



Clackamas Fire District #1

Board Meeting Briefing Packet

July 16, 2018



CLACKAMAS FIRE DISTRICT #1

Click on the red page numbers to be instantly linked to the particular report.

To safely protect and preserve life and property

**Board of Directors' Meeting
Monday, June 18, 2018
Meeting Location: Mt. Scott Fire Station
6:00 pm**

AGENDA

REGULAR SESSION

- I. CALL TO ORDER PER ORS 192.610 TO 192.690
ORS 192.650 – The meeting is being recorded.**
- II. CHANGES TO AGENDA**
- III. APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING ON JUNE 18, 2018 (pg. 5)**
- IV. PUBLIC COMMENT** *(The President will call for statements from citizens regarding District business, not to exceed three minutes per person.)*
- V. PRESENTATION – AWARD OF APPRECIATION – Chief Charlton**
- VI. PRESENTATION – EMS UPDATE – Medical Services Chief Josh Santos**
- VII. BUSINESS – Action required**
 - B-1 Request Board Approval of James Rhodes as Trustee for the Clackamas Emergency Services Foundation Board of Trustees – Verbal - Chief Charlton**
- VIII. OTHER BUSINESS – No action required.** *(These items will be presented individually by staff or other appropriate individuals. A synopsis of each item together with a brief statement of the action being requested shall be made by those appearing on behalf of an agenda item.)*
 - OB-1 Strategic Business Plan Update – Chief Charlton (pg. 13)**
 - OB-2 Physician Supervisor's Semi-Annual Report – DC Conway (pg. 34)**
 - OB-3 Bond Update – Verbal – Division Chief Mike Corless**
 - OB-4 Annual Compliance Report Update – DC Whiteley (pg. 38)**
 - OB-5 Board Informational Items**



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CLACKAMAS FIRE DISTRICT #1

OB-6 Board Committee/Liaison Reports

Capital Projects – Director Trotter/President Wall

Metro Policy Advisory Committee (MPAC) – Director Trotter

IX. INFORMATIONAL ONLY

A. Divisional Reports

R-1a. Chief's Report – Verbal - Chief Fred Charlton

R-1b Business Services Division – Deputy Chief Doug Whiteley **(pg. 62)**

R-1b.1 Fire Prevention – Battalion Chief Brian Stewart **(pg. 71)**

R-1c Emergency Services Division – Deputy Chief Ryan Hari **(pg. 84)**

R-1c.1 Emergency Medical Services/Training – Division Chief Bill Conway **(pg. 87)**

R-1c.2 Operations – Division Chief Mike Corless **(pg. 102)**

R-1c.3 Volunteer Services – Volunteer Services Chief Steve Deters **(pg. 123)**

R-1c.4 Volunteer Services President's Report – Verbal – President Ryan Kragero

R-1d Financial Services Division – Finance Director Christina Day **(pg. 125)**

B. Correspondence **(pg. 150)**

C. Informational Items **(pg. 159)**

D. Next Meeting

The next Board of Directors' meeting will be on Monday, August 20, 2018 at 6:00 pm at Mt. Scott Station 5.

X. REGULAR BOARD MEETING RECESSED

XI. EXECUTIVE SESSION REGARDING LABOR NEGOTIATIONS PURSUANT TO ORS 192.660(2)(d)

XII. REGULAR BOARD MEETING RECONVENED

XIII. ADJOURNMENT

UPCOMING EVENTS:

July 17, 2018 – Swearing-in/Promotional Ceremony – 9:00 am
Providence Willamette Falls Community Center
519 15th St.



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CLACKAMAS FIRE DISTRICT #1

Oregon City, OR

Aug. 7, 2018 – National Night Out Activities

Aug. 20, 2018 – Regular Board Meeting

Aug. 29, 2018 – Annual Board Retreat – 12:00 pm – 5:00 pm

Station 5

Clackamas Fire District #1



REGULAR BOARD OF DIRECTORS MEETING June 18, 2018

(This meeting was recorded.)

I. CALL TO ORDER PER ORS 192.610 TO 192.690 ORS 192.650 – The meeting is being recorded.

President Wall called the meeting to order at 6:00 pm.

Present: Board of Directors Jay Cross, Thomas Joseph, Jim Syring, Don Trotter, and Director Marilyn Wall; Chief Fred Charlton; Deputy Chief Ryan Hari; Deputy Chief Doug Whiteley; Division Chief Mike Corless; Division Chief Bill Conway; Medical Services Chief Josh Santos; Battalion Chief Burke Slater; Battalion Chief Brian Burke; Volunteer Services Chief Steve Deters; Finance Director Christina Day; Human Resources Manager Trish Noble; Volunteer Association President Ryan Kragero; Support Volunteer Lieutenant Jerry Kearney; Agent of Record Jeff Griffin from Wilson-Heirgood Associates; Lobbyist Genoa Ingram from Court Street Consulting; Citizen Chris Hawes; and Executive Assistant Karen Strejc.

II. CHANGES TO AGENDA

President Wall noted the approval of the Budget Committee meeting minutes would be added. There would be a brief update on the IGA with Estacada Rural Fire District #69 after the Executive Session.

III. APPROVAL OF MINUTES OF THE BUDGET COMMITTEE MEETING ON MAY 3, 2018 AND OF THE REGULAR BOARD MEETING ON MAY 21, 2018

The motion passed unanimously to approve the minutes as written for the Budget Committee on May 3, 2018 and the Regular Board meeting on May 21, 2018.

IV. PUBLIC COMMENT

None.

PRESENTATION – ANNUAL WORKERS’ COMPENSATION RENEWAL

Agent of Record Jeff Griffin, from Wilson-Heirgood Associates, presented information regarding the annual workers’ compensation renewal. He explained that last year, SAIF provided a proposal with an experience modifier that was reduced to .77 based on losses for calendar years 2013-2015. For 2018, the experience rate modifier was .96. SAIF’s proposal would allow the Fire District to prepay the premium for the year and take a 3.5% discount. There were three areas of concern: cancer presumption coverage, post-traumatic stress syndrome, and the heart rules have changed.

In 2018, SAIF would be adopting an end-to-end claims management model. This would eliminate the unnecessary handoffs created between the compensability and the disabling adjusters.

Agent of Record Griffin shared that the Fire District would see that more coverage would be needed. The use of self-insurance at this time would be too great of a risk. It was noted that 58% of firefighter injuries were sprains and strains, especially in the shoulders.

President Wall recessed the regular meeting at 6:25 pm.

VI. BUDGET HEARING

President Wall called the Budget Hearing to order at 6:25 pm.

The following changes were made:

- Removed the contract revenues for Estacada Fire in order to reflect seven months, instead of five months.
- Finalized salary agreements for chiefs, exempt, and nonexempt staff.
- \$50,000 for professional growth/training was added to the battalion chief category.
- Personnel changes totaled just under \$150,000 and revenue went down to \$99,000.

Chief Charlton noted that \$300,000 from the conflagrations would be included in the next fiscal year budget.

President Wall adjourned the Budget Hearing at 6:29 pm.

President Wall reconvened the regular board meeting at 6:29 pm.

VII. BUSINESS

B-1 Request Board Approval of Workers' Compensation Renewal

HR Manager Noble requested to have the SAIF presentation proposal be accepted in the amount of \$671,687.

Director Cross moved and Director Syring seconded the motion to approve the purchase of the SAIF workers' compensation policy proposed for Fiscal Year 2018-2019 in the amount of \$671,687. The motion passed unanimously.

B-2 Request Board Approval of Resolution 18-01 – Adopting the Budget, Making Appropriations, and Levying Taxes for Fiscal 2018-19

President Wall noted that she would cast a nay vote, as she felt there were alternatives in saving money for the next fiscal year.

Director Trotter moved and Director Cross seconded the motion to approve Resolution 18-01 – Adopting the Budget, Making Appropriations, and Levying Taxes for Fiscal 2018-

2019. Aye votes were given by Directors Cross, Joseph, Syring, and Trotter. Nay vote given by President Wall. The motion carried with a 4-1 vote.

B-3 Request Board Approval of Resolution 18-02 – Adopting and Appropriating Supplemental Budget for Fiscal 2017-18

Finance Director Day suggested that the Fire District needed additional funding in personnel services in order to remain in compliance, due to the impacts the Fire District experienced from conflagrations, increased revenues, the SAFER Grant wasn't budgeted, SAIF reimbursement, and the 2.25% increased interest rates.

The increased costs were due in part from conflagrations and the health trust.

President Wall asked why revenues came in \$500,000 lower than budgeted. Finance Directory Day explained that the Fire District didn't collect as much as expected in property taxes with the Boring Fire annexation. However, other revenue increases made up all but about \$80,000 of the gap.

Director Joseph moved and Director Trotter seconded the motion to approve Resolution 18-02 – Adopting and Appropriating Supplemental Budget for Fiscal 2017-2018. The motion passed unanimously.

B-4 Request Board Approval of Contract with Wilco for Fueling Services

DC Hari noted staff's recommendation to the Board for authorization of a one-year contract with Wilco Petroleum for fueling services. The Fire District asked the Board for another one-year contract, which wouldn't affect the specifics of the contract. The Board was asked to approve a contract with Wilco originally in July 2015, which resulted from a request for proposal. The contract began for six months with Wilco since there wasn't a bid from the fuel company the Fire District was using at the time.

Director Cross moved and Director Syring seconded the motion to authorize the Fire Chief to approve a one-year contract with Wilco Petroleum for fueling services. The motion passed unanimously.

VIII. OTHER BUSINESS

OB-1 Bond Update

Division Chief Corless shared that EMS Training Officer Verkest captured drone video footage of the various projects, which was available under updates and construction projects on the Fire District website.

The following updates were provided:

Fleet

- Landscaping down
- Week of July 9: walk through to prepare for the punch list
- Ribbon Cutting: last week of July or the first week of Aug

Station 16

- Roof would be placed on Wednesday, June 20.
- Water line would be replaced on Thursday, June 21.

Station 19

- Pouring floor
- Trusses were installed on the north side of building this week

OB-2 Board Informational Items

President Wall asked Director Syring to give a short report regarding an article the editor wrote in the opinion section of the *Estacada News* on May 23, 2018 regarding the IGA with Estacada Fire District. Director Syring provided a response to the article as did Citizen Chris Hawes.

OB-3 Board Committee/Liaison Reports

EMS Committee

Directors Cross and Joseph met with Chief Charlton, Division Chief Conway, and Medical Services Chief Santos. It was noted that the Single-Role Paramedic program was going well.

The following was discussed:

- AMR and Clackamas County and how calls were being before dispatching the appropriate units (AMR and the Fire District) at CCOM.
- How stop the clock works – Get an ALS unit on scene within eight minutes of dispatch. First due (AMR or the Fire District), the clock stops.
- Hiring people to fill vacancies.
- Responsibilities that Medical Services Chief Santos will be taking over.
- Cost-recovery program update.

Chief Charlton noted that Medical Services Chief Santos would be providing an EMS presentation at the July board meeting and at the Board Retreat.

Director Cross complimented Community Paramedic Cook for doing a great job with the program. Community Paramedic Cook and AMR partner, Community Paramedic Dan Hall, made national headlines on “NBC Nightly News with Lester Holt” and KGW’s “Portland Today” regarding the opioid epidemic and how agencies within Clackamas County are addressing the issue.

Foundation Liaison

Director Trotter reported that the Clackamas Emergency Services Foundation (Foundation) met on May 22 at Mt. Scott Station 5. It was noted as a productive meeting.

The Foundation made the following donations:

- Meg’s Moments for Life Jackets – \$5,000
- Children’s Center – \$5,000

- Clackamas Service Center – \$2,000
- Colton Helping Hands Food Bank – \$3,800

The Foundation signed a contract with Krystle Clear Events for the next auction that will take place either March 2 or 9, 2019. They were looking at prospective venues at either the Abernethy Center or at Camp Withycombe.

Interagency Committee

Director Joseph attended a meeting with the City of Milwaukie. The topic of homelessness was discussed and Director Joseph provided information for the Fire District’s Community Paramedic Program and for the Clackamas Service Center.

The City of Milwaukie’s tax exemptions on buildings would negatively affect the Fire District. Director Joseph shared how the Fire District was concerned with these exemptions. City councilors promised to give the Fire District notice as to when these exemptions would be put into effect. They would ensure that the Fire District is notified of these possible documents being signed. They could vote without the Fire District’s consent.

DC Whiteley noted the overall housing would impact the plan and how it would affect the Fire District.

Director Syring reported that on May 23 the Committee met with TVF&R and received an update on their annexation with Newberg.

Metro Policy Advisory Committee (MPAC)

Director Trotter reported that there was a meeting on May 23. Discussion included the regional transportation plan. There would be a revision on emergency routes.

There was a presentation by the Cities of Hillsboro and King City at the June 13 meeting, since they requested urban growth development extensions.

IX. INFORMATIONAL ONLY

R-1a Chief’s Report

Chief Charlton shared that Firefighters Scott Kohler and Matt Towner would be receiving the International Association of Fire Chiefs (IAFC) Ben Franklin Award for Valor in Dallas, TX on Aug. 9 for their saving of a citizen at the Top O Scott Fire.

It was noted the Board received a calendar of Fire District events, one of them was the Touch-a-Truck on June 18 with the Oregon City Library. The event was the second annual, joined by Oregon City Police Department and the City of Oregon City to kick off the library’s summer reading program. The Fire District had an apparatus on display and handed out over 400 plastic junior firefighter hats.

The Foundation and the Fire District, once again, was collaborating with Meg's Moments for Life Jackets. This year, the Fire District would be hosting a month-long campaign to collect new adult and children-sized life jackets for Meg's Moments to give out at Barton Park on Jul. 7.

President Wall and Chief Charlton met to discuss the Board Retreat on Aug. 29 at Mt. Scott Station 5. A facilitator would be selected beforehand.

R-1b Business Services Division

DC Whiteley noted that staff was working on the annual compliance report for accreditation. The updates from staff would be less than in year's past as most of the updates have been completed.

The Fire District was waiting to hear from Clackamas County in regards to the variance that was requested for the location of the new administration building.

The backyard burning season closed June 15 and will re-open in Oct. The fire danger level was at low.

Staff have been inspecting the locations for the sales of fireworks stands. The Waverly Country Club, Lake Oswego, and Estacada were sights for fireworks displays this year.

R-1b.1 Fire Prevention

As submitted.

R-1c Emergency Services Division

DC Hari shared that probationary Firefighters from Academy 18-02 would graduate at the Training Center on June 20.

DC Hari thanked citizen, Chris Hawes, for providing two station tours last week.

Station reports would be caught up moving forward.

R-1c.1 Emergency Medical Services/Training

As submitted.

Division Chief Conway introduced Medical Services Chief Santos.

R-1c.2 Operations

Division Chief Corless noted minor CAD issues were experienced.

The following line personnel were promoted, effective July 2: Josh Gehrke to Battalion Chief, Matt Kilgras to Captain, and Trevor Cooper and Greg Holland to Lieutenant.

The Fire District sold the last American LaFrance apparatus on June 18.

R-1c.3 Volunteer Services

As submitted.

Volunteer Services Chief Deters noted that the Volunteer Recruit Academy 18-01 would have their physicals.

R-1c.4 Volunteer Services President's Report

President Kragero reported that Volunteers went through Wellness for testing and Occupational Health.

The Volunteer Association had elections for their Board and the following were elected:

- Ryan Kragero – President
- Joey Barber – Vice President
- Jerry Kearney – Secretary
- Aaron Franchuk – Treasurer
- Jack Tanz – Sargent of Arms

Support Volunteer Julie Tanz retired from the Volunteer Association after 20 years of service.

R-1d Financial Services

Finance Director Day reported that Finance will be hiring an Accounting Specialist.

It was noted that the numbers in the staff report for the June board packet regarding personnel services was 98% spent for FY2017-18. Additionally, it was noted the Fire District's spending freeze was still in effect.

B. Correspondence

Noted.

C. Informational Items

Noted.

D. Next Meeting

The next meeting is on July 16, 2018 at **6:00 pm** at Mt. Scott Station 5.

X. REGULAR BOARD MEETING RECESSED

The regular board meeting was recessed at 7:20 pm.

President Wall announced there would be a 10-minute break before the beginning of the Executive Session.

XI. EXECUTIVE SESSION REGARDING LABOR NEGOTIATIONS PURSUANT TO ORS 192.660(2)(d)

President Wall called the Executive Session to order at 7:29 pm.

The Executive Session adjourned at 8:00 pm.

XII. REGULAR BOARD MEETING RECONVENED

President Wall reconvened the regular board meeting at 8:00 pm.

President Wall reminded the Board that the Chief's employment contract, specifically salary, was approved by the Board annually. It was noted that his COLA amount for him could be the same as the rest of the employees. There were no objections. The Board and DC Whiteley would be reviewing the Chief's compensation package over the next few months. Once approved, it would take effect Jan. 1, 2019.

XIII. ADJOURNMENT

President Wall adjourned the board meeting at 8:01 pm.

Karen Strejc
Executive Assistant

President Marilyn Wall

Secretary Don Trotter



Clackamas Fire District #1 STRATEGIC BUSINESS PLAN

2018

To Safely Protect and Preserve
Life and Property



Clackamas Fire District #1
STRATEGIC BUSINESS
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To Safely Protect and Preserve Life and Property

January 2018

As Fire Chief of Clackamas Fire District #1, I want to recognize the commitment of care, compassion, dedication, and professionalism that all of our staff, career, volunteer personnel, and elected officials demonstrate every day. This commitment allows us to deliver the highest quality fire and life safety services to the community, citizens, and businesses we serve. All of our professionals make sure the community is safe, but they go above and beyond this commitment by advocating for and supporting efforts to also make sure the community is healthy, livable, and enriching to all. They unselfishly provide basic necessities in the form of food, clothing, and toys during the holidays to those in need. They do not do it because it is a requirement of the job, but because they have chosen a profession that focuses on making a difference in the communities we serve both on and off the job. As Fire Chief, I will continue to support, encourage, and enhance those programs and activities that make our organization truly exceptional.



Clackamas Fire District #1 is unique in many ways. We are unique because of the formation of the organization - a combination of small, community-based fire departments closely connected to their respective communities who, when annexed or merged into a larger organization, have managed to maintain that community connection. This community-based approach has not only established a culture of very close ties between the Fire District and the community, but it has instilled in our personnel the importance of understanding the services required by all individuals.

Fred Charlton

Fire Chief

Clackamas Fire District #1

INTRODUCTION

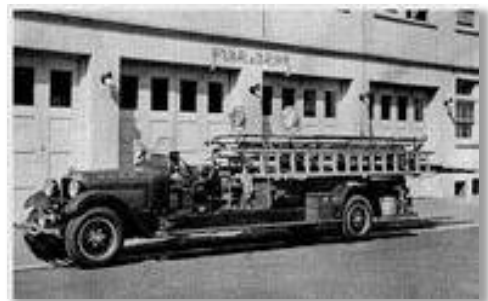
Beginning in 1998 and every few years thereafter, the Fire District has reviewed and updated its strategic business plan. This year the Fire District has not only carefully evaluated and updated its strategic planning document, but it has also reviewed and updated the process used to make that planning document useful to Fire District personnel and to the community we serve. Those changes involved significant Fire District input, and also provided structure to the document to take advantage of clearly-focused objectives. As such, this living, dynamic document allows frequent updates as objectives are met and goals are accomplished.

This year, in addition to long-term goals, the Fire District has identified the most important short-term objectives, critical tasks needed to meet those objectives, timelines, and has committed to completing those during the upcoming year.

If you are a member of the Fire District—career or volunteer firefighter, staff or Board Director—this document will provide guidance for the major and even minor initiatives that the Fire District is pursuing during the next year. Your understanding and support of these initiatives is critical to the Fire District. If you are a citizen or member of the community, this document memorializes our goals for the future and our efforts to make improvements to our programs and the services we provide.



Clackamas Fire District #1 was established as the result of a series of mergers, consolidations, and annexations that took place during the last four decades. Prior to 1933, cities were not authorized to provide fire protection outside of their geopolitical boundaries. Therefore, outside of city limits, there was little or no fire protection. In the 1930s, the Oregon Legislature authorized the formation of Rural Fire Protection Districts to provide services in unincorporated areas.



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Unprotected gaps were called Fire Management Zones and were served by counties. A number of these zones existed in Clackamas County until 1974 when the county exited the fire protection business. The commissioners formed Clackamas Fire District #54 in the area surrounding Oregon City to take some of those responsibilities.

In the northern part of the county, around the City of Milwaukie, a similar process was ongoing. Milwaukie Fire Protection District #56 served the area surrounding the City of Milwaukie and north into Multnomah County. Together with Multnomah County Fire District #12, the agencies served an area that extended up to 82nd Avenue and Division in



unincorporated Multnomah County. However, aggressive annexations by cities during the early 1970s forced both agencies to evaluate their options. In 1976, what remained of the two districts merged and formed Clackamas County Fire District #1, most commonly referred to as Clackamas Fire District #1.

Yet, city annexations continued—forcing other fire districts to merge to preserve service levels. In 1988, Happy Valley Fire District #65, Clackamas Fire District #71 and Clackamas Fire District #54 merged and within two years consolidated their services further by joining with Clackamas Fire District #1. The new fire agency was now large enough to provide expanded service levels and to provide the expanded scope of services with the economies of scale typical of modern fire agencies.

In the early 1990s, Clackamas Fire District #1 merged with Beaver Creek Fire District #55. During the next decade, it merged with Oak Lodge Fire District #51 and Clarkes Fire



District #68 and began providing services by contract to the City of Milwaukie and the City of Oregon City.

In 2000, Clackamas Fire District #1 proudly became an Internationally Accredited Organization. Accreditation is a comprehensive self-assessment and evaluation model that enables organizations to examine past, current, and future service levels and internal performance and compare them to industry best practices. This process leads to improved service delivery. The Center for Public Safety Excellence's (CPSE) Accreditation Program, administered by the Commission on Fire Accreditation International (CFAI) allows fire and emergency service agencies to compare their performance to industry best practices in order to:

- Determine community risk and safety needs and develop community specific Standards of Cover.

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- Evaluate the performance of the department.
- Establish a method for achieving continuous organizational improvement.

The CFAI accreditation process provides a well-defined, internationally-recognized benchmark system to measure the quality of fire and emergency services. Clackamas Fire District #1 completes a comprehensive re-accreditation process every five years to maintain our accredited agency status. The Fire District was most recently accredited in August 2015.

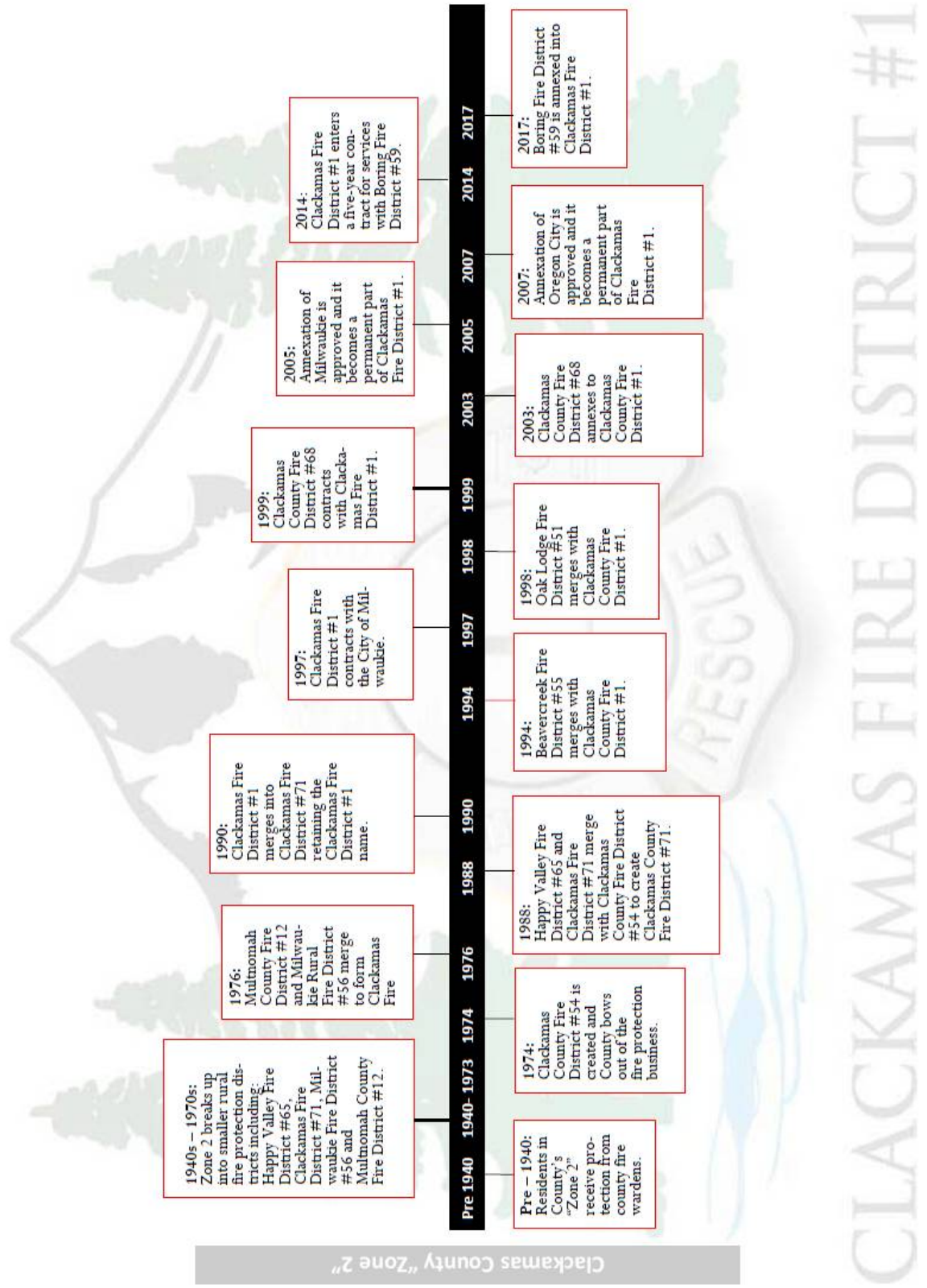
In 2005, the Fire District held an election to annex the territories within the City of Milwaukie, followed by a 2007 election to annex the City of Oregon City into Clackamas Fire District #1. Both of those annexation elections passed by significant margins.

In 2014, the Board of Directors for Clackamas Fire District #1 and Boring Fire District #59 unanimously approved a contract for services in which Clackamas Fire provided fire protection, fire prevention, and emergency services to the citizens of Boring Fire District through a five-year contract for service. In November 2016, voters within both Fire Districts approved a legal integration in the form of an annexation of Boring Fire District #59 into Clackamas Fire District #1. That annexation was finalized in February 2017.

The Fire District protects more than \$20 billion in assessed value comprised of a mix of industrial, commercial, and residential properties. Approximately 275 career firefighters and administrative personnel oversee the efforts of the Fire District. In addition, a cadre of more than 70 community volunteer firefighters assist with firefighting efforts and provide assistance with many of the Fire District's auxiliary services. In total, the Fire District protects nearly 235 square miles— with 20 community fire stations serving nearly 220,000 permanent residents. Our service area encompasses four cities including Happy Valley, Johnson City, Milwaukie and Oregon City, as well as the unincorporated areas of Barton, Beavercreek, Boring, Carus, Carver, Central Point, Clackamas, Clarkes, Damascus, Eagle Creek, Holcomb, Oak Lodge, Redland, South End, Sunnyside and Westwood.

In the last decade, the Fire District has experienced rapid population and construction growth rates. Those rates are expected to increase as buildable residential property and suitable industrial land are being developed. The Fire District must plan for additional increases as the more suburban and rural areas are urbanized and the population centers become more densely populated through infill and increased regional planning efforts.





DEVELOPING GOALS AND OBJECTIVES

The Fire District began a year-long process in late 2008 to develop its goals and objectives. In doing so, those goals and objectives were created in the context of environmental factors that are placing continuing pressure on the Fire District. Public expectations are increasing while financial and other resources are flattening or even declining. Impacts of these changes are being felt across the nation as the effectiveness of our public safety systems strain against the pressure. The nation's first responders are constantly being challenged to be more efficient while maintaining their effectiveness. Clackamas Fire District #1 is no different.

With these issues in mind, the Fire District developed a process to gain the values and perspectives of three distinct groups: the local community, the Fire District's elected officials, and the staff (including volunteers and paid personnel) of the Fire District. As part of the process, the Fire District contracted with an outside firm to facilitate the planning efforts. The three-pronged, Customer Centered Strategic Planning (CCSP) process, is a product of that consultation.

Each of the three planning groups provided input into the process based on their understanding of the Fire District's direction and upon that group's values. From this input, the Fire District originally developed and continually evaluates its 14 Organizational Goals, and from those goals each of the organization's divisions and workgroups have developed objectives. In 2014 at the Fire District's annual Strategic Planning Retreat, career personnel, volunteers and staff evaluated the Fire District's mission, vision, values and goals. The original 14 goals were condensed to the nine that are listed in this year's Strategic Business Plan.

While public expectations and limited resources may make it difficult to accomplish specific goals and objectives, in order to be more efficient with available resources the Fire District set the organization's goals and objectives based on constructive efforts while eliminating programs that do not serve the customer.

The Fire District's Board of Directors is a critical component of the strategic business plan. The Board's commitment to fund the plan elements and to monitor progress toward the plan's accomplishments is instrumental. The Board participated in several facilitated organizational value processes and public work sessions. A number of the Board members participated in the community processes and they did and continue to act as the community's representatives in the long-term direction of the Fire District.

Implementing and Updating the Goals and Objectives

The Executive Team establishes the priorities and objectives for each Organizational Goal

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and establishes methods to ensure that the objectives can be accomplished. Those methods include structuring assignments that would not create difficult burdens on a single individual or division, yet also ensure that the assignments are allocated to the person or position having both the capability and the capacity to ensure that the priorities can be accomplished. In addition, the Executive Team makes assignments and provides guidance to develop additional competencies in Fire District personnel.

Each year, the Fire District reviews the prior year's action plans at its annual strategic planning retreat in September. This review will encompass an overview of the action plans from the previous year and accomplishments toward achieving the goals and objectives described in these plans. Next, staff will consider the current list of objectives and remove those that are no longer valid; add others that may be more important given the then current political, economic, and legal environments; or change the action plans to reflect the current conditions.

Every five years, the Fire District will review its mission, vision, values, guiding principles and goals. Those factors will be updated as appropriate and will be accompanied by a new list of appropriate goals and objectives for the future.

MISSION, VALUES, VISION

The Fire District has adopted strategic planning elements based on the input of the community, the Board of Directors, and the Fire District's internal strategic planning group. From that process, the Fire District developed the mission, values and vision that established organizational direction.

Our Mission

The mission statement of the Fire District is designed to clearly define, in simple terms, what services that are provided to the community, and it focuses Fire District members on what is truly important. The mission statement is posted prominently throughout the Fire District's facilities. The internal planning team, through a consensus process, reviewed and retained the current mission statement, which is:

To Safely Protect and Preserve Life and Property

To Safely Protect and Preserve Life and Property

Our Values

The values are the guiding principles of Clackamas Fire District #1 shared throughout the organization. These values describe the Fire District’s culture and core beliefs and provide a cultural foundation for all employees as well as describe actions that are the living enactment of the fundamentals held by individuals within the Fire District. The strategic planning team declared the following as the values for the Fire District:

Guide our actions with integrity, courage, respect, and accountability

Anticipate and respond to the needs of our community

Communicate openly and share knowledge

Inspire leadership

Model excellence in safety, health, and wellness

Be fiscally responsible

Our Vision

The vision statements describe the Fire District’s inspiration and model for the future state of affairs. This is the description of where the Fire District expects to be in the future— providing members with a view of the future that can be shared, a clear sense of direction, a mobilization of energy, and gives a sense of being engaged in something important. The vision statements developed by the Fire District incorporate the will of citizens; the purposeful thought of staff members; and the intent of the governing body. The following vision statements have been adopted by Clackamas Fire District #1:

To utilize technology to enhance service delivery

To model excellence

To dedicate ourselves to continuous improvement

To continue to pursue alternate funding strategies

To minimize our environmental impact

To encourage involvement, innovation, and creativity

To promote public education and public engagement

ORGANIZATIONAL GOALS

The Fire District has established nine goals, each of which is based on the input provided by the Board of Directors, the community, and the staff. The Board reviewed and adopted these goals in 2015 and the management team and staff created objectives for each goal.

These goals articulate the Fire District’s direction for the next three to five years and beyond.

