund Loans

Each fiscal year, the District reviews its anticipated cash position to fund operations from July 1 to November 15. In the past, it has been necessary to use interfund loans to fund operations from July 1 to mid-November as prior-year carry-forward funds are spent down. The District begins receiving property tax collections for the new year again in mid-November, and those receipts fund operations until the following November.

In reviewing the ending fund balances at June 30, 2019, staff believes that it will be necessary to utilize interfund loans until mid-November to fund general operations. Staff proposes that the Board adopt Resolution #19-04 authorizing interfund loans to address cash flow requirements. This Resolution would allow the funds in the Equipment Replacement Fund, Capital Projects Fund and the Enterprise Fund to be utilized for short term-cash flow requirements, if necessary.

Recommendation: Staff recommends the Board adopt Resolution #19-04 Authorizing Interfund Loans for Fiscal Year 2019-20 to ensure the cash flow requirements of the District are met through the end of November 2019.

Clackamas Fire District #1



CLACKAMAS FIRE DISTRICT #1 RESOLUTION #19-04 Authorizing Interfund Loans for Fiscal Year 2019-20

Whereas, Oregon Revised Statute 294.468 allows local governments to loan the resources of one budgetary fund to another fund;

Whereas, such interfund loan is accomplished by a resolution which clearly states the terms and conditions of such loan;

Whereas, it is possible that the cash resources of the General Fund of Clackamas Fire District #1 will be insufficient to permit normal operations between July and November of the current fiscal year unless other sources of cash are provided; therefore be it

Resolved, that in the event interfund loans are necessary to meet short-term cash needs of the current fiscal year, they are hereby authorized from the Equipment Replacement Fund, the Capital Projects Fund, and the Enterprise Fund to the General Fund of Clackamas Fire District #1; and be it further

Resolved, that any interfund loans will be repaid to the parent funds during the current fiscal year with interest which equals the average monthly rate paid by the Local Government Investment Pool during the period of the loan.

Adopted this date July 15, 2019,

Chairperson, Board of Directors

Secretary, Board of Directors

Memo

To: Board of Directors
From: Chief Charlton
CC:
Date: July 15, 2019
Re: Strategic Business Plan Update

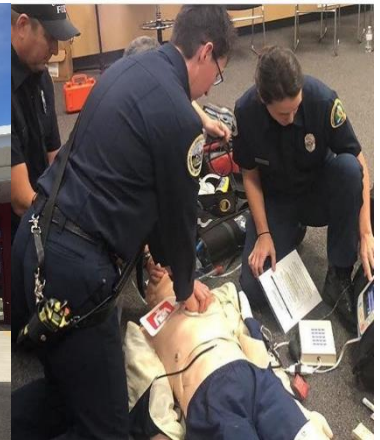
Attached you will find the July 2019 updates to the Fire District's Strategic Business Plan. This document is reviewed throughout the year and brought before the Board of Directors each January and July for review. Updates found within the July 2019 document include progress reports to support Critical Tasks needed to meet our Objectives, updated Objectives, new Critical Tasks and edits to a number of Responsibilities. This document helps ensure the Fire District remains focused on our Mission, Vision, Values and Goals that guide our actions in providing the highest quality services to those throughout our community.



Clackamas Fire District #1 STRATEGIC BUSINESS PLAN

2019

*To Safely Protect and Preserve
Life and Property*



Clackamas Fire District #1

STRATEGIC BUSINESS PLAN 2019

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To Safely Protect and Preserve Life and Property

July 2019

As Fire Chief of Clackamas Fire District #1, I want to recognize the commitment of care, compassion, dedication, and professionalism that all of our staff, career, volunteer personnel, and elected officials demonstrate every day. This commitment allows us to deliver the highest quality fire and life safety services to the community, citizens, and businesses we serve. All of our professionals make sure the community is safe, but they go above and beyond this commitment by advocating for and supporting efforts to also make sure the community is healthy, livable, and enriching to all. They unselfishly provide basic necessities in the form of food, clothing, and toys during the holidays to those in need. They do not do it because it is a requirement of the job, but because they have chosen a profession that focuses on making a difference in the communities we serve both on and off the job. As Fire Chief, I will continue to support, encourage, and enhance those programs and activities that make our organization truly exceptional.



Clackamas Fire District #1 is unique in many ways. We are unique because of the formation of the organization - a combination of small, community-based fire departments closely connected to their respective communities who, when annexed or merged into a larger organization, have managed to maintain that community connection. This community-based approach has not only established a culture of very close ties between the Fire District and the community, but it has instilled in our personnel the importance of understanding the services required by all individuals.

Fred Charlton

Fire Chief

Clackamas Fire District #1

INTRODUCTION

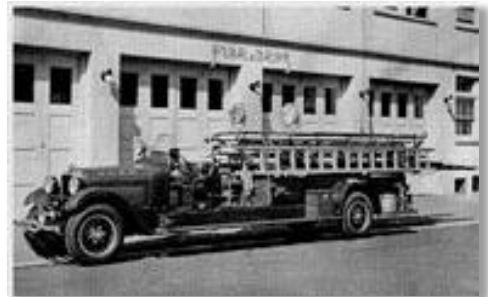
Beginning in 1998 and every few years thereafter, the Fire District has reviewed and updated its strategic business plan. This year the Fire District has not only carefully evaluated and updated its strategic planning document, but it has also reviewed and updated the process used to make that planning document useful to Fire District personnel and to the community we serve. Those changes involved significant Fire District input, and also provided structure to the document to take advantage of clearly-focused objectives. As such, this living, dynamic document allows frequent updates as objectives are met and goals are accomplished.

This year, in addition to long-term goals, the Fire District has identified the most important short-term objectives, critical tasks needed to meet those objectives, timelines, and has committed to completing those during the upcoming year.

If you are a member of the Fire District—career or volunteer firefighter, staff or Board Director—this document will provide guidance for the major and even minor initiatives that the Fire District is pursuing during the next year. Your understanding and support of these initiatives is critical to the Fire District. If you are a citizen or member of the community, this document memorializes our goals for the future and our efforts to make improvements to our programs and the services we provide.



Clackamas Fire District #1 was established as the result of a series of mergers, consolidations, and annexations that took place during the last four decades. Prior to 1933, cities were not authorized to provide fire protection outside of their geopolitical boundaries. Therefore, outside of city limits, there was little or no fire protection. In the 1930s, the Oregon Legislature authorized the formation of Rural Fire Protection Districts to provide services in unincorporated areas.



To Safely Protect and Preserve Life and Property

Unprotected gaps were called Fire Management Zones and were served by counties. A number of these zones existed in Clackamas County until 1974 when the county exited the fire protection business. The commissioners formed Clackamas Fire District #54 in the area surrounding Oregon City to take some of those responsibilities.

In the northern part of the county, around the City of Milwaukie, a similar process was ongoing. Milwaukie Fire Protection District #56 served the area surrounding the City of Milwaukie and north into Multnomah County. Together with Multnomah County Fire District #12, the agencies served an area that extended up to 82nd Avenue and Division in



unincorporated Multnomah County. However, aggressive annexations by cities during the early 1970s forced both agencies to evaluate their options. In 1976, what remained of the two districts merged and formed Clackamas County Fire District #1, most commonly referred to as Clackamas Fire District #1.

Yet, city annexations continued—forcing other fire districts to merge to preserve service levels. In 1988, Happy Valley Fire District #65, Clackamas Fire District #71 and Clackamas Fire District #54 merged and within two years consolidated their services further by joining with Clackamas Fire District #1. The new fire agency was now large enough to provide expanded service levels and to provide the expanded scope of services with the economies of scale typical of modern fire agencies.

In the early 1990s, Clackamas Fire District #1 merged with Beavercreek Fire District #55.



During the next decade, it merged with Oak Lodge Fire District #51 and Clarkes Fire District #68 and began providing services by contract to the City of Milwaukie and the City of Oregon City.

In 2000, Clackamas Fire District #1 proudly became an Internationally Accredited

Organization. Accreditation is a comprehensive self-assessment and evaluation model that enables organizations to examine past, current, and future service levels and internal performance and compare them to industry best practices. This process leads to improved service delivery. The Center for Public Safety Excellence's (CPSE) Accreditation Program, administered by the Commission on Fire Accreditation International (CFAI) allows fire and emergency service agencies to compare their performance to industry best practices in order to:

- Determine community risk and safety needs and develop community specific Standards of Cover.

To Safely Protect and Preserve Life and Property

- Evaluate the performance of the department.
- Establish a method for achieving continuous organizational improvement.

The CFAI accreditation process provides a well-defined, internationally-recognized benchmark system to measure the quality of fire and emergency services. Clackamas Fire District #1 completes a comprehensive re-accreditation process every five years to maintain our accredited agency status. The Fire District was most recently accredited in August 2015.

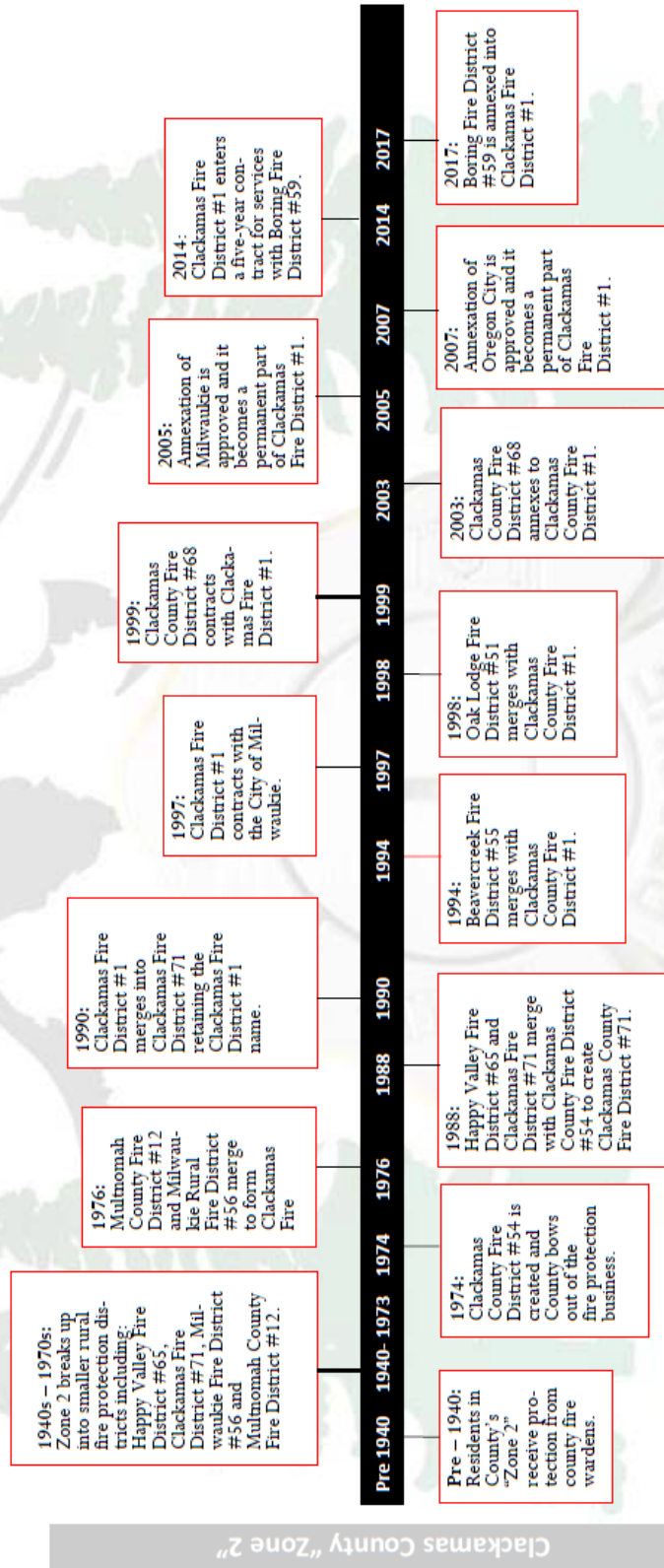
In 2005, the Fire District held an election to annex the territories within the City of Milwaukie, followed by a 2007 election to annex the City of Oregon City into Clackamas Fire District #1. Both of those annexation elections passed by significant margins.

In 2014, the Board of Directors for Clackamas Fire District #1 and Boring Fire District #59 unanimously approved a contract for services in which Clackamas Fire provided fire protection, fire prevention, and emergency services to the citizens of Boring Fire District through a five-year contract for service. In November 2016, voters within both Fire Districts approved a legal integration in the form of an annexation of Boring Fire District #59 into Clackamas Fire District #1. That annexation was finalized in February 2017.

The Fire District protects more than \$23 billion in assessed value comprised of a mix of industrial, commercial, and residential properties. In 2019, per the Clackamas County Tax Assessors' Office, there were 57,229 residential properties and 2,010 commercial properties within the Fire District boundary. Approximately 280 career firefighters and administrative personnel oversee the efforts of the Fire District. In addition, a cadre of more than 80 community volunteer firefighters assist with firefighting efforts and provide assistance with many of the Fire District's auxiliary services. In total, the Fire District protects nearly 235 square miles— with 20 community fire stations serving nearly 220,000 permanent residents. Our service area encompasses four cities including Happy Valley, Johnson City, Milwaukie and Oregon City, as well as the unincorporated areas of Barton, Beaver Creek, Boring, Carus, Carver, Central Point, Clackamas, Clarkes, Damascus, Eagle Creek, Holcomb, Oak Lodge, Redland, South End, Sunnyside and Westwood.

In the last decade, the Fire District has experienced rapid population and construction growth rates. Those rates are expected to increase as buildable residential property and suitable industrial land are being developed. The Fire District must plan for additional increases as the more suburban and rural areas are urbanized and the population centers become more densely populated through infill and increased regional planning efforts.





CLACKAMAS FIRE DISTRICT #1

DEVELOPING GOALS AND OBJECTIVES

The Fire District began a year-long process in late 2008 to develop its goals and objectives. In doing so, those goals and objectives were created in the context of environmental factors that are placing continuing pressure on the Fire District. Public expectations are increasing while financial and other resources are flattening or even declining. Impacts of these changes are being felt across the nation as the effectiveness of our public safety systems strain against the pressure. The nation's first responders are constantly being challenged to be more efficient while maintaining their effectiveness. Clackamas Fire District #1 is no different.

With these issues in mind, the Fire District developed a process to gain the values and perspectives of three distinct groups: the local community, the Fire District's elected officials, and the staff (including volunteers and paid personnel) of the Fire District. As part of the process, the Fire District contracted with an outside firm to facilitate the planning efforts. The three-pronged, Customer Centered Strategic Planning (CCSP) process, is a product of that consultation.

Each of the three planning groups provided input into the process based on their understanding of the Fire District's direction and upon that group's values. From this input, the Fire District originally developed and continually evaluates its 14 Organizational Goals, and from those goals each of the organization's divisions and workgroups have developed objectives. In 2014 at the Fire District's annual Strategic Planning Retreat, career personnel, volunteers and staff evaluated the Fire District's mission, vision, values and goals. The original 14 goals were condensed to the nine that were used through 2018. In early 2019, the Board of Directors were presented the current nine goals that included a number of changes and updates as a result of a number of strategic planning meetings.

While public expectations and limited resources may make it difficult to accomplish specific goals and objectives, in order to be more efficient with available resources the Fire District set the organization's goals and objectives based on constructive efforts while eliminating programs that do not serve the customer.

The Fire District's Board of Directors is a critical component of the strategic business plan. The Board's commitment to fund the plan elements and to monitor progress toward the plan's accomplishments is instrumental. The Board participated in several facilitated organizational value processes and public work sessions. A number of the Board members participated in the community processes and they did and continue to act as the community's representatives in the long-term direction of the Fire District.

To Safely Protect and Preserve Life and Property

Implementing and Updating the Goals and Objectives

The Executive Team establishes the priorities and objectives for each Organizational Goal and establishes methods to ensure that the objectives can be accomplished. Those methods include structuring assignments that would not create difficult burdens on a single individual or division, yet also ensure that the assignments are allocated to the person or position having both the capability and the capacity to ensure that the priorities can be accomplished. In addition, the Executive Team makes assignments and provides guidance to develop additional competencies in Fire District personnel.

Each year, the Fire District reviews the prior year's action plans at its annual strategic planning retreat in September. This review will encompass an overview of the action plans from the previous year and accomplishments toward achieving the goals and objectives described in these plans. Next, staff will consider the current list of objectives and remove those that are no longer valid; add others that may be more important given the then current political, economic, and legal environments; or change the action plans to reflect the current conditions.

Every five years, the Fire District will review its mission, vision, values, guiding principles and goals. Those factors will be updated as appropriate and will be accompanied by a new list of appropriate goals and objectives for the future.

MISSION, VALUES, VISION

The Fire District has adopted strategic planning elements based on the input of the community, the Board of Directors, and the Fire District's internal strategic planning group. From that process, the Fire District developed the mission, values and vision that established organizational direction. Every three to five years, the Fire District reviews its' Mission, Values, and Vision statements to ensure they clearly reflect the direction the Fire District is headed.

Our Mission

The mission statement of the Fire District is designed to clearly define, in simple terms, what services that are provided to the community, and it focuses Fire District members on what is truly important. The mission statement is posted prominently throughout the Fire District's facilities. The current Mission statement is:

To Safely Protect and Preserve Life and Property

To Safely Protect and Preserve Life and Property

Our Values

The values are the guiding principles of Clackamas Fire District #1 shared throughout the organization. These values describe the Fire District’s culture and core beliefs and provide a cultural foundation for all personnel as well as describe actions that are the living enactment of the fundamentals held by individuals within the Fire District. The current Values are:

Guide our actions with integrity, courage, respect, and accountability

Anticipate and respond to the needs of our community

Communicate effectively and share knowledge

Inspire leadership and develop leaders

Model excellence in safety, health, and wellness

Promote public education and public engagement

Be fiscally responsible

Our Vision

The vision statements describe the Fire District’s inspiration and model for the future state of affairs. This is the description of where the Fire District expects to be in the future— providing members with a view of the future that can be shared, a clear sense of direction, a mobilization of energy, and gives a sense of being engaged in something important. The vision statements developed by the Fire District incorporate the will of citizens; the purposeful thought of our employees and volunteers; and the intent of the governing body. The following vision statements have been adopted by Clackamas Fire District #1:

To maintain accredited agency status

To utilize technology to enhance service delivery

To dedicate ourselves to continuous improvement

To continue to pursue alternate funding strategies

To minimize our environmental impact

To encourage involvement, innovation, and creativity

ORGANIZATIONAL GOALS

The Fire District has established nine goals, each of which is based on the input provided by the Board of Directors, the community, and the staff. The Board reviewed and adopted these goals in 2019 and the management team and staff created objectives for each goal. These goals articulate the Fire District’s direction for the next three to five years and beyond and are not in order of importance, but rather reflect all of the work the Fire District will be focusing on to support the Mission, Values and Vision statements.

To Safely Protect and Preserve Life and Property

The nine goals are:

1. **Maintain accredited agency status**
2. **Reduce the number and consequence of fire**
3. **Improve outcomes in emergency incidents**
4. **Assemble, retain and develop a highly-trained, healthy, and dedicated workforce reflective of the community we serve**
5. **Prepare ourselves and the community for disasters**
6. **Communicate effectively**
7. **Continue to strengthen our relationships with our strategic partners**
8. **Provide exceptional customer service**
9. **Implement management practices to ensure financial and operational sustainability**

Following the development of the goals, division managers developed specific objectives to accomplish one or more of these goals. These objectives were accompanied by specific, measurable outcomes by which the organization could evaluate the progress toward delivery of a final product.

SUMMARY

While creating a long-term business plan is critical in many ways, the plan must also provide the organization with focus—a clearly designed narrow set of objectives that can be accomplished in the short term. As part of its planning process, the Fire District developed a method to concentrate its efforts on just a few important objectives. These focused plans provide direction to the Fire District and its staff about how to proceed.

The Strategic Business Plan for Clackamas Fire District #1 is a "living" document not intended to be placed on a shelf, rather it is designed to be referenced for guidance on a regular basis. This document articulates the goals and objectives of the organization and provides a pathway to complete tasks in a timely manner.

Each year the Fire District engages staff in addressing emerging issues facing the communities we serve and the services we provide. The input and ideas gathered from planning sessions are used to develop the next set of goals, objectives, and tasks we must focus on to ensure Clackamas Fire District #1 continues “*To Safely Protect and Preserve Life and Property.*”

Goal #1 –Maintain Accredited Agency Status

Objective 1-1: Support Fire District Accreditation Manager

Timeline: Ongoing

Responsibility: All Divisions

Critical Tasks:

1. Complete Annual Compliance Report (ACR) – Submitted annually until 2020.
2. Create a succession plan for the next Accreditation Manager

Objective 1-2: Establish a continuous improvement process in all 10 Self Assessment Model (SAM) categories

Timeline: 36 months

Responsibility: All Divisions

Critical Task:

1. Establish performance measures for core competencies in all categories
2. Create reporting methods for performance measures and identify an incident analysis program to support SAM standards
3. Update the current Standards of Coverage as defined by the CPSE, 6th edition.
4. Transition to the 9th edition of the Fire and Emergency Service Self-Assessment Manual (FESSAM) before 2020 re-accreditation



Goal #2 – Reduce the Number and Consequence of Fire

Objective 2-1: Reduce consequence of fire

Timeline: Ongoing

Responsibility: Emergency Services

Critical Tasks:

1. Ensure optimal Fire District coverage to reduce response times by the addition of firefighting and Incident Command resources
2. Continue to enhance firefighting skills through targeted training
3. Continually evaluate response performance data and research / implement means to ensure an adequate effective response force [appropriate for the specific call type](#)



To Safely Protect and Preserve Life and Property

4. Improve the reliability of suppression resources by the addition of EMS and low priority response units in targeted areas
5. Continue to adjust and refine Automatic Vehicle Location (AVL) dispatching of fire suppression units to ensure the most efficient unit responses

Objective 2-2: Maintain a multi-family occupancy inspection and education program

Timeline: 36 months

Responsibility: Fire Prevention

Critical Tasks:

1. Track program success and make improvements as needed

Over half of multi-family inspections are finished.

Coordination with engineering group to ensure apartments are added to inspection rotation

Program coordinator involved with state code adoption and amendments

2. Enhance upon the inspection and education program for the Manufactured Homes Program

Continuous smoke alarm campaigns with local rotary groups throughout year

Program coordinator ensuring deficiencies found are followed up to ensure compliance

Objective 2-3: Continue to expand fire and life safety outreach for residential occupancies

Timeline: Ongoing

Responsibility: Fire Prevention

Critical Tasks:

1. Utilize the Community Paramedic Program to provide in home fire safety education

2. Support the development of a Home Inspection Program for at-risk occupants

Currently, community risk assessment document being created will be finished in a couple months. Document will assist in identifying target specific areas to focus education and outreach efforts

3. Continue to expand Fire and Emergency Medical Services (EMS) Prevention initiatives and programs

Objective 2-4: Provide residential sprinkler education throughout the community

Timeline: Ongoing

Responsibility: Fire Prevention

Critical Tasks:

1. Conduct at least four side-by-side residential fire sprinkler demonstrations per year

2. Provide fire sprinkler education to local stakeholders and groups such as home owners' associations, building officials, planning departments, realtor groups, cities and county, etc. as requested

Side by side burn demonstrations will be conducted at the September 14th Hilltop Safety Fair. Partnership with Lake Oswego Fire, utilized burn demonstration for community event.

CFD#1 to host Oregon Fire Sprinkler Coalition meetings in August

Regular attendance at NFSA quarterly meetings to stay up-to-date with sprinkler industry and standards

Engineering group continues to partner with local building plans examiners to provide recommendations

in single family dwellings over 3,600 sq.ft.

Goal #3 – Improve Outcomes of Emergency Incidents

Objective 3-1: Improve cardiac arrest outcomes

Timeline: Ongoing

Responsibility: Emergency Services

Critical Tasks:

1. Provide High Performance CPR refresher training quarterly to crews
2. Continue to build upon law enforcement response to cardiac arrest incidents
3. Provide most current nationally recognized CPR training annually to all Fire District staff
4. Continue to support county-wide PulsePoint Campaign
5. Increase Hands-Only CPR education to the public annually by 20%
6. Continue to adjust and refine AVL dispatching for response units to ensure the most efficient EMS response



Objective 3-2: Improve outcomes of emergency incidents through delivery of targeted training

Timeline: Ongoing

Responsibility: Emergency Services

Critical Tasks:

1. Continue to deliver targeted training based on known weaknesses identified through company evaluation process
2. Invest in digital mediums, networks and training locations, which allow efficient delivery of targeted training while allowing crews to optimize Fire District coverage

Objective 3-3: Improve response performance through traditional and alternative deployment models

To Safely Protect and Preserve Life and Property

Timeline: Ongoing

Responsibility: Emergency Services

Critical Tasks:

1. Ensure delivery of emergency services is focused on sending the appropriate resource
2. Focus on eliminating redundancy and improve efficiency in emergency medical response performances
3. Enhance Data Analysis Program
4. Continue to adjust and refine new Computer Aided Dispatch (CAD) system with Automatic Vehicle Location (AVL)
5. Monitor turnout and response times to all incidents; identify and eliminate barriers
- ~~6. Focus on reducing turnout time in new fire station designs~~
6. Utilize Intterra to optimize Fire District coverage for emergency incidents
7. Expand Community Paramedic Program
8. Expand Single-Role Paramedic deployment model in targeted areas
9. Implement and evaluate Low Priority Response Unit programs
10. Implement and evaluate alternative response plans for specific call types



Goal #4 – Assemble, Retain and Develop a Highly Trained, Healthy, and Dedicated Workforce Reflective of the Community We Serve

Objective 4-1: Conduct diversity analysis of all employees

Timeline: Ongoing every other year on July 1

Responsibility: Human Resources

Critical Tasks:

1. Collect self-identification data for all current and new hire employees
2. Compare self-identification data of Fire District to county demographic we serve
3. Work with Training, Volunteers and Explorers to increase diversity in recruitment activities
4. Continue to support the Portland Metro Fire Camp
5. Participate in NW Diversity Council to identify ongoing strategies to improve workplace diversity
6. Continue to evaluate and improve the recruiting and hiring process.
- ~~5. Participate in NW Diversity Council to identify ongoing strategies to improve workplace diversity~~
- ~~6. Continue to evaluate and improve the recruiting and hiring process~~

Objective 4-2: Maintain an ongoing presence in education institutions and community organizations. Provide District on-site opportunities to students and the community

Timeline: Ongoing

To Safely Protect and Preserve Life and Property

Responsibility: Training, Fire Prevention and Human Resources

Critical Tasks:

1. Continue to support local Fire Science programs to coordinate with school curriculum
2. Develop objectives, outline, and plan for presentations
3. Expand attendance at career fairs



FMO staff attended Sabin-Schellenberg in

spring of 19'. Encouraged students to pursue career in FMO. Future, FMO will be seeking out advice and ways to improve our outreach with local schools and community colleges. Further coordination with PIO office.

Objective 4-3: Maintain a healthy environment as it relates to work load and enhance development opportunities

Timeline: 12 months

Responsibility: ~~Human Resources~~ Business Services Division Chief

Critical Tasks:

1. Regularly update and publish organizational charts
2. Identify staffing needs across all divisions
3. Establish clear expectations and timelines for project completion
4. Solicit input and provide feedback
5. Implement training plans to include Strategic Organizational Planning Sessions (SOPS) meetings, Target Solutions, and cross trainings
6. Expand availability of development opportunities to include continuing and higher education.

Objective 4-4: Enhance the injury prevention and rehabilitation portion of the District Wellness Program.

Timeline: Ongoing

Responsibility: Wellness

Critical Tasks:

1. Ensure firefighters have access to culturally competent post injury care utilizing the District Athletic Trainers and vetted healthcare providers.
2. Create a post-conditional offer/pre academy forum to conduct movement assessments, provide education on fire ground fitness and give individual feedback during the entry-level

To Safely Protect and Preserve Life and Property

process.

3. Regularly evaluate injury reporting, workers' compensation and health insurance injury data to identify areas for District training and education.

