



Clackamas Fire District #1

**Board Meeting
Briefing Packet**

March 18, 2019



CLACKAMAS FIRE DISTRICT #1

Click on the red page numbers to be instantly linked to the particular report.

To safely protect and preserve life and property

**Board of Directors' Meeting
Monday, March 18, 2019
Meeting Location: Mt. Scott Fire Station
6:00 pm**

AGENDA

REGULAR SESSION

- I. CALL TO ORDER PER ORS 192.610 TO 192.690
ORS 192.650 – The meeting is being recorded.**
- II. CHANGES TO AGENDA**
- III. APPROVAL OF BOARD WORK SESSION MINUTES ON FEBRUARY 21, 2019
(p. 5) AND THE REGULAR BOARD MEETING ON FEBRUARY 25, 2019 (p. 10)**
- IV. PRESENTATION – ANNUAL MEDICAL DIRECTOR'S REPORT – District
Physician Supervisor Dr. Warden (p. 17)**
- V. PUBLIC COMMENT** (*The President will call for statements from citizens regarding
District business, not to exceed three minutes per person.*)
- VI. BUSINESS – Action required**
 - B-1 Request Board Approval of One, Three-Year Term to Clackamas Fire
District #1's Budget Committee - Chief Charlton (p. 21)**
- VII. OTHER BUSINESS – No action required.** (*These items will be presented individually
by staff or other appropriate individuals. A synopsis of each item together with a brief
statement of the action being requested shall be made by those appearing on behalf of an
agenda item.*)
 - OB-1 Legislative Update – Lobbyist Genoa Ingram**
 - OB-2 Bond Update – Division Chief Corless**
 - OB-3 Board Committee/Liaison Reports**
 - Foundation Liaison – Director Trotter
 - Interagency Committee – Director Joseph/President Syring
 - OB-4 Board Informational Updates/Comments**



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CLACKAMAS FIRE DISTRICT #1

VIII. INFORMATIONAL ONLY

A. Divisional Reports

- R-1a. Chief's Report – Verbal - Chief Fred Charlton
 - R-1a.1 Public Information Office Report – Public Information Officer Brandon Paxton (p. 22)

- R-1b Business Services Division – Deputy Chief Doug Whiteley (p. 24)
 - R-1b.1 Business Services – Division Chief Josh Gehrke (p. 30)
 - R-1b.2 Fire Prevention – Battalion Chief Burke Slater (p. 37)

- R-1c Emergency Services Division – Deputy Chief Ryan Hari (p. 46)
 - R-1c.1 Emergency Medical Services – Division Chief Bill Conway (p. 47)
 - R-1c.2 Financial Services Division – Finance Director Christina Day (p. 59)
 - R-1c.3 Operations – Division Chief Mike Corless (p. 85)
 - R-1c.4 Training Division – Battalion Chief John Hopkins (p. 105)
 - R-1c.5 Volunteer Services – Volunteer Services Chief Steve Deters (p. 108)
 - R-1c.6 Volunteer Association President's Report – Verbal – President Ryan Kragero

B. Correspondence (p. 111)

C. Informational Items (p. 113)

D. Next Meeting

The next Board of Directors' meeting will be on Monday, April 15, 2019 at 6:00 pm at Mt. Scott Station 5.

IX. REGULAR BOARD MEETING RECESSED

X. EXECUTIVE SESSION CALLED UNDER ORS 192.660(2)(f) FOR THE CONSIDERATION OF INFORMATION OR RECORDS THAT ARE EXEMPT BY LAW FROM PUBLIC INSPECTION AND EXEMPT PUBLIC RECORDS PURSUANT TO ORS 192.660(1)(f) AND ORS 192.355(2)(a)

XI. REGULAR BOARD MEETING RECONVENED

XII. ADJOURNMENT



CLACKAMAS FIRE DISTRICT #1

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UPCOMING EVENTS:

April 4 – Interagency Committee Meeting with Estacada Fire District – 3:00 pm – 4:00 pm
Station 5

Joint Board Work Session with Estacada Fire District – 6:00 pm
Estacada Fire District’s Admin Building – 445 SE Currin, Estacada

April 15 - Regular Board of Directors’ Meeting – 6:00 pm

May 7 – 9 – Emergency Services Consulting International (ESCI) Visit

May 9 – Budget Committee Meeting – 6:00 pm
Station 5

Clackamas Fire District #1



**BOARD OF DIRECTORS WORK SESSION MEETING (This meeting was recorded.)
February 21, 2019**

**1. CALL TO ORDER PER ORS 192.610 TO 192.710
ORS 192.650 – The meeting is being recorded.**

President Syring called the meeting to order at 5:34 pm.

Present: Board of Directors Jay Cross, Jim Syring, Don Trotter, and Marilyn Wall; Chief Fred Charlton; Deputy Chief Ryan Hari; Division Chief Mike Corless; Division Chief Bill Conway; Deputy Chief Doug Whiteley; Division Chief Josh Gehrke; Battalion Chief Burke Slater; Deputy Fire Marshal Captain Shawn Olson; Finance Director Christina Day; Accounting Specialist Halee Holst; Volunteer Jerry Kearney; and Executive Assistant Karen Strejc. Director Joseph had an excused absence. Director Cross arrived at 5:49 pm.

2. 2019 Strategic Business Plan Updates

Chief Charlton noted that this year, the focus was to review the District's mission, vision and values; as well as review and update the goals.

Chief Charlton asked the Board for comments and edits for the Strategic Business Plan (SBP).

Chief Charlton shared about the possibility of launching a "listening campaign" in the fall of 2019/early 2020 to hear what the public/community thinks about the mission, vision, values and goals. He noted the SBP need to speak to all of the stakeholders. Part of this campaign would include conducting surveys to get feedback from the community.

Review of Mission / Values / Vision- Division Chief Josh Gehrke

DC Gehrke shared that he would like this to be a discussion of all of these areas: mission, values, and vision with the Board.

- *Mission*
 - In September at the District Planning Retreat, no one felt that the Mission needed to be changed.
 - Director Trotter shared that it was well stated, appropriate, what was practiced.
 - DC Gehrke noted that people liked that it was simple and straight forward.

- *Values*
 - Chief Charlton shared that they put in ‘personnel’ instead of ‘employees’, so it includes employees, volunteers, and staff.
 - DC Gehrke reviewed suggested edits on the red-lined version in the packet.
 - DC Gehrke shared that at the District Planning Retreat, 40 could attend in morning and 40 in the afternoon. It was opened it up so those who wanted to attend could come. The volunteers had a retreat and discussed the same topics. After those retreats, a group was formed from people who attended the retreats to discuss changes to be made.
 - DC Gehrke discussed the difference between what inspired leadership and what developed leaders. He noted that inspiring leadership could just be in concept, but developing leaders was an action. He shared that anyone could inspire leadership.
 - DC Whiteley linked it to the goal, sharing that the retreat attendees were trying to recognize that leadership could come in any position.

- *Vision*
 - DC Gehrke shared that the groups felt it was important to add “to maintain accredited agency status,” as it wasn’t a given to get it.
 - DC Gehrke noted that the “to model excellence,” part was in the Values, so the groups felt it didn’t need to be part of the Vision.
 - DC Gehrke also shared that the “to promote public education and public engagement” piece was moved to Values.

- *Goals*
 - DC Gehrke noted that “develop leaders and promote leadership” was moved to Values section. He shared that there was re-numbering and the addition of a goal.
 - Chief Charlton shared that “maintain accredited agency status,” was still a goal since CFD is actively working on being accredited.
 - DC Gehrke asked the Board about goal number four, “Assemble and retain a highly-trained, healthy, and dedicated workforce reflective of the community we serve.” He wanted to get their input on the wording. Discussion followed regarding the wording of the goal.
 - DC Gehrke noted the last change for goals was a suggestion by Finance Director Day, goal number nine on page 23 of the red-lined version: “Implement Management Practices to ensure financial and operational sustainability.” He suggested contacting Director Day with any questions regarding this goal.
 - Chief Charlton shared originally there were 14 goals, but these have been trimmed down to 9. He noted that these were 9 equal goals; they weren’t prioritized.
 - Chief Charlton suggested that on page 11, a statement could be added stating that the goals were all equal.
 - Director Trotter suggested on page 21, adding community members to objective 7-1, “Use Interagency Committee to communicate with strategic partners and community members.”
 - Chief Charlton will bring this before the board again at the regular board meeting on February 25, 2019. He also noted that this would be brought up again in six months to discuss progress towards the goals.

- Chief Charlton noted that as staff works through the Accreditation process, there may be components found that should be included in SBP.

Director Cross arrived. Discussion returned to the Mission Statement, as he felt that Clackamas Fire was larger than what the Mission Statement reflected. He noted that it was actively helping people to be well in their own homes. He shared that it needed to reflect what CFD does, which was more than what was currently stated. Chief Charlton asked if he thought it would be helpful to ask the community how they perceived CFD and the take away could be included in a revised Mission Statement.

Director Trotter suggested adding the word, enhance: “To safely protect, enhance and preserve life and property.” Discussion followed about keeping the Mission Statement short and simple versus adding to it.

Chief Charlton suggested that the Board continue thinking about Mission Statement and review it again in July. He asked for any other changes for Monday night.

3. Legislative Updates- Chief Charlton

Chief Charlton noted that the Board Legislative Committee (Director Joseph, Director Wall, Chief Charlton and Lobbyist Ingram) recently met.

Chief Charlton talked about the different partners the Fire District has. He mentioned that we were asked from time to time to provide written or verbal testimony, travel to Salem, and to support/stay neutral or oppose a bill.

He shared some of our Stakeholders:

- State, county, cities. Strategic partners (ex: AMR)
- OFDDA (Oregon Fire District Director’s Association)
- OVFA (Oregon Volunteer Firefighter Association)
- OFCA (Oregon Fire Chief’s Association)
- OSFFC (Oregon State Firefighters Council)

Chief Charlton stated that if staff was asked to take a position on a bill on behalf of the Fire District, it could be awkward at times. Chief Charlton asked how the Board wanted to have the Fire District respond, if it was not close to a Board Meeting. He shared that Board Legislative Committee needed to be used to provide guidance to staff and was looking for a conversation regarding this.

Director Wall shared that it was difficult to be able to be responsive, as things can happen instantly. The Legislative Committee was comfortable in making decisions. President Syring suggested contacting one of the two committee members to get an answer to make a decision. He felt that this was why there were Board committees. Director Cross shared that often, it is known in advance what may be coming up and discuss what position to have. It was noted that Lobbyist Ingram sends out Legislative updates each Friday, which helps the Board stay up-to-date on positions.

Director Trotter shared that the committee can't make decisions, but can make recommendations.

4. Capital Projects Update

DC Hari noted that the Fleet and Logistics Building as well as Station 16, were completed. He shared they turned out well and there had been positive feedback from the community and crews. DC Hari shared that what was learned from these projects should be used when preparing for the construction of the Administration Building and Training Center.

DC Hari shared that on February 25, 2019 at the board meeting, the Board would be asked to consider an action request to fund amendments to the construction contracts. He said these were over contract costs by 4.2%. He shared that Legal Counsel gave direction to ask the Board to approve the overage with a contingency amount at the Board Meeting t.

DC Hari noted \$260,000 of additional costs were due to changes in requirements by Oregon City, \$100,000 was due to a buried house in Damascus, and another \$100,000 for widening Damascus Lane for Station 19. In addition, there were a number of issues including: boulders, septic tanks, well tanks and wells. DC brought the budget revision log for all three projects for the Board's review.

Director Trotter noted that change orders were just part of building projects. He also shared that public projects were more challenging than private projects.

Director Wall asked Finance Director Day where the money was coming from. Finance Director Day shared this information.

DC Hari shared that \$962,837 was the total staff would be requesting Monday night, with \$125,000 of this amount being for contingency.

Chief Charlton shared that there be \$800,000 in the new, 2019-2020 fiscal year budget to cover these expenses. There would be a discussion again Monday night when the Board would be asked to approve funding for overage costs.

DC Hari shared that Station 19 should be completed mid-April.

5. Public Comment

None.

President Syring recessed the work session at 6:37 pm.

President Syring reconvened the work session at 6:45 pm.

6. Interviews for Civil Service Commissioner Positions

Applicants for the Civil Service Commissioner position were: Jeff Davis, Allan Mackey and William Weatherly. Each applicant would have a 15 minute interview. The Board took turns asking a total of four questions.

The interviews were conducted. Allan Mackey did not attend his interview. DC Whiteley would reach out to him to learn the reason he wasn't able to attend. If it was a good reason, there would be the option of being interviewed by the Board on Monday, February 25.

Director Cross suggested having a job description of the commissioner's position that listed the basic requirements for future applicants. Discussion followed. DC Whiteley shared this could be kept on the District's website. DC Whiteley shared staff would work on developing the job description to get ready to put on the website.

Chief Charlton suggested doing a job description for Budget Committee members as well.

7. Adjournment

President Syring adjourned the work session at 7:27 pm.

Karen Strejc
Executive Assistant

President Jim Syring

Secretary Jay Cross

Clackamas Fire District #1



REGULAR BOARD OF DIRECTORS MEETING February 25, 2019

(This meeting was recorded.)

I. CALL TO ORDER PER ORS 192.610 TO 192.690

ORS 192.650 – The meeting is being recorded.

President Syring called the meeting to order at 6:00 pm.

Present: Board of Directors Jay Cross, Thomas Joseph, Jim Syring, Don Trotter, and Marilyn Wall; Chief Fred Charlton; Deputy Chief Ryan Hari; Deputy Chief Doug Whiteley; Division Chief Josh Gehrke; Division Chief Bill Conway; Battalion Chief Burke Slater; Battalion Chief Nick Browne; Battalion Chief Brian Stewart; Battalion Chief Jason Ellison; Battalion Chief Brian Rooney; Medical Services Battalion Chief Josh Santos; Finance Director Christina Day; Public Information Officer Brandon Paxton; Volunteer Services Battalion Chief Steve Deters; Volunteer President Ryan Kragero; Lieutenant Greg Holland; Deputy Fire Marshal Captain Shawn Olson; Citizens Lowell Peterson, John Kihlstrum and Chris Hawes; and Executive Assistant Karen Strejc.

II. CHANGES TO AGENDA

Chief Charlton noted that after public comment, there would be a meeting of the Member to discuss the three year term renewals of Foundation Trustees.

He also noted that there would not be a report for the following agenda items:

OB-1- Lobbyist Genoa Ingram was not attending due to bad weather.

OB-3- DC Corless was not in attendance, so this item would not be discussed.

Chief Charlton shared that due to freezing temperatures, the Executive Session would be rescheduled for March.

III. APPROVAL OF BOARD WORK SESSION MINUTES ON JANUARY 24, 2019 AND THE REGULAR BOARD MEETING ON JANUARY 28, 2019.

The motion passed unanimously to approve the minutes as written for the Board Work Session on January 24, 2019 and the Regular Board meeting on January 28, 2019.

IV. PUBLIC COMMENT

None.

President Syring recessed the regular board meeting at 6:04 pm.

President Syring called the Member Meeting for the Clackamas Emergency Services Foundation (CESF) to order at 6:04 pm.

V. BUSINESS – Action required

B-1 Request Board Approval of Three-Year Term Renewals of Clackamas Emergency Services Foundation Trustees: Ron Gladney, Kyle Gorman, Sherri Magdlen, Sherie Rosenbaum and Don Trotter.

Director Cross moved and Director Wall seconded the motion to approve the three-year term renewals of the Clackamas Emergency Services Foundation Trustees Ron Gladney, Kyle Gorman, Sherri Magdlen, Sherie Rosenbaum and Don Trotter. Director Trotter abstained from voting since he was one of the renewals. The vote was four approvals and one abstention.

President Syring adjourned the Meeting for the Clackamas Emergency Services Foundation at 6:06 pm.

President Syring reconvened the regular Board Meeting at 6:06 pm.

B-2 Request Board Approval of Two, Four-Year Terms to the Civil Service Commission

DC Whiteley shared that there were two upcoming vacancies on the Civil Service Commission. A public notice was posted for applicants to apply. He noted that the District received three applications – Jeff Davis, Allan Mackey and Will Weatherly. On Thursday, February 21, 2019, at the Board Work Session, interviews were held for the two positions. Jeff Davis and Will Weatherly were interviewed. Allan Mackey did not attend the interview. DC Whiteley contacted him the next day and learned he couldn't make it due to work.

President Syring explained that the interviews were held at the Board work session on February 21, 2019.

Discussion followed regarding the applicants who were interviewed. Director Joseph was unable to attend these interviews.

Director Trotter felt that the applicants who were interviewed would be good appointees.

Director Wall stated she was very impressed with the people who were interviewed.

President Syring agreed with the statements made.

Director Wall moved and Director Trotter seconded the motion to approve Jeff Davis and Will Weatherly to the two, four-year terms on the Civil Service Commission. The motion passed unanimously.

President shared that Allan Mackey had served as a Civil Service Commissioner for 42 years. President Syring suggested that the Fire District recognize Allan at a future meeting for his service.

DC Whiteley shared he would contact the new appointees, Will and Jeff.

B-3 Request Board Approval to Surplus Vehicles and Apparatus

DC Gehrke noted that seven of the vehicles were only two-wheel drive, making them difficult to utilize year round. He shared that the Colorados had been replaced in their respective Divisions. Staff was attempting to redeem the cost of the vehicles. Surplusing these vehicles was an effort to reduce the overall fleet and cost of insuring vehicles. He also noted that it had been determined these vehicles were not ideal for pulling equipment.

Director Wall moved and Director Cross seconded the motion to declare the identified rolling stock as surplus and to allow the Fire Chief to proceed with disposal in accordance with District Policy. The motion passed unanimously.

B-4 Request Board Approval of Construction Contract Amendments

Chief Hari noted this was discussed at the Work Session. At the Work Session, he provided the Board with a detailed list of additional costs. A hard copy of these costs were distributed at the meeting. He discussed that staff had been working with Legal Counsel regarding how to approach the additional costs.

Chief Hari shared that Legal Counsel wrote a recommended motion for the Board that was included at the end of the board report.

Discussion followed.

Director Trotter moved and Director Joseph seconded the motion to approve the District to make payment to Emerick Construction for amounts owed, which exceed project contingencies for the Fleet/Logistics project, the Fire Station 16 project, and the Fire Station 19 project in the total amount of \$837,837, and to increase those projects' contingency by an additional \$125,000. The motion passed unanimously.

VI. OTHER BUSINESS- No action required.

OB-1 Legislative Update

Noted.

OB-2 Strategic Business Plan Update

Chief Charlton shared that the red lined/edited version of the 2019 Strategic Business Plan (SBP) with staff comments was presented to the Board for review. He noted this was reviewed at the Board Work Session on February 21, 2019. There were three additional comments shared at the Work Session that had been included in the copy currently being reviewed. He also noted that pictures would be updated.

Chief Gehrke shared that at the staff planning retreat in September 2018, discussion included the Mission, Vision and Values. He noted that afterwards, there was a group that met to share suggested edits. He shared that from that group, the edits were limited to the Values, Vision and Goals. There were no suggested edits to the Mission Statement.

Chief Gehrke shared that the Mission Statement was discussed at the Board Work Session, and the edits that were suggested would be discussed during the next edit. He reminded the group that the SBP was reviewed for updates every six months.

Chief Gehrke explained the changes made in the Vision, Values and Goals.

President Syring noted that this was discussed at length at the Board Work Session.

OB-3 Bond Update

Noted.

OB-4 Board Committee/Liaison Reports

Capital Projects Committee

Director Wall reported that at the meeting discussion included how the District could afford a new Administration Building.

Director Trotter discussed the challenges for construction of facilities and the progress of Station 19.

Executive Committee

President Syring noted that they had a short meeting. He shared that they were working on ongoing projects.

Foundation Liaison

Director Trotter reported that Clackamas Emergency Services Foundation (CESF) presented the Mt. Hood Search and Rescue Council \$5,000. He noted that in addition, CESF received \$500 from Oregon City Women's Club. The Foundation also received \$100 from Oregon City High School for Emergency Manager Gregg Ramirez giving a presentation to an ROTC Class.

Director Trotter shared that March 16, 2019 was the Foundation dinner and auction. There was still room if people would like to purchase tickets or a table.

Interagency Committee

President Syring shared that their upcoming meeting with Estacada Fire District #69 was on February 27, 2019 at Station 14 at 9:00 am. A report would be provided at the next meeting.

Legislative Committee

Director Wall shared that the Legislative Committee met with Lobbyist Ingram and staff members. Lobbyist Ingram shared House Bill 2620 which would allow districts like Clackamas Fire to form their own Ambulance or Emergency Care District. They also reviewed House Bill 2469, which related to density issue, allowing dwellings to be added to rural areas. Senate Bill 507, which was related to PTSD for Firefighters was also discussed along with Senate Bill 507, which was in the Senate Committee on the workforce at this time.

Volunteer Association

President Syring shared that he attended the Volunteer Association's retreat on February 2, 2019.

OB- 5 Board Informational Updates/Comments

Noted.

VII INFORMATIONAL ONLY

A. Divisional Reports

R-1a Chief's Report

Chief Charlton shared that on Wednesday, February 27, 2019, the District would welcome 15 individuals to the Recruit Academy. They would graduate on April 26, 2019. Invitations would be sent out for the graduation.

Chief Charlton noted the Interagency Meeting with Estacada Fire was scheduled for February 27, 2019. He reported that the Fire District signed a contract with Emergency Services Consulting International (ESCI) for the Feasibility Study. A site visit would take place during the second week in May.

Chief Charlton shared that on Saturday, February 23, 2019, the District held an open house at Station 16. The District would also be hosting Good Morning Oregon City (GMOC) on March 6, 2019 at Station 16.

R-1a.1-Public Information Office

As presented.

Public Information Officer (PIO) Paxton noted that the PIO Office was working at getting higher numbers for social media following by 5%. He noted that the more the District fed the social media, the more followers would be noted.

Director Joseph suggested the District share more regarding the single role paramedics as well as the community paramedic.

R -1b Business Services Division

As submitted. Chief Whiteley shared there were several things to note.

DC Whiteley shared that at last month's board meeting, there were several questions regarding the cost recovery numbers. He noted that the cost recovery numbers were cleaned up and showed what was in process, what had been paid, etc., for the month.

DC Whiteley stated there was a question during the Board Work Session regarding the SBP and what it looked like in conjunction with the Accreditation document. He also noted that he had misspoken last week when asked if any community input had been sought for these documents and he had said there hadn't been. One of the recommendations from the 2015 Accreditation review

process, was to seek more internal stakeholders input. DC Whiteley shared this was what led to the Board Planning Retreat and Volunteer Planning Retreat. He noted that moving forward, there were many questions around external input.

R-1b.1

As submitted. DC Gehrke shared there were several things he wanted to address.

DC Gehrke touched on the card sorts and those not completed. He said that there were 19 newly defined positions. He shared the card sorts were mostly completed and the rest were currently being sorted.

R – 1b.2 Fire Prevention

As submitted.

Director Wall asked about the number of fire inspections and how this number compared to last year's. BC Slater shared that the numbers were higher.

R -1c Emergency Services Division

As submitted for both himself and DC Corless' report.

DC Hari noted that DC Corless was going to check out the new vehicle in Florida.

R -1c.1 Emergency Medical Services

DC Conway noted his report was as submitted.

BC Santos shared that Community Paramedic AmyJo was working with crews on patients who used the District's services frequently. Discussion followed on how it was determined who she helped serve and what she does.

DC Santos noted our goal is to add another community paramedic.

R -1c.2 Financial Services

Finance Director Day shared that staff was working on budget development for fiscal year 2020.

Director Cross asked how migration to Munis was going. Finance Director Day shared it was a good system and she was pleased with what it can do. She noted that the employees were learning and moving forward with it.

R-1c.3 Operations

As submitted. (Noted above by Chief Hari.)

R-1c.4 Training Division

As submitted.

R -1c.5 Volunteer Services

As submitted.

BC Deters noted personnel changes. There were 10 resignations and 8 of these were hired by the Fire District. He shared that Chaplain JR Wheeler retired.

BC Deters shared that the Academy applications had closed. Staff was currently working through the applications.

R-1c.6 Volunteer Association President's Report

President Ryan Kragero also highlighted the personnel changes as well, He shared that it was a problem, but a good problem to have.

President Ryan Kragero stated that currently there was a total of 60 volunteers, including suppression and support. He said there would be 12 graduating from the Academy in about a month. The District was going to have a lateral Academy for the next one. This would be the District's first time doing this. It would result in getting more volunteers trained sooner. He shared that 6 lateral and 53 regular applicants had been received.

B. Correspondence

Noted.

C. Informational Items

Noted.

D. Next Meeting

The next meeting would be on Monday, March 18, 2019 at 6:00 pm at Station 5.

