





*To safely protect and preserve life and property*

CLACKAMAS FIRE DISTRICT #1

**Board of Directors' Meeting  
Monday, April 17, 2017  
Meeting Location: Mt. Scott Fire Station  
6:30 pm**

**AGENDA**

**REGULAR SESSION**

- I. CALL TO ORDER PER ORS 192.610 TO 192.710**  
ORS 192.650 – The meeting is being recorded.  
ORS 192.710 – Smoking is banned during the meeting.
- II. CHANGES TO AGENDA**
- III. APPROVAL OF MINUTES OF THE BOARD OF DIRECTORS REGULAR BOARD MEETING ON MARCH 20, 2017**
- IV. PUBLIC COMMENT** *(The President will call for statements from citizens regarding District business, not to exceed three minutes per person.)*
- V. PRESENTATION – CITIZEN AWARD – Chief Charlton**
- VI. PRESENTATION – BOARD TRAINING – Agent of Record Jeff Griffin from Wilson-Heirgood Associates**
- VII. PRESENTATION – Audio Visual Interactive Display Systems (AVIDS) – Deputy Chief Karn, IT Director Hicks, BC Smith, TO Webster**
- VIII. BUSINESS – Action required**
  - B-1 Request Board Approval of Audio Visual Interactive Display Systems (AVIDS) – Deputy Chief Karn**
  - B-2 Request Board Approval of Three-year Term Renewals for Budget Committee Members Rob Wheeler and William Gifford – Finance Director Day**
  - B-3 Request Board Approval of Proclamation for EMS Week May 21-27, 2017 with the Theme, “EMS Strong: Always in Service” – Division Chief Conway**
  - B-4 Request Board Approval to Authorize Finance Director Christina Day to Make LGIP Account Changes – Chief Charlton**
  - B-5 Request Board Approval of Emerick Construction to Provide Mechanical, Electrical and Plumbing Contractors for Hilltop Station 16 – Deputy Chief Hari**



*To safely protect and preserve life and property*

CLACKAMAS FIRE DISTRICT #1

**B-6 Request Board Approval to Purchase Firefighter Safety and Survival Equipment – Deputy Chief Hari**

**IX. OTHER BUSINESS – No action required.** *(These items will be presented individually by staff or other appropriate individuals. A synopsis of each item together with a brief statement of the action being requested shall be made by those appearing on behalf of an agenda item.)*

**OB-1 Legislative Update – Lobbyist Genoa Ingram**

**OB-2 Fiscal 2018 Budget Update – Finance Director Day**

**OB-3 Board Informational Items**

**OB-4 Board Committee/Liaison Reports**

Foundation Liaison – Director Trotter

Interagency Committee – President Joseph/Director Trotter

Volunteer Association Liaison – Director Syring

**X. INFORMATIONAL ONLY**

**A. Divisional Reports**

R-1a. Chief’s Report – Verbal - Chief Fred Charlton

R-1b Administrative Services Division – Deputy Chief Jamie Karn

R-1c Emergency Services Division – Deputy Chief Ryan Hari

R-1d Financial Services Division – (Distributed Monday) - Finance Director Christina Day

R-1e Fire Prevention – Division Chief Doug Whiteley

R-1f Volunteer Services – Volunteer Services Chief Steve Deters

**B. Correspondence**

**C. Informational Items**

**D. Next Meeting**

**XI. ADJOURNMENT**

**UPCOMING EVENTS:**

Upcoming Dates:

May 4 – Budget Committee Meeting – 6:00 pm at Station 5

May 15 – Regular Board of Directors’ Meeting – 6:30 pm

# Clackamas Fire District #1



## REGULAR BOARD OF DIRECTORS MEETING March 20, 2017

(This meeting was recorded.)

- I. CALL TO ORDER PER ORS 192.610 TO 192.710**  
**ORS 192.650 – The meeting is being recorded.**  
**ORS 192.710 – Smoking is banned during the meeting.**

President Joseph called the meeting to order at 6:30 pm.

**Present:** Board of Directors Thomas Joseph, Jim Syring, Don Trotter, and Marilyn Wall; Chief Fred Charlton; Deputy Chief Ryan Hari; Deputy Chief Jamie Karn; Division Chief David Scheirman; Division Chief Bill Conway; Volunteer Services Chief Steve Deters; Finance Director Christina Day; Battalion Chiefs Brian Rooney and Jonathan Scheirman; Captain Karl Koenig; Community Paramedic AmyJo Cook; Volunteer Association President Jerry Kearney; Volunteer Firefighter Jeremy Neel; Mark Aasland from Page Engineers; Citizens Jay Cross, Thelma Haggemiller, John Kihlstrum; Michael Morrow; and Chris Hawes; and Executive Assistant Karen Strejc. Director John Blanton was on vacation.

## **II. CHANGES TO AGENDA**

Chief Charlton noted the following were absent: Lobbyist Genoa Ingram, Division Chief Doug Whiteley, and Director John Blanton.

## **III. APPROVAL OF MINUTES OF THE BOARD OF DIRECTORS WORK SESSION ON FEBRUARY 27, 2017 AND THE REGULAR BOARD MEETING ON FEBRUARY 27, 2017**

Since there were no corrections or additions to the minutes for the Board of Directors work session and the regular board meeting on February 27, 2017, the minutes were approved as written.

## **IV. PUBLIC COMMENT**

Michael Morrow  
13581 SE Callahan Rd.  
Happy Valley, OR 97086

Citizen Michael Morrow announced to the Board that he would be running for Board Position #4 in the May election.

## **V. PRESENTATION – STRATEGIC BUSINESS PLAN UPDATE**

Chief Charlton noted an annual review is conducted twice a year on the Strategic Business Plan (SBP).

There were changes made to the timelines and objectives and additional changes would be made in July.

The noted revisions were submitted organizationally from the retreats that met in 2016: staff strategic planning, Board, and Volunteer Association. Looking ahead into 2017, the District expanded its coverage area by 59 square miles with the annexation of Boring Fire District #59. The Fire District is now made up of 235 square miles with a population of 220,000.

North Clackamas School District donated \$10,000 to the Fire District to go towards CPR manikins. The manikins were to be used, specifically, at NCSO schools, as part of the state-wide health curriculum for CPR/AED instruction. The instruction is provided by the Fire District and it is estimated that 30,000 members of the community have been trained in CPR over three years.

The single-role paramedic was something the Fire District is looking into, which would be a new/innovative program.

Chief Charlton noted the submitted edits would be cleaned up and the progress of the document would go before the Board in July.

## **VI. BUSINESS**

### **B-1 Request Board Approval of Updated Strategic Business Plan**

The Chief noted the updated Strategic Business Plan would be added to the website next week.

**Director Wall moved and Director Syring seconded the motion to approve the updated Strategic Business Plan. Motion carried unanimously by the Directors in attendance.**

### **B-2 Request Board Approval of Updated Intergovernmental Agreement (IGA) with Estacada Fire District #69**

DC Hari noted a draft was before the Board to expand the IGA with Estacada Fire. In 2016, an IGA was entered to provide services in fire prevention, information technology, and training. The expansion, if approved, would include joint operations of Station 18. The IGA would be readjusted for Clackamas Fire to provide staffing and Estacada Fire to fund staffing with a cost of \$90,000 the first year, which is found in Appendix D.

The added staffing would support with command and control for East Battalion to adequately provide coverage over Estacada's service area when their BCs weren't available. Estacada Fire would pay \$90,000 in joint operations, \$93,000 for Fire Prevention and \$37,000 in Training Services for a total of \$220,000.

DC Hari noted the Fire District wasn't interested in a long-term contract; but rather, short and defined.

Director Trotter noted the Interagency Committee met many times with Estacada over the past few years and there was interest in long-term services.

It was noted that staffing Eagle Creek Station 18 at 40-hours per week was advantageous to all agencies. The benefits were noted.

Director Wall noted that it was of her opinion, the Fire District wasn't ready operationally to take on more work to cover Estacada. A concern regarding cost was expressed, as \$220,000 covers full time employees (FTEs) needed to provide coverage to Estacada. Director Wall noted that it would have been helpful to include the revenue the IGA expansion would bring to the Fire District, in addition to the costs.

Chief Charlton noted that it was in the budget to staff Station 18 at 40-hours per week. Additionally, the Fire District applied for a SAFER Grant for three FTEs for Station 18 and three FTEs at Station 14 in order to enable the Fire District to mobilize within the response area.

**Director Trotter moved and President Joseph seconded the motion to approve the updated Intergovernmental Agreement (IGA) with Estacada Fire District #69. Aye votes were cast by Director Trotter and President Joseph, Director Syring voted no and Director Wall abstained. Director Blanton was absent. The motion failed.**

Director Syring requested a re-voting of the motion as he misunderstood that a quorum needed to be reached based on the entire number of board members, not just the board members present at the meeting.

The vote was retaken.

**Aye votes were cast by President Joseph, Director Syring and Director Trotter. Director Wall abstained. Director Blanton was absent. The motion passed.**

### **B-3 Request Board Approval of Mark Kaiel as Civil Service Commissioner**

DC Karn noted that last month Norm Smith was recognized for his commitment as a Civil Service Commissioner and thanked for his four years on the Commission as he retired from serving on the Commission. It was noted that it wasn't necessary to advertise for a commissioner replacement. In the past, there was a standing candidate pool. There were two interested candidates and both were interviewed.

Director Syring suggested that it would be more transparent for the Fire District to advertise to the public when the position was open.

DC Karn commented with the annexation of Boring Fire, there was no longer a "Joint" Civil Service Commission. The changes would be brought before the Board next month.

**Director Syring moved and Director Wall seconded the motion to approve Mark Kaiel as Civil Service Commissioner. Motion carried unanimously by the Directors in attendance.**

### **B-4 Request Board Approval to Authorize Fire Chief to Surplus Equipment**

DC Hari noted a need to surplus eight apparatus, due to the 15 apparatus that would be purchased from the bond funds.

The original purchase costs wasn't included, due to not having enough information.

**Director Trotter moved and Director Syring seconded the motion to approve the Fire Chief to authorize the surplus equipment. Motion carried unanimously by the Directors in attendance.**

## **VII. OTHER BUSINESS**

### **OB-1 Legislative Update**

Chief Charlton shared that Lobbyist Ingram would send the legislative updates to the Board and to staff.

### **OB-2 Board Information Items**

None.

### **OB-3 Frequent User/Community Paramedic Program**

Division Chief Conway introduced the Fire District's Community Paramedic AmyJo Cook. There were similar pilot programs, but few have entered into the Community Paramedic Program.

Community Paramedic Cook provided an overview of the program, where they've seen a reduction in 911 calls and a reduction in 30-day re-admittance. The reduction in 911 calls supports the Fire District's crews from having to respond to non-priority calls.

### **OB-4 Board Committee/Liaison Reports**

#### **EMS Committee**

Director Wall noted discussions involved the Community Paramedic Program and how to find money to expand the program. Discussion also included the transport program.

The Chief noted the ambulance revenue would be discussed at the July work session.

#### **Executive Committee**

Director Wall noted the wage and benefit agreements for staff were discussed, the budget cycle, advantages and disadvantages of processes the Fire District uses, and the promotional process for Deputy Chief.

#### **Foundation Liaison**

Director Trotter noted the meeting would take place the following day, February 28, 2017. It was noted the Foundation earned \$25,000 at the Auction/Dinner.

#### **Interagency Committee**

Director Trotter noted the Committee met with the City of Milwaukie and would meet with Clackamas River Water in April. Also, on April 5 the Quarterly Fire Service Agency meeting would take place in Lake Oswego.

## **VIII. INFORMATIONAL ONLY**

### **A. Divisional Reports**

#### **R-1a Chief's Report**

Chief Charlton noted that four firefighters graduated from Academy 17-01. He thanked the Training staff for doing a great job in training the academy. Academy 17-02 was anticipated to begin in June.

It was noted there were eight cardiac arrest saves since November 2016 and the chain of survival participants would be recognized at an upcoming ceremony.

#### **R-1b Administrative Services Division**

DC Karn noted the benefits of Damascus Fire Station 19 being staffed 24/7, as E19 was the first due on many of the calls.

#### **R-1c Emergency Services Division**

As submitted.

#### **R-1d Financial Services Division**

Finance Director Day provided the Finance report separate from the packet. It was noted that the Personnel Services Category of the General Fund ended under budget by 4.10% at the end of February. Due to one of the two PERS payments made and the timing issue of the medical claims, the Personnel Services Category trended under 2%.

The Oregon LGIP interest rate was at 1.15% at the end of February.

#### **R-1e Fire Prevention**

As submitted

#### **R-1f Volunteer Services**

Volunteer Services Chief Steve Deters reported the following for the month of February:

Fire training drills:

- 2/1/17 – Meet and greet with Estacada Fire volunteers
- 2/8/17 and 2/9/17 – IPS Skills: AOs
- 2/22/17 and 2/23/17 – Before the Call: Having a Game Plan
- 2/22/17 – Rehab Support drill

EMS training drills:

- 2/15/17 and 2/16/17 – EMS Spinal Immobilization

Community events/meetings:

- 2/6/17 – Volunteer Association Board meeting

The Explorers drill focused on search and rescue operations.



Station coverage:

- Station 12 – 22/28
- Station 13 – 21/28
- Station 18 – 18/28
- Station 19 – 6/28
- Rehab/Water Tender Group – 23/28

Support Volunteer Jeff Smith resigned after 44 years as a volunteer.  
Volunteer Firefighter/EMT Andrew Harding resigned.

Volunteer Association President Kearny noted the Association donated \$1,000 to Oregon City High School to support them in financing their choir to attend the National Choir Contest.

Additionally, the Association donated \$500 to the Sandy 4H as they serve people in the Fire District's coverage area.

It was noted that CERT had a class graduate last month.

**B. Correspondence**

Noted.

**C. Informational Items**

Noted.

Citizen Thelma Haggemiller noted Rose Villa was accepting candidates for their board. The Citizens Informed and Aware would have a candidate forum on April 12 at the Rose Villa training center. To receive a meeting notice, Ms. Haggemiller would be the contact.

Citizen Chris Hawes invited the Board and staff to attend a service for a veteran who wouldn't have anyone in attendance. The service was scheduled for Monday, March 27, 2017 at 1:00 pm at the Willamette National Cemetery.

**D. Next Meeting**

The next meeting will be Monday, April 17, 2017 at 6:30 pm at the Mt. Scott Fire Station.

**IX. ADJOURNMENT**

President Joseph adjourned the meeting at 7:53 pm.

Karen Strejc  
Executive Assistant

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**President Thomas Joseph**

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**Secretary Jim Syring**

**Clackamas Fire District #1**

# Memo

**To:** Board of Directors  
Chief Fred Charlton

**From:** Assistant Training Officer Mark Webster

**CC:** Battalion Chief Keith Smith

**Date:** April 17, 2017

**Re:** Audio Visual Interactive Display System (AVIDS)

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**Action Requested**

Authorize the Fire Chief to purchase an Audio Visual Interactive Display System (AVIDS) from Lightwerks in the amount of \$144,000.

**Background**

Over the last three years, the Training Division has employed a system development strategy to confront the Fire District's growth and communicational challenges secondary to this growth.

Part of this strategy was to deploy digital communications platforms that have the ability to reach all corners of the Fire District. Notable successes are gotowebinar, and gotomeeting. Video conferencing has reduced the travel to and from training locations drastically for our crews. Other divisions have enjoyed this process as well.

The AVIDS system is the result of three years of product and process research. The Training Division has lead this form of communication infrastructure not by choice, but by demand. The clear need for a universal district communication platform was evident when challenged in applying training objectives to over 20 locations, three shifts, and hundreds of line personnel. It stands to reason that if the Training Division is confronted with this challenge then other divisions must as well. The AVIDS system spans all divisions and opens a line of information sharing for the present and long into the future.

Training, in its basic form, is communication through objectives, retainment and comprehensive goals. The Training Division does not hold these properties solely. The AVIDS system provides a platform for all Divisions to communicate their specific information throughout the District. The components of the AVIDS system are the following;

- Digital Signage displayed in all Fire District stations and facilities on commercial grade display TV's located in areas of common gathering.

- Interactive video conferencing such as Webinar, etc., which utilizes a mini computer, webcam, and keyboard on the display TV's to allow interaction with instructors or presenters of any type.

### **Known Facts**

Communication infrastructure is a common challenge with increased growth for any organization. The AVIDS system is designed to add a broad spectrum of communications throughout our Fire District.

### **Policy Implications**

Due to the nature of this technology, a solid policy structure is highly recommended to secure an efficient implementation process and maximum effect of the AVIDS system. A specific policy will be drafted for AVIDS operations.

### **Budget Implications**

System implementation will be based upon a three-phase format with the project beginning in Fiscal Year 2017 and ending in Fiscal Year 2018. Funding for Fiscal Year 2017 will come from GL #8890-1300-1042.

### **Potential Issues**

- System management design
- Network and or Internet access
- Compliance
- Budgetary constrictions

### **Recommendation and Why**

Approve the purchase of the AVIDS system to begin Phase I in Fiscal Year 2017 in the amount of \$50,000. Complete Phase II and III in Fiscal Year 2018 in the amount of \$94,000. The following gives a brief summary of the proposed phases:

- Phase I - Equip two to three community rooms with touch screen digital display systems and two stations in the digital signage display systems.
- Phase II and III - Complete station configurations with digital signage and interactive displays. All remaining stations will be equipped with digital signage and interactive displays during this phase.

Staff recommends the Board authorize the Fire Chief to purchase an Audio Visual Interactive Display System (AVIDS) from Lightwerks in the amount of \$144,000.

# Memo

To: Board of Directors  
Chief Fred Charlton

From: Finance Director Christina Day

Date: April 10, 2017

Re: Budget Committee Member Term Renewal

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The terms for two members of the Fire District's Budget Committee are set to expire in April of this year. The members are William Gifford and Rob Wheeler. Rob was appointed to the Budget Committee in 1999 and William in 2014. Both members were contacted and expressed an interest in continued service.

**Recommendation:** Reappoint William Gifford and Rob Wheeler to the Budget Committee for another three-year term expiring April 2020.

# Clackamas Fire District #1



**CLACKAMAS FIRE DISTRICT #1  
PROCLAMATION 17-01  
To Designate the Week of May 21-27, 2017 as  
Emergency Medical Services Week**

**WHEREAS**, emergency medical services is a vital public service; and

**WHEREAS**, the members of emergency medical services teams are ready to provide lifesaving care to those in need 24 hours a day, seven days a week; and

**WHEREAS**, access to quality emergency care dramatically improves the survival and recovery rate of those who experience sudden illness or injury; and

**WHEREAS**, the emergency medical services system consists of physicians, nurses, dispatchers, emergency medical technicians, paramedics, firefighters, educators, administrators and others; and

**WHEREAS**, the members of emergency medical services teams, whether career or volunteer, engage in thousands of hours of specialized training and continuing education to enhance their lifesaving skills; and

**WHEREAS**, it is appropriate to recognize the value and the accomplishments of emergency medical services providers by designating Emergency Medical Services Week; and

**Therefore**, the Board of Directors of Clackamas Fire District #1, in recognition of this event do hereby proclaim the week of May 21-27, 2017, as

**EMERGENCY MEDICAL SERVICES WEEK**

With the theme, "EMS Strong: Always in Service," the Board encourages the community to observe this week with appropriate programs, ceremonies and activities.

Adopted this date, April 17, 2017

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President Thomas Joseph

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Secretary/Treasurer Jim Syring

# Memo

To: Board of Directors  
From: Fire Chief Fred Charlton  
CC: Finance Director Christina Day  
Date: April 7, 2017  
Re: Delegation of Authority

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## **Action Requested**

Staff is requesting the Board approve the formal delegation of authority for administration of the Fire District's Local Government Investment Pool (LGIP) accounts to Finance Director Christina Day.

## **Background**

Per LGIP policy, "Staff changes involving a CFO or Treasurer position requires the additional submission of a governing board resolution (or passing motion) that outlines the change and the delegation of authority by the governing board". This policy exists partially to protect customer accounts from unauthorized changes. In order to change the administrator of the LGIP account from former Finance Director Susan Geiger to Christina Day, LGIP requires a formal action by the Board to recognize Christina Day as Finance Director and delegate authority for LGIP administration on behalf of Clackamas Fire District #1.

## **Budget Implications**

None

## **Recommendation**

Staff recommends the Board approve a motion recognizing Christina Day as Finance Director for Clackamas Fire District #1 and delegating authority to Finance Director Day to administer the Fire District's Local Government Investment Pool account.

# Memo

To: Board of Directors  
Fire Chief Fred Charlton

From: Deputy Chief Ryan Hari

CC:

Date: 4/11/2017

Re: Mechanical, Electrical and Plumbing (MEP) Design Contract

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## **Action Requested**

Request Board authorization for the Fire Chief to authorize payment of up to \$96,988 to Emerick Construction for subcontracts with Team Electric for electrical design, and with Alliant Systems for plumbing and HVAC design.

## **Background**

The Fire District is in the process of constructing a new Hilltop Fire Station 16. The Fire District has contracted with Hennebery Eddy Architects (HEA) through a request for proposal (RFP) process for architectural services. Additionally, the Fire District has chosen to utilize the Construction Management/General Contractor (CM/GC) model for construction services, and has completed an RFP for CM/GC services as well. In that process, there were only two qualified bidders, and Emerick Construction was selected as the CM/GC for the Hilltop Fire Station 16 project. The CM/GC process has two significant contract points. The first is a fee for the CM/GC's participation in design services, which the Fire Chief has authorized and signed. The second contract point, which is not dependent on the first, is the Guaranteed Maximum Price (GMP). Once the design phase is finished, the CM/GC will propose a GMP to the Fire District, which will then go to the Board of Directors for approval.

The design phase of this project is not yet complete; however, due to timeliness issues we have a need to bring MEP contractors on board to begin the design phase of the MEP systems. An RFP process was initiated and completed by Emerick Construction, and three bids were received for each of the disciplines. A blind committee reviewed and scored the bidders, and the highest scoring companies are the recommended firms. All members of the committee are completely separate from the design team. Since a GMP has not been approved by the Board, these contracts require Board approval.

## **Budget Implications**

Funding for this expenditure is found in the sinking fund 8860 Facility Project Development, Station #16 Tag 1275.

**Recommendation**

Staff recommends Board approval for the Fire Chief to authorize payment of up to \$96,988 to Emerick Construction for subcontracts with Team Electric for electrical design, and with Alliant Systems for plumbing and HVAC design.



## Clackamas Fire District #1

# Memo

**To:** Board of Directors  
Chief Fred Charlton

**From:** Division Chief Mike Corless

**CC:** Deputy Chief Ryan Hari and Division Chief David Scheirman

**Date:** April 10, 2017

**Re:** Firefighter Safety and Survival Colorado Belts, Personal Search Lines and Bailout

### Action Requested

Authorize purchase of Comanche Colorado Belts and accessory equipment in the amount of \$57,675.00.

### Background

Over the last few years, the Fire District has been researching our Personnel Protective Equipment (PPE). A small working group was formed to address the Fire District's needs for an integrated harness system, deployment of our Personal Search Lines (PSL's), standardization of bailout practices and bailout devices. This group was working in coordination with the Self-Contained Breathing Apparatus (SCBA) group to find if there was a device that could serve as a waist belt for the SCBA and be used as a Bailout device. After doing much research, it was determined that the best practice would be to have a spate belt, which will integrate into our current PPE. Our current PPE was set up for this in mind so there will be no need for modifications.

### Policy Implications

- PPE Standard Operating Procedure (SOP) will need to be updated to reflect new verbiage in regards to PSL placement and mandatory part of the ensemble.
- New Bailout Company Performance Standard (CPS) and Victim Removal or Downed Firefighter Removal CPS created.

### Budget Implications

Funding will come from the current Fiscal Year 2017 budget from the Personal Protective Equipment (PPE) line item 7085

### Recommendation

Approve the purchase of 92 Firefighter Safety and Survival Comanche Colorado belts and accessories for a total cost of \$57,675.00.

# Administrative Services Division

To: Chief Fred Charlton and the Board of Directors

From: Deputy Chief Jamie Karn

Re: Administrative Services Division Monthly Report – March 2017

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- Entry level and promotional testing processes.
- Boring Fire Annexation – Transition activities.
- Labor/management meetings.
- ITS meetings and division planning.
- Emergency Services Division meetings.
- Law enforcement coordination meetings.
- Personnel issues and processes.
- Boring/Damascus/Eagle Creek Community Planning meetings.
- BC4 Shift Management and Emergency Response activities.
- Organizational Development planning meetings.
- Civil Service planning meetings.
- Standard Operating Policy review and updates.
- EMT Recert training.
- Meeting regarding succession planning.
- Administrative Services staff meetings.
- Miscellaneous staff meeting.
- Worked on and attended the Foundation Auction/Dinner Fundraiser.

- Prepared meeting packets and attended the Foundation Board of Trustees meeting.
- Compiled updates for Strategic Business Plan.

\*The Clackamas Emergency Services Foundation meeting minutes are attached.



# CLACKAMAS EMERGENCY SERVICES FOUNDATION



11300 Southeast Fuller Road · Milwaukie, Oregon 97222 · tel: 503.742.2600 fax: 503.742.2800

## EXECUTIVE COMMITTEE

### OFFICERS

Don Trotter  
*President*  
Dennis Curtis  
*Vice President*  
Sherie Rosenbaum  
*Secretary/Treasurer*  
Fred Charlton  
*Ex-Officio*

## Meeting Minutes March 21, 2017

President Trotter called the meeting to order at 12:13 pm.

President Trotter thanked Gordon Day for providing lunch.

**Present:** Trustees Don Trotter, Fred Charlton, Dennis Curtis, Gordon Day, Angela Fox, Ron Gladney, Jerry Kearney, Ed Kirchhofer, Sherri Magdlen, Sherie Rosenbaum; Evan King, Ari Oliver, Braedyn Church and Social Work Intern Brenda Ramos from Rowe Middle School; Ronecca Norvell and Kathy Lang from the Children's Center; and Fire District Staff Christina Day, Steve Hoffeditz, and Karen Strejc.

## BOARD MEMBERS

John Blanton  
*Retired Oregon Dept. of Community  
College & Workforce Dev.*  
Rob Carnahan  
*Retired. CFDI – Honorary Trustee*  
Mark Cauthorn  
*Retired. CFDI*  
Fred Charlton  
*CFDI*  
Dennis Curtis  
*Clackamas Town Center*  
Gordon Day  
*Day Wireless Systems*  
Matt Ellington  
*Clackamas Co. Sheriff's Office*  
Angela Fox  
*Clackamas Review/Oregon City News*  
Ron Gladney  
*Benson Hotel*  
Andrew Gordian  
*IAFF Local 1159*  
Kyle Gorman  
*Retired CFDI*  
Bob Gross  
*McBride Construction*  
Jerry Kearney  
*Volunteer Association*  
Ed Kirchhofer  
*Retired. CFDI*  
Sherri Magdlen  
*Director of Dev. for Search & Rescue*  
Jim Osterman  
*Retired - Oregon Cutting Systems  
Honorary Trustee*  
Harvey Platt  
*Retired - Platt Electric Supply Inc.  
Honorary Trustee*  
David Rash  
*Liaison - Milwaukie Police Dept.*  
Sherie Rosenbaum  
*Stone Cliff Inn*  
Don Trotter  
*Retired Architect*  
Scott Vallance  
*Liaison - PEN'AN, Inc./CFDI*

## MINUTES

**Since there were no corrections to the minutes from the November 22, 2016 Board of Trustees meeting, the minutes were approved as written.**

## CORRESPONDENCE

Noted.

## PRESENTATION – Request for Funds for Food for Success Program at Rowe Middle School

Evan King, Social Worker at Rowe Middle School shared that 63% of Rowe Middle School's students are eligible to receive free lunches. The Food for Success Program has been available at Rowe for the last few years.

