



CLACKAMAS FIRE DISTRICT #1

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To safely protect and preserve life and property

**Board of Directors' Meeting
Monday, May 20, 2019
Meeting Location: Mt. Scott Fire Station
6:00 pm**

AGENDA

REGULAR SESSION

- I. CALL TO ORDER PER ORS 192.610 TO 192.690
ORS 192.650 – The meeting is being recorded.**
- II. CHANGES TO AGENDA**
- III. APPROVAL OF JOINT BOARD WORK SESSION WITH ESTACADA FIRE DISTRICT #69 MINUTES ON APRIL 4, 2019, THE BOARD WORK SESSION MINUTES ON APRIL 15, 2019 AND THE REGULAR BOARD MEETING ON APRIL 15, 2019**
- IV. PUBLIC COMMENT** *(The President will call for statements from citizens regarding District business, not to exceed three minutes per person.)*
- V. PRESENTATION – WILDFIRE CONFLAGRATION UPDATE – Division Chief Corless**
- VI. BUSINESS – Action required**
 - B-1 Request Board Approval of Proclamation 19-02 – Designating the Week of June 16-22, 2019 as 2019 Safety Stand Down: Reduce Your Exposure: *It's Everyone's Responsibility* – Battalion Chief John Hopkins (p. 22)**
 - B-2 Request Board Approval of Use of Centennial Park Community Fire Station #21 – Chief Charlton (p. 23)**
- VII. OTHER BUSINESS – No action required.** *(These items will be presented individually by staff or other appropriate individuals. A synopsis of each item together with a brief statement of the action being requested shall be made by those appearing on behalf of an agenda item.)*
 - OB-1 Legislative Update – Lobbyist Genoa Ingram**
 - OB-2 Board Committee/Liaison Reports**
 - Foundation Liaison – Director Trotter
 - Interagency Committee – Director Joseph/President Syring



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OB-3 Board Informational Updates/Comments

VIII. INFORMATIONAL ONLY

A. Divisional Reports

- R-1a. Chief's Report – Verbal - Chief Fred Charlton
 - R-1a.1 Public Information Office Report – Public Information Officer Brandon Paxton (p. 28)

- R-1b Business Services Division – Deputy Chief Doug Whiteley (p. 30)
 - R-1b.1 Business Services – Division Chief Josh Gehrke (p. 36)
 - R-1b.2 Fire Prevention – Fire Marshal Shawn Olson (p. 42)

- R-1c Emergency Services Division – Deputy Chief Ryan Hari (p. 52)
 - R-1c.1 Emergency Medical Services – Division Chief Bill Conway (p. 53)
 - R-1c.2 Financial Services Division – Finance Director Christina Day (p. 65)
 - R-1c.3 Operations – Division Chief Mike Corless (p. 90)
 - R-1c.4 Training Division – Battalion Chief John Hopkins (p. 113)
 - R-1c.5 Volunteer Services – Volunteer Services Chief Steve Deters (p. 115)
 - R-1c.6 Volunteer Association President's Report – Verbal – President Ryan Kragero

B. Correspondence (p. 118)

C. Informational Items (p. 124)

D. Next Meeting

The next Board of Directors' meeting will be on Monday, June 17, 2019 at 6:00 pm at Mt. Scott Station 5.

IX. ADJOURNMENT

UPCOMING EVENTS:

- May 23 – 2nd Budget Committee Meeting – 6:00 pm
Training Center
- June 10 – Promotional/Swearing-In Ceremony – 11:00 am – 12:30 pm
Providence Willamette Falls Community Center
519 15th St.
Oregon City
- June 17 – Regular Board Meeting – 6:00 pm
Station 5



**JOINT BOARD WORK SESSION
ESTACADA RURAL FIRE DISTRICT NO. 69
CLACKAMAS FIRE DISTRICT #1
Estacada Fire District Administration Office
Thursday, April 4, 2019**



1. CALL TO ORDER PER ORS 192.610 TO 192.690

ORS 192.650 – The meeting is being recorded.

Estacada Fire District #69 Board President Bresko called the meeting to order at 6:30 pm.

Present:

Clackamas Fire District #1 (CFD): Directors Jay Cross, Thomas Joseph, Jim Syring, Don Trotter, Marilyn Wall; Fire Chief Fred Charlton; Deputy Chief Ryan Hari; Deputy Chief Doug Whiteley; Division Chief Bill Conway; Division Chief Mike Corless; Division Chief Josh Gehrke; Battalion Chief Steve Deters; Battalion Chief John Hopkins; Battalion Chief Burke Slater; Fire Inspector Izak Hamilton; Volunteers: Jerry Kearny, Beau Allen; Citizen Krystle Allen; and Executive Assistant Karen Strejc.

Estacada Rural Fire District No. 1 (EFD): Directors John Bresko, Chris Randall, John McAdoo, Matthew Silva; Interim Fire Chief Richard Beaudoin; Division Chief Richard Anderson; Lt. Brooke Gramer; Eng. Chris James; Citizens: Julie Benschoter, Tom Benschoter, Ken Oliver, Estacada News Reporter Emily Linstrand; Administrative Assistant Melissa Liesegang, and Administrative Manager Rodonna Demeter.

2. CHANGES TO THE AGENDA

None

Presentation

Chief Charlton thanked everyone for attending and EFD for hosting the meeting. He stated the meeting would consist of a PowerPoint presentation explaining the scope of work for the Feasibility Study. Following the presentation, John Stouffer from Emergency Services Consulting International (ESCI) could answer any questions. Before beginning the presentation, each member introduced himself or herself.

Chief Charlton went over each slide in the PowerPoint presentation. He began by going over the scope of work that ESCI is working with. After that, John Stouffer introduced himself a little further and explained what his job was at ESCI. Mr. Stouffer went on to give a brief description of each of the other members of his team who will be assisting him on the Feasibility Study: Don Bivins, Bill Boyd, Stuart McCutcheon, and Stuart McElhaney. Director Bresko asked the status of the study. Mr. Stouffer answered that there were parts of the study had already been written and other sections that were still being prepared. He mentioned ESCI was still waiting for GIS files from the county. He also stated that both Estacada and Clackamas Fire did an outstanding job in getting all of the information to ESCI.

Chief Charlton referred back to the presentation and discussed the Feasibility Study timeline and workflow. He shared that a kick-off meeting had been scheduled in early February, but was postponed due to the weather. This meeting was about 60 days after the beginning of the study. The next step in the study would be the site visit. On May 7, 8, and 9, ESCI will be visiting both

Districts, and speaking to the stakeholders of each District and touring the fire stations. After the site visits ESCI will create their preliminary report. The preliminary report will be sent to each District for technical review by the staff. Staff from each District will have a chance to look over the report to ensure there are no errors concerning stations, apparatus and people. After the technical review is completed, there would be another Joint Board Work Session and ESCI will deliver the final report with their recommendations and options. The projected time for the final report is the end of June or early July.

John Stouffer assured everyone that his team is experienced and knowledgeable. They wanted to give a quality product that was good for the communities, Districts and employees. He described each phase of the project:

- Phase I – Project Initiation and Information Acquisition
- Phase II – Baseline Assessment of the Fire Districts
- Phase III – Future Opportunities for Cooperative Efforts
- Phase IV – Delivery and Presentation of Final Report

Chief Charlton asked if there were any questions.

Director Silva shared that it was important to let everyone know the Interagency Committee was meeting monthly to help guide the process. He shared that the next Joint Work Session would have more information and a guiding document

Director Bresko shared that Chief Anderson had offered to take people on a tour of the station to see the seismic upgrade changes.

3. PUBLIC COMMENT

None

4. MISCELLANEOUS

None

5. ADJOURNMENT

The meeting adjourned at 6:50 pm.

Rodonna Demeter
Administrative Manager

Clackamas Fire District #1

Jim Syring, President

Jay Cross, Secretary/Treasurer

Estacada Rural Fire District No. 69

John Bresko, President

John McAdoo, Secretary/Treasurer

Clackamas Fire District #1



BOARD OF DIRECTORS WORK SESSION MEETING (This meeting was recorded.) April 15, 2019

1. CALL TO ORDER PER ORS 192.610 TO 192.710 ORS 192.650 – The meeting is being recorded.

President Syring called the meeting to order at 4:31 pm.

Present: Board of Directors Jay Cross (arrived 4:35 pm), Jim Syring, Thomas Joseph (arrived 4:35 pm), Marilyn Wall and Don Trotter; Chief Fred Charlton; Deputy Chief Ryan Hari; Deputy Chief Doug Whiteley; Division Chief Josh Gehrke; Division Chief Mike Corless; Division Chief Bill Conway; Battalion Chief Volunteer Services Steve Deters; Battalion Chief Burke Slater; Captain DFM Shawn Olson; Finance Director Christina Day; Accounting Specialist Halee Holst; City Manager of Happy Valley Jason Tuck; Consultant on Urban Renewal Project Nick Popenuk; Lobbyist Genoa Ingram from Court Street Consulting; Mark Aasland with Pace Engineers and Executive Assistant Karen Strejc.

Changes to the Agenda

Chief Charlton asked if after the first discussion of the proposed Urban Renewal Plan with Happy Valley, they could move into the 2019 Legislative update; reordering some of the agenda items. He noted they would be briefly talking about HB 3099.

2. City of Happy Valley's Proposed Urban Renewal Plan

Chief Charlton shared that in packet there were: the Urban Renewal District map, a draft project list, and a financial table showing taxes being diverted from the District. He and Director Wall had been engaged with Happy Valley Representatives in a working group since February to discuss what a proposed plan would look like and do.

Jason Tuck, City Manager of Happy Valley, introduced himself, as well as Nick Popenuk, one of the consultants working on the project. He thanked the group for the opportunity to come talk at the meeting.

Jason noted that for years, Happy Valley residents had been asking for improvements to roadways to be done in advance or with the construction of the development that was occurring. He mentioned 172nd, where there is patchwork of the roadways, with sections that were improved and sections that were not improved. He said the Council would like to get this project completed as well as others. Jason mentioned other projects on the list. He noted the reasons for a lot of these projects would be for congestion management, safety, assessed value increases and additional economic development and job creation opportunity.

Jason shared that another project they were planning was the Pleasant Valley /North Carver Comprehensive Plan Area. This was an area that was east of Happy Valley, extending from the county line north, down to the Carver area. They would also like to create a downtown area.

Jason noted that part of the Urban Renewal Plan was to have strategic land purchases so they could aid in the creation of the downtown area.

Director Wall brought up the \$20 million for the acquisition of land for the downtown area and the park, asking for further discussion on this. She asked why Happy Valley thought it was an appropriate use of Urban Renewal funds to build a park.

Jason noted that they had revised the list. Strategic land acquisition was still a priority, but it was listed differently. Jason shared that the \$20 million dollars would be for two projects: 1) Strategic acquisition for land for the downtown area and 2) Land for a park, noting this could be split up, \$10 million each. He noted that her concern was that a park would not provide the assessed value potential increment. He stated with or without urban renewal funds, they will be buying land for a community park, and it would be taken off the tax rolls and the District wouldn't be able to collect tax dollars for this. The council does believe there was a huge value for providing park land; especially for a growing area like Happy Valley. He shared it was essential to create the livability aspect for citizens.

Director Trotter asked for a timeline for getting projects completed. Jason shared his hope was to get projects done quickly, as soon as possible.

President Syring shared that all transportation plans were good for the community and for the Fire District. He shared that to him, the transportation projects were important and needed to be done. He noted that the purchase of the park property and the downtown development property were the only controversies that he had heard about. He noted that Happy Valley had been one of the best strategic partners for the Fire District.

Chief Charlton shared he appreciated Happy Valley asking the Fire District to go through and look at the transportation projects from a fire and life safety standpoint, expanding our ability through effective emergency response and also looking at the water systems as a whole. He noted this hadn't been something that had been done with other previous Urban Renewals.

Chief Charlton stated that recently, at an Open House on March 20, 2019, it was asked if the Board decided to take a position on the topic, what policy do they follow or use. He noted Section 13 of the Board of Directors' Bylaws as a point of reference.

Chief Charlton asked if Jason could talk about the timeline and next steps moving forward. Jason shared that the next step would be to consult and confer with the overlapping taxing districts. They were getting scheduled for an update meeting with the County Commissioners in May. Jason also shared that the Happy Valley Council was looking for the adoption process to occur in the summer, maybe into September.

4. 2019 Legislative update

Chief Charlton thanked Lobbyist Ingram for joining the meeting. He mentioned there were two bills that the District had been watching, which were HB 3099 and HB 2174.

HB 3099 –

Chief Charlton explained that this bill authorizes a city that was annexed into a Special District to petition to withdraw from a Special District.

Jason shared that HB 3099 had been sponsored by Representative Janelle Bynum from Happy Valley to provide parity regarding how cities could withdraw from Special Districts. This has been amended, so that cities can only withdraw from County Service Districts. He shared some history on this.

Jason noted that ORS 222 allowed a city to make the decision independently, to withdraw from a District. After concerns were brought up by the Special District Association, the Bill was amended to only apply to County Service Districts. He shared that under the new process, they would need 100 residents to sign a petition and submit it to the Board of Clackamas County Commissioners. If the Board approved it, it would be put to a vote of Happy Valley residents.

Chief Charlton shared that the District did hear about this from a citizen at a previous board meeting. He added that the Board Legislative Committee would be engaged to help determine how the Board should support an issue.

HB 2174 –

Chief Charlton shared that HB 2174 was related to Urban Renewal plans proposed on or after July 1, 2019 that include public building projects. He noted that he and Director Wall have been part of a workgroup that had been looking at this for more clarity within Urban Renewal. He said that for public projects, a concurrence would be needed of at least three of the four overlapping Districts that would see the greatest loss of taxes.

Lobbyist Ingram shared they would be happy to have it pass with consensus of amendments. Chief Charlton noted that this was timely because the Fire District would soon have its fourth Urban Renewal District. The District was continuing to look at ways, legislatively, on how to lessen the impact of Urban Renewal on the Fire District.

Lobbyist Ingram noted it had been through the Policy Committee and now it had to go through the Revenue Committee for review.

3. Draft Agreement with the Damascus Civic Club

Chief Charlton shared that this Wednesday, the Board Inter-Agency Committee (IA Committee) would have a meeting with the Damascus Civic Club Board to discuss the agreement that was included in the packet.

Chief Charlton noted that in January of 2018, he and BC Deters met with the Damascus Civic Club to talk about the opportunity to continue to use the old Station 19 and find out how to create a partnership with Damascus Civic Club moving forward. BC Deters worked with legal counsel to work on an agreement that complemented the deed. The District prepared a draft agreement to maintain the facility, using a portion of the building to create a community meeting space and use a portion for the Volunteer program.

Chief Charlton shared that since then, he and BC Deters met with the President of the Club and received their draft comments to the draft agreement. He added that he and BC Deters felt they were at a good point to have the IA Committee meet with their Board to see what they liked and didn't like. Chief Charlton shared that if the District and the Damascus Civic Club were on the same page, they would like to continue to move forward; making renovations and repurposing the old Station 19, as the District was getting ready to move into the new Station 19.

BC Deters shared that the building was not originally built to house a crew for 24 hours a day, but was remodeled to be able to do this. He noted how they started to recognize there may be a use for that building, now that it is livable. He explained that the use agreement does not replace the deed. BC Deters shared that the agreement had been through the District's legal counsel and had been told it had been through the Civic Club's legal counsel as well.

BC Deters stated that a couple of concerns they saw were that the Damascus Civic Club wanted to make income from the use of the building and they didn't want to provide any type of insurance.

Director Wall shared that she felt that with their proposed amended agreement, once the District had the new building, the District's rights would terminate and it would revert back to the Damascus Civic Club. She added that it sounded like the District would update the building, then it reverts back to them after three years. She shared that she didn't read the rights that way. She felt that business should continue as it had been.

Chief Charlton shared the Fire District was trying to be good partners, but it wasn't willing to agree to the proposed changes from the Damascus Civic Club.

Chief Charlton noted it was the District's idea to do some building modifications with ADA requirements, add the community meeting room, and maintain control of the building.

President Syring stated he would support rescinding the agreement. He felt it started in good faith, but didn't end that way.

Chief Charlton shared the proposed improvements would include adding a door between the bay and community meeting space with a ramp for entry.

President Syring shared he would like to see this resolved before the ribbon cutting on April 29, 2019.

Chief Charlton noted the meeting on April 17 would be between the District's IA Committee and their Board. After the meeting, he would ask for approval of the agreement; either executing the agreement or continue as the District has been, unless the Board gives any specific direction to the IA Committee.

Director Trotter suggested having the Board approve what changes had been made at the Board meeting tonight; using the agreement that hadn't been changed.

Director Cross shared he was leaning towards leaving the agreement as has been for 45 years.

Discussion followed.

BC Deters stated he would agree to operate under the original deed, make improvements, and have a community meeting room. The Damascus Civic Club could schedule the use of room with the District like any other group does.

Chief Charlton suggested, that if the Board desired, they would create a business item labeled B-2, for the Board to review and discuss during the regular board meeting. They would break it down to three options:

1. Do nothing and stay with the current conditions.
2. Enter into use agreement.
3. Take into consideration the proposed edits from the Damascus Civic Club.

Chief Charlton stated that at the meeting with their Board in January 2018, the Club had a number of ideas on how to use the space. At that time, the District offered to provide them with a formal agreement. The Club had asked the Fire District why it needed the old Station 19 if it was building a new station.

Chief Charlton shared the District's needs had changed. The District had a need to support the community with a community meeting room because the new Station didn't have one. Also, the District had a need to support and enhance the Volunteer program.

The Board agreed to discuss this further during the regular Board meeting.

5. Public Comment

None.

6. Miscellaneous

None.

President Syring adjourned the Work Session at 5:35 pm.

Karen Strejc
Executive Assistant

President Jim Syring

Secretary Jay Cross

Clackamas Fire District #1



**REGULAR BOARD OF DIRECTORS MEETING
April 15, 2019**

(This meeting was recorded.)

I. CALL TO ORDER PER ORS 192.610 TO 192.690

ORS 192.650 – The meeting is being recorded.

President Syring called the meeting to order at 6:00 pm.

Present: Board of Directors Jay Cross, Thomas Joseph, Jim Syring, Don Trotter, and Marilyn Wall; Chief Fred Charlton; Deputy Chief Doug Whiteley; Deputy Chief Ryan Hari; Division Chief Bill Conway; Division Chief Mike Corless; Division Chief Josh Gehrke; Public Information Officer Brandon Paxton; Battalion Chief Burke Slater; Battalion Chief Nick Browne; Captain DFM Shawn Olson; Finance Director Christina Day; Accounting Specialist Halee Holst; Volunteer Services Battalion Chief Steve Deters; Volunteer President Ryan Kragero; Volunteer Jerry Kearney; Health and Wellness Manager Heather Goodrich; Genoa Ingram from Court Street Consulting; Mark Aasland with Pace Engineers; Citizens Anthony Foster, Thelma Haggemiller and Chris Hawes; and Executive Assistant Karen Strejc.

II. CHANGES TO AGENDA

Chief Charlton noted that they would like to add, OB-5 under “Other Business.” He added that this would be a discussion regarding the agreement with the Damascus Civic Club and as an extension of their discussion at the Work Session.

III. APPROVAL OF BOARD WORK SESSION MINUTES ON MARCH 11, 2019 AND THE REGULAR BOARD MEETING MINUTES ON MARCH 18, 2019.

Director Wall shared that for the Regular Board minutes for March 18, 2019, Item V, on page one, it was noted that Dr. Warden wasn't at that meeting. He wasn't there at that moment, but came later in the evening as reflected later in the minutes. She requested to have these amended, so it would be clear that Dr. Warden was present later in the evening.

Director Wall requested separate approval on the minutes. She shared that she would abstain from voting on the Work Session minutes since she didn't attend the Work Session.

Director Cross moved and Director Trotter seconded the motion to approve the minutes of the Work Session on March 11, 2019 and for the regular Board meeting on March 18, 2019 with the amendment suggested by Director Wall. Directors Cross, Joseph, Syring and Trotter approved the Work Session minutes and the regular board meeting minutes. Director Wall abstained from voting on the Work Session minutes, but approved the regular Board meeting minutes.

IV. PRESENTATION - WELLNESS UPDATE - Health and Wellness Manager Heather Goodrich

Health and Wellness Manager Goodrich shared a PowerPoint presentation of her annual update.

2018 Program Accomplishments:

- Comprehensive Wellness Program was 20 years old. It started in July 1998 with a contract with OHSU.
- Went back to basics and were taking care of CFD's employees and no longer had a contract regarding wellness with Canby Fire.
- Athletic Trainer hours were increased to 20 hours a week. Athletic Trainer Jennifer Adams, is the full time Athletic Trainer for Jesuit High School. Recently hired Matt Alvarez; who works with Canby High School.
- Health and Wellness Manager Goodrich visited crews and staff to provide health insurance education to explain benefits. Carrie Szabo was our Health Benefits Coordinator.
- Cholesterol tests have changed from a finger poke to labs because it was more cost effective due to lab change for costs. This does change how pre-physicals were done. Now, the Medical Assistant was going to each station for those tests.
- District received 100% compliance with the Chief Officer Fitness Testing. As of last year, it became mandatory for all Chief Officers.
- The Wellness Program helped 18 fire agencies with 44 requests for helping to develop their own programs.

Health and Wellness Manager Goodrich noted that her focus for the remainder of her presentation would be on injury prevention and rehabilitation. She shared that between July 1, 2018 and March 31, 2019, the Athletic Trainers saw 101 people, equating to 143 total injuries and 662 visits. This saved \$38,686.48 in treatment costs. She also reviewed SAIF data.

Health and Wellness Manager Goodrich explained about the Functional Movement Screening. She shared that this screening took the injured individual through a series of seven tests or exercises. This screening looked for movement deficiencies and asymmetries. She noted it helped find precursors for injuries sooner, so these could try to be prevented. The data was put into their computer program and the program would generate a workout, specifically for that person.

Health and Wellness Manager Goodrich explained about the Tactical Athlete, which was an Injury Recovery Program. This program helped expedite care for the Firefighters. The process of treatment, seeing a doctor, and surgery was made quicker.

Health and Wellness Manager Goodrich shared this would be available for staff, Firefighters, as well as all spouses and immediate family members. A 1-800 number could be called that was available 365 days a year, 24 hours a day. They would be triaged by an Athletic Trainer who had worked with professional sports teams. If it was something that needed to be checked immediately, they would be referred to Urgent Care or ER. If not, they had trained providers to understand the needs of Firefighters.

On Saturday, April 13th, there was a Firefighter for a Day training for providers at the Training Center. They were taken through various scenarios, while wearing turnouts so they could understand what Firefighters do, so the providers could better help the Firefighters.

Health and Wellness Manager Goodrich Heather shared what was ahead for the Health and Wellness program.

What's Ahead

- Continued focus on injury prevention and rehabilitation. She noted there were new Fitness Testing protocols.
- Peer Supporters
 - Train new peers.
 - They are nominated by their peers.
 - Offering a Couples Communication class in May for Emergency Responders.
- Medical
 - Budgeted next year for an electronic medical records software program.
 - Exploring other options for physicals; looking to see if there are any cost savings.

Director Trotter noted that having 18 fire agencies asking us for our information to begin their program shows how good our program is.

V. PUBLIC COMMENT

Anthony Foster
Lives in Beavercreek

Anthony share he was a Lieutenant with Gresham Fire. He shared that in September he was notified that someone applied for conditional use of land for a Solar Farm in his residential area in Beavercreek. He noted this would be the first one in the County in a residential area.

Anthony shared that he had researched solar farming and this would harm firefighters. They turned in five different studies along with their testimony to the County and the Land Use Board of Appeals (LUBA). After working through appeals, last week, they heard that LUBA agreed with them and have remanded this back to the County, as LUBA agreed that it was a Firefighter safety issue. Now, the hearing's officer and the Developer had to show substantial evidence that it was not a safety issue. He noted that one of the biggest rebuttals from the Developer that LUBA shut down, was that Clackamas Fire District didn't respond back to the application notice. LUBA has agreed that this would be a safety hazard for firefighters; with an increase of electrical shock. He explained that if there were broken panels, the power couldn't be turned off.

Chief Charlton shared that this was the first time he was hearing about this, but staff would look into it.

Director Wall asked how many panels he was talking about. Anthony said that he wasn't sure how many, but it would be too many to cover.

Staff would look into this situation.

Thelma Haggenmiller
Lives in Oak Grove

Thelma Haggenmiller shared that she was involved in the planning for the Park Avenue Station in Milwaukie. She said keeping the District's Mission in mind, she had two questions to ask. The first question was in regards to how many stories tall can a building be to safely protect the inhabitants. Chief Charlton shared there were several buildings in the District that would be considered high rises, including Willamette View Manor and Hillside Manor that were seven and nine stories.

Chief Charlton asked what height of building is being proposed. Thelma said she didn't know yet, but was trying to get answers when the question was raised. She said that a mixed-use building was being considered with businesses on the first floor, and living quarters above. DFM Captain Olson shared that if it was a multi-family up to four stories or higher, it would be provided with sprinkler systems and full fire alarm systems on all floors.

Thelma's second question was how many stories would require sprinklers. DFM Captain Olson shared that once it was a multi-family building, sprinklers were required on every floor.

VI. BUSINESS- Action required

B-1 Request Board Approval of Proclamation 19-01 for EMS Week May 19-25, 2019 with the theme, "EMS Strong: Beyond the Call"

Division Chief Conway shared that EMS Week was coming up. He noted they would be asking for the Board's approval of a Proclamation. He stated that before they do that, they wanted to give a quick synopsis on what was planned.

BC Santos shared that this would be the 45th Annual EMS Week, taking place May 19-25, 2019. For this year's theme, they wanted to represent a diverse range in nature of EMS. They decided to dedicate each day to a specific theme:

- Monday-EMS Education Day
- Tuesday- Safety Tuesday
- Wednesday-EMS for Children Day
- Thursday- Stop the Bleed Day
- Friday- EMS Recognition Day

BC Santos said their intentions were to develop a video saying thank you to our First Responders. It would highlight the dedication, commitment and hard work they do each year. They would be prepared to show this to citizens and employees.

BC Santos added that they planned to talk with each crew, getting engaged at the EMS level specifically, sharing where we had been this year and where we were going in the future, as well as getting some feedback from them.

Director Wall moved and Director Joseph seconded the motion to approve Proclamation 19-01 for EMS Week May 19-25, 2019 with the theme, “EMS Strong: Beyond the Call.”

VII. OTHER BUSINESS – No action required

OB-1 Legislative Update

Lobbyist Ingram shared that the deadline for holding work sessions in the Chamber of origin had passed. In late May, the Senate could hold a meeting to discuss a bill.

Lobbyist Ingram reviewed the following bills:

HB 2499 – Increases the 9-1-1 tax and extends the tax until 2030.

HB 3099 – Amended to allow a city to only withdraw from County Service Districts.

HB 2471 - Urban Renewal Legislation. This provided a more collaborative approach. She noted it narrowed down the types of projects for which urban renewal funds could be used.

HB 2535 – Resiliency plan that requires a taskforce to work out an emergency preparedness plan so citizens can be prepared and not be off guard.

PERS Bill – The Governor has developed with a formula to create temporary taxes on businesses. There were different formulas that were only designed for Tier 1 individuals. Different proposals of taxes were developed to see through the final Tier 2 employees who would be collecting on their pension.

OB-2 Bond Update

DC Corless showed a short video regarding Station 19. He noted this was the final report for Station 19.

He shared that the punch list was prepared today at Station 19. Furniture would be arriving on Wednesday. Damascus Lane would be paved on Wednesday, weather permitting.

DC Corless shared they were scheduling to start moving the crews in on April 24 and 25, with the first night living in the Station, April 25. This was based on when the temporary occupancy was received.

He thanked the citizens of Clackamas County and the Board for their support in the bond projects.

OB-3 Board Committee/Liaison Reports

Capital Projects

Director Trotter reported they met on April 1. He shared that the main point of discussion was the Admin Building. Various options presented included:

- Build as designed, which was expensive.
- Reduce square footage again.

- Add on to the existing Admin Building.
- Build on the property next to the current Admin Building.

Director Trotter shared that all of these options were still on the table for consideration as no decision had been made yet. He shared it was a challenging project. He noted it was something that was needed, but it had to be figured out how to afford it.

Executive Committee

President Syring reported that he and Director Wall had had ongoing meetings with the Chief and working on projects.

Foundation Liaison

Director Trotter reported that on Wednesday, April 10, 2019, the Clackamas Review had an article about the Foundation Dinner Auction. He shared that the event was very successful. He noted that the expenses were a little higher than anticipated, but they came close to the final budget.

Director Trotter noted that the Auction Committee was already planning for next year. A tentative date for the event was March 14, 2020 and it would be at the same location, Gray Gables.