President Syring shared that Director Wall's birthday would be celebrated with cake at the back of the room.

XI. ADJOURNMENT

The regular board meeting was adjourned at 6:58 pm.

Karen Strejc
Executive Assistant

President Jim Syring

Secretary Jay Cross



CLACKAMAS FIRE DISTRICT #1

MEDICAL DIRECTOR'S REPORT

Craig Warden, MD
Clackamas Fire District # 1
March 10, 2019

GENERAL

CFD continues to provide high-quality EMS care to its citizens and participates actively in all EMS activities in the county and region.

DC Bill Conway, MSC Josh Santos, TO Mike Verkest and I represent CFD on the Portland Tri-County Medicaid CCO EMS Workgroup, the Clackamas County EMS Operations Subcommittee (which TO Verkest now chairs), the System Enhancement Committee, Clackamas County EMS Operations Committee and the EMS Council (DC Conway is now chair).

MSC Santos and I work with the OHSU Emergency Medicine Resident Ride Along Program. We average hosting two or three residents a month on Monday afternoons, responding to EMS and fire calls to help out, interact with crews and provide the resident a well-rounded experience. This has been a great experience for the residents and the District as well. We also do two to three station visits during the ride along and the residents and crews get to meet and discuss current EMS issues.

FF Amyjo Cook continues to be an extraordinary asset as our first community paramedic. She works with "frequent fliers" to decrease their use of the 9-1-1 system for their chronic problems. She continues to try to get external funds to extend her activities.

I continue to be the Associate Medical Director for the county with my portfolio including C-COM and AMR's Reach & Treat and Water Rescue Teams and backup for Dr Sahni the county medical director. Organized by county EMS personnel, we now have monthly meetings for a county-wide quality assurance developing Key Performance Indicators (KPIs) for EMS care, EMS Operations Committee, and System Enhancement Committees. We have developed KPIs for heart attack victims and will soon develop the same for stroke victims and patients that received advanced airway care.

My two assistant medical directors Drs. John Turner and Jenna Wiley (a current 2nd year resident) assist me primarily with EMS training for our career and volunteer

components. Both of them will be taking advanced EMS Medical Director training this calendar year.

EMS PERFORMANCE IMPROVEMENT COMMITTEE (EPIC)

Status

We do formal chart reviews from a random selection of charts based on a clinical condition such as cardiac arrest, pediatrics, respiratory distress etc. We share our evaluation with the crews involved and if there are trends in issues we will initiate training district-wide to correct. MSC Santos and other trainers finished an intensive in station training program focusing on our charting hardware and connectivity to make sure we capture all of our clinical information and charting expectations and standards.

The county is still working on purchasing software that would streamline the process of combining all EMS data in one place and give up-to-the-minute status reports on various aspects of the EMS system. Together with the other EMS agencies in Clackamas County we are trying to pick the software that is the most cost-effective and will fulfill all the operational requirements the agencies desire.

Recommendations

We will continue to work to have AMR more involved in our CQI process and to get hospitals to provide their data to us on patient outcomes.

EMS COMMITTEE

Status

The EMS Committee is now chaired by AO Justin Colvin and continues to work well with participation of firefighters and attendance by logistics and training personnel. We continue to review what equipment we are using and whether there is better equipment available. We try to coordinate any changes with other agencies in the county with a distant goal of having similar and the best equipment throughout the county when possible. Drug shortages have not been a huge problem this last quarter.

Recommendations

Continue support for this highly effective committee for the District. Try to limit interruptions to the committee's ability to meet.

SYSTEM ENHANCEMENT FUND

Status

System Enhancement Funds continue to fund the semi-annual Multiagency Training (next one is in two weeks) and annual paramedic in-service video which are

very effective training opportunities for the District and the other county EMS agencies. We receive quarterly updates on the status of the fund at EMS Council meetings. The next large purchase with this fund will be to purchase software that will streamline the aggregation of data from dispatch to potentially hospital outcomes. We have put other requests on hold pending this large purchase.

Recommendations

We will continue to assist in efforts to use these funds effectively for more innovation in the county. This fund helps to make EMS care more consistent throughout the county.

CLACKAMAS COUNTY EMS COUNCIL

Status

DC Conway has taken over as chair and I will continue to be a medical director representative. The county EMS office continues to empower this committee to make more decisions of how EMS operates in the county and more direct involvement with the BOCC.

Recommendations

DC Conway and I will continue to leverage our positions on this committee to push the county to allow further innovation in the county EMS system and make it more visible to the BOCC.

TRICOUNTY PROTOCOL DEVELOPMENT COMMITTEE (PDC)

Status

EMS Training Officer Mike Verkest and I represent the Fire District at the PDC meetings. The yearly cycle of this committee just started and we are starting to discuss options in changes to the protocols. There are a lot of changes that have been entertained but we take the next 6 months to filter and refine any considerations.

Recommendations

Continue to support this valuable activity that helps to integrate, coordinate and bring innovation to the regional EMS system.

TRAINING

Status

EMS Training Officer Mike Verkest continues to do a great job at training. It continues to be a busy year with multiple training academies, Multiagency Training (MAT) and EMS drills. The next MAT in two weeks will focus on managing various types of critical patients. Some high priority training such as airway management has been impacted by the budget. We are working on how to provide this training with what resources there are available.

Recommendations

Continue to support the excellent training staff and our participation in MAT. We will need to be innovative in providing needed training in face of budget difficulties.

CCOM

Status

I continue to be CCOM's medical director and the new associate medical director for the county. CCOM dispatchers have adapted to the new computer aided dispatch system. This is never a smooth process and the dispatchers have for the most part bent over backwards to make the system work during implementation. There has been significant leadership turnover at CCOM generally due to promotions to other dispatch centers. There is still a significant dispatcher FTE shortage due to funding and training challenges.

Recommendation

I along with Chief Hari will continue to try to improve our dispatch quality for our crews and citizens.

RESEARCH

None currently going on.

Memo

TO: Board of Directors
Fire Chief Charlton

FROM: Chief Charlton

CC:

DATE: March 18, 2019

RE: Budget Committee Vacancy

Action Requested

Staff requests the Board of Directors make an appointment to the one, three-year term vacancy on the Fire District's Budget Committee.

Background

The Clackamas Fire Budget Committee is made up of 10 members. Five of the members consist of the Fire District's Board of Directors with the remaining five being citizens who are appointed to the Committee by the Board to serve three-year terms. In April 2019, one of the five citizen Budget Committee terms expires. Two of the remaining four positions expire in 2020 and two in 2021.

The open position was posted for over 30 days through local news outlets and on the Fire District website. At the end of the application period, there were three applications received. Per Oregon Revised Statute, the Board of Directors will make all appointments to the Budget Committee.

At the March 11, 2019 Clackamas Fire Board of Directors' Work Session, applicants were interviewed by the Board to assist in making a determination for the appointment to the open position.

Recommendation and Why

Staff recommends the Board of Directors make an appointment to the one, three-year term vacancy on the Fire District's Budget Committee.

Fire Chief's Office

To: Chief Fred Charlton and the Board of Directors
 From: Public Information Officer Brandon Paxton
 Re: Public Information Office Monthly Report – February 2019

District or Community Events:

- Grand Opening of Hilltop Community Fire Station 16
- Hilltop Community Fire Station 16 Open House

Earned Media (TV, Radio and Print):

Total Story Count:	8
Total Audience:	161,041
*Total Calculated Ad Value:	\$1,306
*Total Calculated Publicity Value:	\$3,921

*Calculated Ad Value uses the 30-second ad value multiplied by the detected length of the story or the printed ad value, and determines what the Fire District would have paid for the ads or broadcasts.

*Calculated Publicity Value is when a news story appears during TV and radio broadcasts, or print media that is promoted as being much higher than the value of placing an ad or broadcast. The industry standard is to say that the story is actually three times more valuable.

Social Media by the Numbers:

- Twitter: 10,133 Followers (10,051 in January)
- Instagram: 2,397 Followers (2,299 in January)
- Facebook: 5,915 Followers (5,765 in January)

Public Messaging and Campaigns:

- National Heart Month and PulsePoint
- Volunteer recruitment for upcoming academy
- Station 16 Grand Opening and Follow up
- Clackamas Fire Budget Committee application for open position
- Mobile Resource Fair follow up featuring online Pamplin article

Meetings Attended:

- Clackamas Emergency Services Foundation Auction Planning Committee
- Station 16 Grand Opening Walk-Through
- SDAO Conference in Bend, OR from February 7-8
- North Clackamas Chamber of Commerce State of the County
- Chain of Survival Planning

[Type here]

- Commission on Fire Accreditation International (CFAI) Kick Off
- EMT Skills Check Off
- Builders Capital Economic Forum
- Chain of Survival Walk-Through at Providence Willamette Falls Community Center
- Public Information Office Planning and Goal Setting Session
- BC301 and Engine 314 attended the Boring CPO community meeting and provided Fire District updates on the following:
 - 2018 Operation Santa recap: served over 500 families, collected 53,771 lbs. of food and 8,369 toys/gifts.
 - Entry Level Firefighter hiring process was completed and academy would begin later in February.
 - Hilltop Community Fire Station 16 Ribbon Cutting Ceremony and Open House event details inviting members to attend
 - Damascus Community Fire Station 19 construction underway and anticipate grand opening in mid-April
 - Provided Fire District year-end stats

Respectfully submitted,

Public Information Officer Brandon Paxton

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Deputy Chief Doug Whiteley

Re: Business Services Division Monthly Report – February 2019

- Participated in the Community Risk Assessment project.
- Attended several budget meetings.
- Facilitated the Labor Management Committee meeting.
- Participated in the Continuity of Operation Plan webinar.
- Updated job descriptions and testing packets for upcoming promotional processes.
- Participated in Meeting the Mission.
- Attended the Clackamas Fire / Estacada Fire Interagency Committee meeting.
- Participated in the ESCI kickoff conference call.
- Met with HR Answers regarding pay equity analysis.
- Worked on the Feasibility Study.
- Attended and presented at the February Board Work Session.
- Participated in the Oregon City Chamber Board Planning Retreat.
- Met with several recently promoted Lieutenants.
- Attended the Station 16 Grand Opening.
- Facilitated the Accreditation Kickoff Meeting.
- Attended several Rotary Club meetings.
- Reviewed and updated District policies.
- Attended the State of the County luncheon.
- Met with Local 1159 on various matters.
- Attended the Organizational Development Committee.

- Helped with Awards Banquet and Promotional Ceremony.
- Worked on Foundation Dinner/Auction Fundraiser.

Respectfully submitted,

Deputy Chief Doug Whiteley

**Clackamas Emergency Services Foundation Board of Trustees' Meeting Minutes for
January 22, 2019



CLACKAMAS EMERGENCY SERVICES FOUNDATION

11300 Southeast Fuller Road · Milwaukie, Oregon 97222 · tel: 503.742.2600 fax: 503.742.2800



Meeting Minutes January 22, 2019

EXECUTIVE COMMITTEE

OFFICERS

Kyle Gorman
President
Jerry Kearney
Vice President
Sherie Rosenbaum
Secretary/Treasurer
Fred Charlton
Ex-Officio

BOARD MEMBERS

Fred Charlton
CFDI
Jason Crowe
Liaison - Estacada Fire District #69
Angela Fox
Clackamas Review/Oregon City News
Ron Gladney
Retired Hotelier
Andrew Gordian
IAFF Local 1159
Kyle Gorman
Retired CFDI
John Higgins
Higgins Signs
Jerry Kearney
Volunteer Association
Frank Magdlen
Retired
Sherri Magdlen
Director of Dev. for Search & Rescue
Ed Mura
Retired - Clackamas Co. Sheriff's Office
James Rhodes
Clackamas Co. Sheriff's Office
Sherie Rosenbaum
Stone Cliff Inn
Alex Roth
BPG Wealth Management
Don Trotter
Retired Architect
Scott Vallance
Liaison - PEN'AN, Inc./CFDI
Craig Van Valkenburg
Willamette View, Inc.

HONORARY TRUSTEES

John Blanton
Rob Carnahan
Mark Cauthorn
Gordon Day
Bob Gross
Ed Kirchhofer
Jim Osterman
Harvey Platt

President Gorman called the meeting to order at 12:03 pm.

Present: Trustees Fred Charlton, Andrew Gordian, Kyle Gorman, John Higgins, Jerry Kearney, Frank Magdlen, Sherri Magdlen, Ed Mura, James Rhodes, Sherie Rosenbaum, Alex Roth, Don Trotter and Craig Van Valkenburg; Krystle Allen from Krystle Clear Events; and Clackamas Fire District #1 staff Steve Deters, Brandon Paxton and Karen Strejc.

INTRODUCTIONS

President Gorman thanked Sherri and Frank Magdlen for lunch.

MINUTES

Craig Van Valkenburg moved to approve the minutes and Sherri Magdlen seconded. Motion passed.

CORRESPONDENCE

Noted.

INFORMATIONAL ITEMS

Noted.

PRESENTATION- Operation Santa Claus Update

Clackamas Fire District #1's Battalion Chief of Volunteers Steve Deters provided a summary of the Operation Santa Program for 2018.

Steve shared that the warehouse this year was in-house. The old Clackamas Fire District's Fleet and Logistics building was used for food, while toys were stored at the Station 14 Annex.

Steve shared PowerPoint slides with information about this year's Op Santa Event.

- He shared the statistics for this year's program:
 - 53,771 pounds of food collected
 - 8,369 toys collected
 - Over 500 families (2,118 people) were helped

MISION STATEMENT

"To provide humanitarian assistance to those who have been adversely affected by disaster, tragedy, injury or other misfortune, and to work towards preventing such misfortunes in our community."

- The National Guard packed over 15,000 pounds of food in one day and 8,000 pounds on another day.
- There were 9 community groups that helped this year.
- A basketball team from Hillsboro packed 18,000 pounds of food.
- All crews (A, B and C shift) from Station 14 built walls for the toy storage.
- Tables were donated from The Party Place in Portland.
- Children's groups helped sort toys.
- Volunteers were the majority of help but there was a paid Warehouse Manager to help.
- Family night had 75 participants.
- There was one pickup day this year for the recipients.
- Steve shared the number of hours and people it took to carry out Operation Santa: for the 15 community parades - 26 average participants and 104 hours per parade; parade sign placement - 139 hours; barrel delivery and pick up - 47 hours; toy and food pick up day - 300 hours; and warehouse - 239 hours.
- Expenses this year were approximately \$4,000.

Jerry shared that each sign for the parades featured Clackamas Emergency Services Foundation (CESF). Steve also noted how the announcements included CESF's name.

Steve shared that the food was determined to be about an \$85,000 value, with the toys valued at an average of \$6.00 per toy.

Craig suggested that the total costs for the rigs, volunteer time, etc. be added up and shared with the community.

PRESENTATION-Request for Funds for Mt. Hood Search and Rescue

Trustee Sherri Magdlen, Regional Director of Development for the Mt. Hood Search and Rescue Council, shared that the services the Council provides run from Hood River to Tillamook. There were 800 searchers who volunteer their time.

Sherri noted the volunteers' equipment was expensive and they purchased it themselves. Expenses per searcher range from \$4,000 to \$5,000 per year. They have un-funded mandatory training time. They haven't had training for several years.

Sherri explained there were five teams based out of Clackamas County who respond to approximately 200 searches per year. These teams were on call 24 hours per day and most teams were EMT Basic Trained. There were 25 dogs with different disciplines. There was a new radio system to use. They have absorbed the costs of the new radios.

Sherri asked for \$5,000 to help pay for much needed training, which would take place in March. It was noted that the pay was for instructor pay, tuition pay and food available for attendees.

James shared how it was important to understand all of the work that was done. He noted that the Sheriff's Office couldn't do their search if they didn't have help from the Mt, Hood Search and Rescue Council. He supported any financial aid that CESF could provide.

Craig Van Valkenburg moved and James Rhodes seconded the motion to donate \$5,000 to the Mt. Hood Search and Rescue Council. Motion passed.

OLD BUSINESS

Financial Report- Christina Day

Finance Director, Christina Day was unable to attend the meeting. If there were any questions, she could be contacted by email or phone.

Community Assistance Fund Usage

Andrew reported that he would share stories at the next meeting to share how the Community Assistance Funds were used by the firefighters.

Auction/Dinner Committee Update

Jerry suggested that for the video that would be shared at the auction, footage taken of the trailer the Foundation purchased for a citizen for transporting her motorized cart could be used. He thanked Lowes for selling the trailer at cost.

Krystle shared that she was actively procuring items for the Auction. Sponsorships were being sold. She requested that the Trustees donate items.

Krystle noted that there was a maximum capacity of 220 at the space. Last year, 174 people attended.

Krystle asked for warm introductions to businesses, paddle raise sponsors, etc.

Clackamas Fire District's Public Information Officer (PIO) Brandon Paxton and Krystle were working on a video to inspire guests and tell guests about CESF.

Krystle shared that they were currently looking for a speaker. They were looking for someone in the community who had received funds from CESF who would be willing to speak.

Don shared that CESF had a signed contract with Gray Gables as the auction venue. The set up time was noon to 6:00 pm on auction day. He noted there would be three choices on the menu: salmon with roasted veggies and mashed potatoes, braised boneless short ribs with roasted veggies and mashed potatoes, and a vegetarian dish.

It was shared that tables could go up from 8 to 10 people.

Items were being sought for the Silent Auction and the Oral Auction. Please contact Krystle with ideas.

Krystle shared that CESF had a Gold Sponsor, Sun Glow, and a Silver Sponsor, Jamba Juice. She noted that this was the first time CESF had both Gold and Silver Sponsors. If a business couldn't fill a table, they could donate money for the paddle raise match.

Krystle asked the Trustees to share about the auction in each person's Social Media.

Kyle asked if the Venue had an AED. Don Trotter didn't think so, and said he would be getting one for them.

It was shared that for every drink that was served, \$1 would be donated to the Foundation. Currently, there was a beer Sponsor. Krystle was trying to get wine donated as well.

MARKETING PLAN

Kyle shared that Ron helped prepare a plan and was ready to kick it off. Kyle asked if someone could help get the social contract moving. Alex said he would look at the plan.

GOOD OF THE ORDER

Craig asked how the AED plan worked. Kyle explained the process for obtaining an AED Grant. He encouraged businesses to purchase one. He noted that the funding depended on the kind of business.

Craig suggested that an AED be given to Gray Gables and they could say that it was donated by CESF. He noted it could be presented at the auction.

NEXT MEETING

The next Foundation meeting was scheduled for Tuesday, March 19, 2019 at noon at the Mt. Scott Fire Station.

ADJOURNMENT

The meeting adjourned at 12:58 pm.

Karen Strejc
Executive Assistant

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Division Chief Joshua Gehrke

Re: Business Services Division Monthly Report – February 2019

- Attended Community Risk Assessment kick off.
- Attended meeting on options for an Administration building.
- Attended meeting with IT Director Oscar Hicks and Data Systems Manager Shelby Hopkins.
- Forecasted testing schedule.
- Continued to assign card sorts for broader evaluation.
- Reviewed budgets for Logistics, Fleet, and Information Technology Services.
- Attended SDAO Conference.
- Attended Operations meeting.
- Distributed unofficial captain promotional list.
- Met with Volunteer President Kragero to review Organizational Development Committee work accomplished during the previous meeting.
- Attended grand opening of Oregon City Hilltop Community Fire Station 16.
- Reviewed Strategic Business Plan updates with Executive Staff.
- Collaborated with Fleet Director Bill Bischoff and Battalion Chief Nick Browne to transition applicable duties from line staff to fleet staff.
- Attended Fire Defense Board meeting.
- Attended Continuity of Operations webinar.
- Posted Shift Battalion Chief study material
- Prepared for Meeting the Mission presentation.
- Solicited proctors for the upcoming Shift Battalion Chief testing process.
- Addressed broadcasting issue of Pulse Point radio and assigned responsibility.
- Met with Network Computing Architects, Inc. to identify potential efficiencies and cost savings for our Information Technology Services department.

- Facilitated an Organizational Development Committee meeting.
- Worked on Paramedic recertification hours.

Respectfully submitted,

Division Chief Joshua Gehrke

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Fleet Director Bill Bischoff

Re: Fleet Services Division Monthly Report – February 2019

During the month of February, the following were some of the major items that Fleet Maintenance personnel addressed:

Engines

- 2-128 E301- PM and write ups
- 2-125 E306- PM and write ups
- 2-122 E307- PM and write ups
- 2-113 E326- Heater fans INOP
- 2-119 E324- P/S leak and A/C leak repairs completed

Trucks/ Heavy Rescue

- 2-207 T308- DEF tank repair

Brush Rigs/ Water Tenders/ Boats

- 2-363 BR313- Complete body work, PM and write ups
- 3-320 BR310- PM and write ups, Fire pump engine work, pump test
- 3-340 WT313- PM, Pump test and write ups
- 2-333 WT320- PM, Pump test and write ups
- 2-335 WT312- PM, Pump test and write ups
- 2-422 WR308- Cradle Point Install and CF54 dock, PM and write ups
- 2-334 WT324- PM, Pump test and write ups
- 3-341 WT318- PM, Pump test and write ups
- 2-338 WT314- PM, Pump test and write ups, ABS module

Staff Vehicles/ Medic

- Several staff vehicles in for PM and write ups, warranty work and recalls.

Other Items

- Performed major engine repairs on Canby SQT61 for low oil pressure as well as PM, pump test, rear brakes and other write ups.
- Prepared four apparatus for the Academy. Made room in old building and in front of the new shop to keep pumpers plugged in and ready.

Respectfully submitted,

Fleet Director Bill Bischoff

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Information Technology Services Director Oscar Hicks

Re: Information Technology Services Division Monthly Report – February 2019

Initiated:

- Office 365 research / planning.
- Apple i-enrollment via Verizon.
- Managed Services research and engagement.

In Progress/On-going:

- Budget / Forecast planning.
- ITS Optimization / Audit Survey (defining business requirements).
- Updating Remote Virtual Desktop Image to Windows 10.
- Enterprise Information Security (InfoSec) Management.
- MS Windows 10 migration.

Completed:

- Allstream Analog telecomm lines review.
- Epik cellular dialer proof of concept at station 6.
- Epik phone line documentation at all locations.

Respectfully submitted,

Information Technology Services Director Oscar Hicks

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Logistics Manager DeAnn Cordes

Re: Logistics Division Monthly Report – February 2019

The following summary of work includes those activities completed within Logistics.

- Logistics filled and delivered 301 orders entered into Munis. This is up 14.45% from February of last year.
- Filled and delivered 24 controlled medication orders; which is down 11% from February of last year. Logistics continues to perform deliveries on Tuesdays and Fridays or as needed.
- Staff attended and represented Logistics at the EMS Committee meeting this month.
- Prepared and entered the Logistics budget for fiscal year 2020 into Munis. Using Munis to enter the budget was a great improvement from how our budgets have been prepared in the past. The largest part of the Logistics budget is uniform and protective equipment; object code 7085. The main items budgeted are for new hire career firefighters, turnout replacements and annual turnout cleaning and maintenance. Attended the Budget Work Session with other department heads.
- Attended the Accreditation kick off meeting after the weekly Senior Staff meeting.
- Assembled and distributed the new Career FF Academy 19-01 gear. We had 10 people show up in two hours to pick up their gear. Lesson learned to schedule two per hour as we had too many people at once. When the new hire arrives, they have a list of gear being issued that is checked against the actual gear they are receiving. They also check sizes and make sure items fit properly. Most items can be swapped out before they leave. This allows them to show up their first day in their Class B uniforms.
- The first day of the Academy, the recruits were sized for their black turnouts. They were also sized for gloves as the glove sizing has been standardized across manufacturers and had their pictures taken for their ID/access badges.

- Scheduled and facilitated the furniture install at the new Station 16. Scheduled the appliances to be delivered to new Station 19. Some items were delivered to station 19 by our vendors and some were delivered by Logistics staff.

Respectfully submitted,

Logistics Manager DeAnn Cordes

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Battalion Chief Burke Slater

Re: Fire Prevention Division Monthly Report – January 2019

Engineering Fire Prevention staff reviewed 96 buildings and land use projects in the month of January 2019. In addition, 4 tenant remodel inspections were conducted, as well as 7 new construction inspections, and 6 new business inspections.

Enforcement Over 3000 fire and life safety inspections were assigned for 2019. Many more inspections will be completed throughout the year including special inspections completed by the Fire Prevention staff, and the target hazard and lockbox inspections that will be completed by the fire companies.

Public Education Fire Prevention staff and companies conducted or participated in 14 community activities during January 2019. These include Hands-Only CPR Presentations, Fire Safety Presentations, Station Tours, and a number of other public events.