Two students, Ari Oliver and Braedyn Church, shared about the program. Students who meet the Federal Guidelines for poverty are forced to skip meals during the day because they can't afford food and find it difficult to focus on their learning. Rowe provides four meal options: 1) every student receives a free breakfast, 2) share table – students can donate extra food and it's available during breakfast and lunches, 3) guest account – available for students who don't qualify for free meals, but have difficulty in affording lunch, and 4) the snack program – for students to have a small healthy snack every day during their fifth period.

Evan shared that it takes \$17,000 to run the program.

## MISSION STATEMENT

"To provide humanitarian assistance to those who have been adversely affected by disaster, tragedy, injury or other misfortune, and to work towards preventing such misfortunes in our community."

Evan thanked the Foundation for giving donations in the past and asked if the Trustees knew of other organizations they could reach out to for support.

### **PRESENTATION – Request for Funds for the Children’s Center**

Development Director Ronecca Norvell from the Children’s Center shared that they were a child abuse intervention center that serves Clackamas County when there was a concern for a child who was suspected to have been abused or neglected, and have been referred to the Center. The organization was a free standing, non-profit pediatric clinic that was very specialized. When a child was referred, the center determined whether the child has physical injuries and records a forensic interview in order for the child to say in his or her own words what happened. Families working with the center are referred 99% of the time for counseling, primarily for the children, but for the parents as well.

In 2016, the Center conducted over 400 assessments of children in Clackamas County and they see all levels of abuse in every demographic. So far in 2017, there have been 27% in referrals and a 33% increase in children seen. The Center’s vision is to serve each child who needs help.

It was noted that adults with developmental disabilities and infants through 18 years old could receive services. The Center has turned children away in the past, due to not having enough nurse practitioners available.

The Center can submit claims to health insurance plans and reimbursements vary depending on insurance companies. However, due to the varying certifications of assessment team members, it can be difficult to code for a health insurance claim.

The requested funds in the amount of \$5,000 would support an assessment team, physicians and nurse practitioners, social workers, and counseling services who collectively work with families to support them through the entire process.

The Foundation Trustees were invited to tour the Center.

### **OLD BUSINESS**

#### **Finances**

Finance Director Day reported that PayPal was used to collect payments from the Dinner/Auction event.

It was requested to include the previous year in the financial summaries.

#### **Community Assistance Fund Usage**

There was no summary of Battalion Chief and Engine Company Expenditures to report.

#### **Update on Foundation Dinner/Auction**

President Trotter reported the Dinner/Auction went well with their largest net revenue thus far at \$25,701.25. Proper Planning Coordinator Lynn Edwards had set a fundraising goal of \$40,000, which was believed to be obtainable.

Ed noted the check-out process for winning bidders went smoothly; however, an email receipt wasn't received. It was noted that Karen Strejc would reach out to Lynn Edwards to confirm whether receipts were emailed.

Trustees provided their feedback of the event such as, smaller dinner portions, not enough servers, could have had more silent auction items, and could have had better auction item descriptions.

It was noted that there wasn't enough time to plan and gather items for the oral auction. Additionally, it was noted that the silent auction items weren't advertised enough.

Rose Villa was suggested as a venue for the following year, as their event facility was recently remodeled.

The Foundation Auction Committee was anticipated to hold a debrief meeting and begin planning next year's event.

### **Update on Golf Tournament**

President Trotter shared the amount earned from the Golf Tournament was disappointing. The Foundation partnered with Oregon Impact last year, and it was reported they weren't interested in continuing a relationship.

There was a meeting held regarding the tournament itself and generated ideas for other fundraisers. Basically, the group felt skip this year and maybe have something different in place of it for this year and maybe have it again next year or do something else.

It was suggested to have Lynn Edwards from Proper Planning help with golf tournament.

The Foundation didn't have the \$5,000 donation from Trail Blazers. It would have made a difference in funds earned.

Last year it had been decided not to have celebrities, but once it was determined that the Trail Blazers would be at the tournament, were able to get more players. Many people attend to interact with the celebrities.

Selecting a golf course closer might help and would be more affordable

The area is so saturated with golf tournaments. Oregon Impact did very well in bringing in sponsorships.

People who attended felt the tournament went very well. Check-in and check-out went very well.

Bob has been asked about the \$5,000 donation for this year, but Bob's not sure that he can get it.

The golf tournament requires a lot of staff time.

Don shares that the Foundation has a large contingency account so it could skip having a golf tournament this year.

## **NEW BUSINESS**

### **Request for Funds**

#### *Food for Success Program*

**Don Trotter moved and Ron Gladney seconded the motion to approve \$4,000 for the Food for Success Program at Rowe Middle School. Motion passed unanimously.**

#### *Children's Center*

**Sherri Magdlen moved and Angela Fox seconded the motion to approve \$5,000 for the Children's Center. Motion passed unanimously.**

#### *Appointment of Honorary Trustees*

With the authority to appoint Honorary Trustees, President Trotter appointed Mark Cauthorn, Gordon Day, and Bob Gross. The newly appointed Honorary Trustees would continue their involvement with the Foundation, but would be unable to vote.

**Sherri Magdlen moved and Jerry Kearney seconded the motion to approve Mark Cauthorn, Gordon Day, and Bob Gross as Honorary Trustees. Motion passed unanimously.**

President Trotter presented the newly appointed Honorary Trustee, Gordon Day, with a plaque for his years of service. A plaque for Mark Cauthorn and Bob Gross would be provided to each of them at a later time.

Gordon shared it was an honor to serve on the Board as a Trustee.

### **Returning Trustees**

Don shared that on February 27, 2017 at the Member meeting of the Clackamas Fire District #1 (CFD#1) Board of Directors meeting, the CFD#1 Directors approved Matt Ellington, Andrew Gordian, and Jerry Kearney for another three-year term.

### **Future Fundraising Events**

President Trotter asked for volunteers to form a committee to discuss other fundraising opportunities. Volunteers for the Committee: Ron Gladney, Jerry Kearney, Sherri Magdlen, Gordon Day, Angela Fox, and Sherie Rosenbaum. Karen would schedule a meeting prior to the next Foundation meeting on May 23.

## **MISCELLANEOUS**

President Trotter shared the Executive Committee approved \$200 for a hotel stay from the Clackamas County Sheriff's Office.

The Executive Committee would meet before the next Foundation meeting on May 23 to discuss Bylaws.

Dennis shared there had been discussion at a previous meeting regarding whether to merge the Foundation with the Clackamas County Peace Officer's Benevolent Foundation. Sherri shared that she felt these should remain separate. Don suggested having this discussion at the next Executive Committee meeting and asked Sherri to attend.

Sherri suggested when the Foundation presents checks to the Food for Success Program at Rowe Middle School and the Children's Center to invite the news media. Angela shared that if pictures were taken, a paragraph written and these were sent to her that they would be included in an edition of the Clackamas Review.

**NEXT MEETING**

The next Foundation meeting is scheduled for Tuesday, May 23, 2017 at noon at the Mt. Scott Fire Station. Dennis Curtis will be providing lunch.

**ADJOURNMENT**

There being no further business to come before the Board, President Trotter adjourned the meeting at 1:15 pm.

Karen Strejc  
Executive Assistant



# Administrative Services Division

To: Chief Fred Charlton and the Board of Directors

From: Information Technology Director Oscar Hicks

Re: Information Technology Services Division Monthly Report – March 2017

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## **Initiated**

- Branch Office Connectivity – Outlying Fire Station (Meraki)
- Mobile Device Management Update – AirWatch
- After Action Report ITS process

## **In Progress/On-going**

- AVIDS selection
- Enterprise Information Security (InfoSec) Management
- Intrusion Detection / Intrusion Prevention – Cisco ASA Firewall Modules
- Inform Mobile CAD Build begins
- Bi-weekly/Monthly Meetings with CAD Build team – aka “MAJCS” Multi Agency Joint Cad System
- Ongoing – MDC conversion/Cradle Point installs
- PinPoint/eDrawer – Share Drive refresh (Document Management)
- Canby project planning, testing and research.
- Syslog software evaluation – KIWI, Nagios, FreeNAS

## **Completed**

- LANSweeper
- UPS replacement project – ESD (Datacenter)
- Updated two storage servers to become Syslog servers requiring a fraction of the cost for brand-new. Server hardware is validated to work Microsoft licensing update and renewal process
- Evaluation - Sophos InterceptX as a product to enhance CCFD1 endpoint security
- VMware Security Appliance implemented for more secure virtual remote access

# Emergency Services Division

**To:** Chief Fred Charlton and the Board of Directors

**From:** Deputy Chief Ryan Hari

**Re:** Emergency Services Division Monthly Report – March 2017

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- Continued work on the fleet maintenance center project.
- Continued design work on Fire Station 16 project with HEA.
- Attended the State Fire Defense Board meeting at DPSST.
- Continued work on Station 19 project, continued engagement with Clackamas County staff.
- Interviewed Administrative Assistant candidates.
- Interviewed Senior Accountant candidates.
- Interviewed Payroll Administrator candidates.
- Participated in the monthly ESD meeting.
- Continued preparation for FY 18 budget.
- Chaired the Fire Users meeting at CCOM, finalized the FY17/18 CCOM budget.
- Participated in the monthly C-800 meeting.
- Continued work on LMC issues with Local 1159.
- Continued bargaining process with Local 1159 for Single Role Medic position.
- Continued work on several personnel issues.
- Worked on the Deputy Chief testing process.
- Worked on the June entry level firefighter academy
- Attended the monthly Fire Defense Board meeting at Colton Fire.

Respectfully submitted,  
Deputy Chief Ryan Hari

## Emergency Services Division

**To:** Chief Fred Charlton and the Board of Directors

**From:** Division Chief David Scheirman

**Re:** Emergency Services Division Monthly Report – March 2017

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- Attended Northwest Leadership Seminar.
- Station 16 design project.
- Labor-Management meeting.
- Expectations with new Probationary Firefighters.
- Monthly OPS meeting.
- Meet with CCC for potential temporary Station 16 during construction.
- 17-01 Academy graduation.
- Monthly Board meeting.
- Attended retirement for AOs Slegers, Norton and Farmer.
- Review evaluations.
- Personnel items.
- Attended multi-company fire evolution drills 4 times.

### **North Battalion – A Shift**

#### **Battalion Chief Brian Burke**

- Promoted to Battalion Chief
- Visit fire stations
- Participated in Apparatus Operator evaluations
- March 22 – Horse Rescue/Assist. Older horse down in the mud unable to get up on its own. Owner had be trying for several hours with no success. No veterinarians were available either. E4, HR5 and BC2 assisted in getting the horse back onto its feet. Retired FF Heather Hensil provided ideas for helping via the telephone.

### **North Battalion – B Shift**

#### **Battalion Chief Brian Rooney**

- 3/3 Commercial structure fire- 3430 SE Harrison- A task force was dispatched to a possible structure fire. Crews arrived to find smoke from a second floor bedroom of an apartment. All occupants evacuated safely and the fire was contained to a single room.
- 3/5 MVA at 242/Hoffmeister- This was a high speed impact “T-bone” accident that left two people injured one was critical and was flown by Life flight to OHSU.
- 3/8 Barn Fire 224/211 Eagle Creek- A task force was sent to a large barn fire. Crews arrived to find a very involved fire in a 60x120’ metal clad shop building. The fire was a defensive fire requiring hours of overhaul. Heavy equipment was used to remove parts of the building to extinguish. Clackamas Fire was assisted by Estacada fire crews and a Clackamas County roads excavator
- 3/26 MVA on 1-205 at exit 13- This was a high speed head on collision on I-205. A vehicle traveling northbound at a high rate of speed crossed the center medium and collided with a vehicle in the southbound lanes. This resulted in one fatality and one critical. E4, HR5, TR8, AMR and BC2 handled the call.

- 3/3 and 3/8 Probationary firefighter evaluations at the training center.
- 3/10 VES and crew training at Jennings Lodge training site.
- 3/13 and 3/14 Probationary firefighter evaluations at the training center.
- 3/14 ESD meeting at station 4.
- 3/22 FRP meeting with Ops and training.
- 3/28 and 3/29 Multi-company house fire and EMS drills at the training center.
- FRP and CPS development and reformatting.

**North Battalion – C Shift**  
**Battalion Chief Scott Carmony**

- Hazardous Materials Incident – 13121 SE McLoughlin Boulevard. at 1958 hour Large Gasoline spill at the Elks Lodge parking lot.
- Commercial Fire – 12449 SE Fuller Rd., Milwaukie at 1958 hours, Fire in North Clackamas School District Maintenance Building. Well-developed fire on arrival went to 2 alarms. No injuries.
- Working to support Captain Ellison, Captain Browne, Captain Cordie, and Lieutenant Mulick who are working to procure ahead of time, equipment needed to supply both of the new tillers with the proper equipment. Because the current truck 8 and truck 15 have limited compartment space, their inventories are lacking.
- Scheduled the Annual Hose and Ladder Testing for the month of June, 2017 and communicated the dates with training to ensure companies as well as the training grounds are available during this time.
- Conducted Captain's Test tactical work shop on March 25 at our training center. Attended by 9 candidates. Additionally, I have been working with many of the candidates over the internet utilizing GoTo Meeting for the same purpose of preparing candidates for the upcoming Captain's Test.

**South Battalion – A Shift**  
**Battalion Chief Ken Horn**

- March 4 - 704 4<sup>th</sup> Street: Report of a chimney fire, embers landing on the roof. Crews arrived to find a significant amount of flame and embers coming from a chimney. Crews were able to make access into the home, damper the fire, check for extension, and eventually extinguish the fire. Crews on scene included E-15, T-16, and BC3
- March 25 – 19731 Meyers Rd: Crews responded to a reported commercial fire, smoke in the building. Upon arrival crews found a dental office, sprinkled, with a slight haze of smoke throughout the business. Crews found a malfunctioning HVAC unit as the source of the smoke. Crews on scene included: T-16, E-17, E-9, E-15, HR5, and BC3
- Observed probationary phase 3 fire and EMS skills evaluations.
- BC ride-a-long with probationary BC Burke.
- Attended the Center for Public Safety Excellence Conference March 20-24.
- Participated in multi-company Down and Dirty drill.

**South Battalion – B Shift**  
**Battalion Chief Jonathan Scheirman**

- Made several station visits and provided crews with Ops notes.
- Attended the March Board meeting.
- Helped Training prepare the Wildland update for this year's fire season.
- Attended practical evaluations for probationary AO and FF.
- Attended meeting for the new CAD implementation at TVF&R with the representatives for the fire agencies for the three counties.
- Attended drill.
- Worked on a citizen complaint and disciplinary issues.
- There were no significant calls in the South Battalion on B Shift this last month.

**South Battalion – A Shift**  
**Battalion Chief Oscar Ramos**

- Assisted Human Resources with coordination and layout of Apparatus Operator's and upcoming Captain's promotional exams throughout the month
- Attended Senior staff meetings
- Commanded Life Flight MVA at Redland / Fischer's Mill rd. E11, T16, E9, HR5, CCSO and AMR
- Commanded single family house fire initiated by refinishing floors and overheated upright sander
- Mentored prospective candidates for AO and Captain upcoming promotional tests
- Plymo-Vent system removed from station 16 to ease new T16 being housed at this location
- Assisted with evaluators for promotional test from other agencies
- Attended monthly Operational Meeting and passed on necessary items to south battalion crews.
- Served as Safety Officer for commercial structure fire at Harmony / Fuller rd. fire at North Clackamas School District's facility building
- Enjoyed a week in Arizona during spring break for son's baseball tournament

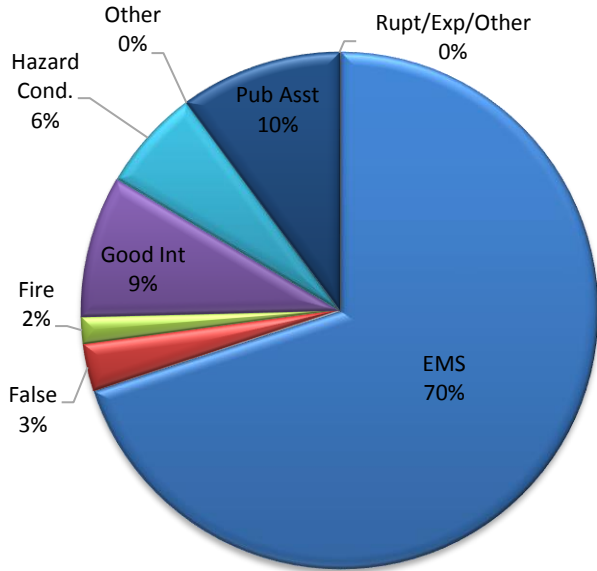
**Light Duty**  
**Battalion Chief Brian Stewart**

- Station visits/operations notes
- Probationary evaluations
- OFCA and OSHS board meetings

Respectfully submitted,  
Division Chief David Scheirman

# Clackamas Fire Dist. #1 Emergency Services Report

## March 2017



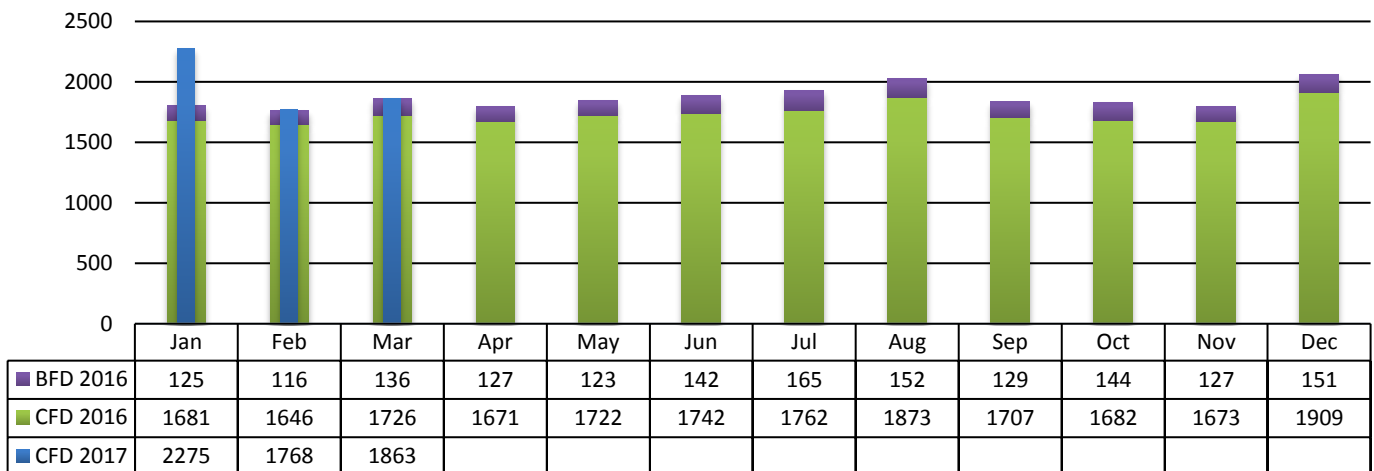
Incident Type	Data
EMS	1304
False	55
Fire	31
Good Int	165
Hazard Cond.	120
Other	0
Pub Asst	188
Rupt/Exp/Weather	0
<b>Grand Total</b>	<b>1863</b>

### Year to Date

Incident Type	2015	2016	2017
EMS	14577	15339	4114
False	847	801	194
Fire	636	479	98
Good Int	2053	2011	507
Hazard Cond.	1409	1459	395
Other	10	6	1
Pub Asst	2296	2332	594
Rupt/Exp/Weather	14	4	3
<b>Grand Total</b>	<b>21842</b>	<b>22431</b>	<b>5906</b>

*Mutual Aid Given Incident Not Included*

### Total Incidents by Month



**Clackamas Fire Priority Response Performance**

March 2017

Incident Type	URBAN	CFD#1 Performance	# of Resp. Included in Calculation	CFAI Baseline	# of Resp. Meeting CFAI Baseline	% of Resp. Meeting CFAI Baseline	CFAI Benchmark	# of Resp. Meeting CFAI Benchmark	% of Resp. Meeting CFAI Benchmark
All	Alarm Handling	1:16	1074	1:30	999	93.02%	1:00	886	82.50%
	Turn Out Time	2:14	1320	1:30	897	67.95%	1:00	462	35.00%
	Urban Travel Time	5:49	671	5:12	548	81.67%	4:00	397	59.17%
	<b>Urban Total Response Time</b>	<b>8:02</b>	<b>671</b>	<b>8:12</b>	<b>610</b>	<b>90.91%</b>	<b>6:00</b>	<b>395</b>	<b>58.87%</b>

<b>Urban Total Response Time Summary</b>	
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Mean 5:47  
 Median 5:35  
 Minimum 0:02  
 Maximum 16:03

\*URBAN: Stations 1, 2, 3, 15, 16

Incident Type	SUBURBAN	CFD#1 Performance	# of Resp. Included in Calculation	CFAI Baseline	# of Resp. Meeting CFAI Baseline	% of Resp. Meeting CFAI Baseline	CFAI Benchmark	# of Resp. Meeting CFAI Benchmark	% of Resp. Meeting CFAI Benchmark
All	Alarm Handling	1:25	635	1:30	573	90.24%	1:00	500	78.74%
	Turn Out Time	2:09	748	1:30	493	65.91%	1:00	253	33.82%
	Suburban Travel Time	6:25	368	6:30	332	90.22%	5:00	258	70.11%
	<b>Suburban Total Response Time</b>	<b>8:27</b>	<b>368</b>	<b>9:30</b>	<b>353</b>	<b>95.92%</b>	<b>7:00</b>	<b>271</b>	<b>73.64%</b>

<b>Suburban Total Response Time Summary</b>	
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Mean 6:06  
 Median 5:56  
 Minimum 1:27  
 Maximum 14:38

\*SUBURBAN: Stations 4, 5, 6, 7, 8, 9, 17, 19

Incident Type	RURAL	CFD#1 Performance	# of Resp. Included in Calculation	CFAI Baseline	# of Resp. Meeting CFAI Baseline	% of Resp. Meeting CFAI Baseline	CFAI Benchmark	# of Resp. Meeting CFAI Benchmark	% of Resp. Meeting CFAI Benchmark
All	Alarm Handling	1:20	154	1:30	136	88.31%	1:00	123	79.87%
	Turn Out Time	2:09	213	1:30	151	70.89%	1:00	95	44.60%
	Rural Travel Time	9:29	93	13:00	90	96.77%	10:00	87	93.55%
	<b>Rural Total Response Time</b>	<b>11:46</b>	<b>93</b>	<b>16:00</b>	<b>91</b>	<b>97.85%</b>	<b>12:00</b>	<b>84</b>	<b>90.32%</b>

<b>Rural Total Response Time Summary</b>	
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Mean 7:32  
 Median 7:11  
 Minimum 0:02  
 Maximum 16:46

\*RURAL: Stations 10, 11, 12, 13, 14, 18, 20

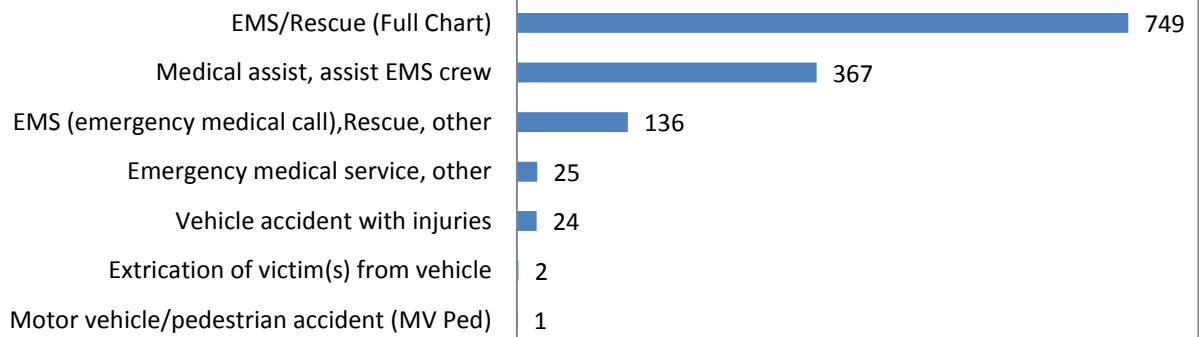
**Alarm Handling:** All Incidents Dispatched

**Turn Out Time:** All Priority Types/Only District Units Dispatched

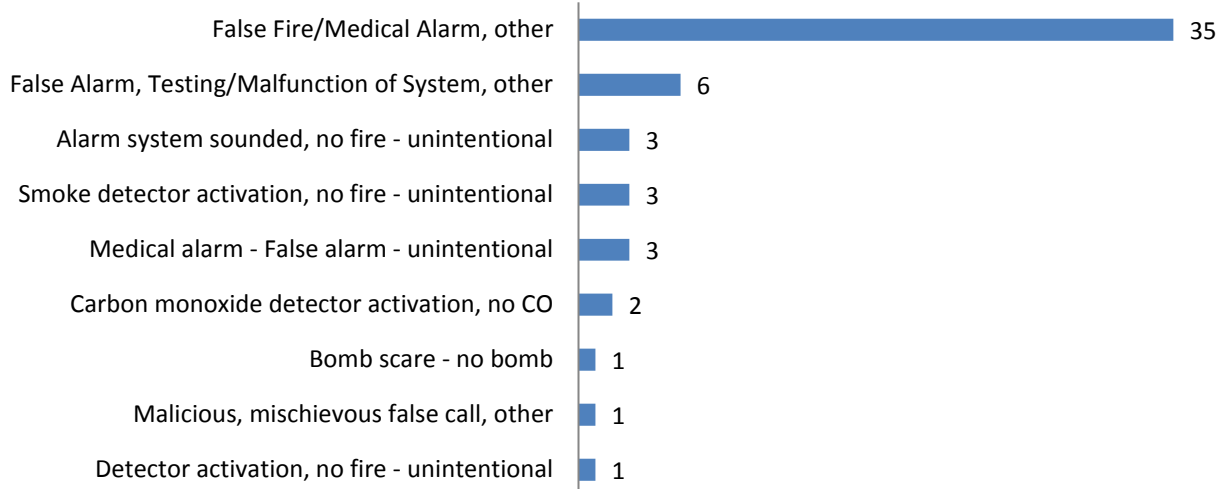
**Travel Time:** Based off time of First Arriving unit. (includes AMR and outside agency's)