Interagency Committee

President Syring reported that he and Director Joseph had one meeting on April 4 with Estacada Fire District #69. He shared this was an update of the progress of the Feasibility Study. He noted they also talked with the Feasibility Study consultants, Emergency Services Consulting International (ESCI).

OB- 4 Board Informational Updates/Comments

Joint Board Work Session with Estacada Fire District #69

Chief Charlton shared that on April 5, a consultant from ESCI toured some of the fire stations in preparation for the May 7, 8 and 9 site visits.

Chief Charlton noted that they were going to provide ESCI with a list of activities going on in the District during the site visit days. He added that this would help with scheduling people's time, since it was a busy week.

Volunteer Services Chief Deters was coordinating the Feasibility Study and was preparing for the site visits.

Director Trotter shared that it was interesting to have John Stouffer there to visit with the Boards.

OB-5 Use of Current Station 19 and Agreement with Damascus Civic Club

Chief Charlton recapped the discussion from the Work Session. He and BC Deters met with representatives from the Damascus Civic Club to discuss that the Fire District still needed to maintain the facility in order to have fire operations located in the community. The Fire District

remodel the building to include a community room. BC Deters drafted a use agreement that the Damascus Club made proposed edits in.

Chief Charlton shared that they would have a meeting with the Damascus Civic Club on Wednesday to discuss the agreement.

Chief Charlton noted that they were hoping to have a discussion and get some direction from the Board around the three options available:

1. Do nothing. Maintain fire services at the Station.
2. Propose drafted agreement with the Fire District.
3. Amend agreement with their proposed changes.

President Syring noted that on Wednesday, the Interagency Committee would be meeting with entire Civic Club Board for first time.

Director Trotter shared that it was important for the Interagency Committee to have the Board's thoughts for the agreement. He noted that he thought it was important to have a Community room available at Station 19. His suggestion would be that the Fire District maintain and operate the meeting room. The Damascus Civic Club could use it, scheduling through the Fire District, as other groups do.

Director Joseph stated that the Interagency Committee could share that the new station didn't include a community room. The Fire District still needed the current Station 19 and use of it for the community room. He noted that we should share the needs that we have for the use of the building.

Director Cross stated he felt that doing nothing was a good option.

Chief Charlton shared that the Fire District wanted to be a good partner in the community. He added that the Fire District needed to spend funds to update the facility for use in the community. Chief Charlton shared that the Fire Station was needed to help support Volunteers.

Director Trotter mentioned that at the Work Session, it was shared that it would be remodeled with an active community space. It's believed that the citizens deserve what the other communities have.

Director Wall shared that the Fire District values the Damascus community. The Fire District owns the building and has obligations to keep it up and provide a community space. The Fire District needed to clarify with the Damascus Civic Club that the Fire District would serve the community as best as it could.

President Syring shared that the warranty deed clearly stated that as long as the property was used for a fire station, the Fire District could use it for a long time.

The Board had a consensus to go into the meeting supporting the agreement as status quo, making updates for a community room. It was noted that the Interagency Committee would see what the Damascus Civic Club had to say and would come back to the next Board meeting for a decision.

VIII. INFORMATIONAL ONLY

A. Divisional Reports

R-1a Chief's Report

Chief Charlton shared that they had noted in a few communications that there would be at least two budget committee meetings coming up on May 9 and May 23.

Chief Charlton noted that last week and through this morning, a number of internal applicants had been interviewed for Lieutenant, Captain and Apparatus Operator positions. He added that there would be five new Lieutenants, four new Captains, and nine new apparatus operators promoted. There would be a swearing-in ceremony in June.

R-1a.1 – Public Information Office

As submitted.

R -1b Business Services Division

DC Whiteley shared that interviews for the Fire Marshal position were this week. DC Whiteley thanked BC Slater for his work in the Fire Marshal's Office for the last seven months.

DC Whiteley noted that he and Chief Charlton visited former Civil Service Commissioner Al Mackey and presented him his plaque for his years of service as a Commissioner.

R -1b.1 Business Services

As submitted.

R – 1b.2 Fire Prevention

BC Slater shared they were putting the land use question discussed earlier in the meeting on their radar and would be researching questions regarding solar panels.

R -1c Emergency Services Division

As submitted.

BC John Hopkin's report shared that the Recruit Academy Graduation was on April 26.

R -1c.1 Emergency Medical Services/Training

As submitted.

R -1c.2 Financial Services

Finance Director Christina Day, shared we were now 75 % through this fiscal year. She felt that property taxes would come in close or slightly over budget. She noted that they were working on meeting ending fund balance this year.

Director Cross brought up the financial awards.

Chief Charlton shared that, for the second year, the Fire District received the Distinguished Budget Presentation Award from the Government Finance Officers Association. He gave kudos to the Finance Staff for receiving the award for the second year in a row.

President Syring noted that in the report, it stated that the second Budget Committee meeting would be May 30, if needed. Both Chief Charlton and Finance Director Day confirmed that the second Budget Committee meeting was on May 23rd. President Syring noted how he thought it was a good decision to automatically schedule two budget meetings.

R-1c.3 Operations

As submitted.

DC Chief Corless shared that last month, he did the final inspection on the Type 3 Engine. It was now in Oregon, and would be here in Clackamas in the next week or two.

DC Corless shared that the C800 group went out for a bond for a radio system. DC Hari, as the chairman of the C800 Committee, assigned him to work with Chief Davis from Canby, looking at what to do with the premium of the bond money. They were working on some questions to ask the user group.

Director Cross wanted to recognize a couple of the significant incidents in the BC reports. He noted how BC Nick Browne shared that Truck 302 helped a family, giving a citizen a ride on a Tiller. He felt it was great that they stepped up and helped someone in the community. He also noted that in BC Brian Rooney's report, he mentioned a Taskforce was sent to Estacada. Director Cross liked how he acknowledged that the Brush unit 318, staffed with Volunteers, also helped with this fire.

President Syring brought up a discussion about mutual aid. DC Corless will provide updated data regarding mutual aid to Canby at next Board meeting.

R-1c.4 Training Division

Deputy Chief Hari covered this previously.

R -1c.5 Volunteer Services

BC Deters shared the drills conducted during the month. Also, the Volunteers had an information night on March 13, March 19 was the 18-01 Graduation and on March 23, the 19-01 class took their written test. The next step for the Volunteer applicants would be the Physical agility practice.

BC Deters noted that the Explorers did SCBAs and hydrants for the month. He shared they also helped with the Foundation Auction Dinner at the front door.

BC Deters shared Station coverage from the month.

BC Deters shared that Station 13 was now covered every Friday for 24 hours. Brush rigs would be staffed every Friday during the summer.

It was noted that Arianne MacDougall resigned from the Volunteer Program as she decided to focus on her nursing degree.

R-1c.6 Volunteer Association President's Report

President Ryan Kragero shared that a Career/Volunteer burn-to-learn was held in Eagle Creek. He noted it was a great experience.

President Kragero added that a couple weeks later, they had an all-Volunteer burn-to-learn, where they burned a house in Mulino. He shared they had several new Water Tender drivers at each drill who were able to work on the mobile water supply. Estacada Fire came out to help as well at both drills.

President Kragero discussed calls into Eagle Creek. He said as he had been preparing the schedule, he had many requests to go to Eagle Creek because they were getting great exposure. He also noted that the career companies at Station 14 had been very welcoming.

B. Correspondence

Noted.

C. Informational Items

Noted.

D. Next Meeting

The next meeting would be on Monday, May 20, 2019 at 6:00 pm.

The Budget Committee Meeting would meet on May 9, 2019.

The Ribbon Cutting/Open House at Station 19 was scheduled on April 29, 2019 at 3:00 pm.

IX. ADJOURNMENT

The regular board meeting was recessed at 7:32 PM.

Karen Strejc
Executive Assistant

President Jim Syring

Secretary Jay Cross

Clackamas Fire District #1



**CLACKAMAS FIRE DISTRICT #1
PROCLAMATION 19-02
To Designate the Week of June 16-22, 2019 as
Safety Stand Down 2019**

WHEREAS, employees and volunteers are our most valued resource; and

WHEREAS, our career and volunteer firefighters provide lifesaving care and emergency mitigation to those in need 24 hours a day, seven days a week; and

WHEREAS, we as an organization acknowledge that our fire service personnel risk their lives and the well-being of their families in the actions taken to preserve such life and property; and

WHEREAS, the Fire District has adopted a vision to “Model excellence in safety, health, and wellness,” and

WHEREAS, the National Volunteer Fire Council and the International Association of Fire Chiefs desire to increase awareness and action so that safety and health become a priority in all fire departments through a joint International Fire/EMS Safety and Health Week initiative, now entitled Safety Stand Down 2019; and

WHEREAS, in order to effectively protect life and property the Fire District must have healthy and resilient employees and volunteers.

Therefore, the Board of Directors of Clackamas Fire District #1, in recognition of this event do hereby proclaim the week of June 16-22, 2019, as

Safety Stand Down 2019

With the theme, “*Reduce Your Exposure: It’s Everyone’s Responsibility*,” we encourage staff and firefighters to observe this week with appropriate programs and activities.”

Adopted this date, May 20, 2019

President, Jim Syring

Secretary/Treasurer, Jay Cross

Clackamas Fire District #1

Memo

To: Board of Directors
From: Chief Charlton
CC:
Date: May 20, 2019
Re: Use of Centennial Park Community Fire Station 21

Action Requested

Staff requests the Board of Directors to formally approve the use of the new Fire Station 21 and approve the name of Centennial Park Community Fire Station 21.

Background

The Fire District recently opened a new Damascus Community Fire Station 19 located at 19750 SE Damascus Lane. The former Fire Station located at 20100 SE Hwy 212 will be maintained as a “fire station facility” per the Warranty Deed with the Damascus Civic Club and will be known as the Centennial Park Community Fire Station 21. This transition will allow the Fire District to deploy firefighting resources from that location and support our Volunteer program. The new Fire Station 21 will also have a number of facility improvements completed to transition the current kitchen / dayroom into a community meeting room, secured access on the interior of the building, ADA access, signage and furnishings. It is anticipated that these improvements will be completed within 90 days.

Recommendation

Staff is requesting the Board of Directors formally approve the use of the new Fire Station 21 and approve the name of Centennial Park Community Fire Station 21.

0

1d

WARRANTY DEED

KNOW ALL MEN BY THESE PRESENTS, That The Damascus Civic Club, Inc., a corporation duly organized and existing under the laws of the State of Oregon, hereinafter called grantor, for the consideration hereinafter stated, does hereby grant, bargain, sell and convey unto Boring Rural Fire Protection District No. 59, Clackamas County, hereinafter called grantee, its successors and assigns, for so long as the property hereinafter described is used as a site for a fire station facility, that certain real property, with the tenements, hereditaments and appurtenances thereunto belonging or appertaining, situated in the County of Clackamas, and State of Oregon, described as follows, to-wit:

Beginning at the Northeast corner of Section 8 T2S R3E W.M., Clackamas County, Oregon, thence S 88° 53' W 148.00 feet to a point; thence South 30.00 feet to the true point of beginning of the tract herein described.

Thence continuing South 225.00 feet to an iron rod; thence S 88° 53' W 85.00 feet to an iron rod; thence North 225.00 feet to an iron rod; thence N 88° 53' 00" E 85.00 feet to the true point of beginning of the tract herein described.

If the property described above is no longer used as the site of a fire station facility, the interest of the grantee, its successors and assigns, shall automatically terminate and the property shall revert to the grantor, its successors and assigns.

And said grantor hereby covenants to and with said grantee and grantee's successors and assigns, that grantor is lawfully seized in fee simple of the above granted premises, free from all encumbrances except real property taxes for the tax year 1975-76 which are to be borne by grantee and that grantor will warrant and forever defend the above granted premises and every part and parcel thereof against the lawful claims and demands of all persons whomsoever, except those claiming under the above described encumbrances.

The true and actual consideration paid for this transfer, stated in terms of dollars, is \$0.00. However, the actual consideration consists of or includes other property or value given or promised which is the whole consideration.

EASEMENT

DAMASCUS CIVIC CLUB, an Oregon corporation, hereinafter called Grantor, conveys to DAMASCUS DEVELOPMENT COMPANY, an Oregon corporation, hereinafter called Grantee, ^① an easement for ~~drain field~~ ^② purposes over the south one hundred eighty (180) feet and an easement for lateral support purposes consisting of a land fill embankment on a strip of land three hundred (300) feet long and fourteen (14) feet wide adjoining the east side of Grantee's property commencing at a point on the west ~~south~~ line of Grantor's property one hundred ninety (190) feet south of the northwest corner of Grantor's property, said drain field easement to continue until such time as sewers are installed in the area, and the land fill embankment easement to continue until such time as Grantor shall remove same at Grantor's expense and without causing any loss of lateral support or expense to Grantee,

on that certain real property in Clackamas County, Oregon, described as follows:

A part of Section 8, Township 2 South, Range 3 East, of the W. M., in the County of Clackamas and State of Oregon, more particularly described as follows:

Commencing at the corner of Sections 4, 5, 8 and 9, Township 2 South, Range 3 East of the Willamette Meridian, thence running west on the section line, a distance of 9 rods to the true place of beginning of the parcel to be described; thence running West on the section line, a distance of 13.32 rods to the northwest corner of that certain tract of land described in deed to John H. Coelyn recorded September 25, 1952, in Book 461, page 144, Deed Records; thence South along the west line of said Coelyn tract, a distance of 9.83 chains to a road running east and west; thence East following said road to the southwest corner of that certain tract of land conveyed to June Kirstenson by deed recorded March 17, 1891, in Book 41, page 74, Deed Records; thence North along the west line of said Kristenson tract and its northerly extension to the place of beginning, ^{d as} EXCEPTING and RESERVING to the grantors, their heirs and assigns, in perpetuity, from said premises the right to remove one-half of the water in a well and to lay and maintain a pipe from said well, which is located near the easterly boundary line of said premises, to the land of the grantors adjoining on the east and the right of access to and from said well in order to maintain the pipe and share in the maintenance of the well in order that the water can be brought to the adjoining tract referred to.

line of property conveyed to MLL J. JOHNSON and wife by Deed Book 692, page 93, Clackamas County Record; thence South along said east line 518.79 feet to the Southeast corner of said Johnson tract; thence West, along the south line of said Johnson tract 220.20 feet to the Northwest corner of said

BORING FIRE PROTECTION DISTRICT No. 59

P. O. BOX 85 - BORING, OREGON 97009

December 15, 1975

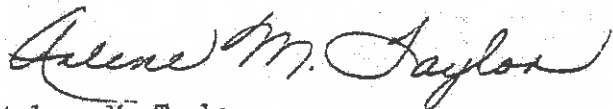
Business Phones
633-4633
633-3184
633-3337

Emergency Phones
633-4121
633-3153
633-3535

The following is certified to be a direct quotation from the Boring Rural Fire Protection District #59 board which met on December 9, 1975.

"The property tax question at the Damascus Substation was reviewed. The attorney has not received the requested information from the state or the county and he feels we should continue to sit tight and wait for his recommendation. He did recommend we receive clear deed to the property as soon as possible. Chief Shields reported that the Civic Club has met and approved the transfer of the deed for the property to the fire district free and clear with the stipulation that if we discontinue using that site as a fire station, the property will revert back to the Civic Club if it still exists. The board felt that they should take advantage of the offer as soon as possible. Motion by Wescott, seconded by Ritter to accept the offer of the Damascus Civic Club for clear deed to the property now being leased by the district as a fire station site with the clause included that if the district discontinues to use the site as a fire station, the property will revert back to the Civic Club if they exist. Motion carried unanimously."

I so certify that the foregoing is a direct excerpt from the board meeting minutes.



Arlene M. Taylor

November 20, 1975

Damascus Civic Club members met at the home of Mabel Wescott with ten members present, including Mrs. Bill Jones, Walt Schubert, Art Rykken, Elwood Ashmore, Emil Johnson, Joyce Curtin, Mr. & Mrs. George Triesch, Mabel Wescott, and Frances Doney.

Minutes of the last meeting were read and approved.

Treasurers report showed a balance of \$1224.00 on hand. All bills and current taxes have been paid.

No old business was carried over .

Under new business Chairman Art Rykken asked if there were any objections to the request by Carl Howard, Boy Scout leader, that they use the Civic Club grounds again in August, 1976, for their annual carnival. Motion made and seconded that this be allowed. Motion carried.

A letter was read from the Boring Fire Protection District #59 requesting full ownership of the land that the fire house is built on in Damascus. This land was originally leased to the department, but in order to clarify the tax liability on same, they feel a deed is necessary. There was a discussion on this by the members present, and it was agreed that a deed will be given to the fire department with the stipulation that the land will revert back to the Damascus Civic Club if at any time it ceases to be used as a site for the fire station. Motion by George Triesch, seconded by Joyce Curtin that this be allowed. Motion carried.

The next business discussed was how to improve and beautify the park. All agreed we should start our work there, even if we do part of it now. Suggestions were: tennis courts, public toilets, picnic benches, landscaping, and at cetera. It was also agreed that we try and get a study made, plans drawn up for the landscaping, and see what has to be done through the Planning Commission, and ask the road department about the possibility of a road into the back of the Civic Club lot. Joyce Curtin offered to go to Oregon City with officers on this. Motion made that after the above items have been researched, we call another directors meeting for a report. Motion carried.

Meeting was adjourned.

Frances E. Doney
Secretary

Frances E. Doney

Fire Chief's Office

Fire Chief's Office

To: Chief Fred Charlton and the Board of Directors

From: Public Information Officer Brandon Paxton

Re: Public Information Office Monthly Report – April 2019

District or Community Events:

- Damascus Community Fire Station 19 Ribbon Cutting and Grand Opening, April 29th.

Earned Media (TV, Radio and Print):

Total Story Count:	72
Total Audience:	1,499,154
*Total Calculated Ad Value:	\$20,631
*Total Calculated Publicity Value:	\$61,892

*Calculated Ad Value uses the 30-second ad value multiplied by the detected length of the story or the printed ad value, and determines what the Fire District would have paid for the ads or broadcasts.

*Calculated Publicity Value is when a news story appears during TV and radio broadcasts, or print media that is promoted as being much higher than the value of placing an ad or broadcast. The industry standard is to say that the story is actually three times more valuable.

Social Media by the Numbers:

- Twitter: 10,300 Followers (10,200 in March)
- Instagram: 2,679 Followers (2,547 in March)
- Facebook: 6,443 Followers (6,335 in March)

Public Messaging and Campaigns:

- Window fall prevention and window safety tips
- Damascus Community Fire Station 19 Ribbon Cutting event promotion
- Thanking dispatchers for National Telecommunicators Week
- Announcement in receiving the Distinguished Budget Presentation Award from the Government Finance Officers Association

Meetings Attended:

- Foundation Dinner/Auction Committee meeting, April 1st
- Burning Messaging meeting, April 3rd
- Budget Development meeting, April 9th
- Good Morning Damascus, April 11th
- Leadership Edge Conference with TVF&R, April 12th

- Good Morning Oregon City, April 17th
- Station 19 site visit and walk-through meeting, April 18th
- Academy 19-01 graduation planning and walk-through meeting, April 18th
- Pamplin Media meeting, April 22nd
- BC302 and Truck 302 attended the Milwaukie Public Safety Advisory Committee meeting, BC301 and E314 attended the Boring CPO meeting, and provided Fire District updates on the following:
 - Damascus Station 19 Ribbon Cutting and Grand Opening Ceremony will be held on April 29 from 3:00-7:00 p.m. The presentation and ribbon cutting will take place at 3:30 p.m. with station tours immediately after the ceremony.
 - Began a Feasibility Study with Estacada Fire to evaluate the current agreement between both Fire Districts in service delivery, and will provide recommendations for proposed options. The study is being conducted by Emergency Services Consulting International and will be doing site visits on May 7th- 9th.
 - 15 new recruit firefighters complete their eighth and final week of their academy the week of April 22nd and graduate in a ceremony on April 26th at our Training Center.

Respectfully submitted,

Public Information Officer Brandon Paxton

Business Services

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Deputy Chief Doug Whiteley

Re: Business Services Division Monthly Report – April 2019

- Facilitated the Civil Service meeting.
- Attended several budget meetings.
- Attended the Career Firefighter Academy graduation.
- Participated in the Chief Interview for Fire Marshal.
- Attended the Clackamas Fire / Estacada Fire Interagency Committee meeting.
- Attended the Clackamas / Estacada Joint Board Work Session.
- Attended the Oregon City Chamber Board meeting.
- Attended the April Board Work Session.
- Participated in the Community Risk Assessment overview.
- Attended the OFCA conference.
- Worked on Accreditation documents.
- Attended the OFCA Leadership Trust class.
- Attended the Fire Defense Board meeting.
- Participated in Stranded Worker Agreement tabletop exercise.
- Met with Clackamas County regarding urban renewal funds.
- Attended the Station 19 open house.
- Attended several Rotary Club meetings.
- Reviewed and updated District policies.
- Met with Local 1159 on various matters.

Respectfully submitted,

Deputy Chief Doug Whiteley

**Clackamas Emergency Services Foundation Board of Trustees' Meeting Minutes for March 19, 2019



CLACKAMAS EMERGENCY SERVICES FOUNDATION

11300 Southeast Fuller Road · Milwaukie, Oregon 97222 · tel: 503.742.2600 fax: 503.742.2800



Meeting Minutes March 19, 2019

EXECUTIVE COMMITTEE OFFICERS

Kyle Gorman
President
Jerry Kearney
Vice President
Sherie Rosenbaum
Secretary/Treasurer
Fred Charlton
Ex-Officio

BOARD MEMBERS

Fred Charlton
CFDI
Jason Crowe
Liaison - Estacada Fire District #69
Angela Fox
Clackamas Review/Oregon City News
Ron Gladney
Retired Hotelier
Andrew Gordian
IAFF Local 1159
Kyle Gorman
Retired CFDI
John Higgins
Higgins Signs
Jerry Kearney
Volunteer Association
Frank Magdlen
Retired
Sherri Magdlen
Director of Dev. for Search & Rescue
Ed Mura
Retired - Clackamas Co. Sheriff's Office
James Rhodes
Clackamas Co. Sheriff's Office
Sherie Rosenbaum
Stone Cliff Inn
Alex Roth
BPG Wealth Management
Don Trotter
Retired Architect
Scott Vallance
Liaison - PEN'AN, Inc./CFDI
Craig Van Valkenburg
Willamette View, Inc.

HONORARY TRUSTEES

John Blanton
Rob Carnahan
Mark Cauthorn
Gordon Day
Bob Gross
Ed Kirchhofer
Jim Osterman
Harvey Platt

President Gorman called the meeting to order at 12:05 pm.

Present: Trustees Fred Charlton, Ron Gladney, Kyle Gorman, Jerry Kearney, Frank Magdlen, Sherri Magdlen, and Don Trotter; Krystle Allen from Krystle Clear Events; The Children's Center's Executive Director Tom Soma; and Clackamas Fire District #1 staff Christina Day, Brandon Paxton and Karen Strejc.

There wasn't a quorum. Requests will be sent out through email for approval

INTRODUCTIONS

President Gorman thanked everyone for a spectacular Foundation Event (Auction) on Saturday night. He noted that it was one of the best charity events that he's attended. He thanked everyone for the donations and attendance at the event.

MINUTES

President Gorman did not ask for approval since there was no quorum.

CORRESPONDENCE

Noted.

INFORMATIONAL ITEMS

Noted.

Krystle gave an overview of the auction. She noted they are still working on finalizing the figures. The figures right now are:

- The live auction- \$18,300.
- Silent auction- TBD.
- Single ticket sales- \$1,140.
- Personal tables- \$4,500.
- Business tables -\$11,000.
- 2 sponsors- \$12,500.
- Paddle Raise- \$10,825.
- Golden ticket \$3,400; this will be more due to cash.
- General donation- \$3,240.

MISSION STATEMENT

"To provide humanitarian assistance to those who have been adversely affected by disaster, tragedy, injury or other misfortune, and to work towards preventing such misfortunes in our community."

50/50- \$1,400, plus cash \$1050.
Dessert Dash-\$5,313.

Krystle explained that we get a \$1 back per drink from the bar, totaling \$184.
10 Barrel beer sales- \$192.

The total was \$80,629. She mentioned that this did not take into consideration some of the things we have to pay for. She thought it would still be close to the \$80,000 mark.

Krystle showed pictures of the event.

Krystle noted that proceeds from the 50/50 were given back to the Foundation.

Krystle shared ticket sale information: 192 tickets were sold and 200 attended. There were several walk-ins. The maximum capacity at Grey Gables was 230.

Don shared that the approved budget was \$72,000, gross. He thanked people for their work on the event and for attending. He noted it was a great event. He also shared that another Committee meeting would be scheduled to discuss thank-you notes, etc.

Don shared that he heard that parking was difficult and that U-Haul across the street may be able to offer spaces for next year. Discussion followed.

Brandon Paxton shared that he had a good response from Jamba Juice. They loved the event and were glad to be a part of it.

Jerry thanked Don for his work on the event. He shared that Grey Gables did a great job.

Ron noted that Krystle took the Foundation to another level. He shared that the team did a great job.

Don shared the budgeted expenses for the event:

- The Foundation budgeted \$20,000 for expenses.
- The Auction Committee budgeted \$23,796 for expenses.
- He said that even if these figures go up, we should still meet the Foundation profit of \$52,000.

PRESENTATION- Request for Funds for Children's Center

Executive Director Tom Soma shared that he didn't like to have to ask Community groups each year for funding to help children who have been abused and neglected. He shared that nearly half of the budget was currently from fundraising. He noted it costs between \$5,000 and \$6,000 per child per assessment. He shared they just began a therapy program at the Center.

Tom shared an invitation for their Spring Event on April 4. They were going to have a speaker, Sonja Monzano, in the afternoon and evening session. If any of the Trustees would like to attend the afternoon event, please email Tom within the next few days.

Tom shared that the Foundation has owned some of the work that The Children Center does by donating funds over the year.

It was asked if they had done studies to show how successful the program has been. Tom said that they didn't have this data yet, but hope to have it in the future.

It was asked what the demand for help for abused children was for our County. Tom shared that they have asked researchers from Concordia to tackle this question. Currently, one in three to four girls and one in three to five boys were victims of abuse or neglect. They were having problems with the numbers because it was a combination of kids reporting it now and adults saying they were abused/neglected as children. Tom said they see about 460 kids. He encouraged people in the community to report if you see something.

President Gorman noted that we don't have a quorum to vote today. He stated that they will vote by email and let him know.

PRESENTATION-Colton Food Bank

Frank shared the request for refrigerators for the Colton Food Bank as Trustee Ed Mura, who originally presented the request, was unable to attend. Ed had spoken with Trustee Sherie Rosenbaum regarding the cost of two refrigeration units. This food bank services the Southeast Clackamas County areas, approximately 140 families. The two older refrigeration units had failed and needed replacing. Fred shared that they were a well-run organization.

Fred shared they were requesting funds for these refrigeration units. Discussion followed about the cost of the units. They will get the exact cost for the refrigeration units before the request is sent out to the Trustees.

Discussion and Approval of the Strategic Plan

President Gorman would like to table this discussion until there was a larger attendance to participate. He thanked Shelly Parini for being the facilitator and thanked the Trustees for attending.

He shared that the outcome of this process was within the last two pages of the plan. He asked the Trustees to read the last two pages as the plan was prepared with a methodical process. He noted that it was important for all Trustees to agree before moving forward.

OLD BUSINESS

Financial Report

Christina shared that the software used to prepare the financial reports was not working. She will prepare for four months at the next meeting.

Marketing Plan

Ron shared that the Marketing Committee met last Friday. They discussed an agreement with Patrick Heath for social media, and made changes to the agreement. He sent the changes to Patrick, and he's agreed. Tomorrow, he and President Gorman would be meeting with Patrick to

finalize the agreement. Ron shared that they hoped to have the agreement finalized so Patrick can get working on the social media platform.

President Gorman shared that the Board approved an annual contract. The Marketing Committee shortened the contract to six months. They wanted to ensure a level of comfort and effort on the part of Patrick. A flat amount was approved, but the Committee felt it might be a time and effort payment. The contract had a 30 day out clause for both parties. Ron suggested that Patrick do a weekly progress report, including solicitation for any new information. The postings would be reviewed by members of the Executive Committee or Ron prior to posting. They will review the progress at the end of six months.

NEW BUSINESS

Honorary Trustee

Fred shared that Scott Vallance had been a part of the Foundation from the beginning. He was assigned as a liaison around 2015. Fred asked Scott if he would be interested in becoming an Honorary Trustee, to recognize the work he had put into the Foundation. Also, Fred mentioned that the Liaison wasn't as an appropriate position for him as an Honorary Trustee would be. Fred thought it needed to be a vote of the Trustees to have a person become an Honorary Trustee. This was confirmed by Don. Don shared that the Honorary Trustee could participate in all meetings and events, but weren't voting members.