Respectfully Submitted,

Battalion Chief Burke Slater

2019 Occupancy Inspections

January

Assigned To	Actions	Completed
Division, Fire Marshal Office	1 YEAR PREVENTION OFFICE	0
	2 YEAR PREVENTION OFFICE	0
	HAZ MAT INSPECTION	0
	ANNUAL SELF INSPECTION	0
	APARTMENT PROGRAM 1 YEAR	0
	4 YEAR PREVENTION OFFICE	0
	4 YEAR LOW HAZARD	0
	Lock Box	0
	TARGET HAZARD WALK THRU	0
	Division, Fire Marshal Office	Total
	Grand Total	0

2019 Special Inspections

January

Assigned To	Actions	Completed
Division, Fire Marshal Office	ENFORCEMENT ASSIST	1
	FIRST REINSPECT	7
	NEW BUSINESS INSPECT	6
	NEW CONSTRUCTION INSPECTION	7
	OPEN BURNING	21
	PLAN REVIEW	96
	SPECIAL INSPECTION	4
	TENANT IMPROVEMENT	4
Division, Fire Marshal Office	Total	147
Grand Total		147

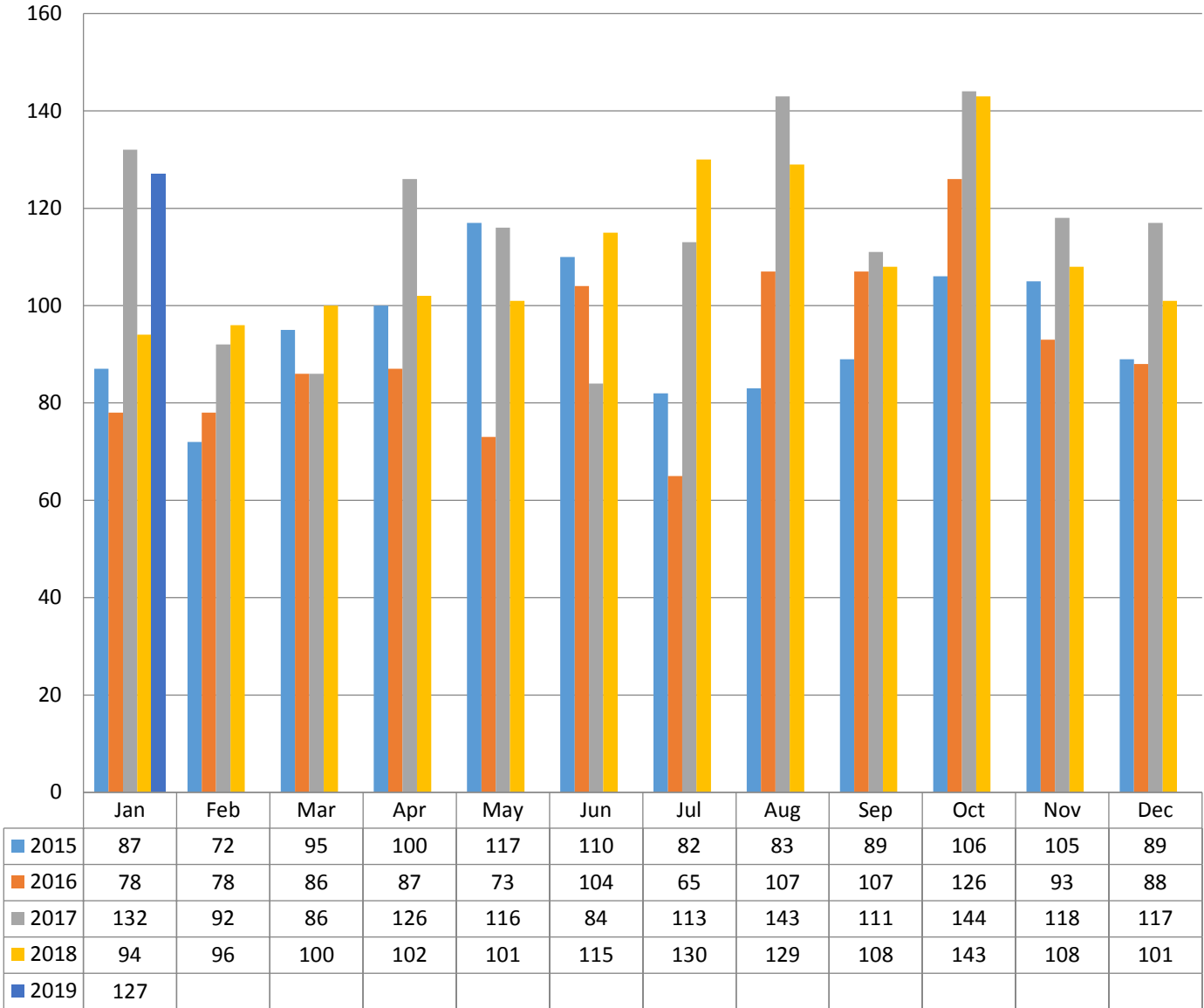
January					
Assigned To	Actions	Scheduled	# Done	% Done	
Division, Fire Marshal Office	MARIJUANA FACILITY INSPECTION	2	0	0.00%	
	1 YEAR PREVENTION OFFICE	88	0	0.00%	
	2 YEAR PREVENTION OFFICE	6	0	0.00%	
	4 YEAR LOW HAZARD	18	0	0.00%	
	APARTMENT PROGRAM 1 YEAR	13	0	100.00%	
Division, Fire Marshal Office	Total	127	0	0.00%	
Grand Total		127	0	0.00%	

2019 Estacada Inspections			
January			
Assigned To	Actions	# Done	
Division, Fire Marshal Office	MARIJUANA FACILITY INSPECTION	0	
	1 YEAR PREVENTION OFFICE	0	
	2 YEAR PREVENTION OFFICE	0	
	4 YEAR LOW HAZARD	0	
	APARTMENT PROGRAM 1 YEAR	0	
Division, Fire Marshal Office	Total	0	
Grand Total		0	

2019 Estacada Special Inspections			
January			
Assigned To	Actions	# Done	
Division, Fire Marshal Office	FIRST REINSPECT	1	
	NEW BUSINESS INSPECTION	2	
	PLAN REVIEW	5	
Division, Fire Marshal Office	Total	8	
Grand Total		8	

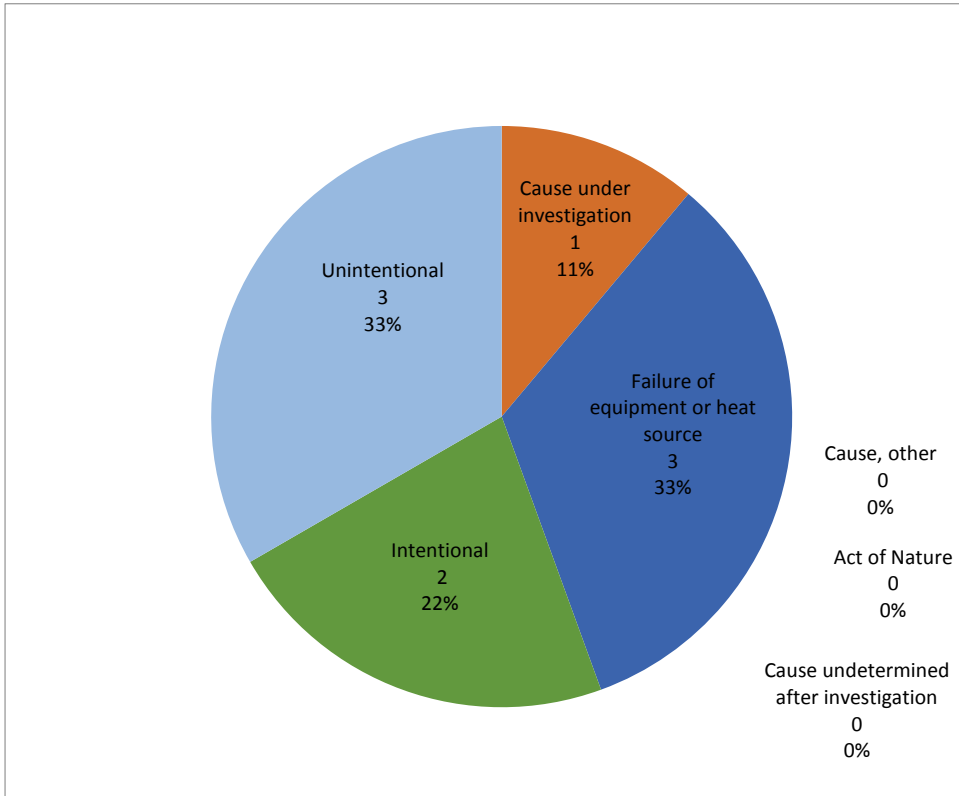
False Fire and Medical Alarm Responses

Information within this category will be used for the purpose of cost recovery pursuant to Ordinance 09-01



<u>Monthly Average</u>		
2015	95	Incidents
2016	91	Incidents
2017	115	Incidents
2018	111	Incidents

Clackamas Fire District #1 2018 Structure Fire Cause of Ignition



Year	Fire Cause of Ignition	Incidents	%
2015	Cause under investigation	0	1.98%
	Cause undetermined after investigation	11	12.79%
	Cause, other	1	1.16%
	Failure of equipment or heat source	15	17.44%
	Intentional	5	5.81%
	Unintentional	54	62.80%
2015 Total		86	100.00%
2016	Act of Nature	2	2.56%
	Cause under investigation	1	1.28%
	Cause undetermined after investigation	11	14.10%
	Cause, other	2	2.56%
	Failure of equipment or heat source	9	11.54%
	Intentional	4	5.13%
Unintentional	49	62.80%	
2016 Total		78	100.00%
2017	Act of Nature	2	2.15%
	Cause undetermined after investigation	17	18.28%
	Cause, other	1	1.08%
	Failure of equipment or heat source	18	19.35%
	Intentional	8	8.60%
	Unintentional	47	50.54%
2017 Total		93	100.00%
2018	Act of Nature	0	0.00%
	Cause under investigation	1	0.88%
	Cause undetermined after investigation	22	19.30%
	Cause, other	5	4.39%
	Failure of equipment or heat source	24	21.05%
	Intentional	7	6.14%
Unintentional	55	48.25%	
2018 Total		114	100.00%

**Data on 111-Building Fire's only within Clackamas Fire Dist. FMZ's
Data Excludes: Cooking and Chimney Fires**

Business Services

Business Services Division

To: Chief Fred Charlton and the Board of Directors
From: Data Systems Manager Shelby Hopkins
Re: Data Management Monthly Report – February 2019

- To date, emergency response incidents are trending 1.88% higher than in February 2018.
- Continued fine tuning of Munis processes.
- Began budget process for Fiscal Year 2020.
- Met with Portland Fire Bureau to answer questions regarding Accreditation process and data.
- Staff provided Munis and TeleStaff training for new firefighter Recruit Academy 19-01.
- Attended two-day Community Risk Assessment/Risk Reduction introduction training.
- Attended meeting with EF Recovery to discuss transport billing services.
- Staff continued meeting with crews individually to train on Cost Recovery reporting.
- Claims Summary Report as of March 7, 2019:

	# of Claims	Claim Amount	Average \$ / Claim
False Alarm			
In Process	31	\$6,772.57	
Closed Not Paid	2	\$436.94	
Closed Paid	82	\$22,493.01	\$274.31
	115	\$29,702.52	
Fire			
In Process	2	\$1,473.57	
	2	\$1,473.57	
Hazmat			
In Process	9	\$5,342.72	
Closed Not Paid	2	\$466.31	
Closed Paid	1	\$355.16	\$355.16
	12	\$6,164.19	
Inspection			
In Process	5	\$1,092.35	
Closed Not Paid	4	\$655.42	
Closed Paid	5	\$1,342.35	\$268.47
	14	\$3,090.12	
MVA			
In Process	82	\$32,157.46	
Closed Not Paid	25	\$3,624.67	
Closed Paid	8	\$4,403.84	\$550.48
	115	\$40,185.97	
Total In Process	129	\$46,838.67	
Total Closed Not Paid	33	\$5,183.34	
Total Closed Paid	96	\$28,594.36	\$297.86

Respectfully submitted,

Data Systems Manager Shelby Hopkins

Business Services Division

To: Chief Fred Charlton and the Board of Directors
From: Emergency Manager Gregg Ramirez
Re: Emergency Management Monthly Report – February 2019

- Conducted PACE exercise planning meeting with Kaiser Sunnyside Hospital and AMR.
- Participated in exercise prep for Oak Lodge Water Point of Distribution exercise.
- Conducted HazMat for Law Enforcement personnel.
- Participated in Bold Planning COOP “kickoff” webinar.
- Conducted Community Emergency Preparedness presentation at OC Library. Over 30 community members in attendance.
- Conducted Emergency Preparedness presentation for Boy Scouts.
- Participated in Willamette View presentation preparation meeting.
- Attended the OEMA Conference Planning meeting.
- Conducted a safety presentation with Tammy at a local preschool.
- Recertified my Oregon Paramedic license.

Work ongoing

- Continuity of Operations Plan
 - The development of the COOP will be a process that lasts between 12 and 18 months and will require the participation of all D1 senior staff.
 - The COOP will help ensure the District’s ability to meet the mission following a large natural or man-made disaster.
- PACE exercise planning.
- CERT program development.

Respectfully submitted,

Emergency Manager Gregg Ramirez

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: HR Manager Trish Noble

Re: Human Resources Division Monthly Report – February 2019

- Began Process of entering I-9 employee information into Munis.
- Began work on Fire Marshal Staff Battalion Chief, Shift Battalion Chief and Public Affairs Battalion Chief promotional processes.
- Updated the Human Resources sections of the D1 and share drive.
- Created new employee files/forms and sent related documentation to staff.
- Updated employee files with certifications, change of address, assignment changes, etc.
- Updated and compiled new hire orientation binders.
- Updated NTN contact and posting.
- Assisted Data Management with updating two weeks of staffing rosters.
- Continued work on Comp Time reporting.
- Lominger Card Sort Assignments completed for 19 personnel positions.
- Introduction Meeting for COOP Plan kick off.
- Met with representatives from HR Answers to discuss initial outcomes of Job Analysis Questionnaires and Wage Comps for Non-Sworn positions. Supplied sworn position job descriptions for completion of Pay Equity profiles.
- Completed HR assignment for feasibility study with Estacada Fire.
- Finishing Criterion 7 Assignment for Reaccreditation.
- Organizational Development Committee meeting.
- Completed Budget Submittals for HR division.
- Completed Orientation for 15 new entry level firefighters.
- Processed veteran's disability documentation for coordination of benefits.
- Processed bereavement, jury duty and subpoena leave for personnel.
- Tuition reimbursement payments after grade submittal reviews and processed requests for next academic term.
- Temp hire processing.
- Responded to inter-agency requests for wage and benefit comparisons.
- Worker's Comp claims and return to work.

- Insurance Benefits:
 - First round of depositing all retiree payments into Munis and invoicing.
 - Munis Training – Set up all benefit options, getting ready for open enrollment.
 - Met for our quarterly insurance meeting w/ LBG – went over our 2018-2019 healthcare report.
 - Met for our quarterly Deferred Comp meeting w/ Voya and HYAS.
 - Sent out 1095-C to all employees.
 - Met with all new hires at the New Hire Orientation to go over their Insurance benefits.
 - Met with Colonial, a supplemental insurance that covers accident, cancer, and health and sickness. Viewing options on rates and different coverages.
- LBG:
 - All claims that Kris has been working on have been closed.
- Health Trust:
 - Our next Health Trust topic will be the offset amount and the possibility of an increase.

Respectfully submitted,

HR Manager Trish Noble

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Deputy Chief Ryan Hari

Re: Emergency Services Division Monthly Report – February 2019

- Completed the Station 16 project. Attended the Ribbon Cutting and Open House. Continue to work on punch list items and training on building systems.
- Continued Station 19 project; approaching completion in April.
- Attended weekly Owner/Architect/Contractor meetings for both construction projects.
- Participated in the monthly Operations meeting.
- Chaired the monthly C800 meeting.
- Completed EMS skills and Paramedic recertification.
- Participated as an evaluator for Gladstone Fire Chief recruitment process.
- Attended the Board of Directors Work Session.
- Worked on the regional station alerting project.
- Continued budget preparations for next fiscal year.
- Participated in Labor Management meeting with Local 1159.

Respectfully submitted,

Deputy Chief Ryan Hari

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Division Chief Bill Conway

Re: Emergency Medical Services Division Monthly Reports – February 2019

The following summary of work includes those activities completed within the EMS Division. Additional reports are included from the Medical Services Chief, EMS Training Officer, Community Paramedic, as well as the monthly community CPR report from Cascade Training.

- Attended two day Fire District Community Risk Assessment training.
- Met with Willamette View Emergency Response Team members regarding training opportunities.
- Met with Milwaukie Police and Chief Corless regarding communication and expectations.
- Attended Emergency Services Division budget meeting.
- Attended District Operations meeting.
- Attended Station 16 Ribbon Cutting event.
- Attended District accreditation meeting.
- Attended several budget review meetings.
- Participated in Meeting the Mission webinar.
- Attended Board Work Session.
- Attended District Labor Management Committee (LMC) meeting.
- Attended monthly Board meeting.
- Participated in staff EMS skills proficiency day.
- Met with EF Recovery regarding future of current contract and opportunities.
- Provided EMS expectations to Recruit Academy 19-01.

Respectfully submitted,

Division Chief Bill Conway, Division Chief

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Medical Services Chief Josh Santos

Re: Emergency Medical Services Division Monthly Report – February 2019

- Attended meeting with AMR x 2.
- Attended charting platform meeting – Researching EMS, fire and investigation charting programs.
- Attended Ops meeting.
- Attended monthly Board meeting.
- Attended EMS Committee Meeting.
- Attended Community Risk Assessment class.
- Rode along with Community Paramedic.
- Facilitated resident physician ride along x 2.
- Attended Chamber Luncheon – State of the County.
- Presented a First Responders talk to David Douglas High School.
- Attended EMS/Community Medicine conference in Washington DC.
- Planned Chain of Survival – Met with several survivors.
- Attended Mobile Integrated Health (MIH) Coalition meeting – Community Medicine.

Respectfully submitted,

Medical Services Chief Josh Santos

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Community Paramedic AmyJo Cook

Re: Emergency Medical Services Division Monthly Report – February 2019

-
- Attended multidisciplinary Law Enforcement Naloxone support group.
 - Assisted post opioid overdose survivor with resources to supported clean housing/recovery options.
 - Attended community Outreach meeting with Riverstone/and Tri County 911(TC911).
 - Attended FUSE (Frequent User Service Enhancement) meeting with Clackamas County and Portland State University.
 - Facilitated 2nd Annual Clackamas Fire Resource Fair with 55 participants of our county's most vulnerable.
 - Assisted frequent 911 user in emergency department with peer services and psychiatric hold for evaluation
 - Administered 18 flu/hepatitis A/B vaccinations at Clackamas Resource Fair.
 - Assisted with Presentation at David Douglass High School, school to work program for Jen Charlton.
 - Attended National Conference on Community Paramedicine with an 8 hour class on motivational interviewing techniques.
 - Assisted two Project Hope patients with connections to recovery.
 - Attended Narcan Task Force meeting.
 - Hosted Mobil Integrated Health/Community Paramedic Consortium quarterly meeting.
 - Attended hands on skills training for paramedic recertification.
 - Assisted Adult Protective Services with 2 patient evaluations.
 - Attended planning meeting with Clackamas Public Health for data collection, planning session, grant options, and infectious control/vaccines.
 - Assisted three frequent 911 users with alternate resources/connection to primary and home health care.
 - Finalized Peer support activities/job description for Project Hope.
 - Assisted couple to retain possession of housing threatened by abusive relatives.

Respectfully submitted,
Community Paramedic AmyJo Cook

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: EMS Training Officer Mike Verkest

Re: Emergency Medical Services Division Monthly Report – February 2019

- Participating in Willamette View Emergency Response Training Forum.
- Attended Clackamas County EMS QA/QI.
- Participated and led discussion on county electronic protocol planning.
- Preparing for March 2019 MAT with AMR and LOFD, TCFR.
- EMS Protocol Development Committee began for 2019.
- Attended EMS Division Meeting.
- Participated in East Clackamas County EMS Association Meeting- Timberline 2019.
- Participated in January EMS Committee / EPIC Meetings.
- Attended Clackamas BCC Meeting.
- Continued planning for regional PACE Exercise for May 2019.
- Continued work with Clackamas County Strangulation Workgroup.
- Recorded 1 EMS Training quickie.
- Attended the monthly and weekly Training Division Staff meetings.
- Participated in Weekly ATO Meetings.
- Began Career Academy 19-01 and Coordinated EMS Weekend for Vol 18-02.
- As Chair of the Clackamas County EMS Council Ops Subcommittee, held monthly meeting.
- Planning for March Chain of Survival Celebration.

Respectfully submitted,

EMS Training Officer Mike Verkest

Number of Classes Offered at Each Location								
Class Type	Feb-19							
	Station 2	Station 3	Station 4	Station 5	Station 7	Station 10	Station 14	Station 15
BLS HCP			4	2				
HS FA, CPR & AED			1				1	
HS CPR & AED			1				1	
HS FA			1				1	
ACLS Renewal			1	2				
PALS Renewal				1				

Clackamas Fire Station Enrollment by Location								
Class Type	Feb-19							
	Station 2	Station 3	Station 4	Station 5	Station 7	Station 10	Station 14	Station 15
BLS HCP			47	32				
HS FA, CPR & AED			10				1	
HS CPR & AED			4				1	
HS FA			0				0	
ACLS Renewal			7	14				
PALS Renewal				6				

Clackamas Fire Student Evaluation Summary -- February 2019					
	1 (Strongly Disagree)	2 (Disagree)	3 (Neutral)	4 (Agree)	5 (Strongly Agree)
Overall this course met my expectations:				4	118
The program was relative to my work and extended my knowledge:			1	6	115
Adequate supply of equipment that was clean and in good working order:			1	5	116
Method of presentation enhanced my learning experience:				4	118
Classroom environment was conducive to learning:				2	120
Instructor(s) provided adequate and helpful feedback:				2	120
Student's rating of the instructor's overall effectiveness:					
	Poor	Fair	Satisfactory	Good	Excellent
				1	121
Student would refer a friend/colleague to take the same course:					
				Yes	No
				122	



Cascade Healthcare Services, LLC.



**Clackamas Fire District #1
Community CPR and First Aid Programs**

Student Enrollment and Course Evaluation Summary

Comments from Clackamas Fire Student Evaluations --February 2019

Amazing instruction as always.

Excellent and efficient review. Solid outline of algorithms. Outstanding teacher.

Denise presented scenarios, rationale and kept my interest and taught me science behind some algorithm scenarios. Great teacher.

Loved small class and one instructor. Very efficient.

Easy to follow instruction. Room temp was a bit distracting.

Denise was awesome.

Victoria was great. Very efficient and approachable. I had confidence in her/real life knowledge.

Instructor was great!!

Victoria is a great teacher, pleasant, knowledgeable. Great job!

Victoria is fantastic! Very knowledgeable and did a great job teaching and presenting the material. Approachable, pleasant, wonderful! Thank you!

Appreciate the candor of real life situations when in field.

Thank you for the feedback on how to improve technique.

Great!

It was great!

Thanks for not cancelling because of snow.

Very thorough. Hit all the key points.

Thank you Bubba, once again you are awesome!

Very low stress- Friendly.

Thanks! I like the electronic feedback on the manikins.

Thank you!

So nice to get email reminder of class. Loved the humor & examples.

I really liked the hands on training better than watching the videos.

Thank you, Loved having it at the firehouse.

Best course I've taken yet with this field.

Great training class!

Maybe more coverage of infant/child CPR. 1 vs 2 rescuers.

Only issue was batteries out on our infant.

Best class I've taken with Cascade. Instructor did well!

Need sanitizer and tissues. Thank you! The best recert so far!!

I liked that it was very hands on.

