



Clackamas Fire District #1

Board Meeting Briefing Packet

June 17, 2019



To safely protect and preserve life and property

CLACKAMAS FIRE DISTRICT #1

**Board of Directors' Meeting
Monday, June 17, 2019
Meeting Location: Mt. Scott Fire Station
6:00 pm**

REVISED AGENDA

REGULAR SESSION

- I. **CALL TO ORDER PER ORS 192.610 TO 192.690**
ORS 192.650 – The meeting is being recorded.
- II. **CHANGES TO AGENDA**
- III. **APPROVAL OF BUDGET COMMITTEE MEETING MINUTES FOR MAY 9, 2019 (p. 5) AND MAY 23, 2019 (p. 16); AND THE REGULAR BOARD MEETING ON MAY 20, 2019 (p. 24)**
- IV. **PUBLIC COMMENT** (*The President will call for statements from citizens regarding District business, not to exceed three minutes per person.*)
- V. **SWEARING-IN OF BOARD OF DIRECTORS – Chief Charlton**
- VI. **PRESENTATION – ANNUAL WORKERS' COMPENSATION RENEWAL – Agent of Record Jeff Griffin from Wilson-Heirgood Associates**
- VII. **PRESENTATION – AFTER ACTION REVIEW OF THE PORTLAND AREA CAPABILITIES EXERCISE – Emergency Manager Gregg Ramirez – Will be presented at the July 15, 2019 board meeting.**
- VIII. **BUDGET HEARING (p. 32)**
- IX. **BUSINESS – Action required**
 - B-1 **Request Board Approval of Resolution 19-02 – Adopting the Budget, Making Appropriations, and Levying Taxes for Fiscal 2019-2020 – Finance Director Christina Day (p. 35)**
 - B-2 **Request Board Approval of Resolution 19-03 – Adopting and Appropriating Supplemental Budget for Fiscal 2018-2019 – Finance Director Christina Day (p. 38)**
 - B-3 **Request Board Approval of Workers' Compensation Renewal – Human Resources Manager Trish Noble (p. 43)**



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- B-4 Request Board Approval to Certify the Election Results for Three Directors to Clackamas Fire District #1 – Chief Charlton (p. 79)**
 - B-5 Request Board Appointment of Michelle Chao as Trustee for the Clackamas Emergency Services Foundation Board of Trustees – Chief Charlton (p. 92)**
 - B-6 Request Board Discussion and Direction Regarding Proposed City of Happy Valley Urban Renewal Plan – Director Wall / Chief Charlton. (p. 93)**
 - B-7 Request Board Approval of Contract with Wilco for Fueling Services – Division Chief Josh Gehrke (p. 103)**
 - B-8 Request Board Approval to Surplus Modular Home and Temporary Apparatus Bay Located at Clackamas Community College – Division Chief Corless (p. 106)**
- X. OTHER BUSINESS – No action required.** *(These items will be presented individually by staff or other appropriate individuals. A synopsis of each item together with a brief statement of the action being requested shall be made by those appearing on behalf of an agenda item.)*
- OB-1 Legislative Update – Lobbyist Genoa Ingram**
 - OB-2 Feasibility Study – Chief Charlton / BC Steve Deters**
 - OB-3 Board Committee/Liaison Reports**
Foundation Liaison – Director Trotter
 - OB-4 Board Informational Updates/Comments**
Joint Board Meeting with Estacada Fire District #69 – June 24, 2019 at 6:00 pm at Station 14
- XI. INFORMATIONAL ONLY**
- A. Divisional Reports**
 - R-1a. Chief’s Report – Verbal - Chief Fred Charlton
 - R-1a.1 Public Information Office Report – Public Information Officer Brandon Paxton (p. 107)
 - R-1b Business Services Division – Deputy Chief Doug Whiteley (p. 109)
 - R-1b.1 Business Services – Division Chief Josh Gehrke (p. 110)
 - R-1b.2 Fire Prevention – Fire Marshal Shawn Olson (p. 115)



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- R-1c Emergency Services Division – Deputy Chief Ryan Hari (p. 124)
 - R-1c.1 Emergency Medical Services – Division Chief Bill Conway (p. 125)
 - R-1c.2 Financial Services Division – Finance Director Christina Day (p. 138)
 - R-1c.3 Operations – Division Chief Mike Corless (p. 164)
 - R-1c.4 Training Division – Battalion Chief John Hopkins (p. 185)
 - R-1c.5 Volunteer Services – Volunteer Services Chief Steve Deters (p. 187)
 - R-1c.6 Volunteer Association Report – Verbal – President Ryan Kragero

B. Correspondence (p. 190)

C. Informational Items (p. 192)

D. Next Meeting

The next Board of Directors' meeting will be on Monday, July 15, 2019 at 6:00 pm at Mt. Scott Station 5.

XII. ADJOURNMENT

UPCOMING EVENTS:

July 15 – Regular Board Meeting – 6:00 pm
Station 5

Clackamas Fire District #1



(These minutes are unofficial until acted upon by the Board of Directors.)

BUDGET COMMITTEE MEETING
May 9, 2019

(This meeting was recorded.)

MEETING CALLED TO ORDER

Call to Order per ORS 192.610 to 192.710
ORS 192.650 – The meeting is being recorded.

Board of Directors' President Syring called the meeting to order at 6:00 pm. He thanked everyone for attending the meeting.

PRESENT: Budget Committee members Board Director Jay Cross, Board President Jim Syring, Board Director Don Trotter, Board Director Marilyn Wall, William Gifford, Charles Gallia, Rob Wheeler; Chief Fred Charlton; Deputy Chief Ryan Hari; Deputy Chief Doug Whiteley; Division Chief Bill Conway; Division Chief Mike Corless; Division Chief Josh Gehrke; Finance Director Christina Day; Volunteer Services Battalion Chief Steve Deters; Medical Services Battalion Chief Josh Santos; Training Battalion Chief John Hopkins; Fire Marshal Shawn Olson; ITS Director Oscar Hicks; Fleet Director Bill Bischoff; Logistics Manager DeAnn Cores; Data Systems Manager Shelby Hopkins; Facilities Manager Scott Vallance; Health and Wellness Manager Heather Goodrich; Shop Steward Lieutenant Nate Hon; Volunteer President Ryan Kragero; Accounting Specialist Halee Holst; Citizen Chris Hawes; and Executive Assistant Karen Strejc.

Budget Committee Members Erin Anderson, Tim Powell, and Board Director Thomas Joseph were not in attendance.

ROLL CALL/INTRODUCTIONS

Roll call was taken.

Introductions were made by the Budget Committee members and staff.

ELECTION OF BUDGET COMMITTEE OFFICERS

Board President Syring opened up nominations for the position of Budget Committee Chairperson.

Jay Cross nominated Rob Wheeler for the position of Budget Committee Chairperson. Marilyn Wall seconded the motion. Jim Syring moved that the nominations be closed. The vote was taken. Rob Wheeler was unanimously voted, by the Budget Committee members in attendance, to be the Budget Committee Chairperson.

Budget Committee Chairperson Rob Wheeler took over chairing the meeting.

Budget Committee Chairperson Rob Wheeler opened nominations for the position of Budget Committee Recording Secretary.

Marilyn Wall nominated William Gifford for the position of the Budget Committee Recording Secretary. Jim Syring seconded the motion. Rob Wheeler moved that the nominations be closed. The vote was taken. William Gifford was unanimously voted, by the Budget Committee members in attendance, to be the Budget Committee Recording Secretary.

Chief Charlton explained the reason for having the Budget Committee Recording Secretary was to help support the meeting, organize documents and facilitate if needed. EA Strejc would take the minutes and Recording Secretary Gifford would review them. It was also noted that it was required by law to have a recording secretary.

Chief Charlton explained the process was a little different this year. There would be two meetings this year, to try to allow the Budget Committee more time to review the budget. He noted that in the past, the budget books would be delivered about a week in advance for review and then at the meeting it would be discussed and staff would ask for approval of the budget.

Chief Charlton also noted that they didn't learn until the middle of last week what the County's Assessed Value (AV) of growth would be. He added that staff would need a little more time to provide the most responsible and efficient budget.

Chief Charlton shared that most of the Department heads were in attendance to answer any questions.

The second meeting would be on May 23, 2019. This would provide the Committee with two weeks to review the budget book and ask questions.

BUDGET INTRODUCTION

Chief Charlton shared that the first part of the budget book was the Budget Message. He explained that it described some of the challenges and opportunities that the Fire District was facing in both the current and upcoming fiscal year.

Challenges

- With the growth of the Fire District, the demand for service continues to go up.
- Continue to engage in new programs and processes to help the District become more innovative and more efficient. This takes more staff time.
- Continue to provide Intergovernmental Agreements/contracts for Fleet maintenance.
- Currently in an Intergovernmental Agreement with Estacada Fire District. Working on a Feasibility Study.
- Revenue was a concern. Should have a revenue report update in a couple weeks.

- Currently, there were three Urban Renewal Districts in the Fire District, with another proposed in Happy Valley. Chief Charlton shared a financial analysis was completed on the impact of this Urban Renewal District and it was about \$30.8 million loss over the next 26 to 27 years. It was a significant diversion of tax revenue from the Fire District. Staff was estimating that \$1.1 million tax dollars would be diverted next year from the District due to Urban Renewal Districts.

Opportunities

- Celebrated opening new facilities in the District. Expended all 2015 bond funds, which allowed the District to complete a new Fleet and Logistics Building (August 2018), a new Community Fire Station in Oregon City (February 2019) and a new Community Fire Station in Damascus (April 2019). A loan has been secured to help pay off expenses.
- Analyzed over-time regarding training to support a program or project. Overtime has been reduced by \$140,000 for the next fiscal year.
- Next fiscal year, the District won't be purchasing any heavy fire apparatus or staff vehicles.
- Reduced full time employees by one. One FTE position that won't be filled next year.
- Chief Charlton noted that the District was getting ready to prepare for the 2020 Accreditation. This would be the District's fifth time going through Accreditation. The financial cost was approximately \$30,000 and a year's worth of work; but, it is important to keep us up to date with financial processes, operations, etc. Chief Charlton and Deputy Chief Whiteley gave some additional information on regarding the Accreditation process.

Chief Charlton shared that a challenge that the District continued to realize, was when the county gives the estimate for the Assessed Value (AV) growth, a range is given. He added that that District needed to be careful not to overestimate the AV growth. Next year's budget was based on 4.5% and notice was given this week that the AV was estimated to be 4.0% – 4.5%. He shared staff was already concerned that the 4.5% may be too high.

Chief Charlton said that he had shared on Monday that the cost for dispatch services was going to go up approximately \$300,000. However, he heard from Division Chief Corless on Wednesday, that it would be going up by \$130,000.

Chief Charlton shared that the District didn't have a position description for the Budget Committee Members. (A job description page was handed out at the meeting.) He shared that the main duties of the Budget Committee Members are:

- Receive the budget and budget message.
- Provide an opportunity for the public to ask questions and provide input.
- Act on staff's request (This will be done at the May 23 meeting):
 - Staff requests approval of the FY 2019-20 proposed budget.
 - Staff requests approval of the permanent tax rate of \$2.4012.
 - Staff requests approval of the levy for bonded debt of \$2,496,882.

Chief Charlton noted that if there were any questions that were asked that staff didn't have the answer for, they would make note of these and send the answers out to the entire committee.

Chief Charlton reviewed the current organizational chart for the Fire District. He noted that above the Board of Directors were the Citizens that the District served. There were three Divisions: Fire Chief's Office, Business Services and Emergency Services.

- Fire Chief's Office
 - Board of Directors' Budget- Meetings, reimbursements, travel, school/conferences, apparel or anything that the Board needs.
 - Fire Chief's Office- Chief Fred Charlton and Executive Assistant Karen Strejc.
 - PIO Office-Captain Public Information Officer Captain Brandon Paxton and Administrative Technician Tracey Grisham.

Deputy Chief Doug Whiteley reviewed the Business Services Division.

- Business Services Division
 - One area of responsibility was Accreditation, which fell under the Administration Budget.
 - Division Chief Gehrke works directly with:
 - Fleet Services Director Bill Bischoff
 - Information Technology Director Oscar Hicks
 - Logistics Manager DeAnn Cordes
 - Civil Service and Testing
 - Data Systems Manager Shelby Hopkins
 - Emergency Manager Gregg Ramirez
 - Fire Prevention Division-Battalion Chief, Fire Marshal Shawn Olson
 - Human Resource Manager Trish Noble

Deputy Chief Ryan Hari reviewed Emergency Services.

- Emergency Services
 - Deputy Chief Hari shared that Financial Services was new in the Emergency Services Division.
 - Emergency Medical Services Division Chief Bill Conway. Chief Hari shared that DC Conway was also in charge of both:
 - Wellness Services- Wellness Manager Heather Goodrich
 - Community Para Medicine
 - Operations-Division Chief Mike Corless
 - Three battalions
 - Specialty/Technical Rescue
 - Volunteer Services Battalion Chief Steve Deters
 - Facility Manager Scott Vallance
 - Training Battalion Chief John Hopkins
 - Safety

REVIEW OF FISCAL YEAR 2018-2019

Chief Hari shared some of the successes and challenges of the 2018-2019 fiscal year.

Successes

- Bond-funded construction projects
 - Fleet/Logistics Building
 - Station 16
 - Station 19
- Expanded revenue streams.
 - Uptake in Medical Transport revenue.
 - Fleet revenue.
- Full implementation of Munis.
- Expanded paramedic units.
 - Introduced single-role paramedics a year ago. This has been a huge success.
 - Data Systems Manager Hopkins explained that Munis was our Enterprise Resource Planning (ERP) Program. She shared that the District has implemented this over approximately three years in three phases.
 - Phase 1: Financials
 - Phase 2: Inventory/Logistics/Fleet
 - Phase 3: Payroll Services
- Finance Director Christina Day shared that the District received the Government Finance Officers Associate Distinguished Budget Presentation Award again for this past fiscal year.
 - She said the award was created to standardize the way financial information was presented. She shared it was about informing the citizens about the budget in a standardized way.
 - It was peer reviewed by three finance professionals.
 - It costs several hundred dollars. However, the benefit comes in the credit worthiness used in seeking bonds.

Chief Charlton shared some of the challenges for the 2018-2019 fiscal year.

Challenges

- Revenues diverted to Urban Renewal.
- Identifying innovative operation models to meet growing demands.
 - One of the ways to do this was looking at using the single role paramedics.
- Station siting to meet future coverage needs.
 - Looking at Station 15.
- Increased PERS rates.
- Implementing labor contract.
 - Starting the second year of a three-year contract.

2018 Calendar year Responses

DC Corless shared we did have a slight decrease in calls this last year. We ran just over 22,000 calls, which was a 4.5% reduction from 2017. He added that he was going to ask DC Conway to review how the Community Paramedic has helped with reducing medical calls. He shared that the District was learning how to say yes in a different way.

DC Conway explained that Community Paramedic (CP) AmyJo Cook was helping with the frequent 9-1-1 users. She identifies the needs of frequent callers to help find other resources instead of calling 9-1-1 to take care of the issues they are having. In these cases, the Community Paramedic would be dispatched instead of engines or other heavy apparatus dispatched to medical calls.

DC Conway explained ways that these individuals can be identified. He noted that data can be pulled to find the number of incidents. He added that most of the people that CP Cook helps come from referrals from the crews and other agencies. Budget Committee Member Gallia asked if there was any way to intervene at the dispatch level. DC Conway shared this was their long-term goal, to where she could be dispatched out to a call in lieu of heavy apparatus or another 9-1-1 resource.

Budget Committee Member Cross shared the background on what the Board has asked the staff to do. It was important to the Board of Directors to implement a program like this to 1) Meet the community members at their needs and 2) Allow the three or four crew companies to respond to other calls. He said this was one model that was working well. He said the staff was doing an outstanding job.

DC Corless reviewed the three-year trends. He shared that they were looking at calls to see if these should be answered by the Fire District or other agencies.

General Obligation Bond Update

DC Hari shared that one of the biggest challenges was that costs kept climbing. He shared that based on timing, there was a limited number of general contractors that bid, only two bids were received, with only one having the capacity to do the work on the projects. There also weren't a lot of bids for the sub-contractors for each trade. He explained that this made it harder to keep the costs down during the design phase due to limited bids. Once construction began, additional unexpected costs occurred as well.

DC Hari shared that all projects went over budget for a total of \$900,000; approximately 4% to 5%. DC Hari shared that the buildings were built for growth and the future. He added that they were a good investment but were expensive and had challenges.

Finance Director Christina Day explained the Budget Book tab by tab.

- **Tab 1** – Budget Message.
- **Tab 2** – Reading Guide.
 - This shared a background of the District.

- Included tips on reading the document and what was included in each tab.
- Page 12- Provided a list of all departments.
- Page 14- District Organizational chart.
- **Tab 3** – Strategic Business Plan
 - Goal 9 was a new goal, regarding finances.
 - Tie the budget decisions to at least one of the Strategic goals.
 - Budget Committee Secretary Gifford mentioned the system which Clackamas County used to tie expenses to goals.
- **Tab 4** – Explains Budget Process, Budget calendar, and the Budget over last three years.
 - Page 39 - Summary of all the funds of the District.
 - Page 41 - Proposed Schedules of Appropriations.
 - This has significantly changed this year. There are two categories: allocated and non-allocated. Non-allocated meant it was not a cost of Administration.
 - Questions were asked about the contingency funds. Finance Director Day shared that there are two areas that reserves were in. One was \$1 million, restricted to more major events. The other was two and a half percent of the general fund. Discussion followed.
- **Tab 5** – Resources and where the resources came from.
- **Tab 6** – Personnel Services.
- **Tab 7** – General Fund Summary.
- **Tab 8** – Summary of Divisions’ Expenses.
 - These were broken down by Departments. Finance Director Day noted that each Division showed the past three years of expenses.
 - Finance Director Day noted that the Financial Services tab remained, because we have to provide history. This will be included for the next three years.
- **Tab 9** – Fund Summary.
- **Tab 10**–Board Policies and Glossary.

Finance Director Day explained that when moving forward and planning for a new fiscal year, the District needed to review where it was ending the current fiscal year. She reviewed the operating costs for the 2018-2019 fiscal year. She shared that she would be bringing a supplemental budget to the Board next month.

Finance Director Day mentioned that a letter was received from the County, sharing that it did look like the District would be collecting 100% of taxes this year that were budgeted. This would add between \$500,000 and \$600,000 to the total the District would be starting with.

Budget Committee Secretary Gifford asked if the Board would consider a percentage instead of a set amount of \$1,000,000 for the contingency fund. Discussion followed.

PRESENTATION AND DISCUSSION OF PROPOSED FISCAL 2019 BUDGET

Finance Director Day reviewed a couple housekeeping changes.

- Since last year, there was a new appropriations method in the Divisions.

- She shared that if anyone needed this in the old format for comparison, she could send it to them.
- Review and reclassification of Capital to Materials and Services (M&S).
 - Finance Director Day shared she reviewed what the District had been budgeting as capital and aligned that with the fixed asset policy, making sure each asset qualified as capital. She found \$287,000 worth of assets which didn't, and moved them to M&S.
- Reclassification of PERS Bond payment.
 - Page 62. Previously had been put in personnel services. Finance Director Day moved it this year to the unallocated portion of the general fund.
- Overtime reductions.
 - Finance Director Day shared that the overtime budget was cut over \$100,000 or 23% this year.
 - Chief Charlton shared that cut was in the Training department, both with Recruit Academies and Volunteers.
 - DC Hari talked about the cost of overtime to cover versus floaters.
 - Budget Committee Member Cross asked if vacation times were being reviewed, such as only allowing a certain number of crew to be on vacation at a time and only allowing 12- and 24-hour segments of time to be used. DC Corless shared this was being reviewed.
- Consistent application of funds per Station.
 - DC Corless shared that last year, staff began putting a cost for each employee at a station. Looking at year-to-date budgets, these costs decreased about \$160 per person. Staff was focusing on what was actually spent on each person. He said this was also being done for household goods.
- Budgeting for utilities.
 - Finance Director Day said that utilities used to be one-line item, but for fiscal year 2017 and 2018, she split out the utilities on different line items, so the District could obtain more data on where that money was being spent. For fiscal year 2020, there was a year's worth of data regarding this information.
 - Facility Manager Vallance spoke about some of the energy saving strategies that had been used in the District. He worked with Energy Trust of Oregon to help put savings into place. When updating HVAC systems, more economical systems were being used.
- Financial Services as a department, moved into the Emergency Services Division.
 - DC Hari shared that one reason for moving Financial Services into Emergency Services was due to workload.
- Created Fire Chief's Office (101215).
- Created Community Para Medicine as its own section (101615). This was in EMS before. This separation helped to keep track of grant funding.
- Separated Specialty Rescue Groups (101140-101143).
- Created an unassigned department (101225).
 - This was a tool to manage those monies that the District shouldn't spend.

- Finance Director Day explained the numbers that were used for the division codes. The 10 represented the general fund and the last four digits were the department number in Munis.

Budget Assumptions

- Permanent rate is \$2.4012
- Assessed value = 4.5%
 - Clackamas County growth estimated at 4.0% – 4.5%
 - Each .25% was approximately \$134,000
- Tax collection rate = 95.25%. This was based on a five-year average.
- Urban Renewal taxes diverted.
 - This was approximately \$1,151,805; not including the Happy Valley Urban Renewal District.

Carry Forward Estimate

- Finance Director Day shared how the beginning fund balance was calculated. The goal was to carry enough money to fund operations between July 1st and November 15th, when the tax dollars would begin to be received.
- Finance Director Day shared that at this time, based on the estimates, there was a gap of about \$1.4 million.
- Finance Director Day noted that staff had been working over the past couple years to change some of the agreements of when yearly costs are paid, towards the goal that they could take place closer to when taxes would begin to be received in November.
- Finance Director Day said money was available for the District to borrow from itself with interfund loans.
- Finance Director Day also shared that there was the option of issuing Tax Anticipation Notes (TANs) if needed for major events. She added that staff was considering this for conflagrations.
- Budget Committee Chairperson Wheeler suggested changing the fiscal year so it would be closer to November to better accommodate the tax revenue.
- Budget Committee Member Gifford brought up doing a budget every other year.
- Finance Director Day shared that the revenues do exceed expenditures in this proposed budget. She shared the total ending fund balance was calculated by taking the contingency and the budgeted ending fund balance, totaling approximately \$17 million.
- Total budget this year was \$87 million.
- It was asked how stable the contract income was. Chief Charlton mentioned the three intergovernmental agreements for fleet services that were relatively stable.
- Discussion took place regarding the transfers from Other Funds. Finance Director Day shared that transfers coming into general fund are: 1) PERS reserve and 2) Equipment replacement fund.

Proposed Revenues

- Finance Director Day shared that the property taxes were the largest revenue at 92%. She mentioned that the response transport was a little larger than last year. The other non-

recurring income were different reimbursements, rebates, and miscellaneous income that may or may not be received.

- Chief Charlton explained the bar graph of the diverted Urban Renewal funds since 2015.
- Budget Committee Secretary Gifford suggested asking if the District, along with other Districts, could ask the legislature for a definite ending time for new Urban Renewal projects. He also suggested asking for the ability for a partial closure of some Urban Renewal Districts, so at least some property taxes could be placed back on tax rolls.
 - Chief Charlton shared that the most recent Urban Renewal District was the City of Milwaukie. He shared their plan had impacted the Fire District by approximately \$18.7 million. He said they asked that projects not be funded through Urban Renewal. He noted that staff met with the Special Districts Association of Oregon (SDAO) to see about getting a fix. Discussion followed about Urban Renewal options.

Requirements

- Proposed Operating Expenditures
 - The largest category is Personnel Services at 78% - \$49.4 million.
 - Finance Director Day reviewed the chart broken down by Division. The total went down by one FTE.
 - Finance Director Day reviewed PERS Liability.
 - The Materials and Services category had an overall increase of 3.8%.
 - Most of the increase was due to moving capital items out of Capital and into Material and Services.
- Capital Outlay
 - Finance Director Day shared that Capital Outlay was a small portion of the budget this year because there weren't the resources available for use.
 - Budgeting \$1 million for bond project completions.
 - Budgeting \$5 million for facility improvements.
- Contingency
 - Finance Director Day shared that this was 2.5% of the operating budget. All contingency monies this year are in the general fund.

Longer Term Challenges

- Chief Charlton discussed evaluating the Community Fire Stations. He shared that staff was trying to weigh the cost of improvement and repairs versus finding a new home for Station 15. He added that there needs to be some money spent to have a Seismic Study done.
- PERS
- Major facility improvements were ongoing, such as renovations to the Training Center.
- Advancement in Technology.
- Dispatch Services.
 - Division Chief Corless shared that CCOM had always been understaffed. He stated that with a new Director there, they were hoping to increase staffing to the

norms, but this comes with a cost. This year it was about a 9 % increase for costs. He stated that right now, they have 13 dispatchers in training.

Budget Committee Secretary Gifford asked about exploring the use of more grants to help bridge costs over the next few years. Chief Charlton shared that a list of grants was brought before the Board. He added that they would distribute that list to the Committee.

PUBLIC COMMENT

None.

RECOMMENDATIONS

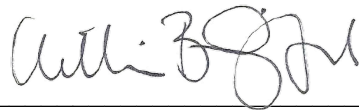
A second Budget Committee Meeting would be held on May 23, 2019. It will be held at 6:00 pm at the Training Center.

ADJOURN

The meeting was adjourned at 8:22 pm.

Karen Strejc
Executive Assistant

Approved by:



Recording Secretary, William Gifford

Accepted by:

President, Jim Syring

Secretary, Jay Cross

Clackamas Fire District #1



(These minutes are unofficial until acted upon by the Board of Directors.)

BUDGET COMMITTEE MEETING
May 23, 2019

(This meeting was recorded.)

MEETING CALLED TO ORDER

Call to Order per ORS 192.610 to 192.710
ORS 192.650 – The meeting is being recorded.

Budget Committee Chairperson Wheeler called the meeting to order at 6:03 pm. He thanked everyone for attending the meeting.

PRESENT: Budget Committee Members Board President Jim Syring, Board Director Don Trotter, Board Director Marilyn Wall, Board Director Thomas Joseph; Charles Gallia, Rob Wheeler; Erin Anderson; Tim Powell; Chief Fred Charlton; Deputy Chief Ryan Hari; Deputy Chief Doug Whiteley; Division Chief Mike Corless; Division Chief Josh Gehrke; Battalion Chief Mike Carlsen; Battalion Chief Brian Burke; Public Information Officer Captain Brandon Paxton; Community Paramedic AmyJo Cook; Finance Director Christina Day; Volunteer Services Battalion Chief Steve Deters; Medical Services Battalion Chief Josh Santos; Training Battalion Chief John Hopkins; Logistics Manager DeAnn Cordes; Data Systems Manager Shelby Hopkins; Facilities Manager Scott Vallance; Health and Wellness Manager Heather Goodrich; Shop Steward Lieutenant Nate Hon; Facility Manager Scott Vallance; Fleet Director Bill Bischoff; Lieutenant Mark Gayman; Volunteer President Ryan Kragero; Captain Karl Koenig; Volunteer Jerry Kearney; Senior Accountant Anh Le; Administrative Technician Deidre Toczyski; Lieutenant Greg Holland; Human Resources Manager Trish Noble; Accounting Specialist Halee Holst; and Executive Assistant Karen Strejc.

Budget Committee Member Jay Cross and Budget Committee Recording Secretary William Gifford were not in attendance.

ROLL CALL/INTRODUCTIONS

Roll call was taken.

Introductions were made by the Budget Committee Members and staff.

BUDGET INTRODUCTION

Chief Charlton explained that staff was in attendance to present information regarding some of the topics that were discussed at the first Budget Committee Meeting on May 9, 2019.

Chief Charlton noted that as they left the last budget meeting, staff had questions to answer that were presented by the Budget Committee. He added that staff needed more time to answer some of these questions.

Chief Charlton asked if there were any other questions from the May 9 meeting.

Chief Charlton shared that one of the questions and staff continued to be challenged to answer was, "What is the population change relative to calls for service?" Chief Charlton explained that Clackamas County grew by 1.5% last year. He added that staff was still working on determining how much the District area grew this past year.

Chief Charlton shared that another question was quantifying the reduction in calls for service based on urban, suburban, and rural areas. He shared the following stats, generated by the data department:

- Urban areas saw a decrease of 5.31% in calls for service.
- Suburban areas saw a decrease of 2.07% in calls for service.
- Rural areas saw a decrease of 10.59% in calls for service.

Chief Charlton noted there had been a lot of discussion around the 2005 PERS Pension Bond and the debt service schedule versus the District's 2018 audit. He explained that at the May 20, 2019 Board meeting, Budget Committee Member Wall asked why the debt service schedule in the proposed budget was different from the audited financials from 2018. Chief Charlton stated he has asked Finance Director Day to research the answer for this question.

Finance Director Day handed out revised pages 52-54, which are replacement pages in the Budget document. She explained that amounts were left off the original pages.

Chief Charlton shared that at the Labor Management Committee (LMC) meeting on May 6, 2019, there was a discussion about the 2005 PERS Pension Bond. He said at the meeting, he shared that the liability ended in 2024, but the actual year is 2028. Chief Charlton noted that the correct information will be sent out.

Chief Charlton shared that another question they received, was related to the cost increase for CCOM (dispatch center) relative to the proposed budget. DC Corless shared that the cost increase was about 9%. He noted this was a wage increase for the dispatchers as well as for an increase in personnel. He explained that there also needed to be call takers at CCOM. The fire dispatchers answer all the 9-1-1 calls, for both police and fire. They currently have three call takers and will be increasing to five call takers in the next budget year.

Budget Committee Member Wall mentioned that on page 77 in the budget book, it showed an increase larger than 9%. DC Corless shared that he thought it should be 1.3 to 1.6 rather than 1.3 to 1.8. He found that there was an error that the C800 radios were entered twice.

REVIEW OF FISCAL YEAR 2018-2019 OPERATING COSTS

Finance Director Day shared an updated estimate for the budget spent through the year. She explained that the last estimate went through March 30. This has now been updated through the middle of May.

Finance Director Day explained that half way through May, the District was about 87.5% through the year. She explained that some of the numbers were going to end a little bit high, especially with Personal Services.

Finance Director Day shared that staff was planning for Material & Services to end at 88.9%. It currently was just under 83%.

Finance Director Day shared that Capital Outlay was adjusted the most since the last report. She noted that right now, this was approximately 63.5% spent.

Finance Director Day explained that property tax revenues should be close to 100%.

Finance Director Day noted that this estimate report is about \$200,000 to \$300,000 better than the report that was discussed.

COMMUNITY PARAMEDIC PROGRAM

Chief Charlton shared that one of questions asked at the first Budget Committee Meeting on May 9 was about the Community Paramedic Program.

Community Paramedic AmyJo Cook shared information about the program. She noted that the program had evolved over three years, due to the needs of the community.

Community Paramedic Cook noted that the four areas of focus at this time were:

- Opioid overdose follow up/ at risk for overdose (Project Hope).
- Reduction of repeat and non-urgent 9-1-1 use.
- Immunize Clackamas County.
- Community Outreach.
 - Crews mitigate what is going on. They forward information to Community Paramedic Cook, so she can provide an assessment of needs, so the client won't have to call 9-1-1.

Community Paramedic Cook shared that the motto she has with community medicine was that first responders go one step beyond 9-1-1.

Community Paramedic Cook reviewed the grants received for the program. She shared that these funds go directly back to the citizens in the county.

Community Paramedic Cook also shared that she has received donations that weren't monetary donations, but items such as Flu and Hepatitis A & B vaccines from the Oregon Health Authority. She added that they have also talked with her about the possibility of giving tetanus shots as well. She explained that she needed a bio-medical cooler for the vaccines, so Clackamas Emergency Services Foundation (CESF) gave the program over \$400 for a cooler.

Community Paramedic Cook shared that she approached the Clackamas EMS Council and system enhancement for funds for opioid use. She explained that Clackamas County was one of highest opioid areas in the nation.

Community Paramedic Cook explained that Project Hope finds people who are opioid users and helps them navigate the path to recovery. She shared that the District has partnered with American Medical Response (AMR) and Clackamas County Public Health for this program. Recently, they have also partnered with Oregon City Police Department (OCPD) and Milwaukie Police Department (MPD), so they can find people who have an opioid issue. Their goal with these partnerships, is to hopefully intercept people before they have an overdose

Community Paramedic Cook noted that Moda Health Insurance contacted Chief Charlton regarding the program. She was awarded \$500 to go toward the program. Oregon Health Authority awarded her \$4,000 to help support vaccination program to provide for citizens.

Community Paramedic Cook shared that the Community Paramedic Program has official and unofficial partnerships. She explained that the official partnerships include memorandums of understanding (MOUs) or contracts.

- Official Partnerships included:
 - AMR
 - Clackamas County Public Health
 - Oregon Health Authority
 - Milwaukie Police Department
 - Oregon City Police Department
 - Clackamas MHC (Crisis Center)
 - Mental Health Addiction Associates of Oregon (MHAAO)
 - Provides peer mentor support for Project Hope.

- Unofficial Partnerships included:
 - Adult Protective Services
 - Adult and people with disabilities
 - Department of Health and Human Services

- Community Paramedic Cook shared three stories of success with the Project Hope program.

Budget Committee Member Joseph asked if she reached out to other community resources/agencies so she didn't have to do it all alone. Community Paramedic Cook said yes and no. She explained she visited the Service Center at least once a month. She went on to note that often times, she finds they are the ones reaching out to her to help, explaining that sometimes it is because she has grant money that they don't have access to.

It was asked if Community Paramedic Cook tried to get reimbursed for administering the vaccines if the individuals have insurance. Community Paramedic Cook shared that when Oregon Health Authority gives her the vaccines, they tell her to give them to those who need it. She said that they don't want any barriers for anyone to not be able to receive the vaccines.

Budget Committee Member Wall asked about the Clackamas County Sheriff's Office not being on the partnership list. Community Paramedic Cook explained that the police partnerships (Milwaukie PD and Oregon City PD) for Project Hope were based on the fact that those areas were the highest for overdose and opioid use. She stated they were starting small and once they find out how many referrals they get and how many they can handle, they will look to branch out and reach out to the Sheriff's Office.

It was asked if the Fire District had adjusted the resources that go towards Project Hope. Chief Charlton asked Medical Services Battalion Chief Josh Santos to talk about that.

BC Santos shared that Community Paramedic Cook and Clackamas County Public Health were working together on a grant proposal. It would be a Department of Justice Grant. This grant would provide Clackamas Fire a full time Community Paramedic for three years. This Community Paramedic would be a dedicated employee for three years to CFD #1. It was under final review and they should know in September. They would also provide a peer mentor to work with the new Community Paramedic.

BC Santos gave an overview of two contracts that the Emergency Medical Services division has entered into that provided some revenue.

- Clackamas Advance Life Support (ALS) Consortium.
 - The Fire District was one of three agencies (CFD #1, Lake Oswego Fire District, and Tualatin Valley Fire & Rescue) that provide 24 hour/7 days of Advanced Life Support (ALS) service.
 - We partnered with American Medical Response (AMR) for transport.
 - Consortium partners guaranteed an ALS paramedic on scene within an eight minute time standard, 90% of the time. This gave AMR an extra two minutes to arrive on scene.
 - Allowed for the Fire District to get to the patient first, then AMR would arrive. This allows cost savings for AMR, which was shared between consortium partners as well as the County EMS system.
 - 60% was divided amongst the partners.
 - 20% went to the System Enhancement Fund (Helps fund multi-agency training, purchases equipment, and funds things like Project Hope).

CAPITAL IMPROVEMENT PROJECTS

Admin Building Update

Chief Charlton noted that we have been working on a plan to replace the current Admin building for about eight years. He shared that after going through the engineering for build, the cost is too high. Chief Charlton added that we are looking at current buildings to redesign and repurpose.

Chief Charlton shared that in 2015, the District received \$2.5 million in funds from Clackamas County in Urban Renewal funds to help support the construction of a new Admin building. He and Chief Whiteley met with Clackamas County in April, to see if they would allow the District to use some of those funds to reimburse CFD #1 for expenses already spent. No discussion has been made yet from the Board; however, he received a letter today stating that we can reimburse ourselves for approximately \$900,000. Chief Charlton added that we should have some resolution in June about the remainder of funds and how they can be spent. He explained that if we built a new Admin building, it would put CFD #1 into too much debt.

Chief Charlton shared that we have asked for an extension for the use of the funds, as it currently ends January 2020. He explained that one step CFD #1 did take, was secure a \$7.5 million capital projects loan. He shared that we knew that the bond projects were going to go over budget due to construction costs.

Training Center Improvements

Deputy Chief Hari shared that they have been looking at improving the Training Center. We hired architects to see how it can be used for the next 10 years. We are looking at how we can best reformat the current area within the walls we have. We should have a plan within the next few months. He explained that part of the loan would be used to update the Training Center. This campus has been designated an important area to use.

PRESENTATION AND DISCUSSION OF PROPOSED FISCAL 2019-2020 BUDGET

Chief Charlton asked for any questions before it is asked to approve the budget.

Charles asked about the capital outlay decisions. He brought up the potential for a new extensive development in Damascus. He wondered how close we are to the development of that area.

Chief Hari shared that Station 19 was built for the future; it can house two crews. He added that in the future, there will need to be more people and more response apparatus.

Rob asked if professional services can be defined. Finance Director Day shared that professional services includes things such as attorney relationships, audit relationships, dispatch, and professional relationships CFD #1 has, in order to run the business of the District. She explained we usually have a contract for these services.

Discussion followed about the increase in professional services.

Budget Committee Member Gallia asked about some missing pages in the budget book. Finance Director Day shared that these would be provided to all Committee members.

- 20% went to an indigent fund. (Helped pay ambulance transport bills for those who don't have a means to pay.)
 - CFD received approximately \$130,000 per year in revenue.
- Clackamas County Emergency Ambulance Service Partnership
 - We can transport patients if needed.
 - CFD #1 have two medic units that can be used. We bill on our own and receive payment for these transports.
 - CFD #1 began these services in 2014. This year, we will realize approximately \$625,000 for transport revenue. Next year, we are estimating a revenue of \$750,000. Medical Services Battalion Chief Santos explained this is because we are getting better at pre-charting and billing. We are also entering into a new contract with a billing company that is more efficient. He added that we are also talking with AMR about possibility of changing the deployment, which could lead to more transports for CFD #1.

Budget Committee Member Wall asked about the increase in revenue. Chief Charlton explained that the revenue was coming from when AMR was not in a good position to transport a patient or they had redeployed their resources across the county. In these cases, the Fire District was available to transport the patient and then bill for the services in place of AMR.

Budget Committee Member Powell asked who would determine if the transport would be done by the Fire District or AMR. BC Santos shared that currently it was AMR. Budget Committee Member Powell mentioned that fast response vehicles were necessary and he shared he would like to see more of them in order to help citizens. Budget Committee Member Joseph shared that in the District's strategic planning, the Board had been researching putting more fast response vehicles into service in the District.

Chief Charlton asked DC Hari to address Budget Committee Member Wall's question about cost recovery and the increase in the proposed budget. DC Hari shared that they have been working on educating the crews about cost recovery, and how to recover costs more efficiently. He added that the second piece of this was to educate places such as care facilities; as the District will attempt to recoup costs for things that the facilities should be providing. He shared this was currently ongoing, and these costs would begin to be recovered in the next budget year. DC Hari explained that they wanted to educate the public and crews prior to rolling this out. Once rolled out, they anticipated an increase in the cost recovery.

DC Corless shared that the Fire District participated in the State Mobilization Act. He noted that in 2018, firefighters for the District went on 13 wildland conflagrations including one in California, and one in Florida. With these conflagrations, 79 personnel and a variety of 49 apparatus were deployed.

DC Corless shared that for these conflagrations, the District billed a total of \$931,755.30. Revenues totaled \$286,074.62. He explained that this was not a budget line item because the conflagrations are unpredictable. Discussion about conflagration reimbursements followed.

PUBLIC COMMENT

None.

RECOMMENDATIONS

Budget Member Erin Anderson moved and Budget Member Tim Powell seconded the motion to approve the budget as presented. The motion passed unanimously by the Budget Committee members in attendance.

Budget Member Tim Powell moved and Budget Member Director Trotter seconded the motion to approve the permanent tax rate of \$2.4012. The motion passed unanimously by the Budget Committee members in attendance.

Chairperson Wheeler asked for a motion to approve the levy for bonded debt of \$2,496,882. Budget Committee Member Wall shared she would like the cents per thousand of assessed value. Finance Director Day and Chief Charlton shared that it was \$.1095 per thousand of assessed value.

Budget Member Tim Powell moved and Budget Member Erin Anderson seconded the motion to approve the levy for bonded debt of \$2,496,882. The motion passed unanimously by the Budget Committee members in attendance.

Budget Committee Member Syring made a motion to adjourn the meeting and Budget Committee Member Wall seconded. The motion passed unanimously by the Budget Committee members in attendance.

ADJOURN

The meeting was adjourned at 7:15 PM.

Karen Strejc
Executive Assistant

Approved by:



Budget Committee Chairperson, Rob Wheeler

(Due to Budget Committee Secretary William Gifford being unable to attend this meeting, minutes were reviewed and signed by Budget Committee Chairperson, Rob Wheeler.)

Accepted by:

President, Jim Syring

Secretary, Jay Cross

Clackamas Fire District #1



**REGULAR BOARD OF DIRECTORS MEETING
May 20, 2019**

(This meeting was recorded.)