This would be sent out for an email vote.

Pioneer Pantry

Kyle shared that a request from the Pioneer Pantry was included in the meeting packet. They were requesting funding to help purchase a van.

Frank asked who would need it; who would own it, maintain it and insure it; how much were they requesting and had they exhausted all options.

Fred explained the relationship with the Pantry and the Oregon City School District. He mentioned that maybe the School District would give a surplus vehicle to the Pantry.

Ron suggested asking the Pantry for a specific amount of what they wanted and including this in the email for voting.

Don asked them to come make a presentation to the Trustees. He added that this way, the Foundation could ask questions as needed.

Frank shared that the North Clackamas School District had the Backpack Buddy program that was supported by churches. They run funding through the North Clackamas Education Foundation.

Sherri will provide them with the questions before having them come to present.

GOOD OF THE ORDER

Fred would be giving a check to Bloomin' Boutique on Thursday, March 21st at 10:00 am at the Station 1 / Admin Building.

President Gorman asked if anyone would like to attend the Children's Center events on April 4.

Ron announced that he accepted the position in Olympia at another hotel. He would start on Monday. He will be keeping his residency here. He wants to remain on the Board of Trustees.

Karen mentioned that lunch was open for the May and July meetings. If anyone was interested in providing lunch, please contact her.

NEXT MEETING

The next Foundation meeting is scheduled for Tuesday, May 28, 2019 at noon at the Mt. Scott Fire Station.

ADJOURNMENT

The meeting adjourned at 1:06 pm.

Karen Strejc
Executive Assistant

Business Services

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Division Chief Joshua Gehrke

Re: Business Services Division Monthly Report – April 2019

- Developed plan for future implementation of ITS projects.
- Attended meeting to identify alternative options for an Administration Building.
- Attended Civil Service meeting and certified the Fire Marshal, Captain and Battalion Chief list.
- Attended presentation of Washington County Sheriff's Office "Compass Check" annual evaluation process.
- Reviewed budgets for Logistics, Fleet, and Information Technology Services to identify further cost savings.
- Attended Operations Meeting.
- Attended Joint Board Meeting with Estacada.
- Attended LMC meeting.
- Completed review and edits of Fire Defense Board bylaws.
- Delivered April SOPS presentation on effective teams and conversations with candor coupled with expectations.
- Facilitated Shift Battalion Chief testing follow-up.
- Facilitated an Organizational Development Committee Meeting and presented versions of the supervisor's log and findings from our presentation from WCSO.
- Community Risk Reduction Module 2 completed.
- Completed criterion 3A; Strategic Planning GAP analysis for accreditation.
- Attended Community Risk Assessment meetings.
- Completed Paramedic recertification hours and process.
- Attended Trust Edge Leadership training and identified content for next SOPS.
- Reviewed policy for potential edits to employee records, corrective action, and the use

of the supervisor's log.

- Worked with Operations and Logistics on PPE replacement and tracking.
- Attended grand opening of the Damascus Community Fire Station 19.
- Bandon Rural Fire Protection District committed to purchasing the Heavy Rescue for our asking price of \$235,000.

Respectfully submitted,

Division Chief Joshua Gehrke

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Fleet Director Bill Bischoff

Re: Fleet Services Division Monthly Report - April 2019

During the month of April, the following were some of the major items that Fleet Maintenance personnel addressed:

Engines

- 2-119 E324- Head gasket and injector repairs.
- 2-115 E311- PM and write ups, drive tires.
- 3-142 E318- PM and write ups, steering gears and discharge valve repairs.

Trucks / Heavy Rescue

- 2-404 RH308- SCBA compressor problems-INOP, PM and write ups.
- 2-203 T321- Bring the All-Steer Truck back up to standard as the new T321. PM and write ups.

Brush Rigs / Water Tenders/Boats

- 2-307 IE314- PM and write ups, Cradle point install. Re-wire aux panel that was found done incorrectly from Pierce.
- 2-364 BR318- PM and write ups.
- 2-306 IE309- Write ups, Re-wire aux panel that was found done incorrectly from Pierce.

Staff Vehicles / Medic

- Several staff vehicles in for PM and minor repairs.
- 2-584 Logistics- Set up new Logistics delivery van and place into service.
- 3-400 FIU- PM and write ups, brakes.
- Facilities Pick-ups- Install Cradlepoint and laptop mount for connectivity outside of District facility.

Other Items

- Fleet began bringing in Lake Oswego for the normal scheduled PM on their apparatus. Also, continued the field maintenance into their area on various apparatus.
- We continue to help out Hoodland Fire with some of their problems. We don't have an IGA with them, but we were asked to help them out as much as we can without affecting response or creating issues with our own equipment or our IGAs.

- Fleet sold 2-206, a 2012 Pierce Dash CF PUC Quint to Chelan County Fire District for \$550,000. Prepared that rig for removal from service and finalized the sale. Performed some repairs that they wanted to be done and we invoiced them separately.
- Tentatively sold 2-362, a UASI funded 2006 Pierce Dash HDR that the District doesn't use very much. Was used as a Heavy Squad most of the time.

Respectfully submitted,

Fleet Director Bill Bischoff

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Information Technology Services Director Oscar Hicks

Re: Information Technology Services Division Monthly Report – April 2019

Initiated

- CAD replacement / alternative – FieldOps
- SQL server install initiated
- Telestaff test environment
- Replacement/RMA hardware for Cisco UCS.
- Build MDC for New Interface Engine
- Setup MDC for Reserve T321
- Work on Station move items for Station 2 > Station 4 Swap

In Progress/On-going

- LanSweeper / Helpdesk Update
- iPads and Intterra - Reporting and Analytics
- AD integration of the Helpdesk
- Office 365 research / planning
- Apple i-enrollment via Verizon
- Epik analog phone line updates
- Managed Services research and engagement
- ITS Optimization / Audit Survey (defining business requirements)
- Updating Remote Virtual Desktop Image to Windows 10
- Replacement/RMA hardware for Cisco UCS
- Documentation of technology processes

Completed

- Budget / Forecast planning
- Station 19 and 21 move w/ new network.
- Pre-plan data update process w/ CCOM

Respectfully submitted,

Information Technology Services Director Oscar Hicks

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Logistics Manager DeAnn Cordes

Re: Logistics Division Monthly Report – April 2019

The following summary of work includes those activities completed within Logistics.

- Logistics filled and delivered 261 orders entered into Munis. This is down 15.5% from April of last year.
- Filled and delivered 22 controlled medication orders; which is down 47.6% from April of last year. Logistics continues to perform deliveries on Tuesdays and Fridays or as needed.
- Attended the Munis user conference in Dallas Texas. It was three days filled with classes on various modules of Munis. It was a good conference. Had funds been available for the 2020 conference, one of the Logistics Technicians would have attended. Hopefully they will be able to attend in 2021.
- Staff sized firefighters for structural fire gloves during the fitness and fit testing at Station 10. NFPA made changes in the sizing of the structural gloves. They moved to a more universal sizing and away from small, medium, large, etc. We wanted to get folks sized, so they knew what size they needed the next time they ordered gloves. It worked well and we appreciate being a Station at the fitness and fit testing.
- Worked with Accounts Payable staff to help answer questions on invoices, make changes to contracts and update or create vendors.
- Sized and ordered ten sets of turnouts for volunteers that do not have the new black Morning Pride turnouts. All volunteers except volunteer recruit class 18-01 are in these turnouts. Recruit class 18-01 are in our former brand, Lion. All turnouts in service are still certified by third party testing and compliant with NFPA 1851.
- Met with BOLD Planning group as part of the fire district's COOP plan.
- Hosted the Regional Logistics Group quarterly meeting. It is a group that meets quarterly to discuss R&D projects, processes, vendors, products, etc. We also toured our new Logistics/Fleet building; which was a draw for some of the attendees. In attendance we had Tualatin Valley Fire & Rescue (TVFR), Mid-Columbia Fire & Rescue (The Dalles), Portland Fire, Puget Sound Fire Authority and Gresham Fire. Between TVFR, Portland and us, we take turns hosting the meeting.

Respectfully submitted,

Logistics Manager DeAnn Cordes

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Battalion Chief Burke Slater and Fire Marshal Shawn Olson

Re: Fire Prevention Division Monthly Report – April 2019

Engineering Fire Prevention staff reviewed 31 buildings and land use projects in the month of April 2019. In addition, 9 tenant remodel inspections were conducted, as well as 17 new construction inspections, and 26 re-inspections.

Enforcement A total of 244 inspections were carried out in the month of April 2019. These include fire and life safety inspections, special inspections completed by the Fire Prevention staff, and the lockbox and target hazard inspections completed by the fire companies.

Public Education Fire Prevention staff and companies conducted or participated in 22 community activities during April 2019. These include Hands-Only CPR Presentations, Fire Safety Presentations, Station Tours and a number of other public events.

- April has been a busy month for fire investigations; we have had 5 fire investigations in single family homes, and a propane explosion resulting in a fire fatality. Our investigators are constantly working together to ensure the most accurate fire cause determination. Thanks for all their hard work!
- Staff has completed the documents required from the FMO on accreditation and the community risk grant document requirements, Thanks to DFM Capt. Olson, DFM Capt. Shanklin, DFM Lt. Liljefelt and DFM Capt. Boumann.
- The Fire Marshal position has been filled, DFM Captain Shawn Olson has been promoted beginning his tenure as the Fire Marshal beginning April 29th. He brings with him nearly 20 years in the fire service and has held nearly all positions in our Fire Prevention Division. He has extensive knowledge on code enforcement, plans review, engineering and has built a solid relationship with staff in the FMO. As I return to operations in the East Battalion, I will continue to support Shawn in his new role and advocate for the staff of the FMO in their admirable efforts and diligence in occupancy inspections that help identify safety concerns for business, their engineering reviews that help our building industry create a safer occupancy for citizens and our Firefighters. Thank you to the Public Education team and support staff that tirelessly work to increase fire safety awareness and public education regarding CPR as their work absolutely saves lives.

- Staff have received and have begun reviewing numerous fireworks permits for retail sales and outdoor displays. Outdoor firework displays will be held at Waverly Country Club, City of Estacada near the Timber Park, City of Happy Valley and a private venue in Happy Valley.
- As warm weather and dry conditions approach, staff will monitor open burning and coordinate efforts with ODF along with our PIO's office to ensure timely messaging is sent if conditions favor the need to close backyard burning. Seasonal backyard burning closes June 15th.

Respectfully, and jointly submitted,

Battalion Chief Burke Slater and Fire Marshal Shawn Olson

Clackamas Fire Inspections

2019 Occupancy Inspections		
January - April		
Assigned To	Actions	Completed
Division, Fire Marshal Office	1 YEAR PREVENTION OFFICE	179
	2 YEAR PREVENTION OFFICE	81
	HAZ MAT INSPECTION	0
	Lock Box	9
	TARGET HAZARD WALK THRU	5
	APARTMENT PROGRAM 1 YEAR	160
	4 YEAR PREVENTION OFFICE	0
	MARIJUANA FACILITY INSPECTION	4
	4 YEAR LOW HAZARD INSPECTION	11
Division, Fire Marshal Office	Total	449
	Grand Total	449

2019 Special Inspections		
April		
Assigned To	Actions	Completed
Division, Fire Marshal Office	ENFORCEMENT ASSIST	2
	FIRST REINSPECT	26
	NEW CONSTRUCTION INSPECTION	17
	OPEN BURNING	6
	PLAN REVIEW	31
	SPECIAL INSPECTION	13
	TENANT IMPROVEMENT	9
Division, Fire Marshal Office	Total	104
	Grand Total	104

Estacada Fire Inspections

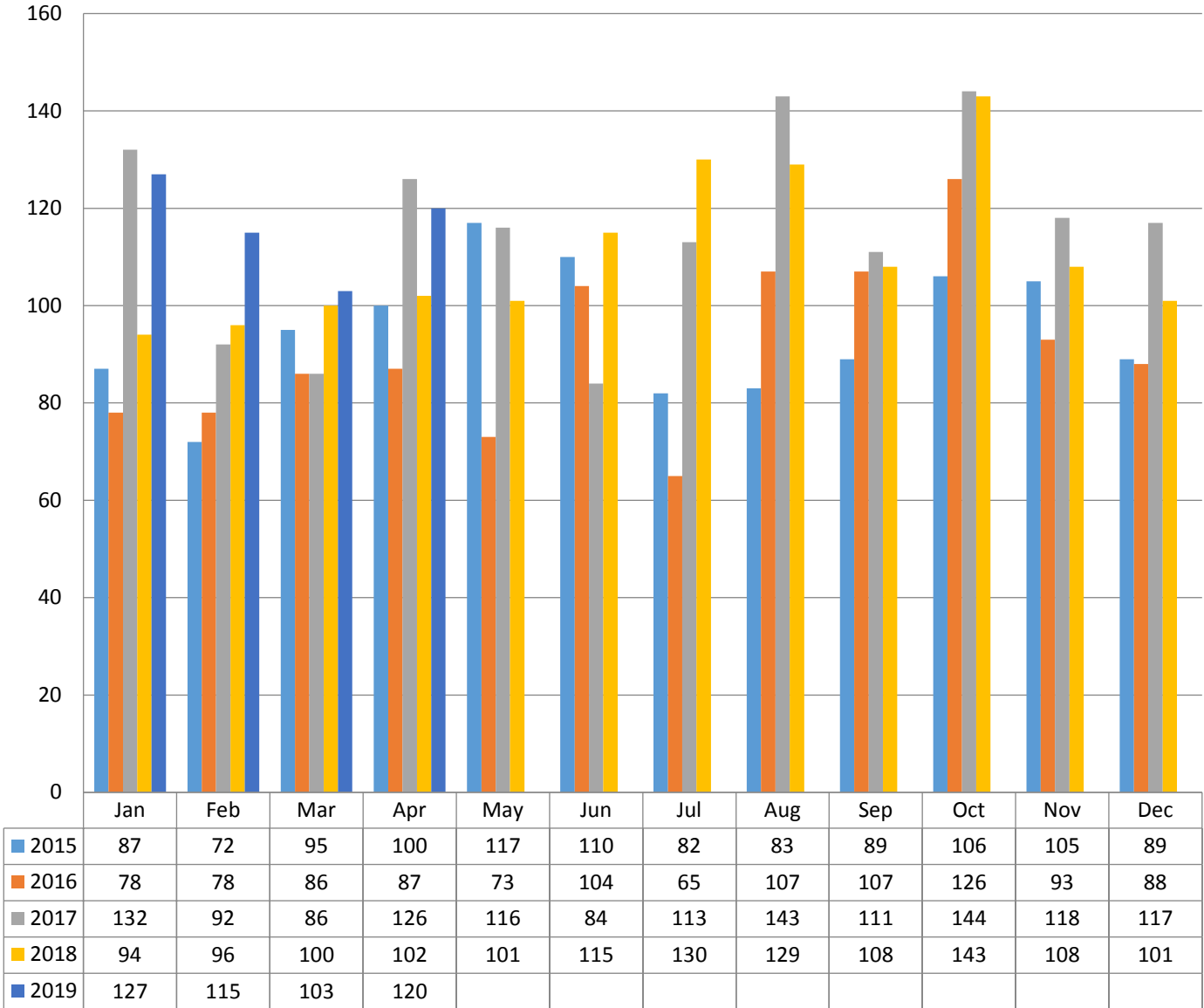
January - April					
Assigned To	Actions	Scheduled	# Done	% Done	
Division, Fire Marshal Office	1 YEAR PREVENTION OFFICE	90	14	15.56%	
	2 YEAR PREVENTION OFFICE	7	1	14.29%	
	APARTMENT PROGRAM 1 YEAR	13	0	0.00%	
	MARIJUANA FACILITY INSPECTION	3	0	0.00%	
	4 YEAR LOW HAZARD INSPECTION	20	2	100.00%	
Division, Fire Marshal Office	Total	133	16	12.03%	
Grand Total		133	16	12.03%	

2019 Estacada Inspections April			
Assigned To	Actions	# Done	
Division, Fire Marshal Office	MARIJUANA FACILITY INSPECTION	0	
	1 YEAR PREVENTION OFFICE	1	
	2 YEAR PREVENTION OFFICE	2	
	4 YEAR LOW HAZARD	2	
	APARTMENT PROGRAM 1 YEAR	0	
Division, Fire Marshal Office	Total	5	
Grand Total		5	

2019 Estacada Special Inspections April			
Assigned To	Actions	# Done	
Division, Fire Marshal Office	SPECIAL INSPECTION	8	
	PLAN REVIEW	2	
Division, Fire Marshal Office	Total	10	
Grand Total		10	

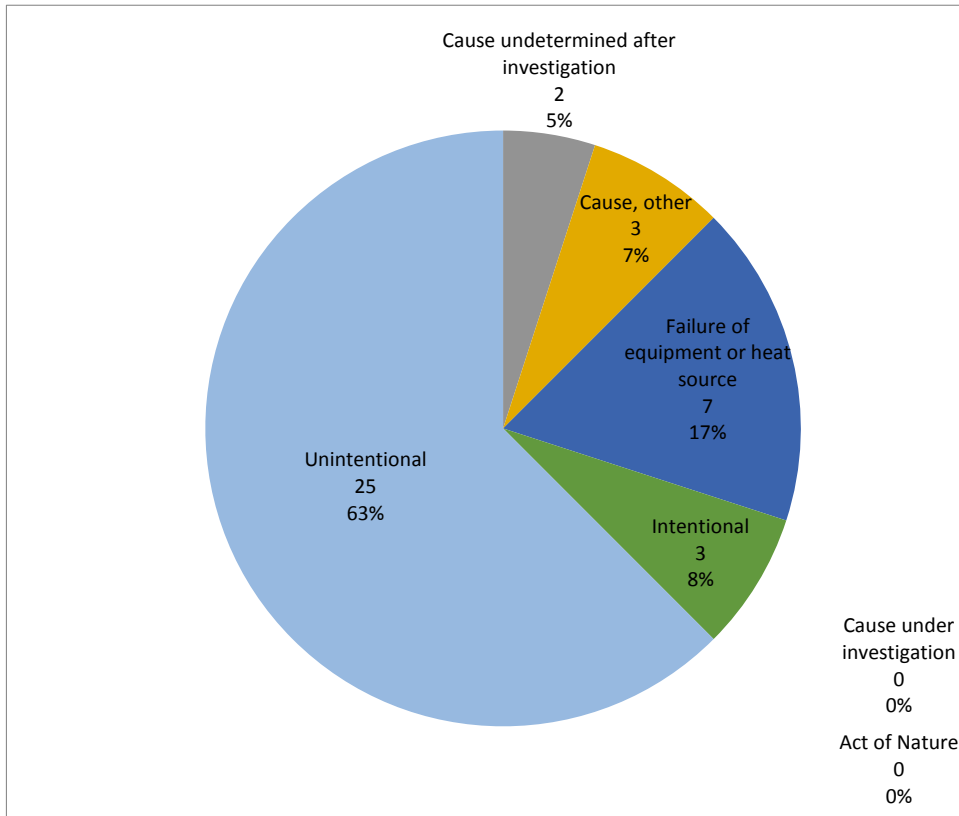
False Fire and Medical Alarm Responses

Information within this category will be used for the purpose of cost recovery pursuant to Ordinance 09-01



Monthly Average		
2015	95	Incidents
2016	91	Incidents
2017	115	Incidents
2018	111	Incidents

Clackamas Fire District #1 2019 Structure Fire Cause of Ignition



Year	Fire Cause of Ignition	Incidents	%
2015	Cause under investigation	0	0.00%
	Cause undetermined after investigation	11	12.79%
	Cause, other	1	1.16%
	Failure of equipment or heat source	15	17.44%
	Intentional	5	5.81%
	Unintentional	54	62.80%
2015 Total		86	100.00%
2016	Act of Nature	2	2.56%
	Cause under investigation	1	1.28%
	Cause undetermined after investigation	11	14.10%
	Cause, other	2	2.56%
	Failure of equipment or heat source	9	11.54%
	Intentional	4	5.13%
	Unintentional	49	62.80%
2016 Total		78	100.00%
2017	Act of Nature	2	2.15%
	Cause undetermined after investigation	17	18.28%
	Cause, other	1	1.08%
	Failure of equipment or heat source	18	19.35%
	Intentional	8	8.60%
	Unintentional	47	50.54%
2017 Total		93	100.00%
2018	Act of Nature	0	0.00%
	Cause under investigation	1	0.88%
	Cause undetermined after investigation	22	19.30%
	Cause, other	5	4.39%
	Failure of equipment or heat source	24	21.05%
	Intentional	7	6.14%
	Unintentional	55	48.25%
2018 Total		114	100.00%

**Data on 111-Building Fire's only within Clackamas Fire Dist. FMZ's
Data Excludes: Cooking and Chimney Fires**

Business Services

Business Services Division

To: Chief Fred Charlton and the Board of Directors
From: Data Systems Manager Shelby Hopkins
Re: Data Services Monthly Report – April 2019

- To date, emergency response incidents are trending 7.37% higher than in April 2018.
- Continued budget process for FY2020.
- Staff attended Callboard meeting with Management and Union.
- Attended Annual Tyler Connect Conference for Munis in Dallas, TX.
- Met with Clackamas County Public Health Operations Manager and Division Chief Conway to discuss Ambulance Service Agreement data and compliance reporting.
- Assisted Volunteer Services with creating custom reports for Quarterly processing.
- Continued work with CCOM Technicians on custom CAD reports and Pre-Plan file transfer for upload to apparatus mobile data computers (MDC's).
- Staff attended Organizational Development Committee meeting.
- Attended two day Community Risk Assessment session.
- Staff processed 120+ personnel moves in TeleStaff, FireRMS and Munis programs.
- Transitioned Target Solutions program management from the Training Division to Data Services.
- Claims Summary Report as of May 8, 2019:

	# of Claims	Claim Amount	Average \$ / Claim
False Alarm			
In Process	24	\$5,243.28	
Closed Not Paid	2	\$436.94	
Closed Paid	92	\$25,177.71	\$273.67
	118	\$30,857.93	
Fire			
In Process	2	\$8,549.16	
Closed Not Paid	1	\$1,200.50	
	3	\$9,749.66	
Hazmat			
In Process	11	\$6,031.27	
Closed Not Paid	2	\$466.31	
Closed Paid	3	\$1,207.89	\$402.63
	16	\$7,705.47	
Inspection			
In Process	6	\$1,310.82	
Closed Not Paid	4	\$655.42	
Closed Paid	5	\$1,342.35	\$268.47
	15	\$3,308.59	
MVA			
In Process	102	\$35,733.42	
Closed Not Paid	28	\$4,154.66	
Closed Paid	12	\$6,055.52	\$504.63
	142	\$45,943.60	
<hr/>			
Total In Process	145	\$66,867.95	
Total Closed Not Paid	37	\$6,913.83	
Total Closed Paid	112	\$33,783.47	\$301.64

Respectfully submitted,

Data Systems Manager Shelby Hopkins

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Emergency Manager Gregg Ramirez

Re: Emergency Management Monthly Report – April 2019

- Conducted Bold Planning orientation with key leaders.
- Attended Basic Disaster Life Support course.
- Attended Tactical Emergency Casualty Course.
- CERT, D1 and Oak Lodge Water Service conducted emergency water POD functional exercise.
- Attended PIO presentation sponsored by Clackamas Office of Disaster Management.
- Attended Homeland Security Task Force meeting.
- HazMat 303 conducted Hospital First Receiver training for Kaiser Sunnyside Hospital.
- Conducted day 1 of the PACE exercise. Focus on responding to subject suspected to be contagious with plague.

Work ongoing

- Continuity of Operations Plan
 - The development of the COOP will be a process that lasts between 12 and 18 months and will require the participation of all D1 senior staff.
 - The COOP will help ensure the District's ability to meet the mission following a large natural or man-made disaster.
- PACE exercise planning.
- Community Risk Assessment.

Respectfully submitted,

Emergency Manager Gregg Ramirez

Business Services

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: HR Manager Trish Noble

Re: Human Resources Division Monthly Report – April 2019

- Met with representatives from Bold Planning to set up work flows for Continuity of Operation Plan (HR components) for bringing things back on line in the event of minor or major disruptions.
- Quarterly SOP's meeting and departmental update.
- Met with Chief Charlton and DC Whiteley to discuss health insurance for retirees in regards to retiree renewal rates and plan usage.
- Met with Tactical Athlete representative and Wellness to discuss status of THAPI services and punch list items that still need to be put in place in regards to gaining SAIF buy in.
- Discussion with DC Whiteley on pay equity piece and potential position reclassifications.
- Responded to neighboring district's requests for comps, projected COLA's and benefit packages for sworn and non -sworn positions.
- Conference calls from SAIF attorneys regarding number of presumptive cases for retirees.
- Processed bereavement, jury duty and FMLA leave for personnel.
- Tuition reimbursement payments made after grade and payment submittals reviewed.
- Temp hire processing.
- Continued HR 360 Online Library Training.
- Worker's Comp claims and return to work.
- Met to troubleshoot PAF process in Munis.
- Updated all NeoGov templates, data.
- Created employee files/forms and sent related documentation to staff.

- Updated employee files with certifications, change of address, assignment changes, etc.
- Continued work on job descriptions updates.
- Scheduled Chief's interviews for Captain and Fire Marshal BC.
- DMV database update and account setup.
- Assisted with TeleStaff assignment changes and documentation.
- Insurance Benefits:
 - Presented in the SOP's meeting about the Open Enrollment process for this next fiscal year.
 - Attended LBG's Symposium.
 - Met with several of the newly retired, retirees to go over the different options they have to pay for their retiree benefits and to show them how the Health Trust will run.
 - Working on the census and getting the new rates plugged in for our Reliance Standard life insurance for the upcoming year.
- LBG:
 - LBG continues to work on gathering reports and data from stop loss to see what our premium rates will be for the upcoming fiscal year.
- Health Trust:
 - Prepared and attended the quarterly Health Trust meeting – We discussed the report that HYAS presented and it was discussed whether or not to change the amount of the TIPO (Health Insurance Premium Offset) amount.

Respectfully submitted,

HR Manager Trish Noble

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Deputy Chief Ryan Hari

Re: Emergency Services Division Monthly Report – April 2019

- Completed Station 19 project, Open House and Ribbon Cutting April 29th.
- Participated in the monthly Operations meeting.
- Participated in the BOLD Planning system training.
- Met with AMR senior staff regarding ambulance transport agreement.
- Participated in the quarterly SOPS meeting.
- Participated in Lieutenant promotional interviews.
- Attended the Clackamas / Estacada Joint Board Work Session.
- Participated in LMC committee meeting with Local 1159.
- Participated in Apparatus Operator promotional interviews.
- Attended Fire Defense Board in Lake Oswego.
- Participated in updating the TDY process and expectations.
- Attended the CCOM Fire Services meeting.
- Continued budget preparations for the next fiscal year.
- Participated in periodic Finance Division staff meetings.
- Worked with Chief Whiteley and HR staff regarding pay equity issues.
- Attended Career Academy 19-01 graduation.
- Facilitated professional photography of Station 16 by Hennebery Eddy staff.
- Finalized the Clackamas Fire Defense Board Mutual Aid Agreement.

Respectfully submitted,

Deputy Chief Ryan Hari

Emergency Services

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Division Chief Bill Conway

Re: Emergency Medical Services Division Monthly Reports – April 2019

The following summary of work includes those activities completed within the EMS Division. Additional reports are included from the Medical Services Chief, EMS Training Officer, Community Paramedic, as well as the monthly community CPR report from Cascade Training.

- Attended ambulance transport subcontract meeting with AMR.
- Data Systems Manager Shelby Hopkins and I met with County staff regarding response compliance data reporting.
- Attended SOPS meeting.
- Met with Clackamas County Medical Director, Dr. Sahni, regarding EMS Quality Improvement.
- Attended budget development meetings.
- Attended Clackamas / Estacada Joint Board Work Session.
- Attended quarterly Clackamas County Blueprint sub-committee meeting.
- Met with Clackamas County Staff regarding ALS Consortium IGA extension X 2.
- Attended Fire Defense Board meeting.
- Met with Health Share CCO regarding cooperative opportunities and data.
- Attended Board work session.
- Attended Board meeting.
- Chaired EMS Council meeting.
- Attended Milwaukie Police Chief, Luke Strait, swearing in ceremony.
- Met with Clackamas County Public Health regarding DOJ Opioid Grant opportunity.
- Met with Kaiser Left Ventricular Assist Device (LVAD) team.
- Attended Oregon State Ambulance Association (OSAA) meeting.

- Met with AMR Regional Director, Randy Lauer, regarding transport subcontract extension.
- Attended Career Academy 19-01 graduation ceremony.
- Chaired the first ASA Strategic Planning Taskforce meeting.
- Attended Station 19 Ribbon Cutting Ceremony.