Objective 4-5: Support organizational development committee, establish new/update competencies for all job descriptions and develop a strategic workforce plan that links competencies to organizational strategy

Timeline: 12 months

Responsibility: Business Services / Human Resources

Critical Tasks:

1. Support the Organizational Development Committee
2. Revise employee evaluation process and associated goals for employee development and engagement
3. Identify additional platforms for Documentation of employee performance
4. Solicit organizational input / support of all workgroups
5. Establish charter to include roles and responsibilities
6. Provide and promote leadership training for division managers
7. Identify competencies for all job descriptions through the organizational development Committee
8. Align opportunities with needed competencies
9. Regularly review existing job descriptions to ensure they are accurate and up-to-date



Objective 4-6: Develop a training program to better prepare all staff, career and volunteer personnel for supervisory positions

Timeline: 6 months

Responsibility: Training / [Business Services](#) / Human Resources

Critical Tasks:

1. Establish an annual training plan that includes training from BOLI with Human Resource involvement regarding discipline, documentation, leave, harassment, civil rights and protected classes, employment law, labor relations, performance evaluations, goals and expectations
2. Provide annual supervisor training for all supervisors
3. Expand supervisory and command officer training for all career / volunteer personnel

Goal #5 – Prepare Ourselves and the Community for Disasters

Objective 5-1: Ensure the Fire District is able to provide critical services following a disaster

Timeline: 18-24 months

Responsibility: Emergency Manager

Critical Tasks:

1. Contract for full service Continuity of Operations Plan (COOP) service package.
2. Train personnel with key roles in the COOP
3. Conduct table top and full-scale exercises of the COOP to test agency capabilities and identify areas of needed growth
4. Develop work plan to address areas of needed improvement related to the COOP (Spring 2020)



Objective 5-2: Participate in County-wide emergency planning work groups and exercise

Timeline: 12 - 24 months

Responsibility: Emergency Services / Emergency Manager

Critical Tasks:

1. Participate in the County’s development of the Local Emergency Planning Committee (LEPC)
2. Participate in the County Homeland Security Task Force
3. Participate in the Portland UASI Fire and EMS Working Group
4. Participate in the Oregon Emergency Managers Association and Annual Conference Planning Committee
5. Participate in the County Fuel Task Force
6. Participate in the Portland Area Cascadia Exercise (PACE) 2019
7. Participate as a member of the County Spill Committee
8. Participate in the County Natural Hazard Mitigation process

Objective 5-3: Support the Community Emergency Response Team (CERT) program and its mission to create disaster resilient families and communities

Timeline: Ongoing

Responsibility: Emergency Manager

Critical Tasks:

1. Finalize the CERT Handbook in order to provide standardized guidance to the several teams in the District
2. Finalize CERT integration into Fire District
3. Engage CERT members to participate in 2019 PACE Exercise
4. Continue to enhance the annual CERT Summit in cooperation with the County Office of

Disaster Management

Goal #6 – Communicate Effectively

Objective 6-1: Refine internal communications

Timeline: Ongoing

Responsibility: All Divisions Public Information Officer

Critical Tasks:

1. Identify and reduce redundancies and conflicts through brief and more frequent communication
2. Establish lines of effective communications through live digital medium
3. Set organizational direction through clear, direct communication that is specific and appropriate throughout the workforce
4. Communicate the right issue to the right person
5. Solicit input from employees / volunteers in process to improve internal communication
6. ~~Continue annual organizational planning retreat to solicit input from all personnel~~
7. Continue annual organizational planning retreats – Board of Directors, District-wide and Volunteer Association

Objective 6-2: Ensure continual communication with our citizens by establishing continuing to develop an online social media presence and maintaining regular and periodic contact with community and civic groups

Timeline: Ongoing

Responsibility: Public Information Officer

Critical Tasks:

1. Ensure all of our neighborhood associations, community and civic groups are visited on at least a quarterly basis
2. Enhance social media presence by continuing to provide relevant fire and life safety content to gain followers
3. Continue public engagement through station tours, fire and life safety events and community gatherings.



Objective 6-3: Use traditional and social media platforms to communicate fire and life safety information to our community on an ongoing basis

Timeline: Ongoing

Responsibility: Public Information Officer, Fire Prevention

Critical Tasks:

1. Create and distribute timely and relevant fire and life safety information to the community FMO sending out fire origin and cause updates to PIO office to provide education to public in attempts to reduce the reoccurrences of fire.
2. Enhance social media presence by increasing followers by 10% by July 1, 2020 across all three (Twitter, Facebook and Instagram) social platforms. obtaining a 5% increase in followers by July 1, 2019
3. Continue to refine our target audience and design messaging to reach those groups Much improved communication between PIO and FMO regarding public outreach efforts to reduce reoccurrences of fire. FMO providing regular updates post fire conditions. PIO sending out continuous public education through social media and newsletter formats.

Goal #7 – Continue to Strengthen Our Relationships with Our Strategic Partners

Objective 7-1: Use Interagency Committee to communicate with strategic partners and community members

Timeline: Ongoing

Responsibility: Fire Chief, Staff and Board of Directors

Critical Tasks:

1. Schedule and attend ongoing meetings
2. Review, amend and develop new contracts and Intergovernmental Agreements (IGAs) as needed
3. Continue to seek opportunities for collaboration and partnerships

Objective 7-2: Continue organizational engagement in regional planning


Timeline: Ongoing



Responsibility: Fire Chief

Critical Tasks:

1. Provide input and seek feedback from legislative lobbyist and others as needed
2. Engage local cities, counties and special interest groups





Goal #9 – Provide  Clackamas District Fire Defense Board  **Continually improve internal and external customer service and seek public input on all**

Goal #8 – Provide Exceptional Customer Service

Objective 8-1: Continually improve internal and external customer service; seek public input on all services provided

Timeline: Ongoing
Responsibility: All Divisions
Critical Tasks:

1. Establish effective internal and external customer service through more frequent, brief communication and utilizing digital media
- ~~2. Establish a culture of customer service throughout all workgroups **divisions from the top down**~~
- ~~3. Create clear expectations **regarding customer service of the quality desired, acknowledging all requests within one business day**~~
4. Develop **criteria for** examples of what good internal and external customer service looks like
5. Provide communication and customer service education and training for all employees and volunteers
6. Develop feedback opportunities for fire inspections and public education sections of the Fire District
7. Review and respond to compliments and complaints. .
8. ~~Develop a system for checking—~~Check in on home/business owners one to two months after a fire

Objective 8-2: Utilize technology to enhance service delivery and improve customer service

Timeline: Ongoing
Responsibility: Business Services / Information Technology
Critical Tasks:

1. Review, update, and refine the Fire District website

To Safely Protect and Preserve Life and Property

2. Implement and maintain information security measures and educate workforce
3. Implement and support new Enterprising Solutions such as ~~share point, bitrix, and basecamp~~ DaaS, Office365, and SophosXG
4. Continuous updating of Fire District voice over IP (VOIP) servers and network appliances
5. Continuous updating of Fire District workstations and laptops for enhanced service delivery, productivity, and customer service
6. Maintain network infrastructure to support new platforms.
7. Establish better communication and collaboration with end users for improved system and software use

Goal # 9 Implement Management Practices to Ensure Financial and Operational Sustainability

Objective 9-1: Financial sustainability

Timeline: Ongoing

Responsibility: All Divisions

Critical Tasks:

1. Develop systems to analyze ROI on all new projects/programs
2. Promote consideration of full life-cycle costs in making investment decisions
3. Regularly update long-range financial plans and forecasts
4. Maintain adequate fund balance reserves
5. Improve reporting and transparency of financial information

Objective 9-2: Operational Sustainability

Timeline: Ongoing

Responsibility: All Divisions

Critical Tasks:

1. Analyze and prioritize all projects/programs to advance Fire District goals
2. Establish performance goals and measures for each project/program/department
3. Utilize technology efficiently to improve operations, communication, and collaboration
4. Prepare and utilize data to drive decision-making
5. Improve reporting and transparency of operational information
6. Make succession planning a highest priority across all divisions

Fire Chief's Office

To: Chief Fred Charlton and the Board of Directors

From: Public Information Officer Brandon Paxton

Re: Public Information Office Monthly Report – June 2019

District or Community Events:

- Promotional and Swearing-In Ceremony, June 10
- Touch-a-Truck event with Oregon City Public Library and Oregon City Police Department, Oregon City, June 17
- Attended retirement celebrations for Battalion Chiefs Keith Smith and Brian Rooney, June 24 and June 26

Earned Media (TV, Radio and Print):

Total Story Count:	70
Total Audience:	735,641
*Total Calculated Ad Value:	\$12,364
*Total Calculated Publicity Value:	\$37,073

*Calculated Ad Value uses the 30-second ad value multiplied by the detected length of the story or the printed ad value, and determines what the Fire District would have paid for the ads or broadcasts.

*Calculated Publicity Value is when a news story appears during TV and radio broadcasts, or print media that is promoted as being much higher than the value of placing an ad or broadcast. The industry standard is to say that the story is actually three times more valuable.

Social Media by the Numbers:

- Twitter: 10,422 Followers (10,347 in May)
- Instagram: 2,949 Followers (2,848 in May)
- Facebook: 7,124 Followers (6,884 in May)

Public Messaging and Campaigns:

- CPR/AED Awareness Week and PulsePoint
- Fireworks Safety and Pets Fireworks Safety
- Staying Hydrated and Clackamas County Cooling Centers
- Closure of Backyard Burning
- Close before you Doze
- Meg's Moments for Life Jackets Giveaway event advertisement

Meetings Attended:

- Promotional and Swearing-In walk-through at PWFCC in Oregon City, June 3
- PIO/EMS meeting, June 5
- Panelist for Clackamas County Disaster Management interviews, June 6
- Peer Support Field Resource Guide edits and collaboration meeting, June 12

- Public Education/PIO meeting with FM Olson, June 13
- Public Education Upcoming Events/Public Messaging meeting with DFM/Capt. Shanklin, June 18
- Fire Danger Levels/Burn Messaging meeting with FM Olson and AT Grisham, June 24
- Good Morning Oregon City Chamber meeting, June 19 and June 26
- Health and Wellness/PIO meeting, June 27
- BC303 attended the Canemah Neighborhood Association on June 20, at their request, to address summer paving projects in mid-town Oregon City, road closures, and how emergency responses would be handled.
- BC301 and E314 attended the Boring CPO meeting and BC302 and T302 attended the Milwaukie Public Safety Advisory Committee meeting, and provided Fire District updates on the following:
 - Old Damascus Station 19 is renamed and now known as Centennial Park Station 21. It will house our rehab and support volunteers. A remodel will begin shortly to include a community meeting room.
 - Feasibility study is underway with Estacada Fire and is being conducted by Emergency Services Consulting International – site visits conducted the first week of May.
 - June safety message: Fireworks Safety by promoting the 4 BEs: Be prepared, Be responsible, Be safe, and Be aware.
 - June 1-7: CPR/AED Awareness Week and importance of learning CPR.
 - Preparing home's defensible space in the event of a wildfire.

Respectfully submitted,

Captain Brandon Paxton
Public Information Officer

Business Services

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Deputy Chief Doug Whiteley

Re: Business Services Division Monthly Report – June 2019

- Met with Bold Solutions regarding the Continuity of Operation Plan.
- Attended the Promotional Ceremony on June 10.
- Attended retirement celebrations.
- Met with staff regarding 2020 Accreditation.
- Worked on the Accreditation Annual Compliance Report.
- Attended Board Executive Committee meeting.
- Attended the Touch a Truck event in Oregon City.
- Attended Oregon City Chamber Board meetings.
- Attended Fire Defense Board meeting at Molalla.
- Reviewed and edited the Feasibility Study.
- Attended the Insurance Committee meeting.
- Attended several Rotary Club meetings.
- Worked with Legal Counsel on several matters.
- Attended TVF&R Fire Chief Retirement.
- Updated job descriptions and testing documents' upcoming processes.
- Prepared for the July Civil Service meeting.
- Met with Local 1159 on various matters.

Respectfully submitted,

Deputy Chief Doug Whiteley

**Clackamas Emergency Services Foundation Board of Trustees' Meeting Minutes for May 28, 2019 to follow.



CLACKAMAS EMERGENCY SERVICES FOUNDATION

11300 Southeast Fuller Road · Milwaukie, Oregon 97222 · tel: 503.742.2600 fax: 503.742.2800



Meeting Minutes May 28, 2019

EXECUTIVE COMMITTEE OFFICERS

Kyle Gorman
President
Jerry Kearney
Vice President
Sherie Rosenbaum
Secretary/Treasurer
Fred Charlton
Ex-Officio

BOARD MEMBERS

Fred Charlton
CFDI
Jason Crowe
Liaison - Estacada Fire District #69
Angela Fox
Clackamas Review/Oregon City News
Ron Gladney
Retired Hotelier
Andrew Gordian
IAFF Local 1159
Kyle Gorman
Retired CFDI
John Higgins
Higgins Signs
Jerry Kearney
Volunteer Association
Frank Magdlen
Retired
Sherri Magdlen
Director of Dev. for Search & Rescue
Ed Mura
Retired - Clackamas Co. Sheriff's Office
James Rhodes
Clackamas Co. Sheriff's Office
Sherie Rosenbaum
Stone Cliff Inn
Alex Roth
BPG Wealth Management
Don Trotter
Retired Architect
Scott Vallance
Liaison - PEN'AN, Inc./CFDI
Craig Van Valkenburg
Willamette View, Inc.

HONORARY TRUSTEES

John Blanton
Rob Carnahan
Mark Cauthorn
Gordon Day
Bob Gross
Ed Kirchofer
Jim Osterman
Harvey Platt

President Gorman called the meeting to order at 12:01 pm.

Present: Trustees Fred Charlton, Ron Gladney, Kyle Gorman, Jerry Kearney, Frank Magdlen, Sherri Magdlen, Ed Mura, James Rhodes, Sherie Rosenbaum, Alex Roth, Craig Van Valkenburg and Don Trotter; Rob O'Meara with Meg's Moments; Clackamas Fire District #1 staff Christina Day, Brandon Paxton and Karen Strejc; and guests Michelle Chao and Jasmine Schneider.

President Gorman thanked James Rhodes for lunch.

INTRODUCTIONS

Introductions were done around the room.

MINUTES

Since there were no changes, the minutes from the March 19, 2019 meeting were approved unanimously.

CORRESPONDENCE

Noted.

INFORMATIONAL ITEMS

Noted.

PRESENTATION- Request for Funds or Meg's Moments for Life Jackets.

Rob O'Meara with Meg's Moments for Life Jackets shared the history of the. Rob shared that in 2017, their program saved two hearing impaired women.

Rob stated that last year, they gave out over 1200 life jackets: 750 were given out on the Clackamas River, 450 life jackets were given out at Clackamas Fire District #1's Safety Fair, and others were given to additional families. He added that they could have given out more life jackets at the Safety Fair if they had more.

Rob thanked the Foundation for donating in the past.

Rob explained that he was asking for \$5,000 this year.

MISSION STATEMENT

"To provide humanitarian assistance to those who have been adversely affected by disaster, tragedy, injury or other misfortune, and to work towards preventing such misfortunes in our community."

Rob shared he is working with Cabela's to get a discount. He added that he was also working to get life jackets from other resources as well to get the best deals he could.

Rob explained that they had supported several kiosks in the area. He shared they would like to have the life jackets at various kiosks up and down the river. Rob was looking at talking with the Boy Scouts to take this on as a project.

The life jackets that were donated have a stamp of Meg's Moments on the back of them.

Rob shared that several years ago, firefighters sent hearing impaired students over to get life jackets. He explained that two hearing impaired students' lives were saved because they were wearing the life jackets.

Rob noted that several foster families have received life jackets.

Rob explained that last year, they had about \$12,000 total donated.

Rob shared that they could have distributed an additional 300 to 400 life jackets last year. At the Safety Fair, there were many children that he had to turn away because he ran out of life jackets.

Sherri asked if it would help to request the funds in March, so that he could know the funding received and would be able to order more at a lower price. Rob said that would help a lot.

Ed asked if they talked about appropriate foot wear on the river. Rob shared that they hadn't talked about foot wear, but they had distributed some whistles for safety.

DISCUSSION AND APPROVAL OF THE STRATEGIC PLAN

President Gorman shared that many attended the Strategic Business Planning Retreat in January. One of the local consultants helped work through the process. Together, they came up with the last two pages of the document that were in pink.

President Gorman explained that approval from the Trustees for a plan moving forward was being requested. He asked for changes and additions.

President Gorman shared that they came up with four priorities at the retreat. He said these would be good for five years. He asked the group if they thought other strategies should be included.

The four strategic priorities were:

1. Significantly increase the Foundation's giving and fundraising potential.

At the retreat, they decided that it was important to have a corpus.

Ron asked if there is an amount that is to be given each year or a giving ceiling and if we need to plan for this. President Gorman explained that the budget shows what the Foundation plans to spend on giving. He added that in the Strategic Plan, it articulated that 50% of the funds received would be available for giving and 50% will be retained in the corpus.

President Gorman also shared that there was no dollar amount cap, but the cap would be a percentage of the funds the Foundation had.

Don brought up the second section under Target Tasks, where it stated, “Assign board members to open doors to new donors and corporate contacts.” He suggested that they delete the “s” on members, and say, “Board members responsible to”. He felt that all the Board members and Trustees were responsible to help out with the fundraisers.

Group discussion followed about the wording. The group decided to remove the word assign and have it read, “Board members responsible to open doors to new donors and corporate contacts.”

Frank asked for the annual disbursements in grants for the past two years. Christina shared that in 2018, just under \$18,000 was given.

President Gorman asked if there should be a stretch goal for what to give.

Craig suggested in this plan, the Foundation needed to model a financial forecast with how much the Foundation plans to bring in and how much it plans to set aside for gifting and grants. If the Foundation wants to exceed that amount, then it would need to have a stretch goal.

President Gorman mentioned adding, “model financial forecast,” under Targeted Tasks.

Sherie asked about the piece on raising \$200,000 and distributing 50%. She noted that was currently not the level that the group was distributing. She asked for input moving forward for budgeting. She asked if it was the goal for the 2020 budget to increase income by \$10,000 plus a certain percentage to achieve the \$200,000 by 2025 or to stay at the status quo.

Ron shared that there was interest from the Auction Committee to raise more funds. He thought that the group should expect a higher increase than what had been earned in the past with this event. He also brought up the social media sites, noting to expect more donations through the sites.

2. Grow and strength the CESF partnership base.

It was asked if the goal was to have Fred, Sherri and Andrew give recommendations of who to go after strategically, to be on the Board to reach the goal of five trustees. Craig explained that it needed to be right at five trustees.

Jerry suggested to change the wording on, “Give Milwaukie and Oregon City Police Department a job to do to encourage more involvement.” The decision was made to have it read, “To encourage more involvement from Milwaukie and Oregon City Police Departments.”

Don asked about the first goal stating, “Expand CESF Board of Trustees by five members.” He asked why five was the magic number. He suggested that instead of saying only increase by five, increase to the full amount of 30 members. The group currently had 16 members.

Group discussion followed.

Ron asked if a 30 member board was too big. The group decided to keep the goal at five.

3. Enhance CESF brand awareness within Clackamas County

The meaning of branding was discussed. It was noted that branding for this group was bringing awareness of the Foundation.

Ron suggested using a different word other than branding.

Sherie noted that branding was our voice and our story.

Ron was added to the Leads group for this strategic priority.

Discussion followed about changing the wording.

It was suggested to change the wording to “Significantly enhance community awareness of CESF within Clackamas County.”

Michelle suggested to go to Happy Valley Park and have the groups that the Foundation has helped set up booths, sharing about the Foundation and bringing awareness about what the Foundation does. She also suggested to have hotdogs or provide food to share with the community. She stated to bring it on and bring it big. Michelle added that the website was great if you know where to find it and Facebook was great if you know about it.

4. Refresh and adopt CESF Mission Statement

President Gorman noted that the mission statement was broad and unwieldy. He shared that it needed to be made simpler.

Don and President Gorman were added as Leads for this section.

Vision 2025 Dashboard

Jerry suggested to have scholarships added to this list.

President Gorman shared that they don’t need to vote on this plan as it was a star to steer by.

Craig asked when President Gorman would like to have these groups report back.

President Gorman noted that he would like to have a strategy component and have each group report back at each business meeting.

OLD BUSINESS

Finances

Financial Report

Christina shared that the financial report was handed out prior to the meeting.

Christina noted that the Auction brought in a net amount of \$56,000 based on money going in and out.

Christina stated that the checking account right now was at about \$80,000. She added that she would transfer \$50,000 to the Merrill Lynch account shortly. The Merrill Lynch account was earning interest well; around \$600 in interest over a six month period.

Christina mentioned that the Foundation's annual tax returns had not been filed yet. They were due May 15, but an extension had been filed. The former CPA company was sold to a different agency. She explained that they were not providing the service as requested. Christina mentioned that the person she had been talking to said he had been out sick, but she added that this was after the due date. She suggested finding a new agency for next year. Christina explained that since the extension was filed timely, there would not be a charge to the Foundation. She would check on the duration of the extension.

Craig explained that there should be one page for Federal and one page for State, which needed to be signed by an officer of the Foundation for the extension. No one from the Foundation had signed for this extension. Christina would research this and contact President Gorman about her findings.

Ron Gladney moved and Craig Van Valkenburg seconded the motion to accept the financial report. The motion passed unanimously.

Community Assistance Fund Usage

No report.

Auction/Dinner Committee Update

Don shared that they have signed a contract with Gray Gables to have the Dinner Auction on March 14, 2020 at the same prices for the venue. They have found additional parking by using U-Haul's parking area for volunteers and guests. The Gray Gables staff will park elsewhere. The contract was signed on April 30, 2019.

Don noted that the Dinner Auction Committee met today. At the meeting, they reviewed the contract proposed by Krystle from Krystle Clear Events for the 2020 Foundation Dinner Auction. At the conclusion of the meeting, it was their recommendation to adopt the contract. One major change was that she was going to ask for more help from the Foundation Trustee members to get donors and auction items. Don shared that another major change was an increase in fees. There would be an increase in fees for service to \$7,500 from \$5,000. Hard costs would go up to \$1,500 from \$1,000.

The Committee discussed and recommended to approve the contract. Don explained that the increased cost for her was to cover hiring help. Per the contract, 50% of the contract amount would have to be paid upfront to execute the contract.

Don noted that the only changes to this contract were the fees and hard costs.

Don Trotter moved and Jerry Kearney seconded the motion to have the contract approved.

Discussion followed regarding the contract.

Jerry shared we were getting a deal with hiring Krystle.

Ron noted that Krystle had done a successful job over the last few years. He added that it would be good to have her do it again. He said that the Foundation was getting a good value.

Ron shared that for this event to be successful, everyone needed to help to get word out. He mentioned increasing the number of guests by adding more seats to each table. He expected a gain in 2020.

The Trustees voted and approved the motion. The motion passed unanimously.

NEW BUSINESS

Request for Foundation Funds

Meg's Moments for Life Jackets

Ron shared that the Foundation had the financial capability to provide more funds than what Rob was asking for. He added that if the Foundation gave more funds, more life jackets could be purchased and potentially save more lives.

Ron moved to increase to no less than \$7,500 minimum and no more than \$10,000 maximum.

Ron Gladney rephrased his motion, stating that he would like to give \$8,000 to Meg's Moments. Sherie Rosenbaum seconded the motion. The motion passed unanimously.

Nominating Committee

Sherri Magdlen moved and Jerry Kearney seconded the motion to invite Michelle Chao to be a new trustee and a member of the Board. The motion passed unanimously.

Sherri explained that Michelle was involved in many unique things and had numerous connections. Sherri noted that she was very impressed with Michelle's enthusiasm.

President Gorman explained the process for adding Michelle to the Board. He stated that the Executive Committee would vote; Karen will send out an email for this vote. After that, it would go to the Member for approval, which is the Clackamas Fire District #1's Board of Directors. This would be presented at their June 17th board meeting.

GOOD OF THE ORDER

James caught Rob before he left the parking lot to share the good news regarding the life jacket donation. Rob thanked the group for the donation.

Rob shared that the life jackets would be distributed on July 6th at Barton Park and in September at the Safety Fair in Oregon City.

Ed asked how the Foundation and programs (i.e. cash provided to Officers to give) were shared if there was a new police agency in Clackamas County. He wondered how this was set up with the new agencies.

President Gorman explained that typically it was a liaison process between the Fire Chief and the Police Chief. Ed shared that there were at least three new Police Chiefs in the county. He asked if the Trustees could do anything. President Gorman noted that it was okay for Trustees to go see the new Police Chiefs and share about the Foundation if they would like to do so.

Craig shared that the new Milwaukie Police Department Chief was now in the Milwaukie Rotary. Craig will help facilitate him meeting with Chief Charlton.

President Gorman shared he could help through our contacts. He also added that Chief Charlton made a point to talk to new police chiefs in the county.

Ed asked if a Trustee identified a potential new member for the Board, what information should they give them. President Gorman explained that the names should be given to Sherri and Jerry who are on the Membership Committee.

Ron gave an update on the social media report. He distributed information regarding the Facebook page and Twitter account. He sent this information to Karen and requested she send it out to the attendees.

Ron shared that there was a lot of development that needed to be done on social media platforms, but this page provided the updates and highlights of what was being done.

President Gorman recommended that people go onto the Facebook page and invite followers to like or follow the Foundation page.

It was noted that a large check presentation to Meg's Moments for funds for life jackets would take place on July 6, 2019 at Barton Park. Karen would check with Rob regarding a starting time for this presentation.

Don shared that the Foundation Auction/Dinner Committee was looking for new members.

Jasmine from Colton Fire shared that Colton Fire was interested in being a part of the Emergency Services Foundation. She wanted to hear how they could get involved. Jasmine also stated she would like to be a part of the Board at some point. She explained that she had run the Colton auction in the past. She asked moving forward, how they could become involved. President Gorman noted that it depended upon what her Chief wanted to do. She could be in a liaison role

or in a Board member position. President Gorman suggested to have her Chief contact Chief Charlton and let them have a discussion on how to move forward.

NEXT MEETING

The next Foundation meeting is scheduled for Tuesday, July 23, 2019 at 12:00 pm at the Mt. Scott Fire Station. Craig Van Valkenburg will be providing lunch.

ADJOURNMENT

Craig Van Valkenburg moved and Jerry Kearney seconded the motion to adjourn the meeting. The motion passed unanimously.

The meeting adjourned at 1:34 pm.

Karen Strejc
Executive Assistant

Business Services

Business Services Division

To: Chief Fred Charlton and the Board of Directors
From: Division Chief Joshua Gehrke
Re: Business Services Division Monthly Report – June 2019

- Attended several retirement events
- Finalized vendor selection for Information Technology review and awarded TIG
- Developed phases for consolidation of the 130th campus
- Organized and attended a day of service at the 130th campus to facilitate clean-up and consolidation
- Attended Organizational Development Committee zoom meeting
- Attended planning meeting for the state peer support website supported by DPSST
- Attended Operations meeting
- Helped with Gresham Fire's battalion chief exam
- Prepared and delivered "check-in" overview for line battalion chiefs in preparation for the beta test in July to be completed by the Operations Chief.
- Updated the peer support resource guide with Public Education Specialist Owen
- Finalized roll out of PPE and uniform changes for cost savings
- Attended Selco Economic Forecast Breakfast with Director Joseph, Chief Charlton, and PIO Paxton

Respectfully submitted,

Division Chief Joshua Gehrke

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Fleet Director Bill Bischoff

Re: Fleet Services Division Monthly Report – June 2019

During the month of June, the following are some of the major items that Fleet maintenance personnel addressed:

Engines

- 2-124 E308- PM and write ups, Flow meter warranty work at Hughes.
- 2-127 E303- PM and write ups.
- 2-111 E323- PM and write ups, Pump test, Rear brakes, other write ups found.
- 2-123 E317- PM and write ups.
- 2-128 E301- PM and write ups.

Trucks / Heavy Rescue

- 2-208 T316- Shore charger not working.

Brush Rigs / Water Tenders/Boats

- 2-307 IE314- Blown discharge line in pump house.

Staff Vehicles / Medic

- 2-446 M316- PM and write ups, warranty rear suspension.
- 2-443 M323- Not charging- New inverter/charger.
- 2-705 BC302- PM and write ups.
- 2-507 Prev- A/C repairs and Alternator.
- 2-509 EM- Front and rear brakes were worn badly.
- Several other staff vehicles in for PM and minor repairs.

Other Items

- Fleet assisted with hose and ladder testing as needed for shuttling and keeping the vendor busy when crews were not at the TC.
- Performed all the required PM and Pump testing on all of the agencies we have agreements with to complete the fleet maintenance fiscal year obligations.
- Continued to sell surplus vehicles. Three more Chevy Colorados, an old Rehab/Rescue, and a storage trailer we used for Logistics storage, will be towed away soon.
- Put together a Limited Term IGA to provide emergency fleet maintenance for Hoodland Fire.

- Sent to them for approval. Heard back verbally, but it will go to their Board for final approval.
- We began making the switch to have E314 move into an Impel Engine and Station 13 will move into their old Boring pumper, which is an older model Pierce Dash. Both volunteer pumpers will end up being identical apparatus when the switching is complete.

Respectfully submitted,

Fleet Director Bill Bischoff

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Logistics Manager DeAnn Cordes

Re: Logistics Division Monthly Report – June 2019

The following summary of work includes those activities completed within Logistics.