## March 2017 Incident Summary

### EMS Total: 1304

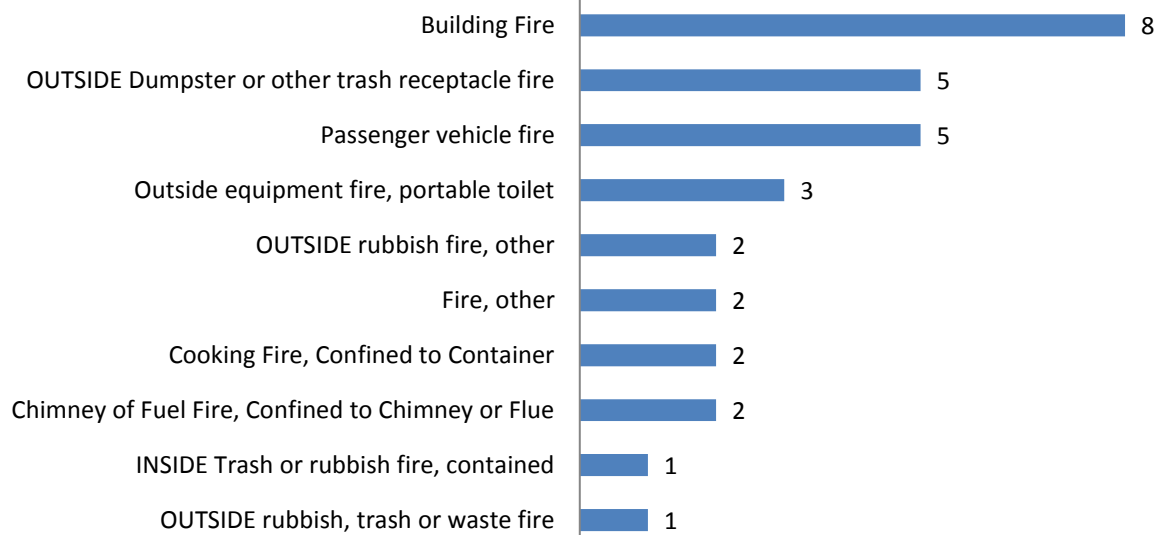


### False Alarm Total: 55



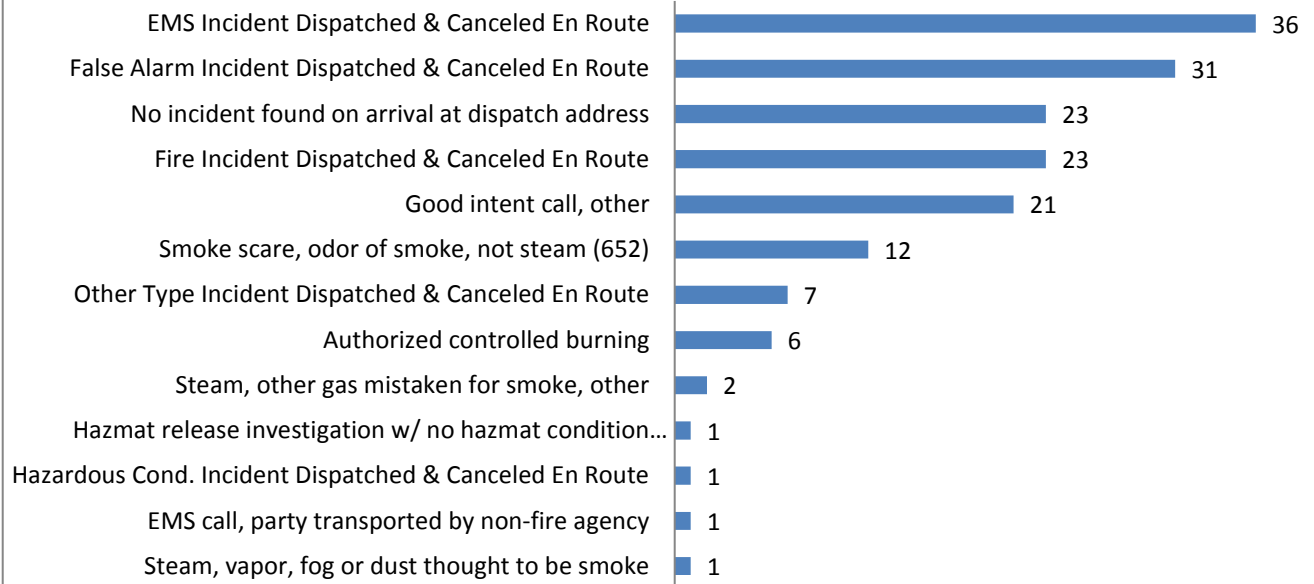
### Weather/Rupture/Explosion/Other Total: 0

### Fire Total: 31

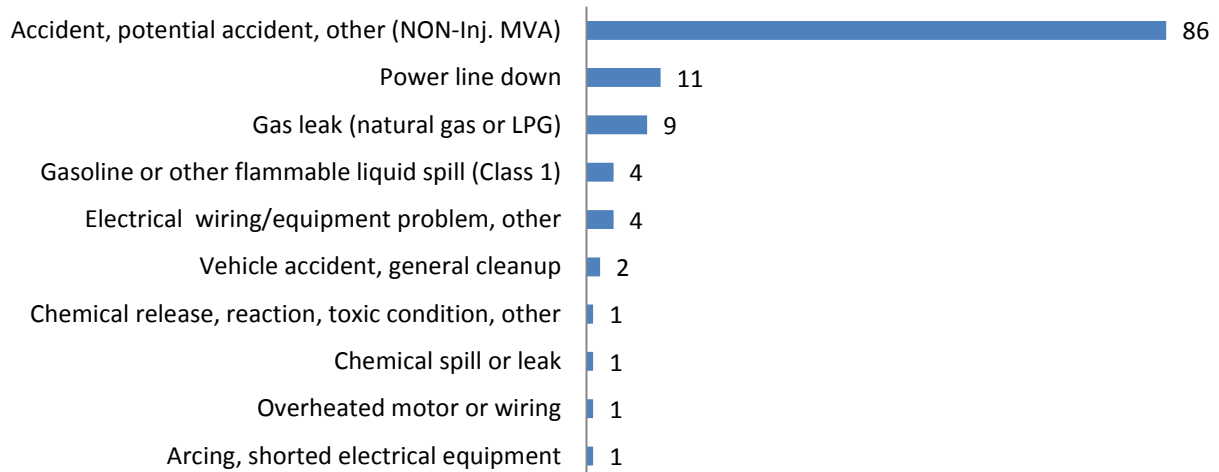




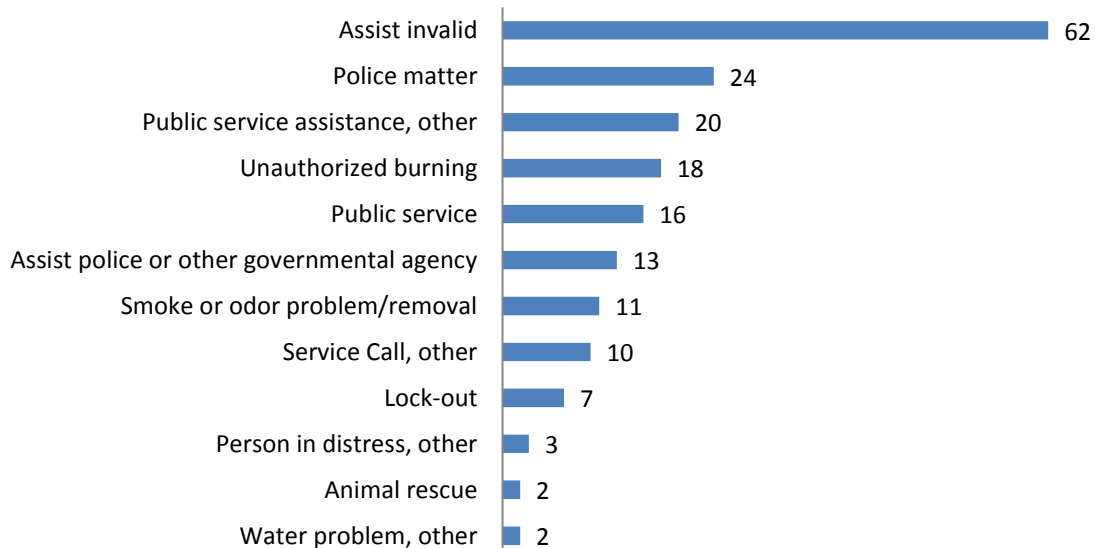
### Good Intent Total: 165



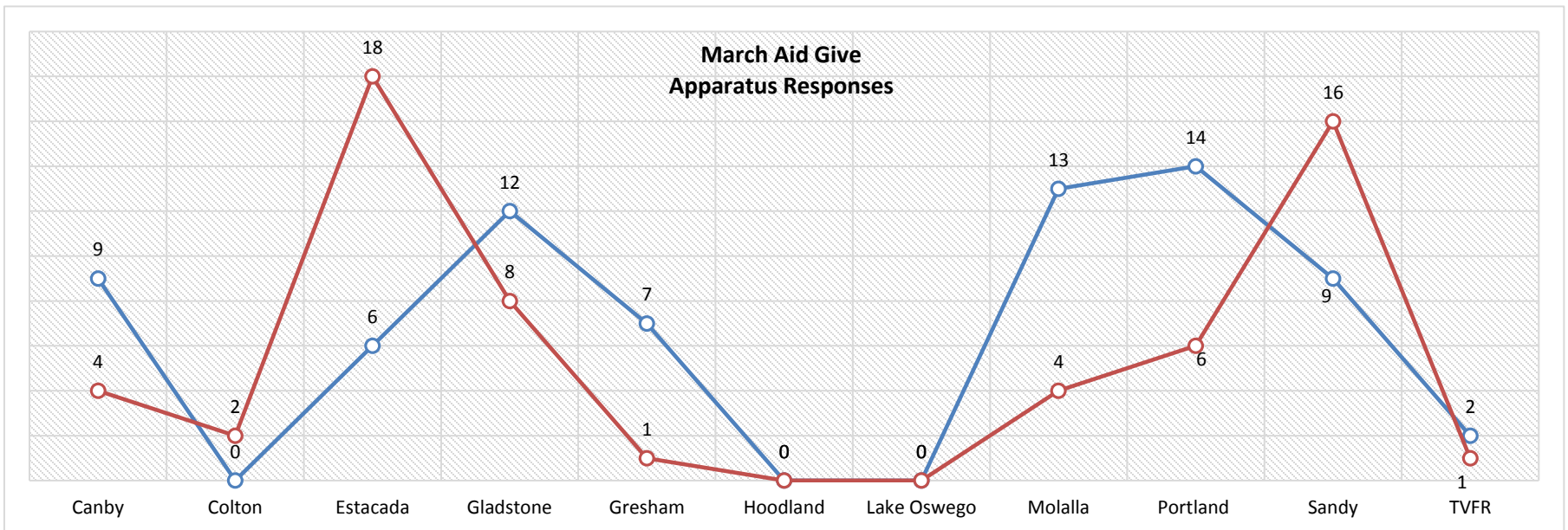
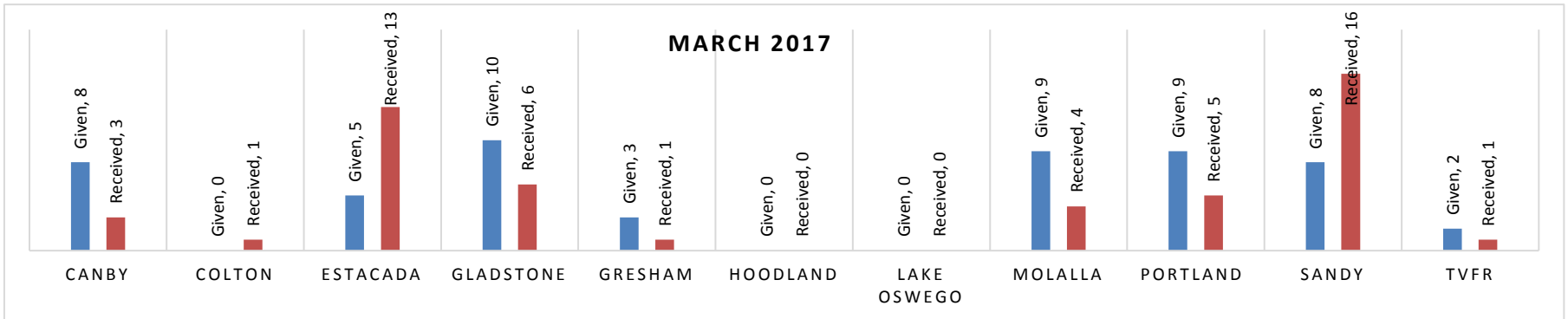
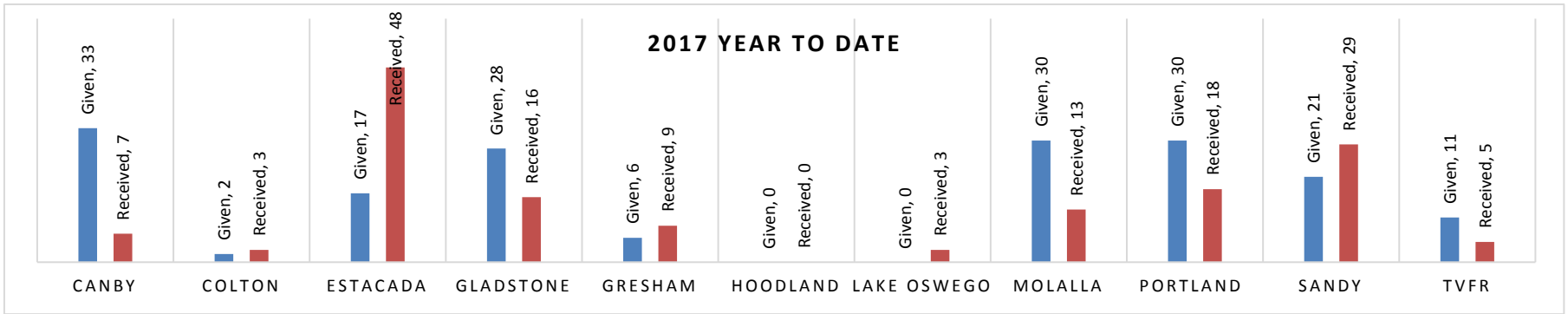
### Hazardous Condition Total: 120



### Public Assists Total: 188



### Mutual Aid Given to Mutual Aid Received by Agency



## Mutual Aid Given - Apparatus Overview

March 2017

Agency	Apparatus	Apparatus Action	Responses
Canby	M16	Cancelled en route	1
		Control traffic	1
		Transport person	1
	E17	Cancelled at Scene	1
		Cancelled en route	2
		Emergency medical services, other	1
	Provide manpower	2	
<b>Canby Total</b>			<b>9</b>
Estacada	BT8	Cancelled en route	1
	E14	Cancelled en route	3
	E18	Investigate	1
	WR8	Cancelled en route	1
<b>Estacada Total</b>			<b>6</b>
Gladstone	BC3	Incident command	1
	E3	Cancelled en route	1
	M3	Transport person	3
	E4	Cancelled en route	1
	T8	Cancelled en route	1
	E9	Investigate	1
	E15	Cancelled en route	1
		Provide manpower	1
	M16	Cancelled en route	1
	BR10	Cancelled en route	1
<b>Gladstone Total</b>			<b>12</b>
Gresham	BC2	Cancelled en route	1
	E9	Fill-in or moveup	1
	E14	Cancelled en route	2
		Standby/Staged	1
	WT11	Cancelled en route	1
	WT14	Provide water	1
<b>Gresham Total</b>			<b>7</b>
Molalla	BC3	Cancelled en route	2
	M3	Cancelled en route	2
	E9	Assistance, other	1
		Provide basic life support (BLS)	1
	E10	Cancelled en route	3
		Provide manpower	1
	M16	Cancelled en route	1
	WR28	Cancelled en route	1
WR8	Cancelled en route	1	
<b>Molalla Total</b>			<b>13</b>
Portland	BC2	Cancelled at Scene	1
		Cancelled en route	1
	E1	Cancelled en route	4
		Provide equipment	1
	T2	Cancelled at Scene	1
		Cancelled en route	2
	E6	Cancelled en route	1
	HR5	Cancelled at Scene	1
		Cancelled en route	1
E7	Cancelled at Scene	1	
<b>Portland Total</b>			<b>14</b>

Sandy	E7	Cancelled at Scene	1
	E14	Cancelled at Scene	1
		Cancelled en route	3
		Extinguish	1
		Landing Zone	1
		Provide advanced life support (ALS)	1
	BR12	Cancelled at Scene	1
<b>Sandy Total</b>			<b>9</b>
TVFR	E15	Cancelled en route	1
	M16	Provide basic life support (BLS)	1
<b>TVFR Total</b>			<b>2</b>
<b>Grand Total</b>			<b>72</b>

**Incident Types  
by FMZ  
March 2017**

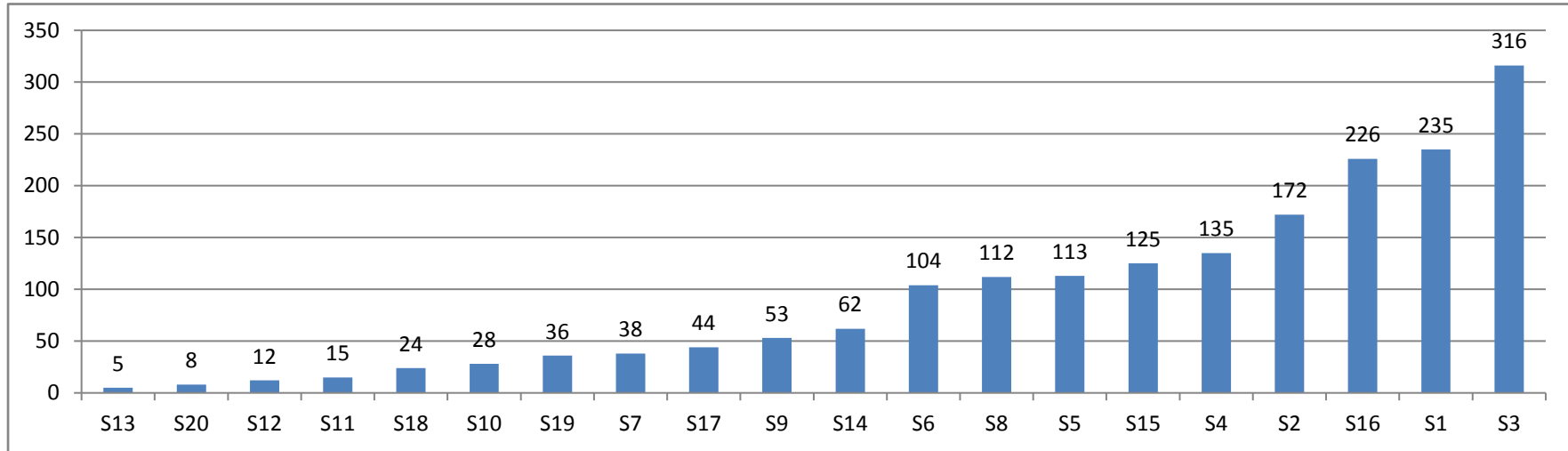
Incident Station	Incident Type	Total
S1	EMS	186
	False	4
	Fire	6
	Good Int	11
	Hazard Condition	7
	Pub Asst	21
<b>S1 Total</b>		<b>235</b>
S2	EMS	124
	False	9
	Fire	1
	Good Int	12
	Hazard Condition	3
	Pub Asst	23
<b>S2 Total</b>		<b>172</b>
S3	EMS	219
	False	8
	Fire	2
	Good Int	39
	Hazard Condition	10
	Pub Asst	38
<b>S3 Total</b>		<b>316</b>
S4	EMS	94
	False	6
	Fire	2
	Good Int	13
	Hazard Condition	8
	Pub Asst	12
<b>S4 Total</b>		<b>135</b>
S5	EMS	77
	False	8
	Fire	1
	Good Int	10
	Hazard Condition	9
	Pub Asst	8
<b>S5 Total</b>		<b>113</b>
S6	EMS	85
	False	3
	Good Int	7
	Hazard Condition	5
	Pub Asst	4
<b>S6 Total</b>		<b>104</b>
S7	EMS	24
	False	2
	Fire	1
	Good Int	5
	Hazard Condition	4
	Pub Asst	2
<b>S7 Total</b>		<b>38</b>

Incident Station	Incident Type	Total
S8	EMS	77
	False	2
	Fire	4
	Good Int	13
	Hazard Condition	9
	Pub Asst	7
<b>S8 Total</b>		<b>112</b>
S9	EMS	27
	False	1
	Fire	3
	Good Int	6
	Hazard Condition	10
	Pub Asst	6
<b>S9 Total</b>		<b>53</b>
S10	EMS	14
	Fire	1
	Good Int	3
	Hazard Condition	3
	Pub Asst	7
<b>S10 Total</b>		<b>28</b>
S11	EMS	14
	Hazard Condition	1
<b>S11 Total</b>		<b>15</b>
S12	EMS	6
	Good Int	2
	Hazard Condition	2
	Pub Asst	2
<b>S12 Total</b>		<b>12</b>
S13	EMS	4
	Hazard Condition	1
<b>S13 Total</b>		<b>5</b>
S14	EMS	37
	False	3
	Fire	1
	Good Int	4
	Hazard Condition	13
	Pub Asst	4
<b>S14 Total</b>		<b>62</b>
S15	EMS	95
	False	2
	Fire	2
	Good Int	12
	Hazard Condition	8
	Pub Asst	6
<b>S15 Total</b>		<b>125</b>

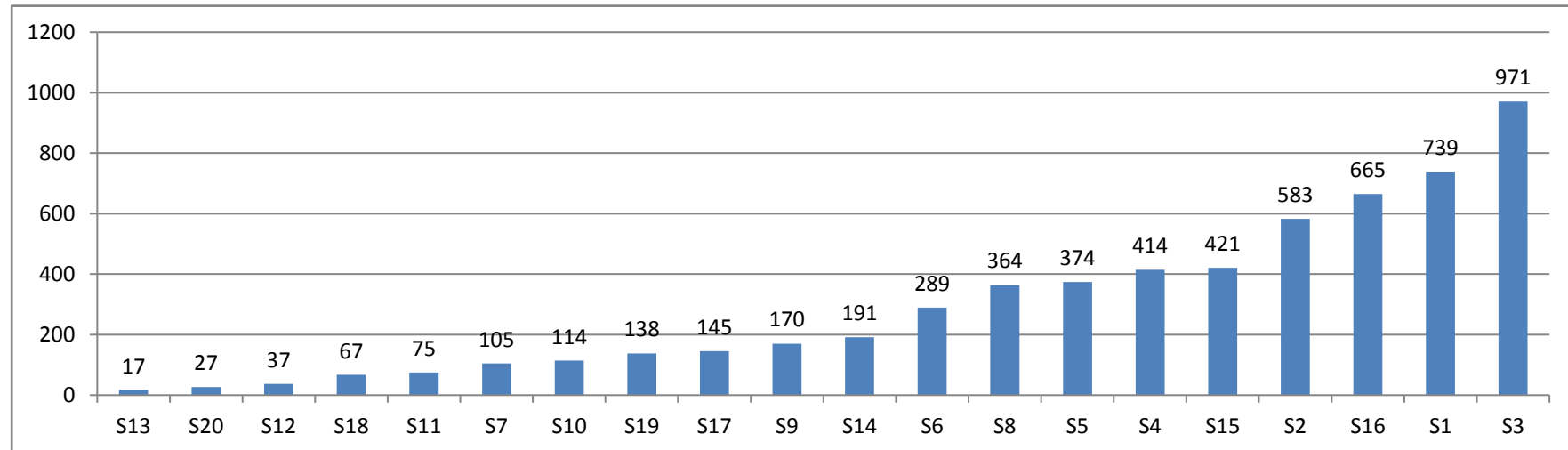
Incident Station	Incident Type	Total
S16	EMS	164
	False	2
	Fire	2
	Good Int	17
	Hazard Condition	13
	Pub Asst	28
<b>S16 Total</b>		<b>226</b>
S17	EMS	21
	False	4
	Fire	2
	Good Int	3
	Hazard Condition	1
	Pub Asst	13
<b>S17 Total</b>		<b>44</b>
S18	EMS	16
	Fire	2
	Good Int	2
	Hazard Condition	3
	Pub Asst	1
<b>S18 Total</b>		<b>24</b>
S19	EMS	19
	False	1
	Fire	1
	Good Int	4
	Hazard Condition	7
Pub Asst	4	
<b>S19 Total</b>		<b>36</b>
S20	EMS	1
	Good Int	2
	Hazard Condition	3
	Pub Asst	2
<b>S20 Total</b>		<b>8</b>
<b>Grand Total</b>		<b>1863</b>

### Incident Count by FMZ

March 2017



### Year to Date



**Apparatus Response by Station and Incident Type**  
*(Including Mutual Aid Given)*  
**March 2017**

Unit Station	Unit ID	Incident Type	Total	
BC2	BC2	EMS	5	
		Good Int	7	
		Pub Asst	1	
		Fire	10	
		HazMat	6	
BC2 Total			29	
<b>BC2 Total</b>			<b>29</b>	
BC3	BC3	EMS	5	
		False	1	
		Good Int	4	
		Pub Asst	2	
		Fire	10	
BC3 Total			27	
<b>BC3 Total</b>			<b>27</b>	
BC4	BC4	EMS	3	
	BC4 Total			3
<b>BC4 Total</b>			<b>3</b>	
S1	E1	EMS	176	
		False	5	
		Good Int	16	
		Pub Asst	22	
		Fire	7	
E1 Total			234	
<b>S1 Total</b>			<b>234</b>	
S2	RH2	Fire	2	
	RH2 Total			2
	T2	EMS	125	
		False	7	
		Good Int	23	
Pub Asst		21		
T2 Total			185	
<b>S2 Total</b>			<b>187</b>	
S3	E3	EMS	112	
		False	7	
		Good Int	37	
		Pub Asst	25	
		Fire	4	
E3 Total			195	
M3	M3	EMS	207	
		Good Int	15	
		Pub Asst	26	
		Fire	5	
M3 Total			259	
<b>S3 Total</b>			<b>454</b>	
S4	E4	EMS	115	
		False	7	
		Good Int	16	
		Pub Asst	12	
		Fire	6	
E4 Total			166	
<b>S4 Total</b>			<b>166</b>	

Unit Station	Unit ID	Incident Type	Total	
S5	HR5	EMS	104	
		False	7	
		Good Int	19	
		Pub Asst	11	
		Fire	12	
	HazMat	17		
HR5 Total			170	
<b>S5 Total</b>			<b>170</b>	
S6	E6	EMS	88	
		False	5	
		Good Int	7	
		Pub Asst	4	
		Fire	2	
	HazMat	5		
E6 Total			111	
<b>S6 Total</b>			<b>111</b>	
S7	E7	EMS	30	
		False	2	
		Good Int	6	
		Pub Asst	2	
		Fire	3	
	HazMat	3		
	E7 Total			46
	HM27	EMS	2	
False		1		
HM27 Total			3	
<b>S7 Total</b>			<b>52</b>	
S8	E8	Good Int	1	
		Fire	1	
	E8 Total			2
	T8	EMS	81	
		False	2	
		Good Int	17	
		Pub Asst	7	
		Fire	6	
	HazMat	12		
	T8 Total			125
	WR28	EMS	1	
	WR28 Total			1
	BT8	Good Int	1	
	BT8 Total			1
WR8	EMS	1		
	Good Int	1		
WR8 Total			2	
BT28	Pub Asst	1		
BT28 Total			1	
<b>S8 Total</b>			<b>132</b>	
S9	E9	EMS	54	
		False	2	
		Good Int	9	
		Pub Asst	11	
		Fire	6	
	HazMat	11		
E9 Total			93	
<b>S9 Total</b>			<b>93</b>	