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Health and Wellness Manager Heather Goodrich

Re: Wellness Division Monthly Report – February 2019

The following summary of work includes those activities completed by Clackamas Fire Wellness Staff:

- Annual career firefighter fasting blood draws. (39 people)
- Immunizations were provided to career firefighters, volunteer firefighters and staff. (9 people)
- Coordinated baseline NFPA 1582 physicals, chest x-rays, treadmills and drug screens for baseline candidate firefighters. (3 people)
- Coordinated annual NFPA 1582 physicals for career firefighters. (34 people)
- Coordinated annual NFPA 1582 and respirator clearances without a physical for career firefighters. (7 people)
- IAFF/IAFC complete annual fitness testing for recruit career firefighters. (15 people)
- Submaximal treadmill tests and flexibility for career firefighters. (1 person)
- Coordinated weekend morning workouts for volunteer firefighter recruits.
- Bi-annual fitness equipment maintenance was performed at all District facilities.
- On-site injury consultations by the Athletic Trainers. (Saw 34 people for 50 injury consultations- 79 total visits)
- Processed and provided follow-up for on-the-job injury reports and for Safety Committee. Eight injury reports were submitted with one of the eight turning into a workers' compensation claim.
- Coordinated volunteer injuries and return to work program. (1 person)
- "Health Insurance 101" presentation onsite for the Training Division. (6 people)
- "Intro to FMS" presentation onsite for 29 career firefighter crews. (115 people)
- Presented four hours of wellness curriculum to career firefighter recruits.
- Provided requested health information and consultations to 4 firefighters and staff.
- Wellness Manager met with Training Chief and SAIF Safety Consultant.
- Wellness staff met with Tactical Athlete Health & Performance Institute regarding contract implementation.
- Provided requested information about our program to Central Pierce Fire & Rescue,

Corvallis Fire, Keizer Fire and Portland Fire via phone and email.

- Created and sent out monthly Wellness Update and Health Insurance Newsletter.
- Distributed EAP Employee Newsletter and EAP Supervisor Newsletter by email.
- Staff attended the following meetings: Health Insurance, Deferred Compensation, Emergency Management Coop, Accreditation and Organizational Development.

Respectfully submitted,

Health and Wellness Manager Heather Goodrich



Clackamas Fire District #1

Wellness Update

February

2019

Issue 222

Health Question of the Month

Q: I've been hearing a lot about measles lately. What are the symptoms?

A: Measles often begins with a high fever, cough, runny nose, and red, watery eyes, followed by a red rash that usually begins on the face and spreads to the rest of the body. If you have been exposed and develop these symptoms, please take prevention measures to ensure others are not exposed.

Wellness News

- ❑ Volunteer Occupational Health will take place in March. For those that sign up for night time pre-physicals, there will be morning lipid testing available. Physicals will be offered in April.
- ❑ Aches or pains? Athletic Trainers, Jennifer Adams and Matt Alvarez can be reached at:
 - ⇒ Desk: 503-742-2687
 - ⇒ Jennifer Cell: 503-706-4041
 - ⇒ Matt Cell: 909-782-5524



February is Heart Health Month:

In this issue

- Firefighting and On-Duty Cardiac Deaths **P.1**
- Exercise Can Halve Heart Attack Risk **P.2**
- Never Skip a Beat **P.3**
- Exercise of the Month: Squat Thrusters **P.3**
- Recipe: Sweet Potato & Black Bean Chili **P.4**

Firefighting and On-Duty Cardiac Deaths

Recently published research looks into the pathological cause of cardiac deaths in firefighters and may lead to improved effective screening interventions.

Sudden cardiac deaths (SCD) account for roughly 40-50% of annual duty-related fatalities in the fire service. Over coronary heart disease (CHD) has long been the reported underlying condition associated with SCD, with a three to five-fold increased risk of SCD in individuals with CHD. Left ventricular hypertrophy (LVH) (i.e., thicker left ventricle wall) and cardiomegaly (i.e., abnormal increase in heart mass) have also been associated with SCD. However, the combined and independent roles of LVH, cardiomegaly and CHD in the fire service hasn't been extensively studied.

With the help of the USFA and the NFFF autopsy reports for duty-related firefighter fatalities between 1999 and 2014 were obtained. Fatalities were grouped into: 1) non-cardiac (trauma controls); 2) cardiac cases; and 3) other. Cardiac cases were further classified as having CHD, cardiomegaly/LVH, CHD *and* cardiomegaly/LVH, or other cardiovascular disease, such as cardiomyopathies, primary arrhythmia and valvular disease. Data collected included height and weight, measurements of heart mass and size, extent of coronary artery stenosis due to CHD, and the presence or absence of a thrombosis (blood clot) in the coronary arteries.

There were several key findings from this study:

- Only 16% of cardiac cases had evidence of an intracoronary thrombus, which provides definitive evidence that the firefighter died of a heart attack;
- 82% of the cardiac cases had both CHD *and* cardiomegaly/LVH, 5.4% had CHD alone and 5.8% had cardiomegaly/LVH alone;
- A heart weight greater than 450 grams was associated with a six-fold increased risk of cardiac death; and
- A coronary artery with 75% or greater stenosis was associated with a nine-fold increased risk of cardiac death.

For EMS providers, it's important to note that cardiac cases may present with symptoms of an evolving myocardial infarction or as sudden cardiac arrest.

These data underscore the complexity of cardiovascular disease as CHD can lead to cardiac enlargement and ischemia, and ischemia can lead to greater risk of arrhythmia in individuals with a structurally enlarged heart.

CHD is a strong predictor of sudden cardiac death in the fire service and medical screening and prevention should continue to focus on this. However, this study found that cardiomegaly (i.e., a heart weight of > 450 g) was also a strong independent predictor of SCD risk, and researchers believe that new screening protocols should focus on this emerging risk.

Although not directly assessed in this study, it appears that atherosclerosis and cardiac structural changes predispose to ventricular arrhythmias, predisposing individuals with both conditions to a greater risk of experiencing a cardiac event. These findings support the need for screening for the presence of CHD as well as structurally enlarged heart among firefighters.

Psyllium is a Good Way to Lower LDL Cholesterol

A recent analysis in the *American Journal of Clinical Nutrition* has confirmed that psyllium is a good way to lower LDL cholesterol.

This seed grain is sold as a fiber supplement and laxative; Metamucil is one brand. The analysis pooled data from 28 clinical trials involving 1,924 people, most with elevated blood cholesterol, and lasting an average of about 12 weeks. It found that a medium dose of psyllium (10 grams, about 2 teaspoons, which supplies 7 grams of soluble fiber) lowered LDL by an average of 13 mg/dL, or about 10%. Psyllium also lowered blood levels of apolipoprotein-B and non-HDL cholesterol, two other markers of coronary risk. Higher doses of psyllium did not produce additional benefits.

Source: *UC Berkeley Wellness Letter*, Jan 2019

Eggs & Cholesterol

It used to be that when people wanted to “watch their cholesterol,” they limited their consumption of eggs. Older guidelines said to limit dietary cholesterol to 300mg per day, and a single egg contains more than half of that.

But that has changed with more research. Eggs do contain cholesterol, but it does not appear to contribute that much to your blood cholesterol or your overall risk for heart disease.

In the context of your total diet, modest consumption—up to 5-7 eggs per week—doesn't appear to raise cardiac risk in otherwise healthy people. But remember to forgo a side of bacon or sausage with your eggs, which could greatly reduce the benefit.

Source: *Tufts Health & Nutrition Letter*, May 2018

Exercise Can Halve Heart Attack Risk in Healthy People

New research published in the European Heart Journal suggests that lack of physical activity can drastically increase the risk of a heart attack in the long-term, even if there are no symptoms at present.



Cardiorespiratory fitness describes the body's ability to deliver oxygen to the muscles when we are engaged in physical activity. Specifically, the term refers to "the efficiency of the heart, lungs and vascular system."

A significant body of research has linked cardiorespiratory fitness with a variety of positive health outcomes, ranging from preventing cardiovascular disease and all-cause mortality to staving off diabetes and improving insulin resistance. However, most of these previous studies have relied on the participants' self-reported levels of fitness.

New research uses more precise methods of measuring cardiorespiratory fitness and highlights another one of its benefits.

Higher fitness levels can halve the risk of heart attack, the new study finds. Conversely, suggest the researchers, poor fitness levels can raise future risk even in the absence of warning symptoms in the present.

Bjarne Nes, from the Norwegian University of Science and Technology's Cardiac Exercise Research Group in Trondheim, is one of the authors of the study.

Studying fitness levels and heart attack risk

4,500 people took part in the extensive study. None of the participants had a history of cardiovascular disease, lung disease, cancer, or high blood pressure at the start of the study. Just over 50 percent of the participants were women, and more than 80 percent of all of them were at "low risk" of developing cardiovascular disease over a 10-year period.

The scientists used a "gold-standard method" — or maximum oxygen uptake — to directly measure the participants' fitness levels. Maximum oxygen uptake refers to the maximum amount of oxygen the body can absorb during exercise. According to Nes, it is "the most precise measure of fitness."

High fitness halves the risk of heart attack

By the end of the study, 147 of the participants had heart attacks or had developed angina pectoris — two conditions caused by blocked or narrowed coronary arteries.

The analysis by the researchers revealed a correlation between declining cardiovascular risk and increased fitness levels.

Furthermore, even a small improvement in cardiorespiratory fitness saw significant benefits for heart health. Namely, each fitness increase of 3.5 points correlated with a 15 percent lower risk of heart attack or angina.

"We found a strong link between higher fitness levels and a lower risk of heart attack and angina pectoris over the 9 years following the measurements that were taken," says Nes.

"We know that patients with low oxygen uptake are at increased risk of premature death and cardiovascular disease," he continues.

"Our study shows that poorer fitness is an independent risk factor for coronary artery disease, even among healthy women and men who are relatively fit." said Nes. ***(Article continued on side column of Page 3. . .)***

Never Skip a Beat!

As “head coach” of the circulatory/cardiovascular system, the heart pumps blood throughout the body, supplying oxygen and nutrients to tissues.

Learn a little more about this miraculous muscular organ below?



- According to the Heart Health Institute, you'd need to leave your kitchen faucet on full blast for at least 45 years to match the amount of blood pumped by the heart in an average lifetime.
- The “broken-heart myth” may not be that far-fetched. A breakup or traumatic news (say, the death of a loved one) can spur a heightened risk of heart attack. It can also trigger the release of stress hormones that may temporarily stun the heart, potentially causing heart attack symptoms.
- An adult heart pumps more than a gallon of blood per minute—enough to fill 38,000 drinking glasses each day.
- Heart attacks most often occur early on a Monday morning in fall or winter.
- What's the earliest known case of heart disease? Scientists have found atherosclerosis in a 3,500-year-old Egyptian mummy.
- Christmas and New Year's Day are the two days of the year when heart attacks are most likely to occur.
- The heart beats 100,000 times a day and 35 million times a year. During an average lifespan, it will beat more than 3 billion times.
- Women have smaller hearts than men do and exhibit different signs of a heart attack. Women are more likely to experience shoulder pain, nausea and indigestion rather than the trademark chest pain.

Source: ACE Fitness Journal, Oct 2018

Exercise of the Month

SQUAT THRUSTERS

Squat thrusters are a power move that strengthens and tones your glutes, legs, shoulders and arms, while providing cardiovascular benefits as well. They are also a great way to improve mobility in your hips.

- Start standing with feet hip distance apart and lower into a squat position by bending the knees. Keep the spine straight, chest lifted, and knees behind toes. The elbows are bent and dumbbells are at shoulder height.
- Using the lower body, thrust up to standing and press the dumbbells overhead extending the arms long. Then lower back to starting position. Repeat.



Exercise Can Half Heart Attack Risk (cont.)

'Use training as preventive medicine'

Dr. Jon Magne Letnes, another study author, also further comments on the findings. "Our results should encourage people to use training as preventive medicine," Dr. Letnes says.

"A few months of regular exercise that gets you out of breath can be an effective strategy for reducing the risk of cardiovascular disease."

Dr. Letnes explains that cardiorespiratory fitness offers insights into so much more than just endurance to exercise. "Fitness isn't just a measure of how much you've trained in your life, but it also tells you what kind of genes you have," he says.

"Other factors like obesity may also affect fitness. So we measure a lot of the body's functions, and from other studies, we know that both genes and physical activity play a role in how your heart and blood vessels function," Dr. Letnes explains.

Study authors think doctors should consider fitness measurements when evaluating heart disease risk. "Although it may be inconvenient and difficult to measure oxygen uptake at the doctor's office, some simple and relatively accurate calculators exist that can provide a good estimate of fitness and disease risk." they advise.

Source:
www.medicalnewstoday.com



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Recipe of the Month: Sweet Potato & Black Bean Chili

Here is a healthy, quick vegetarian chili. Serve with tortilla chips, or cornbread and coleslaw.

INGREDIENTS:

- 1 TB plus 2 tsp olive oil
- 1 med-large sweet potato, peeled and diced
- 1 large onion, diced
- 4 cloves garlic, minced
- 2 TB chili powder
- 4 tsp ground cumin
- 1 1/2 tsp ground chipotle chile (**see Note)
- 1/4 tsp salt
- 2 1/2 cups water
- 2-15oz cans black beans, rinsed
- 1-14oz can diced tomatoes
- 4 tsp lime juice
- 1/2 cup chopped fresh cilantro



PREPARATION

1. Heat oil in Dutch oven over medium-high heat. Add sweet potato and onion and cook, stirring often, until the onion is beginning to soften, about 4 minutes. Add garlic, chili powder, cumin, chipotle and salt and cook, stirring constantly, for 30 seconds. Add water and bring to a simmer. Cover, reduce heat to maintain gentle simmer and cook until the sweet potato is tender, 10 to 12 minutes.
2. Add beans, tomatoes and lime juice; increase heat to high and return to a simmer, stirring often. Reduce heat and simmer until slightly reduced, about 5 minutes. Remove from heat and stir in cilantro.

***Note: Chipotle peppers are dried, smoked jalapeno peppers. Ground chipotle chile pepper can be found in the spice section of most supermarkets.*

Nutrition Facts

Serving Size: ~2 cups
 Calories: 323
 Total Fat : 8g (1g saturated)
 Carbohydrate: 55g
 Fiber: 16g
 Protein: 13g
 Sodium: 573mg

Source: www.eatingwell.com

DID YOU KNOW?

With every beat of your heart blood is sent flowing through 60,000 miles of blood vessels, delivering important nutrition and oxygen to all your organs and tissues. If you stretched the blood vessels in your body end-to-end, they'd circle the Earth almost 2.5 times!

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors
From: Finance Director Christina Day
Re: Finance Division Report -February 2019

Below are a few highlights of activities in Financial Services for the months of February-March 2019.

- Budget –
 - The budget entry and revision process for the 2019-20 Fiscal Year continues through March, with a deadline of April 4th for finalization of department requests. Multiple group meetings have been held over the past 2 months, including Chiefs, Department Directors and Managers, to discuss and revise budget requests based on available funding.
 - Finance Director Day has updated the Long-Range Financial Forecast to aid in the budget development process.
 - Finance Director Day has been training Accounting Specialist Holst in the budget process for further support.
 - Finance Director Day and Accounting Specialist Holst attended the Oregon Department of Revenue's local budget law training in early-March for updates in budget adoption and presentation. There will be a few changes to the budget presentation for FY2019-20.
 - Interviews for recruitment of a new Budget Committee member were held 3/11/19. The Board will appoint the new member at the 3/18/19 Board meeting.
- FY2018 Year-end – Senior Accountant Le continues to work through the year-end closing process in Munis for FY2017-18. This process has involved multiple requests for information to our auditor and calls to Munis technical support regarding system processes. Closing FY2018 is a high priority for Finance staff.
- Payroll – Payroll Manager Burns and Senior Accountant Le continue working together to review and revise the payroll system functions to reflect properly in the General Ledger. Payroll Manager Burns also attended training in tax law changes.

- Accounts Payable – Staff continues to review and improve A/P processes after the January change in staffing. Accounts Payable staff processed 431 invoices and 371 disbursement checks.
- Capital Improvement Plan – Division Directors and staff continue working to update the CIP based on fixed asset schedule needs and future-adjusted replacement costs.
- Other projects:
 - Estacada Feasibility study – Finance staff have been working to research, compile and prepare reports as requested by ECSI for this study. Staff expects to be able to meet the March 15, 2019 deadline.
 - Continuation of Operations Plan – Finance Director Day attended the kickoff meeting with Bold Planning for this project and will provide information as requested.
 - Accreditation - Finance Director Day attended the kickoff meeting for this project and will provide information as requested.
 - Volunteer Association accounting – with the change in Finance’s staffing, there has been some effort to discover the involvement and role of Finance in the Volunteer Association’s financial recordkeeping. Staff will be meeting to discuss the process and role going forward to determine the most effective course.

Looking ahead:

FY2019-20 Budget – The executive Chiefs and Finance staff will continue reviewing and refining budget requests based on updated information in preparation for the Budget Committee meeting on May 9th, 2019.

Calendar Year-end – Finance staff will be preparing tax returns and documentation for the Foundation and Volunteer Association.

FINANCIAL REPORT – Period ending June 30, 2019 (FY2018-19)

General Fund 10

As of February 28, 2019, Fiscal Year 2018-19 is 67.0% complete.

Following is a summary of financial activity through February 28, 2019:

Revenues: The General Fund has received \$50,348,199 in property tax revenues from both current and prior year's taxes. These funds were transferred to the Local Government Investment Pool by the Treasurer's Office. Ambulance Transport is tracking as budgeted, generating revenues at 66.7% of budget before the costs of collection are netted out. A total of \$928,544 has been billed for conflagration reimbursements, and is included in total revenues as well. Additional revenues from contracts, interest, and other sources total another \$1,374,639.

Expenditures: The General Fund has actual expenditures (excluding encumbrances) in the following categories through February 28, 2019:

Category:	% of Budget Used
Salaries & Benefits	65.5% of Adjusted Budget
Materials & Services	79.2% of Adjusted Budget
Capital Outlay	62.5% of Adjusted Budget

Equipment Reserve Fund 20

Total expenditures in this fund equal \$465,079. This fund has received \$27,568 in interest and surplus sales revenues to date.

Capital Projects Fund 30

Total expenditures in this fund equal \$2,113,730, or 29% of the adjusted budget, through January 2019. Expenditures to date include mortgage loan payments for the Fleet/Logs site and architectural services, and \$30,300 in debt issuance costs for the direct bank loan. This fund has received \$9,278 in interest revenues to date, and \$7 million in direct loan proceeds.

Enterprise Fund 40

Total expenditures in this fund equal \$3,839 through February 2019. There is no expenditure for this Fund in February 2019. This fund has received \$4,379 in grant revenues, primarily for the Winter Warming Drive, during the month of December as well.

Debt Service Fund 50

This fund has received \$1,986,105 in property tax revenues this year, along with \$7,123 in interest earnings. Expenditures in this fund include a debt service interest payment totaling \$524,500.

Bond Construction Fund 60

Bond project-related construction costs total \$4,705,273 thus far in FY 2019, with expenditures currently at 79% of the adjusted budget (excluding funds encumbered).

PERS Reserve Fund 70

There have been no expenditures in this fund yet this fiscal year. The fund has received \$4,995 in interest revenues.

Investment Activity

Short-term Investment Portfolio

The table below indicates the balances of cash accounts as of February 28, 2019.

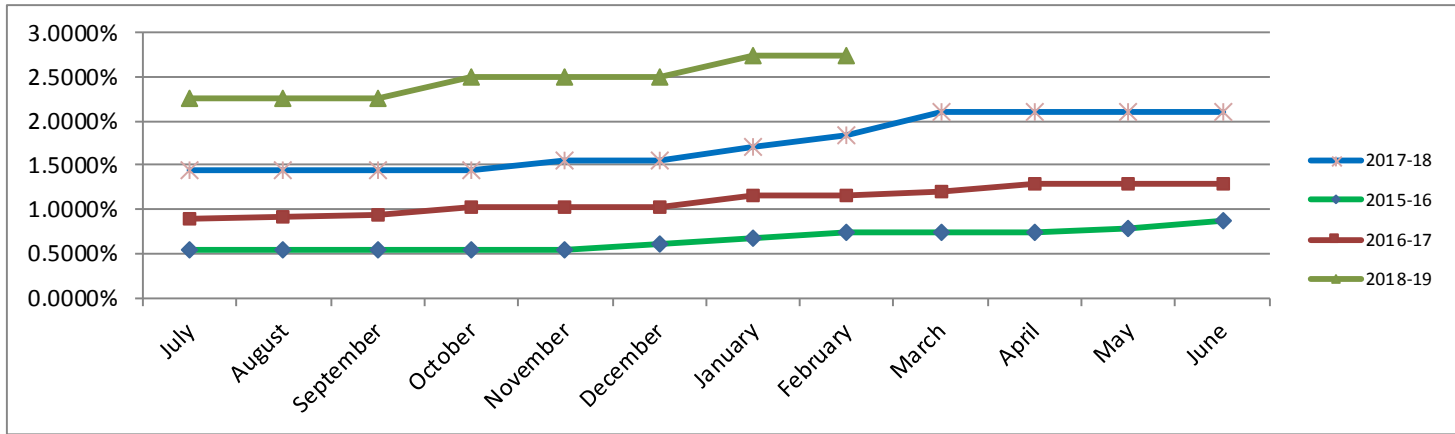
Short-term Investments as of February 28, 2019	
Local Government Investment Pool	\$43,567,141.09
Key Bank Checking	\$992,153.37
Third Party Trust	\$3,000
TOTAL:	\$ 44,562,294.46

The Oregon LGIP interest rate rose to 2.75% through February 28, 2019.

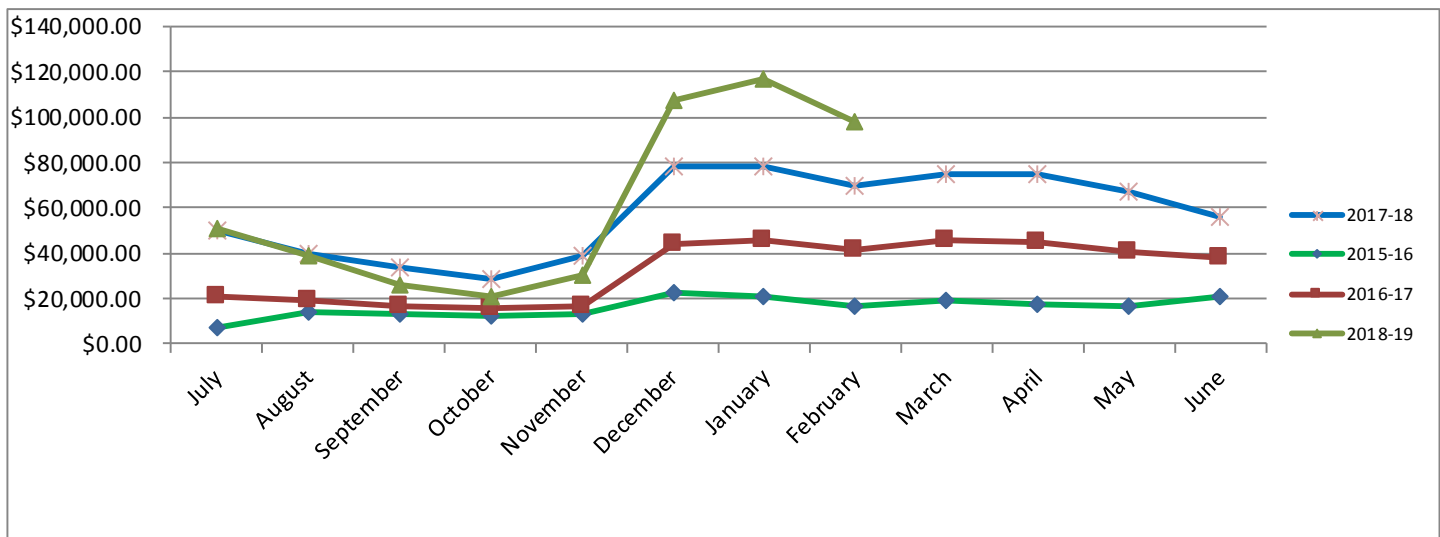
Clackamas County Fire District No. 1			
LGIP Monthly Interest Rate Averages			Monthly Earnings LGIP
January	2018	1.7000%	\$78,113.21
February	2018	1.8500%	\$69,698.29
March	2018	2.100%	\$75,133.15
April	2018	2.100%	\$74,526.76
May	2018	2.100%	\$67,009.25
June	2018	2.100%	\$56,089.82
July	2018	2.250%	\$51,012.96
August	2018	2.250%	\$38,644.25
September	2018	2.250%	\$26,261.52
October	2018	2.500%	\$20,752.06
November	2018	2.500%	\$30,260.04
December	2018	2.500%	\$107,167.48
January	2019	2.750%	\$117,102.43
February	2019	2.750%	\$98,288.24