- Logistics filled and delivered 276 orders entered into Munis. This is up 9% from June of last year. The total Munis orders processed for fiscal year 2019 were 3,768, up 15.72% from last fiscal year.
- Logistics filled and delivered 27 controlled medication orders; which is down 47% from June of last year. Logistics delivered a total of 330 controlled medication orders for fiscal year 2019. This is down .17% from last fiscal year.
- Logistics had five different delivery requests for Foundation money throughout the month of June.
- Logistics spent the month preparing for the annual inventory. This year it took place on Monday, July 1st. Time was spent organizing and labeling product on the shelf, making sure Pick Tickets were shipped and posted in Munis and putting backorder Pick Tickets into fiscal year 2020. All staff were hands on deck and did a great job preparing for inventory.
- Staff sized the new volunteers that will start their academy in September. Items will be ordered in early July for those who are cleared to attend the academy.
- Staff participated in a Quarterly Munis Meeting. The general topic was about non-capitalized fixed assets and getting them into Munis. Currently, most departments keep this information on spreadsheets. Munis would be a great place to track these items.
- Helped the crew from E319 outfit their engine with items from Logistics. Some items had to be ordered, but most were gathered from Logistics so the engine could be placed in service mid-month.
- Staff has continued to use GovDeals to sell surplus items. Items include equipment, furniture, vehicles, etc. The next page has a list of the general categories of equipment sold since July 2017.

- Items sold between 07/01/2017 and 12/31/2017:

Category	Sold Amount
Communication/Equipment	\$239.50
Fire and Police Equipment	\$216.26
Industrial Equipment	\$240.06
Total	\$695.82

- Items sold between 01/01/2018 and 12/31/2018:

Category	Sold Amount
Electrical Supplies	\$11.00
Exercise Equipment	\$229.34
Fire and Police Equipment	\$1,209.00
Vehicle Equipment	\$16.00
Total	\$1,465.34

- Items sold between 01/01/2019 and 06/30/2019:

Category	Sold Amount
Ambulance/Rescue	\$4,119.00
Compressor	\$400.00
Electrical Supplies	\$298.77
Fire and Police Equipment	\$7,231.07
Furniture	\$8.00
Generators	\$311.00
Miscellaneous	\$319.01
Tools, All Type	\$140.00
Trailers	\$3,675.00
Trucks, Light Duty	\$21,625.00
Vehicle Equipment	\$1,621.00
Welding Equipment	\$25.00
Total	\$39,772.85

Respectfully submitted,

Logistics Manager DeAnn Cordes

Business Services

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Fire Marshal Shawn Olson

Re: Fire Prevention Division Monthly Report – June 2019

Engineering Fire Prevention staff reviewed 67 buildings and land use projects in the month of June 2019. In addition, 4 new business inspections were conducted, as well as 23 new construction inspections, and 24 fireworks inspections.

Enforcement A total of 293 inspections were carried out in the month of June 2019. These include fire and life safety inspections, special inspections completed by the Fire Prevention staff, and the lockbox and target hazard inspections completed by the fire companies.

Public Education Fire Prevention staff and companies conducted or participated in 17 community activities during June 2019. These included Hands-Only CPR presentations, fire safety presentations, station tours and a number of other public events.

- FMO is working with crews to get Fire Station Open Houses scheduled for the Fire Prevention Month in October
- Annual Hilltop Health and Safety Fair is in the planning stages.
- All firework stands and retail sales inspections have been completed and deficiencies found corrected. DFM Liljefelt will be conducting vendor booth inspections for the City of Happy Valley's 4th of July celebration.
- As of July 1st, Oregon Department of Forestry has enacted the regulated burn season. Current conditions are "LOW". FMO, in partnership with the PIO, will have a close watch on upcoming warm, dry conditions to ensure citizens are informed of any changes to regulated burn levels.
- Fire Prevention Division will now be referred to as Fire Marshal's Office. The change encompasses everything that we do, not just educate about fire safety. This also opens the door for future planning in looking towards a community risk based outreach.

Respectfully Submitted,

Fire Marshal Shawn Olson

2019 Occupancy Inspections

January - June

Assigned To	Actions	Completed
Division, Fire Marshal Office	1 YEAR PREVENTION OFFICE	315
	2 YEAR PREVENTION OFFICE	150
	HAZ MAT INSPECTION	0
	Lock Box	16
	TARGET HAZARD WALK THRU	19
	APARTMENT PROGRAM 1 YEAR	286
	4 YEAR PREVENTION OFFICE	0
	MARIJUANA FACILITY INSPECTION	5
	4 YEAR LOW HAZARD INSPECTION	15
Division, Fire Marshal Office	Total	808
	Grand Total	808

2019 Special Inspections

June

Assigned To	Actions	Completed
Division, Fire Marshal Office	FIREWORKS	24
	FIRST REINSPECT	20
	NEW BUSINESS INSPECTION	4
	NEW CONSTRUCTION INSPECTION	23
	OPEN BURNING	6
	PLAN REVIEW	67
	SPECIAL INSPECTION	10
	TENANT IMPROVEMENT	7
Division, Fire Marshal Office	Total	162
Grand Total		162

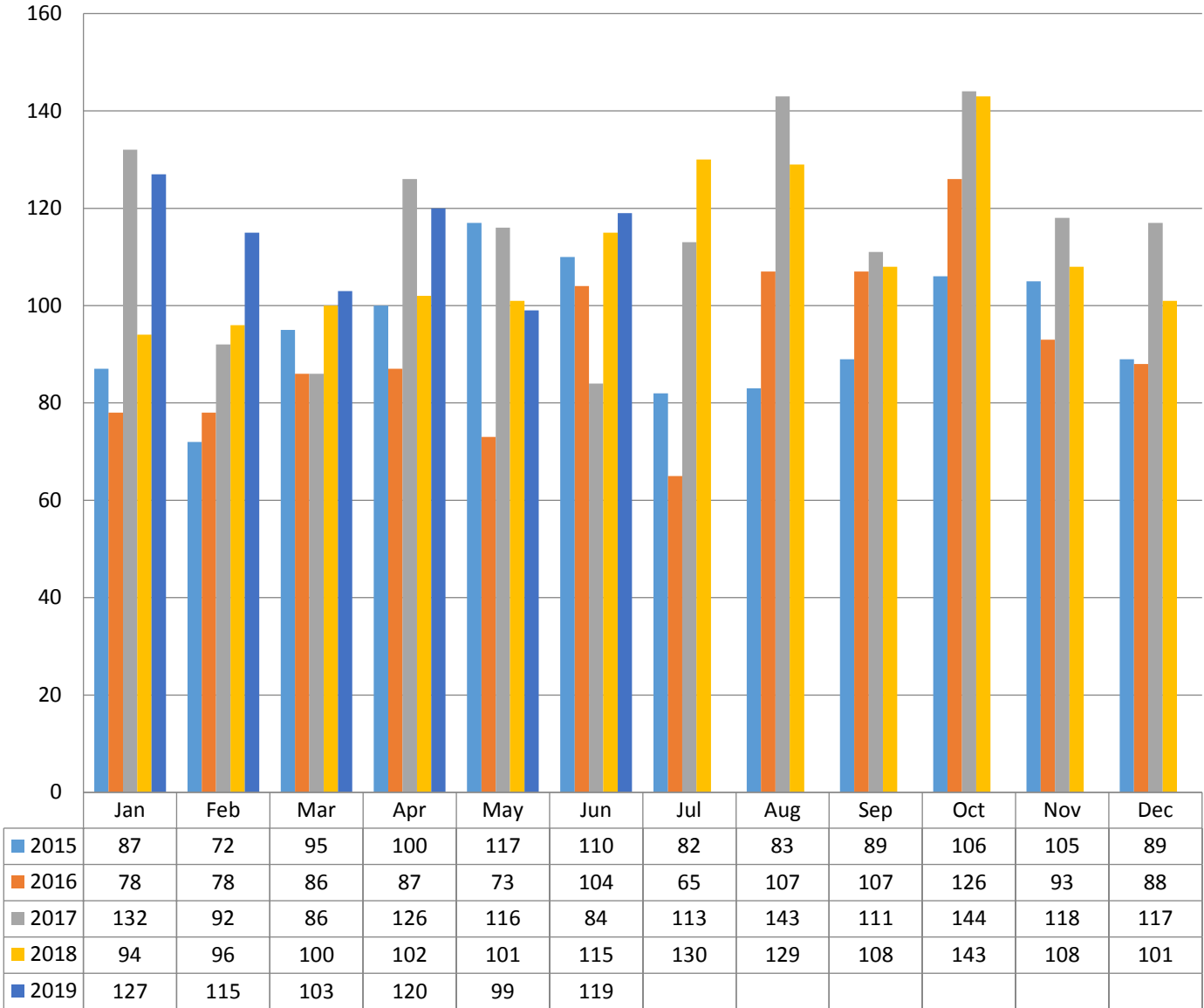
January - June					
Assigned To	Actions	Scheduled	# Done	% Done	
Division, Fire Marshal Office	1 YEAR PREVENTION OFFICE	90	22	24.44%	
	2 YEAR PREVENTION OFFICE	7	1	14.29%	
	APARTMENT PROGRAM 1 YEAR	14	11	78.57%	
	MARIJUANA FACILITY INSPECTION	3	0	0.00%	
	4 YEAR LOW HAZARD INSPECTION	20	5	100.00%	
Division, Fire Marshal Office	Total	134	39	29.10%	
Grand Total		134	39	29.10%	

2019 Estacada Inspections June			
Assigned To	Actions	# Done	
Division, Fire Marshal Office	MARIJUANA FACILITY INSPECTION	0	
	1 YEAR PREVENTION OFFICE	2	
	2 YEAR PREVENTION OFFICE	0	
	4 YEAR LOW HAZARD	3	
	APARTMENT PROGRAM 1 YEAR	0	
Division, Fire Marshal Office	Total	5	
Grand Total		5	

2019 Estacada Special Inspections June			
Assigned To	Actions	# Done	
Division, Fire Marshal Office	NEW BUSINESS INSPECT	2	
	NEW CONSTRUCTION INSPECTION	2	
	SPECIAL INSPECTION	1	
Division, Fire Marshal Office	Total	5	
Grand Total		5	

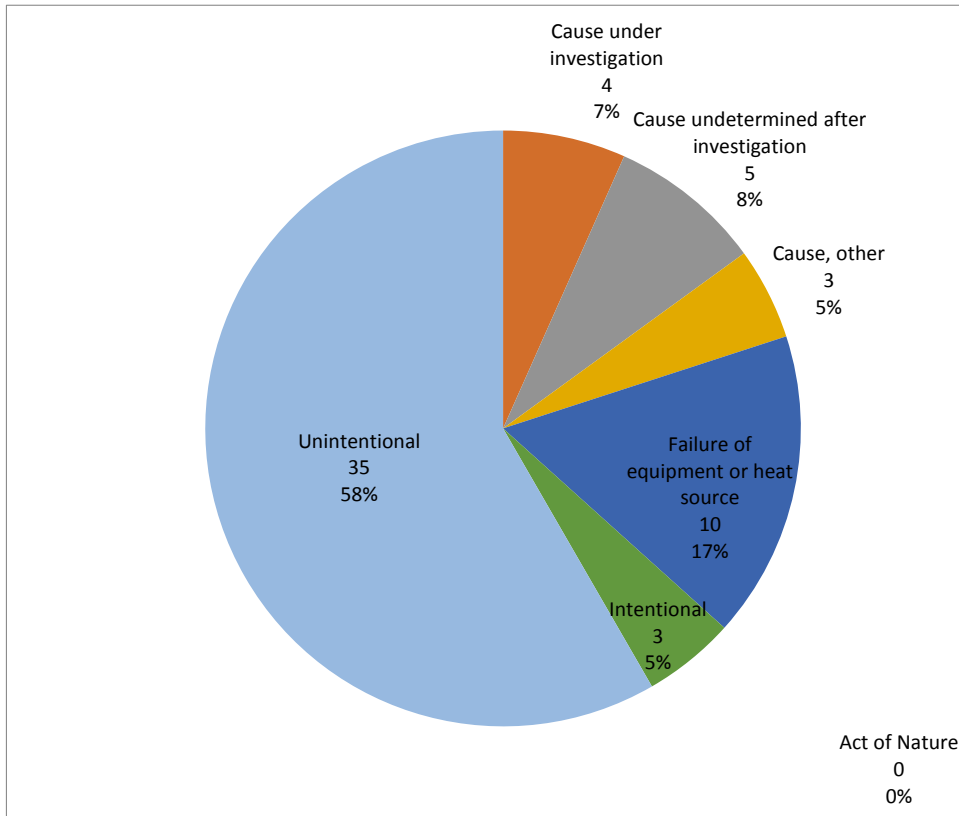
False Fire and Medical Alarm Responses

Information within this category will be used for the purpose of cost recovery pursuant to Ordinance 09-01



Monthly Average		
2015	95	Incidents
2016	91	Incidents
2017	115	Incidents
2018	111	Incidents

Clackamas Fire District #1 2019 Structure Fire Cause of Ignition



Year	Fire Cause of Ignition	Incidents	%
2015	Cause under investigation	0	0.00%
	Cause undetermined after investigation	11	12.79%
	Cause, other	1	1.16%
	Failure of equipment or heat source	15	17.44%
	Intentional	5	5.81%
	Unintentional	54	62.80%
2015 Total		86	100.00%
2016	Act of Nature	2	2.56%
	Cause under investigation	1	1.28%
	Cause undetermined after investigation	11	14.10%
	Cause, other	2	2.56%
	Failure of equipment or heat source	9	11.54%
	Intentional	4	5.13%
Unintentional	49	62.80%	
2016 Total		78	100.00%
2017	Act of Nature	2	2.15%
	Cause undetermined after investigation	17	18.28%
	Cause, other	1	1.08%
	Failure of equipment or heat source	18	19.35%
	Intentional	8	8.60%
	Unintentional	47	50.54%
2017 Total		93	100.00%
2018	Act of Nature	0	0.00%
	Cause under investigation	1	0.88%
	Cause undetermined after investigation	22	19.30%
	Cause, other	5	4.39%
	Failure of equipment or heat source	24	21.05%
	Intentional	7	6.14%
Unintentional	55	48.25%	
2018 Total		114	100.00%

**Data on 111-Building Fire's only within Clackamas Fire Dist. FMZ's
Data Excludes: Cooking and Chimney Fires**

Business Services

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Data Systems Manager Shelby Hopkins

Re: Data Services Monthly Report – June 2019

- To date, emergency response incidents are trending 6.92% higher than in June 2018.
- Staff attended Organizational Development Committee meeting via Zoom.
- Staff facilitated RMS Project Team meeting to determine a new RMS program.
- Facilitated Quarterly Munis Meeting for Finance, Facilities, Logistics, Fleet, ITS and HR.
- Staff conducted successful TeleStaff upgrade.
- Attended Accreditation Kickoff meeting.
- Attended 130th Campus Consolidation Meeting.
- Processed data for the Annual Accreditation Compliance Report.
- Staff attended Intterra REGIS Users Group Pre-Plan Training at TVF&R.
- Facilitated site visit for Puget Sound Regional Fire Authority's ERP vetting team.
- Processed Ambulance Service Agreement data and compliance reporting.
- Staff attended Target Solutions NW Fire Service Technology Summit at DPSST.
- Cost Recovery Claims Summary Report as of July 2, 2019:

	# of Claims	Claim Amount	Average \$ / Claim
False Alarm			
In Process	33	\$7,365.87	
Closed Not Paid	4	\$886.91	
Closed Paid	96	\$26,156.59	\$272.46
	133	\$34,409.37	
Fire			
In Process	4	\$11,368.76	
Closed Not Paid	1	\$1,200.50	
	5	\$12,569.26	
Hazmat			
In Process	12	\$8,298.48	
Closed Not Paid	3	\$711.43	
Closed Paid	4	\$2,308.45	\$577.11
	19	\$11,318.36	
Inspection			
In Process	4	\$873.88	
Closed Not Paid	5	\$873.89	
Closed Paid	6	\$1,610.82	\$268.47
	15	\$3,358.59	
MVA			
In Process	111	\$38,433.75	
Closed Not Paid	37	\$4,931.05	
Closed Paid	16	\$8,125.69	\$507.86
	164	\$51,490.49	
<hr/>			
Total In Process	164	\$66,340.74	
Total Closed Not Paid	50	\$8,603.78	
Total Closed Paid	122	\$38,201.55	\$313.13

Respectfully submitted,

Data Systems Manager Shelby Hopkins

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Emergency Manager Gregg Ramirez

Re: Emergency Management Monthly Report – June 2019

- Participated in the Clackamas County Emergency Response Plan Kickoff meeting.
- Conducted the second round of Bold Planning section meetings.
- Met with Alliance Charter School administration to discuss reunification planning.
- Submitted final edits of the Natural Hazard Mitigation Plan.

Work ongoing:

- Continuity of Operations Plan.
- Accreditation.
- Community Risk Assessment.
- CERT Summit planning.
- Great Shake Out exercise planning.
- National Preparedness Month planning.

Respectfully submitted:

Emergency Manager Gregg Ramirez

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: HR Manager Trish Noble

Re: Human Resources Division Monthly Report – June 2019

- Created the Public Affairs Battalion Chief testing packet
- Created the Community Paramedic Coordinator testing packet
- Attended the Accreditation Kick Off meeting
- Created employee files/forms and sent related documentation to staff
- Updated employee files with certifications, change of address, assignment changes
- Participated in the NEOGOV New Feature Release Webinar
- Assisted the Benefits Coordinator with Open Enrollment
- Assembled Civil Service July packet
- Completed all July 1 PAFs
- Set up Chief Interviews for BC, Capt. and Lt.
- I-9 audit completed for records and retention purposes
- Completed collection and counts for card sort competencies for Public Affairs Battalion Chief and Community Paramedic Coordinator positions for inclusion in testing packets
- Began creation of Program Specialist Testing process for upcoming promotional opportunities
- Attended NW Diversity Council and discussed follow up from district participation in Oregon Women's Trade Fair
- Worker's compensation quotes finalized for fiscal 2019-2020
- Participated in "Routine Maintenance on Stress " Symposium dealing with handling negativity in the work place.
- Processed bereavement, jury duty and FMLA leave for personnel
- Tuition reimbursement payments made after grade and payment submittals reviewed
- Worker's Comp claims and return to work

- Benefits:
 - Received and entered all FSA elections for the new plan year
 - Verified and plugged in new supplemental plan elections
 - Attended our Quarterly Deferred Comp performance meeting
- LBG:
 - LBG has worked on the new Benefits website and updated to keep it as user-friendly as possible.
 - LBG and Benefits Coordinator Szabo worked with Met Life to upload all of the census data and has everything for renewal for the dental plan
 - LBG announced that Medical Rates increased by 5%. The IPC went up this year by only 1.20 per pay period for suppression and the Café Rebate went down for Admin by 22.93 per pay period
- Retirees:
 - Received many retiree calls after sending letters out explaining the new rates, 2% admin fee, etc. Prompted many good conversations
 - Attended retiree celebrations and met with retirees for insurance purposes
 - Retiree statement billing and processing in Munis

Respectfully submitted,

HR Manager Trish Noble

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Deputy Chief Ryan Hari

Re: Emergency Services Division Monthly Report – June 2019

- Participated in the monthly Operations meeting.
- Participated in an Accreditation Kickoff meeting.
- Attended a TAG meeting with OSFM at Station 3.
- Attended the monthly Fire Defense Board meeting in Molalla.
- Attended the CCOM Fire Services meeting.
- Attended the CCOM Member Board meeting.
- Conducted an evaluation of the Training Center complex grounds.
- Participated in LMC Committee meeting with Local 1159.
- Worked on fire station alerting project.
- Participated in a demo of software designed to promote financial and operational transparency.
- Chaired the monthly C800 meeting.
- Continued work on budget preparation.
- Finished annual performance appraisals.
- Worked on personnel issues.
- Continued work on the termination and disposal of the temporary fire station at CCC.
- Station visits, met with a number of on-duty crews.
- Attended the monthly Water Rescue Consortium meeting, worked on related issues.
- Attended two retirement events.

Respectfully submitted,

Deputy Chief Ryan Hari

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Division Chief Bill Conway

Re: Emergency Medical Services Division Monthly Reports – June 2019

The following summary of work includes those activities completed within the EMS Division. Additional reports are included from the Medical Services Chief, EMS Training Officer, Community Paramedic, as well as the monthly community CPR report from Cascade Training.

- Medic Unit Pilot planning meeting.
- Met with Clackamas County Medical Director, Dr. Sahni, to discuss ASA Strategic Plan.
- Chaired ASA Strategic Plan Task Force meeting.
- Presented Milwaukie High School Rotary Scholarships winners at Milwaukie High School.
- Attended OPS meeting.
- Attended swearing in ceremony.
- Attended X Series cardiac monitor deployment plan meeting.
- Participated in GEMT billing kickoff phone conference.
- Attended Oregon Fire Chiefs EMS Section meeting.
- Attended Athletic Trainer Jennifer Adams' going-away presentation with Chief Charlton.
- Attended Labor/Management meeting.
- Attended medical billing kick off meeting with Finance and EF Recovery.
- Attended BC Keith Smith's retirement celebration.

Respectfully submitted,

Division Chief Bill Conway

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Medical Services Chief Josh Santos

Re: Emergency Medical Services Division Monthly Report – June 2019

- Attended meeting with AMR Operations manager.
- Attended ASA Strategic Planning Taskforce.
- Attended OPS meeting.
- Attended Organizational Development Committee meeting.
- Attended EMS Committee Meeting.
- Completed EMS documents for Community Risk Assessment.
- Helped emcee Promotional Ceremony.
- Facilitated two resident physician ride alongs.
- Rode along with M316 for three hours.
- Met with Health Share of Oregon regarding vulnerable population data.
- Attended Board meeting.
- Assisted with half day of service – Training center clean up.
- Attended Project Hope celebration – Patient one-year graduation of being sober.

Respectfully submitted,

Medical Services Chief Josh Santos

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Community Paramedic AmyJo Cook

Re: Emergency Medical Services Division Monthly Report – June 2019

-
- Attended weekly EMS staff meeting.
 - Assisted four post opioid overdose survivors with resources to recovery.
 - Attended community outreach meeting with Riverstone/and Tri county 911(TC911).
 - Assisted frequent user with referral to meals- on-wheels.
 - Attended county Resource Fair in Canby.
 - Presented one-year clean/graduation from Project Hope graduation ceremony.
 - Assisted frequent user crew referral with peer mentor and other supportive services.
 - Attended FUSE, a county wide frequent user study with interviews and ride along.
 - Assisted frequent user with purchase of radio for calming and additional resources/supports.
 - Assisted four community members from crew referrals with general assistance and resources.
 - Attended vaccination event meeting with Public Health.
 - Made eight home visits for people with high 911 utilization.
 - Assisted two individuals into assisted living from apartment living.
 - Assisted vulnerable person with diabetic supplies.
 - Attended naloxone meeting.
 - Received funds and purchased vaccination supplies form Oregon Health Authority.
 - Assisted Project Hope participant with sustenance.

Respectfully submitted,

Community Paramedic AmyJo Cook

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: EMS Training Officer Mike Verkest

Re: Emergency Medical Services Division Monthly Report – June 2019

- Participated in Safety Stand Down Webinar.
- EMS Mobile Training Unit is in service.
- Provided multiple in-station EMS Drills, specifically cardiac call review.
- Oregon EMS recert process is complete for all line and Volunteer EMS Providers.
- Attended Clackamas County EMS QA/QI.
- Attended Tri-county EMS Protocol Development Committee meetings.
- Attended EMS Division Meeting.
- Participated in Zoom EMS Committee Meeting.
- Attended weekly Training Division Staff Meeting.
- Coordinated Clinical Review / Debrief with AMR.
- ASA Workgroup planning continues.
- EMS Operations Committee Meeting- Continue to Chair this group.
- Convened the EKG Monitor Workgroup.
- Convened the Medical Equipment standardization workgroup.
- Finished the RMS Project by selecting a vendor to recommend to the Board.
- Attended both FTEP and Clinical Investigation Training with AMR.
- Work began with BC Carlson and Rick Larson on rehab response/capability.

Respectfully submitted,

Training Officer Mike Verkest

Student Enrollment and Course Evaluation Summary

Number of Classes Offered at Each Location								
Class Type	Jun-19							
	Station 2	Station 3	Station 4	Station 5	Station 7	Station 10	Station 14	Station 15
BLS HCP			4	2				
HS FA, CPR & AED				1			1	
HS CPR & AED				1			1	
HS FA				1			1	
ACLS Renewal			2	1				
PALS Renewal				1				

Clackamas Fire Station Enrollment by Location								
Class Type	Jun-19							
	Station 2	Station 3	Station 4	Station 5	Station 7	Station 10	Station 14	Station 15
BLS HCP			51	29				
HS FA, CPR & AED				10			11	
HS CPR & AED				5			3	
HS FA				1			1	
ACLS Renewal			17	7				
PALS Renewal				8				

Clackamas Fire Student Evaluation Summary -- June 2019					
	1 (Strongly Disagree)	2 (Disagree)	3 (Neutral)	4 (Agree)	5 (Strongly Agree)
Overall this course met my expectations:	1	2	3	4	5
			1	6	136
The program was relative to my work and extended my knowledge:				4	139
Adequate supply of equipment that was clean and in good working order:				4	139
Method of presentation enhanced my learning experience:		1		6	136
Classroom environment was conducive to learning:			1	7	135
Instructor(s) provided adequate and helpful feedback:			1	2	140
Student's rating of the instructor's overall effectiveness:			1	1	141
Student would refer a friend/colleague to take the same course:					
				Yes	No
				143	



CASCADE
TRAINING CENTER

Cascade Healthcare Services, LLC



**Clackamas Fire District #1
Community CPR and First Aid Programs
Student Enrollment and Course Evaluation Summary**

Comments from Clackamas Fire Student Evaluations -- June 2019

Great course, great instructor!

Thank you!

Excellent teacher, helpful, very knowledgeable.

Bubba was very very sweet and helpful!

Didn't find the software as helpful as instructor, video-based course is silly, just present.

She was very straight forward and to the point. Made things easy to learn.

Excellent!

Great explanation of "why".

Thank you!!

Awesome teaching!

Thank you!

Always happy w/ Cascade Training Courses & instructors!

Great class, thank you!

Excellent instructor!

Excellent flow & excellent teaching of heart block!

Instructor was great!

Always love taking my re-certs from Cascade. They make it easy, fast and non-intimidating.

Thank you!

Very interactive and present.

Very efficient & knowledgeable.

Excellent instructions & no BS!

Good instruction and setup.

Very thorough.

Victoria, you were excellent in teaching real life skills instead of just textbook answers. The tips you gave were really nice.

Enjoyed the class, Victoria was very clear and a great instructor.

Thank you!

Love that there were no videos! I always thought that they were not needed. Very efficient & to the point.

Good teacher.

Really enjoyed this presentation.

Denise's classes are great!

Thanks so much! You always do a great job!

Thank you!

Hope to see you again in 2 years.

Thank you! Great course!

Great location!

Good balance of pacing & thoroughness.

I liked the class being straight to the point.

Great class, great instructor with extra comments that definitely help.

Great class!

Great instructor!

Thank you.

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Health and Wellness Manager Heather Goodrich

Re: Wellness Division Monthly Report – June 2019

The following summary of work includes those activities completed by Clackamas Fire Wellness Staff:

- Jennifer Adams, the part-time temp labor District Athletic Trainer since 2006 resigned. Matt Alvarez, who shared the half-time temp labor position since July 2018, is now half time by himself.
- Baseline pre-physicals for volunteer recruit candidates. (24 people)
- Annual DOT/Fleet/Facilities/Logistics pre-physical testing. (2 people)
- Fasting blood draws/blood pressure and resting heart rate testing for administrative staff. (10 people)
- Immunizations were provided to volunteer firefighters. (16 people)
- Annual hearing testing and hearing conservation training for Fleet and Facilities staff. (2 people)
- Coordinated baseline NFPA 1582 physicals, chest x-rays, treadmills and drug screens for baseline volunteer suppression recruits. (11 people)
- Coordinated annual NFPA 1582 and respirator clearances without a physical for career firefighters. (6 people)
- Coordinated annual NFPA 1582 physicals for Clackamas Support Volunteers. (1 person)
- Coordinated DOT bi-annual physicals for Fleet/Facilities/Logistics staff (3 people)
- Medical testing performed (labs, TB, etc.) outside the baseline and annual testing. (3 people)
- Purchased and installed a new audiometer. The last time we bought an audiometer was 2001.
- IAFF/IAFC complete annual fitness testing for career firefighters. (2 people)
- Functional Movement Screen performed on career firefighters. (15 people)
- Submaximal treadmill tests and flexibility for career firefighters. (13 people)
- IAFF/IAFC complete annual fitness testing for suppression volunteer firefighters. (14 people)
- Seven site skinfold testing was performed on career firefighters. (17 people)
- On-site injury consultations by the Athletic Trainers. (Saw 34 people for 39 injury consultations- 59 total visits).