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The nine goals are:

- 1. Maintain accredited agency status**
- 2. Reduce the number and consequence of fire**
- 3. Improve outcomes in emergency incidents**
- 4. Assemble and retain a highly-trained, healthy, and dedicated workforce reflective of the community we serve**
- 5. Develop leaders and promote leadership**
- 6. Prepare ourselves and the community for disasters**
- 7. Communicate effectively**
- 8. Continue to strengthen our relationships with our strategic partners**
- 9. Provide exceptional customer service**

Following the development of the goals, division managers developed specific objectives to accomplish one or more of these goals. These objectives were accompanied by specific, measurable outcomes by which the organization could evaluate the progress toward delivery of a final product.

S U M M A R Y

While creating a long-term business plan is critical in many ways, the plan must also provide the organization with focus—a clearly designed narrow set of objectives that can be accomplished in the short term. As part of its planning process, the Fire District developed a method to concentrate its efforts on just a few important objectives. These focused plans provide direction to the Fire District and its staff about how to proceed.

The Strategic Business Plan for Clackamas Fire District #1 is a "living" document not intended to be placed on a shelf, rather it is designed to be referenced for guidance on a regular basis. This document articulates the goals and objectives of the organization and provides a pathway to complete tasks in a timely manner.

Each year the Fire District engages staff in addressing emerging issues facing the communities we serve and the services we provide. The input and ideas gathered from planning sessions are used to develop the next set of goals, objectives, and tasks we must focus on to ensure Clackamas Fire District #1 continues *“To Safely Protect and Preserve Life and Property.”*

Goal #1 –Maintain Accredited Agency Status

Objective - 1-1: Support Fire District Accreditation Manager

Timeline: Ongoing

Responsibility: All Divisions

Critical Tasks:

1. Complete Annual Compliance Report (ACR) – Submitted annually until 2020.
2. Create succession plan for the next Accreditation Manager

Objective 1-2: Establish a continuous improvement process in all 10 Self Assessment Model (SAM) categories

Timeline: 36 months

Responsibility: All Divisions

Critical Task:

1. Establish performance measures for core competencies in all categories
2. Create reporting methods for performance measures and identify an incident analysis program to support SAM standards
3. Update the current Standards of Coverage as defined by the CPSE, 6th edition.
4. Transition to the 9th edition of the Fire and Emergency Service Self-Assessment Manual (FESSAM) before 2020 re-accreditation



Goal #2 – Reduce the Number and Consequence of Fire

Objective 2-1: Reduce consequence of fire

Timeline: Ongoing

Responsibility: Emergency Services

Critical Tasks:

1. Ensure optimal **Fire Management Zone (FMZ) Fire District** coverage to reduce response times by the addition of firefighting and Incident Command resources-
2. Continue to enhance firefighting skills through targeted training-
3. Continually evaluate response performance data and research / implement means to ensure an adequate effective response force-
4. Improve the reliability of suppression resources by the addition of EMS and low priority response units in targeted areas-
5. **Fully implement** **Continue to adjust and refine** Automatic Vehicle Location (AVL) dispatching of fire suppression units **to ensure the most efficient unit responses-**



Objective 2-2: Maintain a multi-family occupancy inspection and education program

Timeline: 36 months

Responsibility: Fire Prevention

Critical Tasks:

1. Track program success and make improvements as needed
2. Enhance upon inspection and education program for the Manufactured Homes Program

Objective 2-3: Continue to expand fire and life safety outreach for residential occupancies

Timeline: Ongoing

Responsibility: Fire Prevention

Critical Tasks:

1. Utilize the Community Paramedic Program to provide in home fire safety education
2. Support the development of a Home Inspection Program for at-risk occupants
3. Continue to expand Fire and emergency medical services (EMS) Prevention initiatives and programs

Objective 2-4: Provide residential sprinkler education throughout the community

Timeline: Ongoing

Responsibility: Fire Prevention

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Critical Tasks:

1. Conduct at least five side-by-side residential fire sprinkler demonstrations per year
2. Provide fire sprinkler education to local stakeholders and groups such as home owners' associations, building officials, planning departments, realtor groups, cities and county, etc. as requested

Goal #3 – Improve Outcomes of Emergency Incidents

Objective 3-1: Improve cardiac arrest outcomes

Timeline: Ongoing

Responsibility: Emergency Services

Critical Tasks:

1. Provide High Performance CPR refresher training quarterly to crews
2. Continue to build upon law enforcement response to cardiac arrest incidents
3. Provide most current nationally recognized CPR training annually to all Fire District staff
4. Continue to support county-wide PulsePoint Campaign
5. Increase Hands-Only CPR education to the public annually by 20%
6. ~~Fully implement~~Continue to adjust and refine AVL dispatching for ~~first~~ response units- to ensure the most efficient EMS response



Objective 3-2: Improve outcomes of emergency incidents through delivery of targeted training

Timeline: Ongoing

Responsibility: Emergency Services

Critical Tasks:

1. ~~Develop and implement~~Continue to deliver targeted training based on known weaknesses identified through company evaluation process
2. Invest in digital mediums, networks and training locations, which allow efficient delivery of targeted training while allowing crews to optimize ~~FMZ- Fire District~~ coverage

Objective 3-3: Improve response performance through traditional and alternative deployment models

Timeline: Ongoing

Responsibility: Emergency Services

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Critical Tasks:

1. Ensure delivery of emergency services is focused on sending the appropriate resource
2. Focus on eliminating redundancy and improve efficiency in emergency medical response performances
3. Enhance Data Analysis Program
4. ~~Implement~~ Continue to adjust and refine new Computer Aided Dispatch (CAD) system with Automatic Vehicle Location (AVL)
5. Monitor turnout and response times to all incidents; identify and eliminate barriers
6. Focus on reducing turnout time in new fire station designs
7. Expand Community Paramedic Program
8. Expand Single-Role Paramedic deployment model in targeted areas
9. Implement and evaluate Low Priority Response Unit programs

Goal #4 – Assemble and Retain a Highly Trained, Healthy, and Dedicated Workforce Reflective of the Community We Serve

Objective 4-1: Conduct diversity analysis of all employees

Timeline: Complete and ongoing every other year on July 1

Responsibility: Human Resources

Critical Tasks:

1. Collect self-identification data for all current and new hire employees
2. Compare self-identification data of Fire District to county demographic we serve
3. Work with Training, Volunteers and Explorers to increase diversity in recruitment activities
4. Continue to support the Portland Metro Fire Camp
5. Participate in NW Diversity Council to identify ongoing strategies to improve workplace diversity
6. Continue to evaluate and improve the recruiting and hiring process

Objective 4-2: Maintain an ongoing presence in education institutions and community organizations. Provide District on-site opportunities to students and the community

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Timeline: Ongoing
Responsibility: Training, Fire Prevention and Human Resources
Critical Tasks:

1. ~~Contact heads of~~Continue to support local Fire Science programs to coordinate with school curriculum
2. Develop objectives, outline, and plan for presentations
3. Expand attendance at career fairs



Objective 4-3: Maintain a healthy environment as it relates to work load and enhance development opportunities

Timeline: 12 months
Responsibility: Human Resources
Critical Tasks:

1. Regularly update and publish organizational charts
2. Identify staffing needs across all divisions
3. Establish clear expectations and timelines for project completion
4. Solicit input and provide feedback
5. Implement training plans to include Strategic Organizational Planning Sessions (SOPS) meetings, Target Solutions, and cross trainings
6. Expand availability of development opportunities to include continuing and higher education.

Goal #5 – Develop Leaders and Promote Leadership

Objective 5-1: Evaluate organizational development committee, establish new/update competencies for all job descriptions and develop a strategic workforce plan that links competencies to organizational strategy

To Safely Protect and Preserve Life and Property

Timeline: 6 months

Responsibility: Business Services / Human

Resources

Critical Tasks:

1. Re-establish Organizational Development Committee representing a cross-section of the organization
2. Evaluate existing committee members
3. Identify additional committee members
4. Solicit organizational input / support of all workgroups
5. Establish charter to include roles and responsibilities
6. Provide and promote leadership training for division managers
7. Identify competencies for all job descriptions through the organizational development Committee
8. Align opportunities with needed competencies
9. Regularly review existing job descriptions to ensure they are accurate and up-to-date



Objective 5-2: Develop a training program to better prepare all staff, career and volunteer personnel for supervisory positions

Timeline: 6 months

Responsibility: Training / Human Resources

Critical Tasks:

1. Establish an annual training plan that includes training from BOLI with Human Resource involvement regarding discipline, documentation, leave, harassment, civil rights and protected classes, employment law, labor relations, performance evaluations, goals and expectations
2. Provide annual supervisor training for all supervisors
3. Expand supervisory and command officer training for all career / volunteer personnel

Goal #6 – Prepare Ourselves and the Community for Disasters

Objective 6-1: Ensure the Fire District is able to provide critical services following a disaster

Timeline: 12-24 months

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Responsibility: Emergency Manager

Critical Tasks:

- ~~1. Review and update the Continuity of Operations — Plan (COOP). Contract with Bold Planning Solutions for purchase of the full service Continuity of Operations Plan (COOP) service package (Fall 2018).~~
- ~~4.2. Train personnel with key roles in the COOP~~
- ~~3. Conduct table top and full-scale exercises of the COOP to test agency capabilities and identify areas of needed growth~~
- ~~5.4. Develop work plan to address areas of needed improvement related to the COOP (Spring 2019)~~



Objective 6-2: Participate in County-wide exercises and work groups emergency planning work groups and exercise

Timeline: 12 - 24 months

Responsibility: Emergency Services / Emergency Manager

Critical Tasks:

- ~~1. Participate in the County-wide Cascadia Receding exercise scheduled for June 2018~~
- ~~1. Evaluate and share lessons learned in the County-wide Cascadia Receding exercise completed in June 2018~~
2. Participate in the County's development of the Local Emergency Planning Committee (LEPC)
3. Participate in the County Multi-jurisdictional Natural Hazards Mitigation Plan (NHMP)
- ~~4. Participate in the County Fuel Task Force~~
- ~~4.5. PCFD1 will participate in the Portland Area Cascadia Exercise (PACE) 2019 scheduled for April 30 — May 1~~

Objective 6-3: Support the Community Emergency Response Team (CERT) program and its mission to create disaster resilient families and communities

Timeline: Ongoing

Responsibility: Emergency Manager

Critical Tasks:

- ~~1. Empower and support CERT members to spread the preparedness message in their communities~~ Conduct a series of strategic planning meetings with ~~staff~~ CFD1 leadership and CERT Coordinators to enhance and expand upon current programs ~~explore~~
- ~~2. Support the CERT program by providing instructors, training facilities and equipment~~

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- ~~storage~~ Finalize the CERT Handbook in order to provide standardized guidance to the several teams in the District
- ~~2.3.~~ Plan and conduct a spring exercise focused on integrating CERT capabilities and related with CFD+ disaster response activities
- ~~3.4.~~ Continue to enhance the annual CERT Summit in cooperation with the County Office of Disaster Management

Goal #7 – Communicate Effectively

Objective 7-1: Improve internal communications

Timeline: Ongoing

Responsibility: All Divisions

Critical Tasks:

1. Identify and reduce redundancies and conflicts through brief and more frequent communication
2. Establish lines of effective communications through live digital medium
3. Set organizational direction through clear, direct communication that is specific and appropriate throughout the workforce
4. Communicate the right issue to the right person
5. Solicit input from employees / volunteers in process to improve internal communication
6. Continue annual organizational planning retreat to solicit input from all personnel
7. Continue annual planning retreats – Board of Directors, District-wide and Volunteer Association~~eat with Volunteer Association Board~~

Objective 7-2: Improve communication with our citizens by establishing regular and periodic contact with community and civic groups

Timeline: Ongoing

Responsibility: Public Information Officer

Critical Tasks:

1. ~~Ensure that all station Captains are~~
~~— aware of, and make regular contact with all~~
~~— neighborhood associations, community planning~~
~~— organizations (CPO's), and other civic groups~~
~~— within their community on a quarterly basis~~
Ensure all of our neighborhood associations, cCommunity and civic groups are met with visited on at least a quarterly basis.

Objective 7-3: Use ~~local media~~ traditional and social media platforms to communicate fire and life safety information to our community on an ongoing basis

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Timeline: Ongoing

Responsibility: Public Information Officer, Fire Prevention

Critical Tasks:

1. ~~Maintain current, relative, and seasonal articles designed to keep the public safe and informed~~Create and distribute timely and relevant fire and life safety information to the community.
2. ~~Enhance social media presence by obtaining a 5% increase in followers by July 1, 2019~~Create 2-3 minute educational videos, relevant to season or current issue, and post on social media and websites to promote safety
3. ~~Use data collected from recent events to create specific focused and targeted messaging~~Continue to refine our target audience and design messaging to reach those groups.

Goal #8 – Continue to Strengthen Our Relationships with Our Strategic Partners

Objective 8-1: Use Interagency Committee to communicate with strategic partners

Timeline: Ongoing

Responsibility: Fire Chief and Board of Directors

Critical Tasks:

1. Schedule and attend ongoing meetings
2. Review, amend and develop new contracts and Intergovernmental Agreements (IGAs) as needed
3. Continue to seek opportunities for collaboration and partnerships

Objective 8-2: Continue organizational engagement in regional planning

Timeline: Ongoing

Responsibility: Fire Chief

Critical Tasks:

1. Provide input and seek feedback from legislative lobbyist and others as needed
2. Engage local cities, counties and special interest groups



Clackamas District Fire Defense Board



Goal #9 – Provide Exceptional Customer Service

Objective 9-1: Continually improve internal and external customer service; seek public input on all services provided

Timeline: Ongoing

Responsibility: All Divisions

Critical Tasks:

1. Establish effective internal and external customer service through more frequent, brief communication and utilizing digital media
2. Establish a culture of customer service throughout all divisions from the top down
3. Create clear expectation of the quality desired, acknowledging all requests within one business day
4. Develop criteria for examples of what good internal and external customer service looks like
5. Provide communication and customer service education and training for all employees and volunteers
- 5.6. Develop feedback opportunities for fire inspections and public education sections of the Fire District
7. Review and respond to compliments and complaints. .
8. Develop a system for checking in on home/business owners one to two months after a fire

Objective 9-2: Utilize technology to improve customer service

Timeline: Ongoing

Responsibility: Business Services / Information Technology

Critical Tasks:

1. Review, update, and expand the Fire District website
2. Put applicable forms and documents on website for ease of access and use
3. Implement and support Enterprise Resource Planning (ERP) Program
4. Established VPN for ERP (Munis) to allow integrated printing and budget information availability.
5. Fire District Voice over IP (VOIP) servers and network appliances updated
6. Fire District workstations and laptops being migrated to latest operating system for enhanced productivity and customer service.
7. Began updating network infrastructure to support new AVIDS platform.
8. Established new Helpdesk platform (LanSweeper) to better communicate and collaborate with End users for system and software issues



CLACKAMAS FIRE DISTRICT #1

MEDICAL DIRECTOR'S REPORT

Craig Warden, MD
 Clackamas Fire District # 1
 July 10, 2018

GENERAL

CFD continues to provide high-quality EMS care to its citizens and participates actively in all EMS activities in the county and region.

Chief Conway and I continue to represent CFD on the Portland Tri-County Medicaid CCO EMS Workgroup, the Clackamas County EMS Operations Subcommittee (which Chief Conway chairs), the System Enhancement Committee and the EMS Council (Chief Conway is now Chair). We are working out how to divide up some of these responsibilities with the new Medical Services Chief (MSC) Josh Santos.

MSC Santos and I work with the OHSU emergency medicine resident ride along program, exposing them to a high functioning fire District based EMS system. We average hosting two or three residents a month on Monday afternoons, responding to EMS and fire calls to help out, interact with crews and provide the resident a well-rounded experience. This has been a great experience for the residents and the District as well. We also do three to four station visits during the ride along and the residents and crews get to meet and discuss current EMS issues.

FF Amyjo Cook has been an extraordinary asset as our first community paramedic. She continues to work with "frequent fliers" to decrease their use of the 9-1-1 system for their chronic problems. Amyjo has been one of our best ambassadors to the citizens of our District and to the agencies that provide them services. She has received extensive coverage in the media which in turn is bringing more resources to bear to help our citizens and promote community paramedicine elsewhere. She has also recently had a high profile presentation at the county Board of Commissioners that was well received. This will likely result in some county public health funds becoming available to Amyjo.

I continue to be the associate medical director for the county with my portfolio including C-COM and AMR's Reach & Treat and Water Rescue Team and backup for Dr. Sahni the county medical director. We just received a new five-year contract to provide these services. We continue to work with Clackamas County EMS personnel to continue to organize all of the county EMS efforts that have been neglected for years. We

are meeting monthly for a county-wide EMS quality assurance process. We are currently monitoring key quality indicators for heart attack victims and all EMS agencies in the county are participating except for some of the smaller fire districts. I haven't perceived any significant conflict issues with my roles of CFD and county medical director. I think my role with the county has helped our relationship with AMR.

My first assistant medical directors Drs. Rowe and Morris have moved away in June for several years to pursue further training for themselves and their spouses. I have enlisted two new ones Drs. John Turner (a graduate of OHSU's emergency medicine residency and married to one of our captains) and Jenna Wiley (a current 2nd year resident). I have been introducing them to the crews and they have already helped out on several training opportunities. Both of them will be EMS medical directors in the future.

EMS PERFORMANCE IMPROVEMENT COMMITTEE (EPIC)

Status

This committee has been in hibernation due to overtime constraints for several months. The meetings were just resumed last week. Formal chart reviews will re-start. We will be embarking on an intensive in-station training program focusing on our charting hardware and connectivity to make sure we capture all of our clinical information and charting expectations and standards.

The county is still working on purchasing software that would streamline the process of combining all EMS data in one place and give up-to-the-minute status reports on various aspects of the EMS system.

Recommendations

We will continue to work with AMR and some hospitals on joint EMS quality assurance. Interruptions to meeting schedules should be carefully considered since it impacts the efficiency of our improvement projects.

EMS COMMITTEE

Status

The EMS Committee now chaired by FF Steve Sherman continues to work well with great participation of firefighters and attendance by logistics and training personnel. Despite the lull in meetings, District personnel have continued their efforts to improve our EMS capabilities. Several of our EMS kits have been revised and we have managed several drug shortages. We continue to struggle with drug shortages which we have been able to mitigate for the most part with seeking non-traditional sources or substituting similar medications.

Recommendations

Continue support for this highly effective committee for the District.

SYSTEM ENHANCEMENT FUND

Status

System enhancement funds continue to fund the semi-annual Multiagency Training and annual paramedic in-service video which are very effective training opportunities for the District and the other county EMS agencies. We receive quarterly updates on the status of the fund at EMS Council meetings. This transparency helps us plan purchases more strategically. The next large purchase with this fund will probably be to help purchase software that will streamline quality assurance of EMS calls. We have put other requests on hold pending this large purchase.

Recommendations

Chief Conway and I will continue to assist in efforts to use these funds effectively for more innovation in the county.

CLACKAMAS COUNTY EMS COUNCIL

Status

Activity on this committee has picked up considerably with the more visible support and engagement from the county EMS Office. They are actually taking our advice and coming to us for recommendations for the commissioners. We have gotten to full membership due to the county efforts. DC Conway has taken over as chair so I can participate more as county staff.

Recommendations

Bill and I will continue to leverage our positions on this committee to push the county to allow further innovation in the county EMS system.

TRICOUNTY PROTOCOL DEVELOPMENT COMMITTEE (PDC)

Status

EMS Training Officer Mike Verkest and I represent the Fire District at the PDC meetings. This year the meetings are chaired by Multnomah County personnel. The yearly agenda has just been set and we are going through protocols that need updating due to new scientific evidence that is generated. The revised protocols will have minimum training and cost impact on the District. We will use an online video to train our personnel on new protocols as years past.

Recommendations

Continue to support this valuable activity that helps to integrate, coordinate and bring innovation to the regional EMS system.

TRAINING

Status

EMS Training Officer Mike Verkest has been doing a great job at training. Our assistant medical directors have also filled in for me to do case reviews for both the career and volunteer firefighters and other training on top of their busy schedule. It continues to be a busy year with multiple academies, Multiagency Training (MAT) and quarterly EMS drills. The next MAT will solely focus on cardiac arrest training so we can more closely choreograph high quality CPR, defibrillations and airway management so all of the county EMS agencies are on the same page. This has been proven to increase cardiac arrest survival significantly in other systems.

Recommendations

Continue to support the excellent training staff and our participation in MAT.

CCOM

Status

I continue to be CCOM's medical director as the new associate medical director for the county. MSC Santos and I present cardiac arrest survivor Challenge Coins to dispatchers at C-COM when they can't make our formal ceremonies and it is a great morale boost for them. CCOM dispatchers and field personnel still are adapting to the new computer aided dispatch system. There are still rumblings to change our medical dispatch system (CAD) which I vehemently oppose for reasons spelled out in previous reports and presentations. Most of the dispatch issues we are having are due to staffing issues and the new CAD and not the medical software we use. Our current Medical Priority Dispatch System (MPDS) is the standard for the world now.

Recommendation

I recommend opposing any change from MPDS.

RESEARCH

The results of "Pragmatic Airway Study Trial (PART)" came out recently. We are looking at our airway management of adult cardiac patients and will make changes prior to the next MAT that is focusing on cardiac arrest treatment. There are no other EMS studies on the horizon.



Annual Compliance Report 8th Edition

**Clackamas County Fire District #1
11300 SE Fuller Road
Milwaukie, Oregon
USA 97222**



CLACKAMAS FIRE DISTRICT #1

**This Report Prepared on June 26, 2018
By
Doug Whiteley, Deputy Chief
For The
Commission on Fire Accreditation International**

**This Report Represents the Agency's Status
As It Relates To Its Accreditation Report
Dated August 26, 2015**

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Preface

The accreditation report submitted to the Commission on Fire Accreditation International (CFAI) enabled the commission to award accreditation status to your agency. Part of the requirements to retain accredited agency status is your commitment to quality improvement by keeping CFAI informed of any significant changes or developments in activities, direction, or programming. This is accomplished by the preparation and submission of an annual compliance report.

The accreditation report is the internal control document of the commission to record your agencies commitment to the quality improvement process. The annual compliance report is the document used by the Commission to monitor your status as it relates to your standards, procedures and practices as well as the progress made toward addressing strategic and specific recommendations.

Each section must be completed and documentation provided for all changes identified. Examples of appropriate documentation are: certified copy of the governing body minutes, CEO written directives, copies of Federal or State Statutes, copies of local ordinances or resolutions, copies of purchase orders, copies of signed contracts, copies of Federal or State administrative rules, copies of Federal or State regulatory agency ordered action or settlement agreement, copies of court ordered action or settlement agreement, copies of local government charters, or copies of voter approved referendum. Copies of any supporting documentation that was used by the agency to effectuate a change should also accompany the compliance report. Examples of supporting documentation are: feasibility studies, ISO grading reports, position papers, legal opinions, recommendation memos, or consultant's reports.

The annual compliance report is due 45 days before the anniversary date of your agency's most recent award of accreditation.

Any questions regarding the report, its content or length should be directed to the [CFAI Program Director](#).

Agency Information

Agency Name: Clackamas County Fire District #1

Agency Address: 11300 SE Fuller Road, Milwaukie, OR 97222

Agency Website: www.clackamasfire.com

Agency Head: Fred Charlton, Fire Chief

Agency Head E-Mail: fred.charlton@clackamasfire.com

Agency Head Phone: (503) 742-2600

Accreditation Mgr: Doug Whiteley, Deputy Chief

Accred. Mgr. E-Mail: doug.whiteley@clackamasfire.com

Accred. Mgr. Phone: (503) 742-2660

Date of most recent Award of Accreditation: August 2015

Annual Compliance Report due date: July 15, 2018

Annual Compliance Report Number (1-4): 3

Current ISO Rating 2 (Previously a 3)
If your agency has a split ISO rating please document below:
ISO:

Current Population: 250,000

Department Type: Combination

ACR Reporting Period: 7/1/2017 to 7/1/2018

Agency/Jurisdiction Changes

1. Has there been a change in key positions of the agency during the past reporting period? Yes
 - Since the previously submitted ACR, Clackamas Fire has experienced changes in several executive level positions.

- June 2018: The Finance Division added an Accounting Specialist position.
- January 2018: Division Chief vacancy. A promotional list has been established. The vacant position is estimated to be filled by January 2019.
- January 2018: An operational Battalion Chief was assigned to the Fire Prevention Division to temporary provide supervision and staff development. A long term plan is being developed to permanently fill the Fire Marshal position (previous Fire Marshal was promoted to Deputy Chief).
- July 2018: An operational Battalion Chief was assigned as the Operations Assistant to provide support to the Division Chief of Operations.
- May 2018: The new position of Medical Services Chief was tested for and filled. This position is assigned to the Division Chief of EMS/Training and is the rank of Battalion Chief. This Medical Services Chief will oversee the EMS delivery for the Fire District.
- 2018-2019: The Fire District is preparing for numerous chief officer retirements over the next 2-3 years. A plan has been established for development of current and future chief officer. The plan includes several re-assignments and promotions over the next 12 month.
- **Exhibit 9**

2. Has there been a change in the governance of the agency? No
 - In May 2019, three Board of Director positions will be open for elections.

3. Has there been a change in the area/population the agency protects? Yes
 - a. If yes, provide description and exhibits such as census data, maps, etc.

In July 2017, Clackamas Fire expanded its IGA with Estacada Fire to include operational command and control. Also, the expanded IGA included funding toward staffing a Clackamas Fire station near the border of the two districts to improve response performance for both agencies in the Eagle Creek area (**Exhibit 3**). In January 2019, the full IGA will be terminated. Once

terminated, both agencies will return to providing mutual aid support through the Clackamas County Fire Defense Board agreement.

4. Have there been any changes in resources (i.e. equipment, stations, apparatus, etc.)? Yes

If yes, describe the change and its impact to the community. Provide any exhibits to support your discussion.

- a. General Obligation Bond: As referenced in previous years, the citizens of Clackamas Fire approved a \$29 million general obligation bond in May 2015. Since issuance of the bonds, the fire district has initiated or completed the following:
 - a. 15 new apparatus: 2 aerial/tiller apparatus, 6 type I fire engines, 2 type III fire engines, 3 type I water tenders, 1 rehab/air unit, and 1 heavy rescue. (Completed)
 - b. Self-contained breathing apparatus for all career / volunteer firefighters and fire investigators. (Completed)
 - c. New Construction
 - i. Station 16: The current fire station is being rebuilt at the same location as the previous one. It is being rebuilt due to age, size, and on-going mold abatement issues with existing structure. Construction was delayed from the original estimated start timeline of September 2017. The construction is significantly completed and estimated to be completed by November 2018. **Exhibit 3**
 - ii. Station 19: A new fire station is being constructed approximately ¼ mile to the north of the current station. The current station is undersized and does not adequately support the deployment needs of that community. Construction has started for this project and is estimated to be completed around March 2019. **Exhibit 3**
 - iii. Fleet/Logistics Building: Construction is almost complete with an anticipated occupancy of August 2018.
 - b. Administration Building: Plan for a new administration building are going through a required variance process. If the variance is approved, the plans will then be submitted for plan review. Construction is estimated to be started in January 2019.
 - c. Temporary Station 16: Truck 316 has temporary relocated approximately 1 mile away at the local community college due to the construction of the new Station 16.
 - d. In January 2018, Station 18 (Eagle Creek) started staffing of 3 firefighters, 40 hours per week. Previously, this station was staffed

solely with volunteer firefighters. Volunteer firefighters continue to staff this station on evenings and weekends.

- e. In January 2018, the Fire District deployed a 3rd Battalion Chief on every shift. This battalion is assigned to the east side of the Fire District and deploys out of Station 14 (Boring). **Exhibit 3**
- f. In July 2017 the Fire District and Estacada Fire expanded the existing IGA between the two agencies. In addition to fire prevention and training services already established, the expanded IGA covers shared station staffing at Station 18 (Estacada Fire funds one firefighter position) and command and control through an added 24/7 Battalion Chief provided by Clackamas. Though this IGA is set to be terminated in January 2019, Clackamas Fire is not changing or reducing staffing levels that were established as part of the IGA.
- g. In March 2018, two 40 hour, paramedic only units were deployed for medical responses and medical transports. Each unit is staffed with 2 paramedics.
- h. In January 2018, the Hazmat program was moved to Station 3 and staffing increased from 3 firefighter to a 4 firefighter engine/hazmat team on shift each day.

5. Have there been any changes in programs/services? Yes

If yes, describe the changes and the impact to the community. Provide any exhibits to support your discussion.

- a. The Community Paramedic Program has continued expanding its outreach and effectiveness with the citizens of the Fire District. Due to the positive impact of this program, it has been recognized both locally and nationally.
- b. In July 2017, Clackamas Fire terminated the Information Technology Services IGA with Canby Fire. In April 2018, Clackamas Fire terminated the Wellness Services IGA with Canby Fire. The Fleet Services IGA is the only remaining IGA with Canby Fire.
- c. In May 2018, the Fire District initiated Phase III of the ERP (enterprise resource planning) through Munis. This phase integrates our human resources and payroll into the program. This phase will go live in January 2019. Prior to Phase III, phase I and II were successfully implemented which included budgeting, accounting, purchasing, work orders, and inventory.
- d. In August 2018, a program is being introduced that will allow for messaging and video conferencing throughout the organization to improve internal communication.
- e. The Fire District's dispatching agency has implemented a new computer aided dispatching program. Though there have been some issues with the implementation, once finalized, the new program will be an improvement. As an example, the program used AVL (automatic vehicle

locator) which improves apparatus dispatching and response performance.

- f. In the fall of 2017, the Fire District requested a rerating from ISO. In March 2018, the Fire District received notification that the ISO rating improved from a Class 3 to a Class 2.

6. Describe any significant changes to your annual budget?

- a. Clackamas County annually provides special districts within the County estimated changes in revenue based on anticipated growth. In May 2018, the Fire District received notification of an estimated 4.75%-5.25% growth in revenue. The 2017 estimate provided to the Fire District was higher than the actual growth, therefore the Fire District conservatively developed the 2018-2019 fiscal budget on a 4.75% increase.

Accreditation Model Annual Compliance

- A. Is your agency in compliance with all core competencies? Yes
- B. Clackamas Fire is currently an 8th edition agency. The Fire District will begin to work towards this expectation as we begin to transition to the 9th edition of over the next year. This will be completely achieve by the time we completely move to the 9th edition in 2020 for re-accreditation.
- C. Have there been any changes in compliance to non-core competencies? No

Performance Monitoring

Are you currently meeting the following performance indicators? Yes

If yes, please provide the exhibit. If no, describe your plan for doing so in the future.

2D.8 On at least an annual basis, the agency formally notifies the authority having jurisdiction (AHJ) of any gaps in the operational capabilities and capacity of its current delivery system to mitigate the identified risks within its service area, as identified in its standards of cover.

Identify and explain: This is achieved annually through incident tracking and required reporting to the State Fire Marshal's Office and NFIRS. Also, staff provides the Board of Directors with incident response data on a monthly basis. The data is reviewed internally by staff on a consistent basis.

Plan for improvement: As the Fire District transitions to the 9th edition FESSAM, this performance indicator will continue to be met by expanding what is already reported to the Board of Directors and specifically present our successes and areas for improvement. Staff will continue to consistently review and analyze this data.

2D.9 On at least an annual basis, the agency formally notifies the AHJ of any gaps between current capabilities, capacity, and the level of service approved by the AHJ.

Identify and explain: This is achieved annually through incident tracking and required reporting to the State Fire Marshal's Office and NFIRS. Also, staff provides the Board of Directors with incident response data on a monthly basis. The data is reviewed internally by staff on a consistent basis.

Plan for improvement: As the Fire District transitions to the 9th edition FESSAM, this performance indicator will continue to be met by expanding what is already reported to the Board of Directors and specifically present our successes and areas for improvement. Staff will continue to consistently review and analyze this data.

2D.10 The agency interacts with external stakeholders and the AHJ at least once every three years, to determine the stakeholders' and AHJ's expectations for types and levels of services provided by the agency.

Identify and explain: The Fire District engages our external stakeholders in various ways on this matter. This occurs through public events, participation with civil groups, and attending community meetings. Additionally, staff provides the Board of Directors with incident response details on a monthly basis and all of that documentation is available to the public. Staff and Board of Directors facilitate interagency meetings with our public partners to include the local Cities and County, water purveyors, sheriff and police, and school districts.

Plan for improvement: As the Fire District transitions to the 9th edition FESSAM, this performance indicator will continue to be met by expanding what is already reported to the Board of Directors and further expanding our public and community outreach and communication.

Agency Performance Tracking

Please fill out the spreadsheets below to track and identify your performance in the programs identified below.