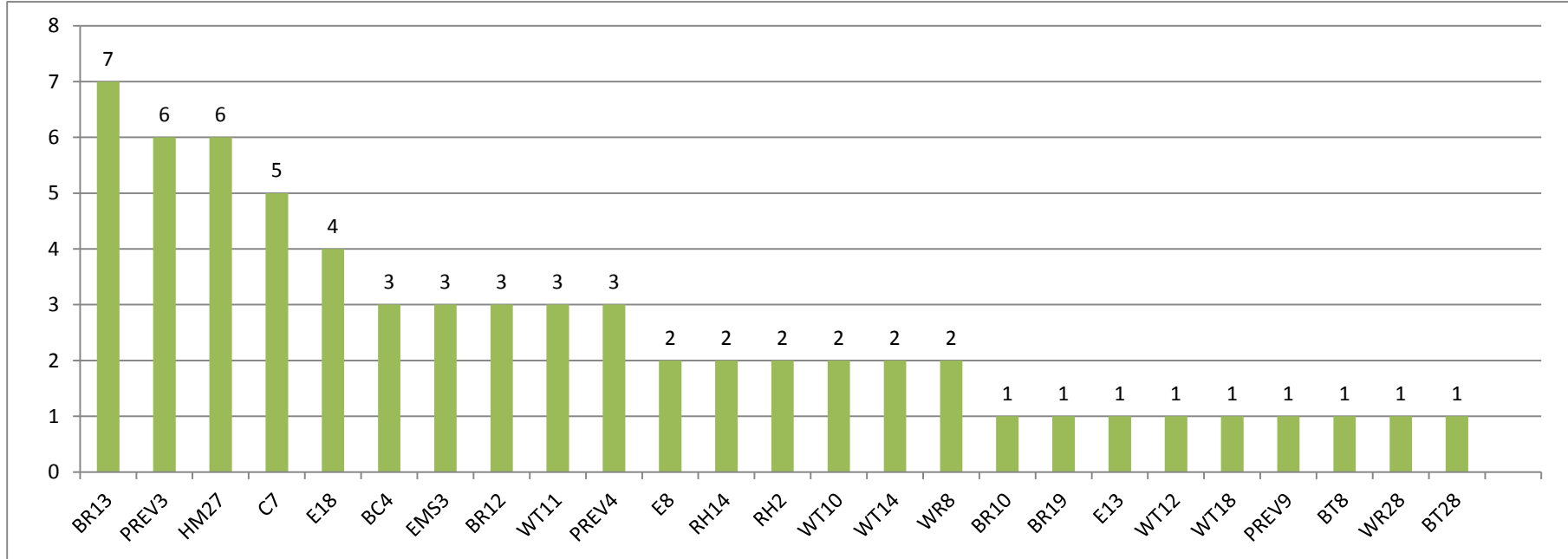
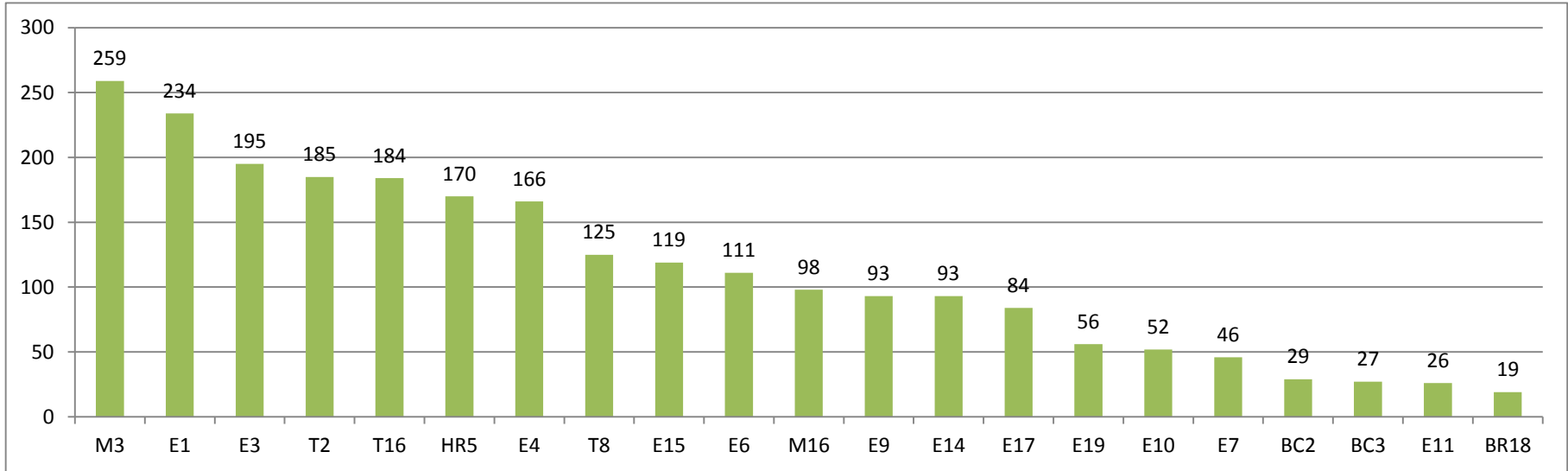
Unit Station	Unit ID	Incident Type	Total
S10	BR10	Fire	1
	BR10 Total		1
	E10	EMS	24
		Good Int	4
		Pub Asst	8
		Fire	7
	E10 Total		52
WT10	Good Int	1	
	Fire	1	
WT10 Total		2	
<b>S10 Total</b>			<b>55</b>
S11	E11	EMS	20
		Good Int	2
		Pub Asst	2
		HazMat	2
	E11 Total		26
WT11	Good Int	1	
	Fire	2	
WT11 Total		3	
<b>S11 Total</b>			<b>29</b>
S12	BR12	EMS	2
		Fire	1
	BR12 Total		3
	WT12	Fire	1
WT12 Total		1	
<b>S12 Total</b>			<b>4</b>
S13	BR13	EMS	3
		Pub Asst	1
		Fire	1
		HazMat	2
	BR13 Total		7
E13	Fire	1	
E13 Total		1	
<b>S13 Total</b>			<b>8</b>
S14	E14	EMS	54
		False	3
		Good Int	9
		Pub Asst	4
		Fire	5
		HazMat	18
	E14 Total		93
RH14	Fire	2	
RH14 Total		2	
WT14	Fire	2	
WT14 Total		2	
<b>S14 Total</b>			<b>97</b>
S15	E15	EMS	81
		False	3
		Good Int	12
		Pub Asst	5
		Fire	5
	HazMat	13	
E15 Total		119	
<b>S15 Total</b>			<b>119</b>

Unit Station	Unit ID	Incident Type	Total
S16	M16	EMS	75
		False	1
		Good Int	4
		Pub Asst	13
		HazMat	5
	M16 Total		98
	T16	EMS	124
False		2	
Good Int		18	
Pub Asst		22	
Fire		7	
HazMat		11	
T16 Total		184	
<b>S16 Total</b>			<b>282</b>
S17	E17	EMS	46
		False	6
		Good Int	7
		Pub Asst	15
		Fire	7
		HazMat	3
	E17 Total		84
<b>S17 Total</b>			<b>84</b>
S18	BR18	EMS	11
		Pub Asst	2
		Fire	1
		HazMat	5
	BR18 Total		19
	E18	EMS	1
		Good Int	1
		Fire	1
HazMat		1	
E18 Total		4	
WT18	Fire	1	
WT18 Total		1	
<b>S18 Total</b>			<b>24</b>
S19	BR19	EMS	1
	BR19 Total		1
	E19	EMS	31
		False	1
		Good Int	5
		Pub Asst	5
Fire		5	
HazMat	9		
E19 Total		56	
<b>S19 Total</b>			<b>57</b>
(blank)	C7	EMS	5
	C7 Total		5
	PREV3	Good Int	1
		Fire	5
	PREV3 Total		6
	PREV4	EMS	1
		Fire	2
	PREV4 Total		3
PREV9	Fire	1	
PREV9 Total		1	
<b>(blank) Total</b>			<b>15</b>
EMS	EMS3	EMS	3
	EMS3 Total		3
<b>EMS Total</b>			<b>3</b>
<b>Grand Total</b>			<b>2435</b>

## Incident Response by Apparatus

*(Including Mutual Aid Given)*

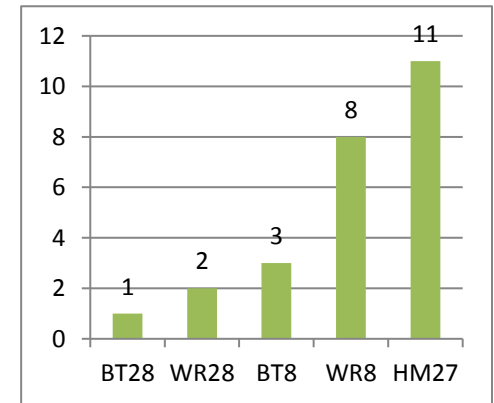
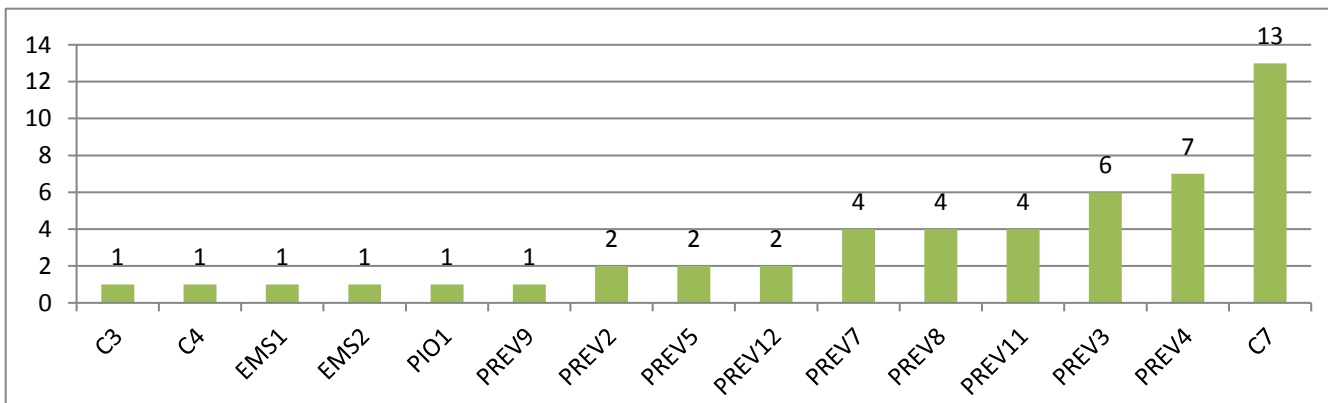
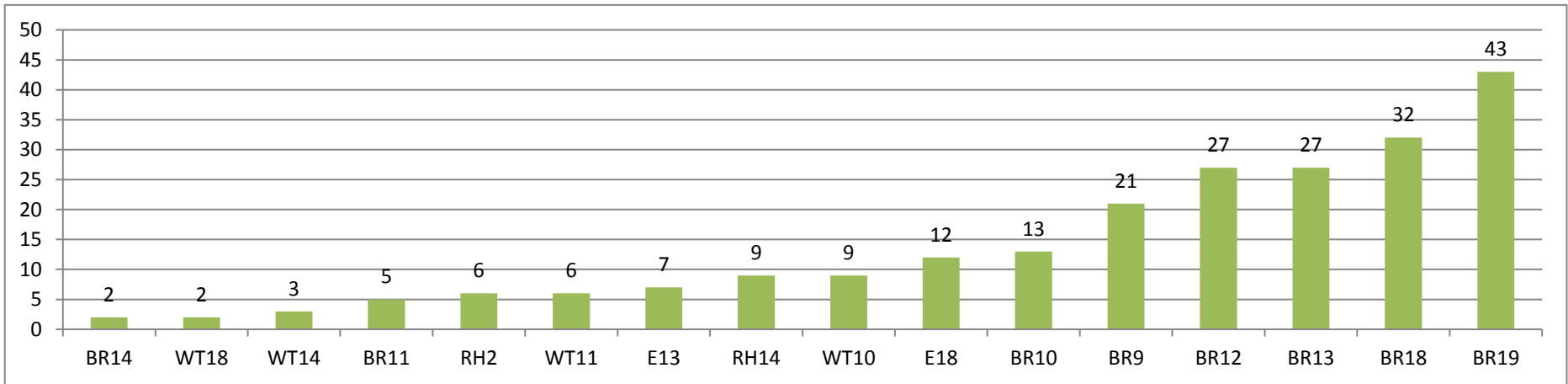
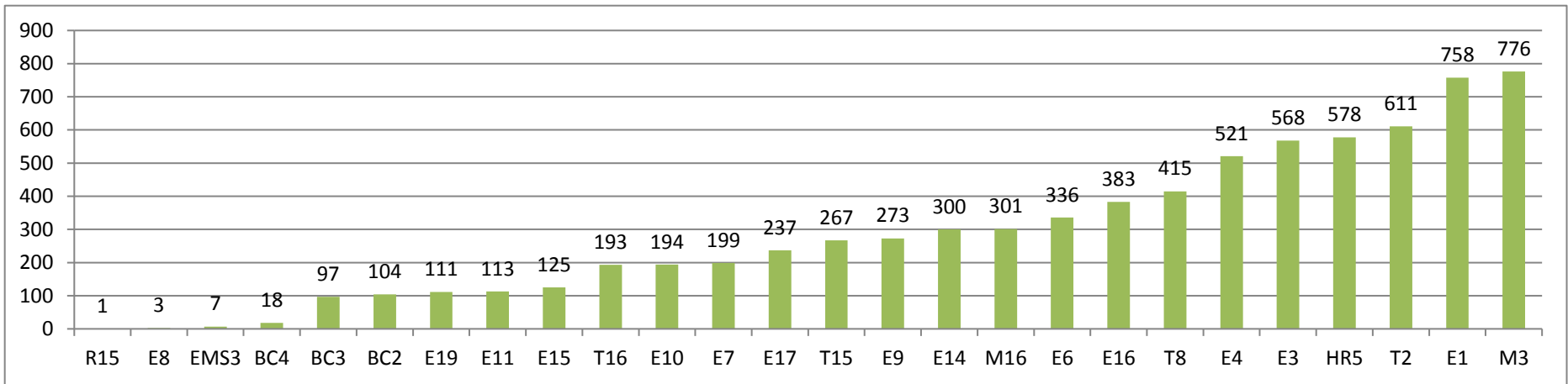
**March 2017**



# Incident Response by Apparatus

(Including Mutual Aid Given)

Year to Date 2017



**Station Reports by Captain  
Mar-17**

Station	Date	Activity	Notes
<b>Station 3 - Captain Slater</b>			
Station 3	3/10/2017 12:30	Move-up for Training Activity	E3 moved up to cover Station 3 for E3/M3 while they attended a VES class.
Station 3	3/10/2017 13:00	Fuel Apparatus	
<b>Station 5 - Captain Olson</b>			
Station 5	3/8/2017 8:30	Meeting with someone other than BC	Safety Committee meeting
<b>Station 6 - Captain Koenig</b>			
Station 6	3/5/2017 7:30	Fuel Apparatus	
<b>Station 7 - Captain Carlsen</b>			
Station 7	3/2/2017 10:00	HAZMAT Program	Training Program Set up
Station 7	3/4/2017 10:00	Weekly Station Generator Check	(blank)
Station 7	3/4/2017 11:00	Cleaning of Apparatus	(blank)
Station 7	3/4/2017 14:45	Wash Apparatus	(blank)
Station 7	3/4/2017 15:00	Weekly Apparatus Check	(blank)
Station 7	3/4/2017 15:45	Apparatus Inventory	(blank)
Station 7	3/5/2017 7:30	Cardiac Monitor Check & Data Down	(blank)
Station 7	3/5/2017 7:30	Weekly Station Duties	(blank)
Station 7	3/5/2017 16:30	Wash Apparatus	(blank)
Station 7	3/7/2017 7:30	Cardiac Monitor Check & Data Down	(blank)
Station 7	3/16/2017 9:00	HAZMAT Program	MEETINGS W/ FLEET RE: NEW HM27
Station 7	3/16/2017 14:45	Move-up to Outside Agency	MOVE UP TO GRESH E73
Station 7	3/25/2017 9:00	HAZMAT Program	SUIT CLEANING
Station 7	3/25/2017 12:00	Battalion Chief Visit/Meeting	(blank)
Station 7	3/25/2017 14:00	Weekly Apparatus Check	(blank)
Station 7	3/25/2017 17:00	Weekly Station Generator Check	(blank)
Station 7	3/31/2017 9:00	Meeting with someone other than BC	TargetSolutions administrator functions gotomeeting w/Mark Webster
Station 7	3/31/2017 11:00	Weekly Apparatus Check	(blank)
Station 7	3/31/2017 12:00	HAZMAT Program	Remove equipment from old HM27. Place BC5 pick up in service as temporary HM27
Station 7	3/31/2017 17:00	RX Resupply	(blank)
<b>Station 8 - Captain Ellison</b>			
Station 8	3/30/2017 11:30	Fuel Apparatus	
<b>Station 9 - Captain Guttman</b>			
Station 9	3/2/2017 8:00	Daily Burn Line Information	(blank)
Station 9	3/10/2017 7:45	Daily Burn Line Information	(blank)
Station 9	3/10/2017 9:00	Company Inspections	completed company inspections for Station 9 A-shift
Station 9	3/12/2017 7:00	FTEP	(blank)
Station 9	3/18/2017 7:00	FTEP	(blank)

**Significant Incidents by Station**  
**Mar-2017**

*With 4 or More Apparatus*

Station FMZ	Address	Incident Number	Alarm Date	Incident Type	Apparatus	Apparatus Action Taken					
S1	SE Johnson Creek Blvd at SE 80th Ave	1705854	3/23/2017 22:25	Vehicle accident with injuries	BC2	(blank)					
					E1	Provide advanced life support (ALS)					
					HR5	Investigate					
					M280	(blank)					
	SE Johnson Creek Blvd at SE 80th Ave Total										
	12451 SE Fuller Rd	1705719	3/21/2017 19:58	Building Fire	BC2	Incident command					
					BC3	Safety Officer					
					E1	Fire Attack					
					E3	RIT					
					E4	Fire Attack					
					E6	Fire, other					
					HR5	Forcible entry					
					M272	(blank)					
					M3	Fire, other					
RH2					Provide Rehab						
T2	Ventilate										
T8	Fire, other										
PREV3	Investigate										
12451 SE Fuller Rd Total											
7004 SE Overland St	1705965	3/25/2017 13:00	Fire, other	BC2	Incident command						
				E1	Investigate fire out on arrival						
				HR5	Salvage & overhaul						
				T2	Ventilate						
7004 SE Overland St Total											
S2	3430 SE Harrison St	1704560	3/4/2017 3:16	Building Fire	BC2	Incident command					
					BC3	Safety Officer					
					E1	Standby team					
					E3	Backup team					
					E4	Fire Attack					
					EP20	Cancelled at Scene					
					HR5	Search & rescue, other					
					M3	Provide manpower					
					T2	Search & rescue, other					
					PREV3	FMO Investigation					
					T16	Cancelled at Scene					
					3430 SE Harrison St Total						
					S3	4417 SE River Dr	1705084	3/11/2017 21:31	Building Fire	BC3	Incident command
	E3	Fire Attack									
E9	Cancelled at Scene										
HR5	Cancelled at Scene										
M3	Fire Attack										
T2	Provide manpower										
PREV3	FMO Investigation										
4417 SE River Dr Total											
S4	1205 Fwy at 13 Mp	1706060	3/26/2017 22:51	Vehicle accident with injuries	BC2	Incident command					
					E4	Provide first aid & check for injuries					
					HR5	Extricate, disentangle					
					M275	(blank)					
					M277	(blank)					
					T8	Provide manpower					
1205 Fwy at 13 Mp Total											
S7	SE Sunnyside Rd at SE 162nd Ave	1705218	3/14/2017 8:30	Extrication of victim(s) from vehicle	BC4	Cancelled at Scene					
					E7	Incident command					
					HR5	Cancelled at Scene					
					M266	Transport person					
					T8	Extricate, disentangle					
SE Sunnyside Rd at SE 162nd Ave Total											
S8	8955 SE 82nd Ave	1705942	3/25/2017 4:55	Gas leak (natural gas or LPG)	BC2	Incident command					
					E1	Cancelled at Scene					
					HR5	Cancelled at Scene					
	8955 SE 82nd Ave Total										
	11245 SE Hwy 212	1704781	3/7/2017 5:59	Extrication of victim(s) from vehicle	E4	Assistance, other					
					HR5	Extricate, disentangle					
					M261	Assistance, other					
					M317	Assistance, other					
	11245 SE Hwy 212 Total										
	S11	18151 S Redland Rd	1705069	3/11/2017 16:53	Vehicle accident with injuries	BC3	Incident command				
E11						Trauma System Entry					
E9						Assistance, other					
HR5						Assistance, other					
M265						(blank)					
M266						(blank)					
T16						(blank)					
18151 S Redland Rd Total											
S15	7th St at Washington St	1705881	3/24/2017 10:50	Vehicle accident with injuries	BC3	Incident command					
					E15	Assistance, other					
					M268	Transport person					
					T16	Extricate, disentangle					
7th St at Washington St Total											

Station FMZ	Address	Incident Number	Alarm Date	Incident Type	Apparatus	Apparatus Action Taken	
S16	1839 Molalla Ave	1704591	3/4/2017 14:46	Vehicle accident with injuries	E9	Trauma System Entry	
					M261	Transport person	
					M262	Transport person	
					T16	Incident command	
	1839 Molalla Ave Total						
	19842 Castleberry Loop	1704370	3/1/2017 1:42	Smoke or odor problem/removal	BC3	Assistance, other	
					E15	Assistance, other	
					E17	Assistance, other	
					E9	Assistance, other	
	19842 Castleberry Loop Total						
	19731 Meyers Rd	1705961	3/25/2017 11:51	Overheated motor or wiring	BC3	Incident command	
					E15	Provide manpower	
					E17	Assistance, other	
E9					Assistance, other		
19731 Meyers Rd Total							
S17	20436 S Leland Rd	1705857	3/23/2017 23:06	Building Fire	BC3	Incident command	
					E15	Cancelled at Scene	
					E17	Fire Attack	
					T16	Fire, other	
	20436 S Leland Rd Total						
	1127 Josephine St	1705490	3/18/2017 1:40	Building Fire	BC3	Incident command	
					E10	Assistance, other	
					E15	Provide manpower	
					E17	Incident command	
					E9	Extinguish	
					HR5	Assistance, other	
	PREV4	FMO Investigation					
	T16	Ventilate					
1127 Josephine St Total							
S18	29233 SE 224 Hwy	1704913	3/9/2017 1:08	Building Fire	BC2	Incident command	
					E110	Assistance, other	
					E115	Assistance, other	
					E14	Provide water	
					E18	Fire Attack	
					E19	Assistance, other	
					HR5	Assistance, other	
					PREV4	FMO Investigation	
					RH110	Assistance, other	
					T8	Assistance, other	
	WT110	Provide water					
	WT12	Provide water					
	WT14	Provide water					
WT18	Provide water						
29233 SE 224 Hwy Total							
31044 SE Judd Rd	1705586	3/19/2017 15:17	Vehicle accident with injuries	BR18	Trauma System Entry		
				E14	Incident command		
				M268	Transport person		
31044 SE Judd Rd Total							
S19	SE 242nd Ave at SE Hoffmeister Rd	1704656	3/5/2017 13:14	Vehicle accident with injuries	BC2	Incident command	
					E14	Provide advanced life support (ALS)	
					E7	Landing Zone	
					LF2	Provide advanced life support (ALS)	
					M265	Provide advanced life support (ALS)	
					M270	Transport person	
	T8	Provide advanced life support (ALS)					
SE 242nd Ave at Hoffmeister Rd Total							

# Emergency Services Division

**To:** Chief Fred Charlton and the Board of Directors

**From:** EMS Division Chief Bill Conway

**Re:** Emergency Medical Services Division Monthly Report – March 2017

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The following summary of work includes those activities completed within the EMS Division. Additional reports are included from the Emergency Manager, Community Paramedic, EMS Training Officer, as well as the monthly community CPR report from Cascade.

- Attended Fire District budget work session
- Met with new AMR Clackamas Operations Manager, Jason Mahle. Former manager, Ben Sorenson, was hired by TVF&R as the new Medical Services Chief.
- Participated in Milwaukie Rotary smoke alarm campaign at Nez Perce Mobile Park in Milwaukie on Saturday, March 4.
- Attended Labor/Management meeting
- Two OHSU Resident Ride Alongs
- Attended Oregon Fire Chiefs Association EMS Section meeting in Salem
- Participated in bargaining with Labor regarding Single Role paramedic
- Attended multiple probationary firefighter EMS evaluations.
- Attended Fire District Board of Directors meeting
- Addressed issues with two immediate care clinics in Fire District
- Met with Philip Mason, New Clackamas County Public Health Operations Manager, responsible for EMS system.
- Met with Board EMS Committee regarding Ambulance Service Area and EMS updates
- Worked on planning of next Chain of Survival Challenge Coin celebration. Next celebration will be April 27, 1000 hrs, at the Willamette Falls Community Center. Nine saves will be honored.

Respectfully Submitted,  
Division Chief Bill Conway



# **Emergency Services Division**

**To:** Chief Fred Charlton and the Board of Directors

**From:** Community Paramedic AmyJo Cook

**Re:** Community Paramedic Monthly Report - March 2017

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- Attended a training class in Portland with HealthShare CCO
- Assist DHS with patient medical evaluation
- Responded at the request of Clackamas County Sherriff Officer for medical evaluation on a welfare check.
- Assist Community member into permanent housing after 4 years homeless
- Attend monthly Information & Resource (I&R) meeting for Clackamas County
- Attended monthly Community Paramedicine (MIHP) meeting with consortium partners
- Meeting/assist Adult Housing owner to learn more about Resources in Community
- Assisted referred patient with obtaining eyewear
- Presented the Community Paramedic Program to Clackamas County Fire Board
- Conducted 5 home visits for enrolled patients
- Assisted Adult Protective Services with client evaluations.
- Assisted client with approval/screening for in home services
- Conducted 7 home visits of crew referred clients
- Assisted vulnerable community member with attending 4 doctor visits
- Assist Adult Protective Services with Investigation

Respectfully Submitted,  
AmyJo Cook, Community Paramedic

# Emergency Services Division

**To:** Chief Fred Charlton and the Board of Directors

**From:** EMS Training Officer Mike Verkest

**Re:** Emergency Medical Services Division Monthly Report – March 2017

---

- Participation the PART trial continued as we are on ETT as our airway device
- Career EMS Battalion Drill was Combination EMS/Fire. State EMS Skills Check off, then multi Company Fire Evolutions.
- 17-01 Career Academy Graduation. We have completed nearly 60 hours of EMS education/activities.
- Attended Scientific Review. Committee working on a report to show the massive amount of engagement Clackamas Fire has had in EMS research nationally.
- EMS TO Verkest spoke at the State of Jefferson EMS Conference in Medford.
- Attended the first “EMS Career Expo” at OIT representing CFD1 EMS with FF/P J. Hintz
- Academy 16-01 EMS Medical Director Sign off (scenario based) and meetings took place
- MIHC Protocol Sub-Committee meeting. Protocols being developed for national distribution
- Planning continues for the Community Paramedic Symposium 2.0 for 2017. Date Set for May 22, 23, 24 to be held at Oregon Institute of Technology.
- Continued Peer Chart review. Process improvement strategies being implemented
- Attended the monthly Training Division Staff meeting
- Clackamas Fire Volunteer EMS Drill- State EMS Skills Check off
- Attended the East Clackamas County EMS Association Meeting. Final preparations for Timberline EMS Conference scheduled for April 19-21.
- Continue Coordination & Training for ADORE FTEP program software integration. We have added an Academy as well as A/O, Captain and Lieutenant Sections for Tracking Probation.
- Continue work on the SOP for EMS Field Training and Evaluation.
- Clackamas Fire District #1 Field Testing LUCAS3 Mechanical CPR Device on M3

Respectfully submitted,  
Mike Verkest, EMS Training Officer



Cascade Healthcare Services, LLC.  
Clackamas Fire District #1



Community CPR and First Aid Programs  
Student Enrollment and Course Evaluation Summary

Number of Classes Offered at Each Location							
Class Type	Mar-17						
	Station 2	Station 3	Station 4	Station 5	Station 7	Station 10	Station 15
BLS HCP		1					
HS FA, CPR & AED				1			
HS CPR & AED				1			
HS FA				1			

Clackamas Fire Station Enrollment by Location							
Class Type	Mar-17						
	Station 2	Station 3	Station 4	Station 5	Station 7	Station 10	Station 15
BLS HCP		9					
HS FA, CPR & AED				6			
HS CPR & AED				5			
HS FA				0			

Clackamas Fire Student Evaluation Summary -- March					
	1 (Strongly Disagree)	2 (Disagree)	3 (Neutral)	4 (Agree)	5 (Strongly Agree)
	1	2	3	4	5
Overall this course met my expectations:				3	17
The program was relative to my work and extended my knowledge:				3	17
Adequate supply of equipment that was clean and in good working order:				3	17
Method of presentation enhanced my learning experience:				2	18
Classroom environment was conducive to learning:				2	18
Instructor(s) provided adequate and helpful feedback:				1	19
Student's rating of the instructor's overall effectiveness:					
	Poor	Fair	Satisfactory	Good	Excellent
				2	18
Student would refer a friend/colleague to take the same course:					
				Yes	No
				20	



Cascade Healthcare Services, LLC.