- Functional Movement Screen follow up and corrective exercises were given to career firefighters. (92 people)
- Processed and provided follow-up for on-the-job injury reports and for Safety Committee. Three injury reports were submitted with one of the three turning into a workers' compensation claim.
- District Athletic Trainer followed up with the three injury reports submitted that were due to a musculoskeletal injury.
- Coordinated Fit for Duty physicals for injured volunteer firefighters returning to duty. (1 person)
- "Pre-Incident Education" presentation onsite for 29 career firefighter crews. (106 participants)
- Provided requested health information and consultations to 8 firefighters and staff.
- Organized a two day Individual Crisis Intervention training for new career, volunteer and staff peer supporters. (9 people)
- Met with the Occupational Health and Wellness Manager of TVF&R to share program information.
- Created wellness programming and recorded a webinar for "Safety Stand Down Week" June 16th-22nd.
- Created and sent out monthly Wellness Update and Health Insurance Newsletter.
- Distributed EAP Employee Newsletter and EAP Supervisor Newsletter by email.
- Staff attended Safety Committee, Health Insurance Committee, Senior Staff, Organization Development, Training Division, BOLD Planning and Accreditation meetings.

Respectfully submitted,

Health and Wellness Manager Heather Goodrich



Clackamas Fire District #1

Wellness Update

June 2019

Issue 226

Health Question of the Month

Q: How do I choose a healthy yogurt?

A: Given the most prominent yogurt choices on the market today, the first criterion should be the amount of added sugar. The best option is to choose plain, unflavored yogurt and customize it to your personal preferences by adding fresh, frozen or dried fruit and/or flavorings such as vanilla and cinnamon. The other criterion are personal preference. Greek and Scandinavian-style yogurts are creamier and have more protein. Nonfat yogurt has about half the calories as full-fat yogurt.

Wellness News

- The week of June 16-22 is Safety Stand Down. The theme for this year's events is "Reduce Your Exposure: It's Everyone's Responsibility."
- Athletic Trainer, Matt Alvarez, has a new cell phone number. He can be reached at: 971-266-7538



In this issue

Smoke Exposure Heightens Wildfire Risk [P.1](#)

Cardiorespiratory Fitness=Longer Life [P.2](#)

I Have WHAT??? Oh That. [P.2](#)

Exercise of the Month: Ski Abs [P.3](#)

Healthy Recipe: Black Bean Sweet Potato [P.4](#)

STUDY: SMOKE EXPOSURE HEIGHTENS MORTALITY RISK FOR WILDLAND FIREFIGHTERS

A first-of-its-kind study reveals the increased risks of lung disease and cardiovascular mortality for wildland firefighters due to smoke exposure.

In spite of numerous studies confirming that yes, there is smoke where wildland firefighters work, there has been little in the literature that quantifies the effects on a person's health. A new study published in August, 2017 contains a preliminary analysis addressing that question.

It is titled *Wildland Fire Smoke Health Effects on Wildland Firefighters and the Public – Final Report to the Joint Fire Science Program* and was published in the journal *Environmental Research*.

Firefighters carried air sampling devices during their shifts to record measurements of smoke exposure. Researchers used that data to extrapolate health risks. A five-year career with short fire seasons increased the risk of dying from lung cancer by 8 percent, and the risk of cardiovascular mortality by 16 percent. For 25-year-long careers and longer seasons, those numbers climbed past 30 percent.

Kathleen Navarro of the U.S. Forest Service is the lead author of the study. She says, "We're seeing an increase in the number of wildfires each year with a longer fire season... and that there is potential for adverse long term health outcomes. We need to start thinking about ways to reduce exposure to bring that risk down."

Those ways could include minimizing "mop up" activities after a fire is contained, limiting shift length, or rotating crews more often. Navarro says, "Maybe you don't have a firefighter just standing there eating the smoke, you only send them in at certain interval times to check and make sure the fire hasn't crossed the line."

She also adds the study likely underestimates health risks because it focuses on wildfires. For future research, she wants to look at prescribed burns as well.

The U.S. Forest Service was asked about their views on the effects of smoke and the long term plans on the subject. Their reply is below.

"The health and safety of wildland firefighters is the top priority of the USDA Forest Service in wildland fire management," said Shawna Legarza, Director, Fire and Aviation Management, USDA Forest Service. "The agency has been working for several years with leading experts across the country to understand and further study the short and long term impacts of wildland fire smoke on firefighter health. The USDA Forest Service has guidelines in place to reduce the exposure of wildland firefighters to smoke on the fireline. Once this [2017] study is peer reviewed and a final report is published, we will review it carefully and determine measures that are needed to implement the findings."

Source: www.wildfiretoday.com

Excessive Alcohol Use Accelerates Aging

The more alcohol people drink, the more their cells appear to age, according to a recent study. Researchers found that subjects identified as heavy drinkers had shortened telomere lengths. Heavy alcohol use is defined as binge drinking (consuming four or more beverages on the same occasion) for five or more days in a month.

Telomeres, the protein caps on the end of human chromosomes, are markers of aging and overall health. Every time a cell replicates, a tiny bit of telomere is lost, so they get shorter with age. But some groups may have shorter telomeres for reasons other than aging.

This study showed that heavy drinkers have a shortened telomere length, which means heavy drinking causes biological aging at a cellular level. This places them at a greater risk for age-related illnesses such as cardiovascular disease, diabetes, cancer and dementia.

Source: *UCLA Health, Volume HY 18H*

Better Cardiorespiratory Fitness Leads to Longer Life



Cleveland Clinic researchers have found that better cardiorespiratory fitness leads to longer life.

Researchers retrospectively studied 122,007 patients who underwent exercise treadmill testing at Cleveland Clinic between Jan. 1, 1991, and Dec. 31, 2014, to measure all-cause mortality relating to the benefits of exercise and fitness.

The study found that increased cardiorespiratory fitness was directly associated with reduced long-term mortality, with no limit on the positive effects of aerobic fitness.

"Aerobic fitness is something that most patients can control. And we found in our study there is no limit to how much exercise is too much," said Wael Jaber, M.D., Cleveland Clinic cardiologist and senior author of the study. "Everyone should be encouraged to achieve and maintain high fitness levels."

Study design and results

The scale he refers to is a cohort of 122,007 consecutive adults (mean age, 53.4 years) referred for symptom-limited exercise treadmill testing at Cleveland Clinic from 1991 through 2014. Median follow-up was 8.4 years, yielding 1.1 million person-years of observation.

Based on their treadmill test results, patients were stratified by age- and sex-matched cardiorespiratory fitness levels into five performance groups:

- Low (< 25th percentile)
- Below average (25th-49th percentile)
- Above average (50th-74th percentile)
- High (75th-97.6th percentile)
- Elite (\geq 97.7th percentile)

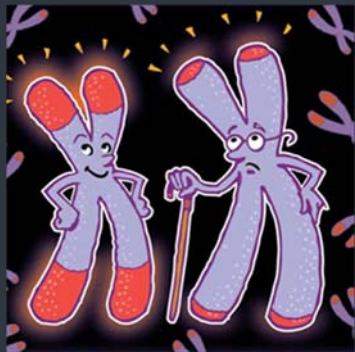
Risk-adjusted all-cause mortality — the primary outcome measure — was found to be inversely proportional to cardiorespiratory fitness, with statistically significant differences between each increment in fitness level.

Among other notable findings:

- The increase in all-cause mortality associated with each increment of reduced fitness (e.g., below average vs. above average) was comparable to or greater than that of traditional clinical risk factors such as coronary artery disease, smoking and diabetes.
- The dose-related mortality benefit from fitness was observed in both sexes, in all age groups, and regardless of history of coronary artery disease or other risk factors.
- The magnitude of benefit was striking, as elite fitness was associated with an 80 percent reduction in mortality risk relative to low fitness. It is important to note that the study analyzed findings over a large population, and individual patients should always check with their healthcare provider before starting an exercise program.

"These findings illustrate the importance of aerobic fitness as a powerful, modifiable indicator of long-term mortality," says Dr. Jaber. "Overall, increases in fitness were associated with reductions in all-cause mortality at any level, with no evidence of a plateau effect."

Source: www.consultqd.clevelandclinic.org





I Have WHAT??? Oh, that.

Medical names often have Greek or Latin roots, and the complicated words can make relatively minor conditions and normal bodily functions sound more ominous than they are. Fortunately, they also go by simpler, more straightforward names. Here are five examples. . . see if you can figure them out!

Borborygmi

- **Hint:** You're likely to become aware of this if you haven't eaten in a while.
- **Translation:** Stomach growling. From the Greek *borborugmo*, meaning gurgling or rumbling, the noises you hear—which actually originate in the intestines, not the stomach—indicate that things are moving in the digestive tract as they should be.

External hordeolum

- **Hint:** This lump can be an eyesore, literally and figuratively.
- **Translation:** A sty. Derived from the Latin *hordeolus* (*hordeum* meaning "barley" and *ulus* meaning it has the appearance of), this infection—which results in a lump that might resemble an individual grain of barley—occurs when bacteria get into an oil or sweat gland in the eyelid.

Horripilation

- **Hint:** You may experience this when you are cold, frightened, or have an emotional experience.
- **Translation:** Goosebumps, also called gooseflesh. From the Latin *horrire* ("to stand on end") and *pilus* ("hair"), and the phenomenon occurs when the tiny muscles at the bottom of hair follicles contract. In furry mammals, this causes hair to "stand on end," making the animal appear larger to scare off predators. In humans, it is a "vestigial reflex" (it no longer serves a purpose) and instead just makes skin look temporarily bumpy and rough.

Solar lentigines

- **Hint:** Most people will develop them as they get older, especially if they are fair-skinned and have had a lot of sun exposure.
- **Translation:** Age (or liver) spots. From the Latin *lens* (lentils), lentigines are flat, well-defined skin discolorations. Age spots are harmless, though they make skin look older.

Veisalgia

- **Hint:** You may have had one after a big celebration.
- **Translation:** Hangover. From the Norwegian word *kveis* ("discomfort following overindulgence"), this is your body's response to the breakdown products of alcohol, with symptoms such as headache, dry mouth, nausea, muscle aches and dizziness.

Source: UC Berkeley Wellness Letter, April 2019

Diving into Farmed Fish

What is aquaculture?

Aquaculture, or "fish farming," is the process of breeding, raising, and harvesting animals in all types of water environments, such as ponds, rivers, lakes and oceans. Today, aquaculture provides the world with 148 million tons of fish per year, according to the Food and Agriculture Association. The U.S. is a minor global aquaculture producer; most of it comes from China (62%). About 600 types of aquatic species are raised in farms around the world, but the leading import to the U.S. is shrimp, followed by Atlantic salmon, tilapia, and shellfish (scallops, mussels, clams, and oysters.)

Shopping for the best farmed fish.

The environmental impact of fish farming varies widely, depending on the methods used. Just like any other farming, there are good producers and bad producers. Fortunately, certification programs may offer consumers some guidance.

Seafood Watch. This Monterey Bay Aquarium program helps consumers choose sustainable seafood—both farmed and wild. Their recommendations include: "Best Choices," "Good Alternatives," and "Avoid." Search for specific fish at seafoodwatch.org.

Aquaculture Stewardship Council. The ASC label means fish comes from a certified, responsible aquaculture source.



Source: Environmental Nutrition, Vol EN18

Exercise of the Month

Ski Abs

This exercise is very effective for the abs and core.

- Start in a push-up position with hands under the shoulders, feet together, and core engaged. Keep your head and neck in a neutral position. Don't crunch your neck or hunch your shoulders up around your ears.
- Bend your knees and jump your feet to the left side of the body, trying to bring your knees to the outside of your left elbow. Hop feet back into push-up position.
- Repeat the move, alternating sides for 30 seconds.





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Recipe of the Month: Black Bean-Smothered Sweet Potatoes

For a quick and satisfying meal, its hard to beat a sweet potato zapped in the microwave. The fragrant filling of beans and tomatoes adds protein, making it a nutritionally complete entrée. Be sure to eat the potato skin; it's full of fiber!

INGREDIENTS

- ❑ 2 medium sweet potatoes
- ❑ 1 15-ounce can black beans, rinsed
- ❑ 1 medium tomato, diced
- ❑ 1/2 tsp extra-virgin olive oil
- ❑ 1/2 tsp ground cumin
- ❑ 1/2 tsp ground coriander
- ❑ 2 TB sour cream
- ❑ 2 TB chopped fresh cilantro



Ken Burris

INSTRUCTIONS

1. Prick sweet potatoes with a fork in several places. Microwave on High until tender all the way to the center, 12 to 15 minutes. (Or, place in a baking dish and bake at 425° until tender all the way to the center, about 1 hour.)
2. Meanwhile, combine beans, tomato, oil, cumin, coriander and salt in a medium microwave-safe bowl; microwave on High until just heated through, 2 to 3 minutes.
3. When just cool enough to handle, slash each sweet potato lengthwise, press open to make a well in the center and spoon the bean mixture into the well. Top each with a dollop of sour cream and a sprinkle of cilantro.

Nutrition Facts:

Servings: 2

Serving Size: 1 potato, half of bean mixture

Amount Per Serving:

Calories: 309
Total Fat: 7g (2g saturated)
Carbohydrate: 52g
Fiber: 13g
Protein: 11g
Sodium: 492mg
Potassium: 1020mg

Source: www.webmd.com

DID YOU KNOW?

Bananas can help improve your mood! A banana has approximately 30% of your daily recommended intake of vitamin B6. Vitamin B6 helps the brain produce serotonin, which is considered a mood stabilizer. Serotonin impacts your motor skills and emotions. It is also the chemical that helps you sleep and digest food. Eating a banana can help relieve depression and anxiety by stimulating the serotonin levels in your body.

Emergency Services

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Finance Director Christina Day

Re: Financial Services Report – May 2019

Below are a few highlights of activities in Financial Services for the month of June 2019.

- After a salary classification review, Anh Le has been promoted from Senior Accountant to Accounting Manager to more accurately reflect her responsibilities.
- Budget
 - The Board of Directors adopted the FY2019-20 budget as presented at the June 17, 2019 meeting. Staff has filed all reports and tax certifications necessary to begin FY2019-20.
 - The Board of Directors also adopted a FY2018-19 supplemental budget as presented at the June 17, 2019 meeting. These budget changes have been implemented in Munis.
 - Finance Director Day continues to closely monitor FY2018-19 year-end spending estimates.
 - Staff will begin formatting the budget document for submittal to the County Clerks and GFOA award program after adoption.
- Year-End
 - Finance, Logistics and Data Management staff successfully coordinated the many activities and actions necessary to close the old fiscal year and open a new year in Munis.
 - Finance and Logistics staff conducted a physical inventory count on July 1 as part of the year-end process as well.
- Feasibility Study
 - Finance Director Day continued reviews of the draft financial section of the Feasibility Study and worked with the consultants to make changes as needed.
- GEMT
 - Finance Director Day and Accounting Manager Le have been working with the PFG consultants to provide information needed for the first Ground Emergency Medical Transport (GEMT) billing due July 30, 2019 for FY2018. The information for the second GEMT billing (for FY2019) is due by November 30, 2019 as well.

- Ambulance transport billing
 - Finance staff have been taking steps to transition the third-party billing service from CCMBS to EF Recovery effective July 1, 2019.
- Cost Recovery
 - Finance Director Day will be working with staff and EF Recovery to draft a master fee schedule for use in cost recovery efforts, pursuant to Ordinance 18-01 District Cost Recovery Fees. The schedule will be a pre-calculated iteration of the policy directives in order to standardize and display rates in a single place.

Looking ahead

- July 2019 – Year End & Audit Preparation for FY2018-19 audit process.
- July 1, 2019 – Happy New (Fiscal) Year!
- July 12, 2019 – Deadline to file budget documents and certify tax levies
- August 30, 2019 – Last day to pay invoices with FY2018-19 funds
- September 1, 2019 – FY2018-19 closed
- September 30 – October 4, 2019 – Audit fieldwork

Respectfully submitted,

Finance Director Christina Day

FINANCIAL REPORT – Period ending June 30, 2019 (FY2018-19)

General Fund 10

As of June 30, 2019, Fiscal Year 2018-19 is 100% complete.

Following is a summary of financial activity through June 30, 2019:

Revenues: The General Fund has received \$53,641,564 in property tax revenues from both current and prior year's taxes. These funds were transferred to the Local Government Investment Pool by the Treasurer's Office. Ambulance Transport is tracking under the adjusted budget, but over the original budget, generating revenues at 90.7% of the adjusted budget before the costs of collection are netted out. A total of \$928,797 has been billed for conflagration reimbursements, and is included in total revenues as well. This fund has received \$586,274 in interest revenues to date. Additional revenues from contracts, interest, and other sources total another \$2,340,973.

Expenditures: The General Fund has actual expenditures (excluding encumbrances and depreciation expense) in the following categories through June 30, 2019:

Category:	% of Budget Used
Salaries & Benefits	99.5% of Adjusted Budget
Materials & Services	91.9% of Adjusted Budget
Capital Outlay	71.7% of Adjusted Budget

Equipment Reserve Fund 20

Total expenditures in this fund equal \$511,799. This fund has received \$2,266 in interest and \$827,886 in surplus sales revenues to date.

Capital Projects Fund 30

Total expenditures in this fund equal \$3,257,749 or 31% of the adjusted budget, through June 2019. Expenditures to date include mortgage loan payments for the Fleet/Logs site and architectural services, and \$30,300 in debt issuance costs for the direct bank loan. This fund has received \$13,919 in interest revenues to date, and \$7 million in direct loan proceeds. In June, the District made a debt service payment of \$253,294 to Key Bank.

Enterprise Fund 40

Total expenditures in this fund equal \$4,028 through June 2019. There is no expenditure for this Fund in June 2019. This fund has received \$4,379 in grant revenues, primarily for the Winter Warming Drive.

Debt Service Fund 50

This fund has received \$2,116,197 in property tax revenues this year, along with \$10,691 in interest earnings. Total FY2018-19 expenditures in this fund total \$1,969,000.

Bond Construction Fund 60

Bond project-related construction costs total \$6,005,437 thus far in FY 2019, with expenditures currently at 98% of the adjusted budget (excluding funds encumbered).

PERS Reserve Fund 70

There has been a transfer out to the General Fund of the budgeted \$365,000, and no other expenditures in this fund For FY2019. The fund has received \$8,066 in interest revenues.

Investment Activity

Short-term Investment Portfolio

The table below indicates the balances of cash accounts as of June 30, 2019.

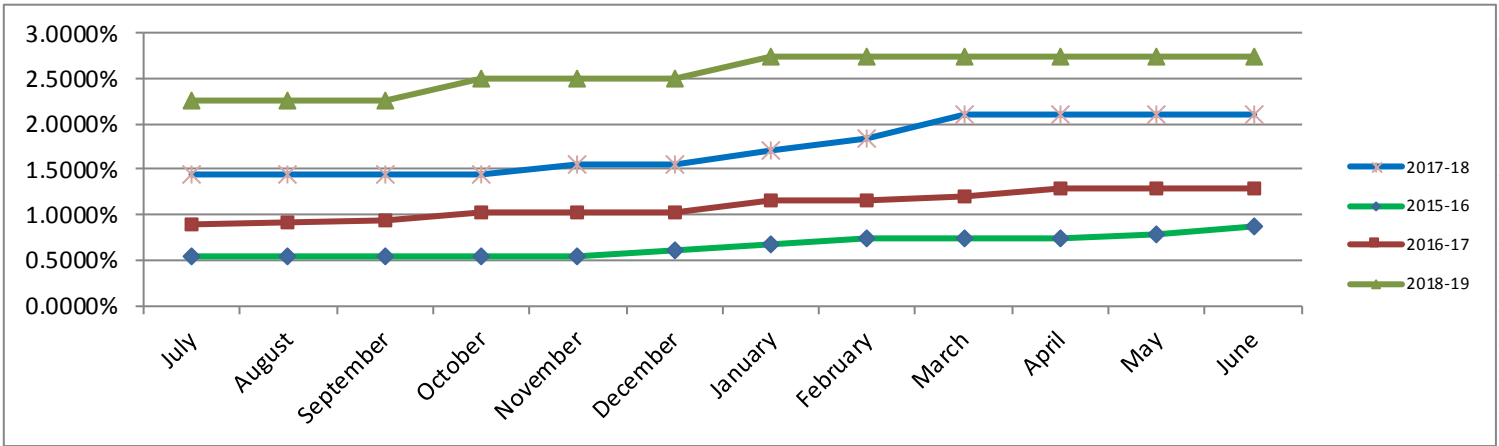
Short-term Investments as of June 30, 2019	
Local Government Investment Pool	\$24,325,578.94
Key Bank Checking	\$1,670,637.71
Third Party Trust	\$3,000
TOTAL:	\$ 25,999,216.65

The Oregon LGIP interest rate remained at 2.75% through June 30, 2019.

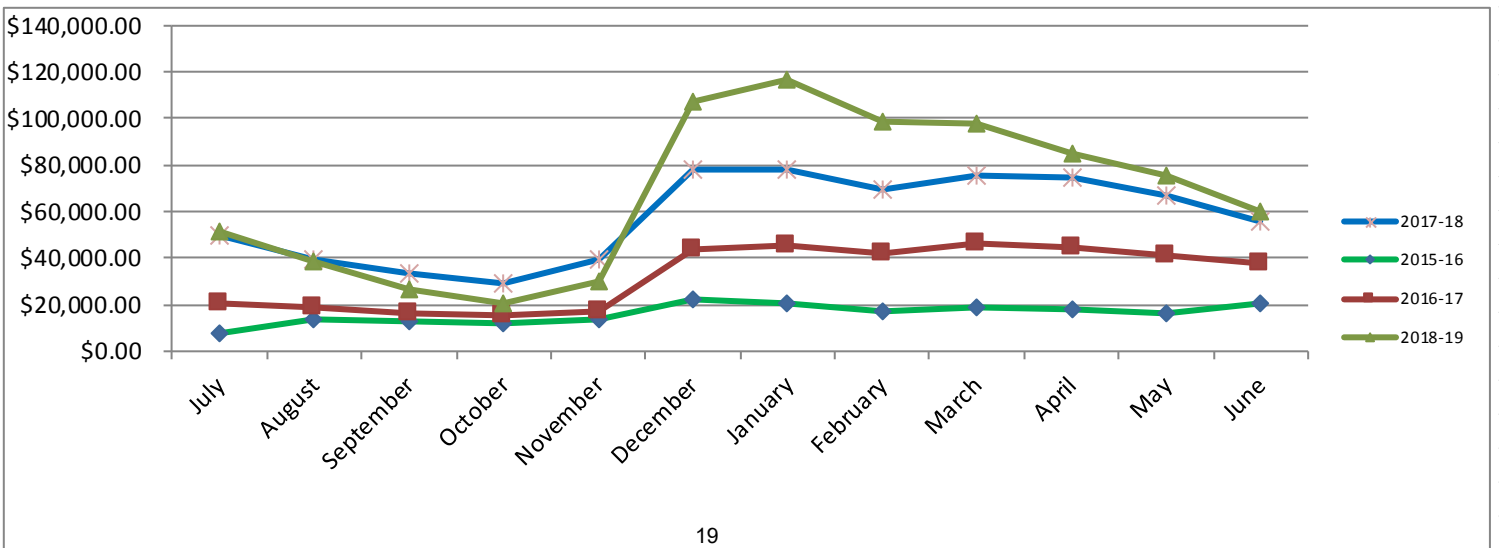
Clackamas County Fire District No. 1			
LGIP Monthly Interest Rate Averages			Monthly Earnings LGIP
June	2018	2.100%	\$56,089.82
July	2018	2.250%	\$51,012.96
August	2018	2.250%	\$38,644.25
September	2018	2.250%	\$26,261.52
October	2018	2.500%	\$20,752.06
November	2018	2.500%	\$30,260.04
December	2018	2.500%	\$107,167.48
January	2019	2.750%	\$117,102.43
February	2019	2.750%	\$98,288.24
March	2019	2.750%	\$97,917.45
April	2019	2.750%	\$84,486.84
May	2019	2.750%	\$75,103.92
June	2019	2.750%	\$59,889.29

Clackamas Fire District #1
 LGIP Interest Rates and Revenue

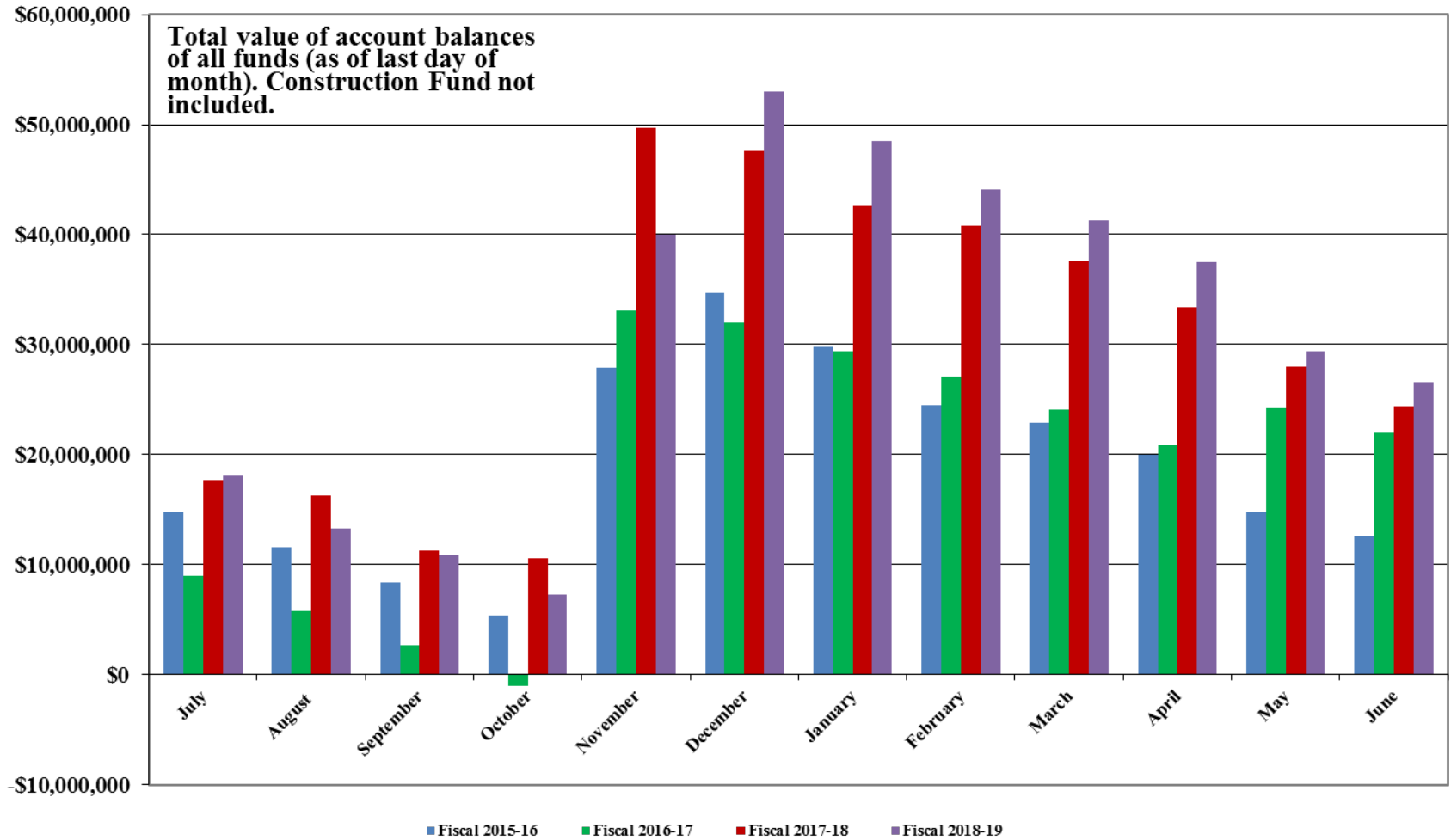
Interest Rates - Fiscal 2015-16 to Present



Interest Revenue - Fiscal 2015-16 to Present



Clackamas County Fire District #1 Account Balances by Month





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Clackamas Fire District
YEAR-TO-DATE BUDGET REPORT

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JOURNAL DETAIL 2019 1 TO 2019 12

ACCOUNTS FOR: 10 General Fund ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
<u>00 Beg Fund Bal</u>						
9995 Beg Fund Bal						
-17,719,684.00	416,487.00	-17,303,197.00	0.00	0.00	-17,303,197.00	.0%
TOTAL Beg Fund Bal						
-17,719,684.00	416,487.00	-17,303,197.00	0.00	0.00	-17,303,197.00	.0%
<u>01 Tax Revenues</u>						
4450 Current Year Prop Taxes						
-51,767,496.00	0.00	-51,767,496.00	-51,792,303.75	0.00	24,807.75	100.0%
4455 Prior Year Prop Taxes						
-1,135,213.00	0.00	-1,135,213.00	-1,849,260.41	0.00	714,047.41	162.9%
4460 Other Taxes						
-8,000.00	0.00	-8,000.00	0.00	0.00	-8,000.00	.0%
TOTAL Tax Revenues						
-52,910,709.00	0.00	-52,910,709.00	-53,641,564.16	0.00	730,855.16	101.4%
<u>03 Interest</u>						
4490 Investment Interest						
-275,000.00	-265,000.00	-540,000.00	-586,273.76	0.00	46,273.76	108.6%
TOTAL Interest						
-275,000.00	-265,000.00	-540,000.00	-586,273.76	0.00	46,273.76	108.6%
<u>04 Other Revenues</u>						
4500 Contract Revenue						
-312,638.00	-78,548.00	-391,186.00	-315,317.76	0.00	-75,868.24	80.6%
4510 ASA Revenue						
-130,944.00	0.00	-130,944.00	-120,032.00	0.00	-10,912.00	91.7%
4512 Medical Supply Reimb						
-70,000.00	0.00	-70,000.00	-90,706.00	0.00	20,706.00	129.6%