Exhibit 10

Strategic Recommendations

Recommendation	ACCEPTED	IMPLEMENTED	REJECTED
<p>2B.5: Agency baseline and benchmark total response time objectives for fire response conform to industry best practices as prescribed on pages 70-71 for first due and effective response force (ERF).</p> <p>It is recommended the district continue to monitor and improve turnout times and identify additional opportunities for improvement.</p>		<p>2016: The District will be rewriting the Standards of Coverage to the 6th ed. standard to ensure optimization of resources and conform to national best practices for turnout time, response times, and Effective Firefighting Forces.</p> <p>2017: The Fire District has started the process of rewriting/updating the Standards of Cover to meet the 6th edition standards. This project is estimated to be completed by January 2018. As part of the Standards of Cover update, staff will continue to evaluate response performance.</p> <p>2018: The Standards of Cover update has started but is not</p>	

		<p>complete. The Fire District's goal is to complete the SOC prior to the 2019 ACR. Staff continued to consistently evaluate response performance.</p> <p>Exhibit 2, 10</p>	
<p>2D.1: The fire service agency has a published strategic plan.</p> <p>It is recommended that the district implement measures to solicit greater direct internal stakeholder feedback and participation in development and revisions of the published strategic plan.</p>		<p>2016: This has been addressed through organizational and Board of Directors annual planning retreats. The Fire District has expanded the planning retreats to all ranks including volunteers.</p> <p>2017: The Fire District updates the Strategic Business Plan annually. These updates are identified through participation and feedback during the annual planning retreats with the Board of Directors, Fire District career staff, and Fire District volunteers.</p>	

		<p>Additionally, the organizational goals and objectives are monitored and update throughout the year.</p> <p>2018: The Fire District continues to update the entire Strategic Business Plan annually. The goals, objectives, and tasks are reviewed quarterly. The Fire District will facilitate the annual planning retreats with the Board of Directors, staff, and Volunteer Association. The Fire District plans to further expand the attendees of the staff retreat to ensure input from all work groups.</p> <p>Exhibit 1</p>	
<p>5B.8: An appraisal is conducted, at least annually, to determine the effectiveness of the fire prevention program and its efforts in risk reduction.</p> <p>It is recommended that the fire prevention division document and report the work</p>		<p>2016: Annually, the Fire Prevention Division establishes detailed goals that align with organizational goals established through the Strategic Business Plan.</p>	

<p>accomplished annually through the division's internal goals and incorporate that information goals established through the strategic business plan.</p>		<p>These goals have been made available to the organization through the district shared intranet. Fire Prevention staff tries to formally review the goals quarterly for progress. Work progress and accomplishments will be captured and shared in a year-end review.</p> <p>2017: The Fire Prevention Division has incorporated divisional goals within the individual goal setting and the Fire District Strategic Business Plan. The division has started tracking additional measureable activities to better understand divisional accomplishments and needs.</p> <p>2018: The Fire Prevention Division continues working on divisional goals</p>	
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		identified within the Strategic Business Plan. Exhibit 1	
<p>5C.7: An appraisal is conducted, at least annually, to determine the effectiveness of the public education program and its effect on reducing identified risks.</p> <p>It is recommended that the public education section work on developing a means to measure the effectiveness of its delivery and/or comprehension of the program by the audience.</p>		<p>2016: Fire Prevention staff have developed pre and post-tests to provide to classes receiving fire safety education. This is provided when feasible but only when time allows since schools are limiting our presentation times. Additionally, satisfaction surveys are sent to all groups that receive presentations to determine if the education was adequate and in line with the requested format. Feedback is reviewed by staff for quality and potential improvements.</p> <p>2017: The pre and post-tests that were developed based on this recommendation are being used when</p>	

		<p>feasible. Staff found that administering these tests reduces teaching time with many audiences, as there is often limited time allowed to present.</p> <p>2018: No additional comments.</p> <p>Exhibit 1</p>	
<p>5E.7: An appraisal is conducted, at least annually, to determine the effectiveness of the technical rescue program.</p> <p>It is recommended that the district establish water rescue as a free standing program area separate from other technical rescue disciplines.</p>		<p>2016: The organization will continue to evaluate this change through the Emergency Services Division. The water rescue program was separate at one time, but now incorporated due to rope rescue needs. We have found that on many technical rescue incidents, several of these disciplines are used together. All technical rescue incidents are tracking separately based on type through our records management system. Within the SOC,</p>	

		<p>all technical rescue has been broken down separately regarding response and ERF.</p> <p>2017: All the technical rescue incidents will continue to be tracked separately through the records management system. These will also continue to be separated within the updated Standards of Cover for response and effective response force.</p> <p>2018: No additional comments.</p>	
		<p>Recommendation will continue to be incorporated in the updated SOC.</p>	
		<p>Exhibit 2, 10</p>	

<p>5H.1: The agency publishes an all-hazards plan that defines roles and responsibilities of all participating departments and/or external agencies. An appropriate multi-agency organizational structure is identified and authorized to carry out the all-hazards plan predetermined functions and duties.</p> <p>It is recommended that the district expand its participation in regularly scheduled reviews of all emergency operations plans (EOPs) within its coverage area.</p>		<p>2016: Staff has expanded planning / preparedness through the Clackamas County Department of Emergency Management and Homeland Security Task Force. Also, staff participates on the Regional Disaster Preparedness Organization to address UASI funding, training, and response.</p> <p>2017: The Fire District annually participates in reviewing, updating, and training Clackamas County emergency operation plans with our public partners. These include dam failure, firefighting, hazmat, earthquake, and general disaster preparedness.</p> <p>2018: The Fire District continues to actively participate in reviewing and updating regional</p>	
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		<p>emergency operation plans. The Fire District regularly participates in training with neighboring agencies and Clackamas County. Staff participated in a Countywide exercise focused on preparedness for the days following a significant earthquake. Clackamas County received a grant to further expand the local emergency planning for significant disasters.</p> <p>Exhibits 4, 5, 6</p>	
<p>6B.3: Physical facilities are adequate and properly distributed in accordance with stated service level objectives and standards of response coverage.</p> <p>It is recommended that the district implement its facilities plan once financially</p>		<p>2016: Revising Capital Improvement Plans (CIP) are Board approved and funded as budget allows. The voter approved bond will support the funding</p>	

<p>feasible to help meet its strategic objectives.</p>		<p>of projects outside of the annual budget.</p> <p>2017: In 2016, the Capital Improvement Plan was approved by the Board of Directors. This document continues to be monitored based on project completion and adjusted timelines due to bond funded projects. The plan will be updated over the next year.</p> <p>2018: No additional comments. Exhibit 7</p>	
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Exhibit List

- Exhibit #1: 2018 Strategic Business Plan
- Exhibit #2: 2015 Standards of Cover
- Exhibit #3: CFD1 Service Area with Stations
- Exhibit #4: Clackamas County Earthquake Hazard
- Exhibit #5: Clackamas County Flood Hazard
- Exhibit #6: Clackamas County Wildfire Hazard
- Exhibit #7: 2015 Capital Improvement Plan
- Exhibit #8: 2015 Debt Management Plan
- Exhibit #9: July 2017 Org. Chart
- Exhibit #10: Performance Tracking
- Exhibit #11: 2017 Annual Compliance Report

Verification

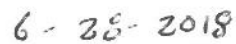
I verify that the information contained in this report is complete and true to the best of my knowledge.



Signature of Agency Head



Title



Date

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Deputy Chief Doug Whiteley

Re: Business Services Division Monthly Report – June 2018

- Continued bargaining with the Local 1159.
- Continued bargaining with the Battalion Chiefs.
- Completed the Annual Compliance Report for Accreditation.
- Began development of a re-accreditation plan for 2020.
- Attended retirement event for staff.
- Attended a CERT team leader meeting.
- Participated in the Public Information Officer Chief Interview process.
- Attended the City of Milwaukie Interagency meeting.
- Attended various divisional staff meetings for Business Services.
- Met with probationary lieutenants to discuss expectations.
- Attended the North Clackamas Chamber of Commerce awards ceremony.
- Attended the monthly Oregon City Chamber of Commerce Board meeting.
- Attended meeting with Estacada regarding the IGA.
- Reviewed and updated the Strategic Business Plan.
- Prepared for Strategic Organizational Planning Session meeting.
- Developed the Civil Service Packet documents.
- Worked with Legal Council on various matters.
- Assisted Foundation Scholarship Committee with recipient notifications.
- Coordinated distribution of Foundation checks with photo opportunities.

Respectfully submitted,

Deputy Chief Doug Whiteley

*The Clackamas Emergency Services Foundation meeting minutes are attached.



CLACKAMAS EMERGENCY SERVICES FOUNDATION



11300 Southeast Fuller Road · Milwaukie, Oregon 97222 · tel: 503.742.2600 fax: 503.742.2800

Meeting Minutes May 22, 2018

EXECUTIVE COMMITTEE

OFFICERS

Kyle Gorman

President

Jerry Kearney

Vice President

Sherie Rosenbaum

Secretary/Treasurer

Fred Charlton

Ex-Officio

BOARD MEMBERS

John Blanton

*Retired Oregon Dept. of Community
College & Workforce Dev.*

Honorary Trustee

Rob Carnahan

Retired. CFDI – Honorary Trustee

Mark Cauthorn

Retired. CFDI – Honorary Trustee

Fred Charlton

CFDI

Gordon Day

*Day Wireless Systems – Honorary
Trustee*

Matt Ellington

Clackamas Co. Sheriff's Office

Angela Fox

Clackamas Review/Oregon City News

Ron Gladney

Retired Hotelier

Andrew Gordian

IAFF Local 1159

Kyle Gorman

Retired CFDI

Bob Gross

*McBride Construction –Honorary
Trustee*

Jerry Kearney

Volunteer Association

Ed Kirchhofer

Retired. CFDI – Honorary Trustee

Sherri Magdlen

Director of Dev. for Search & Rescue

Bob Morrisey

Liaison – Estacada Fire District #69

Jim Osterman

*Retired - Oregon Cutting Systems
Honorary Trustee*

Harvey Platt

*Retired - Platt Electric Supply Inc.
Honorary Trustee*

Sherie Rosenbaum

Stone Cliff Inn

Don Trotter

Retired Architect

Scott Vallance

Liaison - PEN'AN, Inc./CFDI

President Gorman called the meeting to order at 12:05 pm.

President Gorman thanked Fred Charlton for providing lunch.

Present: Trustees Fred Charlton, Matt Ellington, Angela Fox, Ron Gladney, Andrew Gordian, Kyle Gorman, Sherri Magdlen, Bob Morrisey, Sherie Rosenbaum, and Don Trotter; James Rhodes from Clackamas County Sheriff's Office; Debra Mason from Clackamas Service Center; Ronecca Norvell and Cathy Lang from Children's Center; Brinda Doyle and Rob O'Meara from Meg's Moments for Life Jackets; Ed Mura from Colton Helping Hands Food Bank; Krystle Allen from Krystle Clear Events; and Clackamas Fire staff Christina Day, Steve Hoffeditz, and Karen Strejc.

INTRODUCTIONS

Everyone introduced themselves.

MINUTES

Sherie Rosenbaum moved and Angela Fox seconded the motion to approve the March 20, 2018 minutes. The motion passed unanimously.

CORRESPONDENCE

Noted.

INFORMATIONAL ITEMS

The article in the *Clackamas Review/Oregon City News* was noted regarding the Children's Center honoring the Foundation with the Golden Lantern Society award.

President Gorman thanked Don for his four years of service as Foundation President.

President Gorman thanked Jerry and Fred for attending the Children's Center's Honors Celebration and for accepting the award.

President Gorman thanked Ron, Jerry, Angela, and Sherie for their work on the marketing plan.

MISSION STATEMENT

"To provide humanitarian assistance to those who have been adversely affected by disaster, tragedy, injury or other misfortune, and to work towards preventing such misfortunes in our community."

PRESENTATION – Request for Funds for Meg’s Moments for Life Jackets

Rob O’Meara, President for Meg’s Moments for Life Jackets, shared why and when the organization was formed. Brinda Doyle’s and his daughter drowned in the Clackamas River on July 5, 2013. She was not wearing a life jacket. They felt that if she had, she would be alive today. In her memory, this organization was formed. Over the past few years, over 1,700 life jackets have been distributed. Last year, some were given to hearing impaired children. One of these children’s live was saved because of wearing a life jacket. This year life jackets would be distributed on July 7th at Barton Park on the Clackamas River at 10:00 am.

Brinda, Meg’s mother, thanked the Foundation for its support in donating funds for life jackets in the past. A video was presented.

Over 600 life jackets were distributed last year.

Fred shared that from June 1 through July 1, the Fire District would publicize that people could drop off life jackets at any fire station for Meg’s Moments. They participated in the Fire District’s Safety Fair last September and gave 100 life jackets away.

PRESENTATION – Request for Funds for the Children’s Center

Development Director Ronecca Norvell from the Children’s Center explained that it is the only child abuse intervention center in Clackamas County. She introduced Clinical Supervisor Cathy Lang and thanked the Foundation for being a strong partner and for its donations over the years.

Ronecca shared that the Center saw 499 children last year. They were diligently working on getting the word out regarding their services and doing prevention work. Their services are vital and are mandated by the state. They still have to raise 42% of their funding. Ronecca shared that it was important to get the abused children to counseling quickly. They were researching starting their own trauma therapy program. The funding request was to enable them to continue doing the vital important daily work.

PRESENTATION – Request for Funds for the Clackamas Service Center

Debra Mason, Director of the Clackamas Service Center, shared that it had been established to assist in hunger relief. They provide hot meals, emergency food, hot showers, clothing, and hygiene products.

The Service Center suffered a fire on July 3, 2017 and services were hampered. How they delivered services to the community was changed. The kitchen was currently being remodeled, was being enlarged and was near completion. They would be able to offer cooking classes and help people to be self-sufficient. They would be inviting different groups to cook and eat together. Ronecca shared that \$11,000 more was needed in order to complete the remodel.

PRESENTATION – Request for Funds for the Colton Helping Hands Food Bank

Ed Mura with the Colton Helping Hands Food Bank shared that he have been volunteering with them for the past 2.5 months. He helps deliver food. He shared that two of the four refrigerators the Pantry owns aren’t working and that it would cost more to fix than half of the cost of a new one. They served over 20,000 people in 2017.

Ed requested for funding to replace two refrigerators to hold the milk and perishable food. The needed the glass front refrigerators to display the food so people could shop for what they wanted as the pantry was set up like a grocery store.

Kyle recessed the meeting for a two-minute break at 12:35 pm.

Kyle reconvened the meeting at 12:40 pm.

OLD BUSINESS

Finances

Christina presented the financial report. Kyle noted that the expenses for the auction exceeded the budget by more than \$5,000. Krystle Allen from Krystle Clear Events, the auction coordinator, shared that the increase was due to an increase in the cost of the venue.

Christina reported that the financial report included copy of the annual tax return. The Foundation has a CPA firm that prepares it by May 15. The CPA charged \$550. The Foundation paid \$171 in taxes.

2018 Foundation Auction/Dinner Update

The Foundation's 2018 auction/dinner coordinator, Krystle Allen from Krystle Clear Events, provided a report of the event. She felt that the room at the Abernethy Center looked beautiful, it was a great place and all went smoothly with them. This venue stepped up the image of the auction.

Krystle shared that she went with a red carpet theme and increased the branding of the Foundation. She described the room set-up for the evening. People enjoyed the energy of Eric Hern, the auctioneer. There were two guest speakers – one at the beginning and one toward the end of the auction. There were 174 attendees. She explained that next year the venue chosen would be able to accommodate last minute guest.

Krystle shared the various opportunities for raising funds the evening of the auction and what was earned:

- Gold Sponsor paid \$7,500
- Dessert Dash success – 18 desserts available. Earned \$3845. Execution didn't go well, but popular part of evening.
- Wine Wall –\$490
- Heads and Tails Game - \$635
- Golden Ticket sold 76 tickets - \$1,900
- Silent Auction - \$5735 – 39 baskets
- Live auction – 12 items – one to golden ticket – earned \$10,850
- Paddle Raise - \$7,300
- Total - \$54,450.48
- Net Revenue - \$31,836.49
- Expenses - \$22,613.99

Krystle shared that more live auction items would be provided next year and would be more spectacular.

Krystle – thanked CESF for having her as coordinator. She was looking forward to doing it again.

She shared that the photo booth was added, which wasn't in the original plan.

The Greater Giving system was used for making reservations and payments, but she felt they charged too much. She would research other companies to see which ones could do it for less.

2019 Foundation Auction/Dinner

Don reported that the Foundation was in the process of discussing a new contract with Krystle. He asked the Auction Committee to meet after the Trustees' meeting to discuss the coordinator's contract.

He shared that the Committee was looking at the Abernethy Center and Camp Withycombe as venues for next year.

He invited all of the Trustees to become part of the Auction Committee.

The agenda was changed and the voting on the four requests for funds was moved up on the agenda to ensure a quorum was available for discussing and voting on the donation requests.

NEW BUSINESS

Request for Funds

Meg's Moments for Life Jackets

The requested amount was for \$3,000 to purchase 300 life jackets.

Ron shared that he attended the event last year. There was a tremendous amount of media coverage. Ron suggested to increase the funding to \$5,000 to give out more life jackets.

Discussion followed.

Angela suggested to increase the donation to \$4,000.

Ron moved to increase the request to \$5,000. Angela seconded.

Don agreed the Foundation should consider donating as much funds as possible, but noted that Clackamas Fire will be collecting life jackets at all of their stations for a month-long campaign as well. Don was in favor of \$4,000 instead of \$5,000.

Ron asked to keep the motion at \$5,000. It was his opinion that Meg's Moments for Life Jackets met the Foundation's mission.

Ron Gladney moved and Angela Fox seconded the motion to approve funding for Meg's Moments for Life Jackets for \$5,000. The motion passed 9-1.

Children's Center

Don Trotter moved and Ron Gladney seconded the motion to approve funding for the Children's Center for \$5,000. The motion passed unanimously.

Clackamas Service Center

It was noted that the requested amount was \$10,000 – 11,000. Ron shared that the Center had exhausted their funding sources.

Fred noted the center provided food boxes, hot meals, clothing, and overnight stays. The Center supported people who were in transition and homeless. They also had a mobile shower unit.

Fred suggested to offer them \$1,500 to \$2,000 and commented that they should be researching other funding partners.

Don Trotter moved to approve \$1,000. Ron Gladney moved to amend the motion and approve funding for the Clackamas Service Center for \$2,000 and Sherie Rosenbaum seconded the motion. The motion passed unanimously.

Colton Helping Hands Food Bank

It was noted that Colton Helping Hands Food Bank requested \$12,000 for refrigerator units.

Fred noted the Foundation would be investing in equipment to house and distribute food to nearly 20,000 individuals or over 5,000 families. Fred commented that their request was similar to the Clackamas Service Center.

Matt moved to approve funding for \$2,000. Ron seconded the motion.

Sherie suggested for Trustees to research and locate referrals to purchase the refrigerators at cost.

Sherri asked for the refrigerator request be sent by email prior to the next Foundation meeting.

President Gorman commented that \$6,000 could at least purchase one refrigerator.

Matt withdrew the motion. The Trustees would revisit the request when more information regarding the refrigerator costs become available.

Adopt Marketing Plan Recommendations

Ron shared that a vast amount of information contained within the plan was from a previous study. Don shared that “volunteers” were noted throughout the plan and volunteers weren’t trustees. Angela commented that she sees the trustees as “volunteering” to be on the Board.

Ron noted the reference in rebranding the logo, which would include all emergency responders and a possible name change.

Ron shared the organization had done well, but could improve. If there was a collective focus on different marketing strategies, there could be opportunity to increase awareness of the Foundation. A new website could be created that would be linked to other first responder

agencies that make up the Foundation. It was noted that funds would need to be spent in order to get the Foundation's name advertised. If the Foundation had more exposure, then hopefully, more people would make donations and seek out donations.

Ron shared the website would be the main base and social media would be shouting out what the organization has done.

Steve shared that Clackamas Fire updated their website. He suggested for the Foundation to have someone on social media share about the donations made from today's meeting. If the Foundation had a social media page, they could share the marketing plan discussion.

To maintain a website, there would be a one-time development cost, an annual domain cost, and maintenance costs

Don shared that the articles of incorporation listed the name of the corporation. President Gorman suggested that before beginning the process of a name change, further discussion needed to take place as to what the changes would be and what the Foundation Trustees would like to do.

Ron shared that the Marketing Plan Committee felt strongly in having a website and social media. If the plan was approved, it would be updated each year as a plan of action.

Print Media

Ron suggested the Foundation have a one-time ad for six months in the local newspaper.

The plan of action was to launch the marketing plan in the fall.

Ron shared that at each meeting, there would be an update about what had been going on. The committee felt this would be the best time to launch any changes.

Ron asked Trustees for further direction. It was noted that if the Foundation wanted a website and social media for this year's Operation Santa Claus and the dinner/auction, then the committee felt the plan was ready to go. There would need to be some verbiage changes.

Don pointed out that in Exhibit B, if the Marketing Plan was approved, the Trustees would agree to change the logo and the name.

Kyle noted the action plan is an exhibit and could change the plan in moving forward.

Ron suggested to adopt the plan based on the recommendations that were discussed, amendments necessary at the time and the approval of costs as stated in the plan. The list of costs includes \$2,100 development and domain cost.

Kyle shared he would entertain a motion for the approval of a plan with a limit of \$5,500 for initial start-up costs and acceptance of Exhibit B to be updated as needed. Discussion followed.

Matt Ellington moved and Sherri Magdlen seconded the motion to adopt the marketing plan as written and costs not to exceed \$6,000 with changes and updated Exhibit B brought to the next meeting. The motion passed unanimously.

Miscellaneous

Matt shared that he would be retiring at the end of July. Capt. James Rhodes in attendance at the meeting. Matt recommended that James be his replacement. While the Member appoints the Trustees, the Executive Committee recommends the Trustees.

Establishing a Nominating Committee

Kyle asked for two to three people to be on the Nominating Committee to help research the community for people who would be interested in becoming a Trustee. These names would be given to the Executive Committee for review. Sherri Magdlen and Jerry Kearney would be on the committee. Kyle asked Sherri to develop a process for recommending names to the Executive Committee.

NEXT MEETING

The next Foundation meeting is scheduled for Tuesday, July 24, 2018 at noon at the Mt. Scott Fire Station. Angela Fox will be providing lunch.

ADJOURNMENT

Ron Gladney moved and Matt Ellington seconded the motion to adjourn. The motion passed unanimously. The meeting adjourned at 2:27 pm.

Karen Strejc
Executive Assistant

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Data Systems Manager Shelby Hopkins

Re: Data Management Monthly Report – June 2018

Munis:

- Continued implementation process of the HR/Payroll modules.
- Provided introduction training on Munis Cube Reporting to Finance and Logistics.

FireRMS/ePCR (Zoll):

- Continued utilizing CAD feed into FireRMS established by My Fire Rules.

Data:

- Due to complications with the CAD implementation and data transfer into FireRMS, our June data reports will be provided at next month's board meeting.
- Submitted first Cost Recovery Billing to EF Recovery.

Pre-Plans/Mapping:

- Continued work on pre-plan updates.

Workforce TeleStaff:

- Staff implemented rules for Strike Team/Task Force Leader requirements at BC303.
- Completed over 50 profile changes due to promotions and shift/station moves.

Respectfully submitted,

Data Systems Manager Shelby Hopkins

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Assistant Fire Marshal Brian Stewart

Re: Fire Prevention Division Monthly Report – June 2018

Engineering: Fire Prevention staff reviewed 99 buildings and land use projects in the month of June 2018. In addition, 15 tenant remodel inspections were conducted, as well as 11 new construction inspections, and 18 fireworks inspections.

Enforcement: A total of 508 inspections were carried out in the month of June 2018. These include fire and life safety inspections, special inspections completed by the Fire Prevention staff, and the business inspections completed by the fire companies.

Public Education: Fire Prevention staff and companies conducted or participated in a number of community activities:

Jun 1	FMO/Station 7	Scouters Mountain Elementary School Carnival
Jun 1	Station 14	Naas Elementary School Station Tour
Jun 5	FMO	Mt. Scott Elementary School Fire Safety
Jun 5	Station 4	Engine Tour Ardenwald Elementary
Jun 6	Station 1	Firefighter Thank You Lot Whitcomb Elementary
Jun 6	FMO, HR, PIO, & Volunteers	Chemeketa Public Safety and Job Fair
Jun 6	FMO	Hands Only CPR at Damascus Farmer's Market
Jun 7	Station 1	Appreciation Presentation Lot Whitcomb
Jun 9	Station 9	Summer Block Party at Park Place Church
Jun 11	Station 2	Oak Grove School Annual 5th Grade Egg Drop
Jun 12	Station 9	Holcomb Elementary Field Day
Jun 13	FMO	Hands Only CPR to Kiwanis Group
Jun 14	FMO	AED Presentation Redland Grange Hall
Jun 15	FMO	Fire Safety Presentation for Adult Foster Home Manager
Jun 16	Station 19	Station Tour – Logan's 4th Birthday
Jun 18	FMO/Station 4	Ready, Set, Go! Bilquist Station Tour and Safety Talk
Jun 19	FMO/Station 2	Summer Meals Program Kickoff – Ardenwald Elementary
Jun 19	FMO	Fire and Fall Prevention Home Visits
Jun 20	Station 15	OC Swimming Pool Lifeguard Training
Jun 21	Station 15	Eastham Community Education Camp – Engine Tour
Jun 23	FMO	AED, File of Life, and Hands Only CPR for Gleaners
Jun 26	Station 6	Firework Safety Clackamas United Soccer Club
Jun 27	Station 19	Christ the Vine Church Station Tour

Jun 29	Station 2	Ukrainian Bible Church Vacation Bible School
Jun 30	Station 16	Crabtree Terrace Block Party

Note: The following are areas of interest on specific topics or items that have received additional staff time beyond what is noted above.

FMO:

- Developed a partnership with NW Natural and the “Ready, Set” Program for the Hilltop Safety Fair. Integrating two community events into our historic location will improve the breadth of safety information, expand marketing opportunities, and enhance the overall attendee experience.
- Division members prepared for the Fourth of July through permitting, festival booth and fireworks display inspections, and distributing safety flyers for booths to hand out to patrons.
- Tablets used to complete electronic inspections, have been in use for the duration of June – training is ongoing, but their implementation has been well received by both FMO staff and stakeholders.

Respectfully Submitted,

Assistant Fire Marshal Brian Stewart

Clackamas Fire Inspections

2018 Inspections January - June				
Assigned To	Actions	Scheduled	# Done	% Done
Division, Fire Marshal Office	1 YEAR PREVENTION OFFICE	1457	562	38.57%
	2 YEAR PREVENTION OFFICE	750	483	64.40%
	HAZ MAT INSPECTION	30	5	16.67%
	ANNUAL SELF INSPECTION	95	27	28.42%
	APARTMENT PROGRAM 1 YEAR	377	201	53.32%
	4 YEAR PREVENTION OFFICE	115	99	86.09%
Division, Fire Marshal Office	Grand Total	2824	1377	48.76%
Station, Station 1	COMPANY 2 YEAR INSPECTION	10	6	60.00%
	COMPANY 4 YEAR INSPECTION	35	17	48.57%
	Lock Box	21	5	23.81%
	TARGET HAZARD WALK THRU	13	3	23.08%
Station, Station 1	Total	79	31	39.24%
Station, Station 10	COMPANY 2 YEAR INSPECTION	6	2	33.33%
	Lock Box	7	2	28.57%
	TARGET HAZARD WALK THRU	6	1	16.67%
Station, Station 10	Total	19	5	26.32%
Station, Station 11	Lock Box	5	3	60.00%
	TARGET HAZARD WALK THRU	3	0	0.00%
Station, Station 11	Total	8	3	37.50%
Station, Station 14	Lock Box	3	0	0.00%
	TARGET HAZARD WALK THRU	18	4	22.22%
Station, Station 14	Total	21	4	19.05%
Station, Station 15	COMPANY 2 YEAR INSPECTION	33	19	57.58%
	COMPANY 4 YEAR INSPECTION	3	2	66.67%
	Lock Box	8	2	25.00%
	TARGET HAZARD WALK THRU	10	0	0.00%
Station, Station 15	Total	54	23	42.59%
Station, Station 16	COMPANY 2 YEAR INSPECTION	65	42	64.62%
	COMPANY 4 YEAR INSPECTION	6	3	50.00%
	Lock Box	4	1	25.00%
	TARGET HAZARD WALK THRU	12	4	33.33%
Station, Station 16	Total	87	50	57.47%
Station, Station 17	COMPANY 2 YEAR INSPECTION	43	17	39.53%
	COMPANY 4 YEAR INSPECTION	2	2	100.00%
	Lock Box	3	0	0.00%
	TARGET HAZARD WALK THRU	6	1	16.67%
Station, Station 17	Total	54	20	37.04%
Station, Station 18	Lock Box	1	0	0.00%
	TARGET HAZARD WALK THRU	4	0	0.00%
Station, Station 18	Total	5	0	0.00%

Clackamas Fire Inspections

Station, Station 19	TARGET HAZARD WALK THRU	1	0	0.00%
Station, Station 19	Total	1	0	0.00%
Station, Station 2	COMPANY 2 YEAR INSPECTION	24	3	12.50%
	COMPANY 4 YEAR INSPECTION	36	24	66.67%
	Lock Box	13	6	46.15%
	TARGET HAZARD WALK THRU	12	1	8.33%
Station, Station 2	Total	85	34	40.00%
Station, Station 3	COMPANY 2 YEAR INSPECTION	64	25	39.06%
	COMPANY 4 YEAR INSPECTION	35	18	51.43%
	Lock Box	9	2	22.22%
	TARGET HAZARD WALK THRU	18	4	22.22%
Station, Station 3	Total	126	49	38.89%
Station, Station 4	COMPANY 2 YEAR INSPECTION	8	7	87.50%
	COMPANY 4 YEAR INSPECTION	46	18	39.13%
	Lock Box	5	2	40.00%
	TARGET HAZARD WALK THRU	14	7	50.00%
Station, Station 4	Total	73	34	46.58%
Station, Station 5	COMPANY 2 YEAR INSPECTION	48	17	35.42%
	COMPANY 4 YEAR INSPECTION	2	1	50.00%
	Lock Box	2	2	100.00%
	TARGET HAZARD WALK THRU	2	0	0.00%
Station, Station 5	Total	54	20	37.04%
Station, Station 6	COMPANY 2 YEAR INSPECTION	19	10	52.63%
	Lock Box	4	0	0.00%
	TARGET HAZARD WALK THRU	4	0	0.00%
Station, Station 6	Total	27	10	37.04%
Station, Station 7	COMPANY 2 YEAR INSPECTION	20	8	40.00%
	COMPANY 4 YEAR INSPECTION	2	0	0.00%
	Lock Box	5	1	20.00%
	TARGET HAZARD WALK THRU	2	1	50.00%
Station, Station 7	Total	29	10	34.48%
Station, Station 8	COMPANY 2 YEAR INSPECTION	62	15	24.19%
	COMPANY 4 YEAR INSPECTION	13	6	46.15%
	Lock Box	16	3	18.75%
	TARGET HAZARD WALK THRU	15	0	0.00%
Station, Station 8	Total	106	24	22.64%
Station, Station 9	COMPANY 2 YEAR INSPECTION	4	4	100.00%
	COMPANY 4 YEAR INSPECTION	1	1	100.00%
	Lock Box	9	9	100.00%
	TARGET HAZARD WALK THRU	7	5	71.43%
Station, Station 9	Total	21	19	90.48%
Grand Total		849	336	39.58%

Clackamas Fire Inspections

2018 Special Inspections		
June		
Assigned To	Actions	# Done
Division, Fire Marshal Office	ENFORCEMENT ASSIST	3
	FIREWORKS	18
	FIRST REINSPECT	28
	NEW BUSINESS INSPECT	2
	NEW CONSTRUCTION INSPECTION	11
	OPEN BURNING	10
	PLAN REVIEW	99
	SECOND REINSPECT	3
	SPECIAL INSPECTION	14
	TENANT IMPROVEMENT	15
Division, Fire Marshal Office	Total	203
Grand Total		203