I. CALL TO ORDER PER ORS 192.610 TO 192.690

ORS 192.650 – The meeting is being recorded.

President Syring called the meeting to order at 6:00 pm.

Present: Board of Directors Jay Cross, Thomas Joseph, Jim Syring, Don Trotter, and Marilyn Wall; Chief Fred Charlton; Deputy Chief Doug Whiteley; Deputy Chief Ryan Hari; Division Chief Mike Corless; Division Chief Josh Gehrke; Public Information Officer Brandon Paxton; Volunteer Services Battalion Chief Steve Deters; Training Battalion Chief John Hopkins; Battalion Chief Brian Stewart; Battalion Chief Burke Slater; Battalion Chief Brian Burke; Senior Accountant Anh Le; Volunteer Jerry Kearney; Volunteer Kenton Johnson; and Executive Assistant Karen Strejc.

II. CHANGES TO AGENDA

Chief Charlton noted that OB-1 – Legislative Update will not take place as Lobbyist Ingram was not able to attend the meeting.

Chief Charlton shared that Division Chief Conway and Finance Director Day won't be at the meeting tonight.

Chief Charlton shared that at the end of the meeting, there was cake in the back of the room in honor of President Syring's birthday.

III. APPROVAL OF JOINT BOARD WORK SESSION WITH ESTACADA FIRE DISTRICT #69 MINUTES ON APRIL 4, 2019, THE BOARD WORK SESSION MINUTES ON APRIL 15, 2019 AND THE REGULAR BOARD MEETING ON APRIL 15, 2019.

Director Trotter had a comment on the regular Board meeting minutes. He noted that on page five, at the top of the page, it stated that Director Wall moved and Director Joseph seconded the motion to approve Proclamation 19-01 for EMS Week, etc. but it didn't say the motion passed unanimously. He made a motion that it be added.

Director Joseph moved and Director Cross seconded the motion to approve the minutes of the Joint Board Work Session with Estacada Fire District #69 on April 4, 2019, the Board Work Session on April 15, 2019 and the regular Board of Directors' meeting on April 15, 2019 with the changes as noted per Director Trotter. The motion passed unanimously.

IV. PUBLIC COMMENT

None.

V. PRESENTATION – WILDFIRE CONFLAGRATION UPDATE

DC Corless shared information about Wildland conflagrations in 2018. District firefighters went on 13 conflagrations. With these conflagrations, 79 personnel were deployed and 49 apparatus were sent.

Division Chief Corless noted that revenue totals, which was money that was above the cost, were \$286,074.62.

DC Corless shared what 2019 looks like. He noted that in the spring, the District began training with Oregon Department of Forestry (ODF) and the US Forest Service in Central Oregon. He added that we sent over personnel to train, doing their prescribed burns. Division Chief Corless reviewed predictions for May through August. DC Corless shared that there was a significant chance to have wildfires on the western side of the state.

DC Corless reviewed the Conflagration Activation Process. First, the state calls the Fire Defense Board (FDB) Chief. Next, the FDB Chief calls BC 303. BC 303 figures out what they need for the fire at hand and gets those resources together. He shared that the participating agencies include: CFD #1, Canby, TVFR, Hoodland, Lake Oswego, Estacada, and Molalla (will be participating starting in August due to staffing). He added that Sandy and Gladstone only participated if it was a Type 1 taskforce. Division Chief Corless explained that there was a rotation on what apparatus the agencies have committed to.

DC Corless shared that the Strike Team Leader rotation was two weeks on, one week off, starting in June. He shared that firefighters from CFD #1 could go out with another Strike Team Leader, Canby or TVF&R.

Director Wall asked if we could call back firefighters if we needed to. Division Chief Corless shared that it was a possibility. The FDB Chief could call the state and request those resources back.

President Syring asked if the District put the projected revenue totals from wildfires into next year's budget. DC Corless shared that the revenues weren't included in the budget since conflagrations could be hit or miss.

Director Joseph asked about the districts that have all Volunteers. DC Corless shared that their departments could send all Volunteer crews.

Chief Charlton shared that California approved the billing packet from Oregon for reimbursement for the Camp Fire last year. He added that hopefully that reimbursement would be received within a few weeks.

VI. BUSINESS- Action required

B-1 Request Board Approval of Proclamation 19-02 – Designating the Week of June 16-22, 2019 as 2019 Safety Stand Down: Reduce Your Exposure: It’s Everyone’s Responsibility.

BC Hopkins noted that the Safety Stand Down event will take place from June 16- 23, 2019. During this time, Fire and EMS departments were encouraged to increase the awareness of safety during this time. It would be a weeklong event so that everyone can participate.

BC Hopkins shared that the goal was to reduce the number of preventable injuries and deaths in Fire and Emergency Services.

BC Hopkins shared that the theme this year would focus on reducing exposure risks and implementing cancer prevention recommendations in the lavender ribbon report, which was introduced last year in 2018.

The lavender ribbon report identified 11 best practices for preventing firefighter cancer. In addition to the report, there is Healthy in – Healthy out. This is a guide from Washington State Council of Firefighters and provides the best practices that reduce firefighters’ risk of exposure to carcinogens from day one to retirement.

BC Hopkins shared that there would be webinars and quizzes as well as training for this week.

Director Trotter shared that this accomplishes the District’s mission statement.

Director Trotter moved and Director Wall seconded the motion to approve Proclamation 19-02 for Designating the week of June 16-22 as 2019 Safety Stand Down - Reduce Your Exposure: It’s Everyone’s Responsibility. The motion passed unanimously.

B-2 Request Board Approval of Use of Centennial Park Community Fire Station #21 and the Name of Centennial Park Community Fire Station #21.

Chief Charlton noted that CFD #1 still has a purpose to use what was now Station 21 (Previously Station 19). The use of this Station would be to support the Volunteer Program. He noted that we have already moved one of our heavy rehab units to that station. In addition, the District would make a number of facility improvements to create a community meeting room for both internal and external use.

Chief Charlton shared that the name, Centennial Park, came from Oregon’s Centennial in 1959. He shared this would help create a safe and healthy Fire Station to support the Volunteer Program and also a safe and healthy meeting space for community members.

Chief Charlton explained that the remodeling improvements would most likely take until September to complete.

Director Wall asked in what fiscal year this was budgeted. Chief Charlton confirmed that it would be in the next fiscal year. Director Wall brought up the policy about not spending any money in the first five months.

BC Deters discussed facility improvements. He shared that a vast majority of the materials are in house. The major remodel will be the ADA ramp in back, which will be the last thing that will be done.

Battalion Chief Deters noted that the rehab Volunteers have moved in. He said that no furnishings had to be moved in. He added that there would be no real expenses until the ramp was installed closer to September.

President Syring shared that when the legal integration vote occurred, and the Fire District approved to build the new Station 19, the community thought the old Station would be returned to Damascus Civic Club. He then explained that the need to keep the building as Station 21 was determined because of the needs of the community.

Director Joseph shared that after the meeting with the Civic Club, everyone understood the reason for keeping the Station.

Brief discussion about the name of the new station followed.

Director Cross moved and Director Trotter seconded the motion to approve the use of Centennial Park Community Fire Station #21 and of the Name of Centennial Park Community Fire Station #21. The motion passed unanimously.

VII. OTHER BUSINESS – No action required.

OB-1 Legislative Update

As noted earlier in the evening, no update would be given.

OB-2 Board Committee/Liaison Reports

Foundation Liaison

Director Trotter shared that the Foundation Auction/Dinner would be held on March 14, 2020 at Gray Gables.

Director Trotter noted that one problem they had there this year, was parking. He shared that with advance notice, they could have the committee and volunteers park on the U-Haul property.

The March Foundation minutes could be found in R-1b in the board packet.

Interagency Committee

President Syring shared that he and Director Joseph didn't have any other meetings besides the meeting with the Damascus Civic Club, which had already been discussed.

OB-3 Board Informational Updates/Comments

Director Wall reminded everyone that the time was short regarding the Happy Valley Urban Renewal (UR). She shared that if the District was going to respond to the Urban Renewal plan, this needed to be done by June 25. Chief Charlton confirmed that this topic would be included on the agenda for the June board meeting.

Director Trotter invited all to stay after the meeting to celebrate President Syring's birthday.

President Syring shared that the Special District's election was tomorrow night. He encouraged all to vote.

VIII. INFORMATIONAL ONLY

A. Divisional Reports

R-1a Chief's Report

Chief Charlton shared that May 23 was Oregon Fire Service Day at the State Capital. He stated that fire service representative would be meeting with Legislatures. Chief Charlton noted that the District was taking down its newest apparatus, Type 3 Heavy Brush Unit, to be part of a static display. He shared that Pipes and Drums from around the state would be there. Staff from the District would be attending the event in Salem.

Chief Charlton noted that the second Budget Committee meeting would be on May 23 at 6:00 pm at the Training Center. He shared that Community Paramedic AmyJo Cook would be giving a presentation on the Community Paramedic Program.

Chief Charlton stated that Fire District has received the first draft of the report for the Feasibility Study from ESCI. He added that ESCI had asked us to do a technical review. Chief Charlton explained that the first draft didn't have any recommendations, but was something for staff to review and edit for statistics and current information, making sure it was accurate and complete.

Chief Charlton explained that ESCI was available for a tentative Joint Board Meeting with Estacada Fire on Monday, June 24.

President Syring noted that it would be helpful if ESCI could have the final report ready prior to that meeting on June 24, so that each Board could review the information at their individual Board meetings the week before. Chief Charlton shared that he spoke with ESCI prior to this meeting and they were almost done with the report, but they do have to wait for the technical reviews prior to making any recommendations.

R-1a.1 – Public Information Office

As submitted.

Public Information Officer Paxton shared that Administrative Professionals Day was celebrated in April. He shared that Administrative Technician Tracey Grisham was now full time under the Public Information Office (PIO). He noted that she was an incredible asset to the organization and

the PIO department. He added that she did incredible work and is largely responsible for the social media for the District.

Director Wall shared that the social media numbers were looking very strong and trending upwards.

R -1b Business Services Division

As submitted.

Chief Whiteley shared that the 4th annual Compliance Report for Accreditation was in the process of being prepared. He shared this was due next month and the results would be presented at the July meeting. Chief Whiteley shared that he and Battalion Chief Stewart are working on Accreditation prep for next year.

Fire Marshal Olson was attending the National Fire Academy. Chief Whiteley shared that he would be happy to try to answer any questions on his report.

R -1b.1 Business Services

As submitted.

DC Gehrke shared that Fleet Director Bischoff sold the heavy rescue apparatus to Bandon Fire Department.

Director Wall shared that Fleet Director Bischoff's report indicated that the District was continuing to help Hoodland. She asked if they were paying for these services, since an IGA wasn't currently in place. DC Gehrke stated that they were paying and that it had been on an emergency basis.

R – 1b.2 Fire Prevention

As submitted.

R -1c Emergency Services Division

As submitted.

DC Hari noted he will be happy to answer questions for Division Chief Conway and Senior Accountant Le would answer questions for Finance Director Day.

Director Wall asked about the status of the District's discussion with AMR. DC Hari shared that the District had signed a six month extension for its ambulance subcontract as they worked as a group to come up with a long-term solution. Chief Charlton shared that the District had also extended its ALS Integration Agreement.

R -1c.1 Emergency Medical Services/Training

As submitted.

R -1c.2 Financial Services

As submitted.

Director Trotter brought up the third paragraph on page one of the report, page 14 of the section, discussing Volunteer Association accounting. The paragraph states, “Due to the lack of records and reconciliations, it is unlikely that the May 15th tax filing deadline for 2018 information will be met.” He asked what the impact of this would be. BC Deters shared that it was submitted on May 17, 2019. He shared that there was a late charge of \$20 per day for filing late. BC Deters explained that with the change in staff in the Finance Department, working with QuickBooks software and gathering the needed information, the filing was delayed. This had all been remedied and he noted that moving forward, the bank reconciliation had been taken care of and there shouldn't be any reason to be late in the future.

Director Wall asked if it was only this year or a continuing problem. BC Deters shared that it was not a continuing problem.

R-1c.3 Operations

As submitted.

DC Corless shared that in April, time was spent on revision of the station assignment roster. There were 127 moves on the roster due to promotions and retirements.

DC Corless noted that there were also quite a few significant incidents during the month of April.

R-1c.4 Training Division

As submitted.

R -1c.5 Volunteer Services

BC Deters reported that training this month was Air Management, Bail out, Strategy and Tactics as well as AVIDS training. They also did EMS training.

BC Deters shared information about Recruitment. Oral interviews and physical agility testing was conducted. The final interviews were this past weekend. Background checks would be next.

BC Deters reported that the Explorers focused on Forcible Entry all month. He noted that they helped with parking at the Station 19 Ribbon Cutting event.

BC Deters explained station coverage for April.

BC Deters shared that he had been working with DC Corless regarding the deployment model. They decided that beginning in May and moving forward, Station 18 would be covered all the time with Volunteer shifts and the group would be split between Station 12 and Station 13. BC Deters noted that Station 18 was still the priority for Volunteers for duty shift coverage.

BC Deters shared that Volunteer Firefighter Levi Favara has been hired at Port of Portland Fire.

BC Deters noted that the new recruit group would be the largest class they have had in a long time.

R-1c.6 Volunteer Association President's Report

Volunteer Association Secretary Jerry Kearny shared that Volunteers worked to replenish their ranks in the month of April.

Secretary Kearny noted that the Volunteers, along with the Explorers helped with parking at the Station 19 Grand Opening event.

Secretary Kearny stated that during the month, the Volunteers met with the Feasibility Study consultants from Emergency Services Consulting International (ESCI) at the Chief's Roundtable event. He added that ESCI took the time to interview everyone who was there.

Secretary Kearny noted that the Association donated \$1,500 to Meg's Moments for Life Jackets.

President Syring thanked Chaplain Kenton Johnson for all the work that he does.

B. Correspondence

Noted.

C. Informational Items

Noted.

D. Next Meeting

The next meeting will be on Monday, June 17, 2019 at 6:00 pm at Station 5.

IX. ADJOURNMENT

The regular board meeting was adjourned at 6:48 PM.

Karen Strejc
Executive Assistant

President Jim Syring

Secretary Jay Cross



CLACKAMAS FIRE DISTRICT #1

Item VIII

To safely protect and preserve life and property

**BUDGET HEARING
Monday, June 17, 2019
Mt. Scott Fire Station**

1. Call to Order, open meeting: Board President Jim Syring
2. Discussion of approved Fiscal 2019-20 Budget
3. General Discussion
4. Close Budget Hearing

FORM LB-1

NOTICE OF BUDGET HEARING

A public meeting of the Clackamas Fire District #1, Clackamas County, Oregon will be held on June 17, 2019 at 6:00 am pm at 9339 SE Causey Ave, Happy Valley, Oregon. The purpose of this meeting is to discuss the budget for the fiscal year beginning July 1, 2019 as approved by the Clackamas Fire District #1 Budget Committee. A summary of the budget is presented below. A copy of the budget may be inspected or obtained at 11300 SW Fuller Rd, Milwaukie, Oregon between the hours of 8 a.m. and 4 p.m. or online at www.clackamasfire.com. This budget is for an annual biennial budget period. This budget was prepared on a basis of accounting that is the same as different than the preceding year. If different, the major changes and their effect on the budget are: See "Statement of Changes" section below.

Contact: Christina Day, Finance Director Telephone: 503-742-2649 Email: christina.day@clackamasfire.com

FINANCIAL SUMMARY - RESOURCES			
TOTAL OF ALL FUNDS	Actual Amount 2017-2018	Revised Budget This Year 2018-2019	Approved Budget Next Year 2019-2020
Beginning Fund Balance/Net Working Capital	44,852,705	28,024,713	25,110,419
Fees, Licenses, Permits, Fines, Assessments & Other Service Charges	482,933	391,186	232,490
Federal, State and all Other Grants, Gifts, Allocations and Donations	461,073	692,265	258,182
Revenue from Bonds and Other Debt	0	7,000,000	0
Interfund Transfers / Internal Service Reimbursements	865,000	1,120,000	1,014,984
All Other Resources Except Current Year Property Taxes	4,200,426	3,189,297	3,188,700
Current Year Property Taxes Estimated to be Received	52,090,969	54,908,637	57,202,403
Total Resources	102,953,106	95,326,098	87,007,178

FINANCIAL SUMMARY - REQUIREMENTS BY OBJECT CLASSIFICATION			
Personnel Services	47,531,426	47,809,842	49,397,118
Materials and Services	6,217,515	6,830,801	7,047,152
Capital Outlay	18,509,350	17,994,250	7,252,064
Debt Service	2,178,543	4,216,252	4,567,261
Interfund Transfers	865,000	1,120,000	1,014,984
Contingencies	0	1,963,645	2,415,435
Special Payments	0	0	0
Unappropriated Ending Balance and Reserved for Future Expenditure	27,651,272	15,391,308	15,313,164
Total Requirements	102,953,106	95,326,098	87,007,178

FINANCIAL SUMMARY - REQUIREMENTS AND FULL-TIME EQUIVALENT EMPLOYEES (FTE) BY ORGANIZATIONAL UNIT OR PROGRAM *			
Name of Organizational Unit or Program FTE for that unit or program			
Fire Chief's Office	310,364	720,734	930,262
FTE	2.00	2.00	4.00
Emergency Services	44,010,549	48,503,400	45,619,772
FTE	239.50	236.00	242.00
Business Services	9,080,652	18,889,917	11,952,336
FTE	28.00	36.00	33.00
Financial Services	930,800	708,433	0
FTE	5.00	6.00	0.00
Not Allocated to Organizational Unit or Program	48,620,741	26,503,614	28,504,808
FTE	0.00	0.00	0.00
Total Requirements	102,953,106	95,326,098	87,007,178
Total FTE	274.50	280.00	279.00

STATEMENT OF CHANGES IN ACTIVITIES and SOURCES OF FINANCING *
A direct loan of \$7.0 million was secured in FY2018-19 to complete large construction projects and fund renovations.

PROPERTY TAX LEVIES			
	Rate or Amount Imposed 2017-2018	Rate or Amount Imposed This Year 2018-2019	Rate or Amount Approved Next Year 2019-2020
Permanent Rate Levy (rate limit \$2.4012 per \$1,000)	\$2.4012 per \$1,000	\$2.4012 per \$1,000	\$2.4012 per \$1,000
Local Option Levy			
Levy For General Obligation Bonds	\$2,326,922	\$2,087,140	\$2,496,882

STATEMENT OF INDEBTEDNESS		
LONG TERM DEBT	Estimated Debt Outstanding on July 1.	Estimated Debt Authorized, But Not Incurred on July 1
General Obligation Bonds	\$24,850,000	\$0
Other Bonds	\$15,020,000	\$0
Other Borrowings	\$7,490,089	\$0
Total	\$47,360,089	\$0

* If more space is needed to complete any section of this form, insert lines (rows) on this sheet. You may delete blank lines.

Fiscal Year 2019-2020

Proposed Schedule of Appropriations

	General	Equipment Replacement	Capital Projects	Capital Construction	PERS Reserve	Enterprise	Debt Service	Total
Allocated to Divisions:								
Fire Chief's Office	930,262	-	-	-	-	5,000	-	935,262
Emergency Services	45,619,772	445,000	-	502,000	-	12,000	-	46,578,772
Business Services	10,067,381	-	-	-	-	-	-	10,067,381
Non-Allocated:								
Personnel Services	-	-	-	-	-	-	-	-
Materials & Services	-	-	-	-	-	-	-	-
Capital Outlay	-	-	6,114,919	-	-	-	-	6,114,919
Transfers To Other Funds	-	322,500	-	-	692,484	-	-	1,014,984
Contingency	2,415,435	-	-	-	-	-	-	2,415,435
Debt Service	1,884,956	-	628,105	-	-	-	2,054,200	4,567,261
TOTAL APPROPRIATION	60,917,806	767,500	6,743,024	502,000	692,484	17,000	2,054,200	71,694,014
Unapprop Ending Fund Balance	14,650,711	48,744	-	-	-	11,700	602,009	15,313,164
TOTAL BUDGET	\$75,568,517	\$816,244	\$6,743,024	\$502,000	\$692,484	\$28,700	\$2,656,209	87,007,178

Total Appropriations	\$ 71,694,014
Total Unappropriated	\$ 15,313,164
Total Budget	\$ 87,007,178

Clackamas Fire District #1

MEMO

TO: Board of Directors
CC: Chief Charlton
FROM: Finance Director Christina Day
DATE: June 17, 2019
RE: Budget Adoption for Fiscal 2019-20

Action Requested

Staff requests the Board adopt Resolution #19-02 – Adopting the Budget, Making Appropriations, and Levying Taxes for Fiscal 2019-20.

Background

On May 23, 2019, the Budget Committee approved the proposed budget appropriations for Fiscal Year 2019-20 as presented. Staff now presents the approved budget to the Board for consideration.

Known Facts

Please see the attached Resolution 19-02 for impacts by line item.

Recommendation

Staff requests the Board adopt Resolution #19-02 – Adopting the Budget, Making Appropriations, and Levying Taxes for Fiscal 2019-20.

Clackamas Fire District #1



CLACKAMAS FIRE DISTRICT #1 RESOLUTION #19-02

Adopting the Fiscal Year 2019-2020 Budget, Making Appropriations and Levying Taxes

Whereas, Oregon Local Budget Law ORS 294 requires governing bodies of municipal corporations to prepare, present and adopt budgets estimating resources and requirements prior to the beginning of a fiscal year; and

Whereas, Oregon Local Budget Law ORS 294 also requires consideration and approval of the proposed budget and tax levy by the Budget Committee prior to adoption; and

Whereas, the Clackamas Fire District #1 Budget Committee approved the FY2019-20 Proposed Budget and tax levy on May 23, 2019 as presented; and

Resolved, that the Board of Directors of Clackamas Fire District #1 hereby adopts the budget and makes appropriations for the fiscal year beginning July 1, 2019 for the purposes shown below, in the total sum of \$71,694,014.

General Fund	Approved
Fire Chief's Office	\$ 930,262
Emergency Services	45,619,772
Business Services	10,067,381
Contingency	2,415,435
Debt Service	1,884,956
Total General Fund Appropriations	<u>\$ 60,917,806</u>
Equipment Replacement Fund	
Emergency Services	\$ 445,000
Transfers to Other Funds	322,500
Total Equipment Replacement Fund Appropriations	<u>\$ 767,500</u>
Capital Projects Fund	
Capital Outlay	\$ 6,114,919
Debt Service	628,105
Total Capital Projects Fund Appropriations	<u>\$ 6,743,024</u>

Capital Construction Fund	Approved
Emergency Services	\$ 502,000
Total Capital Construction Fund Appropriations	\$ 502,000
 Enterprise Fund	
Fire Chief's Office	\$ 5,000
Emergency Services	12,000
Total Enterprise Fund Appropriations	\$ 17,000
 PERS Reserve Fund	
Transfer to Other Funds	\$ 692,484
Total PERS Reserve Fund Appropriations	\$ 692,484
 Debt Service Fund	
Debt Service	\$ 2,054,200
Total Debt Service Fund Appropriations	\$ 2,054,200
 TOTAL FY 2019-20 APPROPRIATIONS	<u>\$ 71,694,014</u>

Resolved, that the Board of Directors of Clackamas Fire District #1 hereby imposes the taxes provided in the adopted budget at the rate of \$2.4012 per \$1,000 of assessed value for permanent tax rate and in the amount of \$2,496,882 for debt service on general obligation bonds; and that these taxes are hereby imposed and categorized for the tax year 2019-20 upon the assessed value of all taxable property within Clackamas Fire District #1.

Resolved, that the following allocation and categorization, subject to the limits of section 11b, Article XI of the Oregon Constitution constitute the above aggregate levy:

	<u>General Government</u>	<u>Excluded from Limitation</u>
Permanent Tax Rate	\$2.4012 / \$1,000	\$0
General Obligation Bond	\$0	\$2,496,882

Resolved, that the Secretary certify to the County Assessor and the County Treasurer of Clackamas and Multnomah Counties, Oregon the tax levy made by this resolution and shall file with them a copy of the budget as finally adopted.

Adopted this date, June 17, 2019.

President, Board of Directors

Secretary, Board of Directors

Clackamas Fire District #1

MEMO

TO: Board of Directors
CC: Chief Charlton
FROM: Finance Director Christina Day
DATE: June 17, 2019
RE: Supplemental Budget Request

Action Requested

Staff requests approval of the second FY2018-19 Supplemental Budget as presented in Resolution 19-03 – Adopting and Appropriating a Supplemental Budget for Fiscal 2018-2019.

Background

The Fire District has experienced multiple impacts to the FY2018-19 Adopted Budget over the past year, and finds it again necessary to submit a supplemental budget for consideration. This request is necessary to recognize unanticipated revenues and expenditures, make adjustments for unanticipated changes during the fiscal year, and to ensure budgetary compliance.

Known Facts

Budget Implications

Below is a summary of the changes included in the request:

General Fund:

- Recognize receipt of Conflagration reimbursement in FY19 previously anticipated in FY18 = \$46,308
- Recognize grant revenues and increase expenditure appropriations for “Stop the Bleed” = \$10,500
- Recognize increase in ambulance transport revenues = \$100,000
- Recognize increased interest earnings = \$265,000
- Increase revenues and associated expenditures for annual LOSAP redistribution = \$25,732
- Increase revenues and associated expenditures for non-IGA Fleet services and parts resale = \$45,000
- Eliminate transfers out to the Equipment Reserve Fund (\$250,000) and the Capital Projects Fund (\$500,000)

Capital Projects Fund:

- Reduce Transfers In from General Fund and associated Capital Outlay expenditures = -\$500,000
-

Equipment Replacement Fund

- Reduce Transfers In from General Fund = -\$250,000
- Recognize Other Income and associated expenses from sale of surplus property = \$800,000
- Adjust Ending Fund Balance to reflect changes above

Please see the attached Resolution 19-03 for impacts by line item.

Recommendation

Staff recommends approval of the second FY2018-19 Supplemental Budget as presented in Resolution 19-03 – Adopting and Appropriating a Supplemental Budget for Fiscal 2018-2019, to recognize unanticipated revenues and expenditures.

Clackamas Fire District #1



CLACKAMAS FIRE DISTRICT #1 RESOLUTION #19-03

Adopting and Appropriating a Supplemental Budget for Fiscal 2018-2019

Whereas, Oregon Local Budget Law ORS 294 allows governing bodies of municipal corporations to prepare supplemental budgets to allow for expenditures necessitated by unforeseen circumstances; and

Whereas, the District has received additional revenues from grant funding, interest earnings, ambulance transport activities and other reimbursements; and

Whereas, the District has corresponding costs related to receipt of unanticipated additional revenues; and

Whereas, the District has identified the need to eliminate budgeted transfers out of the General Fund to maintain adequate fund balance; and

Whereas, these changes necessitate a supplemental budget to authorize appropriations according to Oregon Budget Law; now therefore be it

Resolved, that the appropriations for the fiscal year beginning July 1, 2018, and for the purposes described are hereby adjusted as indicated in Attachment A.

Adopted this date, June 17, 2019.

President, Board of Directors

Secretary, Board of Directors

ATTACHMENT A:

Fiscal Year 2018-2019 Supplemental Budget #2

<u>General Fund</u>	Original <u>Budget</u>	December 2018 <u>Supplemental</u>	June 2019 <u>Supplemental</u>	Adjusted <u>Budget</u>
Beginning Fund Balance	\$ 17,719,684	\$ (416,487)		\$ 17,303,197
Revenue:				
Property Taxes	52,910,709			52,910,709
Interest	275,000		265,000	540,000
Contract Income	312,638	78,548		391,186
Retiree Health Reimb	426,420			426,420
Grants	476,104	216,161	10,500	702,765
Ambulance Transport Revenue	525,000		100,000	625,000
ASA Plan Revenue	130,944			130,944
Medical Supply Reimb	70,000			70,000
Service Cost Recovery	80,000			80,000
Other Revenues	622,590	626,143	117,040	1,365,773
Transfers In	370,000			370,000
Total Revenues:	56,199,405	920,852	492,540	57,612,797
TOTAL RESOURCES	73,919,089	504,365	492,540	74,915,994
Expenditures:				
Personnel Services	47,683,641	2,011,157	1,155,308	50,850,106
Materials & Services	6,603,868	170,501	87,232	6,861,601
Capital Outlay	902,708	2,000		904,708
Contingency	3,226,451	(1,262,806)		1,963,645
Transfers	750,000	-	(750,000)	-
TOTAL APPROPRIATED REQUIREMENTS	59,166,668	920,852	492,540	60,580,060
Unappropriated End Fund Balance	14,752,421	(416,487)	-	14,335,934
TOTAL REQUIREMENTS	73,919,089	504,365	492,540	74,915,994

Description:

Adjust to recognize grant, contract and conflagration revenues.

Adjust expenditures to reflect increased personnel costs and elimination of transfers out to other funds.

<u>Equipment Reserve Fund</u>	Original <u>Budget</u>	December 2018 <u>Supplemental</u>	June 2019 <u>Supplemental</u>	Adjusted <u>Budget</u>
Beginning Fund Balance	\$ 486,641	\$ (27,602)		\$ 459,039
Revenue:				
Interest	5,000			\$ 5,000
Surplus Sales	20,000		800,000	\$ 820,000
Transfers In	250,000		(250,000)	\$ -
Total Revenues:	275,000	-	550,000	825,000
TOTAL RESOURCES	761,641	(27,602)	550,000	1,284,039
Expenditures:				
Materials & Services	-	-	39,250	\$ 39,250
Capital Outlay	570,500	(2,602)		\$ 567,898
Contingency	25,000	(25,000)		\$ -
TOTAL APPROPRIATED REQUIREMENTS	595,500	(27,602)	39,250	607,148
Unappropriated End Fund Balance	166,141	-	510,750	\$ 676,891
TOTAL REQUIREMENTS	761,641	(27,602)	550,000	1,284,039

Description:

Adjust for unanticipated sale of surplus equipment with associated costs, and elimination of transfers in from other funds.

<u>Capital Projects Fund</u>	Original <u>Budget</u>	December 2018 <u>Supplemental</u>	June 2019 <u>Supplemental</u>	Adjusted <u>Budget</u>
Beginning Fund Balance	\$ 3,514,800	\$ (123,162)		\$ 3,391,638
Revenue:				
Interest	14,000			14,000
Loan Proceeds	-	7,000,000		7,000,000
Transfers In	500,000		(500,000)	-
Total Revenues:	514,000	7,000,000	(500,000)	7,014,000
TOTAL RESOURCES	4,028,800	6,876,838	(500,000)	10,405,638
Expenditures:				
Materials & Services	-	35,000		35,000
Debt Service	-	362,296		362,296
Capital Outlay	3,921,516	6,479,542	(500,000)	9,901,058
Contingency	-			-
TOTAL APPROPRIATED REQUIREMENTS	3,921,516	6,876,838	(500,000)	10,298,354
Unappropriated End Fund Balance	107,284	-	-	107,284
TOTAL REQUIREMENTS	4,028,800	6,876,838	(500,000)	10,405,638

Description:

Adjust for elimination of transfers in from other funds.

Clackamas Fire District #1

Memo

To: Board of Directors
From: Chief Fred Charlton
CC:
Date: June 17, 2019
Re: Workers' Compensation Policy

Action

Staff requests review of workers' compensation proposal and approval of the SAIF Corporation Policy.

Background

The District's workers' compensation policy period is from July 1st through June 30th and is up for renewal. Wilson-Heirgood Associates (WHA), as the District's Agent of Record for general liability and workers' compensation insurance, requested proposals from the available carriers in Oregon. Three proposals were received and five companies declined to quote. Of the proposals received, one was from our current carrier SAIF Corporation, the second from Special Districts Insurance Services (SDIS) and the third from 7710 Insurance (Benchmark Insurance Company).

There are several determining factors that are used to calculate workers' compensation premiums. Initially, premiums are calculated on the expected payroll for the ensuing year; as personnel service costs increase so do workers' compensation expenses. Once applicable payroll is determined, the base premium is calculated using a pure rate factor based on the job type. The pure premium rate history on Page 17 of the WHA Renewal Proposal demonstrates the changes in the base rates calculated by the National Council on Compensation Insurance (NCCI). The 2019 pure rate is 2.29% in the Firefighters and Drivers Class Code 7710, which is the bulk of the payroll used for calculating premiums.

Last year, SAIF provided a proposal with an experience modifier that was a .96 based on losses for calendar years 2015-2017. For 2019, the experience rate modifier will decrease to .94. The Loss History Summary may be referenced on Page 13 of the WHA Renewal Proposal. The .94 experience modifier was used in all proposals.

Proposals:

SAIF's proposal allows the District to prepay the premium for the year and take a 3.5% discount. This saves the District \$31,222 on the policy for an annual estimated premium of \$768,990. SDIS's proposal allows the District to prepay the premium for the year and take a 3% discount, which would save the District \$30,403 on the policy for an estimated annual premium of \$838,255.72. The SDIS proposal is approximately \$69,265 above that of the SAIF proposal.

7710 Insurance does not allow for a pre-pay option and discount for the estimated annual premium of \$739,402. The District would have monthly installments of \$64,184 and there is a requirement of \$161,746 in order to bind coverage. This consists of a Policy Deposit of \$101,944 and Policy Expenses & Fees of \$59,802. These amounts are included in the proposal's total cost is \$739,402.

Further consideration should be made regarding the three proposals:

Dividends: Since 2007, the District has received \$1,520,996 in dividend revenue from SAIF. Full details of the dividends received by SAIF since 2007 may be found on Page 20 of the WHA Renewal Proposal. SAIF's formula for calculating dividends continues to evolve to include a percentage of standard premium and a percentage based upon loss ratios. There is no guarantee that further dividends will be declared by SAIF. SDIS no longer offers a workers' compensation dividend. SDIS does offer a multiline discount for the P & C of 4%, which would have been roughly a \$7,700 savings for 2019. 7710 Insurance does not offer a dividend program.

Claims Management: As noted at last year's renewal, SAIF adopted an *end-to-end* claims management model this past year. This eliminated the unnecessary handoffs created between the compensability and the disabling adjusters. There will be a dedicated adjuster to minimize these handoffs – but still recognizing when it is still essential when a different level of experience is required. SAIF will continue to use specialists depending upon the complexity of the claim. SAIF feels specialty units help to mitigate cost:

- Medical Only – quickly processes smaller claims
- Critical Claims - specialists in areas such as spinal or head injuries
- 3rd Party Adjusters – reviews claims for potential recovery i.e., MVA's.
- Nurse Consultants – Each SAIF claims team has a nurse consultant assigned who is available to review claims
- Vocational Rehabilitation Counselors

SAIF recognizes the opportunities associated with evolving customer expectations, aging infrastructure and increasingly complex regulatory environment. In response, the claims division embarked on a multi-year transformation effort to improve SAIF's ability to respond to customer needs as well as market changes.

SDIS has a very experienced core of adjusters who manage all SDIS claims that are filed. The same adjuster will manage the claim from inception to closure. As an insured, there will be one point of contact.

7710 Insurance Company uses a Third Party Administrator (TPA). A claim number is assigned within 24 hours of submittal to the TPA. Once the number is populated, a Claims Manager will reach out to the contact to discuss any concerns with the claim. The TPA adjuster will also reach out to discuss the claims within 24 hours. One adjuster will be assigned to a claim. If the claim becomes a lost time claim, it will move to a more experienced adjuster.

Immediate Response Team: SAIF's Immediate Response Team can be reached 24 hours a day. This is a team of claims, legal, medical, and investigative specialists. SDIS also has staff who responds 24/7. The team includes the Director of Claims Services and Director of Risk Management Services. 7710 Insurance Company will have the TPA adjuster either email or call back within 24 hours.

Industrial Hygiene: SAIF's Loss Control Department includes an Industrial Hygienist. There is no cost for their services or for their Hygiene Laboratory Testing. Industrial hygiene is the science of anticipating, recognizing, evaluating, and controlling workplace conditions that may cause workers' injury or illness. SDIS does not provide this service. 7710 Insurance has access to a CSP/CPEA when requested.

Medical Audit of Bills:

- SAIF reviews all medical bills they receive for correct billings. In 2018, SAIF saved policyholders \$154.3 million in overcharges. The staff includes audit specialists, medical auditor and nurse utilization reviews who are trained to analyze coding, spot problem billing and audit hospital and surgical bills.
- SDIS does not provide this service.
- 7710 Insurance Company's TPA handles the auditing of each medical bill received. A bill review adjusts the bills to any applicable fee schedule and leveraged discounted rates from the PPO Network providers.

Legal:

- SAIF's attorneys handle all claims. They have assigned an attorney who is currently working on all of the cancer presumption cases. SAIF also has research, trial and appellate attorneys on staff.
- SDIS shares City/County Insurance Services (CIS) legal counsel for their in-house legal work. Outside counsel will handle all workers' compensation cases regarding cancer presumption claims. Cases handled by outside counsel would be an additional cost to the District.
- 7710 Insurance Company uses outside counsel. All legal fees are part of the claims costs and included in the cost of handling the claim. No additional charges to department.

Budget Implications:

The budget approved by the Budget Committee for Fiscal 2019-20 includes \$768,990 for the workers' compensation policy. The budget presented for adoption has been increased to reflect the proposal presented. The total change for renewing the workers' compensation policy with SAIF Corporation is an increase of approximately \$97,303, which reflects payroll increases from last year as well as the increase in SAIF's rate tier, and the Premium Assessment charge increase from 7.4% to 7.8%.

Policy Implications:

The purchasing policy requires Board approval for any purchase over \$50,000. The total purchase price of the workers' compensation policy is \$768,990.

Recommendation:

Staff recommends approval of the purchase of the SAIF Workers' Compensation Policy proposed for Fiscal Year 2019-20.

WHA



INSURANCE

CLACKAMAS COUNTY FD #1

INSURANCE PROPOSAL

WORKERS' COMPENSATION

07/01/2019 – 07/01/2020

"Charting a Course for a Secure Future"



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To **Lead Our Industry** By
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2930 Chad Drive, Eugene Oregon, 97408

www.WHAINSURANCE.com

AGENCY PROFILE



BOARD OF DIRECTORS

JEFF GRIFFIN.....CEO
 MARK SMITH.....SECRETARY
 PAT KNOX.....BOARD MEMBER

COMMERCIAL LINES

ACCOUNT EXECUTIVES	SERVICE TEAM
Dave Lingenfelder	Christie Montero
Gladys Boutwell	Lawralie Bunker
Lorin Williams	Stephani Kunce
Marvin Revoal	Sierra Russell
Chris Vitus	

BENEFITS

ACCOUNT EXECUTIVES	SERVICE TEAM
Rich Allm	Katie Klein
Kim Nichol森	Samantha Buchheit
Marvin Revoal	Christine Wallace
Gladys Boutwell	

TRANSPORTATION

ACCOUNT EXECUTIVES	SERVICE TEAM
Mark Smith	Rhonda Delaney
David Lingenfelder	Tina Sams
Catrina Stanks	Alison Smith
Mike Note	Raelynn Mason
	Nic Cahill

PUBLIC ENTITIES

ACCOUNT EXECUTIVES	SERVICE TEAM
Jeff Griffin	Nathan Cortez
Jake Stone	Steve Silva
	Kelly McCorkle
	Karisa Cary
	Jane Austin
	Nicole Delaney
	Tasha Winn

WORKERS' COMPENSATION

ACCOUNT EXECUTIVES	SERVICE TEAM
Pat Knox	Abigail Conrad
Jennifer King	Betty Berry
Tammy Jeffries	Stephani Kunce
Marvin Revoal	Christie Montero
	Sierra Russell

PERSONAL LINES

DEPARTMENT MANAGER	SERVICE TEAM
Dawn Sederlin	Brian Anacker

PROCESSING CENTER

DEPARTMENT MANAGER	SERVICE TEAM
Rebecca Menke	Stephen Klabo
	Cameron Marek
	Justin Scott

YOUR SERVICE TEAM WORKERS' COMPENSATION

It is our desire to work with you and your personnel to establish direct, efficient communications with our office. We are committed to serving your insurance needs with excellence.



TAMMY JEFFRIES, CPIA
ACCOUNT EXECUTIVE

tjeffries@whainsurance.com

DIRECT (541) 284-5859

CELL (541) 554-2101



ABBEY CONRAD
ACCOUNT REPRESENTATIVE

aconrad@whainsurance.com

DIRECT (541) 284-5838



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CLAIMS CONSULTANT

bberry@whainsurance.com

OFFICE (541) 342-4441



STEPHANI KUNCE
ACCOUNT REPRESENTATIVE

skunce@whainsurance.com

OFFICE (541) 284-5137

CONTACT US!

LOCAL OFFICE (541) 342-4441 **TOLL FREE** (800) 852-6140 **FAX** (541) 484-5434
2930 CHAD DR EUGENE OR 97408

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Substance Abuse Programs

Written Job Descriptions

Competitive Quotes and Plan Comparisons

Road Observation Reports

“Safety Talks” for Safety Committees

Class Code Review

\$2,100 Nondisabling Claims Reimbursement Analysis

PROGRAM INFORMATION

The following pages constitute what we refer to as a Proposal of **Insurance**.

The coverage, definitions and limits explained hereafter is a simplified outline of the insurance policies we recommend.