Respectfully submitted,

Division Chief Bill Conway

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Medical Services Chief Josh Santos

Re: Emergency Medical Services Division Monthly Report – April 2019

- Attended meeting with AMR Operations Manager.
- Attended Fire Ambulance Sub-contract meeting with AMR.
- Attended OPS meeting.
- Attended SOPS meeting.
- Attended EMS Committee Meeting.
- Organized new recruit/Officer/FTO roster and plan for Career Academy 19-01.
- Attended regional Mobile Integrated Health (MIH) meeting.
- Facilitated resident physician ride along x 2.
- Participated in AAR for Hwy 26/Orient Drive MCI.
- Attended OFCA sponsored leadership conference – The Trust Edge.
- Attended EMS Council meeting.
- Met with Kaiser Left Ventricular Assist Device (LVAD) team.
- Attended Oregon State Ambulance Association (OSAA) meeting.
- Attended graduation for Career Academy 19-01.
- Attended Ribbon Cutting Ceremony for station 19.
- Participated in the first ASA Strategic Planning Taskforce meeting – 12 areas of improvement.

Respectfully submitted,

Medical Services Chief Josh Santos

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Community Paramedic AmyJo Cook

Re: Emergency Medical Services Division Monthly Report – April 2019

-
- Attended regional Mobile Integrated Healthcare/Community Paramedic meeting.
 - Assisted post opioid overdose survivor with resources to recovery.
 - Attended community Outreach meeting with Riverstone/and Tri County 911(TC911).
 - Attended annual fit testing with Clackamas Fire.
 - Assisted two Milwaukie Police Project Hope referrals with assistance to recovery.
 - Presented Project Hope to Public Health.
 - Assisted vulnerable couple avoid eviction from apartment with resources.
 - Assisted Clackamas MHC with evicted older adult in Oregon City.
 - Assisted Adult Protective Services with patient 4 evaluation home visits.
 - Attended planning meeting for collaborative DOJ grant with Public Health.
 - Received \$4000 Grant from Oregon Health Authority for vaccination projects.
 - Attended 4 Home visits for Project Hope.
 - Attended 4 Home visits for crew referrals for frequent users.
 - Attended 1 home visit for crew referrals for general assistance.
 - Attended meeting for video production (educational and PR) of Project Hope.
 - Attended community meeting to address poverty and food insecurities.

Respectfully submitted,

Community Paramedic AmyJo Cook

Student Enrollment and Course Evaluation Summary

Number of Classes Offered at Each Location								
Class Type	Apr-19							
	Station 2	Station 3	Station 4	Station 5	Station 7	Station 10	Station 14	Station 15
BLS HCP			4					
HS FA, CPR & AED				1			1	
HS CPR & AED				1			1	
HS FA				1			1	
ACLS Renewal			1	1				
PALS Renewal			1	1				

Clackamas Fire Station Enrollment by Location								
Class Type	Apr-19							
	Station 2	Station 3	Station 4	Station 5	Station 7	Station 10	Station 14	Station 15
BLS HCP			56					
HS FA, CPR & AED				9			11	
HS CPR & AED				4			1	
HS FA							1	
ACLS Renewal			8	16				
PALS Renewal			8	7				

Clackamas Fire Student Evaluation Summary -- April 2019					
	1 (Strongly Disagree)	2 (Disagree)	3 (Neutral)	4 (Agree)	5 (Strongly Agree)
Overall this course met my expectations:	1	2	3	4	5
			1	9	111
The program was relative to my work and extended my knowledge:				9	112
Adequate supply of equipment that was clean and in good working order:			1	7	13
Method of presentation enhanced my learning experience:		1	1	9	110
Classroom environment was conducive to learning:		2	2	8	109
Instructor(s) provided adequate and helpful feedback:		1	2	6	112
Student's rating of the instructor's overall effectiveness:			3	8	110
Student would refer a friend/colleague to take the same course:				Yes	No
				121	



Cascade Healthcare Services, LLC *Learn and Live*
Clackamas Fire District #1
Community CPR and First Aid Programs
Student Enrollment and Course Evaluation Summary

Comments from Clackamas Fire Student Evaluations -- April 2019

Concise, Friendly, Effective.

Thank you!

Instructor did a great job relating practice to real life.

Great job, thank you.

Excellent instruction & content.

Great teaching presence and engaging!

Thank you!

Thanks Victoria, you are excellent at this!

Victoria was clear and efficient! Very relatable content. Thanks!

I appreciate the new info & sharing of the latest evidence. I appreciate the playmate approach to BLS. Much more easy to be successful.

Thank you!

Thanks.

Thank you! Station was a little bit noisy.

Denise is very proficient & made class an effective and easy experience.

Great teacher!

Denise did a great job.

Please call me to set up CPR training for my Nepali community.

This is the first Cascade Training Center BLS Course I have taken. It was better than the last one I took.

Great equipment.

The electronic dummies are awesome!

Great course!

Excellent, would like to take more classes.

Victoria was amazing & very knowledgeable.

Great!

Great instructor.

Convenient location!

Great job!

Excellent course.

Don't think the books are necessary.

Great teaching, thanks!

Overhead paging building was a little distracting.

Great class, great instruction!

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Health and Wellness Manager Heather Goodrich

Re: Wellness Division Monthly Report – April 2019

The following summary of work includes those activities completed by Clackamas Fire Wellness Staff:

- Annual volunteer firefighter pre-physical testing. (2 people)
- Immunizations were provided to career firefighters, volunteer firefighters and staff. (2 people)
- Coordinated annual NFPA 1582 physicals for career firefighters. (57 people)
- Coordinated annual NFPA 1582 and respirator clearances without a physical for career firefighters. (20 people)
- Coordinated annual NFPA 1582 physicals for Clackamas Suppression and Support Volunteers.(25 people)
- Coordinated DOT bi-annual physicals for Fleet/Facilities/Logistics staff (1 person)
- Performed pre and post vitals at the candidate Volunteer Physical Ability Testing process.
- Provided OSHA required bloodborne pathogen training for prevention and administrative staff. (49 people)
- IAFF/IAFC complete annual fitness testing for career firefighters. (152 people)
- Functional Movement Screen performed on career firefighters. (152 people)
- Coordinated morning workouts for career firefighter recruits.
- Seven site skinfold testing was performed on career firefighters. (3 people)
- Purchased a new power rack and multi-angle bench for Station 19.
- On-site injury consultations by the Athletic Trainers. (Saw 47 people for 55 injury consultations- 76 total visits).
- Coordinated a “Firefighter for a Day” training for 35 orthopedic physicians and physical therapists through the Tactical Athlete program.
- Phone conference with Tactical Athlete, SAIF, Wilson Heirgood and Trish Noble regarding the Tactical Athlete program.
- Processed and provided follow-up for on-the-job injury reports and for Safety Committee. Two injury reports were submitted with one of the two turning into a workers’ compensation claim.
- District Athletic Trainer followed up with the one injury report submitted that

was due to a musculoskeletal injury.

- Coordinated volunteer injuries and return to work program. (1 person)
- Coordinated Fit for Duty physicals for injured career firefighters returning to duty. (1 person)
- “Intro to Functional Movement Screen” presentation onsite for 1 career firefighter crew. (3 people)
- Presented three hours of wellness curriculum to career firefighter recruits.
- Presented an annual update with a focus on injury prevention and rehabilitation at the April Clackamas Fire Board Meeting.
- Annual Mental Health Assessment was administered to career firefighters. (152 people)
- Took nominations for career and volunteer firefighters to join the CFD Peer Support Team.
- Met with Eugene Springfield Fire to discuss our wellness program.
- Wellness Manager attended the LBG Benefits Symposium April 24-26 in Las Vegas as a member of the Health Insurance Committee.
- Created and sent out monthly Wellness Update and Health Insurance Newsletter.
- Distributed EAP Employee Newsletter and EAP Supervisor Newsletter by email.
- Attended Senior Staff and Strategic Operational Planning meeting.
- All Wellness Staff were recertified for CPR through the American Safety and Health Institute- taught by Lt. Verkest.

Respectfully submitted,
Health and Wellness Manager Heather Goodrich



Clackamas Fire District #1

Wellness Update

April 2019

Issue 224

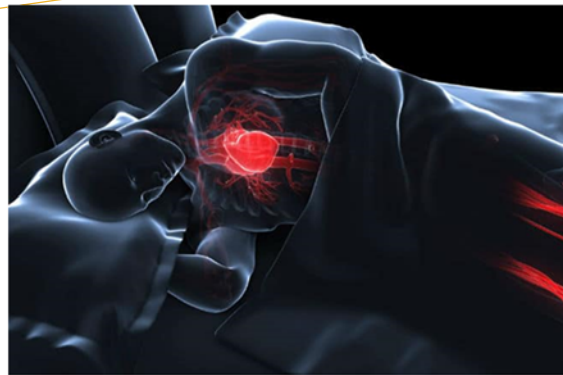
Health Question of the Month

Q: Why does your eyelid twitch?

A: Involuntary twitching of eyelid muscles may be caused by fatigue, stress, eye strain, or possibly caffeine. It may occur on and off for several days. If the contractions are severe enough to close your eyes completely, involve other muscles in the face, are accompanied by other eye symptoms, or don't stop after a week, see your doctor.

Wellness News

- Annual Career Fitness Testing will take place next month at Station 10 alongside Fit Testing. Sub-maximal treadmill and flexibility testing will be scheduled in May and June. Wellness will perform treadmill testing onsite.
- Aches or pains? Athletic Trainers, Jennifer Adams and Matt Alvarez can be reached at:
 - ⇒ Desk: 503-742-2687
 - ⇒ Jennifer Cell: 503-706-4041
 - ⇒ Matt Cell: 909-782-5524



WHY YOUR HEART NEEDS A GOOD NIGHT'S SLEEP

Six hours: That's the minimum amount of sleep per night you need to help your heart stay healthy, new research suggests.

The study found that chronic lack of sleep and poor sleep quality raise the odds of fatty plaque accumulation in arteries -- a condition known as atherosclerosis, which increases the odds of heart attack and stroke.

There are many ways to fight heart disease, including "pharmaceuticals, physical activity and diet," said lead researcher Jose Ordovas. "But this study emphasizes we have to include sleep as one of the weapons we use to fight heart disease -- a factor we are compromising every day." Ordovas is an investigator at the National Center for Cardiovascular Research in Madrid, Spain.

In the new research, his team used coronary ultrasound and CT scans to track the artery health of nearly 4,000 Spanish adults. The study participants, average age 46, did not have heart disease at the beginning of the study.

The study couldn't prove cause and effect, but people who slept less than six hours a night were 27 percent more likely to have body-wide atherosclerosis than those who slept seven to eight hours a night, Ordovas and his colleagues reported.

Too much sleep wasn't great for the heart, either. The study also found that women who slept more than eight hours a night had an increased risk of atherosclerosis.

Participants with "poor-quality" sleep -- frequent awakenings or difficulty getting to sleep -- were also 34 percent more likely to have atherosclerosis, compared to those with good-quality sleep.

"This is the first study to show that objectively measured sleep is independently associated with atherosclerosis throughout the body, not just in the heart," Ordovas said in a journal news release.

People who had short and poor-quality sleep also tended to consume higher levels of caffeine and alcohol, Ordovas noted.

"Many people think alcohol is a good inducer of sleep, but there's a rebound effect," he said. "If you drink alcohol, you may wake up after a short period of sleep and have a hard time getting back to sleep. And if you do get back to sleep, it's often a poor-quality sleep."

Two U.S. experts agreed that sleep is a key component of cardiovascular health.

While a direct cause-and-effect relationship between sleep and heart health remains unclear, "targeting one's sleep habits is finally getting recognized in the medical world as an important factor to improve heart disease," said Dr. Eugenia Gianos.

Gianos reasoned that behaviors in a person's waking hours may explain the sleep-heart connection. That's "because patients with good sleep hygiene have the energy to be physically active, make healthy food choices and handle stress better," she said.

Dr. Thomas Kilkenny directs sleep medicine at Staten Island University Hospital, in New York City. The new study "opens a door to further investigations to hopefully demonstrate the cause and effect between poor sleep quality and the generation of atherosclerosis disease," he said.

"In the meantime, physicians should constantly evaluate their patients to identify sleeping disorders and stress to their patients the need to maintain at least six to eight hours of sleep per night," Kilkenny said.

In this issue

Why Your Heart Needs Sleep **P.1**

Knowing Calories Changes Food Feelings **P.2**

Choose Post-Workout Snack Early **P.3**

Exercise of the Month: Neck & Scalene Stretch **P.3**

Recipe: One Pot Chx, Quinoa & Broccoli **P.4**

Bacon as Bad as Smoking?

Is that slice (or two or three) of bacon on your BLT as dangerous as smoking a cigarette?

Processed meats like bacon and cold cuts are listed as a Group 1 carcinogen—the same as smoking or asbestos. But that doesn't mean they are equally as dangerous. The classification reflects the strength of evidence linking processed meats (think: bacon, sausages, hot dogs, jerky and cold cuts) to cancer risk. Basically, any meat that's been tweaked to enhance the flavor or improve preservation by salting, curing, fermentation or smoking is considered processed.

Just 1.75 ounces of bacon (about 2 slices) a day is linked to an 18% greater risk of colorectal cancer. That's the equivalent of one hot dog or a couple slices of cold cuts. While it isn't a good idea load up on these foods (they are often high in saturated fat and salt, too), let's put the risk in perspective. The lifetime risk for an average American of developing colorectal cancer is 5%. An 18% increase raises that number to about 6%, so an occasional ballpark dog or BLT should be fine.

Important Note: Simply choosing nitrate-free meats may not reduce your risk of cancer. High temperature cooking methods like pan frying and grilling may produce more carcinogens in meat. Choosing lower temperature cooking methods like braising or roasting may reduce your risk.

Source: Tufts University Health & Nutrition Letter

Knowing the Calorie Content Changes How You Feel About Food

Seeing pictures of food with calorie information not only makes food less appetizing but it also appears to change the way your brain responds to the food, according to a Dartmouth-led study published in *PLOS ONE*. When food images appeared with the calorie content, the brain showed decreased activation of the reward system and increased activation in the control system. In other words, foods that you might otherwise be inclined to eat became less desirable once the calorie content was displayed.

The study is the first of its kind to examine how your brain makes food choices when calorie information is presented. The results are timely given that earlier this year, certain food chain establishments had to comply with the U.S. Food and Drug Administration's menu labeling law requiring the disclosure of calorie information on menus and menu boards.

"Our findings suggest that calorie labeling may alter responses in the brain's reward system when considering food options. Moreover, we believe that nutritional interventions are likely to be more successful if they take into account the motivation of the consumer, including whether or not they diet," explains lead author Andrea Courtney.

For the study conducted at Dartmouth, 42 undergraduate students (ages 18 to 22) viewed 180 food images without calorie information followed by images with calorie information and were asked to rate their desire to eat the food while in a functional magnetic resonance imaging scanner (fMRI). The images were obtained from either the food pics database or popular, fast-food restaurant websites that post calorie information. Participants included 22 dieters and 20 non-dieters who viewed the same set of images, including foods such as a cheeseburger, a side of French fries or a slice of cherry cheesecake. On a scale from 1 to 4 (1 = not at all, 4 = very much), participants indicated how likely they would be to eat the food in the dining hall.

While dieters and non-dieters alike rated calorie-labeled foods as less appetizing, this effect was strongest among dieters. Further, the researchers analyzed responses in two brain regions that motivate eating behavior. Although all participants showed a decrease in activation in these areas when calorie information was present, dieters showed more similar activation patterns for calorie-labeled and unlabeled foods. This finding suggests that dieters may consider calorie information even when it isn't explicitly present and builds on previous research suggesting that the presence of health cues can lead to healthier food decisions.

The results of this study, however, offer some hope. By arming people with knowledge—in this case, about the calorie content of foods—it is possible to change their desire for that food, whether or not they are actively trying to lose weight. It is a good reminder for everyone to review the nutritional information now available at many restaurants and all packaged foods, and to consider whether or not the foods they choose will contribute to, or detract from, your overall health and well-being.

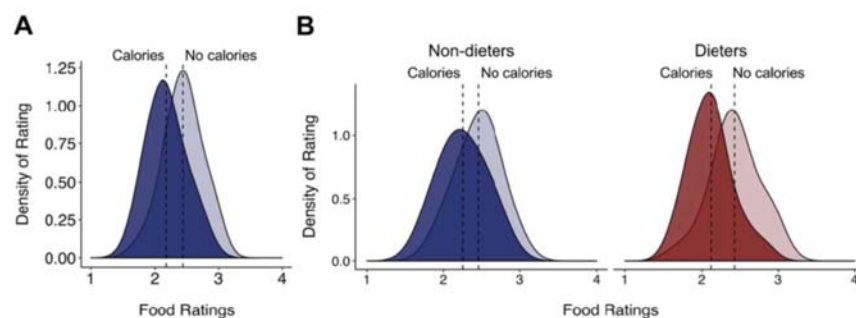


Figure 1

- (A) Ratings of willingness to eat foods presented in images with NO CALORIES and with CALORIES. Willingness to eat was lower when presented with calories—and this difference was greater for dieters than non-dieters.
- (B) Food ratings by dieting status. Image provided by the study's authors.

Source: www.acefitness.org

When it Comes to a Post-Workout Snack, Choose Early

A post-exercise snack is important, but it can threaten to undo the efforts of a workout. The decision itself may depend on when a person makes it, according to a new study published in the journal *Nutrients*.

The takeaway? Avoiding delay can keep temptation at bay.

The study asked two groups of participants to go about their normal workout routines. Before exercising, members of one group decided whether they wanted an apple, brownie or no snack following the exercise session. Members of the other group were presented with the same choice after they had already exercised.

Roughly 74% of participants who were asked prior to the workout session chose an apple, compared with 55% of those who were asked afterward—making the latter group about one-third less likely to favor the fruit. And whereas just 14% of the pre-exercise group selected the brownie, about 20% of the post-workout group decided to indulge.

The findings suggest that simply committing in advance to a post-exercise snack may increase the odds of eating more nutritiously, the researchers said.

That recommendation echoes broader research on the dynamics between timing and food choice. Prior studies have consistently shown that people are more willing to indulge when making immediate dietary decisions than when thinking ahead.



Source: www.acefitness.org

Something to think about. . . Improving one's health and well-being requires a holistic approach. All the exercise in the world can't make up for a nutrient-poor diet, a chronic lack of sleep or persistently high stress levels. Learning how to manage all aspects of health and well-being is essential to living a healthy, happy life. In many cases, making a simple change—such as choosing a post-workout snack ahead of time that doesn't negate the benefits of a workout—can have a surprisingly significant and positive impact.

"Consistency compounds, just like money in the bank." Choosing an apple over a brownie. Taking the stairs instead of the elevator. Walking around the block after dinner instead of plopping on the couch. More often than not, it's the small decisions that we make each day that, over time, create the greatest impact.

Exercise of the Month

NECK AND SCALENE STRETCH

Due to our modern lifestyle, the Scalene muscles in our neck can get very tight. Whether it is from bad posture or stress, it can result in tension headaches, neck pain, shoulder pain, or even back pain. Because of this, doing this stretch can be very beneficial!

How To Do It

- While tilting head to the left, pull right arm down with left hand until a stretch is felt. Hold for 20-30 seconds.
- Repeat on other side.



Don't Let Bad Moods Sabotage You

Anxious, fatigued, unhappy, uncertain? We've all been there, all known times when our emotional hot buttons take over. We tell ourselves that this time we will overcome those emotions and stay committed to our goal, but when it doesn't work, we often react with indulgent self-gratification. "I had such a long day, and I just don't feel like going to the gym today."

We can't always control what thoughts enter our minds, but we do have control over how long those debilitating thoughts linger. Here are two techniques for conquering these thoughts:

Reframe. For example, "I can't snap out of this bad mood" to "I can turn the day around by giving myself 5 minutes to get engrossed in this indoor cycling class and feed off everyone's energy."

Make molehills out of your emotional mountains. Our thoughts and emotions can consume us so much that we get caught up in them and succumb to temptation. Asking "So what?" brings things back into perspective:

"So what if I had a difficult meeting with my boss today?"

"So what if I didn't sleep well last night?"

"So what if traffic made me miss my workout class?"

This self-talk makes all emotional mountains sound like excuses (which they are). If you want to achieve results, acknowledge the mountains and cut them down to size. Then you can pursue your goals with energy, commitment and drive.

Source: *IDEA Fitness Journal*, March 2019



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matthew.alvarez@clackamasfire.com

One Pot Chicken and Broccoli Quinoa

INGREDIENTS

Chicken:

- 2 lbs. boneless, skinless chicken breasts—cut into 1” pieces
- 1 Tb olive oil
- 1/2 tsp ground cumin
- 1/2 tsp allspice (optional, but good)
- 1/2 tsp sea salt
- Ground black pepper, to taste

Quinoa:

- 2 medium onions, diced
- 3 large garlic cloves, minced
- 1 large carrot, shredded
- 1 tsp olive oil
- 1 1/2 cups quinoa, uncooked
- 3 cups boiling water
- 3/4 tsp sea salt
- 1/2 tsp ground cumin
- 2 bay leaves
- 1 lb. broccoli, chopped



DIRECTIONS

1. Preheat a large deep skillet or dutch oven on medium-high heat. Add chicken ingredients and sauté for 10 minutes, stirring occasionally. Drain liquid if necessary and cook until golden brown sides appear. Transfer to a bowl and set aside.
2. Add olive oil, onions, garlic, carrot and cook for 3-5 minutes, stirring occasionally. Add pre-cooked chicken, quinoa, water, remaining salt and cumin, and bay leaves; stir. Bring to a boil, cover, reduce heat to low and cook for 20 minutes.
3. Now its time to add broccoli. At this point the quinoa should be cooked al dente. Add broccoli, stir, cover and cook for 5 more minutes. Serve hot.

Nutrition Facts:

Servings: 8
 Serving Size: 1 1/2 cups
 Calories: 310
 Total Fat : 7.6g
 Carbohydrate: 28g
 Protein: 32g
 Sodium: 446mg

Source: www.ifoodreal.com

DID YOU KNOW?

Optimism may help you live longer. Studies have found that there is a correlation between increasing levels of optimism with decreasing levels of death from cancer, disease, infection and stroke. This is particularly true for cases of cardiovascular disease. Those who had the highest levels of optimism had an almost 40% lower risk of heart disease.

Financial Services Summary

To: **Chief Charlton and the Board of Directors**

From: Finance Director Christina Day

Re: Finance Division Report

Below are a few highlights of activities in Financial Services for the months of April–May 2019.

- Budget –
 - The budget entry and revision process for the 2019-20 Fiscal Year continued through April.
 - Staff has decided to try a new format for the Budget Committee meetings this year. Two meetings will be held with the first on May 9th at 6:00pm at the Boring Fire Station, and the second on May 23rd at 6:00pm at the Training Center. The first meeting will be an overview and presentation by staff where the budget message will be distributed, and the second meeting will be for discussion and possible approval of the FY2019-20 Proposed budget.
- Capital Improvement Plan – Division Directors and staff continue working to update the CIP based on fixed asset schedule needs and future-adjusted replacement costs.
- Volunteer Association accounting – staff continues to work on identifying the involvement and role of Finance in the Volunteer Association's financial recordkeeping. Due to a lack of records and reconciliations, it is unlikely that the May 15th tax filing deadline for 2018 information will be met. A second extension is not an option.
- Accounts Payable –During April, Accounts Payable staff processed 651 invoices and issued 365 checks.

Looking ahead:

May 7-9, 2019 – Feasibility study site visit

May 9, 2019 - FY2019-20 Budget: The executive Chiefs and Finance staff will continue reviewing and refining budget requests based on updated information in preparation for the Budget Committee meeting on May 9th, 2019.

Mid-May 2019 – Association tax returns: Finance staff will be preparing tax returns and documentation for the Foundation and Volunteer Association.

Mid-May 2019 – Audit Preparation: Pre-planning meeting and preparation for FY2018-19 audit process.

May 23, 2019 – 2nd Budget Committee meeting

June 17, 2019 – Budget Adoption Public Hearing

July 1, 2019 – Happy New (Fiscal) Year!

July 12, 2019 – Deadline to file budget documents and certify tax levies

FINANCIAL REPORT – Period ending June 30, 2019 (FY2018-19)

General Fund 10

As of April 30, 2019, Fiscal Year 2018-19 is 83.0% complete.

Following is a summary of financial activity through April 30, 2019:

Revenues: The General Fund has received \$52,040,250 in property tax revenues from both current and prior year's taxes. These funds were transferred to the Local Government Investment Pool by the Treasurer's Office. Ambulance Transport is tracking above budget, generating revenues at 90.7% of budget before the costs of collection are netted out. A total of \$928,544 has been billed for conflagration reimbursements, and is included in total revenues as well. Additional revenues from contracts, interest, and other sources total another \$1,517,306.

Expenditures: The General Fund has actual expenditures (excluding encumbrances) in the following categories through April 30, 2019:

Category:	% of Budget Used
Salaries & Benefits	80.5% of Adjusted Budget
Materials & Services	90.2% of Adjusted Budget
Capital Outlay	71.5% of Adjusted Budget

Equipment Reserve Fund 20

Total expenditures in this fund equal \$472,549. This fund has received \$579,835 in interest and surplus sales revenues to date.

Capital Projects Fund 30

Total expenditures in this fund equal \$2,667,028 or 24% of the adjusted budget, through April 2019. Expenditures to date include mortgage loan payments for the Fleet/Logs site and architectural services, and \$30,300 in debt issuance costs for the direct bank loan. This fund has received \$11,599 in interest revenues to date, and \$7 million in direct loan proceeds.

Enterprise Fund 40

Total expenditures in this fund equal \$4,028 through April 2019. There is no expenditure for this Fund in April 2019. This fund has received \$4,379 in grant revenues, primarily for the Winter Warming Drive, during the month of December as well.

Debt Service Fund 50

This fund has received \$2,052,943 in property tax revenues this year, along with \$8,907 in interest earnings. Expenditures in this fund include a debt service interest payment totaling \$524,500.

Bond Construction Fund 60

Bond project-related construction costs total \$5,967,044 thus far in FY 2019, with expenditures currently at 97% of the adjusted budget (excluding funds encumbered).

PERS Reserve Fund 70

There have been no expenditures in this fund yet this fiscal year. The fund has received \$6,760 in interest revenues.

Investment Activity

Short-term Investment Portfolio

The table below indicates the balances of cash accounts as of April 30, 2019.

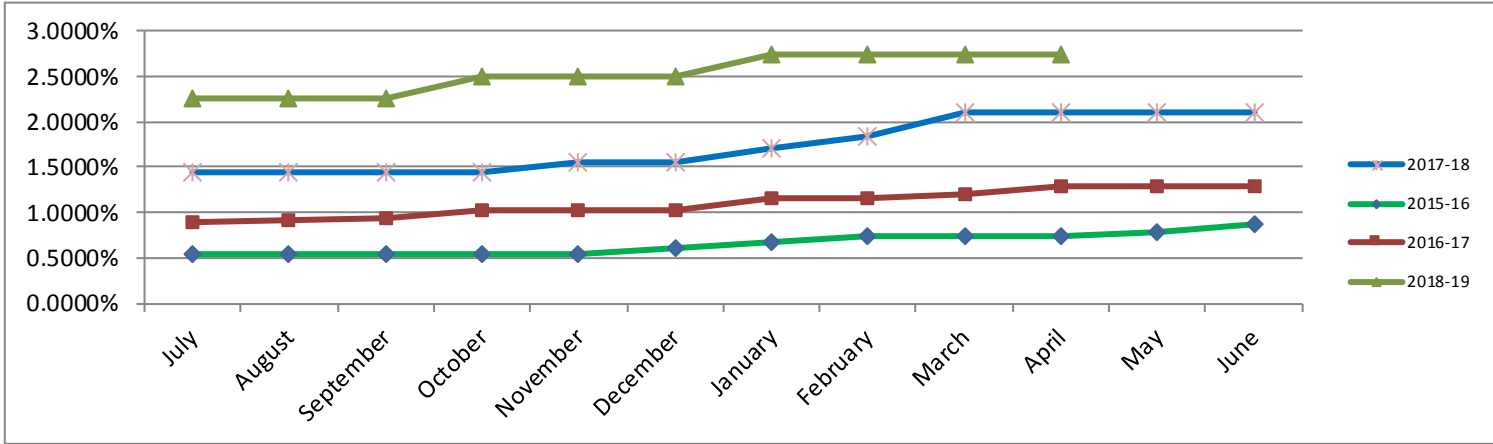
Short-term Investments as of April 30, 2019	
Local Government Investment Pool	\$34,588,145.90
Key Bank Checking	\$1,505,310.71
Third Party Trust	\$3,000
TOTAL:	\$ 36,096,456.61

The Oregon LGIP interest rate rose to 2.75% through April 30, 2019.