Estacada Fire Inspections

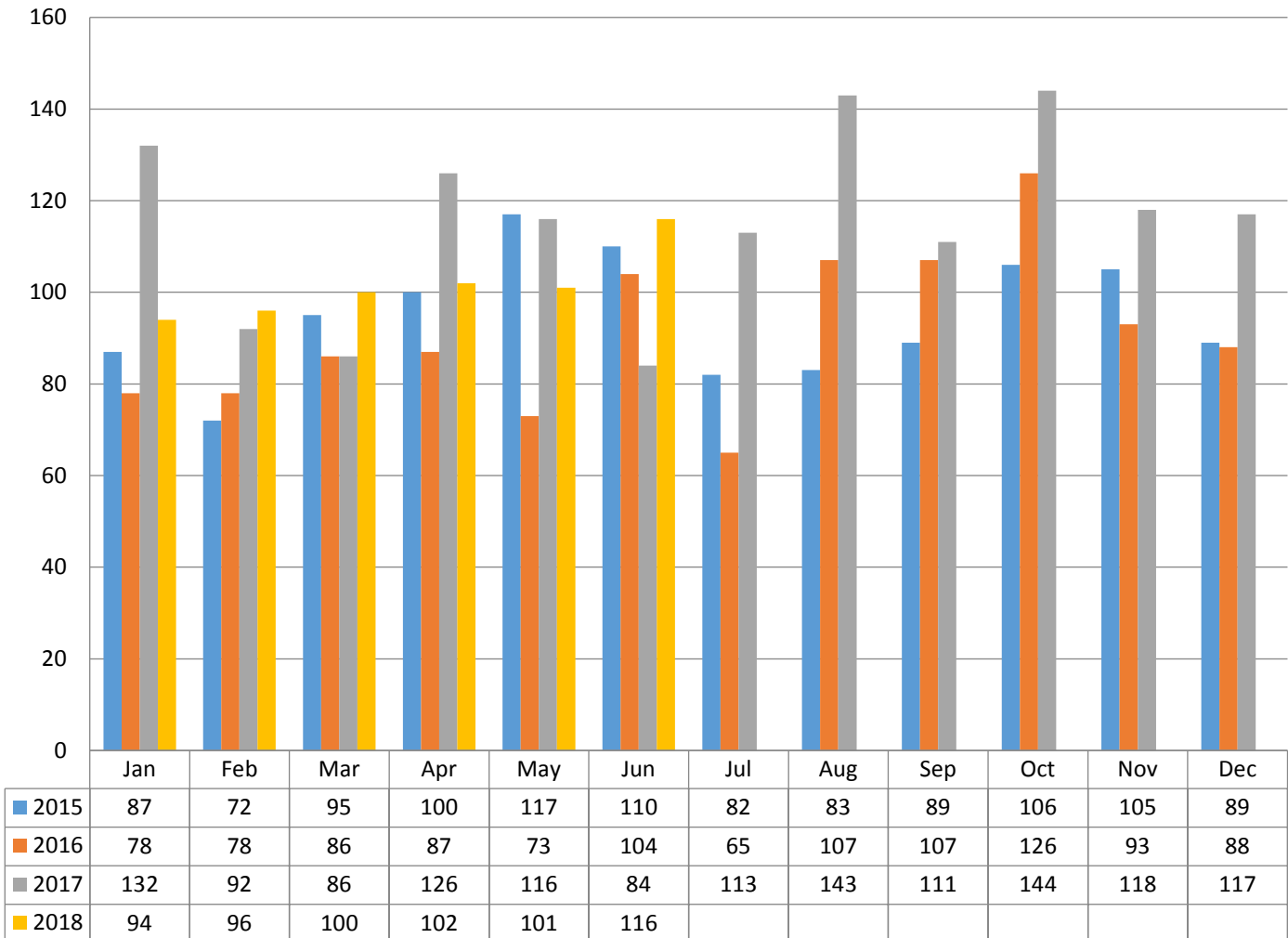
2018 Estacada Inspections January - June					
Assigned To	Actions	Scheduled	# Done	% Done	
Division, Fire Marshal Office	1 YEAR PREVENTION OFFICE	102	29	28.43%	
	2 YEAR PREVENTION OFFICE	33	19	57.58%	
	APARTMENT PROGRAM 1 YEAR	3	0	0.00%	
Division, Fire Marshal Office	Total	138	48	34.78%	
Grand Total		138	48	34.78%	

2018 Estacada Inspections June		
Assigned To	Actions	# Done
Division, Fire Marshal Office	2 YEAR PREVENTION OFFICE	1
Division, Fire Marshal Office	Total	1
Grand Total		1

2018 Estacada Special Inspections June		
Assigned To	Actions	# Done
Division, Fire Marshal Office	FIREWORKS	2
	FIRST REINSPECT	1
	NEW BUSINESS INSPECT	1
	PLAN REVIEW	14
	SPECIAL INSPECTION	1
Division, Fire Marshal Office	Total	19
Grand Total		19

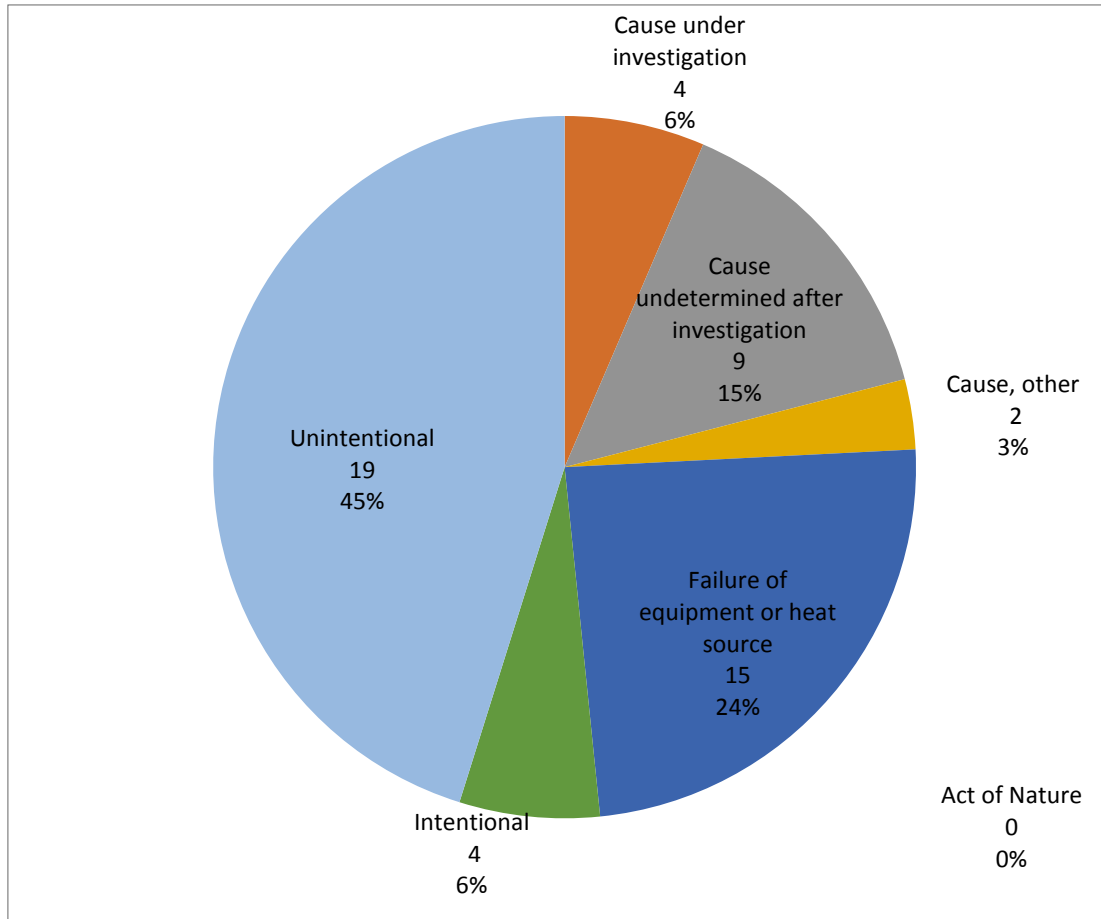
False Fire and Medical Alarm Responses

Information within this category will be used for the purpose of cost recovery pursuant to Ordinance 09-01



Monthly Average		
2015	95	Incidents
2016	91	Incidents
2017	115	Incidents
2018	102	Incidents

Clackamas Fire District #1 2018 Structure Fire Cause of Ignition



Year	Fire Cause of Ignition	Incidents	%
2015	Cause under investigation	0	1.98%
	Cause undetermined after investigation	11	12.79%
	Cause, other	1	1.16%
	Failure of equipment or heat source	15	17.44%
	Intentional	5	5.81%
	Unintentional	54	62.80%
2015 Total		86	100.00%
2016	Act of Nature	2	2.56%
	Cause under investigation	1	1.28%
	Cause undetermined after investigation	11	14.10%
	Cause, other	2	2.56%
	Failure of equipment or heat source	9	11.54%
	Intentional	4	5.13%
Unintentional	49	62.80%	
2016 Total		78	100.00%
2017	Act of Nature	2	3.23%
	Cause undetermined after investigation	17	27.42%
	Cause, other	1	1.61%
	Failure of equipment or heat source	18	29.03%
	Intentional	8	12.90%
	Unintentional	47	75.81%
2017 Total		93	100.00%

**Data on 111-Building Fire's only within Clackamas Fire Dist. FMZ's
Data Excludes: Cooking and Chimney Fires**

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Emergency Manager Gregg Ramirez

Re: Emergency Management Monthly Report – June 2018

- Participated in Cascadia Receding Exercise and After Action discussion
- Conducted CERT Strategic Planning meeting
- Attended Local Emergency Planning Committee meeting (LEPC)
- Attended Regional Transportation Recovery workshop
- Attended the Lessons Learned from 2017 Hurricanes and Wildfires presentation
- Attended Clackamas County Rail Response Plan Progress Meeting
- Participated in the LEPC ERP Plan Development Kickoff meeting
- Attended Homeland Security Task Force meeting
- Conducted an Emergency Preparedness presentation for the local water providers
- Work on going:
 - Station security project

Respectfully submitted,

Emergency Manager Gregg Ramirez

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Battalion Chief/Assistant Fire Marshal Brian Stewart

Re: Safety Division Monthly Report – June 2018

- Safety Committee – reviewed and made recommendations on recent workplace injuries and exposures. Ed Hoeffliger (our SAIF safety management consultant) attended.
- Safety Stand Down – with the theme, “Be Aware, Get Checked,” members received information from the Wellness Division on working with your medical provider, workout information, and healthy recipes. Additionally, members viewed a Boston Fire presentation and other videos on fire service occupational cancer risk reduction. Some members contributed ideas on next steps that CFD1 could take to protect our members (firefighters and other staff) from carcinogens.

Respectfully submitted,

Battalion Chief/Assistant Fire Marshal Brian Stewart

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Human Resources Manager Trish Noble

Re: Human Resources Division Monthly Report – June 2018

- Contacted Access to update archiving crossover spreadsheets
- Attended Annual Public Safety and Job Fair at Chemeketa Community College
- Completed over 55 roster moves in TeleStaff
- Participated in Munis Training for HR/Payroll
- Created Testing/Hiring Checklists
- Attended DER Training for the Fire District through AWorkSafePlace
- Explored other job posting outlets including Indeed.com
- Created new employee files/forms and sending related documentation to staff
- Updated employee files with certifications, change of address, and assignment changes
- Continued work on cleaning up Comp Time hours
- Evaluated the new National Testing Network HR testing
- Completed the quarterly Callboard reset
- LBG Advisors
 - Stop Loss rates and premiums have all been determined and finalized.
- Retiree Health Trust
 - Communication went out to all eligible retirees regarding the increase of the TIPO amount (\$225 to \$250 per month)
 - Met with two of our newly retirees on this program and how it works
- Benefits
 - Closed Open Enrollment
 - Input payroll deductions for all of the Open Enrollment Changes for IPC, Café Rebate, and our FSA elections into payroll

- Met with Senior Accountant Le and Lainey on the invoicing and statements going out to the retirees. Trying to find a better process after learning that Munis cannot create the type of statement that we were looking for.
- Munis: began input of District benefits data into the system
- Assemble Civil Service packets
- Temporary hire processing
- HR testing coordination meeting with staff from Training
- Tuition forms and approval process in place for all Fire District personnel
- NW Diversity Council meeting
- Worker's Comp claims and return to work
- Support volunteer background and DMV screenings completed. Psych evaluations have been scheduled and in process for Suppression Volunteers.

Respectfully submitted,

Human Resources Manager Trish Noble

Business Services Division

To: Chief Fred Charlton and the Board of Directors

From: Information Technology Director Oscar Hicks

Re: Information Technology Division Monthly Report – June 2018

Initiated

- MS SharePoint integration
- D1Net update/facelift
- ITS Optimization/Audit Survey (defining business requirements)

In Progress/On-going

- Enterprise Information Security (InfoSec) Management
- E-Mail Archive upgrade
- Setting up Exchange 2016 with cluster topology
- Upgrading Virtual Infrastructure
- Updating Remote Virtual Desktop Image to Windows 10
- MS Windows 10 migration
- MS Office 2016 migration
- AVIDS Phase II
- Continue to work as time allowed to get MDCs/apparatus set up for New CAD Rollout – Still need equipment based on funds available.
- Working on getting the appropriate information/CAD data to eFrecovery for interface configuration of Inform CAD “Problems with getting Tritech Engineer involved”

Completed

- Work in progress on Pre Fire Plan connections in CAD to premise location with an automatic tool
- Inform Mobile CAD configuration changes/map updates
- Upgraded Domain Controllers to 2016
- Sophos Endpoint Maintenance

Respectfully submitted,

IT Director Oscar Hicks

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Deputy Chief Ryan Hari

Re: Emergency Services Division Monthly Report – June 2018

- Continued work on the fleet maintenance center project, paving and landscaping completed, final fit and finish under way.
- Continued work on the Station 16 and 19 construction projects.
- Attended weekly Owner/Architect/Contractor meetings for all construction projects.
- Participated in the collective bargaining process with Local 1159.
- Interview with Energy Trust regarding District construction projects.
- Attended Fire Defense Board meeting at Hoodland Fire.
- Continued work on the Fire District's hazardous materials program.
- Applied for two Renewable Development Fund grants for Station 16 and 19.
- Attended CCOM Member Board meeting.
- Chaired the monthly C-800 meeting.
- Met twice with Estacada Fire staff regarding the IGA and planning for the future.
- Worked on several personnel issues.

Respectfully submitted,

Emergency Services Deputy Chief Ryan Hari

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Fleet Director Bill Bischoff

Re: Fleet Services Division Monthly Report – June 2018

During the month of June, the following are some of the major items that fleet maintenance personnel addressed:

Engines

- 2-126 E304- PM and write ups, Foam system repairs

Trucks/ Heavy Rescue

- 2-207 T308- Multiple axle gasket leaks and repairs- Diagnose for potential warranty repair.
- 2-208 T316- AC condensate drain repair in the cab again. Working on getting a final warranty fix in place for all the new Pierce Arrow XT cabs.

Brush Rigs/ Water Tenders/ Boats

- 3-320 BR310- PM and pump test and other write ups.
- 3-340 WT324- PM, pump test and other write ups.
- 2-338 WT314- PM and pump test. Camera installation.
- 2-337 WT311- PM and Pump test. Write ups and camera installation.
- 2-336 WT310- PM and Pump test. Write ups and camera installation.
- 2-335 WT312- PM, pump test and write ups
- 3-563 BR313- PM and multiple write ups, Brakes
- 3-341 WT318- PM and pump test

Staff Vehicles/ Medic

- 2-517- PM and write ups on Facilities pick up
- 2-572- Begin prep of new Explorer for service.

Other Items

- Fleet did a lot of outside agency work to complete our annual obligations with Lake Oswego, Gladstone, and Canby Fire.
- The Fleet building continues to take a lot of extra time as it nears completion. The shop floors are all done and the lighting is all going up as well as the finish plumbing and oil dispensing systems. The landscaping is complete and the siding is nearly done as well.
- We sold five different surplus apparatus and donated one aerial Truck to various departments down in southern Oregon and Argentina, respectively. This totaled nearly \$40,000.

Respectfully submitted,

Fleet Director Bill Bischoff

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Logistics Manager DeAnn Cordes

Re: Logistics Division Monthly Report – June 2018

The following summary of work includes those activities completed within Logistics.

- Logistics filled and delivered 253 orders entered into Munis. This is up 33.86% from June of last year. Logistics filled 3,256 orders from July 1, 2017 to June 30, 2018.
- Filled and delivered 51 controlled medication orders; which is up 6.25% from June of last year. Logistics filled and delivered 397 controlled medications from July 1, 2017 to June 30, 2018. Logistics continues to perform deliveries on Tuesdays and Fridays or as needed.
- Staff attended and represented Logistics at the Safety Committee meeting this month.
- Attended my sixth and final class for the Women in Leadership & Management Academy. This month's topic was on Delegating with Purpose.
- Volunteers for the next recruit class were sized throughout the month. Logistics teamed up with Wellness to size the volunteers when they were on site for their Wellness testing. There will be two support volunteers sized in July.
- Staff prepared for our fiscal year end and annual inventory. Most of the month was spent cleaning up Pick Tickets in MUNIS, labeling and organizing inventory and bringing inventory from the conex over to the main warehouse. Preparation included checklists for the day of inventory. This was our first year processing the annual inventory in MUNIS.
- Staff met with finance to discuss our year-end process, inventory and the accounts payable process. Finance and logistics are going to meet regularly to discuss business items that both divisions.
- Staff viewed two webinars for year-end processes provided by MUNIS. One was Fixed Asset/Inventory Year End Processing and the other one was Purchase Order/Accounts Payable Year End Reconciliation.

Respectfully submitted,

Logistics Manager DeAnn Cordes

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Division Chief Bill Conway

Re: Emergency Medical Services and Training Division Monthly Reports – June 2018

The following summary of work includes those activities completed within the EMS and Training Divisions. Additional reports are included from the Training Chief, Medical Services Chief, EMS Training Officer, Community Paramedic, as well as the monthly community CPR report from Cascade Training.

- Met with Lifeflight to introduce Chief Santos and evaluate new flight app
- Presented Milwaukie Rotary scholarships to Milwaukie High recipients at MHS graduation assembly
- Attended meeting with Chief Santos and Chief K. Smith regarding EMS and Training
- Met with two 18-02 firefighter recruits regarding performance improvement plans
- Attended Recruit Academy 18-02 final practical evaluations
- Attended Recruit Academy 18-02 Graduation
- Attended long term EMS planning meeting with Chief Charlton, Chief Santos, and EMS Training Officer Verkest
- Attended Clackamas County Board of Commissioner's meeting to support Community Paramedic Amy Jo Cook, presenting her participation on Blueprint for a Healthy Clackamas County
- Phone in attendance for Oregon Fire Chief's EMS Section meeting
- Phone in attendance for Public Based EMS Committee meeting
- Attended CFD1/Estacada Fire IGA planning meeting
- Attended Steve Hoffeditz retirement celebration
- One OHSU Ride Along
- Attended Fire District Board of Directors regular meeting
- Attended several meetings regarding AVIDS project

Respectfully submitted,

EMS/Training/Wellness Division Chief Bill Conway

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Medical Services Chief Josh Santos

Re: Emergency Medical Services Division Monthly Report – June 2018

- Meeting with Lifelight as introduction in new position and to evaluate new flight app.
- Attended EMS/Training meeting with BC Smith and DC Conway
- Attended EMS long term planning meeting with Chief Charlton, DC Conway, and TO Verkest
- Facilitated medic unit transport training for class 18-01 and 18-02
- Facilitated medical director and resident ride along x 3
- Did ride along with Community Paramedic, AmyJo Cook
- Attended OPS meeting for upcoming station assignments
- Attended EMS Section meeting via phone conference
- Attended Chamber dinner honoring Chief Charlton's exit as chair
- Facilitated after action review for cricothyrotomy call
- Attended monthly board meeting
- Met with IT and Mark Horst in an effort to establish CAD and RMS coding for Community Paramedic
- Meeting with AmyJo, Dan Hall from AMR, and Apryl Herron and Jack Nuttall from Clackamas County Public Health, regarding system enhancement funding opportunity to facilitate county wide opioid pilot program.

Respectfully submitted,

Medical Services Chief Josh Santos

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Community Paramedic AmyJo Cook

Re: Emergency Medical Services Division Monthly Report – June 2018

- Assisted Clackamas Community College providing ride along opportunities for EMT students.
- Assisted Adult protective Services with patient evaluations.
- Visited 4 Project Hope clients for a total of 8 home visits
- Attended Public Safety & Job Fair at Chemeketa Community College.
- Presented Community Paramedic Program to Northwest Housing Alternatives Meeting.
- Assisted Opioid Recovery client with insurance/housing/recovery barriers.
- Attended Community Access to Care meeting.
- Present 'Blueprint for a Healthy Clackamas County' to Board of County Commissioners.
- Attended Opioid Pilot (project Hope) meeting with American Medical Response/Public Health.
- Attended and presented award to Homeless Liaison Officer, Mike Day, at Clackamas County Community Impact Award banquet.
- Assisted volunteer ride along opportunity.
- Assisted Adult Protective Services with four patient evaluations.
- Assisted resident with securing assistance from Adult and People with Disabilities (APD) for in home care hours.
- Performed outreach at Budget Inn for displaced residents.
- Assisted Riverstone (Clackamas County Behavioral Health) with 4 outreach opportunities and one emergency.
- Attended Tri County High Emergency Department/911 use options.
- Attended preliminary meeting with Providence Hospital for potential Community Paramedic collaborations.
- Attended System Enhancement proposal meeting for Project Hope financial support.
- Attended opening ceremony for new detox and recovery center in Clackamas.
- Attended fire related training.
- Hosted ride along for Chief Santos.
- Assisted community member, from crew referral, with additional services for spouse, to help decrease calls to 911 for lift assistance.
- Implemented new charting system for Community Paramedic.
- Assisted nursing student with ride a long time and project for school.

Respectfully submitted,

Community Paramedic AmyJo Cook

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: EMS Training Officer Mike Verkest

Re: Emergency Medical Services Division Monthly Report – June 2018

- Participated in East Clackamas County EMS Association Meeting
- Participated in Oregon City Pool Lifeguard Training with E315 and M316
- Attended Long Term EMS Planning meeting with Chief Charlton, DC Conway and BC Santos
- Hosted Canadian EMS Physician for an evening airway training session
- Attended Protocol Development Committee
- “Active Violent Event” FRP Update continues
- Performed Clinical Review of recent Cricothyrotomy with Dr. Warden and Crew
- Recorded 3 EMS Training quickies
- Sent out Training on Mid- Year Protocol Change - LVAD
- Attended the monthly and weekly Training Division Staff meetings
- Field Test of LUCAS 3 Mechanical CPR Device coming to an end M303. Data Collection to ensue
- Recruit Firefighter Academy 18-02 Multiple days of EMS activities over the month
- Attended Clackamas County Quality Assurance workgroup
- Conducted Volunteer EMS Drill with Clackamas and Estacada: 2- nights: CPR Recertification
- Began CPR and First Aid Training with Clackamas Fire Explorers
- Attended LifeFlight Network 40th Anniversary Dinner event

Respectfully submitted,

EMS Training Officer Mike Verkest

Student Enrollment and Course Evaluation Summary

Number of Classes Offered at Each Location								
Class Type	Jun-18							
	Station 2	Station 3	Station 4	Station 5	Station 7	Station 10	Station 14	Station 15
BLS HCP			2	2				
HS FA, CPR & AED			1	1			1	
HS CPR & AED			1	1			1	
HS FA			1	1			1	
ACLS Renewal			1	1				
PALS Renewal			1	1				

Clackamas Fire Station Enrollment by Location								
Class Type	Jun-18							
	Station 2	Station 3	Station 4	Station 5	Station 7	Station 10	Station 14	Station 15
BLS HCP			26	52				
HS FA, CPR & AED			7	7			6	
HS CPR & AED			6	5			0	
HS FA			2	1			1	
ACLS Renewal			8	10				
PALS Renewal			8	7				

Clackamas Fire Student Evaluation Summary -- June 2018					
	1 (Strongly Disagree)	2 (Disagree)	3 (Neutral)	4 (Agree)	5 (Strongly Agree)
Overall this course met my expectations:	1	2	3	4	5
			1	11	134
The program was relative to my work and extended my knowledge:			4	9	133
Adequate supply of equipment that was clean and in good working order:			1	6	139
Method of presentation enhanced my learning experience:			3	9	134
Classroom environment was conducive to learning:			1	9	136
Instructor(s) provided adequate and helpful feedback:				5	141
Student's rating of the instructor's overall effectiveness:					
	Poor	Fair	Satisfactory	Good	Excellent
			1	7	138
Student would refer a friend/colleague to take the same course:					
				Yes	No
				146	



Cascade Healthcare Services, L.L.C. *Learn and Live*

**Clackamas Fire District #1
Community CPR and First Aid Programs
Student Enrollment and Course Evaluation Summary**

Comments from Clackamas Fire Student Evaluations -- June 2018

Very Clear

Thank you!

Great!

Great, efficient & relevant!

She created a stress free environment safe for learning.

Best CPR Class I have ever taken.

Victoria was one of the best BLS instructors I've ever had.

Victoria was awesome. Kept class moving along, helpful feedback, kept stories brief but relevant.

On 3/18 I recently took an Adult/Infant CPR/AED class with cascade. It was very similar. I was required to take BLS for Healthcare Professionals. I feel I had to pay twice & commit to 2 sessions with very little difference. That is frustrating. Great thorough teaching though.

This was one of the best CPR Classes I have taken. Would take from this instructor every 2 years of possible.

Speak up, a little hard to hear.

Great class. Great class.

Thank you!

You were wonderful! Thank you!

Professional and thorough.

Great job!

Thank you for encouraging real life effort (hard back blows, deep compressions, etc.) Great instruction and feedback.

Thank you!

Victoria was great! She was knowledgeable and appropriately concise. Great speaking rate & delivery.

Articulate well, pleasant and very helpful.

A+

Some intercom noise.

Bubba is great - Always happy when he is the teacher.

Bubba is a rockstar! He could barely talk but he still did an awesome job teaching & even had a sense of humor.

I really liked how Victoria explained the rationale for the steps, and how she explained how things might feel in the real world.

Victoria was great- Humorous and cut to the chase.

Victoria added the emotional aspect of participating in CPR/Code situation. She was great!

It was an easy environment to refresh my CPR knowledge. Thank you for making it stress free.

Instructor taught how to prioritize when BLS is needed.

Thank you!

I have taken many BLS courses & you are very thorough & really painted a picture for people of a real life scenario & where they can go wrong.

2nd class I have had taught by Victoria- Excellent pace & delivery of essential context.

Streamlined for those who have done this 1,000x, thanks!

Best CPR Class I have ever taken. Vitoria presented the material in a way that is most realistic to commonly faced scenarios.

Victoria was awesome.

Instructor was great and class size ideal. Thanks!

I really enjoyed Victoria's approach to teaching this class. She is very straight forward and I learned more reasons for the way things are done in CPR.

Loved how real she was. Kept the classroom calm.

Fabulous instructor. She did a great job. Very practical and realistic.

Excellent instructor - made it interesting but kept it moving along.

Great location!!

Information was relevant & Rene presented materials well. Class was engaging.

Instructor wsa extremely knowledgable and presented information in an engaging and easy to understand format

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Training Chief Keith Smith

Re: Training Division Monthly Report – May 2018

Training Chief Keith Smith

- Academy Practical Evaluations
- Academy Graduation
- NAFT Meeting. Officer voting
- HR Testing Meeting. Job Postings for Firefighter, A/O , and Lt.
- Sr. staff meetings.
- Deployment to The Graham Fire (3 days) Log Sec. Chief Trainee
- Ops Meeting
- Training Staff Meetings. Planning upcoming testing and training
- Schools and Conferences Management
- HR Testing Management
- BC Bargaining

South Battalion Training Officer Sean Brown

- Weekly Training Staff meetings
- Schools and Conferences meeting
- Volunteer Drills
- Budget spreadsheet work
- AO Mentor assignments
- AO Testing work
- Rope Drill
- Reassigned to Station 18 for 2 shifts to cover

North Battalion Training Officer Scott Walker

- Recruit Academy 18-02
- Begin Fire Officer 1 Academy Process.
- Target Solutions Credential for Battalion Chief
- Begin Target Solutions Credential for 3rd Quarter Drill (High Rise)

East Battalion Training Officer Mark Webster

- Meeting with Insteo who conducted training with AVIDS content staff
- Volunteer Drills
- Wildland Mandatory Compliance
- Transferred Volunteer EMS training to Mark Webster
- Finalized and posted Senior Fire Fighter Position for Volunteers
- Began Fit Testing for Volunteers
- Continued Target Solution File Center and Credential Upgrades and system development
- Conducted Talking Tactics Webinars

Academy Coordinator Steve Sakaguchi

Steve is on vacation and unavailable to complete his Board Report. During the month of June, he was busy with academy to include a well-executed graduation for the recruits.

Respectfully submitted,

Training Chief Keith Smith

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Health and Wellness Manager Heather Goodrich

Re: Wellness Division Monthly Report – June 2018

The following summary of work includes those activities completed by Clackamas Fire Wellness Staff:

- Hired a new temporary labor Athletic Trainer- Matthew Alvarez. Matthew and Jennifer will make the ATC position 20 hours a week starting July 1st.
- Fasting lipid and glucose testing for Clackamas career and administrative staff. (11 people)
- Follow up blood draws for Clackamas career, volunteer, retiree and staff. (10 people)
- Annual OSHA required hearing conservation training for career firefighters. (50 people)
- Baseline pre-physicals for Clackamas volunteer candidates. (19 people)
- Annual hearing testing and hearing conservation training for Fleet and Facilities staff. (5 people)
- Coordinated new hire drug screens for administrative staff new hires. (2 people)
- Immunizations were provided to Clackamas career and Clackamas volunteers.(16 people)
- Coordinated annual NFPA 1582 physicals for Clackamas career and volunteer firefighters. (2 people)
- Coordinated baseline NFPA 1582 physicals, chest x-rays, treadmills and drug screens for baseline volunteer candidate firefighters (5 people)
- Coordinated annual NFPA 1582 physicals for Canby career and volunteers. (5 people)
- Coordinated DOT bi-annual physicals for fleet staff (1 person)
- Created wellness programming for “Safety Stand Down Week” June 17-23.
- “Health Insurance 101” presentation onsite for 18 career firefighter crews (69 people).
- Annual fitness testing for Clackamas career firefighters. (16 people)
- Submaximal treadmill tests for Clackamas career firefighters. (57 people)
- Post academy fitness testing for new probationary firefighters. (7 people)
- Annual fitness testing for Clackamas volunteer firefighters. (1 person)
- Coordinated weekend morning workouts for career firefighter recruits.
- A lifting/movement practical demonstration and presentation to explorer program. (12 people)
- Injury consultations and on-site treatment by the Athletic Trainer. (15 visits)
- Processed and provided follow-up for on-the-job injury reports and for Safety Committee. Six injury reports were submitted with two of the six turning into a workers’ compensation claim.

- Provided requested health information and consultations to 6 firefighters and staff.
- Provided requested information about our program to TVF&R and Portland Fire via email.
- Created and sent out monthly Wellness Update and Health Insurance Newsletter.
- Distributed EAP Employee Newsletter and EAP Supervisor Newsletter by email.
- Staff attended the following meetings: Safety Committee, Senior Staff and Division Manager.

Respectfully submitted,
Health and Wellness Manager Heather Goodrich



Clackamas Fire District #1

Wellness Update

June 2018

Issue 214

Health Question of the Month

Q: I would like to reduce the amount of meat I eat during summer barbecues. Any suggestions?

A: To reduce the amount of meat in burgers and other recipes, blend in diced mushrooms as a substitute for at least half the meat. This greatly reduces the calories and saturated fat in meat-based recipes, as well as providing a savory flavor that can help you cut down on salt.

Wellness News

- The week of June 17-23 is Safety Stand Down. The theme for this year's events is "Be Aware—Get Checked."
- Career treadmill testing and make-up fitness testing will continue on-site at stations.



In this issue

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Healthy Recipe: Carrot-Oatmeal Muffins [P.4](#)

SENATE HEALTH COMMITTEE APPROVES BILL TO ESTABLISH CANCER REGISTRY FOR FIREFIGHTERS

Bipartisan legislation to establish and maintain a voluntary registry intended to improve research into firefighters' risks of cancer was passed by the Senate Health, Education, Labor and Pensions Committee on April 24.

The Firefighter Cancer Registry Act (HR 931), co-authored by Reps. Chris Collins (R-NY) and Bill Pascrell (D-NJ), would direct the Centers for Disease Control and Prevention to collect data on cancer incidence among firefighters, and to initiate long-term research into the links between their work and the diseases. The data collected would be used with existing state data.

"We are now a step closer to better understanding firefighters' risks for developing cancer," Pascrell said. "Our legislation will ensure firefighters who enter smoke-filled rooms and hazardous environments in service to their communities get the support they need. While the House has already passed legislation, which would create this registry, I look forward to the Senate legislation moving through its chamber so we can get a bill on the president's desk this year."

The House unanimously approved the bill in September.

A NIOSH study of nearly 30,000 firefighters found that, between 2010 and 2015, firefighters had higher rates of certain cancers – digestive, oral, respiratory and urinary – than the general population. Firefighters also had about twice as many cases of malignant mesothelioma, a rare type of cancer caused by exposure to asbestos.