THE POLICY ITSELF SHOULD BE USED AND READ FOR EXACT COVERAGES, DEFINITIONS, CONDITIONS AND EXCLUSIONS PERTAINING TO YOUR SPECIFIC INSURANCE PROGRAM, COVERAGE MAY DIFFER BY STATE

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CLACKAMAS FIRE DISTRICT #1

WORKERS' COMPENSATION COVERAGE

EFFECTIVE DATES

07/01/2019 – 07/01/2020

STATES COVERED

Oregon

LIMITS OF INSURANCE

Workers' Compensation Insurance: Part One

Exclusive Remedy means that if any injury is work related, it is covered, regardless of who is at fault. The employee can't sue the employer for workplace accidents and illnesses and the employer can't frivolously deny claims.

Employers Liability: Part Two

Bodily Injury by Accident	\$ 500,000 each accident
Bodily Injury by Disease	\$ 500,000 each employee
Bodily Injury by Disease	\$ 500,000 policy limit

Employers Liability coverage protects your company should an employee claim that his or her injury or illness was caused by your company's negligence or failure to provide a safe workplace.

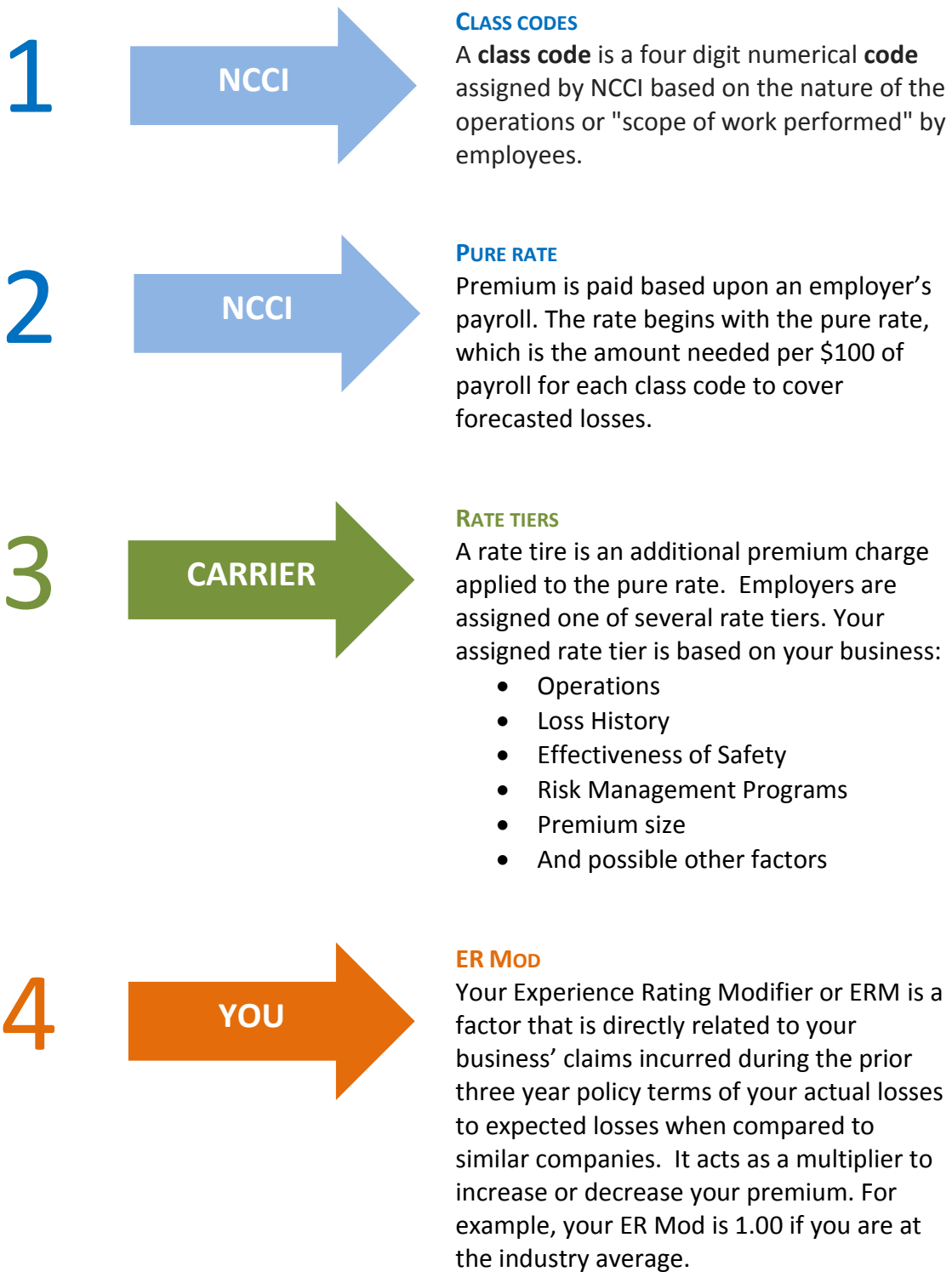
PREMIUM BASIS (auditable)

Remuneration

PREFERRED WORKERS

None

UNDERSTANDING YOUR RATES



CLASS CODES

VERIFIABLE TIME RECORDS

Oregon Administrative Rules require you to report wages under the highest rated classification applicable to any part of the worker's duties if you choose not to keep verifiable time records.

In most instances, if you have more than one classification on your insurance policy and your workers shift duties between those classifications, you can use verifiable time records to separate the payroll of the workers and report it in more than one classification on the payroll report.

Verifiable time records must be supported by original entries from other records, including, but not limited to, time cards, calendars, planners, or daily logs prepared by the employee or the employee's direct supervisor or manager. Estimated percentages or ratios will not be accepted. For more information on how to keep verifiable time records, visit saif.com and choose *I am: An Employer > Reporting Payroll > Verifiable Time Records*.

2704 (1) - Wildland Fire Fighting & Drivers

2704 - Wildland or Forest Fire Fighting by Contractor - All Operations at Location & Drivers

Applies to contractors engaged in wildland or forest fire suppression services. Includes all operations such as mobilization of equipment and supplies, construction of fire trails and fire breaks, back burns, hose layout, mop up, training, slash piling and burning, and the maintenance or repair of all equipment in the field. This classification does not include timber falling associated with fire suppression. Travel time pay, stand-by pay, or other idle time pay is included in this classification.

Separately classify all timber falling under the logging classification 2702. Maintenance of wildland or forest firefighting equipment at a permanent location is separately classified under 2703. Class 2703 does not apply to repair work performed away from the shop. Class 0124 does not apply to any work associated with wildland or forest fire fighting clean up.

7090 (1) - Vessels-Boat Livery-State Act

Class 7090M applies to the master and crew members of a vessels under 15 tons operating as boat liveries on waters subject to admiralty jurisdiction. Boat livery is generally associated with the transport of people to unspecified locations as opposed to a ferry which operates on a designated schedule and will carry fare-paying passengers between two or more points. Boat livery-type vessels will usually not carry passengers' vehicles or cargo for others. Activities include the laying up or putting into commission, operation, rental, storage, and maintenance of vessels under 15 tons aboard the boat and on the shore. The reference to boats "under 15

tons" refers to the displacement of the vessel without store, bunk, fuel, or cargo. Operations include the operation of glass bottom boats as tourist attractions, the operation of boats on a navigable lake as part of amusement parks or resorts, white-water rafting trips on navigable rivers, sightseeing boats, harbor tours, drift fishing boats, chartered fishing boats, and pilot boats. Class 7090M also applies to the master or crew members when they repair vessel, regardless of whether or not the repair work is performed on water or land.

7710 (1) - Firefighters And Drivers

7710 - Firefighters & Drivers; Fire Patrol or Protective Corps & Drivers-No Salvage Operations; Applies to organizations serving the public through firefighting and related fire protection services. Includes firefighters who also perform emergency medical services. Separately rate employees who perform only EMS duties and no firefighting to Class 7705. Volunteer firefighters and EMS to be separately rated as Class 8411. Wildland or forest firefighting is to be rated to Class 2704.

Class 7710 applies to your employees involved in direct labor, supervision, and driving who are engaged in the operation of municipal fire departments or districts. Class 7710 applies to firefighting performed in cities and residential areas, not to forest firefighting or to special firefighting crews hired by individuals or commercial operations for the protection of their own premises. Class 7710 includes Chiefs, Captains, firefighters, fire truck drivers. Paramedics and ambulance drivers who also fight fires and are employees of the fire department or district are included in Class 7710.

Class 7710 also applies to fire protective corps or fire patrols. Their purpose is to minimize damage to merchandise or equipment when fires occur. These employees do not assist or participate in actual firefighting activities. Their function is to protect merchandise, machinery, and equipment from water damage consequential to controlling and extinguishing a fire. Operations may involve the removal of the merchandise, machinery, and equipment from the premises and placing tarpaulins or other protective coverings over the property to be protected. They may also set up pumps to expel water from structures. Usually, these fire patrols or fire protective corps work under or above the actual fire so as to afford adjacent floors the maximum protection during the blaze. After the fire is out, their duties are confined to guarding the damaged premises until either the merchandise is removed or appropriate security measures have been accomplished by others.

Class 7710 also applies to the repair or maintenance of your equipment, structures, buildings, and vehicles used for this work.

8411 (AF) - Vol Frmn @ 1000/Mo Ea

8411 (KL) - Explorer Scouts

8411 (KM) - Vol Water Tenders @ 800 Mo/Ea

8411 (KN) - Vol Chaplains @ 800/Mo Ea

8411 (KO) - Vol Rehab Workers @ 800/Mo Ea

If you have questions about the application of this classification, please contact your agent or local SAIF office.

8742 (11) - Salesperson-Outside-No Delivery

8742 - Salesperson-Outside-No Delivery; Estimator-No Job Hazards; Collectors/Sales-Outside; Field Representative; Employment Agency-Field Employees; Real Estate Agency-Agent/Sales Personnel; Real Estate Appraisal Company-Outside Employees; Data Processing Service-Field Employees; Public Relations/Sales/Promotion; Escrow Service-Field Employees; Stockbroker-Field Representatives; Title Company-Field Employees; Outside Sales/Field Representative

Class 8742 applies to employees who are acting as salespersons; field representatives, outside public relations personnel, collectors away from your premises. Class 8742 also applies to employees who perform bid-estimating duties away from your premises, with no exposure to job hazards. Class 8742 does not apply to job site visits once construction work has begun. Class 8742 includes the demonstration of products being sold, such as calculators, cosmetics or cleaning supplies, when performed by your outside sales personnel. Class 8742 does not apply to employees who demonstrate products such as farm, mill or road construction machinery or to the delivery of merchandise.

Employees who deliver merchandise are properly assigned to the classification applicable to drivers, even if they also collect or sell. If those employees walk or use public transportation, they shall be assigned to the class producing the highest payroll, other than Classes 8810, 8742 or 7380.

Time spent in the office performing clerical duties or phone sales may be separately classed as 8810 - Office Clerical, only if the workers are located in an area that is physically separated from the rest of your operations, there is no physical contact with your customers and adequate payroll records are maintained.

8810 (3) - Office Clerical

8810 - Office Clerical; Boy/Girl Scout Council Non-Camp Employees; Drafting Employees; Secretaries and Bookkeepers; Key Punch Operators; Telecommuter-Clerical Employees

Class 8810 applies to office employees who only perform bookkeeping, drafting and other clerical work in a physically enclosed (by structural partitions) area devoted exclusively to these specific activities. It also applies to artists, designers, electronic typesetters, proofreaders, and editors who work in a physically enclosed office area where bookkeeping and clerical activities are also performed.

Class 8810 also applies to employees engaged in clerical telecommuter activities. The duties of clerical telecommuter employees include creation or maintenance of financial or other employer records, handling correspondence, computer composition, technical drafting and telephone duties, including sales by telephone. Class 8810 applies to depositing of funds at the bank, purchase of office supplies and pick-up or delivery of mail provided the activities are incidental and directly related to the employees duties performed in their residence office. A residence office is a clerical work area located within the dwelling of the clerical employee and must be separate and distinct from the location of their employer.

8810 (AC) - Vol Office Clerical

8810 (AZ) - Vol Board Members

If you have questions about the application of this classification, please contact your agent or local SAIF office.

LOSS HISTORY SUMMARY

<u>Policy Year</u>	<u># of Claims</u>	<u>Incurred Losses</u>
2018*	17	\$47,383
2017	36	\$158,318
2016	38	\$311,028
2015	36	\$831,678
2014	<u>30</u>	<u>\$168,067</u>
Total:	157	\$1,516,474

2018
0.96 (bracketed next to 2014-2016)
 2019
0.94 (bracketed next to 2017-2018)

Average Number of Claims	31.4
Average Cost per Claim	\$9,659
Average Cost per Year	\$303,295

**Claims list as of 05/20/2019*

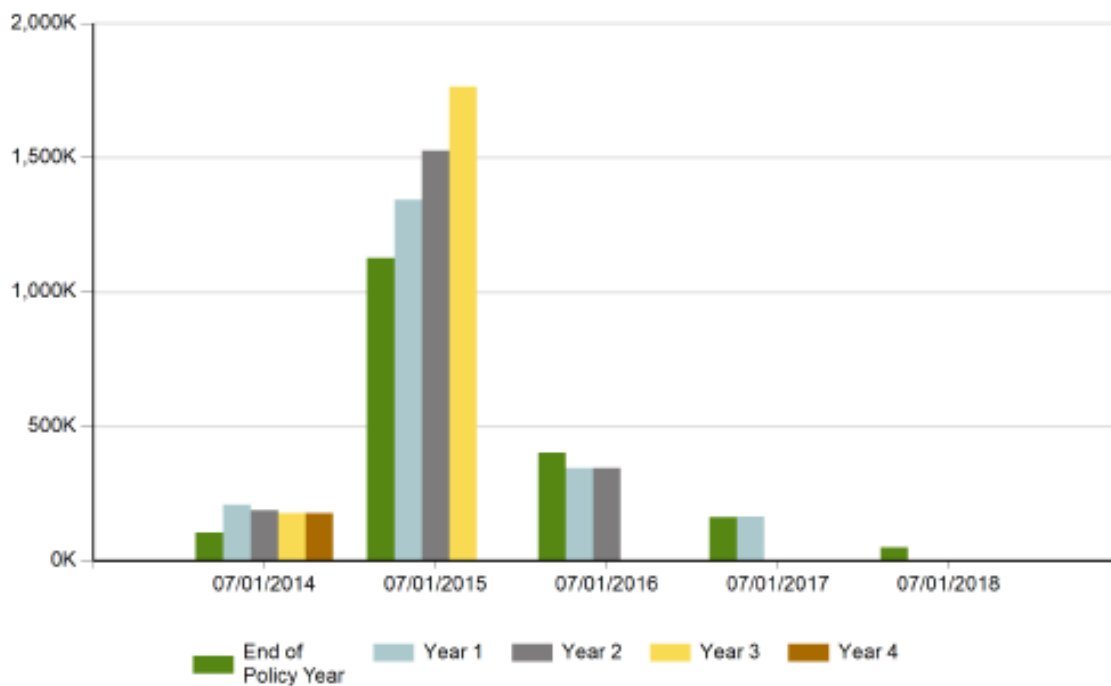
SAIF LOSS DEVELOPMENT



for Policy: 431322 CLACKAMAS COUNTY FIRE DISTRICT NO. 1

Cumulative Loss Development

Period Effective Date	Last Coverage Thru Date	End of Policy Year	Year 1	Year 2	Year 3	Year 4
07/01/18	06/30/19	49,252	0	0	0	0
07/01/17	06/30/18	163,173	164,860	0	0	0
07/01/16	06/30/17	401,089	344,932	344,462	0	0
07/01/15	06/30/16	1,125,797	1,343,169	1,526,290	1,763,723	0
07/01/14	06/30/15	105,238	207,791	186,643	176,855	176,855



Loss Development by Year

Period Effective Date	Last Coverage Thru Date	End of Policy Year	Year 1	Year 2	Year 3	Year 4	Total Incurred Losses	% Change from EOY
07/01/18	06/30/19	49,252	0	0	0	0	49,252	0.00%
07/01/17	06/30/18	163,173	1,687	0	0	0	164,860	1.03%
07/01/16	06/30/17	401,089	-56,157	-470	0	0	344,462	-14.12%
07/01/15	06/30/16	1,125,797	217,372	183,121	237,433	0	1,763,723	56.66%
07/01/14	06/30/15	105,238	102,553	-21,148	-9,789	0	176,855	68.05%
Totals:		\$1,844,550	\$265,455	\$161,503	\$227,645	\$0	\$2,499,152	35.49%

Policy Savings Report

Policy: 431322 - Clackamas County Fire District No. 1
Policy Period(s): 07/01/2014 - 07/01/2017
Payments as of: 05/19/2019



Medical Savings

Claim Status	Claim Count	MCO Count	MCO %	Bill Count	Average Bill	Amount Charged	Amount Paid	Medical Savings	Savings
Accepted	92	47	51 %	1,231	\$1,087	\$1,337,767	\$606,346	\$731,422	55 %
Denied	12	0	0 %	69	\$1,160	\$80,017	\$11,336	\$68,682	86 %
Total	104	47	45 %	1,300	\$1,091	\$1,417,785	\$617,681	\$800,103	56 %

Claim Disposition Agreements and Disputed Claim Settlements

Settlement Type	Claim Count	Amount
CDA Settlement	2	\$227,000
DCS Settlement	1	\$6,500

Employer at Injury Program Reimbursements and 3rd Party Recoveries

Savings Type	Claim Count	Amount
3rd Party Recoveries	0	\$0
EAIP Reimbursements	14	\$59,757

Note: Medical savings are the difference between the amount charged and the amount allowed and paid by SAIF. Savings are not calculated until 45 days after the completion date of each bill. Data is available for policy periods starting on or after 01/01/2005.



POLICY PERFORMANCE



Legal Name: Clackamas County Fire District No. 1

Policy Details

Status: Active
 Market Type: Voluntary
 Relation Type:
 Rate Acct:
 Orig Cov Date: 07/01/1984
 Cont Cov Date: 07/01/1984
 Business Type: Fire Protection
 Entity: Political Subdivision: District
 WCD Number: 5710272
 NCCI Number: 360125955
 EIN: 93-1044031
 Principal Class: 7710
 NAICS Code: 922160
 Office: Portland
 Agency: Wha Insurance Agency Inc
 Underwriter: Erin C Matot
 SMC: Ed A Hoeffliger
 Last Audit: 07/01/2016 - 07/01/2017

Current Policy Period Details

Period Status: Open
 Effective Date: 07/01/2018
 Expiration Date: 07/01/2019
 Cancel Date:
 ARD: 07/01/2018
 Sales Plan: Guaranteed Cost
 ELCB Limits: 500,000/500,000/500,000
 ND Reimb: 07/01/2018 - 07/01/2019 Annually
 Group:
 Group Type:
 Rating Plan: ERP - 0.96
 Tier: F - 1.4600
 Rpt Freq / Pmt: Annually / RGN PPAY GC - A

Policy Period History

Policy Year	Mod	Payroll	Claim Freq	Standard Premium	Tier
2018	0.96	28,607,869	0.07	754,998	F
2017	0.77	28,475,448	0.13	790,972	F
2016	0.85	26,360,860	0.14	684,310	E
2015	0.79	25,525,218	0.14	647,113	E
2014	1.04	22,889,492	0.13	732,509	E

Gaps in Coverage

No gaps in coverage for this policy.

Policy Performance History

Policy Year	Prorated Premium	Paid Losses	Incurred Losses	Paid/Std	Inc/Std	Clim Count	Exp Clim Count	Paid TL	Paid Med	ND Reimb	TL Count	Exp TL Count	TL Day
2018	663,644	36,907	47,383	6%	7%	17	39.49	4,019	32,889	0	3	15.80	21
2017	790,972	158,318	167,023	20%	21%	36	47.77	44,609	113,710	0	19	19.66	252
2016	684,310	311,028	344,463	45%	50%	38	48.29	60,218	207,601	-11,843	20	19.77	455
2015	647,113	831,678	1,732,276	129%	268%	36	49.17	241,601	351,384	-5,225	20	20.38	1,079
2014	732,509	168,067	176,855	23%	24%	30	39.70	60,521	88,002	0	11	15.24	474

Number of Claims Received in Last Five Policy Years

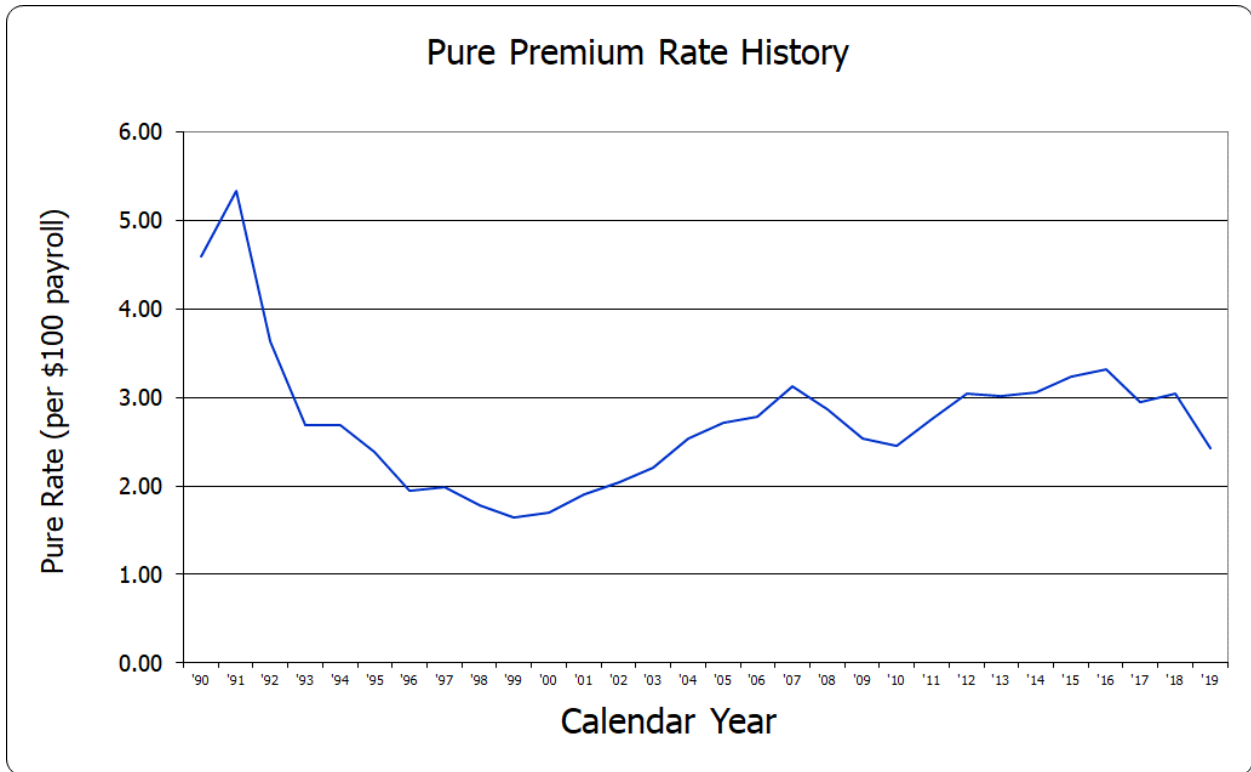
Claim Type	Count	Claim Status	Count
Disabling	67	Closed	138
Non-disabling	84	Denied	14
PPD	8	New	3
Total	159	Open	2
		Void	2
		Total	159

PURE PREMIUM RATE HISTORY

PURE PREMIUM is the estimated rate per \$100 of payroll that it will take to pay for claims. To determine the rates they charge the policyholder, the insurance carrier multiplies the pure rate by a factor (expense load factor) to allow for risk, profit and overhead. Pure premiums are calculated by the National Council on Compensation Insurance (NCCI). Expense Loading Factors and Pure Rates are approved by the Oregon Department of Consumer and Business Services (DCBS).

CLASS CODE: 7710 FIREFIGHTERS & DRIVERS

'89	'90	'91	'92	'93	'94	'95	'96	'97	'98	'99	'00	'01	'02	'03	'04	'05	'06	'07	'08	'09	'10	'11	'12	'13	'14	'15	'16	'17	'18	'19
4.60	5.33	3.64	2.69	2.69	2.39	1.94	1.98	1.78	1.64	1.70	1.90	2.04	2.21	2.54	2.71	2.78	3.13	2.86	2.54	2.45	2.75	3.05	3.01	3.06	3.23	3.32	2.95	3.04	2.42	2.29



SAIF RENEWAL QUOTE



CLACKAMAS COUNTY FIRE DISTRICT NO. 1

Premium estimate for Guaranteed Cost Plan

Period: 07/01/2019 - 07/01/2020

Policy: 431322

Plan: 2

Class	Description	Estimated Payroll	Rate	Estimated Premium
7090 M	Vessels-Boat Livery-State Act	\$35,000	7.73	\$2,706
7710	Firefighters And Drivers	\$29,355,034	3.16	\$927,619
8411	Vol Frmn @ 1000/Mo Ea	\$1,080,000	1.04	\$11,232
8742	Salesperson-Outside-No Delivery	\$1,571,685	.18	\$2,829
8810	Office Clerical	\$4,187,496	.11	\$4,606
2704	Wildland Fire Fighting & Drivers	\$0	7.78	\$0
8411	Explorer Scouts	\$0	1.04	\$0
8411	Vol Water Tenders @ 800 Mo/Ea	\$0	1.04	\$0
8411	Vol Chaplains @ 800/Mo Ea	\$0	1.04	\$0
8411	Vol Rehab Workers @ 800/Mo Ea	\$0	1.04	\$0
8810	Vol Office Clerical	\$0	.11	\$0
8810	Vol Board Members	\$5,000	.11	\$6

Total Payroll	\$36,234,215		
Manual Premium			\$948,997
Experience Rating Modification		x	.94
Modified Premium			\$892,058
Annual Prepay Discount (3.5%)		-	\$31,222
Standard Premium			\$860,836
Premium Discount		-	\$152,775
Discounted Premium			\$708,060
Terrorism Premium		+	\$1,812
Catastrophe Premium		+	\$3,623
DCBS Premium Assessment @ 7.8%		+	\$55,495
Total Premiums and Assessments			\$768,990
Annual Prepay Installment			\$768,990

First	\$5,000	0.0%
Next	\$10,000	10.5%
Next	\$35,000	16.5%
Over	\$50,000	18.0%

RENEWAL YEAR COMPARISON

Premiums are based upon estimated payrolls and experience modifier.

Code	Description	2018			2019		
		Payroll	Rate	Premium	Payroll	Rate	Premium
7090M	Vessels-Boat Livery-State Act	35,000	8.55	2,993	35,000	7.73	2,706
7710	Firefighters and Drivers	22,413,443	3.53	791,195	29,355,034	3.16	927,619
8411	Vol Frmn @ 1000/mo ea	1,080,000	1.24	13,392	1,080,000	1.04	11,232
8742	Salesperson-Outside-No Delivery	1,632,799	0.20	3,266	1,571,685	0.18	2,829
8810	Office Clerical	3,441,627	0.12	4,130	4,187,496	0.11	4,606
2704	Wildland Fire Fighting & Drivers	0	9.37	0	0	7.78	0
8411	Explorer Scouts	0	1.24	0	0	1.04	0
8411	Vol Water Tenders @ 800/mo ea	0	1.24	0	0	1.04	0
8411	Vol Chaplains @ 800/mo ea	0	1.24	0	0	1.04	0
8411	Vol Rehab Workers @ 800/mo ea	0	1.24	0	0	1.04	0
8810	Vol Office Clerical	0	0.12	0	0	0.11	0
8810	Vol Board Members	5,000	0.12	6	5,000	0.11	6

Manual Premium	814,981	948,997
Experience Modifier	0.96	0.94
Modified Premium	782,381	892,058
Annual Prepay Discount (3.5%)	27,383	31,222
Standard Premium	75,4998	860,836
Volume Discount	133,725	152,775
Net Premium	621,273	708,060
Terrorism	1,430	1,812
Catastrophe	2,861	3,623
DCBS 7.4%/7.8%	46,123	55,495
TOTAL PREMIUM	\$671,687	\$768,990
Difference		\$97,303

Final Premium Determined at Audit

Policy Dividend History

Policy Name: CLACKAMAS COUNTY FIRE DISTRICT NO. 1
Policy: 431322



Declaration day	Policy period	Standard premium	Loss ratio	Premium dividend factor	Loss dividend factor	Total dividend factor	Premium dividend amount	Loss dividend amount	Computed dividend amount
09/12/2018	07/01/2016	\$684,309.76	46.58%	20.59%	3.27%	23.86%	\$140,899	\$22,377	\$163,276
09/13/2017	07/01/2015	\$647,113.44	36.97%	21.38%	5.04%	26.42%	\$138,353	\$32,615	\$170,968
09/14/2016	07/01/2014	\$732,508.72	20.44%	21.99%	3.58%	25.57%	\$161,079	\$26,224	\$187,303
09/09/2015	07/01/2013	\$585,291.61		22.66%		22.66%	\$132,627		\$132,627
09/10/2014	07/01/2012	\$506,462.95		34.69%		34.69%	\$175,692		\$175,692
09/18/2013	07/01/2011	\$497,770.88		29.64%		29.64%	\$147,539		\$147,539
09/12/2012	07/01/2010	\$471,953.15		37.42%		37.42%	\$176,605		\$176,605
06/15/2011	07/01/2008	\$834,245.9		18.71%		18.71%	\$156,087		\$156,087
11/10/2010	07/01/2008	\$397,400.74		23.75%		23.75%	\$94,383		\$94,383
03/10/2010	07/01/2007	\$381,688.75		20.79%		20.79%	\$79,353		\$79,353
11/09/2007	07/01/2005	\$294,708.48		12.61%		12.61%	\$37,163		\$37,163
Totals							\$1,439,780	\$81,216	\$1,520,996

*It is unlawful in Oregon for an insurer to promise to pay policyholder dividends for any unexpired portion of the policy term or to misrepresent the conditions for dividend payment. Dividends will be due and payable only for a policy period that has expired, and only if declared by and under conditions prescribed by the Board of Directors of the Insurer. Furthermore, it is an unlawful rebate and a violation of the Oregon Insurance Code for an insured or a representative of an insured knowingly to accept a dividend pursuant to a promise to pay policyholder dividends if the promise is made before the policy is issued or if the promise is made for any unexpired portion of a policy period.

SDAO RENEWAL QUOTE



Proposal Number: 34W52015-11

Effective Date: 7/1/2019

Proposal Date: 5/29/2019

Expiration Date: 6/30/2020

Named Participant:

Clackamas County Fire District #1
11300 SE Fuller Rd
Milwaukie, OR 97222-1124

Agent of Record:

WHA Insurance
2930 Chad Dr
Eugene, OR 97408

Class	Description	2019-2020 Rate	2019-2020 Estimated Payroll	2019-2020 Contribution
7090	Boat Livery - Boats Under 15 Tons	5.46	\$35,000	\$1,911.00
7710	Firefighters	3.44	\$29,355,034	\$1,009,813.20
8411	Municipal Volunteers- Firefighters and Police	1.13	\$1,080,000	\$12,204.00
8742	Director/Sales/Collectors	0.20	\$1,571,685	\$3,143.37
8742B	Board Member Coverage	0.20	\$5,000	\$10.00
8810	Clerical Office Employee	0.12	\$4,187,496	\$5,025.00

Manual Contribution:		\$1,032,106.57
Experience Modification:	x	0.94
Modified Contribution:	=	\$970,180.17
Contribution Volume Credit:	-	\$172,457.44
Underwriting Adjustment:	x	
Terrorism Exposure Contribution:	+	3,623.00
Standard or Minimum Contribution:	=	\$801,345.74
State Assessment - 7%:	+	\$64,107.66
Estimated Workers' Compensation:	=	\$865,453.39
\$1,000,000 Employers Liability Coverage:	+	\$0.00
Net of Commission Discount:	-	\$40,067.29
Pro Rate Factor:	x	1.00
Pro Rated Contribution:	=	\$868,658.78

Select one of the following payment plans:

Quarterly Discounted Payment Plan	\$859,972.19
\$214,993.05 due by August 1, 2017	
\$214,993.05 due by October 1, 2017	
\$214,993.05 due by January 1, 2018	
\$214,993.05 due by April 1, 2018	
Annual Discounted Payment Plan - payment due August 1, 2017	\$838,255.72
If payment is made after August 1, 2017 then no discounts apply.	\$868,658.78

BENCHMARK INSURANCE RENEWAL QUOTE



Clackamas County fire District #1

07/01/2019-07/01/2020

Carrier: Benchmark Insurance Company

State	Code	Loc.	Description	Payroll	Base Rate	Premium	Net Rate
OR	7090	1	Boat Livery-Boats Under 15 Tons-Program li-State A	\$35,000	5.82	\$2,037	4.76
OR	77103	1	Firefighters	\$29,355,034	2.75	\$807,263	2.25
OR	8411	1	Voluntary Personnel	\$1,080,000	1.20	\$12,960	0.98
OR	8742	1	Salespersons Or Collectors-Outside	\$1,571,685	0.21	\$3,301	0.17
OR	8810	1	Clerical Office Employees Noc	\$4,192,496	0.13	\$5,450	0.11

Total Payroll \$36,234,215

Total Manual Premium: \$831,011

Policy Limits	1.000	0
Experience Modification	0.940	(49,861)
Total Modified Premium		781,150
Merit Rating Adjustment	1.000	0
OGSERP Factor	1.000	0
C.C.P.A.P.	1.000	0
Premium Discount	0.870	(101,550)
Expense Constant	160	160
Terrorism	0.008	2,899
Catastrophe	0.016	5,797
Assessment Rating	0.936	50,946

OR Premium: \$739,402

Policy Minimum Premium: \$750

Due at Binding






Deposit: \$ 161,746

Proposed Billing Schedule:

Description	Amount	Due Date
Deposit Requirement	\$161,746	07/01/2019
Installment Bill	\$64,184	08/01/2019
Installment Bill	\$64,184	09/01/2019
Installment Bill	\$64,184	10/01/2019
Installment Bill	\$64,184	11/01/2019
Installment Bill	\$64,184	12/01/2019
Installment Bill	\$64,184	01/01/2020
Installment Bill	\$64,184	02/01/2020
Installment Bill	\$64,184	03/01/2020
Installment Bill	\$64,184	04/01/2020

Description	
Policy Deposit	101,944.00
Policy Expenses & Fees:	59,802.00
TOTAL DUE TO BIND COVERAGE:	161,746.00

DECLINED TO QUOTE

	DECLINED TO QUOTE
	DECLINED TO QUOTE
	DECLINED TO QUOTE
	DECLINED TO QUOTE
	DECLINED TO QUOTE

WEB-SITE FEATURES



Web-site Features

SAIF Corporation's web site provides current information, which will help you manage your Workers' Compensation program. The information listed below is easy to access and is protected by your security password. Here are some of its features:

Claim Profile

- Review your loss history- claim count, loss ratio, time loss days, paid and incurred costs by policy year.
- Individual claim details- Date of injury, open or closed, paid and incurred losses, claim number, type of claim, adjuster, physician, awards, and attorney.
- Ten highest incurred loss claims for the last four years.

Policyholder Profile

- Policy type, experience modifier history, payroll and premium history.
- Listing of your SAIF Loss Control and ERTW Consultants, underwriter and adjuster.

Certificates of Insurance

- Streamline your certificate process by doing it on-line.
- Create new certificates, create bid certificates, reissue certificates, and renew certificates.

SAIF Employee Directory

Printable Forms

- Attending Physician 827
- Employer at Injury Reimbursement Request
- 801 Claim Form (English and Spanish)
- \$2,100 Medical Reimbursement Election form

Customer Services

- How-To information on filing claims, EAIP reimbursement, fraud prevention, extraterritorial coverage, subcontractor requirements
- Loss control programs
- SAIF Corporation's "Tool Box"
- SAIF Corporation's newsletter, *Compnews*.

To Access SAIF Online

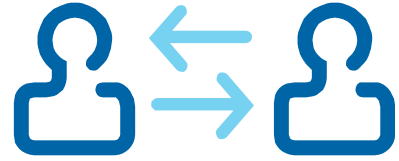
- Go to www.saif.com
- Select "Log In"
- Select "Establish Your User ID" "Policyholder"
- Complete the screen and then submit it to SAIF. SAIF will then verify your information, set up your User ID and password and email you with it.
- Once you receive your User ID and password, you can access the SAIF web-site. If you would like assistance, please contact Tammy Jeffries at (541) 284-5859 or tjeffries@whainsurance.com.

MyClaim: This is your Worker Guide (NEW)

Full of up-to-date information about your claim, MyClaim is password protected and included basic claim data, forms, payments info, correspondence and the main elements of the workers' compensation system.

NOTICE OF ELECTIONS

AUTHORIZATION FORM



PROTECT YOUR POLICY FROM UNAUTHORIZED CHANGES

We can only make changes to your policy if directed by you, as the First Named Insured, or authorized persons!

Instructions:

- Review the contact list below and add any names you would like included as a contact on the policy.
- Check either 'Authorized' or 'Not Authorized' to indicate whether or not you would like the contact to be able to make important changes to your policy.
- Print your name, sign, date and return the form to our office via email, fax or mail.

Contact Name	Authorized	Not Authorized	Remove as Contact
Carrie Szabo, Payroll/Benefits Admin			
Christina Day, Finance Department			
Fred Charlton, Fire Chief			
Karen Strejc, Executive Assistant			
Michael Goodenough, Accounts Payable			
Patricia Rooney, Fleet Admin			
Shanti Burns			
Steve Deters, Battalion Chief			
Tricia Noble, Claims Info			

Your Name (please print): _____

Signature

Date

Clackamas County FD #1

GOING GREEN



We are **GOING GREEN** with the way we deliver your policy.
We invite you to **GOING GREEN** with us!!

We are offering you paperless options for receipt of your policy. Please review the options below and select the method you want to receive your policy.

[] **Via Email** _____ Christina.day@clackamasfire.com _____ *Email Address*
Getting your policy via email means you'll receive it much faster. It will be at your fingertips on your computer

[] **USB/Jump Drive**
This comes by regular mail and you can take it with you anywhere you go.
Just plug the drive into your computer for an on-the-go policy.

[] **Hard Copy**
This is the current paper copy you receive now.

Your Name (please print): _____

Signature

Date



Clackamas Fire District #1

Memo

To: Board of Directors
From: Chief Charlton
CC:
Date: June 17, 2019
Re: Accepting/Affirming Election Results

Attached are the official results from the May 21, 2019 Special Election for Multnomah and Clackamas Counties. Per ORS 255.295, once election results have become official the Fire District's Board of Directors is to accept/affirm the election results in writing to the Clackamas County Clerk. It also needs to advise the clerk that all of the elected candidates are qualified to hold office.

Recommendation:

Staff requests that the Board accept/affirm the election results to the Clackamas County Clerk per ORS 255.295(2) and to confirm that all elected candidates to the Fire District offices are qualified to hold the office.

Canvass Results

Run Time 11:42 AM
Run Date 06/05/2019

Clackamas County, Oregon

May 21, 2019 Special District Election

5/21/2019
Page 96 of 262

Official results

Registered Voters
53682 of 288934 = 18.58 %
Precincts Reporting
120 of 120 = 100.00 %

Clackamas County Fire District #1, Director, Position 1 - Vote for 1

Precinct	Thomas T Joseph	Cast Votes	Undervotes	Overvotes	Write-ins	Vote By Mail Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
001	451	451	272	0	4	727	727	4692	15.49 %
002	353	353	208	0	8	569	569	4515	12.60 %
003	243	243	192	0	0	435	435	2907	14.96 %
004 & 010	12	12	4	0	0	16	16	95	16.84 %
005	376	376	199	0	5	580	580	5491	10.56 %
006	328	328	183	0	5	516	516	3407	15.15 %
007	339	339	163	0	7	509	509	3625	14.04 %
051	305	305	154	1	6	466	466	3186	14.63 %
052	293	293	123	0	7	423	423	3431	12.33 %
053	238	238	89	0	3	330	330	2867	11.51 %
054	247	247	125	0	7	379	379	2746	13.80 %
055	262	262	102	0	6	370	370	3043	12.16 %
100	75	75	26	0	1	102	102	582	17.53 %
101	581	581	295	0	16	892	892	7626	11.70 %
102	54	54	22	0	1	77	77	860	8.95 %
103	363	363	170	0	10	543	543	3855	14.09 %
105	107	107	45	0	2	154	154	1247	12.35 %
333	8	8	8	0	0	16	16	85	18.82 %
350	46	46	22	0	1	69	69	403	17.12 %
360	144	144	78	0	4	226	226	1899	11.90 %
362 & 364	17	17	9	0	0	26	26	252	10.32 %

Canvass Results

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May 21, 2019 Special District Election

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Official results

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Clackamas County Fire District #1, Director, Position 1 - Vote for 1

Precinct	Thomas T Joseph	Cast Votes	Undervotes	Overvotes	Write-ins	Vote By Mail Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
371 & 372 & 417	5	5	2	0	0	7	7	87	8.05 %
400	149	149	63	0	4	216	216	1566	13.79 %
401	179	179	106	0	5	290	290	1725	16.81 %
402	123	123	85	0	4	212	212	1514	14.00 %
403	135	135	72	1	3	211	211	1537	13.73 %
404	150	150	88	0	1	239	239	1893	12.63 %
405	94	94	65	0	2	161	161	1392	11.57 %
406	99	99	40	0	2	141	141	1046	13.48 %
410	174	174	68	0	1	243	243	1941	12.52 %
411	339	339	128	0	6	473	473	3623	13.06 %
412	166	166	87	0	1	254	254	2325	10.92 %
413	165	165	52	0	3	220	220	2817	7.81 %
414	76	76	43	0	7	126	126	909	13.86 %
415	7	7	6	0	0	13	13	156	8.33 %
416	330	330	134	0	5	469	469	4337	10.81 %
418	364	364	155	0	5	524	524	5652	9.27 %
419	83	83	35	0	0	118	118	965	12.23 %
420	50	50	23	0	1	74	74	837	8.84 %
421	385	385	141	0	5	531	531	3285	16.16 %
422	341	341	131	0	7	479	479	5570	8.60 %
423	0	0	0	0	0	0	0	0	0.00 %

Canvass Results

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Clackamas County, Oregon

May 21, 2019 Special District Election

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Official results


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Clackamas County Fire District #1, Director, Position 1 - Vote for 1

Precinct	Thomas T Joseph	Cast Votes	Undervotes	Overvotes	Write-ins	Vote By Mail Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
500	400	400	194	0	13	607	607	4193	14.48 %
501	532	532	252	0	8	792	792	3901	20.30 %
502	528	528	214	0	9	751	751	4603	16.32 %
503	412	412	202	0	6	620	620	4022	15.42 %
504	221	221	88	0	5	314	314	3113	10.09 %
505	240	240	129	0	2	371	371	2181	17.01 %
506	286	286	108	0	5	399	399	3220	12.39 %
510	124	124	84	0	1	209	209	1159	18.03 %
511	150	150	106	0	3	259	259	1618	16.01 %
512	151	151	90	0	2	243	243	1801	13.49 %
513	244	244	165	0	0	409	409	2522	16.22 %
514	376	376	228	0	4	608	608	4263	14.26 %
515	122	122	59	0	3	184	184	1254	14.67 %
516	35	35	29	0	2	66	66	466	14.16 %
517	193	193	93	0	3	289	289	2384	12.12 %
518	207	207	137	0	6	350	350	2461	14.22 %
519	79	79	52	0	2	133	133	948	14.03 %
520	43	43	27	0	1	71	71	521	13.63 %
Totals	12599	12599	6270	2	230	19101	19101	144621	13.21 %

CERTIFIED COPY OF THE ORIGINAL
 SHERRY HALL, COUNTY CLERK

BY: 

Clackamas Co Fire Dist #1 - Precinct Results

May 2019 Special Election - Multnomah County Elections

All Precincts, All Districts, All ScanStations, Clackamas County Fire District #1, Director, Position 5,
Clackamas County Fire District #1, Director, Position 3, Clackamas County Fire District #1, Director,
Position 1, All Boxes
Total Ballots Cast: 6

Page: 1 of 3

2019-06-05

16:38:24

Clackamas County Fire District #1, Director, Position 1 (Vote for 1)

Precinct	Total Votes	Thomas T Joseph	Write-in	Over Votes	Under Votes
Precinct 4802	1	1 100.00%	0 0.00%	0	5
Total	1	1 100.00%	0 0.00%	0	5

Certificate

I certify that the votes recorded on this abstract correctly summarize the tally of votes cast at the election indicated.



