



**JOINT BOARD WORK SESSION  
ESTACADA RURAL FIRE DISTRICT NO. 69  
CLACKAMAS FIRE DISTRICT #1  
Estacada Fire District Administration Office  
Thursday, April 4, 2019**



**1. CALL TO ORDER PER ORS 192.610 TO 192.690**

**ORS 192.650 – The meeting is being recorded.**

Estacada Fire District #69 Board President Bresko called the meeting to order at 6:30 pm.

**Present:**

Clackamas Fire District #1 (CFD): Directors Jay Cross, Thomas Joseph, Jim Syring, Don Trotter, Marilyn Wall; Fire Chief Fred Charlton; Deputy Chief Ryan Hari; Deputy Chief Doug Whiteley; Division Chief Bill Conway; Division Chief Mike Corless; Division Chief Josh Gehrke; Battalion Chief Steve Deters; Battalion Chief John Hopkins; Battalion Chief Burke Slater; Fire Inspector Izak Hamilton; Volunteers: Jerry Kearny, Beau Allen; Citizen Krystle Allen; and Executive Assistant Karen Strejc.

Estacada Rural Fire District No. 1 (EFD): Directors John Bresko, Chris Randall, John McAdoo, Matthew Silva; Interim Fire Chief Richard Beaudoin; Division Chief Richard Anderson; Lt. Brooke Gramer; Eng. Chris James; Citizens: Julie Benschoter, Tom Benschoter, Ken Oliver, Estacada News Reporter Emily Linstrand; Administrative Assistant Melissa Liesegang, and Administrative Manager Rodonna Demeter.

**2. CHANGES TO THE AGENDA**

None

**Presentation**

Chief Charlton thanked everyone for attending and EFD for hosting the meeting. He stated the meeting would consist of a PowerPoint presentation explaining the scope of work for the Feasibility Study. Following the presentation, John Stouffer from Emergency Services Consulting International (ESCI) could answer any questions. Before beginning the presentation, each member introduced himself or herself.

Chief Charlton went over each slide in the PowerPoint presentation. He began by going over the scope of work that ESCI is working with. After that, John Stouffer introduced himself a little further and explained what his job was at ESCI. Mr. Stouffer went on to give a brief description of each of the other members of his team who will be assisting him on the Feasibility Study: Don Bivins, Bill Boyd, Stuart McCutcheon, and Stuart McElhaney. Director Bresko asked the status of the study. Mr. Stouffer answered that there were parts of the study had already been written and other sections that were still being prepared. He mentioned ESCI was still waiting for GIS files from the county. He also stated that both Estacada and Clackamas Fire did an outstanding job in getting all of the information to ESCI.

Chief Charlton referred back to the presentation and discussed the Feasibility Study timeline and workflow. He shared that a kick-off meeting had been scheduled in early February, but was postponed due to the weather. This meeting was about 60 days after the beginning of the study. The next step in the study would be the site visit. On May 7, 8, and 9, ESCI will be visiting both

Districts, and speaking to the stakeholders of each District and touring the fire stations. After the site visits ESCI will create their preliminary report. The preliminary report will be sent to each District for technical review by the staff. Staff from each District will have a chance to look over the report to ensure there are no errors concerning stations, apparatus and people. After the technical review is completed, there would be another Joint Board Work Session and ESCI will deliver the final report with their recommendations and options. The projected time for the final report is the end of June or early July.

John Stouffer assured everyone that his team is experienced and knowledgeable. They wanted to give a quality product that was good for the communities, Districts and employees. He described each phase of the project:

Phase I – Project Initiation and Information Acquisition

Phase II – Baseline Assessment of the Fire Districts

Phase III – Future Opportunities for Cooperative Efforts

Phase IV – Delivery and Presentation of Final Report

Chief Charlton asked if there were any questions.

Director Silva shared that it was important to let everyone know the Interagency Committee was meeting monthly to help guide the process. He shared that the next Joint Work Session would have more information and a guiding document

Director Bresko shared that Chief Anderson had offered to take people on a tour of the station to see the seismic upgrade changes.

### **3. PUBLIC COMMENT**

None

### **4. MISCELLANEOUS**

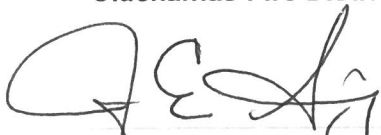
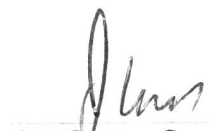
None

### **5. ADJOURNMENT**


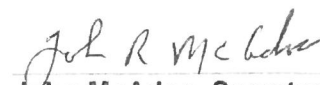
The meeting adjourned at 6:50 pm.

Rodonna Demeter  
Administrative Manager

**Clackamas Fire District #1**

  
Jim Syring, President  
Jay Cross, Secretary/Treasurer

**Estacada Rural Fire District No. 69**

  
John Bresko, President  
John McAdoo, Secretary/Treasurer