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ACCOUNTS FOR: 10 General Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
4538 Service Cost Recovery							
-80,000.00		0.00	-80,000.00	-37,518.29	0.00	-42,481.71	46.9%
4539 Conflagration Reimbursement							
-305,000.00		-627,451.00	-932,451.00	-928,796.93	0.00	-3,654.07	99.6%
4541 Gain/Loss on Inventory Sales							
0.00		0.00	0.00	-162,758.78	0.00	162,758.78	100.0%
4542 Sale of Goods/Services/Eqpt							
0.00		0.00	0.00	494.11	0.00	-494.11	100.0%
4543 Gain/Loss on Fixed Assets							
0.00		0.00	0.00	523,298.89	0.00	-523,298.89	100.0%
4545 Other Post-Employ Bene Revenue							
-426,420.00		0.00	-426,420.00	-484,566.53	0.00	58,146.53	113.6%
4560 Grant Revenue							
-476,104.00		-226,661.00	-702,765.00	-376,481.78	0.00	-326,283.22	53.6%
4570 Transportation Response Revenue							
-525,000.00		-100,000.00	-625,000.00	-566,574.08	0.00	-58,425.92	90.7%
4571 Other Revenues							
-317,590.00		-115,732.00	-433,322.00	-345,810.82	0.00	-87,511.18	79.8%
TOTAL Other Revenues							
-2,643,696.00		-1,148,392.00	-3,792,088.00	-2,904,769.97	0.00	-887,318.03	76.6%
<u>05 Transfers In</u>							
4610 Transfers from other Funds							
-370,000.00		0.00	-370,000.00	-365,000.00	0.00	-5,000.00	98.6%
TOTAL Transfers In							
-370,000.00		0.00	-370,000.00	-365,000.00	0.00	-5,000.00	98.6%
<u>50 Salaries</u>							
5501 Fire Chief							
189,344.00		0.00	189,344.00	189,346.74	0.00	-2.74	100.0%
5503 Deputy Chief							
347,420.00		0.00	347,420.00	347,438.26	0.00	-18.26	100.0%
5504 Division Chief							
631,676.00		-78,959.00	552,717.00	400,800.17	0.00	151,916.83	72.5%
5505 Battalion Chief							
1,675,486.00		109,391.00	1,784,877.00	1,915,635.26	0.00	-130,758.26	107.3%



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Clackamas Fire District
YEAR-TO-DATE BUDGET REPORT

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ACCOUNTS FOR: 10 General Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
5506 Exempt Staff Group	1,754,250.00	-59,342.00	1,694,908.00	1,700,609.43	0.00	-5,701.43	100.3%
5507 Fire Inspectors	422,374.00	11,896.00	434,270.00	439,851.83	0.00	-5,581.83	101.3%
5508 Deputy Fire Marshal Captain	543,049.00	-192,746.00	350,303.00	325,846.49	0.00	24,456.51	93.0%
5509 Deputy Fire Marshall Lieutenan	0.00	206,090.00	206,090.00	211,086.66	0.00	-4,996.66	102.4%
5510 Captain	2,471,025.00	61,787.00	2,532,812.00	2,414,602.68	0.00	118,209.32	95.3%
5512 Lieutenant	3,606,584.00	172,730.25	3,779,314.25	3,745,431.76	0.00	33,882.49	99.1%
5515 Apparatus Operator	5,122,520.00	135,990.00	5,258,510.00	5,204,284.28	0.00	54,225.72	99.0%
5520 Fire Fighter	7,091,676.00	160,920.00	7,252,596.00	7,289,691.12	0.00	-37,095.12	100.5%
5525 Paramedic	226,348.00	0.00	226,348.00	235,662.22	0.00	-9,314.22	104.1%
5530 Non-exempt Staff Group	1,777,905.00	-23,620.25	1,754,284.75	1,729,151.70	0.00	25,133.05	98.6%
5535 Other Employee	73,982.00	0.00	73,982.00	74,170.24	0.00	-188.24	100.3%
5540 Temporary Labor	72,960.00	0.00	72,960.00	62,134.25	0.00	10,825.75	85.2%
5545 Premium Pay	391,158.00	26,482.00	417,640.00	427,687.54	0.00	-10,047.54	102.4%
5550 Conflagration Labor	0.00	417,103.00	417,103.00	496,905.00	0.00	-79,802.00	119.1%
5555 School Replacement	30,000.00	0.00	30,000.00	26,954.37	0.00	3,045.63	89.8%
5560 Operational Replacement	3,700,000.00	1,749,190.00	5,449,190.00	5,217,746.35	0.00	231,443.65	95.8%
5562 Vacation Buyback	65,000.00	0.00	65,000.00	69,358.88	0.00	-4,358.88	106.7%
5563 Retirement/Separation Vacation	350,000.00	0.00	350,000.00	435,428.65	0.00	-85,428.65	124.4%
5564 Other Leave Buyback	0.00	0.00	0.00	1,083.10	0.00	-1,083.10	100.0%
5600 Overtime	459,000.00	32,915.00	491,915.00	518,831.27	0.00	-26,916.27	105.5%
TOTAL Salaries	31,001,757.00	2,729,827.00	33,731,584.00	33,479,738.25	0.00	251,845.75	99.3%

60 Benefits



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ACCOUNTS FOR: 10 General Fund ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
6620 SS/Medicare 2,372,460.00	54,136.00	2,426,596.00	2,345,917.20	0.00	80,678.80	96.7%
6640 Tri-Met Taxes 186,075.00	4,265.00	190,340.00	198,740.48	0.00	-8,400.48	104.4%
6656 PERS Employer 5,658,996.00	168,857.00	5,827,853.00	6,194,139.69	0.00	-366,286.69	106.3%
6667 PERS Bond Payment 1,798,545.00	0.00	1,798,545.00	1,797,517.53	0.00	1,027.47	99.9%
6670 Deferred Compensation 583,382.00	10,907.00	594,289.00	516,823.99	0.00	77,465.01	87.0%
6675 Unemployment 5,000.00	0.00	5,000.00	8,385.89	0.00	-3,385.89	167.7%
6680 Life Insurance 45,000.00	0.00	45,000.00	38,061.82	0.00	6,938.18	84.6%
6685 Conflagration Benefits 0.00	191,397.00	191,397.00	191,395.00	0.00	2.00	100.0%
6690 Café Plan Benefits 3,973,908.00	0.00	3,973,908.00	3,889,345.72	0.00	84,562.28	97.9%
6691 PEHP 336,000.00	0.00	336,000.00	315,456.00	0.00	20,544.00	93.9%
6692 Other Post-Employ Benefits 675,000.00	0.00	675,000.00	548,930.01	0.00	126,069.99	81.3%
6693 Health Trust 296,337.00	7,076.00	303,413.00	241,280.00	0.00	62,133.00	79.5%
6700 Floater Allowance 0.00	0.00	0.00	45.00	0.00	-45.00	100.0%
6701 Vehicle Allowance 11,216.00	0.00	11,216.00	11,020.32	0.00	195.68	98.3%
6702 Tool Allowance 6,000.00	0.00	6,000.00	6,000.00	0.00	0.00	100.0%
6703 Cell/Tech Allowance 3,400.00	0.00	3,400.00	6,925.00	0.00	-3,525.00	203.7%
6705 Workers Compensation 730,565.00	0.00	730,565.00	764,718.14	0.00	-34,153.14	104.7%
TOTAL Benefits 16,681,884.00	436,638.00	17,118,522.00	17,074,701.79	0.00	43,820.21	99.7%
<hr/>						
70 Materials and Servic						
7007 Depreciation Expense 0.00	0.00	0.00	44,444.45	0.00	-44,444.45	100.0%



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ACCOUNTS FOR: 10 General Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
7010 Election Costs	30,000.00	0.00	30,000.00	31,437.62	0.00	-1,437.62	104.8%
7015 Meeting Expense	27,203.00	0.00	27,203.00	20,531.11	0.00	6,671.89	75.5%
7030 Civil Service Exam Expense	10,500.00	0.00	10,500.00	10,801.55	0.00	-301.55	102.9%
7035 Bank Charges	15,000.00	0.00	15,000.00	15,489.21	0.00	-489.21	103.3%
7040 Dues & Publications	43,843.00	-7,500.00	36,343.00	26,808.13	375.00	9,159.87	74.8%
7045 Awards & Recognitions	37,515.00	-4,851.00	32,664.00	25,689.48	160.00	6,814.52	79.1%
7055 Operating Supply	224,297.00	210,678.00	434,975.00	200,016.49	2,903.32	232,055.19	46.7%
7065 Fire Fighting Supply	80,199.00	-4,976.92	75,222.08	72,446.50	9,382.79	-6,607.21	108.8%
7070 Rescue Supply	41,315.00	-3,475.00	37,840.00	33,063.74	0.00	4,776.26	87.4%
7075 EMS Supply	240,000.00	-12,408.70	227,591.30	245,644.05	0.00	-18,052.75	107.9%
7078 Department Consumables	18,000.00	5.15	18,005.15	21,391.06	106.56	-3,492.47	119.4%
7080 Fuel	226,355.00	5,007.40	231,362.40	271,688.88	7,067.41	-47,393.89	120.5%
7085 Uniform & Protective Eqpt	519,437.00	-110,097.36	409,339.64	322,718.08	14,988.12	71,633.44	82.5%
7090 Office Supplies	29,965.00	1,010.00	30,975.00	17,308.40	39.38	13,627.22	56.0%
7095 Software & Supplies	414,216.00	-25,000.00	389,216.00	379,697.83	10,399.21	-881.04	100.2%
7105 Household Goods	76,246.00	1,250.00	77,496.00	70,651.38	24.28	6,820.34	91.2%
7110 Professional Services	461,350.00	94,600.00	555,950.00	429,276.28	155,409.96	-28,736.24	105.2%
7115 Dispatch Services	1,337,739.00	0.00	1,337,739.00	1,518,737.50	0.00	-180,998.50	113.5%
7116 Utilities - Natural Gas	0.00	0.00	0.00	82,034.32	0.00	-82,034.32	100.0%
7117 Utilities - Electric	0.00	0.00	0.00	170,131.52	0.00	-170,131.52	100.0%
7118 Utilities - Garbage	0.00	0.00	0.00	40,468.74	0.00	-40,468.74	100.0%
7119 Utilities - Water	0.00	0.00	0.00	95,724.32	0.00	-95,724.32	100.0%



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ACCOUNTS FOR: 10 General Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
7120 Utilities - Other	414,385.00	92,364.00	506,749.00	103,771.39	40,062.02	362,915.59	28.4%
7122 Utilities - Telephone	341,000.00	0.00	341,000.00	369,018.89	10,724.63	-38,743.52	111.4%
7130 Insurance - Property/Casualty	244,970.00	0.00	244,970.00	229,910.97	20,264.03	-5,205.00	102.1%
7135 Medical Exams	253,325.00	0.00	253,325.00	220,206.01	22,294.54	10,824.45	95.7%
7140 Schools/Conferences Registrati	146,050.00	-2,500.00	143,550.00	72,560.77	2,514.00	68,475.23	52.3%
7141 Tuition Reimbursement	40,000.00	0.00	40,000.00	44,522.06	0.00	-4,522.06	111.3%
7142 Travel Expense	35,140.00	-1,777.00	33,363.00	37,852.19	0.00	-4,489.19	113.5%
7145 Mileage Reimbursement	6,600.00	43,000.00	49,600.00	43,801.68	0.00	5,798.32	88.3%
7150 Volunteer Fire Fighter Exp	43,000.00	25,732.00	68,732.00	67,075.68	0.00	1,656.32	97.6%
7155 Vehicle Maintenance	422,323.00	49,544.59	471,867.59	360,967.04	10,508.88	100,391.67	78.7%
7160 Equipment Maintenance	140,319.00	-22,790.40	117,528.60	76,827.08	7,371.82	33,329.70	71.6%
7165 Radio Maintenance	40,500.00	-7,000.00	33,500.00	34,987.68	6,352.67	-7,840.35	123.4%
7170 Facility Maintenance	356,578.00	-76,494.63	280,083.37	249,928.91	7,797.62	22,356.84	92.0%
7175 Office Equipment Maintenance	25,340.00	38,000.00	63,340.00	38,671.84	3,697.46	20,970.70	66.9%
7180 Computer & AV Maintenance	34,780.00	-11,000.00	23,780.00	18,202.14	156.00	5,421.86	77.2%
7185 SCBA Maintenance	0.00	0.00	0.00	6,178.00	0.00	-6,178.00	100.0%
7187 Fire Extinguisher Expense	4,000.00	0.00	4,000.00	0.00	0.00	4,000.00	.0%
7190 Training Expense	53,257.00	3,500.00	56,757.00	74,113.11	40.00	-17,396.11	130.7%
7195 Public Education	65,000.00	390.18	65,390.18	55,024.07	0.00	10,366.11	84.1%
7205 Postage & Freight	31,421.00	-874.11	30,546.89	32,210.78	1,236.45	-2,900.34	109.5%
7210 Small Tool, Eqpts & Furnishing	40,700.00	24,500.00	65,200.00	74,117.99	1,047.55	-9,965.54	115.3%
7215 Other Expense	32,000.00	3,514.69	35,514.69	32,998.29	1.00	2,515.40	92.9%
TOTAL Materials and Servic	6,603,868.00	302,350.89	6,906,218.89	6,389,147.21	334,924.70	182,146.98	97.4%



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ACCOUNTS FOR: 10 General Fund ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
<u>80 Capital Outlay</u>						
8825 Fire Fighting Equipment						
88,900.00	-20,001.00	68,899.00	69,964.86	1,451.00	-2,516.86	103.7%
8835 EMS & Rescue Equipment						
30,000.00	-15,000.00	15,000.00	128.45	0.00	14,871.55	.9%
8845 Communications Equipment						
7,000.00	38,000.00	45,000.00	39,150.00	0.00	5,850.00	87.0%
8860 Facility Improvement						
153,460.00	-50,000.00	103,460.00	46,957.03	0.00	56,502.97	45.4%
8870 Furniture, Appliances & Tools						
306,188.00	97,000.00	403,188.00	264,816.61	45,177.75	93,193.64	76.9%
8885 Office Equipment						
40,000.00	-38,000.00	2,000.00	1,670.63	0.00	329.37	83.5%
8890 Computer & AV Equipment						
277,160.00	-10,000.00	267,160.00	176,948.64	2,591.39	87,619.97	67.2%
TOTAL Capital Outlay						
902,708.00	1,999.00	904,707.00	599,636.22	49,220.14	255,850.64	71.7%
<u>90 Transfers Out</u>						
9920 Transfer to Equip Reserve Fund						
250,000.00	-250,000.00	0.00	0.00	0.00	0.00	.0%
9930 Transfer to Cap Proj Fund						
500,000.00	-500,000.00	0.00	0.00	0.00	0.00	.0%
TOTAL Transfers Out						
750,000.00	-750,000.00	0.00	0.00	0.00	0.00	.0%
<u>99 End Fund Balance</u>						
9910 Contingency						
2,226,451.00	-1,262,806.00	963,645.00	0.00	0.00	963,645.00	.0%
9915 Restricted Contingency						
1,000,000.00	0.00	1,000,000.00	0.00	0.00	1,000,000.00	.0%
9999 Unappropriated Ending Fund Bal						
14,752,421.00	-416,487.00	14,335,934.00	0.00	0.00	14,335,934.00	.0%
TOTAL End Fund Balance						
17,978,872.00	-1,679,293.00	16,299,579.00	0.00	0.00	16,299,579.00	.0%



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ACCOUNTS FOR: 10 General Fund ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
TOTAL General Fund 0.00	44,616.89	44,616.89	45,615.58	384,144.84	-385,143.53	963.2%
TOTAL REVENUES -73,919,089.00	-996,905.00	-74,915,994.00	-57,497,607.89	0.00	-17,418,386.11	
TOTAL EXPENSES 73,919,089.00	1,041,521.89	74,960,610.89	57,543,223.47	384,144.84	17,033,242.58	



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ACCOUNTS FOR: 20 Equipment Reserve Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
<u>00 Beg Fund Bal</u>							
9995 Beg Fund Bal	-486,641.00	27,602.00	-459,039.00	0.00	0.00	-459,039.00	.0%
TOTAL Beg Fund Bal	-486,641.00	27,602.00	-459,039.00	0.00	0.00	-459,039.00	.0%
<u>03 Interest</u>							
4490 Investment Interest	-5,000.00	0.00	-5,000.00	-2,265.76	0.00	-2,734.24	45.3%
TOTAL Interest	-5,000.00	0.00	-5,000.00	-2,265.76	0.00	-2,734.24	45.3%
<u>04 Other Revenues</u>							
4540 Sale of Surplus	-20,000.00	-800,000.00	-820,000.00	-827,886.19	0.00	7,886.19	101.0%
TOTAL Other Revenues	-20,000.00	-800,000.00	-820,000.00	-827,886.19	0.00	7,886.19	101.0%
<u>05 Transfers In</u>							
4610 Transfers from other Funds	-250,000.00	250,000.00	0.00	0.00	0.00	0.00	.0%
TOTAL Transfers In	-250,000.00	250,000.00	0.00	0.00	0.00	0.00	.0%
<u>70 Materials and Servic</u>							



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ACCOUNTS FOR: 20 Equipment Reserve Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
7110 Professional Services	0.00	39,250.00	39,250.00	39,250.00	0.00	0.00	100.0%
TOTAL Materials and Servic	0.00	39,250.00	39,250.00	39,250.00	0.00	0.00	100.0%
<hr/>							
80 Capital Outlay							
8805 Fire Apparatus	370,000.00	0.00	370,000.00	374,670.00	0.00	-4,670.00	101.3%
8835 EMS & Rescue Equipment	100,000.00	0.00	100,000.00	0.00	0.00	100,000.00	.0%
8850 Staff Vehicles	100,500.00	-2,602.00	97,898.00	97,879.28	0.00	18.72	100.0%
TOTAL Capital Outlay	570,500.00	-2,602.00	567,898.00	472,549.28	0.00	95,348.72	83.2%
<hr/>							
99 End Fund Balance							
9910 Contingency	25,000.00	-25,000.00	0.00	0.00	0.00	0.00	.0%
9999 Unappropriated Ending Fund Bal	166,141.00	510,750.00	676,891.00	0.00	0.00	676,891.00	.0%
TOTAL End Fund Balance	191,141.00	485,750.00	676,891.00	0.00	0.00	676,891.00	.0%
TOTAL Equipment Reserve Fund	0.00	0.00	0.00	-318,352.67	0.00	318,352.67	100.0%
TOTAL REVENUES	-761,641.00	-522,398.00	-1,284,039.00	-830,151.95	0.00	-453,887.05	
TOTAL EXPENSES	761,641.00	522,398.00	1,284,039.00	511,799.28	0.00	772,239.72	



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ACCOUNTS FOR: 30 Capital Projects Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
<u>00 Beg Fund Bal</u>							
9995 Beg Fund Bal	-3,514,800.00	123,162.00	-3,391,638.00	0.00	0.00	-3,391,638.00	.0%
TOTAL Beg Fund Bal	-3,514,800.00	123,162.00	-3,391,638.00	0.00	0.00	-3,391,638.00	.0%
<u>02 Bond Proceeds</u>							
4472 Bond and Loan Proceeds	0.00	-7,000,000.00	-7,000,000.00	-7,000,000.00	0.00	0.00	100.0%
TOTAL Bond Proceeds	0.00	-7,000,000.00	-7,000,000.00	-7,000,000.00	0.00	0.00	100.0%
<u>03 Interest</u>							
4490 Investment Interest	-14,000.00	0.00	-14,000.00	-13,918.68	0.00	-81.32	99.4%
TOTAL Interest	-14,000.00	0.00	-14,000.00	-13,918.68	0.00	-81.32	99.4%
<u>05 Transfers In</u>							
4610 Transfers from other Funds	-500,000.00	500,000.00	0.00	0.00	0.00	0.00	.0%
TOTAL Transfers In	-500,000.00	500,000.00	0.00	0.00	0.00	0.00	.0%
<u>70 Materials and Servic</u>							



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ACCOUNTS FOR: 30 Capital Projects Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
7020 Debt Interest Expense	0.00	194,500.00	194,500.00	132,368.06	0.00	62,131.94	68.1%
7025 Debt Principal Expense	0.00	167,796.00	167,796.00	120,926.05	0.00	46,869.95	72.1%
7026 Debt Issuance Expense	0.00	35,000.00	35,000.00	30,300.00	0.00	4,700.00	86.6%
TOTAL Materials and Servic	0.00	397,296.00	397,296.00	283,594.11	0.00	113,701.89	71.4%
<hr/>							
80 Capital Outlay							
8860 Facility Improvement	3,921,516.00	5,979,542.00	9,901,058.00	2,974,154.42	2,051,072.19	4,875,831.39	50.8%
TOTAL Capital Outlay	3,921,516.00	5,979,542.00	9,901,058.00	2,974,154.42	2,051,072.19	4,875,831.39	50.8%
<hr/>							
99 End Fund Balance							
9999 Unappropriated Ending Fund Bal	107,284.00	0.00	107,284.00	0.00	0.00	107,284.00	.0%
TOTAL End Fund Balance	107,284.00	0.00	107,284.00	0.00	0.00	107,284.00	.0%
TOTAL Capital Projects Fund	0.00	0.00	0.00	-3,756,170.15	2,051,072.19	1,705,097.96	100.0%
TOTAL REVENUES	-4,028,800.00	-6,376,838.00	-10,405,638.00	-7,013,918.68	0.00	-3,391,719.32	
TOTAL EXPENSES	4,028,800.00	6,376,838.00	10,405,638.00	3,257,748.53	2,051,072.19	5,096,817.28	



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ACCOUNTS FOR: 40 Enterprise Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
<u>00 Beg Fund Bal</u>							
9995 Beg Fund Bal	-17,986.00	-4,932.00	-22,918.00	0.00	0.00	-22,918.00	.0%
TOTAL Beg Fund Bal	-17,986.00	-4,932.00	-22,918.00	0.00	0.00	-22,918.00	.0%
<u>03 Interest</u>							
4490 Investment Interest	-200.00	0.00	-200.00	-132.10	0.00	-67.90	66.1%
TOTAL Interest	-200.00	0.00	-200.00	-132.10	0.00	-67.90	66.1%
<u>04 Other Revenues</u>							
4502 Training Class Revenue	0.00	0.00	0.00	-80.00	0.00	80.00	100.0%
4560 Grant Revenue	0.00	-4,500.00	-4,500.00	-4,379.86	0.00	-120.14	97.3%
4571 Other Revenues	-5,000.00	0.00	-5,000.00	0.00	0.00	-5,000.00	.0%
TOTAL Other Revenues	-5,000.00	-4,500.00	-9,500.00	-4,459.86	0.00	-5,040.14	46.9%
<u>70 Materials and Servic</u>							
7055 Operating Supply	0.00	9,432.00	9,432.00	4,027.90	0.00	5,404.10	42.7%
TOTAL Materials and Servic	0.00	9,432.00	9,432.00	4,027.90	0.00	5,404.10	42.7%
<u>80 Capital Outlay</u>							



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ACCOUNTS FOR: 40 Enterprise Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
8860 Facility Improvement	12,000.00	0.00	12,000.00	0.00	0.00	12,000.00	.0%
TOTAL Capital Outlay	12,000.00	0.00	12,000.00	0.00	0.00	12,000.00	.0%
<hr/>							
90 Transfers Out							
9980 Transfer to General Fund	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00	.0%
TOTAL Transfers Out	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00	.0%
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99 End Fund Balance							
9999 Unappropriated Ending Fund Bal	6,186.00	0.00	6,186.00	0.00	0.00	6,186.00	.0%
TOTAL End Fund Balance	6,186.00	0.00	6,186.00	0.00	0.00	6,186.00	.0%
TOTAL Enterprise Fund	0.00	0.00	0.00	-564.06	0.00	564.06	100.0%
TOTAL REVENUES	-23,186.00	-9,432.00	-32,618.00	-4,591.96	0.00	-28,026.04	
TOTAL EXPENSES	23,186.00	9,432.00	32,618.00	4,027.90	0.00	28,590.10	



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ACCOUNTS FOR: 50 Debt Service Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
<u>00 Beg Fund Bal</u>							
9995 Beg Fund Bal	-216,872.00	163,021.00	-53,851.00	0.00	0.00	-53,851.00	.0%
TOTAL Beg Fund Bal	-216,872.00	163,021.00	-53,851.00	0.00	0.00	-53,851.00	.0%
<u>01 Tax Revenues</u>							
4450 Current Year Prop Taxes	-1,967,928.00	0.00	-1,967,928.00	-2,043,149.14	0.00	75,221.14	103.8%
4455 Prior Year Prop Taxes	-30,000.00	0.00	-30,000.00	-73,047.72	0.00	43,047.72	243.5%
TOTAL Tax Revenues	-1,997,928.00	0.00	-1,997,928.00	-2,116,196.86	0.00	118,268.86	105.9%
<u>03 Interest</u>							
4490 Investment Interest	-2,500.00	0.00	-2,500.00	-10,690.52	0.00	8,190.52	427.6%
TOTAL Interest	-2,500.00	0.00	-2,500.00	-10,690.52	0.00	8,190.52	427.6%
<u>70 Materials and Servic</u>							
7020 Debt Interest Expense	1,049,000.00	0.00	1,049,000.00	1,048,999.98	0.00	0.02	100.0%
7025 Debt Principal Expense	920,000.00	0.00	920,000.00	920,000.00	0.00	0.00	100.0%
TOTAL Materials and Servic	1,969,000.00	0.00	1,969,000.00	1,968,999.98	0.00	0.02	100.0%
<u>99 End Fund Balance</u>							



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ACCOUNTS FOR: 50 Debt Service Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
9999 Unappropriated Ending Fund Bal	248,300.00	-163,021.00	85,279.00	0.00	0.00	85,279.00	.0%
TOTAL End Fund Balance	248,300.00	-163,021.00	85,279.00	0.00	0.00	85,279.00	.0%
TOTAL Debt Service Fund	0.00	0.00	0.00	-157,887.40	0.00	157,887.40	100.0%
TOTAL REVENUES	-2,217,300.00	163,021.00	-2,054,279.00	-2,126,887.38	0.00	72,608.38	
TOTAL EXPENSES	2,217,300.00	-163,021.00	2,054,279.00	1,968,999.98	0.00	85,279.02	



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ACCOUNTS FOR: 60 Bond Construction Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
<u>00 Beg Fund Bal</u>							
9995 Beg Fund Bal	-3,552,548.00	-2,193,038.00	-5,745,586.00	0.00	0.00	-5,745,586.00	.0%
TOTAL Beg Fund Bal	-3,552,548.00	-2,193,038.00	-5,745,586.00	0.00	0.00	-5,745,586.00	.0%
<u>03 Interest</u>							
4490 Investment Interest	-100,000.00	0.00	-100,000.00	-185,539.47	0.00	85,539.47	185.5%
TOTAL Interest	-100,000.00	0.00	-100,000.00	-185,539.47	0.00	85,539.47	185.5%
<u>04 Other Revenues</u>							
4571 Other Revenues	0.00	-275,000.00	-275,000.00	-21,013.11	0.00	-253,986.89	7.6%
TOTAL Other Revenues	0.00	-275,000.00	-275,000.00	-21,013.11	0.00	-253,986.89	7.6%
<u>80 Capital Outlay</u>							
8860 Facility Improvement	3,652,548.00	2,468,038.00	6,120,586.00	5,998,133.88	875.00	121,577.12	98.0%
8870 Furniture, Appliances & Tools	0.00	0.00	0.00	7,302.63	0.00	-7,302.63	100.0%
TOTAL Capital Outlay	3,652,548.00	2,468,038.00	6,120,586.00	6,005,436.51	875.00	114,274.49	98.1%
TOTAL Bond Construction Fund	0.00	0.00	0.00	5,798,883.93	875.00	-5,799,758.93	100.0%
TOTAL REVENUES	-3,652,548.00	-2,468,038.00	-6,120,586.00	-206,552.58	0.00	-5,914,033.42	
TOTAL EXPENSES	3,652,548.00	2,468,038.00	6,120,586.00	6,005,436.51	875.00	114,274.49	



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ACCOUNTS FOR: 70 PERS Reserve Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
<u>00 Beg Fund Bal</u>							
9995 Beg Fund Bal	-1,047,008.00	-1,476.00	-1,048,484.00	0.00	0.00	-1,048,484.00	.0%
TOTAL Beg Fund Bal	-1,047,008.00	-1,476.00	-1,048,484.00	0.00	0.00	-1,048,484.00	.0%
<u>03 Interest</u>							
4490 Investment Interest	-7,000.00	0.00	-7,000.00	-8,066.19	0.00	1,066.19	115.2%
TOTAL Interest	-7,000.00	0.00	-7,000.00	-8,066.19	0.00	1,066.19	115.2%
<u>90 Transfers Out</u>							
9980 Transfer to General Fund	365,000.00	0.00	365,000.00	365,000.00	0.00	0.00	100.0%
TOTAL Transfers Out	365,000.00	0.00	365,000.00	365,000.00	0.00	0.00	100.0%
<u>99 End Fund Balance</u>							
9999 Unappropriated Ending Fund Bal	689,008.00	1,476.00	690,484.00	0.00	0.00	690,484.00	.0%
TOTAL End Fund Balance	689,008.00	1,476.00	690,484.00	0.00	0.00	690,484.00	.0%
TOTAL PERS Reserve Fund	0.00	0.00	0.00	356,933.81	0.00	-356,933.81	100.0%
TOTAL REVENUES	-1,054,008.00	-1,476.00	-1,055,484.00	-8,066.19	0.00	-1,047,417.81	
TOTAL EXPENSES	1,054,008.00	1,476.00	1,055,484.00	365,000.00	0.00	690,484.00	



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Clackamas Fire District
YEAR-TO-DATE BUDGET REPORT

P 19
glytdbud

FOR 2019 12

JOURNAL DETAIL 2019 1 TO 2019 12

ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
	GRAND TOTAL					
0.00	44,616.89	44,616.89	1,968,459.04	2,436,092.03	-4,359,934.18	9871.9%

** END OF REPORT - Generated by Anh Le **



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Clackamas Fire District
YEAR-TO-DATE BUDGET REPORT

P 20
glytdbud

REPORT OPTIONS

Sequence	Field #	Total	Page Break
Sequence 1	1	Y	Y
Sequence 2	10	Y	N
Sequence 3	11	Y	N
Sequence 4	0	N	N

Report title:

YEAR-TO-DATE BUDGET REPORT

Includes accounts exceeding 0% of budget.