Tim Scott, Director of Elections
Multnomah County, Oregon

Canvass Results

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Clackamas County, Oregon

May 21, 2019 Special District Election

5/21/2019
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Official results

Registered Voters
53682 of 288934 = 18.58 %
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Clackamas County Fire District #1, Director, Position 3 - Vote for 1

Precinct	Bob Murch	Marilyn Wall	Cast Votes	Undervotes	Overvotes	Write-ins	Vote By Mail Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
001	180	430	610	111	0	6	727	727	4692	15.49 %
002	129	371	500	68	0	1	569	569	4515	12.60 %
003	134	246	380	54	0	1	435	435	2907	14.96 %
004 & 010	9	5	14	2	0	0	16	16	95	16.84 %
005	140	384	524	55	0	1	580	580	5491	10.56 %
006	173	276	449	66	0	1	516	516	3407	15.15 %
007	138	291	429	79	0	1	509	509	3625	14.04 %
051	108	335	443	22	1	0	466	466	3186	14.63 %
052	98	307	405	16	0	2	423	423	3431	12.33 %
053	66	251	317	13	0	0	330	330	2867	11.51 %
054	83	274	357	19	0	3	379	379	2746	13.80 %
055	83	267	350	16	0	4	370	370	3043	12.16 %
100	29	63	92	10	0	0	102	102	582	17.53 %
101	184	588	772	118	0	2	892	892	7626	11.70 %
102	17	50	67	10	0	0	77	77	860	8.95 %
103	142	354	496	45	0	2	543	543	3855	14.09 %
105	45	92	137	15	0	2	154	154	1247	12.35 %
333	3	11	14	2	0	0	16	16	85	18.82 %
350	22	36	58	10	0	1	69	69	403	17.12 %
360	86	118	204	20	0	2	226	226	1899	11.90 %
362 & 364	9	16	25	1	0	0	26	26	252	10.32 %

Canvass Results

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Clackamas County, Oregon

May 21, 2019 Special District Election

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Official results

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Clackamas County Fire District #1, Director, Position 3 - Vote for 1

Precinct	Bob Murch	Marilyn Wall	Cast Votes	Undervotes	Overvotes	Write-ins	Vote By Mail Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
371 & 372 & 417	2	5	7	0	0	0	7	7	87	8.05 %
400	54	132	186	28	0	2	216	216	1566	13.79 %
401	88	175	263	27	0	0	290	290	1725	16.81 %
402	66	115	181	31	0	0	212	212	1514	14.00 %
403	78	101	179	31	0	1	211	211	1537	13.73 %
404	83	128	211	28	0	0	239	239	1893	12.63 %
405	71	67	138	22	0	1	161	161	1392	11.57 %
406	51	78	129	11	0	1	141	141	1046	13.48 %
410	77	148	225	17	0	1	243	243	1941	12.52 %
411	129	308	437	35	1	0	473	473	3623	13.06 %
412	89	143	232	22	0	0	254	254	2325	10.92 %
413	66	144	210	10	0	0	220	220	2817	7.81 %
414	37	77	114	10	1	1	126	126	909	13.86 %
415	1	10	11	2	0	0	13	13	156	8.33 %
416	125	309	434	34	0	1	469	469	4337	10.81 %
418	155	330	485	38	0	1	524	524	5652	9.27 %
419	33	78	111	7	0	0	118	118	965	12.23 %
420	19	49	68	6	0	0	74	74	837	8.84 %
421	154	335	489	38	2	2	531	531	3285	16.16 %
422	129	304	433	42	0	4	479	479	5570	8.60 %
423	0	0	0	0	0	0	0	0	0	0.00 %

Canvass Results

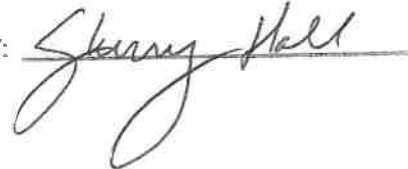
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Clackamas County, Oregon
May 21, 2019 Special District Election
5/21/2019
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Official results
Registered Voters
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Clackamas County Fire District #1, Director, Position 3 - Vote for 1

Precinct	Bob Murch	Marilyn Wall	Cast Votes	Undervotes	Overvotes	Write-ins	Vote By Mail Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
500	147	413	560	43	0	4	607	607	4193	14.48 %
501	142	590	732	59	0	1	792	792	3901	20.30 %
502	198	515	713	37	0	1	751	751	4603	16.32 %
503	179	401	580	36	0	4	620	620	4022	15.42 %
504	80	217	297	14	0	3	314	314	3113	10.09 %
505	83	252	335	34	0	2	371	371	2181	17.01 %
506	122	250	372	26	0	1	399	399	3220	12.39 %
510	55	121	176	32	0	1	209	209	1159	18.03 %
511	94	140	234	25	0	0	259	259	1618	16.01 %
512	67	150	217	26	0	0	243	243	1801	13.49 %
513	123	232	355	54	0	0	409	409	2522	16.22 %
514	184	364	548	59	0	1	608	608	4263	14.26 %
515	56	115	171	10	0	3	184	184	1254	14.67 %
516	9	47	56	8	0	2	66	66	466	14.16 %
517	86	168	254	35	0	0	289	289	2384	12.12 %
518	112	189	301	46	0	3	350	350	2461	14.22 %
519	45	70	115	16	0	2	133	133	948	14.03 %
520	25	41	66	5	0	0	71	71	521	13.63 %
Totals	5192	12076	17268	1756	5	72	19101	19101	144621	13.21 %

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SHERRY HALL, COUNTY CLERK
BY: 

Clackamas Co Fire Dist #1 - Precinct Results

May 2019 Special Election - Multnomah County Elections

All Precincts, All Districts, All ScanStations, Clackamas County Fire District #1, Director, Position 5,
Clackamas County Fire District #1, Director, Position 3, Clackamas County Fire District #1, Director,
Position 1, All Boxes
Total Ballots Cast: 6

Page: 2 of 3

2019-06-05

16:38:24

Clackamas County Fire District #1, Director, Position 3 (Vote for 1)

Precinct	Total Votes	Bob Murch	Marilyn Wall	Write-in	Over Votes	Under Votes
Precinct 4802	5	0 0.00%	5 100.00%	0 0.00%	0	1
Total	5	0 0.00%	5 100.00%	0 0.00%	0	1

Certificate

I certify that the votes recorded on this abstract correctly summarize the tally of votes cast at the election indicated.



Tim Scott, Director of Elections
Multnomah County, Oregon

Canvass Results

Run Time 11:42 AM
Run Date 06/05/2019

Clackamas County, Oregon

May 21, 2019 Special District Election

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Official results

Registered Voters
53682 of 288934 = 18.58 %
Precincts Reporting
120 of 120 = 100.00 %

Clackamas County Fire District #1, Director, Position 5 - Vote for 1

Precinct	Jim Syring	Douglas Klein	Cast Votes	Undervotes	Overvotes	Write-ins	Vote By Mail Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
001	463	121	584	141	0	2	727	727	4692	15.49 %
002	380	99	479	88	0	2	569	569	4515	12.60 %
003	294	65	359	76	0	0	435	435	2907	14.96 %
004 & 010	13	1	14	2	0	0	16	16	95	16.84 %
005	411	100	511	66	0	3	580	580	5491	10.56 %
006	368	70	438	77	0	1	516	516	3407	15.15 %
007	334	76	410	98	0	1	509	509	3625	14.04 %
051	362	68	430	35	0	1	466	466	3186	14.63 %
052	303	86	389	30	0	4	423	423	3431	12.33 %
053	248	56	304	26	0	0	330	330	2867	11.51 %
054	277	58	335	40	0	4	379	379	2746	13.80 %
055	278	61	339	28	0	3	370	370	3043	12.16 %
100	77	13	90	12	0	0	102	102	582	17.53 %
101	637	138	775	114	0	3	892	892	7626	11.70 %
102	55	12	67	10	0	0	77	77	860	8.95 %
103	406	76	482	59	0	2	543	543	3855	14.09 %
105	119	17	136	17	0	1	154	154	1247	12.35 %
333	12	2	14	2	0	0	16	16	85	18.82 %
350	41	16	57	11	0	1	69	69	403	17.12 %
360	151	52	203	21	0	2	226	226	1899	11.90 %
362 & 364	20	5	25	1	0	0	26	26	252	10.32 %

Canvass Results

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Clackamas County, Oregon

May 21, 2019 Special District Election

5/21/2019

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Official results

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Clackamas County Fire District #1, Director, Position 5 - Vote for 1

Precinct	Jim Syring	Douglas Klein	Cast Votes	Undervotes	Overvotes	Write-ins	Vote By Mail Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
371 & 372 & 417	6	1	7	0	0	0	7	7	87	8.05 %
400	151	41	192	22	0	2	216	216	1566	13.79 %
401	232	35	267	23	0	0	290	290	1725	16.81 %
402	150	39	189	22	0	1	212	212	1514	14.00 %
403	152	33	185	26	0	0	211	211	1537	13.73 %
404	166	49	215	24	0	0	239	239	1893	12.63 %
405	104	30	134	27	0	0	161	161	1392	11.57 %
406	104	23	127	13	0	1	141	141	1046	13.48 %
410	174	40	214	29	0	0	243	243	1941	12.52 %
411	355	77	432	39	0	2	473	473	3623	13.06 %
412	188	46	234	20	0	0	254	254	2325	10.92 %
413	158	44	202	18	0	0	220	220	2817	7.81 %
414	86	28	114	9	1	2	126	126	909	13.86 %
415	10	2	12	1	0	0	13	13	156	8.33 %
416	343	82	425	43	0	1	469	469	4337	10.81 %
418	336	138	474	49	0	1	524	524	5652	9.27 %
419	85	23	108	10	0	0	118	118	965	12.23 %
420	49	18	67	7	0	0	74	74	837	8.84 %
421	368	107	475	54	0	2	531	531	3285	16.16 %
422	296	130	426	52	0	1	479	479	5570	8.60 %
423	0	0	0	0	0	0	0	0	0	0.00 %

Canvass Results

Run Time 11:42 AM
Run Date 06/05/2019

Clackamas County, Oregon

May 21, 2019 Special District Election

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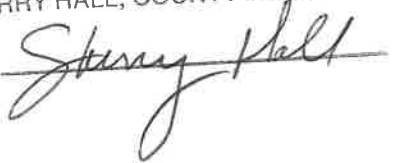
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Clackamas County Fire District #1, Director, Position 5 - Vote for 1

Precinct	Jim Syring	Douglas Klein	Cast Votes	Undervotes	Overvotes	Write-ins	Vote By Mail Ballots Cast	Total Ballots Cast	Registered Voters	Turnout Percentage
500	430	110	540	62	0	5	607	607	4193	14.48 %
501	595	116	711	80	0	1	792	792	3901	20.30 %
502	541	141	682	66	0	3	751	751	4603	16.32 %
503	457	98	555	61	0	4	620	620	4022	15.42 %
504	221	71	292	19	0	3	314	314	3113	10.09 %
505	267	50	317	52	0	2	371	371	2181	17.01 %
506	254	105	359	39	0	1	399	399	3220	12.39 %
510	151	17	168	40	0	1	209	209	1159	18.03 %
511	165	57	222	37	0	0	259	259	1618	16.01 %
512	147	57	204	38	0	1	243	243	1801	13.49 %
513	300	55	355	53	0	1	409	409	2522	16.22 %
514	433	98	531	75	0	2	608	608	4263	14.26 %
515	127	41	168	13	0	3	184	184	1254	14.67 %
516	38	14	52	13	0	1	66	66	466	14.16 %
517	169	82	251	38	0	0	289	289	2384	12.12 %
518	228	60	288	59	0	3	350	350	2461	14.22 %
519	92	17	109	22	0	2	133	133	948	14.03 %
520	55	8	63	8	0	0	71	71	521	13.63 %
Totals	13432	3375	16807	2217	1	76	19101	19101	144621	13.21 %

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SHERRY HALL, COUNTY CLERK

BY: 

Clackamas Co Fire Dist #1 - Precinct Results

May 2019 Special Election - Multnomah County Elections

All Precincts, All Districts, All ScanStations, Clackamas County Fire District #1, Director, Position 5,
Clackamas County Fire District #1, Director, Position 3, Clackamas County Fire District #1, Director,
Position 1, All Boxes
Total Ballots Cast: 6

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2019-06-05

16:38:24

Clackamas County Fire District #1, Director, Position 5 (Vote for 1)

Precinct	Total Votes	Jim Syring	Douglas Klein	Write-in	Over Votes	Under Votes
Precinct 4802	5	5 100.00%	0 0.00%	0 0.00%	0	1
Total	5	5 100.00%	0 0.00%	0 0.00%	0	1

Certificate

I certify that the votes recorded on this abstract correctly summarize the tally of votes cast at the election indicated.



Tim Scott, Director of Elections
Multnomah County, Oregon

Clackamas Fire District #1

Memo

To: Board of Directors
From: Chief Charlton
CC:
Date: June 17, 2019
Re: Appointment of New Clackamas Emergency Services Foundation Trustee

Action

The Clackamas Emergency Services Foundation (the Foundation) Board of Trustees is requesting the Clackamas Fire District #1 Board of Directors (Member) approve Michelle Chaos as a new Foundation Trustee for a term of three years.

Background

Per the Foundation's Bylaws, Article III Section 3.2a, Trustees are appointed by the Member to serve terms of three years. The Member receives the request from the Foundation Trustees.

The Foundation's Membership Committee contacted and met with Michelle Chaos, a Happy Valley resident. She is very active in the community and attended the Foundation's 2019 Auction/Dinner. She completed an application, which was presented to the Foundation's Executive Committee for review and the application was presented to the Foundation's Board of Trustees. She attended the Foundation Board of Trustees' meeting on May 28, where she was introduced to the Trustees. The Trustees voted to have her be presented to the Member for appointment to the Foundation Board of Trustees.

Recommendation

The Clackamas Emergency Services Foundation (the Foundation) Board of Trustees is requesting the Member approve Michelle Chaos as a new Foundation Trustee for a term of three years.

Clackamas Fire District #1

Memo

To: Board of Directors
From: Chief Charlton
CC:
Date: June 17, 2019
Re: Proposed City of Happy Valley Urban Renewal Plan

Request

Staff is requesting a discussion and direction from the Board of Directors regarding the proposed City of Happy Valley Urban Renewal Plan.

Background

The Fire District received a consult and confer letter dated May 8, 2019 and has until June 25, 2019 to provide any written comments regarding this plan. The proposed Urban Renewal Plan area is approximately 1,631 acres of land in the SE 172nd Avenue core. The total cost of the proposed projects as we know it is estimated at \$107.1 million with an estimated loss of \$30.8 million in property tax revenue to the Fire District over a 25-year period. The Fire District has attended and participated in a number of workgroup and community meetings and provided input as to the proposed project list and the financial impact to our service area. The Fire District currently has three other Urban Renewal Districts to include the City of Milwaukie, City of Oregon City and the North Clackamas Revitalization Area. The Fire District is estimating a loss of \$1.1 million in property tax revenue in Fiscal Year 2019 / 2020 due to these plans.

Per the Fire District's Board Policy Manual, Article 13 Section 13.7:

"Upon review of staff's evaluation and report on a proposed urban renewal plan or plan amendment the Board may:

- Support the proposed urban renewal plan or plan amendment when the use of tax increment finance (TIF) is limited, generally, to the types of projects which have been shown to be effective in encouraging private investment, thereby increasing assessed value.
- Support the proposed urban renewal plan or plan amendment when the urban renewal plan does not rely exclusively on TIF but, rather, includes other funding sources such as general fund revenues, general obligation bonds or grants.

- Oppose approval of the proposed urban renewal plan or plan amendment when TIF is used to fund public amenities that are not shown to be effective in encouraging private investment.
- Oppose approval of the urban renewal plan or plan amendment when the use of TIF is proposed to fund improvements which are either outside of the urban renewal area or, to the extent that such improvements serve identified needs which are outside of the urban renewal area, is disproportionate to the relationship (assessed value or territory) of the urban renewal area to the balance of the jurisdiction.
- Oppose approval of the urban renewal plan or plan amendment when existing or anticipated District resources are insufficient to meet the anticipated demand caused by proposed plan-supported development.
- Recommend or request changes that improve the urban renewal plan or plan amendment; and support, oppose or remain neutral pending the city or county addressing those changes.”

Direction

Staff is requesting direction from the Board of Directors regarding the proposed City of Happy Valley Urban Renewal Plan.

ARTICLE 13: FIRE DISTRICT POLICY ON TAX INCREMENT FINANCING (URBAN RENEWAL) DISTRICTS.

13.1

The Board establishes the following general policy relating to urban renewal districts and tax increment financing. The proposed creation of each urban renewal district, or proposed amendments to existing urban renewal plans that increase the maximum indebtedness shall be individually reviewed and scrutinized by staff for economic and operational impact. Results of these findings will be reported to the Board.

13.2

ORS 457.085 requires that urban renewal agencies "shall consult and confer" with each affected taxing district prior to presenting an urban renewal plan for approval, but does not require consultation with such districts during a plan's development. Therefore, the District shall monitor municipalities within its jurisdiction for activity relating to both urban renewal districts and plan amendments and will notify such municipalities of the District's desire for early consultation and involvement.

13.3

ORS 457.085 (5) provides that any written recommendations of the governing body of a taxing district affected by a proposed urban renewal plan shall be accepted, rejected or modified by the governing body of the municipality in adopting the plan. Accordingly, it shall be the policy of this Board to specify to the governing body of the municipality approving the plan, in writing, any of its recommendations that are not included in the proposed plan.

13.4

Staff shall evaluate each proposed urban renewal plan and plan amendment that increases maximum indebtedness, for its short-term and long-term economic costs and benefits, and for its operational impact on the District. Such evaluation shall compare the costs and benefits with and without the urban renewal plan or amendment, as appropriate. Upon completion of this evaluation, staff will present a report to the Board.

13.5

In supporting our municipal partners' efforts to create jobs and promote economic development, the Board believes that properly-constructed urban renewal plans that attract private investment, alleviate blighted areas and increase assessed value can ultimately benefit all public service providers. The staff and Board will continue to dialogue with the sponsoring agency prior to deciding whether to support, oppose, recommend changes, or remain neutral regarding the proposed urban renewal plan.

13.6

Believing that upon reaching a plan's maximum indebtedness urban renewal plans should be retired, the Board will generally oppose plan amendments that seek to increase maximum indebtedness.

13.7

Upon review of staff's evaluation and report on a proposed urban renewal plan or plan amendment the Board may:

- Support the proposed urban renewal plan or plan amendment when the use of tax increment finance (TIF) is limited, generally, to the types of projects which have been shown to be effective in encouraging private investment, thereby increasing assessed value.
- Support the proposed urban renewal plan or plan amendment when the urban renewal plan does not rely exclusively on TIF but, rather, includes other funding sources such as general fund revenues, general obligation bonds or grants.
- Oppose approval of the proposed urban renewal plan or plan amendment when TIF is used to fund public amenities that are not shown to be effective in encouraging private investment.
- Oppose approval of the urban renewal plan or plan amendment when the use of TIF is proposed to fund improvements which are either outside of the urban renewal area or, to the extent that such improvements serve identified needs which are outside of the urban renewal area, is disproportionate to the relationship (assessed value or territory) of the urban renewal area to the balance of the jurisdiction.
- Oppose approval of the urban renewal plan or plan amendment when existing or anticipated District resources are insufficient to meet the anticipated demand caused by proposed plan-supported development.
- Recommend or request changes that improve the urban renewal plan or plan amendment; and support, oppose or remain neutral pending the city or county addressing those changes.

ARTICLE 14: DISTRICT POLICY ON ENTERPRISE ZONES TAX ABATEMENT

14.1

The Clackamas Fire District #1 Board of Directors recognizes that ORS 285C.050 to 285C.250 authorize cities, counties and port authorities to establish Enterprise Zones (EZones). The stated purpose of an EZone is to provide an incentive to certain businesses to make investments in taxable property and to provide additional family-wage employment in the community by allowing deferral of ad valorem taxes on the new investment property for three or five years, referred to in the statutes as tax exemption. The assumptions are that the program will encourage employers within the EZone to make investments in taxable property that would not otherwise be

Mayor
Honorable Tom Ellis



City Manager
Jason Tuck, ICMA-CM

Clackamas Fire District #1
Fire Chief Fred Charlton
11300 SE Fuller Road
Milwaukie, OR 97222

May 8, 2019

Re: Proposed Happy Valley Urban Renewal Plan

Dear Chief Charlton and Board of Directors:

PROCESS

The Happy Valley City Council is considering adoption of an ordinance establishing the Happy Valley Urban Renewal Area ("Area").

To adopt an urban renewal plan, the City is legally required to send the proposed plan to representatives of overlapping taxing districts. The City Council is required to respond specifically to any written recommendations of the districts. This letter officially transmits to Centennial School District the proposed Happy Valley Urban Renewal Plan and the Report Accompanying the Happy Valley Urban Renewal Plan.

The Happy Valley City Council is scheduled to have a public hearing on the proposed Happy Valley Urban Renewal Plan on July 16, 2019. If the vote on the ordinance for adoption is unanimous, the City Council will adopt the Plan at the July 16, 2019 meeting. If the vote is not unanimous, the City Council will consider adoption of the ordinance for the proposed Happy Valley Urban Renewal Plan on August 20, 2019. Both meetings are at City Hall, at 7:00 pm.

BACKGROUND

The City of Happy Valley ("City") has experienced significant residential and employment growth over the course of the last several years. With undeveloped land inside the city limits, there is still strong demand for future growth which could put a strain on the City's infrastructure. To meet the demands of growth, improvements to infrastructure are necessary. Identified future infrastructure investments for the City, including parks, transportation and public safety improvements, were estimated in 2018 to have a total price tag of \$138.8 million.

The community desires a safe and efficient transportation system, more parks to keep pace with residential development, and a future "downtown" center. The transportation needs have long been identified and designated projects exist formally in the City's Transportation System Plan ("TSP"). The need for future parks is identified in the City's Parks, Recreation & Open Space Plan ("Parks Master Plan") completed in 2017. Parks are an important amenity not only for community livability, but for attracting high quality development for the City.

16000 SE Misty Drive, Happy Valley, Oregon 97086
Telephone: 503-783-3800 Fax: 503-658-5174
happyvalleyor.gov



The planning process for the Pleasant Valley/North Carver Comprehensive Plan ("PV/NC Comp Plan") has identified the desire for a traditional downtown to build a sense of place in Happy Valley. The City has a low tax rate and infrastructure improvements must be paid by sources other than the general fund. In 2018, the City contracted with Tiberius Solutions, LLC to conduct a Happy Valley Systems Development Charges ("SDCs") and Tax Increment Revenue ("TIF") Study. The study indicated that on average over the course of the next 20 years, an estimated 250 new housing units per year will be constructed in Happy Valley. Over this same time period, it is estimated that 177 new employees will be working in Happy Valley each year. From 2019 to 2040, this development will amount to 6,250 new housing units and 4,430 new jobs. The summary implications developed by Tiberius Solutions stated:

SDCs have the potential to generate significant revenue to fund future infrastructure investments, but these revenues also have significant statutory restrictions. Therefore, these revenues are insufficient to cover the full range of infrastructure investments needed. Urban renewal, through the use of TIF, has even more revenue potential than SDCs.

Long-term funding capacity may not be sufficient to address short-term needs. Despite the substantial projections of long-term revenue, the City may still have challenges funding short-term infrastructure investments.

As a result of this study, the City Council requested staff to prepare an urban renewal plan to help facilitate the construction of the infrastructure investments that are required to accommodate future growth while preserving the quality of life in Happy Valley.

The City convened a Work Group comprised of representatives from Clackamas Fire District No. 1 ("CFD#1"), Clackamas County, North Clackamas School District No. 12 ("NCSD#12"), Happy Valley Business Alliance, City Planning Commission, City Council, business owners, developers, and residents to review the proposed boundary, projects and financial projections for the urban renewal area.

An Open House was held on March 20, 2019 to review urban renewal as a tool, the projects and boundary. Other opportunities for public input were at the Agency meeting, and public input will be taken at the Planning Commission meeting and the hearing conducted by the City Council. In addition, several newsletter articles, social media posts, and website updates were published providing details about the draft plan and contact information for residents to offer feedback.



PROPOSAL

The Area, shown in Figure 1 of the attached Happy Valley Urban Renewal Plan (“Plan”), consists of approximately 1631.4 acres of land including rights of way. The Area encompasses the prime undeveloped land containing a mix of uses.

The specific projects proposed in this Plan are outlined in Section VI of the Plan and include the following categories: Transportation, Acquisition, and Administration.

The goals of the Plan are listed in Section IV of the attached Plan.

MAXIMUM INDEBTEDNESS

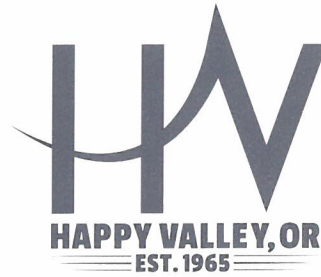
The proposed maximum indebtedness, the limit on the amount of funds that may be spent on administration, projects and programs in the Area is \$131,000,000. The maximum indebtedness does not include interest paid on any borrowing by the urban renewal agency. There is a proposed financing plan in the Report that shows that the Plan is financially feasible. It is understood that the Agency may make changes to the financing plan as needs and opportunities arise, typically during the annual budgeting process.

IMPACT ON TAXING JURISDICTIONS

The impact of tax increment financing on overlapping taxing districts consists primarily of the property tax revenues foregone on permanent rate levies as applied to the growth in assessed value in the Area. The projections for impacts on the taxing jurisdictions are estimated through fiscal year (FY) 2045, 25 years of tax increment collections.

Impact on Permanent Rate Levy

The proposed Plan would result in a decrease in the Clackamas Fire District #1 permanent rate property tax collections. This is attributable to the length of time that the Agency collects tax increment revenue to pay off the Plan’s maximum indebtedness. Table 1 shows the estimated impact to the Clackamas Fire District #1 permanent rate collections over the life of the Happy Valley Urban Renewal Plan. The total estimated impact to the Clackamas Fire District # 1 over the 25 years is \$30,884,547.



General Obligation Bonds and Local Option Levies

General obligation (GO) bonds and local option levies issued after October 2001 would not be impacted by the proposed urban renewal district. The issuing jurisdiction will still receive their share of the taxes on any GO bonds and local option levies issued after October 2001. In the Happy Valley Urban Renewal Area there is one bond issued prior to October 2001 by that will be impacted, but that impact is on the property tax payer, not the taxing jurisdiction.

Tax Revenues After Termination of Tax Increment Financing

Upon termination of the Area, all revenue will be distributed to overlapping taxing districts. ORS 457 requires the Report to the Plan identify the tax revenues for affected taxing districts in the year after the termination of the Area. These numbers are shown in Table 2 below. These are estimates only; changes in the economy may impact the projections.

Table 2 - Tax Revenues After Termination of Tax Increment Financing

Revenue from Frozen Base	Revenue from Excess Value	Total Revenue
\$388,086	\$2,828,337	\$3,216,423

Source: Tiberius Solutions, LLC

SUMMARY OF IMPACTS

The key takeaways regarding the impact of the proposed Plan to Clackamas Fire District #1 is summarized below:

- The overall estimated impact of the Happy Valley Urban Renewal Plan Clackamas Fire District #1 is \$30,884,547.
- The maximum indebtedness of the Happy Valley Urban Renewal Plan is \$131,000,000.
- Revenue sharing is expected to be occur in FYE 2045, the last year of the Plan as the maximum indebtedness will be reached that year and the city will probably need to under-levy for that year.

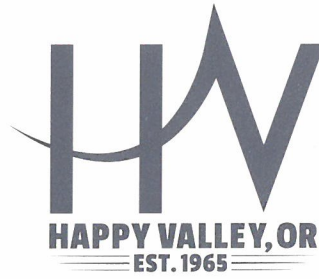


Table 1 - Impact to the Clackamas Fire District #1

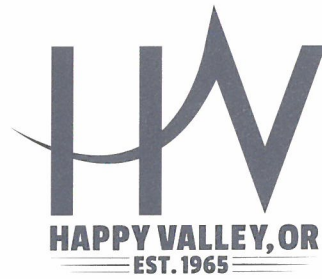
FYE	Impact
2021	(115,164)
2022	(179,194)
2023	(245,717)
2024	(315,767)
2025	(389,477)
2026	(467,005)
2027	(548,513)
2028	(634,169)
2029	(724,148)
2030	(818,634)
2031	(917,818)
2032	(1,021,896)
2033	(1,131,074)
2034	(1,245,560)
2035	(1,365,575)
2036	(1,491,348)
2037	(1,623,121)
2038	(1,761,136)
2039	(1,905,651)
2040	(2,056,931)
2041	(2,215,252)
2042	(2,380,900)
2043	(2,464,331)
2044	(2,548,955)
2045	(2,317,211)
TOTAL:	\$(30,884,547)

Source: Tiberius Solutions, LLC

Revenue Sharing

Revenue sharing was a feature of the 2009 legislative changes in urban renewal law. Revenue sharing thresholds are expected to be met in FYE 2045. If actual assessed value growth in the urban renewal area exceeds the projections made in the urban renewal plan, revenue sharing could occur earlier.

Mayor
Honorable Tom Ellis



City Manager
Jason Tuck, ICMA-CM

PROCESS FOR REVIEW

The process for final review of the Amendment and Report include the following steps:

May 7, 2019	Happy Valley Urban Renewal Agency review
May 8, 2019	Send formal notice to taxing jurisdictions
June 11, 2019	Planning Commission review
May 9, 2019	Presentation to Clackamas County Commission
in the June issue of the Happy Valley News	Notice to property owners
July 16, 2019	City Council Public Hearing
August 20, 2019	City Council Vote

The draft Happy Valley Urban Renewal Plan and Report are enclosed with this letter. If you would like to provide written comments, they will be responded to by the Happy Valley City Council. Please provide any written comments by June 25, 2019. For more information, please contact Travis Warneke, Finance Director at (503) 783-3827 or travisw@happyvalleyor.gov.

Sincerely,

Jason Tuck
City Manager
16000 SE Misty Drive
Happy Valley, OR 97086

Attachments:

- A: Happy Valley Urban Renewal Plan
- B: Report on the Happy Valley Urban Renewal Plan

16000 SE Misty Drive, Happy Valley, Oregon 97086
Telephone: 503-783-3800 Fax: 503-658-5174
happyvalleyor.gov

Clackamas Fire District #1

Memo

TO: Board of Directors
Fire Chief Fred Charlton
Division Chief Josh Gehrke

FROM: Logistics Manager DeAnn Cordes

DATE: June 17, 2019

RE: Fuel Vendor Proposal for Services

Action Requested

Request board authorization for the Fire Chief to renew the current proposal for fueling services for one year.

Background

The Fire District has received petroleum products and services from WILCO Petroleum since September 2015.

If approved, we will enter into a year proposal for services with fuel invoiced at a rate of 16 cents over Wilco's Daily Posted Transport price. This is one penny more than last year's proposal. The proposal does allow either party to terminate with 30 days written notice.

Changes reflected in the new proposal include:

- Removal of Station 18 fueling services
- Addition of Station 14 fueling services (this was missed on the proposal last year)
- Increase of one penny from last year's proposal
- Contract pricing and services will be effective through June 30, 2020

The Fire District has above ground bulk diesel and unleaded tanks at stations 1, 3, 10, 14, 16 and Fleet/Logistics. There are diesel only tanks at stations 6, 11 and 19.

The Fire District's generators, serviced by Wilco, are located at stations 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 14, 15, 16, 17, 19, 21, Fleet/Logistics, Highland Butte, Training Center, Training Offices, and Information Technology. Station 1's generator is attached to the above ground diesel tank, station 2 is maintained by the City of Milwaukie and stations 13 and 18 generator operate off of propane.

Policy Implications

The proposal is brought before the Board of Directors per Fire District Purchasing Policy because the potential amount of fuel to be purchased exceeds \$50,000 dollars.

Budget Implications

The Fire District budgeted \$232,200 in fiscal year 2020 for fuel.

The fuel budget is based off of prior year's purchases and a forecast of the cost of fuel. For fiscal year 2019, we are trending over in the fuel budget. A few factors why we are trending over include adding Fuel Cloud fueling services to our unleaded fuel tanks and purchasing a new Fuel Cloud system for new station 16. During construction of the new stations, the crews used Pacific Pride as their fueling source and the actual fuel cost was higher than the forecast.

Recommendation

Staff recommends that the Board authorize the Fire Chief to enter into a year proposal with WILCO Petroleum for fueling services.



WILCO FARMERS
200 Industrial Way
Mt. Angel OR 97362

MAIN 503.845.6122
TOLL-FREE 800.382.5339
FAX 503.845.9542

DIRECT 503-845-8140
EMAIL gwalker@wilco.coop
WEB www.wilco.coop

Clackamas County Fire District Proposal for Services

Wilco Agrees to provide the Following services for the Clackamas County Fire District refueling tanks, located at the following stations: Auto fill tank service with a twice a year water check and yearly Biocide treatment and Hi Performance Diesel additive blended in the fuel at time of delivery. Web based tank monitoring equipment with provided passwords for fuel inventory monitoring. Wilco retains ownership of stated equipment and will provide preventative maintenance and programming at no charge. Maintenance required due to vandalism, abuse or acts of Nature will be invoiced to Clackamas County Fire at a labor rate of \$60 per hour, plus parts.

Stations 1, 3, 6, 10, 11, 14 16, 19 and Fleet Logistics Building

Wilco Agrees to provide the Following services for the Clackamas County Fire District Generator tanks located at the following Stations: Twice a year water check and yearly Biocide treatment and Hi Performance Diesel additive blended in the fuel at time of delivery. Clackamas County Fire District assumes responsibility for inventory level management and order placement.

Stations: - 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 14, 15, 16, 17, 19,21, Fleet Logistics Building, Highland Butte, Training center, Training office and IT Resource Center

Wilco agrees to provide the following services on all fuel tanks designated in this proposal: Diesel fuel sampling and analysis at no charge, once yearly per tank. Analysis will be performed by a third-party laboratory, results will be provided to Clackamas Fire District for review and analysis. Additional testing requests will be provided at a flat fee of \$300 per event with a \$60 per hour fee for sample collection and travel time.

Fuel Pricing will be invoiced at the rate of 16 cents over Wilco's daily posted Transport price.

Upon acceptance of this proposal the stated pricing and services will be effective through 6-30-20

Either party may terminate this proposal upon a 30day written notification sent by registered mail. Upon notification all equipment supplied by Wilco will be removed within 15days.

Wilco

Clackamas County Fire District

Date

Clackamas Fire District #1**Staff Report**

TO: Board of Directors
FROM: DC Mike Corless
CC: Fire Chief Fred Charlton, DC Ryan Hari
DATE: June 17, 2019
RE: Surplus of Manufactured Home and Apparatus Bay

Action Requested

Request Board authorization to surplus the two buildings (manufactured home and apparatus bay) used for temporary Fire Station 16.

Background

The Fire District purchased the manufactured home in July, 2017 when Station 16 was deemed uninhabitable because of mold. It was initially placed at the Molalla Avenue site until construction began on the new fire station. At that time, the manufactured home was moved to a temporary location on the Clackamas Community College Campus. The Fire District paid \$76,387 for the manufactured home and used it for less than two years. It depreciated at a rate of \$13,730 annually and was purchased with bond funds. The manufactured home is structurally in good shape and can be moved and re-assembled. However, it will need some repairs such as floor coverings and interior paint. There will be a cost to the buyer to disassemble the structure and move it to a new location.

The apparatus bay was purchased by Emerick Construction on behalf of the Fire District as part of the cost allowance for a temporary station outlined in the construction contract for the new fire station. Emerick Construction paid \$27,900 for this structure and this structure will also require disassembly by the buyer and it will be the responsibility of the buyer to move it to a new location.

Budget Implications

Both of these structures were purchased with bond funds. The proceeds from the sale of these structures will be returned to the bond projects fund. This will help offset cost overages that the Fire District experienced while building two new fire stations. The structures can be sold via an agreement with another public agency or listed for public auction.

Recommendation

Authorize the Fire Chief to proceed with the disposal of the manufactured home and apparatus bay that were used as a temporary fire station.

Fire Chief's Office

To: Chief Fred Charlton and the Board of Directors
 From: Public Information Officer Brandon Paxton
 Re: Public Information Office Monthly Report – May 2019

District or Community Events:

- Teddy Bear Parade in Oregon City, May 11.
- Memorial Day Service, Mt. View Cemetery, Oregon City, May 27.

Earned Media (TV, Radio and Print):

Total Story Count:	51
Total Audience:	704,717
*Total Calculated Ad Value:	\$10,228
*Total Calculated Publicity Value:	\$30,687

*Calculated Ad Value uses the 30-second ad value multiplied by the detected length of the story or the printed ad value, and determines what the Fire District would have paid for the ads or broadcasts.

*Calculated Publicity Value is when a news story appears during TV and radio broadcasts, or print media that is promoted as being much higher than the value of placing an ad or broadcast. The industry standard is to say that the story is actually three times more valuable.

Social Media by the Numbers:

- Twitter: 10,347 Followers (10,300 in April)
- Instagram: 2,848 Followers (2,679 in April)
- Facebook: 6,884 Followers (6,443 in April)

Public Messaging and Campaigns:

- Wildland Fire preparation and defensible space.
- EMS Week and video thanking our firefighters, paramedics and EMTs for their exceptional service.
- Home Fire Sprinkler Week.
- Water safety and life jackets.
- Video on our Community Paramedic and Project Hope.

Meetings Attended:

- Attended OFCA for Chief Charlton's swearing-in, May 1.
- Attended PACE exercise at Station 3, May 2.
- Assisted Living/Care Facilities Cost Recovery meeting, May 7.
- ESCI Tour of Fire District Facilities, May 7 and 8.

- Burning Messaging meeting, May 9.
- PIO Expectations with Estacada Fire, May 13.
- Wildland Shelter Training, May 15.
- PIO/Data Services meeting, May 20.
- Cost Recovery Master Fee Schedule meeting, May 21.
- State Fire Service Day in Salem, May 23.
- Good Morning Oregon City Chamber meeting, May 29.
- BC302 and Truck 302 attended the Milwaukie Public Safety Advisory Committee meeting, BC301 and E314 attended the Boring CPO meeting, and provided Fire District updates on the following:
 - Damascus Station 19 opened on April 29 with a Ribbon Cutting Ceremony and Open House. Apparatus are Truck 319 and Boat/Water Rescue 319.
 - Old Damascus Station 19 is in the process of being repurposed to further support Fire District needs. This location will be known as Centennial Park Station 21. It will house Rehab 321 and a water tender, and will be used to support our volunteer program and eventually provide a community meeting room.
 - Feasibility Study is underway with Estacada Fire and is being conducted by Emergency Services Consulting International – site visits on May 7-9.
 - 15 new recruit firefighters graduated from their academy in April and have been assigned to one of our 20 fire stations.
 - EMS Week (May 19-25): Celebrating the commitment of our paramedics and EMTs who provide pre-hospital care to our communities.
 - Preparing home's defensible space in the event of a wildfire.