In addition, researchers said the number of firefighters younger than 65 who had bladder or prostate cancer was more than expected.

If it becomes law, the Firefighter Cancer Registry Act might allow researchers to discover specific causes for various cancers and then produce targeted prevention and treatment.

"Every firefighter knows that cancer is a scourge on our industry," Harold Schaitberger, General President of the International Association of Fire Fighters, said in a statement. "Today, cancer is the leading cause of line-of-duty death among firefighters. By establishing a federal registry to study this growing problem, we will be able to take concrete steps to better treat and prevent cancer among firefighters."

Source: www.safetyandhealthmagazine.com

New Diabetes Types Could Guide Treatment

Researchers in Sweden have reclassified diabetes into five different types, each with unique characteristics that could help doctors to identify people most at risk of diabetes complications and treat the disease more effectively.

In the conventional diagnosis, there are two types of diabetes. Type 1 usually develops at a young age when the body attacks the cells in the pancreas that make insulin. Type 2 diabetes develops at an older age when the body can't control blood sugar levels properly.

In a recent study published in *Lancet*, researchers sorted 14,775 adults in Sweden and Finland with diabetes into "clusters" based on key characteristics such as age, body mass index, insulin function and involvement of the immune system. Patients fell into five clusters: severe autoimmune diabetes; severe insulin-deficient diabetes; severe insulin-resistant diabetes; mild obesity-related diabetes; and mild age-related diabetes.

If confirmed by further research, the clusters would not necessarily replace use of type 1 and 2 as diagnostic categories, but could be used to target treatments based on the underlying disease process and risk of complications.

"If we can get a sense of how patients might respond to different dietary changes, exercise interventions and medications, it could help individualize care," said the lead researcher.

Source: *Tufts Health & Nutrition Letter*, May 2018

Easy Food Swaps

When it comes to weight management, lowering blood pressure and cholesterol, and decreasing inflammation, making small, incremental dietary changes is the way to go. Trying to make too many changes all at once can be a recipe for disaster—this can cause you to feel overwhelmed and make you want to give up. Instead, try modifying each snack and meal by swapping out one or more ingredients.



BREAKFAST

- Instead of a bacon, sausage, and cheese omelet, try a spinach, mushroom and onion (or your choice of veggies) omelet. You'll lose the unhealthy saturated fat and sodium, and replace it with inflammation-fighting antioxidants and filling fiber.
- Instead of a bagel and cream cheese, try a whole-grain English muffin with nut butter. Lose the refined carbohydrates and empty calories and fill up on fiber, protein and healthy fats.
- Instead of fruit-on-the-bottom yogurt, try plain Greek yogurt and add fresh berries and nuts or seeds. The "fruit" on the bottom is more sugar than fruit. Reduce the sugar content by adding fresh, seasonal fruit and then top with crunchy nuts or seeds for added fiber and healthy fats.
- Instead of toasted white bread with butter and jam, try whole grain toast with cottage cheese, cinnamon and banana slices. Replace the empty calories, fat and sugar with fiber, protein and good carbohydrates.

LUNCH

- Instead of ham and cheese with mayo on white bread, try turkey, avocado and tomato on whole grain bread. Go for lower sodium turkey for protein, avocado for healthy fats, and tomato and whole grain bread for fiber.
- Instead of a hamburger and fries, try a lettuce-wrapped grilled chicken breast sandwich with baked sweet potato.
- Instead of egg salad made with mayo, try egg salad made with mustard and mashed avocado. Eggs are a great source of protein, but artery-clogging mayo is no way to go. Mustard adds a lot of tang and avocado is full of heart-healthy monounsaturated fats.
- Instead of a Cobb salad, try a grilled vegetable salad topped with grilled salmon and a Dijon-balsamic vinaigrette. A Cobb salad is a saturated fat bomb! Lighten up your salad and supercharge your veggies by grilling them and add the all-important protein to keep you fuller longer. Replace the creamy, high-calorie dressing with a vinaigrette made with olive oil, which can help with digestion and absorption of vitamins.

DINNER

- Instead of a steak and mashed potatoes, try wild salmon and roasted garlic mashed cauliflower. Salmon is filled with inflammation-fighting omega-3 fats and mashed garlic cauliflower is a delicious (and sneaky) way to consume those cancer-fighting veggies.
- Instead of spaghetti with meatballs, try spaghetti squash with turkey meatballs and marinara sauce. Spaghetti squash, which tricks you into thinking you're eating pasta, is all the rage for people trying to cut carbohydrates (and it's delicious!). Top it with turkey for protein and lycopene-rich marinara sauce.
- Instead of a loaded burrito, try a burrito bowl, which is a bowl layered with brown rice, black beans, grilled chicken, pico de gallo and avocado. Lose the oversized, 200-calorie, refined, processed tortilla and eliminate the high-fat cheese, but keep the flavor with the pico de gallo and creaminess with avocado.
- Instead of steak fajitas in flour tortillas, try shrimp fajitas in corn tortillas. Shrimp is a healthier protein choice than steak, and corn tortillas have more nutritional value than empty-calorie flour tortillas. Just stick to two tortillas and fill up on the filling.

Easy swaps for snacks, desserts and drinks will be in next month's Wellness Update!

Source: www.providencehealth.org



Do You Wash Your Chicken ??? Stop...Now!

Research shows that 70% of consumers wash their chicken before they cook it. Where do you stand on this issue?

The practice of washing chicken may actually have come from well-admired chef, Julia Child. In one of her episodes of *The French Chef* she advised viewers to run uncooked chicken under the faucet saying she just thought it was a safer thing to do. She reasoned that we wash produce, so we should probably wash poultry, too. Julia said it, must be right. Sorry, no.

We all know that there can be bacterial hazards in raw poultry. The most concerning are *Salmonella* and *Campylobacter*. Meat and poultry account for 22% of all foodborne illnesses and 29% of all foodborne illness related deaths.

These bacteria CANNOT be removed from the poultry by washing. But they can be splashed and spread around your kitchen when placed under the kitchen faucet to rinse. Bacteria-laden water could go onto counter tops, faucets, towels, sponges or ready-to-eat food sitting near-by. This is a prime example of potential cross contamination.

Best practices for handling poultry are as follows:

- use the poultry directly from the package.
- Take care not to spread any juices from the chicken that may have collected in the package.
- Wash your hands carefully before and after handling the raw chicken.
- The only way to know poultry is safe is by using a food thermometer to insure it has reached a minimum internal temperature of 165 degrees F.

There are a couple other things you can do to help make sure you're keeping your chicken (and other foods in the refrigerator safe): Keep your refrigerator temperature below 40 degrees F and store the poultry in the lowest part of your refrigerator so it won't have the opportunity to drip potentially hazardous juices onto ready-to-eat foods and/or produce that won't be cooked.

Source: www.foodandhealth.com

Reducing Pesticide Residues on Fruits & Vegetables

To reduce pesticide residues on fruits and vegetables that have edible peels, consider washing them in a baking soda solution. That is the most effective way, for apples at least, suggests a study in the *Journal of Agricultural and Food Chemistry*.

USDA-funded researchers doused organic Gala apples with two common pesticides and then washed them with tap water, an EPA-approved commercial bleach produce wash, or a solution of baking soda (one teaspoon of baking soda per two cups of water). Soaking the apples in the baking soda solution removed all the insecticide on the peel after 15 minutes and all the fungicide after 12 minutes, while the tap water and commercial produce wash had much less effect. But even two minutes of baking soda treatment resulted in greater pesticide removal than the other two methods.

Some pesticides are absorbed into the fruit, however, where they can't effectively be washed away. Though the risks of regularly ingesting miniscule amounts of pesticide residues from foods is unclear, many people may wish to minimize exposure, especially when it comes to produce that will be eaten by children.

Keep in mind that earlier research has found that rubbing produce under tap water for at least 30 seconds also reduces residues of many pesticides.

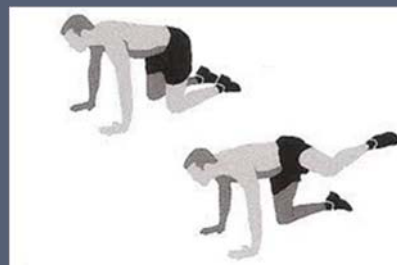
Source: *UC Berkeley Wellness Letter*, May 2018

Exercise of the Month

Two-Legged Fire Hydrant

Although this exercise is typically considered a glute exercise, lifting one hand off the floor fires the entire core to stabilize the spine.

- From a quadruped position on the floor, begin a fire hydrant on your right side (hip abduction). Complete about five repetitions and then slowly lift your left hand 1 inch off the floor. Maintain a squared-off position in the shoulders and keep your hips level as you continue to move the right leg.
- For a bigger challenge, close your eyes. Complete 10-15 repetitions before switching sides.





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Recipe of the Month: Carrot-Oatmeal Muffins

INGREDIENTS

- ❑ 1 cup quick oats
- ❑ 2 cups unbleached flour
- ❑ 2 tsp baking powder
- ❑ 1/4 tsp salt
- ❑ 3/4 cup dark brown sugar
- ❑ 1 large egg, lightly beaten
- ❑ 1 cup skim milk
- ❑ 1/4 cup vegetable oil
- ❑ 2 carrots, grated
- ❑ 1 cup raisins
- ❑ 1/2 cup walnuts, chopped



INSTRUCTIONS

1. Line a regular muffin pan with 12 paper liners. Preheat oven to 400°F.
2. In a large bowl, combine oats, flour, baking powder, salt, and sugar. In a small bowl, beat egg lightly. Add milk, vegetable oil, and grated carrots.
3. Stir wet ingredients into large bowl of dry ingredients. Do not overmix. Stir in raisins and walnuts. Divide batter among 12 muffin cups. Bake 20 to 25 minutes, or until tops are golden brown.

Nutrition Facts:

Servings: 12
Serving Size: 1 muffin

Amount Per Serving:

Calories: 266
Total Fat : 9g
Carbohydrate: 42g
Fiber: 3g
Protein: 6g

Source: www.providence.staywellsolutionsonline.com

DID YOU KNOW?

To track your family health history, use the computerized Family Health Portrait software from the Surgeon General at familyhistory.hhs.gov. It's easy to use and helps create a drawing of your family tree and a chart. You can print it out, update it when necessary, and share it with your family and doctor. This tool does not keep a government record of your information or make it available to anyone else but you.

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Division Chief Mike Corless

Re: Operations Division Monthly Report – June 2018

The following summary of work includes those activities completed within the Operations Division.

- Meetings Attended:
 - Staff Meetings
 - Monthly OPS
 - Board Meeting
 - Weekly Fleet/Logistics building updates
 - Station 16/19 building updates
 - Bargaining
 - CCOM Fire Users
 - Budget development
 - Promotional Testing development

- June 6th met with Motorola vendor
- June 13th Met with CCSO regarding CCOM regarding Member Board
- June 20th Met with BC Santos (Medic unit Training and OPS)
- June 20th Academy 18-02 Graduation
- CCOM Dispatcher Contract Negotiations (Member Board Rep)
- Prepare for Professional Development in OPS
- Promotion of 1 BC, 1 Capt and 2 Lt's

Respectfully submitted,

Division Chief Mike Corless

North Battalion A Shift
Battalion Chief Jason Ellison

- Significant Incidents
 - 06-03 MC MVA.
 - One trauma pt flown by life flight. 147th and Sunnyside Rd. T308, E307, E306, BC301 and BC302
 - 6-23 Shop fire on Holcomb.
 - E309, 311, T316, BC 303
 - 6-24 House fire in Redland.
 - BC302 was assigned safety. Units on scene were E311, 309, 310, 391, T316, HR305, BC 303 and BC302,
 - 06-26 Brush/Slash fire in Damascus.
 - BC302 was assigned South Division. Units on the call: E307, 311, 304, Brush 11, Brush 18, IE 314, WT 314, WT 318, WT 312, BC 301 and BC302.
 - 06-27 MR1 on the Clackamas River: E319, WR308, BC302 and BC301
- Projects
 - 06-12 Probationary Firefighter testing at E301 and E304
 - 06-15 Station visits and went over operations notes.
 - 06-26 Captain Gehrke BC ride along. Technical rescue program management.
 - 06-27 Captain Gehrke ride along. Tactical review of Lake Crest fire. P Captain Kinne tactical practice.

North Battalion B Shift
Battalion Chief Scott Carmony

- Large Incidents
 - June 13, 2018 – Residential Fire – 12432 SE Gulford in Milwaukie at 21:43 hours
 - Fire in attic was extinguished with 1 alarm. No injuries
 - June 14, 2018 – Residential Fire Rekindle at 12432 SE Gulford at 05:43 hours
 - Despite multiple visits through the night for fire watch the fire reignited in the attic area previously burned. Fire was controlled with a Task Force. No injuries
- Significant program/facility/project achievements
 - Completed 2018 Hose and ground ladder testing at the Safeway Distribution Site on Jennifer.
 - Crews provided much assistance to the company as they experienced some issues with their staff. A 3 cent per foot discount was realized for our involvement.
 - Purchased inline pressure gauges and 2 ½ inch hose for highrise fire operations.

North Battalion C Shift
Battalion Chief David Scheirman

- Large Incidents
 - June 17- Multiple fires in TVFR's district required several CCFD1 units to respond to West Linn and Canby on mutual aids. A fire broke out at the Metro Transfer station requiring a first alarm to suppress a deep seated fire in a pile of debris. Crews contained the fire to the debris pile and the building was not damaged.

- Significant program/facility/project achievements
 - Highrise powerpoint development
 - After Action Review of Mt. Scott Fire
 - Assisted with hose testing
 - OPS meeting

East Battalion A Shift

Battalion Chief Brian Burke

- Significant Incidents
 - 6/24 – House Fire in Redland – Assist BC302 and BC303.
 - 6/26 – Brush fire in Damascus. – Agriculture burn out of control. 1 Acre burned.
 - 6/26 – Marine Assist Carver Boat Ramp – Assist WR308 with 2 individuals that were cold and stuck on an island late at night.
- Projects
 - Taught Fire Behavior and Live Fire Training to Career Academy
 - Meeting with college student and a career in the fire service

East Battalion B Shift

Battalion Chief Brian Rooney

- Projects/Events/Meetings
 - 6/4 EMS/Active threat meeting
 - 6/14 Attended monthly OPS meeting
 - 6/16 Probationary Firefighter evaluation, station visits.
 - 6/25 BC Mentoring, Multi Company fire drill with E314, E318, E319
- Training
 - Hazmat, EMS, Firefighter Safety, High Rise, High Rise FRP development, Rural Water Supply.

East Battalion C Shift

Battalion Chief John Hopkins

- Significant Incidents
 - BC 301 and E314 Mutual Aid with Gresham Fire on a MVA involving a double fatal. Assisted with IC and scene safety.
- Projects/Events/Meetings/Training
 - Assisted Estacada Fire District with Volunteer training
 - Fire station visits
 - Local community meetings
 - Tactical scenario reviews with probationary officers
 - Operations meeting
 - Senior staff meetings
 - Volunteered to assume the new Operations Assistant position (40 hour staff position)
 - Attended after action review of the Mt. Scott house fire conducted by BC D. Scheirman

South Battalion A Shift
Battalion Chief Burke Slater

- Preplan High Rocks Park with Gladstone FD and AMR water rescue team.
- Meet w Chief Corless about Ops Moves, New MDC installed in BC303. Table Top Training for active shooter based on new policy, Met with E317,E309,E311, T-316, E310, E315 and M316
- Met with T316 and E303 about High-rise policy and hose deployment changes.
- OPS meeting notes to 6 stations. Fire in a home on Holcomb Blvd, house being remodeled and an error by the builder caused a heater to start a fire.
- Meeting with BC Carmony about High Rise policy and Drill schedule.
- Attended the Touch a Truck event in Oregon City, and event through the library attended by Chief Charlton, E309, E315, Medic 316, BC 303 and OC PD.
- Oriented Officer Ryan Kersey of Happy Valley to MC316, we finalized the planning for the July 4th Celebration in the Happy Valley City Park, BS Slater will IC the event and has made emergency operations plans.

South Battalion B Shift
Battalion Chief Jonathan Scheirman

The following summary of work includes those activities completed within BC303 B Shift

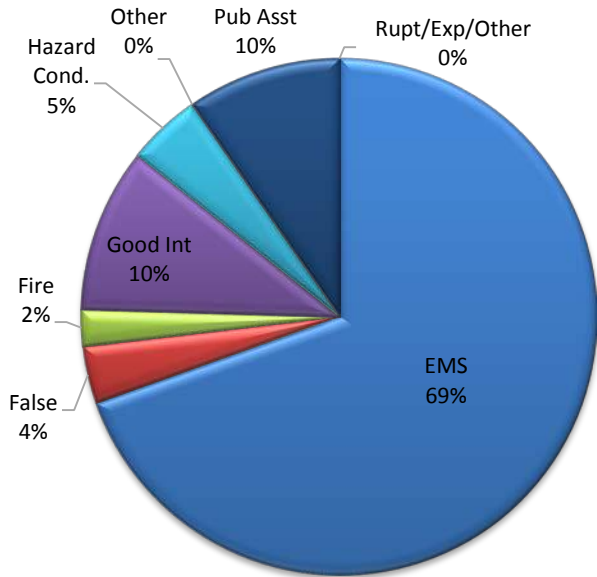
- Made several station visits and provided crews with Ops notes.
- Prepared wildland conflagration supplies, prepared the conflagration trailer, and secured vehicles for IMT response.
- Attended Heather Goodrich's Insurance presentation, it was very well done.
- Attended Lt. Hoffeditz's retirement get together.
- Hosted Captain Gehrke on a ride along.
- Restored conflagration supplies and gear post mobilization to the Graham Fire.
- Apartment fire @ 4707 SE Boardman Ave. in Jennings Lodge. The fire was contained to one bedroom and controlled quickly by E303 and M303. One patient was transported to the burn center for smoke inhalation and possible respiratory burns.

South Battalion C Shift
Battalion Chief Oscar Ramos

- Wild Land Task Force gear ready for conflagration call outs
- Prepared for new roster and personnel moves
- Attended Senior staff meeting x 2
- Met with South Battalion companies to pass along Operational notes
- Responded to possible LF call on Casto Rd. for fall from a ladder
- Responded to small laundry room fire in OC possibly arson OCPD and investigator
- Worked with crews on responses during a wind storm/thunderstorm lots of wires and trees down
- Responded to and commanded West Linn apartment fire
- Garbage fire at Metro South using mostly North Battalion units as South Battalion were engaged in WL
- Called out on first conflagration of the year to Lake Billy Chinook

Clackamas Fire Dist. #1 Emergency Services Report

April 2018



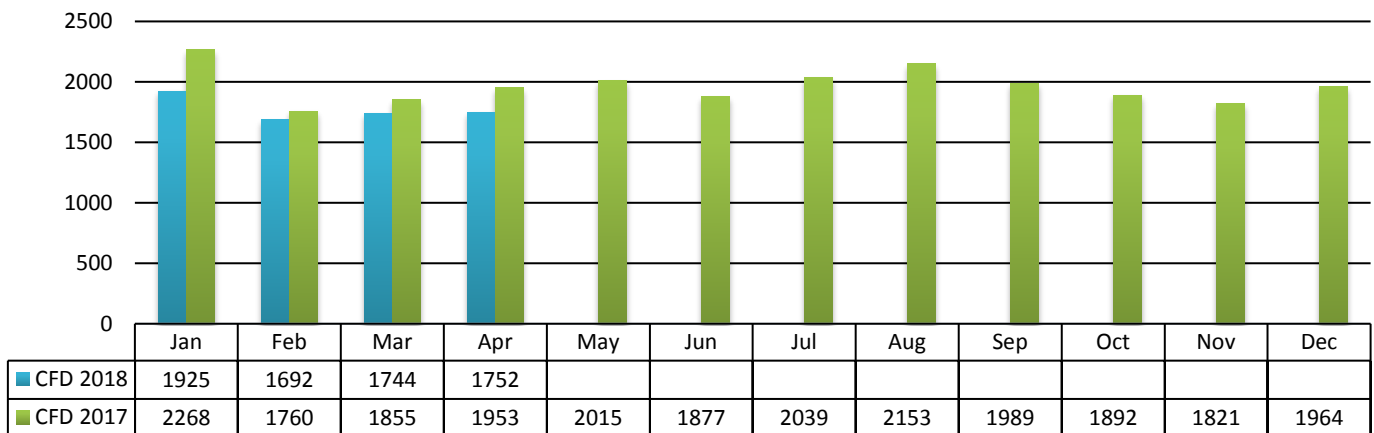
Incident Type	Data
EMS	1219
False	63
Fire	40
Good Int	180
Hazard Cond.	81
Other	0
Pub Asst	169
Rupt/Exp/Weather	0
Grand Total	1752

Year to Date

Incident Type	2016	2017	2018
EMS	15339	15775	5049
False	801	913	250
Fire	479	603	120
Good Int	2011	2186	617
Hazard Cond.	1459	1472	390
Other	6	7	1
Pub Asst	2332	2619	686
Rupt/Exp/Weather	4	11	0
Grand Total	22431	23586	7113

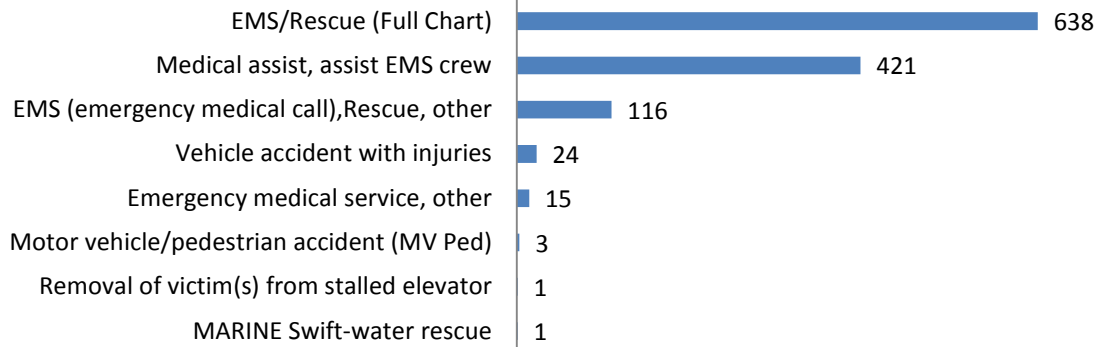
Mutual Aid Given Incident Not Included

Total Incidents by Month

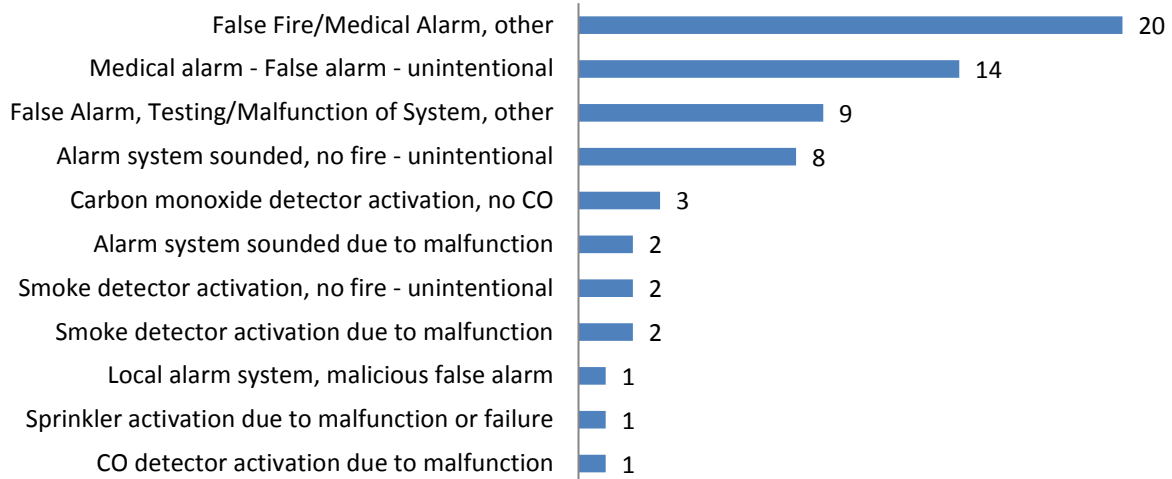


April 2018 Incident Summary

EMS Total: 1219



False Alarm Total: 63

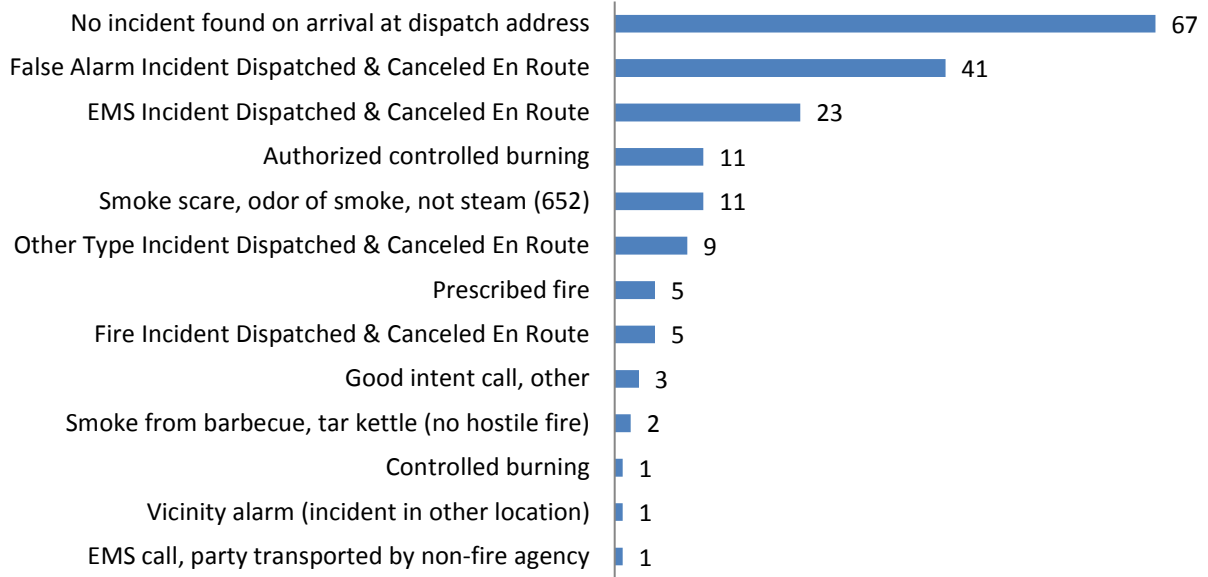


Weather/Rupture/Explosion/Other Total: 0

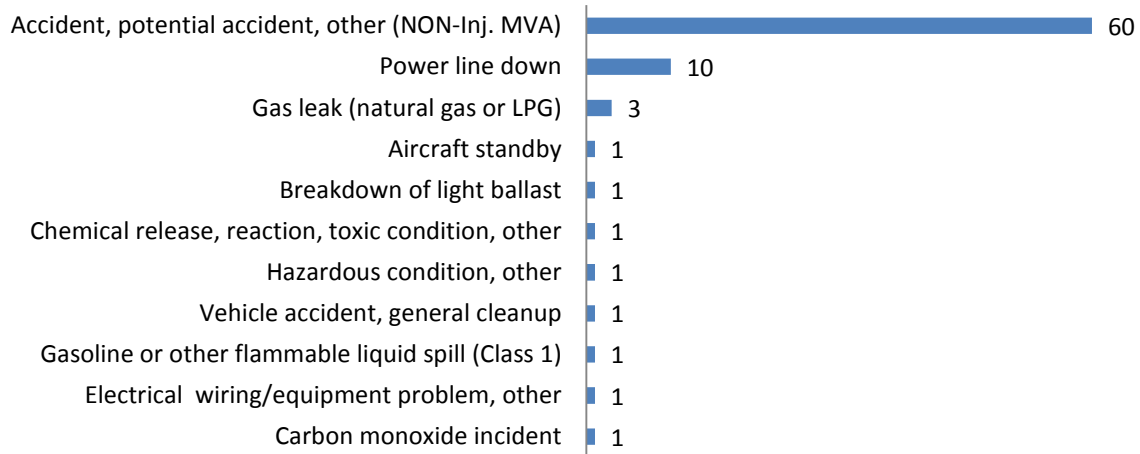
Fire Total: 40



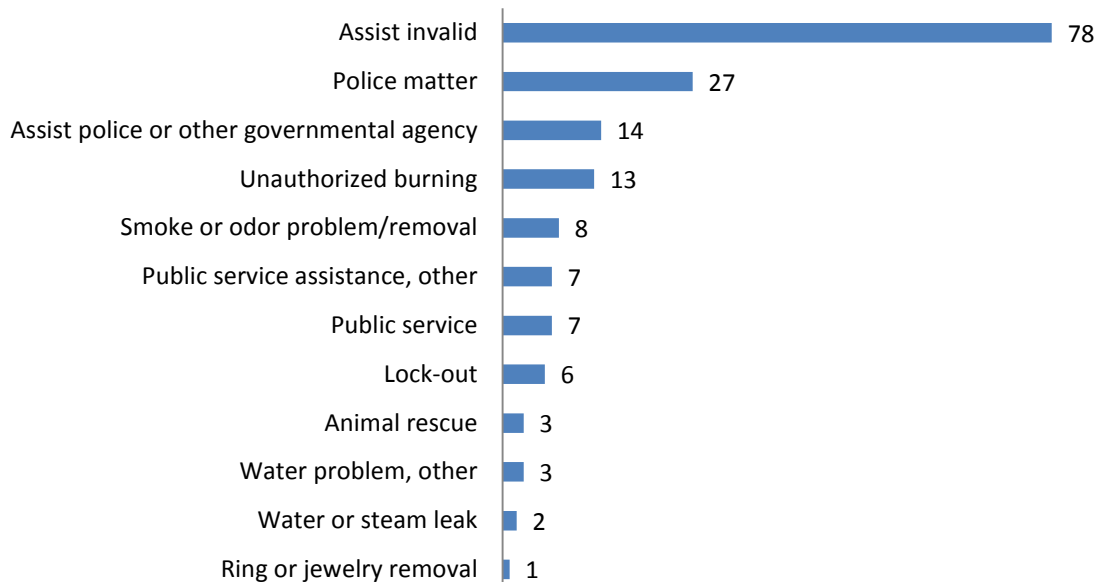
Good Intent Total: 180



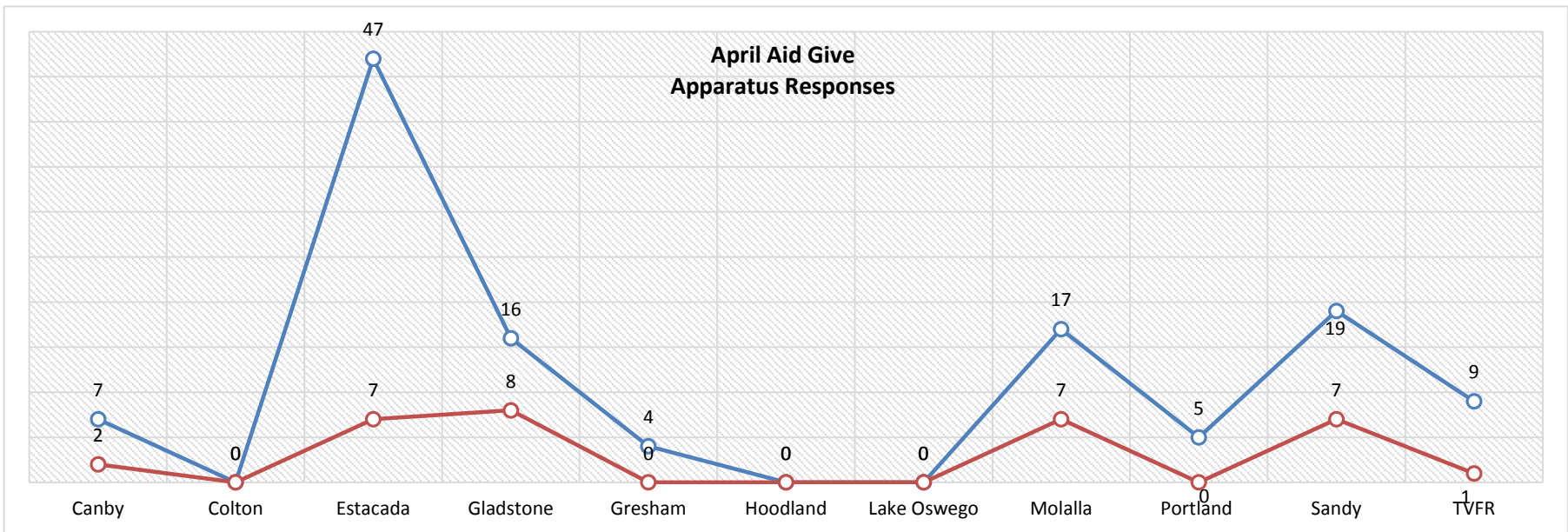
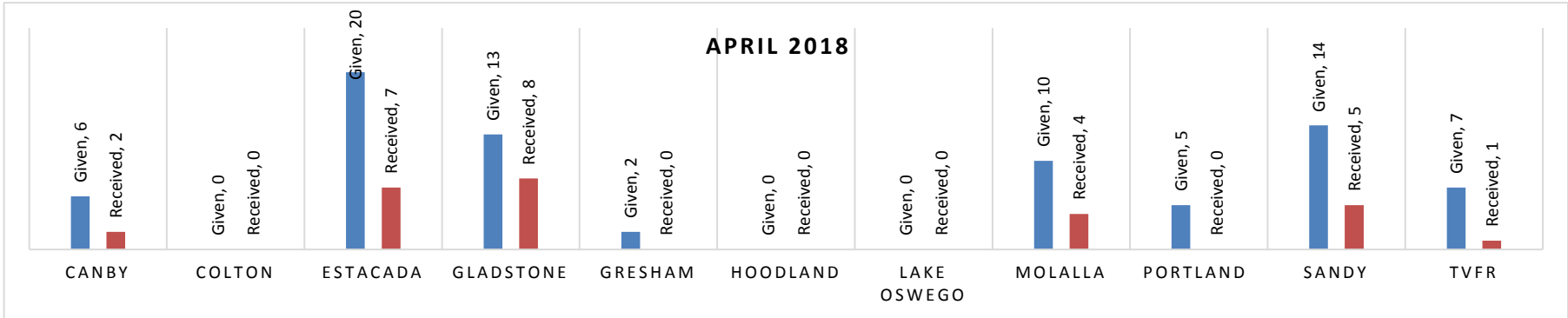
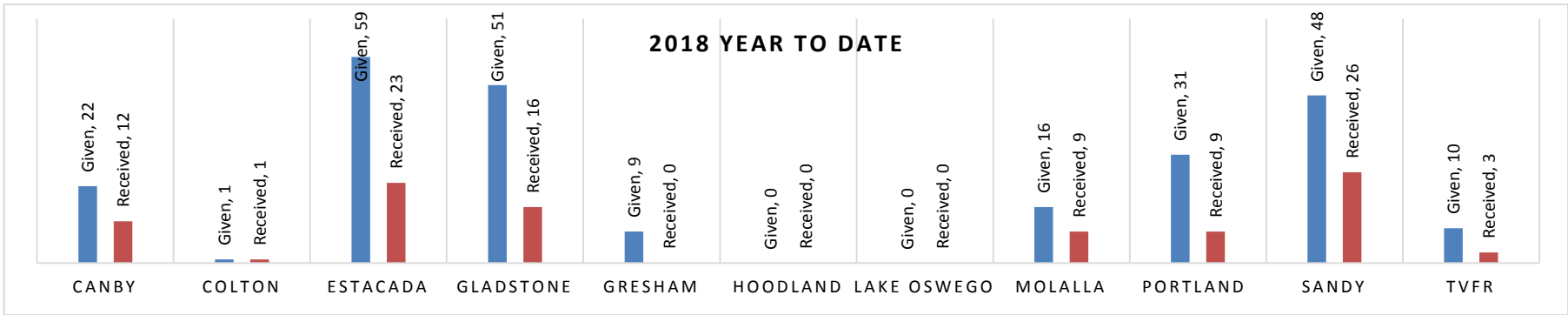
Hazardous Condition Total: 81