Clackamas Fire District #1

Community CPR and First Aid Programs

Student Enrollment and Course Evaluation Summary



**Comments from Clackamas Fire Student Evaluations -- March 2017**

Good Instruction

I did not know I needed to bring the book to class.

Thank you!

This was very helpful.

You were great, made sure we all understood.

Thank you!

# Emergency Services Division

**To:** Chief Fred Charlton and the Board of Directors

**From:** Emergency Manager Gregg Ramirez

**Re:** Emergency Manager Monthly Report – March 2017

---

- Worked with Clackamas Adult Family Home services to create a program to meet the Emergency Preparedness requirements mandated by the state.
- Conducted Emergency Preparedness presentation for Oregon City Rotary
- Attended Clackamas Cities Emergency Preparedness Workshop
- Spoke at the National Resilience Conference in New Orleans
- Conducted Hands-Only CPR training for Children’s Center staff
- Conducted trauma first aid training for Happy Valley CERT
- Conducted site review with Sonitrol electrician subcontractor
- Assisted Norlift NW with the development of the Emergency Preparedness planning
- Represented D1 as ASPIRE mentor at Rex Putnam
- Participated in the County CERT Coordinators conference call.
- Met with PSU graduate student regarding a Disaster Resilience study being done of the County
- Work on going:
  - Investigating insurance for CERT volunteers
  - Working with CERT leaders to create a CERT Handbook
  - Continuity of Operations Plan review

Respectfully submitted,  
Gregg Ramirez, Emergency Manager

# Emergency Services Division

**To:** Chief Fred Charlton and the Board of Directors

**From:** Facility Maintenance Manager Scott Vallance

**Re:** Facility Maintenance Division Monthly Report –March 2017

---

Well, for the Facility maintenance Division, the month of March came in like a lion... and went out like a lion as well. It was an extremely busy month with more of our major projects getting completed and many more have gotten underway.

- St. 12 – Seismic upgrades at St. 12 have been completed. New roof will be going on in the month of April.
- St. 13 – Seismic upgrades to St. 13 are about 97% complete. Since this included new siding on the bay, St. 13 will also get a new paint job once we get good weather.
  - The bay roof was replaced at the end of the month.
  - Jerome and Mike (Doc) tore the old ambulance shed down and excavated the area for the new water tank, placed/compacted the gravel base, built forms, placed the rebar and poured concrete.
  - The 34,631 gallon water tank arrived in pieces on the 29<sup>th</sup>, and construction was begun on the 30<sup>th</sup>.
- St. 7 - Had a new Tuff Shed installed behind the station to assist with storage concerns
- Fleet/Logistics – This building got a new PVC roof installed.
- St. 19 – We put 9 new wood wardrobe lockers in the dorms at St. 19 after the station went 24/7.
- St. 15 – Mold mitigation at St. 15 was completed. Forensic Analytical came in and did visual observation as well as air sampling and gave the station a clean bill of health. We have hired a contractor to replace the sheetrock that was removed, and that work will take place in April
  - The contract for the replacement of the windows on the south side of the building was also awarded and that work will begin once the paperwork is processed.
- St. 16 – Jerome and Doc removed all of the obstacles to the free movement of T-16 from the bay at St. 16. The truck can now move through the bay much easier, and with a lower likelihood of damage to truck or station.
- We continue to receive quotes for:
  - Painting station exteriors
  - Asphalt replace, repair, reseal.
  - Floor replacement at St. 8 and 1. This bid was awarded to Craftsman Flooring at the end of the month.
- The HVAC annual service was begun and will carry over into April.
- Attended numerous planning meetings for St. 16, the Fleet building and budget work sessions.

Respectfully submitted,  
Facility Maintenance Manager Scott Vallance

# Emergency Services Division

**To:** Chief Fred Charlton and the Board of Directors

**From:** Fleet Director Bill Bischoff

**Re:** Fleet Services Division Monthly Report – March 2016

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During the month of March, the following are some of the major items that fleet maintenance personnel addressed:

### Engines

- 3-142 E14- PM, Turbo and other engine work, other write ups- Turbo failed while driving.
- 2-113 E6- PM and pump test, Exhaust leaks, Transmission work, Pump packing, and write ups
- 2-114 E10- PM, Cracked front rotors, Electrical problems and other write ups

### Trucks/ Heavy Rescue

- 2-200 T28- Engine work, tires and other write ups
- 2-206 T8- PM, Broken torsion cross bar, coolant leak, etc...
- 3-370 HM27- Continue more in depth set up on HM27 after Station 11 finished the decals
- 2-362 Old HM27- Remove from service as HM rig and remove equipment for install on 3-370

### Brush Rigs/ Water Tenders/ Boats

- 3-340 WT24- PM and pump test, decals
- 2-333 Old WT11/New WT20- PM and pump test, tank repair and begin set up for new station
- New Type III- Interface Engines- Begin set up work, one to station 11

### Staff Vehicles/Medic

- Several staff and prevention vehicles for PM and write ups completed.
- 2-443 M16 PM and write ups
- 2-445 M3 PM and write ups
- Water leak repairs on two of the new Tahoe's- Warranty

### Other Items

- The technicians had training and testing at the beginning of the month. Everyone passed their certification tests.
- Canby Fire had several drive up repairs completed as well as some scheduled maintenance. Fleet continues to maintain the fleets with IGAs we support.
- The first three new pumpers arrived in Springfield for PDI and other small items to be done before final delivery to us.

Respectfully submitted,  
Fleet Director Bill Bischoff

# **Emergency Services Division**

**To:** Chief Fred Charlton and the Board of Directors

**From:** Human Resources Manager Trish Noble

**Re:** Human Resources Division Monthly Report – March 2017

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- Deputy Chief Testing
- NeoGov – Portland City Tour
- Apparatus Operator Testing
- Senior Accountant Testing
- Deferred Compensation
- Loomis Plan Management
- LBG Quarterly Review Meeting
- Affordable Care Act Reporting
- Supplemental Life Insurance
- Worker's Comp claims and Return to Work
- Women in Leadership Manager's Academy
- New Hire Orientation
- Employee Issue Resolution
- Employee Performance Appraisals
- Retirement Planning / Paperwork Meetings
- Administrative Assistant Interviews
- Work Up for SAIF hearings

Respectfully submitted,  
Human Resources Manager Trish Noble



# Emergency Services Division

**To:** Chief Fred Charlton and the Board of Directors

**From:** Logistics Manager DeAnn Cordes

**Re:** Logistics Division Monthly Report – March 2017

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The following summary of work includes those activities completed within Logistics.

- Logistics filled and delivered 253 orders sent to the Logistics Inbox. This is up 34% from March of last year.
- Filled and delivered 34 controlled medication orders; which is up 48% from March of last year.
- Updated the emergency communications spreadsheet and CAD. This includes our mobile and portable radios and alpha pagers.
- Staff attended and represented Logistics at the Safety Committee meeting.
- Participated in Munis on-site training this month. Training included static environment testing (SET) for purchasing, accounts payable and contracts. This was testing of the codes that were set up weeks prior. Any errors found were addressed, corrected and retested. The second training consisted of fixed assets, accounts receivable and general billing set up. The third training was for core users for general ledger, budget and project ledger.
- Assisted fire fighters with fit issues with the new turnouts. Met with them and addressed any questions/concerns they had. Turnouts needing modifications were sent to our independent service provider (ISP) Northwest Safety Clean for modifications.
- Met with Division Chief Corless and Battalion Chief Deters about new turnouts for volunteers. We went through the list of suppression volunteers and the manufacturer date of their turnouts. Thirty four volunteers were signed up for sizing on March 31<sup>st</sup> and April 1<sup>st</sup>. There is money budgeted to replace 20 sets this fiscal year with the remaining being next fiscal year.

Respectfully submitted,  
Logistics Manager DeAnn Cordes

## Emergency Services Division

**To:** Chief Fred Charlton and the Board of Directors

**From:** Division Chief Mike Corless

**Re:** Training Division Monthly Report – March 2017

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The following summary of work includes those activities completed within the Training Division.

- Meetings Attended:
  - Training Staff Meetings
  - Target Solutions meeting
  - Academy management (wrap up and phase 4 discussion)
  - Training/Communications (AVIDS)
  - Operations Meeting
  - Hose Committee Meeting
  - Regarding Recruitment/Promotional testing timeline
  - St 12 and 13 construction updates
  - St 16 construction
  - Volunteer Training program
  - CCC facility meeting
- Continue to refine probationary requirements and reporting
- Fleet Logistics Design review with Happy Valley June 1 hearing date
- Work with RFM to further develop site
- Webinars
- Seismic upgrade work complete except for painting (station 13)
- Final inspection of the Type I engines.
- Assist in the development of multiple testing process
- Review Pre-construction Documents on new Medic
- Project management for ODF grant, tank installed, completing leak test
- Planning for 2017 Bond Sale
- Work on Temporary location for St 16, approval from CCC for the Smucker's location
- Assist in St 16 development
- 3 vacation days during Spring Break
- Personnel issue

### **Training Chief: Keith Smith**

- Sr. staff meetings (4hrs)
- Ops Meeting (4hrs)
- Training Staff Meetings (6hrs)
- Target Solutions meeting (1hrs)
- Administrative Interviews (3hrs)
- Academy Evals (2hrs)
- Schools and Conferences Management (4hrs)
- Pleasant Valley Golf Course IGA Meeting(2hrs)
- Budget Meeting (2hrs)
- AVIDS monthly meeting (2hr)
- AVIDS Pre Bid Presentation (2hr)
- Academy 17-01 Final evaluations (2 hrs)

- Academy 17-01 Graduation Ceremony (2 hrs)
- Jackson County 3 Captains exam (2 days)
- Multi Company Evaluations (Down and Dirty Drill) (18 hrs)

### **South Battalion Training Officer: Sean Brown**

- Safety meeting
- Weekly Training Staff meetings
- Rope Rescue Meeting
- Prepared Apparatus Operator's Practical Exam
- Coordinated Rope Rescue Class second week of the month
- Assisted with Probationary Firefighter's Final Evaluation
- Participated in Lake Oswego's lieutenant's promotional evaluation
- Participated in Apparatus Operators Test for two days
- Participated in Down and Dirty Drills the last week of the month
- Met with a probationary A/O and CO for task book introduction
- Preparing for NFPA Rope Rescue Class
- Update Probationary AO Task books

### **North Battalion Training Officer: Mark Webster**

- Worked on Building the Down and Dirty Drill
- Logistics
- Fuel
- Process
- Document Mgt Presentations and process development
- RFP for AVIDS system completed and posted
- Digital Signage Bright Sign Software
- Clackamas Community College Site Development work
- Met with County on South Battalion training site

### **East Battalion Training Officer: Ted Willard**

- Volunteer Drill topics for March
  - Target Solutions Training
  - IPS Skills: Apparatus Checks and Pumping Brush Rigs
  - Operational actuality drill: Dispatch and Response
  - EMS
  - FRP Review: Alternative Water Supply
- Due to station 19 becoming a 24 hour paid station, the volunteers that were assigned to that station have been reassigned to the other volunteer stations thereby increasing staffing at those stations.
- I am continuing to work on the volunteer training plan for the rest of 2017.
- I assigned (on Target Solutions) this year's Wildland Refresher training. This year's refresher consists of throwing a practice fire shelter for time and watching some informative videos. One of the videos highlights the lessons learned from the famous "South Canyon Fire" on Storm King Mountain that killed 14 wildland firefighters in 1994.
- I also assigned (on Target Solutions) the fire districts second quarter training plan. April –June will be focused on learning and training with our new MSA G1 SCBA's. The training plan consists initially of some training videos, reading, and an SCBA quiz. We will also complete our required fit testing in May and end the quarter with a "work rate" in June. The work rate is a series of firefighter skills stations where you work in the new air pack to learn how much work you can perform with one cylinder's worth of air.
- Lastly, if you would like to know more about what exactly I or the others in the training division do... Please accept my invitation to all of our board members to come visit me at the training offices anytime (well actually only Monday - Thursday ☺). I'd love to show you in greater detail what I / we do in the training division and share my passion of the job with you. Thank you!

**Academy Coordinator: Steve Sakaguchi**

- Fire Officer 1 Task Book work session with Lt. Willard and Lt. Franklin- discussed direction and scope. Lt. Franklin to take the Target Solutions Academy and begin building the task book on Target Solutions
- Completed building Target Solutions activities for Probationary FF reading for the FRP/SOP test in month 6 post academy. They were assigned all FRPs in the Resource Deployment and Rescue Tactics Sections. They were assigned all SOPs in the Administration, Wellness, Fire Prevention, Emergency Management and Fleet Maintenance/Apparatus sections.
- PFF Phase 3 Practical Evaluations 3/6, 3/7, 3/8, 3/9,3/12, 3/13, 3/14
- PFF station assignment meeting
- PFF Training Objectives for Phase 3, Month 5/Phase 4, Month 1 posted to Target Solutions
- Completed Week 6 Observation Reports for recruits
- Recruits assisted with making 20- 50' pony sections for front line apparatus
- Meeting with Chiefs Corless and Smith to discuss scheduling for 17-02, AA Stevens created 2 additional mock ups for 17-02 start dates of May 10 and June 7.
- Down and Dirty drill for career companies 0830-1600 , 3/28, 3/29, 3/30
- Completed Staff Report regarding Academy 17-01
- Completed creation of Target Solutions activities for all SOPs, FRPs, Standard of Cover, and Strategic Business Plan. Class 16-01 have been assigned the aforementioned items and will be tested over during phase 4 of probation.

Respectfully submitted,  
Division Chief Mike Corless

# Emergency Services Division

**To:** Chief Fred Charlton and the Board of Directors

**From:** Health and Wellness Manager Heather Goodrich

**Re:** Wellness Division Monthly Report – March 2017

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The following summary of work includes those activities completed by Clackamas Fire Wellness Staff:

- Annual Clackamas volunteer pre-physical testing. (56 people)
- Annual Clackamas Facilities Maintenance pre-physical testing. (1 person)
- Annual OSHA required hearing conservation training for Clackamas volunteer firefighters. (56 people)
- Annual Canby Fire career and volunteer pre-physical testing and lipid testing. (16 people total)
- Annual OSHA required hearing conservation training for Canby career and volunteer firefighters. (16 people)
- Baseline pre-physicals for Clackamas Career Candidates. (13 people)
- Make-up testing spirometry and hearing testing for Clackamas volunteers. (3 people)
- Onsite lipid testing at Canby Fire for volunteer firefighters. (15 people)
- Coordinated new hire drug screens for administrative staff new hire. (1 person)
- Immunizations were provided to Clackamas volunteers and staff. (35 people)
- Provided post blood borne pathogen blood draws. (1 person)
- Coordinated annual NFPA 1582 physicals for Clackamas career firefighters. (5 people)
- Coordinated baseline NFPA 1582 physicals, chest x-rays, treadmills and drug screens for candidates (13 people)
- Coordinated annual NFPA 1582 physicals for Canby career and volunteer firefighters. (10 people)
- Presented Bloodborne Pathogen and Hearing Conservation training to the new Fire Inspector candidate.
- Coordinated Fit for Duty physicals for injured career firefighters returning to duty. (1 person)
- “Take Care of Yourself” presentation onsite for 33 career firefighter crews.
- Annual Fitness Testing for Canby career and volunteer firefighters. (2 people)
- Coordinated morning workouts for Career Firefighter Recruits.
- Injury consultations and on-site treatment by the Athletic Trainer. (15 visits)
- Processed and provided follow-up for on-the-job injury reports and for Safety Committee. Ten injury and two exposure reports were submitted with five of the ten turning into a workers’ compensation claim.
- Provided requested health information and consultations to 3 firefighters and staff.
- Provided requested information about our program to Hood River Fire and Keizer Fire via email.
- Created and sent out monthly Wellness Update and Health Insurance Newsletter.
- Distributed EAP Employee Newsletter and EAP Supervisor Newsletter by email.
- Wellness Manager participated on the Senior Accountant Interview panel and MUNIS Meetings.
- Attended the Health Insurance Committee Meeting, Budget Meeting and Fit for Duty Meeting.

Respectfully submitted,  
Health and Wellness Manager Heather Goodrich



# Clackamas Fire District #1

## Wellness Update

March 2017

Issue 199

### Health Question of the Month

**Q:** What is pea protein?

**A:** Pea protein is made from dehydrated yellow split peas. One ounce of pea protein provides about 25 grams of protein, about the same as a 3-ounce serving of chicken, fish, or meat. Pea protein is also high in fiber and contains no saturated fat. It does not contain all of the nine essential amino acids your body needs but you can get the other amino acids you need by consuming other plant proteins, including beans, nuts, and seeds, in the same day as the pea protein.

### Wellness News

- Volunteer Occupational Health will take place this month. For those that sign up for night time pre-physicals, there will be morning lipid testing available. Physicals will be offered in April.
- Aches or pain? Athletic Trainer, Jennifer Adams, can be reached at 503-706-4041.



## NEW IAFF BEHAVIORAL HEALTH TREATMENT CENTER FOR FIREFIGHTERS AND PARAMEDICS

***Post-traumatic stress affects fire fighters and paramedics at double the rate of the general population.***

Few if any callings subject people to more stress and trauma than serving as a fire fighter or paramedic.

Whether it's responding to a grisly accident, working to save the lives of others, being in a life-threatening situation or dealing with constant alarms, IAFF members face challenges that are virtually unknown to the public. The fact is, one in five fire fighters experiences post-traumatic stress at some point in their career.

"As I travel across our two great countries, I hear first-hand about the struggles some of us face with post-traumatic stress," says General President Harold Schaitberger. "It's a condition that affects our members at double the rate of the general population. But there have been few programs to address it."

As more members are experiencing post-traumatic stress, the IAFF has undertaken an intensive effort to remove the stigma associated with behavioral health issues and provide resources for treatment and recovery.

In continuing efforts to provide resources to help members suffering from post-traumatic stress, the International is opening the IAFF Center of Excellence for Behavioral Health Treatment and Recovery on March 5th of this year. The concept is the first of its kind for this profession and this union, and a tremendous opportunity to build a program and facility to address post-traumatic stress in a residential setting and designed specifically for treating fire fighters with post-traumatic stress and its co-occurring addictions, as well as to conduct additional research and develop new programs and protocols. The 15-acre facility is located just outside Washington, DC in Prince George's County, Maryland.

With the help of Advanced Recovery Systems (ARS) — a leader in behavioral health care management — the Center of Excellence will be staffed by a highly experienced team to treat the complex needs of our members seeking recovery.

Both the IAFF and ARS share a commitment that members not be burdened with large or unexpected expenses after treatment, and have made it a priority to ensure all members can afford treatment. The IAFF is already reaching out to major insurance carriers to promote insurance coverage for this level of care. In some jurisdictions, current insurance plans already provide comprehensive coverage.

"The IAFF Center of Excellence for Behavioral Health Treatment and Recovery will be there for our members — and our members only — to receive the help they need in taking the first steps toward recovery," says Schaitberger. "Nothing matters more than our members' health, and this is a critically important action that puts their health and well-being first."

Source: [www.iaff.org](http://www.iaff.org)

*Stress can destroy the lives of active and retired firefighters. It affects all ranks, and can destroy fire chiefs as easily as rookies. This is why it is so important to be aware of your own emotional and behavioral health, as well as your coworkers. Clackamas Fire has several resources available to aid at-risk employees. We currently have 33 trained Peer Supporters. Their contact information can be found on the D1Net, and on the refrigerator magnets in the stations. Also, our EAP provider, Reliant Behavioral Health, has a 24 hour crisis line that can be reached at 1-866-750-1327. These services are strictly confidential.*

### In this issue

IAFF Behavioral Health Center P.1

10 Ways Exercise Protects Heart P.2

Raw Dough is a Raw Deal P.3

Exercise of the Month: BOSU Bow Pose P.3

Recipe: Spaghetti Squash Lasagna P.4

## Exercise Protects Heart (cont.)

### EXERCISE REDUCES YOUR RISK OF TYPE 2 DIABETES.

Diabetes is a disease in which the body's ability to produce insulin is impaired. This results in elevated levels of glucose (sugar) in the blood. Long-term elevated blood glucose levels can wreak havoc on major systems and organs in the body, including the heart and cardiovascular system. Individuals with diabetes are more likely to develop heart disease, and diabetes can exacerbate preexisting heart conditions. Exercise can help the body to manage both insulin and glucose more efficiently, reducing the risk of type 2 diabetes.

### EXERCISE CAN HELP YOU TO FEEL HAPPIER.

Not only does exercise help to improve the physical heart, exercise can help to improve the emotional heart, too! That's because exercise boosts endorphins, the body's natural feel-good hormones. Endorphins reduce feelings of pain and increase feelings of euphoria and pleasure.

### EXERCISE LOWERS STRESS.

Small amounts of stress are usually harmless and can sometimes even improve performance and motivation. However, sustained levels of stress can lead to chronic diseases such as high blood pressure, type 2 diabetes and other conditions that can adversely affect the heart. Exercise has been shown to reduce stress by improving both mood and self-confidence, making daily hassles and challenges seem more manageable.

Source: [www.acefitness.org](http://www.acefitness.org)



## 10 Ways Exercise Helps Protect Your Heart

Heart disease is the number one cause of death in the United States. While there are some risk factors for heart disease that we can't control, such as age, gender and family history, there are a number of things we can do to reduce our risk for heart disease. Regular physical activity is one of the best things you can do to keep your heart healthy.

### EXERCISE LOWERS BLOOD PRESSURE.

Did you know that your heart beats more than 100,000 times a day? An optimal blood pressure for an adult is at or below 120/80 mm Hg. When blood pressure remains elevated for extended periods of time, it can damage blood vessels throughout the body, increasing your risk for heart attack and other life-threatening health conditions. Several studies have shown that exercise can help to lower blood pressure in mildly to moderately hypertensive individuals. Furthermore, exercise can help people with normal blood pressure to maintain healthy blood pressure levels.

### EXERCISE CAN HELP TO LOWER "BAD CHOLESTEROL."

Cholesterol is a compound made by the liver that is needed for several functions in the body, including digestion and the production of vitamin D and several hormones. Certain people are genetically predisposed to having high cholesterol, but a sedentary lifestyle combined with consuming too much saturated fat is often the cause of high cholesterol. Low-density lipoprotein cholesterol (LDL), which is sometimes referred to as "bad cholesterol," can cause blood vessels leading to the heart to become hardened clogged. Exercise combined with a heart-healthy diet can help to lower LDL in the body.

### EXERCISE CAN BOOST "GOOD CHOLESTEROL."

High-density lipoprotein (HDL) or good cholesterol, carries cholesterol from other parts of your body back to the liver so that it can be removed. Having higher levels of HDL in the blood lowers your risk for heart disease. Both aerobic exercise and resistance training have been shown to increase HDL and improve overall blood lipid levels.

### EXERCISE STRENGTHENS THE HEART MUSCLE.

You probably already know that exercise strengthens all of the muscles utilized in human movement, but did you know that exercise can make your heart muscle stronger, too? The heart is made up of four chambers: the left and right atria and the left and right ventricles. The left ventricle has the important job of pumping freshly oxygenated blood out of the heart and into the rest of the body for use. Regular exercise causes a small increase in the size of the left ventricle, making it easier for the heart to do its job of supplying oxygenated blood to all of the organs, muscles and systems of the body.

### EXERCISE CAN HELP YOU TO MAINTAIN A HEALTHY WEIGHT.

Both aerobic and resistance exercise can help you to maintain a healthy weight. Aerobic exercise helps create an energy deficit, while resistance exercise improves lean muscle mass and body composition. This is important because excess weight, particularly in the abdominal region, can put a strain on the heart.

### EXERCISE IMPROVES THE BODY'S ABILITY TO USE OXYGEN.

The body's ability to consume and use oxygen, known as  $VO_2$  max, is a direct marker of aerobic fitness. Aerobic fitness is associated with a decreased risk for heart disease. In this case, however, all exercise is not created equal. Higher-intensity exercise seems to have a greater impact on  $VO_2$  max.

### EXERCISE IMPROVES THE FUNCTION OF THE PARASYMPATHETIC NERVOUS SYSTEM.

The autonomic nervous system (ANS) is responsible for regulating work and rest in many of the internal organs of the body. The sympathetic branch of the ANS is our "fight or flight" system. It is upregulated when we are physically or emotionally stressed. This branch of the ANS is necessary, but it is not ideal for the body to stay in this "on" state for extended periods of time. The parasympathetic branch of the ANS is responsible for helping the body to "pump the breaks" or slow down during times of rest. The outcome is a reduction in heart rate, blood pressure and breathing rate. Regular exercise has been shown to improve heart-rate variability and increase parasympathetic stimulation. *(Article continued to left. . .)*

# Raw Dough is a Raw Deal

*Eggs are not the only ingredient to blame.*



Do you ever polish off a spoonful of raw cookie dough while baking, or let your kids lick the last bit of batter out of the bowl? If you answered yes, you should definitely stop, the U.S. Food and Drug Administration warns.

Eating raw dough or batter, whether it's for cookies, bread, or pizza, could make you and your family sick. The reason is because flour, no matter which brand, can contain disease-causing bacteria.

"Flour is derived from a grain that comes directly from the field and typically is not treated to kill bacteria," Leslie Smoot, Ph.D., a senior advisor in FDA's Office of Food Safety.

General Mills voluntarily recalled 10 million pounds of flour sold last summer because of the presence of E.coli bacteria. Flour has a long shelf-life and consumers are urged to throw these items away if they're present in their home.

While most people understand there's a risk of Salmonella associated with consuming dough due to raw eggs, many may not realize there are additional bacterial contamination risks, the FDA says.

If farm animals produce waste, for example, bacteria from their feces could contaminate the grain in the field, which is then harvested and milled into flour.

Raw dough could transmit these pathogens if eaten. But cooking the dough -- including baking, roasting, boiling, microwaving or frying -- kills the bacteria.

Symptoms of E. coli include diarrhea, which is often bloody, and abdominal cramps, although most people recover within a week. Some illnesses last longer and can be more severe, potentially resulting in kidney failure called hemolytic uremic syndrome (HUS).

The FDA offers the following tips for safe handling of raw dough:

- Do not eat any raw cookie dough, cake mix, batter, or any other raw dough or batter product that is supposed to be cooked or baked.
- Follow package directions for cooking products containing flour at proper temperatures and for specified times.
- Wash hands, work surfaces, and utensils thoroughly after contact with flour and raw dough products.
- Keep raw foods separate from other foods while preparing them to prevent any contamination that may be present from spreading.

Source: [www.fda.gov](http://www.fda.gov)

## How Your Attitude Affects Heart Disease Risk

Former British Prime Minister Winston Churchill once said, "For myself, I am an optimist—it does not seem to be much use being anything else." According to new research, his words ring true for heart health. Finnish scientists recently learned that people categorized as pessimistic were more likely to die from cardiovascular heart disease (CHD) than those with a brighter outlook.

The researchers interviewed 2,815 adults from three age groups (52-56, 62-66 and 72-76) and deemed the men and women pessimistic or optimistic based on their answers. During an average 11-year follow-up, 121 of the subjects died from CHD.

The scientists compared interview scores against death rates and found that those who died of CHD leaned toward pessimistic beliefs. The most pessimistic of the subjects were 2.2 times more likely to die from the disease than those in the first quartile of pessimism. There did not seem to be a link between optimism and CHD-related death, the authors added.