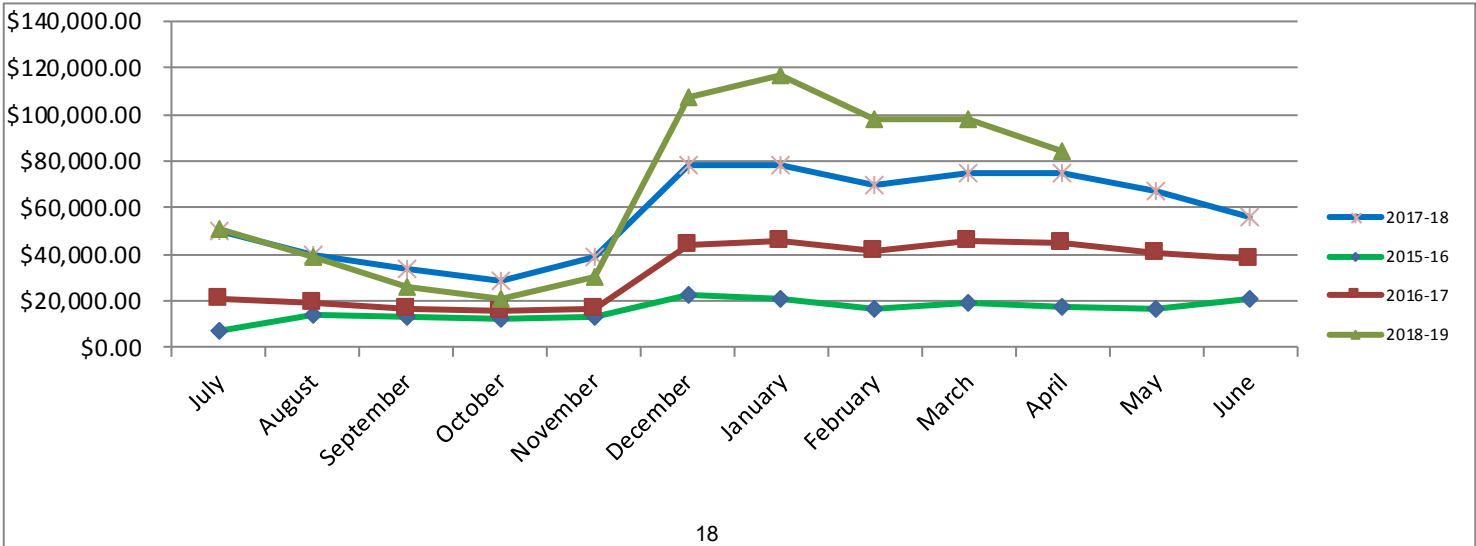
Clackamas County Fire District No. 1			
LGIP Monthly Interest Rate Averages			Monthly Earnings LGIP
January	2018	1.7000%	\$78,113.21
February	2018	1.8500%	\$69,698.29
March	2018	2.100%	\$75,133.15
April	2018	2.100%	\$74,526.76
May	2018	2.100%	\$67,009.25
June	2018	2.100%	\$56,089.82
July	2018	2.250%	\$51,012.96
August	2018	2.250%	\$38,644.25
September	2018	2.250%	\$26,261.52
October	2018	2.500%	\$20,752.06
November	2018	2.500%	\$30,260.04
December	2018	2.500%	\$107,167.48
January	2019	2.750%	\$117,102.43
February	2019	2.750%	\$98,288.24
March	2019	2.750%	\$97,917.45
April	2019	2.750%	\$84,486.84

Clackamas Fire District #1
 LGIP Interest Rates and Revenue

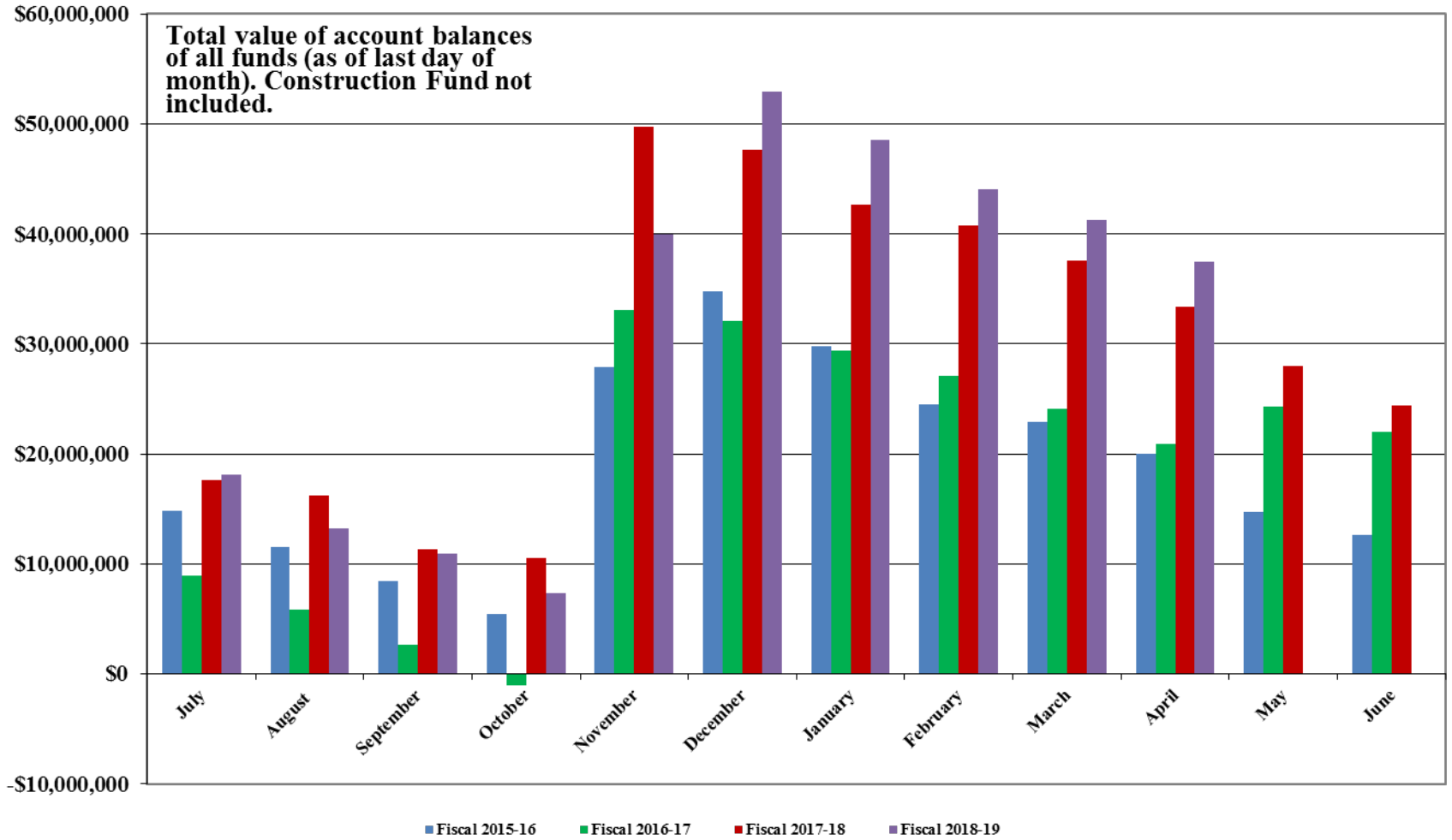
Interest Rates - Fiscal 2015-16 to Present



Interest Revenue - Fiscal 2015-16 to Present



Clackamas County Fire District #1 Account Balances by Month





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Clackamas Fire District
YEAR-TO-DATE BUDGET REPORT

P 1
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FOR 2019 10

ACCOUNTS FOR: 10 General Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
<hr/>							
00 Beg Fund Bal							
9995 Beg Fund Bal							
-17,719,684.00	416,487.00	-17,303,197.00	0.00	0.00	-17,303,197.00	.0%	
TOTAL Beg Fund Bal	416,487.00	-17,303,197.00	0.00	0.00	-17,303,197.00	.0%	
-17,719,684.00							
<hr/>							
01 Tax Revenues							
4450 Current Year Prop Taxes							
-51,767,496.00	0.00	-51,767,496.00	-50,293,211.07	0.00	-1,474,284.93	97.2%	
4455 Prior Year Prop Taxes							
-1,135,213.00	0.00	-1,135,213.00	-1,747,038.88	0.00	611,825.88	153.9%	
4460 Other Taxes							
-8,000.00	0.00	-8,000.00	0.00	0.00	-8,000.00	.0%	
TOTAL Tax Revenues	0.00	-52,910,709.00	-52,040,249.95	0.00	-870,459.05	98.4%	
-52,910,709.00							
<hr/>							
03 Interest							
4490 Investment Interest							
-275,000.00	0.00	-275,000.00	-488,016.40	0.00	213,016.40	177.5%	
TOTAL Interest	0.00	-275,000.00	-488,016.40	0.00	213,016.40	177.5%	
-275,000.00							
<hr/>							
04 Other Revenues							
4500 Contract Revenue							
-312,638.00	-78,548.00	-391,186.00	-269,074.37	0.00	-122,111.63	68.8%	
4510 ASA Revenue							
-130,944.00	0.00	-130,944.00	-109,120.00	0.00	-21,824.00	83.3%	
4512 Medical Supply Reimb							
-70,000.00	0.00	-70,000.00	-81,308.00	0.00	11,308.00	116.2%	



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Clackamas Fire District
YEAR-TO-DATE BUDGET REPORT

P 2
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FOR 2019 10

ACCOUNTS FOR: 10 General Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
4538 Service Cost Recovery	-80,000.00	0.00	-80,000.00	-30,866.36	0.00	-49,133.64	38.6%
4539 Conflagration Reimbursement	-305,000.00	-627,451.00	-932,451.00	-928,544.15	0.00	-3,906.85	99.6%
4541 Gain/Loss on Inventory Sales	0.00	0.00	0.00	-148,892.25	0.00	148,892.25	100.0%
4542 Sale of Goods/Services/Eqpt	0.00	0.00	0.00	240.21	0.00	-240.21	100.0%
4543 Gain/Loss on Fixed Assets	0.00	0.00	0.00	-29,000.00	0.00	29,000.00	100.0%
4545 Other Post-Employ Bene Revenue	-426,420.00	0.00	-426,420.00	-383,922.99	0.00	-42,497.01	90.0%
4560 Grant Revenue	-476,104.00	-216,161.00	-692,265.00	-142,585.92	0.00	-549,679.08	20.6%
4570 Transportation Response Revenue	-525,000.00	0.00	-525,000.00	-475,997.92	0.00	-49,002.08	90.7%
4571 Other Revenues	-317,590.00	-45,000.00	-362,590.00	-322,775.52	0.00	-39,814.48	89.0%
TOTAL Other Revenues	-2,643,696.00	-967,160.00	-3,610,856.00	-2,921,847.27	0.00	-689,008.73	80.9%
<u>05 Transfers In</u>							
4610 Transfers from other Funds	-370,000.00	0.00	-370,000.00	0.00	0.00	-370,000.00	.0%
TOTAL Transfers In	-370,000.00	0.00	-370,000.00	0.00	0.00	-370,000.00	.0%
<u>50 Salaries</u>							
5501 Fire Chief	189,344.00	0.00	189,344.00	157,789.44	0.00	31,554.56	83.3%
5503 Deputy Chief	347,420.00	0.00	347,420.00	289,534.95	0.00	57,885.05	83.3%
5504 Division Chief	631,676.00	-78,959.00	552,717.00	322,731.17	0.00	229,985.83	58.4%
5505 Battalion Chief	1,675,486.00	109,391.00	1,784,877.00	1,592,222.98	0.00	192,654.02	89.2%



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Clackamas Fire District
YEAR-TO-DATE BUDGET REPORT

P 3
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FOR 2019 10

ACCOUNTS FOR: 10 General Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
5506 Exempt Staff Group	1,754,250.00	-59,342.00	1,694,908.00	1,414,523.38	0.00	280,384.62	83.5%
5507 Fire Inspectors	422,374.00	11,896.00	434,270.00	365,894.25	0.00	68,375.75	84.3%
5508 Deputy Fire Marshal Captain	543,049.00	-192,746.00	350,303.00	287,325.83	0.00	62,977.17	82.0%
5509 Deputy Fire Marshall Lieutenant	0.00	206,090.00	206,090.00	175,746.61	0.00	30,343.39	85.3%
5510 Captain	2,471,025.00	61,787.00	2,532,812.00	2,015,860.89	0.00	516,951.11	79.6%
5512 Lieutenant	3,606,584.00	172,730.25	3,779,314.25	3,115,588.51	0.00	663,725.74	82.4%
5515 Apparatus Operator	5,122,520.00	135,990.00	5,258,510.00	4,304,716.04	0.00	953,793.96	81.9%
5520 Fire Fighter	7,091,676.00	160,920.00	7,252,596.00	6,062,646.24	0.00	1,189,949.76	83.6%
5525 Paramedic	226,348.00	0.00	226,348.00	195,669.43	0.00	30,678.57	86.4%
5530 Non-exempt Staff Group	1,777,905.00	-23,620.25	1,754,284.75	1,446,352.90	0.00	307,931.85	82.4%
5535 Other Employee	73,982.00	0.00	73,982.00	61,809.42	0.00	12,172.58	83.5%
5540 Temporary Labor	72,960.00	0.00	72,960.00	56,462.50	0.00	16,497.50	77.4%
5545 Premium Pay	391,158.00	26,482.00	417,640.00	357,028.99	0.00	60,611.01	85.5%
5550 Conflagration Labor	0.00	417,103.00	417,103.00	496,905.00	0.00	-79,802.00	119.1%
5555 School Replacement	30,000.00	0.00	30,000.00	25,528.47	0.00	4,471.53	85.1%
5560 Operational Replacement	3,700,000.00	640,190.00	4,340,190.00	4,460,686.66	0.00	-120,496.66	102.8%
5562 Vacation Buyback	65,000.00	0.00	65,000.00	69,358.88	0.00	-4,358.88	106.7%
5563 Retirement/Separation Vacation	350,000.00	0.00	350,000.00	386,984.59	0.00	-36,984.59	110.6%
5600 Overtime	459,000.00	32,915.00	491,915.00	453,539.14	0.00	38,375.86	92.2%
TOTAL Salaries	31,001,757.00	1,620,827.00	32,622,584.00	28,114,906.27	0.00	4,507,677.73	86.2%

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Clackamas Fire District
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FOR 2019 10

ACCOUNTS FOR: 10 General Fund ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
6620 SS/Medicare 2,372,460.00	54,136.00	2,426,596.00	1,938,474.99	0.00	488,121.01	79.9%
6640 Tri-Met Taxes 186,075.00	4,265.00	190,340.00	165,852.89	0.00	24,487.11	87.1%
6656 PERS Employer 5,658,996.00	168,857.00	5,827,853.00	5,198,332.13	0.00	629,520.87	89.2%
6667 PERS Bond Payment 1,798,545.00	0.00	1,798,545.00	0.00	0.00	1,798,545.00	.0%
6670 Deferred Compensation 583,382.00	10,907.00	594,289.00	446,368.71	0.00	147,920.29	75.1%
6675 Unemployment 5,000.00	0.00	5,000.00	8,385.89	0.00	-3,385.89	167.7%
6680 Life Insurance 45,000.00	0.00	45,000.00	34,915.89	0.00	10,084.11	77.6%
6685 Conflagration Benefits 0.00	191,397.00	191,397.00	191,395.00	0.00	2.00	100.0%
6690 Café Plan Benefits 3,973,908.00	0.00	3,973,908.00	3,149,994.93	0.00	823,913.07	79.3%
6691 PEHP 336,000.00	0.00	336,000.00	258,356.00	0.00	77,644.00	76.9%
6692 Other Post-Employ Benefits 675,000.00	0.00	675,000.00	498,762.97	0.00	176,237.03	73.9%
6693 Health Trust 296,337.00	7,076.00	303,413.00	241,280.00	0.00	62,133.00	79.5%
6700 Floater Allowance 0.00	0.00	0.00	45.00	0.00	-45.00	100.0%
6701 Vehicle Allowance 11,216.00	0.00	11,216.00	9,183.60	0.00	2,032.40	81.9%
6702 Tool Allowance 6,000.00	0.00	6,000.00	5,000.00	0.00	1,000.00	83.3%
6703 Cell/Tech Allowance 3,400.00	0.00	3,400.00	5,850.00	0.00	-2,450.00	172.1%
6705 Workers Compensation 730,565.00	0.00	730,565.00	743,327.81	19,990.31	-32,753.12	104.5%
TOTAL Benefits 16,681,884.00	436,638.00	17,118,522.00	12,895,525.81	19,990.31	4,203,005.88	75.4%
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70 Materials and Servic						
7010 Election Costs 30,000.00	0.00	30,000.00	0.00	0.00	30,000.00	.0%



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Clackamas Fire District
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FOR 2019 10

ACCOUNTS FOR: 10 General Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
7015 Meeting Expense	27,203.00	0.00	27,203.00	18,267.49	0.00	8,935.51	67.2%
7030 Civil Service Exam Expense	10,500.00	0.00	10,500.00	10,715.29	0.00	-215.29	102.1%
7035 Bank Charges	15,000.00	0.00	15,000.00	12,888.83	0.00	2,111.17	85.9%
7040 Dues & Publications	43,843.00	-7,500.00	36,343.00	24,978.42	435.00	10,929.58	69.9%
7045 Awards & Recognitions	37,515.00	-4,851.00	32,664.00	23,648.28	0.00	9,015.72	72.4%
7055 Operating Supply	224,297.00	210,678.00	434,975.00	168,566.44	6,246.39	260,162.17	40.2%
7065 Fire Fighting Supply	80,199.00	-4,976.92	75,222.08	58,071.16	73.50	17,077.42	77.3%
7070 Rescue Supply	41,315.00	-3,475.00	37,840.00	32,842.27	25.00	4,972.73	86.9%
7075 EMS Supply	240,000.00	-12,408.70	227,591.30	204,386.86	2,298.61	20,905.83	90.8%
7078 Department Consumables	18,000.00	5.15	18,005.15	17,090.06	767.54	147.55	99.2%
7080 Fuel	226,355.00	5,007.40	231,362.40	236,170.32	27,798.68	-32,606.60	114.1%
7085 Uniform & Protective Eqpt	519,437.00	-110,097.36	409,339.64	231,803.98	84,429.40	93,106.26	77.3%
7090 Office Supplies	29,965.00	1,010.00	30,975.00	15,820.43	112.71	15,041.86	51.4%
7095 Software & Supplies	414,216.00	-25,000.00	389,216.00	366,858.26	20,838.59	1,519.15	99.6%
7105 Household Goods	76,246.00	1,250.00	77,496.00	61,148.26	370.30	15,977.44	79.4%
7110 Professional Services	461,350.00	88,600.00	549,950.00	362,973.96	201,454.13	-14,478.09	102.6%
7115 Dispatch Services	1,337,739.00	0.00	1,337,739.00	1,067,514.00	445,913.00	-175,688.00	113.1%
7116 Utilities - Natural Gas	0.00	0.00	0.00	70,442.25	0.00	-70,442.25	100.0%
7117 Utilities - Electric	0.00	0.00	0.00	138,313.73	0.00	-138,313.73	100.0%
7118 Utilities - Garbage	0.00	0.00	0.00	30,464.91	0.00	-30,464.91	100.0%
7119 Utilities - Water	0.00	0.00	0.00	73,012.86	0.00	-73,012.86	100.0%
7120 Utilities - Other	414,385.00	92,364.00	506,749.00	96,836.25	47,789.10	362,123.65	28.5%



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ACCOUNTS FOR: 10 General Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
7122 Utilities - Telephone	341,000.00	0.00	341,000.00	319,054.34	20,075.09	1,870.57	99.5%
7130 Insurance - Property/Casualty	244,970.00	0.00	244,970.00	228,636.21	1,854.79	14,479.00	94.1%
7135 Medical Exams	253,325.00	0.00	253,325.00	182,398.67	54,163.70	16,762.63	93.4%
7140 Schools/Conferences Registrati	146,050.00	-2,500.00	143,550.00	61,161.93	-30.00	82,418.07	42.6%
7141 Tuition Reimbursement	40,000.00	0.00	40,000.00	44,522.06	0.00	-4,522.06	111.3%
7142 Travel Expense	35,140.00	-1,777.00	33,363.00	32,969.43	0.00	393.57	98.8%
7145 Mileage Reimbursement	6,600.00	43,000.00	49,600.00	35,449.63	0.00	14,150.37	71.5%
7150 Volunteer Fire Fighter Exp	43,000.00	0.00	43,000.00	57,075.68	0.00	-14,075.68	132.7%
7155 Vehicle Maintenance	422,323.00	4,544.59	426,867.59	300,464.57	19,584.35	106,818.67	75.0%
7160 Equipment Maintenance	140,319.00	-22,790.40	117,528.60	63,147.26	10,333.57	44,047.77	62.5%
7165 Radio Maintenance	40,500.00	-7,000.00	33,500.00	30,287.89	4,102.00	-889.89	102.7%
7170 Facility Maintenance	356,578.00	-76,494.63	280,083.37	227,107.34	10,738.56	42,237.47	84.9%
7175 Office Equipment Maintenance	25,340.00	38,000.00	63,340.00	30,908.35	8,373.40	24,058.25	62.0%
7180 Computer & AV Maintenance	34,780.00	-11,000.00	23,780.00	17,126.92	0.00	6,653.08	72.0%
7185 SCBA Maintenance	0.00	0.00	0.00	6,381.25	1,251.60	-7,632.85	100.0%
7187 Fire Extinguisher Expense	4,000.00	0.00	4,000.00	0.00	0.00	4,000.00	.0%
7190 Training Expense	53,257.00	-7,000.00	46,257.00	61,046.16	1,602.50	-16,391.66	135.4%
7195 Public Education	65,000.00	390.18	65,390.18	54,956.87	0.00	10,433.31	84.0%
7205 Postage & Freight	31,421.00	-874.11	30,546.89	27,134.24	1,401.67	2,010.98	93.4%
7210 Small Tool, Eqpts & Furnishing	40,700.00	24,500.00	65,200.00	68,076.31	3,911.83	-6,788.14	110.4%
7215 Other Expense	32,000.00	3,514.69	35,514.69	3,154.12	1.00	32,359.57	8.9%
TOTAL Materials and Servic	6,603,868.00	215,118.89	6,818,986.89	5,173,873.54	975,916.01	669,197.34	90.2%



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ACCOUNTS FOR: 10 General Fund ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
<u>80 Capital Outlay</u>						
8825 Fire Fighting Equipment						
88,900.00	-20,001.00	68,899.00	58,565.11	12,850.75	-2,516.86	103.7%
8835 EMS & Rescue Equipment						
30,000.00	-15,000.00	15,000.00	120.00	0.00	14,880.00	.8%
8845 Communications Equipment						
7,000.00	38,000.00	45,000.00	39,150.00	0.00	5,850.00	87.0%
8860 Facility Improvement						
153,460.00	-50,000.00	103,460.00	32,472.28	11,486.96	59,500.76	42.5%
8870 Furniture, Appliances & Tools						
306,188.00	97,000.00	403,188.00	263,294.94	46,498.02	93,395.04	76.8%
8885 Office Equipment						
40,000.00	-38,000.00	2,000.00	1,670.63	0.00	329.37	83.5%
8890 Computer & AV Equipment						
277,160.00	-10,000.00	267,160.00	161,066.12	19,449.91	86,643.97	67.6%
TOTAL Capital Outlay						
902,708.00	1,999.00	904,707.00	556,339.08	90,285.64	258,082.28	71.5%
<u>90 Transfers Out</u>						
9920 Transfer to Equip Reserve Fund						
250,000.00	0.00	250,000.00	0.00	0.00	250,000.00	.0%
9930 Transfer to Cap Proj Fund						
500,000.00	0.00	500,000.00	0.00	0.00	500,000.00	.0%
TOTAL Transfers Out						
750,000.00	0.00	750,000.00	0.00	0.00	750,000.00	.0%
<u>99 End Fund Balance</u>						
9910 Contingency						
2,226,451.00	-1,262,806.00	963,645.00	0.00	0.00	963,645.00	.0%
9915 Restricted Contingency						
1,000,000.00	0.00	1,000,000.00	0.00	0.00	1,000,000.00	.0%
9999 Unappropriated Ending Fund Bal						
14,752,421.00	-416,487.00	14,335,934.00	0.00	0.00	14,335,934.00	.0%
TOTAL End Fund Balance						
17,978,872.00	-1,679,293.00	16,299,579.00	0.00	0.00	16,299,579.00	.0%



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ACCOUNTS FOR: 10 General Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
TOTAL General Fund	0.00	44,616.89	44,616.89	-8,709,468.92	1,086,191.96	7,667,893.85	-17086.1%
TOTAL REVENUES	-73,919,089.00	-550,673.00	-74,469,762.00	-55,450,113.62	0.00	-19,019,648.38	
TOTAL EXPENSES	73,919,089.00	595,289.89	74,514,378.89	46,740,644.70	1,086,191.96	26,687,542.23	



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ACCOUNTS FOR: 20 Equipment Reserve Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
<u>00 Beg Fund Bal</u>							
9995 Beg Fund Bal	-486,641.00	27,602.00	-459,039.00	0.00	0.00	-459,039.00	.0%
TOTAL Beg Fund Bal	-486,641.00	27,602.00	-459,039.00	0.00	0.00	-459,039.00	.0%
<u>03 Interest</u>							
4490 Investment Interest	-5,000.00	0.00	-5,000.00	-1,888.12	0.00	-3,111.88	37.8%
TOTAL Interest	-5,000.00	0.00	-5,000.00	-1,888.12	0.00	-3,111.88	37.8%
<u>04 Other Revenues</u>							
4540 Sale of Surplus	-20,000.00	0.00	-20,000.00	-577,947.00	0.00	557,947.00	2889.7%
TOTAL Other Revenues	-20,000.00	0.00	-20,000.00	-577,947.00	0.00	557,947.00	2889.7%
<u>05 Transfers In</u>							
4610 Transfers from other Funds	-250,000.00	0.00	-250,000.00	0.00	0.00	-250,000.00	.0%
TOTAL Transfers In	-250,000.00	0.00	-250,000.00	0.00	0.00	-250,000.00	.0%
<u>80 Capital Outlay</u>							



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ACCOUNTS FOR: 20 Equipment Reserve Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
8805 Fire Apparatus	370,000.00	0.00	370,000.00	374,670.00	27,500.00	-32,170.00	108.7%
8835 EMS & Rescue Equipment	100,000.00	0.00	100,000.00	0.00	0.00	100,000.00	.0%
8850 Staff Vehicles	100,500.00	-2,602.00	97,898.00	97,879.28	0.00	18.72	100.0%
TOTAL Capital Outlay	570,500.00	-2,602.00	567,898.00	472,549.28	27,500.00	67,848.72	88.1%
<hr/>							
99 End Fund Balance							
9910 Contingency	25,000.00	-25,000.00	0.00	0.00	0.00	0.00	.0%
9999 Unappropriated Ending Fund Bal	166,141.00	0.00	166,141.00	0.00	0.00	166,141.00	.0%
TOTAL End Fund Balance	191,141.00	-25,000.00	166,141.00	0.00	0.00	166,141.00	.0%
TOTAL Equipment Reserve Fund	0.00	0.00	0.00	-107,285.84	27,500.00	79,785.84	100.0%
TOTAL REVENUES	-761,641.00	27,602.00	-734,039.00	-579,835.12	0.00	-154,203.88	
TOTAL EXPENSES	761,641.00	-27,602.00	734,039.00	472,549.28	27,500.00	233,989.72	



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ACCOUNTS FOR: 30 Capital Projects Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
<u>00 Beg Fund Bal</u>							
9995 Beg Fund Bal	-3,514,800.00	123,162.00	-3,391,638.00	0.00	0.00	-3,391,638.00	.0%
TOTAL Beg Fund Bal	-3,514,800.00	123,162.00	-3,391,638.00	0.00	0.00	-3,391,638.00	.0%
<u>02 Bond Proceeds</u>							
4472 Bond and Loan Proceeds	0.00	-7,000,000.00	-7,000,000.00	-7,000,000.00	0.00	0.00	100.0%
TOTAL Bond Proceeds	0.00	-7,000,000.00	-7,000,000.00	-7,000,000.00	0.00	0.00	100.0%
<u>03 Interest</u>							
4490 Investment Interest	-14,000.00	0.00	-14,000.00	-11,598.64	0.00	-2,401.36	82.8%
TOTAL Interest	-14,000.00	0.00	-14,000.00	-11,598.64	0.00	-2,401.36	82.8%
<u>05 Transfers In</u>							
4610 Transfers from other Funds	-500,000.00	0.00	-500,000.00	0.00	0.00	-500,000.00	.0%
TOTAL Transfers In	-500,000.00	0.00	-500,000.00	0.00	0.00	-500,000.00	.0%
<u>70 Materials and Servic</u>							