Public Assists Total: 169



Mutual Aid Given to Mutual Aid Received by Agency



Mutual Aid Given - Apparatus Overview

April 2018

Agency	Apparatus	Apparatus Action	Responses
Canby	M316	Cancelled en route	4
	E315	Salvage & overhaul	1
	BC303	Provide manpower	1
	E317	Provide advanced life support (ALS)	1
Canby Total			7
Estacada	M316	Cancelled en route	1
	T308	Cancelled en route	3
	E315	Cancelled en route	1
	HR305	Cancelled en route	3
	BC303	Cancelled at Scene	1
		Cancelled en route	1
	E311	Assistance, other	1
		Cancelled en route	2
		Extinguish	1
		Provide advanced life support (ALS)	1
		Provide basic life support (BLS)	1
	E307	Extinguish	1
	E304	Cancelled en route	1
	T316	Cancelled en route	1
	E319	Cancelled en route	1
		Provide basic life support (BLS)	1
	E314	Cancelled en route	1
		Provide advanced life support (ALS)	1
		Provide basic life support (BLS)	1
	E313	Cancelled en route	1
	WT310	Cancelled en route	1
	WT311	Cancelled en route	1
	WR308	Search	1
	IE314	Cancelled en route	1
	WT312	Extinguish	1
	E318	Hazardous condition, other	1
		Provide basic life support (BLS)	2
	BC301	Cancelled at Scene	1
		Cancelled en route	1
		Incident command	1
		Provide basic life support (BLS)	1
		Search	1
	BR318	Assistance, other	2
Cancelled at Scene		1	
Cancelled en route		1	
Control traffic		3	
Search		1	
HM303	Hazardous materials spill control and	1	
Estacada Total			47
Gladstone	M303	Cancelled en route	2
		Transport person	3
	M316	Cancelled en route	1
		Provide advanced life support (ALS)	3
	E315	Cancelled en route	1
		Investigate	1
	E303	Cancelled en route	1
	E304	Cancelled en route	2
E319	Cancelled en route	1	
BC302	Cancelled en route	1	
Gladstone Total			16

Gresham	E314	Extinguish	1
		RIT	1
	WT314	Provide water	1
	BC301	Safety Officer	1
Gresham Total			4
Molalla	M303	Assistance, other	1
	M316	Cancelled en route	1
	E315	Cancelled en route	1
	BC303	Cancelled en route	1
		Salvage & overhaul	1
	E310	Cancelled en route	2
		Control traffic	1
		Extinguish	1
		Provide basic life support (BLS)	1
	T316	Salvage & overhaul	1
		Cancelled en route	2
	E317	Cancelled at Scene	1
		Cancelled en route	1
BR313	Assistance, other	1	
Molalla Total			17
Portland	HR305	Control traffic	1
	T302	Assistance, other	1
		Cancelled en route	2
		Restore fire alarm system	1
Portland Total			5
Sandy	T308	Cancelled en route	1
	E319	Cancelled en route	1
	E314	Assistance, other	1
		Cancelled at Scene	1
		Cancelled en route	6
		Investigate	2
	E318	Assistance, other	1
		Cancelled at Scene	1
		Cancelled en route	1
		Provide advanced life support (ALS)	1
BC301	Cancelled en route	2	
BR318	Cancelled en route	1	
Sandy Total			19
TVFR	M316	Cancelled en route	1
	T308	Cancelled en route	1
	E315	Assist lift patient	1
		Cancelled en route	1
		Investigate	1
		Provide advanced life support (ALS)	2
	T316	Salvage & overhaul	1
Ventilate		1	
TVFR Total			9
Grand Total			124

**Incident Types
by FMZ
April 2018**

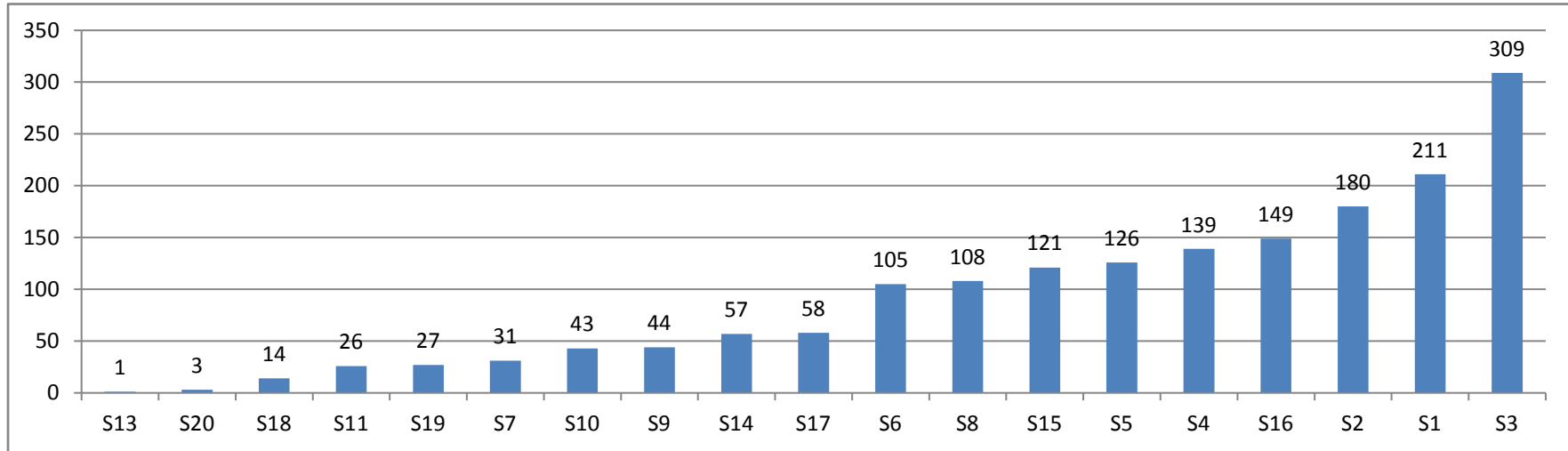
Incident Station	Incident Type	Total
S1	EMS	149
	False	7
	Good Int	25
	Hazard Condition	9
	Pub Asst	21
S1 Total		211
S2	EMS	116
	False	7
	Fire	6
	Good Int	20
	Hazard Condition	6
Pub Asst	25	
S2 Total		180
S3	EMS	224
	False	7
	Fire	5
	Good Int	24
	Hazard Condition	8
Pub Asst	41	
S3 Total		309
S4	EMS	103
	False	3
	Fire	2
	Good Int	17
	Hazard Condition	6
Pub Asst	8	
S4 Total		139
S5	EMS	95
	False	2
	Fire	6
	Good Int	9
	Hazard Condition	5
Pub Asst	9	
S5 Total		126
S6	EMS	79
	False	3
	Fire	1
	Good Int	8
	Hazard Condition	6
Pub Asst	8	
S6 Total		105
S7	EMS	21
	False	1
	Fire	1
	Good Int	5
	Pub Asst	3
S7 Total		31

Incident Station	Incident Type	Total
S8	EMS	63
	False	11
	Fire	4
	Good Int	14
	Hazard Condition	5
Pub Asst	11	
S8 Total		108
S9	EMS	31
	False	2
	Fire	2
	Good Int	3
	Hazard Condition	4
Pub Asst	2	
S9 Total		44
S10	EMS	30
	False	1
	Fire	2
	Good Int	3
	Pub Asst	7
S10 Total		43
S11	EMS	17
	Fire	1
	Good Int	4
	Hazard Condition	2
	Pub Asst	2
S11 Total		26
S13	EMS	1
S13 Total		1
S14	EMS	34
	False	3
	Good Int	7
	Hazard Condition	10
	Pub Asst	3
S14 Total		57
S15	EMS	86
	False	1
	Fire	2
	Good Int	13
	Hazard Condition	8
Pub Asst	11	
S15 Total		121

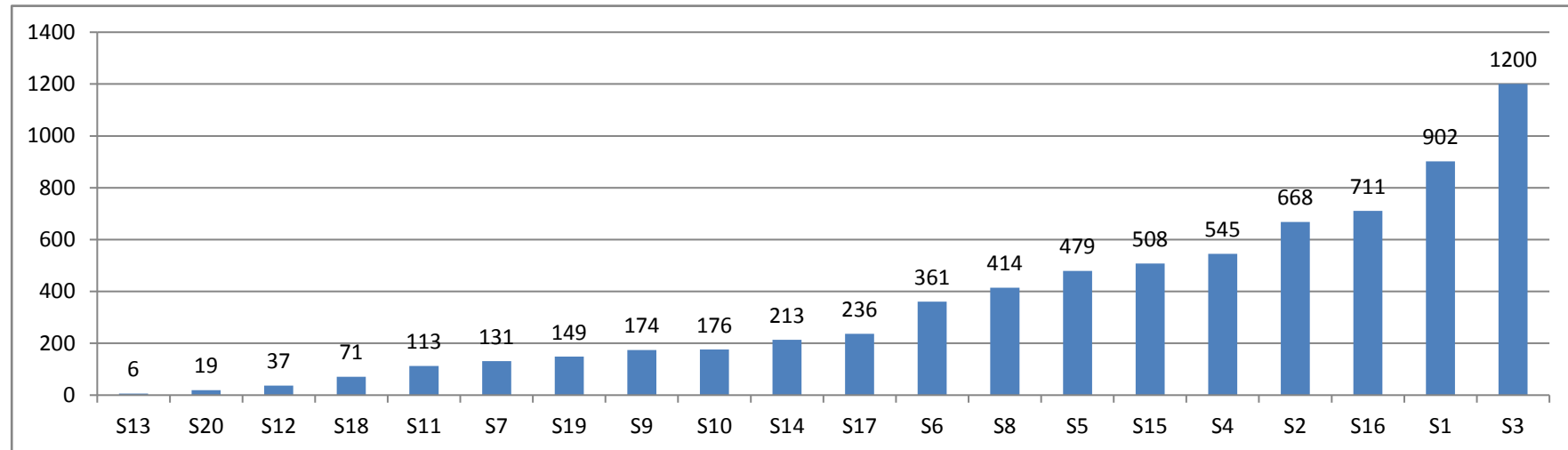
Incident Station	Incident Type	Total
S16	EMS	101
	False	9
	Fire	4
	Good Int	14
	Hazard Condition	8
Pub Asst	13	
S16 Total		149
S17	EMS	39
	False	6
	Fire	1
	Good Int	10
Pub Asst	2	
S17 Total		58
S18	EMS	12
	Hazard Condition	1
	Pub Asst	1
S18 Total		14
S19	EMS	17
	Fire	3
	Good Int	3
	Hazard Condition	3
Pub Asst	1	
S19 Total		27
S20	EMS	1
	Good Int	1
	Pub Asst	1
S20 Total		3
Grand Total		1752

Incident Count by FMZ

April 2018



Year to Date



Apparatus Response by Station and Incident Type (Including Mutual Aid Given) April 2018			
Unit Station	Unit ID	Incident Type	Total
BC1	BC301	EMS	8
		Fire	12
		HazMat	5
	BC301 Total		25
BC1 Total			25
BC2	BC302	EMS	4
		False	1
		Good Int	7
		Pub Asst	1
		Fire	14
	HazMat	4	
BC302 Total		31	
BC2 Total			31
BC3	BC303	EMS	5
		Good Int	5
		Pub Asst	3
		Fire	13
	HazMat	1	
BC303 Total		27	
BC3 Total			27
S1	M301	EMS	46
		Good Int	4
		Fire	2
	M301 Total		52
	E301	EMS	139
		False	9
		Good Int	30
		Pub Asst	22
Fire		8	
HazMat	12		
E301 Total		220	
S1 Total			272
S2	T302	EMS	101
		False	7
		Good Int	24
		Pub Asst	23
		Fire	12
	HazMat	6	
T302 Total		173	
	RH302	Fire	2
RH302 Total		2	
S2 Total			175

Unit Station	Unit ID	Incident Type	Total
S3	M303	EMS	197
		False	1
		Good Int	15
		Pub Asst	27
		Fire	7
		HazMat	4
	M303 Total		251
	E303	EMS	55
False		6	
Good Int		12	
Pub Asst		20	
Fire		8	
HazMat		6	
E303 Total		107	
HM303		HazMat	3
HM303 Total		3	
S3 Total			361
S4	E304	EMS	128
		False	1
		Good Int	23
		Pub Asst	12
		Fire	12
		HazMat	7
E304 Total		183	
S4 Total			183
S5	HR305	EMS	99
		False	5
		Good Int	16
		Pub Asst	14
		Fire	18
		HazMat	8
HR305 Total		160	
S5 Total			160
S6	E306	EMS	66
		False	5
		Good Int	10
		Pub Asst	12
		Fire	6
		HazMat	4
E306 Total		103	
S6 Total			103

Unit Station	Unit ID	Incident Type	Total
S7	E307	EMS	28
		False	3
		Good Int	6
		Pub Asst	5
		Fire	6
		HazMat	4
	E307 Total	52	
S7 Total			52
S8	T308	EMS	46
		False	6
		Good Int	7
		Pub Asst	10
		Fire	12
		HazMat	8
	T308 Total	89	
WR308	EMS	1	
WR308 Total	1		
S8 Total			90
S9	IE309	Good Int	1
		Fire	2
	IE309 Total	3	
	E309	EMS	32
		False	1
		Good Int	4
		Pub Asst	2
Fire		5	
HazMat	6		
E309 Total	50		
S9 Total			53
S10	E310	EMS	33
		False	1
		Good Int	3
		Pub Asst	6
		Fire	6
	E310 Total	49	
	WT310	Fire	1
	WT310 Total	1	
BR310	Fire	1	
BR310 Total	1		
S10 Total			51
S11	E311	EMS	20
		False	1
		Good Int	3
		Pub Asst	3
		Fire	4
	HazMat	1	
E311 Total	32		
WT311	Fire	1	
WT311 Total	1		
S11 Total			33

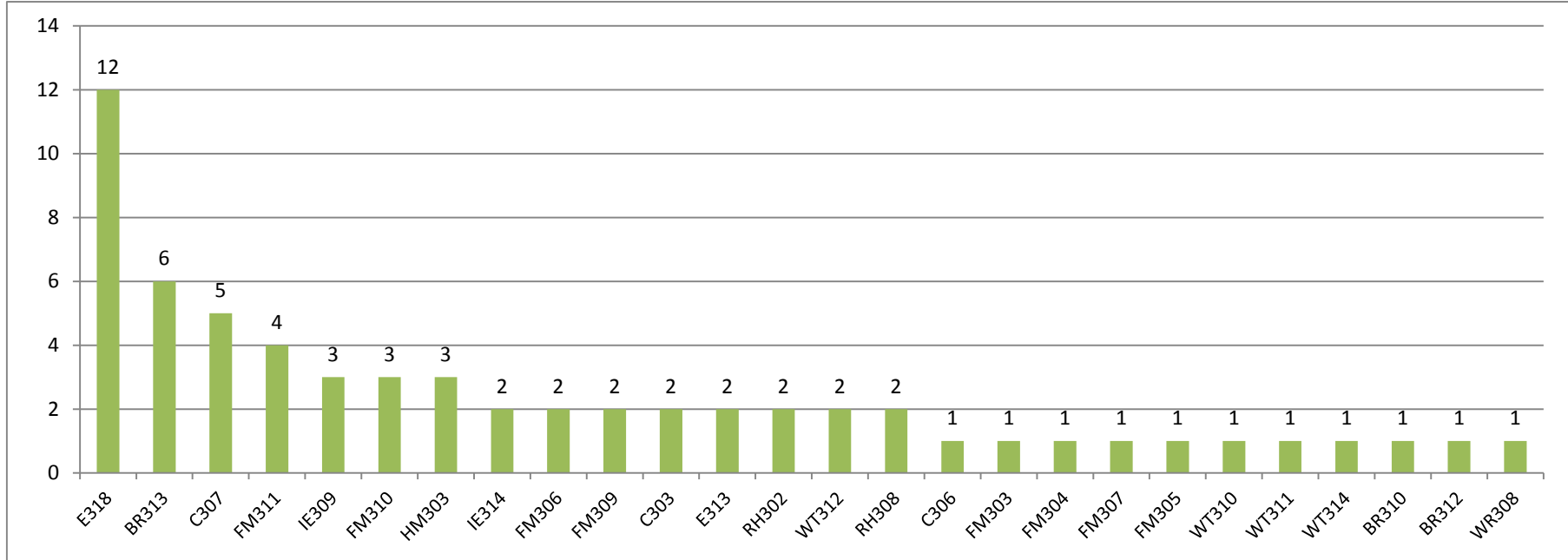
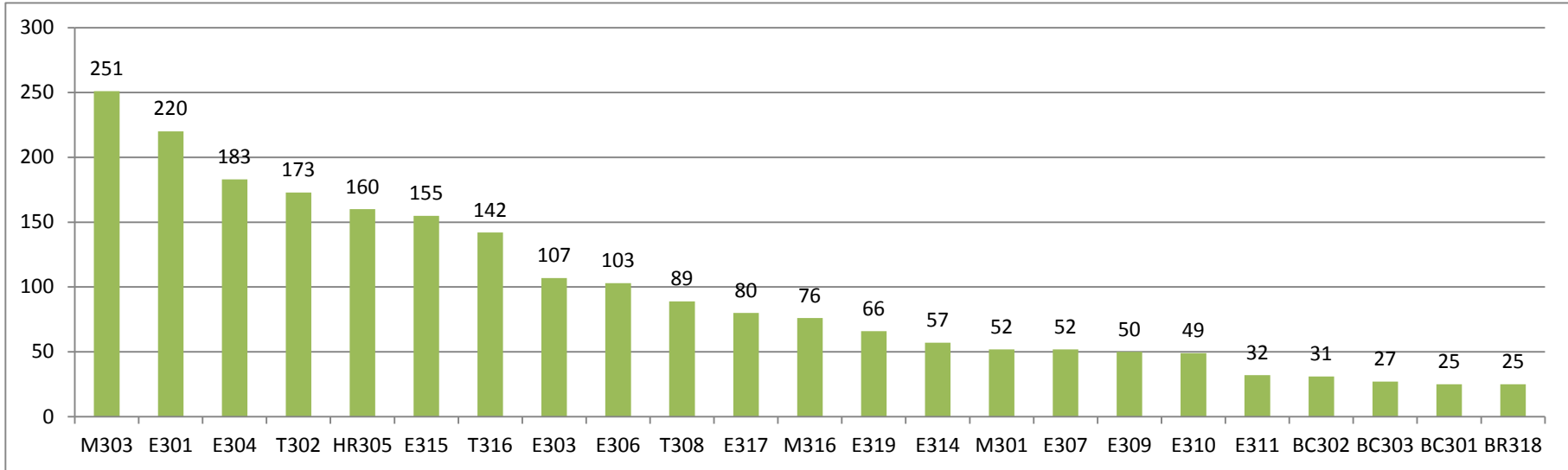
Unit Station	Unit ID	Incident Type	Total
S12	WT312	Fire	2
	WT312 Total		2
	BR312	EMS	1
	BR312 Total		1
S12 Total			3
S13	E313	EMS	1
		Pub Asst	1
	E313 Total		2
	BR313	EMS	5
		Good Int	1
BR313 Total		6	
S13 Total			8
S14	E314	EMS	34
		False	2
		Good Int	7
		Pub Asst	1
		Fire	6
		HazMat	7
	E314 Total		57
	WT314	Fire	1
WT314 Total		1	
IE314	Fire	2	
IE314 Total		2	
S14 Total			60
S15	E315	EMS	94
		False	5
		Good Int	23
		Pub Asst	11
		Fire	11
	HazMat	11	
E315 Total		155	
S15 Total			155
S16	M316	EMS	64
		Good Int	5
		Pub Asst	1
		Fire	2
		HazMat	4
	M316 Total		76
	T316	EMS	80
		False	9
Good Int		13	
Pub Asst	15		
Fire	17		
HazMat	8		
T316 Total		142	
S16 Total			218

Unit Station	Unit ID	Incident Type	Total	
S17	E317	EMS	54	
		False	5	
		Good Int	9	
		Pub Asst	5	
		Fire	3	
		HazMat	4	
E317 Total			80	
S17 Total			80	
S18	E318	EMS	8	
		Good Int	1	
		Fire	3	
	E318 Total			12
	BR318	EMS	13	
		Good Int	1	
Pub Asst		1		
Fire		5		
BR318 Total			5	
BR318 Total			25	
S18 Total			37	
S19	E319	EMS	39	
		False	3	
		Good Int	8	
		Pub Asst	3	
		Fire	6	
		HazMat	7	
E319 Total			66	
S19 Total			66	
(blank)	C307	EMS	4	
		HazMat	1	
	C307 Total			5
	C306	Fire	1	
		C306 Total		
	FM303	Fire	1	
		FM303 Total		
	FM306	Fire	2	
		FM306 Total		
	FM310	Fire	3	
		FM310 Total		
	FM311	Fire	4	
		FM311 Total		
	FM309	Fire	2	
		FM309 Total		
	FM304	Fire	1	
		FM304 Total		
	C303	Fire	2	
		C303 Total		
	FM307	Fire	1	
		FM307 Total		
	FM305	Fire	1	
		FM305 Total		
	RH308	Fire	2	
RH308 Total			2	
(blank) Total			25	
Grand Total			2268	

Incident Response by Apparatus

(Including Mutual Aid Given)

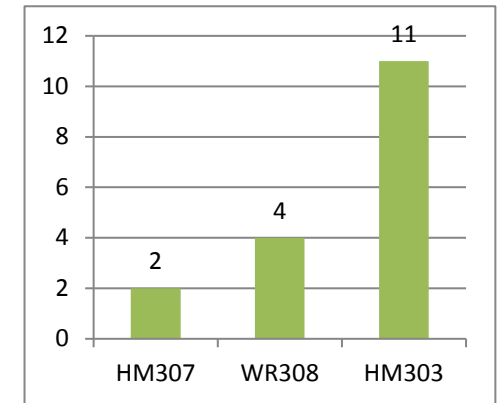
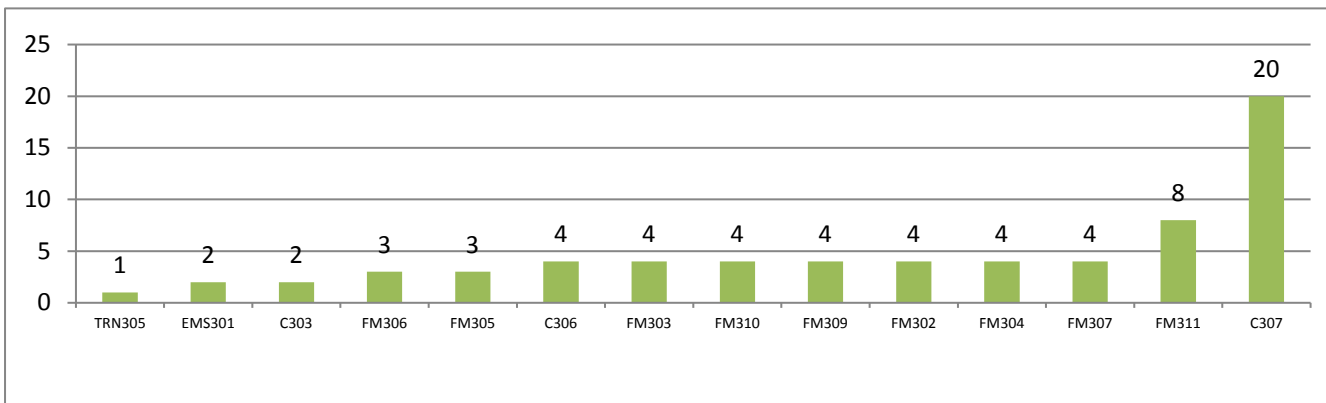
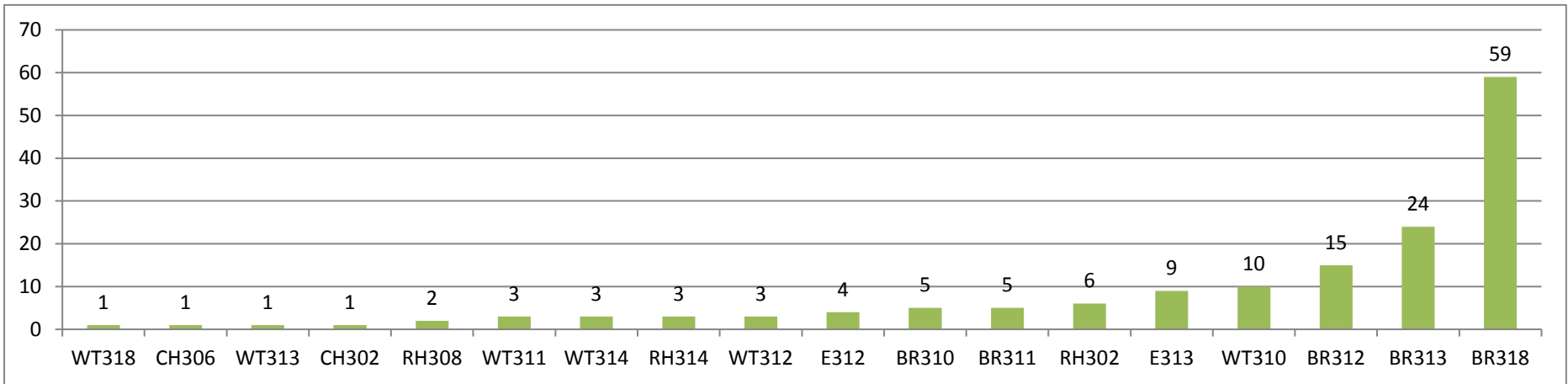
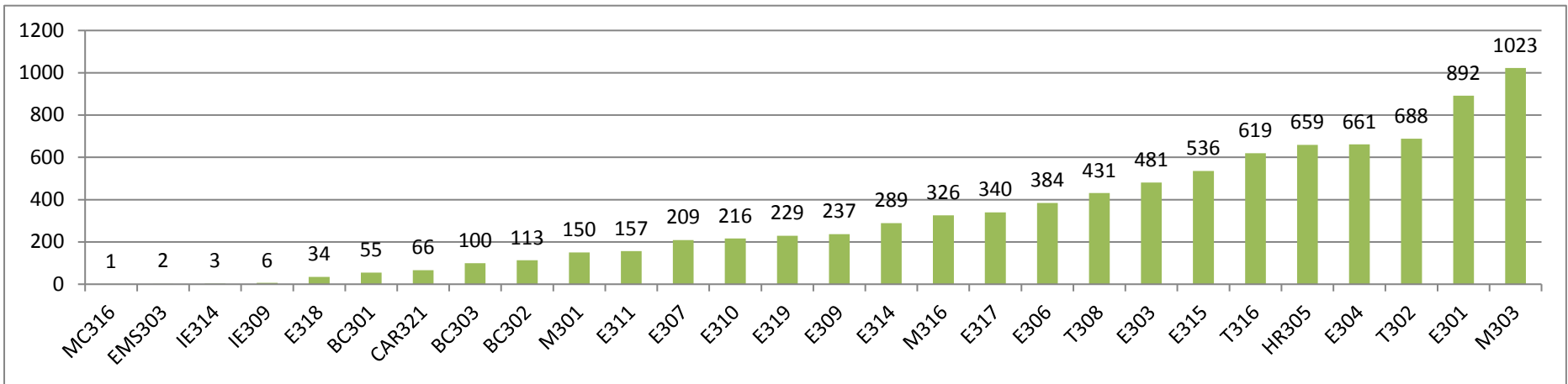
April 2018



Incident Response by Apparatus

(Including Mutual Aid Given)