Print totals only: Y

Print Full or Short description: F

Print full GL account: N

Format type: 1

Double space: N

Suppress zero bal accts: Y

Include requisition amount: N

Print Revenues-Version headings: N

Print revenue as credit: Y

Print revenue budgets as zero: N

Include Fund Balance: N

Print journal detail: Y

From Yr/Per: 2019/ 1

To Yr/Per: 2019/12

Include budget entries: Y

Incl encumb/liq entries: Y

Sort by JE # or PO #: J

Detail format option: 1

Include additional JE comments: N

Multiyear view: F

Amounts/totals exceed 999 million dollars: Y

Year/Period: 2019/12

Print MTD Version: N

Roll projects to object: N

Carry forward code: 1

Find Criteria

Field Name	Field Value
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- Org
- Object
- Project
- Rollup code
- Account type
- Account status

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Division Chief Mike Corless

Re: Operations Division Monthly Report – June 2019

The following summary of work includes those activities completed within the Operations Division.

- Meetings attended:
 - Staff Meetings
 - Monthly OPS
 - Board Meeting
 - CCOM Fire Users
 - C800
 - Budget monitoring
 - Labor Management
 - Personnel issue
- 6/10 Attended Swearing-in Ceremony.
- 6/10 Ride- along with BC Slater.
- 6/11 Zoll deployment meeting.
- 6/11 Alternative work schedule work group.
- 6/12 Fire Defense Board.
- 6/12 Expectations talk with Probationary Lt. Glover.
- 6/17 Ride- along with BC Rooney.
- 6/18 Meeting with FM Olson.
- 6/18 Meeting with BC Santos.
- 6/19 Ride-along with BC Carlsen.
- 6/20 Ride-along with BC Cordie.
- 6/20 Day of service at the Training Center.
- 6/25 Meeting with WCCCA regarding new radio template.
- 6/26 Expectations talk with Probationary Captain Ami Brown.
- 6/28 Day of service at the Training Center.
- Miscellaneous tap out and response inquires with CCOM.

Respectfully submitted,

Division Chief Mike Corless

North Battalion- A Shift
Battalion Chief Michael Carlsen

This is my second month as a Battalion Chief. I have had an opportunity to spend almost every shift with crews, which includes working with our new Company Officers. This time together includes observing USAR training as well as Hazmat training. Additionally, I provided guidance to a new Captain as it relates to station budgeting and correcting errant charges. The month of June was a busy month operationally with two major incidents:

- **Significant Incidents**
 - June 4th: A large pile of railroad ties were found to be freely burning next to HWY 212 under the overpass. The equivalent of a Task Force responded. This fire necessitated closing the highway and arranging for closure of the Union Pacific Railroad tracks. A reverse-911 was used to contact the neighborhood between Camp Withycombe and HWY 212 in order to communicate a shelter in place request due to smoke conditions. Due to the nature of the fire suppression runoff, Hazmat 303, Union Pacific Railroad law enforcement and Water Environmental Services participated in this incident. Extensive environmental clean-up was required by a contractor.
 - June 10th: over 40 people called 911 to report a large warehouse on fire at SE Johnson Creek Blvd. (JCB) and Stanley. Units assigned to the Task Force almost immediately reported visualizing a large "header." I immediately upgraded to the First Alarm. Units arrived in the area of JCB and Stanley to find a large 200'x100' commercial warehouse with heavy smoke and flames shooting through the roof. BC302 arrived, was confronted with the same extreme fire conditions. A Second Alarm was called. Within 10 minutes of suppression operations, interior crews called for Emergency Traffic due to a significant portion of the roof collapsing. A PAR was completed and suppression operations continued in a change of mode from Offensive to Defensive with aerial mases streams being deployed by two Trucks. Multiple Portland Fire units provided mutual aid. Due to a CAD error, this fire was actually a Third Alarm. In this case, the Third Alarm provided the necessary resources. There were several tactical objectives and tasks that were low frequency, but provided an opportunity for personnel to employ. This included saw work and aerial operations. This incident required several hours to stabilize and mitigate.
 - June 13th: Multiple 911 calls were received reporting that a house was on fire on SE 38th in Milwaukie. Audio recordings of the 911 calls paint a chilling portrait of desperate people taking desperate actions in order to save a life. It was at this point that CCOM advised units responding that there was at least one, possibly two citizens trapped in the heavily involved structure. I immediately upgraded to the First Alarm and requested a code 3 AMR unit. Engine 302 arrived, issued a size up, recognized the presence of a defensible space and immediately conducted a Vent/Enter/Search on the Bravo Side of the fire building. Additional units also arrived. A second defensible space was identified on the Charlie Side, where a 19 year old non-verbal autistic and Down syndrome male was found to be

locked in a bathroom. A rescue was initiated. A Second Alarm was called. At the same time, the incident was complicated by a live house drop that fell over Engine 302, rendering that apparatus unusable for fire suppression operations. Through quick action by the AO from E302 and E301, hose lines were switched to Engine 301, making it the primary attack pumper. The incident was further complicated by a significant response delay from AMR. The fire was under control and extinguished. The fire building was a total loss. The male victim is still in critical condition struggling for his life. Multiple units on scene have been nominated for courage and service awards.

- June 25th: BC Rooney was working for me and responded to a Task Force Residential Fire in Oak Grove. The fire was upgraded to a First Alarm. Due to the location of the fire, water supply was a challenge. The first arriving Engine ran out of water, which was quickly remedied. The fire was quickly brought under control and extinguished. This fire represented BC Rooney's last fire of his career.
- Projects/Events/Meetings/Training
 - Met with crews which included "howdy rounds" as well as observing training evolutions.
 - Observed several probationary firefighters and their crews going through hands-on evolutions on multiple days.
 - DC Corless rode with me for five hours.
 - Coordinated a second batch of CCOM Training to place three CCOM dispatcher trainee's with engine companies for a 10-hour ride-along.
 - Attended business walk-throughs with several different engine and truck companies on multiple days.
 - Monthly Operations Group Meeting.
 - Promotion Ceremony in which I was promoted to Battalion Chief.
 - Facilitated the purchase and replacement of a security mailbox system due to a fire scene accident.
 - Participated in the "Chief's Clean Up" of the Training Center.
 - Project Work: Re-tooling the Rehab Program.
 - Project Work: Drone policy with Mike Verkest.
 - Project Work: Researching Grooming Standards update.

North Battalion-B Shift

Battalion Chief Tony Cordie

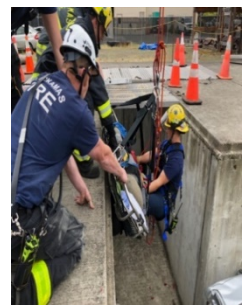
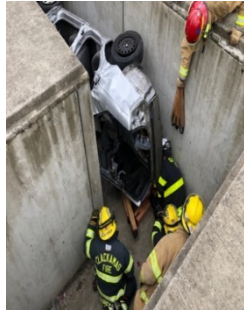
- Significant Incidents
 - June 2nd: Water rescue at Carver Park. Crews from Boat 319 and E308 responded to a water rescue incident where six people were stranded on the bank of the Clackamas River near Carver. CCFD1 crews worked with CCSO and got all six of the people safely to the boat ramp.
- Projects/Events/Meetings/Training
 - Participated in several target hazard walk-throughs with crews. This is a focus of North Battalion B shift.
 - Provided mentoring to probationary company officers.

- DC Corless rode along and met with all B-shift North Battalion crews, to discuss and answer questions from crews regarding operations.
- Reviewed May Day policy with crews.
- Attended June 17th Board meeting.
- Participated in half day of service at the training grounds campus.
- On vacation for the last week of June and the first week of July.

North Battalion-C Shift

Battalion Chief Nick Browne

- Significant Incidents
 - No significant incidents to report for the month of June.
- Projects/Events/Meetings/Training
 - **BC 302:**
 - Ongoing project work.
 - Met with crews in Battalion.
 - Participated in company level training.
 - Completed CPS & IPS updates.
 - **Truck and Technical Rescue US&R:**
 - This month's US&R Training was Confined Space training. This training was scenario based with a focus on the SABA breathing system and the escape bottles.
 - Truck Drill for the month was a scenario based drill involving a vehicle into a trench. The focus was vehicle stabilization, patient packaging, and extrication, with a rope rescue component.
 - Crews had a Rope Rescue call outside Estacada. Vehicle was down a 300' embankment. Crews did an amazing job rescuing the trapped individual.



Battalion Chief Burke Slater

- Significant Incidents
 - No significant incidents to report for the month of June.
- Projects/Events/Meetings/Training
 - Preplan Camp Kuratli for Fire and EMS access, moderate risk, some difficult fire access.
 - Meet with DC Corless for Operations station visits.
 - Met with East Battalion for OPS deployment changes for Station 19.
 - OPS meeting notes East Battalion via Zoom meeting.
 - Zoom meeting for Active Shooter and Violent Event training.
 - Attended the Damascus youth baseball end of the year party for PR.
 - Assisted in moving Battalion 301 to the new Station 19 quarters, and it's great!

East Battalion- B Shift

Battalion Chief Brian Rooney

- No report received.

East Battalion- C Shift

Battalion Chief Jason Ellison

- Significant Incidents
 - Shop fire in Estacada. BC301 was assigned to take over fire attack and come up with a plan to overhaul the shop. Crews from Clackamas Fire and Estacada Fire were on scene for over two hours in 95* heat.
 - House Fire in the Logan area. BC301 took command of a well involved garage fire. E308, 311, 307, 309, T319, WT314, WT310, BC303 and BR312 all performed well and kept the fire from spreading into the home or attic.
- Projects/Events/Meetings/Training
 - Station visits and went over operations notes.
 - Technical rescue program management.
 - Labor Management meeting.
 - Moved BC 301 into Station 19.
 - Water rescue drill IC for joint dive rescue and WR operations.
 - Callboard committee management.
 - Attended retirement celebrations.

South Battalion- A Shift

Battalion Chief Brian Burke

- Significant Incidents
 - June 10th: Brush Fire – Oregon City- Received mutual aid from Canby. Grass and tree fire due to wind and smoldering burn pile.
 - June 10th Commercial Fire – SE Johnson Creek Blvd- 2 Alarm fire. BC303 in charge of Division 'D'. Also coordinated with Portland Fire.
 - June 19th Motor Vehicle Crash – Hwy 99E- Two car head-on crash with entrapment. Life flight activated. Two trauma system entries.
 - June 22nd Grass Fire – Beaver Creek – 200 x 200 grass fire.
- Projects/Events/Meetings/Training

- Attended promotional ceremony for multiple people.
- Task force/Strike Team preparation.
- Assisted with probationary AO evaluation.

South Battalion- B Shift

Battalion Chief Jonathan Scheirman

- **Significant Incidents**
 - Residential Fire at 9774 SE 38th Ave. Milwaukie. The fire significantly damaged the single family home injuring two occupants. One of the occupants was rescued from the fire by E302 and HR305. He is currently still recovering in the Burn Unit at Emanuel.
 - Residential Fire at 22301 S Parrot Creek Rd. This fire started on the exterior of the home and extended into the attic but was held in check by the home owner and a garden hose until crews arrived on scene.
 - Residential Fire at 15616 SE Walden Way Oak Lodge. This fire damaged multiple out buildings and vehicles and then spread to the home. No injuries were reported.
 - Residential Fire at 17147 McCubbin Rd. Oregon City. This fire significantly damaged the attached garage and then spread to the main part of the home.
 - A strong thunder storm moved through the South and East Battalions on June 26 in the evening. It generated a significant number of calls for wires and trees down over a period lasting about an hour.

- **Projects/Events/Meetings/Training**
 - Made several station visits and provided crews with OPS notes.
 - Prepared wildland conflagration supplies and secured vehicles for IMT response.
 - Attended BC Rooney's retirement party.
 - Hosted Lt. Gayman on a ride along.

South Battalion- C Shift

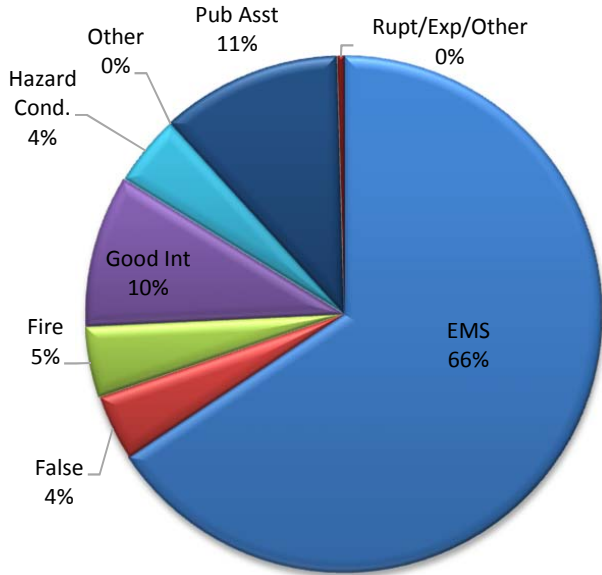
Battalion Chief Brian Stewart

- **Significant Incidents**
 - No significant incidents to report for the month of June.

- **Projects/Events/Meetings/Training**
 - Coordinated hose and ladder testing.
 - Operations group meeting.
 - Professional Development/Quarterly Check-In meetings.
 - Hazardous Materials meeting with OSFM.
 - Hazardous Materials Training with 102nd Civil Support Team.
 - Canemah Neighborhood Association meeting.
 - Half-days of service clearing out/cleaning up Training Center/Logistics.
 - Retirement celebrations.
 - Oregon Safety and Health Section meeting.
 - Accreditation clinic presentation with DC Whiteley.
 - Community Risk Assessment/Community Risk Reduction project work.
 - Attended Planning Section Chief course.
 - Target Solutions, met with crews.

Clackamas Fire Dist. #1 Emergency Services Report

June 2019



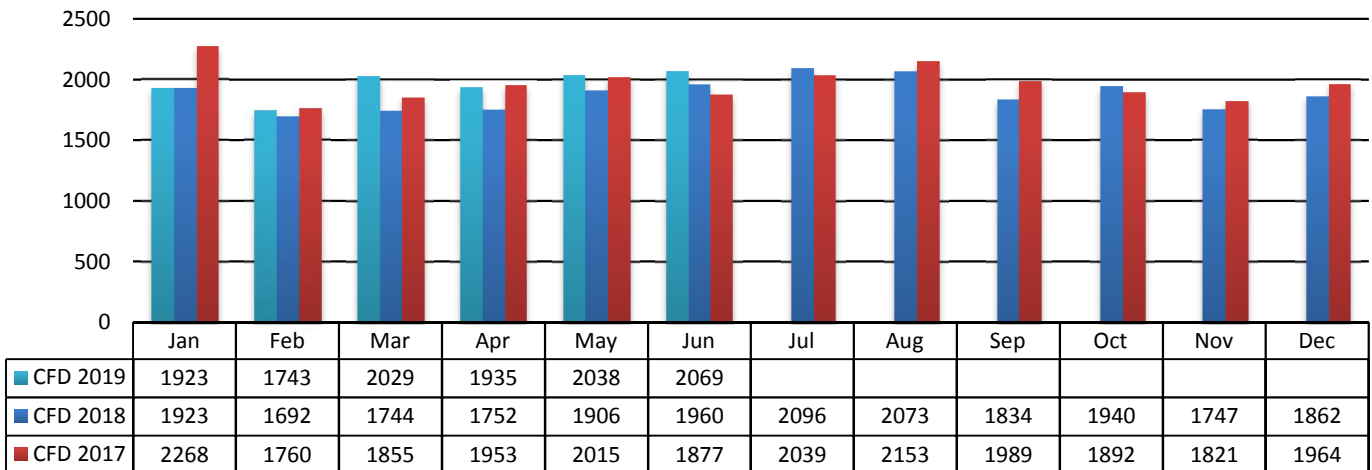
Incident Type	Data
EMS	1359
False	85
Fire	92
Good Int	197
Hazard Cond.	92
Other	1
Pub Asst	234
Rupt/Exp/Weather	9
Grand Total	2069

Year to Date

Incident Type	2017	2018	2019
EMS	15775	15634	8101
False	913	857	455
Fire	603	581	309
Good Int	2186	2060	1062
Hazard Cond.	1472	1050	556
Other	7	7	1
Pub Asst	2619	2337	1242
Rupt/Exp/Weather	11	3	11
Grand Total	23586	22529	11737

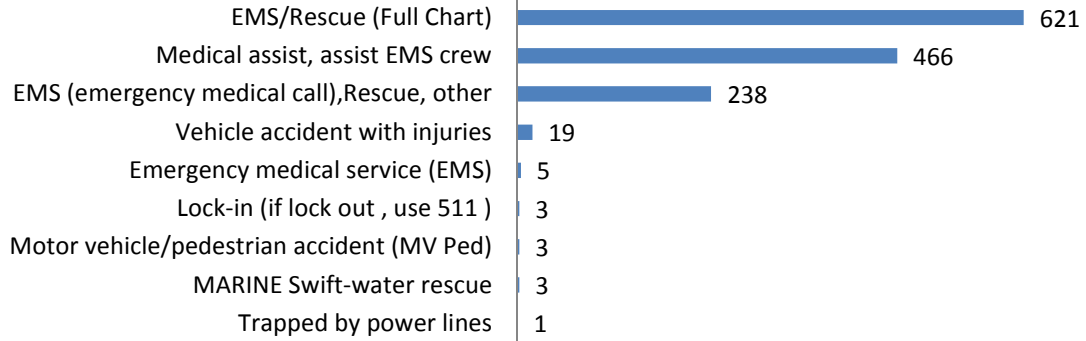
Mutual Aid Given Incident Not Included

Total Incidents by Month

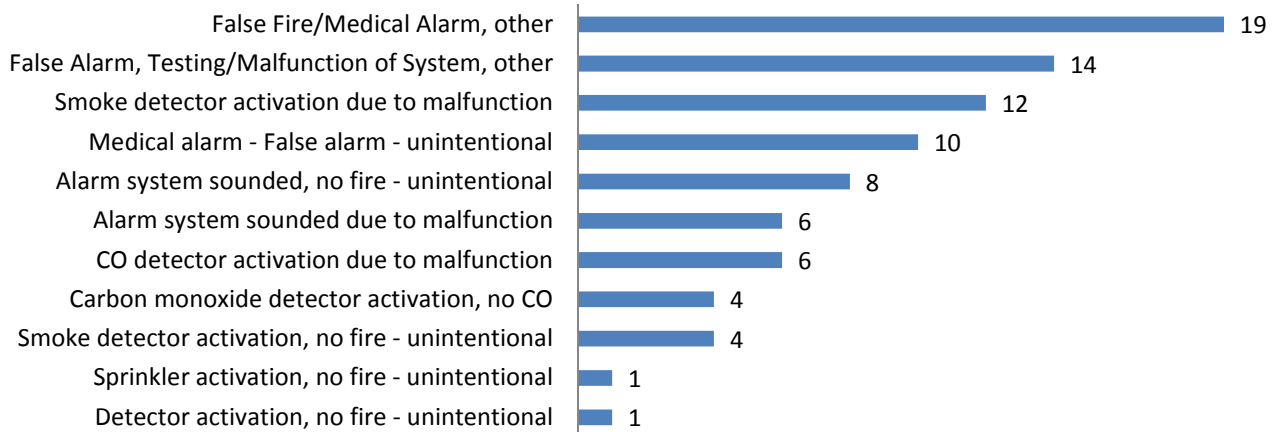


June 2019 Incident Summary

EMS Total: 1359



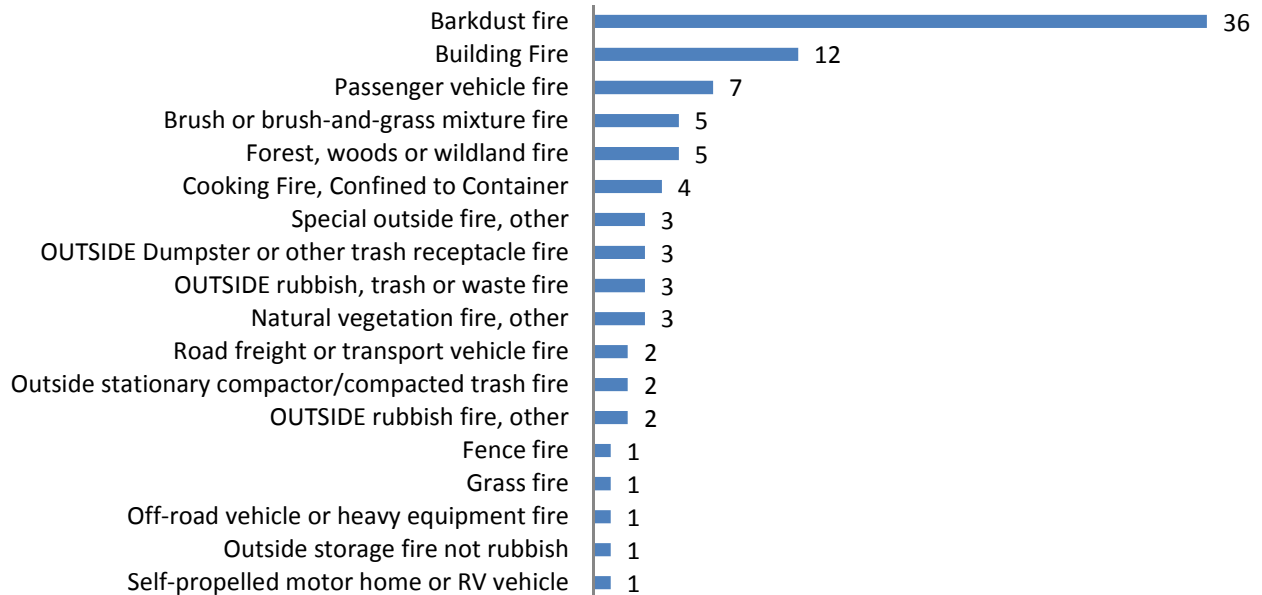
False Alarm Total: 85



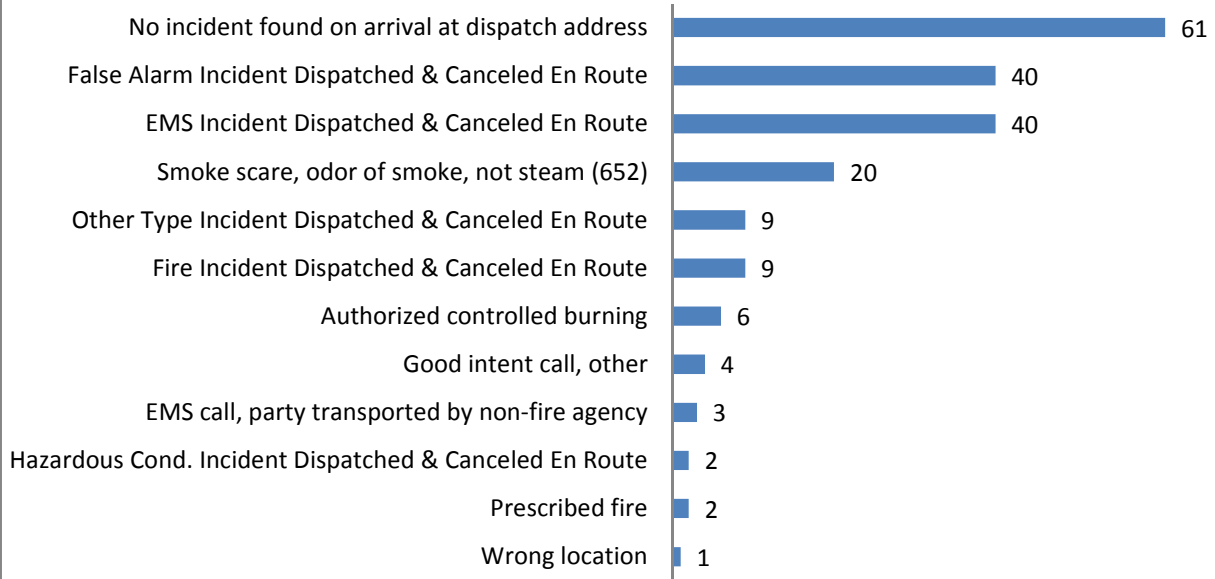
Weather/Rupture/Explosion/Other Total: 10