Clackamas Fire District #1
 LGIP Interest Rates and Revenue

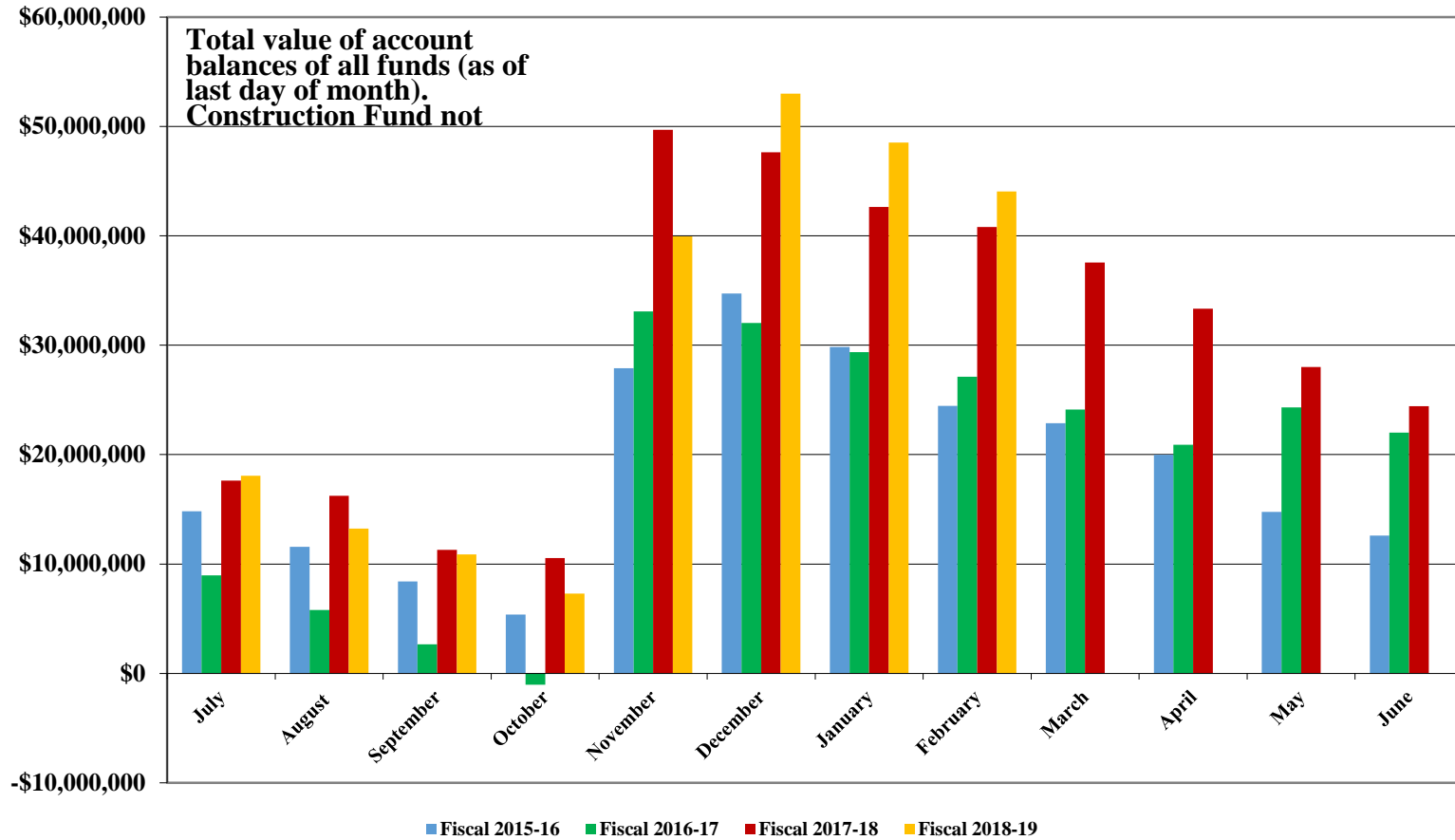
Interest Rates - Fiscal 2015-16 to Present



Interest Revenue - Fiscal 2015-16 to Present



Clackamas County Fire District #1 Account Balances by Month





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Clackamas Fire District
YEAR-TO-DATE BUDGET REPORT

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FOR 2019 08

ACCOUNTS FOR: 10 General Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
<u>00 Beg Fund Bal</u>							
9995 Beg Fund Bal	-17,719,684.00	0.00	-17,719,684.00	0.00	0.00	-17,719,684.00	.0%
TOTAL Beg Fund Bal	-17,719,684.00	0.00	-17,719,684.00	0.00	0.00	-17,719,684.00	.0%
<u>01 Tax Revenues</u>							
4450 Current Year Prop Taxes	-51,767,496.00	0.00	-51,767,496.00	-48,696,122.68	0.00	-3,071,373.32	94.1%
4455 Prior Year Prop Taxes	-1,135,213.00	0.00	-1,135,213.00	-1,652,077.13	0.00	516,864.13	145.5%
4460 Other Taxes	-8,000.00	0.00	-8,000.00	0.00	0.00	-8,000.00	.0%
TOTAL Tax Revenues	-52,910,709.00	0.00	-52,910,709.00	-50,348,199.81	0.00	-2,562,509.19	95.2%
<u>03 Interest</u>							
4490 Investment Interest	-275,000.00	0.00	-275,000.00	-342,806.67	0.00	67,806.67	124.7%
TOTAL Interest	-275,000.00	0.00	-275,000.00	-342,806.67	0.00	67,806.67	124.7%
<u>04 Other Revenues</u>							
4500 Contract Revenue	-312,638.00	0.00	-312,638.00	-220,944.99	0.00	-91,693.01	70.7%
4510 ASA Revenue	-130,944.00	0.00	-130,944.00	-87,296.00	0.00	-43,648.00	66.7%
4512 Medical Supply Reimb	-70,000.00	0.00	-70,000.00	-46,500.25	0.00	-23,499.75	66.4%



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Clackamas Fire District
YEAR-TO-DATE BUDGET REPORT

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FOR 2019 08

ACCOUNTS FOR: 10 General Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
4538 Service Cost Recovery							
-80,000.00	0.00		-80,000.00	-14,603.25	0.00	-65,396.75	18.3%
4539 Conflagration Reimbursement							
-305,000.00	-932,451.00		-1,237,451.00	-928,544.15	0.00	-308,906.85	75.0%
4541 Gain/Loss on Inventory Sales							
0.00	0.00		0.00	-105,406.68	0.00	105,406.68	100.0%
4542 Sale of Goods/Services/Eqpt							
0.00	0.00		0.00	240.22	0.00	-240.22	100.0%
4543 Gain/Loss on Fixed Assets							
0.00	0.00		0.00	-5,000.00	0.00	5,000.00	100.0%
4545 Other Post-Employ Bene Revenue							
-426,420.00	0.00		-426,420.00	-307,079.03	0.00	-119,340.97	72.0%
4560 Grant Revenue							
-476,104.00	-216,161.00		-692,265.00	-32,080.00	0.00	-660,185.00	4.6%
4570 Transportation Response Revenue							
-525,000.00	0.00		-525,000.00	-374,518.24	0.00	-150,481.76	71.3%
4571 Other Revenues							
-317,590.00	-45,000.00		-362,590.00	-268,746.90	0.00	-93,843.10	74.1%
TOTAL Other Revenues							
-2,643,696.00	-1,193,612.00		-3,837,308.00	-2,390,479.27	0.00	-1,446,828.73	62.3%
 05 Transfers In							
4610 Transfers from other Funds							
-370,000.00	0.00		-370,000.00	0.00	0.00	-370,000.00	.0%
TOTAL Transfers In							
-370,000.00	0.00		-370,000.00	0.00	0.00	-370,000.00	.0%
 50 Salaries							
5501 Fire Chief							
189,344.00	0.00		189,344.00	126,232.14	0.00	63,111.86	66.7%
5503 Deputy Chief							
347,420.00	0.00		347,420.00	231,631.65	0.00	115,788.35	66.7%
5504 Division Chief							
631,676.00	-78,959.00		552,717.00	247,547.17	0.00	305,169.83	44.8%
5505 Battalion Chief							
1,675,486.00	109,391.00		1,784,877.00	1,294,415.33	0.00	490,461.67	72.5%



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Clackamas Fire District
YEAR-TO-DATE BUDGET REPORT

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FOR 2019 08

ACCOUNTS FOR: 10 General Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
5506 Exempt Staff Group	1,754,250.00	-59,342.00	1,694,908.00	1,128,437.35	0.00	566,470.65	66.6%
5507 Fire Inspectors	422,374.00	11,896.00	434,270.00	291,936.67	0.00	142,333.33	67.2%
5508 Deputy Fire Marshal Captain	543,049.00	13,344.00	556,393.00	334,743.78	0.00	221,649.22	60.2%
5509 Deputy Fire Marshall Lieutenan	0.00	0.00	0.00	35,300.05	0.00	-35,300.05	100.0%
5510 Captain	2,471,025.00	61,787.00	2,532,812.00	1,621,723.04	0.00	911,088.96	64.0%
5512 Lieutenant	3,606,584.00	92,972.00	3,699,556.00	2,429,878.93	0.00	1,269,677.07	65.7%
5515 Apparatus Operator	5,122,520.00	135,990.00	5,258,510.00	3,444,833.27	0.00	1,813,676.73	65.5%
5520 Fire Fighter	7,091,676.00	160,920.00	7,252,596.00	4,727,156.90	0.00	2,525,439.10	65.2%
5525 Paramedic	226,348.00	0.00	226,348.00	155,556.26	0.00	70,791.74	68.7%
5530 Non-exempt Staff Group	1,777,905.00	56,138.00	1,834,043.00	1,219,232.91	0.00	614,810.09	66.5%
5535 Other Employee	73,982.00	0.00	73,982.00	49,448.61	0.00	24,533.39	66.8%
5540 Temporary Labor	72,960.00	0.00	72,960.00	49,869.12	0.00	23,090.88	68.4%
5545 Premium Pay	391,158.00	26,482.00	417,640.00	290,016.26	0.00	127,623.74	69.4%
5550 Conflagration Labor	0.00	417,103.00	417,103.00	0.00	0.00	417,103.00	.0%
5555 School Replacement	30,000.00	0.00	30,000.00	20,368.16	0.00	9,631.84	67.9%
5560 Operational Replacement	3,700,000.00	587,642.00	4,287,642.00	4,044,281.53	0.00	243,360.47	94.3%
5562 Vacation Buyback	65,000.00	0.00	65,000.00	73,765.28	0.00	-8,765.28	113.5%
5563 Retirement/Separation Vacation	350,000.00	0.00	350,000.00	386,984.59	0.00	-36,984.59	110.6%
5600 Overtime	459,000.00	32,915.00	491,915.00	335,014.62	0.00	156,900.38	68.1%
TOTAL Salaries	31,001,757.00	1,568,279.00	32,570,036.00	22,538,373.62	0.00	10,031,662.38	69.2%

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Clackamas Fire District
YEAR-TO-DATE BUDGET REPORT

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FOR 2019 08

ACCOUNTS FOR: 10 General Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
6620 SS/Medicare	2,372,460.00	54,136.00	2,426,596.00	1,555,062.34	0.00	871,533.66	64.1%
6640 Tri-Met Taxes	186,075.00	4,265.00	190,340.00	133,695.17	0.00	56,644.83	70.2%
6656 PERS Employer	5,658,996.00	168,857.00	5,827,853.00	4,501,716.08	0.00	1,326,136.92	77.2%
6667 PERS Bond Payment	1,798,545.00	0.00	1,798,545.00	0.00	0.00	1,798,545.00	.0%
6670 Deferred Compensation	583,382.00	10,907.00	594,289.00	363,914.48	0.00	230,374.52	61.2%
6675 Unemployment	5,000.00	0.00	5,000.00	4,512.72	0.00	487.28	90.3%
6680 Life Insurance	45,000.00	0.00	45,000.00	22,510.75	0.00	22,489.25	50.0%
6685 Conflagration Benefits	0.00	191,397.00	191,397.00	0.00	0.00	191,397.00	.0%
6690 Café Plan Benefits	3,973,908.00	0.00	3,973,908.00	2,419,962.82	0.00	1,553,945.18	60.9%
6691 PEHP	336,000.00	0.00	336,000.00	168,000.00	0.00	168,000.00	50.0%
6692 Other Post-Employ Benefits	675,000.00	0.00	675,000.00	429,766.04	0.00	245,233.96	63.7%
6693 Health Trust	296,337.00	7,076.00	303,413.00	241,280.00	0.00	62,133.00	79.5%
6700 Floater Allowance	0.00	0.00	0.00	45.00	0.00	-45.00	100.0%
6701 Vehicle Allowance	11,216.00	0.00	11,216.00	7,346.88	0.00	3,869.12	65.5%
6702 Tool Allowance	6,000.00	0.00	6,000.00	4,000.00	0.00	2,000.00	66.7%
6703 Cell/Tech Allowance	3,400.00	0.00	3,400.00	4,650.00	0.00	-1,250.00	136.8%
6705 Workers Compensation	730,565.00	0.00	730,565.00	766,718.24	19,990.31	-56,143.55	107.7%
TOTAL Benefits	16,681,884.00	436,638.00	17,118,522.00	10,623,180.52	19,990.31	6,475,351.17	62.2%
<hr/>							
70 Materials and Servic							
7010 Election Costs	30,000.00	0.00	30,000.00	0.00	0.00	30,000.00	.0%



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Clackamas Fire District
YEAR-TO-DATE BUDGET REPORT

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FOR 2019 08

ACCOUNTS FOR: 10 General Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
7015 Meeting Expense	27,203.00	0.00	27,203.00	14,119.80	195.00	12,888.20	52.6%
7030 Civil Service Exam Expense	10,500.00	0.00	10,500.00	9,136.53	70.66	1,292.81	87.7%
7035 Bank Charges	15,000.00	0.00	15,000.00	9,754.59	0.00	5,245.41	65.0%
7040 Dues & Publications	43,843.00	-7,500.00	36,343.00	21,802.53	652.18	13,888.29	61.8%
7045 Awards & Recognitions	37,515.00	-5,000.00	32,515.00	16,973.50	564.60	14,976.90	53.9%
7055 Operating Supply	224,297.00	283,678.00	507,975.00	122,501.49	11,482.08	373,991.43	26.4%
7065 Fire Fighting Supply	80,199.00	-5,500.00	74,699.00	43,460.42	3,867.88	27,370.70	63.4%
7070 Rescue Supply	41,315.00	-3,700.00	37,615.00	29,463.51	25.00	8,126.49	78.4%
7075 EMS Supply	240,000.00	-15,000.00	225,000.00	156,220.45	14,424.83	54,354.72	75.8%
7078 Department Consumables	18,000.00	0.00	18,000.00	14,240.62	769.70	2,989.68	83.4%
7080 Fuel	226,597.86	0.00	226,597.86	175,361.27	46,160.18	5,076.41	97.8%
7085 Uniform & Protective Eqpt	519,519.18	-125,000.00	394,519.18	180,622.09	33,087.20	180,809.89	54.2%
7090 Office Supplies	29,965.00	0.00	29,965.00	13,532.24	-779.83	17,212.59	42.6%
7095 Software & Supplies	424,614.92	-25,000.00	399,614.92	342,692.65	42,538.54	14,383.73	96.4%
7105 Household Goods	76,246.00	450.00	76,696.00	46,897.54	483.74	29,314.72	61.8%
7110 Professional Services	482,726.44	64,600.00	547,326.44	287,080.67	168,441.53	91,804.24	83.2%
7115 Dispatch Services	1,337,739.00	0.00	1,337,739.00	956,035.75	557,391.25	-175,688.00	113.1%
7116 Utilities - Natural Gas	0.00	0.00	0.00	9,857.10	0.00	-9,857.10	100.0%
7117 Utilities - Electric	0.00	0.00	0.00	101,399.03	0.00	-101,399.03	100.0%
7118 Utilities - Garbage	0.00	0.00	0.00	9,439.43	0.00	-9,439.43	100.0%
7119 Utilities - Water	0.00	0.00	0.00	52,194.06	0.00	-52,194.06	100.0%
7120 Utilities - Other	414,385.00	92,364.00	506,749.00	74,987.64	79,519.97	352,241.39	30.5%



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Clackamas Fire District
YEAR-TO-DATE BUDGET REPORT

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ACCOUNTS FOR: 10 General Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
7122 Utilities - Telephone	341,000.00	0.00	341,000.00	231,650.06	27,301.35	82,048.59	75.9%
7130 Insurance - Property/Casualty	248,877.49	0.00	248,877.49	207,251.67	23,225.33	18,400.49	92.6%
7135 Medical Exams	253,325.00	0.00	253,325.00	139,728.26	131,979.26	-18,382.52	107.3%
7140 Schools/Conferences Registrati	146,050.00	-2,500.00	143,550.00	54,151.50	120.00	89,278.50	37.8%
7141 Tuition Reimbursement	40,000.00	0.00	40,000.00	31,071.88	0.00	8,928.12	77.7%
7142 Travel Expense	35,140.00	-1,777.00	33,363.00	25,081.06	0.00	8,281.94	75.2%
7145 Mileage Reimbursement	6,600.00	0.00	6,600.00	27,754.61	0.00	-21,154.61	420.5%
7150 Volunteer Fire Fighter Exp	43,000.00	0.00	43,000.00	31,030.74	0.00	11,969.26	72.2%
7155 Vehicle Maintenance	422,323.00	5,000.00	427,323.00	242,491.52	25,807.01	159,024.47	62.8%
7160 Equipment Maintenance	140,319.00	-23,300.00	117,019.00	55,111.11	11,355.23	50,552.66	56.8%
7165 Radio Maintenance	40,500.00	-7,000.00	33,500.00	17,091.55	10,405.83	6,002.62	82.1%
7170 Facility Maintenance	356,578.00	-92,814.00	263,764.00	182,826.54	5,000.69	75,936.77	71.2%
7175 Office Equipment Maintenance	25,340.00	38,000.00	63,340.00	22,836.19	13,143.40	27,360.41	56.8%
7180 Computer & AV Maintenance	34,780.00	-11,000.00	23,780.00	15,363.34	202.48	8,214.18	65.5%
7185 SCBA Maintenance	0.00	0.00	0.00	1,146.10	989.90	-2,136.00	100.0%
7187 Fire Extinguisher Expense	4,000.00	0.00	4,000.00	0.00	0.00	4,000.00	.0%
7190 Training Expense	53,257.00	-7,000.00	46,257.00	62,272.02	1,357.94	-17,372.96	137.6%
7195 Public Education	65,000.00	0.00	65,000.00	24,037.95	21,814.24	19,147.81	70.5%
7205 Postage & Freight	31,421.00	0.00	31,421.00	21,267.17	4,548.95	5,604.88	82.2%
7210 Small Tool, Eqpts & Furnishing	40,700.00	24,500.00	65,200.00	59,753.61	461.29	4,985.10	92.4%
7215 Other Expense	32,000.90	-32,000.00	0.90	2,720.05	-3,513.69	794.54	-88182.2%
TOTAL Materials and Servic	6,639,876.79	144,501.00	6,784,377.79	4,142,409.84	1,233,093.72	1,408,874.23	79.2%



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Clackamas Fire District
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FOR 2019 08

ACCOUNTS FOR: 10 General Fund ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
<u>80 Capital Outlay</u>						
8825 Fire Fighting Equipment						
88,900.00	-20,000.00	68,900.00	28,250.86	41,715.00	-1,065.86	101.5%
8835 EMS & Rescue Equipment						
30,000.00	-15,000.00	15,000.00	120.00	0.00	14,880.00	.8%
8845 Communications Equipment						
7,000.00	38,000.00	45,000.00	39,150.00	0.00	5,850.00	87.0%
8860 Facility Improvement						
153,460.00	-50,000.00	103,460.00	27,561.29	13,774.50	62,124.21	40.0%
8870 Furniture, Appliances & Tools						
315,188.00	97,000.00	412,188.00	176,118.16	83,237.55	152,832.29	62.9%
8885 Office Equipment						
40,000.00	-38,000.00	2,000.00	1,670.63	0.00	329.37	83.5%
8890 Computer & AV Equipment						
277,160.00	-10,000.00	267,160.00	125,249.20	34,446.54	107,464.26	59.8%
TOTAL Capital Outlay						
911,708.00	2,000.00	913,708.00	398,120.14	173,173.59	342,414.27	62.5%
<u>90 Transfers Out</u>						
9920 Transfer to Equip Reserve Fund						
250,000.00	0.00	250,000.00	0.00	0.00	250,000.00	.0%
9930 Transfer to Cap Proj Fund						
500,000.00	0.00	500,000.00	0.00	0.00	500,000.00	.0%
TOTAL Transfers Out						
750,000.00	0.00	750,000.00	0.00	0.00	750,000.00	.0%
<u>99 End Fund Balance</u>						
9910 Contingency						
2,226,451.00	-957,806.00	1,268,645.00	0.00	0.00	1,268,645.00	.0%
9915 Restricted Contingency						
1,000,000.00	0.00	1,000,000.00	0.00	0.00	1,000,000.00	.0%
9999 Unappropriated Ending Fund Bal						
14,752,421.00	0.00	14,752,421.00	0.00	0.00	14,752,421.00	.0%
TOTAL End Fund Balance						
17,978,872.00	-957,806.00	17,021,066.00	0.00	0.00	17,021,066.00	.0%



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Clackamas Fire District
YEAR-TO-DATE BUDGET REPORT

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ACCOUNTS FOR: 10 General Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
TOTAL General Fund	45,008.79	0.00	45,008.79	-15,379,401.63	1,426,257.62	13,998,152.80	-31000.9%
TOTAL REVENUES	-73,919,089.00	-1,193,612.00	-75,112,701.00	-53,081,485.75	0.00	-22,031,215.25	
TOTAL EXPENSES	73,964,097.79	1,193,612.00	75,157,709.79	37,702,084.12	1,426,257.62	36,029,368.05	



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Clackamas Fire District
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ACCOUNTS FOR: 20 Equipment Reserve Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
<hr/>							
00 Beg Fund Bal							
<hr/>							
9995 Beg Fund Bal	-486,641.00	0.00	-486,641.00	0.00	0.00	-486,641.00	.0%
TOTAL Beg Fund Bal	-486,641.00	0.00	-486,641.00	0.00	0.00	-486,641.00	.0%
<hr/>							
03 Interest							
<hr/>							
4490 Investment Interest	-5,000.00	0.00	-5,000.00	-1,510.48	0.00	-3,489.52	30.2%
TOTAL Interest	-5,000.00	0.00	-5,000.00	-1,510.48	0.00	-3,489.52	30.2%
<hr/>							
04 Other Revenues							
<hr/>							
4540 Sale of Surplus	-20,000.00	0.00	-20,000.00	-26,058.80	0.00	6,058.80	130.3%
TOTAL Other Revenues	-20,000.00	0.00	-20,000.00	-26,058.80	0.00	6,058.80	130.3%
<hr/>							
05 Transfers In							
<hr/>							
4610 Transfers from other Funds	-250,000.00	0.00	-250,000.00	0.00	0.00	-250,000.00	.0%
TOTAL Transfers In	-250,000.00	0.00	-250,000.00	0.00	0.00	-250,000.00	.0%
<hr/>							
80 Capital Outlay							
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Clackamas Fire District
YEAR-TO-DATE BUDGET REPORT

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ACCOUNTS FOR: 20 Equipment Reserve Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
8805 Fire Apparatus	370,000.00	0.00	370,000.00	370,000.00	0.00	0.00	100.0%
8835 EMS & Rescue Equipment	100,000.00	0.00	100,000.00	0.00	0.00	100,000.00	.0%
8850 Staff Vehicles	100,500.00	0.00	100,500.00	95,079.28	2,800.00	2,620.72	97.4%
TOTAL Capital Outlay	570,500.00	0.00	570,500.00	465,079.28	2,800.00	102,620.72	82.0%
<hr/>							
99 End Fund Balance							
9910 Contingency	25,000.00	0.00	25,000.00	0.00	0.00	25,000.00	.0%
9999 Unappropriated Ending Fund Bal	166,141.00	0.00	166,141.00	0.00	0.00	166,141.00	.0%
TOTAL End Fund Balance	191,141.00	0.00	191,141.00	0.00	0.00	191,141.00	.0%
TOTAL Equipment Reserve Fund	0.00	0.00	0.00	437,510.00	2,800.00	-440,310.00	100.0%
TOTAL REVENUES	-761,641.00	0.00	-761,641.00	-27,569.28	0.00	-734,071.72	
TOTAL EXPENSES	761,641.00	0.00	761,641.00	465,079.28	2,800.00	293,761.72	