Year to Date 2018



Significant Incidents by Station

Apr-2018

With 4 or More Apparatus

Station FMZ	Address	Incident Number	Alarm Date	Incident Type	Apparatus	Apparatus Action Taken	
S2	2526 SE Harrison St	0180008904	4/23/2018 12:34	Building Fire	M303	Provide manpower	
					T308	Provide manpower	
					E315	RIT	
					HR305	Salvage & overhaul	
					E306	Salvage & overhaul	
					BC303	Safety Officer	
					E301	Extinguish	
					E304	Fire Attack	
					T316	Search	
					BC302	Incident command	
					C306	Incident command	
					FM303	FMO Investigation	
					AMR265	(blank)	
					RH302	Provide Rehab	
					FM310	FMO Investigation	
					FM311	FMO Investigation	
					BC301	Provide manpower	
					FM305	FMO Investigation	
					RH308	Provide Rehab	
					2526 SE Harrison St Total		
	4957 SE Harrison St	0180009049	4/24/2018 14:34	Building Fire	E309	Fire Attack	
					T302	Salvage & overhaul	
					E303	Salvage & overhaul	
					FM310	FMO Investigation	
					FM311	FMO Investigation	
					C303	Incident command	
4957 SE Harrison St Total							
S3	12505 SE River Rd	0180009732	4/30/2018 20:37	Cooking Fire, Confined to Container	T302	Ventilate	
					E303	Investigate fire out on arrival	
					E304	Cancelled at Scene	
					BC302	Cancelled at Scene	
	12505 SE River Rd Total						
		16300 SE Mcloughlin Blvd	0180007482	4/9/2018 17:59	Building Fire	M303	Salvage & overhaul
						E315	Cancelled at Scene
						E303	Investigate
						BC302	Incident command
	16300 SE Mcloughlin Blvd Total						
		4017 SE Vineyard Rd	0180008602	4/20/2018 16:39	Building Fire	M303	Provide advanced life support (ALS)
						T302	Ventilate
						E303	Incident command
						BC303	Cancelled at Scene
						E304	Cancelled at Scene
						T316	Ventilate
						BC302	Safety Officer
	4017 SE Vineyard Rd Total						
		On SE Mcloughlin Blvd at SE Oak Grove Blvd	0180008098	4/15/2018 22:43	Vehicle accident with injuries	M303	Provide advanced life support (ALS)
						T302	Provide basic life support (BLS)
					E303	Provide advanced life support (ALS)	
					AMR278	Provide advanced life support (ALS)	
					AMR272	Provide advanced life support (ALS)	
On SE Mcloughlin Blvd at SE Oak Grove Blvd Total							
	15411 SE Linden Ln	0180007869	4/13/2018 15:14	Building Fire	M303	Backup team	
					E315	RIT	
					HR305	Search	
					T302	Ventilate	
					E303	Fire Attack	
					E301	Provide advanced life support (ALS)	
					E304	Fire Attack	
					BC302	Incident command	
					AMR271	(blank)	
					RH302	Provide Rehab	
					RH330	Provide Rehab	
					FM309	FMO Investigation	
					FM304	FMO Investigation	
					BC301	Safety Officer	
					BR318	Salvage & overhaul	
15411 SE Linden Ln Total							
	18051 SE Rose St	0180006912	4/4/2018 14:48	Vehicle accident with injuries	E315	Provide advanced life support (ALS)	
					BC303	Provide advanced life support (ALS)	
					E304	Provide advanced life support (ALS)	
					E391	Provide advanced life support (ALS)	
18051 SE Rose St Total							
S4	On I205 Fwy at SE Strawberry Ln	0180007632	4/11/2018 8:29	Vehicle accident with injuries	HR305	Control traffic	
					AMR262	Assistance, other	
					AMR266	Assistance, other	
					T392	Control traffic	
On I205 Fwy at SE Strawberry Ln Total							
S5	9764 SE Talbert St	0180008624	4/20/2018 20:59	Building Fire	T308	Ventilate	
					HR305	Incident command	
					BC303	Assistance, other	
					E301	Fire, other	
					BC302	Incident command	
S8	16810 SE 120th Ave	0180009044	4/24/2018 14:12	Commercial Compactor fire, confined to contents	M301	Provide first aid & check for injuries	
					T308	Ventilate	
					HR305	Search	
					E304	Extinguish	
					E319	Extinguish	
					BC302	Safety Officer	
					AMR273	(blank)	
					BC301	Incident command	
16810 SE 120th Ave Total							

Station FMZ	Address	Incident Number	Alarm Date	Incident Type	Apparatus	Apparatus Action Taken					
S8 Cont.	15972 SE 224 Hwy	0180007385	4/8/2018 16:44	Building Fire	T308	Provide manpower					
					HR305	Provide manpower					
					E306	Provide manpower					
					T302	Provide manpower					
					E311	Provide manpower					
					E307	Provide manpower					
					E319	Extinguish					
					BC302	Provide manpower					
					BC301	Incident command					
					15972 SE 224 Hwy Total						
S9	15981 Ames St	0180007321	4/7/2018 20:47	Outside gas or vapor combustion explosion	E315	Provide advanced life support (ALS)					
					E309	Provide advanced life support (ALS)					
					BC303	Incident command					
					T316	Determine if materials are non-hazardous					
					AMR273	(blank)					
					AMR274	Provide advanced life support (ALS)					
					AMR280	Provide advanced life support (ALS)					
					AMR279	Transport person					
					FM306	FMO Investigation					
					15981 Ames St Total						
S10	29399 S Beaver Creek Rd	0180007564	4/10/2018 13:06	Vehicle accident with injuries	E317	Cancelled at Scene					
					E382	Provide basic life support (BLS)					
					C381	Incident command					
					M382	Provide basic life support (BLS)					
					29399 S Beaver Creek Rd Total						
S11	18717 S Grasle Rd	0180009009	4/24/2018 11:08	Natural vegetation fire, other	IE309	Extinguish					
					BC303	Incident command					
					E311	Extinguish					
					WT312	Provide water					
18717 S Grasle Rd Total											
S14	On SE 26 Hwy at SE Kelso Rd	0180008729	4/21/2018 19:20	Vehicle accident with injuries	LF2	Trauma System Entry					
					T308	Vehicle Stabilization -EFR					
					HR305	Extrication -EFR					
					E314	Provide basic life support (BLS)					
					AMR277	Provide advanced life support (ALS)					
	BC301	Incident command									
	BR318	Landing Zone									
	On SE 26 Hwy at SE Kelso Rd Total										
	11730 SE 282nd Ave	0180006910	4/4/2018 14:24	Aircraft standby	E307	Notify other agencies.					
					E319	Investigate					
E314					Investigate						
AMR267					(blank)						
BC301	Investigate										
11730 SE 282nd Ave Total											
S15	304 Pearl St	0180007169	4/6/2018 15:56	Smoke or odor problem/removal	E315	Investigate fire out on arrival					
					BC303	Investigate fire out on arrival					
					T316	Investigate fire out on arrival					
					E317	Investigate fire out on arrival					
					304 Pearl St Total						
S17	19712 S South End Rd	0180007841	4/13/2018 10:31	Building Fire	M316	Emergency medical services, other					
					E315	Extinguish					
					HR305	Search					
					BC303	Incident command					
					E311	RIT					
					E310	Provide manpower					
					T316	Search					
					E317	Provide manpower					
					BC302	Safety Officer					
					FM306	FMO Investigation					
					RH330	Provide Rehab					
					FM309	FMO Investigation					
					FM307	FMO Investigation					
					BR318	Provide manpower					
					19712 S South End Rd Total						
					S18	32460 SE 211 Hwy	0180009419	4/27/2018 16:01	Vehicle accident with injuries	AMR263	Transport person
E371	Provide advanced life support (ALS)										
BR318	Cancelled at Scene										
C370	Incident command										
32460 SE 211 Hwy Total											
S19	19510 SE Sunnyside Rd	0180008457	4/19/2018 10:46	Building Fire	T308	Salvage & overhaul					
					HR305	Cancelled at Scene					
					BC303	Cancelled at Scene					
					E307	Fire Attack					
					E319	Extinguish					
					E314	Standby team					
					BC301	Incident command					
					19510 SE Sunnyside Rd Total						

Emergency Services Division

To: Chief Fred Charlton and the Board of Directors

From: Volunteer Services Chief Steve Deters

Re: Volunteer Services Division Monthly Report – June 2018

The following report is a breakdown of Volunteer activity in training and scheduled public events.

Fire Training:

Drills in the month of June focused on the following:

- 6/02/18 - All Things Wildland Drill
- 6/06/18 - All Things Wildland Drill
- 6/13/18 - Hose, Forcible Entry & Ladders Drill
- 6/14/18 - Hose, Forcible Entry & Ladders Drill
- 6/27/18 - Rehab Drill
- 6/27/18 - FIT testing
- 6/28/18 - FIT testing
- 6/30/18 - Rural Water Supply Drill

EMS Training:

June EMS Training focused on the following:

- 6/20/18 - CPR Recertification
- 6/21/18 - CPR Recertification

Events/Meetings:

In June, the Volunteer group participated in the following:

- 6/04/18 – Volunteer Association Meeting
- 6/06/18 – Chemeketa College Public Safety Job Fair
- 6/21/18 – 9th Annual Timber Pub & Grub Rib Cook Off

Recruitment:

Volunteer Class 18-01 continue with pre-physicals

Explorers:

Drill focused on Hose Deployment and SCBA

Public Relations:

None reported.

Station Coverage:

The following is a breakdown of duty shifts per station.

- Stn.12 – 7/30
- Stn.13 – 21/30
- Stn.18 – 24/30

- Rehab/Water Tender Group – 20/30

Personnel Changes:

VFF - Valentino Polk - Resigned

Respectfully submitted,

Volunteer Services Chief Steve Deters

Clackamas Fire District #1

Financial Services Summary

To: Chief Charlton and the Board of Directors
From: Finance Director Christina Day
Date: July 16, 2018
Re: Finance Division Report

Below are a few highlights of activities in Financial Services for the months of June and July 2018.

- Budget Process – A supplemental budget for the FY2017-18 Budget was adopted at the June 18 Board meeting to make adjustments to revenues and expenditures for compliance. Additionally, a Public Hearing was held and the FY2018-19 Budget adopted at the June 18. Staff are working to get both budgets implemented and to begin preparation of the final budget documents. Finance Director Day expects to submit the document for the GFOA Award consideration again this year.
- Banking and Investments – Finance Director Day is working with bank representatives to improve the Fire District's process for receiving cash and payments as well. Instead of using the lockbox, staff will purchase a scanner and remotely deposit checks, saving approximately \$235/month. With current staffing levels, we have sufficient staff to separate duties and maintain internal controls.
- Accounts Payable – Finance staff continue working on process improvement changes, including weekly senior staff reviews of invoices not able to be processed for various reasons (missing PO, item not received yet, etc.). This process has helped identify process issues both in Finance and in documents submitted to Finance. During the month of June, Accounts Payable processed 376 invoices and prepared 276 disbursement checks.
- Munis – Payroll Administrator Burns and Finance Director Day participated in the Phase III of Munis: installing the HR and Payroll module. There were three days of process review and system design during the month of June. There are another seven days of meetings scheduled in July.
- Staffing – The recruitment process for a 300-level Accounting Specialist closed the end of June and review of applications is underway. The Fire District received nearly 70 qualified applications. A temporary employee has joined Finance to help with workload until a replacement can be hired.
- Year-end – Multiple staff members have attended webinars from Tyler Technologies related to year-end preparation and processing. Additionally, Finance Director Day arranged another joint Finance and Logistics meeting in June to discuss year-end

activities and assignments. Invoices and payments for FY2017-18 will continue until mid-August, with the fiscal year closed prior to September 1, 2018 for audit preparation.

Looking ahead:

Munis HR/Payroll Implementation – Finance Director Day and Payroll Administrator Burns will be attending up to 15 days of meetings/trainings for further system design during July and August. This project is still on schedule for Go-live on January 1, 2019.

Investments – Chief Charlton and Finance Director Day will be meeting with an investment firm to discuss higher-yielding investment options within allowable limits for local governments.

FINANCIAL REPORT – Period ending June 30, 2018 (FY2017-18)

General Fund 10

As of June 30, Fiscal Year 2017-18 is 100% complete. Staff continues to monitor budget compliance levels carefully as invoices and bills continue to be paid.

Following is a summary of financial activity through June 30, 2018:

Revenues: The General Fund has received \$50,298,004 in property tax revenues, of which \$2,125,480 is from prior year's taxes and remainder is current. These funds were transferred to the Local Government Investment Pool by the Treasurer's Office. The Fire District has also recognized revenues of \$1,302,211 in conflagration reimbursements, which include all deployments, but the reimbursement for the second California conflagration will not arrive until FY2018-19. Additional revenues from contracts, interest, and other sources total another \$2,738,414.

Expenditures: The General Fund has expended funds in the following categories through June 30, 2018:

Category:	% of Budget Used
Salaries & Benefits	98.0%
Materials & Services	90.4%
Capital Outlay	73.4%

Please keep in mind that invoices for goods and services received prior to June 30, 2018 will continue to be paid through the end of August, so these totals will change.

Equipment Reserve Fund 20

Total expenditures in this fund equal \$430,808, or 93.0% of budget, through June 2018. Purchases include a Kubota tractor for \$32,137, a medic body for \$144,713, and several staff vehicles. This fund has also received \$13,489 in revenue from the sale of surplus items to date.

Capital Projects Fund 30

Total expenditures in this fund equal \$379,657, or 15.0% of budget, through June 2018. Expenditures to date include costs for the Administration remodel, the final installment payment on the purchase of Station 17, and replacement of heat exchangers.

Enterprise Fund 40

There has been no notable activity in this fund yet this fiscal year.

Debt Service Fund 50

The Debt Service Fund has received \$1,986,392 in property tax revenues thus far in Fiscal 2017-18. Total expenditures in this fund equal \$2,178,543 through June 2018, reflecting GO bond debt service payments for principal and interest on Series 2015 and 2017.

Bond Construction Fund (Sinking) 60

Bond project-related construction costs total \$13,236,042 for FY 2018 thus far, including \$8 million in payments to Emerick Construction for the design/build contract on Stations 16 and 19. Expenditures are currently at 72.9% of budget (excluding funds encumbered).

PERS Reserve Fund 70

There has been no notable activity in this fund yet this fiscal year.

Investment Activity

Short-term Investment Portfolio

The table below indicates the balances of cash accounts as of June 30, 2018.

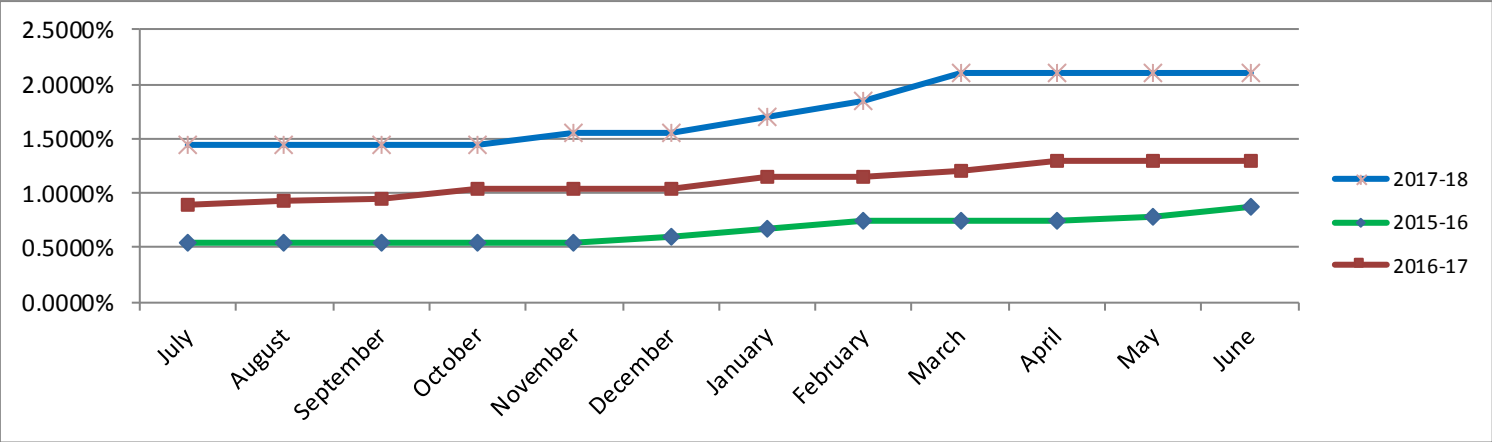
Short-term Investments as of June 30, 2018	
Local Government Investment Pool	\$29,024,362
Key Bank Checking	\$604,039
Meritain Trust	\$3,000
TOTAL:	\$29,631,401

The Oregon LGIP interest rate remains at 2.10% through June 2018.

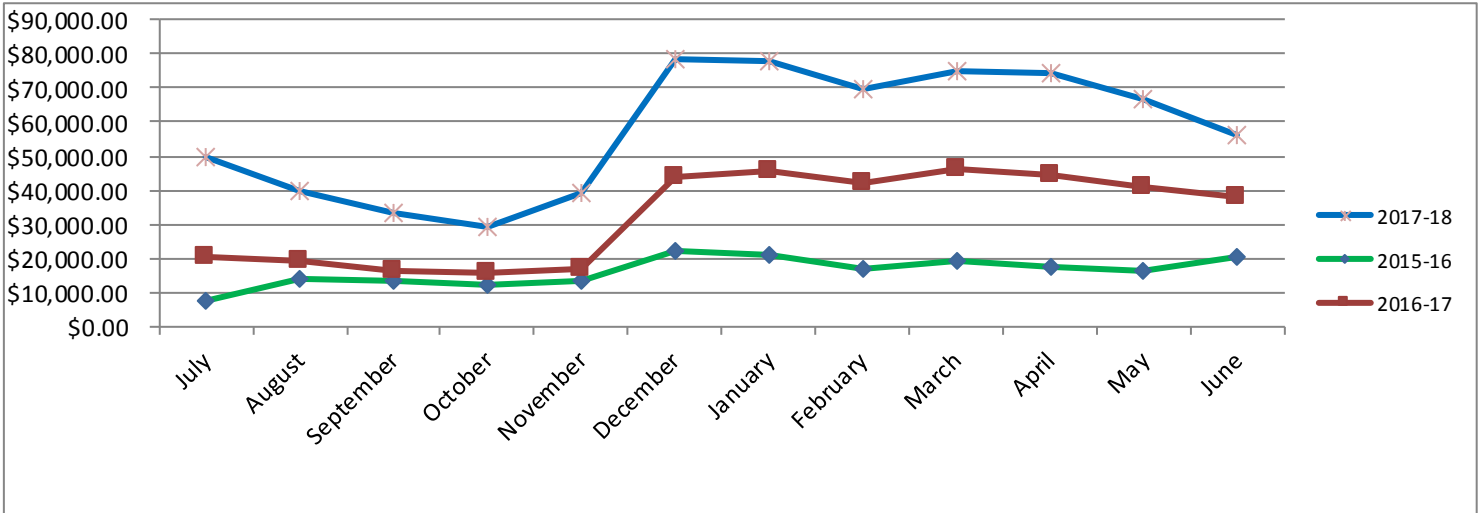
Clackamas County Fire District No. 1			
LGIP Monthly Interest Rate Averages			Monthly Earnings LGIP
June	2017	1.3000%	\$38,021.67
July	2017	1.4500%	\$49,636.67
August	2017	1.4500%	\$39,740.33
September	2017	1.4500%	\$33,388.85
October	2017	1.4500%	\$29,056.74
November	2017	1.5500%	\$39,147.46
December	2017	1.5500%	\$78,462.74
January	2018	1.7000%	\$78,113.21
February	2018	1.8500%	\$69,698.29
March	2018	2.100%	\$75,133.15
April	2018	2.100%	\$74,526.76
May	2018	2.100%	\$67,009.25
June	2018	2.100%	\$56,089.82

Clackamas Fire District #1
 LGIP Interest Rates and Revenue

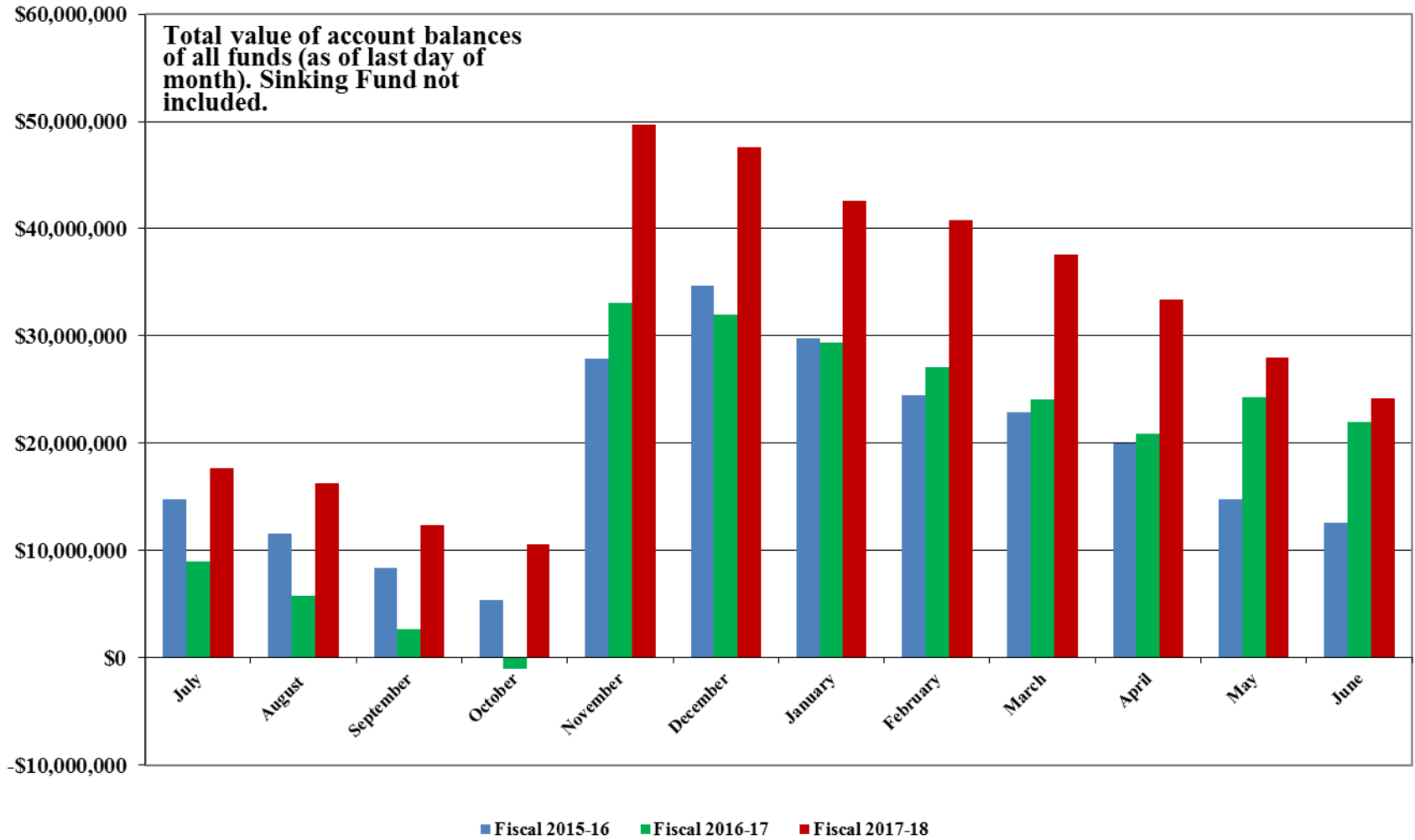
Interest Rates - Fiscal 2015-16 to Present



Interest Revenue - Fiscal 2015-16 to Present



Clackamas County Fire District #1 Account Balances by Month





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Clackamas Fire District
YEAR-TO-DATE BUDGET REPORT

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FOR 2018 13

ACCOUNTS FOR: 10 General Fund ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
<u>00 Beg Fund Bal</u>						
9995 Beg Fund Bal						
-18,261,560.00	541,876.00	-17,719,684.00	0.00	0.00	-17,719,684.00	.0%
TOTAL Beg Fund Bal						
-18,261,560.00	541,876.00	-17,719,684.00	0.00	0.00	-17,719,684.00	.0%
<u>01 Tax Revenues</u>						
4450 Current Year Prop Taxes						
-49,822,766.00	465,210.00	-49,357,556.00	-48,161,611.76	0.00	-1,195,944.24	97.6%
4455 Prior Year Prop Taxes						
-1,088,908.00	200,000.00	-888,908.00	-2,125,480.07	0.00	1,236,572.07	239.1%
4460 Other Taxes						
-8,000.00	0.00	-8,000.00	-10,912.00	0.00	2,912.00	136.4%
TOTAL Tax Revenues						
-50,919,674.00	665,210.00	-50,254,464.00	-50,298,003.83	0.00	43,539.83	100.1%
<u>03 Interest</u>						
4490 Investment Interest						
-150,000.00	-300,000.00	-450,000.00	-478,626.28	0.00	28,626.28	106.4%
TOTAL Interest						
-150,000.00	-300,000.00	-450,000.00	-478,626.28	0.00	28,626.28	106.4%
<u>04 Other Revenues</u>						
4500 Contract Revenue						
-477,146.00	8,000.00	-469,146.00	-516,888.95	0.00	47,742.95	110.2%
4502 Training Class Revenue						
0.00	0.00	0.00	-175.75	0.00	175.75	100.0%
4510 ASA Revenue						
-125,000.00	0.00	-125,000.00	-87,731.50	0.00	-37,268.50	70.2%



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Clackamas Fire District
YEAR-TO-DATE BUDGET REPORT

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FOR 2018 13

ACCOUNTS FOR: 10 General Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
4512 Medical Supply Reimb	0.00	0.00	0.00	-18,102.25	0.00	18,102.25	100.0%
4513 Other Reimbursements	0.00	0.00	0.00	-4,274.10	0.00	4,274.10	100.0%
4539 Conflagration Reimbursement	0.00	-985,176.00	-985,176.00	-1,302,211.06	0.00	317,035.06	132.2%
4541 Gain/Loss on Inventory Sales	0.00	0.00	0.00	-93,762.74	0.00	93,762.74	100.0%
4542 Sale of Goods/Services/Eqpt	0.00	0.00	0.00	-11,254.69	0.00	11,254.69	100.0%
4545 Other Post-Employ Bene Revenue	-387,862.00	-75,000.00	-462,862.00	-505,618.82	0.00	42,756.82	109.2%
4560 Grant Revenue	0.00	-450,804.00	-450,804.00	-236,696.96	0.00	-214,107.04	52.5%
4570 Transportation Response Revenue	-350,000.00	-175,000.00	-525,000.00	-560,801.07	0.00	35,801.07	106.8%
4571 Other Revenues	-245,000.00	-220,968.00	-465,968.00	-227,921.53	0.00	-238,046.47	48.9%
TOTAL Other Revenues	-1,585,008.00	-1,898,948.00	-3,483,956.00	-3,565,439.42	0.00	81,483.42	102.3%
<u>05 Transfers In</u>							
4610 Transfers from other Funds	-365,000.00	0.00	-365,000.00	0.00	0.00	-365,000.00	.0%
TOTAL Transfers In	-365,000.00	0.00	-365,000.00	0.00	0.00	-365,000.00	.0%
<u>50 Salaries</u>							
5501 Fire Chief	182,941.00	0.00	182,941.00	171,509.62	0.00	11,431.38	93.8%
5503 Deputy Chief	335,672.00	0.00	335,672.00	330,841.80	0.00	4,830.20	98.6%
5504 Division Chief	534,026.00	0.00	534,026.00	341,617.36	0.00	192,408.64	64.0%
5505 Battalion Chief	1,290,917.00	0.00	1,290,917.00	1,342,062.22	0.00	-51,145.22	104.0%



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Clackamas Fire District
YEAR-TO-DATE BUDGET REPORT

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FOR 2018 13

ACCOUNTS FOR: 10 General Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
5506 Exempt Staff Group	1,608,970.00	0.00	1,608,970.00	1,605,608.76	0.00	3,361.24	99.8%
5507 Fire Inspectors	416,216.00	0.00	416,216.00	405,859.11	0.00	10,356.89	97.5%
5508 Deputy Fire Marshal Captain	543,048.00	0.00	543,048.00	513,686.07	0.00	29,361.93	94.6%
5510 Captain	2,468,705.00	0.00	2,468,705.00	2,380,517.19	0.00	88,187.81	96.4%
5512 Lieutenant	3,297,448.00	0.00	3,297,448.00	3,518,869.52	0.00	-221,421.52	106.7%
5515 Apparatus Operator	4,704,240.00	0.00	4,704,240.00	4,826,267.26	0.00	-122,027.26	102.6%
5520 Fire Fighter	6,144,393.00	665,586.00	6,809,979.00	6,788,237.42	0.00	21,741.58	99.7%
5525 Paramedic	0.00	140,000.00	140,000.00	64,600.48	0.00	75,399.52	46.1%
5530 Non-exempt Staff Group	1,763,236.00	-84,929.00	1,678,307.00	1,509,085.46	0.00	169,221.54	89.9%
5535 Other Employee	162,298.00	84,929.00	247,227.00	150,466.12	0.00	96,760.88	60.9%
5540 Temporary Labor	55,280.00	0.00	55,280.00	56,059.61	0.00	-779.61	101.4%
5545 Premium Pay	252,904.00	75,000.00	327,904.00	345,846.30	0.00	-17,942.30	105.5%
5550 Conflagration Labor	0.00	691,980.00	691,980.00	691,980.43	0.00	-0.43	100.0%
5555 School Replacement	50,000.00	0.00	50,000.00	32,407.81	0.00	17,592.19	64.8%
5560 Operational Replacement	4,719,597.00	0.00	4,719,597.00	4,995,086.00	0.00	-275,489.00	105.8%
5562 Vacation Buyback	65,000.00	0.00	65,000.00	42,550.28	0.00	22,449.72	65.5%
5563 Retirement/Separation Vacation	276,069.00	170,968.00	447,037.00	432,645.86	0.00	14,391.14	96.8%
5600 Overtime	506,463.00	0.00	506,463.00	510,615.09	0.00	-4,152.09	100.8%
TOTAL Salaries	29,377,423.00	1,743,534.00	31,120,957.00	31,056,419.77	0.00	64,537.23	99.8%
60 Benefits							



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Clackamas Fire District
YEAR-TO-DATE BUDGET REPORT

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FOR 2018 13

ACCOUNTS FOR: 10 General Fund ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
6620 SS/Medicare 2,250,624.00	0.00	2,250,624.00	2,167,902.25	0.00	82,721.75	96.3%
6640 Tri-Met Taxes 176,939.00	0.00	176,939.00	163,058.49	0.00	13,880.51	92.2%
6656 PERS Employer 5,396,339.00	0.00	5,396,339.00	5,478,333.59	0.00	-81,994.59	101.5%
6667 PERS Bond Payment 1,710,818.00	0.00	1,710,818.00	1,290,284.32	0.00	420,533.68	75.4%
6670 Deferred Compensation 512,039.00	0.00	512,039.00	483,485.18	0.00	28,553.82	94.4%
6675 Unemployment 5,000.00	0.00	5,000.00	1,996.78	0.00	3,003.22	39.9%
6680 Life Insurance 45,000.00	0.00	45,000.00	74,647.90	0.00	-29,647.90	165.9%
6685 Conflagration Benefits 0.00	248,477.00	248,477.00	248,477.15	0.00	-0.15	100.0%
6690 Café Plan Benefits 3,871,098.00	0.00	3,871,098.00	3,439,008.32	0.00	432,089.68	88.8%
6691 PEHP 327,300.00	0.00	327,300.00	321,763.95	0.00	5,536.05	98.3%
6692 Other Post-Employ Benefits 630,000.00	0.00	630,000.00	504,051.64	0.00	125,948.36	80.0%
6693 Health Trust 281,716.00	222,696.00	504,412.00	504,412.72	0.00	-0.72	100.0%
6700 Floater Allowance 0.00	25,000.00	25,000.00	21,287.85	0.00	3,712.15	85.2%
6701 Vehicle Allowance 6,208.00	6,808.00	13,016.00	9,424.83	0.00	3,591.17	72.4%
6702 Tool Allowance 6,000.00	0.00	6,000.00	5,294.40	0.00	705.60	88.2%
6703 Cell/Tech Allowance 36,308.00	-31,808.00	4,500.00	3,495.48	0.00	1,004.52	77.7%
6705 Workers Compensation 695,293.00	-170,968.00	524,325.00	647,111.75	0.00	-122,786.75	123.4%
TOTAL Benefits 15,950,682.00	300,205.00	16,250,887.00	15,364,036.60	0.00	886,850.40	94.5%
<hr/>						
70 Materials and Servic						
7005 Discounts Taken 0.00	0.00	0.00	36.00	0.00	-36.00	100.0%



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Clackamas Fire District
YEAR-TO-DATE BUDGET REPORT

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FOR 2018 13

ACCOUNTS FOR: 10 General Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
7006 Over/Short	0.00	0.00	0.00	36,416.67	0.00	-36,416.67	100.0%
7007 Depreciation Expense	0.00	0.00	0.00	1,583.33	0.00	-1,583.33	100.0%
7015 Meeting Expense	21,169.00	0.00	21,169.00	15,013.55	0.00	6,155.45	70.9%
7030 Civil Service Exam Expense	10,100.00	0.00	10,100.00	6,154.13	0.00	3,945.87	60.9%
7035 Bank Charges	15,000.00	0.00	15,000.00	22,456.07	0.00	-7,456.07	149.7%
7040 Dues & Publications	37,308.00	0.00	37,308.00	24,881.65	400.00	12,026.35	67.8%
7045 Awards & Recognitions	34,665.00	0.00	34,665.00	21,086.49	388.50	13,190.01	62.0%
7055 Operating Supply	137,695.00	0.00	137,695.00	61,335.27	277.70	76,082.03	44.7%
7065 Fire Fighting Supply	84,499.00	0.00	84,499.00	71,602.60	2,025.65	10,870.75	87.1%
7070 Rescue Supply	35,860.00	0.00	35,860.00	16,786.14	1,794.69	17,279.17	51.8%
7075 EMS Supply	97,000.00	0.00	97,000.00	232,827.08	5,814.86	-141,641.94	246.0%
7078 Department Consumables	15,000.00	0.00	15,000.00	25,714.35	703.77	-11,418.12	176.1%
7080 Fuel	219,834.00	0.00	219,834.00	242,213.28	18,949.65	-41,328.93	118.8%
7085 Uniform & Protective Eqpt	577,239.00	0.00	577,239.00	398,047.35	33,765.54	145,426.11	74.8%
7090 Office Supplies	32,092.00	0.00	32,092.00	18,775.34	326.58	12,990.08	59.5%
7095 Software & Supplies	399,365.00	-20,000.00	379,365.00	355,496.33	16,018.80	7,849.87	97.9%
7105 Household Goods	68,339.00	0.00	68,339.00	57,795.32	0.82	10,542.86	84.6%
7110 Professional Services	385,700.00	62,000.00	447,700.00	361,970.44	35,581.60	50,147.96	88.8%
7115 Dispatch Services	1,268,884.00	0.00	1,268,884.00	1,419,469.68	0.00	-150,585.68	111.9%
7116 Utilities - Natural Gas	0.00	0.00	0.00	30,208.19	0.00	-30,208.19	100.0%
7117 Utilities - Electric	0.00	0.00	0.00	61,024.25	0.00	-61,024.25	100.0%
7118 Utilities - Garbage	0.00	0.00	0.00	5,015.57	0.00	-5,015.57	100.0%