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ACCOUNTS FOR: 30 Capital Projects Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
7020 Debt Interest Expense	0.00	194,500.00	194,500.00	0.00	0.00	194,500.00	.0%
7025 Debt Principal Expense	0.00	167,796.00	167,796.00	0.00	0.00	167,796.00	.0%
7026 Debt Issuance Expense	0.00	35,000.00	35,000.00	30,300.00	0.00	4,700.00	86.6%
TOTAL Materials and Serv	0.00	397,296.00	397,296.00	30,300.00	0.00	366,996.00	7.6%
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80 Capital Outlay							
8860 Facility Improvement	3,921,516.00	6,841,838.00	10,763,354.00	2,636,728.04	2,370,394.45	5,756,231.51	46.5%
TOTAL Capital Outlay	3,921,516.00	6,841,838.00	10,763,354.00	2,636,728.04	2,370,394.45	5,756,231.51	46.5%
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99 End Fund Balance							
9999 Unappropriated Ending Fund Bal	107,284.00	0.00	107,284.00	0.00	0.00	107,284.00	.0%
TOTAL End Fund Balance	107,284.00	0.00	107,284.00	0.00	0.00	107,284.00	.0%
TOTAL Capital Projects Fund	0.00	362,296.00	362,296.00	-4,344,570.60	2,370,394.45	2,336,472.15	-544.9%
TOTAL REVENUES	-4,028,800.00	-6,876,838.00	-10,905,638.00	-7,011,598.64	0.00	-3,894,039.36	
TOTAL EXPENSES	4,028,800.00	7,239,134.00	11,267,934.00	2,667,028.04	2,370,394.45	6,230,511.51	



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ACCOUNTS FOR: 40 Enterprise Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
<u>00 Beg Fund Bal</u>							
9995 Beg Fund Bal	-17,986.00	-4,932.00	-22,918.00	0.00	0.00	-22,918.00	.0%
TOTAL Beg Fund Bal	-17,986.00	-4,932.00	-22,918.00	0.00	0.00	-22,918.00	.0%
<u>03 Interest</u>							
4490 Investment Interest	-200.00	0.00	-200.00	-110.08	0.00	-89.92	55.0%
TOTAL Interest	-200.00	0.00	-200.00	-110.08	0.00	-89.92	55.0%
<u>04 Other Revenues</u>							
4502 Training Class Revenue	0.00	0.00	0.00	-80.00	0.00	80.00	100.0%
4560 Grant Revenue	0.00	-4,500.00	-4,500.00	-4,379.86	0.00	-120.14	97.3%
4571 Other Revenues	-5,000.00	0.00	-5,000.00	0.00	0.00	-5,000.00	.0%
TOTAL Other Revenues	-5,000.00	-4,500.00	-9,500.00	-4,459.86	0.00	-5,040.14	46.9%
<u>70 Materials and Servic</u>							
7055 Operating Supply	0.00	9,432.00	9,432.00	4,027.90	0.00	5,404.10	42.7%
TOTAL Materials and Servic	0.00	9,432.00	9,432.00	4,027.90	0.00	5,404.10	42.7%
<u>80 Capital Outlay</u>							



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FOR 2019 10

ACCOUNTS FOR: 40 Enterprise Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
8860 Facility Improvement	12,000.00	0.00	12,000.00	0.00	0.00	12,000.00	.0%
TOTAL Capital Outlay	12,000.00	0.00	12,000.00	0.00	0.00	12,000.00	.0%
<hr/>							
90 Transfers Out							
9980 Transfer to General Fund	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00	.0%
TOTAL Transfers Out	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00	.0%
<hr/>							
99 End Fund Balance							
9999 Unappropriated Ending Fund Bal	6,186.00	0.00	6,186.00	0.00	0.00	6,186.00	.0%
TOTAL End Fund Balance	6,186.00	0.00	6,186.00	0.00	0.00	6,186.00	.0%
TOTAL Enterprise Fund	0.00	0.00	0.00	-542.04	0.00	542.04	100.0%
TOTAL REVENUES	-23,186.00	-9,432.00	-32,618.00	-4,569.94	0.00	-28,048.06	
TOTAL EXPENSES	23,186.00	9,432.00	32,618.00	4,027.90	0.00	28,590.10	



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Clackamas Fire District
YEAR-TO-DATE BUDGET REPORT

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FOR 2019 10

ACCOUNTS FOR: 50 Debt Service Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
<u>00 Beg Fund Bal</u>							
9995 Beg Fund Bal	-216,872.00	163,021.00	-53,851.00	0.00	0.00	-53,851.00	.0%
TOTAL Beg Fund Bal	-216,872.00	163,021.00	-53,851.00	0.00	0.00	-53,851.00	.0%
<u>01 Tax Revenues</u>							
4450 Current Year Prop Taxes	-1,967,928.00	0.00	-1,967,928.00	-1,983,933.42	0.00	16,005.42	100.8%
4455 Prior Year Prop Taxes	-30,000.00	0.00	-30,000.00	-69,009.86	0.00	39,009.86	230.0%
TOTAL Tax Revenues	-1,997,928.00	0.00	-1,997,928.00	-2,052,943.28	0.00	55,015.28	102.8%
<u>03 Interest</u>							
4490 Investment Interest	-2,500.00	0.00	-2,500.00	-8,907.18	0.00	6,407.18	356.3%
TOTAL Interest	-2,500.00	0.00	-2,500.00	-8,907.18	0.00	6,407.18	356.3%
<u>70 Materials and Servic</u>							
7020 Debt Interest Expense	1,049,000.00	0.00	1,049,000.00	524,499.98	0.00	524,500.02	50.0%
7025 Debt Principal Expense	920,000.00	0.00	920,000.00	0.00	0.00	920,000.00	.0%
TOTAL Materials and Servic	1,969,000.00	0.00	1,969,000.00	524,499.98	0.00	1,444,500.02	26.6%
<u>99 End Fund Balance</u>							



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Clackamas Fire District
YEAR-TO-DATE BUDGET REPORT

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FOR 2019 10

ACCOUNTS FOR: 50 Debt Service Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
9999 Unappropriated Ending Fund Bal	248,300.00	-163,021.00	85,279.00	0.00	0.00	85,279.00	.0%
TOTAL End Fund Balance	248,300.00	-163,021.00	85,279.00	0.00	0.00	85,279.00	.0%
TOTAL Debt Service Fund	0.00	0.00	0.00	-1,537,350.48	0.00	1,537,350.48	100.0%
TOTAL REVENUES	-2,217,300.00	163,021.00	-2,054,279.00	-2,061,850.46	0.00	7,571.46	
TOTAL EXPENSES	2,217,300.00	-163,021.00	2,054,279.00	524,499.98	0.00	1,529,779.02	



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Clackamas Fire District
YEAR-TO-DATE BUDGET REPORT

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FOR 2019 10

ACCOUNTS FOR: 60 Bond Construction Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
<u>00 Beg Fund Bal</u>							
9995 Beg Fund Bal	-3,552,548.00	-2,193,038.00	-5,745,586.00	0.00	0.00	-5,745,586.00	.0%
TOTAL Beg Fund Bal	-3,552,548.00	-2,193,038.00	-5,745,586.00	0.00	0.00	-5,745,586.00	.0%
<u>03 Interest</u>							
4490 Investment Interest	-100,000.00	0.00	-100,000.00	-154,612.75	0.00	54,612.75	154.6%
TOTAL Interest	-100,000.00	0.00	-100,000.00	-154,612.75	0.00	54,612.75	154.6%
<u>04 Other Revenues</u>							
4571 Other Revenues	0.00	-275,000.00	-275,000.00	-9,038.00	0.00	-265,962.00	3.3%
TOTAL Other Revenues	0.00	-275,000.00	-275,000.00	-9,038.00	0.00	-265,962.00	3.3%
<u>80 Capital Outlay</u>							
8860 Facility Improvement	3,652,548.00	2,494,887.00	6,147,435.00	5,959,741.22	-85,950.00	273,643.78	95.5%
8870 Furniture, Appliances & Tools	0.00	0.00	0.00	7,302.63	0.00	-7,302.63	100.0%
TOTAL Capital Outlay	3,652,548.00	2,494,887.00	6,147,435.00	5,967,043.85	-85,950.00	266,341.15	95.7%
TOTAL Bond Construction Fund	0.00	26,849.00	26,849.00	5,803,393.10	-85,950.00	-5,690,594.10	21294.8%
TOTAL REVENUES	-3,652,548.00	-2,468,038.00	-6,120,586.00	-163,650.75	0.00	-5,956,935.25	
TOTAL EXPENSES	3,652,548.00	2,494,887.00	6,147,435.00	5,967,043.85	-85,950.00	266,341.15	



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Clackamas Fire District
YEAR-TO-DATE BUDGET REPORT

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FOR 2019 10

ACCOUNTS FOR: 70 PERS Reserve Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
<hr/>							
00 Beg Fund Bal							
<hr/>							
9995 Beg Fund Bal	-1,047,008.00	-1,476.00	-1,048,484.00	0.00	0.00	-1,048,484.00	.0%
TOTAL Beg Fund Bal	-1,047,008.00	-1,476.00	-1,048,484.00	0.00	0.00	-1,048,484.00	.0%
<hr/>							
03 Interest							
<hr/>							
4490 Investment Interest	-7,000.00	0.00	-7,000.00	-6,760.10	0.00	-239.90	96.6%
TOTAL Interest	-7,000.00	0.00	-7,000.00	-6,760.10	0.00	-239.90	96.6%
<hr/>							
90 Transfers Out							
<hr/>							
9980 Transfer to General Fund	365,000.00	0.00	365,000.00	0.00	0.00	365,000.00	.0%
TOTAL Transfers Out	365,000.00	0.00	365,000.00	0.00	0.00	365,000.00	.0%
<hr/>							
99 End Fund Balance							
<hr/>							
9999 Unappropriated Ending Fund Bal	689,008.00	1,476.00	690,484.00	0.00	0.00	690,484.00	.0%
TOTAL End Fund Balance	689,008.00	1,476.00	690,484.00	0.00	0.00	690,484.00	.0%
TOTAL PERS Reserve Fund	0.00	0.00	0.00	-6,760.10	0.00	6,760.10	100.0%
TOTAL REVENUES	-1,054,008.00	-1,476.00	-1,055,484.00	-6,760.10	0.00	-1,048,723.90	
TOTAL EXPENSES	1,054,008.00	1,476.00	1,055,484.00	0.00	0.00	1,055,484.00	



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Clackamas Fire District
YEAR-TO-DATE BUDGET REPORT

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FOR 2019 10

ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
GRAND TOTAL						
0.00	433,761.89	433,761.89	-8,902,584.88	3,398,136.41	5,938,210.36	-1269.0%

** END OF REPORT - Generated by Christina Day **

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Division Chief Mike Corless

Re: Operations Division Monthly Report – April 2019

The following summary of work includes those activities completed within the Operations Division.

- Meetings Attended:
 - Staff Meetings
 - Monthly OPS
 - Board Meeting
 - Station 16/19 building updates
 - CCOM Fire Users
 - C800
 - Budget monitoring
 - Promotional Testing development
 - Labor Management
 - Personnel issue

- 4/2 Lieutenant promotional interviews.
- 4/3 Logistics meeting to discuss budget.
- 4/3 Lieutenant/ Apparatus Operator promotional interviews.
- 4/4 Pre-LMC discussion with Union.
- 4/4 Budget discussion and finalization.
- 4/4 Clackamas / Estacada Joint Board Work Session.
- 4/8 Discussion around old Station 19 uses.
- 4/8 Last AOC meeting for Station 19.
- 4/8 Apparatus Operator promotional interviews.
- 4/9 Fire Defense Board meeting in Lake Oswego.
- 4/17-18 Annual Oregon Wildfire Conference (preparing for the season).
- 4/23 Retiree PPE and Equipment meeting.
- 4/24 Photo session for Station 16 (HBE).
- 4/26 Academy 19-01 Graduation and Swearing-in.
- 4/16 – 26 working on final steps and move in for Station 19.

- 4/25 Crews moved into new Station 19.
- 4/29 Ribbon cutting and Open House for new Station 19.

Respectfully submitted,

Division Chief Mike Corless

North Battalion- A Shift
Battalion Chief Brian Stewart

- Significant Incidents
 - Structure Fire on Fern Ave – Detached garage/shop, extended to one exposure building.

- Projects/Events/Meetings/Training
 - SOPS meeting.
 - Operations Group meeting.
 - Oregon OSHA Fire Service Advisory Committee meeting.
 - Professional Development Committee meeting.
 - Career Academy 19-01 graduation.
 - Oregon Safety and Health Section meeting.
 - Community focus groups – 27 attendees in two sessions.
 - Accreditation project and peer assessor work.
 - Internal Community Risk Assessment Workshop (2 days).
 - Community Risk Assessment/Community Risk Reduction project work.
 - Respiratory protection fit testing.
 - Target Solutions, met with crews.

North Battalion-B Shift
Battalion Chief Nick Browne

- Significant Incidents
 - 04/30/19- (B Shift) - Apartment Fire off 82nd drive. Crews arrived to find smoke coming from first floor apartment of a three story apartment complex. Upon entry it was determined fire was contained to an aquarium. Units were recalled. Scene was turned over to property owner.
 - 04/03/19- (B Shift) - Technical Rescue Response to a vehicle into a house. E318 arrived to find a vehicle that had rolled over and crashed into a house. HR305, Truck 308, Truck 316 responded. HR305 put up a shore utilizing Ellis Clamps, which secured the Deck which helped gain access to the patient. Patient was then extricated by Truck 308 and Heavy Rescue 305. Truck 316 was recalled. Patient was treated on scene by AMR. Crews did an excellent job navigating through the complexity of the incident.



- Projects/Events/Meetings/Training

- Monthly Technical Rescue Drill- Vehicle Extrication with an emphasis on Winch Operations. Crews spent the month working with a representative from Warn Industries who showed capabilities of our Winch systems. Truck 302, Truck 308, Truck 316 and Heavy Rescue 305 all have Warn Winches. This opportunity offered by Warn Industries was a zero cost to the Fire District. Great opportunity for refresher training on Winch Operations.
- US&R Vehicle Extrication and Machinery Rescue Technician Course. We were able to get 12 personnel through this Technician level course. Members taking this course were currently assigned to the Trucks or Heavy Rescue or were going to be replacing members because of promotions taking place May 10th. Firefighters Shane Thomas, James Yochum and Scott Kohler were the lead instructors. We are fortunate to be able to utilize state trained and certified instructors from our Technical Rescue program to teach this course. A lot of time and preparation went into this class. It was hands down the best extrication training we have offered to date. Teaching these classes in-house provides a fiscally responsible opportunity for the Fire District. Thanks to the instructors and students for sacrificing time away from their families to better prepare themselves and the District to meet the needs of the community.



- Truck Drill for the month was held at the Mercantile Complex in Lake Oswego. Lake Oswego opened up the opportunity to have a Multi-Agency drill at three commercial buildings that were going to be torn down. This training was



invaluable to all involved as we were able to conduct live ventilation on buildings that were not on fire. Lake Oswego asked Clackamas Fire to take the lead instructing the ventilation portion of the Multi-Agency drill. Lt. Greg Holland, AO Ben Stevenson, AO Matt Rouse were the leads on that portion of the drill.

Agencies that came were Portland Fire, Lake Oswego Fire, Tualatin Valley Fire and Clackamas Fire. All agencies involved were impressed with Clackamas Fire's **Rig to Roof** and **Ventilation Operation**. The intent of the drill was to establish the need for an operation. Mission was accomplished because of the efforts of Lt. Holland, AO Stevenson and AO Rouse. Companies performed very well.

North Battalion-C Shift

Battalion Chief David Scheirman

- Significant Incidents
 - April 1- Division Alpha at propane fire with multiple vehicles and building exposure. Directed primary search, fire attack, and ventilation and hazmat operations in Division. BC 301 was IC.
 - April 2- Assisted HR305 and E301 on injury MVA on Sunnyside Rd at I205. One patient was extricated and transported.
 - April 13- At 2320, a Milwaukie PD officer was engaged in a gun fight at the Space Age gas station at 42nd and Harrison. T302 treated the officer for a gunshot wound to the leg and AMR transported. MPD and CCSO were actively investigating. A person in MPD custody had Taser barbs removed from his clothing. It is unknown his exact role in the incident.

- Projects/Events/Meetings/Training
 - Target Hazard walk through OSP crime lab.
 - Blount Easter Egg hunt- T302 delivered the Easter Bunny and gave tours.
 - Milwaukie Citizens Group Chief's Forum.

East Battalion- A Shift

Battalion Chief Jason Ellison

- Significant Incidents
 - House Fire in Oregon City with BC 303. I was assigned Safety Officer.
 - House Fire in Gladstone. This was our second fire of the day. I was assigned vent group and then transitioned into Division A.
 - MUA to Gresham for a house fire. I was assigned Safety Officer.

- Projects/Events/Meetings/Training
 - Attended MAT training.
 - Fitness testing at Station 10.
 - Technical rescue meeting with Captain Olson.
 - AO module testing.
 - Attended joint agency training in Lake Oswego.
 - Attended 230 Engine Boss class.
 - Participated in controlled burning with the USFS in Sisters.

East Battalion- B Shift
Battalion Chief Brian Rooney

- Significant Incidents
 - 4/3- A Sandy Fire Task Force was dispatched to 39890 Cassidy Ct. in Sandy. The fire was in a two story home and well involved on arrival of the first Sandy Chief and crews, a 2nd alarm was requested and a defensive strategy declared by the on-scene IC. The home owner was able to get out safely. BC301 was safety, E314 was fire attack and E319 did vertical ventilation, RH308 was there for bottle changes and our FMO took care of the investigation. Sandy Fire crews took care of water supply and exterior firefighting, crews worked safe and efficiently. There were some great teachable moments and some concerns around command, strategy and tactics and communications that was discussed at the April OPS meeting. Hopefully, we can have an ongoing discussion and solutions for our crews responding into mutual aid areas (specifically Gladstone Fire, Canby Fire and Sandy Fire) and the lack of a command structure, IC training, common FRP's with our neighbors and the safety concerns that come as a result. It seems that as the majority of the apparatus on mutual aid fires to these districts are CFD units, we should have a greater influence as to how we choose to help our neighbors. This is the second recent call in a long line of others with these type of problems. These are known ongoing problems that after tragedies often become the glaring obvious mistakes that should have been corrected when identified.
 - 4/9- E318, Sandy Fire and the Water Rescue Consortium were dispatched to a water rescue call in Sandy near Dodge Park. An elderly man was witnessed falling into an approximately 20 foot wide rapidly moving stream near his property. A neighbor from across the other side of the stream was able to throw a garden hose to help secure him while he called for help and drove to the other side of the stream. E318 (responding from quarters) arrived just ahead of Sandy Fire units, they were able to secure MSL (main search line) to a tree and affect a rescue just as the elderly man was getting extremely exhausted, cold and having a hard time holding on. Captain Carlsen, AO Fisher and FF Bieker responded with efficiency and courage to effect rescue and save this person's life. The gentleman was transported to the hospital for evaluation.

- Projects/Events/Meetings/Training
 - Target Solutions/ Active Training – 2019 EMS recertification, Special Operations training, Sexual Harassment and HIPAA Training, Munis, Fire Operations.
 - FRP program- Working on updating the Disaster and Emergency Operations FRP for the Fire District facilities. We will be working on updating communications, facility maps and general training for staff. Updated terminology and flow on operational FRP's to be released on Target Solutions soon.
 - Several crew visits during the month to discuss operations, roster changes and district updates.
 - Probationary Officer/BC mentoring and development.
 - 4/6- Vehicle/Machinery extrication class.
 - 4/9 Senior Staff meeting, HR Meeting and HR file review.

- 4/10 Operations Meeting.
- 4/15 Monthly Board of Directors Meeting.
- 4/24- HR meeting to discuss policies and current concerns.
- 4/27- Station 19 Detail- E319, E307, and Volunteers from BR318 and 313 worked on moving into the new station 19. Crews moved, put supplies away and detailed the floors, windows walls and other miscellaneous things before the open house. Thank you to our crews for their help with this project.

East Battalion- C Shift

Battalion Chief Scott Carmony

- Significant Incidents
 - April 1, 2019 at 14:37 hrs. - 2 alarm commercial fire at 12825 SE Carpenter Dr. in Clackamas.
 - 1 civilian fatality and no FF injuries.
 - Utilized Hazmat 3 for Decontamination of Firefighter PPE.
 - May 1, 2019 at 21:57 hrs. – Confined Space Rescue at 47150 SE Clausen Rd. Estacada.
 - Removed 70 year old female from a well 30 ft. below grade.
- Projects/Events/Meetings/Training
 - Developed and presented an After Action Review of two alarm commercial fire involving a building, 3 delivery trucks, and a 500 gallon propane tank.
 - Completed preparation for and delivered a Confined Space Technician course to 12 CCFD1 Firefighters.

South Battalion- A Shift

Battalion Chief Brian Burke

- Significant Incidents
 - 4/17 - Auto vs Pedestrian - Molalla Ave. in Oregon City - Provided scene support.
 - 4/26 - Building Fire - SE Fern - Assisted with Safety Officer and provided PIO to media on scene.
- Projects/Events/Meetings/Training
 - Attended Emergency Operations meeting.
 - Prepared and delivered Table Top Drill to crews.

South Battalion- B Shift

Battalion Chief Jonathan Scheirman

- Significant Incidents
 - April 18th Residential Fire at 13531 Clairmont Way #71. Fire damage made this manufactured home a complete loss when the fire started behind the dryer and extended to the attic space. Crew pulled two people from the fire who were attempting to put the fire out with a garden hose, both refused transport after evaluation.

- Projects/Events/Meetings/Training
 - Attended the OSFM IMT Conference in Central Point.
 - Attended SCBA Fit Testing drill.
 - Attended MAT training.
 - Taught Personal Finance Class to the probationary firefighters.
 - Project work for the Accreditation, Risk Assessment, and upcoming Wildland Season.

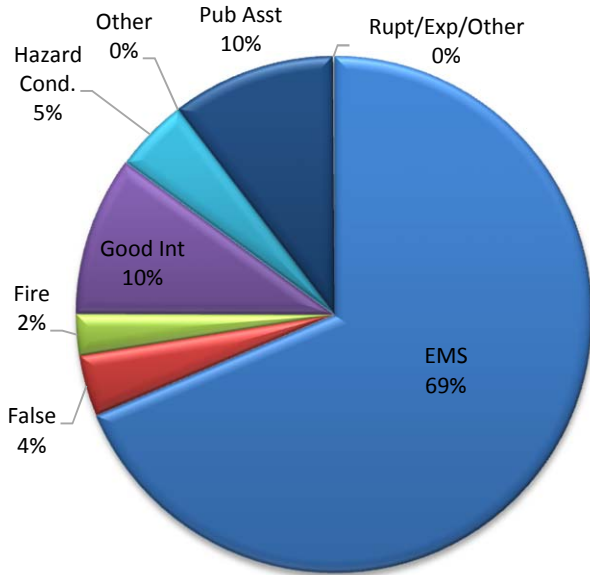
South Battalion- C Shift

Battalion Chief Oscar Ramos

- Significant Incidents
 - Commanded two residential fires, one in the morning in Beavercreek area and the second in Gladstone about 12 hours later that went to a second alarm.
- Projects/Events/Meetings/Training
 - Met and worked with contractors to assist station Captain with “to-do” list of new Station 16.
 - Assisted Station 11 crew with coverage as they dealt with mental breakdown walk-in first aid.
 - Assisted as Coverage Officer with DC Gehrke on Carpenter, two alarm commercial fire.
 - Attended Operations monthly meeting and met with South companies to go over notes.
 - Met with Operations regarding district sticker/decal program.
 - Had extensive one on one “goodbye” meetings with crews and staff as I finished my career.

Clackamas Fire Dist. #1 Emergency Services Report

April 2019



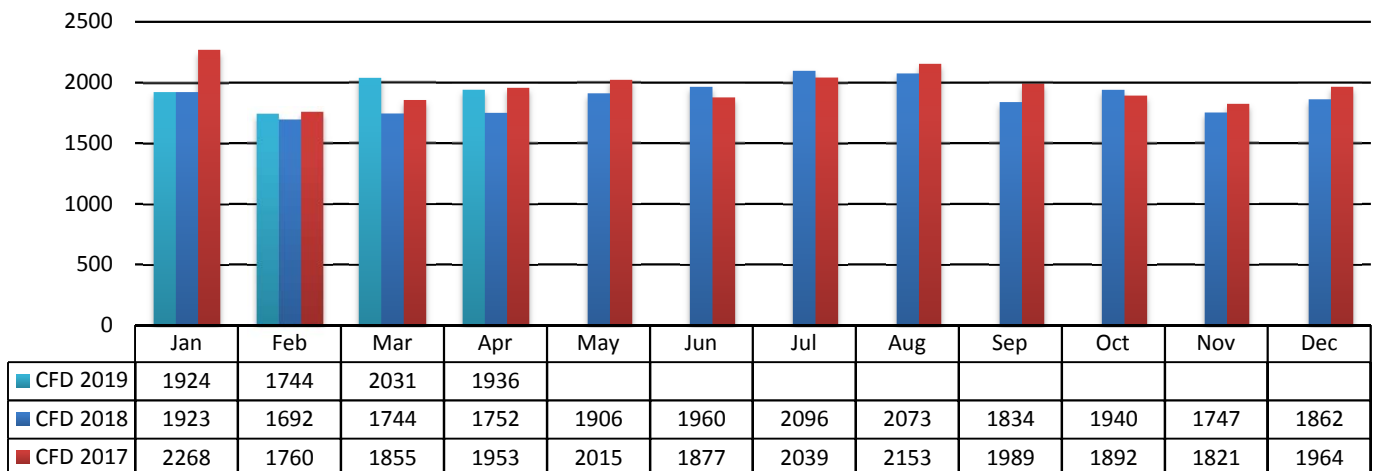
Incident Type	Data
EMS	1329
False	74
Fire	50
Good Int	193
Hazard Cond.	89
Other	0
Pub Asst	199
Rupt/Exp/Weather	2
Grand Total	1936

Year to Date

Incident Type	2017	2018	2019
EMS	15775	15634	5311
False	913	857	299
Fire	603	581	158
Good Int	2186	2060	713
Hazard Cond.	1472	1050	365
Other	7	7	0
Pub Asst	2619	2337	787
Rupt/Exp/Weather	11	3	2
Grand Total	23586	22529	7635