Respectfully submitted,

Public Information Officer, Captain Brandon Paxton

Business Services

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Deputy Chief Doug Whiteley

Re: Business Services Division Monthly Report – May 2019

- Attended the Oregon Fire Chief Association Spring Conference.
- Attended the Pacesetter training exercise.
- Attended retirement celebrations.
- Prepared for the Budget presentation.
- Met with staff regarding 2020 Accreditation.
- Worked on the Accreditation Annual Compliance Report.
- Attended both Budget Committee meetings.
- Attended several Oregon City Chamber Board meetings.
- Attended Fire Defense Board meeting at CCOM.
- Met with ESCI during the site visit.
- Attended the quarterly Insurance Committee meeting.
- Participated in the Meeting the Mission webinar.
- Attended several Rotary Club meetings.
- Reviewed and updated District policies.
- Updated job descriptions and testing documents upcoming processes.
- Met with Local 1159 on various matters.

Respectfully submitted,

Deputy Chief Doug Whiteley

Business Services

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Division Chief Joshua Gehrke

Re: Business Services Division Monthly Report – May 2019

- Attended Retirement luncheon for Captain Don Davis and several other retirements
- Relieved Battalion Chief Scott Carmony at the conclusion of his shift for BC301 for the last time in his career, and I would offer that it was a privilege to do so!
- Attended the OFCA Conference and swearing in of Chief Fred Charlton as the new President
- Attended meeting to discuss promotional opportunity for paramedics
- Further developed plan for future implementation of ITS projects
- Continuing to work on annual appraisal process and associated policies
- Met with Cornelius Lt. Matt Alto about recruitment, retention, and diversity where he shared resources which included the Oregon Fire Recruitment Network
- Attended Volunteer roundtable to cover peer support and have Q and A prior to the peer support training in June
- Reviewed work flow for efficiencies in Logistics, Fleet, and Information Technology Services
- Collaborated with ITS to finalize work station lease agreement and Desktop As A Service (DAAS)
- Completed GAP analysis and submitted report
- Attended Operations Meeting
- Attended both Fire District Budget Committee meetings
- Attended fire defense board and fire users meetings
- Attended Portland Area Capabilities Exercise (PACE) at Station 3 with PIO Brandon Paxton
- Toured the new Fleet/Logistics building with Deputy Chief Bill Goforth from Portland Fire Bureau
- Prepared for July SOPS agenda as follow-up to previously covered topics
- Initiated collaborative effort with Adore as a platform for our annual appraisals
- Began the process of collaborating with internal stakeholders to consolidate and centralize District resources to the 130th campus (Training Center/Fleet/Logistics/facilities and Wellness). Messaging to the Fire District with a tentative timeline will be forthcoming
- Coordinated meeting with Assistant Chief Deputy Michael Heffner from the Oregon Office of State Fire Marshal for the upcoming Team Advisory Group (TAG) meeting in September
- Participated in the District update via webinar

Respectfully submitted,

Division Chief Joshua Gehrke

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Fleet Director Bill Bischoff

Re: Fleet Services Division Monthly Report – May 2019

During the month of May, the following are some of the major items that fleet maintenance personnel addressed:

Engines

- 2-116 E312- PM and write ups, post Academy.
- 2-113 E326- PM and write ups. Rear slack adjusters.

Trucks / Heavy Rescue

- 3-400 FIU- PM and write ups, brakes and wheel seals.
- 2-203 T321- PM and Pump test, All-Steer repairs, but will remain locked out for now.
- 2-365 HR305- PM and write ups, camera install.

Brush Rigs / Water Tenders/Boats

- 2-308 New IE- New Type III arrived and we began the set up and decal work.
- 2-307 IE314- 2.5" rear discharge hose blown and switch TTP controls to match new IE.
- 2-931 BT328- Broke down on the water- no start.

Staff Vehicles / Medic

- Several staff vehicles in for PM and minor repairs.
- Completed the Cradlepoint installs on Facilities pickups.
- 2-445 M303- PM and write ups, all the brakes and rotors, front end suspension parts and alignment.
- 2-706 BC303- PM and write ups, front brakes.

Other Items

- Finalized the removal from service and sale of a 2006 Pierce Dash HDR to Bandon RFPD.
 - The funds received from this sale will be rolled into other UASI programs.
- Fleet has sold a few staff vehicles that were replaced with new, more usable vehicles. We will continue to sell equipment that we do not use and that has been deemed surplus.
- Completed getting the IMT Suburbans running and ready for the fire season.
- Made some staff vehicle changes that will limit use on older vehicles and keep newer vehicles from remaining parked. Also moves that give departments needed tow rig that could

not be purchased this coming FY.

- Fleet continues to finalize all the required work on our IGA apparatus and vehicles to wrap up this FY.
- Obligations to outside agencies.
- Fleet went through Wellness for all the pre-physical checks for the required DOT 2 year medical exam. The physicals at Adventist to follow. We also all went through the District Staff CPR training.

Respectfully submitted,

Fleet Director Bill Bischoff

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Information Technology Services Director Oscar Hicks

Re: Information Technology Services Division Monthly Report – May 2019

Initiated

- MailStore (Phase 1 / 2).
- Telestaff environment upgrade.

In Progress/On-going

- MailStore (Phase 1 / 2).
- CAD replacement / alternative – Field Ops.
- Pre-plan data update process w/ CCOM.
- Work on Station move items for Station 2 > Station 4 Swap.
- LanSweeper / Helpdesk Update.
- iPads and Intterra - Reporting & Analytics.
- Apple i-enrollment via Verizon.
- Epik analog phone line updates.
- Managed Services research and engagement.
- Documentation of technology processes.

Completed

- Telestaff (Test Environment).
- Replacement/ RMA hardware for Cisco UCS.
- Build MDC for New Interface Engine.
- Setup MDC for Reserve T321.
- MailStore (Phase 1).
- AD integration of the Helpdesk.
- Office 365 research / planning.

Respectfully submitted,

Information Technology Services Director Oscar Hicks

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Logistics Manager DeAnn Cordes

Re: Logistics Division Monthly Report – May 2019

The following summary of work includes those activities completed within Logistics.

- Logistics filled and delivered 267 orders entered into Munis. This is the exact same amount we filled May of last year.
- Filled and delivered 42 controlled medication orders; which is up 90% from May of last year. Logistics continues to perform deliveries on Tuesdays and Fridays or as needed.
- Logistics and Fleet celebrated Administrative professional's day with a barbeque the first of May. We pool the money allotted for the administrative staff and supplement with our house funds to do a barbeque for the entire group.
- Logistics and Finance staff met in May to discuss preparation for fiscal year end. It was decided our annual inventory will take place on Monday, July 1st this year.
- Worked with Accounts Payable staff to help answer questions on invoices, make changes to contracts and update or create vendors.
- Attended the two Budget Committee meetings.
- Staff participated in CPR/AED and Stop the Bleed certification and recertification.
- Met with newly promoted Captains to go over Logistics items on their task books. Discussions were about Munis ordering, approval levels, how to approve and checking their available budget.

Respectfully submitted,

Logistics Manager DeAnn Cordes

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Fire Marshal Shawn Olson

Re: Fire Prevention Division Monthly Report – May 2019

Engineering Fire Prevention staff reviewed 127 buildings and land use projects in the month of May 2019. In addition, 13 tenant remodel inspections were conducted, as well as 19 new construction inspections, and 8 reinspections.

Enforcement A total of 396 inspections were carried out in the month of May 2019. These include fire and life safety inspections, special inspections completed by the Fire Prevention staff, and the lockbox and target hazard inspections completed by the fire companies.

Public Education Fire Prevention staff and companies conducted or participated in 26 community activities during May 2019. These include Hands-Only CPR Presentations, Fire Safety Presentations, Station Tours and a number of other public events.

- The FMO has begun work on 2019 fireworks:
 - 16 retail sales sites
 - 22 tents or stands
 - 4 aerial displays
 - 5 storage only

All retail sales, tents or stands, shoot sites for aerial displays and storage facilities will be inspected by the FMO prior to the 4th of July.

- On Saturday, June 1st, Clackamas Rotary and FMO worked together on a Smoke Alarm Campaign. There were 54 smoke alarms installed between two mobile home parks. This equated to 36% of the homes. A total of 64% of the residents either received a smoke alarm or public education information.
- The backyard burn season will close on June 15th.

Respectfully Submitted,

Fire Marshal Shawn Olson

Clackamas Fire Inspections

2019 Occupancy Inspections		
January - May		
Assigned To	Actions	Completed
Division, Fire Marshal Office	1 YEAR PREVENTION OFFICE	256
	2 YEAR PREVENTION OFFICE	123
	HAZ MAT INSPECTION	0
	Lock Box	9
	TARGET HAZARD WALK THRU	7
	APARTMENT PROGRAM 1 YEAR	241
	4 YEAR PREVENTION OFFICE	0
	MARIJUANA FACILITY INSPECTION	5
	4 YEAR LOW HAZARD INSPECTION	12
Division, Fire Marshal Office	Total	655
	Grand Total	655

2019 Special Inspections		
May		
Assigned To	Actions	Completed
Division, Fire Marshal Office	ENFORCEMENT ASSIST	12
	FIRST REINSPECT	8
	NEW BUSINESS INSPECTION	4
	NEW CONSTRUCTION INSPECTION	19
	OPEN BURNING	5
	PLAN REVIEW	127
	SPECIAL INSPECTION	10
	TENANT IMPROVEMENT	13
Division, Fire Marshal Office	Total	198
Grand Total		198

Estacada Fire Inspections

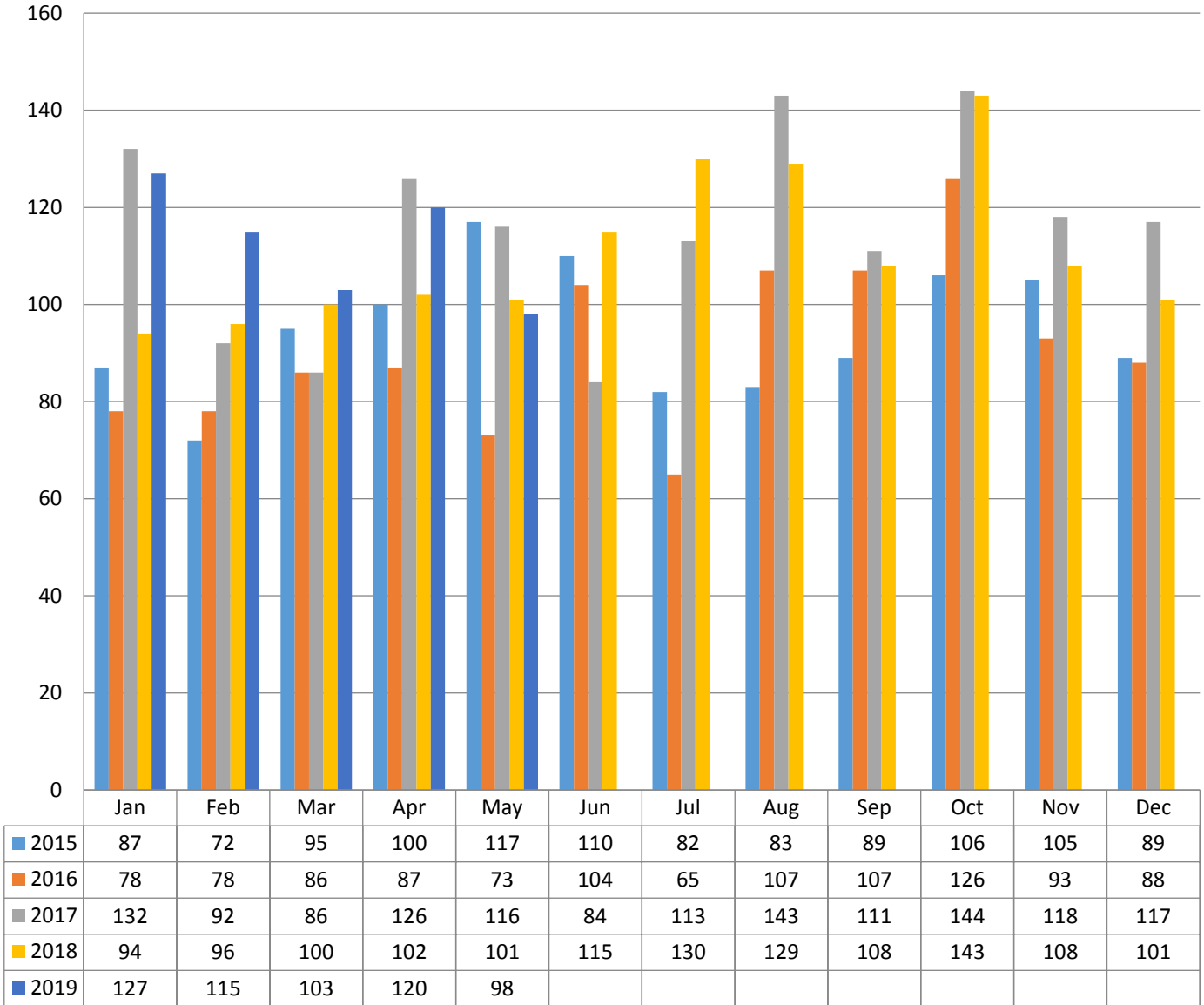
January - May					
Assigned To	Actions	Scheduled	# Done	% Done	
Division, Fire Marshal Office	1 YEAR PREVENTION OFFICE	90	20	22.22%	
	2 YEAR PREVENTION OFFICE	7	1	14.29%	
	APARTMENT PROGRAM 1 YEAR	14	11	78.57%	
	MARIJUANA FACILITY INSPECTION	3	0	0.00%	
	4 YEAR LOW HAZARD INSPECTION	20	2	100.00%	
Division, Fire Marshal Office	Total	134	34	25.37%	
Grand Total		134	34	25.37%	

2019 Estacada Inspections		
May		
Assigned To	Actions	# Done
Division, Fire Marshal Office	MARIJUANA FACILITY INSPECTION	0
	1 YEAR PREVENTION OFFICE	6
	2 YEAR PREVENTION OFFICE	0
	4 YEAR LOW HAZARD	0
	APARTMENT PROGRAM 1 YEAR	11
Division, Fire Marshal Office	Total	17
Grand Total		17

2019 Estacada Special Inspections		
May		
Assigned To	Actions	# Done
Division, Fire Marshal Office	NEW BUSINESS INSPECT	1
	NEW CONSTRUCTION INSPECTION	4
	PLAN REVIEW	2
Division, Fire Marshal Office	Total	7
Grand Total		7

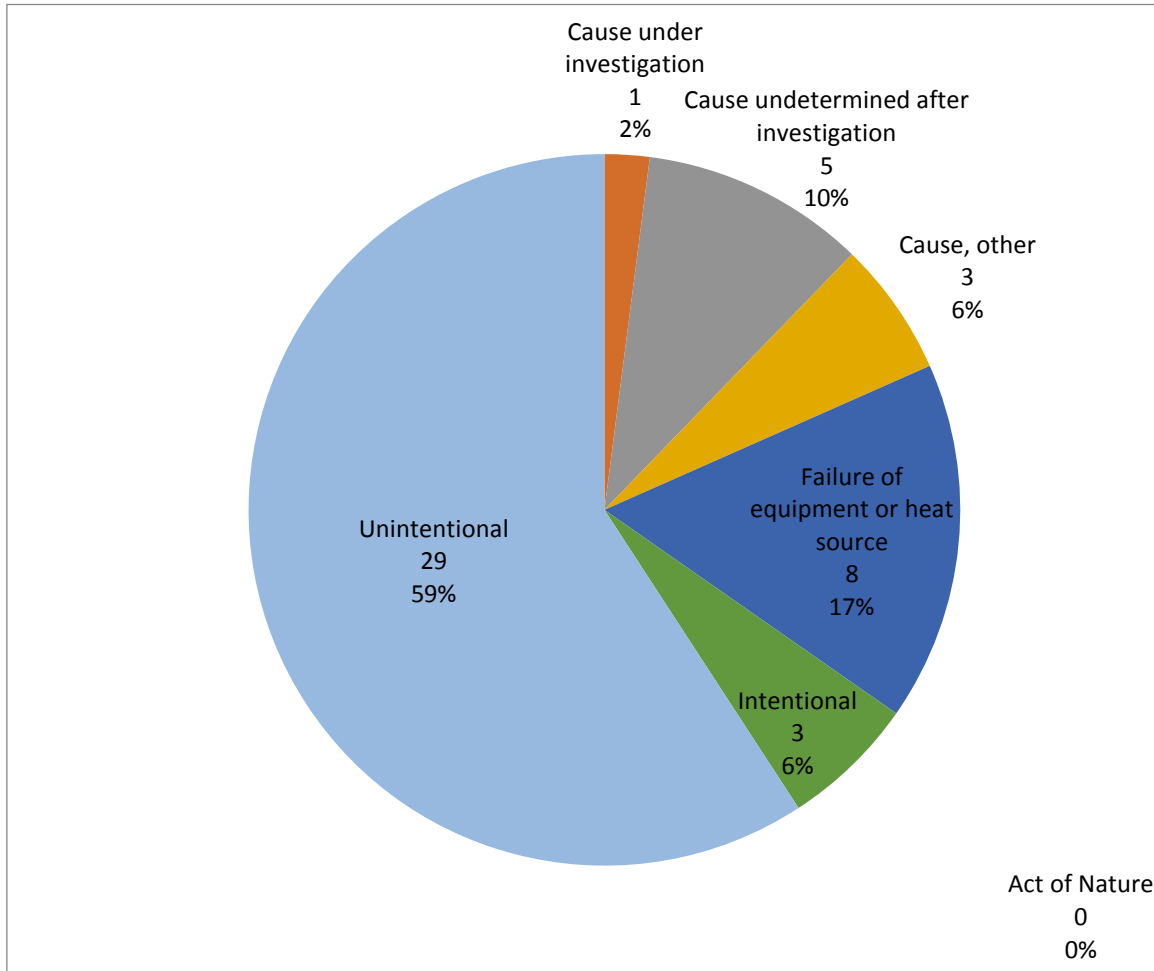
False Fire and Medical Alarm Responses

Information within this category will be used for the purpose of cost recovery pursuant to Ordinance 09-01



Monthly Average		
2015	95	Incidents
2016	91	Incidents
2017	115	Incidents
2018	111	Incidents

Clackamas Fire District #1 2019 Structure Fire Cause of Ignition



Year	Fire Cause of Ignition	Incidents	%
2015	Cause under investigation	0	0.00%
	Cause undetermined after investigation	11	12.79%
	Cause, other	1	1.16%
	Failure of equipment or heat source	15	17.44%
	Intentional	5	5.81%
	Unintentional	54	62.80%
2015 Total		86	100.00%
2016	Act of Nature	2	2.56%
	Cause under investigation	1	1.28%
	Cause undetermined after investigation	11	14.10%
	Cause, other	2	2.56%
	Failure of equipment or heat source	9	11.54%
	Intentional	4	5.13%
	Unintentional	49	62.80%
2016 Total		78	100.00%
2017	Act of Nature	2	2.15%
	Cause undetermined after investigation	17	18.28%
	Cause, other	1	1.08%
	Failure of equipment or heat source	18	19.35%
	Intentional	8	8.60%
	Unintentional	47	50.54%
2017 Total		93	100.00%
2018	Act of Nature	0	0.00%
	Cause under investigation	1	0.88%
	Cause undetermined after investigation	22	19.30%
	Cause, other	5	4.39%
	Failure of equipment or heat source	24	21.05%
	Intentional	7	6.14%
	Unintentional	55	48.25%
2018 Total		114	100.00%

**Data on 111-Building Fire's only within Clackamas Fire Dist. FMZ's
Data Excludes: Cooking and Chimney Fires**

Business Services

Business Services Division

To: Chief Fred Charlton and the Board of Directors
From: Data Systems Manager Shelby Hopkins
Re: Data Services Monthly Report – May 2019

- To date, emergency response incidents are trending 7.25% higher than in May 2018.
- Attended Budget Committee meetings for FY2020.
- Attended pre fiscal year-end meeting with Finance, Fleet and Logistics divisions.
- Facilitated HR/Payroll Personnel Actions process in Munis.
- Participated in planning session to establish Operational Planning Zones.
- Began preparations for Annual Accreditation Compliance Report.
- Attended Annual Oregon Munis Users Group meeting at TVFR.
- Facilitated communications with Puget Sounds Regional Fire Authority's ERP vetting team.
- Processed Ambulance Service Agreement data and compliance reporting.
- Standardized Target Solutions program access by position.
- Cost Recovery Claims Summary Report as of June 6, 2019:

	# of Claims	Claim Amount	Average \$ / Claim
False Alarm			
In Process	26	\$5,732.34	
Closed Not Paid	3	\$655.41	
Closed Paid	95	\$25,888.12	\$272.51
	124	\$32,275.87	
Fire			
In Process	2	\$8,549.16	
Closed Not Paid	1	\$1,200.50	
	3	\$9,749.66	
Hazmat			
In Process	11	\$8,022.87	
Closed Not Paid	3	\$711.43	
Closed Paid	4	\$2,308.45	\$577.11
	18	\$11,042.75	
Inspection			
In Process	4	\$873.88	
Closed Not Paid	5	\$873.89	
Closed Paid	6	\$1,610.82	\$268.47
	15	\$3,358.59	
MVA			
In Process	105	\$37,195.85	
Closed Not Paid	35	\$4,549.06	
Closed Paid	15	\$7,777.46	\$518.50
	155	\$49,522.37	
Total In Process	148	\$60,374.10	
Total Closed Not Paid	47	\$7,990.29	
Total Closed Paid	120	\$37,584.85	\$313.21

Respectfully submitted,
 Data Systems Manager Shelby Hopkins

Business Services Division

To: Chief Fred Charlton and the Board of Directors
From: Emergency Manager Gregg Ramirez
Re: Emergency Management Monthly Report – May 2019

- Conducted Community Hands Only CPR class with PES Owen at Oregon City Library.
- Conducted an Emergency Preparedness Presentation for the residents of Willamette View.
- Attended EOC Section Chief meeting.
- Attended Spill Committee meeting.
- Attended County PACE After Action Review.
- Evaluated school evacuation exercise for Springwater School.
- Participated in Stop the Bleed training for residents of Willamette View.
- Submitted edits for the District's Natural Hazard Mitigation Plan.

Work ongoing:

- Continuity of Operations Plan (COOP)

Respectfully submitted:

Emergency Manager Gregg Ramirez

Business Services

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: HR Manager Trish Noble

Re: Human Resources Division Monthly Report – May 2019

- HR staff attended CPR and Stop the Bleed Training.
- Hosted Fire Service booth at Glencoe Career Fair.
- Finalized PAF processes for Munis.
- Created employee files/forms and sent related documentation to staff.
- Updated employee files with certifications, change of address, assignment changes, etc.
- Monthly Testing Planning meeting.
- Created new flyers, brochures, and posters for recruitment.
- Entered background checks for CERT and Volunteers.
- Created the Budget Committee Position Description.
- Collected Entry Level Firefighter data for Testing/Recruitment.
- I-9 audit begun for records and retention purposes.
- Researched use of DMV data queries (license plate lookup) for use with EF Recovery efforts.
- Worker's compensation quotes being assembled for presentation in June.
- Researched health insurance premium rates regarding guidelines for allowable costs in relationship to COBRA and pass through costs.
- Continued work with DC Whiteley on pay equity piece and potential position reclassifications.
- Responded to continued neighboring District's requests for comps, projected COLA's and benefit packages for sworn and non-sworn positions.
- Processed bereavement, jury duty and FMLA leave for personnel.
- Tuition reimbursement payments made after grade and payment submittals reviewed.
- Temp hire processing.
- Worker's Comp claims and return to work.
- Insurance Benefits:
 - Rolled out the Open Enrollment process and set up the tab on the benefits website and updated forms.
 - Continue to work with employees on navigating through claim issues.

- LBG:
 - Attended our quarterly meeting and went over our last three quarters' plan reporting. At this meeting, we had a webinar with an Act X representative to get more information on what they have to offer on their genetic testing services.
 - LBG announced that Standard Dental wanted an increase of 7% so we went out to bid. Met Life has offered us a rate hold of two years with a decrease of 9.83% of our current rates. This is a savings of approximately \$161,368 over the two years.
 - LBG announced that medical rates will be increasing by 5%.
 - Met with Stacie to go over how our services have been going and to see if there are things that we want LBG to work on.

- Retirees:
 - LBG will be creating the letter to the retirees to let them know of the rate increase and to let them know there will be an additional 2% for an "Admin Fee" starting on July 1, 2019.
 - We will be inserting insurance and wellness flyers and any pertinent updates with the retiree billings each month.
 - Attended retiree celebrations and met with retirees for insurance purposes.

Respectfully submitted,

HR Manager Trish Noble

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Deputy Chief Ryan Hari

Re: Emergency Services Division Monthly Report – May, 2019

- Worked on punch list items for Fire Station 19 project.
- Participated in the monthly Operations meeting.
- Participated in LMC committee meeting with Local 1159.
- Worked on Paramedic to Firefighter promotional process.
- Worked on Fire Station alerting project.
- Chaired the monthly C800 meeting.
- Participated in a Regional Operations Chiefs meeting.
- Worked on Budget preparation.
- Coordinated training for new Station operations for crews.
- Worked on annual performance appraisals.
- Worked on personnel issues.
- Worked on the termination and disposal of the temporary Fire Station at CCC.
- Completed annual wildland refresher training.
- Station visits, met with a number of on duty crews.
- Attended the monthly Water Rescue Consortium meeting, worked on related issues.
- Attended Chief Charlton's swearing in at OFCA.
- Attended several retirement events.

Respectfully submitted,

Deputy Chief Ryan Hari

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Division Chief Bill Conway

Re: Emergency Medical Services Division Monthly Reports – May 2019

The following summary of work includes those activities completed within the EMS Division. Additional reports are included from the Medical Services Chief, EMS Training Officer, Community Paramedic, as well as the monthly community CPR report from Cascade Training.

- Met with Community Paramedic Cook and Oregon City Police Department (OCPD) regarding Project Hope involvement.
- Worked with PIO office to develop a deployment plan for Assisted Living cost recovery process.
- Attended several retirement celebrations.
- Attended Budget Committee meeting.
- Taught staff CPR/AED/Stop the Bleed with EMS TO Verkest.
- Met with TVFR regarding EMS issues.
- Participated in Laundry Love event with Milwaukie Rotary.
- Attended GEMT billing class.
- Attended monthly Board meeting.
- Met with Dr. Warden and BC Santos regarding resident ride-alongs.
- Hosted live cost recovery webinar to crews with EF Recovery.
- Sat on interview panel for Clackamas County EMS Coordinator position.
- Met with TVFR and LOFD regarding EMS issues.

Respectfully submitted,

Division Chief Bill Conway

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Medical Services Chief Josh Santos

Re: Emergency Medical Services Division Monthly Report – May 2019

- Attended meeting with AMR Operations Manager.
- Attended OFCA Conference.
- Attended OPS meeting.
- Facilitated FTO training in preparation of new hires and promotions.
- Attended EMS Committee meeting.
- Attended cost recovery meeting for Assisted Living facilities.
- Attended Participated in Project Hope informational video shoot.
- Facilitated one resident physician ride along.
- Finalized and distributed EMS Week video.
- Met with crews for EMS Week.
- Attended GEMT educational class.
- Attended opioid conference in support of Community Paramedic presentation.

Respectfully submitted,

Medical Services Chief Josh Santos

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Community Paramedic AmyJo Cook

Re: Emergency Medical Services Division Monthly Report – May 2019

-
- Attended opioid program meeting with Oregon City Police, Public Health and AMR.
 - Assisted post opioid overdose survivor with resources to recovery.
 - Attended community Outreach meeting with Riverstone/and tri county 911(TC911).
 - Assisted frequent user and Adult Protective Services with patient in hospital/assisted living.
 - Worked on video production for Project Hope.
 - Presented Project Hope/Oregon City referral to roll call and sergeants meeting.
 - Assisted frequent user crew referral with peer mentor and other supportive services.
 - Attended Canby Resource Fair planning meeting.
 - Assisted frequent user with purchase of radio for calming and additional resources/supports.
 - Assisted Adult Protective Services with 2 patient evaluation home visits.
 - Attended final review meeting for collaborative Department of Justice (DOJ) grant with Public Health.
 - Attended vulnerable adults meeting to discuss case load and share patient information.
 - Presented at Insight Health Conference.
 - Attended District annual physical fitness for duty doctor follow-up.
 - Attended naloxone meeting.
 - Presented to Milwaukie Rotary for Community Paramedic Program for Clackamas Fire.
 - Presented to Clackamas Fire Board/Budget Committee.
 - Presented 45-minute session at Oregon Opioid, Pain and Other drugs Addiction and Treatment Conference.
 - Completed mandatory Wildland Fire training for 2019 fire season.

Respectfully submitted,

Community Paramedic AmyJo Cook

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: EMS Training Officer Mike Verkest

Re: Emergency Medical Services Division Monthly Report – May 2019

- Organized “Stop the Bleed” Training for Willamette View Emergency Response Team.
- Held Staff CPR Training and added “Stop the Bleed” (STB) training. May was National STB Month.
- Finishing up Oregon EMS recert process for all line and Volunteer EMS Providers.
- Attended Clackamas County EMS QA/QI.
- EMS Protocol Development Committee began for 2019.
- Attended EMS Division meeting.
- Participated in East Clackamas County EMS Association Meeting- Timberline Close out 2019.
- Participated in Zoom EMS Committee Meeting.
- Regional PACE Exercise completed. Plague Simulation.
- Continued work with Clackamas County Strangulation Workgroup.
- Attended the monthly and weekly Training Division Staff meetings.
- Participated in Weekly ATO meetings.
- Participated in Legacy Meridian Park Stroke/EMS Meeting.
- Coordinated Clinical Review / Debrief with AMR.
- ASA Workgroup planning continues.
- Prepping for EMS Mobile Training Unit to be operational.
- Planning for Fall 2019 MAT. Topics: Airway, LVAD, Cardiac Arrest.

Respectfully submitted,

EMS Training Officer Mike Verkest

Student Enrollment and Course Evaluation Summary

Number of Classes Offered at Each Location								
Class Type	May-19							
	Station 2	Station 3	Station 4	Station 5	Station 7	Station 10	Station 14	Station 15
BLS HCP			2	4				
HS FA, CPR & AED			1	1			1	
HS CPR & AED			1	1			1	
HS FA			1	1			1	
ACLS Renewal			1	1				
PALS Renewal			1	1				

Clackamas Fire Station Enrollment by Location								
Class Type	May-19							
	Station 2	Station 3	Station 4	Station 5	Station 7	Station 10	Station 14	Station 15
BLS HCP			29	60				
HS FA, CPR & AED			7	10			8	
HS CPR & AED			2	6			2	
HS FA			1	0				
ACLS Renewal			8	8				
PALS Renewal			8	8				

Clackamas Fire Student Evaluation Summary -- May 2019					
	1 (Strongly Disagree)	2 (Disagree)	3 (Neutral)	4 (Agree)	5 (Strongly Agree)
Overall this course met my expectations:	1	2	3	4	5
				6	151
The program was relative to my work and extended my knowledge:			3	6	148
Adequate supply of equipment that was clean and in good working order:				3	154
Method of presentation enhanced my learning experience:				6	151
Classroom environment was conducive to learning:				7	150
Instructor(s) provided adequate and helpful feedback:				3	154
Student's rating of the instructor's overall effectiveness:					
	Poor	Fair	Satisfactory	Good	Excellent
				1	156
Student would refer a friend/colleague to take the same course:					
				Yes	No
				157	



Cascade Healthcare Services, LLC *Learn and Live*
Clackamas Fire District #1
Community CPR and First Aid Programs
Student Enrollment and Course Evaluation Summary

Comments from Clackamas Fire Student Evaluations -- May 2019

Continue to describe what to do w/specifics. (e.g. pacemakers, chest hair, etc.) - that was really helpful.

Great real life examples provided. Excellent analogy of techniques.

She was able to use her personal experience in a very helpful way and it definitely enhanced the experience. This was one of the best fun cpr classes I have taken.

Victoria is an excellent instructor. Smooth presentation- The scenario at the end was fun.

Victoria did an excellent job.

Victoria was knowledgeable and informative. She made the presentation enjoyable and a positive experience.

Enjoy the smaller group of participants.

Always an excellent & comfortable learning environment!

Thank you for the course.

Instructor was very thorough and knowledgeable. Able to answer questions easily.

Thank you!

Relaxed mode was great. Nice, simple, concise. Thanks.

Very well presented!!! Thank you!!!

Adrienne was amazing. Can't say enough great things.

You did a really great job!!

Very helpful.

Awesome Matt!

Excellent course! Matt is an amazing instructor!

Thank you, good instructor.

Excellent!

Love the no-nonsense approach to the course and content. Helped keep things simple and concise.

Thank you!

Smooth transitions. Good, concise information.

Instructor was very helpful.

Having a variety of locations to choose from was nice - easy to fit to my schedule.

Thank you for a great renewal course!

Denise was the perfect balance of knowledge sharing, personal experience and answered questions clearly!

Great!! Nonthreatening.

Please offer ACLS for OB!!

People don't have printers, can things be available to send electronically?

Thank you! Victoria is awesome! Effective, efficient & real.

Great instruction, focused on skill!

One of the most enjoyable classes I've had.

Victoria is excellent. Good tips & reminders, succinct in presentation.

Victoria is awesome! Had her two years ago!

I liked the real-life scenarios that were discussed.

Victoria did an excellent job with instructing! She made the material relevant. Thank you!!

Good course.

Great instructor, explains things really well.

Excellent instructor & location.

Thank you.

The instructor was very informative and in a nice casual manner, she makes you feel at ease.

Instructor did a good job of adapting class to fit our needs. Nobody was taking this class for the first time so she did a good job of moving through material at a more appropriate speed.

I really appreciate that it was not a test environment that can bring a lot of stress and more of checking how we do in practice with feedback.

Amazing, compassionate.

Very personable presenter. Well paced, good real life examples, humor well timed.

I'll take my next renewal at Cascade training!

Knowledgeable/effective instructor.

I think the practice scenario - at the movies- was really good! Made it as real life as a class could be.

Great job! Thank you!!

Great class.

Usually these classes are very boring, but this one was enjoyable.

Victoria was wonderful, she definitely made you feel more prepared in a real world. She was great.

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Health and Wellness Manager Heather Goodrich

Re: Wellness Division Monthly Report – May 2019

The following summary of work includes those activities completed by Clackamas Fire Wellness Staff:

- Annual DOT/Fleet/Facilities/Logistics pre-physical testing. (8 people)
- Fasting blood draws and glucose testing for administrative staff. (2 people)
- Immunizations were provided to a career and a volunteer firefighter. (2 people)
- Annual hearing testing and hearing conservation training for Fleet and Facilities staff. (8 people)
- Coordinated annual NFPA 1582 physicals for career firefighters. (9 people)
- Coordinated annual NFPA 1582 and respirator clearances without a physical for career firefighters. (31 people)
- Coordinated annual NFPA 1582 physicals at Clackamas Fire Wellness for Clackamas Suppression and Support Volunteers (12 people)
- Coordinated annual NFPA 1582 and respirator clearances without a physical for volunteer firefighters. (27 people)
- Coordinated DOT annual physicals for Fleet/Facilities/Logistics staff (4 people)
- IAFF/IAFC complete annual fitness testing for career firefighters. (12 people)
- Functional Movement Screen performed on career firefighters. (14 people)
- Submaximal treadmill tests and flexibility for career firefighters. (49 people)
- IAFF/IAFC complete annual fitness testing for suppression volunteer firefighters. (20 people)
- On-site injury consultations by the Athletic Trainers. (Saw 30 people for 33 injury consultations- 62 total visits with Medicare pricing cost of services at \$4,761.44)
- Processed and provided follow-up for on-the-job injury reports and for Safety Committee. Two injury reports were submitted with one of the two turning into a workers' compensation claim.
- District Athletic Trainer followed up both injury reports submitted due to a musculoskeletal injury.
- Coordinated Fit for Duty physicals for injured career firefighters returning to duty. (1 person)

- Functional Movement Screen follow up and corrective exercises were given to career firefighters. (40 people)
- “Pre-Incident Education: Compassion Fatigue” presentation onsite for 16 career firefighter crews. (60 people)
- Presented “Injury Reporting and Bloodborne Pathogen Follow-Up” to the Volunteer Senior Firefighter Academy.
- Provided requested health information and consultations to 4 firefighters and staff.
- Coordinated a Couples Communication Class for firefighters and their significant others. (13 couples)
- Health & Wellness Manager Goodrich and Wellness Specialist McVicker attended a two day class at DPSST titled “Surviving the Fire Service.”
- Provided requested information about our program to Hillsboro Fire and Black Butte Fire via email and in-person.
- Created and sent out monthly Wellness Update and Health Insurance Newsletter.
- Distributed EAP Employee Newsletter and EAP Supervisor Newsletter by email.
- Attended the monthly Safety Committee Meeting and Health Insurance Committee meeting.

Respectfully submitted,

Health and Wellness Manager Heather Goodrich



Clackamas Fire District #1 Wellness Update

May 2019

Issue 225

Health Question of the Month

Q: My ibuprofen is expired. Is it still safe to take it?

A: Yes. With the exception of the drug tetracycline, which shouldn't be taken after its expiration date, most drugs are fine. According to a study, 88% of 122 meds tested held their potency for an average of 6.5 yrs—and some for more than 20. Ibuprofen, like most meds, is likely to last until you finish the bottle. You can keep meds in the fridge, because drugs stored at cool temps usually remain potent longer.

Wellness News

- Annual career sub-maximal treadmill and flexibility testing will be scheduled this month and next. Wellness will perform treadmill testing onsite.
- Suppression Volunteer Fitness Testing will take place this month. Sign-ups are located on the volunteer website.



STUDY OF CRITICAL HEALTH AND SAFETY ISSUES OF THE FEMALE FIREFIGHTER

Women in Fire (formerly iWomen) in conjunction with the United States Fire Administration is releasing a new report, *Emerging Health and Safety Issues among Women in the Fire Service*.

The report provides the results of a study looking at the critical health and safety issues of female firefighters and EMS responders. The *Emerging Health and Safety Issues among Women in the Fire Service* report details initiatives, programs, and strategies to enhance health and safety aimed to reduce on-duty female firefighter fatalities and injuries.

The ultimate goal of the project was to find ways that may reduce on-duty female firefighter fatalities.

This study consisted of six main objectives:

1. Study the trends tied to female firefighter occupational health and safety issues.
2. A key focus will be to reduce firefighter/EMS injuries and deaths from heart attack, cancer, vehicle crashes, and suicide.
3. Development of effective strategies to address and reduce identified occupational health and safety issues of female firefighters.
4. Identify opportunities to incorporate research findings into other programs and standards.
5. Develop methods for dissemination of effective strategies to address and reduce identified occupational health and safety issues of female firefighters.
6. Update USFA applicable documents outlined on 3.0 of the Statement of Work.

It is estimated that women held 12,850 career firefighting roles and 72,250 volunteer roles nationally, averaging 7.3 percent of the U.S. fire service overall. Because of this presence, there is a need for effective safety and health support for the nation's female firefighters.

Click to download report:

[Study of Critical Health and Safety Issues of the Female Firefighter](#)

In this issue

Study: Health & Safety of the Female FF [P.1](#)

Are Eggs Cholesterol Enemy Again? [P.2](#)

"Nature Pills" Lower Stress Hormones [P.3](#)

Exercise of the Month: 1 Arm/Leg Plank [P.3](#)

Healthy Recipe: Tuna Antipasto Salad [P.4](#)

Source: www.i-women.org

There Is No Free Sugar

The popular artificial sweetener sucralose may be calorie-free, but two recent studies say that what's hiding in those little Splenda packets may not be so benign.

In a study published in *The American Journal of Clinical Nutrition*, researchers in Mexico found that subjects who consumed 15% of the Acceptable Daily Intake of sucralose (set by the FDA at 5 mg per kilogram of body weight) for 2 weeks experienced a drop in insulin sensitivity compared with a control group that went sucralose-free. Similarly, a report in the journal *Nutrition* showed that people who consumed 200mg of sucralose for a month (1 packet of Splenda has 12 mg of sucralose) also suffered a decrease in insulin sensitivity.

These results suggest that frequent sucralose use may affect blood sugar metabolism, potentially raising the risk for conditions like type 2 diabetes. Future studies will have to determine the mechanism behind the metabolic effect and examine whether smaller intakes—for example, drinking just a couple of diet sodas a day—would produce similar results. There is also a concern that people who rely on non-caloric sweeteners will simply reward themselves with additional food later in the day and will end up stoking, not taming, their sweet tooth. That's why the sweeteners' impact on body weight has been called into question, as research in the journal *CMAJ* pointed out in 2017.

Source: *ACE Fitness Journal*, Feb. 2019



Are Eggs the Cholesterol Enemy Again?

Eggs, a staple of the American diet, have been cast once again as a villain. It's not specifically the eggs, but the cholesterol in eggs that seems to be the problem, according to a new study.

Wait, what? Yes, it's true. Even the researchers who worked on the study aren't happy about it.

"It's sad news to everyone," says study author Norrina Allen, PhD, a cardiovascular epidemiologist at the Northwestern University School of Medicine in Chicago.