"Pessimism seems to be a substantial risk factor for death from CHD," the authors concluded. "As an easily measured variable, it might be a very useful tool, together with the other known risk-factors to determine the risk of CHD-induced mortality."

Source: *IDEA Fitness Journal*, Feb 2017

## Exercise of the Month

### BOW POSE VARIATION ON BOSU

Given we spend so much time in flexion, this movement opens up the front of the body, improves posture, and assists with overall spinal mobility.

- Lie atop the BOSU with the dome side up, aligning the naval near the center.
- Bending both knees, reach the right hand toward the right ankle and left hand toward the left ankle, binding balance fully atop the BOSU for several breaths.
- Slowly reach the left arm forward and the right leg backward, looking over the right shoulder toward the right foot. Hold this position for 30 seconds before repeating on the opposite side.







### CFD1 Wellness Program Contact Information:

16170 SE 130 Ave  
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#### Health & Wellness Manager

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#### Athletic Trainer

Jennifer Adams  
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jennifer.adams@clackamasfire.com

## Recipe of the Month: Spaghetti Squash Lasagna with Broccolini

*This recipe bakes right in the squash shells!*

### INGREDIENTS:

- 1– 2 1/2 to 3lb spaghetti squash, halved lengthwise and seeded
- 1 TB extra-virgin olive oil
- 1 bunch broccolini, chopped
- 4 cloves garlic, minced
- 1/4 tsp crushed red pepper (optional)
- 2 TB water
- 1 cup shredded part-skim mozzarella cheese, divided
- 1/4 cup shredded Parmesan cheese, divided
- 3/4 tsp Italian seasoning
- 1/2 tsp salt
- 1/4 tsp ground pepper



Peter Ardito

### PREPARATION:

1. Position racks in upper and lower thirds of oven; preheat to 450°.
2. Place squash cut-side down in a microwave-safe dish; add 2 tablespoons water. Microwave, uncovered, on High until the flesh is tender, about 10 minutes. (Alternatively, place squash halves cut-side down on a rimmed baking sheet. Bake in a 400° oven until the squash is tender, 40 to 50 minutes.)
3. Meanwhile, heat oil in a large skillet over medium heat. Add broccolini, garlic and red pepper (if using); cook, stirring frequently, for 2 minutes. Add water and cook, stirring, until the broccolini is tender, 3 to 5 minutes more. Transfer to a large bowl.
4. Use a fork to scrape the squash from the shells into the bowl. Place the shells in a broiler-safe baking pan or on a baking sheet. Stir 3/4 cup mozzarella, 2 tablespoons Parmesan, Italian seasoning, salt and pepper into the squash mixture. Divide it between the shells; top with remaining 1/4 cup mozzarella and 2 tablespoons Parmesan.
5. Bake on the lower rack for 10 minutes. Move to the upper rack, turn the broiler to high and broil, watching carefully, until the cheese starts to brown, about 2 minutes.

*Tip: To save time and keep your baking sheet looking fresh, line it with a layer of foil before you bake.*

### Nutrition Facts:

Servings: 4  
 Serving Size: 1/2 stuffed squash half  
 Calories: 194  
 Total Fat : 11g (5g saturated, 5g mono-unsaturated)  
 Cholesterol: 20mg  
 Protein: 12g  
 Carbohydrate: 13g  
 Fiber: 2g  
 Sodium: 587mg

Source: [www.webmd.com](http://www.webmd.com)

## DID YOU KNOW?

ATM buttons, cash, and a revolving door of bank customers equals ick! In fact, the flu virus can live on a dollar bill for 17 days! Remember to wash your hands frequently.

**Financial Report**

# Financial Services Summary

To: Board of Directors  
Chief Fred Charlton  
From: Finance Director Christina Day  
Re: Financial Services Division Monthly Report – March 2017

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**Cash Flow**

During the month of March, the District received \$1,416,675 in tax revenue, of which \$1,366,129 is from current year taxes. These funds were transferred into the Local Government Investment Pool by the Clackamas County Treasurer's office and the Multnomah County Treasurer's Office.

**General Fund**

The Personnel Services Category of the General Fund ended under budget by 4.75% at the end of March. While this appears to be a comfortable position in this category, keep in mind the following:

- The PERS Bond Payment is paid twice a year and the second payment is not due until June. This trends the line item low.
- Medical claims posted to the Cafeteria Plan and the OPEB Benefits line items are recognized on the financial statements 45-60 days after the services are provided. This also trends the line item low due to the timing issue.

Excluding these line items from the categorical trending calculation, the District has expended 73% of the remaining line items in the category. This is approximately 2% under budget for this point in the fiscal year.

The Materials and Services category is in line with the budget at 75% and the Capital Outlay category is under budget at 65% expended.

**Special Funds**

All funds are within budgetary guidelines.

**Equipment Reserve Fund (ERF)**

There was no notable activity in the ERF in March.

**Capital Projects Fund (CPF)**

There was notable activity in the CPF in March.

**Training Enterprise Fund (TEF)**

There was no notable activity in the TEF in March.

**Debt Service Fund (DSF)**

There was no notable activity in the DSF in March.

**Sinking Fund (SF)**

Fund activity this month includes architectural services and continued roofing repairs in March 2016.

**PERS Reserve Fund (PRF)**

There was no notable activity in the PRF during March.

**Investment Activity**

The Oregon LGIP interest rate was 1.21% at the end of March. As a comparison, the table below demonstrates the yields for other local government investment pools as of April 11, 2017.

State	Previous	Current	State	Previous	Current
Washington	0.64%	0.78%	Alaska	0.64%	0.76%
Oregon	1.15%	1.21%	Idaho	0.82%	0.82%



## SHORT TERM INVESTMENT PORTFOLIO March 31, 2017

### GENERAL FUND:

Local Government Investment Pool	\$18,382,534
Key Bank Checking	1,495,475
Meritain Trust	3,000

### EQUIPMENT RESERVE FUND:

Local Government Investment Pool	676,112
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### CAPITAL PROJECTS FUND:

Local Government Investment Pool	2,327,296
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### TRAINING ENTERPRISE FUND:

Local Government Investment Pool	21,332
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### DEBT SERVICE FUND:

Local Government Investment Pool	1,356,323
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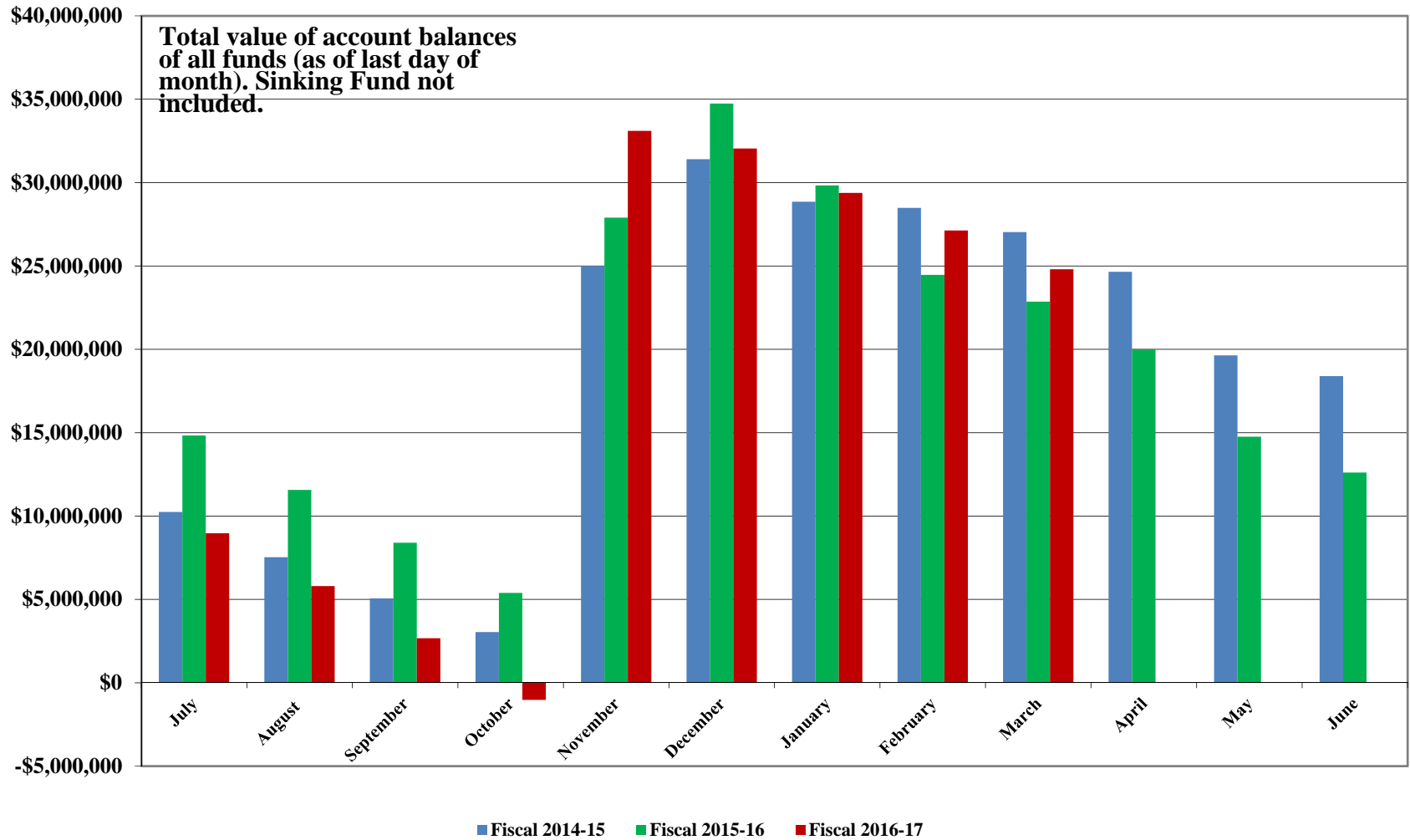
### SINKING FUND:

Local Government Investment Pool	15,917,044
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### PERS RESERVE FUND:

Local Government Investment Pool	540,498
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## Clackamas County Fire District #1 Account Balances by Month



General Ledger Trial Balance for Period Ending 3/31/2017  
 Account NumberRange: From: 1110-1000-1 To: 3500-1000-1

CLACKAMAS COUNTY FIRE DISTRICT #1 (CFD)

Account Number	Description	Debit	Credit
<b>Assets</b>			
1110-1000-1	Wells Fargo - Gen. Fund	0.00	
1115-1000-1	Wells Fargo - Payroll	0.00	
1120-1000-1	Key Bank - General Fund	1,495,474.66	
1122-1000-1	Key Capital Markets	0.00	
1125-1000-1	Petty Cash Banks	4,700.00	
1130-1000-1	LGIP - General Fund	18,382,534.11	
1130-2000-9	LGIP - Equipment Reserve Fund	676,112.17	
1130-3000-9	LGIP - Capital Project Fund	2,327,295.71	
1130-4000-9	LGIP - Training Enterprise Fund	21,332.33	
1130-5000-9	LGIP - Debt Service Fund	1,356,323.13	
1130-6000-9	LGIP - Sinking Fund	15,917,043.57	
1130-7000-9	LGIP - PERS Reserve Fund	540,497.63	
1140-1000-1	BRMS Trust - Medical Claims	0.00	
1145-1000-1	BRMS Trust - Flexible Spending Accts	0.00	
1150-1000-1	Meritain Trust Account	3,000.00	
1155-1000-1	Accounts Receivable	137,140.34	
1160-1000-1	Retirees Health Insurance		31,207.12
1165-3000-9	Contract Receivable - Cap Proj	0.00	
1170-1000-1	Contract Receivable	0.00	
1175-1000-1	Property Tax Receivable	2,349,113.41	
1175-5000-9	Property Tax Receivable-Bond	60,021.70	
1180-5000-9	Property Tax Receivable - Bond	0.00	
1185-1000-1	Undistributed Tax Collections	167,812.05	
1190-1000-1	Undistributed Tax Collections	0.00	
1195-1000-1	Due From Other Funds-Gen Fund	0.00	
1200-1000-1	Undistributed Tax Collections	0.00	
1205-2000-9	Due From Other Funds-Spec Rev	0.00	
1205-3000-9	Due From Other Funds-Capital P	0.00	
1205-4000-9	Due From Other Funds-Training	0.00	
1210-5000-9	Undistributed Tax Coll.-Bond	4,957.98	
1215-1000-1	Due From Other Districts	0.00	
1220-1000-1	Investments	0.00	
1225-1000-1	Grant Receivable		17,807.19
1230-1000-1	Other Receivables		35,980.34
1231-1000-1	A/R Insurance Claims	0.00	
1232-1000-1	A/R - Canby Fire	5,919.13	
1233-1000-1	A/R - Estacada Fire	264.51	
1234-1000-1	A/R - Gladstone Fire	612.27	
1235-1000-1	Inventory:Fire Fighting Supp	28,116.02	
1240-1000-1	Inventory:EMS & Rescue Supply	2,700.48	
1245-1000-1	Inventory:Uniform & Prot Equip	53,951.16	
1250-1000-1	Inventory:Office Supply	1,221.05	
1255-1000-1	Inventory:Photo Supply	0.00	
1260-1000-1	Inventory:Operating Expense	375.60	
1265-1000-1	Inventory:Household Supply	4,832.51	
1270-1000-1	Inventory:Fire Hose	8,054.25	
1275-1000-1	Inventory:Fire Prevention	874.00	
1280-1000-1	Inventory: Fleet Maintenance	78,776.86	
1285-1000-1	Inventory:Fire Fighting Equip	289.34	
1290-1000-1	Inventory:EMS & Rescue Equip	0.00	
1295-1000-1	Inventory: EMS Supplies	31,176.22	
1295-1111-1	Inventory: EMS Suppl:OP11-OPS	0.00	
1299-1000-1	Inventory: Boring Contract	0.00	
1300-1000-1	Prepaid Expense	893,620.78	
1300-6000-9	Prepaid Expense-Sinking Fund	6,381,639.00	

General Ledger Trial Balance for Period Ending 3/31/2017  
 Account NumberRange: From: 1110-1000-1 To: 3500-1000-1

CLACKAMAS COUNTY FIRE DISTRICT #1 (CFD)

Account Number	Description	Debit	Credit
<b>Assets</b>			
1305-1000-1	Flexible Spending Account Clearing DNU	0.00	
1310-1000-1	Cafe Plan Benefits Clearing	0.00	
1315-1000-1	Suspense - Clearing	0.00	
1316-1000-1	Payroll Clearing	624.11	
	<b>Assets:</b>	<u>50,936,406.08</u>	<u>84,994.65</u>
<b>Liabilities</b>			
2320-1000-1	Accounts Payable		146,492.29
2323-1000-1	A/P Other	25,667.70	
2325-1000-1	Benefits Payable		470,045.81
2330-1000-1	Medical Claims Allowance		38,066.56
2335-1000-1	Med/Dental Ins. W/H		0.00
2340-1000-1	Accrued Vacation Payable		0.00
2345-1000-1	Federal Withholding Tax		0.00
2350-1000-1	FICA Withheld & Accrued		0.00
2355-1000-1	State Withholding Tax		0.00
2360-1000-1	Dental Insurance		0.00
2365-1000-1	Flexible Spending Account		69,137.32
2370-1000-1	Workers Compensation		0.00
2375-1000-1	Accrued Trimet Tax		41,332.68
2380-1000-1	PERS Employer	161,862.73	
2382-1000-1	PERS - Pickup 6%		0.00
2385-1000-1	PERS P&F Units Withheld	148.08	
2390-1000-1	Pre-Paid Legal Services		537.39
2395-0000-0	Deferred Compensation		0.00
2395-1000-1	Deferred Compensation	26,024.21	
2400-1000-1	PERS Pre-Tax Withheld		69,661.60
2405-1000-1	Supplemental Insurance		7,821.62
2410-1000-1	Dues		84.98
2415-1000-1	Wage Assignment		0.00
2420-1000-1	Due to Other Funds		0.00
2425-5000-9	Due to Other Funds-Bond		0.00
2430-2000-9	Due to Other Funds-Spec Rev		0.00
2430-3000-9	Due to Other Funds-Cap Proj		0.00
2435-4000-9	Due to Other Funds-Training		0.00
2440-1000-1	Due to Other Districts		0.00
2445-1000-1	Deferred Prop Tax Revenue		2,196,870.44
2445-5000-9	Deferred Prop Tax Revenue-Bond		53,814.46
2450-5000-9	Deferred Prop Tax-Bond		0.00
2455-1000-1	Deferred Contract Revenue		0.00
2460-3000-9	Deferred Contract Rev-CPF		0.00
2465-5000-9	Bonded Indebtedness		0.00
	<b>Liabilities:</b>	<u>213,702.72</u>	<u>3,093,865.15</u>
<b>Fund Balance</b>			
3470-1000-1	Fund Balance-General Fund		14,255,128.10
3470-2000-9	Fund Balance-Spec Rev		1,214,783.90
3470-3000-9	Fund Balance-Cap Proj		2,631,772.98
3470-4000-9	Fund Balance-Training		13,942.36
3470-5000-9	Fund Balance-Bond		32,481.70
3470-6000-9	Fund Balance - Sinking		0.00
3470-7000-9	Fund Balance-PERS Reserve Fund		0.00
3490-1000-1	Fund Balance-Prior		0.00
3500-1000-1	RETAINED EARNINGS - PRIOR		19,254,398.98
	<b>Fund Balance:</b>		<u>37,402,508.02</u>
	<b>Report Total:</b>	<u>51,150,108.80</u>	<u>40,581,367.82</u>



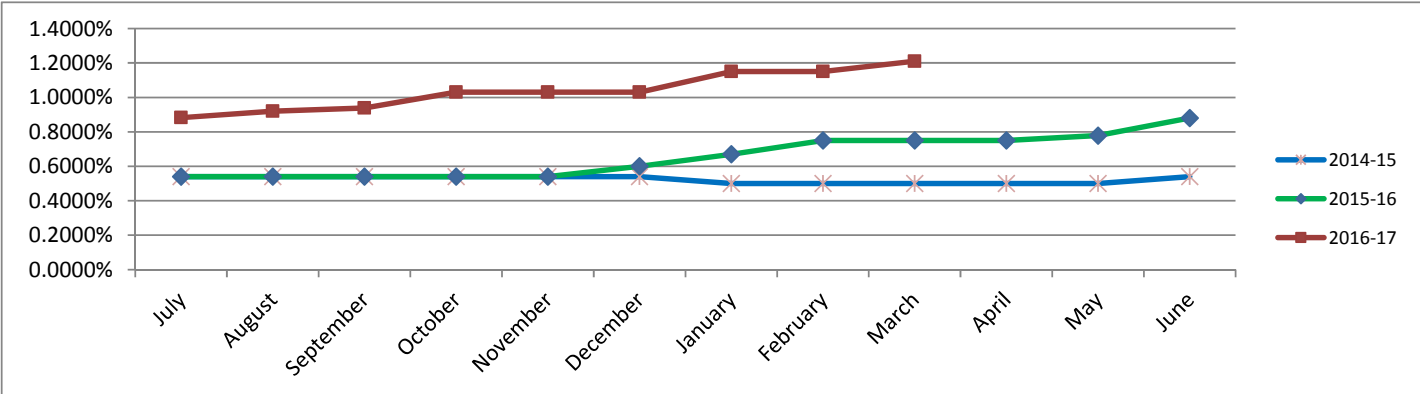
## Clackamas County Fire District No. 1

<b>LGIP Monthly Interest Rate Averages</b>			<b>Monthly Earnings LGIP</b>
March	<b>2016</b>	<b>0.7500%</b>	<b>\$19,020.30</b>
April	<b>2016</b>	<b>0.7500%</b>	<b>\$17,666.67</b>
May	<b>2016</b>	<b>0.7782%</b>	<b>\$16,550.33</b>
June	<b>2016</b>	<b>0.8750%</b>	<b>\$20,660.59</b>
July	<b>2016</b>	<b>0.8823%</b>	<b>\$20,628.22</b>
August	<b>2016</b>	<b>0.9200%</b>	<b>\$19,036.23</b>
September	<b>2016</b>	<b>0.9383%</b>	<b>\$16,412.49</b>
October	<b>2016</b>	<b>1.0300%</b>	<b>\$15,617.35</b>
November	<b>2016</b>	<b>1.0300%</b>	<b>\$17,046.94</b>
December	<b>2016</b>	<b>1.0300%</b>	<b>\$43,837.75</b>
January	<b>2017</b>	<b>1.1500%</b>	<b>\$45,570.30</b>
February	<b>2017</b>	<b>1.1500%</b>	<b>\$41,803.07</b>
March	<b>2017</b>	<b>1.2100%</b>	<b>\$45,979.00</b>

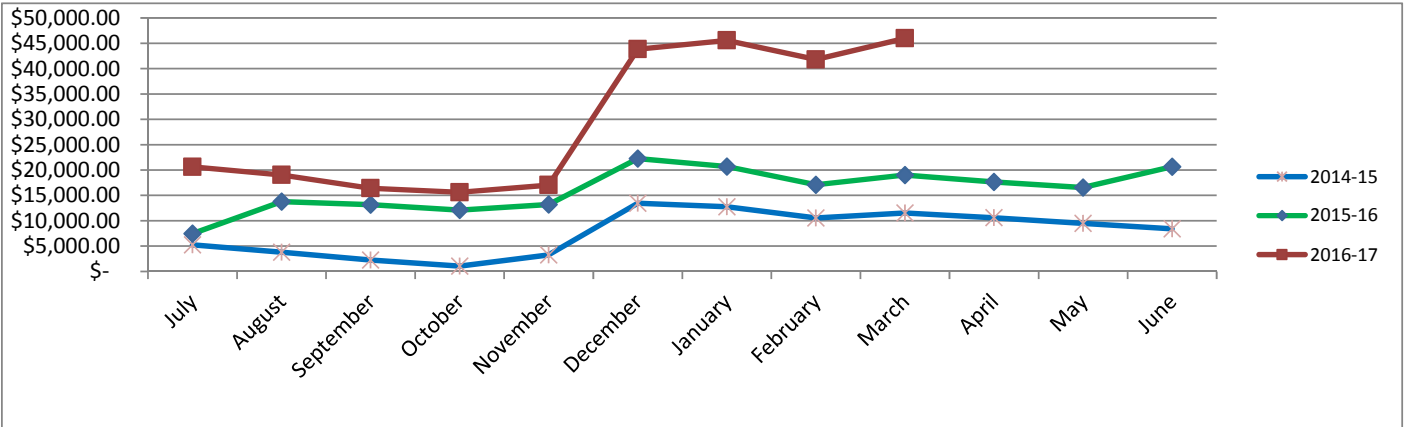


Clackamas Fire District #1  
 LGIP Interest Rates and Revenue

**Interest Rates - Fiscal 2014-15 to Present**



**Interest Revenue - Fiscal 2014-15 to Present**



CLACKAMAS COUNTY FIRE DISTRICT #1

Budget Status - CCFD General Fund

Expenditures vs Budget

FOR THE 09 PERIODS ENDED MARCH 31, 2017

MONTHLY ACTIVITY THIS MONTH	YEAR TO DATE				
	ACTUAL	ANNUAL BUDGET	AMOUNT UNUSED	% USED	
<b>REVENUE</b>					
(4450) Current Years Taxes	1,314,215.64	41,337,564.09	42,469,451.00	1,131,886.91	97.33
(4455) Prior Years Taxes	48,626.08	776,398.84	1,322,840.00	546,441.16	58.69
(4460-4465) Other Taxes	.00	50.00	8,000.00	7,950.00	.63
(4470) Property Tax - GF	.00	.00	.00	.00	.00
(4472) Bond Proceeds PERS	.00	.00	.00	.00	.00
(4475) Tax Increment Fund	.00	.00	.00	.00	.00
(4480-4495) Interest	35,883.58	174,273.78	145,000.00	29,273.78-	120.19
(4500) Training Contracts	.00	.00	.00	.00	.00
(4502) Training Classes	.00	.00	.00	.00	.00
(4505) AMR Contract	.00	.00	.00	.00	.00
(4510) Other Manpower Contr.	.00	.00	.00	.00	.00
(4520) Equipment Rental Income	.00	.00	.00	.00	.00
(4535) Contract Income	16,240.11	2,641,028.02	4,609,435.00	1,968,406.98	57.30
(4540) Sale of Surplus Goods	.00	.00	.00	.00	.00
(4545) OPEB Income	37,375.85	283,539.99	329,562.00	46,022.01	86.04
(4550) Sales to Outside Agcy	.00	.00	.00	.00	.00
(4555) Sale of Goods/Service	9,302.25	30,542.22	5,000.00	25,542.22-	610.84
(4560) Grant Income	.00	75,846.03	135,794.00	59,947.97	55.85
(4570) Transportation Response	47,269.30	277,892.54	200,000.00	77,892.54-	138.95
(4571) False Alarm Reponse	375.00-	8,750.00	.00	8,750.00-	.00
(4572) Illegal Burn Response	.00	.00	.00	.00	.00
(4575) Sale of Equipment	.00	.00	.00	.00	.00
(4585) Dividends	.00	.00	.00	.00	.00
(4590) Miscellaneous Receipts	14,589.00	22,164.11	130,000.00	107,835.89	17.05
(4592) ASA Plan Revenue	21,824.00	98,208.00	117,592.00	19,384.00	83.52
(4595) Short Term Note Proceed	.00	.00	.00	.00	.00
(4600) Other Dist. Repairs	.00	.00	.00	.00	.00
(4605) Non-Municipal Repairs	.00	.00	.00	.00	.00
(4610) Transfer from Bond Fun	.00	.00	.00	.00	.00
<b>TOTAL REVENUE</b>	<b>1,544,950.81</b>	<b>45,726,257.62</b>	<b>49,472,674.00</b>	<b>3,746,416.38</b>	<b>92.43</b>
<b>PERSONNEL SERVICES</b>					
(5501) Fire Chief	14,382.02	129,438.18	172,586.00	43,147.82	75.00
(5502) Executive Officer	.00	.00	.00	.00	.00
(5503) Deputy Chief	27,280.43	237,913.95	316,672.00	78,758.05	75.13
(5504) Division Chief	38,989.80	361,058.88	465,842.00	104,783.12	77.51
(5505) Battalion Chief	102,872.39	722,079.57	976,524.00	254,444.43	73.94
(5506) Exempt Staff Group	117,551.66	1,126,643.56	1,475,883.00	349,239.44	76.34
(5507) Inspectors	40,411.65	340,494.73	414,092.00	73,597.27	82.23
(5508) Deputy Fire Marshall	34,850.00	310,745.24	518,228.00	207,482.76	59.96
(5510) Captain	174,062.15	1,690,011.10	2,286,629.00	596,617.90	73.91
(5512) Lieutenant	289,989.75	2,443,250.17	3,394,131.00	950,880.83	71.98
(5515) Apparatus Operator	393,664.89	3,553,224.85	4,507,262.00	954,037.15	78.83
(5520) Fire Fighter	503,613.53	4,427,808.79	5,567,582.00	1,139,773.21	79.53
(5530) Non-Exempt Staff Group	120,354.28	1,029,836.36	1,451,231.00	421,394.64	70.96
(5535) Other Employee	12,558.48	110,697.74	148,486.00	37,788.26	74.55
(5540) Temporary Labor	5,042.50	29,766.84	59,540.00	29,773.16	49.99
(5545) EMT Premium	23,002.80	207,861.69	1,125,758.00	917,896.31	18.46
(5555) School Replacement	728.30	14,639.84	40,000.00	25,360.16	36.60
(5560) Ops Replacement	392,178.11	3,506,762.45	4,266,704.00	759,941.55	82.19
(5562) Vacation Buyback	.00	34,275.45	36,000.00	1,724.55	95.21
(5563) Retirement/Seperation	.00	381,074.18	280,000.00	101,074.18-	136.10
(5570) Administrative Leave	.00	.00	30,000.00	30,000.00	.00
(5575-5615) Overtime	41,105.03	457,487.77	455,081.00	2,406.77-	100.53
(5620) Social Security/Medicar	177,138.30	1,494,883.14	2,054,347.00	559,463.86	72.77
(5640) Tri-Met Taxes	13,955.59	91,325.17	168,851.00	77,525.83	54.09
(5660) PERS Pickup	.00	.00	.00	.00	.00
(5665) PERS	360,267.09	3,078,966.33	4,551,367.00	1,472,400.67	67.65
PERS Bond Payment	.00	438,740.18	1,632,504.00	1,193,763.82	26.88
(5670) Deferred Compensation	36,219.74	315,816.28	466,017.00	150,200.72	67.77
(5675) Unemployment	.00	1,646.27	5,000.00	3,353.73	32.93
(5680) Life Insurance	6,257.44	24,520.32	45,000.00	20,479.68	54.49
(5690) Cafeteria Plan	193,127.44	2,096,634.81	3,474,419.00	1,377,784.19	60.34
(5691) PEHP	24,400.00	227,500.00	306,692.00	79,192.00	74.18
(5692) OPEB Benefits	33,001.51	457,278.50	600,000.00	142,721.50	76.21
(5693) Health Care Trust	.00	.00	218,027.00	218,027.00	.00
(5700) Vehicle Allowance	2,154.68	22,737.12	46,024.00	23,286.88	49.40
(5705) Workers' Compensation	47,816.53	243,649.87	589,399.00	345,749.13	41.34
<b>TOTAL PERSONNEL SERVICES</b>	<b>3,226,976.09</b>	<b>29,608,769.33</b>	<b>42,145,878.00</b>	<b>12,537,108.67</b>	<b>70.25</b>
<b>MATERIALS AND SERVICES</b>					
(7005) Discounts Taken	203.91-	1,259.58-	.00	1,259.58	.00
(7010) Elections	.00	8,599.10	30,000.00	21,400.90	28.66
(7015) Meeting Expense	2,274.03	18,412.79	25,266.00	6,853.21	72.88
(7020) Short Term Interest	.00	.00	.00	.00	.00
(7030) Civil Service	1,575.72	2,936.75	10,000.00	7,063.25	29.37
(7035) Bank Charges	2,201.31	12,935.92	13,950.00	1,014.08	92.73