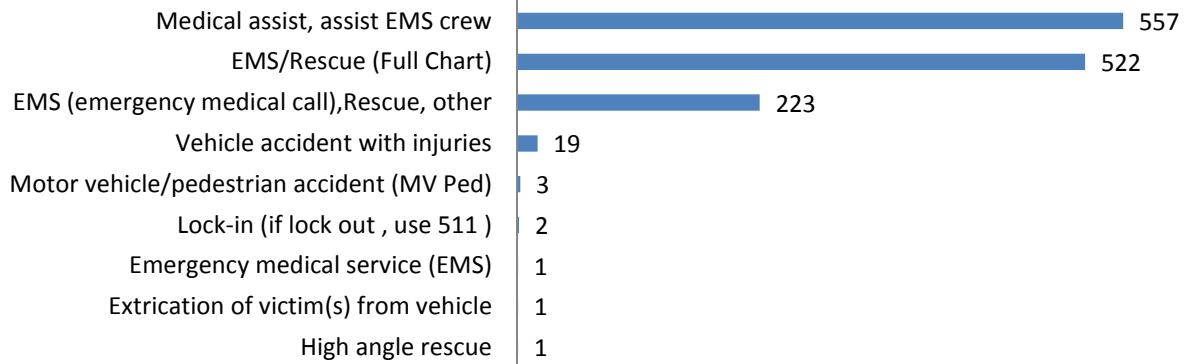
Mutual Aid Given Incident Not Included

Total Incidents by Month

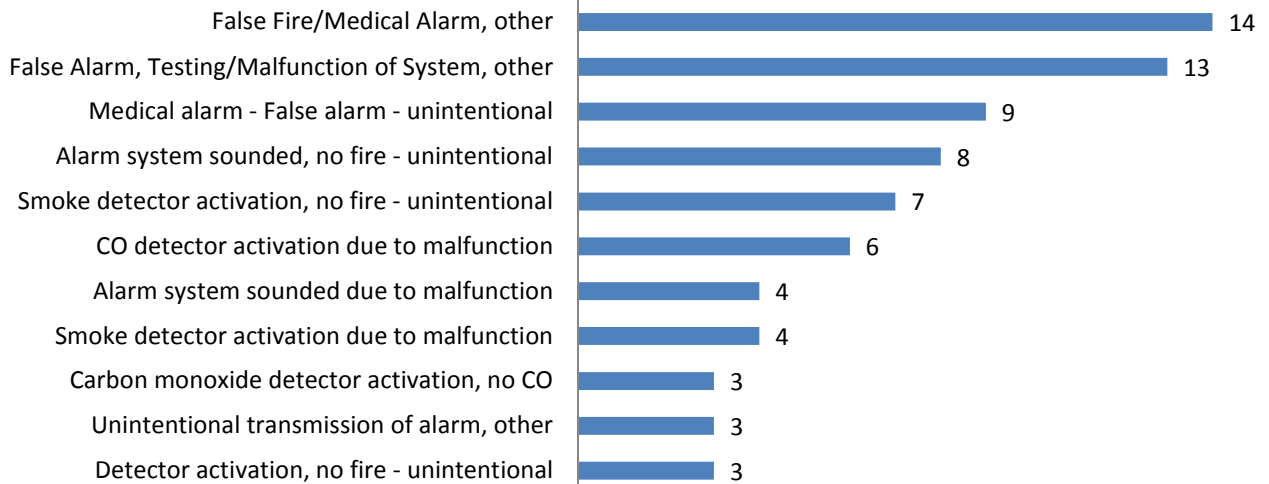


April 2019 Incident Summary

EMS Total: 1329



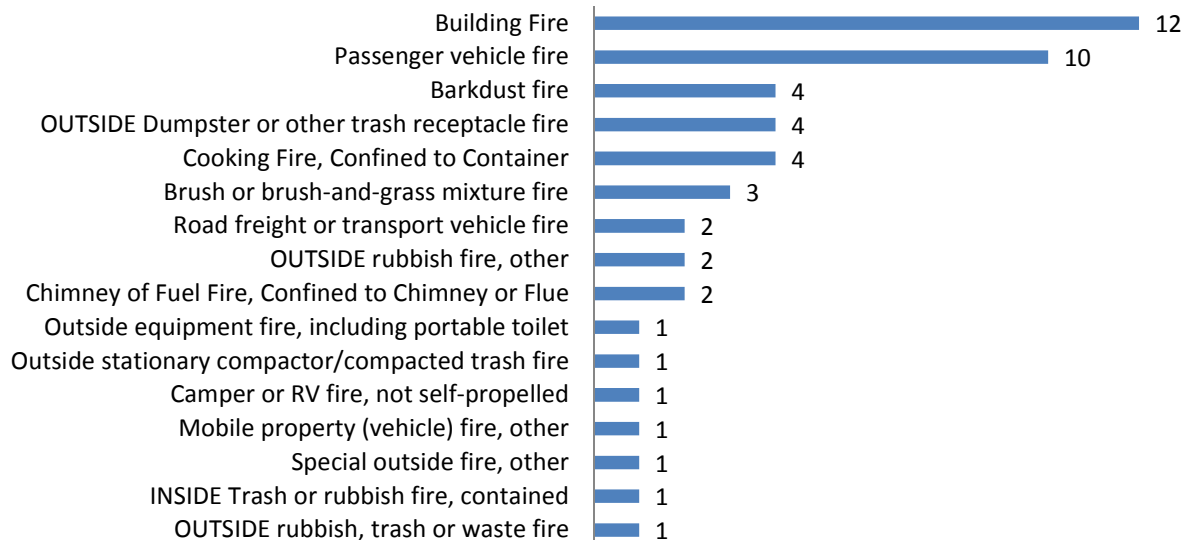
False Alarm Total: 74



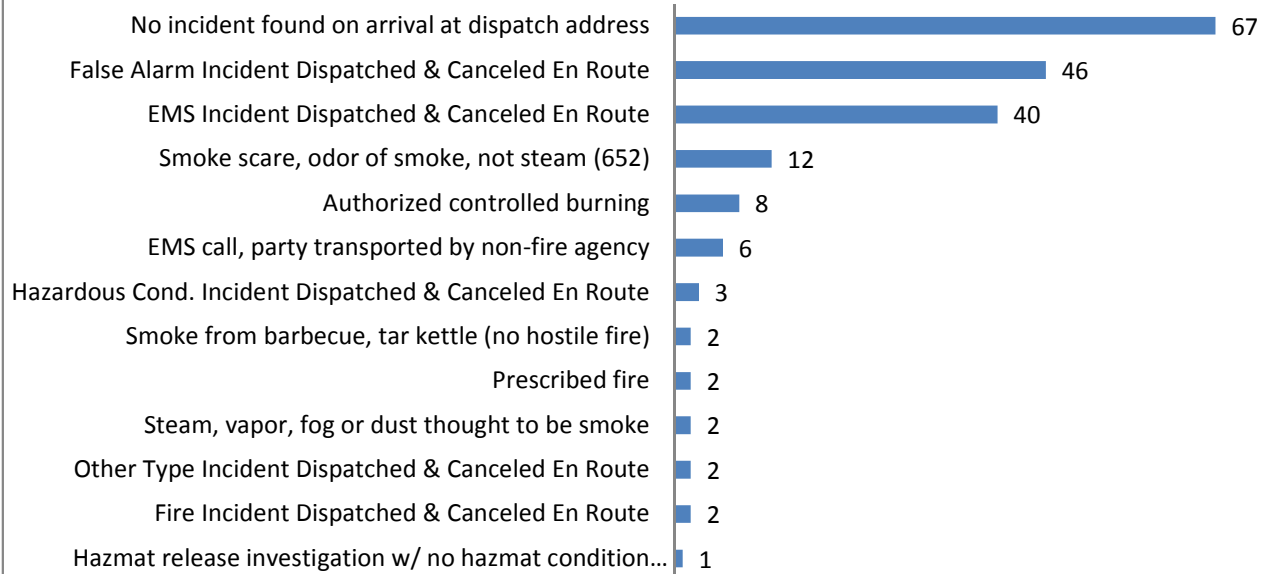
Weather/Rupture/Explosion/Other Total: 2



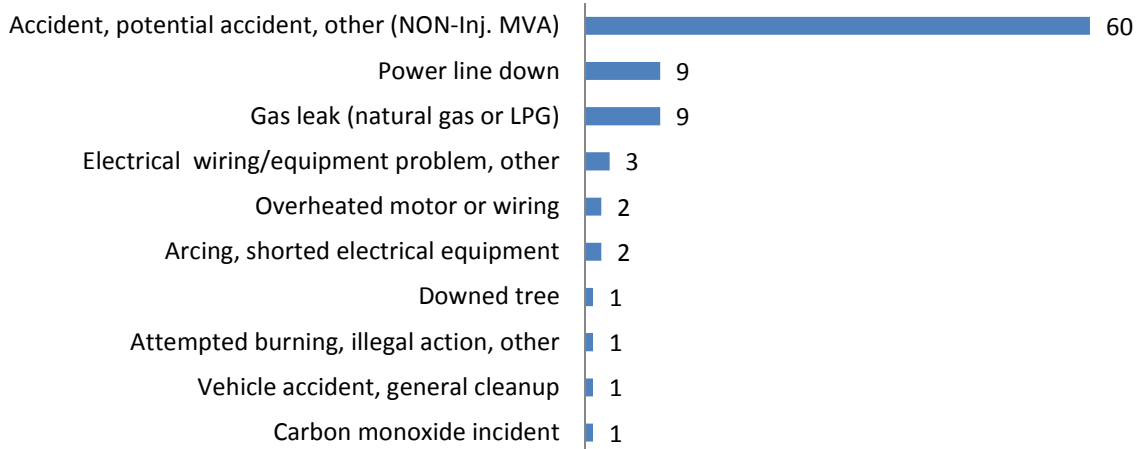
Fire Total: 50



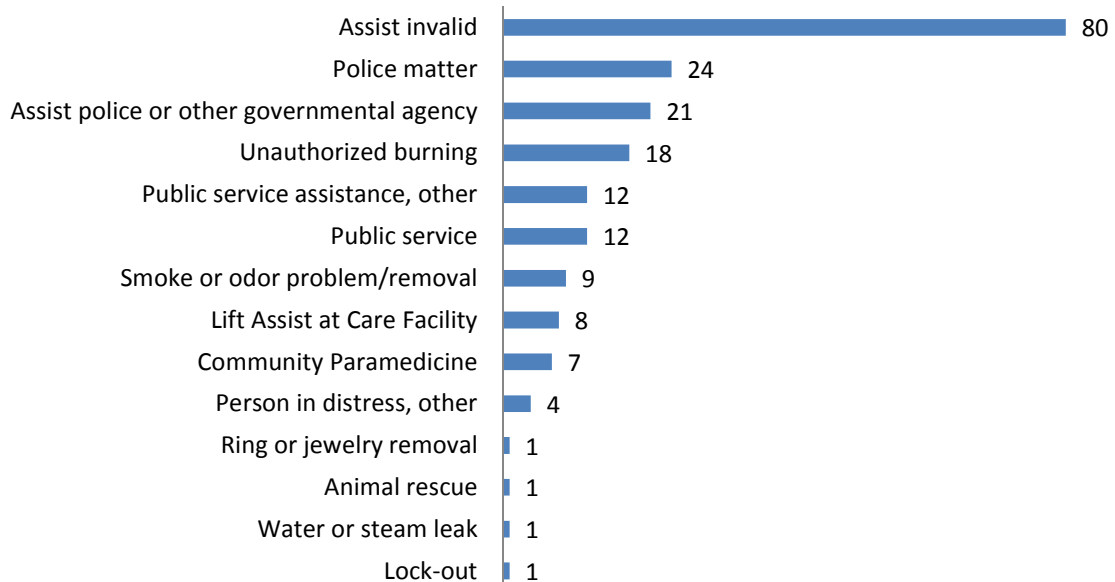
Good Intent Total: 193



Hazardous Condition Total: 89

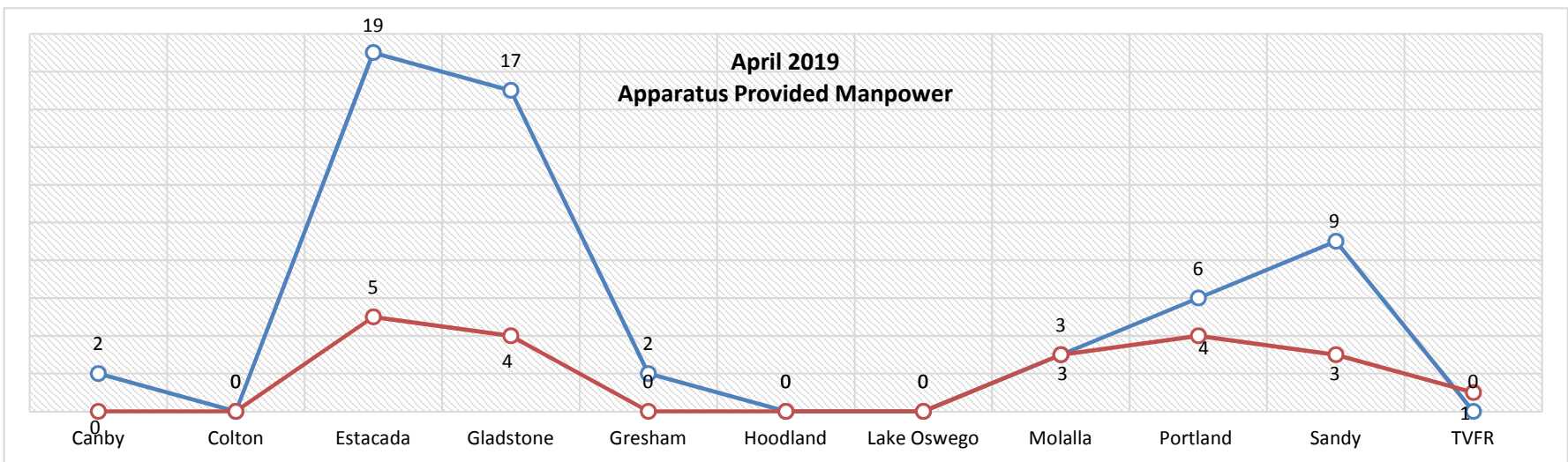
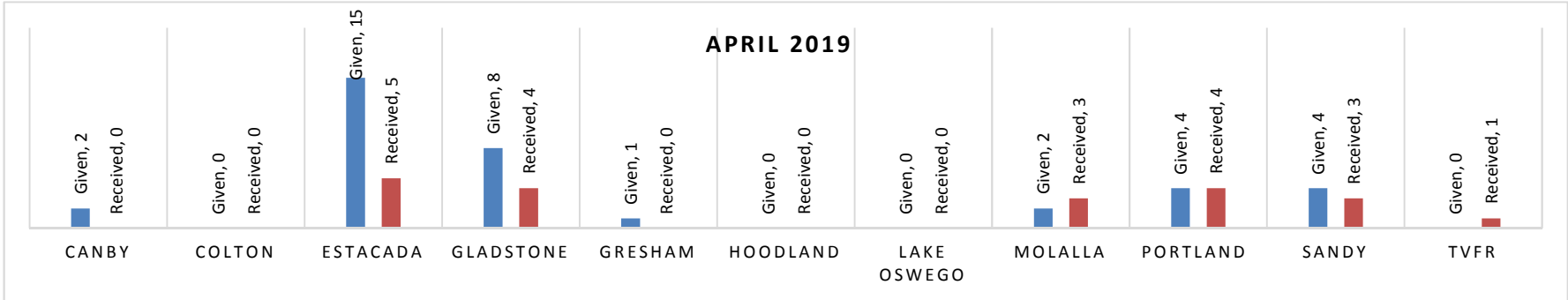
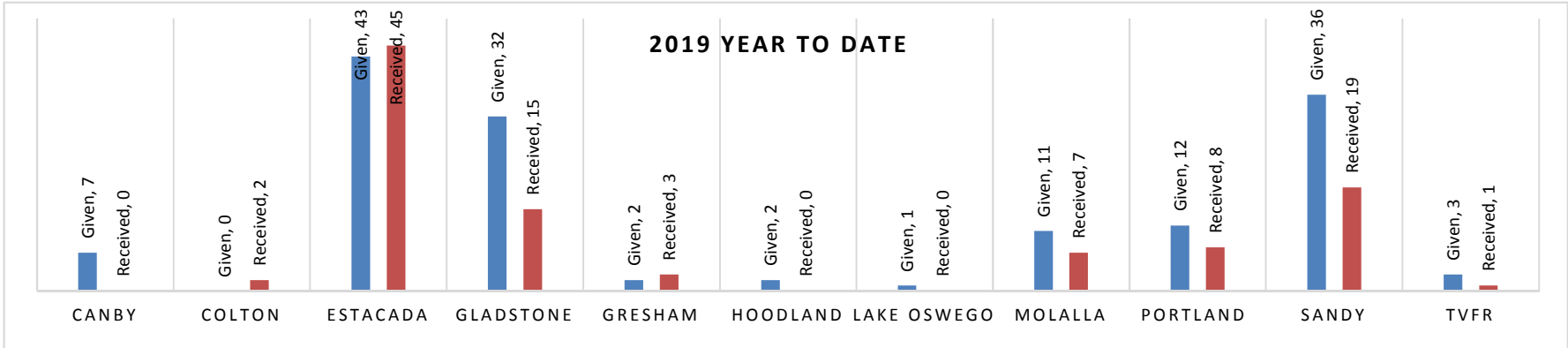


Public Assists Total: 199



Mutual Aid Given to Mutual Aid Received by Agency

**Does not include: canceled en-route, canceled on-scene or did not respond.*



Mutual Aid Given - Apparatus Overview

April 2019

Agency	Apparatus	Apparatus Action	Responses
Canby	M316	Provide advanced life support (ALS)	2
Canby Total			2
Estacada	T308	Vehicle Stabilization -EFR	1
	HR305	Extrication -EFR	1
	E311	Investigate	1
		Landing Zone	1
		Provide basic life support (BLS)	1
	T316	Provide apparatus	1
	BC302	Scene Safety -EFR	1
	E314	Provide advanced life support (ALS)	1
		Provide manpower	1
	WR308	Search & rescue, other	1
	E318	Assistance, other	1
		Fill-in or moveup	1
		Incident Command -EFR	1
		Refer to proper authority	1
Standby/Staged		1	
Traffic Control -EFR		1	
	(blank)	3	
Estacada Total			19
Gladstone	M303	Provide advanced life support (ALS)	2
		Salvage & overhaul	1
		Transport person	2
	M316	Provide advanced life support (ALS)	1
	T308	Provide manpower	1
	E315	Provide manpower	3
	HR305	Provide manpower	1
	E309	Provide manpower	1
	E303	Ventilate	1
	BC303	Incident command	1
		Provide manpower	1
	E304	Fire Attack	1
	BC302	Provide manpower	1
Gladstone Total			17
Gresham	E314	RIT	1
	BC301	Safety Officer	1
Gresham Total			2
Molalla	E310	Standby/Staged	1
	BR313	Assist lift patient	1
		Standby/Staged	1
Molalla Total			3
Portland	T302	Assistance, other	1
		Provide basic life support (BLS)	1
		Standby/Staged	1
	E301	Standby/Staged	2
BC302	Standby/Staged	1	
Portland Total			6
Sandy	E319	Ventilate	1
	E314	Fire Attack	1
		Landing Zone	1
	FM311	FMO Investigation	1
	E318	Investigate	1
		Rescue, remove from harm	1
	BC301	Assistance, other	1
	RH308	Assistance, other	1
FM307	Assistance, other	1	
Sandy Total			9
Grand Total			58

**Incident Types
by FMZ
April 2019**

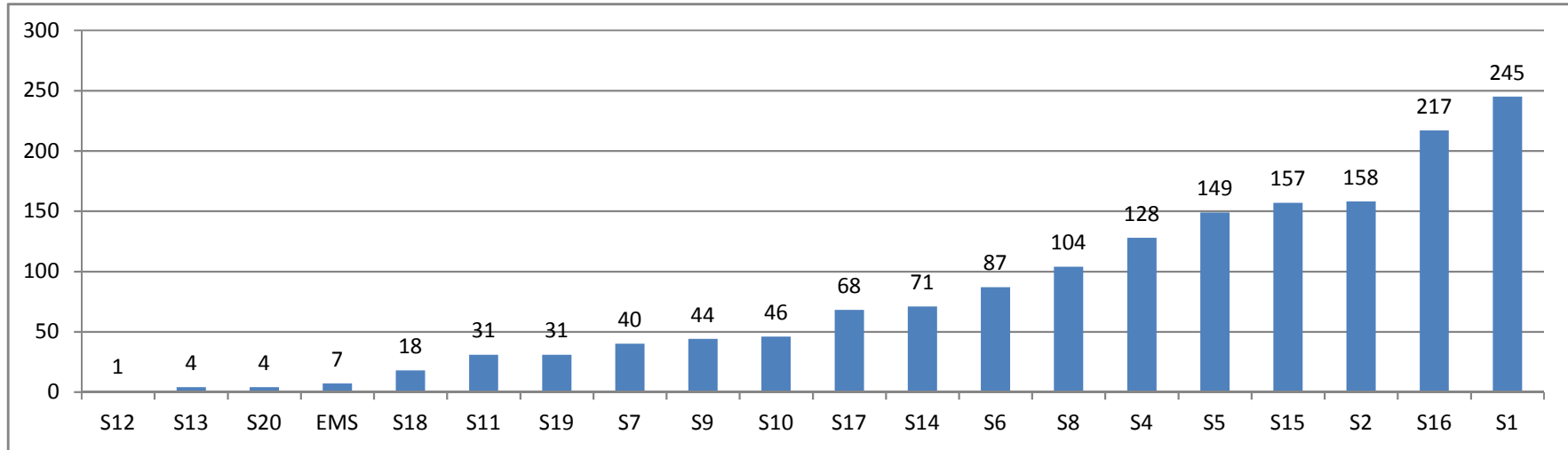
Incident Station	Incident Type	Total
S1	EMS	158
	False	6
	Fire	6
	Good Int	33
	Hazard Condition	11
	Pub Asst	31
S1 Total		245
S2	EMS	102
	False	8
	Fire	1
	Good Int	18
	Hazard Condition	9
	Pub Asst	20
S2 Total		158
S3	EMS	227
	False	12
	Fire	4
	Good Int	27
	Hazard Condition	7
	Pub Asst	49
S3 Total		326
S4	EMS	101
	False	4
	Fire	2
	Good Int	9
	Hazard Condition	5
	Pub Asst	7
S4 Total		128
S5	EMS	112
	False	8
	Fire	3
	Good Int	10
	Hazard Condition	7
	Pub Asst	9
S5 Total		149
S6	EMS	67
	False	4
	Fire	2
	Good Int	6
	Hazard Condition	1
	Pub Asst	7
S6 Total		87
S7	EMS	25
	False	1
	Fire	2
	Good Int	5
	Hazard Condition	3
	Pub Asst	3
	Rupt/Exp	1
S7 Total		40

Incident Station	Incident Type	Total
S8	EMS	64
	False	3
	Fire	10
	Good Int	12
	Hazard Condition	8
	Pub Asst	6
	Rupt/Exp	1
S8 Total		104
S9	EMS	26
	False	4
	Fire	1
	Good Int	9
	Hazard Condition	4
S9 Total		44
S10	EMS	25
	False	2
	Fire	4
	Good Int	11
	Hazard Condition	2
	Pub Asst	2
S10 Total		46
S11	EMS	21
	Fire	2
	Good Int	3
	Hazard Condition	2
	Pub Asst	3
S11 Total		31
S12	Hazard Condition	1
S12 Total		1
S13	EMS	3
	Hazard Condition	1
S13 Total		4
S14	EMS	49
	False	3
	Fire	1
	Good Int	11
	Hazard Condition	1
	Pub Asst	6
S14 Total		71
S15	EMS	111
	False	10
	Fire	4
	Good Int	14
	Hazard Condition	9
Pub Asst	9	
S15 Total		157

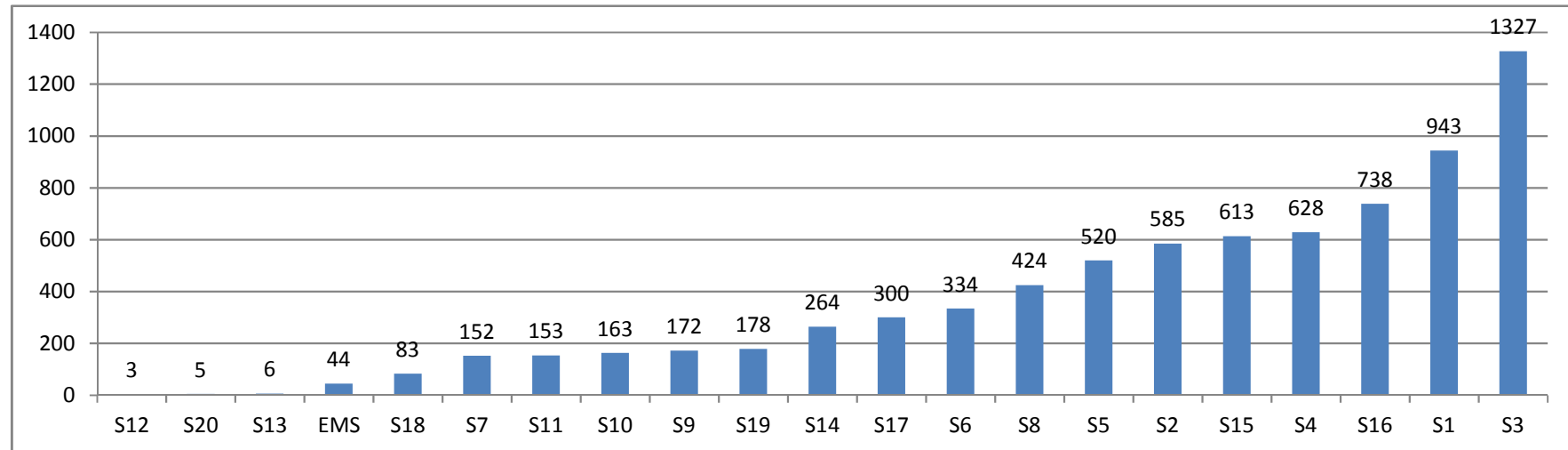
Incident Station	Incident Type	Total
S16	EMS	153
	False	7
	Fire	6
	Good Int	20
	Hazard Condition	7
	Pub Asst	24
S16 Total		217
S17	EMS	45
	False	1
	Fire	2
	Good Int	3
	Hazard Condition	3
Pub Asst	14	
S17 Total		68
S18	EMS	15
	Good Int	1
	Hazard Condition	2
S18 Total		18
S19	EMS	21
	False	1
	Good Int	1
	Hazard Condition	6
	Pub Asst	2
S19 Total		31
S20	EMS	4
S20 Total		4
EMS	Pub Asst	7
EMS Total		7
Grand Total		1936

Incident Count by FMZ

April 2019



Year to Date



Apparatus Response by Station and Incident Type
(Including Mutual Aid Given)
April 2019

Unit Station	Unit ID	Incident Type	Total
BC1	BC301	EMS	4
		Good Int	5
		Pub Asst	1
		Fire	6
		HazMat	3
		Rupt/Exp	1
	BC301 Total	20	
BC1 Total			20
BC2	BC302	EMS	6
		False	1
		Good Int	3
		Pub Asst	5
		Fire	12
		HazMat	6
	Rupt/Exp	2	
BC302 Total	35		
BC2 Total			35
BC3	BC303	EMS	5
		False	1
		Pub Asst	1
		Fire	12
		HazMat	5
		Rupt/Exp	1
	BC303 Total	25	
BC3 Total			25
S1	E301	EMS	178
		False	7
		Good Int	34
		Pub Asst	34
		Fire	12
		HazMat	10
	Rupt/Exp	1	
E301 Total	276		
S1 Total			276
S2	T302	EMS	102
		False	9
		Good Int	17
		Pub Asst	22
		Fire	10
		HazMat	10
	Rupt/Exp	1	
T302 Total	171		
S2 Total			171

Unit Station	Unit ID	Incident Type	Total
S3	M303	EMS	200
		False	2
		Good Int	10
		Pub Asst	27
		Fire	5
		HazMat	2
		Rupt/Exp	1
	M303 Total		247
	M323	EMS	9
		Pub Asst	4
Fire		1	
HazMat		1	
M323 Total		15	
E303	EMS	82	
	False	12	
	Good Int	15	
	Pub Asst	30	
	Fire	7	
HazMat	7		
E303 Total		153	
HM303	Fire	1	
HM303 Total		1	
S3 Total			416
S4	E304	EMS	115
		False	4
		Good Int	18
		Pub Asst	12
		Fire	15
	HazMat	8	
E304 Total		172	
S4 Total			172
S5	HR305	EMS	117
		False	12
		Good Int	17
		Pub Asst	14
		Fire	16
		HazMat	13
	Rupt/Exp	2	
HR305 Total		191	
S5 Total			191
S6	E306	EMS	64
		False	3
		Good Int	6
		Pub Asst	6
		Fire	2
		HazMat	5
	Rupt/Exp	2	
E306 Total		88	
S6 Total			88

Unit Station	Unit ID	Incident Type	Total
S7	E307	EMS	33
		False	2
		Good Int	7
		Pub Asst	5
		Fire	5
		HazMat	7
		Rupt/Exp	1
	E307 Total		60
S7 Total			60
S8	T308	EMS	57
		False	3
		Good Int	10
		Pub Asst	9
		Fire	6
		HazMat	8
		Rupt/Exp	1
	T308 Total		94
	WR308	EMS	2
	WR308 Total		2
	E308	EMS	4
		Good Int	2
		Pub Asst	1
Fire		3	
E308 Total		11	
S8 Total			107
S9	E309	EMS	49
		False	4
		Good Int	14
		Pub Asst	5
		Fire	8
		HazMat	9
	E309 Total		89
S9 Total			89
S10	E310	EMS	32
		False	2
		Good Int	12
		Pub Asst	2
		Fire	5
		HazMat	3
	E310 Total		56
	WT310	Fire	1
	WT310 Total		1
	BR310	Fire	1
BR310 Total		1	
S10 Total			58
S11	E311	EMS	27
		Good Int	3
		Pub Asst	4
		Fire	3
		HazMat	2
	E311 Total		39
BR311	Good Int	1	
BR311 Total		1	
S11 Total			40

Unit Station	Unit ID	Incident Type	Total
S12	WT312	Fire	1
	WT312 Total		1
	BR312	EMS	3
		Pub Asst	1
HazMat		2	
BR312 Total		6	
S12 Total			7
S13	BR313	EMS	14
		False	1
		Good Int	3
		Pub Asst	2
		HazMat	1
BR313 Total		21	
S13 Total			21
S14	E314	EMS	52
		False	3
		Good Int	14
		Pub Asst	4
		Fire	5
		HazMat	1
	E314 Total		79
WT314	Fire	1	
WT314 Total		1	
S14 Total			80
S15	E315	EMS	118
		False	11
		Good Int	17
		Pub Asst	10
		Fire	13
		HazMat	12
E315 Total		181	
S15 Total			181
S16	M316	EMS	105
		Good Int	10
		Pub Asst	9
		Fire	4
		HazMat	3
	M316 Total		131
	T316	EMS	82
		False	5
Good Int		14	
Pub Asst		19	
Fire	15		
HazMat	8		
Rupt/Exp	1		
T316 Total		144	
S16 Total			275
S17	E317	EMS	57
		False	4
		Good Int	3
		Pub Asst	14
		Fire	6
		HazMat	4
E317 Total		88	
S17 Total			88