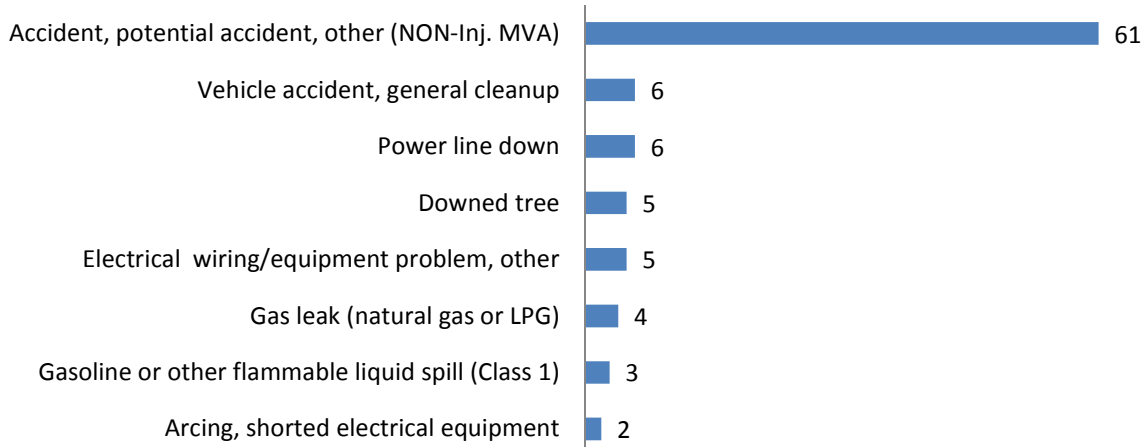
Fire Total: 92



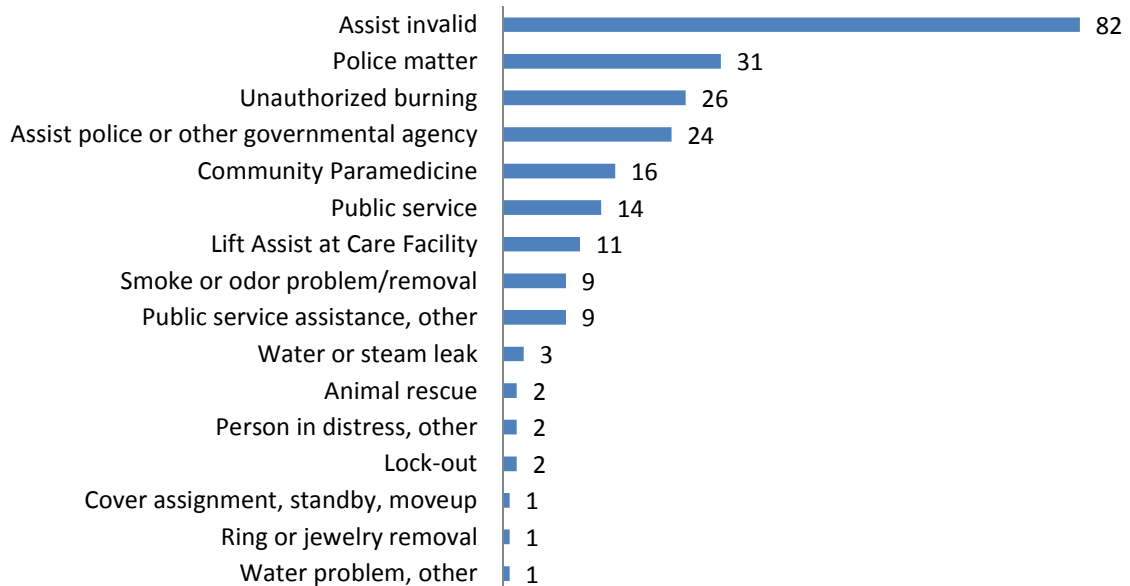
Good Intent Total: 197



Hazardous Condition Total: 92

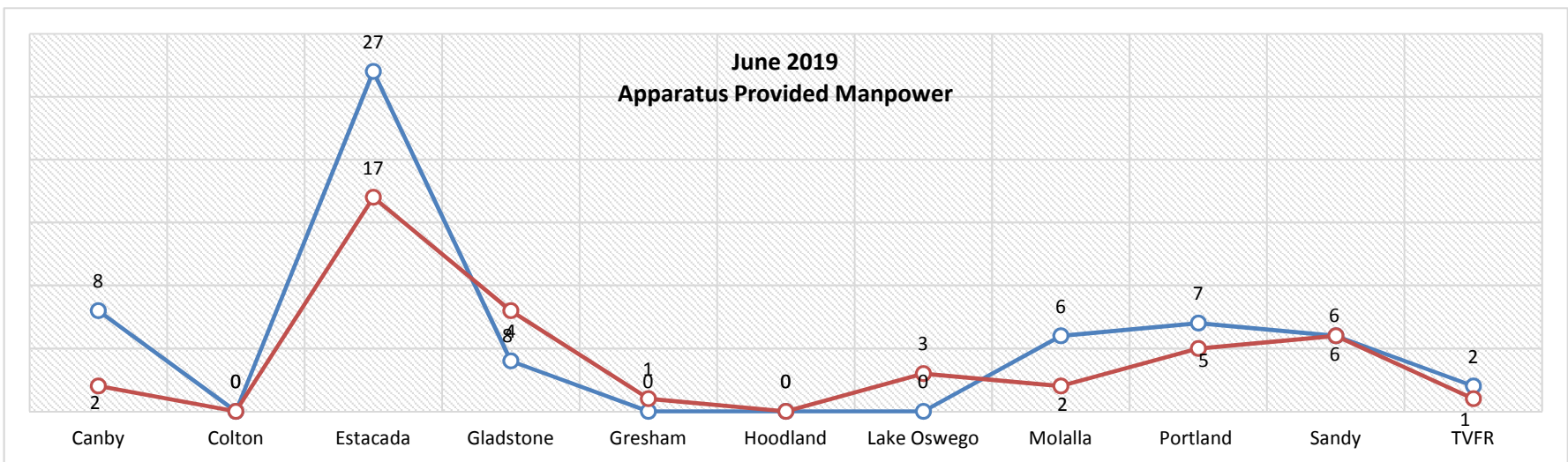
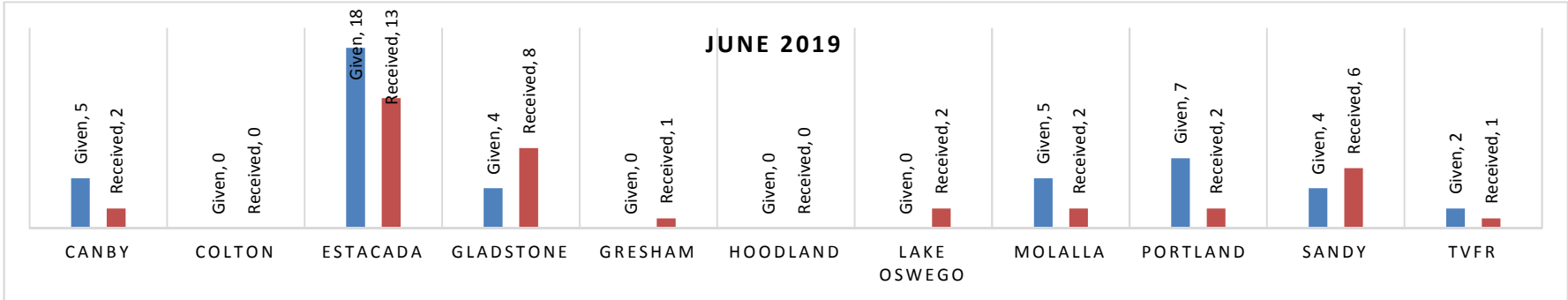
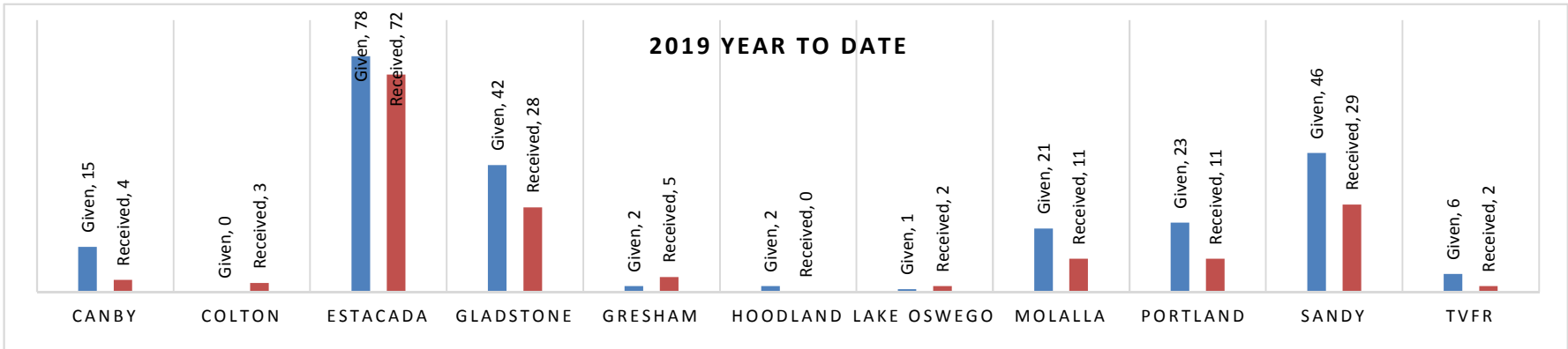


Public Assists Total: 234



Mutual Aid Given to Mutual Aid Received by Agency

**Does not include: canceled en-route, canceled on-scene or did not respond.*



Mutual Aid Given - Apparatus Overview

June 2019

Agency	Apparatus	Apparatus Action	Responses
Canby	M316	Provide advanced life support (ALS)	3
		Provide advanced life support (ALS) E	1
	E315	Traffic Control -EFR	1
	BC303	Scene Safety -EFR	1
	T316	Extrication -EFR	1
	E317	Assistance, other	1
Canby Total			8
Estacada	E311	Landing Zone	1
		Provide advanced life support (ALS)	1
	E314	Assistance, other	1
		Landing Zone	1
		Provide advanced life support (ALS)	1
		Standby/Staged	1
	WT310	Provide water	1
	FM306	FMO Investigation	1
	WT312	Provide water	1
	BR312	Assistance, other	1
	E318	Assistance, other	1
		Fill-in or moveup	1
		Fire Attack	1
		Investigate	1
		Provide advanced life support (ALS)	1
		Provide manpower	2
	BC301	(blank)	1
		Assistance, other	2
	BR318	Incident command	1
		(blank)	1
	RH308	Provide Rehab	1
	FM309	FMO Investigation	1
	E308	Fill-in or moveup	1
Investigate		1	
Provide basic life support (BLS)		1	
Estacada Total			27
Gladstone	M303	Provide advanced life support (ALS)	1
		Provide manpower	1
	E315	Assistance, other	1
		Information, investigation & enforcement	1
Gladstone Total			4
Molalla	M303	Provide advanced life support (ALS)	1
	M316	Provide advanced life support (ALS)	2
		Transport person	1
	E310	Assistance, other	1
E317	UTL Unable to Locate	1	
Molalla Total			6
Portland	HR305	Gained entry/Unlocked	1
	E301	Assistance, other	3
		Provide advanced life support (ALS)	1
		Provide basic life support (BLS)	1
	E302	Fill-in or moveup	1
Portland Total			7
Sandy	E314	Provide manpower	1
		Search	1
	E318	Assistance, other	1
		Provide basic life support (BLS)	1
	BC301	Safety Officer	1
BR318	Provide manpower	1	
Sandy Total			6
TVFR	E315	Fire Attack	1
	T316	Ventilate	1
TVFR Total			2
Grand Total			60

**Incident Types
by FMZ
June 2019**

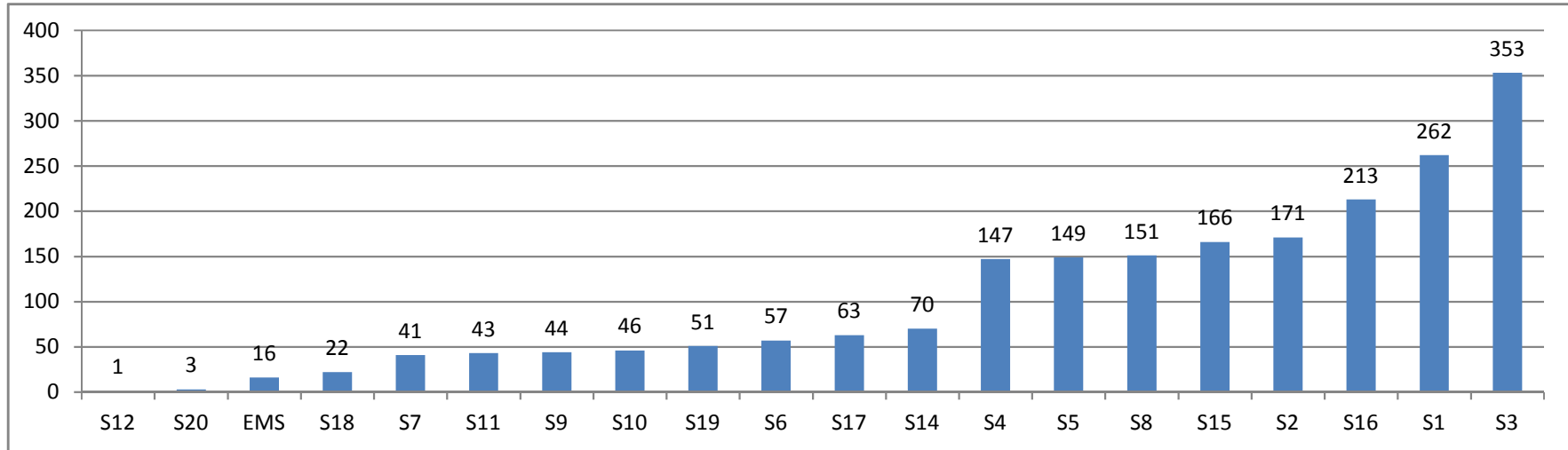
Incident Station	Incident Type	Total
S1	EMS	183
	False	11
	Fire	11
	Good Int	20
	Hazard Condition	10
	Pub Asst	27
S1 Total		262
S2	EMS	99
	False	12
	Fire	9
	Good Int	21
	Hazard Condition	2
	Pub Asst	28
S2 Total		171
S3	EMS	237
	False	17
	Fire	9
	Good Int	30
	Hazard Condition	6
	Pub Asst	54
S3 Total		353
S4	EMS	111
	False	4
	Fire	3
	Good Int	9
	Hazard Condition	7
	Pub Asst	13
S4 Total		147
S5	EMS	107
	False	6
	Fire	9
	Good Int	11
	Hazard Condition	10
	Pub Asst	6
S5 Total		149
S6	EMS	37
	False	2
	Fire	2
	Good Int	9
	Hazard Condition	1
	Other	1
Pub Asst	5	
S6 Total		57
S7	EMS	31
	False	1
	Good Int	2
	Hazard Condition	4
	Pub Asst	3
S7 Total		41

Incident Station	Incident Type	Total
S8	EMS	86
	False	11
	Fire	12
	Good Int	22
	Hazard Condition	5
	Pub Asst	11
	Weather	4
	S8 Total	
S9	EMS	23
	False	2
	Fire	6
	Good Int	6
	Hazard Condition	5
	Pub Asst	2
S9 Total		44
S10	EMS	27
	False	1
	Fire	4
	Good Int	5
	Hazard Condition	4
	Pub Asst	5
S10 Total		46
S11	EMS	26
	Good Int	4
	Hazard Condition	3
	Pub Asst	6
	Weather	4
	S11 Total	
S12	Hazard Condition	1
S12 Total		1
S14	EMS	45
	False	1
	Fire	1
	Good Int	10
	Hazard Condition	4
	Pub Asst	9
S14 Total		70
S15	EMS	100
	False	9
	Fire	12
	Good Int	19
	Hazard Condition	9
	Pub Asst	17
	S15 Total	

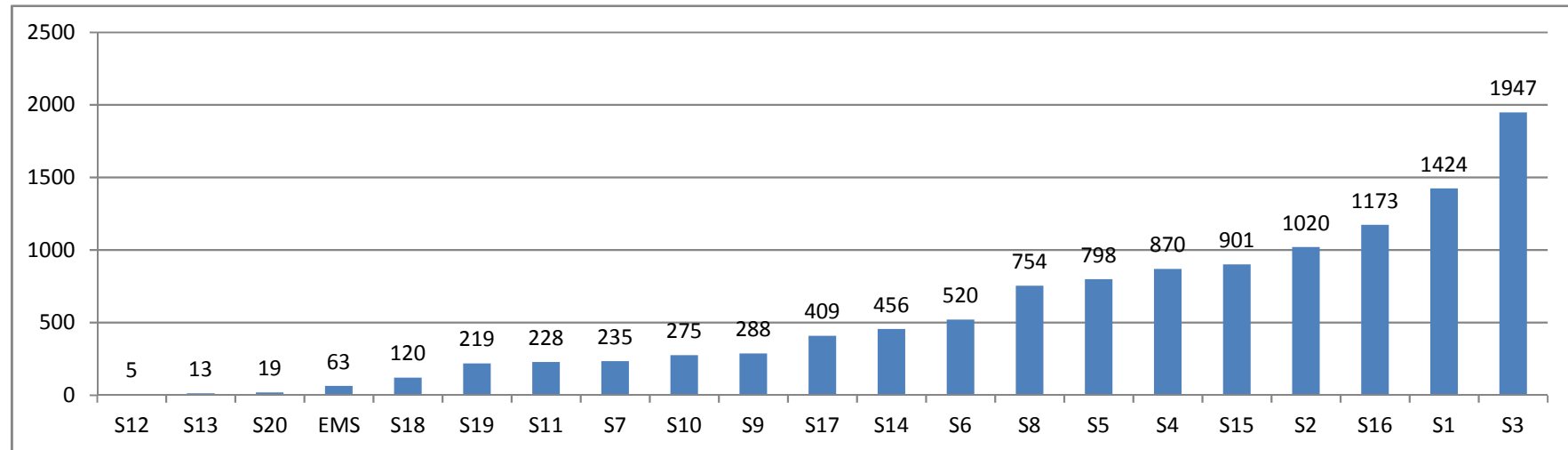
Incident Station	Incident Type	Total
S16	EMS	156
	False	3
	Fire	7
	Good Int	16
	Hazard Condition	6
	Pub Asst	24
	Rupt/Exp	1
S16 Total		213
S17	EMS	41
	False	3
	Fire	5
	Good Int	7
	Hazard Condition	4
	Pub Asst	3
S17 Total		63
S18	EMS	11
	False	2
	Good Int	2
	Hazard Condition	4
	Pub Asst	3
S18 Total		22
S19	EMS	37
	Fire	1
	Good Int	4
	Hazard Condition	7
	Pub Asst	2
S19 Total		51
S20	EMS	2
	Fire	1
S20 Total		3
EMS	Pub Asst	16
EMS Total		16
Grand Total		2069

Incident Count by FMZ

June 2019



Year to Date



Apparatus Response by Station and Incident Type
(Including Mutual Aid Given)
June 2019

Unit Station	Unit ID	Incident Type	Total	
BC1	BC301	EMS	5	
		Good Int	3	
		Pub Asst	1	
		Fire	6	
		HazMat	3	
		Weather	1	
BC301 Total			19	
BC1 Total			19	
BC2	BC302	EMS	5	
		Good Int	9	
		Pub Asst	2	
		Fire	15	
		HazMat	2	
BC302 Total			33	
BC2 Total			33	
BC3	BC303	EMS	5	
		Good Int	2	
		Pub Asst	4	
		Fire	15	
		HazMat	3	
		Rupt/Exp	1	
BC303 Total			30	
BC3 Total			30	
S1	E301	EMS	192	
		False	9	
		Good Int	22	
		Pub Asst	31	
		Fire	17	
		HazMat	10	
E301 Total			281	
S1 Total			281	
S2	T302	EMS	1	
	T302 Total			1
	RH302	Fire	2	
	RH302 Total			2
	E302		EMS	101
			False	11
			Good Int	20
			Pub Asst	26
			Fire	15
		HazMat	2	
E302 Total			175	
S2 Total			178	

Unit Station	Unit ID	Incident Type	Total
S3	M303	EMS	223
		False	3
		Good Int	19
		Pub Asst	35
		Fire	4
		HazMat	1
	M303 Total		285
	M323	EMS	1
		Good Int	1
	M323 Total		2
	E303	EMS	75
		False	15
		Good Int	17
Pub Asst		31	
Fire		15	
HazMat		6	
E303 Total		159	
HM303	Fire	1	
HM303 Total		1	
S3 Total			447
S4	T304	EMS	119
		False	6
		Good Int	21
		Pub Asst	16
		Fire	17
		HazMat	8
	T304 Total		187
S4 Total			187
S5	HR305	EMS	130
		False	8
		Good Int	19
		Pub Asst	5
		Fire	20
	HazMat	14	
HR305 Total		196	
S5 Total			196
S6	E306	EMS	46
		False	2
		Good Int	12
		Pub Asst	7
		Fire	7
		HazMat	3
	Other	1	
E306 Total		78	
S6 Total			78

Unit Station	Unit ID	Incident Type	Total
S7	E307	EMS	46
		False	3
		Good Int	5
		Pub Asst	5
		Fire	2
		HazMat	6
	E307 Total	67	
S7 Total			67
S8	E308	EMS	86
		False	12
		Good Int	21
		Pub Asst	14
		Fire	10
		HazMat	4
	Weather	5	
E308 Total	152		
S8 Total			152
S9	IE309	Good Int	1
		Pub Asst	2
		Fire	3
	IE309 Total		6
	E309	EMS	36
		False	2
		Good Int	7
Pub Asst		5	
Fire		12	
HazMat	9		
E309 Total		71	
S9 Total			77
S10	E310	EMS	35
		False	1
		Good Int	8
		Pub Asst	5
		Fire	7
		HazMat	3
	E310 Total		59
	WT310	Fire	5
WT310 Total		5	
BR310	Fire	2	
BR310 Total		2	
S10 Total			66
S11	E311	EMS	34
		Good Int	3
		Pub Asst	8
		Fire	3
		HazMat	4
		Weather	4
	E311 Total		56
BR311	Pub Asst	2	
BR311 Total		4	
BR311 Total		6	
S11 Total			62

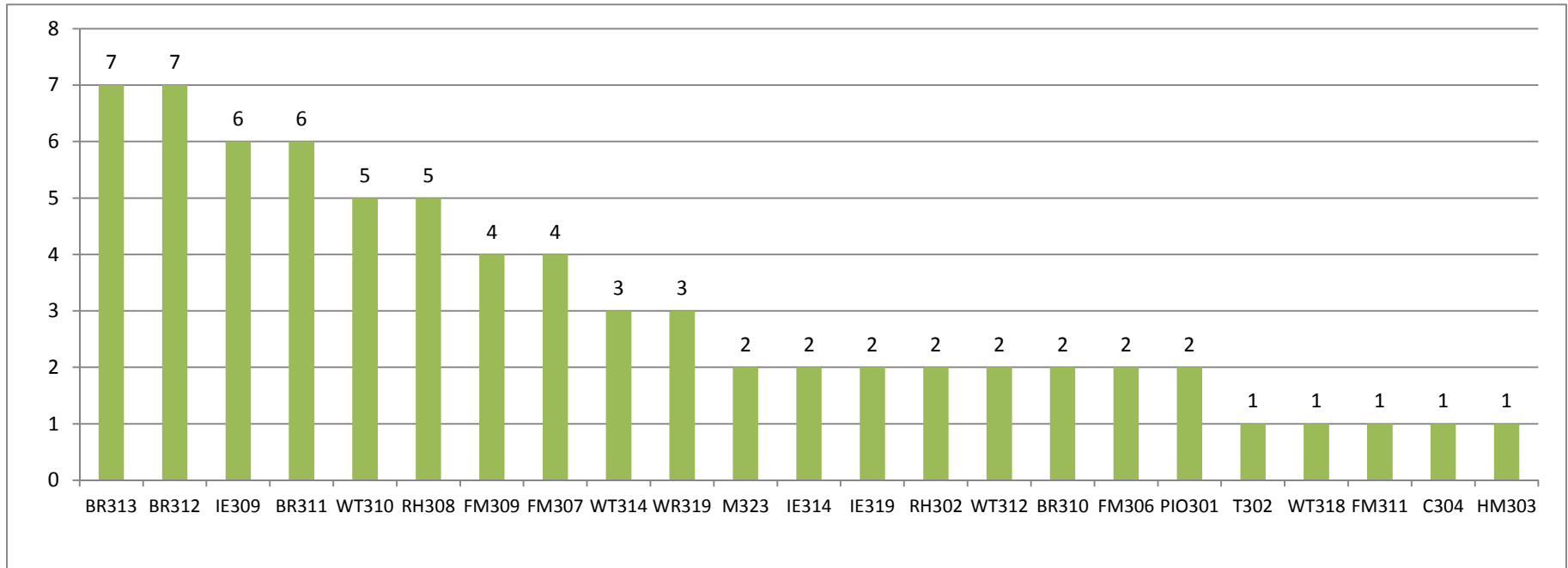
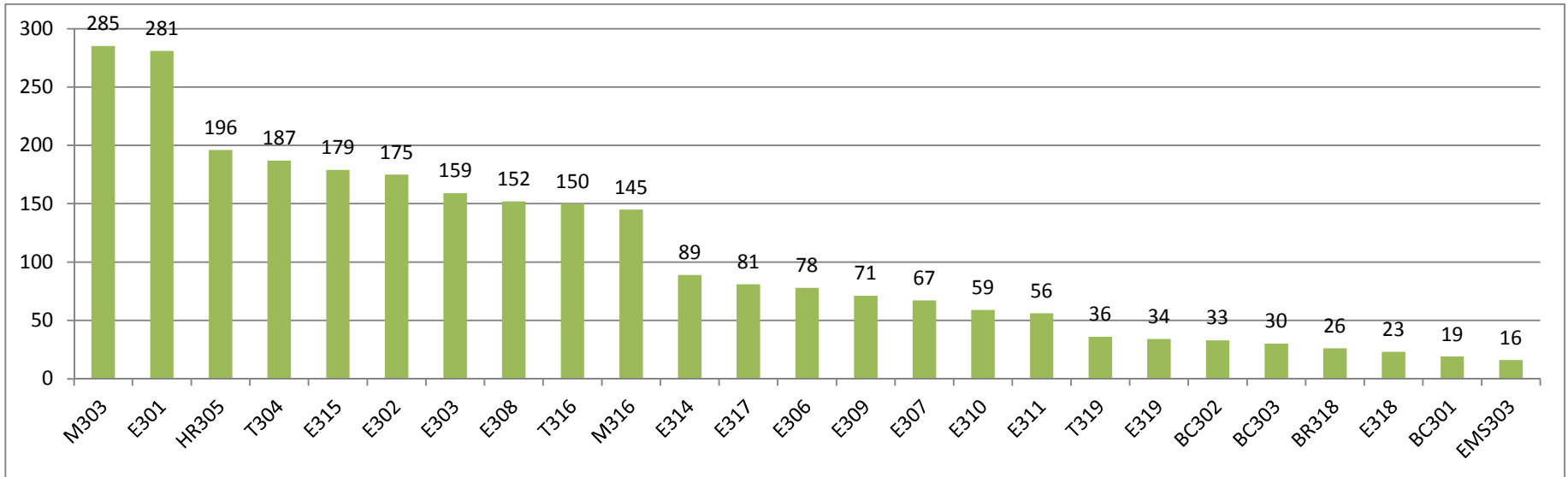
Unit Station	Unit ID	Incident Type	Total
S12	WT312	Fire	2
	WT312 Total		2
	BR312	EMS	6
		Fire	1
	BR312 Total		7
S12 Total			9
S13	BR313	EMS	5
		Pub Asst	1
		Fire	1
	BR313 Total		7
S13 Total			7
S14	E314	EMS	53
		False	1
		Good Int	12
		Pub Asst	13
		Fire	3
		HazMat	7
		E314 Total	
	WT314	Fire	3
	WT314 Total		3
	IE314	EMS	1
		Fire	1
IE314 Total		2	
S14 Total			94
S15	E315	EMS	105
		False	10
		Good Int	17
		Pub Asst	20
		Fire	16
		HazMat	10
		Rupt/Exp	1
	E315 Total		179
S15 Total			179
S16	M316	EMS	123
		False	1
		Good Int	4
		Pub Asst	13
		Fire	2
		HazMat	2
	M316 Total		145
	T316	EMS	88
		False	3
		Good Int	14
		Pub Asst	19
Fire		14	
HazMat	10		
Weather	1		
Rupt/Exp	1		
T316 Total		150	
S16 Total			295
S17	E317	EMS	48
		False	3
		Good Int	9
		Pub Asst	6
		Fire	9
		HazMat	5
		Rupt/Exp	1
	E317 Total		81
S17 Total			81

Unit Station	Unit ID	Incident Type	Total
S18	WT318	Fire	1
	WT318 Total		1
	E318	EMS	15
		False	1
		Good Int	2
		Pub Asst	2
		Fire	1
		HazMat	2
	E318 Total		23
	BR318	EMS	17
Good Int		1	
Pub Asst		2	
Fire		2	
HazMat		3	
Weather		1	
BR318 Total		26	
S18 Total			50
S19	E319	EMS	24
		Good Int	3
		Pub Asst	1
		HazMat	4
		Weather	2
		E319 Total	
	T319	EMS	20
		Good Int	4
		Pub Asst	3
		Fire	4
		HazMat	5
T319 Total		36	
IE319	Good Int	1	
	Fire	1	
IE319 Total		2	
WR319	EMS	3	
WR319 Total		3	
S19 Total			75
(blank)	FM306	Fire	2
	FM306 Total		2
	FM311	Fire	1
	FM311 Total		1
	C304	Fire	1
	C304 Total		1
	RH308	Fire	5
	RH308 Total		5
	FM309	Fire	4
	FM309 Total		4
	FM307	Fire	4
	FM307 Total		4
	PIO301	Fire	2
	PIO301 Total		2
(blank) Total			19
EMS	EMS303	Pub Asst	16
	EMS303 Total		16
EMS Total			16
Grand Total			2698

Incident Response by Apparatus

(Including Mutual Aid Given)