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Clackamas Fire District
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ACCOUNTS FOR: 30 Capital Projects Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
<u>00 Beg Fund Bal</u>							
9995 Beg Fund Bal	-3,514,800.00	0.00	-3,514,800.00	0.00	0.00	-3,514,800.00	.0%
TOTAL Beg Fund Bal	-3,514,800.00	0.00	-3,514,800.00	0.00	0.00	-3,514,800.00	.0%
<u>02 Bond Proceeds</u>							
4472 Bond and Loan Proceeds	0.00	-7,000,000.00	-7,000,000.00	-7,000,000.00	0.00	0.00	100.0%
TOTAL Bond Proceeds	0.00	-7,000,000.00	-7,000,000.00	-7,000,000.00	0.00	0.00	100.0%
<u>03 Interest</u>							
4490 Investment Interest	-14,000.00	0.00	-14,000.00	-9,278.60	0.00	-4,721.40	66.3%
TOTAL Interest	-14,000.00	0.00	-14,000.00	-9,278.60	0.00	-4,721.40	66.3%
<u>05 Transfers In</u>							
4610 Transfers from other Funds	-500,000.00	0.00	-500,000.00	0.00	0.00	-500,000.00	.0%
TOTAL Transfers In	-500,000.00	0.00	-500,000.00	0.00	0.00	-500,000.00	.0%
<u>70 Materials and Servic</u>							



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ACCOUNTS FOR: 30 Capital Projects Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
7020 Debt Interest Expense	0.00	194,500.00	194,500.00	0.00	0.00	194,500.00	.0%
7025 Debt Principal Expense	0.00	167,796.00	167,796.00	0.00	0.00	167,796.00	.0%
7026 Debt Issuance Expense	0.00	0.00	0.00	30,300.00	0.00	-30,300.00	100.0%
TOTAL Materials and Serv	0.00	362,296.00	362,296.00	30,300.00	0.00	331,996.00	8.4%
<hr/>							
80 Capital Outlay							
8860 Facility Improvement	3,921,516.00	7,000,000.00	10,921,516.00	2,083,430.14	3,664,455.71	5,173,630.15	52.6%
TOTAL Capital Outlay	3,921,516.00	7,000,000.00	10,921,516.00	2,083,430.14	3,664,455.71	5,173,630.15	52.6%
<hr/>							
99 End Fund Balance							
9999 Unappropriated Ending Fund Bal	107,284.00	0.00	107,284.00	0.00	0.00	107,284.00	.0%
TOTAL End Fund Balance	107,284.00	0.00	107,284.00	0.00	0.00	107,284.00	.0%
TOTAL Capital Projects Fund	0.00	362,296.00	362,296.00	-4,895,548.46	3,664,455.71	1,593,388.75	-339.8%
TOTAL REVENUES	-4,028,800.00	-7,000,000.00	-11,028,800.00	-7,009,278.60	0.00	-4,019,521.40	
TOTAL EXPENSES	4,028,800.00	7,362,296.00	11,391,096.00	2,113,730.14	3,664,455.71	5,612,910.15	



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ACCOUNTS FOR: 40 Enterprise Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
<u>00 Beg Fund Bal</u>							
9995 Beg Fund Bal	-17,986.00	0.00	-17,986.00	0.00	0.00	-17,986.00	.0%
TOTAL Beg Fund Bal	-17,986.00	0.00	-17,986.00	0.00	0.00	-17,986.00	.0%
<u>03 Interest</u>							
4490 Investment Interest	-200.00	0.00	-200.00	-88.06	0.00	-111.94	44.0%
TOTAL Interest	-200.00	0.00	-200.00	-88.06	0.00	-111.94	44.0%
<u>04 Other Revenues</u>							
4502 Training Class Revenue	0.00	0.00	0.00	-80.00	0.00	80.00	100.0%
4560 Grant Revenue	0.00	-4,500.00	-4,500.00	-4,379.86	0.00	-120.14	97.3%
4571 Other Revenues	-5,000.00	0.00	-5,000.00	0.00	0.00	-5,000.00	.0%
TOTAL Other Revenues	-5,000.00	-4,500.00	-9,500.00	-4,459.86	0.00	-5,040.14	46.9%
<u>70 Materials and Servic</u>							
7055 Operating Supply	0.00	4,500.00	4,500.00	3,839.14	0.00	660.86	85.3%
TOTAL Materials and Servic	0.00	4,500.00	4,500.00	3,839.14	0.00	660.86	85.3%
<u>80 Capital Outlay</u>							



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ACCOUNTS FOR: 40 Enterprise Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
8860 Facility Improvement	12,000.00	0.00	12,000.00	0.00	0.00	12,000.00	.0%
TOTAL Capital Outlay	12,000.00	0.00	12,000.00	0.00	0.00	12,000.00	.0%
<hr/>							
90 Transfers Out							
9980 Transfer to General Fund	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00	.0%
TOTAL Transfers Out	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00	.0%
<hr/>							
99 End Fund Balance							
9999 Unappropriated Ending Fund Bal	6,186.00	0.00	6,186.00	0.00	0.00	6,186.00	.0%
TOTAL End Fund Balance	6,186.00	0.00	6,186.00	0.00	0.00	6,186.00	.0%
TOTAL Enterprise Fund	0.00	0.00	0.00	-708.78	0.00	708.78	100.0%
TOTAL REVENUES	-23,186.00	-4,500.00	-27,686.00	-4,547.92	0.00	-23,138.08	
TOTAL EXPENSES	23,186.00	4,500.00	27,686.00	3,839.14	0.00	23,846.86	



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ACCOUNTS FOR: 50 Debt Service Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
<u>00 Beg Fund Bal</u>							
9995 Beg Fund Bal	-216,872.00	0.00	-216,872.00	0.00	0.00	-216,872.00	.0%
TOTAL Beg Fund Bal	-216,872.00	0.00	-216,872.00	0.00	0.00	-216,872.00	.0%
<u>01 Tax Revenues</u>							
4450 Current Year Prop Taxes	-1,967,928.00	0.00	-1,967,928.00	-1,920,846.77	0.00	-47,081.23	97.6%
4455 Prior Year Prop Taxes	-30,000.00	0.00	-30,000.00	-65,258.77	0.00	35,258.77	217.5%
TOTAL Tax Revenues	-1,997,928.00	0.00	-1,997,928.00	-1,986,105.54	0.00	-11,822.46	99.4%
<u>03 Interest</u>							
4490 Investment Interest	-2,500.00	0.00	-2,500.00	-7,123.84	0.00	4,623.84	285.0%
TOTAL Interest	-2,500.00	0.00	-2,500.00	-7,123.84	0.00	4,623.84	285.0%
<u>70 Materials and Servic</u>							
7020 Debt Interest Expense	1,049,000.00	0.00	1,049,000.00	524,499.98	0.00	524,500.02	50.0%
7025 Debt Principal Expense	920,000.00	0.00	920,000.00	0.00	0.00	920,000.00	.0%
TOTAL Materials and Servic	1,969,000.00	0.00	1,969,000.00	524,499.98	0.00	1,444,500.02	26.6%
<u>99 End Fund Balance</u>							



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Clackamas Fire District
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ACCOUNTS FOR: 50 Debt Service Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
9999 Unappropriated Ending Fund Bal	248,300.00	0.00	248,300.00	0.00	0.00	248,300.00	.0%
TOTAL End Fund Balance	248,300.00	0.00	248,300.00	0.00	0.00	248,300.00	.0%
TOTAL Debt Service Fund	0.00	0.00	0.00	-1,468,729.40	0.00	1,468,729.40	100.0%
TOTAL REVENUES	-2,217,300.00	0.00	-2,217,300.00	-1,993,229.38	0.00	-224,070.62	
TOTAL EXPENSES	2,217,300.00	0.00	2,217,300.00	524,499.98	0.00	1,692,800.02	



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Clackamas Fire District
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ACCOUNTS FOR: 60 Bond Construction Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
<u>00 Beg Fund Bal</u>							
9995 Beg Fund Bal	-3,552,548.00	0.00	-3,552,548.00	0.00	0.00	-3,552,548.00	.0%
TOTAL Beg Fund Bal	-3,552,548.00	0.00	-3,552,548.00	0.00	0.00	-3,552,548.00	.0%
<u>03 Interest</u>							
4490 Investment Interest	-100,000.00	0.00	-100,000.00	-123,686.03	0.00	23,686.03	123.7%
TOTAL Interest	-100,000.00	0.00	-100,000.00	-123,686.03	0.00	23,686.03	123.7%
<u>04 Other Revenues</u>							
4571 Other Revenues	0.00	-275,000.00	-275,000.00	0.00	0.00	-275,000.00	.0%
TOTAL Other Revenues	0.00	-275,000.00	-275,000.00	0.00	0.00	-275,000.00	.0%
<u>80 Capital Outlay</u>							
8860 Facility Improvement	12,698,578.86	275,000.00	12,973,578.86	4,697,971.00	5,561,148.00	2,714,459.86	79.1%
8870 Furniture, Appliances & Tools	0.00	0.00	0.00	7,302.63	0.00	-7,302.63	100.0%
TOTAL Capital Outlay	12,698,578.86	275,000.00	12,973,578.86	4,705,273.63	5,561,148.00	2,707,157.23	79.1%
TOTAL Bond Construction Fund	9,046,030.86	0.00	9,046,030.86	4,581,587.60	5,561,148.00	-1,096,704.74	112.1%
TOTAL REVENUES	-3,652,548.00	-275,000.00	-3,927,548.00	-123,686.03	0.00	-3,803,861.97	
TOTAL EXPENSES	12,698,578.86	275,000.00	12,973,578.86	4,705,273.63	5,561,148.00	2,707,157.23	



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ACCOUNTS FOR: 70 PERS Reserve Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
<hr/>							
00 Beg Fund Bal							
<hr/>							
9995 Beg Fund Bal							
-1,047,008.00	0.00	-1,047,008.00	0.00	0.00	0.00	-1,047,008.00	.0%
TOTAL Beg Fund Bal							
-1,047,008.00	0.00	-1,047,008.00	0.00	0.00	0.00	-1,047,008.00	.0%
<hr/>							
03 Interest							
<hr/>							
4490 Investment Interest							
-7,000.00	0.00	-7,000.00	-4,995.30	0.00	0.00	-2,004.70	71.4%
TOTAL Interest							
-7,000.00	0.00	-7,000.00	-4,995.30	0.00	0.00	-2,004.70	71.4%
<hr/>							
90 Transfers Out							
<hr/>							
9980 Transfer to General Fund							
365,000.00	0.00	365,000.00	0.00	0.00	0.00	365,000.00	.0%
TOTAL Transfers Out							
365,000.00	0.00	365,000.00	0.00	0.00	0.00	365,000.00	.0%
<hr/>							
99 End Fund Balance							
<hr/>							
9999 Unappropriated Ending Fund Bal							
689,008.00	0.00	689,008.00	0.00	0.00	0.00	689,008.00	.0%
TOTAL End Fund Balance							
689,008.00	0.00	689,008.00	0.00	0.00	0.00	689,008.00	.0%
TOTAL PERS Reserve Fund							
0.00	0.00	0.00	-4,995.30	0.00	0.00	4,995.30	100.0%
TOTAL REVENUES							
-1,054,008.00	0.00	-1,054,008.00	-4,995.30	0.00	0.00	-1,049,012.70	
TOTAL EXPENSES							
1,054,008.00	0.00	1,054,008.00	0.00	0.00	0.00	1,054,008.00	



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ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
GRAND TOTAL						
9,091,039.65	362,296.00	9,453,335.65	-16,730,285.97	10,654,661.33	15,528,960.29	-64.3%

** END OF REPORT - Generated by Anh Le **



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Clackamas Fire District
YEAR-TO-DATE BUDGET REPORT

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REPORT OPTIONS

Sequence	Field #	Total	Page Break
Sequence 1	1	Y	Y
Sequence 2	10	Y	N
Sequence 3	11	Y	N
Sequence 4	0	N	N

Report title:
YEAR-TO-DATE BUDGET REPORT

Includes accounts exceeding 0% of budget.

Print totals only: Y

Print Full or Short description: F

Print full GL account: N

Format type: 1

Double space: N

Suppress zero bal accts: Y

Include requisition amount: N

Print Revenues-Version headings: N

Print revenue as credit: Y

Print revenue budgets as zero: N

Include Fund Balance: N

Print journal detail: N

From Yr/Per: 2018/ 1

To Yr/Per: 2018/ 1

Include budget entries: Y

Incl encumb/liq entries: Y

Sort by JE # or PO #: J

Detail format option: 1

Include additional JE comments: N

Multiyear view: F

Amounts/totals exceed 999 million dollars: Y

Year/Period: 2019/ 8

Print MTD Version: N

Roll projects to object: N

Carry forward code: 1

Find Criteria

Field Name	Field Value
Org	
Object	
Project	
Rollup code	
Account type	
Account status	

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Division Chief Mike Corless

Re: Operations Division Monthly Report – February 2019

The following summary of work includes those activities completed within the Operations Division.

- Meetings Attended:
 - Staff Meetings
 - Monthly OPS
 - Board Meeting
 - Station 16/19 building updates
 - CCOM Fire Users
 - C800
 - Budget monitoring
 - Promotional Testing development
 - Labor Management
 - Personnel issue
- Budget prep work.
- 2/4 -2/6 Community Risk Assessment kick off.
- 2/5 Meeting with CCOM director and chair regarding charter amendments.
- 2/5 Station 16 ribbon cutting walk-through.
- 2/6 Met with BC Ramos and Captain Corless regarding finalizing move-in plans for Station 16.
- 2/7 Meeting with MPD regarding concerns at apartment fire at Hillside Manor
- 2/8 T316 moved into the new station first call ran at approximately 19:20
- 2/12 Ribbon cutting /Open House for Station 16.
- 2/13 Budget review for CCOM.

- 2/14 Fire Defense Board.
- 2/20 Finished skills check off for EMT recertification.
- 2/21 CCOM bargaining prep meeting.
- 2/21 Munis work group with HR305.
- 2/22 CCOM Negotiations.
- 2/26 Meeting with CCC regarding future use of temporary Station 16 site for training.
- 2/26 Prep for Feasibility study.

Respectfully submitted,

Division Chief Mike Corless

North Battalion- A Shift
Battalion Chief Brian Stewart

- Significant Incidents
 - No significant incidents in the month of February.
- Projects/Events/Meetings/Training
 - Professional Development Committee meeting.
 - Oregon Safety and Health Section meeting.
 - Clackamas Fire District #1 Board meeting.
 - Milwaukie Public Safety Advisory Committee meeting.
 - State of the County luncheon.
 - Accreditation project kick-off.
 - Community Risk Assessment/Community Risk Reduction kick-off, work sessions, and coordination.
 - ESCI cooperative services study data collection.
 - Assist with SPIRE grant request.
 - Target Solutions, Accreditation, and Risk Management webinars.
 - EMS skills check off and online training for recertification.

North Battalion-B Shift
Battalion Chief Nick Browne

- Significant Incidents
 - 2/23/19- Responded to a two vehicle MVA side impact with one person pinned in off of McLoughlin. T302, HR305, E303 & M303 arrived and provided exceptional care. Patient was extricated in 10 minutes. Phenomenal job by all crews involved.



- Projects/Events/Meetings/Training
 - Helping Captains who are prepping with BC test.
 - Training with Crews in North Battalion.
 - Lake Oswego offered up the opportunity to do destructive training at an elementary school. We were able to cycle multiple Truck and Engine companies through over the span of a week. Big thanks to Lake Oswego for the opportunity to train together.



- Ongoing Budget Preparation.
- Collaborated with Portland Fire for upcoming UASI funded SCT Training
- Station visits with North Battalion.

North Battalion-C Shift

Battalion Chief David Scheirman

- Significant Incidents
 - No significant incidents in the month of February.
- Projects/Events/Meetings/Training
 - Attended Station 16 Grand Opening.
 - EMS training and Skills check off.
 - AO Pernich final probationary practical test. He passed with flying colors.

East Battalion- A Shift

Battalion Chief Jason Ellison

- Significant Incidents
 - No significant incidents in the month of February.

- Projects/Events/Meetings/Training
 - Met with CCSO to discuss water rescue response issues.
 - Trained multiple companies on roof operations at a middle school in Lake Oswego.
 - Authored a grant application for the SPIRE Grant. CFD1 has submitted for a new jet boat.
 - Attended the Station 16 Grand Opening.
 - Conducted a large pre-school presentation for 50 children.
 - Submitted budgets for Water Rescue, Rope Rescue and Station's 7 & 18.
 - Taught forcible entry and search skills to firefighters from all over the country.

East Battalion- B Shift

Battalion Chief Brian Rooney

- Significant Incidents
 - 2/11- Mutual Aid Structure Fire with Sandy Fire. This was a single family dwelling with a garage fire. CFD1 crews assisted with fire attack, ventilation, overhaul and safety.
- Projects/Events/Meetings/Training
 - 2/3- Station 14 hosted the local Cub Scout Pine Wood derby.
 - 2/11- attended the monthly Operations meeting.
 - 2/25- attended monthly board meeting.
 - 2/26- attended Senior Staff meeting and Quarterly SOPS meeting
 - Target Solutions/ Active Training – 2019 EMS recertification, Special Operations training, Water Rescue training, HazComm, Sexual Harassment Training, Munis, District updates webinar, Fire Operations.
 - FRP program- Working on updating the Disaster and Emergency Operations FRP for the fire district facilities. We will be working on updating communications, facility maps and general training for staff.
 - Several crew visits during the month to discuss operations, roster changes and District updates.
 - Probationary Officer/BC mentoring and development.

East Battalion- C Shift

Battalion Chief Scott Carmony

- Significant Incidents
 - No significant incidents in the month of February.
- Projects/Events/Meetings/Training
 - Hosted ride-a-long and mentoring session with a battalion chief candidate.
 - Conducted several mentoring sessions with battalion chief promotional candidates on tactics and strategy at the Training Center and at Station 14.
 - Worked with Chief Browne to finalize purchase of replacement heavy lifting bags for the trucks and rescue for extrication purposes.

South Battalion- A Shift

Battalion Chief Brian Burke

- Significant Incidents
 - 2/5 – Structure Fire on SE Tillstrom Rd – I provided safety officer and coordinated between outside agencies (Portland and Gresham Fire)
 - 2/19 – Gas Leak Skillenger Way in Oregon City – Provided assistance until NW Natural Gas arrived, shut off gas and confirmed no gas leaked into nearby houses.
- Projects/Events/Meetings/Training
 - Live Fire Training to the Volunteer Firefighter Academy.
 - CAD training to CCOM dispatchers. Provided training/awareness of how CAD operates on the user side.

South Battalion- B Shift

Battalion Chief Jonathan Scheirman

- Significant Incidents
 - Mutual Aid, Residential Fire- 20109 Hezzie Lane Molalla. BC303, E310, and T316 assisted Molalla crews on a single story residential home that had a front porch fire that spread to the attic.
- Projects/Events/Meetings/Training
 - Attended the Awards Banquet.
 - Finished up EMS recertification hours and check offs.
 - Moved into the new Station 16.
 - Updated Conflagration and IMT Participation SOPs.
 - Provided the public and staff several drop in station tours of Station 16.
 - Worked with Chief Corless, Facilities and contractors on punch list items at Station 16.
 - Station visits and Ops notes to B Shift south companies.

South Battalion- C Shift

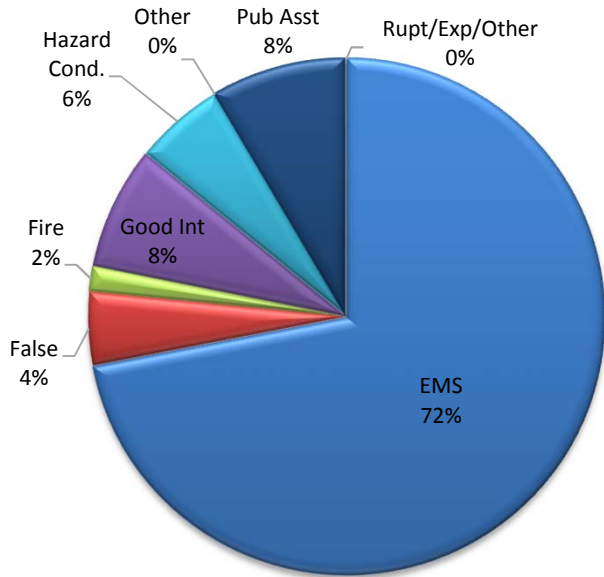
Battalion Chief Oscar Ramos

- Significant Incidents
 - Given the role of Safety Officer on apartment fire on third floor of Hillside apartments for an apartment fire.
 - Given a Division Supervisor Role on three alarm fire in neighboring Molalla city center. D1 had 7 units on the scene for 4 plus hours. Two commercial buildings were a total loss but this was a great stop by all crews on scene. Undetermined at the time if any occupant was in the initial fire building but unfortunately a deceased fire victim was found two days later.
- Projects/Events/Meetings/Training
 - Met with Operations Chief and Captain Corless to plan move-in to new Station 16.
 - Moved into new Station 16 on Saturday the 9th. Line crew moved in the night before.
 - Ribbon Cutting and station tours attended and many tours throughout the month.

- Passed along operational meeting notes to all south “C” shift crews.
- Swapped out of BC303 for replacement of windshield from rock chip.
- Worked on “the bugs” of the new station.
- Many contractor visits and walk-thru for operational systems in new station.
- 3 “snow days” on “C” shift, but no operational delays or issues.

Clackamas Fire Dist. #1 Emergency Services Report

February 2019



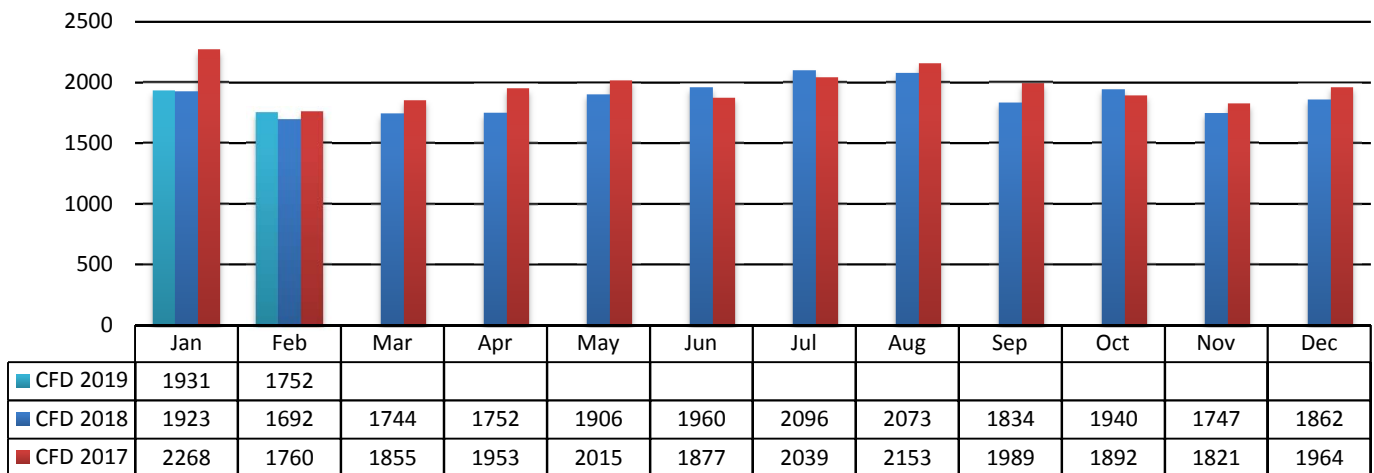
Incident Type	Data
EMS	1261
False	80
Fire	28
Good Int	135
Hazard Cond.	99
Other	0
Pub Asst	149
Rupt/Exp/Weather	0
Grand Total	1752

Year to Date

Incident Type	2017	2018	2019
EMS	15775	15634	2589
False	913	857	164
Fire	603	581	55
Good Int	2186	2060	330
Hazard Cond.	1472	1050	193
Other	7	7	0
Pub Asst	2619	2337	352
Rupt/Exp/Weather	11	3	0
Grand Total	23586	22529	3683