## CLACKAMAS COUNTY FIRE DISTRICT #1

## Budget Status - CCFD General Fund

## Expenditures vs Budget

FOR THE 09 PERIODS ENDED MARCH 31, 2017

MONTHLY ACTIVITY THIS MONTH	YEAR TO DATE				
	ACTUAL	ANNUAL BUDGET	AMOUNT UNUSED	% USED	
(7040) Dues & Publications	1,251.63	27,499.26	38,190.00	10,690.74	72.01
(7045) Awards & Recognition	5,592.74	24,059.29	29,160.00	5,100.71	82.51
(7050) Program R & D	.00	.00	.00	.00	.00
(7055) Operating Expense	14,152.16	69,180.35	152,533.00	83,352.65	45.35
(7065) Fire Fighting Supply	12,683.86	68,208.58	66,000.00	2,208.58	103.35
(7070) Rescue Supply	548.33	16,502.81	22,100.00	5,597.19	74.67
(7075) EMS Supplies	20,419.68	88,816.55	110,353.00	21,536.45	80.48
(7080) Fuel	20,983.65	134,164.80	200,000.00	65,835.20	67.08
(7085) Uniform & Protective Eq	181,168.73	553,201.97	761,715.00	208,513.03	72.63
(7090) Office Supply	1,736.28	14,873.71	32,525.00	17,651.29	45.73
(7095) Computer/Video Software	20,578.22	283,295.94	360,850.00	77,554.06	78.51
(7100) Photo Supply	.00	3,563.60	.00	3,563.60	.00
(7105) Household Supply	6,562.17	45,775.11	66,470.00	20,694.89	68.87
(7110) Professional Service	191,817.07	480,785.05	442,100.00	38,685.05	108.75
(7115) Dispatch Service	98,730.58	1,048,394.26	1,311,827.00	263,432.74	79.92
(7120) Utilities	65,377.92	293,763.44	391,850.00	98,086.56	74.97
(7122) Telephone Service	35,088.96	299,579.95	319,140.00	19,560.05	93.87
(7125) Facility Lease/Rent	.00	.00	.00	.00	.00
(7130) Property/Casualty Insur	16,269.45	197,244.86	231,507.00	34,262.14	85.20
(7135) Medical Exams	7,161.42	137,613.18	244,733.00	107,119.82	56.23
(7140) Conference & Schools	33,699.28	136,144.57	228,674.00	92,529.43	59.54
(7145) Taxes & Assessments	.00	1,177.64	34,080.00	32,902.36	3.46
(7150) Volunteer Fire Fighter	721.64	46,452.23	63,000.00	16,547.77	73.73
(7155) Vehicle Maintenance	70,391.24	315,014.04	368,956.00	53,941.96	85.38
(7160) Equipment Maintenance	824.52	56,330.87	102,270.00	45,939.13	55.08
(7165) Radio Maintenance	1,748.18	10,014.02	50,900.00	40,885.98	19.67
(7170) Facility Maintenance	18,440.30	147,754.04	297,525.00	149,770.96	49.66
(7175) Office Equipment Maint	6,298.61	19,078.39	8,980.00	10,098.39	212.45
(7180) Computer/Video Maint.	1,152.83	29,857.26	33,750.00	3,892.74	88.47
(7185) SCBA Program	3,997.50	27,123.66	37,695.00	10,571.34	71.96
(7190) Training	4,767.76	56,834.49	81,719.00	24,884.51	69.55
(7195) Fire Prevention	3,823.60	21,274.99	54,500.00	33,225.01	39.04
(7200) Safety	.00	.00	.00	.00	.00
(7205) Freight & Misc. Expense	5,045.86	18,446.62	28,500.00	10,053.38	64.72
<b>TOTAL MATERIALS AND SERVICES</b>	<b>856,881.32</b>	<b>4,713,650.51</b>	<b>6,250,818.00</b>	<b>1,537,167.49</b>	<b>75.41</b>
<b>CAPITAL OUTLAY</b>					
(8805) Fire Apparatus	.00	.00	.00	.00	.00
(8815) Fire Hose	.00	.00	.00	.00	.00
(8825) Fire Fighting Equip.	21,730.05	56,900.12	160,000.00	103,099.88	35.56
(8835) EMS & Rescue Equip.	.00	.00	6,500.00	6,500.00	.00
(8845) Communication Equip.	956.38	956.38	.00	956.38	.00
(8850) Staff Vehicles	.00	.00	.00	.00	.00
(8860) Facility Improvement	596.92	4,166.19	6,000.00	1,833.81	69.44
(8870) Furn., Appl., & Tool	12,590.11	39,272.02	69,454.00	30,181.98	56.54
(8885) Office Equipment	7,065.40	35,658.55	38,000.00	2,341.45	93.84
(8890) Computer/A/V Hardware	4,502.25	246,925.65	310,400.00	63,474.35	79.55
(8895) Signal Pre-Empt Equip.	.00	.00	.00	.00	.00
<b>TOTAL CAPITAL OUTLAY</b>	<b>46,247.27</b>	<b>383,878.91</b>	<b>590,354.00</b>	<b>206,475.09</b>	<b>65.03</b>
<b>TOTAL EXPENSES BEFORE CONTINGENCY</b>	<b>4,130,104.68</b>	<b>34,706,298.75</b>	<b>48,987,050.00</b>	<b>14,280,751.25</b>	<b>70.85</b>
(9910) Contingency Gen. Fund	.00	.00	1,253,163.00	1,253,163.00	.00
(9915) Trans. to Rest. Conting	.00	.00	1,000,000.00	1,000,000.00	.00
(9920) Trans to Spec. Rev. Fun	.00	275,000.00	275,000.00	.00	100.00
(9930) Trans to Cap Proj Fund	.00	250,000.00	250,000.00	.00	100.00
(9940) Trans to Training Fund	.00	.00	.00	.00	.00
(9970) Trans to PERS Reserve	.00	.00	.00	.00	.00
<b>TOTAL CONTINGENCY &amp; TRANSFER</b>	<b>.00</b>	<b>525,000.00</b>	<b>2,778,163.00</b>	<b>2,253,163.00</b>	<b>18.90</b>
<b>TOTAL REVENUE LESS EXPENSES</b>	<b>2,585,153.87-</b>	<b>10,494,958.87</b>	<b>2,292,539.00-</b>	<b>12,787,497.87-</b>	<b>457.79-</b>

CLACKAMAS COUNTY FIRE DISTRICT #1  
 Budget Status - CCFD Equip. Reserve Fund  
 Expenditures vs Budget  
 FOR THE 09 PERIODS ENDED MARCH 31, 2017

	MONTHLY ACTIVITY THIS MONTH	YEAR TO DATE			
		ACTUAL	ANNUAL BUDGET	UNUSED AMOUNT	% USED
<b>REVENUE</b>					
Investment Int.- Spec Rev Fnd	318.39	3,106.41	.00	3,106.41-	.00
Grant Income - SRF	.00	.00	.00	.00	.00
Sale of Equipment - SRF	.00	.00	.00	.00	.00
Sale of Surplus Apparatus	.00	.00	.00	.00	.00
Transfers from Other Funds - E	.00	275,000.00	275,000.00	.00	100.00
<b>TOTAL REVENUE</b>	<b>318.39</b>	<b>278,106.41</b>	<b>275,000.00</b>	<b>3,106.41-</b>	<b>101.13</b>
<b>CAPITAL OUTLAY</b>					
Fire Equip.-Special Rev Fund	.00	70,953.17	298,021.00	227,067.83	23.81
EMS & Rescue Equip-SRF	.00	.00	24,164.00	24,164.00	.00
Comm Equip - Special Rev. Fund	.00	.00	.00	.00	.00
Staff Vehicles-Spec. Rev.	.00	65,134.85	92,744.00	27,609.15	70.23
Furn. Appl. & Tool:Spec Rev Fu	.00	.00	.00	.00	.00
<b>TOTAL CAPITAL OUTLAY</b>	<b>.00</b>	<b>136,088.02</b>	<b>414,929.00</b>	<b>278,840.98</b>	<b>32.80</b>
<b>TOTAL REVENUE LESS EXPENSES</b>	<b>318.39</b>	<b>142,018.39</b>	<b>139,929.00-</b>	<b>281,947.39-</b>	<b>101.49-</b>

CLACKAMAS COUNTY FIRE DISTRICT #1

Budget Status - CCFD Capital Projects

Expenditures vs Budget

FOR THE 09 PERIODS ENDED MARCH 31, 2017

	MONTHLY ACTIVITY THIS MONTH	YEAR TO DATE			
		ACTUAL	ANNUAL BUDGET	AMOUNT UNUSED	% USED
<b>REVENUE</b>					
Urban Renewal Receipts - Capit	.00	.00	.00	.00	.00
Investment Int.-Cap. Proj Fund	1,158.44	11,383.78	.00	11,383.78-	.00
Grant Income -CPF	.00	.00	.00	.00	.00
Land Sale Contracts	.00	.00	.00	.00	.00
Transfers from Other Funds-CPF	.00	250,000.00	250,000.00	.00	100.00
<b>TOTAL REVENUE</b>	<b>1,158.44</b>	<b>261,383.78</b>	<b>250,000.00</b>	<b>11,383.78-</b>	<b>104.55</b>
<b>CAPITAL OUTLAY</b>					
Facility Improvement	5,310.76	147,208.61	649,196.00	501,987.39	22.68
Land/Building Purchase	10,821.28	224,965.52	244,650.00	19,684.48	91.95
Furn. Appl. & Tool	.00	.00	.00	.00	.00
<b>TOTAL CAPITAL OUTLAY</b>	<b>16,132.04</b>	<b>372,174.13</b>	<b>893,846.00</b>	<b>521,671.87</b>	<b>41.64</b>
<b>TOTAL REVENUE LESS EXPENSES</b>	<b>14,973.60-</b>	<b>110,790.35-</b>	<b>643,846.00-</b>	<b>533,055.65-</b>	<b>17.21</b>

CLACKAMAS COUNTY FIRE DISTRICT #1  
 Budget Status - CCFD Tng Enterprise Fund  
 Expenditures vs Budget  
 FOR THE 09 PERIODS ENDED MARCH 31, 2017

	MONTHLY ACTIVITY THIS MONTH	YEAR TO DATE			
		ACTUAL	ANNUAL BUDGET	AMOUNT UNUSED	% USED
<b>REVENUE</b>					
Investment Int.- Training Fund	9.96	75.93	.00	75.93-	.00
Training Classes-Training Ente	1,000.00	10,150.00	.00	10,150.00-	.00
Training Site Rental	.00	200.00	.00	200.00-	.00
<b>TOTAL REVENUE</b>	<b>1,009.96</b>	<b>10,425.93</b>	<b>.00</b>	<b>10,425.93-</b>	<b>.00</b>
<b>EXPENSE</b>					
EMS & Rescue Equip-FUND	.00	.00	.00	.00	.00
Staff Vehicles - Training Ente	.00	.00	.00	.00	.00
Furn. Appl. & Tool-Enterprise T	.00	.00	.00	.00	.00
Enterprise Fund- Training	.00	.00	.00	.00	.00
<b>TOTAL EXPENSE</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>
<b>TOTAL REVENUE LESS EXPENSE</b>	<b>1,009.96</b>	<b>10,425.93</b>	<b>.00</b>	<b>10,425.93-</b>	<b>.00</b>

CLACKAMAS COUNTY FIRE DISTRICT #1  
 Budget Status - CCFD Debt Service Fund  
 Expenditures vs Budget  
 FOR THE 09 PERIODS ENDED MARCH 31, 2017

	MONTHLY ACTIVITY THIS MONTH	YEAR TO DATE			
		ACTUAL	ANNUAL BUDGET	AMOUNT UNUSED	% USED
<b>REVENUE</b>					
Prior Years Taxes-Bond	1,920.78	30,668.55	.00	30,668.55-	.00
Property Tax Rev-Bond	51,912.88	1,632,876.74	.00	1,632,876.74-	.00
Bond Proceeds-FUND	.00	.00	.00	.00	.00
Investment Int.-Bond Fund	585.86	2,377.27	.00	2,377.27-	.00
Short Term Note Proc-FUND	.00	.00	.00	.00	.00
<b>TOTAL REVENUE</b>	<b>54,419.52</b>	<b>1,665,922.56</b>	<b>.00</b>	<b>1,665,922.56-</b>	<b>.00</b>
<b>EXPENSE</b>					
Interest Expense - Bond	.00	354,800.00	709,600.00	354,800.00	50.00
Principle - Bond	.00	.00	1,050,000.00	1,050,000.00	.00
Bond Origination Expense - Deb	.00	.00	.00	.00	.00
Transfer to General Fund	.00	.00	.00	.00	.00
Debt Service Fund	.00	.00	.00	.00	.00
<b>TOTAL EXPENSE</b>	<b>.00</b>	<b>354,800.00</b>	<b>1,759,600.00</b>	<b>1,404,800.00</b>	<b>20.16</b>
<b>TOTAL REVENUE LESS EXPENSE</b>	<b>54,419.52</b>	<b>1,311,122.56</b>	<b>1,759,600.00-</b>	<b>3,070,722.56-</b>	<b>74.51-</b>

CLACKAMAS COUNTY FIRE DISTRICT #1

Budget Status - CCFD Sinking Fund

Expenditures vs Budget

FOR THE 09 PERIODS ENDED MARCH 31, 2017

	MONTHLY ACTIVITY THIS MONTH	YEAR TO DATE			
		ACTUAL	ANNUAL BUDGET	AMOUNT UNUSED	% USED
<b>REVENUE</b>					
Bond Proceeds - Sinking	.00	.00	.00	.00	.00
Investment Int.- Sinking Fund	7,477.85	70,474.53	.00	70,474.53-	.00
<b>TOTAL REVENUE</b>	<b>7,477.85</b>	<b>70,474.53</b>	<b>.00</b>	<b>70,474.53-</b>	<b>.00</b>
<b>PERSONNEL SERVICES</b>					
Division Chief-Sinking	8,997.64	80,405.45	107,502.00	27,096.55	74.79
<b>TOTAL PERSONNEL SERVICES</b>	<b>8,997.64</b>	<b>80,405.45</b>	<b>107,502.00</b>	<b>27,096.55</b>	<b>74.79</b>
<b>CAPITAL OUTLAY</b>					
Bond Origination Exp - Sinking	.00	.00	.00	.00	.00
Bond Issuance Expense	.00	.00	.00	.00	.00
Fire & EMS Apparatus - Sinking	11,644.80	676,520.56	6,920,228.00	6,243,707.44	9.78
Fire Fighting Equip.- Sinking	.00	.00	2,500,000.00	2,500,000.00	.00
Comm Equip- Sinking Fund	.00	27,669.31	27,790.00	120.69	99.57
Land Aquisition - Sinking	.00	.00	.00	.00	.00
Facility Improvement - Sinking	198,216.53	651,965.47	4,478,646.00	3,826,680.53	14.56
Transfer to General Fund from	.00	.00	.00	.00	.00
Capital Shrinking Fund	.00	.00	.00	.00	.00
Transfer to the General Fund -	.00	.00	.00	.00	.00
<b>TOTAL CAPITAL OUTLAY</b>	<b>209,861.33</b>	<b>1,356,155.34</b>	<b>13,926,664.00</b>	<b>12,570,508.66</b>	<b>9.74</b>
<b>TOTAL REVENUE LESS EXPENSES</b>	<b>211,381.12-</b>	<b>1,366,086.26-</b>	<b>14,034,166.00-</b>	<b>12,668,079.74-</b>	<b>9.73</b>

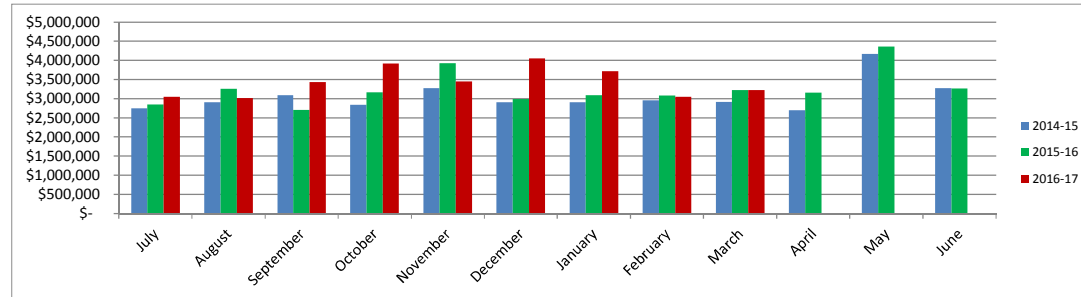


CLACKAMAS COUNTY FIRE DISTRICT #1  
 Budget Status - CCFD PERS Reserve Fund  
 Expenditures vs Budget  
 FOR THE 09 PERIODS ENDED MARCH 31, 2017

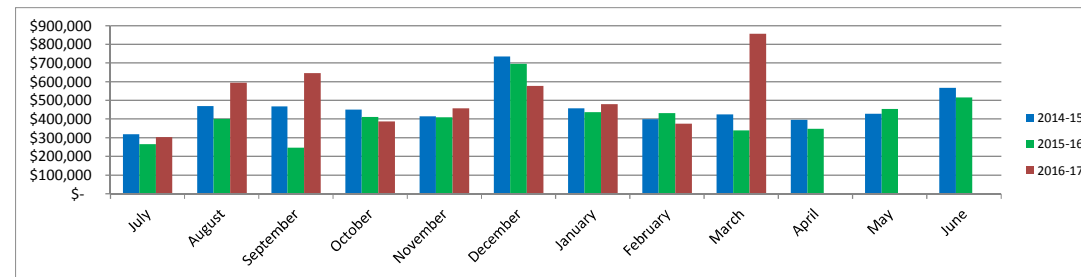
	MONTHLY ACTIVITY THIS MONTH	YEAR TO DATE			
		ACTUAL	ANNUAL BUDGET	AMOUNT UNUSED	% USED
<b>REVENUE</b>					
Investment Int.- PERS Reserve	545.21	4,239.94	.00	4,239.94-	.00
Transfers from Other-PERS Rese	.00	.00	.00	.00	.00
<b>TOTAL REVENUE</b>	<b>545.21</b>	<b>4,239.94</b>	<b>.00</b>	<b>4,239.94-</b>	<b>.00</b>
<b>TRANSFERS</b>					
Transfer to the General Fund-P	.00	.00	.00	.00	.00
<b>TOTAL TRANSFERS</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>	<b>.00</b>

**Clackamas Fire District #1**  
**General Fund Expenditures by Month**

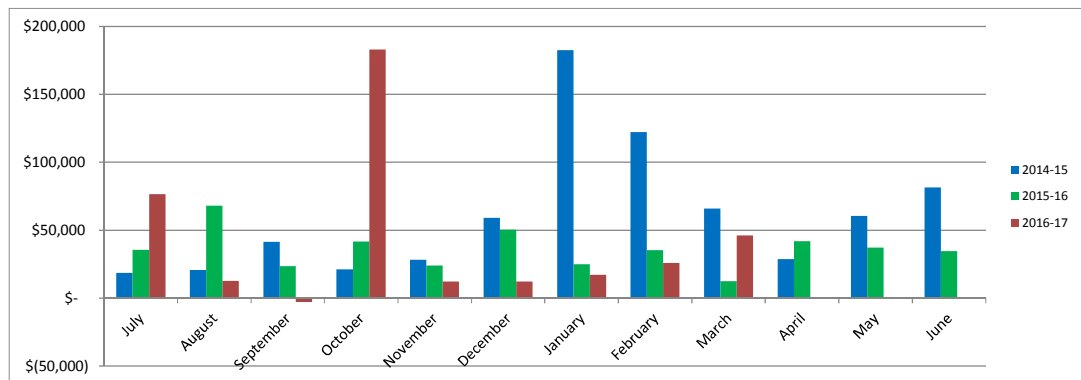
**Personnel Services - Fiscal 2013-14 to Present**



**Materials & Services - Fiscal 2013-14 to Present**



**Capital Outlay - Fiscal 2013-14 to Present**



# Administrative Services Division

To: Chief Fred Charlton and the Board of Directors

From: Division Chief Doug Whiteley

Re: Fire Prevention Division Monthly Report – March 2017

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**Engineering** Fire Prevention staff reviewed 112 buildings and land use projects in the month of March 2017. In addition, 22 tenant remodel inspections were conducted, as well as six new construction inspections.

**Enforcement** A total of 500 inspections were carried out in the month of March 2017. These include fire and life safety inspections, special inspections completed by the Fire Prevention staff, and the business inspections completed by the fire companies.

## **Public Education**

- March 1: Station 2 at Ardenwald Elementary Read Across America
- March 2: Station 16 at Gaffney Lane Elementary Read Across America
- March 3: Station 1 at Lot Whitcomb Elementary Schoolwide Read Across America
- March 3: Station 15 Tour – OCHS Special Education
- March 9: Station 3 Tour – Head Start
- March 11: Station 3 Tour – Birthday Tour
- March 14: Station 3 Tour – Cub Scouts
- March 16: Station 1 Tour – Head Start
- March 20: Station 4 Tour – Michael School
- March 21: Fire Prevention hosted Estacada Station Tour
- March 22: Fire Prevention at OCSD Transition Program
- March 23: Station 1 Tour – Head Start
- March 24: Station 15 Tour – Homeschoolers

Note: The following are areas of interest on specific topics or items that have received additional staff time beyond what is noted above.

- In early March, the lead investigator on a recent arson fire at an apartment complex testified in court along with several suppression members. He did an exceptional job of documenting the fire scene and completed a thorough report. He was on the witness stand for several hours. The case resulted in an arson charge for the defendant.
- On March 8, staff sat on a National Fire Sprinkler Association panel representing the fire service for local fire sprinkler installers to ask questions. This was the first time for this type of open forum and was well received by installers. This allowed them to get straight answers from the different fire agencies in the metro area.

- On April 3, Alex McGladrey was promoted to the position of Lieutenant Deputy Fire Marshal. Alex has been with the organization since 2011 as a Fire Inspector. His new duties will focus around the code enforcement/inspection program.
- On April 3, we also welcomed Stephanie Walker to the organization. She will be an Administrative Assistant in the Fire Prevention Division.
- On April 4, the Fire District took possession of the property to the south of the Administration/Station 1 property. The new property is located at 11406 SE Fuller Road.
- The Holcomb area has had several intentionally set fires. Though small in nature, the most recent caused several thousand dollars' worth of damage to a school playground. Staff is working with Oregon City Police and Clackamas County Sheriff's Office to stop these incidents. A joint press release was sent out and several news agencies ran the story seeking any input or public assistance on this matter.