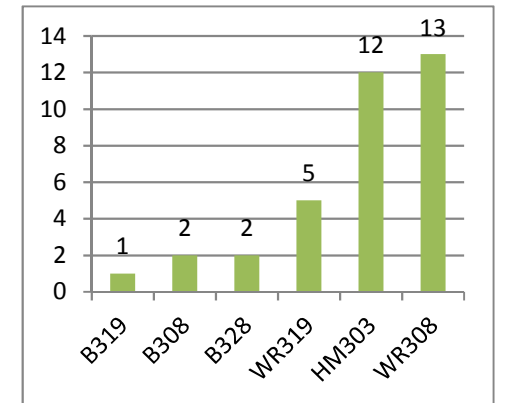
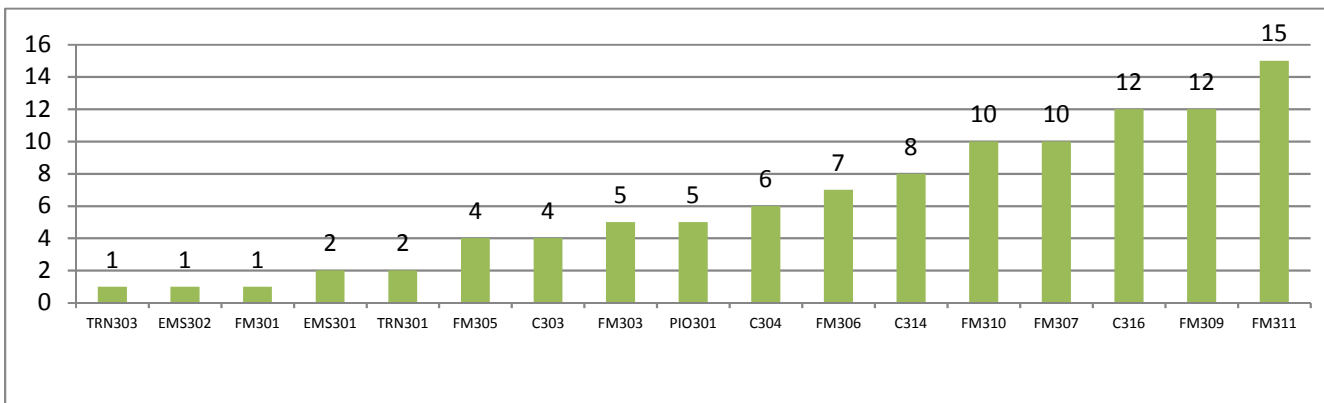
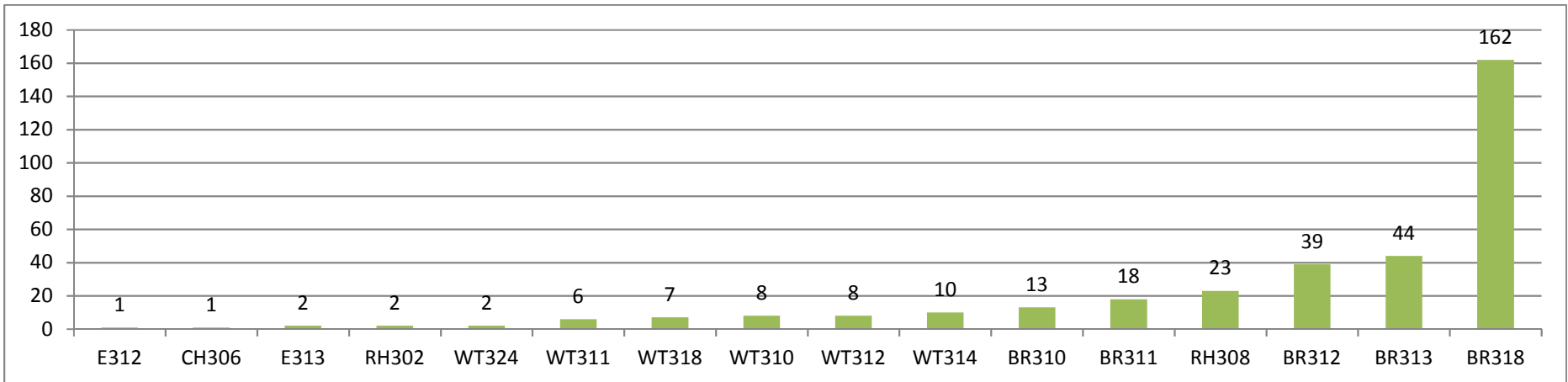
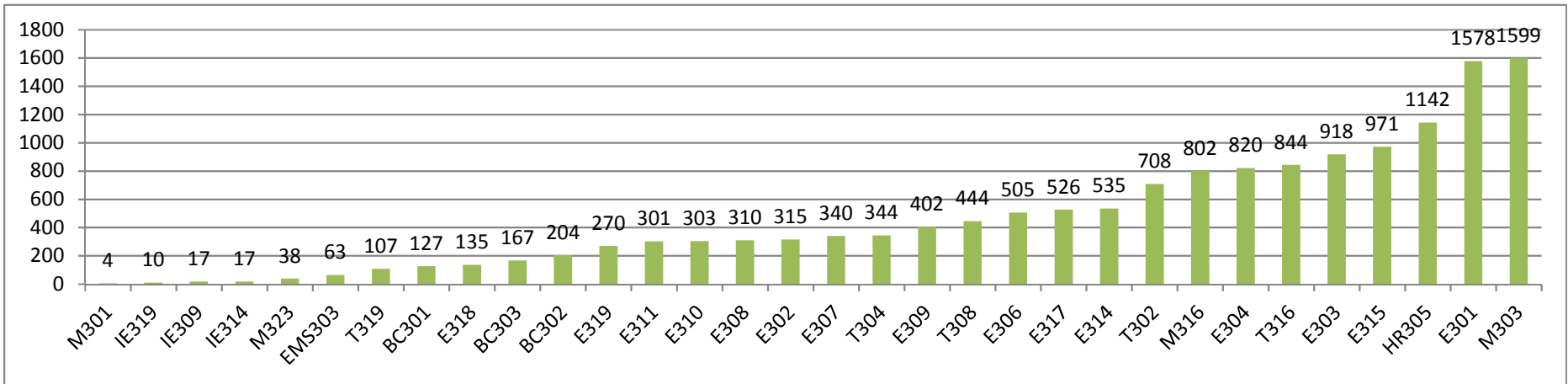
June 2019



Incident Response by Apparatus

(Including Mutual Aid Given)

Year to Date 2019



**Significant Incidents by Station
Jun-2019**

With 4 or More Apparatus

Station	Address	Incident Number	Alarm Date	Incident Type	Apparatus	Apparatus Action Taken					
S1	5700 SE Johnson Creek Blvd	01900184	6/10/2019 18:03	Building Fire	M303	RIT					
					HR305	Incident command					
					E306	Fire Attack					
					E309	RIT					
					E303	Safety Officer					
					BC303	Incident command					
					E301	Fire Attack					
					T316	Salvage & overhaul					
					BC302	Incident command					
					AMR277	Assistance, other					
					RH302	Provide Rehab					
					FM309	FMO Investigation					
					C304	Incident command					
					PE20	(blank)					
					RH308	Provide Rehab					
					PE11	(blank)					
					PE25	(blank)					
					T319	Extinguish					
					T304	Salvage & overhaul					
					E302	Assistance, other					
						Fire Attack					
	PE9	(blank)									
5700 SE Johnson Creek Blvd Total											
S2	1740 SE Ochoco St	01900176	6/4/2019 8:35	Outside stationary compactor/compacted trash	HR305	Cancelled at Scene					
					E303	Incident command					
					BC303	Cancelled at Scene					
					BC302	Assistance, other					
					T304	Investigate fire out on arrival					
					E302	Investigate fire out on arrival					
					1740 SE Ochoco St Total						
					S2	7200 SE Lamphier St	01900177	6/4/2019 11:53	Building Fire	E301	Cancelled at Scene
										BC302	Incident command
										FM311	FMO Investigation
FM309	FMO Investigation										
FM307	FMO Investigation										
T304	Salvage & overhaul										
E302	Investigate fire out on arrival										
7200 SE Lamphier St Total											
S3	1675 SE Oak Shore Ln	01900177	6/4/2019 20:56	MARINE Swift-water rescue	BT212	Assist physically disabled					
					E309	Incident command					
					AMR271	Assist physically disabled					
					BC301	Provide manpower					
					1675 SE Oak Shore Ln Total						
S3	15616 SE Walden Way	01900204	6/25/2019 22:26	Building Fire	M303	Fire Attack					
					HR305	Ventilate					
					E309	RIT					
					E303	Fire Attack					
					BC303	Incident command					
					E301	Search					
					BC302	Incident command					
					M361	(blank)					
					E391	(blank)					
					FM307	FMO Investigation					
					RH308	Provide Rehab					
					T304	Ventilate					
					E302	(blank)					
15616 SE Walden Way Total											
S5	9774 SE 38th Ave	01900189	6/13/2019 19:59	Building Fire	HR305	Search					
					E306	Salvage & overhaul					
					E309	Salvage & overhaul					
					E303	Salvage & overhaul					
					BC303	(blank)					
					E301	Fire Attack					
					BC302	Incident command					
					AMR271	(blank)					
					RH330	(blank)					
					AMR331	(blank)					
					FM307	FMO Investigation					
					PIO301	Provide information to public or media					
					AMR339	(blank)					
					RH308	Provide Rehab					
					T304	Ventilate					
					E302	Search					
9774 SE 38th Ave Total											

Station FMZ	Address	Incident Number	Alarm Date	Incident Type	Apparatus	Apparatus Action Taken	
S8	On 224 Hwy at SE 98th Ave	01900177	6/4/2019 20:06	Outside storage fire not rubbish	E301	Provide manpower	
					BC302	Incident command	
					FM307	FMO Investigation	
					HM303	Hazardous materials spill control and confinement	
					E308	Fire Attack	
	T304	Fire Attack					
	On 224 Hwy at SE 98th Ave Total						
	15213 S Springwater Rd	01900195	6/18/2019 14:40	Road freight or transport vehicle fire	E311	Extinguish	
					WT314	Provide water	
					WT312	Provide water	
					BC301	Incident command	
	E308	Extinguish					
	15213 S Springwater Rd Total						
	17147 S Mccubbin Rd	01900204	6/26/2019 0:51	Building Fire	M303	Provide advanced life support (ALS)	
					HR305	Search	
E309					Provide water		
BC303					Safety Officer		
E311					Provide manpower		
E307					Provide water		
AMR276					(blank)		
WT310					Fire, other		
WT314					(blank)		
RH330					(blank)		
FM309					FMO Investigation		
BR312					(blank)		
BC301					(blank)		
RH308					Provide Rehab		
E308	Fire Attack						
T319	Ventilate						
17147 S Mccubbin Rd Total							
S10	15284 S Kirk Rd	01900195	6/22/2019 12:48	Natural vegetation fire, other	BC303	Assistance, other	
					E310	Assistance, other	
					WT310	Extinguish	
					BR310	Extinguish	
15284 S Kirk Rd Total							
S11	On S Springwater Rd at S Harding Rd	01900200	6/22/2019 22:10	Vehicle accident with injuries	E311	Assistance, other	
					AMR280	Assistance, other	
					AMR272	Transport person	
					BR312	Assistance, other	
On S Springwater Rd at S Harding Rd Total							
S14	34001 SE Wildcat Mountain Dr	01900181	6/7/2019 19:22	Motor vehicle/pedestrian accident (MV Ped)	E314	Provide manpower	
					AMR260	(blank)	
					E330	Extricate, disentangle	
					BC301	Incident command	
					BR318	Provide manpower	
34001 SE Wildcat Mountain Dr Total							
S15	18574 S 99e Hwy	01900192	6/16/2019 17:42	Smoke or odor problem/removal	M316	Cancelled at Scene	
					E315	Cancelled at Scene	
					E309	Investigate	
					BC303	Incident command	
					T316	Ventilate	
					E317	Investigate	
					BC302	Cancelled at Scene	
					AMR267	Cancelled at Scene	
18574 S 99e Hwy Total							
S16	On Molalla Ave at Holmes Ln	01900197	6/20/2019 11:33	Vehicle accident with injuries	E315	Assistance, other	
					BC303	Provide manpower	
					T316	(blank)	
					AMR269	(blank)	
	On Molalla Ave at Holmes Ln Total						
	13434 Colton Pl	01900185	6/14/2019 4:18	Overpressure rupture, explosion, overheat other	E315	Cancelled at Scene	
					BC303	Cancelled at Scene	
					T316	Investigate	
	E317	Cancelled at Scene					
	13434 Colton Pl Total						
14949 S Plum Dr	01900206	6/27/2019 10:14	Building Fire	M316	Assistance, other		
				E315	Assistance, other		
				BC303	Incident command		
				T316	Extinguish		
FM306	FMO Investigation						
14949 S Plum Dr Total							
S17	20120 S Impala Ln	01900184	6/10/2019 15:36	Forest, woods or wildland fire	BC303	Incident command	
					E317	Extinguish	
					BR311	Extinguish	
					BR361	Extinguish	
20120 S Impala Ln Total							
S19	14888 S Springwater Rd	01900173	6/1/2019 20:25	MARINE Swift-water rescue	DR214	(blank)	
					E311	Provide manpower	
					BC302	Incident command	
					B212	(blank)	
					WR059	(blank)	
					WR319	Rescue, remove from harm	
14888 S Springwater Rd Total							

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Battalion Chief John Hopkins

Re: Training Division Monthly Report – June 2019

Projects/Events/Meetings/Training – BC Hopkins

- Budgeting for Training Division and Safety.
- Reassigned several Training job duties to increase efficiencies.
- Training on Target Solutions.
- Assisted with the joint Feasibility Study and met with the group to discuss the Training division.
- Training Chief Keith Smith retired June 24th.
- Attended several retirement celebrations.
- Attended two Budget Committee review sessions.
- Attended monthly Operations meeting.
- Attended several 130th campus consolidation meetings.
- Assisted with a chiefs work party to clean up the 130th campus.
- Met with DPSST for district recertification meeting.
- Meetings regarding upcoming career and volunteer academies.
- Assisted with Callboard/TeleStaff questions, concerns and provided direction.
- Various station visits.
- Attended Senior Staff meetings.
- Reviewed several policies, making revisions as needed.
- Reviewed injury reporting and conducted a safety meeting
- Worked various battalion chief shifts during the month.
- Many meetings regarding Training Division restructuring.
- Reviewed various R&D projects as the Safety Officer and recalled a series of firefighting hoods due to safety concerns. Continue to review R&D hoods for safety.

Projects/Events/Meetings/Training – ATO Lt. Brown

- Weekly Training Staff meetings.
- Probationary AO Task Book updates.
- Various retirement celebrations.
- Met with IT Technician Horst.
- 3rd Quarter Drill, MCI credential creation on Target Solutions.
- Set up battalion radio schedule maintenance.
- Bailout Drill coordination.

- PNW Metal Recycling Meeting.
- Several meetings with MES Staff Lieutenant Verkest about 3rd quarter.
- Training Center Clean up, Day of Service.
- Meeting about Bailout IPS.
- Training Center Clean Up day 2.
- Board report.

Projects/Events/Meetings/Training – ATO Lt. Walker

- Working on the Volunteer training program.
- Working to develop the Volunteer Academy for this fall.
- Working on July and August Volunteer drill schedule.
- Completing work on the probationary credential and enhanced testing for PFF's 19-01.
- Attended the Safety Committee meeting for the month.
- Met with probationary lieutenants to cover their probation credential.
- Met with BC Deters to learn more about his vision of the Volunteer group.

Projects/Events/Meetings/Training – ATO AO Webster

- Volunteer Drills.
- Cleaned and rearranged Training Center warehouse.
- Fixed two windows on Training Center.
- Created AVIDS presentation (not delivered).
- Updated Stations 12 and 13 AVIDS systems.
- Multiple Webinars.
- Target Solutions.

Respectfully submitted,

Battalion Chief John Hopkins

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Volunteer Services Chief Steve Deters

Re: Volunteer Services Division Monthly Report – June 2019

The following report is a breakdown of Volunteer activity in training and scheduled public events.

Fire Training

Drills in the month of June included.

- 6/04/2019 Rural Water Supply
- 6/05/2019 Rural Water Supply
- 6/08/2019 Saturday drill – Mobile Water Supply/Wildland
- 6/11/2019 FF Skills – In House
- 6/12/2019 Mayday Drill
- 6/13/2019 Mayday Drill
- 6/25/2019 FF Skills – In House
- 6/26/2019 Mayday Drill
- 6/27/2019 Mayday Drill

EMS Training

- 6/18/2019 Environmental Emergencies/Allergic Reactions
- 6/19/2019 Environmental Emergencies/Allergic Reactions
- 6/20/2019 Environmental Emergencies/Allergic Reactions

In June the Volunteer group participated in the following Events/Meetings

- 6/03/2019 Volunteer Association Meeting
- 6/17/2019 Clackamas Fire Board of Directors meeting
- 6/22/2019 Timber Pub and Grub BBQ
- 6/28/2019 TC Cleanup day

Recruitment

All Recruits participated in the medical evaluation and uniform /gear fitting portion of the process.

Explorers

June Drills focused on:

- 6/03/2019 SCBA Mask Training
- 6/10/2019 Forcible Entry
- 6/17/2019 Forcible Entry
- 6/24/2019 Forcible Entry

Public-Relations

Training Center cleanup day

Station Coverage

The following is a breakdown per station that had a duty shift.

- Stn.12 – 10/30
- Stn.13 – 20/30
- Stn.18 – 28/30

- Rehab/Water Tender Group – 22/30

Personnel Changes

- P - VFF/EMT - Travis Molinari – Hired - Colorado Springs Fire & Rescue
- A/OEMT-P - Josh O'Dell – Resigned

Respectfully submitted,

Volunteer Services Chief Steve Deters

CORRESPONDENCE

- C-1 Thank you Re: Wonderful service given by Station 2 crew: Lt. Brett Glover, AO Alex Carey and FF Clay Davis.

- C-2 Thank you Re: The firefighters of Battalion 303 for their participation and support in the Mountain View Cemetery's Commemorative Memorial Day Service.

- C-3 Thank you Re: The Station 17 crews for their help over the past month with medical calls and lawn care.

- C-4 Thank you Re: Training done for Beaverton School District Healthcare Careers Program by EMS Staff Lieutenant Mike Verkest, HR 305 (Captain Kyle Olson, AO Ryan McDonald, FF Mike Willcut and Lieutenant Mark Gayman), E314 (Lieutenant Steve Sakaguchi, AO Dave Doornink, FF Shawn Vial, FF James Faiman) and BC 301 Battalion Chief Brian Rooney. HR 305 did a vehicle extrication and E314 worked the multiple patient scene.

- C-5 Thank you Re: Fire Marshal Olson attending the Redland CPO meeting to give a presentation to discuss defensible space and how to prepare for wildland season.

3RCC

**3rd Rock Chiropractic Clinic
Dr. Robert Murakami
9770 SE Stanley Ave
Milwaukie Oregon 97222
503-653-9935**

June 14, 2019

To: Lt Brett Glover, Alex Carey, Clay Davis
Clackamas Fire District #1, Station 2
11300 SE Fuller Rd
Milwaukie Oregon 97222

Greetings,

I want to thank you for an unexpected service I received Thursday, June 13, 2019. When I called and talked to a dispatcher (sadly I don't recall her name), she went out of her way to pass along my dilemma to Station 2. The next thing I know a truck was dispatched to my address. I couldn't believe the wonderful service and luck I received that day. It is a blessing to have men and women who proudly serve our community.

For over 30 years I have served this community as a health care provider so it warms my heart that this community has many who look out for each other and I was a recipient of that the other day. I would like to extend my gratitude to the dispatcher, Lt Glover, Mr. Carey, and Mr. Davis by offering a complimentary exam and chiropractic treatment as my way of thanking you for your kindness. Thank you again for making my day.

Yours for better health,



Lt. Paxton,

Please express our thanks to the Fire Fighters of Battalion 303 for supporting Mountain View Cemetery's Commemorative Memorial Day Service. The Fire Fighters participation in the service and remembering Fire Fighter George Mead is an intricate part of our service.

Thank you,

Jonathan Waverly

Thank you all so much
for your help this past
month, and to look out
and see you mowing our
lawn was unbelievable!
Every one was astonished
when I tell them about
this. You created so much
Good Will.

Please use this check
for any needed fund

Thank you so much for including us in your extracurricular training and providing our students with the excellent application + additional education in their EMT training!
- M. Bayler

Certificate of Appreciation

We hereby present

Clackamas Fire District

Thank you for taking the time and showing us respect and teaching us about emergency medicine. -Juan S.

with this Certificate of Appreciation, in recognition of your premier service and dedication to the Beaverton School District Health Careers Program Emergency Medical Responder students, 2018-19 school year.

Thank you so much for taking some time to help us practice for the most important life saving skills. -Jenna

Thank you for being mentors and teaching us. Also, Thank you for the services you provide for this community!
- Prakrunya.

Thank you for taking the time to teach us and prepare us for our future in medicine! It means the world.
- Blake Sims

Thank you so much for your time to teach us!
-Tina

Thank you so much for coming all the way to Boring to just teach us! Thank you again!
- Jayden French



Thank You So much for taking the time out of your day to show us a piece of what you guys do on a daily basis. It was really cool!
- Zack P.

Thank you so much for your time!
-Karen J

Thank you for taking the time to teach us our skills and being a great teacher! -Emma Muhlheim

Thank you so much for teaching us these skills and giving to us your own time!
- Valeria S.

Thank so much for teaching us and preparing us! -Dariana C.

Thanks again for having Fire Marshal Olson attend last night's Redland CPO meeting. His presentation was very informative.

Would it be possible to get a copy of the presentation, either as a PowerPoint file or PDF?

Thanks!

Marie

Marie Naughton, Secretary
Redland-Viola-Fishers Mill CPO

INFORMATIONAL ITEMS

- I-1 Oregon City fire station finds spot for Dalmatian mascot- Clackamas Review
- I-2 Firefighters battle warehouse fire on Johnson Creek Boulevard- KATU
- I-3 Special Olympics teen badly hurt in house fire, recovering in hospital- KATU
- I-4 Don't Let Grilling Lead to a Bummer Summer- Happy Valley Monthly
- I-5 Fire Safety message done by Fire Marshal Olson- KPAM.

Clackamas Review

Oregon City fire station finds spot for Dalmatian mascot

Gaffney Lane Neighborhood Association delivers 2-foot-tall stuffed animal as a house-warming gift for Clackamas Fire's new Hilltop station

By: Raymond Rendleman
Published: June 12, 2019

On May 16, three members of the Gaffney Lane Neighborhood Association delivered a 2-foot-tall stuffed Dalmatian as a house-warming gift for the firefighters at the new Hilltop Community Fire Station in Oregon City, which opened in February.



Firefighters thought it was appropriate that the stuffed animal was named Spot and plan to proudly display the donated mascot in their new station's day room.

The idea of Spot came to be when the Gaffney Lane Neighborhood Association toured the new fire station and noticed that the firefighters did not have a Dalmatian, in keeping with U.S. fire-service traditions from the days of horse-drawn fire engines. Legend has it that Dalmatians became bred for fire service, particularly in America, because they would help calm the horses pulling the fire wagons.

However, Clackamas fire stations have a no-pets policy, making it impossible for firefighters to keep a real Dalmatian. Taking matters into their own hands, the Gaffney Lane neighbors ordered Spot, complete with a custom collar, and delivered it to the firefighters.

Brandon Paxton, Clackamas Fire spokesman, said it's a little bittersweet for the agency to now have to impose a no-pets policy. He would love it if Clackamas Fire allowed fire-station dogs to help keep firefighters company, but there are too many logistical issues, plus potential harm to animals.

"I don't know that we've ever had dogs in the stations, because it's not a good situation for the dogs, with the firefighters being in and out so much," Paxton said.

Paxton credited Gaffney Lane Secretary-Treasurer Angela Wright with spearheading the idea to purchase Spot.

"It was really thoughtful for Angela Wright to provide the station with Spot," he said.

While the station may have a new mascot, Spot shouldn't be confused with another Dalmatian mascot for firefighters, Sparky. Clackamas Fire volunteers will often dress as Sparky the Fire Dog, the mascot for the National Fire Protection Association. Clackamas Fire has been using the Sparky mascot at schools and other community events to help teach fire safety for many years.

Sparky will be making his next appearance Sept. 14 at the Hilltop Safety Fair, next to the Safeway in the Hilltop shopping center. The annual event is popular with children, who get to interact with local firefighters and firefighting equipment.

"We'll have the side-by-side burn trailer demonstration, free helmet giveaways and all sorts of other safety information geared for kids and families," Paxton said.

Source: <https://pamplinmedia.com/cr/24-news/430744-337981-oregon-city-fire-station-finds-spot-for-dalmatian-mascot>

KATU

Firefighters battle warehouse fire on Johnson Creek Boulevard

By: KATU.com Staff
June 10, 2019

MILWAUKIE, Ore. — Firefighters worked into Monday night to put out a two-alarm warehouse fire in Milwaukie, according to Clackamas Fire District No. 1

The fire started just after 6 p.m. near the 5700 block of Southeast Johnson Creek Boulevard.

Firefighters initially took up defensive positions to fight the fire, saying conditions were too dangerous to go inside.

Employees at a nearby dog shelter immediately started evacuating their dogs when the fire broke out.

"Someone just came running in from the bus stop over here and said that our building was on fire," said Kelly Priest, an employee at Family Dogs New Life Shelter. "We started rushing dogs outside and putting them in crates outside."

The fire was burning at an adjacent building and firefighters later gave the all-clear to shelter employees. All the dogs were then brought back inside because of poor air quality due to smoke.

Both Johnson Creek Boulevard and the Springwater Corridor were shut down near the fire's location.

As of Monday night, no injuries had been reported.



Firefighters said the fire was kept to a single building.

Source: <https://katu.com/news/local/firefighters-battling-warehouse-fire-on-johnson-creek-boulevard>

KATU

Special Olympics teen badly hurt in house fire, recovering in hospital

By: Kenton Thomas
June 18, 2019

PORTLAND, Ore. — Timm Wilson graduated high school last year. He runs the 100-meter dash for his Special Olympics team. Last week, he was inside his family's home when it went up in flames.

Tammi Wilson, Timm's mom, told KATU News her son is in critical condition at the hospital. She said his lungs are filled with soot from the fire and he suffered minor burns.

"It's bad. We're going to be here a long, long time," said Wilson.

Wilson said she has called the hospital her home since the fire, refusing to leave Timm's side.

Nearly everything was destroyed in the fire Thursday. The family is still trying to determine what can be salvaged.



Wilson said the fire started in the kitchen, and then spread to the rest of the home. She said Timm was watching TV at the time.

"I turned around and the kitchen was engulfed in flames. The ceiling was on fire. There was nothing I could do but find Timm," said Wilson.

Timm had locked himself in the bathroom nearby. Wilson said she repeatedly called Timm's name with no response. She said she tried to break down the bathroom door, but could not get through.

"I had to watch what I thought was my son burning alive in that bathroom," she said.

Moments later, Wilson said firefighters pulled her son out of the home.

"I saw him breathe through his nose and out through his mouth, and I knew he could hear me and he was there with me," said Wilson.

That bathroom door, Wilson says, saved her son's life.

"Had I opened that door, the backdraft would have killed us both," said Wilson.

Clackamas Fire District No. 1 posted a photo of the door to their Facebook page. They said it "contributed to creating a space that was survivable long enough for firefighters to make entry and rescue."

Since the fire, Wilson said they have received an outpouring of support from family, friends, and the community.

On Tuesday, she said Timm's Special Olympics teammates brought him a poster with photos and messages. One message said, "Be Strong and Powerful."

Wilson said one of Timm's friends flew from the East Coast to visit him at the hospital. Others made him cards.

Wilson said Timm has Down syndrome and autism. She said he is very well liked among his community, his peers, and his teammates.

"I walk down the hall with him and everyone, the staff, the kids, always say, 'Hi Timm. Hey Timm. Hi Timm.'"

Timm's mom said he ran on the track team in high school and played basketball.

"He doesn't have a competitive bone in his body. He just likes to be with other kids, the other athletes. He loves that camaraderie," said Wilson.

Wilson said Timm has a long road ahead of him. She said he will likely get worse before he gets better, but she said doctors told family that the prognosis is good. In the meantime, she said they are celebrating every small win.

"I miss him so much," said Wilson. "All I can do is be hopeful that he is in there and fighting to get back to me and his dad and his brother."

Family members are helping raise money for Timm and his family [here](#).

Source: <https://katu.com/news/local/special-olympics-teen-badly-hurt-in-house-fire-recovering-in-hospital>

Don't Let Grilling Lead to a Bummer Summer

July 2019

By: Clackamas Fire



**DON'T LET GRILLING LEAD TO A
BUMMER SUMMER**

Perfectly grilled meats and vegetables are synonymous with summer. Make sure you follow these simple safety tips from Clackamas Fire



The summer season is here, as grill connoisseurs reach for their tongs, eager to usher in the long-awaited barbeque season.

According to the National Fire Protection Association (NFPA), grillers are urged to be mindful of grilling safety in the spring and summer months, when grilling fires most often occur.

Although many grillers do so year-round, grilling fires are at their peak in July, followed by May, June and August.

Roughly half of grill-related injuries are thermal burns.

Clackamas Fire encourages these simple tips to remain safe when grilling this season:

■ Propane and charcoal BBQ grills should

only be used outdoors.

■ The grill should be placed well away from the home, deck railings and out from under eaves and overhanging branches.

■ Keep children and pets at least three feet away from the grill area.

■ Keep your grill clean by removing grease or fat buildup from the grills and in trays below the grill.

■ Never leave your grill unattended.

■ Always make sure your gas grill lid is open before lighting it.

■ If the flame goes out from a propane grill, turn the grill and gas off and wait at least five minutes before re-lighting it.

■ For charcoal grills, keep charcoal fluid out of the reach of children and away from heat sources.

Source: https://www.happyvalleyor.gov/wp-content/uploads/2019/07/HV-News_July-2019-reduced-size.pdf



Length: 31 seconds

Fire Safety

Fire safety is on the minds of fire marshals across the Northwest today as fireworks stands officially open for business. Fire Marshal Shawn Olson with Clackamas Fire District 1 says they're promoting the 4 BE's. "Be prepared. Be safe. Be responsible. Be aware. The biggest thing that we want to remind people of when they're going to be shooting off fireworks this year is to make sure that the fireworks are out of reach of children and follow all the labels that are prescribed by the manufacturer of each firework."