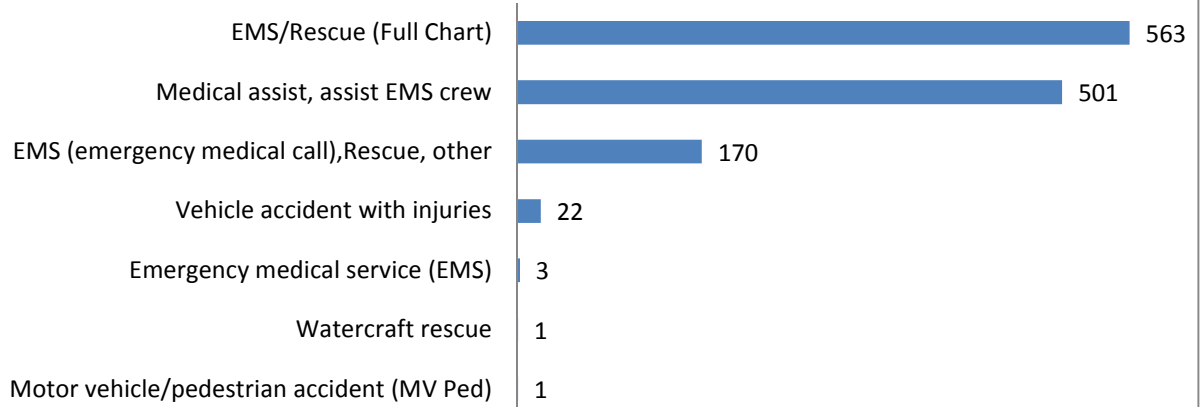
Mutual Aid Given Incident Not Included

Total Incidents by Month

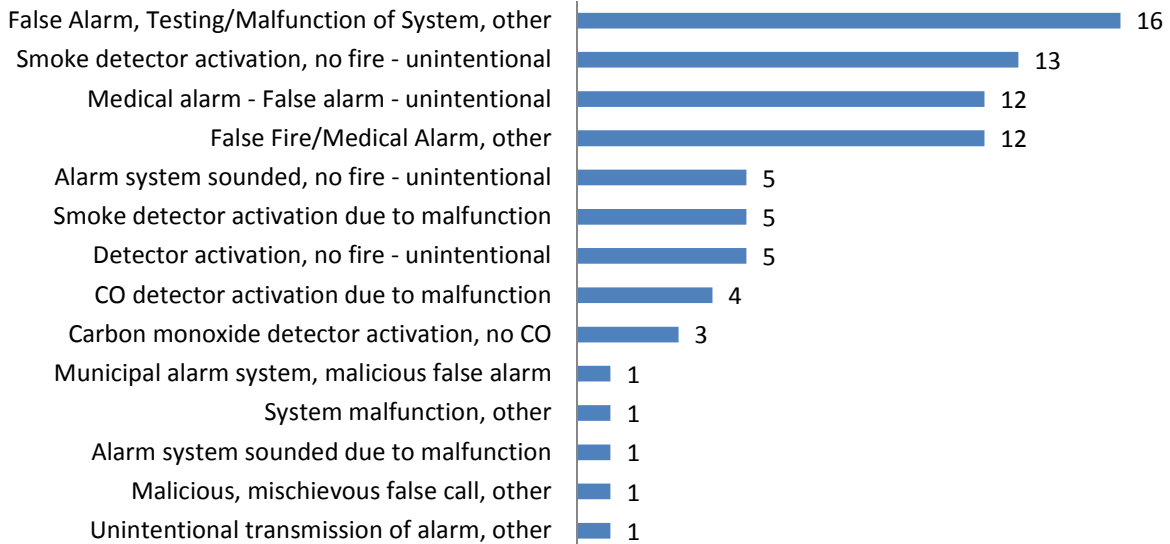


February 2019 Incident Summary

EMS Total: 1261

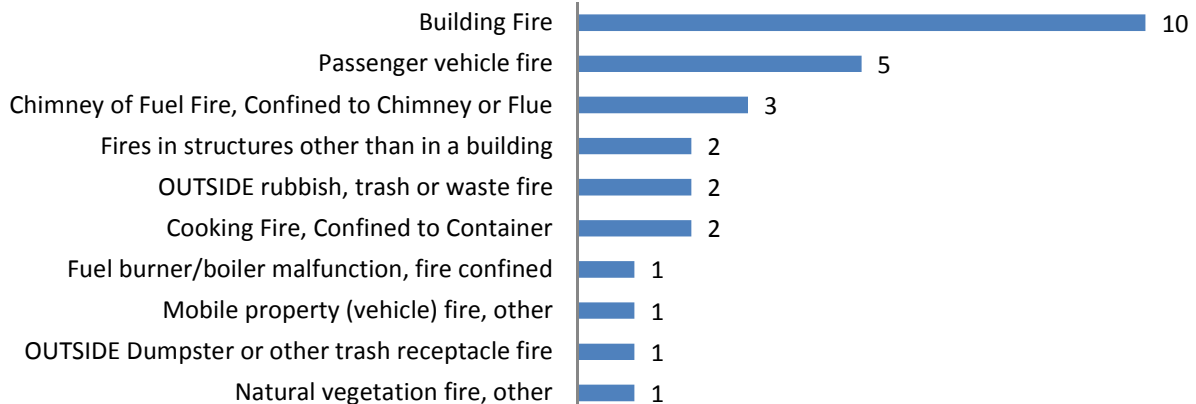


False Alarm Total: 80

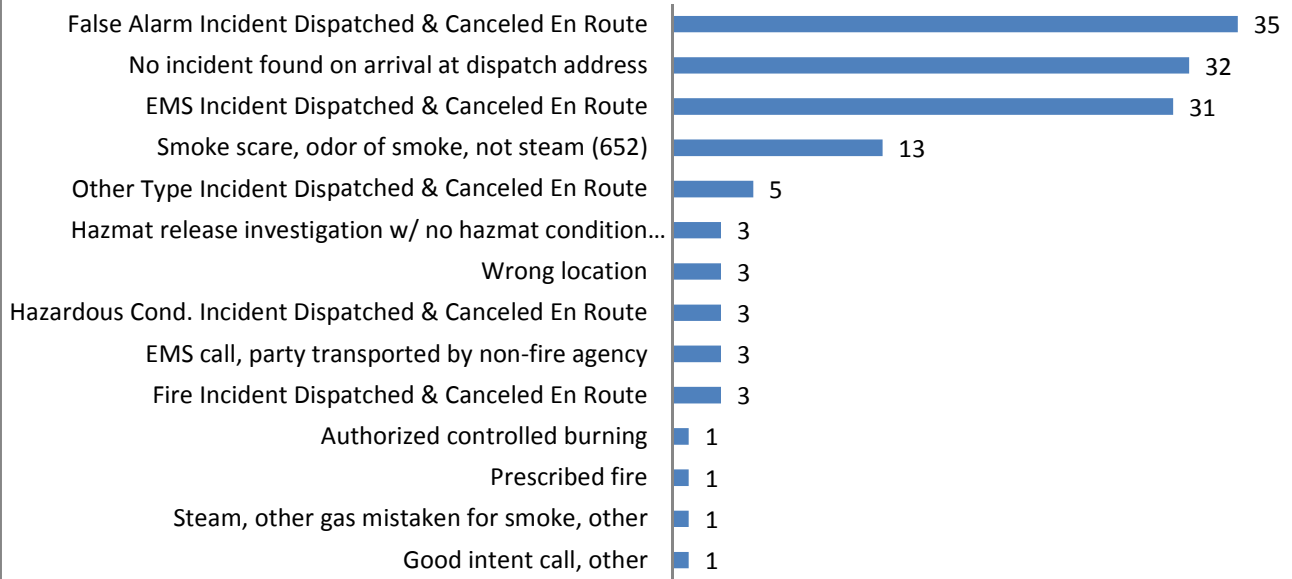


Weather/Rupture/Explosion/Other Total: 0

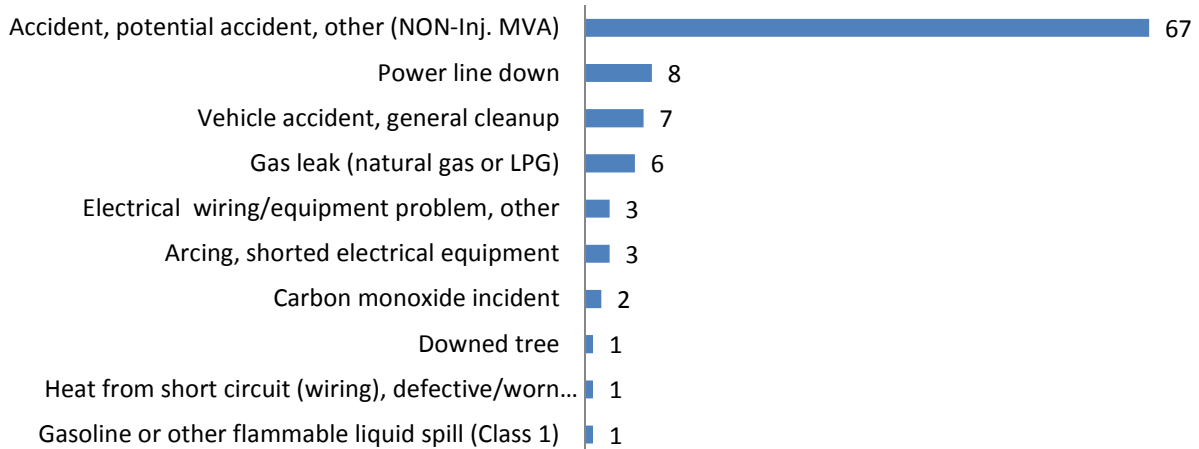
Fire Total: 28



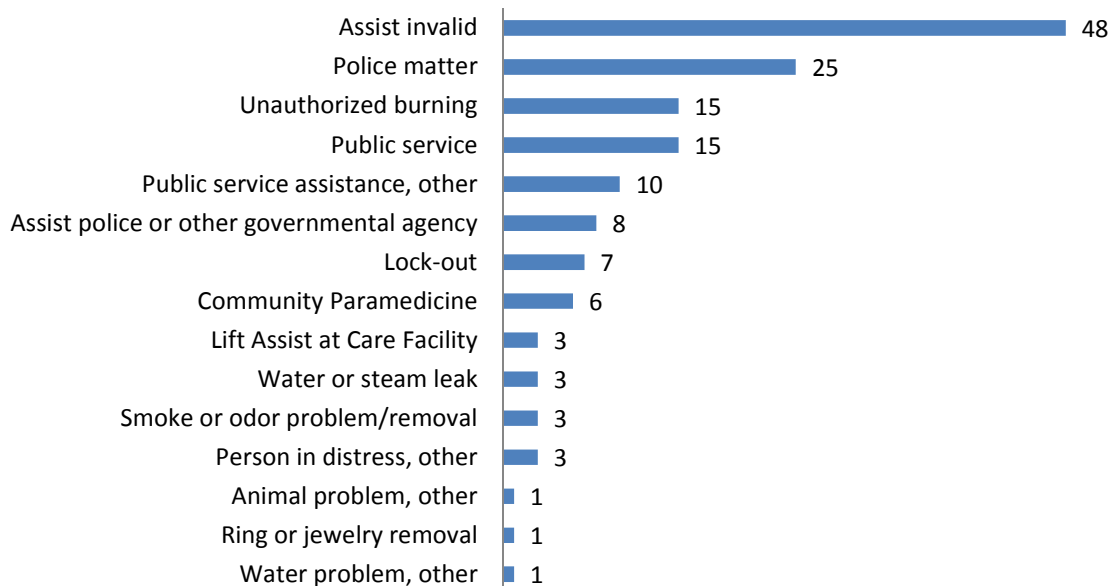
Good Intent Total: 135



Hazardous Condition Total: 99

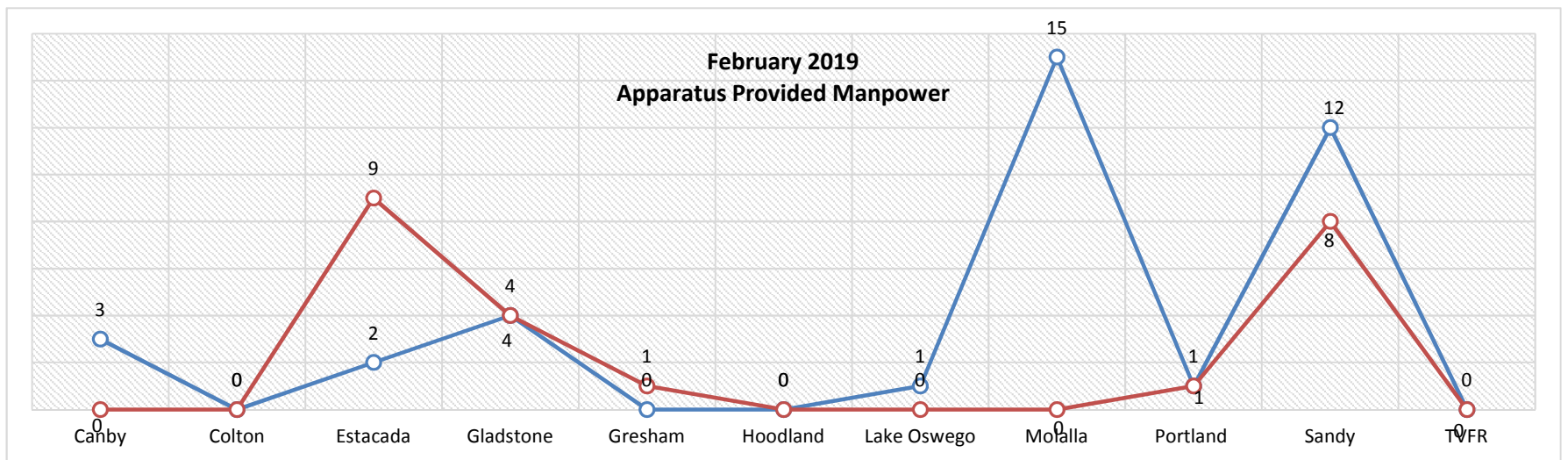
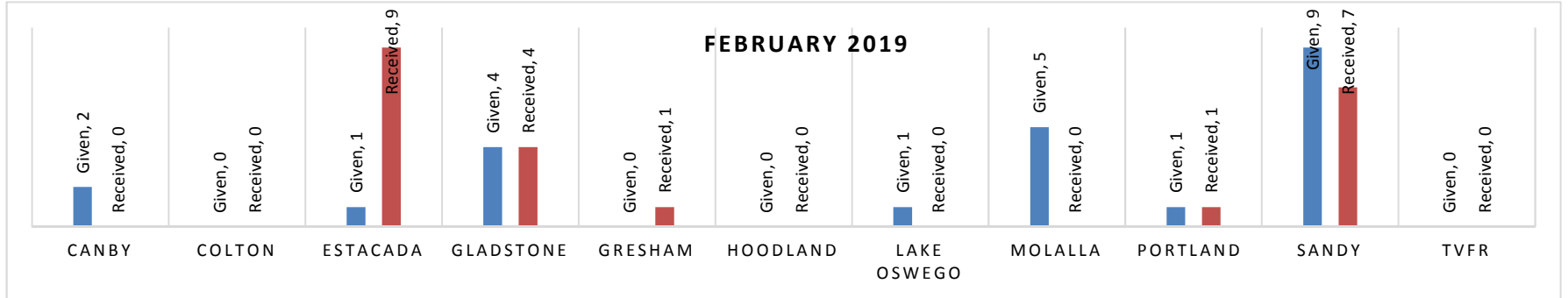
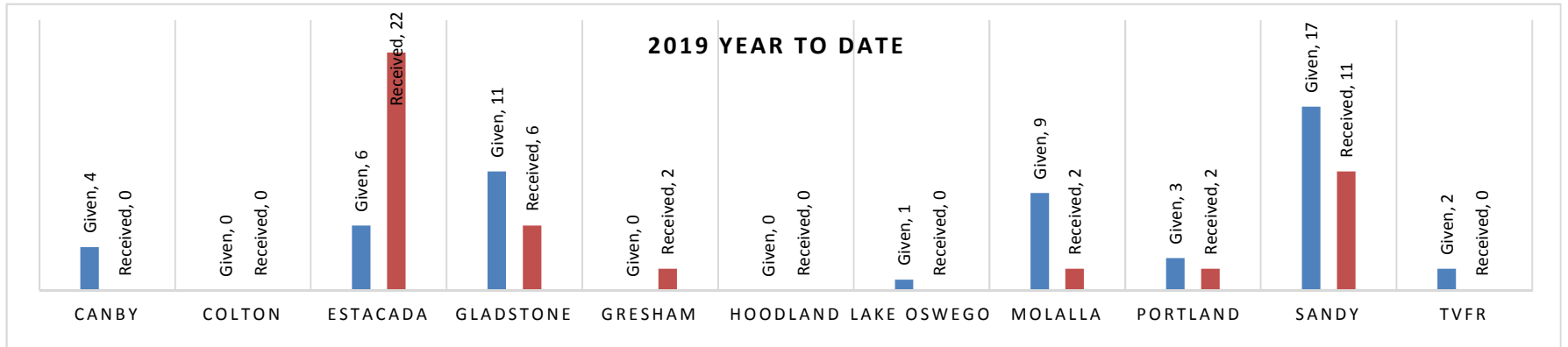


Public Assists Total: 149



Mutual Aid Given to Mutual Aid Received by Agency

**Does not include: canceled en-route, canceled on-scene or did not respond.*



Mutual Aid Given - Apparatus Overview

February 2019

Agency	Apparatus	Apparatus Action	Responses
Canby	M316	Transport person	2
	T316	Provide manpower	1
Canby Total			3
Estacada	E311	Assistance, other	1
	BR318	Provide first aid & check for injuries	1
Estacada Total			2
Gladstone	E315	Provide manpower	1
		Salvage & overhaul	1
	E309	Assistance, other	1
	E303	Assistance, other	1
Gladstone Total			4
Lake Oswego Fire Department	WR308	Search	1
Lake Oswego Fire Department Total			1
Molalla	M316	Provide advanced life support (ALS)	1
		(blank)	1
	E315	Ventilate	1
	HR305	Fire Attack	1
	E309	Fire Attack	1
		Gained access/unlocked	1
		Provide advanced life support (ALS)	1
	BC303	Assistance, other	1
		Incident command	1
	E310	Fire Attack	1
		Fire, other	1
	E304	Fire Attack	1
	T316	Fire Attack	1
		Fire, other	1
E317	Extinguish	1	
Molalla Total			15
Portland	E301	Assistance, other	1
Portland Total			1
Sandy	E314	Assist lift patient	1
		Provide advanced life support (ALS)	2
		Provide manpower	2
	E318	Assistance, other	2
		Provide advanced life support (ALS)	1
		(blank)	1
	BC301	Provide manpower	1
BR318	Provide manpower	2	
Sandy Total			12
Grand Total			38

**Incident Types
by FMZ
February 2019**

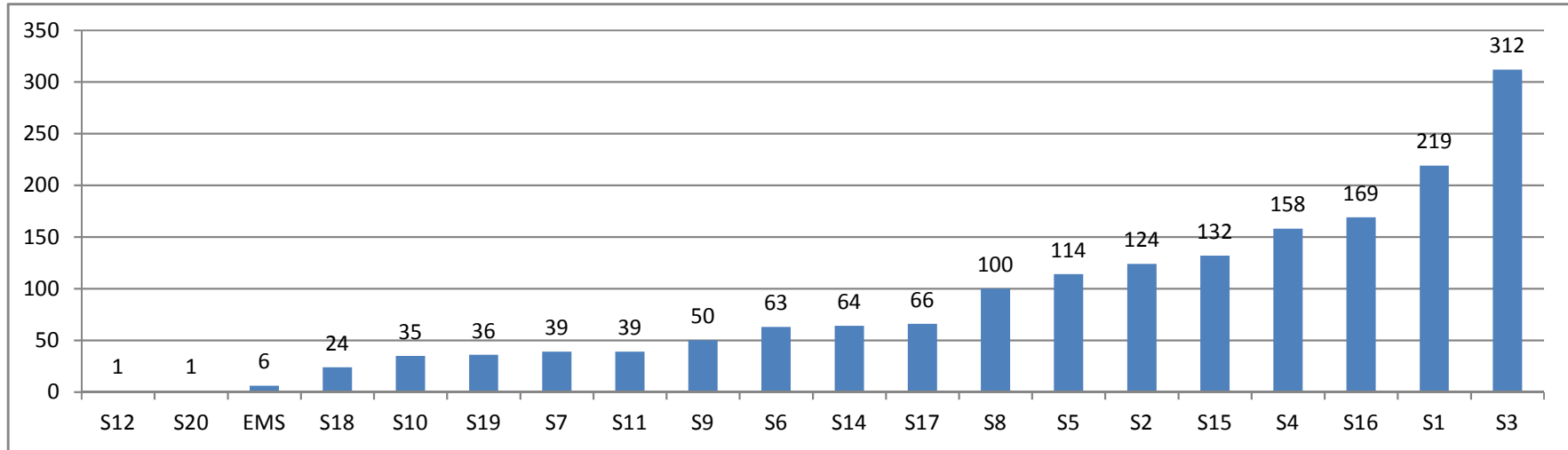
Incident Station	Incident Type	Total
S1	EMS	157
	False	10
	Fire	6
	Good Int	18
	Hazard Condition	6
	Pub Asst	22
S1 Total		219
S2	EMS	83
	False	8
	Fire	3
	Good Int	16
	Hazard Condition	4
	Pub Asst	10
S2 Total		124
S3	EMS	254
	False	3
	Fire	2
	Good Int	18
	Hazard Condition	9
	Pub Asst	26
S3 Total		312
S4	EMS	122
	False	7
	Good Int	5
	Hazard Condition	7
	Pub Asst	17
S4 Total		158
S5	EMS	78
	False	6
	Fire	2
	Good Int	10
	Hazard Condition	9
	Pub Asst	9
S5 Total		114
S6	EMS	42
	False	8
	Good Int	8
	Pub Asst	5
S6 Total		63
S7	EMS	27
	False	2
	Fire	1
	Good Int	3
	Hazard Condition	6
S7 Total		39

Incident Station	Incident Type	Total
S8	EMS	66
	False	7
	Fire	1
	Good Int	7
	Hazard Condition	9
	Pub Asst	10
S8 Total		100
S9	EMS	33
	False	3
	Good Int	4
	Hazard Condition	6
	Pub Asst	4
S9 Total		50
S10	EMS	24
	Good Int	5
	Hazard Condition	6
S10 Total		35
S11	EMS	25
	False	2
	Fire	1
	Good Int	2
	Hazard Condition	7
Pub Asst	2	
S11 Total		39
S12	EMS	1
S12 Total		1
S14	EMS	40
	False	4
	Fire	3
	Good Int	6
	Hazard Condition	8
	Pub Asst	3
S14 Total		64
S15	EMS	101
	False	7
	Good Int	12
	Hazard Condition	7
	Pub Asst	5
S15 Total		132

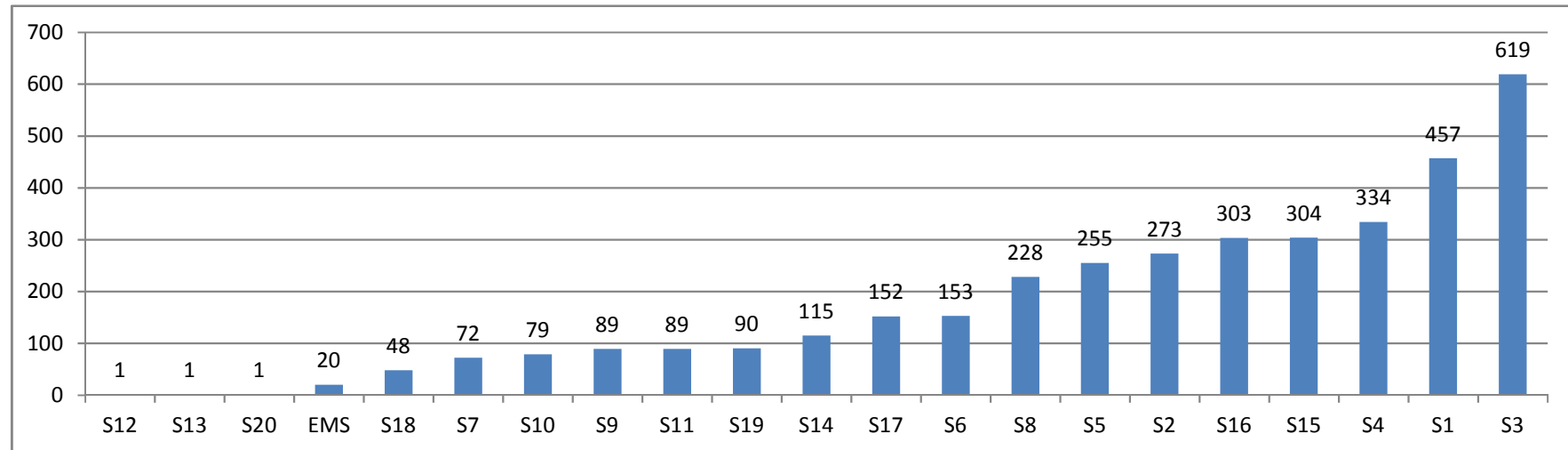
Incident Station	Incident Type	Total
S16	EMS	125
	False	9
	Fire	5
	Good Int	10
	Hazard Condition	5
	Pub Asst	15
S16 Total		169
S17	EMS	45
	False	2
	Fire	1
	Good Int	6
	Hazard Condition	4
	Pub Asst	8
S17 Total		66
S18	EMS	14
	False	1
	Fire	2
	Hazard Condition	2
	Pub Asst	5
S18 Total		24
S19	EMS	23
	False	2
	Good Int	5
	Hazard Condition	4
Pub Asst	2	
S19 Total		36
S20	EMS	1
S20 Total		1
EMS	Pub Asst	6
EMS Total		6
Grand Total		1752