In 2015, the experts who compile the U.S. Dietary Guidelines largely gave cholesterol a pass, saying there wasn't enough evidence to support telling Americans to stick to a certain daily limit. As Americans have embraced low-carb diets, many have turned to eggs as a reliable protein source. According to industry data, the average American will eat more eggs in 2019 than any time for the past 20 years.

But a new study of studies is once again advising caution with cholesterol, and specifically eggs, which are a rich source of the waxy fat. The average egg contains 200 milligrams -- more cholesterol than is in most fast-food double cheeseburgers. Of course, cheeseburgers have many other dietary problems, including saturated fat and sodium.

Earlier versions of the dietary guidelines have advised Americans to keep their cholesterol under 300 mg daily.

Cardiologists say they realize that people are confused.

"The problem is that everybody is fixated on protein, and unfortunately Americans get a lot of saturated fat and cholesterol from animal sources of protein," says Leslie Cho, MD, director of the women's cardiovascular center at the Cleveland Clinic in Ohio. "Here's what we want to tell our patients: We're sorry it's so confusing. One day you have this news. Another day you have that news. It's horrible, and I totally sympathize," says Cho.

"The totality of evidence is pretty clear," she says. "Eat mostly vegetables and try to limit the amount of saturated fat and dietary cholesterol," including eggs and other products with animal fat, says Cho, who was not involved in the study. She said the new study did a good job of summing up the evidence.

The research is a new analysis of six previous studies that included nearly 30,000 Americans. Those studies all took written snapshots of participants' diets and then followed them forward in time. In some cases, people in the studies were followed for between 10 and 30 years.

They found that eating just half an egg a day was linked to a 6%-8% increased risk of having a heart attack, stroke, or early death over the course of the study, compared to someone who didn't eat eggs. What's more, the more eggs a person ate, the more those risks increased. People in the study who averaged an egg every day saw their risk of a heart-related event such as a heart attack or stroke increase by 12% compared to someone who didn't eat eggs. Those who averaged two eggs every day had a 24% increased risk of heart-related events.

Researchers saw similarly increased risks for people who ate processed and unprocessed red meat.

Bottom Line on Eggs Still Unclear

Those numbers sound big, but they are what's known in science as relative risks. The researchers also looked at absolute risks -- the risk increase to a person over a given period of time. Absolute risks are what matter most when considering how a behavior or choice might influence your health. Over the course of these studies, eating just half an egg a day, or about three eggs a week, increased a person's risk of a heart attack, stroke or some other heart-related event by a small amount -- about 1%. It boosted a person's risk of an early death by about 2%. Those associations held even when researchers looked at the overall quality of a person's diet. Those who included eggs as part of a healthy diet didn't have lower risks compared to those who ate eggs alongside less nutritious foods.

What about egg whites? There is no cholesterol in egg whites. The cholesterol is found in the yolk, but unfortunately the yolk is also where vitamins and essential fatty acids are found.

Source: www.webmd.com



Just 20 Minutes of Contact With Nature Lowers Stress Hormone Levels

Feeling as if we have come into contact with nature for at least 20 minutes could lower levels of stress hormones, according to scientists.

The authors of a study published in the journal *Frontiers in Psychology* wanted to answer whether experiencing nature, or taking what is dubbed as a “nature pill,” would lower the levels of chemicals in the body associated with stress.

The researchers asked participants to spend time in an outdoor space that made them feel like they were interacting with nature three times a week for at least 10 minutes. They did this for a total of eight weeks. The participants were free to choose when and where this happened. Four times during the study, the subjects gave samples of their saliva before and after their nature experience.

Participants were asked to not engage in activities that could make them stressed while taking their “nature pills”, including going out at night, exercising, using their phones, having conversations, or reading.

Levels of cortisol in the participants’ saliva dropped by 21.3 percent per hour on average after they had a nature experience.

The effect was most pronounced for stints outdoors of between 20 to 30 minutes. At that point, the participants still benefited but at a slower rate. Activity didn’t seem to make a difference to cortisol levels.

Dr. MaryCarol Hunter, lead author of the study and associate professor at the University of Michigan, commented: “We know that spending time in nature reduces stress, but until now it was unclear how much is enough, how often to do it, or even what kind of nature experience will benefit us.

“Our study shows that for the greatest payoff, in terms of efficiently lowering levels of the stress hormone cortisol, you should spend 20 to 30 minutes sitting or walking in a place that provides you with a sense of nature.”

Allowing the participants to choose when and where they took a “nature pill” helped the team to pinpoint the optimal time spent in the outdoors and in a way that could fit into modern life, said Hunter.

“Healthcare practitioners can use our results as an evidence-based rule of thumb on what to put in a nature-pill prescription,” she said.

Source: www.sciencedaily.com

May Kicks Off Farmers Market Season

Local farmers markets are kicking off this month! See the list of some of the Clackamas County markets below:

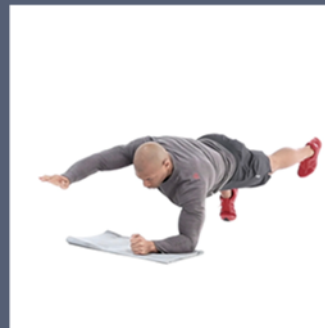
- **Canby Farmers Market;** Saturdays, 10:00 am-2:00 pm, NW 1st & Holly St.
- **Damascus Farmers Market;** Wednesdays, 4:00 pm-7:30 pm—Working on new location; June 2019
- **Estacada Farmers Market;** Saturdays, 10:00 am-2:00 pm, 664 NW Wade St
- **Happy Valley Sunnyside Farmers Market;** Saturdays, 9:00 am-2:00 pm, 14100 SE Sunnyside Rd
- **Lake Oswego Farmers Market;** Saturdays, 8:30 am-1:30 pm, Millennium Plaza Park
- **Milwaukie Sunday Farmers Market;** Sundays, 9:30 am to 2:00 pm, SE Main & Harrison
- **Oregon City Farmers Market;** Saturdays, 10:00 am to 2:00 pm, 2051 Kaen Rd
- **West Linn Summer Street Market;** Wednesdays, 4:00 pm to 8:00 pm, Willamette Falls Dr between 12th & 14th (Starts June 5th)

Exercise of the Month

One Arm One Leg Plank

This is an advanced variation of the standard plank. It will feel unstable at first, but improving at it will train your entire midsection from the inside out.

- Get into a standard plank position with your weight supported on your forearms and toes. Engage your core and keep your body in a straight line—neck and spine in a neutral position.
- Raise your right arm straight in front of you, while also lifting your left leg. Keep abs tight, hips still, without letting one side drop lower. Hold for 30 seconds. Switch sides; this constitutes one set.
- Complete three sets with one minute rest between sets.





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Recipe of the Month: Mediterranean Tuna Antipasto Salad

Packed with protein and fiber, this tuna and bean salad is ready in a flash. For an extra kick, add a pinch of crushed red pepper or cayenne.

INGREDIENTS

- 1 15-19 ounce can beans, such as chickpeas, black-eyed peas or kidney beans, rinsed
- 2 5-6 ounce cans water-packed chunk light tuna, drained and flaked
- 1 large red bell pepper, finely diced
- 1/2 cup finely chopped red onion
- 1/2 cup chopped fresh parsley, divided
- 4 tsp capers, rinsed
- 1 1/2 tsp finely chopped rosemary
- 1/2 cup lemon juice, divided
- 4 TB extra-virgin olive oil, divided
- Ground black pepper to taste
- 1/4 tsp salt
- 8 cups mixed salad greens



DIRECTIONS

1. Combine beans, tuna, bell pepper, onion, parsley, capers, rosemary, 1/4 cup lemon juice and 2 tablespoons oil in a medium bowl. Season with pepper.
2. Combine the remaining 1/4 cup lemon juice, 2 tablespoons oil and salt in a large bowl. Add salad greens; toss to coat. Divide the greens among 4 plates. Top each with the tuna salad.

Nutrition Facts:

Servings: 4
Amount Per Serving:
 Calories: 290
 Total Fat : 16g (2g saturated, 11g monounsaturated)
 Cholesterol: 12mg
 Carbohydrate: 24g
 Fiber: 9g
 Protein: 17g
 Sodium: 505mg
 Potassium: 638mg

Source: www.webmd.com

DID YOU KNOW?

Studies have shown that having a large belly in middle age nearly triples the risk of developing dementia later in life.

Emergency Services

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Finance Director Christina Day

Re: Financial Services Report – May 2019

Below are a few highlights of activities in Financial Services for the month of May 2019.

- Budget
 - Two Budget Committee meetings were held, with the first on May 9, and the second on May 23. The first meeting provided an overview and presentation by staff, and the second meeting provided for discussion and public comment on the FY2019-20 Proposed budget. The Budget Committee approved the FY2019-20 Proposed budget as presented at the May 23, 2019 meeting.
 - Staff has been focused on preparing the budget for adoption, including publishing public notices and preparing appropriate forms.
 - For the current FY2018-19, Finance Director Day finalized year-end estimates and determined several needed revisions to the adopted budget. A supplemental budget for FY2018-19 has been prepared to make the revisions, and will be presented at the Board meeting for consideration.
 - Staff will begin formatting the budget document for submittal to the County Assessor, Oregon Department of Revenue and GFOA award program after adoption.
- Year-End
 - Finance Director Day and Senior Accountant Le met with CPA Russell Ries for audit pre-planning on May 6.
 - Finance, Logistics, Fleet and Data Management staff met on May 2 to develop a plan for the upcoming fiscal year end to collaboratively coordinate the many activities and actions necessary.
- Capital Improvement Plan – Staff has completed an update to the CIP based on fixed asset schedule needs and future-adjusted replacement costs. The CIP was also provided to the Feasibility Study consultants for use in forecasting future capital costs.
- Clackamas Emergency Services Foundation – Staff completed the 2018 financial records for the Foundation and provided paperwork to the CPA for preparation of the necessary 2018 tax returns. Tax returns were completed and filed (after a request for extension) on June 3, 2019.
- Volunteer Association accounting – Staff completed the update of the Volunteer Association financial records through June 30, 2018 and provided paperwork to the CPA for preparation

of the necessary 2018 tax returns. Staff continues to update the financial records through 2019 and review financial processes.

- Feasibility Study – Finance Director Day reviewed the draft financial section of the Feasibility Study and worked with the consultants to make needed changes.
- Grant reconciliations – Finance staff have been working to finalize grant reimbursement requests for the TECC and UASI grants, as well as the SAFER grant before year end.
- Training
 - Finance Director Day attended the GFOA national conference in Los Angeles May 18-22nd.
 - Senior Accountant Le attended the WILMA session on May 16th.
 - Finance staff participated in First Aid/CPR and Stop the Bleed training during the month of May.
 - Finance staff attended a state-wide Tyler Technologies Munis user's group meeting on May 30th.

Looking ahead

- June 2019 – Year End & Audit Preparation: Planning meetings and preparation for FY2018-19 audit process.
- June 17, 2019 – Budget Adoption Public Hearing
- July 1, 2019 – Happy New (Fiscal) Year!
- July 12, 2019 – Deadline to file budget documents and certify tax levies
- August 30, 2019 – Last day to pay invoices with FY2018-19 funds
- September 1, 2019 – FY2018-19 closed
- September 30 – October 4, 2019 – Audit fieldwork

Respectfully submitted,

Finance Director Christina Day

FINANCIAL REPORT – Period ending June 30, 2019 (FY2018-19)

General Fund 10

As of May 31, 2019, Fiscal Year 2018-19 is 91.7% complete.

Following is a summary of financial activity through May 31, 2019:

Revenues: The General Fund has received \$52,266,549 in property tax revenues from both current and prior year's taxes. These funds were transferred to the Local Government Investment Pool by the Treasurer's Office. Ambulance Transport is tracking above budget, generating revenues at 99.4% of budget before the costs of collection are netted out. A total of \$928,544 has been billed for conflagration reimbursements, and is included in total revenues as well. This fund has received \$544,679 in interest revenues to date. Additional revenues from contracts, interest, and other sources total another \$1,150,700.

Expenditures: The General Fund has actual expenditures (excluding encumbrances and depreciation expense) in the following categories through May 31, 2019:

Category:	% of Budget Used
Salaries & Benefits	93.8% of Adjusted Budget
Materials & Services	86.7% of Adjusted Budget
Capital Outlay	63.9% of Adjusted Budget

In May, the District also made the PERS Bond payment of \$1,398,990 to Wells Fargo Bank.

Equipment Reserve Fund 20

Total expenditures in this fund equal \$511,799. This fund has received \$2,077 in interest and \$818,730 in surplus sales revenues to date.

Capital Projects Fund 30

Total expenditures in this fund equal \$2,993,048 or 27% of the adjusted budget, through May 2019. Expenditures to date include mortgage loan payments for the Fleet/Logs site and architectural services, and \$30,300 in debt issuance costs for the direct bank loan. This fund has received \$12,759 in interest revenues to date, and \$7 million in direct loan proceeds. The next debt service payment of \$1,398,990 is due in mid-June.

Enterprise Fund 40

Total expenditures in this fund equal \$4,028 through May 2019. There is no expenditure for this Fund in May 2019. This fund has received \$4,379 in grant revenues, primarily for the Winter Warming Drive.

Debt Service Fund 50

This fund has received \$2,061,882 in property tax revenues this year, along with \$9,799 in interest earnings. In May, the District made two payments including principal and interest to Zions Bank for Bond Series 2015 of \$1,106,300 and Series 2017 of \$338,200. Total FY2018-19 expenditures in this fund total \$1,969,000.

Bond Construction Fund 60

Bond project-related construction costs total \$6,005,437 thus far in FY 2019, with expenditures currently at 98% of the adjusted budget (excluding funds encumbered).

PERS Reserve Fund 70

There have been no expenditures in this fund yet this fiscal year. The fund has received \$7,487 in interest revenues.

Investment Activity

Short-term Investment Portfolio

The table below indicates the balances of cash accounts as of May 31, 2019.

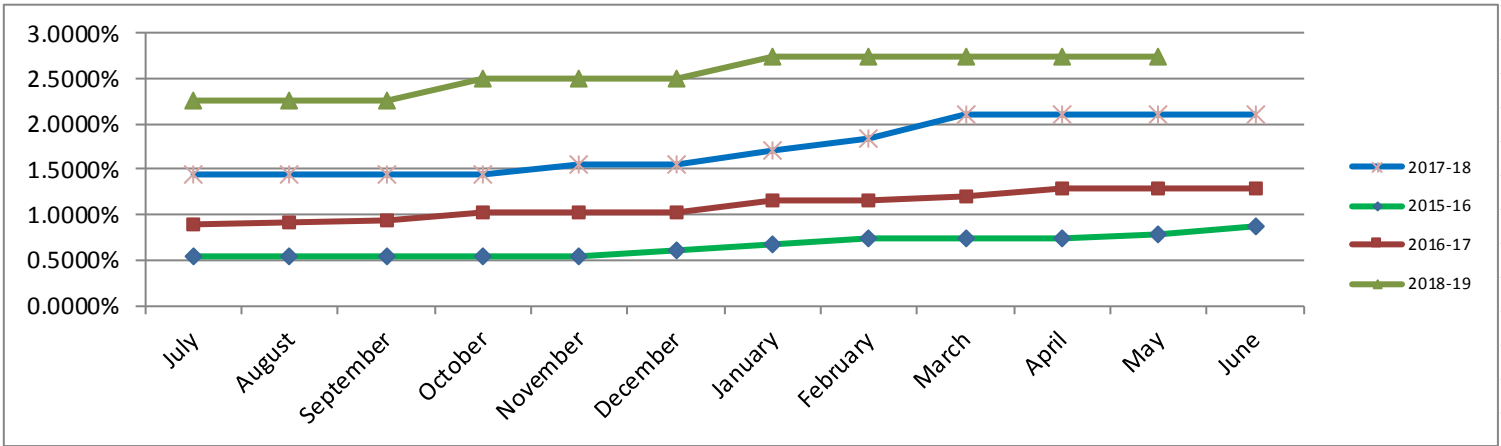
Short-term Investments as of May 31, 2019	
Local Government Investment Pool	\$27,592,876.08
Key Bank Checking	\$1,544,028.45
Third Party Trust	\$3,000
TOTAL:	\$ 29,139,904.53

The Oregon LGIP interest rate remained at 2.75% through May 31, 2019.

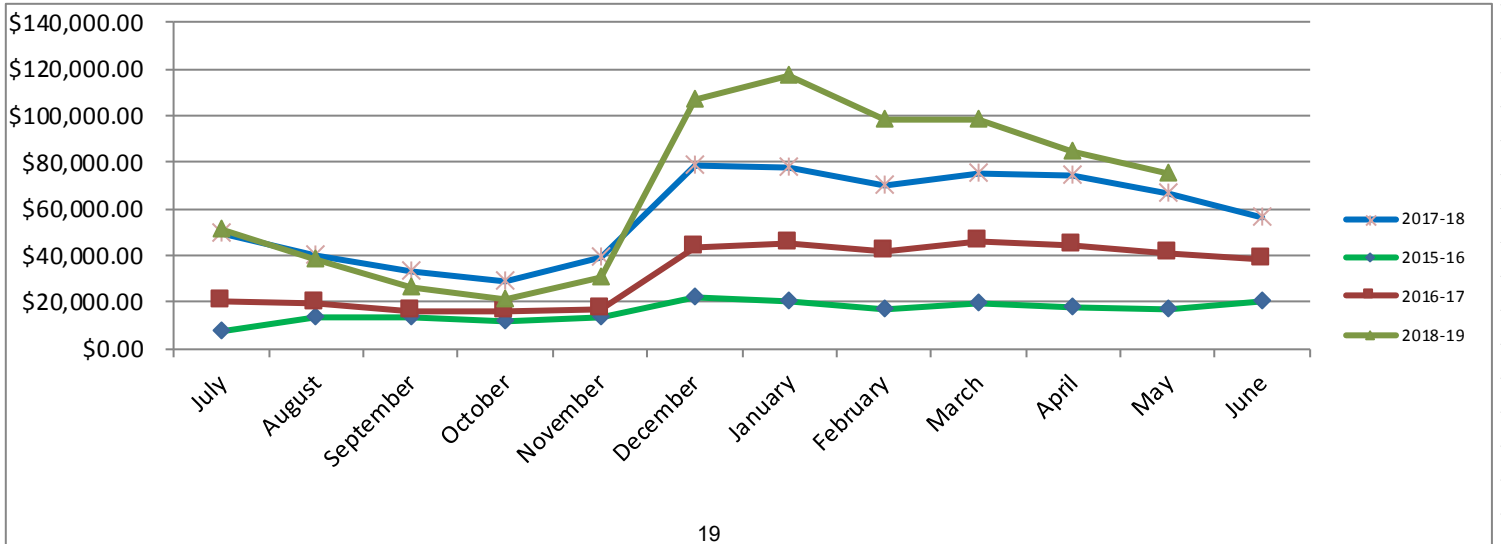
Clackamas County Fire District No. 1			
LGIP Monthly Interest Rate Averages			Monthly Earnings LGIP
May	2018	2.100%	\$67,009.25
June	2018	2.100%	\$56,089.82
July	2018	2.250%	\$51,012.96
August	2018	2.250%	\$38,644.25
September	2018	2.250%	\$26,261.52
October	2018	2.500%	\$20,752.06
November	2018	2.500%	\$30,260.04
December	2018	2.500%	\$107,167.48
January	2019	2.750%	\$117,102.43
February	2019	2.750%	\$98,288.24
March	2019	2.750%	\$97,917.45
April	2019	2.750%	\$84,486.84
May	2019	2.750%	\$75,103.92

Clackamas Fire District #1
 LGIP Interest Rates and Revenue

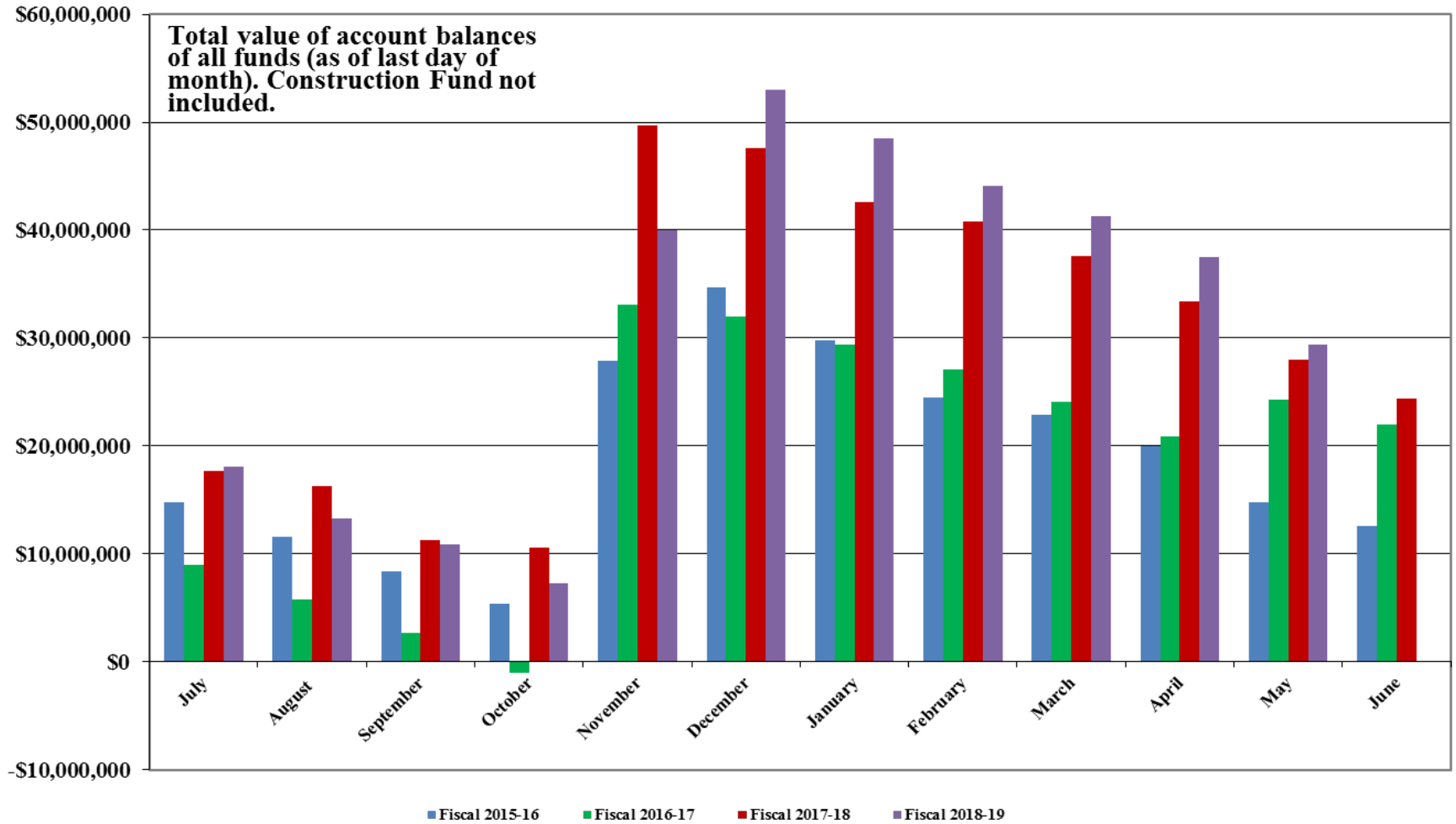
Interest Rates - Fiscal 2015-16 to Present



Interest Revenue - Fiscal 2015-16 to Present



Clackamas County Fire District #1 Account Balances by Month





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Clackamas Fire District
YEAR-TO-DATE BUDGET REPORT

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FOR 2019 11

JOURNAL DETAIL 2019 1 TO 2019 11

ACCOUNTS FOR: 10 General Fund ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
<u>00 Beg Fund Bal</u>						
9995 Beg Fund Bal						
-17,719,684.00	416,487.00	-17,303,197.00	0.00	0.00	-17,303,197.00	.0%
TOTAL Beg Fund Bal						
-17,719,684.00	416,487.00	-17,303,197.00	0.00	0.00	-17,303,197.00	.0%
<u>01 Tax Revenues</u>						
4450 Current Year Prop Taxes						
-51,767,496.00	0.00	-51,767,496.00	-50,471,254.44	0.00	-1,296,241.56	97.5%
4455 Prior Year Prop Taxes						
-1,135,213.00	0.00	-1,135,213.00	-1,795,295.03	0.00	660,082.03	158.1%
4460 Other Taxes						
-8,000.00	0.00	-8,000.00	0.00	0.00	-8,000.00	.0%
TOTAL Tax Revenues						
-52,910,709.00	0.00	-52,910,709.00	-52,266,549.47	0.00	-644,159.53	98.8%
<u>03 Interest</u>						
4490 Investment Interest						
-275,000.00	0.00	-275,000.00	-544,678.79	0.00	269,678.79	198.1%
TOTAL Interest						
-275,000.00	0.00	-275,000.00	-544,678.79	0.00	269,678.79	198.1%
<u>04 Other Revenues</u>						
4500 Contract Revenue						
-312,638.00	-78,548.00	-391,186.00	-291,141.56	0.00	-100,044.44	74.4%
4510 ASA Revenue						
-130,944.00	0.00	-130,944.00	-120,032.00	0.00	-10,912.00	91.7%
4512 Medical Supply Reimb						
-70,000.00	0.00	-70,000.00	-81,308.00	0.00	11,308.00	116.2%



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Clackamas Fire District
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JOURNAL DETAIL 2019 1 TO 2019 11

ACCOUNTS FOR: 10 General Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
4538 Service Cost Recovery							
-80,000.00		0.00	-80,000.00	-34,475.08	0.00	-45,524.92	43.1%
4539 Conflagration Reimbursement							
-305,000.00		-627,451.00	-932,451.00	-928,544.15	0.00	-3,906.85	99.6%
4541 Gain/Loss on Inventory Sales							
0.00		0.00	0.00	-159,048.99	0.00	159,048.99	100.0%
4542 Sale of Goods/Services/Eqpt							
0.00		0.00	0.00	240.21	0.00	-240.21	100.0%
4543 Gain/Loss on Fixed Assets							
0.00		0.00	0.00	528,673.89	0.00	-528,673.89	100.0%
4545 Other Post-Employ Bene Revenue							
-426,420.00		0.00	-426,420.00	-432,443.53	0.00	6,023.53	101.4%
4560 Grant Revenue							
-476,104.00		-216,161.00	-692,265.00	-254,880.46	0.00	-437,384.54	36.8%
4570 Transportation Response Revenue							
-525,000.00		0.00	-525,000.00	-515,146.87	216.13	-10,069.26	98.1%
4571 Other Revenues							
-317,590.00		-45,000.00	-362,590.00	-335,817.03	0.00	-26,772.97	92.6%
TOTAL Other Revenues							
-2,643,696.00		-967,160.00	-3,610,856.00	-2,623,923.57	216.13	-987,148.56	72.7%
 05 Transfers In							
4610 Transfers from other Funds							
-370,000.00		0.00	-370,000.00	0.00	0.00	-370,000.00	.0%
TOTAL Transfers In							
-370,000.00		0.00	-370,000.00	0.00	0.00	-370,000.00	.0%
 50 Salaries							
5501 Fire Chief							
189,344.00		0.00	189,344.00	173,568.08	0.00	15,775.92	91.7%
5503 Deputy Chief							
347,420.00		0.00	347,420.00	318,486.61	0.00	28,933.39	91.7%
5504 Division Chief							
631,676.00		-78,959.00	552,717.00	361,765.68	0.00	190,951.32	65.5%
5505 Battalion Chief							
1,675,486.00		109,391.00	1,784,877.00	1,756,726.10	0.00	28,150.90	98.4%



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Clackamas Fire District
YEAR-TO-DATE BUDGET REPORT

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JOURNAL DETAIL 2019 1 TO 2019 11

ACCOUNTS FOR: 10 General Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
5506 Exempt Staff Group	1,754,250.00	-59,342.00	1,694,908.00	1,557,566.42	0.00	137,341.58	91.9%
5507 Fire Inspectors	422,374.00	11,896.00	434,270.00	402,873.04	0.00	31,396.96	92.8%
5508 Deputy Fire Marshal Captain	543,049.00	-192,746.00	350,303.00	306,586.16	0.00	43,716.84	87.5%
5509 Deputy Fire Marshall Lieutenant	0.00	206,090.00	206,090.00	193,416.64	0.00	12,673.36	93.9%
5510 Captain	2,471,025.00	61,787.00	2,532,812.00	2,215,152.29	0.00	317,659.71	87.5%
5512 Lieutenant	3,606,584.00	172,730.25	3,779,314.25	3,429,971.86	0.00	349,342.39	90.8%
5515 Apparatus Operator	5,122,520.00	135,990.00	5,258,510.00	4,752,423.81	0.00	506,086.19	90.4%
5520 Fire Fighter	7,091,676.00	160,920.00	7,252,596.00	6,684,721.66	0.00	567,874.34	92.2%
5525 Paramedic	226,348.00	0.00	226,348.00	215,846.33	0.00	10,501.67	95.4%
5530 Non-exempt Staff Group	1,777,905.00	-23,620.25	1,754,284.75	1,588,933.96	0.00	165,350.79	90.6%
5535 Other Employee	73,982.00	0.00	73,982.00	67,989.83	0.00	5,992.17	91.9%
5540 Temporary Labor	72,960.00	0.00	72,960.00	58,937.50	0.00	14,022.50	80.8%
5545 Premium Pay	391,158.00	26,482.00	417,640.00	392,125.51	0.00	25,514.49	93.9%
5550 Conflagration Labor	0.00	417,103.00	417,103.00	496,905.00	0.00	-79,802.00	119.1%
5555 School Replacement	30,000.00	0.00	30,000.00	26,954.37	0.00	3,045.63	89.8%
5560 Operational Replacement	3,700,000.00	640,190.00	4,340,190.00	4,857,594.95	0.00	-517,404.95	111.9%
5562 Vacation Buyback	65,000.00	0.00	65,000.00	69,358.88	0.00	-4,358.88	106.7%
5563 Retirement/Separation Vacation	350,000.00	0.00	350,000.00	386,984.59	0.00	-36,984.59	110.6%
5600 Overtime	459,000.00	32,915.00	491,915.00	495,975.12	0.00	-4,060.12	100.8%
TOTAL Salaries	31,001,757.00	1,620,827.00	32,622,584.00	30,810,864.39	0.00	1,811,719.61	94.4%

60 Benefits



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Clackamas Fire District
YEAR-TO-DATE BUDGET REPORT

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JOURNAL DETAIL 2019 1 TO 2019 11

ACCOUNTS FOR: 10 General Fund ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
6620 SS/Medicare 2,372,460.00	54,136.00	2,426,596.00	2,143,281.78	0.00	283,314.22	88.3%
6640 Tri-Met Taxes 186,075.00	4,265.00	190,340.00	182,388.80	0.00	7,951.20	95.8%
6656 PERS Employer 5,658,996.00	168,857.00	5,827,853.00	5,695,292.03	0.00	132,560.97	97.7%
6667 PERS Bond Payment 1,798,545.00	0.00	1,798,545.00	1,797,517.53	0.00	1,027.47	99.9%
6670 Deferred Compensation 583,382.00	10,907.00	594,289.00	493,189.05	0.00	101,099.95	83.0%
6675 Unemployment 5,000.00	0.00	5,000.00	8,385.89	0.00	-3,385.89	167.7%
6680 Life Insurance 45,000.00	0.00	45,000.00	38,061.82	-3,145.93	10,084.11	77.6%
6685 Conflagration Benefits 0.00	191,397.00	191,397.00	191,395.00	0.00	2.00	100.0%
6690 Café Plan Benefits 3,973,908.00	0.00	3,973,908.00	3,485,603.70	0.00	488,304.30	87.7%
6691 PEHP 336,000.00	0.00	336,000.00	287,356.00	0.00	48,644.00	85.5%
6692 Other Post-Employ Benefits 675,000.00	0.00	675,000.00	517,556.79	0.00	157,443.21	76.7%
6693 Health Trust 296,337.00	7,076.00	303,413.00	241,280.00	0.00	62,133.00	79.5%
6700 Floater Allowance 0.00	0.00	0.00	45.00	0.00	-45.00	100.0%
6701 Vehicle Allowance 11,216.00	0.00	11,216.00	10,101.96	0.00	1,114.04	90.1%
6702 Tool Allowance 6,000.00	0.00	6,000.00	5,500.00	0.00	500.00	91.7%
6703 Cell/Tech Allowance 3,400.00	0.00	3,400.00	6,375.00	0.00	-2,975.00	187.5%
6705 Workers Compensation 730,565.00	0.00	730,565.00	744,042.24	19,990.31	-33,467.55	104.6%
TOTAL Benefits 16,681,884.00	436,638.00	17,118,522.00	15,847,372.59	16,844.38	1,254,305.03	92.7%
<hr/>						
70 Materials and Servic						
7007 Depreciation Expense 0.00	0.00	0.00	44,444.45	0.00	-44,444.45	100.0%



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ACCOUNTS FOR: 10 General Fund ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
7010 Election Costs						
30,000.00	0.00	30,000.00	0.00	0.00	30,000.00	.0%
7015 Meeting Expense						
27,203.00	0.00	27,203.00	19,849.44	0.00	7,353.56	73.0%
7030 Civil Service Exam Expense						
10,500.00	0.00	10,500.00	10,715.29	0.00	-215.29	102.1%
7035 Bank Charges						
15,000.00	0.00	15,000.00	14,241.00	0.00	759.00	94.9%
7040 Dues & Publications						
43,843.00	-7,500.00	36,343.00	25,898.07	820.00	9,624.93	73.5%
7045 Awards & Recognitions						
37,515.00	-4,851.00	32,664.00	24,772.88	92.75	7,798.37	76.1%
7055 Operating Supply						
224,297.00	210,678.00	434,975.00	184,932.37	5,689.59	244,353.04	43.8%
7065 Fire Fighting Supply						
80,199.00	-4,976.92	75,222.08	60,251.21	35.40	14,935.47	80.1%
7070 Rescue Supply						
41,315.00	-3,475.00	37,840.00	33,007.10	0.00	4,832.90	87.2%
7075 EMS Supply						
240,000.00	-12,408.70	227,591.30	227,090.25	119.00	382.05	99.8%
7078 Department Consumables						
18,000.00	5.15	18,005.15	20,547.22	98.26	-2,640.33	114.7%
7080 Fuel						
226,355.00	5,007.40	231,362.40	263,151.65	3,578.01	-35,367.26	115.3%
7085 Uniform & Protective Eqpt						
519,437.00	-110,097.36	409,339.64	290,201.99	35,765.51	83,372.14	79.6%
7090 Office Supplies						
29,965.00	1,010.00	30,975.00	16,388.23	149.74	14,437.03	53.4%
7095 Software & Supplies						
414,216.00	-25,000.00	389,216.00	374,530.95	14,567.40	117.65	100.0%
7105 Household Goods						
76,246.00	1,250.00	77,496.00	65,770.76	353.50	11,371.74	85.3%
7110 Professional Services						
461,350.00	88,600.00	549,950.00	393,337.09	175,220.96	-18,608.05	103.4%
7115 Dispatch Services						
1,337,739.00	0.00	1,337,739.00	1,407,259.25	111,478.25	-180,998.50	113.5%
7116 Utilities - Natural Gas						
0.00	0.00	0.00	79,478.43	0.00	-79,478.43	100.0%
7117 Utilities - Electric						
0.00	0.00	0.00	152,176.93	0.00	-152,176.93	100.0%
7118 Utilities - Garbage						
0.00	0.00	0.00	37,053.49	0.00	-37,053.49	100.0%
7119 Utilities - Water						
0.00	0.00	0.00	86,514.92	0.00	-86,514.92	100.0%



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ACCOUNTS FOR: 10 General Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
7120 Utilities - Other	414,385.00	92,364.00	506,749.00	101,298.13	40,062.02	365,388.85	27.9%
7122 Utilities - Telephone	341,000.00	0.00	341,000.00	347,340.10	15,066.51	-21,406.61	106.3%
7130 Insurance - Property/Casualty	244,970.00	0.00	244,970.00	228,636.21	1,854.79	14,479.00	94.1%
7135 Medical Exams	253,325.00	0.00	253,325.00	206,011.11	37,824.44	9,489.45	96.3%
7140 Schools/Conferences Registrati	146,050.00	-2,500.00	143,550.00	62,235.77	314.00	81,000.23	43.6%
7141 Tuition Reimbursement	40,000.00	0.00	40,000.00	44,522.06	0.00	-4,522.06	111.3%
7142 Travel Expense	35,140.00	-1,777.00	33,363.00	35,872.89	0.00	-2,509.89	107.5%
7145 Mileage Reimbursement	6,600.00	43,000.00	49,600.00	38,856.66	0.00	10,743.34	78.3%
7150 Volunteer Fire Fighter Exp	43,000.00	0.00	43,000.00	67,075.68	0.00	-24,075.68	156.0%
7155 Vehicle Maintenance	422,323.00	4,544.59	426,867.59	326,455.20	12,758.97	87,653.42	79.5%
7160 Equipment Maintenance	140,319.00	-22,790.40	117,528.60	68,572.42	10,442.06	38,514.12	67.2%
7165 Radio Maintenance	40,500.00	-7,000.00	33,500.00	34,312.14	6,742.67	-7,554.81	122.6%
7170 Facility Maintenance	356,578.00	-76,494.63	280,083.37	241,769.20	2,756.93	35,557.24	87.3%
7175 Office Equipment Maintenance	25,340.00	38,000.00	63,340.00	35,480.82	3,800.93	24,058.25	62.0%
7180 Computer & AV Maintenance	34,780.00	-11,000.00	23,780.00	17,373.62	0.00	6,406.38	73.1%
7185 SCBA Maintenance	0.00	0.00	0.00	5,837.30	351.24	-6,188.54	100.0%
7187 Fire Extinguisher Expense	4,000.00	0.00	4,000.00	0.00	0.00	4,000.00	.0%
7190 Training Expense	53,257.00	-7,000.00	46,257.00	72,581.94	-2.50	-26,322.44	156.9%
7195 Public Education	65,000.00	390.18	65,390.18	54,956.87	0.00	10,433.31	84.0%
7205 Postage & Freight	31,421.00	-874.11	30,546.89	29,942.67	1,066.05	-461.83	101.5%
7210 Small Tool, Eqpts & Furnishing	40,700.00	24,500.00	65,200.00	72,012.80	1,037.56	-7,850.36	112.0%
7215 Other Expense	32,000.00	3,514.69	35,514.69	32,504.52	1.00	3,009.17	91.5%
TOTAL Materials and Servic	6,603,868.00	215,118.89	6,818,986.89	5,955,261.08	482,045.04	381,680.77	94.4%



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ACCOUNTS FOR: 10 General Fund ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
<u>80 Capital Outlay</u>						
8825 Fire Fighting Equipment						
88,900.00	-20,001.00	68,899.00	58,565.11	12,850.75	-2,516.86	103.7%
8835 EMS & Rescue Equipment						
30,000.00	-15,000.00	15,000.00	128.45	0.00	14,871.55	.9%
8845 Communications Equipment						
7,000.00	38,000.00	45,000.00	39,150.00	0.00	5,850.00	87.0%
8860 Facility Improvement						
153,460.00	-50,000.00	103,460.00	37,487.03	9,470.00	56,502.97	45.4%
8870 Furniture, Appliances & Tools						
306,188.00	97,000.00	403,188.00	264,423.21	45,177.75	93,587.04	76.8%
8885 Office Equipment						
40,000.00	-38,000.00	2,000.00	1,670.63	0.00	329.37	83.5%
8890 Computer & AV Equipment						
277,160.00	-10,000.00	267,160.00	176,948.64	3,567.39	86,643.97	67.6%
TOTAL Capital Outlay						
902,708.00	1,999.00	904,707.00	578,373.07	71,065.89	255,268.04	71.8%
<u>90 Transfers Out</u>						
9920 Transfer to Equip Reserve Fund						
250,000.00	0.00	250,000.00	0.00	0.00	250,000.00	.0%
9930 Transfer to Cap Proj Fund						
500,000.00	0.00	500,000.00	0.00	0.00	500,000.00	.0%
TOTAL Transfers Out						
750,000.00	0.00	750,000.00	0.00	0.00	750,000.00	.0%
<u>99 End Fund Balance</u>						
9910 Contingency						
2,226,451.00	-1,262,806.00	963,645.00	0.00	0.00	963,645.00	.0%
9915 Restricted Contingency						
1,000,000.00	0.00	1,000,000.00	0.00	0.00	1,000,000.00	.0%
9999 Unappropriated Ending Fund Bal						
14,752,421.00	-416,487.00	14,335,934.00	0.00	0.00	14,335,934.00	.0%
TOTAL End Fund Balance						
17,978,872.00	-1,679,293.00	16,299,579.00	0.00	0.00	16,299,579.00	.0%



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ACCOUNTS FOR: 10 General Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
TOTAL General Fund	0.00	44,616.89	44,616.89	-2,243,280.70	570,171.44	1,717,726.15	-3749.9%
TOTAL REVENUES	-73,919,089.00	-550,673.00	-74,469,762.00	-55,435,151.83	216.13	-19,034,826.30	
TOTAL EXPENSES	73,919,089.00	595,289.89	74,514,378.89	53,191,871.13	569,955.31	20,752,552.45	