## 2017 Inspections January - March

Assigned To	Actions	Scheduled	# Done	% Done
Division, Fire Marshal Office	1 YEAR PREVENTION OFFICE	1413	286	20.24%
	2 YEAR PREVENTION OFFICE	720	109	15.14%
	HAZ MAT INSPECTION	35	1	2.86%
	ANNUAL SELF INSPECTION	92	52	56.52%
	APARTMENT PROGRAM 1 YEAR	366	43	11.75%
	4 YEAR PREVENTION OFFICE	148	10	6.76%
Division, Fire Marshal Office	<b>Total</b>	<b>2774</b>	<b>501</b>	<b>18.06%</b>
Station, Station 1	COMPANY 1 YEAR INSPECTION	1	1	100.00%
	COMPANY 2 YEAR INSPECTION	21	12	57.14%
	COMPANY 4 YEAR INSPECTION	25	6	24.00%
	Lock Box	19	0	0.00%
	TARGET HAZARD WALK THRU	12	0	0.00%
Station, Station 1	<b>Total</b>	<b>78</b>	<b>19</b>	<b>24.36%</b>
Station, Station 10	COMPANY 1 YEAR INSPECTION	12	0	0.00%
	Lock Box	7	0	0.00%
	TARGET HAZARD WALK THRU	6	0	0.00%
Station, Station 10	<b>Total</b>	<b>25</b>	<b>0</b>	<b>0.00%</b>
Station, Station 11	COMPANY 1 YEAR INSPECTION	4	1	25.00%
	Lock Box	5	0	0.00%
	TARGET HAZARD WALK THRU	3	0	0.00%
Station, Station 11	<b>Total</b>	<b>12</b>	<b>1</b>	<b>8.33%</b>
Station, Station 14	COMPANY 2 YEAR INSPECTION	6	3	50.00%
	Lock Box	1	0	0.00%
	TARGET HAZARD WALK THRU	20	0	0.00%
Station, Station 14	<b>Total</b>	<b>27</b>	<b>3</b>	<b>11.11%</b>
Station, Station 15	COMPANY 1 YEAR INSPECTION	1	0	0.00%
	COMPANY 2 YEAR INSPECTION	38	2	5.26%
	Lock Box	8	0	0.00%
	TARGET HAZARD WALK THRU	10	0	0.00%
Station, Station 15	<b>Total</b>	<b>57</b>	<b>2</b>	<b>3.51%</b>
Station, Station 16	COMPANY 2 YEAR INSPECTION	72	29	40.28%
	Lock Box	4	0	0.00%
	TARGET HAZARD WALK THRU	12	2	16.67%
Station, Station 16	<b>Total</b>	<b>88</b>	<b>31</b>	<b>35.23%</b>
Station, Station 17	COMPANY 2 YEAR INSPECTION	63	18	28.57%
	Lock Box	3	1	33.33%
	TARGET HAZARD WALK THRU	6	2	33.33%
Station, Station 17	<b>Total</b>	<b>72</b>	<b>21</b>	<b>29.17%</b>
Station, Station 19	COMPANY 2 YEAR INSPECTION	22	0	0.00%
Station, Station 19	<b>Total</b>	<b>22</b>	<b>0</b>	<b>0.00%</b>
Station, Station 2	COMPANY 2 YEAR INSPECTION	20	10	50.00%
	COMPANY 4 YEAR INSPECTION	53	1	1.89%

	Lock Box	12	4	33.33%
	TARGET HAZARD WALK THRU	12	0	0.00%
Station, Station 2	Total	97	15	15.46%
Station, Station 3	COMPANY 1 YEAR INSPECTION	1	1	100.00%
	COMPANY 2 YEAR INSPECTION	41	5	12.20%
	COMPANY 4 YEAR INSPECTION	26	0	0.00%
	Lock Box	8	2	25.00%
	TARGET HAZARD WALK THRU	18	0	0.00%
Station, Station 3	Total	94	8	8.51%
Station, Station 4	COMPANY 2 YEAR INSPECTION	18	6	33.33%
	COMPANY 4 YEAR INSPECTION	26	0	0.00%
	Lock Box	5	0	0.00%
	TARGET HAZARD WALK THRU	14	2	14.29%
Station, Station 4	Total	63	8	12.70%
Station, Station 5	COMPANY 1 YEAR INSPECTION	1	1	100.00%
	COMPANY 2 YEAR INSPECTION	31	27	87.10%
	COMPANY 4 YEAR INSPECTION	1	1	100.00%
	Lock Box	2	0	0.00%
	TARGET HAZARD WALK THRU	2	0	0.00%
Station, Station 5	Total	37	29	78.38%
Station, Station 6	COMPANY 2 YEAR INSPECTION	30	3	10.00%
	Lock Box	5	0	0.00%
	TARGET HAZARD WALK THRU	4	0	0.00%
Station, Station 6	Total	39	3	7.69%
Station, Station 7	COMPANY 1 YEAR INSPECTION	3	0	0.00%
	COMPANY 2 YEAR INSPECTION	22	7	31.82%
	Lock Box	5	0	0.00%
	TARGET HAZARD WALK THRU	2	0	0.00%
Station, Station 7	Total	32	7	21.88%
Station, Station 8	COMPANY 1 YEAR INSPECTION	1	0	0.00%
	COMPANY 2 YEAR INSPECTION	81	0	0.00%
	COMPANY 4 YEAR INSPECTION	25	0	0.00%
	Lock Box	18	0	0.00%
	TARGET HAZARD WALK THRU	16	0	0.00%
Station, Station 8	Total	141	0	0.00%
Station, Station 9	COMPANY 2 YEAR INSPECTION	24	16	66.67%
	COMPANY 4 YEAR INSPECTION	1	0	0.00%
	Lock Box	8	4	50.00%
	TARGET HAZARD WALK THRU	7	4	57.14%
Station, Station 9	Total	40	24	60.00%
Grand Total		3698	672	18.17%
*Total number of inspections may have changed slightly due to enrollment in Self Inspection Program				

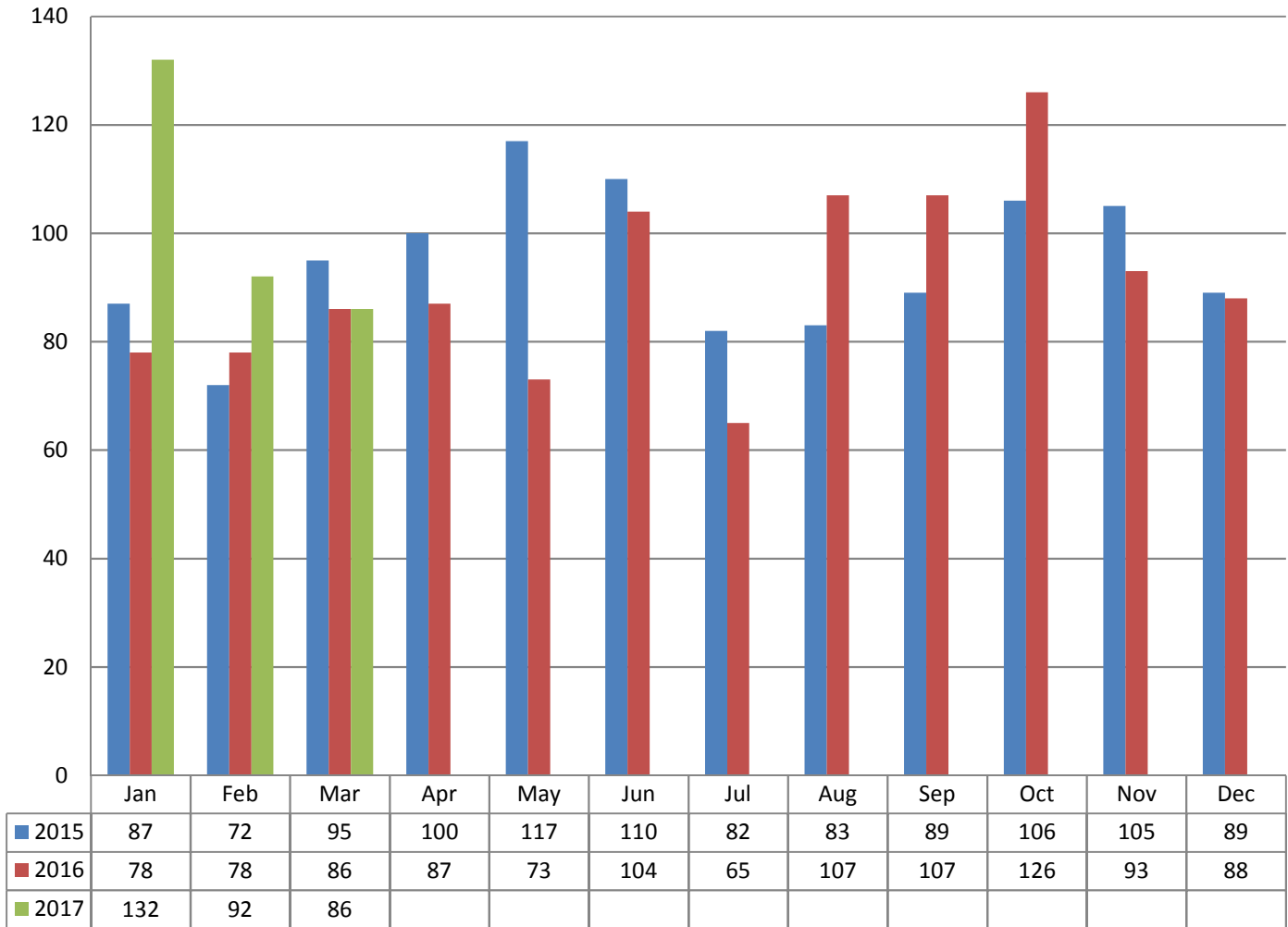
## Special Inspections

March 2017

Assigned To	Actions	# Done
Division, Fire Marshal Office	ENFORCEMENT ASSIST	44
	FIFTH REINSPECT	1
	FIREWORKS	1
	FIRST REINSPECT	30
	NEW BUSINESS INSPECT	8
	NEW CONSTRUCTION INSPECTION	6
	PLAN REVIEW	112
	SPECIAL INSPECTION	16
	TENANT IMPROVEMENT	22
Division, Fire Marshal Office	Total	240
Grand Total		240

## False Fire and Medical Alarm Responses

*Information within this category will be used for the purpose of cost recovery pursuant to Ordinance 09-01*

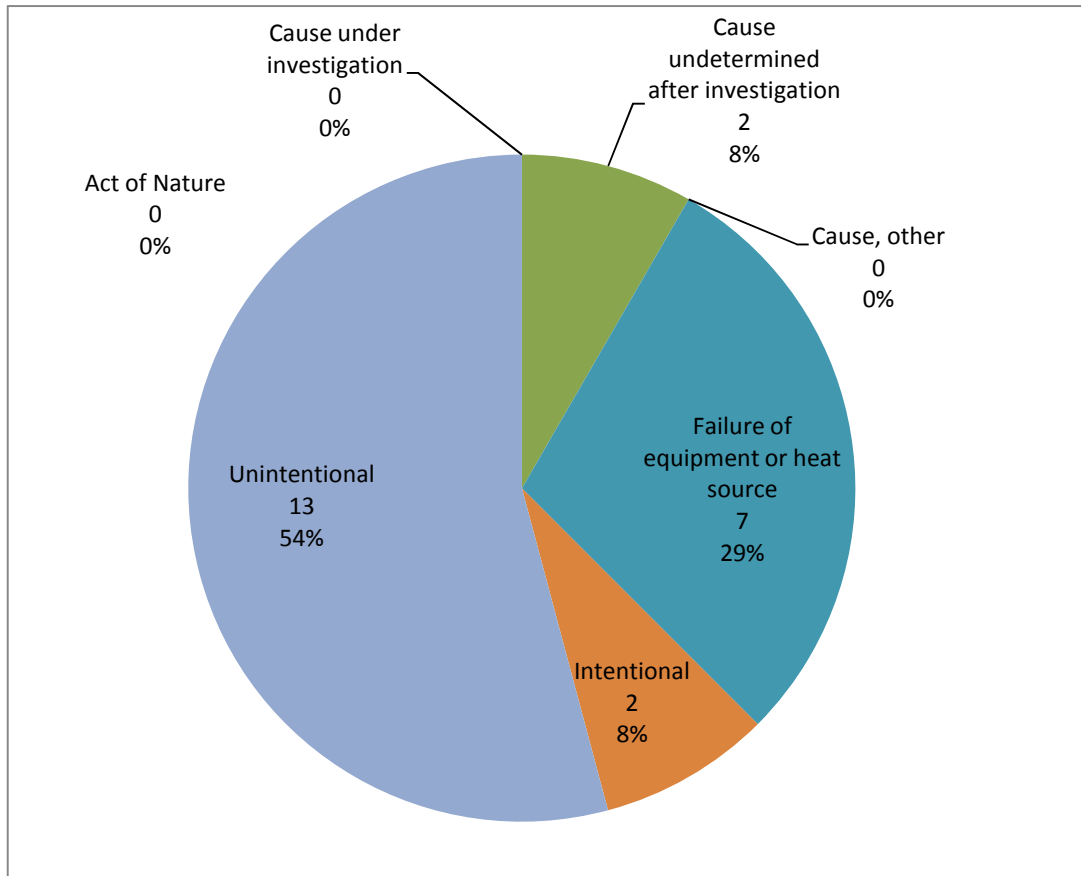


<u>Monthly Average</u>		
2015	95	Incidents
2016	91	Incidents
2017	103	Incidents

In 2006 Fire District personnel were responding to an average of 140 false fire alarm incidents per month. Due to these responses, in February of 2007 The Fire District adapted fee Ordinance 07-01. This cost recovery fee program was initiated in August 2007. A report is ran each month which lists all false alarm calls. In April 2009, Clackamas Fire District # 1 adopted Ordinance 09-01. Pursuant to Ordinance 09-01; Cost recovery fees may be imposed for responses to repetitive false (nuisance) responses to fire and medical alarms. No cost recovery fee shall be imposed for the initial four (4) fire alarm or medical responses to any residential or commercial occupancy during a calendar year. No cost recovery fee shall be charged if the fire alarm is a result of a fire. No cost recovery fee shall be charged if the medical alarm results in medical treatment by EMS personnel. Canceled en-route incidents are considered a billable event since the apparatus was deployed and thus an incident report must be generated. Fees will be based upon the reasonable estimate of the actual average cost of a fire alarm response.



## Clackamas Fire District #1 2017 Structure Fire Cause of Ignition



Year	Fire Cause of Ignition	Incidents	%
2015	Cause under investigation	0	1.98%
	Cause undetermined after investigation	11	12.79%
	Cause, other	1	1.16%
	Failure of equipment or heat source	15	17.44%
	Intentional	5	5.81%
	Unintentional	54	62.80%
2015 Total		86	100.00%
2016	Act of Nature	2	2.56%
	Cause under investigation	1	1.28%
	Cause undetermined after investigation	11	14.10%
	Cause, other	2	2.56%
	Failure of equipment or heat source	9	11.54%
	Intentional	4	5.13%
	Unintentional	49	62.80%
2016 Total		78	100.00%

**Data on 111-Building Fire's only within Clackamas Fire Dist. FMZ's  
Data Excludes: Cooking and Chimney Fires**

## Emergency Services

# Emergency Services Division

To: Chief Fred Charlton and the Board of Directors  
 From: Volunteer Services Chief Steve Deters  
 Re: Volunteer Services Division Monthly Report – March 2017

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The following report is a breakdown of Volunteer activity in training and scheduled public events.

### **Fire Training**

Drills in the month of March focused on the following:

3/1/17 – 3/2/17 – Target Solutions Training  
 3/8/17 – 3/9/17 – IPS Skills: Apparatus Checks and Pumping  
 3/22/17 – 3/23/17 – Actuality Training: Dispatch and Respond  
 3/28/17 – 3/29/17 – WT – Support Career Drill  
 3/29/17 – FRP Review: Alternate Water Supply  
 3/29/17 – Rehab Support at Station 14  
 3/29/17 – Water Tender Operator Drill  
 3/30/17 – WT – Support Career Drill  
 3/30/17 – FRP Review: Alternate Water Supply

### **EMS Training**

March EMS Training focused on the following:

3/15/17 – EMS – EMT Skills Check Off  
 3/16/17 – EMS – EMT Skills Check Off

### **In March the Volunteer group participated in the following Events/Meetings**

3/6/17 2017 – Volunteer Association Board meeting  
 3/8/17 2017 – Pre - Physicals  
 3/11/17 – Clackamas Emergency Service Foundation Annual Auction/Dinner Fundraiser  
 3/14/17 2017 – Pre - Physicals  
 3/15/17 2017 – Pre - Physicals  
 3/16/17 2017 – Pre - Physicals  
 3/20/17 2017 – Pre - Physicals  
 3/21/17 2017 – Pre - Physicals  
 3/22/17 2017 – Pre - Physicals  
 3/23/17 2017 – Pre - Physicals  
 3/31/17 – Turnout Sizing – Logistics Building

**Recruitment**

Recruit Academy 17-01 – Mandatory informational meeting was held.

**Explorers**

Drills focused on fire ground operations.

**Public-Relations**

None reported.

**Station Coverage**

The following is a breakdown of nights per station that had a Duty Shift.

Station 12 – 24/31

Station 13 – 23/31

Station 18 – 25/31

Rehab/Water Tender Group – 25/31

**Personnel Changes**

Volunteer Firefighter Owen Holder – Hired – CCFD

Volunteer Apparatus Operator Sam Martin – Hired – CCFD

## **CORRESPONDENCE**

- C-1 Thank you Re: E9 crew: Lt. Sean Brown, AO Tim Barbknecht, and FF JR Cox, and M3: FF Jared Wick and FF Dennis Kenny for their response to a call. The thank you note was included in the transport payment.
- C-2 Thank you Re: Clackamas Fire District #1 and to the staff at Station 14 for hosting the American Red Cross Blood Drive on March 21, 2017.
- C-3 Thank you Re: EM Gregg Ramirez on behalf of Happy Valley's CERT thanking him for his expertise and instruction of Trauma First Aid.
- C-4 Thank you Re: T2 crew: Lt. Mike Shearer, AO Todd Gago, FF Ben Stevenson, and FF Alan Kaiser who participated in story time and provided fire safety information.
- C-5 Thank you Re: AO Matt Stevens and FF Mitch Webb first on scene of a cardiac arrest.

E9: Lt. Sean Brown, AO Tim Barbknecht, and FF JR  
Cox. M3: FF Jared Wick and FF Dennis Kenny.

Thank you for  
all your help.  
Unfortunately Jerry  
died the next day.  
He was so much  
worse than we ever  
knew. Your help  
was very much  
appreciated. Joanne

**From:** Blood Partners <givebloodtoday@redcross.org>  
**Sent:** Thursday, March 23, 2017 2:50 PM  
**To:** Grisham, Tracey  
**Subject:** [Spam score:9%] Thank you! How was your blood drive experience?



*Thank You*

**YOU make a difference!**

When you made the commitment to sponsor a blood drive you helped save lives. Your efforts have helped to boost the community blood supply and ensure that hospital patients have the lifesaving blood they need ---YOU make a difference!

**Tell Us About Your Drive**

---

**Your Recent Blood Drive Results:**

Your blood drive registered 24 donors and collected 22 pints of blood.

We are looking forward to our next partnership!

<b>Next Scheduled Drive</b>	<b>Sponsor</b>	<b>Goal</b>
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6/23/2017	Damascus & Boring	18
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**Stephen H. Sirkin**  
Coordinator Happy Valley CERT  
15056 SE John Ashley Drive  
Clackamas, OR 97015-6205  
503-454-0610 (H)  
503-680-7006 (Cellular)  
stevejew18@frontier.com

March 28, 2017

**Gregg Ramirez**  
Emergency Manager  
Clackamas Fire District #1  
624 7th St  
Oregon City OR 97045

Gregg,

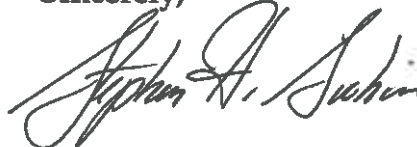
On behalf of Happy Valley's CERT I wanted to thank you for spending a Saturday morning providing our team with your expertise on Trauma 1st Aid.

All those I spoke with who were in attendance volunteered that they were very impressed with your background and the quality of your presentation. An observation with which I'm totally in agreement! The information was excellent.

As I trust you know, I appreciate your commitment to the CERT program and all the assistance you have provided to the teams across Clackamas County. Not to mention your service to the country through the National Guard.

Be well.

Sincerely,



Stephen H. Sirkin

**Cc: Fire Chief Fred Charlton**

EM Gregg Ramirez

**Subject:** Thank you Fire Station 2!  
**Attachments:** IMG\_5180.JPG; Linwood Preschool Storytime w BenStevenson, MikeShearer, ToddGago, AlanKaiser.JPG

**From:** Donna Butuso [<mailto:butusod@nclack.k12.or.us>]  
**Sent:** Monday, April 03, 2017 9:37 AM  
**To:** Franzen, Kelly <[Kelly.Franzen@ClackamasFire.com](mailto:Kelly.Franzen@ClackamasFire.com)>  
**Subject:** [Spam score:9%] Thank you Fire Station 2 !

Hello Kelly,

A big thank you to the firefighters that visited Linwood's preschool storytime! The children enjoyed their visit and the parents really appreciated the fire safety information they shared. It was a great visit! :)

Thank you again,  
Donna

Donna Butuso  
Instructional Coach  
Linwood Elementary School

Truck 2: Lt. Mike Shearer, AO Todd Gago, FF Ben Stevenson, and FF Alan Kaiser.





Apparatus Operator Matt Stevens and Firefighter Mitch Webb first on scene of a cardiac arrest.

Thank You for saving  
my husband.

You guys are great

Love to all  
Donna Jais  
17440 S Holly Lane - OC.

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## **INFORMATIONAL ITEMS**

- I-1 Fire Damages School District Building – Rip City Radio
- I-2 Clackamas Fire’s Hazardous Materials Response Team Attends Training on Rail-car Emergencies – Clackamas Review
- I-3 School notes: Oregon City, North Clackamas, Gladstone – Clackamas Review/Oregon City News
- I-4 Playground Equipment Set on Fire in Oregon City Near Scene of Other Fire – Fox 12 Oregon
- I-5 April is Window Fall Prevention Month – Clackamas Review/Oregon City News/Estacada News/Molalla Pioneer/Happy Valley Monthly

Rip City Radio

## Fire Damages School District Building

By Brad Ford, Rip City Radio on March 22, 2017



The North Clackamas School District Facility Operations building located at 12449 Fuller Road in Milwaukie was damaged by fire Tuesday night.

After the first crews arrived, the fire was immediately upgraded to a second alarm due to the size of the building and the large amount of fire showing.

Firefighters quickly started to attack the fire as next arriving apparatus went inside to search for victims and to the roof to ventilate the building. The fire was reported under control within 30 minutes of the initial call.

No injuries were reported

The cause of the fire is under investigation.

There was a worker on scene when the fire broke out and he immediately called 911 to report the fire. Immediate notification to dispatch, two fire stations located near the building, and the quick deployment of water to the fire contributed to the quick extinguishment of the fire. There were some calls to dispatch of a possible car into the building but firefighters quickly determined this was a car parked in front of the building.

Clackamas Review

## Clackamas Fire's Hazardous Materials Response Team Attends Training on Rail-car Emergencies

By Raymond Rendleman, on March 27, 2017



Every day trains carrying varying types of hazardous cargo are running through Clackamas County. With incidents like the June 3, 2016 train derailment in Mosier, Oregon, what can Clackamas Fire do to better prepare for a rail incident?

Seven members from the Clackamas Fire's Hazardous Materials Response Team have answered that question. They recently attended a weeklong tank-car specialist course hosted by Tualatin Valley Fire & Rescue, taught by the Union Pacific and BNSF railroad companies, and sponsored by the Office of the State Fire Marshal.

Clackamas Fire Apparatus Operator Micah Shelton said the course provided hands-on training on real-world tank car emergencies in order to prepare firefighters for railroad incidents.

"Keeping our citizens safe is priority No. 1," Shelton said. "Being able to quickly identify, isolate and control problems related to railroad emergencies helps us accomplish that mission."

Clackamas Review/Oregon City News

## School notes: Oregon City, North Clackamas, Gladstone

Created on Wednesday, 29 March 2017 | Written by Raymond Rendleman

### CPR manikins purchased for NCSD

As part of the new health curriculum for middle schools across the state of Oregon, North Clackamas School District has donated \$10,000 to Clackamas Fire to purchase inflatable CPR manikins that are included in the hands-only CPR kits.



SUBMITTED PHOTO - North Clackamas School District students learn hands-on CPR techniques from Clackamas Fire instructors.

With the limited number of manikins, a growing student population previously hadn't been able to take kits home to practice skills and teach three to 10 friends or family members. The funding from NCSD provided an additional 350 CPR manikins last week at Happy Valley Middle School, Rock Creek Middle School, Alder Creek Middle School, Rowe Middle School, Sabin-Schellenberg Center and Clackamas High School.

"Clackamas Fire is extremely proud of the partnership we have created with the North Clackamas schools. We are now able to purchase much-needed manikins to help ensure students learn how to help save a life through performing CPR," said Clackamas Fire Chief Fred Charlton.

Each semester, the NCSD health classes receive CPR training, which was implemented into the curriculum for the 2015-16 school year.

"North Clackamas Schools benefits from effective community partnerships. We don't always get to say those partnerships have lifesaving implications," says Superintendent Matt Utterback. "This is a partnership that is directly tied to teaching our students a lifesaving skill that they can use in our local community."

There were 2,400 students taught for the 2015-16 school year and 9,595 community members were taught CPR by students. There have been 2,115 students taught for the 2016-2017 school year.

Fox 12 Oregon

## Playground Equipment Set on Fire in Oregon City Near Scene of Other Fires

Posted: Apr 04, 2017 2:27 PM PDT Updated: Apr 04, 2017 2:27 PM PDT By FOX 12 Staff



OREGON CITY,  
OR (KPTV) -

Playground equipment was set on fire at an Oregon City park near the scene of two other intentionally set fires, according to police.

Police and firefighters responded to Park Place Park at 5:20 a.m. Monday. A homeowner near the park reported the fire.

Nobody was seen near or around the fire when crews arrived at the scene.

Firefighters were able to put out the fire before it damaged the entire play structure or spread to nearby trees.

Based on the location of the fire, investigators determined it was intentionally set. Damage is estimated at more than \$1,000.

Investigators are working to determine if the fire is related to two similar fires last month near Samson Place. Early in the mornings of March 13 and March 14, portable bathrooms were found burning at a new housing development.

Those fires were determined to have been intentionally set, as well.

Anyone with information about the fires is asked to call the Oregon City Police Department tip line at 503-496-1616 or the Clackamas Fire District #1 fire prevention office at 503-742-2660.

# April is WINDOW FALL PREVENTION Month



CLACKAMAS FIRE DISTRICT #1

**Clackamas Fire  
District #1  
Fire Prevention  
and Safety**

**Children under 7 years  
are most at risk!**

**June, July & August  
have the most  
window falls!**

**Only 25% – 30% of  
all window falls get  
reported!**



Window falls are predictable, therefore preventable. We need your help to reduce the risk of injury to children. Safe Kids Worldwide reports 3,300 children under age 6 fall from windows every year.

Windows attract curious children. Children under 7 are most at risk of falling from windows and least likely to remember rules. Most window falls happen from windows with properly installed screens.

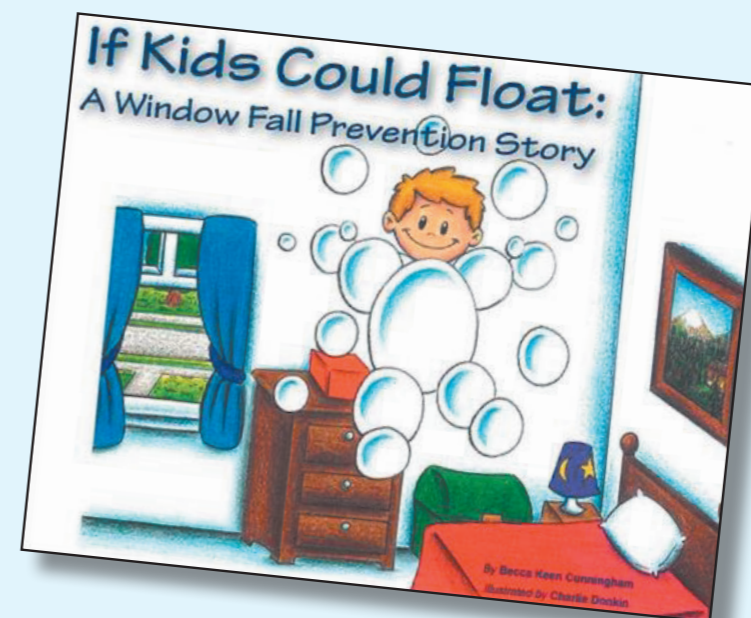
## ***You can protect your child from falling from a window.***

- Teach kids and care givers that screens keep bugs out, not kids in.
- Limit window openings to less than 4 inches.
- On windows that pose a fall risk, limit window openings: STOP at 4" or less by installing child safety window stops that can be easily removed by an adult in an emergency. If you must open a window more than 4" install a window guard that can be easily removed by an adult in an emergency.
- Crime prevention devices on windows do not protect children from falls.
- Do not let children watch you operate any child safety product!
- Remember children imitate adults.
- Keep play spaces fun & safe.
- Keep areas in front of windows clear of anything a child can climb on.
- Children have climbed on furniture, toys and even laundry -and fallen out of a window.
- Enforce a KID-FREE ZONE in front of all windows.
- Do not allow children to play near windows. Enforce this rule in your home and explain it to other caregivers.
- Keep windows closed and locked when not in use.
- Ask about window safety when your child visits other homes.

Visit the STOP at 4 Inch,  
The Campaign to Stop Window Falls website:  
[www.stopat4.com](http://www.stopat4.com)

Get practical help and resources from Randall Children's Hospital's  
Safety Center: [www.legacyhealth.org/windowsafety](http://www.legacyhealth.org/windowsafety)

Need help?  
Contact: Jan Berichon, Health Educator, Randall Children's Hospital  
Safety Center 503-413-4600



Local author, Becca Keen Cunningham wrote this book after her 3 - year-old son fell out of his 2nd story window. It includes an engaging story for young children and prevention information for adults.

### **Myths about Window Falls**

1. My kids know better.
2. We live in single story house so they can't get hurt.
3. Only kids with inattentive parents get hurt.
4. I have a window (bug) screen, that will keep them from falling.
5. My child is not old enough to climb through a window.

**Kidco Window Stops    Guardian Angel Window Guards    Tough Tek Safety Screens**

<http://www.stopat4.com/about/community-resources>