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Clackamas Fire District
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FOR 2018 13

ACCOUNTS FOR: 10 General Fund	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
ORIGINAL APPROP						
7119 Utilities - Water						
0.00	0.00	0.00	10,257.14	0.00	-10,257.14	100.0%
7120 Utilities - Other						
392,844.00	0.00	392,844.00	297,799.96	9,672.90	85,371.14	78.3%
7122 Utilities - Telephone						
345,000.00	0.00	345,000.00	323,792.61	0.00	21,207.39	93.9%
7130 Insurance - Property/Casualty						
230,546.00	0.00	230,546.00	222,653.28	4,341.65	3,551.07	98.5%
7135 Medical Exams						
261,467.00	0.00	261,467.00	206,608.88	0.00	54,858.12	79.0%
7140 Schools/Conferences Registrati						
208,845.00	0.00	208,845.00	110,873.61	0.00	97,971.39	53.1%
7141 Tuition Reimbursement						
38,752.00	0.00	38,752.00	18,215.55	0.00	20,536.45	47.0%
7142 Travel Expense						
28,875.00	0.00	28,875.00	17,246.86	0.00	11,628.14	59.7%
7145 Mileage Reimbursement						
3,408.00	0.00	3,408.00	25,734.25	0.00	-22,326.25	755.1%
7150 Volunteer Fire Fighter Exp						
43,000.00	0.00	43,000.00	131,338.22	0.00	-88,338.22	305.4%
7155 Vehicle Maintenance						
400,314.00	0.00	400,314.00	289,878.77	12,574.29	97,860.94	75.6%
7160 Equipment Maintenance						
137,519.00	0.00	137,519.00	76,924.39	7,078.97	53,515.64	61.1%
7165 Radio Maintenance						
48,600.00	0.00	48,600.00	25,768.28	1,067.71	21,764.01	55.2%
7170 Facility Maintenance						
336,936.00	0.00	336,936.00	185,899.35	13,512.80	137,523.85	59.2%
7175 Office Equipment Maintenance						
17,480.00	0.00	17,480.00	33,460.86	0.00	-15,980.86	191.4%
7180 Computer & AV Maintenance						
34,780.00	-7,000.00	27,780.00	11,342.28	57.00	16,380.72	41.0%
7185 SCBA Maintenance						
0.00	0.00	0.00	243.72	0.00	-243.72	100.0%
7187 Fire Extinguisher Expense						
4,500.00	0.00	4,500.00	0.00	2,116.00	2,384.00	47.0%
7190 Training Expense						
79,512.00	0.00	79,512.00	64,060.79	1,861.65	13,589.56	82.9%
7195 Public Education						
67,500.00	0.00	67,500.00	44,404.29	850.25	22,245.46	67.0%
7205 Postage & Freight						
29,925.00	0.00	29,925.00	23,637.43	232.79	6,054.78	79.8%
7210 Small Tool, Eqpts & Furnishing						
1,000.00	0.00	1,000.00	12,422.16	493.80	-11,915.96	1291.6%



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Clackamas Fire District
YEAR-TO-DATE BUDGET REPORT

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FOR 2018 13

ACCOUNTS FOR: 10 General Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
7215 Other Expense	36,500.00	0.00	36,500.00	20,087.16	11,197.96	5,214.88	85.7%
TOTAL Materials and Servic	6,187,052.00	35,000.00	6,222,052.00	5,638,558.92	181,105.93	402,387.15	93.5%
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80 Capital Outlay							
8825 Fire Fighting Equipment	156,850.00	-44,900.00	111,950.00	43,759.09	6,257.60	61,933.31	44.7%
8835 EMS & Rescue Equipment	30,000.00	0.00	30,000.00	26,985.29	0.00	3,014.71	90.0%
8845 Communications Equipment	6,000.00	0.00	6,000.00	5,704.29	0.00	295.71	95.1%
8850 Staff Vehicles	0.00	49,900.00	49,900.00	49,900.00	0.00	0.00	100.0%
8860 Facility Improvement	125,280.00	0.00	125,280.00	37,749.77	35,062.00	52,468.23	58.1%
8870 Furniture, Appliances & Tools	117,101.00	-5,000.00	112,101.00	89,788.53	12,748.00	9,564.47	91.5%
8885 Office Equipment	40,000.00	0.00	40,000.00	18,658.15	0.00	21,341.85	46.6%
8890 Computer & AV Equipment	262,660.00	0.00	262,660.00	142,970.06	72,291.89	47,398.05	82.0%
TOTAL Capital Outlay	737,891.00	0.00	737,891.00	415,515.18	126,359.49	196,016.33	73.4%
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90 Transfers Out							
9930 Transfer to Cap Proj Fund	500,000.00	0.00	500,000.00	0.00	0.00	500,000.00	.0%
TOTAL Transfers Out	500,000.00	0.00	500,000.00	0.00	0.00	500,000.00	.0%
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99 End Fund Balance							



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Clackamas Fire District
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FOR 2018 13

ACCOUNTS FOR: 10 General Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
9910 Contingency	1,306,326.00	-545,000.00	761,326.00	0.00	0.00	761,326.00	.0%
9915 Restricted Contingency	1,000,000.00	0.00	1,000,000.00	0.00	0.00	1,000,000.00	.0%
9999 Unappropriated Ending Fund Bal	0.00	-727,753.00	-727,753.00	0.00	0.00	-727,753.00	.0%
TOTAL End Fund Balance	2,306,326.00	-1,272,753.00	1,033,573.00	0.00	0.00	1,033,573.00	.0%
TOTAL General Fund	-16,221,868.00	-185,876.00	-16,407,744.00	-1,867,539.06	307,465.42	-14,847,670.36	9.5%
TOTAL REVENUES	-71,281,242.00	-991,862.00	-72,273,104.00	-54,342,069.53	0.00	-17,931,034.47	
TOTAL EXPENSES	55,059,374.00	805,986.00	55,865,360.00	52,474,530.47	307,465.42	3,083,364.11	



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Clackamas Fire District
YEAR-TO-DATE BUDGET REPORT

P 9
glytbdud

FOR 2018 13

ACCOUNTS FOR: 20 Equipment Reserve Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
<hr/>							
00 Beg Fund Bal							
<hr/>							
9995 Beg Fund Bal	-882,967.00	0.00	-882,967.00	0.00	0.00	-882,967.00	.0%
TOTAL Beg Fund Bal	-882,967.00	0.00	-882,967.00	0.00	0.00	-882,967.00	.0%
<hr/>							
03 Interest							
<hr/>							
4490 Investment Interest	-5,000.00	0.00	-5,000.00	-2,259.88	0.00	-2,740.12	45.2%
TOTAL Interest	-5,000.00	0.00	-5,000.00	-2,259.88	0.00	-2,740.12	45.2%
<hr/>							
04 Other Revenues							
<hr/>							
4540 Sale of Surplus	-40,000.00	0.00	-40,000.00	-13,489.12	0.00	-26,510.88	33.7%
TOTAL Other Revenues	-40,000.00	0.00	-40,000.00	-13,489.12	0.00	-26,510.88	33.7%
<hr/>							
80 Capital Outlay							
<hr/>							
8805 Fire Apparatus	150,000.00	0.00	150,000.00	144,713.00	0.00	5,287.00	96.5%
8850 Staff Vehicles	288,000.00	0.00	288,000.00	286,095.24	0.00	1,904.76	99.3%
TOTAL Capital Outlay	438,000.00	0.00	438,000.00	430,808.24	0.00	7,191.76	98.4%
<hr/>							
99 End Fund Balance							



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Clackamas Fire District
YEAR-TO-DATE BUDGET REPORT

P 10
glytdbud

FOR 2018 13

ACCOUNTS FOR: 20 Equipment Reserve Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
9910 Contingency	25,000.00	0.00	25,000.00	0.00	0.00	25,000.00	.0%
TOTAL End Fund Balance	25,000.00	0.00	25,000.00	0.00	0.00	25,000.00	.0%
TOTAL Equipment Reserve Fund	-464,967.00	0.00	-464,967.00	415,059.24	0.00	-880,026.24	-89.3%
TOTAL REVENUES	-927,967.00	0.00	-927,967.00	-15,749.00	0.00	-912,218.00	
TOTAL EXPENSES	463,000.00	0.00	463,000.00	430,808.24	0.00	32,191.76	



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Clackamas Fire District
YEAR-TO-DATE BUDGET REPORT

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glytdbud

FOR 2018 13

ACCOUNTS FOR: 30 Capital Projects Fund

ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
<u>00 Beg Fund Bal</u>						
9995 Beg Fund Bal						
-2,523,389.00	0.00	-2,523,389.00	0.00	0.00	-2,523,389.00	.0%
TOTAL Beg Fund Bal						
-2,523,389.00	0.00	-2,523,389.00	0.00	0.00	-2,523,389.00	.0%
<u>03 Interest</u>						
4490 Investment Interest						
-14,000.00	0.00	-14,000.00	-13,877.08	0.00	-122.92	99.1%
TOTAL Interest						
-14,000.00	0.00	-14,000.00	-13,877.08	0.00	-122.92	99.1%
<u>05 Transfers In</u>						
4610 Transfers from other Funds						
-500,000.00	0.00	-500,000.00	0.00	0.00	-500,000.00	.0%
TOTAL Transfers In						
-500,000.00	0.00	-500,000.00	0.00	0.00	-500,000.00	.0%
<u>80 Capital Outlay</u>						
8855 Land Acquisition						
0.00	0.00	0.00	123,134.00	0.00	-123,134.00	100.0%
8860 Facility Improvement						
2,537,389.00	0.00	2,537,389.00	256,523.16	0.00	2,280,865.84	10.1%
TOTAL Capital Outlay						
2,537,389.00	0.00	2,537,389.00	379,657.16	0.00	2,157,731.84	15.0%
TOTAL Capital Projects Fund						
-500,000.00	0.00	-500,000.00	365,780.08	0.00	-865,780.08	-73.2%
TOTAL REVENUES						
-3,037,389.00	0.00	-3,037,389.00	-13,877.08	0.00	-3,023,511.92	
TOTAL EXPENSES						
2,537,389.00	0.00	2,537,389.00	379,657.16	0.00	2,157,731.84	



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Clackamas Fire District
YEAR-TO-DATE BUDGET REPORT

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FOR 2018 13

ACCOUNTS FOR: 40 Enterprise Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
<hr/>							
00 Beg Fund Bal							
<hr/>							
9995 Beg Fund Bal	-19,828.00	0.00	-19,828.00	0.00	0.00	-19,828.00	.0%
TOTAL Beg Fund Bal	-19,828.00	0.00	-19,828.00	0.00	0.00	-19,828.00	.0%
<hr/>							
03 Interest							
<hr/>							
4490 Investment Interest	-200.00	0.00	-200.00	-131.68	0.00	-68.32	65.8%
TOTAL Interest	-200.00	0.00	-200.00	-131.68	0.00	-68.32	65.8%
<hr/>							
04 Other Revenues							
<hr/>							
4571 Other Revenues	-5,000.00	0.00	-5,000.00	0.00	0.00	-5,000.00	.0%
TOTAL Other Revenues	-5,000.00	0.00	-5,000.00	0.00	0.00	-5,000.00	.0%
<hr/>							
70 Materials and Servic							
<hr/>							
7055 Operating Supply	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00	.0%
TOTAL Materials and Servic	10,000.00	0.00	10,000.00	0.00	0.00	10,000.00	.0%
<hr/>							
99 End Fund Balance							



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Clackamas Fire District
YEAR-TO-DATE BUDGET REPORT

P 13
glytdbud

FOR 2018 13

ACCOUNTS FOR: 40 Enterprise Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
9910 Contingency	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00	.0%
TOTAL End Fund Balance	5,000.00	0.00	5,000.00	0.00	0.00	5,000.00	.0%
TOTAL Enterprise Fund	-10,028.00	0.00	-10,028.00	-131.68	0.00	-9,896.32	1.3%
TOTAL REVENUES	-25,028.00	0.00	-25,028.00	-131.68	0.00	-24,896.32	
TOTAL EXPENSES	15,000.00	0.00	15,000.00	0.00	0.00	15,000.00	



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Clackamas Fire District
YEAR-TO-DATE BUDGET REPORT

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FOR 2018 13

ACCOUNTS FOR: 50 Debt Service Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
<u>00 Beg Fund Bal</u>							
9995 Beg Fund Bal	-42,599.00	0.00	-42,599.00	0.00	0.00	-42,599.00	.0%
TOTAL Beg Fund Bal	-42,599.00	0.00	-42,599.00	0.00	0.00	-42,599.00	.0%
<u>01 Tax Revenues</u>							
4450 Current Year Prop Taxes	-2,191,116.00	0.00	-2,191,116.00	-1,902,433.72	0.00	-288,682.28	86.8%
4455 Prior Year Prop Taxes	-25,000.00	0.00	-25,000.00	-83,958.67	0.00	58,958.67	335.8%
TOTAL Tax Revenues	-2,216,116.00	0.00	-2,216,116.00	-1,986,392.39	0.00	-229,723.61	89.6%
<u>03 Interest</u>							
4490 Investment Interest	-2,500.00	0.00	-2,500.00	-6,172.06	0.00	3,672.06	246.9%
TOTAL Interest	-2,500.00	0.00	-2,500.00	-6,172.06	0.00	3,672.06	246.9%
<u>70 Materials and Servic</u>							
7020 Debt Interest Expense	1,116,116.00	0.00	1,116,116.00	1,078,543.33	0.00	37,572.67	96.6%
7025 Debt Principal Expense	1,100,000.00	0.00	1,100,000.00	1,100,000.00	0.00	0.00	100.0%
TOTAL Materials and Servic	2,216,116.00	0.00	2,216,116.00	2,178,543.33	0.00	37,572.67	98.3%
TOTAL Debt Service Fund	-45,099.00	0.00	-45,099.00	185,978.88	0.00	-231,077.88	-412.4%
TOTAL REVENUES	-2,261,215.00	0.00	-2,261,215.00	-1,992,564.45	0.00	-268,650.55	



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Clackamas Fire District
YEAR-TO-DATE BUDGET REPORT

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glytdbud

FOR 2018 13

ACCOUNTS FOR: 60 Bond Construction Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
TOTAL EXPENSES	2,216,116.00	0.00	2,216,116.00	2,178,543.33	0.00	37,572.67	



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Clackamas Fire District
YEAR-TO-DATE BUDGET REPORT

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FOR 2018 13

ACCOUNTS FOR: 60 Bond Construction Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
<hr/>							
00 Beg Fund Bal							
<hr/>							
9995 Beg Fund Bal	-18,474,831.00	0.00	-18,474,831.00	0.00	0.00	-18,474,831.00	.0%
TOTAL Beg Fund Bal	-18,474,831.00	0.00	-18,474,831.00	0.00	0.00	-18,474,831.00	.0%
<hr/>							
03 Interest							
<hr/>							
4490 Investment Interest	-100,000.00	0.00	-100,000.00	-179,461.29	0.00	79,461.29	179.5%
TOTAL Interest	-100,000.00	0.00	-100,000.00	-179,461.29	0.00	79,461.29	179.5%
<hr/>							
04 Other Revenues							
<hr/>							
4513 Other Reimbursements	0.00	0.00	0.00	-553,636.27	0.00	553,636.27	100.0%
TOTAL Other Revenues	0.00	0.00	0.00	-553,636.27	0.00	553,636.27	100.0%
<hr/>							
80 Capital Outlay							
<hr/>							
8805 Fire Apparatus	1,194,900.00	0.00	1,194,900.00	37,800.80	0.00	1,157,099.20	3.2%
8825 Fire Fighting Equipment	0.00	0.00	0.00	26,986.80	0.00	-26,986.80	100.0%
8860 Facility Improvement	16,949,942.00	0.00	16,949,942.00	13,558,958.56	10,638,110.60	-7,247,127.16	142.8%
TOTAL Capital Outlay	18,144,842.00	0.00	18,144,842.00	13,623,746.16	10,638,110.60	-6,117,014.76	133.7%
TOTAL Bond Construction Fund	-429,989.00	0.00	-429,989.00	12,890,648.60	10,638,110.60	-23,958,748.20	-5471.9%
TOTAL REVENUES	-18,574,831.00	0.00	-18,574,831.00	-733,097.56	0.00	-17,841,733.44	



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Clackamas Fire District
YEAR-TO-DATE BUDGET REPORT

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glytdbud

FOR 2018 13

ACCOUNTS FOR: 70 PERS Reserve Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
TOTAL EXPENSES	18,144,842.00	0.00	18,144,842.00	13,623,746.16	10,638,110.60	-6,117,014.76	



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Clackamas Fire District
YEAR-TO-DATE BUDGET REPORT

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glytbdud

FOR 2018 13

ACCOUNTS FOR: 70 PERS Reserve Fund	ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
<hr/>							
00 Beg Fund Bal							
<hr/>							
9995 Beg Fund Bal							
-1,403,974.00	0.00	-1,403,974.00	0.00	0.00	0.00	-1,403,974.00	.0%
TOTAL Beg Fund Bal							
-1,403,974.00	0.00	-1,403,974.00	0.00	0.00	0.00	-1,403,974.00	.0%
<hr/>							
03 Interest							
<hr/>							
4490 Investment Interest							
-6,000.00	0.00	-6,000.00	-9,475.52	0.00	0.00	3,475.52	157.9%
TOTAL Interest							
-6,000.00	0.00	-6,000.00	-9,475.52	0.00	0.00	3,475.52	157.9%
<hr/>							
90 Transfers Out							
<hr/>							
9980 Transfer to General Fund							
365,000.00	0.00	365,000.00	0.00	0.00	0.00	365,000.00	.0%
TOTAL Transfers Out							
365,000.00	0.00	365,000.00	0.00	0.00	0.00	365,000.00	.0%
<hr/>							
99 End Fund Balance							
<hr/>							
9910 Contingency							
50,000.00	0.00	50,000.00	0.00	0.00	0.00	50,000.00	.0%
TOTAL End Fund Balance							
50,000.00	0.00	50,000.00	0.00	0.00	0.00	50,000.00	.0%
TOTAL PERS Reserve Fund							
-994,974.00	0.00	-994,974.00	-9,475.52	0.00	0.00	-985,498.48	1.0%
TOTAL REVENUES							
-1,409,974.00	0.00	-1,409,974.00	-9,475.52	0.00	0.00	-1,400,498.48	
TOTAL EXPENSES							
415,000.00	0.00	415,000.00	0.00	0.00	0.00	415,000.00	



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Clackamas Fire District
YEAR-TO-DATE BUDGET REPORT

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glytbdud

FOR 2018 13

ORIGINAL APPROP	TRANS/ADJSMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	% USED
	GRAND TOTAL					
-18,666,925.00	-185,876.00	-18,852,801.00	11,980,320.54	10,945,576.02	-41,778,697.56	-121.6%

** END OF REPORT - Generated by Christina Day **

CORRESPONDENCE

- C-1 Thank you Re: Station 14 A shift: Lt. Heitschmidt, AO Carrothers, FF McEvoy, FF Holder for helping a young student at his talent show
- C-2 Congratulations - IAFC Re: Ben Franklin Award
- C-3 Thank you Re: Division Chief Corless from Jackson County Fire District 3
- C-4 Thank you Re: Stein Oil Co.
- C-5 Thank you Re: Noah Steinberg and the Explorers Program
- C-6 Thank you Re: Clackamas Fire District #1 Firefighters from Oak Grove Elementary

Thank you to Station 14 A shift: Lt. Heitschmidt, AO Carrothers, FF McEvoy, FF Holder who came to help out Jackson at his talent show. The Mom shared that he was able to sing, "I Want to Ride on a Fire Truck" with his true heroes!



Tamie Neuman Kuhn

[View Profile](#)

Actions ▾

WED 2:43PM

Hi there! Just wanted to send a huge shout-out and thank you to the firefighters at the Boring station who came to help my son, Jackson, at the talent show this morning. All thing fire engine related have been Jackson's Autistic obsession since he was 2. Today, he got to sing "I Want to Ride on a Fire Truck" with some of his true heroes.



*Permission was received from parent, Tamie Kuhn, to include photo.



International Association of Fire Chiefs

4795 Meadow Wood Lane, Suite 100 • Chantilly, VA 20151
Tel: 703.273.0911 • Fax: 703.273.9363 • IAFC.org

July 2, 2018

Fire Chief Fred Charlton
Clackamas Fire District #1
11300 SE Fuller Road
Milwaukie, OR 97222

Dear Chief Charlton,

Congratulations on your nomination being selected winner of the 2018 IAFC Ben Franklin Award for Valor. Presented annually at Fire-Rescue International (FRI) by the IAFC and Motorola Solutions, the award honors emergency responders for their expert training, professional service and dedication to the duty displayed in saving human life.

Your nominees, Captain Kyle Olson, Apparatus Operator Andrew Brian, Firefighter Scott Kohler and Firefighter Matt Towner, were selected for their heroic actions in saving the life of a woman trapped inside a second-floor bedroom during a two-alarm, fully-involved, single-family home fire in the dead of night on September 6, 2017.

This award, the IAFC's most prestigious, recognizes the spirit of service, courage and heroism that is a tradition among the world's fire and emergency service. The program is named for one of the first fire chiefs in the United States, Benjamin Franklin, who was a prime contributor to the wealth of tradition that symbolizes the fire service worldwide.

The award presentation will take place during the FRI General Session, Thursday, August 9 in Dallas, Texas. In addition, a dinner sponsored by Motorola Solutions honoring the valor award winners and you as their chief will be held later that evening.

Congratulations again! I am looking forward to celebrating this historic achievement with you and your crew in Dallas!

Sincerely,

A handwritten signature in blue ink that reads "Thomas C. Jenkins V".

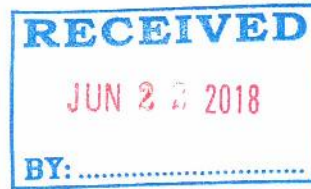
Fire Chief Thomas C. Jenkins V
President and Chairman of the Board

/tc

Fire District 3

8383 Agate Road White City, OR 97503-1075
(541) 826-7100 (Office)
(541) 826-4566 (Fax)

www.jcfd3.com



June 14, 2018

Chief Fred Charlton
Clackamas Fire District 1
11300 SE Fuller Road
Milwaukie, OR 97222

Dear Chief Charlton,

We want to thank you for allowing Division Chief Corless the time to participate in our Staff Battalion Chief process; we understand that his time is valuable.

We appreciate Chief Corless' ability to remain unbiased, honest, and fair as he participated in the evaluation of the candidates, who were both internal and external. His expertise, insight, and knowledge was instrumental in this process as he shared in the positive feedback of all candidates who were evaluated on their knowledge, experience in leadership, EMS, and organizational agility.

Please extend our appreciation to Chief Corless. We look forward to continued collaboration.

Sincerely,

Robert B. Horton
Fire Chief

June 25, 2018



Mr. Fred Charlton
Fire Chief
Clackamas County Fire Department

Dear Mr. Charlton,

On behalf of Stein Oil Co. Inc., we would like to express our gratitude for the role that Clackamas County Fire Department played in assisting us during a period of emergency. The 14th of May was a fortunate day for our company. As repairs and ongoing construction have further illuminated, we were not far from a much larger potential emergency - in terms of the scope of the destruction that the Trails End Chevron could have sustained. We thank you for work and we appreciate the prompt service we received from you during this period of crisis.

Sincerely,

A handwritten signature in black ink, appearing to read "Susan L. Stein".

Susan L. Stein
Stein Oil Co. Ince

Subject: FW: Question from Ben White's mom

From: Keri White

Sent: Thursday, June 07, 2018 1:33 PM

To: Steinberg, Noah ; [Sakaguchi, Steve](#)

Subject: Question from Ben White's mom . . .

Hello Steve and Noah,

First off, I want to thank you both so much for all that you are doing for Ben. He LOVES being in the Explorer program and I can't tell you how much it means for us to get to see him pursue something that he is so passionate about. He comes home after each experience in Explorers and while often tired 😊 has had another awesome training night. Thank you for all that you do!

Thanks so much for your time!

Sincerely,

Keri White

From: Sakaguchi, Steve

Sent: Wednesday, June 13, 2018 6:22 AM

To: Strejc, Karen

Cc: Deters, Steve **Subject:**

FW: Question from Ben White's mom

Good morning, Karen-

I'm also requesting that it be made known that Volunteer Firefighter Steinberg has been the one leading the weekly explorer drills for the past few months. He has been developing a team of other volunteers to help teach and breathed new life into the program. Noah has a passion for learning and sharing what he learns with others.

In addition to developing the training schedule, he has built relationships with other divisions to ensure we are continuing to provide the best training to our Explorers.

Thank you,

Lt. Steve Sakaguchi

Academy Coordinator | Training Division

(Mon-Thurs 0630-1630)

Direct: 503.742.2685

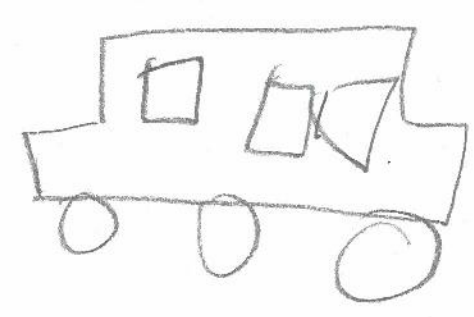
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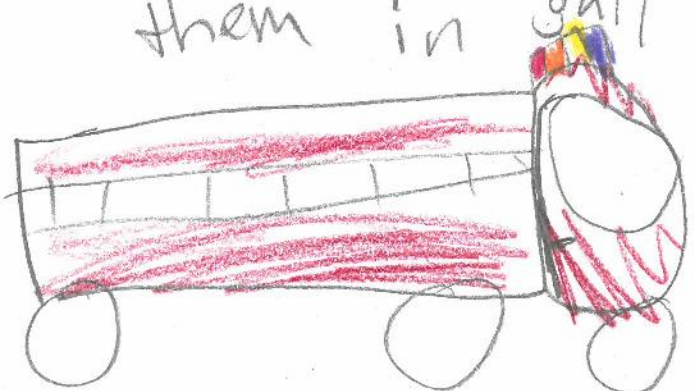
*To Safely Protect & Preserve
Life & Property*

CLACKAMAS FIRE DISTRICT #1
www.clackamasfire.com

Thank you for saving
my family when we need
help!



and the
Bad guys, &
them in jail
for 20 yrs.
Police
for capturing
the
wild
the

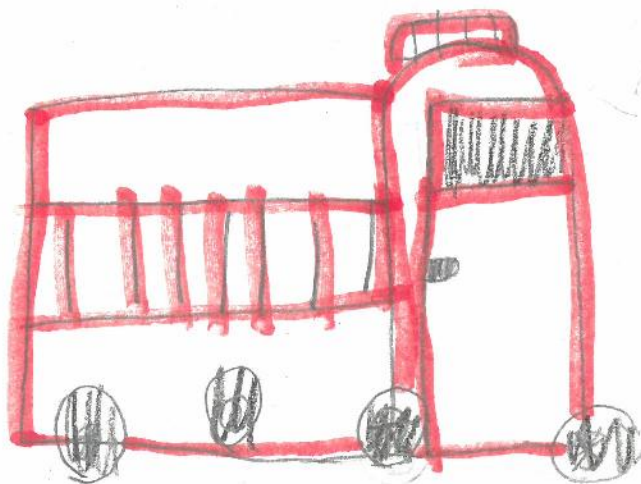


THANK YOU FOR PUTTING
OUT MY FRIENDS HOUSE WHEN
I WAS THERE!



Thank You Very
Much for helping put
out fires

Thank
You



INFORMATIONAL ITEMS

- I-1 Clackamas Firefighters Train with Night-vision Tools - Clackamas Review/KOIN6
- I-2 Clackamas Fire Participates in Training Conference - Clackamas Review
- I-3 Fire Crews Contain 'Out of Control' Slash Burn in Clackamas Co. - KATU

Clackamas Review/KOIN 6

Clackamas Firefighters Train with Night-vision Tools

KOIN 6 News
Sunday, June 10, 2018

During summer, more people drown in fast-moving waterways like the Clackamas River



PHOTO BY: KOIN 6 NEWS - Dustin Mauck with Clackamas Fire discusses water rescues and how to be safe this summer.

Rising temperatures spell busier times for Clackamas Fire, according to firefighter Dustin Mauck. The fire district performs an average of 70 water rescues per year, half of which happen when the sun goes down.

That's why, in preparation for the summer, firefighters are training to use night-vision tools and other means necessary during a water rescue at any time.

"Visibility is a big thing," Mauck said. "Anytime you're in the water it sounds a lot worse than it is, but you can't see, you don't really know where you are, it's hard to tell if you can hike out or not."

The water, while inviting, can be dangerous, Mauck said.

"As soon as you jump in, you only have a couple minutes of real purposeful movement until you can get to the shore," Mauck advised. "So wear a life jacket before you go swimming."

That's not all they're advising. Even though temperatures are warming up, the rivers in

Clackamas County are still a huge safety risk with fast currents and cold temperatures.

"If you have a life jacket on, your head is going to stay above water, and even if it is cold water, you could be in the water for a half-hour to 45 minutes and still be fine," Mauck said. "If you don't have a life jacket on, as soon as you hit the cold water it will be a shock — you take a big gulp, you take in some water and you go straight down."

Every minute counts, Mauck said.

"After 30 minutes, we switch from a rescue to a recover mode," Mauck said, "so we are trying to get there within the first five to 10 minutes to really make a difference."

Source: <https://pamplinmedia.com/cr/24-news/397483-286642-clackamas-firefighters-train-with-night-vision-tools>

Clackamas Review

Clackamas Fire Participates in Training Conference

Monday, June 18, 2018
The Clackamas Review

Firefighters raise \$100,000 to help burn victims at Legacy's center for Oregon

Firefighters from Clackamas Fire District #1 recently participated in the third-annual Firemanship Conference in Portland.



PHOTO COURTESY: TUALATIN VALLEY FIRE & RESCUE - Clackamas firefighters joined fire agencies throughout the region for hands-on training.

The conference included both lectures and hands-on training. The conference goals were to offer firefighters training to enhance "the practice, skill and trade of firefighting" and to raise money for charity. Firefighters from Clackamas Fire participated as students, instructors, planners and site/logistic coordinators. The support and participation from Clackamas Fire, as well as Portland Fire and Rescue, Tualatin Valley Fire and Rescue, Gresham Fire Department and others, have helped

the conference grow.

The conference was sponsored and organized by Brothers in Battle and First Whip F.O.O.L.S., nonprofit firefighter training organizations. With the help and support of local fire departments, the conference raised over \$100,000 for Sons of the Flag, a nonprofit organization committed to supporting military, first responder and civilian burn survivors by providing funding for innovative research. This year, Sons of the Flag put those funds to work locally by pledging \$100,000 to Legacy Oregon Burn Center.

The funds will be spent to build an on-campus residence to house the families of burn victims during the course of their treatment at the burn center. Additionally, the conference supported the local community by donating leftover food to Oregon Gleaners, who then distribute the food to those in need throughout the Portland-metro area.

Source: <https://pamplinmedia.com/cr/24-news/398522-288465-clackamas-fire-participates-in-training-conference>

KATU

Fire Crews Contain 'Out of Control' Slash Burn in Clackamas Co.

by KATU Staff
Tuesday, June 26th 2018



Slash burn pile in Damascus - Clackamas Fire photo

DAMASCUS, Ore. — Firefighters are at the scene of a slash burn fire that got out of control near Damascus on Tuesday, Clackamas Fire said.

Crews managed to get the fire under control after about an hour.

The one-acre fire was reported at about 1 p.m.

According to Clackamas Fire, there are ten fire companies made up of engines, brush rigs and water tenders at the scene.

Article post: <http://katu.com/news/local/fire-crews-contain-out-of-control-slash-burn-in-clackamas-co>