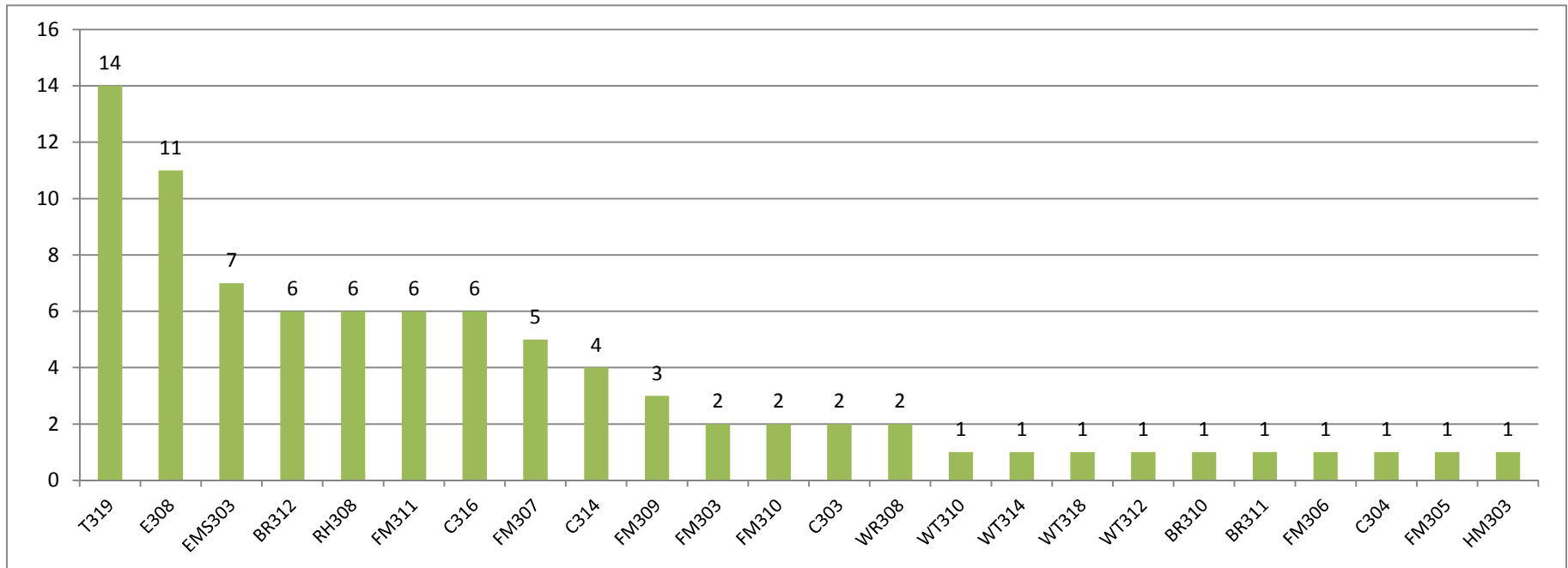
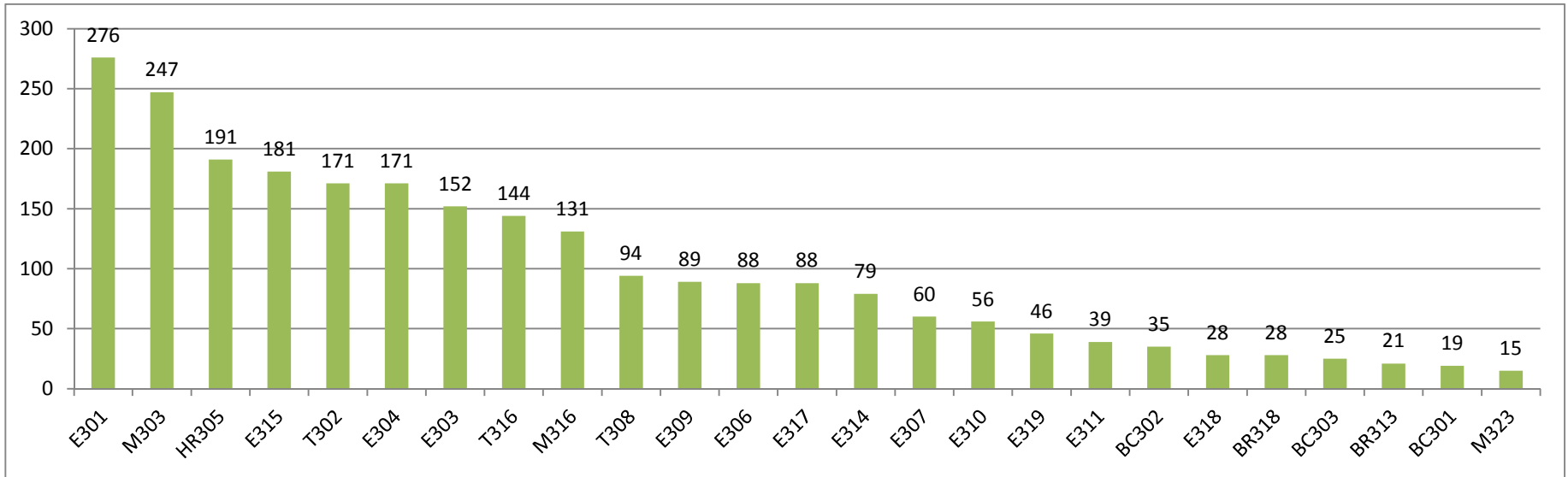
Unit Station	Unit ID	Incident Type	Total
S18	WT318	Good Int	1
	WT318 Total		1
	E318	EMS	20
		Good Int	1
		Pub Asst	4
		Fire	1
		HazMat	2
	E318 Total		28
	BR318	EMS	18
		Good Int	4
Pub Asst		1	
Fire		3	
HazMat		2	
BR318 Total		28	
S18 Total			57
S19	E319	EMS	27
		False	2
		Good Int	3
		Pub Asst	3
		Fire	3
		HazMat	6
		Rupt/Exp	2
		E319 Total	
	T319	EMS	7
		Pub Asst	2
Fire		1	
T319 Total		4	
S19 Total			60
(blank)	FM303	Fire	2
	FM303 Total		2
	FM306	Fire	1
	FM306 Total		1
	FM311	Fire	6
	FM311 Total		6
	C304	Fire	1
	C304 Total		1
	RH308	EMS	1
		Fire	5
	RH308 Total		6
	FM309	Fire	3
	FM309 Total		3
	FM305	Fire	1
	FM305 Total		1
	FM310	Fire	2
	FM310 Total		2
	C303	Fire	1
		HazMat	1
	C303 Total		2
	FM307	Fire	5
	FM307 Total		5
	C314	EMS	1
		Fire	1
		HazMat	2
	C314 Total		4
	(blank) Total		

Unit Station	Unit ID	Incident Type	Total
EMS	EMS303	Pub Asst	7
	EMS303 Total		7
	C316	EMS	5
		Fire	1
	C316 Total		6
EMS Total			13
Grand Total			2563

Incident Response by Apparatus

(Including Mutual Aid Given)

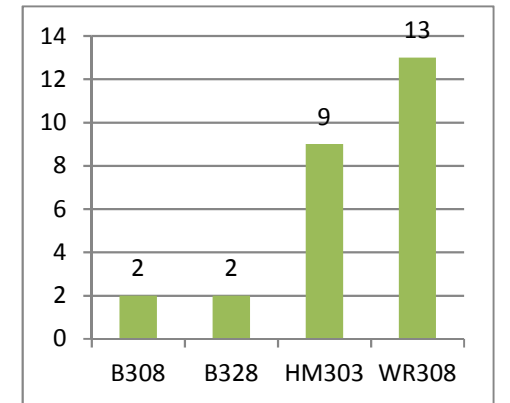
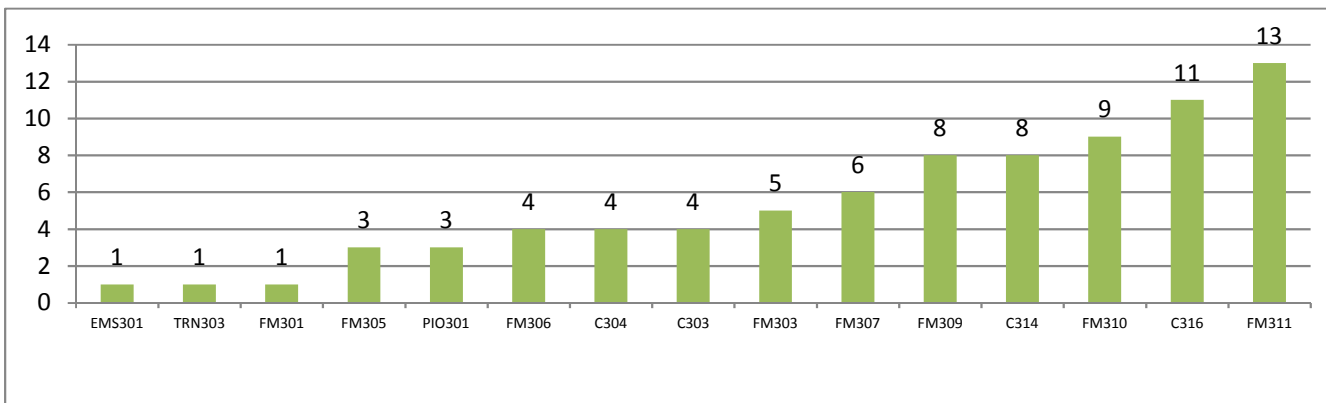
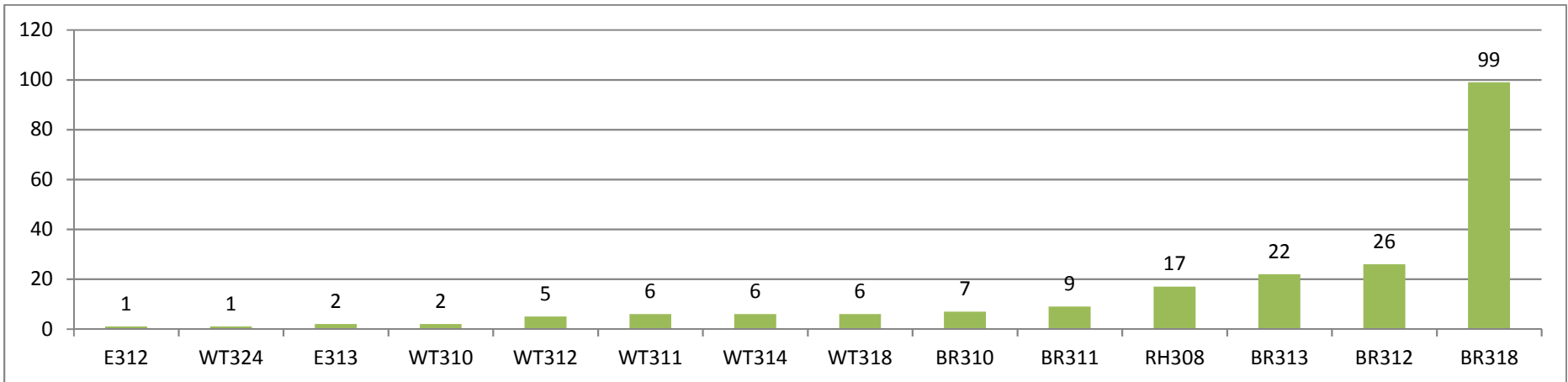
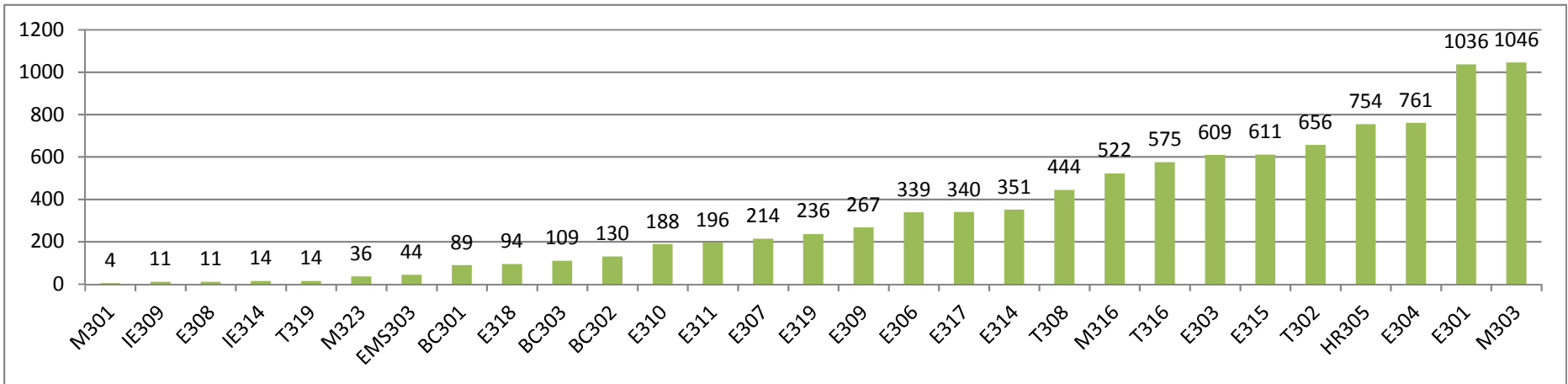
April 2019



Incident Response by Apparatus

(Including Mutual Aid Given)

Year to Date 2019



Emergency Services

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Battalion Chief John Hopkins

Re: Training Division Monthly Report – April 2019

Projects/Events/Meetings/Training – BC Hopkins

- Budgeting for Training Division and Safety.
- Attended and co-coordinated the Tactical Athlete training day.
- Met with representative from SAIF regarding safety.
- Vacated the Clackamas Community College training site.
- Meetings regarding upcoming career and volunteer academies.
- Assisted with Callboard/Telestaff questions and concerns; provided direction.
- Various station visits.
- Attended Senior Staff meetings.
- Reviewed several policies, making revisions as needed.
- Attended the Clackamas / Estacada Joint Board Work Session.
- Reviewed injury reporting.
- Worked various Battalion Chief shifts during the month.
- Many meetings regarding Training Division restructuring.
- Reviewed various R&D projects as the Safety Officer.

Projects/Events/Meetings/Training – South Battalion ATO Lt. Brown

- Weekly Training Staff meetings.
- Probationary AO Task Book updates.
- Multi Agency Drill in Lake Oswego Prep.
- Lake Oswego Drill.
- Volunteer Drills: House Fire Evolution.
- Call Board Committee Meeting.
- FIT Test.
- Annual Physical.
- Hydrant Assignment.
- AAR Move ups.
- Multi Agency Drill in Lake Oswego.

Projects/Events/Meetings/Training – ATO North Battalion Lt. Walker

- Preparations for the Volunteer Academy final practical exam.
- Volunteer Academy Graduation preparation.

- Volunteer Academy Graduation Ceremony.
- Attended the Future Volunteer Academy mandatory meeting.
- Career Academy 19-01, all is going great.
- Attended a 1 day class on Performance improvement plans.
- Working with recruits from Academy 18-02 to finalize their probation.

Projects/Events/Meetings/Training – ATO North Battalion AO Webster

- Target Solutions.
- AVIDS system Development.
- Senior Fire Fighter Academy.
- Volunteer Training Development and Drills.
- Volunteer Instructor Cadre.
- Volunteer training Schedule.
- EMS development for Volunteers.
- AVIDS training for Volunteers and Career.
- Tuesday evening Volunteer Training In House Development.

Respectfully submitted,

Battalion Chief John Hopkins

Emergency Services

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Volunteer Services Chief Steve Deters

Re: Volunteer Services Division Monthly Report – April 2019

The following report is a breakdown of Volunteer activity in training and scheduled public events.

Fire Training

Drills in the month of April included:

- 4/10/2019 Structural Orientation and Air Management
- 4/11/2019 Structural Orientation and Air Management
- 4/13/2019 Bail Out Training
- 4/16/2019 Video Conferencing and AVIDS Training
- 4/17/2019 Video Conferencing and AVIDS Training
- 4/18/2019 Video Conferencing and AVIDS Training
- 4/23/2019 Strategy and Tactics Webinar
- 4/24/2019 Strategy and Tactics
- 4/25/2019 Strategy and Tactics

EMS Training

- 4/02/2019 Pediatric Assessment in House Training
- 4/03/2019 EMS Pediatric Scenarios
- 4/04/2019 EMS Pediatric Scenarios

In April the Volunteer group participated in the following Events/Meetings

- 4/01/2019 Volunteer Association Meeting
- 4/06/2019 Oral Interviews
- 4/20/2019 RA 19-01 Physical Ability Practice Day
- 4/27/2019 RA 19-01 Physical Ability Testing

Recruitment

- 4/06/2019 Oral Interviews
- 4/20/2019 RA 19-01 Physical Ability Practice Day
- 4/27/2019 RA 19-01 Physical Ability Testing

Explorers

April Drills focused on:

- 4/01/2019 Forcible Entry
- 4/08/2019 Forcible Entry
- 4/15/2019 Forcible Entry
- 4/22/2019 Forcible Entry
- 4/29/2019 Forcible Entry

Public-Relations

- Parking Assistants – Station 19 Ribbon Cutting

Station Coverage

The following is a breakdown per station that had a Duty Shift.

- Stn.12 – 2/30
- Stn.13 – 27/30
- Stn.18 – 30/30
- Rehab/Water Tender Group – 27/30

Personnel Changes

- VFF/EMT - Levi Favara – Hired –Port of Portland Fire

Respectfully submitted,

Volunteer Services Battalion Chief Steve Deters

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Facility Maintenance Manager Scott Vallance

Re: Facility Maintenance Division Monthly Report – April 2019

Major projects for the month of April included:

- Installing the airlines at both Station 16 and Station 19 (Doc & Jerome).
- Built a sound attenuation wall in the mezzanine at Fleet building (Jerome).
- Dealt with major water leak/flood in the basement at Station 15.
- Moved furniture into Station 19 and assembled new tables and chairs.
- Major lot cleaning at the Fuller Rd. house.
- Snaked parking lot drains and cleaned out retention pond at Station 1.
- Helped move Station 8, Station 19 and Station 21.
- Started meeting with Silent Knight Contractors for replacement of Station 4 and Station 5 FA panels.

Attended:

- C.O.O.P. Talk with BOLDPlanning Solutions.
- SOPS meetings.
- Septic System start-up at Station 19.
- Meeting with Clackamas River Water to discuss hydrant program.
- Station 19 Ribbon Cutting celebration.

Respectfully submitted,

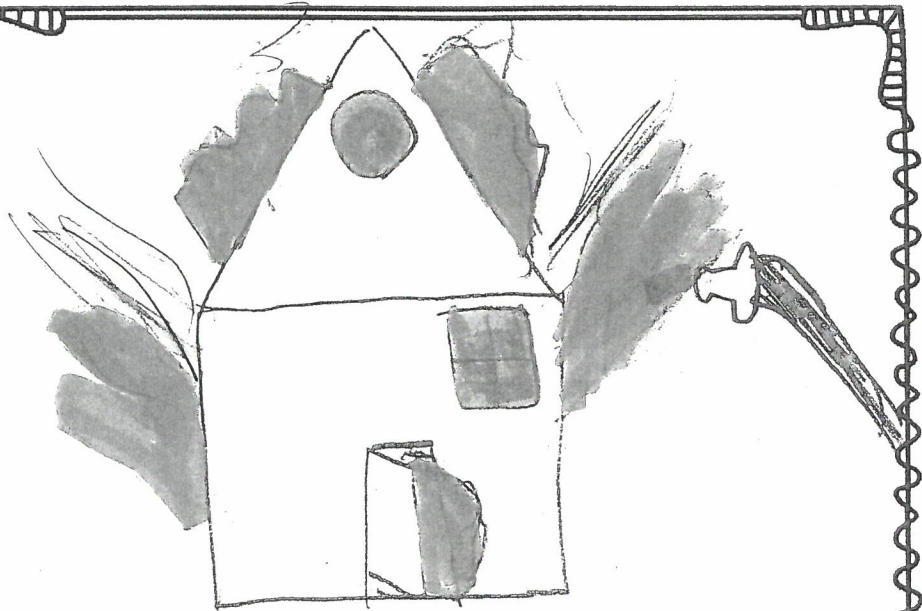
Facility Maintenance Manager Scott Vallance

CORRESPONDENCE

- C-1 Thank you Re: Station Tour. A 5th grade class from Christ the King sent in thank you notes for the tour they received at Station 1 on 4/30/2019. Tour was given by Tammy Owen, Izak Hamilton, and Station 1 "B" Shift: Lt. Ami Brown, AO Ryan McDonald, FF Shawn Vial and FF Jared Wick.
- C-2 Thank you Re: Help with parking at the Station 19 Ribbon Cutting Event. AT Tracey Grisham gave kudos to Volunteer Noah Steinberg as well as the following Explorers: Jacob Sale, Ben White, Helena Pearson, Connor Denning, Garret Rotter, Josh Guintu and Noah Stevens for their work done at the event.
- C-3 Thank you Re: Help with the Explorer's Program. PIO Paxton sent an email thank you to Volunteer Noah Steinberg for his help with the Explorer group at the Station 19 Grand Opening as well as his overall investment in the Explorers.



♡: 5th Grade @
Christ the King ♡



Dear Fire Fighters,

Thank you for giving me a tour of the fire station. I learned that most of your fire calls are in the summer. I also learned that you carry all different types of hoses in the fire engine. My favorite part was looking around the fire engine.

Sincerely, CTK 5th Grade student



Dear Fire Fighters,

Thank you for taking your time as a fire fighter to teach us the importance of saving others. I learned that you have to take your fire truck wherever you go in case of a fire. My favorite part was when I had the opportunity to tour around the fire station. Thank you for giving us the water bottles and color changing pencils. But also, thank you for saving the lives of people in fires!

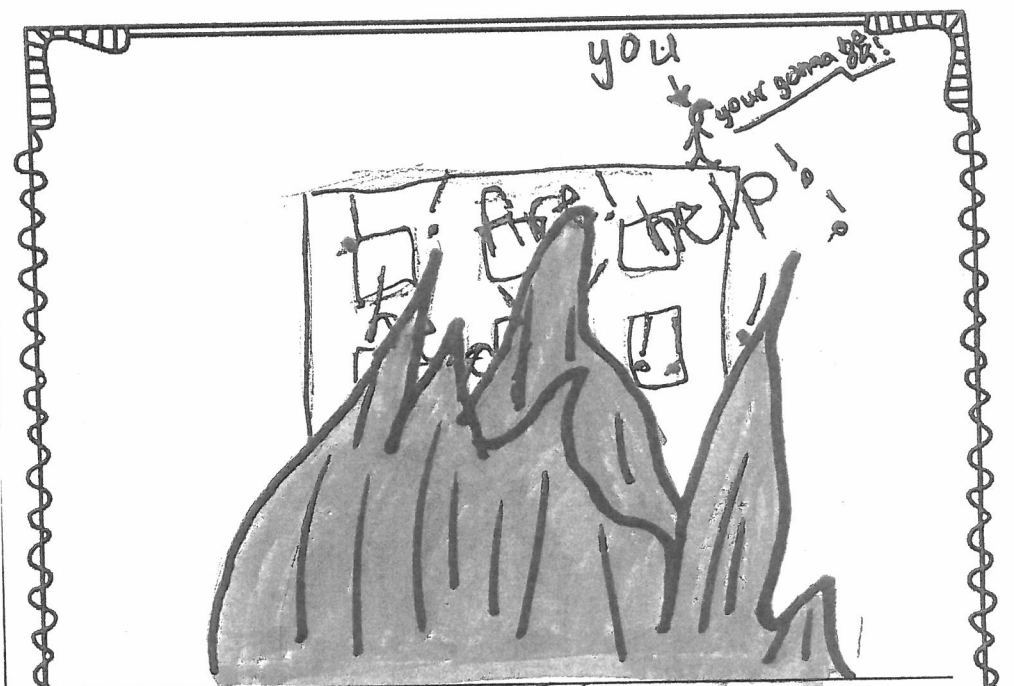
Sincerely,
5th grade CTK Student



Dear fire fighters,
Thank you for showing us
around the fire-station. I learned
that fire fighters also help injured
people too! My favorite part
was looking at the fire truck.

From, [redacted]

© Lisa Lilienthal 2013



Dear Fire Fighters,
Thank You so much for
the amazing tour. I learned
that you sometimes need to
cut a hole in the roof to
let smoke and heat out
from an indoor fire. My
favorite part was the
random dood! in the station.

Sincerely, [redacted], CTW

© Lisa Lilienthal 2013

Station 1 Tour on 04.30.19. Tour given by Tammy Owen, Izak Hamilton, and Station 1 "B" Shift: Lt. Ami Brown, AO Ryan McDonald, FF Shawn Vjal and FF Jared Wick.

Hi Peggy!

As always, Noah was such a pleasure to work with for the Station 19 ribbon cutting gig. He dialed in the parking for us and went above and beyond.

Below is a list of Explorers and, also, Noah Steinberg who helped as our parking attendants yesterday. I believe the hours were from 1:00-4:30 pm, if you need to note this for each of them volunteering.

List of Explorers and Vol. Noah Steinberg who helped:

Jacob Sale
Ben White
Helena Pearson
Connor Denning
Garret Rotter
Josh Guintu
Noah Stevens

Thanks!

[Tracey Grisham](#)

Administrative Technician | Public Information Office

Hi Noah,

Thank you, once again for your help in lining out the Explorer group for the Station 19 opening. I am always appreciative of your help with these events but bigger than that is the time you invest in our Explorers. Having started as an Explorer I can tell you that it is the positive influences such as yourself that really help to shape them as people with an eye towards service. I am proud of the work you do, keep it up!

Brandon

[Lieutenant Brandon Paxton](#)

Public Information Officer | Public Information Office

INFORMATIONAL ITEMS

- I-1 Clackamas Fire rescues three bearded dragons from burning mobile home- KATU
- I-2 Dog dies in Oregon City house fire- KATU
- I-3 Family with 7 children safely evacuate house on fire in Gladstone - KATU

KATU

Clackamas Fire rescues three bearded dragons from burning mobile home

By: KATU News
Published: April 18, 2019

OREGON CITY, Ore. – Firefighters rescued three lizards from a burning mobile home in Oregon City Thursday morning.

According to Clackamas Fire, the family of five who lives in the mobile home made it out safely, but firefighters had to go in to rescue their pets – three bearded dragons.

No one was injured.

Investigators are working to determine the cause.



Source: <https://katu.com/news/local/clackamas-fire-rescues-three-bearded-dragons-from-burning-mobile-home>

KATU

Dog dies in Oregon City house fire

By: KATU Staff
Published: April 19, 2019



OREGON CITY, Ore. – A family's dog died Friday in a house fire, Clackamas Fire District 1 said.

Fire crews were called out just before noon on reports of a fire at a home on South Clear View Court in Oregon City.

Arriving firefighters reported seeing smoke and flames coming from the rear of the single-story house. They had the fire under control within 15 minutes.

None of the three people living at the home were hurt, however, the family's dog reportedly died in the fire.

The American Red Cross is helping them with temporary shelter.

Source: <https://katu.com/news/local/dog-dies-in-oregon-city-house-fire>

KATU

Family with 7 children safely evacuate house on fire in Gladstone

By: KATU News
Published: April 20, 2019

GLADSTONE, Ore. – Crews are still investigating a fire at a Gladstone home that impacted a family with seven children, and sparked fears in the neighborhood.

"I was very scared that it was going to jump over," said Brady Godbout, next-door neighbor to the home on Amonson Court.

Clackamas Fire and Gladstone Fire responded to the two-alarm house fire at 1640 Amonson Court shortly after midnight Saturday.

Gladstone Fire Marshal Mark Funk says investigators believe it started on the back deck, and quickly spread to the rest of the home.

Funk estimates \$300,000 of damage to the home, which had its windows boarded up and siding blackened with smoke.

"It's terrible that this happened. I'm glad that everyone got out safely," said Godbout.

Officials say the family with 7 children had evacuated and called for help.

Clackamas Fire says no one was injured and crews extinguished the fire in under an hour.



Brady Godbout's home stands less than 15 feet from the home that burst into flames overnight. Godbout said his family was ready to run as flames erupted from the roof next door.

"We had our dogs, the truck running in the driveway to make sure if we had to run out of here and could do so very quickly," he said.

The cause of the fire is under investigation.

Gladstone Fire did mention that when done with outside fires, BBQ or any heat source to make sure the unit is turned off, put out, and cool before going inside.