Incident Count by FMZ

February 2019



Year to Date



Apparatus Response by Station and Incident Type
(Including Mutual Aid Given)
February 2019

Unit Station	Unit ID	Incident Type	Total
BC1	BC301	EMS	6
		False	1
		Good Int	2
		Fire	4
		HazMat	4
	BC301 Total	17	
BC1 Total			17
BC2	BC302	EMS	4
		False	1
		Good Int	10
		Pub Asst	2
		Fire	6
	HazMat	3	
BC302 Total	26		
BC2 Total			26
BC3	BC303	EMS	3
		Good Int	6
		Pub Asst	2
		Fire	7
		HazMat	6
	BC303 Total	24	
BC3 Total			24
S1	E301	EMS	159
		False	12
		Good Int	20
		Pub Asst	24
		Fire	9
	HazMat	5	
E301 Total	229		
S1 Total			229
S2	T302	EMS	98
		False	7
		Good Int	23
		Pub Asst	9
		Fire	5
	HazMat	6	
T302 Total	148		
S2 Total			148
S3	M303	EMS	237
		Good Int	12
		Pub Asst	16
		Fire	1
		HazMat	2
	M303 Total	268	

Unit Station	Unit ID	Incident Type	Total	
S3 Continued	E303	EMS	88	
		False	4	
		Good Int	13	
		Pub Asst	17	
		Fire	4	
		HazMat	10	
E303 Total			136	
	HM303	Good Int	1	
		HazMat	1	
HM303 Total			2	
S3 Total			406	
S4	E304	EMS	138	
		False	7	
		Good Int	11	
		Pub Asst	16	
		Fire	6	
		HazMat	11	
E304 Total			189	
S4 Total			189	
S5	HR305	EMS	112	
		False	10	
		Good Int	27	
		Pub Asst	12	
		Fire	13	
		HazMat	17	
HR305 Total			191	
S5 Total			191	
S6	E306	EMS	46	
		False	8	
		Good Int	11	
		Pub Asst	4	
		Fire	1	
E306 Total			70	
S6 Total			70	
S7	E307	EMS	33	
		False	3	
		Good Int	4	
		Pub Asst	1	
		Fire	2	
		HazMat	8	
E307 Total			51	
S7 Total			51	
S8	T308	EMS	56	
		False	5	
		Good Int	11	
		Pub Asst	10	
		Fire	2	
			HazMat	9
	T308 Total			93
	WR308	EMS	2	
WR308 Total			2	
	B308	EMS	1	
B308 Total			1	
S8 Total			96	

Unit Station	Unit ID	Incident Type	Total	
S9	IE309	EMS	3	
		Pub Asst	1	
		HazMat	1	
	IE309 Total		5	
	E309		EMS	40
			False	3
Good Int			7	
Pub Asst			5	
Fire			2	
HazMat			6	
E309 Total		63		
S9 Total			68	
S10	E310	EMS	25	
		Good Int	5	
		Fire	4	
		HazMat	4	
	E310 Total		38	
	BR310		EMS	1
Fire			1	
BR310 Total		2		
S10 Total			40	
S11	E311	EMS	31	
		False	2	
		Good Int	3	
		Pub Asst	3	
		Fire	1	
		HazMat	8	
	E311 Total		48	
WT311	Fire	1		
WT311 Total		1		
S11 Total			49	
S12	E312	EMS	1	
	E312 Total		1	
	BR312		EMS	6
			Fire	1
BR312 Total		7		
S12 Total			8	
S14	E314	EMS	48	
		False	4	
		Good Int	7	
		Pub Asst	5	
		Fire	5	
		HazMat	10	
	E314 Total		79	
	WT314	Fire	1	
	WT314 Total		1	
IE314		EMS	2	
		Good Int	1	
		HazMat	1	
IE314 Total		4		
S14 Total			84	

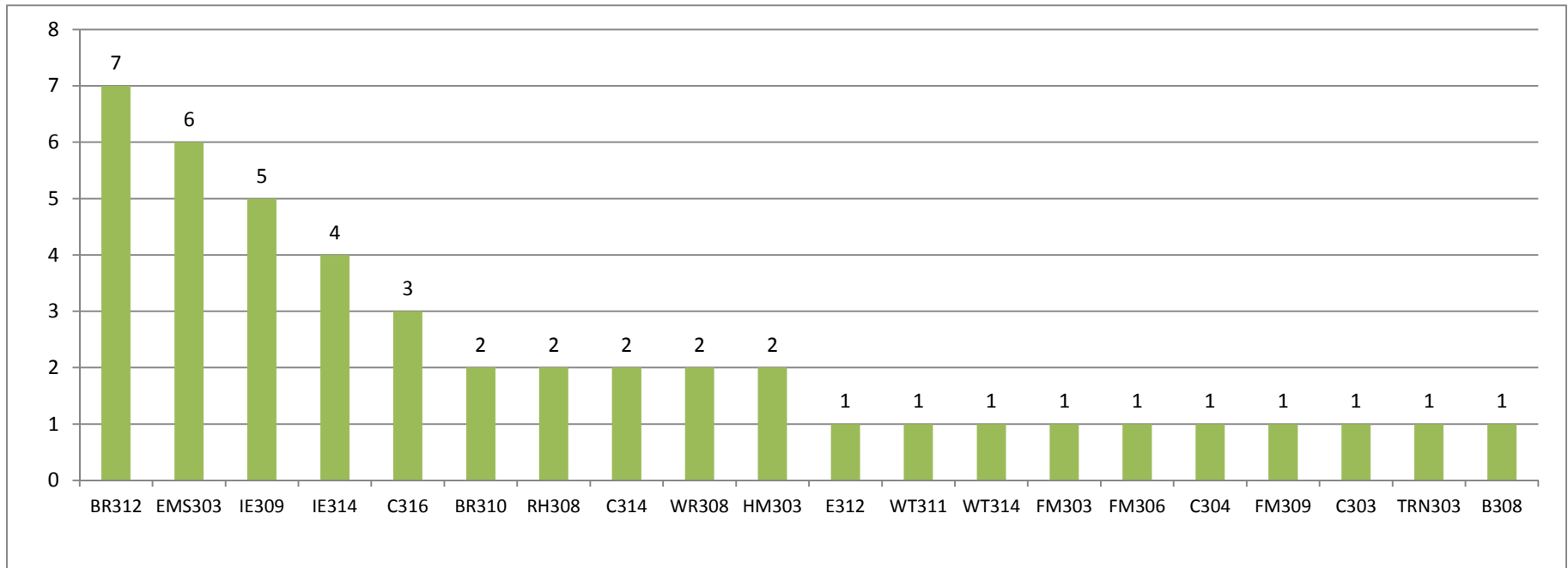
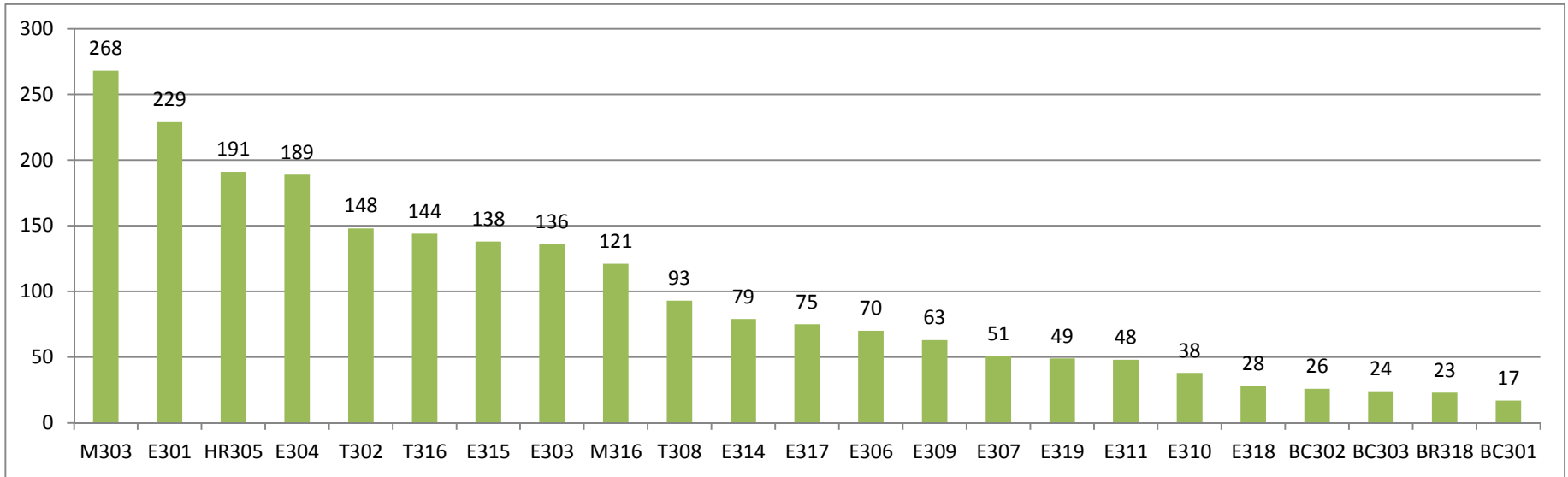
Unit Station	Unit ID	Incident Type	Total	
S15	E315	EMS	94	
		False	6	
		Good Int	17	
		Pub Asst	5	
		Fire	8	
	HazMat	8		
E315 Total			138	
S15 Total			138	
S16	M316	EMS	105	
		False	5	
		Good Int	4	
		Pub Asst	4	
		Fire	1	
	HazMat	2		
	M316 Total			121
	T316	EMS	95	
		False	5	
		Good Int	10	
Pub Asst		13		
Fire		10		
HazMat	11			
T316 Total			144	
S16 Total			265	
S17	E317	EMS	47	
		False	3	
		Good Int	9	
		Pub Asst	9	
		Fire	2	
	HazMat	5		
E317 Total			75	
S17 Total			75	
S18	E318	EMS	15	
		False	1	
		Good Int	4	
		Pub Asst	4	
		HazMat	4	
	E318 Total			28
	BR318	EMS	13	
		Good Int	1	
Pub Asst		4		
Fire	3			
HazMat	2			
BR318 Total			23	
S18 Total			51	
S19	E319	EMS	28	
		False	2	
		Good Int	7	
		Pub Asst	3	
		Fire	2	
	HazMat	7		
E319 Total			49	
S19 Total			49	

Unit Station	Unit ID	Incident Type	Total
(blank)	FM303	Fire	1
	FM303 Total		1
	FM306	Fire	1
	FM306 Total		1
	C304	Fire	1
	C304 Total		1
	RH308	Fire	2
	RH308 Total		2
	FM309	Fire	1
	FM309 Total		1
	C303	HazMat	1
	C303 Total		1
	TRN303	Pub Asst	1
	TRN303 Total		1
	C314	HazMat	2
	C314 Total		2
	(blank) Total		
EMS	EMS303	Pub Asst	6
	EMS303 Total		6
	C316	EMS	3
	C316 Total		3
EMS Total			9
Grand Total			2293

Incident Response by Apparatus

(Including Mutual Aid Given)

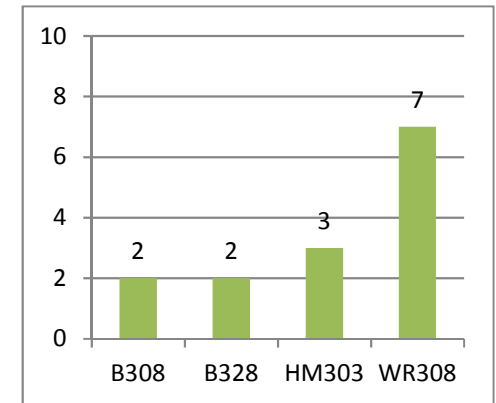
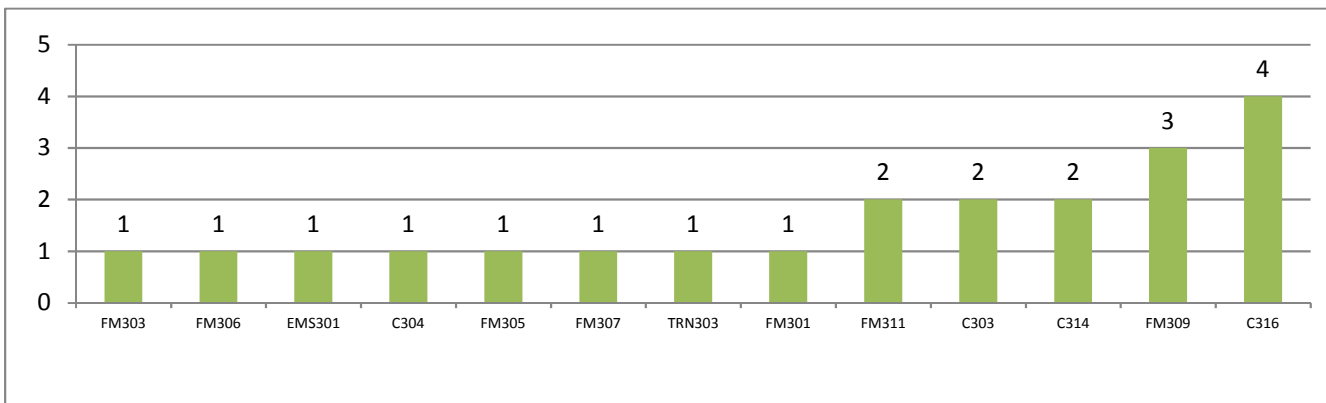
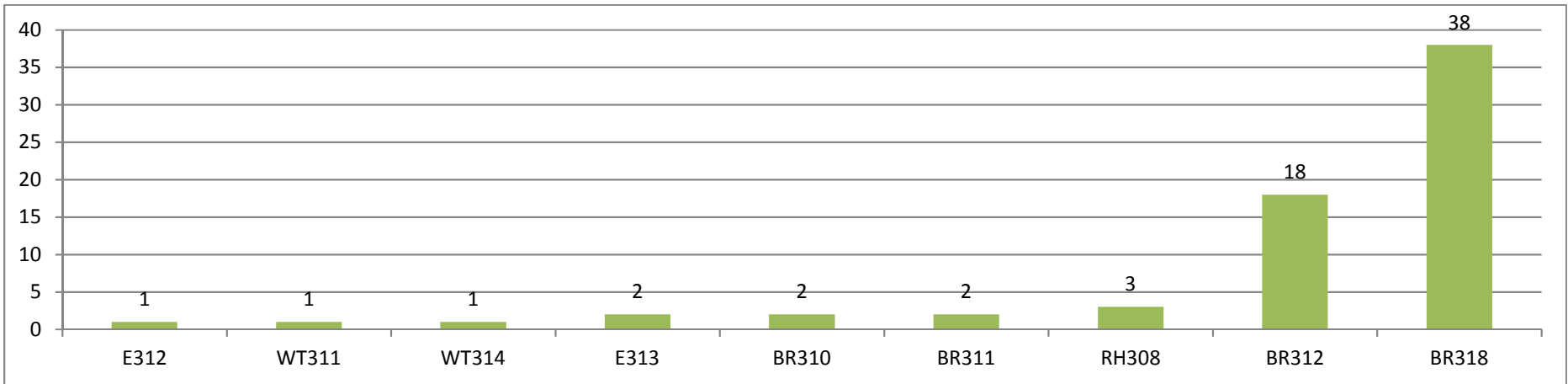
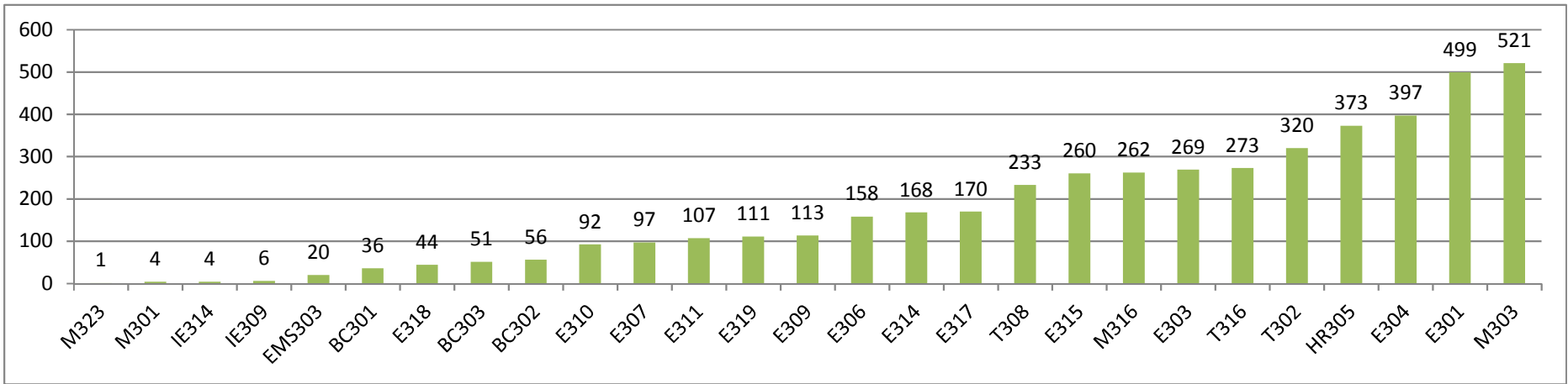
February 2018



Incident Response by Apparatus

(Including Mutual Aid Given)

Year to Date 2019



Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Battalion Chief John Hopkins

Re: Training Division Monthly Report – February 2019

Projects/Events/Meetings/Training – BC Hopkins

- Career Firefighter (FF) Academy began 2/27.
- Continue to work with BC Smith on transition to Training BC.
- Budgeting for Training Division and Safety.
- Taphi (tactical athlete) meeting with Health and Wellness Manager Goodrich.
- Met with representative from SAIF regarding safety.
- Meeting with Clackamas Community College – collaboration of joint training ventures and opportunities.
- Meeting regarding upcoming career and volunteer academies.
- Assisted with Callboard/Telestaff questions and concerns, provided direction.
- Various station visits.
- Attended Senior Staff meetings.
- Reviewed several policies, making revisions as needed.
- Attended the Estacada Board of Directors meeting.
- Attended various Training Center remodel meetings.
- Reviewed injury reporting.
- Worked various battalion chief shifts during the month.
- Meeting with BC Smith regarding the Training Division and Career FF Academy
- Attended EMS skills day for staff.

Projects/Events/Meetings/Training – South Battalion ATO Lt. Brown

- Weekly Training Staff meetings.
- Wellness Manager Goodrich met with Training Staff for Health Insurance update.

- Prepared first quarter drill schedule.
- Met with Lt. Lei and PAO Savage about probation.
- Industrial Lift Class
- TCCC Class
- Probationary AO Task Book Revamp.
- Volunteer Drills
- Taught auto extrication to Volunteer Academy.

Projects/Events/Meetings/Training – ATO North Battalion Lt. Walker

- Assisted instruction with the Water Rescue FF Safety and Survival Class for the Volunteer Academy.
- The Volunteer Academy traveled to Station 10 and had great instruction in the live fire burn cells.
- Instructed at the Volunteer Academy during EMS weekend.
- Met again this month with Neil Dietz from Sabin Skills Center to look at some new dates for the class to use the Training Center.
- Completed all the tasks necessary to start Career FF Academy 19-01. Prepped the Training Center, printed all needed material, completed “Station assignments” for the recruits, and put all recruits into teams.
- Career FF Academy Started on 2-27-19, with a successful two day orientation.
- Worked with the recruits from FF Academy 18-02 to prepare them for their final written exam. I also vetted the exam for any discrepancies. Assigned the recruits from 18-02 their test via Target Solutions.
- Finalized the testing process with AT Stephens for Career FF Academy 19-01

Projects/Events/Meetings/Training – ATO North Battalion AO Webster

- Volunteer Academy Development.
- Target Solutions for Career Academy completed.
- Volunteer Training and Drills.
- AVIDS development.
- Multiple Webinars completed including Chiefs Update Webinar.
- Mini Pumper proposal for Budget process.
- Assisted Target Solutions Training.

- Updated Target Solutions File Center.
- Tele-handler Training completed.

Respectfully submitted,

Battalion Chief John Hopkins

Emergency Services

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors
 From: Volunteer Services Chief Steve Deters
 Re: Volunteer Services Division Monthly Report – February 2019

The following report is a breakdown of Volunteer activity in training and scheduled public events.

Fire Training

Drills in the month of February included:

- 2/06/2019 Ventilation & its Effects
- 2/07/2019 Ventilation & its Effects
- 2/17/2019 Mobile Water Supply Drill
- 2/20/2019 Fire Skills
- 2/20/2019 Fire Skills

EMS Training

Drills in the month of February focused on:

- 2/13/2019 EMS Burn Management
- 2/14/2019 EMS Burn Management
- 2/27/2019 EMS Scenarios Cardiac

In February, the Volunteer group participated in the following events/meetings

- 2/02/2019 Volunteer Round Table Discussion
- 2/04/2019 Volunteer Board Meeting

Recruitment

- Recruit Academy 18-01
- Skills evaluations and Recruit Live Fire

Explorers

February Drills focused on:

- 2/04/2019 PPE Issued with Donning & Doffing
- 2/11/2019 PPE Issued with Donning & Doffing
- 2/25/2019 PPE Issued with Donning & Doffing

Public-Relations

- None reported

Station Coverage

The following is a breakdown per station that had a Duty Shift.

- Stn.12 – 9/28
- Stn.13 – 3/28
- Stn.18 – 27/28
- Rehab/Water Tender Group – 22/28

Respectfully submitted,

Volunteer Services Chief Steve Deters

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Facility Maintenance Manager Scott Vallance

Re: Facility Maintenance Division Monthly Report – February 2019

The Facility Team was moving in the month of February, literally!

- Moved offices and furniture for the Training, Human Resources, and Finance Divisions.
- Assisted in the move of Station 16 from the CCC Campus into their new building over the course of three days, along with:
 - A final station clean – thank you Facilities Technician Moore!
 - A walk through with Sonitrol to address concerns.
 - Equipment familiarity walk through with Team Electric, the solar contractor and the bi-fold bay door installer.
 - Moved shorelines to more appropriate locations.
 - Special thanks to Volunteer members Jeremy Neel, Anna Dempster and Brady Walton for assisting in the station move. Great job!
- Brought additional electrical service into the TC turn-out room to accommodate larger Academies and altered the female restroom to make it more user friendly for Academies.
- Continued budget work.
- Participated in the kick-off meeting for the C.O.P plan.
- Attended telehandler operation class as taught by Facility Technician Dinsmore.

Respectfully submitted,

Facility Maintenance Manager Scott Vallance

CORRESPONDENCE

C-1 Thank you Re: Thank you received from Denise Chapman at Hope City Church for the use of the Station meeting rooms.



THANK
YOU

Rachel,

Thank you so much for allowing our volunteer team to use your facilities for our trainings last week! Both stations' meeting rooms were so nice! It was the perfect venue for us and we so appreciate your generosity in opening them up to us! With much gratitude,

Denise Chapman, Kids Director,
Hope City Church

INFORMATIONAL ITEMS

I-1 Helping those in need this holiday season – Happy Valley Monthly.

Helping those in need this holiday season

February 2019
By Clackamas Fire District #1

Helping those in need this holiday season

Clackamas Fire District #1

Clackamas Fire District #1 would like to thank our communities for the outpouring of support for its 44th year participating in Operation Santa Claus.

During the months of November and December 2018, we collected non-perishable food and toys through 15 community parades, partnered with 30 businesses, three schools and collected donations from our community fire stations.

Through the generous donations of the community, we were able to support 500 families this year by collecting 53,771 pounds of food and 8,369 toys.

This would not have been possible without the tremendous support of our community, our staff and volunteer firefighters, area businesses, schools and individual donations.

Your support made a huge difference in our community this holiday season.



▲ Resident, Bob Lowther, drops off new toys during the Operation Santa collection efforts.



Food collected: With the help of residents, Clackamas Fire District #1 was able to collect over 8,000 pounds of food and toys for local families in need this holiday season.

TRADITION

For the City of Happy Valley, Operation Santa is a special tradition. In 2018, residents again helped celebrate the season by coming together as a community and doing what we do best - looking out for one another and making sure those in need got to enjoy the spirit of the holidays. Volunteers stepped up to

help collect donations during parade nights and assisted the City in hosting a dinner to thank the fire crews for their tireless efforts and commitment to the event. We hope everyone who participated knows that your support is so appreciated. Special thank you once again to Clackamas Fire District #1 for all their hard work. It's great being a partner in making the community a better place!

Source: <http://publications.pmgnews.com/fpubs/2019/happy-valley-monthly-feb-2019/mobile/index.html#p=11>