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ACCOUNTS FOR: 20 Equipment Reserve Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
<hr/>							
00 Beg Fund Bal							
<hr/>							
9995 Beg Fund Bal	-486,641.00	27,602.00	-459,039.00	0.00	0.00	-459,039.00	.0%
TOTAL Beg Fund Bal	-486,641.00	27,602.00	-459,039.00	0.00	0.00	-459,039.00	.0%
<hr/>							
03 Interest							
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4490 Investment Interest	-5,000.00	0.00	-5,000.00	-2,076.94	0.00	-2,923.06	41.5%
TOTAL Interest	-5,000.00	0.00	-5,000.00	-2,076.94	0.00	-2,923.06	41.5%
<hr/>							
04 Other Revenues							
<hr/>							
4540 Sale of Surplus	-20,000.00	0.00	-20,000.00	-818,730.20	0.00	798,730.20	4093.7%
TOTAL Other Revenues	-20,000.00	0.00	-20,000.00	-818,730.20	0.00	798,730.20	4093.7%
<hr/>							
05 Transfers In							
<hr/>							
4610 Transfers from other Funds	-250,000.00	0.00	-250,000.00	0.00	0.00	-250,000.00	.0%
TOTAL Transfers In	-250,000.00	0.00	-250,000.00	0.00	0.00	-250,000.00	.0%
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80 Capital Outlay							
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ACCOUNTS FOR: 20 Equipment Reserve Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
8805 Fire Apparatus	370,000.00	0.00	370,000.00	413,920.00	0.00	-43,920.00	111.9%
8835 EMS & Rescue Equipment	100,000.00	0.00	100,000.00	0.00	0.00	100,000.00	.0%
8850 Staff Vehicles	100,500.00	-2,602.00	97,898.00	97,879.28	0.00	18.72	100.0%
TOTAL Capital Outlay	570,500.00	-2,602.00	567,898.00	511,799.28	0.00	56,098.72	90.1%
<hr/>							
99 End Fund Balance							
9910 Contingency	25,000.00	-25,000.00	0.00	0.00	0.00	0.00	.0%
9999 Unappropriated Ending Fund Bal	166,141.00	0.00	166,141.00	0.00	0.00	166,141.00	.0%
TOTAL End Fund Balance	191,141.00	-25,000.00	166,141.00	0.00	0.00	166,141.00	.0%
TOTAL Equipment Reserve Fund	0.00	0.00	0.00	-309,007.86	0.00	309,007.86	100.0%
TOTAL REVENUES	-761,641.00	27,602.00	-734,039.00	-820,807.14	0.00	86,768.14	
TOTAL EXPENSES	761,641.00	-27,602.00	734,039.00	511,799.28	0.00	222,239.72	



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ACCOUNTS FOR: 30 Capital Projects Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
<u>00 Beg Fund Bal</u>							
9995 Beg Fund Bal	-3,514,800.00	123,162.00	-3,391,638.00	0.00	0.00	-3,391,638.00	.0%
TOTAL Beg Fund Bal	-3,514,800.00	123,162.00	-3,391,638.00	0.00	0.00	-3,391,638.00	.0%
<u>02 Bond Proceeds</u>							
4472 Bond and Loan Proceeds	0.00	-7,000,000.00	-7,000,000.00	-7,000,000.00	0.00	0.00	100.0%
TOTAL Bond Proceeds	0.00	-7,000,000.00	-7,000,000.00	-7,000,000.00	0.00	0.00	100.0%
<u>03 Interest</u>							
4490 Investment Interest	-14,000.00	0.00	-14,000.00	-12,758.66	0.00	-1,241.34	91.1%
TOTAL Interest	-14,000.00	0.00	-14,000.00	-12,758.66	0.00	-1,241.34	91.1%
<u>05 Transfers In</u>							
4610 Transfers from other Funds	-500,000.00	0.00	-500,000.00	0.00	0.00	-500,000.00	.0%
TOTAL Transfers In	-500,000.00	0.00	-500,000.00	0.00	0.00	-500,000.00	.0%
<u>70 Materials and Servic</u>							



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ACCOUNTS FOR: 30 Capital Projects Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
7020 Debt Interest Expense	0.00	194,500.00	194,500.00	0.00	0.00	194,500.00	.0%
7025 Debt Principal Expense	0.00	167,796.00	167,796.00	0.00	0.00	167,796.00	.0%
7026 Debt Issuance Expense	0.00	35,000.00	35,000.00	30,300.00	0.00	4,700.00	86.6%
TOTAL Materials and Servic	0.00	397,296.00	397,296.00	30,300.00	0.00	366,996.00	7.6%
<hr/>							
80 Capital Outlay							
8860 Facility Improvement	3,921,516.00	6,841,838.00	10,763,354.00	2,962,747.53	2,050,672.19	5,749,934.28	46.6%
TOTAL Capital Outlay	3,921,516.00	6,841,838.00	10,763,354.00	2,962,747.53	2,050,672.19	5,749,934.28	46.6%
<hr/>							
99 End Fund Balance							
9999 Unappropriated Ending Fund Bal	107,284.00	0.00	107,284.00	0.00	0.00	107,284.00	.0%
TOTAL End Fund Balance	107,284.00	0.00	107,284.00	0.00	0.00	107,284.00	.0%
TOTAL Capital Projects Fund	0.00	362,296.00	362,296.00	-4,019,711.13	2,050,672.19	2,331,334.94	-543.5%
TOTAL REVENUES	-4,028,800.00	-6,876,838.00	-10,905,638.00	-7,012,758.66	0.00	-3,892,879.34	
TOTAL EXPENSES	4,028,800.00	7,239,134.00	11,267,934.00	2,993,047.53	2,050,672.19	6,224,214.28	



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ACCOUNTS FOR: 40 Enterprise Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
<u>00 Beg Fund Bal</u>							
9995 Beg Fund Bal	-17,986.00	-4,932.00	-22,918.00	0.00	0.00	-22,918.00	.0%
TOTAL Beg Fund Bal	-17,986.00	-4,932.00	-22,918.00	0.00	0.00	-22,918.00	.0%
<u>03 Interest</u>							
4490 Investment Interest	-200.00	0.00	-200.00	-121.09	0.00	-78.91	60.5%
TOTAL Interest	-200.00	0.00	-200.00	-121.09	0.00	-78.91	60.5%
<u>04 Other Revenues</u>							
4502 Training Class Revenue	0.00	0.00	0.00	-80.00	0.00	80.00	100.0%
4560 Grant Revenue	0.00	-4,500.00	-4,500.00	-4,379.86	0.00	-120.14	97.3%
4571 Other Revenues	-5,000.00	0.00	-5,000.00	0.00	0.00	-5,000.00	.0%
TOTAL Other Revenues	-5,000.00	-4,500.00	-9,500.00	-4,459.86	0.00	-5,040.14	46.9%
<u>70 Materials and Servic</u>							
7055 Operating Supply	0.00	9,432.00	9,432.00	4,027.90	0.00	5,404.10	42.7%
TOTAL Materials and Servic	0.00	9,432.00	9,432.00	4,027.90	0.00	5,404.10	42.7%
<u>80 Capital Outlay</u>							



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ACCOUNTS FOR: 40 Enterprise Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
8860 Facility Improvement	12,000.00	0.00	12,000.00	0.00	0.00	12,000.00	.0%
TOTAL Capital Outlay	12,000.00	0.00	12,000.00	0.00	0.00	12,000.00	.0%
<hr/>							
90 Transfers Out							
9980 Transfer to General Fund	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00	.0%
TOTAL Transfers Out	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00	.0%
<hr/>							
99 End Fund Balance							
9999 Unappropriated Ending Fund Bal	6,186.00	0.00	6,186.00	0.00	0.00	6,186.00	.0%
TOTAL End Fund Balance	6,186.00	0.00	6,186.00	0.00	0.00	6,186.00	.0%
TOTAL Enterprise Fund	0.00	0.00	0.00	-553.05	0.00	553.05	100.0%
TOTAL REVENUES	-23,186.00	-9,432.00	-32,618.00	-4,580.95	0.00	-28,037.05	
TOTAL EXPENSES	23,186.00	9,432.00	32,618.00	4,027.90	0.00	28,590.10	



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ACCOUNTS FOR: 50 Debt Service Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
<u>00 Beg Fund Bal</u>							
9995 Beg Fund Bal	-216,872.00	163,021.00	-53,851.00	0.00	0.00	-53,851.00	.0%
TOTAL Beg Fund Bal	-216,872.00	163,021.00	-53,851.00	0.00	0.00	-53,851.00	.0%
<u>01 Tax Revenues</u>							
4450 Current Year Prop Taxes	-1,967,928.00	0.00	-1,967,928.00	-1,990,966.32	0.00	23,038.32	101.2%
4455 Prior Year Prop Taxes	-30,000.00	0.00	-30,000.00	-70,916.03	0.00	40,916.03	236.4%
TOTAL Tax Revenues	-1,997,928.00	0.00	-1,997,928.00	-2,061,882.35	0.00	63,954.35	103.2%
<u>03 Interest</u>							
4490 Investment Interest	-2,500.00	0.00	-2,500.00	-9,798.85	0.00	7,298.85	392.0%
TOTAL Interest	-2,500.00	0.00	-2,500.00	-9,798.85	0.00	7,298.85	392.0%
<u>70 Materials and Servic</u>							
7020 Debt Interest Expense	1,049,000.00	0.00	1,049,000.00	1,048,999.98	0.00	0.02	100.0%
7025 Debt Principal Expense	920,000.00	0.00	920,000.00	920,000.00	0.00	0.00	100.0%
TOTAL Materials and Servic	1,969,000.00	0.00	1,969,000.00	1,968,999.98	0.00	0.02	100.0%
<u>99 End Fund Balance</u>							



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Clackamas Fire District
YEAR-TO-DATE BUDGET REPORT

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FOR 2019 11

JOURNAL DETAIL 2019 1 TO 2019 11

ACCOUNTS FOR: 50 Debt Service Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
9999 Unappropriated Ending Fund Bal	248,300.00	-163,021.00	85,279.00	0.00	0.00	85,279.00	.0%
TOTAL End Fund Balance	248,300.00	-163,021.00	85,279.00	0.00	0.00	85,279.00	.0%
TOTAL Debt Service Fund	0.00	0.00	0.00	-102,681.22	0.00	102,681.22	100.0%
TOTAL REVENUES	-2,217,300.00	163,021.00	-2,054,279.00	-2,071,681.20	0.00	17,402.20	
TOTAL EXPENSES	2,217,300.00	-163,021.00	2,054,279.00	1,968,999.98	0.00	85,279.02	



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Clackamas Fire District
YEAR-TO-DATE BUDGET REPORT

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FOR 2019 11

JOURNAL DETAIL 2019 1 TO 2019 11

ACCOUNTS FOR: 60 Bond Construction Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
<u>00 Beg Fund Bal</u>							
9995 Beg Fund Bal	-3,552,548.00	-2,193,038.00	-5,745,586.00	0.00	0.00	-5,745,586.00	.0%
TOTAL Beg Fund Bal	-3,552,548.00	-2,193,038.00	-5,745,586.00	0.00	0.00	-5,745,586.00	.0%
<u>03 Interest</u>							
4490 Investment Interest	-100,000.00	0.00	-100,000.00	-170,076.11	0.00	70,076.11	170.1%
TOTAL Interest	-100,000.00	0.00	-100,000.00	-170,076.11	0.00	70,076.11	170.1%
<u>04 Other Revenues</u>							
4571 Other Revenues	0.00	-275,000.00	-275,000.00	-9,038.00	0.00	-265,962.00	3.3%
TOTAL Other Revenues	0.00	-275,000.00	-275,000.00	-9,038.00	0.00	-265,962.00	3.3%
<u>80 Capital Outlay</u>							
8860 Facility Improvement	3,652,548.00	2,494,887.00	6,147,435.00	5,998,133.88	-105,276.00	254,577.12	95.9%
8870 Furniture, Appliances & Tools	0.00	0.00	0.00	7,302.63	0.00	-7,302.63	100.0%
TOTAL Capital Outlay	3,652,548.00	2,494,887.00	6,147,435.00	6,005,436.51	-105,276.00	247,274.49	96.0%
TOTAL Bond Construction Fund	0.00	26,849.00	26,849.00	5,826,322.40	-105,276.00	-5,694,197.40	21308.2%
TOTAL REVENUES	-3,652,548.00	-2,468,038.00	-6,120,586.00	-179,114.11	0.00	-5,941,471.89	
TOTAL EXPENSES	3,652,548.00	2,494,887.00	6,147,435.00	6,005,436.51	-105,276.00	247,274.49	



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Clackamas Fire District
YEAR-TO-DATE BUDGET REPORT

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JOURNAL DETAIL 2019 1 TO 2019 11

ACCOUNTS FOR: 70 PERS Reserve Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
<u>00 Beg Fund Bal</u>							
9995 Beg Fund Bal	-1,047,008.00	-1,476.00	-1,048,484.00	0.00	0.00	-1,048,484.00	.0%
TOTAL Beg Fund Bal	-1,047,008.00	-1,476.00	-1,048,484.00	0.00	0.00	-1,048,484.00	.0%
<u>03 Interest</u>							
4490 Investment Interest	-7,000.00	0.00	-7,000.00	-7,486.75	0.00	486.75	107.0%
TOTAL Interest	-7,000.00	0.00	-7,000.00	-7,486.75	0.00	486.75	107.0%
<u>90 Transfers Out</u>							
9980 Transfer to General Fund	365,000.00	0.00	365,000.00	0.00	0.00	365,000.00	.0%
TOTAL Transfers Out	365,000.00	0.00	365,000.00	0.00	0.00	365,000.00	.0%
<u>99 End Fund Balance</u>							
9999 Unappropriated Ending Fund Bal	689,008.00	1,476.00	690,484.00	0.00	0.00	690,484.00	.0%
TOTAL End Fund Balance	689,008.00	1,476.00	690,484.00	0.00	0.00	690,484.00	.0%
TOTAL PERS Reserve Fund	0.00	0.00	0.00	-7,486.75	0.00	7,486.75	100.0%
TOTAL REVENUES	-1,054,008.00	-1,476.00	-1,055,484.00	-7,486.75	0.00	-1,047,997.25	
TOTAL EXPENSES	1,054,008.00	1,476.00	1,055,484.00	0.00	0.00	1,055,484.00	



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Clackamas Fire District
YEAR-TO-DATE BUDGET REPORT

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ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
GRAND TOTAL						
0.00	433,761.89	433,761.89	-856,398.31	2,515,567.63	-1,225,407.43	382.5%

** END OF REPORT - Generated by Anh Le **



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Clackamas Fire District
YEAR-TO-DATE BUDGET REPORT

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REPORT OPTIONS

Sequence	Field #	Total	Page Break
Sequence 1	1	Y	Y
Sequence 2	10	Y	N
Sequence 3	11	Y	N
Sequence 4	0	N	N

Report title:

YEAR-TO-DATE BUDGET REPORT

Includes accounts exceeding 0% of budget.

Print totals only: Y

Print Full or Short description: F

Print full GL account: N

Format type: 1

Double space: N

Suppress zero bal accts: Y

Include requisition amount: N

Print Revenues-Version headings: N

Print revenue as credit: Y

Print revenue budgets as zero: N

Include Fund Balance: N

Print journal detail: Y

From Yr/Per: 2019/ 1

To Yr/Per: 2019/11

Include budget entries: Y

Incl encumb/liq entries: Y

Sort by JE # or PO #: J

Detail format option: 1

Include additional JE comments: N

Multiyear view: F

Amounts/totals exceed 999 million dollars: Y

Year/Period: 2019/11

Print MTD Version: N

Roll projects to object: N

Carry forward code: 1

Find Criteria

Field Name	Field Value
Org	
Object	
Project	
Rollup code	
Account type	
Account status	

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Division Chief Mike Corless

Re: Operations Division Monthly Report – May 2019

The following summary of work includes those activities completed within the Operations Division.

- Meetings Attended:
 - Staff Meetings
 - Monthly OPS
 - Board Meeting
 - CCOM Fire Users
 - C800
 - Budget monitoring
 - Promotional Testing development
 - Labor Management
 - Personnel issue
- 5/1 Meeting with USFS to discuss joint training and other possibilities.
- 5/2 Assisted Lake Oswego with wildland deployment items.
- 5/6 Promotional process Paramedic to Firefighter/Paramedic.
- 5/8 Budget Committee prep.
- 5/8 Meeting with BC Stewart discussing Haz Mat and other operational matters.
- 5/8 Meeting discussing the PLL and outfitting of new Type 3 engine.
- 5/9 Annual Dr. Physical.
- 5/9 Fire Defense Board meeting.
- 5/16 Assist Estacada Fire with out-of-District response cards.
- 5/16 Community Risk Reduction scoring meeting.
- 5/20 Meeting with Station 18, expectations, new Tap out System.
- 5/28 Ride A Long with BC Ellison.
- 5/29 Ride A Long with BC Burke.

Respectfully submitted,

Division Chief Mike Corless

North Battalion- A Shift **Battalion Chief Michael Carlsen**

I began the month of May as a new Battalion Chief. A significant portion of this month involved making the transition between a Company Officer and a Battalion Chief. The transition involved such things as learning the back end of Telestaff, written and unwritten “rules of the road” to being an effective Operations Battalion Chief and spending as much time as possible meeting with BC302A Shift crews. Spent considerable time driving commercial structures for area familiarization as well as studying policies and procedures.

- **Significant Incidents**
 - No large incidents to report. However, these incidents occurred:
 - Citizen report of an outside fire against a commercial building on McLaughlin Blvd. Upon arrival, crews determined that a landscaper had been using a torch to burn weeds, which caused smoldering that extended to the siding of the structure as well as entering a crawl space. The resulting smoke impacted the operations of three businesses.
 - During mail delivery, a USPS Mailman smelled smoke from a residential structure in Happy Valley. The USPS Mailman leapt into action, called 911, found a bark dust fire that extended to the siding of the house, causing significant damage. The USPS Mailman used the residence garden hose to keep the fire in-check until fire personnel arrived. Without the quick action of the mailman, significant damage to the structure would have ensued. The family was out of the state on vacation at the time of the event.
 - Mutual Aid with Engine 301 to Portland Fire on a working house fire. Engine 301 was part of Fire Attack.
 - Marine Rescue in the vicinity of Carver Boat Ramp. A full Water Rescue Consortium response ensued. CCSO on scene and located uninjured victims. The Marine Rescue response was recalled.
 - Marine Rescue with Consortium response approximately one mile east of Carver Boat Ramp. All consortium assets staged at Carver Boat Ramp. B319 found four male teenagers stranded on the bank. B319 ferried all uninjured victims from the stranded location to the boat ramp, where they were reunited with family.
- **Projects/Events/Meetings/Training**
 - Met with my new crews. “Howdy-Rounds” as well as deliver Operations Notes.
 - Observed several Probationary Firefighters and their crews going through hands-on evolutions.
 - Met with DC Corless to discuss his expectations/vision.
 - Attended the second Budget Meeting.
 - Coordinated with CCOM Training to place three CCOM Dispatcher Trainee’s with Engine Companies for 10-hour ride-along.
 - Represented Clackamas Fire at the Clackamas County Sill Committee and presented an After Action Review of the fatal SE Carpenter Rd. Fire in April.
 - Attended business walk-through with Hazmat 303
 - Attended Truck 308, 304 and Lake Oswego T211 auto extrication drill.

- Worked with E302 A regarding a significant cardiac arrest call.
 - Resulted in a rare Clinical Review/After Action Review at AMR Clackamas Operations with County Medical Directors.
 - Lessons Learned/Opportunities.
- Participated in OSFM/Clack. County Fire Defense Board Wildland Conflag. Call Down.
 - Was able to generate a full Task Force response within 20 minutes of activation request.

North Battalion-B Shift

Battalion Chief Tony Cordie

- Significant Incidents
 - 5/15-Hazardous Material Spill at 5001 JCB (Precision Cast Parts). A significant incident with a tractor trailer holding 1400 gallons of liquid nitric oxide and hydrofluoric acid leaking onto the ground at a rate of 5GPM into a storm drain. Crews from Clackamas Fire responded including HazMat 303. The incident was upgraded to a full hazardous material emergency response activating regional hazmat teams. This was a multiagency operation. Over 1,000 employees were evacuated from the area as well as no one was injured in this incident.
 - 5/27- Residential fire at 15065 Legacy Ct. A full residential response for a structure fire in a two story residential structure. Crews on E306 and E308 quickly extinguished a fire in a bathroom on the second story of the structure. All occupants were safe and no injuries were reported. The structure had minor structural damage from the fire, but did have smoke damage in the second story.
 - 5/27-MVA at 12100 Block of Sunnyside Road. MVA with a car that rolled down an embankment into a building. Crews from E306 and HR 305 stabilized the car removed the occupants of the vehicle, 3 patients were transported to the hospital, fire crews eliminated all heat sources since the car was leaking gasoline and secured the structure that was hit by the vehicle.
- Projects/Events/Meetings/Training
 - Met with crews at Station 1, 2, 3, 4, 5 and 6 to go over Battalion expectations from BC302 and asked for their expectations of me in the coming months.
 - Worked on transitioning Station 2 and Station 4, apparatus and personnel swap.
 - Target Solution training.
 - AAR with Station 3 personnel regarding the hazardous materials incident at Precision Cast Parts.
 - Trained with crews in the North Battalion on District policy May Day procedures.
 - Trained with crews in the North Battalion in target hazard buildings and building construction.
 - Worked on wildland task force leader task book.
 - Attended Senior Staff meeting.

North Battalion-C Shift

Battalion Chief Nick Browne

- Significant Incidents
 - No significant incidents to report for the month of May.

- Projects/Events/Meetings/Training
 - Truck and Technical Rescue US&R
 - US&R NFPA Confined Space Technician training. We were able to get 12 personnel through this Technician level course at no cost to the Fire District. Retired Battalion Chief Scott Carmony wanted to give back to the US&R Program that he helped create. Chief Carmony taught this class in an effort to pass on knowledge and help the program fiscally. Members taking this course were all new members and future members for the program.
 - Truck Drill for the month was a Heavy Lifting, Cribbing Drill. This Drill finalizes the Quarterly Training. Lake Oswego's Truck Company Participated in the Drill.
 - Working on finalizing IGA with Clackamas County to utilize their Structural Engineer for Clackamas Fire's US&R team. Every US&R team across the Country has a structural engineer on their team. This provides an opportunity for Clackamas Fire to meet FEMA intent for the team while not having a fiscal impact to the District through strategic partners.



- BC 302
 - Ongoing project work.
 - Meetings with crews.
 - Participated in company level training.

East Battalion- A Shift

Battalion Chief Burke Slater

- Significant Incidents
 - No significant incidents to report for the month of May.
- Projects/Events/Meetings/Training
 - Nothing to report.

East Battalion- B Shift

Battalion Chief Brian Rooney

- Significant Incidents
 - 5/3- Brush fire on Troge Road. A backyard burn got out of control in a field. The incident was upgraded to a 2nd alarm brush fire. IE319, E307, E310, BR 318, BC301 and BC302 handled the incident.
 - 5/16- MVA Royer Rd. This was a single vehicle into a tree. The vehicle had five people in it, two of them were transported as Trauma System Entries to the University.
- Projects/Events/Meetings/Training
 - 5/12 Station 14 hosted the local Cub Scout Pine Wood derby.
 - 5/14 attended the monthly Operations Meeting.
 - 5/27 FRP/Training Meeting.
 - Various HR meetings.
 - Attended retirements for some of CFD1's best and iconic people that have left an everlasting impact on CFD1. They will be missed, but the knowledge that they left us will carry on.
 - Target Solutions/ Active Training – 2019 EMS recertification, Special Operations training, Water Rescue training, HIPAA, Sexual Harassment Training, District updates webinar.
 - FRP/SOP program- Updates and language changes to 13 FRP's, and one SOP. Currently, waiting for waiting from Operations and Training.
 - Crew Visits: Conducted several crew visits during the month to discuss operations, roster changes and District updates and other topics. This is valuable time as it is used to conduct mentoring and share each philosophies to our new officers and others in new positions, covering the "grey areas" of the job that are learned with experience but not necessarily in the books. This is a time that we work on developing sound decisions for the fire ground as well around the station and administratively that are based around developing trust, credibility, and proper ways to communicate.
 - Probationary BC mentoring and development.

East Battalion- C Shift

Battalion Chief Jason Ellison

- Significant Incidents
 - No significant incidents to report for the month of May.

- Projects/Events/Meetings/Training
 - Water Rescue program management.
 - Instructed at a fire conference back east.
 - Moved to C-shift and provided expectation to crews.
 - Worked on putting Engine 319 in service.
 - Wildland task book sign offs.
 - Callboard committee.

South Battalion- A Shift

Battalion Chief Brian Burke

- Significant Incidents
 - 5/26- Hwy 213/Carus Road. Motor Vehicle Crash with entrapment. T316, E310 and BC303 extricated, treated and transported a total of two patients.
- Projects/Events/Meetings/Training
 - Task Force/Strike Team Deployment drill
 - DC Corless ride-along/station visits
 - Mandatory Compliance training

South Battalion- B Shift

Battalion Chief Jonathan Scheirman

- Significant Incidents
 - Shooting with a standoff at 1840 Molalla Ave. E309, T316, BC303 and MC317 assisted OCPD and other police agencies on a call where a subject shot his roommate then barricaded himself into his apartment.
- Projects/Events/Meetings/Training
 - Made several station visits and provided crews with Ops notes.
 - Prepared wildland conflagration supplies.
 - Recorded internal wildland webinar training.
 - Participated in State FMO wildland call-down drill.
 - Assisted Chief Charlton and Chief Corless with the County Fire Defense Board Conflagration Roster.
 - Assisted with putting Interface Engine 309 in service.
 - Made preparations for the coming fire season and the SFMO IMT members.
 - Hosted Chief Charlton on a ride along.
 - Attended the Mt. View Cemetery Memorial Day Service.
 - Attended Chief Scheirman's retirement party.
 - Attended a target hazard walk through with the OC crews at Bench Made Knives.

South Battalion- C Shift

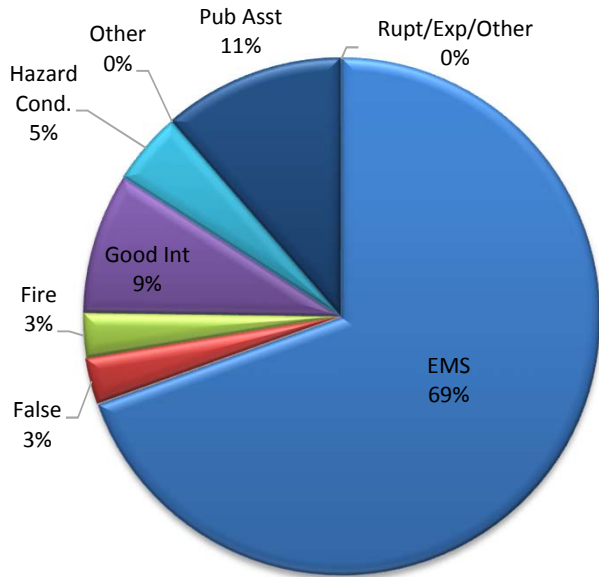
Battalion Chief Brian Stewart

- Significant Incidents
 - No significant incidents to report for the month of May.

- Projects/Events/Meetings/Training
 - PACE exercise – HazMat, AMR, Emergency Manager Ramirez, Civil Support Team.
 - Assigned to C-Shift South Battalion on May 10.
 - Operations group meeting.
 - Oregon Safety and Health Section meeting.
 - Accreditation project work.
 - Community Risk Assessment/Community Risk Reduction project work.
 - Target Solutions, met with crews.

Clackamas Fire Dist. #1 Emergency Services Report

May 2019



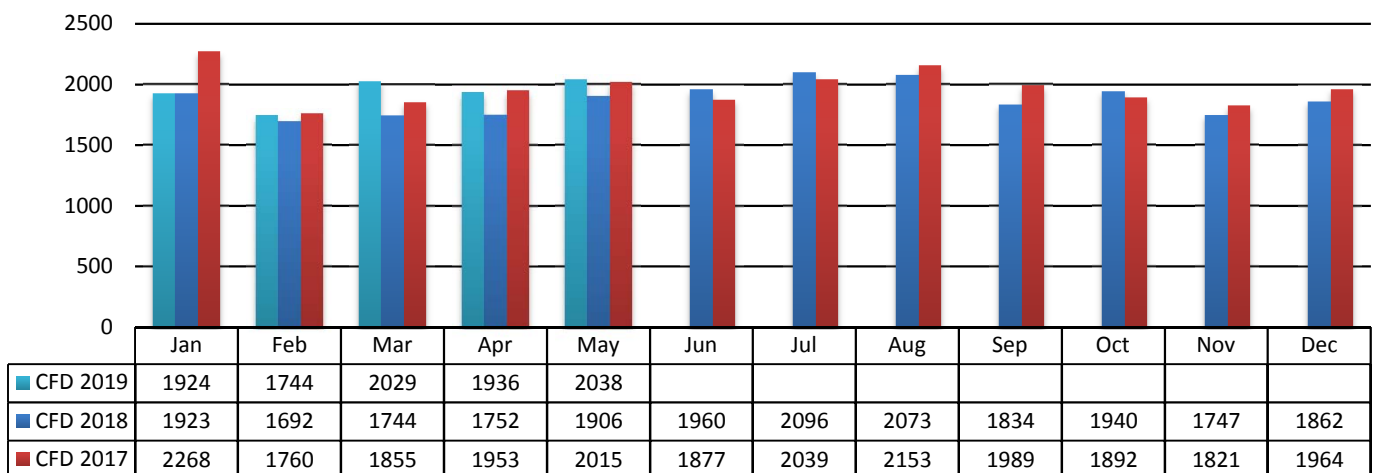
Incident Type	Data
EMS	1417
False	59
Fire	57
Good Int	180
Hazard Cond.	93
Other	0
Pub Asst	232
Rupt/Exp/Weather	0
Grand Total	2038

Year to Date

Incident Type	2017	2018	2019
EMS	15775	15634	6728
False	913	857	358
Fire	603	581	215
Good Int	2186	2060	892
Hazard Cond.	1472	1050	458
Other	7	7	0
Pub Asst	2619	2337	1018
Rupt/Exp/Weather	11	3	2
Grand Total	23586	22529	9671

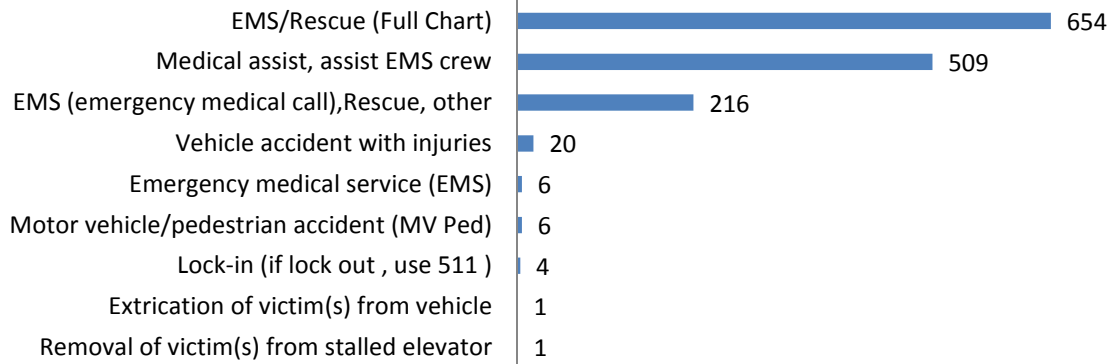
Mutual Aid Given Incident Not Included

Total Incidents by Month

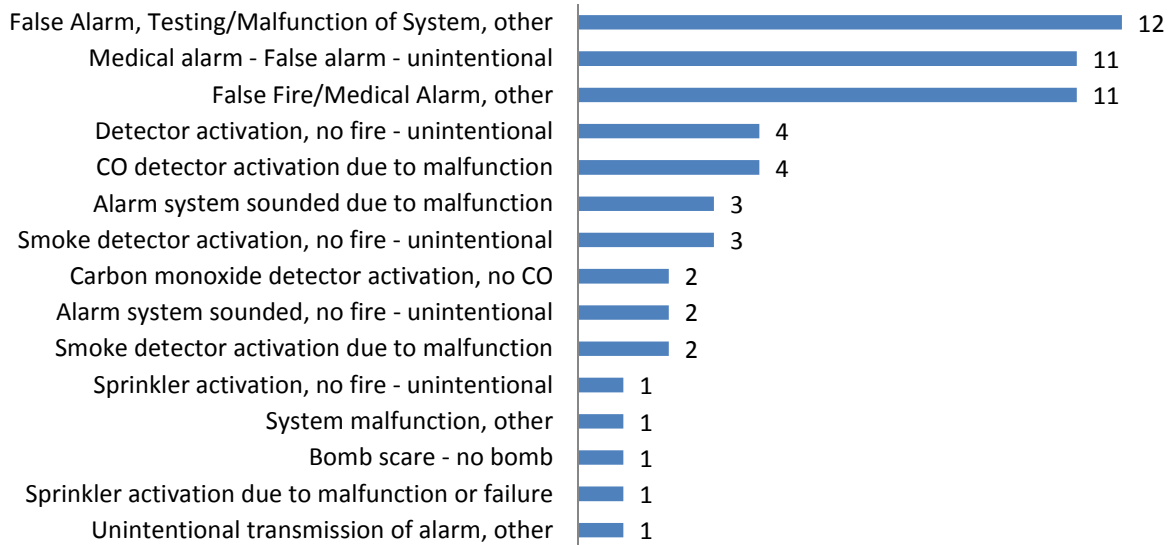


May 2019 Incident Summary

EMS Total: 1417

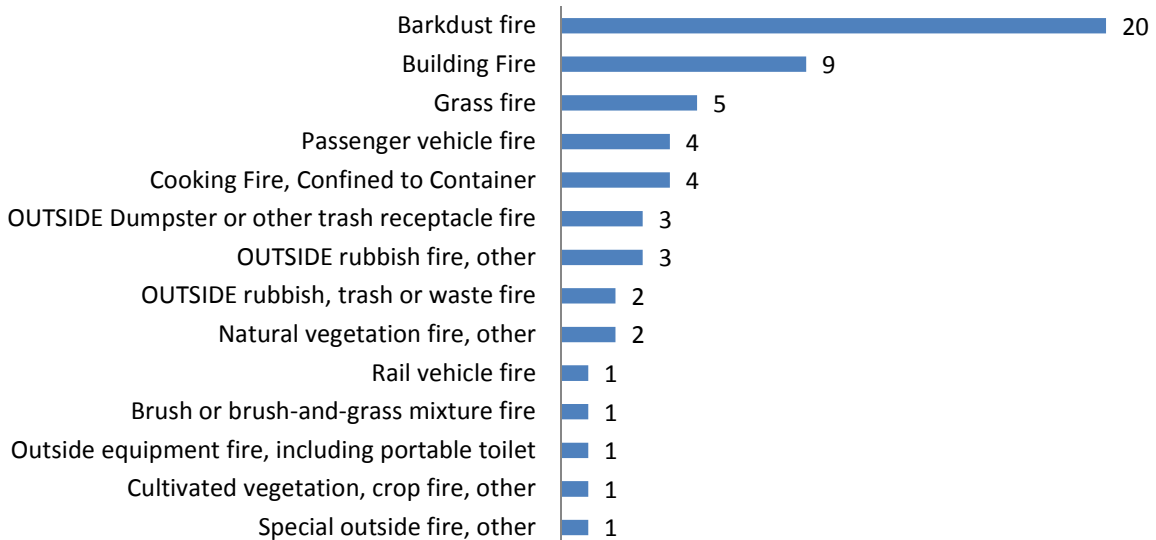


False Alarm Total: 59

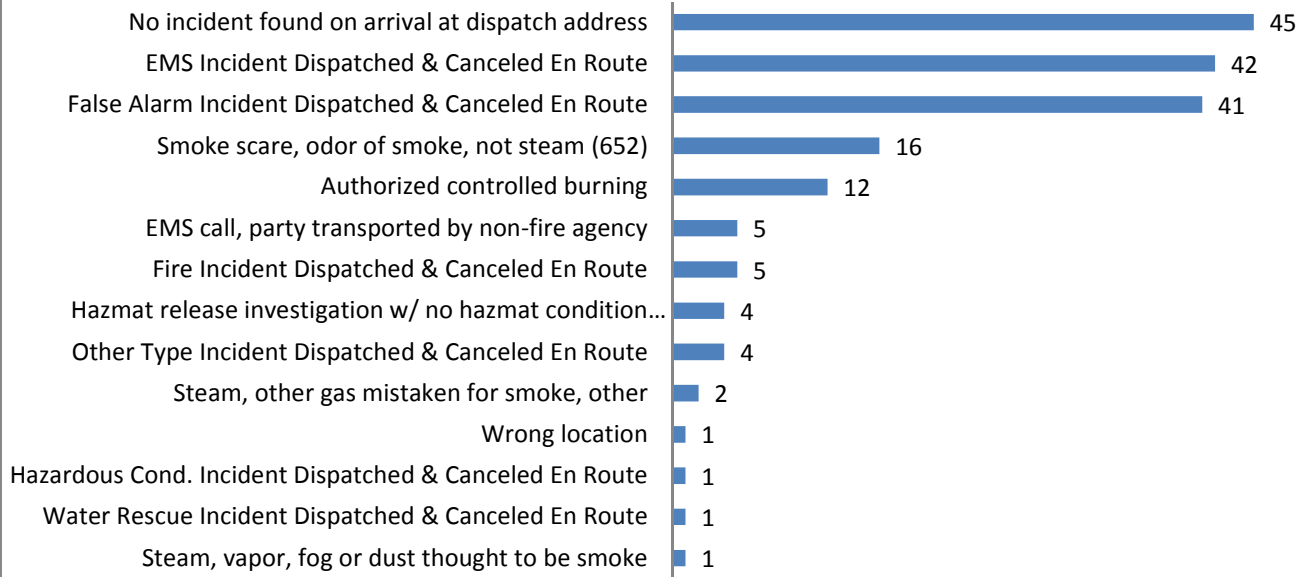


Weather/Rupture/Explosion/Other Total:

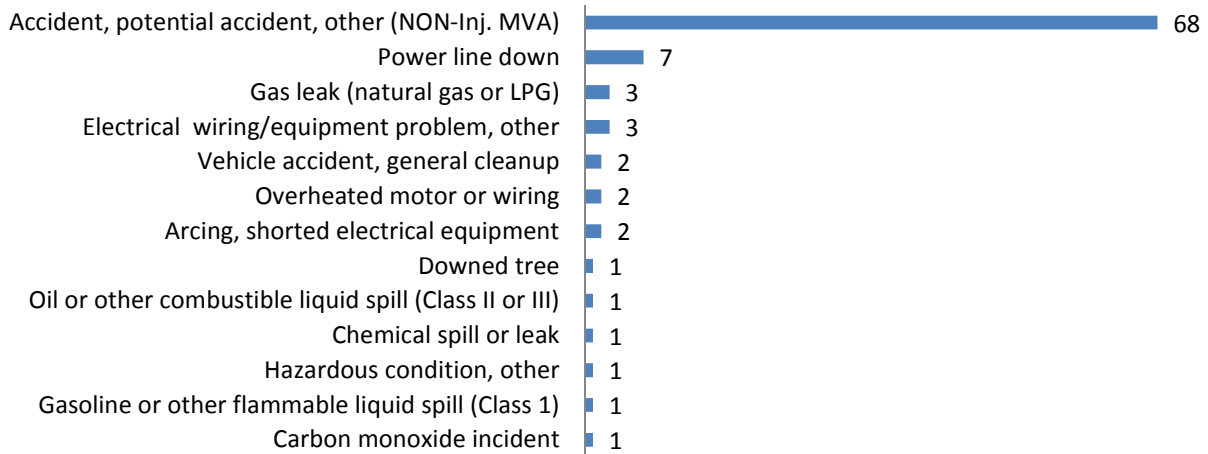
Fire Total: 57



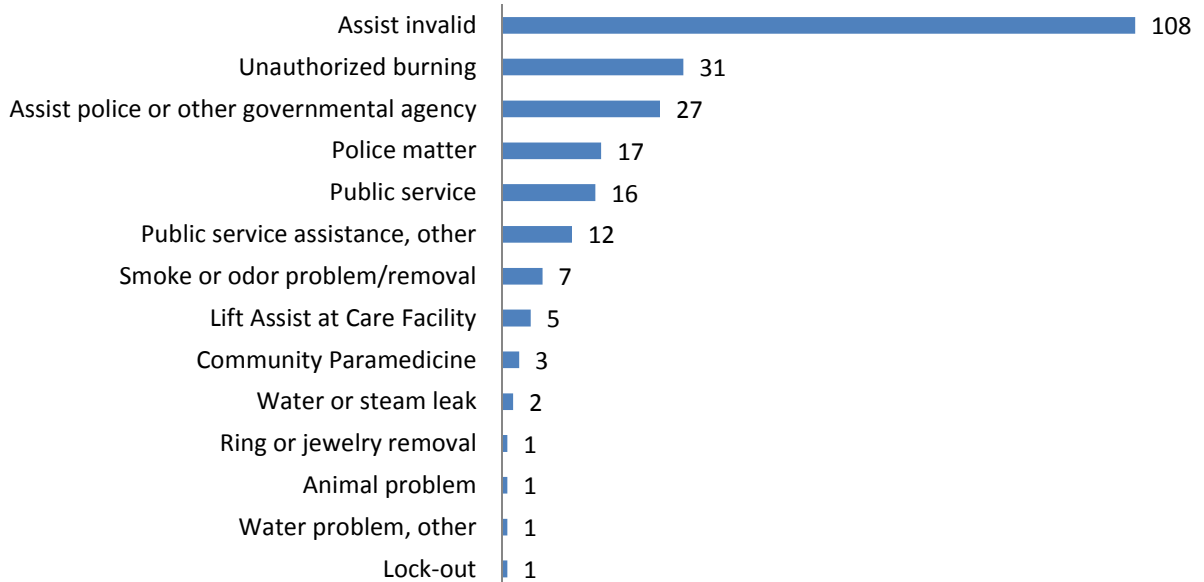
Good Intent Total: 180



Hazardous Condition Total: 93

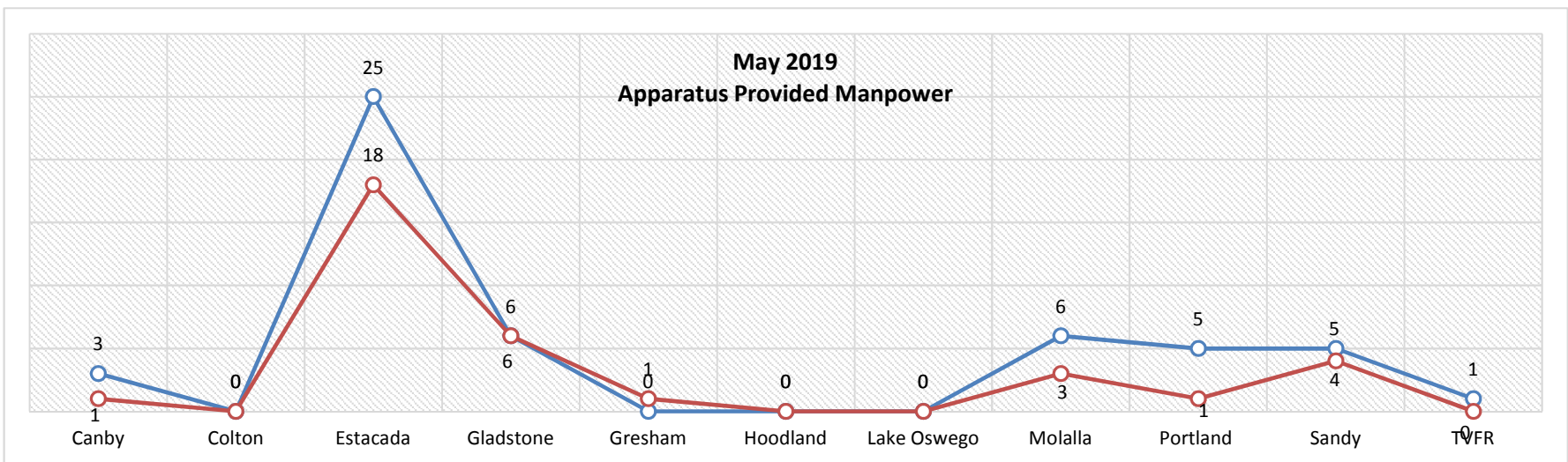
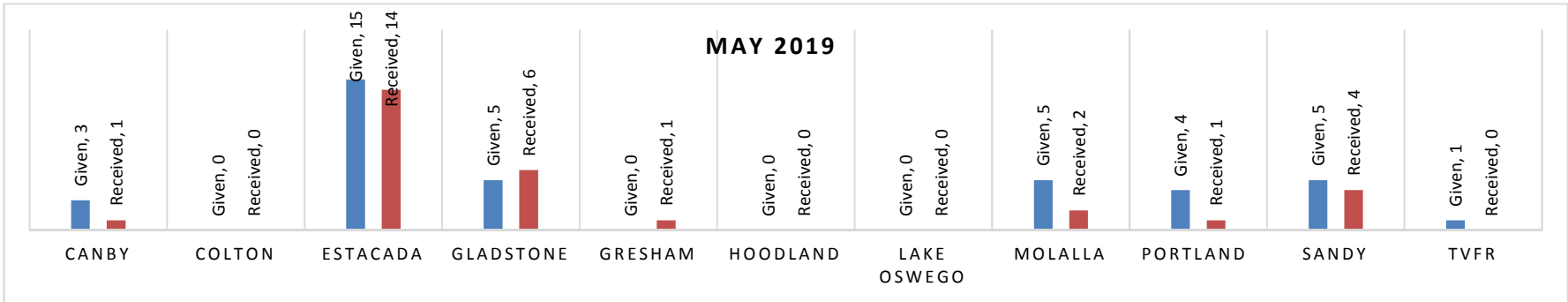
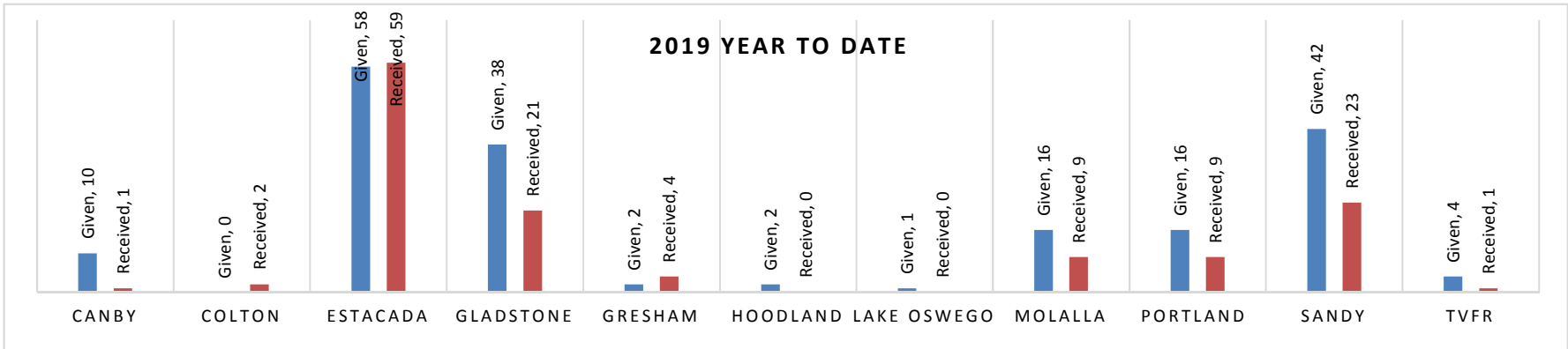


Public Assists Total: 232



Mutual Aid Given to Mutual Aid Received by Agency

**Does not include: canceled en-route, canceled on-scene or did not respond.*



Mutual Aid Given - Apparatus Overview

May 2019

Agency	Apparatus	Apparatus Action	Responses
Canby	M316	Provide advanced life support (ALS)	2
	TRN301	Control traffic	1
Canby Total			3
Estacada	HR305	Technical Rescue	1
	BC303	Incident command	1
	E311	Provide manpower	1
	T316	Technical Rescue	1
	E314	Assist lift patient	1
		Provide advanced life support (ALS)	1
		Provide basic life support (BLS)	1
		Provide manpower	2
		(blank)	1
	FM311	FMO Investigation	1
	E318	Fill-in or moveup	2
		Investigate	1
		Provide advanced life support (ALS)	1
	BC301	Assistance, other	1
		Incident command	1
BR318	Assistance, other	6	
	Provide basic life support (BLS)	1	
E308	Provide apparatus	1	
Estacada Total			25
Gladstone	M303	Transport person	4
	E304	Investigate	1
	T316	Investigate	1
Gladstone Total			6
Molalla	M316	Provide advanced life support (ALS)	2
	E310	Gained entry/Unlocked	1
		Provide advanced life support (ALS)	1
		Provide manpower	1
	BR310	Provide manpower	1
Molalla Total			6
Portland	HR305	Provide manpower	1
	E306	Investigate	1
	E301	Fire, other	1
		Standby/Staged	1
	BC302	Assistance, other	1
Portland Total			5
Sandy	E314	Investigate	1
		Provide advanced life support (ALS)	2
		Provide manpower	1
	E318	Provide advanced life support (ALS)	1
Sandy Total			5
TVFR	E315	Establish safe area	1
TVFR Total			1
Grand Total			51

**Incident Types
by FMZ
May 2019**

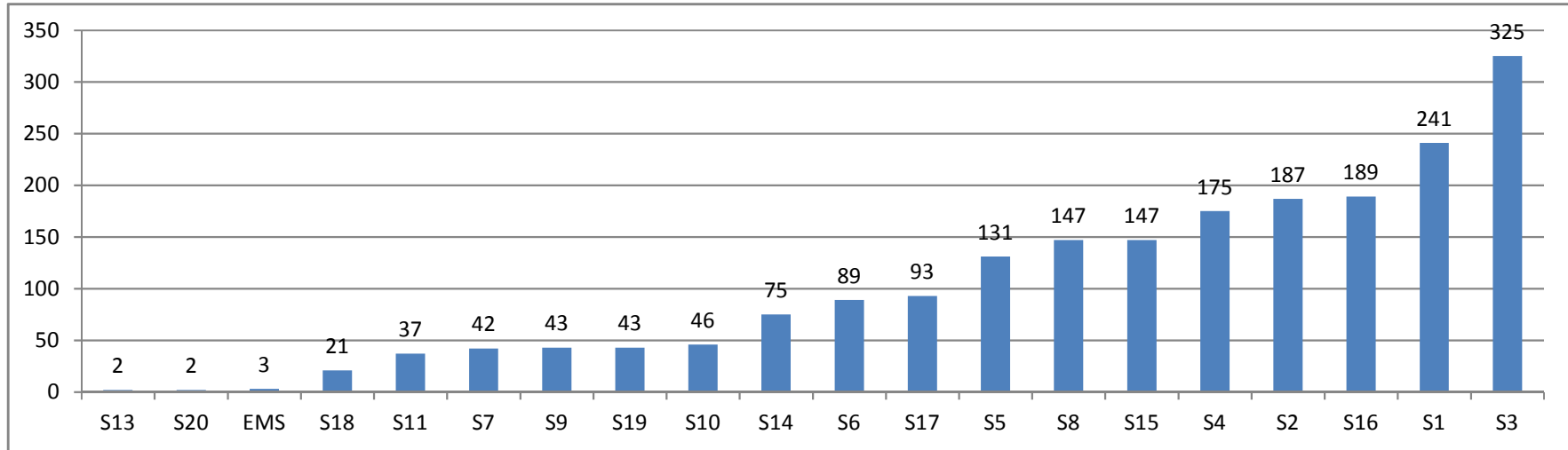
Incident Station	Incident Type	Total
S1	EMS	173
	False	1
	Fire	10
	Good Int	15
	Hazard Condition	8
	Pub Asst	34
S1 Total		241
S2	EMS	119
	False	9
	Fire	5
	Good Int	21
	Hazard Condition	6
	Pub Asst	27
S2 Total		187
S3	EMS	230
	False	10
	Fire	3
	Good Int	25
	Hazard Condition	10
	Pub Asst	47
S3 Total		325
S4	EMS	128
	False	8
	Fire	2
	Good Int	14
	Hazard Condition	12
	Pub Asst	11
S4 Total		175
S5	EMS	99
	False	4
	Fire	6
	Good Int	10
	Hazard Condition	6
	Pub Asst	6
S5 Total		131
S6	EMS	70
	False	5
	Fire	3
	Good Int	5
	Hazard Condition	1
	Pub Asst	5
S6 Total		89
S7	EMS	24
	False	1
	Fire	3
	Good Int	5
	Hazard Condition	4
	Pub Asst	5
S7 Total		42

Incident Station	Incident Type	Total
S8	EMS	87
	False	5
	Fire	9
	Good Int	18
	Hazard Condition	12
	Pub Asst	16
S8 Total		147
S9	EMS	29
	False	1
	Good Int	6
	Hazard Condition	3
	Pub Asst	4
	S9 Total	
S10	EMS	26
	False	1
	Fire	3
	Good Int	11
	Hazard Condition	2
	Pub Asst	3
S10 Total		46
S11	EMS	29
	False	1
	Good Int	3
	Hazard Condition	1
	Pub Asst	3
	S11 Total	
S13	EMS	1
	Pub Asst	1
S13 Total		2
S14	EMS	50
	False	1
	Fire	2
	Good Int	11
	Hazard Condition	4
	Pub Asst	7
S14 Total		75
S15	EMS	109
	False	3
	Fire	5
	Good Int	11
	Hazard Condition	6
	Pub Asst	13
S15 Total		147

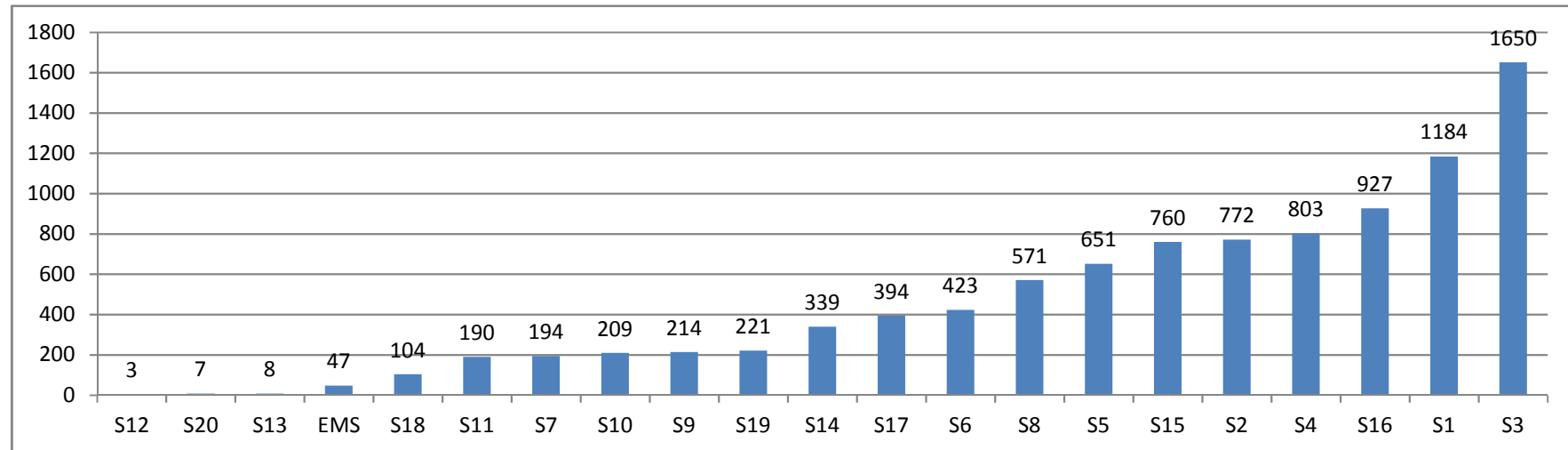
Incident Station	Incident Type	Total
S16	EMS	141
	False	3
	Fire	6
	Good Int	12
	Hazard Condition	4
	Pub Asst	23
S16 Total		189
S17	EMS	63
	False	6
	Good Int	5
	Hazard Condition	3
	Pub Asst	16
	S17 Total	
S18	EMS	12
	Good Int	3
	Hazard Condition	3
	Pub Asst	3
S18 Total		21
S19	EMS	27
	Good Int	3
	Hazard Condition	8
	Pub Asst	5
S19 Total		43
S20	Good Int	2
S20 Total		2
EMS	Pub Asst	3
EMS Total		3
Grand Total		2038

Incident Count by FMZ

May 2019



Year to Date



Apparatus Response by Station and Incident Type
(Including Mutual Aid Given)
May 2019

Unit Station	Unit ID	Incident Type	Total
BC1	BC301	EMS	7
		Pub Asst	2
		Fire	8
		HazMat	1
	BC301 Total		18
BC1 Total			18
BC2	BC302	EMS	4
		Good Int	6
		Pub Asst	3
		Fire	16
	HazMat	12	
BC302 Total		41	
BC2 Total			41
BC3	BC303	EMS	7
		Good Int	4
		Pub Asst	1
		Fire	10
	HazMat	6	
BC303 Total		28	
BC3 Total			28
S1	E301	EMS	182
		False	2
		Good Int	16
		Pub Asst	33
		Fire	15
	HazMat	13	
E301 Total		261	
S1 Total			261
S2	T302	EMS	29
		False	2
		Good Int	4
		Pub Asst	13
		Fire	2
	HazMat	1	
	T302 Total		51
	E302	EMS	88
		False	6
		Good Int	16
Pub Asst		18	
Fire		6	
HazMat	6		
E302 Total		140	
S2 Total			191

Unit Station	Unit ID	Incident Type	Total
S3	M303	EMS	213
		False	2
		Good Int	20
		Pub Asst	26
		Fire	3
		HazMat	4
	M303 Total		268
	E303	EMS	81
		False	9
		Good Int	18
Pub Asst		29	
Fire		3	
E303 Total		149	
HM303		HazMat	2
HM303 Total		2	
S3 Total			419
S4	E304	EMS	33
		False	2
		Good Int	8
		Pub Asst	6
		Fire	6
		HazMat	4
	E304 Total		59
	T304	EMS	119
		False	6
		Good Int	10
Pub Asst		8	
T304 Total		157	
S4 Total			216
S5	HR305	EMS	133
		False	4
		Good Int	11
		Pub Asst	10
		Fire	16
	HazMat	18	
HR305 Total		192	
S5 Total			192
S6	E306	EMS	61
		False	6
		Good Int	6
		Pub Asst	5
		Fire	7
	HazMat	3	
E306 Total		88	
S6 Total			88

Unit Station	Unit ID	Incident Type	Total
S7	E307	EMS	35
		False	1
		Good Int	6
		Pub Asst	5
		Fire	7
		HazMat	5
	E307 Total	59	
S7 Total			59
S8	E308	EMS	91
		False	6
		Good Int	15
		Pub Asst	17
		Fire	10
		HazMat	8
	E308 Total	147	
S8 Total			147
S9	E309	EMS	40
		False	1
		Good Int	7
		Pub Asst	5
		Fire	4
		HazMat	7
	E309 Total	64	
S9 Total			64
S10	E310	EMS	33
		False	1
		Good Int	11
		Pub Asst	4
		Fire	5
		HazMat	2
	E310 Total	56	
	WT310	Fire	1
	WT310 Total	1	
	BR310	Good Int	2
BR310	Fire	2	
BR310 Total	4		
S10 Total			61
S11	E311	EMS	34
		False	1
		Good Int	3
		Pub Asst	3
		Fire	6
		HazMat	2
	E311 Total	49	
BR311	Fire	3	
BR311 Total	3		
S11 Total			52
S12	WT312	Fire	1
	WT312 Total	1	
	BR312	EMS	5
	BR312	False	1
	BR312 Total	6	
S12 Total			7

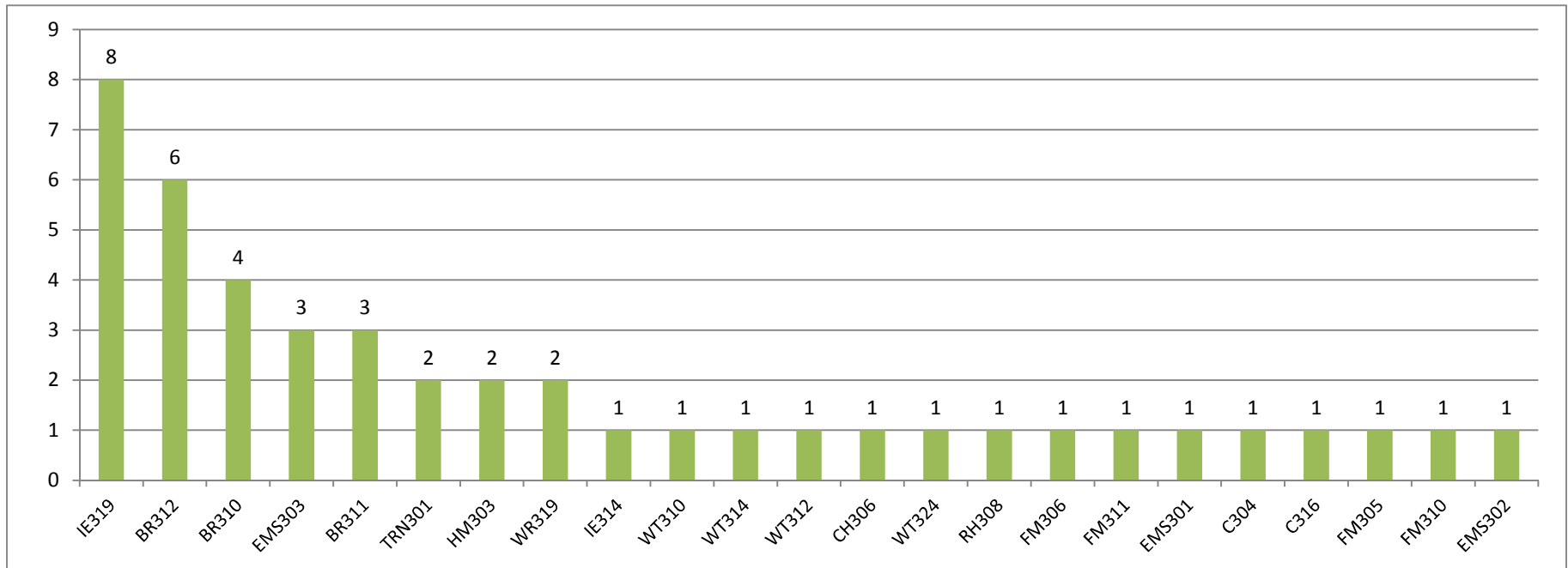
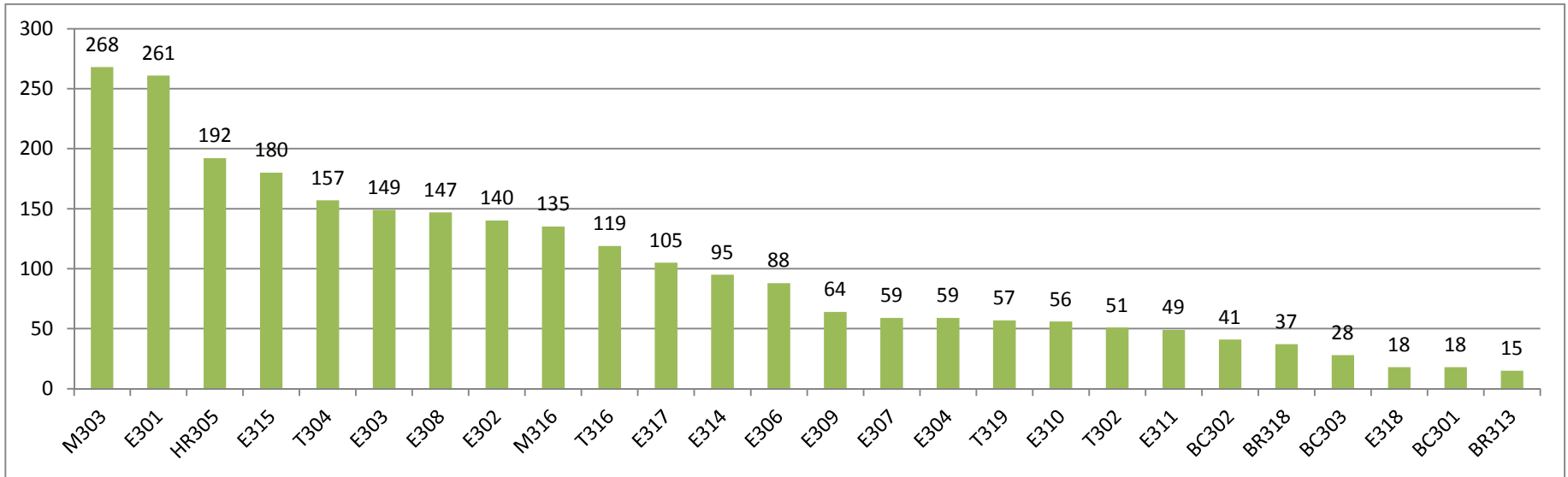
Unit Station	Unit ID	Incident Type	Total
S13	BR313	EMS	10
		Good Int	2
		Pub Asst	1
		Fire	1
		HazMat	1
	BR313 Total		15
S13 Total			15
S14	E314	EMS	65
		False	2
		Good Int	12
		Pub Asst	8
		Fire	4
		HazMat	4
	E314 Total		95
	WT314	Fire	1
	WT314 Total		1
	IE314	Fire	1
	IE314 Total		1
	WT324	Fire	1
WT324 Total		1	
S14 Total			98
S15	E315	EMS	124
		False	4
		Good Int	14
		Pub Asst	15
		Fire	9
	HazMat	14	
E315 Total		180	
S15 Total			180
S16	M316	EMS	113
		False	1
		Good Int	5
		Pub Asst	12
		Fire	2
		HazMat	2
	M316 Total		135
	T316	EMS	79
		False	2
		Good Int	11
Pub Asst		13	
Fire	8		
HazMat	6		
T316 Total		119	
S16 Total			254
S17	E317	EMS	74
		False	5
		Good Int	6
		Pub Asst	17
		Fire	2
	HazMat	1	
E317 Total		105	
S17 Total			105

Unit Station	Unit ID	Incident Type	Total
S18	E318	EMS	12
		Good Int	1
		Pub Asst	3
		Fire	1
		HazMat	1
	E318 Total		18
	BR318	EMS	23
		Good Int	6
		Pub Asst	3
		Fire	3
HazMat		2	
BR318 Total		37	
S18 Total			55
S19	T319	EMS	31
		Good Int	6
		Pub Asst	4
		Fire	4
		HazMat	12
	T319 Total		57
	IE319	EMS	4
		Pub Asst	1
		Fire	3
	IE319 Total		8
	B319	Fire	1
	B319 Total		1
WR319	Good Int	1	
	Fire	1	
WR319 Total		2	
S19 Total			68
(blank)	FM306	Fire	1
	FM306 Total		1
	FM311	Fire	1
	FM311 Total		1
	EMS301	HazMat	1
	EMS301 Total		1
	CH306	EMS	1
	CH306 Total		1
	C304	HazMat	1
	C304 Total		1
	TRN301	Good Int	1
		HazMat	1
	TRN301 Total		2
	RH308	HazMat	1
	RH308 Total		1
	FM305	Fire	1
	FM305 Total		1
	FM310	Fire	1
	FM310 Total		1
	EMS302	HazMat	1
EMS302 Total		1	
(blank) Total			11
EMS	EMS303	Pub Asst	3
	EMS303 Total		3
	C316	HazMat	1
	C316 Total		1
EMS Total			4
Grand Total			2634

Incident Response by Apparatus

(Including Mutual Aid Given)

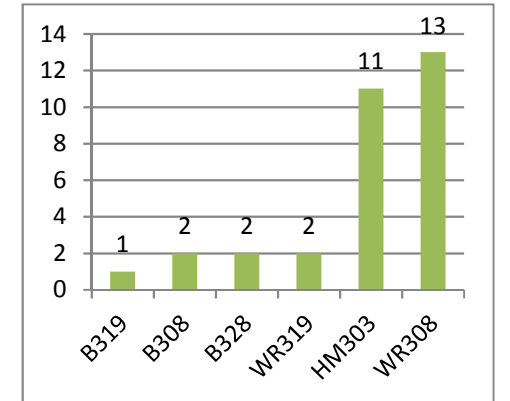
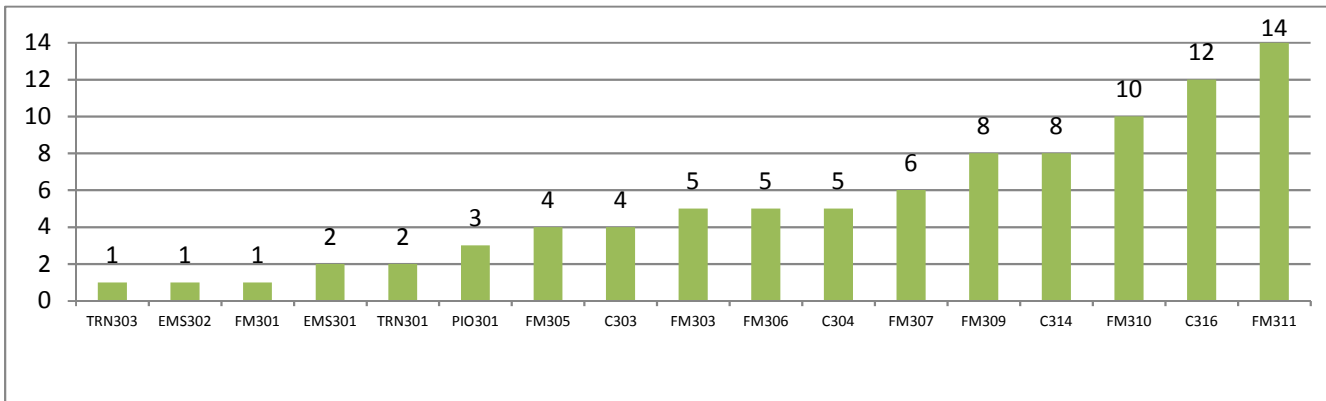
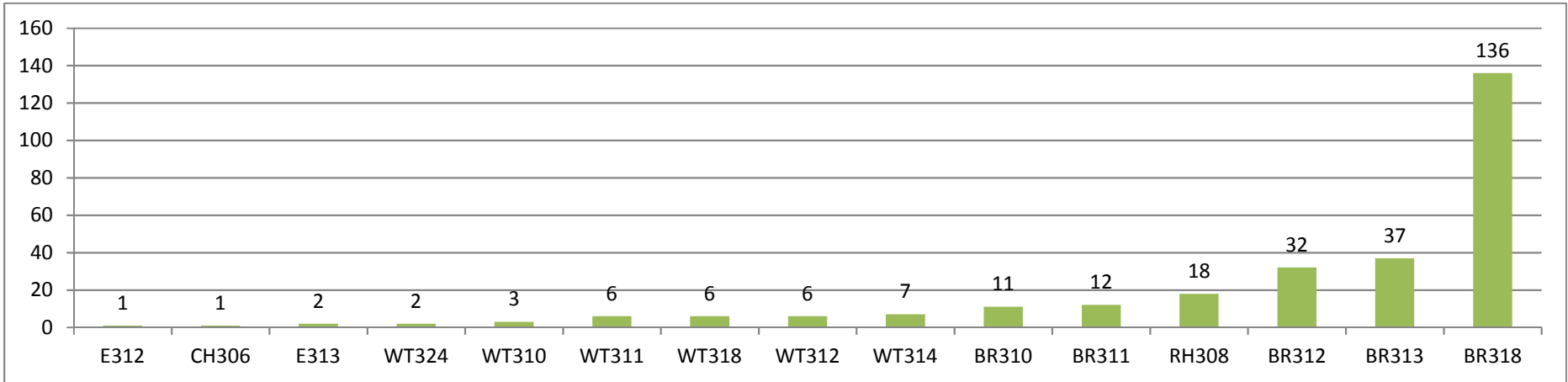
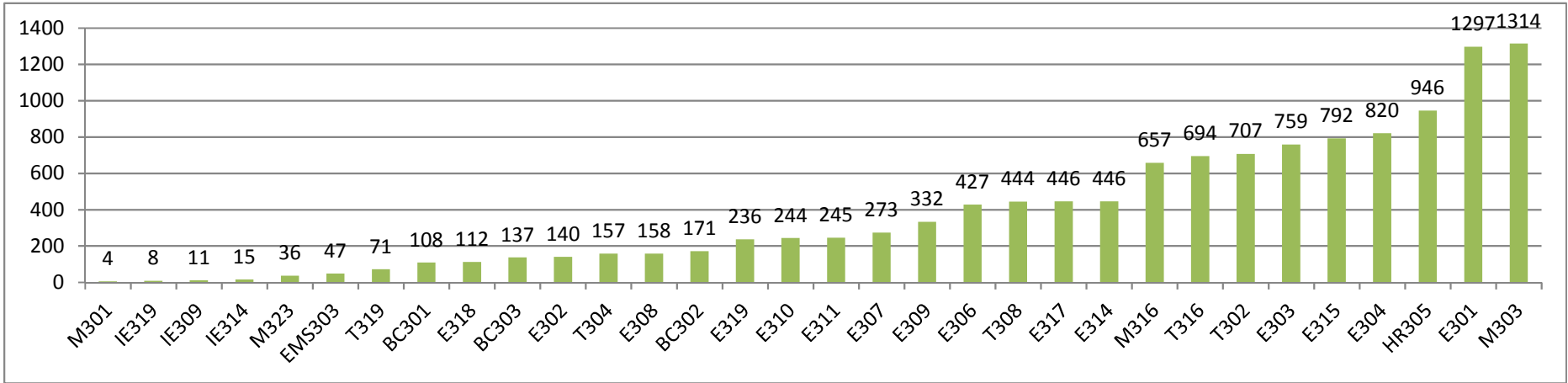
May 2019



Incident Response by Apparatus

(Including Mutual Aid Given)

Year to Date 2019



Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Battalion Chief John Hopkins

Re: Training Division Monthly Report – May 2019

Projects/Events/Meetings/Training – BC Hopkins

- Budgeting for Training Division and Safety.
- After Action Review of large propane fire.
- Assisted with the joint Feasibility Study and met with group to discuss the Training Division.
- Attended several retirement celebrations.
- Attended two Budget Committee review sessions.
- Attended Ops meeting.
- Attended several 130th campus consolidation meetings.
- Met with DPSST for District Recertification meeting.
- Assisted with Volunteer senior firefighter process.
- Met with WES regarding inspection of storm drain system at the Training Center (TC).
- Met with ERFD newest lieutenant regarding probation requirements.
- Meetings regarding upcoming Career and Volunteer Academies.
- Assisted with Callboard/Telestaff questions and concerns provided direction.
- Various station visits.
- Attended Senior Staff meetings.
- Reviewed several policies, making revisions as needed.
- Attended the Estacada Board meeting.
- Reviewed injury reporting and conducted a safety meeting.
- Worked various Battalion Chief shifts during the month.
- Many meetings regarding Training Division restructuring.
- Reviewed various R&D projects as the Safety Officer and recalled a series of firefighting hoods due to safety concerns.

Projects/Events/Meetings/Training – South Battalion ATO Lt. Brown

- Weekly Training Staff meetings.
- Probationary AO Task Book updates.
- Meeting with new AO Mentor Caleb Miller.
- Volunteer Drills: First In Company Operations.
- Senior Firefighter Academy.
- Senior Firefighter Evaluation.

- Interface Engine to Salem for Firefighter Day.
- Stop the Bleed Meeting.
- Meeting with Mike Verkest about MCI Drill.
- Board Report.

Projects/Events/Meetings/Training – ATO North Battalion Lt. Walker

- Working on Probation Credential for 19-01.
- Developing improved testing procedures for 19-01.
- Working with the newly promoted lieutenants to ensure they understand their probationary credential and how to navigate validations in Target Solutions.
- Attended the Safety Committee meeting for the month.
- Attended the Sabin Skills Center Fire Education Program Advisory group meeting.
- Met with the Captain at Station 4 to go over future training site cleanup plans.
- I Spent 10 days in Santa Cruz, Bolivia, volunteering to one of their Volunteer Fire Departments. Our team of four was there to teach a Haz-Mat awareness and operations class, as well as supply the department with some much needed equipment.

Projects/Events/Meetings/Training – ATO North Battalion AO Webster

- Volunteer Drills.
- Cleaned and rearranged TC warehouse.
- Fixed 2 windows on TC.
- Created AVIDS presentation (not delivered).
- Updated Stations 12 and 13 AVIDS systems.
- Multiple Webinars.
- Target Solutions.

Respectfully submitted,

Battalion Chief John Hopkins

Emergency Services

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Volunteer Services Chief Steve Deters

Re: Volunteer Services Division Monthly Report – May 2019

The following report is a breakdown of Volunteer activity in training and scheduled public events.

Fire Training

Drills in the month of May included:

- 5/01/2019 First In - Company Operations
- 5/02/2019 First In - Company Operations
- 5/08/2019 FF Skills Practice
- 5/09/2019 FF Skills Practice
- 5/11/2019 Senior FF Academy
- 5/14/2019 In House Training
- 5/15/2019 Senior FF Testing
- 5/16/2019 Senior FF Testing
- 5/21/2019 Wildland Refresher & Shelter Throws
- 5/22/2019 Wildland Refresher & Shelter Throws
- 5/23/2019 Wildland Refresher & Shelter Throws

EMS Training

- 5/28/2019 EMS – Mental Health Issues
- 5/29/2019 EMS – Mental Health Issues
- 5/30/2019 EMS – Mental Health Issues

In May, the Volunteer group participated in the following Events/Meetings

- 5/01/2019 Volunteer Association Meeting
- 5/07/2019 Volunteer Association 2Q Round Table Discussions
- 5/29/2019 Volunteer Fitness Testing
- 5/30/2019 Volunteer Fitness Testing

Recruitment

- 5/04/2019 Volunteer Recruit Lateral Skills Testing
- 5/18/2019 Final Interviews

Explorers

May Drills focused on:

- 5/06/2019 SCBA Mask Fitting (Station 10)
- 5/13/2019 SCBA Training
- 5/20/2019 SCBA Training
- 5/27/2019 SCBA Training

Public-Relations

None

Station Coverage

The following is a breakdown per station that had a duty shift.

- Stn.12 – 13/31
- Stn.13 – 23/31
- Stn.18 – 31/31
- Rehab/Water Tender Group – 29/31

Personnel Changes

None

Respectfully submitted,

Volunteer Services Battalion Chief Steve Deters

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Facility Maintenance Manager Scott Vallance

Re: Facility Maintenance Division Monthly Report – May 2019

- Replaced dorm room HVAC system at Station 5.
- Started performing hydrant maintenance in the FMZ's served by Clackamas River Water. Working with them on a new program they have developed for tracking maintained hydrants. Hoping to refine and present to other water districts in our District to increase efficiency for all, and avoid duplication in servicing units.
- Station 21: moving items in and out of the Station in preparation for the Rehab 21 folks to start responding out of this facility. Also assembling the materials needed for the modifications to this building in anticipation of its use as a community room.
- Station 16 and Station 19: working through numerous problems with bay doors, electrical, lighting and water concerns. Attended a number of owner training sessions for Station 19 to include:
 - HVAC systems
 - Bay doors
 - Solar panels
 - Irrigation systems
- All Facility staff attended CPR training.
- Attended both Budget meetings.
- Had probationary Captain discussions with two of the newly promoted Captains.

Respectfully submitted,

Facility Maintenance Manager Scott Vallance

CORRESPONDENCE

C-1 Thank you Re: Clackamas Fire's response and demeanor.

Recommendation

 **Shandee Grasier-Mcniel**  recommends Clackamas Fire.
May 31 at 10:18 PM · 

quick response time, caring manner and compassionate disposition made a very difficult time more controlled and reasonable. they were respectful and kind

 Clackamas Fire

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 Write a comment...    

INFORMATIONAL ITEMS

- I-1 New Damascus fire station opens- Happy Valley Monthly.
- I-2 Clackamas Fire: EMS Week 2019- Journal of Emergency Medical Services. Also included on the Journal of Emergency Medical Services' Facebook page.

Happy Valley Monthly

New Damascus fire station opens

June 2019
By: Shelley McFarland

New Damascus fire station opens

By SHELLEY McFARLAND

Over 100 people attended the April 29 grand opening ceremony for the newest building in Clackamas Fire District No. 1 — Damascus Community Fire Station No. 19.

A presentation and history of the building was followed by the formal ribbon cutting and tours of the station conducted by firefighters. The Clackamas Firefighters Pipes & Drums joined the Clackamas Fire Honor Guard and the Three Rivers VFW Post 1324 Honor Guard to raise the station flag.

Attendees toured the new 12,400-square-foot station, which was built with future growth in mind. Currently, it houses four firefighters and one battalion chief. Along with personnel, the station uses Truck 319 and Interface Engine 319, along with Water Rescue and Boat 308.

The existing fire station, at 20100 S.E. Highway 212, Damascus, is now home to the Volunteer Rehab and Support team, which works to provide



PHOTOS BY: LADY & GENT PHOTOGRAPHY

Damascus Community Fire Station No. 19 was built with the future in mind. It currently houses four firefighters and one battalion chief.

on-scene support for firefighters and paramedics.

Hennebery Eddy Architects Inc. designed the building and Emerick Construction built it. Through a public hearing, the board of directors adopted a resolution exempting the fire district from a request for proposal process for the new Damascus station, allowing the district

to use the same architectural and contractor services as Hilltop Community Fire Station 16, which was damaged by an electrical fire.

Construction of the new station cost \$6.4 million and includes state-of-the-art features. The project was paid for with funds from the district's \$29 million general obligation bond that was passed



SUBMITTED PHOTO

Numerous residents and fire district personnel attended the April 29 ribbon cutting ceremony to celebrate opening of the new station.

by voters in May 2015. "Our new Damascus Community Fire Station will help us provide the best possible emergency services to the community for decades to

come," said Fire Chief Fred Charlton. Damascus Community Fire Station No. 19 is located at 19750 S.E. Damascus Lane, Damascus.

For more information, visit: clackamasfire.com. During the month of April, Clackamas Fire District No. 1 responded to nearly 2,000 calls for service.

Source: https://www.happyvalleyor.gov/wp-content/uploads/2019/06/HV-News_June-2019-FINAL-REDUCED-SIZE.pdf

Journal of Emergency Medical Services

*Also included on the Journal of Emergency Medical Services' Facebook page

Clackamas Fire: EMS Week 2019

A salute to those in EMS

May 22, 2019
By: Clackamas Fire

Clackamas Fire thanks all of our Firefighters, Paramedics and EMTs for their exceptional service provided to our community every day.



Source: <https://www.jems.com/articles/news/2019/05/clackamas-fire-ems-week-2019.html>